



Torres Strait Island
REGIONAL COUNCIL

MINUTES

ORDINARY MEETING

Tuesday 11 December 2018: 11:45am to 5:52pm
Wednesday 12 December 2018: 9:10am to 5:42pm

Olandi Pearson Memorial Hall, Olandi Street, PORUMA

Tuesday 11 December 2018

Present

Cr Fred Gela, Mayor
Cr Torenzo Elisala, Division 2 – Dauan Island
Cr Keri Akiba, Division 3 – Saibai Island
Cr Keith Fell, Division 4 – Mabuiag Island
Cr Laurie Nona, Division 5 – Badu Island
Cr David Bosun, Division 6 – Kubin Community at Moa Island
Cr John Levi, Division 7 – St Pauls Community at Moa Island
Cr Getano Lui Jnr, Division 9 – Iama
Cr Clara Tamu, Division 10 – Warraber Island
Cr Francis Pearson, Division 11 – Poruma Island
Cr Rocky Stephen, Division 13 – Ugar
Cr Patrick Thaiday, Division 14 – Erub Island
Cr Bob Kaigey, Division 15 – Mer Island
Mr Bruce Ranga, Chief Executive Officer (CEO)
Ms Jan Pool, Chief Operating Officer (COO)
Mr Jaydip Sengupta, Chief Financial Officer (CFO)
Mr David Baldwin, Executive Manager Engineering Services (EMES)
Mr David Abednego, Executive Manager Community Services (EMoCS)
Ms Hollie Faithfull, Acting Executive Manager Financial Services (AEMFS)
Ms Julia Maurus, Manager Legal Services (MLS)
Mrs Ursula Nai, Senior Executive Assistant (SEA)
Mrs Kathy Cochran, Secretariat Officer (SO)

Apologies

Cr Dimas Toby, Division 1, Boigu Island
Cr Mario Sabatino, Division 8 – Kirriri Island
Cr Ted Nai, Division 12 – Masig Island

1. 11:45am – 12:05pm Opening Prayer by Cr Levi and Welcome by Mayor Gela

Mayor Gela, Welcome and Opening Remarks

Mayor Gela welcomed everyone and invited Cr Levi to open the meeting in prayer, remembering the families in sorry business and blessing for the community of Poruma.

Council observes a minute silence.

Mayor Gela welcomes the PBC Chair, Mr Frank Faud to give the Traditional owner's welcome.

Mayor Gela invites Cr Pearson to say a few words, Cr Pearson thanked and welcomed everyone for coming to his home Division and invites everyone to make themselves at home for the week. Cr Pearson also expressed how honoured he is to have the full Council on Poruma.

2. 12:05pm – 12:15pm Apologies

Cr Nai applied for leave of absence in advance at the November Ordinary meeting.

RESOLUTION:

Moved: Cr Elisala; *Second:* Cr Bosun

That Council accept the apology from Cr Nai for his absence at this meeting.

MOTION CARRIED

Cr Toby applied for leave of absence in advance at the November Ordinary meeting.

RESOLUTION:

Moved: Cr Elisala; *Second:* Cr Pearson

That Council accept the apology from Cr Toby for his absence at this meeting.

MOTION CARRIED

Cr Sabatino applied for leave of absence in advance at the November Ordinary meeting.

RESOLUTION:

Moved: Cr Elisala; *Second:* Cr Nona

That Council accept the apology from Cr Sabatino for his absence at this meeting.

MOTION CARRIED

3. 12:15pm – 12:15pm Declaration of Conflict of Interest (COI) or Material Personal Interest (MPI)

No disclosures made. Mayor encouraged Councillors to make their disclosures, either COI/MPI at any time throughout the meeting.

4. 12:15pm – 12:18pm Confirmation of November 2018 Ordinary Meeting Minutes

RESOLUTION:

Moved: Cr Nona; *Second:* Cr Pearson

That the minutes of the Ordinary Meeting held in November 2018 be adopted as a true and accurate record of that meeting taking into account the above amendments.

MOTION CARRIED

5. **12:18am – 12:34am** **Outstanding Strategic Ordinary Meeting Action items**

1. Team to find a unit in Cairns for a 12 month lease – complete, close this item.
2. Letter to Minister Furner regarding Biosecurity issues in the Torres Straits – first look at moving the exemption of claim subject to wider consultation. Completed
3. Council to do a reconciliation of trustee (DOGIT) land occupation fees versus licence fees paid to TSIRC as Local Government asset owner. In progress
4. Obtain from Home Affairs the specification of the current tower on Erub and the certified drawings of the new towers including emissions, radiation and frequency, to confirm whether planning approval is required. In progress.

6. **12:34pm – 1:00pm** **FINANCE – Budget Review**

AEMFS spoke to this report. The purpose of this report is to update Council on the current budget position and resolve for adoption the Amended Budget for the 2018-2019 Financial Year.

RESOLUTION

Moved: Cr Bosun; Second: Cr Pearson

That Council adopts in accordance with s169 of the Local Government Regulation 2012 an amended budget for 2018-2019 Financial Year as presented, incorporating:

- (i) The statement of financial position;
- (ii) The statement of cash flow;
- (iii) The statement of income and expenditure
- (iv) The statement of changes in equity;
- (v) The long term financial forecast;
- (vi) The relevant measures of financial sustainability;
- (vii) The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget; and
- (viii) Capital budget.

MOTION CARRIED

7. **1:00pm – 1:05pm** **HOUSING – Policy approval**

CEO spoke to this report. The purpose of this report is for Council to adopt the new policy and the amendment to each approved policy.

Council had a robust discussion around the clarification of damage (normal wear and tear, accidental damage and wilful damage) and whether the tenant pay a percentage of the repair costs, depending on the type of damages and the circumstances.

RESOLUTION:

Moved: Cr Kaigey; Second: Cr Nona

That Council adopts Housing Services Department's policies with the amendment to for a period of two years, being:

Maintenance Debt Policy – re-submitted

If it is established that a tenant or their guest/s has damaged a Council property, Council will request that tenants pay for the repair on the basis of 50% of the standard average cost for a similar repair. While it is acknowledged that the tenant is responsible for 100% of the cost of damage, this

policy recognizes the higher costs for repairs in remote regions and that it is inequitable to on-charge the full amount of the repair.

Council will identify the charge onto the tenant rental account as maintenance debt.

Amendments to approved policies

10 Housing Policies require one amendment each on their first page, as a compliance requirement under the National Regulatory System for Community Housing:

Previous: Head of power: *Housing Regulation 2003* (Qld)

Amendment required: Head of power: *Housing Regulation 2015* (Qld). There are no other changes to all the policies.

Consequently, the responsibility and dates of authorization have been changed in each first page. The responsible manager is now the Chief Operating Officer and the revised policies are approved as at 11 December 2018.

The policies will be provided to the CEO for signature at the conclusion of the meeting. The policies are:

- PO12 – Social Housing Policy
- SPO10 – Social Housing Application Policy
- SPO11 – Allocation of Housing Policy
- SPO12 – Termination of Tenancy Policy
- SPO15 – Succession of Tenancy Policy
- SPO16 – Tenancy Sign-up Policy
- SPO18 - Tenancy Breach Policy
- SPO19 – Appeals Policy
- SPO20 – Housing Complaint Management Policy
- SPO21 - Conflict of Interest Policy – Tenancy Management

MOTION CARRIED
Against: Cr Bosun and Cr Tamu

ACTION: MLS & Marie-Clare to amend the policy to look at phasing in the percentage of cost to be paid by tenants and review in twelve (12) months. Have education and awareness sessions for tenants.

8. 1:05pm – 1:09pm OCEO – HR – Workers Compensation & Rehabilitation Policy

CEO spoke to this report. The purpose of this report is to present for adoption the policy amendment to reflect the recommendations of the Local Government Work care scheme.

RESOLUTION:

Moved: Cr Thaiday; Second: Cr Nona

That Council adopts the following revised policy:

- **Workers' Compensation & Rehabilitation Policy PO9**

MOTION CARRIED

9. 1:09pm – 1:12pm LEGAL – Meeting Handbook and Complaints Management Policy

MLS spoke to this report. The purpose of this report is to update Council's policies and procedures to reflect the Belcarra law reform.

RESOLUTION:

Moved: Cr Elisala; *Second:* Cr Nona

1. That Council adopt Meeting Handbook version 16, as presented, noting that it is consistent with the DLGRMA Model Meeting Procedures.

MOTION CARRIED

RESOLUTION:

Moved: Cr Nona; *Second:* Cr Kaigey

2. That Council adopt revised Complaint Management Policy SPO 9 and Complaint Management Procedure SPO9-PR1, as presented, noting that they incorporate an investigation policy for allegations of inappropriate conduct of a councillor.

MOTION CARRIED

ACTION: MLS – to amend the Complaint Management Policy & Procedure and the new Meeting Handbook to workshop at the May 2019 Workshop in Cairns.

ACTION: SO to include on the Workshop Agenda for Budget meeting in May 2019.

ACTION: Cr Fell requires advice on the level of engagement provided by the CCC. MLS to update CEO, Mayor, Deputy Mayor and Cr Fell.

10. 1:12pm – 1:19pm BUSINESS SERVICES – Asset Valuation

MLS spoke to this report. The purpose of this report is for Council to approve a Valuation quotation and vendor for the 2018-2019 Financial Year.

RESOLUTION:

Moved: Cr Fell; *Second:* Cr Stephen

Pursuant to the Local Government Act 2009 and Local Government Regulation 2012 Section 206, that Council resolve to:

- **Endorse the Valuation Services quotation for a desktop valuation for 2018-2019 financial years in accordance with Regulatory & Accounting Standard requirements.**
- **Delegate authority to the Chief Executive Officer or delegate in accordance with the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with entering into this arrangement for valuation services.**

MOTION CARRIED

11. 1:19am – 1:29pm OCEO – Amended Operational Plan 2018-2019

CEO spoke to this report. To present the proposed **Amended** Annual Operational Plan for financial year 2018–2019 for adoption by Council.

RESOLUTION:

Moved: Cr Nona; *Second:* Cr Pearson

That pursuant to section 174(1) of the Local Government Regulation 2012 (Qld), Council adopts the Amended Annual Operational Plan for financial year 2018–2019, as presented.

MOTION CARRIED

1:29pm – 1:35pm

Mayor Gela introduced the new Chief Financial Officer (CFO), Jaydip Sengupta to Council.

12. 1:35pm - 1:39pm LEGAL – Badu Lease Option Lot 623

MLS spoke to this report. The purpose of this report is to allow Council to consider whether to exercise the option to extend its lease at Badu lot 623 for five years, to 31 January 2024.

RESOLUTION:

Moved: Cr Pearson; *Second:* Cr Kaigey

That Council exercise its five-year option (1 February 2019 to 31 January 2024) for Lease 715599222 over Lot 623 on SP253545 Yalla St, Badu Island Qld 4875 (TSIRC Contractor Accommodation).

MOTION CARRIED

ACTION: COO to assess the contractor (Andy) projected workload and consider feasibility of an apprenticeship.

13. 1:39pm – 2:14am LEGAL – LHA Leases – Council position re financial impact

MLS spoke to this report. The purpose of this report is to allow Council to consider its position regarding the financial impact of transferring social houses for the purpose of resolving Katter/LHA lease entitlements.

RESOLUTION:

Moved: Cr Bosun; *Second:* Cr Nona

That Council consider and acknowledge the State's investment in undertaking maintenance on houses affected by Land Holding Act lease interests, and consultation with interest holders, as sufficient compensation for the delays in granting LHA leases and related home-ownership, and that Council continue to work with the State to progress the grant of LHA leases for private home-ownership as soon as possible.

MOTION CARRIED

ACTION: COO to investigate vacant properties where tenants are still being charged rent.

2:14pm Mayor Gela left the room. Deputy Mayor chaired the meeting.

14. 2:14pm – 2:16pm LEGAL – Development Application – Mabuyag CSP – DATSIP

NB – Mayor Gela leaves the meeting for an emergency and hands the meeting over to Cr Lui, Deputy Mayor to Chair the meeting.

MLS spoke to this report. Council has received an application from the Department of Aboriginal and Torres Strait Islander Partnerships for a 'Reconfiguration of a Lot' (17 Lots into 109 Lots) which requires a planning approval.

The development for a Community Survey Plan on Mabuyag Island as shown on **Attachment 1** and listed below:

- Lots 1-3, 7-20, 24-45, 47, 54-58, 60-62, 64-77, 80, 82-91, 101, 103-107, 111-113, 118-120, 122, 970-994 on SP273192;

A summary of the relevant matters is provided as follows:

- The proposed development involves 'Reconfiguration of a Lot' which under the *Planning Act 2016* requires Council as the Assessment Manager to issue a formal Development Permit.
- The proposal is considered to be relatively consistent with relevant planning legislation and policies and therefore should be approved by Council.

RESOLUTION:

Moved: Cr Fell; *Second:* Cr Elisala

That Council issue a Development Permit for 'Reconfiguration of a lot' with the inclusion of the conditions set out in Part 4 of the Agenda Report for Community Survey Program (17 Lots into 109 Lots on Mabuig Island QLD 4875), SP273192.

MOTION CARRIED

2:16pm Mayor Gela re-entered the room to Chair the meeting.

15. 2:16am – 2:26pm LEGAL – Dauan Development Application – Dept of Health

- Cr Elisala declared a material personal interest (MPI)
 - MPI details: Cr Elisala's dad Eddie Elisala has traditional land interest with potential compensation.
 - How the Councillor proposed to deal with the MPI: Cr Elisala left the room.

MLS spoke to this report.

RESOLUTION:

Moved: Cr Bosun; *Second:* Cr Kaigey

1. That Council amend Condition 12 of the Development Permit for 'Material Change of Use' for Expansion of Dauan Primary Health Care Centre & Staff Accommodation (Lot 49 and part of Lot 48 on SP270872), to read as follows;

A copy of the permanent tenure arrangements pertaining to the portion of Lot 48 on SP270872 burdened by the provision of the new secondary sewerage treatment system soakage trenches is to be provided to the CEO prior to expiry of the proposed short-term lease over part of Lot 48 on SP270872.

MOTION CARRIED

RESOLUTION:

Moved: Cr Nona; *Second:* Cr Stephen

2. That Council otherwise confirm its decision of 16 October 2018.

MOTION CARRIED

2:26pm – Cr Elisala re-joined the meeting.

16. 2:26pm – 2:30pm LEGAL - DELEGATION REGISTER

MLS spoke to this report. Council decided to further discuss the Delegation Register at the May 2019 Workshop.

RESOLUTION:

No mover

That pursuant to sections 257 and 260 of the Local Government Act 2009 (Qld), Council adopt the Instrument of Delegations of Local Government 2018–2019, as presented.

ITEM LEFT LYING ON THE TABLE

2:30pm – 3:00pm - LUNCH Break

17. 3:15pm – 4:22pm COUNCIL MOVE INTO CLOSED BUSINESS

RESOLUTION:

Moved: Cr Kaigey; *Second:* Cr Stephen

That Council move into Closed Business.

MOTION CARRIED

18. **ENGINEERING – NDRRA – Dauan Jetty**

19. **LEGAL – Regional ILUA**

20. **MAYOR – CEO’s Accommodation on TI**

21. **CEO – Transitional Action Plan Update**

22. **4:22pm - 4:26pm**

COUNCIL MOVE OUT OF CLOSED BUSINESS

RESOLUTION:

Moved: Cr Elisala; *Second:* Cr Fell

That Council move out of Closed Business.

MOTION CARRIED

18. **ENGINEERING – NDRRA – Dauan Jetty**

- Cr Bosun declared a material personal interest (MPI)
 - MPI details: Cr Bosun’s brother Ted Bosun has a joint venture with the contractors Koppens.
 - How the Councillor proposed to deal with the MPI: Cr Bosun left the room and did not vote.

RESOLUTION:

Moved: Cr Fell; *Second:* Cr Elisala

Pursuant to the Local Government Act 2009 and Local Government Regulation 2012, that Council resolve to;

- **Award tender number TSIRC 2018-131 for Dauan Island Jetty Restoration Works to Pacific Marine Group Pty Ltd (PMG) FOR THE AMOUNT OF \$837,493.64 (ex. GST).**
- **Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with entering into the contracts under this arrangement.**

MOTION CARRIED

3:20pm – Cr Bosun re-joined the meeting.

19. **LEGAL – Regional ILUA**

MPI: All Councillors and the Mayor have declared a material personal interest due to potential to receive a direct or indirect financial benefit of compensation through the ILUA arising from traditional land interests. No quorum established so Council discussed options on how to deal with the matter.

RESOLUTION:

Moved: Cr Nona; *Second:* Cr Elisala

That Council delegate deciding the matter to the Chief Executive Officer under section 257 of the Local Government Act 2009 (Qld), due to the majority of Councillors informing the meeting that they have a potential personal interest and or a material personal interest in the matter.

MOTION CARRIED

20. **MAYOR – CEO’s Accommodation on TI**

RESOLUTION:

Moved: Cr Pearson; *Second:* Cr Nona

That pursuant to **section 235(a) of the Local Government Regulation 2012 (Qld)**, Council enter into a Licence to occupy with ELJ Management Pty Ltd for the purpose of employee accommodation, on the basis that Council is satisfied that there is only one supplier who is reasonably available in the circumstances.

MOTION CARRIED

21. **CEO – Transitional Action Plan Update**

Council noted the content of the attached paper and endorse the ongoing implementation of the Transitional Action Plan (TAP) strategy as modified in accordance to with its contents.

24. **4:26pm – 4:26pm** **COUNCIL MOVE INTO TRUSTEE**

RESOLUTION:

Moved: Cr Bosun; *Second:* Cr Nona

That in accordance with **Section 83 of the Local Government Act 2009 (QLD)** management of Community Development of Grants in Trust, the meeting of the Trustee of Community DOGIT be convened and conducted as separate meetings from the Indigenous Regional Council.

MOTION CARRIED

25. **4:26pm – 4:28pm** **TRUSTEE – LEGAL – Mabuiag CSP Development Application**

MLS spoke to the reports.

RESOLUTION:

Moved: Cr Fell; *Second:* Cr Kaigey

That the Trustee:

- ***endorse Survey Plan SP273192;***
- ***work with the Remote Indigenous Land and Infrastructure Program Office (RILIPO) to subdivide the Mabuiag DOGIT as shown on SP273192; and***
- ***consent to any land administration actions incidental to and necessary to facilitate lodgement and registration of SP273192, including but not limited to applying to the Minister responsible for administering the Land Act 1994 (QLD) for the surrender of part of the Deed of Grant in Trust in terms of section 55 of the Land Act 1994 (QLD) for the purpose of dedicating those surrendered areas as road pursuant to section 94 of the Land Act 1994, with a total area of approximately 1.3837 ha.***

MOTION CARRIED

26. **4:28pm – 4:28pm** **TRUSTEE – LEGAL – Delegation Register**

This matter is left lying on the table, to be workshopped in May 2019.

27. **4:28pm – 5:03pm** **TRUSTEE – LEGAL – Rent Methodology**

- Cr Pearson declared a material personal interest (MPI)
 - MPI details: Cr Pearson’s has a contract with CEQ
 - How the Councillor proposed to deal with the MPI: Cr Pearson left the room.
- Cr Tamu declared a potential conflict of interest (COI)

- COI details: Cr Tamu informed the meeting her husband, Samuel Tamu, has a traditional interest in the Warraber school site.
- How the Councillor proposed to deal with the COI: MLS advised the Warraber school site is not under consideration here because that school site is a reserve and therefore does not require a trustee lease. No conflict of interest. Cr Tamu remains in the room.
- Cr Stephen declared a potential conflict of interest (COI)
 - COI details: Cr Stephen informed the meeting of a traditional interest in the Ugar school site.
 - How the Councillor proposed to deal with the COI: MLS advised the Ugar school site is not under consideration here because that school site is a reserve and therefore does not require a trustee lease. No conflict of interest. Cr Stephen remains in the room.

MLS spoke to this report. The enterprise divestment question was left lying on the table as it was considered that too many Councillors would have a potential conflict of interest.

After some general discussion, Mayor Gela suggested this matter be left lying in the table, to be workshopped in May 2019.

ITEM LEFT LYING ON THE TABLE

ACTION: MLS to find out what IBIS is paying for leases in other DOGIT communities are doing in this space. What schools are paying in other communities?

ACTION: Workshop Trustee lease rent methodology for supermarkets, school sits, school accommodation and enterprise divestment.

ACTION: SO to add Trustee lease rent methodology to the May 2019 workshop agenda.

28. 5:03pm – 5:36pm TRUSTEE – LEGAL - Erub Church Lease

- Cr Lui declared a conflict of interest (COI)
 - COI details: Cr Lui's brother Walter Lui is the church warden at Erub
 - How the Councillor proposed to deal with the COI: Cr Lui left the room.

MLS spoke to this report. The Erub proposal was discussed and left lying on the table pending trustee consultation. The Mayor advised that in order to call a special meeting, the Mayor and CEO would require an attendance list, minutes of discussion and a community resolution from the upcoming trustee consultation at Erub.

ACTION: CEO, Cr Thaiday and MLS to meet regarding the Erub Church lease. Making sure the meeting is minuted; record those in attendance and what resolution was reached.

ITEM LEFT LYING ON THE TABLE

29. 5:18pm – 5:36pm TRUSTEE – LEGAL – Poruma Church Lease

- Cr Pearson declared a conflict of interest (COI)
 - COI details: Cr Pearson's is a signatory of the Saint Andrew's Anglican Church Torres Strait Islander Corporation (CN 8188), the applicant for the lease.
 - How the Councillor proposed to deal with the COI: Cr Pearson left the room.

MLS spoke to this report.

The Trustee noted the Chief Executive Officer's decision, made under authority delegated by the Trustee on 16 October 2018, that for leases granted for religious purposes on Deed of Grant in Trust Land:

- (a) The Trustee will charge rent of \$1.00 per annum (payable on demand);
- (b) All outgoings are payable by the Lessee;
- (c) Council's leasing care and consideration fee will be waived; and
- (d) The Lessee must pay the fees associated with the registration of the lease.

The Poruma proposal and objection were noted and discussed. The Trustee noted that the objection related to a matter between the PBC and the objector, and TSIRC had no role to play in that dispute.

ACTION: Trustee to contact the PBC and the objector to clarify where the dispute has been resolved.

5:36pm Cr Pearson re-joined the meeting.

30. **5:36pm – 5:36pm** **TRUSTEE MOVE INTO CLOSED BUSINESS**

RESOLUTION:

Moved: Cr Nona; *Second:* Cr Fell

That the Trustee move into Closed Business.

MOTION CARRIED

31. **TRUSTEE – LEGAL – Regional ILUA**

32. **5:40pm – 5:42pm** **TRUSTEE MOVE OUT OF CLOSED BUSINESS**

RESOLUTION:

Moved: Cr Elisala; *Second:* Cr Kaigey

That the Trustee move out of Closed Business.

MOTION CARRIED

31. **TRUSTEE – LEGAL - Regional ILUA**

MPI: All Councillors declared a material personal interest due to potential to receive a direct or indirect financial benefit of compensation through the ILUA arising from traditional land interests. No quorum established so Council discussed options on how to deal with the matter.

RESOLUTION:

Moved: Cr Levi; *Second:* Cr Kaigey

That the Trustee delegate deciding the matter to the Chief Executive Officer under section 257 of the Local Government Act 2009 (Qld), due to the majority of Councillors informing the meeting that they have a potential personal interest and or a material personal interest in the matter.

MOTION CARRIED

33. **5:42pm – 5:42pm** **COUNCIL MOVE OUT OF TRUSTEE**

RESOLUTION:

Moved: Cr Elisala; *Second:* Cr Akiba

That Council move out of Trustee and resume Local Government meeting.

MOTION CARRIED

34. 5:42pm – 5:52pm Leave in Advance

The following Councillors applied for leave in advance for the January 2019 meeting via video conference from 21 January 2019.

- Cr Sabatino
- Cr Bosun
- Cr Pearson
- Cr Elisala
- Cr Nona
- Cr Kaigey and
- Cr Stephen

Cr Nona nominated Manager Legal Service as proxy for the January 2019 OM, to apply for leave in advance for him for February 2019 OM...

Meeting Closed at 5:52pm - Prayer by Cr Fell

Wednesday 12th December 2018

Present

Cr Fred Gela, Mayor
Cr Torenzo Elisala, Division 2 – Dauan Island
Cr Keri Akiba, Division 3 – Saibai Island
Cr Keith Fell, Division 4 – Mabuiag Island
Cr Laurie Nona, Division 5 – Badu Island
Cr David Bosun, Division 6 – Kubin Community at Moa Island
Cr John Levi, Division 7 – St Pauls Community at Moa Island
Cr Getano Lui Jnr, Division 9 – Iama
Cr Clara Tamu, Division 10 – Warraber Island
Cr Francis Pearson, Division 11 – Poruma Island
Cr Stephen, Division 13 – Ugar
Cr Patrick Thaiday, Division 14 – Erub Island
Cr Bob Kaigey, Division 15 – Mer Island
Mr Bruce Ranga, Chief Executive Officer (CEO)
Ms Jan Pool, Chief Operating Officer (COO)
Mr Jaydip Sengupta, Chief Financial Officer (CFO)
Mr David Baldwin, Executive Manager Engineering Services (EMES)
Ms Hollie Faithfull, Acting Executive Manager Financial Services
Ms Julia Maurus, Manager Legal Services, Office of the CEO (MLS)
Mr David Abednego, Executive Manager, Community Services (EMoCS)
Ms Ursula Nai, Senior Executive Assistant, Office of the CEO (SEA)
Ms Kathy Cochran, Secretariat Officer, Office of the CEO (SO)

Apologies

Cr Dimas Toby, Division 1 – Boigu Island
Cr Mario Sabatino, Division 8 – Kirriri Island
Cr Ted Nai, Division 12 – Masig Island

35. 9.10am – 9.25am Opening Prayer by Cr Levi and Welcome by Mayor

Mayor Gela welcomed everyone to the meeting and invited Cr Levi to open the meeting in prayer.

Mayor Gela invited the new Chief Financial Officer, Jaydip Sengupta to give Council a brief overview of his background.

Mayor Gela invited Manager of Engagement Luke Ranga to give Council and staff an update on the Program for the tenth Anniversary celebrations on Thursday night.

36. 9:25am – 10:00am PRESENTATION 1: Communication Guidelines / Media Training - Ms Julia Maurus, Manager Legal Services (MLS).

MLS presents an update to Councillors on changes to TSIRC's communication guidelines and Media protocols.

ACTION: MLS to workshop the Communication guidelines and Media training at the May workshop. And MLS to change the wording "offer and offeree" to "gifter and recipient"

Lunch break – 12:00noon – 1:00pm

37. 1:00pm – 1:40pm PRESENTATION 2: Councillors Remuneration Procedures Ms Julia Maurus, Manager Legal Services (MLS).

MLS presented updated Councillors on the Councillors Remuneration Procedures.

38. 1:40pm – 2:52pm PRESENTATION 3: Mission, Vision and Values – Mr Luke Ranga, Manager Engagement (ME)

ME presented a review and update to Council on TSIRC's Mission, Vision and Values

Afternoon Tea Break – 2:52pm – 3:15pm

39. 3:15pm – 5:13pm Business Arising from Information Reports

Cr Elisala raised the topic of Host agreements and if there's any opportunity for other areas of Council to have similar to Engineering Department. Council had a brief discussion before Mayor Gela suggested the discussion be had offline and look at a top up with those agreements. The whole process needs to be done properly.

ACTION: EMCoS to prepare a paper for the February 2019 OM on Host agreements and a Volunteers Program with TSIRC.

ACTION: CEO to present to Council a Proposal and focus on Host Agreements.

40. 5:13pm – 5:42pm GENERAL BUSINESS

Cr Tamu asked about fencing around Desal plants and what powers do Council have to stop party noise.

ACTION: Cr Tamu to email the COO and CEO with the lot numbers of those people making party noise for the matter to be addressed through the housing staff.

Cr Elisala asked if the information on the Tenancy Management Handbook been distributed to tenants.

Cr Tamu asked about water restrictions and water safety discussions with community. Is there a sub local law misuse of water and or infringement process?

Cr Fell made mention of Strategic planning with minor infrastructure planning and the need for TSIRC to have conversations with Sports and Rec who provide funding for minor infrastructure projects.

ACTION: Grants Officers to speak with Sports and Rec regarding funding available for minor infrastructure in our communities.

Cr Elisala raised an issue regarding staff going out in personal vessel to pick up the mail and other items of freight.

ACTION: CEO and COO to look into the concerned raised by Cr Elisala regarding staff using personal vessels to pick up mail and other items of freight. Work with TSRA for a helicopter service.

ACTION: Mayor to work with the government Champion for TMR to run a sustainable ferry service at Dauan.

Cr Elisala asked for assistance to move into new office.

ACTION: COO to work with Cr Elisala and staff on ground to make the move to the new office.

Cr Pearson asked about the airport waiting shed for Poruma and who's contracted to do it.

ACTION: COO to update Cr Pearson off line regarding the airport waiting shed and

ACTION: David Baldwin to updated Cr Pearson off line on the wharf at Poruma.

Cr Thaiday raised the issue of a traffic black spot on Erub with three incidents in the same spot this year and suggested signage and or solution.

ACTION: EMES – David Baldwin to work with Cr Thaiday for a solution for the traffic black spot on Erub.

Cr Kaigey raised the issue of storage areas for Building team and dumping fees

Cr Nona asked about the road works on Badu and who was contracted to do the job. Is it money well spent and are we getting the quality of work for our money.

41. 4:18pm – 4:18pm COUNCIL MOVE INTO CLOSED BUSINESS

RESOLUTION:

Moved: Cr Elisala; *Second:* Cr Levi

That Council move into Closed Business

MOTION CARRIED

- Journal article regarding home ownership options in Torres Strait (MLS to distribute)
- TSIRC Home ownership Plan update
- Issue re proposed Saibai QPS site (Lot 102)

42. **5:13pm – 5:13pm** **COUNCIL MOVE OUT OF CLOSED BUSINESS**

RESOLUTION:

Moved: Cr Akiba; Second: Cr Kaigey

That Council move out of Closed Business

MOTION CARRIED

- **COUNCIL ORDINARY MEETING DATES – 2019**

RESOLUTION:

Moved: Cr Fell; Second: Cr Bosun

That Council endorse the following meeting dates for 2019;

Council Meeting Dates 2019

<u>Time</u>	<u>Day</u>	<u>Month</u>	<u>Type</u>	<u>Location</u>
9.00am	21	January	Ordinary	Video conference
9.00am	19 & 20	February	Ordinary	Video conference
9.00am	19 & 20	March	Ordinary	Videoconference
9.00am	16 & 17	April	Ordinary	Video conference
9.00am	20 & 21	May	Ordinary	Cairns
9.00am	18 & 19	June	Ordinary	Mer
9.00am	23 & 24	July	Ordinary	Iama
9.00am	21 & 22	August	Ordinary	Boigu
9.00am	17 & 18	September	Ordinary	Video conference
9.00am	22 & 23	October	Ordinary	Videoconference
9.00am	18 & 19	November	Ordinary	Cairns
9.00am	9 & 10	December	Ordinary	Erub

MOTION CARRIED

Cr Stephen, Cr Thaiday and Cr Kaigey apology to Cr Pearson - not attending the 10th year celebrations tomorrow as they will be leaving in the morning due to weather forecast.

Mayor Gela on behalf of Council made an announcement; Council donates five thousand (\$5000) dollars to the community of Poruma as a token of Council's appreciation for the Community's hospitality.

Cr Thaiday relayed his thanks and condolences to Cr Pearson and his community.

Meeting closed at 5:42pm – Closing prayer by Cr Thaiday