



## RECRUITMENT POLICY

PO15

**Responsible Manager:** Manager Human Resources

**Head of power:** Human Resources Policy PO2

**Authorised by:** Council

**Authorised on:** May 2017

**Implemented from:** May 2017

**Last reviewed:** N/A

**Review history:** N/A

**To be reviewed on:** June 2019

**Corporate Plan:** Governance

## 1. POLICY STATEMENT

- a) This Policy is to ensure that Torres Strait Island Regional Council [Council] follows a transparent and unbiased recruitment and selection process. All recruitment and selection procedures and decisions will reflect Council's commitment to providing equal employment opportunities by assessing all potential candidates according to their skills, knowledge, qualifications and capabilities.
- b) Council will internally advertise all vacant positions to current employees to encourage career advancement and increase participation.
- c) Council is committed to providing a work environment that is free from harassment and discrimination.
- d) Council respects and complies with its obligations under the privacy legislation. As such, any applicant information will be treated in accordance with the requirements of the *Information Privacy Act 2009*.

## 2. SCOPE

This Policy applies to all Council employees and Councillors.

## 3. AUTHORISATION

This page and the previous bearing my initials was/were duly authorised by me as the Torres Strait Island Regional Council Policy on 31 May 2017 and shall hereby supersede any previous policies of the same intent.



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**Chris McLaughlin**  
Acting Chief Executive Officer

**DATE: 31 / 05 / 2017**