

# NOTICE OF COUNCIL MEETING

In accordance with Section 254C of the *Local Government Regulation 2012* this notice is to advise that the Trustee Council and Ordinary Council Meetings for the month of November 2024 will be held in Cairns (Bolands Centre Offices & Conference Centre, 14 Spence Street, Cairns) as follows:

### Friday, 15 November 2024

(Trustee Meeting – 9.00am to 10.30am) (Ordinary Meeting – 10.30am to 5.00pm)

The attendance of each Councillor is requested.

All agenda papers for both meetings (excluding Closed Business papers) will shortly be available on Council's website and can be accessed by clicking on the link below:

Ordinary Meetings | Torres Strait Island Regional Council (tsirc.qld.gov.au)

Please note that this meeting is live streamed on Council's YouTube Channel.

James William Chief Executive Officer

8 November 2024



Time: 10.30am to 5.00pm

Venue: Bolands Centre Offices & Conference Centre, 14 Spence Street, Cairns

Meeting ID: 438 700 254 554 | Passcode: QDN5qk

### **ORDER OF BUSINESS**

10.30am		A. WELCOME & QUORUM CONFIRMATION   ACKNOWLEDGEMENTS   OPENING PRAYER   OBSERVANCES
		B. APOLOGIES
		C. CONFLICT OF INTEREST DECLARATIONS
		D. LIVE STREAM. This meeting is live streamed on Council's YouTube Channel.
	1.	CONFIRMATION OF MINUTES (15 OCTOBER 2024)
		1.1. Action Items Update
	2.	MAYORAL REPORT
	3.	CHIEF EXECUTIVE OFFICER REPORTS
		<ul> <li>3.1. CEO Monthly Report (November 2024)</li> <li>3.2. Adoption of Draft Regional Infrastructure Advisory Committee (RIAC) Terms of Reference (TOR)</li> </ul>
	OF	FICER REPORTS FOR DECISION
	4.	BUILDING SERVICES DIRECTORATE
		Nil
	5.	COMMUNITY SERVICES DIRECTORATE
		5.1 TSIRC Representation on the Animal Management Taskforce
	6.	CORPORATE SERVICES DIRECTORATE
		6.1 Community Grants Program Allocation (October 2024)
		<ul><li>6.2 Funding Acquisition Report (October 2024)</li><li>6.3 Media Policy</li></ul>
		6.4 1 <sup>st</sup> Quarter Report – Economic Growth Committee
		6.5 TSIRC 2023-24 Annual Report
	-	6.6 Operational Plan 2024-25 – Q1 Progress Report
	7.	ENGINEERING SERVICES DIRECTORATE
	_	Nil
	8.	FINANCIAL SERVICES DIRECTORATE
		<ul> <li>8.1 Financial Dashboard Report (October 2024)</li> <li>8.2 Contractual Matter – Large Procurement Contracts Awarded Under</li> </ul>
		Delegation)
		8.3 2023-24 Financial Statements

	9.	RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC		
	10.	BUILDI	NG SERVICES DIRECTORATE	
		Nil		
	11.	COMM	UNITY SERVICES DIRECTORATE	
		Nil		
	12.	CORPO	RATE SERVICES DIRECTORATE	
		12.1.	Green Fleet Procurement 2024-25	
			[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]	
	13.	ENGINE	ERING SERVICES DIRECTORATE	
		13.1.	Funding Matter – TSIRC.0035.2324P.REC DISASTER RECOVERY FUNDING ARRANGEMENT (DRFA)	
			[ <u>Reason for this matter to be discussed in Closed Business</u> : This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]	
		13.2.	Information Report – Capital Works	
			[ <u>Reason for this matter to be discussed in Closed Business</u> : This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]	
		13.3.	Engineering Services On-Call Roster – TSIRC Annual Closedown 2024-25	
			[ <u>Reason for this matter to be discussed in Closed Business</u> : This is a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	
	14.	FINANC	CIAL SERVICES DIRECTORATE	
		Nil		
	15.	RESOLU	JTION TO RETURN THE MEETING TO OPEN DISCUSSION	
	16.	CONSID	ERATION OF MATTERS DISCUSSED IN CLOSED SESSION	
	17.	ITEMS A	ARISING	
	18.	INFORM	IATION REPORTS	
		18.2. C 18.3. C 18.4. E	UILDING SERVICES – Building Services Report (October 2024) OMMUNITY SERVICES - Community Services (September 2024) ORPORATE SERVICES - Corporate Services Information Report (October 2024) NGINEERING SERVICES – Engineering Operations NGINEERING SERVICES – Water and Wastewater	
	19.	NEXT M	IEETING – 11 DECEMBER 2024 (Microsoft TEAMS)	
5.00pm	20.	CLOSE C	DF MEETING & PRAYER	



# ORDINARY MEETING

15 NOVEMBER 2024

**DIRECTORATE:** Corporate Services **AUTHOR:** Executive Director Corporate Services

### **CONFIRMATION OF MINUTES (15 OCTOBER 2024)**

### **OFFICER RECOMMENDATION:**

Council confirms the Minutes of the Ordinary Meeting held on 15 October 2024.

### **EXECUTIVE SUMMARY:**

Section 254F(4) of the *Local Government Regulations 2012* requires that at each local government meeting, the minutes of the previous meeting must be confirmed by the councillors or committee members present.

### Interested Parties/Consultation:

N/A

### Background / Previous Council Consideration:

The previous monthly Ordinary Council meeting was held on 15 October 2024.

Section 254(6) of the *Local Government Regulation 2012* requires that a copy of the minutes of each local government must be made publicly available by 5pm on the tenth day after the meeting is held. To meet these compliance requirements, a copy of the draft Minutes from the last meeting were circulated to the Executive Leadership Team for input prior to being posted on the Council website.

Following confirmation of the Minutes by Council, the confirmed Minutes will replace the draft Minutes on the Council website.

### **COMPLIANCE / CONSIDERATIONS:**

Statutory:	Section 254F(4) of the Local Government Regulation 2012
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	<ul> <li>TSIRC Corporate Plan 2020–2025 (Bisnis Plan)</li> <li>Delivery Pillar One – People (Bisnis – Pipol)</li> <li>Outcome 4: We are a transparent, open and engaging council.</li> <li>4.2 Evolve Council's communication channels and community's access to information.</li> </ul>
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

### **Other Comments:**

Nil.

**Recommended:** 

S. Andres Susanne Andres

**Executive Director Corporate Services** 

Approved:

James William Chief Executive Officer

### **ATTACHMENTS:**

Draft Minutes of the Ordinary Council Meeting held on 15 October 2024.



### ORDINARY MEETING 15 OCTOBER 2024

# MINUTES

Time:

10.30am

Venue:

Microsoft (TEAMS) Meeting ID: 433 662 951 480 | Passcode: RZTTwY

### PRESENT:

Mayor Division 2 – Dauan Division 3 – Saibai Division 6 – Arkai Division 7 – Wug (St. Pauls Community), Mua Island Division 8 – Kirirri (Hammond Island) Division 9 – Iama Division 10 – Warraber Division 11 – Poruma Division 12 – Masig Division 15 – Mer

### APOLOGIES:

Division 1 – Boigu Division 4 – Mabuiag Division 5 – Badu / **Deputy Mayor** Division 13 – Ugar Division 14 – Erub

### OFFICERS:

Chief Executive Officer Executive Director Building Services Executive Director Community Services Executive Director Corporate Services Executive Director Engineering Services Executive Director Financial Services Interim Executive Advisor to the CEO Executive Assistant to the Mayor TSIRC Secretariat Cr Phillemon Mosby Cr Torenzo Elisala Cr Chelsea Aniba Cr Iona Manas – *left meeting at 12.00nn* Cr John Levi Cr Seriako Dorante Cr Aggie Hankin – *left meeting at 2.00pm* Cr Kabay Tamu Cr Francis Pearson Cr Ted Mosby – *left meeting at 12.00nn* Cr Bob Kaigey

Cr Dimas Toby – prior commitments Cr Keith Fell – prior commitments Cr Ranetta Wosomo – prior commitments Cr Rocky Stephen – prior commitments Cr Nixon Mye – prior commitments

Mr James William Mr Wayne Green Mr Dawson Sailor Ms Susanne Andres Mr David Baldwin Ms Hollie Faithfull Ms Jessica Buxton – Agenda Item 3.2 only Ms Trudy Lui Mr Darryl Brooks

### GUESTS:

Mr Scott Mason, CEO LG Services Group

Agenda Item 3.3 (TAP Update)

### A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 10.30am, the Mayor welcomed Councillors to the Ordinary Council meeting for the month of October 2024, noting that a quorum of members were present.

The Mayor made the following acknowledgements:

- Our Heavenly Father for His awesome wisdom, knowledge, understanding, favour and blessings upon our lives, our families, our people especially our Elders and our children, our region and our Council;
- to those members of the Torres Strait Islander community throughout the homelands and on the Australian mainland who may be observing Sorry Business at this time, the thoughts and prayers of all Councillors.
- The Traditional Custodians throughout the length and breadth of Zenadth Kes (from Mer in the East to Boigu in the West) including where our TSIRC footprint is Kaiwalagal area for Kaurareg nations where our Thursday Island Office is located and Gimuy in Cairns where our Cairns Office is located.
- Other traditional lands where TSIRC staff are based remotely;
- All First Nations Peoples who have shared kinship and affiliation for thousands of years with their Ancestral Lands.

### **B. NOTING OF APOLOGIES**

The following apologies were accepted by Council:

Division	Councillor/Reason	Mover/Seconder
Div <mark>ision 1</mark> – Boigu	Cr Dimas Toby – prior commitments	LEVI / HANKIN
Div <mark>ision 4</mark> – Mabuiag	Cr Keith Fell – prior commitments	HANKIN / MANAS
Division 5 – Badu	Cr Ranetta Wosomo – prior commitments	ANIBA / PEARSON
Division 13 – Ugar	Cr Rocky Stephen – prior commitments	HANKIN / PEARSON
Division 14 – Erub	Cr Nixon Mye – prior commitments	

### C. CONFLICT OF INTEREST DECLARATIONS

The Mayor called for Councillors to declare any COI matters. No declarations were made. The Mayor also requested that if there are any legal matters involving Councillors, then Councillors should advise the Mayor as soon as possible.

### D. LIVE STREAM

The Mayor advised Council that this meeting is being LIVE STREAMED on Council's YouTube Channel.

### 1. CONFIRMATION OF MINUTES (18 September 2024)

#C24-28/2024-10/1

CR PEARSON / CR DORANTE

Council confirms the Minutes of the Ordinary Meeting held on 18 September 2024.

### 1.1. ACTION ITEMS UPDATE

The Chief Executive Officer (Mr James William) spoke to this item. Items noted as 'completed' during this update will be deleted from future reports. The update was noted by Council.

### 2. MAYORAL REPORT

The Mayor spoke to his report. The report was noted by Council.

### 3. CHIEF EXECUTIVE OFFICER REPORT

### 3.1. CEO Monthly Report (September 2024)

#C24-28/2024-10/3.1

CR PEARSON / CR MANAS

Council notes the Chief Executive Officer Report for September 2024.

CARRIED UNANIMOUSLY

- Ms Jessica Buxton (Interim Executive Advisor to the CEO) joined the meeting at 11.30am to speak to Agenda Item 3.2.
- Mr Scott Mason (CEO LG Services Group) joined the meeting at 11.30am to speak to Agenda Item 3.3.
- 3.2. Policy Review: External Grant Funding Policy & Advocacy Policy

#C24-28/2024-10/3.2

CR ANIBA / CR LEVI

Council resolves to:

- amend and adopt the External Grant Funding Policy previously adopted by Council, in the terms presented to Council at today's Ordinary Meeting;
- 2. adopt the new Advocacy Policy; and
- 3. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to exercise the functions and powers assigned to the Chief Executive Officer under the amended and endorsed policy, including the power to make any further minor administrative amendments to the policy as they arise.

CARRIED UNANIMOUSLY

Ms Jessica Buxton left the meeting at 11.40am.

### **3.3.** TAP Update – *verbal update*

Mr Scott Mason (CEO LG Services Group) spoke to this agenda item providing a high–level update on the 11 x KPIs in relation to progressing the TAP. Increasing the autonomy and responsibility of Divisional Managers is an opportunity to empower the TSIRC workforce on Island and this will be discussed further at the November 2024 Council Workshop.

Mr Mason concluded by advising Council that, overall, the KPIs are on track. However, he reminded Council that the timelines set will turn over very quickly and it is

important for Council to focus its budgeting accordingly so that success with these initiatives can be achieved.

Council noted the verbal update.

Mr Scott Mason left the meeting at 11.55am.

### 4. BUILDING SERVICES DIRECTORATE

Nil.

### 5. COMMUNITY SERVICES DIRECTORATE

5.1. Torres Strait Treaty – Suspension of Traditional Visits Over Christmas/New Year Period 2024–25

#C24-28/2024-10/5.1

CR T. MOSBY / CR ANIBA

Council:

- (a) Resolves that traditional inhabitant visits between Papua New Guinea and Australia under the *Torres Strait Treaty* will be suspended from close of business on Friday 20 December 2024 and will resume on Monday 3 February 2025; and
- (b) Agrees that Councillors (as authorising officers) will strictly adhere to the suspension dates and to ensure that this suspension period is clearly communicated throughout the community.

### CARRIED UNANIMOUSLY

Meeting suspended for lunch break from 12.00nn to 1.00pm.

The meeting resumed at 1.15pm.

### 6. CORPORATE SERVICES DIRECTORATE

- In relation to Agenda Item 6.1, Cr Pearson sought clarification around the Community Grants applications which were considered ineligible for Community Grants funding in relation to the CG2025–013 application.
- The Chief Executive Officer and the Executive Director Corporate Services advised that Council's current Community Grants Program policy limits the funding amount that Council can allocate for each project to a <u>total</u> figure of \$10,000. This amount was already allocated by Council from the Ugar Community Grants budget.

### 6.1. Community Grants Program Allocation (September 2024)

#C24-28/2024-10/6.1(a) - Council-generated resolution

CR LEVI / CR TAMU

Council resolves to amend the resolution submitted in the report to allow a Mover and Seconder for each Community Grants Program application.

CARRIED UNANIMOUSLY

#C24-28/2024-10/6.1(b)

- **1.** Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the *Community Grants Policy*:
  - CG2025-028 TRUDY LUI, WARRABER ISLAND for \$2,500.00, exclusive of GST;

MOVED: CR DORANTE / SECONDED: CR ELISALA CARRIED UNANIMOUSLY

- 2. Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the *Community Grants Policy*:
  - CG2025-041 LAURIE NONA & LOUIS AHMAT, BADU ISLAND for \$2,000.00, exclusive of GST;

MOVED: CR TAMU / SECONDED: CR PEARSON CARRIED UNANIMOUSLY

- 3. Council notes the following:
  - (a) zero (0) Community Grants applications were declined due to unavailable funds
  - (b) thirteen (13) Community Grants applications were deemed ineligible for funding
  - (c) two (2) conflict of interests (COI) were declared
  - (d) the grant applications processed out-of-cycle and funeral donations provided in September 2024.

MOVED: CR ANIBA / SECONDED: CR ELISALA CARRIED UNANIMOUSLY

6.2. Funding Acquisition Report (September 2024)

#C24-28/2024-10/6.2

CR ANIBA / CR ELISALA

Council notes the report and its content.

#### CARRIED UNANIMOUSLY

The Mayor thanked staff for successfully securing the \$6m+ funding, as this shows the commitment and dedication of staff to enable Council to fulfill its obligations across the footprint.

#### Action:

Executive Director Corporate Services to provide reasons for unsuccessful grant applications.

6.3. TSIRC Meeting Schedule for 2025

#C24-28/2024-10/6.3

CR ANIBA / CR KAIGEY

Council endorses the following meeting schedule for 2025:

29 January 2025 (virtual meeting)

- 19 February 2025 (virtual meeting)
- 18-19 March 2025 (f2f venue TBA)
- 23 April 2025 (virtual meeting)
- 23 May 2025 (f2f Cairns) one day only (Council Workshop to be held 12–22 May 2025)
- 17-18 June 2025 (f2f venue TBA)
- 22-23 July 2025 (f2f venue TBA)
- 20 August 2025 (virtual meeting)
- 17 September 2025 (virtual meeting)
- 21-22 October 2025 (f2f venue TBA)
- 21 November 2025 (f2f Cairns) one day only (Council Workshop to be held 10-20 November 2025)
- 17 December 2025 (virtual meeting)

### CARRIED UNANIMOUSLY

- Council will decide venues for the f2f meetings in 2025 at its November 2024 Council Workshop.
- 7. ENGINEERING SERVICES DIRECTORATE

### Nil.

### 8. FINANCIAL SERVICES DIRECTORATE

8.1. Financial Dashboard Report (September 2024)

#C24-28/2024-10/8.1

CR PEARSON / CR ANIBA

Council receives and endorses the monthly financial statements attached to the officer's report for the 2024-25 year to date, for the period ended 30 September 2024, as required under Section 204 of the *Local Government Regulation* 2012.

### CARRIED UNANIMOUSLY

### Action:

- 1. Executive Director Financial Services to do an analysis of BSU variances comparative to previous two years and update Council at the November 2024 Ordinary Council Meeting.
- 2. Chief Executive Officer to prepare advice to Council on a strategy to place the onus back onto Governments to take on their service responsibilities to allow Council to redirect its profits back into community.
- 3. Executive Director Corporate Services to advise out of session on timeframes for close—off on finalising GBK licence/leases.

### 8.2. Contractual Matter – Large Procurement Contracts Awarded Under Delegation

Council requested that this report be laid on the table until a more detailed report is provided to Council in relation to the circumstances in relation to purchase order number PEN0007840 to QMAC Machinery.

Meeting suspended for a short break from 2.55pm to 3.00pm.

### 9. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

#### #C24-28/2024-10/9

CR ELISALA / CR PEARSON

The Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

CARRIED UNANIMOUSLY

**10. BUILDING SERVICES DIRECTORATE** 

Nil.

- 11. COMMUNITY SERVICES DIRECTORATE Nil.
- 12. CORPORATE SERVICES DIRECTORATE Nil.
- 13. ENGINEERING SERVICES DIRECTORATE
  - 13.1. Rescind Resolution for Contract TSIRC 2023–602 Saibai School Road DRFA Works

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

#C24-2<mark>8/2024-10/13</mark>.1

CR KAIGEY / CR PEARSON

### Council resolves to:

- Rescind the resolution made on 19-20 September 2023, listed as item 21, relating to award Tender No. TSIRC 2023-602 – Saibai Island School Road DRFA Works to Torres Strait Island Homes Pty Ltd for an amount of and up to \$400,000.00 excl. GST; and
- Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise, and execute any and all matters associated with or in relation to this project, funding and contract including without limitation any options and/or variations as per Council's procurement and ethical sourcing policy.

CARRIED UNANIMOUSLY

### **13.2.** Information Report – Capital Works

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

### #C24-28/2024-10/13.2

CR ANIBA / CR ELISALA

Council resolves to note this report.

# 13.3. Funding Matter – TSIRC.0034.2324P.REC Disaster Recovery Funding Arrangement (DRFA)

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

### #C24-28/2024-10/13.3

CR PEARSON / CR LEVI

### **Council resolves:**

- 1. Subject to funding approval and finalisation, enter into the proposed funding agreement variation for TSIRC.0034.2324P.REC for Disaster Recovery Funding Arrangement (DRFA) & Reconstruction of Essential Public Assets (REPA), administered by Queensland Reconstruction Authority (QRA) in relation to Council's submission of TSIRC.0034.2324P.REC for a grant sum of up to \$3,299,613.87 (excl. GST); and
- 2. Pursuant to Section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
  - power to make, amend or discharge the Funding Agreement; and
  - power to negotiate, finalise and execute any and all matters associated with or in relation to this project and funding agreement including without limitation any options and/or variations.

CARRIED UNANIMOUSLY

### 13.4. Variation to Contract TSIRC 2021-357 Various Islands DRFA Works

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

### #C24-28/2024-10/13.4

CR DORANTE / CR ELISALA

#### Council resolves:

- 1. Subject to funding approval and finalisation, to approve the variation to Contract TSIRC 2021-357 –Various Islands DRFA Works, to Torres Strait Island Homes Pty Ltd for an amount of up to\$2,674,277.23 excl. GST; and
- 2. Pursuant to Section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
  - power to make, amend or discharge the Funding Agreement; and
  - power to negotiate, finalise and execute any and all matters associated with or in relation to this project and funding agreement including without limitation any options and/or variations.

CARRIED UNANIMOUSLY

Nil.

### 15. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

### #C24-28/2024-10/15

CR ELISALA / CR PEARSON

The Council resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012.* 

### CARRIED UNANIMOUSLY

### 16. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

Council formally resolved on the decisions taken in relation to Agenda Items10-14 above.

### 17. MATTERS ARISING

### (a) Waste Disposal Issues

Cr Kaigey sought intervention from the Engineering Services Directorate to resolve on–ground issues in relation to waste disposal on Mer. The Mayor advised that this is an operational matter and should be discussed out of session with the relevant Executive Director.

### (b) November 2024 Council Workshop - Torres Strait and Northern Peninsula Area Regional Organisation of Councils (TS&NPAROC) & Torres Strait Regional Authority (TSRA) Discussions

The Mayor advised that there will be a joint session held during the November 2024 Council Workshop with TS&NPAROC members to discuss a number of matters including:

- the recruitment of the LTC Coordinator;
- development of a 12-month operational plan;
- strategic projects.

Following that particular discussion, the Torres Strait Regional Authority (TSRA) and TS&NPAROC will then meet (in the capacity as the Torres Strait Coalition) to discuss Regional Governance matters.

### (C) Masig Statement Taskforce for Each Division

The Mayor requested that the Mer, Wug and Arkai Divisions to organise the signing of the Masig Statement.

Only 5 communities have established their Masig Statement Taskforce representatives.

The Mayor requested that these matters be finalised prior to the November 2024 Council Workshop so that strategic planning in relation to moving forward in relation to the Masig Statement.

Cr Kaigey requested that the Mayor and CEO attend and convene a community meeting on Mer (including PBC representatives) to discuss the Masig Statement and other strategic initiatives of TSIRC.

### Action:

1. Mayor's Office to provide Cr Dorante with information in relation to the establishment of the individual Masig Statement Taskforce for each Division.

2. Mayor's Office and the Executive Director Community Services to liaise and discuss Cr Kaigey's request for a community meeting on Mer to be held prior to the November 2024 Council Workshop.

#### **18. INFORMATION REPORTS**

- 18.1. BUILDING SERVICES Building Services Report (September 2024)
- 18.2. COMMUNITY SERVICES Community Services (September 2024)
- 18.3. CORPORATE SERVICES Corporate Services Information Report (September 2024)
- 18.4. ENGINEERING SERVICES Engineering Operations
- 18.5. ENGINEERING SERVICES Water and Wastewater

Council noted the reports. The Mayor encouraged Councillors to follow-up directly with Executive Directors if they required clarification on any matters contained in the Information Reports.

### **19. NEXT MEETING – 15 NOVEMBER 2024 (Cairns)** – *Council Workshop (4-14 November 2024)*

Noted by Council.

### 20. CLOSE OF MEETING & PRAYER

The Mayor thanked Councillors and staff for their contributions to this monthly meeting of Council and made a special acknowledgement to the TSIRC Travel Officer (Ms Emma William) for her assistance over the past couple of months with the organisation of Council travel and for her support to the Mayor during the recent absence of his Executive Assistant.

The Mayor formally closed the meeting at 4.10pm and Cr Levi delivered the closing prayer.

MINUTES CONFIRMED – 15 October 202	4
Cr Phillemon Mosby	James William
Mayor	Chief Executive Officer
Torres Strait Island Regional Council	Torres Strait Island Regional Council
Date: 15 October 2024	Date: 15 October 2024

# AGENDA ITEM 1.1



### ORDINARY MEETING ACTION ITEMS

[Updated @ 28 October 2024]

Agenda Item	Action	Action Area	Current Status
October 2024 Mtg	Executive Director Corporate Services to provide reasons for unsuccessful grant applications.	ED Corporate Services	Completed. Information provided to all Councillors on 28/10/24.
AI 6.2			
Funding Acquisition Report			
(September 2024)			
October 2024 Mtg	<ol> <li>Executive Director Financial Services to do an analysis of BSU variances comparative to previous two years and update Council at the November 2024 Ordinary Council Meeting.</li> </ol>	1. ED Financial Services	1. ED Financial Services
AI 8.1 Financial Dashboard Report	<ol> <li>Chief Executive Officer to prepare advice to Council on a strategy to place the onus back onto Governments to take on their service responsibilities to allow Council to redirect its profits back into community.</li> </ol>	2. CEO	2. CEO
(September 2024)	<ol> <li>Executive Director Corporate Services to advise out of session on timeframes for close—off on finalising GBK licence/leases.</li> </ol>	3. ED Corporate Services	3. Completed. Information provided to all Councillors on 28/10/24.

	Masig Statement Taskforce for Each Division		
October 2024 Mtg Al 17	<ol> <li>Mayor's Office to provide Cr Dorante with information in relation to the establishment of the individual Masig Statement Taskforce for each Division.</li> </ol>	1. Mayor's Office	
Matters Arising	<ol> <li>Mayor's Office and the Executive Director Community Services to liaise and discuss Cr Kaigey's request for a community meeting on Mer to be held prior to the November 2024 Council Workshop.</li> </ol>	<ol> <li>Mayor's Office/ED Community Services</li> </ol>	
September 2024 Mtg Al 3.2	Chief Executive Officer to ensure that the Masig Statement is formally incorporated into the MOU between TSRA and TSIRC.	CEO	CEO to finalise discussions with the TSRA on this matter.
MOU – TSIRC & TSRA			
	Inundation of Homes on Mer as a result of Coastal Erosion (Cr Kaigey)	CEO / ED Community Services / ED Engineering Services	CEO has visited the site.
September 2024 Mtg	Chief Executive Officer to organise a meeting of the Community Services and the Engineering Services Teams to do a Rapid Assessment of the impacted area and pursue		Occupancy relocation is being discussed with PBC and Housing formally. Also, BSU Executive leading conversation
AI 13.2	urgent action from the Queensland and Australian Governments around these emergent issues. [The Head of		with Dept of Housing re Building, post- State Election advocacy is required for
Info Report – Capital Works	Engineering Services advises that a Seawalls specialist coastal engineer has been engaged to do an assessment on the coastal erosion to inform how best to address the matter at an operational level to inform when seeking an appropriate level of funding to address the situation].		financial support demolition of 4x impacted properties
September 2024 Mtg	MOU between TSIRC and GBK	Mayor / Cr Aniba and	Committee has been attempting to
AI 17	Mayor to forward to the CALH Advisory Committee Chair (Cr Aniba) information regarding aspirations to be captured in a MOU between TSIRC and GBK.	ED Corporate Services	meet and will submit advice at the December 2024 Council meeting.
Matters Arising			

September 2024 Mtg	Mandatory Training for Councillors ALL COUNCILLORS – to prioritise completion of the	All Councillors	Completed. (Note one Councillor has an approved extension date to
AI 17	mandatory training as Local Government elected members.		complete).
Matters Arising			
July 2024 Mtg Al 13.2 Information Report – Capital Works	Cr Toby requested an update in relation to the Boigu Road. The Executive Director Engineering Services to follow-up and advise out of session.	Executive Director Engineering Services	<ul> <li>Work was done as part of the Top</li> <li>Western 'QRA Scope of Works'. Most</li> <li>recent wet season events currently</li> <li>being picked up/scoped by QRA and will</li> <li>form part of the likely Jasper Funding</li> <li>Round outcome.</li> <li>Further update to be provided by ED</li> <li>Engineering Services in Closed Business</li> <li>at the October 2024 Council Meeting.</li> </ul>
July 2024 Mtg Al 17(a) Funding for Dialysis Unit on Badu	<ul> <li>Executive Director Community Services to provide background information in relation to Commonwealth Government funding for the unit.</li> <li>Mayor strongly requests that consideration be given to financial costs to Council for this project (and other projects across the TSIRC footprint) to be implemented on-ground (i.e. water and infrastructure, etc).</li> </ul>	Executive Director Community Services / Cr Wosomo	In progress. TCHHS CEO Mr Rex O'Rourke on leave, however his office is sending information to TSIRC CEO and ED Community Services (no info received as at 21/8/24). Early advice is that TSIRC will be formally approached in writing on this matter after a consultation process by TCHHS in October 2024. Cr Wosomo to advise outcome of the community consultation

Mer Housing July 2024 Mtg Al 17(c)	Executive Director Community Services to provide advice on options for families effected by upcoming demolition (alternatives to demolition due to shortage of housing).	Executive Director Community Services	Remains in progress. Both properties are not occupied, occupants staying with relatives. Housing will liaise with Cr Kaigey and PBC to address overcrowding and vacant homes. Demolition of asset is not expected for a while. Ongoing. Housing is organizing with PBC on options considering land sensitivity.
	Strategic Briefing for the 10 x TSIRC Priorities & Investment Plan in Council Assets	Chief Executive Officer	11 x TSIRC Priorities has now been endorsed and printed copies are enroute to Divisions.
May 2024 Mtg Al 16 Items Arising			CEO has viewed a final draft of the Asset Investment Plan and further refinements are still required. Similarly, work is currently underway in relation to Council's Operational Plan as to what the budget forecasting should look like. It is expected that these two items should be completed for presentation to Council in November 2024 for implementation by end-2024.
May 2024 Mtg AI 5.3 2024/25 Fees and Charges	Council to explore opportunities internal to purchase gas with rental credits etc; and AfterPay facility (ED Community Services to follow-up).	ED Community Services	Ongoing. Option will be explored once other priority matters including Rental Debt Management approach is proposed for CEO's approval. No further updates.
Apr 2024 Mtg Al 2.1 Community Grants Program Allocation (Apr 2024)	Council's Community Grants Policy to be reviewed as part of the May 2024 Council Workshop agenda.	ED Corporate Services	Policy review session scheduled at November workshop

Jan 2024 Mtg Al 21 Fuel & Fleet Update	Executive Director Corporate Services to brief Council on contingency fuel supplies across the TSIRC footprint.	ED Corporate Services	The generators are on route from Townsville and will be sent to Poruma, Erub, Dauan, Mabuiag and Boigu with installation expected by mid–Nov 2024. Funding not yet secured for the installation at Saibai. Mer, Ugar and Hammond installations will happen when the fuel facilities are installed.
Oct 2023 Mtg Al 31 (c) Business Arising (from Information Reports)	Ugar Dredging Matters (Cr Rocky Stephen) November 2023 Council Workshop to consider options to address issues in relation to dredging matters for standard Ugar access.	ED Engineering Services	<ul> <li>Ongoing. Off-shore disposal option being pursued and in discussions with consultant and contractors. Final report being finalised and likely by end August 2024.</li> <li>No funding available and likelihood of funds being available is an Advocacy action – subject to Council determined priorities. Likely requirement is \$40m-\$60m.</li> <li>Offshore disposal report has been issued to Engineering Services and is to be communicated to Cr Stephen once further reviewed.</li> </ul>
Sept 2023 Mtg Al 7 Mayor Report	ED Corporate Services to explore social media options for Councillors to promote TSIRC News.	ED Corporate Services	Media session scheduled at November workshop



Torres Strait Island

# MAYORAL MONTHLY REPORT

# PERIOD: OCTOBER | NOVEMBER 2024.



# MAYOR ENGAGEMENTS VERBAL UPDATE



### October 2024

- > 18 October | MSDT| Poruma Division 11.
- > 21 23 October | 128th LGAQ Conference | Brisbane.
- > 25 October | Breakfast Meeting | TSC Mayor & CEO | Cairns.
- 28 October | Mayor Elsie Seriat, Mayor Robert Poipoi | TS & NPA ROC
   MS Teams
- > 28 October | HOC Mr Tim McKee | Poruma Division 11.
- > 29 October | Climate Adaption Resilience Centre TS & NPA | TI
- > 30 October | Information Session | Hammond Island Division 8.
- > 31 October | Major Tim Doust | Australian Defence Fore (ADF).

### November 2024

- > 1 November | Marita Sagigi | TCHHS| MS Teams.
- > 5 November | Minister Fiona Simpson MP | Cairns.
- > 4 14 November | TSIRC November Workshop | Cairns.

























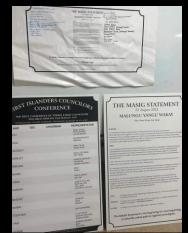
































### **ORDINARY MEETING** 15 NOVEMBER 2024



*Office of the Chief Executive Officer AUTHOR*: Chief Executive Officer

CHIEF EXECUTIVE OFFICER REPORT

### **OFFICER RECOMMENDATION:**

That Council notes the Chief Executive Officer Report for November 2024.

### **Executive Summary:**

The Chief Executive Officer's monthly report summarises key operational activities undertaken since the previous Council meeting, including any key media activities.

### 1. CEO Highlights

- 2023/2024 Financial Statements signed off by Mayor and CEO and External Audit finalised.
- Successful Council Workshop.
- Partnership with BSU on 10year Capital Housing Program and meeting with Dept of Housing Managers.

### 2. Media Coverage

• Nil

### 3. Building Services

Highlights:

- New Schedule of Rates have closed, and negotiations/acceptance letters being formalised.
- Improved sales in both streams 24/24 \$6.7m \$13.2m exceptional work by the team.
- Meet with the Bishop to discuss funding opportunities for Saibai Church Positive meeting.

### Key Focus Areas for the month ahead:

- Finalise and submit the 10-year Housing Strategy to commence advocation of funding.
- Commence meetings with PBC across 5 Divisions for the Capital Investment Housing Program.
- Work with funding partners (Health & Housing) to progress with Stage 2 of the Healthy Homes Program at Badu.
- Progress with the automation of IT streamlining to address backlog of invoices

### 4. Community Services

<u>Highlights:</u>

<u>Housing</u>

- Successful outcome of funding for QuickStart Housing Program identify needs to fit conditions of funding and collaborate with BSU
- Partnership with BSU on 10year Capital Housing Program. Includes meeting with Dept of Housing Managers
- Ongoing debt management matters addressing the low level debts quickly and actioning nonrental payment with QCAT.
- Rental collection reported below for the reporting period at 84%. However, Ugar, Warraber and Poruma achieved 100% collection rate.

• 9 new Housing Applications received in October. Increasing overall housing waitlist to 265.

### Environment & Health

- In affected Communities, partner with Health Centre to support COVID-19 cases by delivering awareness and support impacted families.
- Annual Environment and Health Workshop in partnership with Qld Health. Program includes refresher on Animal and Pest Management; Healthy Housing Program etc.
- Recruitment for 4 x new Senior EHWs across the region, servicing clusters and performing as EHW in own Divisions.
- Streamline pest management administrative process with BSU for efficient revenue flow.

### **Divisional Administration**

- Logistical support to Valuers and Assets team to undertake logistics of asset Valuation across the region within 2 week period
- Logistical support to Australian Electoral Commission for TSRAs election and consultation for nominations
- Supporting new Staff Appointment to address compliance and ensure we are accounting and collecting revenue for Hires and Accomm. Finance BSA have already provided positive feedback on this appointment and work to date.

### Key Focus Areas for the month ahead:

- Present 10-year Housing Capital Strategy for Council review and endorsement
- Initial planning on QuickStart Housing Program
- Identify opportunity for increasing revenue for Hires and Accommodation
- Planning for 25/26 Operational Plan and identifying funding

### 5. Corporate Services

### Highlights:

- Dauan and Ugar Alternative and Improved Transport Feasibility Study reports for comment.
- Community consultations to assist with Corporate Plan Development in ten (10) Divisions.
- People & Wellbeing department visited nine (9) of Divisions.
- Successful community meeting at Warraber for consultation on the Trustee Policy amendments and home ownership options.
- Successful Starlink installation in all Divisions.

### Key Focus Areas for the month ahead:

- Councillor workshop presentations.
- Publication of Annual Report.
- Continued community consultations around Trustee Policy and Corporate Plan.
- Green fleet replacement rollout.
- Recognition of service milestones for staff reaching 10, 15, 20, 25 and 40 years of service.
- Working on Native Title and Cultural Heritage matters for the new jetties on Boigu, Saibai and Dauan.

### 6. Engineering Services

<u>Highlights:</u>

- Productive meeting with SES representatives including their Regional Director and energized approach to work together and develop a 2 year plan.
- Additional funding (\$500K) gained from TMR to undertake design for 'shovel readiness' relating to Boigu road upgrades. Now targeting for funding in 25/26.
- Erub tank renewal project progressing well and will greatly alleviate water security vulnerabilities on Erub.

### Key Focus Areas for the month ahead:

- Saibai Road works major project progressing well but with risks emerging relating to very deteriorated water main in vicinity.
- Masig seawalls and Warraber Seawalls progression. Logistics delays with Masig 2 barge deliveries missed, Warraber design and approvals progression is high priority to seek market price in circa March 2025.
- Water security heading into wet season approx. half communities have severe water restrictions and vulnerabilities.
- Disaster Management readiness for wet season, attendance at upcoming LDMG meeting 21st Nov, and current 2024 Exercise "Semper Paratus" for the Torres Strait LDMG.
- Community Engagement in Nov for the Boigu, Saibai, Dauan Jetty Projects.

### 7. Financial Services

Highlights:

- 2023/2024 Financial Statements signed off by Mayor and CEO and External Audit finalised.
- Undertook Asset Condition Assessments on all divisions with JLL for the 2025 Comprehensive Valuation.
- Assisted with production of the tender package and published the tender for the Marine Infrastructure Project (3 x jetty replacements).
- Development of new draft Purchasing Procedure, templates and forms.
- Developed and published EOI for local R&M works contractors used by Building Services panel refreshed.
- Grafton St Lease signed by TSIRC and sent to Landlord's lawyers for signing.
- Workshops with Asset Class Managers on refreshing Council's Asset Management Plans.

### Key Focus Areas for the month ahead:

- Recruitment of key positions.
- Consolidated data report Financial Assistance Grant.
- Month-end process and reporting improvement project.
- Development of new draft Quote, Tender & Contract Management Procedures.
- Development of new vendor onboarding procedure.
- Workshop with Asset Class Managers to discuss Project Data for 2025 Comprehensive Valuation.
- Finalisation of Grafton St Lease for a period of 3 years.
- Workshop with Asset Class Managers to review draft Asset Management Plans

James William Chief Executive Officer



### **ORDINARY MEETING** 15 NOVEMBER 2024

**DIRECTORATE: Corporate Services AUTHOR:** Executive Assistant to the CEO

# ADOPTION OF REGIONAL INFRASTRUCTURE ADVISORY COMMITTEE TERMS OF REFERENCE

### **OFFICER RECOMMENDATION:**

That Council:

- 1. Adopt the Regional Infrastructure Advisory Committee Terms of Reference as attached to this report.
- 2. Appoint the Deputy Mayor as proxy to the Regional Infrastructure Advisory Committee for such occasions when the Mayor is unable to attend a meeting.

### **EXECUTIVE SUMMARY:**

It is proposed that Council adopt the Terms of Reference of the Regional Infrastructure Advisory Committee and appoint a proxy for the Mayor in the event that the Mayor is unable to attend a meeting of the Advisory Committee.

### Interested Parties/Consultation:

Torres Strait Regional Authority (TSRA) Northern Peninsula Area Regional Council (NPARC) Torres Shire Council (TSC) Gur A Baradharaw Kod (GBK) Cape York Land Council

### **Background / Previous Council Consideration:**

The Torres Strait Regional Authority (TSRA) established the Regional Infrastructure Advisory Committee (RIAC) in 2020-21, with the aim to provide strategic oversight to the current and future regional infrastructure for the Torres Strait region. Following the local government elections, there has been multiple workshops held to review and update RIAC's Terms of Reference.

TSRA provides funding to the three local councils to undertake infrastructure projects and works with the councils as its delivery partners to identify and mitigate project risks, and ensure a strategic approach to advocacy and project delivery. Infrastructure projects in the region face the same construction challenges as projects in the broader Australian community but with additional complexity due to their remote location. Direct and indirect challenges include supply chain shortages, difficulties accessing skilled construction workers, project management resource shortages and increased funding constraints due to rising freight and building material costs.

RIAC provides a platform for TSRA to work in partnership with local councils to ensure that critical infrastructure projects continue to proceed. The draft Terms of Reference (ToR) are attached to this report. The ToR details membership, functions, roles of members and administrative functions of the RIAC.

The Mayor as an ordinary member represents Council at RIAC and has full voting rights. Council may nominate an alternate elected official as proxy in the event the Mayor is unable to attend a meeting. It is proposed that the Deputy Mayor be nominated as the proxy.

### **COMPLIANCE / CONSIDERATIONS:**

	Local Government Act 2009
Statutory:	Local Government Regulation 2012
Budgetary:	No budget allocation
Policy:	N/A
Legal:	Council must ensure it meets its legal obligations including that all procedures and policies of Council are adhered to. Appropriate consideration will need to be given to any proposal that is put forward as a result of RIAC deliberations.
Risk / Risk Mitigation:	There is a risk that the relationship between TSRA and TSIRC and between the other two regional Councils and TSIRC might become strained if reasonable endeavours to adhere to the Terms of Reference are not maintained.
Links to Strategic Plans:	Corporate Plan 2020-25 (Bisnis Plan) Membership of the RIAC aligns to all three pillars of Council's current Corporate Plan, being People, Sustainability and Prosperity.
Masig Statement:	This proposal aligns with paragraph 4 of the Masig statement to create partnerships with Key Regional Stakeholders
Standing Committee Consultation:	No consultation undertaken
Timelines:	

### **Other Comments:**

Council may or may not adopt the RIAC Terms of Reference.

**Recommended:** 

Approved:

S. Andres

Susanne Andres Executive Director Corporate Services

James William Chief Executive Officer

### ATTACHMENTS:

1. RIAC Terms of Reference



# **Torres Strait**

## Regional Infrastructure Advisory Committee

## (RIAC)

**TERMS OF REFERENCE** 

Draft: 4<sup>th</sup> October 2024

Date endorsed:

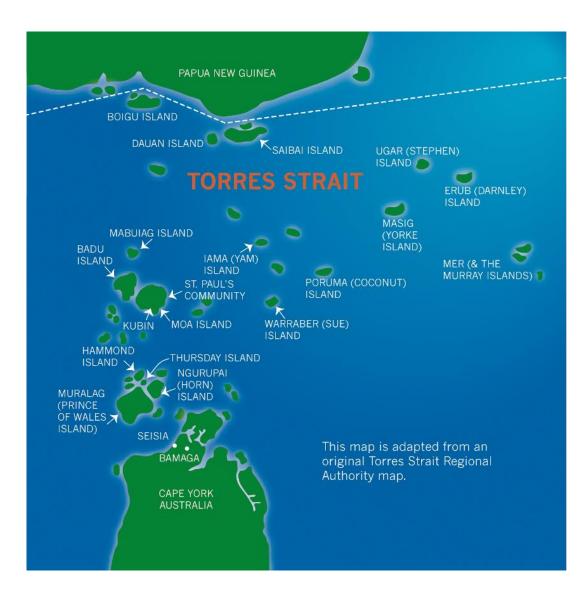
Date for review:

### 1. BACKGROUND AND CONTEXT

The Torres Strait Regional Authority (TSRA) established the Regional Infrastructure Advisory Committee (RIAC) under Part 142M of the *Aboriginal and Torres Strait Islander Act (2005)* (as amended). RIAC was formed to provide strategic oversight on current and future regional infrastructure in alignment with the Torres Strait and Northern Peninsula Area Regional Plan 2009 - 2029. RIAC has now evolved to be an independent and autonomous voice for the Region and its constituents.

RIAC delivers on Priority Reform 1 of the National Agreement on Closing the Gap to accelerate place-based progress on closing the gap through formal partnership arrangements.

The Region includes the Torres Strait and Northern Peninsula Area and its constituent communities (The Region).



### 2. RIAC PURPOSE

To co-ordinate an integrated approach to infrastructure of regional importance to Torres Strait Islander and Aboriginal people in The Region, through collaboration and high level strategic advice and advocacy.

### 3. MEMBERSHIP

There are two categories of RIAC membership – Ordinary Membership and Non-voting Membership.

Ordinary Members are regionally based, have full voting rights and make up the quorum for meetings. Ordinary membership of RIAC is open to one <u>elected representative</u> from the following:

- The Torres Strait Regional Authority (TSRA)
- The Mayor from each Local Government:
  - Torres Strait Island Regional Council (TSIRC),
  - Torres Shire Council (TSC),
  - Northern Peninsula Area Regional Council (NPARC)
- The Chairs of the Region's Native Title Service Provider/Native Title Representative Body:
  - o The Gur A Baradharaw Kod Torres Strait Sea and Land Council
  - The Cape York Land Council

Non-voting Members, are critical stakeholders in planning and priority setting for regional infrastructure. Non-voting Members are not included in the meeting quorum. Non-voting membership is open to one elected representative from the following:

- The Queensland Government (Premier, or their delegate)
- The Australian Government (Prime Minister, or their delegate)

All members may nominate an <u>alternate elected official</u> as proxy, in the event they are unable to attend a meeting. State or Commonwealth Government Members unable to attend a meeting also have the option to nominate a senior political advisor or a senior bureaucrat as proxy.

### 4. FUNCTIONS OF THE RIAC

The specific functions of the RIAC are to:

- 1. Provide a united voice for The Region to attract infrastructure investment.
- 2. Improve collaboration and coordination, across all levels of government and with Traditional Owners, to address policy and funding opportunities and deficits.
- 3. Identify limitations and barriers that impede infrastructure opportunities and offer solutions to matters such as whole-of-life asset funding and management.
- 4. Develop a RIAC Action Plan and regularly monitor its progress.
- 5. Review and monitor regional infrastructure programs to ensure they are designed and delivered in line with the Regional Infrastructure Principles of:

o **Native Title** – The rights of Traditional Owners are respected in the planning, design and delivery of infrastructure projects.

o **Self-determination and community management** – Decisions will be made by our people in the best interests of our people

o **Community benefit** – All infrastructure is designed to enhance the lives of people living in the region.

o **Economic opportunity** – Local Torres Strait Islander and Aboriginal training, employment and business outcomes are a legacy of infrastructure development.

o **Operational sustainability** – Whole-of-life infrastructure maintenance is valued and incorporated in planning and development.

o **Climate change resilience –** Resilience and adaptability to climate change is incorporated through design, development and maintenance of infrastructure.

### 6. ROLES AND RESPONSIBILITIES OF MEMBERS

### TSRA

- Chair RIAC meetings and provide RIAC Secretariate support
- Provide funding for RIAC meetings
- Provide regional coordination and advocacy
- Provide funding support or secure resources for members to reasonably undertake agreed RIAC work

### Local government members

- Share up to date information about Councils' infrastructure
- Share Councils' infrastructure strategies
- Share current and proposed advocacy, where appropriate to RIAC's function
- Lead the statutory function of providing, constructing and maintain public infrastructure

### Native Title Service Provider/Native Title Representative Body members

- Provide advocacy and support, relevant to RIAC's function
- Act as a connector between RIAC and organisational board
- Advice and assistance necessary to manage potential barriers to infrastructure development

### State and Commonwealth Government members

- Provide advice on regional investment priorities to relevant Ministers and Cabinet
- Provide advice to RIAC on government priorities

### 7. CHAIR

The RIAC Chair will be the TSRA representative. The responsibilities of the Chair are:

• To Chair the RIAC meetings

- To work with the Secretariate in the preparation of meeting agendas
- To represent RIAC on general matters

### 8. SECRETARIATE

TSRA will host RIAC meetings and provide secretariate support. This includes:

- Preparation and distribution of meeting agendas
- Arranging meeting logistics
- Arranging travel for members (excluding State and Commonwealth government representatives)
- Documenting meeting outcomes in the form of a communique following each RIAC meeting and distributed to members and the TSRA Board
- Centralise documents for ease of access to members.

### 9. MEETINGS

- **Quorum** A quorum is half of the ordinary membership, plus one.
- **Timing** RIAC will meet quarterly.
- **Out of session meetings** Sometimes decisions are required more quickly than meeting schedules allow. In this case, out of session meetings (by email) may be used as a method of last resort and/or when urgent matters are required for important decisions.
- **Participation/Attendance** Members have the option to invite the CEO or a senior officer from their organisation to act as an advisor. These advisors have observer status within the RIAC meetings. Observers can attend and participate in RIAC meetings and receive any information the ordinary members receive before meetings. However, they do not have voting rights.
- **Invited guests** RIAC may invite content and technical experts to attend meetings to provide advice on specific matters.
- **Procedures** Meetings are conducted in the spirit of collaboration.

### **10. DECISION MAKING**

Members have a responsibility to consult the organisation they represent, on key issues, to provide an informed position in RIAC discussions and decision making.

Therefore, a forward schedule of decisions and associated papers will be distributed by the Secretariate 2 months prior to the RIAC quarterly meeting. This will enable sufficient time for members to consult the organisation they represent.

Consensus decision making is preferred. If consensus can't be reached, then a majority vote of Ordinary Members will be taken. A communique is then developed by the RIAC Secretariate to capture the outcomes that are achieved either by consensus or majority vote.

### **11. REPRESENTATION**

Advocacy is one of the functions of RIAC. Therefore, RIAC will determine who should represent and speak on behalf of RIAC on a case-by-case basis. The representative may be an individual member or a delegation.

When representing RIAC, the member is responsible for conveying the agreed RIAC position.

The RIAC Chair represents RIAC on general matters.

### **12. WORKING GROUPS**

RIAC may establish working groups to support the implementation of the RIAC Action Plan. Working groups may be established for specific areas or projects, with membership dependent on the needs of each project.

Working groups report to RIAC.

### 13. CODE OF CONDUCT

All members will be obligated to act in good faith, act honestly and exercise a reasonable degree of care and diligence in the discharge of their duties. Members must not make improper use of inside information to gain an advantage for themselves or someone else.

Members will perform all duties associated with their positions diligently, impartially, conscientiously, in a civil manner and to the best of their ability.

All RIAC members are bound by their relevant Code of Conduct, including:

- TSRA Board Code of Conduct (for TSRA Board Members)
- Code of Conduct for Councillors in Queensland
- APS Code of Conduct (for TSRA staff members and other APS employees)
- Ministerial Code of Conduct or Code of Conduct for the Queensland public service
- Code of Conduct for Ministers

Members not governed by one of the above Code of Conducts should be guided by the TSRA Board Code of Conduct.

### **14. DISCLOSURE OF INTERESTS**

Any member of the RIAC, who has a direct or indirect interest in a matter being considered or about to be considered, must, as soon as possible after the relevant facts have come to the member's knowledge, disclose the nature of the interest at a meeting of the committee.

A disclosure of interests must be recorded in the minutes of the meeting and be maintained in a register. Failure, without reasonable excuse, to disclose interests will result in termination of the appointment of that individual member of the committee.

### **15. COMMITTEE COSTS**

The costs associated with regular committee meetings, workshops, and other activities required to develop and monitor the RIAC Action Plan will be borne by the TSRA Infrastructure

Program. This includes all travel and associated costs for <u>members</u>, <u>excluding Ministers and</u> State and Commonwealth Government representatives.

Travel and associated costs of attendance by <u>non-members</u> (eg advisors) at committee meetings will not be borne by the TSRA Infrastructure Program. These costs are the responsibility of the member organisation.

On occasion, content and technical experts may be invited by the RIAC to attend meetings to give advice. These costs may be covered by the Major Infrastructure and Other Projects Trust.

#### **16. REVIEW OF THE TERMS OF REFERENCE**

A review of the Terms of Reference will be undertaken annually to ensure RIAC continues to achieve its purpose, in line with changing political landscapes, contemporary policies and regional aspirations.



#### ORDINARY MEETING 15 NOVEMBER 2024

DIRECTORATE: Community Services AUTHOR: Executive Director Community Services

#### TSIRC REPRESENTATION ON THE ANIMAL MANAGEMENT TASKFORCE

#### **OFFICER RECOMMENDATION:**

That Council approves the appointment of the Housing, Families and Safe & Healthy Communities Advisory Committee Chairperson as Council's representative on the Queensland Department of Agriculture and Fisheries' Animal Management Taskforce.

#### **EXECUTIVE SUMMARY:**

The Agenda Report seeks Council approval for the Chairperson of the Housing, Families and Safe & Healthy Communities (HFSHC) Advisory Committee to represent Council on the Animal Management Taskforce for the Queensland Department of Agriculture and Fisheries (DAF).

#### **BACKGROUND:**

In August 2024, Council was invited by the Department of Agriculture and Fisheries (DAF) to be involved in the Animal Management Taskforce that is made up of Local Government elected representatives State-Wide. Membership on the Taskforce can either be at Mayor, Deputy Mayor, Councillor or CEO level and is chaired by the Minister of Agriculture and Industry Development and Fisheries and Minister for Rural Communities.

As per the Terms of Reference (attached), the intent of the Task Force is to provide advice to the Minister on priority areas for action to ensure community safety in relation to regulated dogs and other matters.

The role of the Task Force is to:

- develop an Agreement between the Department of Agriculture and Fisheries (DAF), local governments and relevant Queensland Government agencies, including the Queensland Police Service, to clarify roles and responsibilities in relation to dog attacks, especially for investigation and other enforcement actions
- engagement with local government officers about the new offences and other amendments to the Animal Management Cat & Dog Act (AMCDA), some of which will affect the administrative functions currently undertaken by these officers
- develop a new statutory guideline for destruction orders of dangerous dogs to reflect the new reforms
- develop a new guideline for the classification of prohibited dog breeds to help support local government officers identify prohibited dogs that have not been declared or are on the restricted dog breed registry.
- develop a new guideline for issuing the new and increased Penalty Infringement Notices and for prosecutions. Various templates and standard operating procedures are also proposed to support more effective and consistent implementation of the AMCDA.

The Task Force is not a decision-making body. Instead, this group will work through matters and escalate to the Project Governance Committee for decisions.

The HFSHC Advisory Committee meeting on 2 September 2024 endorsed for Cr Keith Fell to represent Council on the Queensland Government Department of Agriculture and Fisheries' Animal Management Task Force. In addition. The Strategic Advisory Reference Group (SARG) endorsed HFSHC recommendations and requested this is tabled at Councils Ordinary meeting.

#### **COMPLIANCE / CONSIDERATIONS:**

Statutory:	<ul> <li>Local Government Act 2009</li> <li>Local Government Regulation 2012</li> </ul>
Budgetary:	N/A
Policy:	Various policies pertain to the Committee's portfolio.
Legal:	N/A
Risk / Risk Mitigation:	Quarterly Meetings & Quarterly Reporting required.
Links to Strategic Plans:	<ul> <li>Corporate Plan 2020-2025</li> <li>People</li> <li>Sustainability</li> <li>Prosperity</li> </ul> Outcome 2: Our communities are safe, healthy and active. Outcome 3: We ensure accessibility to community support services.
Masig Statement:	N/A
Advisory Committee Consultation:	<ul> <li>HFSHC Advisory Committee on 2 September 2024</li> <li>SARG Standing Committee on 25 October 2024.</li> </ul>
Timelines:	N/A

#### **Other Comments:**

N/A

**Recommended:** 

Dawson Sailor Executive Director Community Services

Approved:

James William Chief Executive Officer

#### ATTACHMENTS:

1. Background Information: Queensland Government Department of Agriculture and Fisheries' Animal Management Task Force



# Animal Management (Cats & Dogs) Act 2008 Task Force Terms of Reference

June 2024



Animal Management (Cats & Dogs) Act 2008 Task Force Meeting | Approved Terms of Reference

The Department of Agriculture and Fisheries proudly acknowledges all First Nations peoples (Aboriginal peoples and Torres Strait Islanders) and the Traditional Owners and Custodians of the country on which we live and work. We acknowledge their continuing connection to land, waters and culture and commit to ongoing reconciliation. We pay our respect to their Elders past, present and emerging.

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## **Departmental approvals**

Name	Position	Action (Review/endorse/approve)	Signature	Date
Lucas Ryan	Manager Policy, Animal Biosecurity and Welfare			
Virginia Berry	Director, Animal Biosecurity and Welfare			

### **Document preparation**

Prepared by	Belinda Tucker
Title	Project Manager
Project	Strong Dog Laws: Safer Communities
Status	Implementation

## **Revision History**

Date	Version no.	Author	Description of changes
19/03/2024	1	Belinda Tucker	Original
19/03/2024	2	Lucas Ryan	Review
20/03/2024	3	Virginia Berry	Review
21/03/2024	4	Belinda Tucker	Updated document
03/06/2024	5	Belinda Tucker	Approved by Task Force



## Contents

1.	Purpose	5
2.	Overview	5
2.1	Project background	5
3.	Scope	7
4.	Functions	7
5.	Membership	8
6.	Roles and Responsibilities	10
6.1	Responsibilities of Task Force Chair	10
6.2	Responsibilities of Task Force Members	10
6.3	Responsibilities of the Task Force Secretariat	10
7.	Operation	11
7.1	Chair	11
7.2	Meeting schedule	11
7.3	Consensus	11
7.4	Quorum	12
7.5	Out-of-session meetings	12
7.6	Other invitees	12
7.7	Agendas and meeting papers	12
7.8	Minutes and actions arising	12
7.9	Meeting proxies	13
7.10	Technical Working Group	13
7.11	Review	13
7.12	Amendments to these Terms of Reference	14
7.13	Code of conduct and confidentiality	Error! Bookmark not defined.
8.	Appendix 1 – Terms, Abbreviations and Definitions	14
9.	Endorsement	14

## 1. Purpose

The purpose of this document is to define the Terms of Reference (Toor) for the Animal Management Task Force (the Task Force). The Task Force will be focusing on the implementation of changes made to the *Animal Management (Cat & Dogs) Act 2008* (AMCDA).

A diagram of the governance structure for the Task Force and the respective project reporting channels is provided in Figure 1.

#### Figure 1: Task Force Governance Reporting

#### **Project Governance Board**

Function: A senior level deision making project governance board that reviews and monitors project progress, risks and issues, financials and next steps.

Members: Dr Allison Crook (General Manager and Chief Veterinary Officer), Dr Virginia Berry (Director, Animal Biosecurity and Welfare), Lucas Ryan (Manager Policy, Animal Biosecurity and Welfare) and Louise Morgan (Manager, Partnerships and Engagement)

#### **Interested Parties**

#### Senior Leadership Group

*Members:* Senior Leadership Members (within Department of Agriculture and Fisheries)

#### Task Force

*Members:* Department of the Premier and Cabinet, Minister's Office, Senior Local Council Members, Local Governance Association of Queensland

#### Technical Working Group

*Members:* Local Council Members

## 2. Overview

## 2.1 **Project background**

Australia records an average of 100,000 dog bites annually with an estimated associated cost of \$7 million each year. Around three per cent of attack victims require hospitalisation.

Most dog attacks are predictable and preventable. Data and research from Queensland and other national and international jurisdictions show consistent patterns in dog behaviour that we can learn from to better prevent dog attacks from occurring.

It is estimated that children are three times more likely than adults to need hospitalisation for dog attacks. Children are more likely to experience severe implications because of dog attacks, to need initial and ongoing treatment, experience injuries to their face and neck that require long term injury management, including reconstructive surgeries.

Eighty per cent of attacks occur in the home, with a majority of those by a dog that a person owns or is known to them. International research confirms dog attacks from owned or known dogs are typically more severe than those from unknown or stray dogs.

In late 2021, the Minister for Agricultural Industry Development and Fisheries and Minister for Rural Communities (the Minister) established a Task Force in response to local government calls for a review of the AMCDA to strengthen the laws governing regulated dogs, including dangerous dogs.

The Task Force met four times between August 2022 and May 2023, to undertake a limited review of the AMCDA and recommend priority changes, as well as other system responses to enhance community safety, promote responsible dog ownership, and enable more effective enforcement action.

On 25 June 2023, the discussion paper was publicly released for community consultation. The reforms included proposals made by the Task Force and additional options to better protect the community from dangerous dogs, including:

- developing and implementing a comprehensive community education campaign
- imposing a new state-wide ban on restricted dog breeds (which are also banned for import into Australia under the Customs (Prohibited Imports) Regulations 1956 (Crwth)
- reviewing penalties for owners of dogs that cause harm
- introducing a new offence that includes imprisonment as a maximum penalty for the most serious dog attacks
- clarifying when a destruction order must be made for a regulated dog
- streamlining the external review process to minimise delays.

On 28 July 2023, the Premier approved the preparation of amendments to the AMCDA as proposed in the discussion paper. Community consultation, completed on 31 August 2023 with nearly 4,000 submissions, returned a high level of support for the proposals contained in the "Strong dog laws: Safer communities" discussion paper.

As the community consultation has been completed the Task Force should re-commence to focus on the next stage of the project -the implementation of the amendments to the AMCDA. This will help and support local governments in instigating the required changes and enable a more consistent approach to dog management laws across Queensland.

## 3. Scope

The scope of the matters that the Task Force can work on relates to dangerous dogs, implementation of changes to the *Animal Management (Cats & Dogs) Act 2008* and other matters agreed by the Minister. The scope of the matters of the Task Force is in line with the targeted review of the Act.

The issues that are considered out of scope and will not be considered by the Taskforce are:

- Removing redundant provisions about cats and registration (this will be dealt with separately by the Department, not part of Task Force)
- The QCAT appeals process review
- · Landlords' ability to screen owners and their pets before moving into properties
- The inability to remove tenants from properties due to their pets
- Recording surgical procedures in a database for local government to review such as tail docking and ear cropping etc.

## 4. Functions

The Task Force will provide advice to the Minister on priority areas for action to ensure community safety in relation to regulated dogs and other matters.

The role of the Task Force is to:

- develop an Agreement between the Department of Agriculture and Fisheries (DAF), local governments and relevant Queensland Government agencies, including the Queensland Police Service, to clarify roles and responsibilities in relation to dog attacks, especially for investigation and other enforcement actions
- engagement with local government officers about the new offences and other amendments to the AMCDA, some of which will affect the administrative functions currently undertaken by these officers
- develop a new statutory guideline for destruction orders of dangerous dogs to reflect the new reforms
- develop a new guideline for the classification of prohibited dog breeds to help support local government officers identify prohibited dogs that have not been declared or are on the restricted dog breed registry.
- develop a new guideline for issuing the new and increased Penalty Infringement Notices and for prosecutions. Various templates and standard operating procedures are also proposed to support more effective and consistent implementation of the AMCDA.

The Task Force is not a decision-making body. Instead, this group will work through matters and escalate to the Project Governance Committee for decisions.

The Project Governance Committee is an internal committee within DAF. It is a senior decisionmaking authority who provide support for the implementation of the project as well as monitor the progression of the project and regularly review projects risks, finance and progress. The project committee also provides recommendations on delivery approaches and participates in discussing general strategies and opportunities for planning and implementation.

## 5. Membership

The Task Force membership is captured in Table 1 (below).

The Chair has the discretion to invite any person to participate in or observe meetings. Members of the Task Force may nominate such persons for the Chair's consideration. The Minister or staff from the Minister's Office may attend meetings.

Task Force membership is not based on the capacities of an individual but on the authorities and powers of their position.

Members agree to:

- Treat everyone with respect and courtesy
- Disclose, manage, and take reasonable steps to avoid any conflict of interest in connection with the Task Force
- Ensure that the confidentiality of discussions at meetings is respected.

The members of the Animal Management Task Force are:

#### Table 1: Membership

No	Position	Role				
Minister'	Minister's Officer					
1.	Minister for Agricultural Industry Development and Fisheries and Minister for Rural Communities	Chair				
2.	Chief of Staff	Member				
Brisbane	e City Council					
3.	Civic Cabinet Chair for City Standards	Member				
Balonne	Shire Council					
4.	Councillor	Member				
Moreton	Bay City Council					
5.	Mayor	Member				
Mackay	Mackay Regional Council					
6.	Councillor	Member				
Logan C	Logan City Council					
7.	Councillor	Member				

Scenic R	im Regional Council					
8.	Councillor	Member				
City of G	City of Gold Coast					
9.	Councillor	Member				
Palm Isla	nd Aboriginal Shire Council					
10.	Councillor	Member				
11.	Councillor	Observer				
Ipswich (	City Council					
12.	Councillor	Member				
Cairns R	egional Council					
13.	Acting Chief Executive Officer	Member				
Mt Isa Ci	ty Council					
14.	Mayor	Member				
RSPCA						
15.	Chief Executive Officer	Member				
Australia	n Veterinary Association (AVA)					
16.	Senior Advocacy Officer	Member				
Local Go	vernments Association of Queensland (LGAQ)					
17.	Chief Executive Officer	Member				
18.	Lead, Circular Economy and Energy Policy	Member				
Departm	Department of Agriculture and Fisheries (DAF)					
19.	Deputy Director-General and Chief Biosecurity Officer	Acting Chair				
20.	General Manager, Animal Biosecurity and Welfare and Chief Veterinary Officer	Observer				
21.	Director, Animal Welfare	Observer				
22.	Acting Director, Legislation & Regulation	Observer				
23.	Manager (Policy), Exhibited Animals & Animal Management	Observer				
24.	Principal Policy Officer, Legislation and Regulation	Observer				
25.	Project Manager, Exhibited Animals & Animal Management	Secretariat				
26.	Senior First Nations Engagement Officer, Partnership and Engagement	Observer				
Departm	Department of the Premier and Cabinet					
27.	Executive Director, Environment and Planning Policy	Member				
28.	Deputy Director General	Member				

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Where a Task Force member cannot attend a meeting, they will be required to advise the Secretariat.

While non formal members cannot attend the Task Force, political advisors may attend if there are matters to discuss where they can add value. The Chair of the Task Force will determine which, if any, advisors are required to attend the meetings.

## 6. Roles and Responsibilities

## 6.1 **Responsibilities of Task Force Chair**

The Task Force Chair is responsible for:

- working with the Secretariat to set the agenda for each meeting
- explaining the purpose of the meeting and the agenda at the beginning of each meeting
- keeping meetings moving, clarifying and summarising what is happening throughout each meeting and keeping meetings to the agreed time
- encouraging broad participation from members in discussion and guiding consideration
- working with the Secretariat to ensure there is a summary of action items and action owners and communication of meeting minutes and actions
- supporting the escalation of any issues to the respective Project Governance Committee

## 6.2 **Responsibilities of Task Force Members**

Individual Task Force members have the following responsibilities:

- supporting the Chair by completing allocated actions
- understanding the objectives of each respective project
- preparing for meetings by reviewing minutes and papers
- actively participating in meetings through open discussion and debate
- subject to any necessary project-specific approvals, agreeing on action items and outcomes
- agreeing by consensus on issues and proposed legislative amendments or non-regulatory solutions. Proposed solutions will be recommended to the Minister.
- ensuring that detailed information evidencing the issues is provided by their own or other local government councils to justify solutions.

## 6.3 **Responsibilities of the Task Force Secretariat**

The Secretariat will support the Chair through administrative assistance for effective running of Task Force meetings.

The responsibilities of the Secretariat include:

- Developing the Task Force meeting agenda for approval by the Chair
- Drafting the Task Force minutes for review by the Chair
- Maintaining a record of actions and outcomes

- Coordinating the collection and distribution of all Task Force documentation prior to and following Task Force meetings
- Generally ensuring the Task Force is administered in accordance with these Terms of Reference.

## 7. Operation

## 7.1 Chair

The Chair of the Task Force is the Minister for Agricultural Industry Development and Fisheries and Minister for Rural Communities.

If the designated Chair is not available, then a Senior User (the 'Acting Chair') shall convene and chair the meeting. The Acting Chair is responsible for reporting back to the Chair about the conduct and outcomes of the meeting.

## 7.2 Meeting schedule

The Task Force shall meet every three months but may also be convened as required to resolve urgent risks, issues, or changes outside of the project manager's authorised limits. Any member of the Task Force can request a meeting be convened at any time on demonstration of an appropriate need.

The Meeting will be held every two months.

## 7.3 Decision making

Task Force members are required to agree by consensus on issues, legislative amendments, or non-regulatory solutions. Consensus is determined once all participants have formed a generally accepted agreement or opinion and are content with it.

If consensus is not reached, a 'round' may be initiated by the Chairperson. In a round, each member in turn has an equal amount of time to comment on the issue, without interruption and without comments from the others (although questions may be asked for clarification only, when the person is finished). Once the round has finished, the Chairperson summarises what was said and clarifies the status of the issue.

Individual differences may have merged during the round into a common answer. If so, the Chairperson confirms with the group if agreement has been reached and the consensus is noted in the minutes. If consensus is still not achieved, a second round may be undertaken.

If consensus is still not achieved, the group has to decide:

a. Whether progress is being made and further rounds may result in consensus, or

b. Whether one or more of the necessary conditions for consensus are not currently being met and if so whether an adjustment can be made to accommodate

c. To give authority to the Chairperson and three other members (as agreed by the Task Force) to make a decision on behalf of the Task Force. The members should cover the geographical areas of Southeast Queensland, Central Queensland, and Far North Queensland.

## 7.4 Quorum

A quorum exists when the Chair or the Chair's delegate and 75 per cent of Task Force members are present.

## 7.5 Out-of-session meetings

Urgent project issues may be addressed in out-of-session through the Chair.

In these cases, the Chair will put the issue to members by email for discussion with a timeframe available for consideration, provided that the consensus reached equates to the same as the quorum of a meeting.

Issues decided 'out of session' will be referred to the next meeting of the group for ratification.

Where appropriate, the Task Force may progress items out of session or discuss issues of relevance with individual Task Force members. Minutes or notes of out of session meetings will be recorded and may be used as inputs into project decisions (unless participants explicitly request an item of information be treated confidentially).

## 7.6 **Other invitees**

Task Force members, or their delegate, shall attend Task Force meetings to present reports and answer questions.

The Chair or the Acting Chair may also invite:

- subject matter experts, to present or respond to specific issues
- additional resources to assist the project manager with logistical, technical or secretariat tasks related to the meeting (for example, recording the minutes)
- vendors where this contribution is of value to delivery of the project.

## 7.7 Agendas and meeting papers

An agenda will be prepared for each Task Force meeting. This agenda will be developed by the Chair and members may request agenda items to be included. The agenda shall include:

- the proposed date, time, and location (either on Microsoft Teams, in-person, or a hybrid of both) of the meeting
- the name and position of all invitees, including observers
- the monthly project highlight report
- all items of business planned for consideration, including any supporting papers
- an opportunity to raise other business concerning project-related topics.

The agenda, with supporting papers, will be distributed in electronic format to Task Force members at least five business days before the meeting.

### 7.8 Minutes and actions arising

The minutes will provide a record of the business conducted at Task Force meetings including:

- the date, time, and location of the meeting
- the name and position of all attendees, including proxies and observers (including identifying when attendees enter and leave agenda item discussions)



- the name and position of invitees who offered apologies
- the outcome of all agenda items
- a summary of any general business
- all actions arising including expected timeframes and actioners.

The minutes of the meeting, including attachments, will be distributed to all Task Force Members within five working days of the meeting. At project closure, the Task Force team shall archive the minutes of meetings with the rest of the project files.

DAF is responsible for managing and monitoring outcomes and actions from Task Force meetings, within the agreed timeframes.

## 7.9 Meeting proxies

Members of the Task Force Meeting may, and are encouraged to, nominate a proxy to attend a Task Force meeting if they are unable to attend. The absent Task Force member must:

- assign to the nominated proxy full authority to act on their behalf
- inform the Chair of the nomination at least one business day before the meeting.

The nominated proxy shall:

- have the same authorities and responsibilities at the meeting as a Task Force Member
- report back to the Task Force member they represent about the conduct and outcomes
  of the meeting.

### 7.10 **Technical Working Group**

The Task Force will be supported by the Technical Working Group (Working Group). The Working Group will be made up of representatives from DAF, Local Government Association of Queensland (LGAQ), and representatives from local governments able to represent the broader range of Queensland local government areas.

The working group will provide operational and legislative context to proposed legislative amendments or non-regulatory solutions from the Task Force, including:

- If proposed amendments are likely to meet the Queensland Government Guide to Better Regulation guidelines
- If proposed amendments are likely to require broader public consultation, and the timing thereof
- Advice on how Act amendments may be implemented
- Advice on prioritisation and timing of proposed amendments.

The Working Group will be chaired by DAF as the department is responsible for the administration of the Act.

### 7.11 **Review**

Task Force membership and the Terms of Reference will be reviewed annually to ensure the objectives of the Task Force align with the appropriate stage of the project.

## 7.12 Amendments to these Terms of Reference

This Terms of Reference may be reviewed at any time and proposed amendments forwarded to the Chair for consideration. Approval of amendments will be determined by the Chair in consultation with members.

## 8. Appendix 1 – Terms, Abbreviations and Definitions

AbbreviationDefinitionToRTerms of ReferenceTask ForceAnimal Management Task ForceAMCDAAnimal Management (Cat & Dogs) Act 2008MinisterMinister for Agricultural Industry Development and Fisheries

Department of Agriculture and Fisheries

Local Government Association of Queensland

Table 2: Terms, Abbreviations and Definitions

DAF

LGAQ

Next review date: June 2025 The terms of reference are approved by:

Allison hook.

17 June 2024

Dr Allison Crook General Manager, Animal Biosecurity and Welfare and Chief Veterinary Officer



6.1

**DIRECTORATE:** Corporate Services **AUTHOR**: A/Community Grants Officer

### COMMUNITY GRANTS PROGRAM ALLOCATION (OCTOBER 2024)

#### **OFFICER RECOMMENDATIONS:**

- 1. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
  - CG2025-049 SIMON NAAWI, YORKE for \$897.00, exclusive of GST;
- 2. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
  - CG2025-051 WHITE DOVE MINISTRY, SAIBAI for \$1,639.00, exclusive of GST;
- 3. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
  - CG2025-054 GOSHEN MINISTRY INT, MER for \$7,464.90, exclusive of GST;
- 4. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
  - CG2025-055 LETIA WAIA, SAIBAI for \$2,000.00, exclusive of GST;
- 5. Council **notes** the following:
  - a) zero (0) Community Grants applications were declined due to unavailable funds;
  - b) six (6) Community Grants applications were deemed ineligible for funding;
  - c) zero (0) conflict of interests (COI) were declared;
  - **d)** the grant applications processed out-of-cycle and funeral donations provided in October 2024.

#### **EXECUTIVE SUMMARY:**

Community Grants applications must be submitted on the last Friday of the month to be tabled at the next Ordinary Council meeting.

The following applications were received before the monthly deadline of 5 pm, 25/10/2024.

In accordance with Council's *Community Grants Policy*, four (4) Community Grants applications meeting eligibility requirements were received during the reporting period that require Council resolution.

Applicant	Amount Requested	Project/Event	Support by Councillor	Division
CG2025-049 – Simon Naawi	\$897.00	Purchase of furniture to assist with his studies, March 2024 – October 2026.	<i>Fully supported</i> \$897.00 Cr. Ted Mosby	Yorke
CG2025-051 – WDM Saibai	\$4,208.45	Purchase of instruments and t-shirts. Instruments component is ineligible for funding due to approved funding in the last 3 years. Partial eligibility: *Council to resolve purchase of church t-shirts component (\$1,639)	Nil response from Cr. Chelsea Aniba	Saibai
CG2025-054 – GMIO	\$7,464.90	Purchase of Music instruments for church programs.	Nil response from Cr. Bob Kaigey	Mer
CG2025-055 – Letia Waia	\$2,000.00	Healing Ceremony – Memorial Plaque Blessing for Late Mr Baidham Edward Warusam, 11/12/2024.	<i>Fully supported</i> \$2000.00 Cr. Chelsea Aniba	Saibai

In accordance with Council's *Community Grants Policy*, zero (0) Community Grants received by the Divisional Councillor but unable to allocate funds this month for support.

Applicant	Amount Requested	Project/Event	Support by Councillor	Division
		NIL TO REPORT		

In accordance with Council's *Community Grants Policy*, six (6) Community Grants applications were considered *ineligible* for Community Grants funding. No council resolution is required.

Applicant	Amount Requested	Project/Event	Reason for being Ineligible	Division
CG2025-043 – Kayn Kuap Dance Group	\$3,000	2024 Dance Rites in Sydney, 18-21/10/2024	Nil supporting documents for assessment	Boigu
CG2025-045 – Muyngu Koekaper Dance Team	\$5,000	Team travel to Boigu & Yam for tombstone unveilings, 14- 21/12/2024	Ineligible Project/Activity (tombstone unveilings)	Saibai
CG2025-047 – Masig Thurud Wap	\$4,012	All Blacks Rugby League Carnival in Townsville, 11- 13/10/2024	Late submission of application	Yorke
CG2025-053 – Thaiwa Dance Team	\$5,000	Team travel to attend wedding in Darnley (Erub), 08/11/2024	Ineligible Project/Activity (Wedding)	Yam

Applicant	Amount Requested	Project/Event	Reason for being Ineligible	Division
FTA2025-036 – Phyllis Charlie	\$5,000	Funeral Travel Assistance – Funeral of the Late Mr Billy Pensio on Erub, 12/10/2024	Applicant Ineligible – not a current TSIRC resident	n/a
FD2025-042 – Lenwat Bindoraho	\$605.31	Funeral Donation – Funeral of the Late Mrs Gracie Elenor Tapim on Mer Island, 01/11/2024	Deceased was not a TSIRC resident	Mer

In accordance with Council's Community Grants Policy, zero (0) conflict of interests (COI) were declared.

#### INTERESTED PARTIES/CONSULTATION:

Councillors Chief Executive Officer Executive Directors Divisional Managers Community Grants Officer

#### BACKGROUND:

Community Grants applicants are received directly to Community Grants or via Division staff or Council. Applicants are assessed against eligibility criteria as per the *Community Grants Policy*.

Statutory:	Local Government Act 2009		
Budgetary:	Approved allocation of funds for Community Grants as per TSIRC 2024-25 budget.		
Policy:	Community Grants Policy		
Legal:	N/A		
Risk:	No financial risk identified as the allocation is within existing Community Grants budget.		
Links to Strategic Plans:	These projects strategically align to specific delivery objectives under the People and Prosperity pillar of Council's Corporate Plan.		
Masig Statement:	N/A		
Standing Committee Consultation:	N/A		
Timelines:	Community Grants applications must be submitted on the last Friday of the month to be tabled at the next Ordinary Council meeting.		

#### **CONCLUSION:**

Council resolves the four (4) applications meeting eligibility requirements and notes the grant applications processed out-of-cycle and funeral donations provided in October 2024 in accordance with the *Community Grants policy*.

**Prepared/Recommended:** Lisa-Mae Meara A/Community Grants Officer **Endorsed:** Emily Reid Manager Administration and Communication

**Endorsed:** Susanne Andres Executive Director Corporate Services

Approved: James William Chief Executive Officer

#### ATTACHMENTS

- 1. Fund Balances
- 2. Applications Processed During the Reporting Period

#### Attachment 1: Fund Balances

Division	Councillor	Budget	Less Approved Funding	Closing Balance
Boigu	Cr. Toby	\$25,000.00	\$17,137.35	\$7,862.65
Hammond	Cr. Dorante	\$25,000.00	\$10,132.00	\$14,868.00
St Pauls	Cr. Levi	\$25,000.00	\$14,632.00	\$10,368.00
Ugar	Cr. Stephen	\$25,000.00	\$14,796.00	\$10,204.00
Badu	Cr. Wosomo	\$25,000.00	\$12,500.00	\$12,500.00
Dauan	Cr. Elisala	\$25,000.00	\$1,214.20	\$23,785.80
Erub	Cr. Mye	\$25,000.00	\$6,704.00	\$18,296.00
lama	Cr. Hankin	\$25,000.00	\$2,500.00	\$22,500.00
Kubin	Cr. Manas	\$25,000.00	\$12,000.00	\$13,000.00
Mabuiag	Cr. Fell	\$25,000.00	\$9,329.00	\$15,671.00
Mer	Cr. Kaigey	\$25,000.00	\$9,980.11	\$15,019.89
Poruma	Cr. Pearson	\$25,000.00	\$13,956.20	\$11,043.80
Saibai	Cr. Aniba	\$25,000.00	\$10,328.00	\$14,672.00
Warraber	Cr. Tamu	\$25,000.00	\$14,751.30	\$10,248.70
Yorke	Cr. Ted Mosby	\$25,000.00	\$14,851.98	\$10,148.02
Mayor	Mayor Mosby	\$15,000.00	\$0.00	\$15,000.00
Community Gifts	CEO	\$25,000.00	\$0.00	\$25,000.00
		\$415,000.00	\$164,812.14	\$250,187.86

Application Type	Community Entity Applicants	Amount Requested	Project/Event	Amount Approved	Division
Out-of-Cycle	Lincoln Mau	\$1,214.20	All Blacks Rugby League Carnival in Townsville, 11- 14/10/2024.	\$1,214.20	Dauan
	Stanley Marama	\$5,137.35	2024 Dance Rites in Sydney,	\$5,137.35	Boigu
Applications	Malu Kiwai RLC	\$10,000.00	Gordonvale Indigenous RLF Carnival in Cairns, 18- 20/10/2024.	\$7,000.00	Boigu
	Nazareth Thaiday	\$518.00	Funeral Travel Assistance – Funeral of the Late Mr Robert Akee on Murray Island, 12/10/2024.	\$518.00	Erub
Funeral Donation/Travel Assistance	Amina Ghee	\$3,372.00	Funeral Travel Assistance – Funeral of the Late Ms Mesepa Misi on Mabuyag Island, 25/10/2024.	\$3,372.00	Erub
	Percy Misi	\$396.00	Funeral Travel Assistance – Funeral of the Late Ms Mesepa Misi on Mabuyag Island, 25/10/2024.	\$396.00	Yorke
	Sania Whap	\$1,500.00	Funeral Donation – Funeral of the Late Ms Mesepa Misi on Mabuyag Island, 25/10/2024.	\$1,500.00	Mabuiag
	Gladys Doolah	\$3,000.00	Funeral Donation – Funeral of the Late Mr Billy Pensio on Erub, 12/10/2024.	\$3,000.00	Erub



**DIRECTORATE:** Corporate Services **AUTHOR**: Interim Grants Revenue Officer

### **FUNDING ACQUISITION REPORT (OCTOBER 2024)**

#### **OFFICER RECOMMENDATION:**

Council notes this report and its content.

#### **EXECUTIVE SUMMARY:**

The Funding Acquisition Report provides an update and summary of Council's current grant application and acquisition outcomes for the October 2024 reporting period.

The included tables highlight all current funding applications, including pending, successful and unsuccessful.

Applications are separated into Operational Funding and Capital Project Funding for the financial year 2024-25.

#### In October 2024:

- 2 x applications were successful at a combined value of \$9,406,780.
  - Department of Housing, Local Government, Planning and Public Works Plug-ins for Masig Island, St Pauls Island, and Warraber Island - \$4,826,780.
  - Department of State Development, Infrastructure, Local Government and Planning -Works for Queensland – Round 5 – 4 x Mechanic sheds and fit outs - \$4,580,000.
- 1 x application was submitted at a potential value of \$80,000.
  - Department of Agriculture and Fisheries Biosecurity Services Exotic Fruit Fly Block Program in the Torres Strait – \$80,000.

#### In October 2023 (12 x months prior for comparison):

- 0 x funding applications were successful.
- 0 x funding applications were submitted.

<u>Note:</u> There may be a discrepancy between the figures listed on this report against actuals in financial reports. This is largely due to the carry-over of project underspends from operational funding, as well as capital projects that receive progress payments spanning over multiple financial years combined with revenue recognition requirements per Accounting Standards.

### Operational Project Funding 2024-2025

Funding Stream		Total	Project Details	Date of Application	Outcome	Comment
Department of Agriculture and Fisheries	\$	80,000.00	Biosecurity Services - Exotic Fruit Fly Block Program in the Torres Strait	1-Oct-24	Pending	
Queensland Remembers Grants Program Round 4	\$	54,059.40	Queensland Remembers Memorial Badu Project	23-Sep-24	Pending	
Torres Strait Regional Authority	\$	137,428.00	Increase in funding and extension of time for the Economic Development Strategy. Note: \$47,000 already secured from previous funding.	11-May-24	Pending	
Torres Strait Regional Authority	\$	85,000.00	Feasibility Study into Hammond Island Ferry Service.	7-Feb-24	Pending	
Torres Strait Regional Authority	\$	130,000.00	Requested Subsidy for Ferry Service between Hammond Island and Thursday Island.	10-Nov-23	Pending	TSRA advised that funding is unlikely. Also flagged that require additional \$130K for 24- 25 financial year
State Library Queensland	\$	480,000.00	Growing IKC Centres Project - Digital Inclusion	27-Sep-24	Successful	
Department of Environment, Science and Innovation	\$	150,000.00	Erub Island Landfill closure and template development	18-Jun-24	Successful	
Queensland Regional Authority	\$	32,800.00	Emergent Works BRACS Rd Erub	17-Sep-24	Successful	
Queensland Regional Authority	\$ 3	3,648,007.46	Ugar Landslip	20-Aug-24	Successful	
Queensland Regional Authority	\$	10,660.00	Get Ready Queensland Grant Program	4-Sep-24	Successful	
Community Childcare Fund – Sustainability Support	\$	378,000.00	Hammond Island Outside School Hours Care - support to increase sustainability of service and increase enrolments	8-Mar-24	Unsuccessful	Expected outcome Q2 2024
Community Childcare Fund – Sustainability Support	\$	355,000.00	Aragun Childcare Centre –support to increase sustainability of service and increase enrolments	8-Mar-24	Unsuccessful	Expected outcome Q2 2024
	\$ 5	5,460,954.86				

#### Capital Project Funding 2024-2025

Funding Stream	Total	Project Details	Date of application 🔽	Outcome	Comment
Housing Support					
Program - Community					
Enabling Infrastructure		Reclaimed residential (asbestos			
Stream	\$ 31,895,000.00	removal)	16-Aug-24	Pending	Expected outcome TBC
Housing Support					
Program - Community					
Enabling Infrastructure	\$ 21,376,567.00	Warraber residential development	16-Aug-24	Pending	Expected outcome TBC
					Expected Outcome Q3 2024 -
					NOTE: Dawson advised this
Community Childcare		Aragun Childcare Centre –support to			grant has been secured.
Fund –		increase sustainability of service and			Awaiting official notification &
Sustainability Support	\$ 2,882,880.00		29-May-24	Pending	Agreement
<b>T O</b> ( <b>ND ) 1</b>		Ugar Fuel Bowser Project. Note:			
Torres Strait Regional		\$482,000 secured from previous			
Authority	\$ 1,200,000.00	funding.	8-Nov-23	Pending	
Works for Queensland -					
Round 5	\$ 4,580,000.00	4 x mechanic sheds + fitouts	4-Jul-24	Successful	
		Council is proposing to construct six			
		(6) social housing Plug-In			
		extensions, consisting of two (2)			
		bedrooms and one (1) Bathroom. 2			Full application required Q3
		Plug-ins have been requested for			2024 - NOTE: Letter advice
		each of Masig			received on 04/10/2024 from
		Island, St Pauls island and Warraber			Dept. of Housing, Local Govt -
QuickStart Housing EOI	\$ 4,826,780.00	Island.	12-Mar-23	Successful	Waiting on Contract
Dept of Infrastructure,					
Transport, Regional		Roads to Recovery 2024-2029 -			
Development,		Long-term planning for the safer			
Communities and the		maintenance and upgrade of local			
Arts	\$ 1,709,739.00	roads.	5-Sep-24	Successful	
National Emergency		Backup generators for Poruma,			Includes \$6500 co-
Management Agency -		Dauan, Erub, Boigu and Baubiag			contribution. Executed
Disaster Ready Fund	\$ 135,269.00	Islands	20-Mar-24	Successful	Contract Pending
National Emergency					Includes \$4500 co-
Management Agency -					contribution.Executed
Disaster Ready Fund	\$ 110,462.00	Badu Island Generator	20-Mar-24	Successful	Contract Pending
National Emergency					Including \$5000 co-
Management Agency -		Boigu Council Office roof and ceiling			contribution. Executed
Disaster Ready Fund	\$ 958,627.00			Successful	Contract Pending
QRRRF	\$ 162,737.00	Mabuiag Dump Road Upgrade	11-Jan-24	Unsuccessful	
	\$ 69,838,061.00				

#### Annual Local Government Funding 2024-2025

The table below highlights all Annual Local Government Funding, that Council was allocated for 2024/25. No application is required for this type of funding.

Council officers note that the below figures will not reconcile to budget documents or financial statements as per AASB 1058, Council is required to recognise revenue on receipt of funds.

	ANNUAL LOCAL GOVERNMENT FUNDING				
	24/25 Total		Date of		
Funding Stream	Allocation	Project Details	Application	Comments	
Queensland Fire and Emergency				100% paid upfront for	
Services		This payment is an additional one-off		current financial year 24/25	
		payment, increasing the Annual Subsidy			
	Due May 2025	to \$TBC	Annual Allocation		
Queensland Fire and Emergency		This payment recognises the costs		100% paid upfront for	
Services		incurred by Local government in		current financial year 24/25	
	Due October	providing support to their SES Groups			
	2024	and Units	Annual Allocation		
Financial Assistance –		The ICFP replaces the SGFA & RRP and		100% paid upfront for	
Indigenous Councils Funding		represents a significant investment in		current financial year 24/25	
Program	\$ 16 160 255 00	, 0	Annual Allocation	_	
Financial Assistance – General	φ10,409,333.00		Annual Allocation	100% paid upfront for	
		an annual allocation-based program for			
Purpose		local government bodies based on the		current financial year 24/25	
		principal of jorizontal fiscal equalisation,			
		enabling them to funnction by			
		reasonable effort to an average			
	\$15,571,673.00	standard.	Annual Allocation		
Financial Assistance – Local		Financial Assistance Local Roads is an		100% paid upfront for	
Roads		annual allocation-based program to		current financial year 24/25	
		assist local governments with roads			
		0			
	#000.000.00	expenditure and to preservce its roads			
	\$209,993.00	assets	Annual Allocation		
Total Allocation for 24/25	\$32,251,021.00				

#### INTERESTED PARTIES/CONSULTATION:

Executive Leadership Team and various Directorate staff/managers

#### BACKGROUND:

New funding opportunities are channelled to both the Executive Leadership Team and the Administration and Communication team for thorough evaluation. Should a funding opportunity be deemed viable, the application process is managed either internally within the relevant directorate or in collaboration with Peak Services. Once secured, successful funding contracts are overseen by the Enterprise Development team internally.

#### **COMPLIANCE/CONSIDERATIONS:**

	Local Government Act 2009	
Statutory	Local Government Act 2009	
Statutory:	Local Government Regulation 2012	
	Operational and capital budget is adjusted upon successful	
Budgetary:	funding application	
Policy:	N/A	
Legal:	N/A	
Risk:	Council relies on external grant funding to ensure financial stability and liquidity. Council will continue to advocate for increased funding opportunities aligned with Core Plan strategic priorities and Operational Plan deliverables. All successful funded projects will need to be completed by the timeframes set out in the respective funding agreements. Enterprise Development alongside identified Project Manager/s will ensure reporting and monitoring mechanisms are established to guarantee project milestones, acquittals, reporting and contract completion are finalised within the contractual parameters.	
Links to Strategic Plans: Corporate Plan 2020-2025 (Bisnis Plan) People - Outcome 4: We are a transparent, open, and engagi Council. Sustainability - Outcome 8: We manage Council affairs responsibly to the benefit of our communities.		
Masig Statement:	N/A	
Standing Committee	N1/A	
Consultation:	N/A	
Timelines:	N/A	

#### **OTHER COMMENTS:**

That Council notes and provides any necessary feedback to this report.

**Prepared:** Bronwyn Wills Interim Grants Revenue Officer

## Recommended:

Emily Reid Manager Administration and Communication

S. Andres

**Endorsed:** Susanne Andres Executive Director Corporate Services

# Al

Approved: James William Chief Executive Officer

#### **ATTACHMENTS:**





#### ORDINARY MEETING 15 NOVEMBER 2024

6.3

**DIRECTORATE:** Corporate Services **AUTHOR**: Manager Administration and Communication

### **POLICY REVIEW - MEDIA POLICY**

#### **OFFICER RECOMMENDATION:**

**Council resolves to:** 

- 1. Adopt the Torres Strait Island Regional Councils Media Policy; and
- 2. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to exercise the functions and powers assigned to the Chief Executive Officer under the new policy, including the power to make any further minor administrative amendments to the policy as they arise.

#### **EXECUTIVE SUMMARY:**

This policy establishes guidelines for interactions between Council and the media, ensuring a coordinated, clear, accurate and reliable presentation of Council information. It will help maintain Council's credibility, integrity, and transparency, while also reinforcing its corporate values, vision and mission.

Following adoption, this administrative policy will be reviewed every three years.

#### INTERESTED PARTIES/CONSULTATION:

- Manager Administration and Communication
- Communications Lead
- Executive Leadership Team (ELT)
- Strategic Action Reference Group (SARG)
- Council

#### BACKGROUND:

There is currently no existing Media Policy, therefore this is a new policy for consideration and adoption. The Draft Policy was endorsed by the Strategic Action Reference Group (SARG) on 25 October 2024.

Policy	Inclusions	
Media Policy	<ul> <li>Roles and responsibilities</li> </ul>	
	Media coordination	
	<ul> <li>Engaging with media</li> </ul>	

#### COMPLIANCE/CONSIDERATIONS:

Statutory:	Local Government Act 2009		
	<ul> <li>Local Government Regulation 2012 Public Service Act 2008</li> </ul>		
Budgetary:	N/A		
Policy:	Media Policy		
Legal:	N/A		
Risk:	This policy must be updated every three years		
	Corporate Plan 2020-2025 (Bisnis Plan)		
	People - Outcome 4: We are a transparent, open, and engaging		
Links to Strategic Plans:	Council.		
	Sustainability - Outcome 8: We manage Council affairs		
	responsibly to the benefit of our communities.		
Masig Statement:	N/A		
Standing Committee	Reviewed via SARG in October 2024		
Consultation:	Reviewed via SARG III October 2024		
Timelines:	Adoption November 2024 and review November 2027		

#### **OTHER COMMENTS:**

N/A

#### Prepared/Recommended:

Emily Reid Manager Administration and Communication S. Andres Endorsed: Susanne Andres Executive Director Corporate Services

6

Approved: James William Chief Executive Officer

#### ATTACHMENTS:

Attachment 1: TSIRC Media Policy DRAFT



### Media Policy (DRAFT)

#### 1. PURPOSE

This Media Policy establishes guidelines for interactions between Council and the media, ensuring a coordinated, clear, accurate and reliable presentation of Council information. This policy helps maintain Council's credibility, integrity, and transparency, while also reinforcing its corporate values, vision and mission.

#### 2. SCOPE

This policy applies to all elected members, employees (staff, contractors, consultants and volunteers) when responding to media enquiries or when seeking to make comment on behalf of Council or otherwise by a Councillor on a particular matter.

#### 3. POLICY STATEMENT

Council encourages open, timely, transparent and accurate communication with the media to promote a positive, progressive and professional image of Council.

#### 3.1. Roles and responsibilities

- The Mayor and Chief Executive Officer (CEO) are the official spokespeople for Council.
- No other Councillor or employee may assume this responsibility unless delegated by the Mayor or CEO.
- The Mayor will be primarily responsible for communication on Council's policy, strategy, service levels and political responses to, or on behalf of, the Council.
- The CEO will be primarily responsible for communicating with the media on operational matters, unless delegated by the Mayor to speak on behalf of the Council.
- All media requests and interactions are managed through the Administration and Communications Department.
- Executive Directors should make themselves available to assist with any media enquiries to ensure a timely and accurate response.
- Council employees are not permitted to engage with the media about any Council-related matter without authority from the CEO.

• Councillors and Council employees are required to advise the Mayor, CEO, or Corporate Services if approached by the media for information or comment, even when a previous delegation has been authorised.

#### 3.2. Media Coordination

All media requests and interactions are managed through Administration and Communications (Department).

The Department is responsible for managing all media interactions, including inquiries, interviews, and filming requests. They prepare and coordinate media statements, liaise with relevant staff and ensure statements are approved by the Mayor or CEO. The role also involves maintaining records of media engagements, ensuring professional and unbiased treatment of media representatives, responding promptly to inquiries and publishing media releases on the Council's website and social media channels.

The Department will release approved media statements and media releases to communicate matters including, but not limited to:

- Approved policy and organisational decisions;
- Clarifying organisational strategic direction;
- Protecting the reputation and upholding the integrity of Council or the region as a whole;
- To ensure transparency with the community;
- To promote the achievements and activities of Council and the wider region which are in the public interest; and
- Ensure all personal information is collected, handled or released as per Council's policies and procedures, adhering to the privacy principles outlined in the Information Privacy Act 2009.

#### 3.3. Engaging with the media

#### 3.3.1. Councillors

When engaging with the media, Councillors must follow relevant legislation and policies, avoid speaking on behalf of the Council unless authorised, and clearly state if they are sharing personal views. They must accurately represent Council policies, keep confidential information private, and are encouraged to seek guidance from the Administration and Communication Department before responding to ensure accuracy. Councillors must also inform the Mayor, CEO or Administration and Communication and Policies and Policies.

#### 3.3.2. Council Employees

Council staff must not speak to the media about matters relating to the Council unless authorised by the CEO to do so. If Council staff receive a media enquiry or they are invited to comment to the media on a matter relating to the Council, they must refer the enquiry to their supervisor and Administration and Communication.

Council staff are free to express their personal views to the media on matters that do not relate to the Council, but in doing so, must not make comments that reflect badly on the Council or that bring it into disrepute.

#### 3.4. Social Media

The Administration and Communications Department is responsible for, and manages Council's official social media accounts, ensuring content meets the same accuracy and professionalism standards as traditional media.

New social media accounts must be approved by the Chief Executive Officer.

Councillors may maintain personal social media accounts and engage on social media, but should clarify that they are expressing their personal views, not those of the Council.

Council does not manage social media accounts of elected members.

Employees are encouraged to share official posts but should avoid public debates and disclosing sensitive information on their personal social media accounts.

#### 3.5. Crisis Communication

In a crisis or emergency, the Manager Administration and Communications will activate and manage crisis communication, act as the central media contact, and provide timely, accurate updates in coordination with relevant departments and emergency teams.

#### 3.6. Record-Keeping

All media releases, responses to media or external requests for statements, information etc, must be recorded and stored according to Council's records management policy and procedures.

#### 3.7. Non-Compliance

Non-compliance with the provisions of this policy may result in disciplinary action being taken in accordance with Council's policies and procedures.

#### 4. **REPORTING**

There is no additional reporting.

#### 5. REVIEW

This policy is to be reviewed every three (3) years unless change of operational procedures or at the discretion of the CEO.

Policy type:	□ Council ⊠ Administrative
Directorate:	Corporate Services
Responsible Officer	Manager Administration and Communication
Authorised on:	MM/DD/YYYY
Effective date:	MM/DD/YYYY
Next review date:	November 2027
Review history:	



## ECONOMIC GROWTH ADVISORY COMMITTEE

# MINUTES

26 SEPTEMBER 2024

Time:10.00am to 12.00pmVenue:Microsoft TEAMS Meeting

PRESENT: Chair Members

Cr Rocky Stephen Cr. Torenzo Elisala Cr. Iona Manas

#### OFFICERS:

Executive Director Corporate Services/Lead Executive Economic Development Lead

Ms Susanne Andres Mr David Brown

<u>GUESTS:</u> N/A

## A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 10.10am, the Committee Chairperson (Cr Stephen) formally opened the inaugural meeting. Cr Elisala delivered the opening prayer. Cr. Stephen welcomed David Brown and Cr. Elisala and acknowledged they were new to Council.

#### B. APOLOGIES

Cr. Iona Manas initially recorded as absent but joined at 10:30am.

#### C. CONFLICT OF INTEREST DECLARATIONS

None initially declared, but later at Agenda 6. EMPLOYMENT, Cr. Elisala and Cr. Manas declared CoI for paid employment at Gur A Baradharaw Kod (GBK) (Prescribed Body Corporate) as a Native Title Support Officer and Executive on Board respectively. Susanne said she would seek advice.

#### 1. REVIEW TERMS OF REFERENCE

No comments. Susanne made mention that the SARG Report will note that the EG Advisory Committee has met and is working on the projects as outlined.

#### 2. TRANSPORT

#### (i) Dauan and Ugar Alternative Transport Options Business Case

John Palmer provided a project update on 25 September where Susanne, David and later Cr. Elisala attended. John reported that the project was on-track. It was agreed that two separate reports would be produced, one for Dauan and one for Ugar. The project team is currently reaching out to external stakeholders, including QPS, Border Force, AFMA, CEQ, Seaswift, Australia Post and others.

Cr. Stephen asked whether we are going back to community to discuss the design of the vessel. Susanne advised firstly that we need to know what the Study says before going to community.

#### (ii) Hammond Island Ferry Subsidy and Feasibility Study

Susanne mentioned the subsidy will end at the end of December 2024 and that TSRA were assisting with discussions with Department of Transport and Main Roads. Susanne advised that Mayor Mosby had reached out to the Member for Cook, Minister for Transport, Ministerial Champion, Minister for Housing and the Government Champion. Only the Government Champion responded acknowledging receipt of correspondence. Cr. Elisala asked whether any other organisations could assist. It was agreed it was primarily a State responsibility. Susanne said she would be meeting with Cr. Dorante to discuss further and thanked Mayor Mosby for his advocacy.

Susanne advised that a funding request for the Feasibility Study has been submitted to TSRA, but nothing has been heard.

#### 3. ECONOMIC DEVELOPMENT STRATEGY

#### (i) Funding

Susanne advised TSIRC submitted (14 June 2024) a formal funding application to TSRA and has followed up several times with no response. Cr. Stephen said that a formal response letter from TSRA is expected to come in October.

#### (ii) Presentation

David presented. All Councillors liked the Economic Development Strategy concept outlined. Cr. Elisala asked whether the Economic Development Strategy was for Council or community? David responded by saying that the information derived through the community engagement process would answer this question.

Councillors agreed that the same Economic Development Strategy concept be brought to SARG and be presented to the Council November workshop. Cr. Stephen requested a review of the project scope (Phase 1a, 1b and 1c) after the Council workshop in view of the conceptual approach proposed.

## (iii) Short-term and long-term goals David presented. No comment.

#### 4. DIVESTMENT POLICY

(i) Table last Council Report. Waiting for trustee Report. No time to discuss. Cr. Stephen advised to meet out of session.

#### (ii) Divestment of fuel

No time to discuss. Cr. Stephen advised to meet out of session.

#### 5. RENEWABLE ENERY PROJECT

(i) Table last Council Report (Mirabou Energy) No time to discuss. Cr. Stephen advised to meet out of session.

## (ii) Prepare meeting with Housing Families and Safe and Healthy Communities Advisory Committee and Environment and Climate Adaptation Committee

No time to discuss. Cr. Stephen advised to meet out of session

## 6. EMPLOYMENT

## (i) Community Development Program – My Pathways Not discussed due to Col declarations by Cr Elisala and Cr Manas. Postpone. Susanne to get advice.

### 7. OTHER

Nil

### 8. NEXT MEETING

TBD by Chair

## 9. CLOSE OF MEETING & PRAYER

Closing prayer by Cr. Manas.

Meeting closed at 12:00pm.



## **ORDINARY MEETING** 15 NOVEMBER 2024

6.5

**DIRECTORATE:** Corporate Services **AUTHOR**: Corporate Planning and Performance Lead

## **TSIRC 2023-24 ANNUAL REPORT**

## **OFFICER RECOMMENDATIONS:**

That Council:

- **1.** Adopt the Annual Report for the period 1 July 2023 to 30 June 2024 for the Torres Strait Island Regional Council in accordance with the requirements of the *Local Government Act 2009*; and
- 2. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to make minor administrative amendments and finalise all matters associated with publishing this report.

## **EXECUTIVE SUMMARY:**

The *Local Government Regulation 2012* requires that each local government prepare an annual report for each financial year and adopt the annual report within one (1) month after the day the Auditor-General gives the Auditor-General's report about the local government's financial statement for the financial year to the local government.

## BACKGROUND:

Council is required by section 182 of the *Local Government Regulation 2012* to prepare and adopt an annual report. Council's Annual Report 2023-2024 (inclusive of the Financial Statements) is provided for consideration and adoption. The annual report provides an assessment of operations of Council for the 2023-2024 financial year. This report satisfies Council's annual reporting legislative requirements.

In accordance with section 182 of the *Local Government Regulation 2012*, the local government must publish its annual report on its website within two (2) weeks of adopting the annual report.

The annual report will be made available to the community through the website.

## **INTERESTED PARTIES/CONSULTATION:**

Chief Executive Officer Executive Directors Manager Administration and Communications Corporate Planning and Performance Lead

## **COMPLIANCE / CONSIDERATIONS:**

Statutory:	Local Government Act 2009
	Local Government Regulation 2012
Budgetary:	The Annual Report includes financial statements for the 2023-2024
	financial year
Policy:	N/A
Legal:	It is a statutory requirement that Council adopts the Annual Report
	under the Local Government Regulation 2012
Risk:	Breach of the Local Government Regulation 2012
Links to Strategic Plans:	Aligns with the Corporate Plan 2020-2025
Masig Statement:	N/A
Standing Committee	N/A
Consultation:	N/A
Timelines:	The Annual Report must be adopted within one month of receiving the
	Auditor-General report and published on Council's website within two
	weeks' of adoption.

**Prepared:** Robert Blake Corporate Planning and Performance Lead Recommended: Emily Reid Manager Administration and Communication

Endorsed:

Approved:

S. Andres

Susanne Andres Executive Director Corporate Services

## ATTACHMENTS

Annual Report 2023-2024

James William Chief Executive Officer



# 2028-24 ANNUAL REPORT

## Acknowledgement

Torres Strait Island Regional Council acknowledges Native Title Holders, Elders past and present, and all members of the Communities we serve within the five clusters of Zenadth Kes: the Gudaw Maluligal Nation of the Top Western Islands, the Maluligal Nation of the Western Islands, the Kemer Kemer Meriam Nation of the Eastern Islands, the Kulkalgal Nation of the Central Islands, and the Kaiwalagal Kaurareg Aboriginal Nation of the Inner Islands. We recognise their continuing connection to land and sea and the strength of a cultural heritage and belief system that spans past, present, and future generations.

#### **Disclaimer:**

Torres Strait Islander and Aboriginal peoples should be aware that this publication may contain images or names of people who have since passed away. Council respects the right of families and communities to request the removal from subsequent publications of any image or name that causes distress.

# Table of contents

Introduction
Our Region
Vision, Mission and Valuest
Our Digital Footprint
Mayor's Message
Elected Members
CEO's Message
Corporate Structure
Highlights
Badu Safe and Healthy Housing Program
\$40 Million Funding Boost for Marine Infrastructure Upgrades
Community Engagement
Community Grants
STATES A LAND DE LA STATE AND
Corporate Plan
Annual Performance
Compliance
Elected Member Meeting Attendance
Standing Committees
Councillor Remuneration
Councillor Conduct
Administrative Complaints
Audit
Compliance Activities
Community Financial Report
Statement of Comprehensive Income
Operating Revenue
Operating Expenditure
Operating Result
Capital Works Program
Statement of Financial Position
Statement of Changes in Equity
Statement of Cash Flows
Measure of Financial Sustainability
Compliance Checklist
References
Appendix A: Financial Statements

# Welcome to the Report



Torres Strait Island Regional Council is proud to present the annual report for the financial year 2023/24. This report outlines the financial and operational performance for the year against the key objectives, strategies, and priorities of our Corporate Plan / Bisnis Plan 2020-2025, the 2023/24 Operational Plan and the endorsed 2023/24 Annual Budget.

This report aims to:

- *Meet the legislative obligations under the Local Government Act 2009 and the Local Government Regulation 2012.*
- Communicate our vision, operational direction, and the work within the communities we serve.
- Demonstrate our ongoing commitment to accountability and transparency.
- Promote the distinctiveness of our region domestically and internationally.
- Build community and stakeholder confidence in Council's projects and partnerships.

This report is divided into the following main sections:

- Introduction A review of the year by the Mayor and Chief Executive Officer and an overview of our region, Councillors and organisation.
- **Our highlights** Year in review and significant events and achievements.
- **Annual Performance** An overview of our achievements and progress in line with the Corporate and Operational Plans.
- **Financial Overview** A community financial report, reflecting the organisation's financial performance.
- **Financial Statements** Comprehensive audited financial statements for the 2023/24 financial year.

## Appendices

An index of tables and figures, and an index that outlines this report's compliance with legislative obligations under the Local Government Act 2009 and the Local Government Regulation 2012.

Information contained in this document is based on available information at the time of writing. All figures and diagrams are indicative only and should be referred to as such. While TSIRC has exercised reasonable care in preparing this document it does not warrant or represent that it is accurate or complete. Council or its officers accept no responsibility for any loss occasioned to any person acting or refraining from acting in reliance upon any material contained in this document.



The Torres Strait Island region is a unique and diverse area located between the northern tip of Queensland, Australia, and Papua New Guinea. Home to a population of approximately 5,000 people, the region is rich in cultural heritage, with Torres Strait Islanders maintaining strong traditions in language, dance, art and song.

south of PNG

**1** Mayor & **15** 

our communities

We have over 700+

We run **15** environmental

health and biosecurity programs,

community houses

to support

13 fuel outlets

We are situated between

the northern most tip of

mainland Australia to the

We are represented by

councillors, elected by



We are **15** island communities with **4,000+** people



We speak **26** traditional languages and dialects



We have a workforce of **343** employees with **78%** living in community



We operate
15 water treatment plants,
12 wastewater facilities,
15 waste management centres



We manage **13** communities as Deed of Grant in Trust (DOGIT) trustee



We are committed to ensuring compliance with native title laws across all **15** of our island communities



We are a place of national & international significance



We have **\$2.3 billion** in base assets and deliver **\$78 million** in operating expenditure & **\$56 million** in capital works



We have 15 seaports, 13 helipads, 11 aerodromes

We service **15** cemeteries, **2** childcare centres, **3** arts & cultural centres **15** post outlets, **10** indigenous knowledge centres, **24** accommodation facilities, **10 +** home support services



We manage **23,000+** border movements annually



# Youmpla Vision, Mission & Values

## Vision

For youmpla ples ene Council for meke something youmpla self sor long we can gad fruit them thing we mekem e praper ene las long time.

For our communities and council to be autonomous, prosperous and sustainable.

#### AUTONOMOUS:

We achieve autonomy when we empower our people and community through rigorous engagement, consultation and participation. An autonomous Council fuels both local and regional self-sufficiency.

#### **PROSPEROUS:**

We are prosperous when we are flourishing, thriving, or have success: this can be in our faith, culture, traditions, happiness, fortune or health and wellbeing.

#### SUSTAINABLE:

We are sustainable when we deliver social, economic or environmental solutions that enhance current community needs and long-term aspirations.

## Mission

For youmpla for street ples blo youmpla ene weis kaine youmpla stap lor pless blo youmpla.

To improve our communities' liveability in all we do.

## LIVEABILITY:

Liveability is the sum of the factors that add up to a community's quality of life - including the built and natural environments, economic prosperity, social stability and equity, educational opportunity, and cultural, entertainment and recreational possibilities.



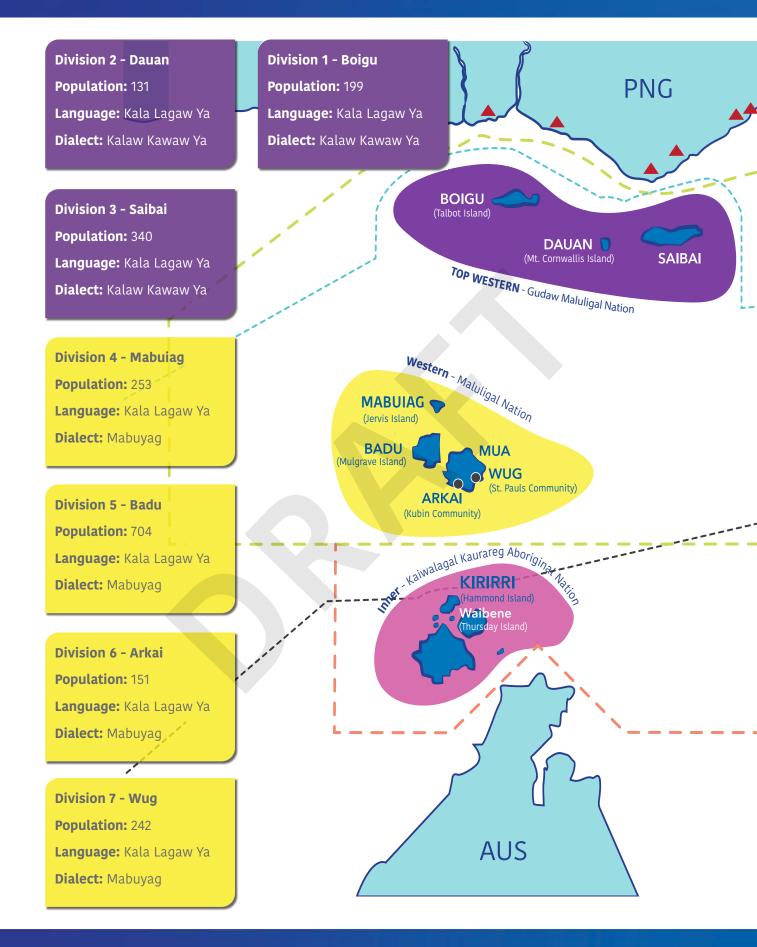


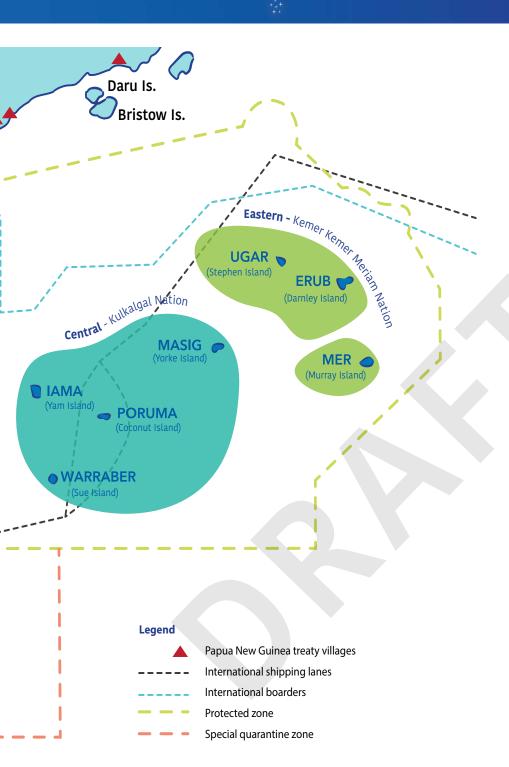
## Our Values

Council's values are the foundation on which our work rests. They exemplify the core principles of Council and guide our strategic decision-making.



# Our Divisional Footprint





Division 8 - Kirirri Population: 253 Language: Kala Lagaw Ya Dialect: Kaurareg Division 9 - Iama Population: 275 Language: Kala Lagaw Ya Dialect: Kulkalgau Ya Division 15 - Mer Population: 406 Language: Miriam Mir/Mer Dialect: Mer

Division 14 - Erub Population: 326 Language: Miriam Mir/Mer Dialect: Erub/Ugar

Division 13 - Ugar Population: 69 Language: Miriam Mir/Mer Dialect: Erub/Ugar

Division 12 - Masig Population: 283 Language: Kala Lagaw Ya Dialect: Kulkalgau Ya

Division 11 - Poruma Population: 164 Language: Kala Lagaw Ya Dialect: Kulkalgau Ya

Division 10 - Warraber Population: 287 Language: Kala Lagaw Ya Dialect: Kulkalgau Ya

## Mayor's Message

Kapu Goeyga nithamunka mura, kulay kidh ngay koeyma eso a apapudhi ngoelmun koey Awgadh inab kayne goeyga gasaman a ngay lak gudoeydhika mura Zenadth Kes baradhawraw mabaygal, kukuy mabaygal, a koey mabaygal, kaypaypa kulay, kayb goeyga a soey ngapa bungal.

I acknowledge Papa God, Traditional Owners, Elders, Community Leaders, and all members of the five nations across Zenadth Kes, from Mer in the East to Boigu in the West. I honor all First Nations people throughout Australia, recognising our shared cultural heritage spanning thousands of years.

The Masig Statement serves as a strategic platform for our region's agenda. Council has invested in the report, "Advancing the Masig Statement," which includes an action plan committing Council's team to key actions over the next year.

Council recognises the important role of our communities to continue progressing the legacy of the mari-time strike; documenting and promoting stories and histories and ensuring that it is available to all Torres Strait Islanders.

To drive the Masig Statement's aims, Council has established a Taskforce to link elected leaders and the community, advancing self-determination and greater autonomy, implementing the transition plan for the regional governance (Assembly).

I am pleased that we welcome both familiar as well as new faces to Council, including three female Councillors to our cohort of 15 Elected Members who possesses a wealth of knowledge and experience in governance and management.

Our region faces distinct challenges in delivering local government services. We lack revenue from rates and must operate within some of the country's most challenging economic conditions, including persistent inflation, high interest rates, and rising costs of goods and services.

Health remains a key priority for Council, which advocates for improved healthcare and increased government investment to make housing, education, employment, transportation, digital connectivity, and local industries more accessible, affordable, and sustainable across the region. Council is also dedicated to advancing the eleven key priorities of Zendath Kes, ensuring that our people and future generations can thrive. By partnering with regional stakeholders, Council aims to progress the Regional Governance (Assembly) agenda and foster long-term prosperity for our homeland.

I look forward to working with CEO James William and the entire operational arm to improve the liveability of our communities across our region.

Koeyma Eso, Au Eso

Mayor Phillemon Mosby



Elected Members

Elected members of the 5th Torres Strait Island Regional Council took their declaration of office in April 2024.



Mayor Phillemon Mosby Poruma Office



**Councillor Dimas Toby** Boigu, Division 1



**Councillor Torenzo Elisala** Dauan, Division 2



**Councillor Chelsea Aniba** Saibai, Division 3



**Councillor Keith Fell** Mabuiag, Division 4



Councillor Ranetta Wosomo Deputy Mayor Badu, Division 5



**Councillor Iona Manas** Arkai (Kubin Community) on Mua, Division 6



**Councillor John Levi** Wug (St Pauls Community) on Mua, Division 7



**Councillor Seriako Dorante** Kirirri, Division 8



**Councillor Aggie Hankin** Iama, Division 9



**Councillor Kabay Tamu** Warraber, Division 10



**Councillor Francis Pearson** Poruma, Division 11



**Councillor Ted Mosby** Masig, Division 12



**Councillor Rocky Stephen** Ugar, Division 13



**Councillor Nixon Mye** Erub, Division 14



**Councillor Bob Kaigey** Mer, Division 15

# CEO'S Message

I acknowledge and pay my respects to the Traditional Owners and Elders past and present across our region, including the Gudaw Maluligal, Maluligal, Kemer Kemer Meriam, Kulkalgal, and Kaiwalagal Kaurareg Nations.

This Annual Report highlights our progress in implementing the Corporate and Operational Plans and showcases the dedication of everyone involved in delivering positive outcomes for our communities.

Our Mayor, Councillors, Executive Directors and Council staff have played a critical role in advancing the region's development. Their contributions have improved the lives of our communities, and I sincerely thank them for their vision and commitment.

Throughout the 2023-2024 financial year, Council made considerable progress in several key areas across the organisation. We streamlined our budget and financial processes, improving management efficiency. The migration to the TechnologyOne, Ci Anywhere cloud service is well underway, with new dashboard capabilities to be implemented in the next financial year. The successful completion of the Asset Revaluation program, coupled with fleet management improvements, has further strengthened our operations. A comprehensive streetlight audit led to priority rectification works, enhancing community safety.

Infrastructure improvements have been a key focus, including the completion of coastal inundation mitigation projects, works under the Disaster Recovery Funding Arrangements (DRFA) Program, and upgrades to the Warraber Island Sewer Pump Station and Badu and Mabuiag water networks. Our housing upgrade and maintenance programs were delivered on time, and the implementation of a compliance and enforcement program (Local Laws - Authorised Officers) strengthened our regulatory efforts.

Council remains committed to creating safe, culturally appropriate spaces for our communities and elders. Our Aged Care Support workers are working in partnership with Indigenous Knowledge Centre (IKC) Coordinators and Healthy Lifestyle Officers (HLO's) to deliver Elders Activity programs to reduce social isolation and increase mobility and strength and coordination. We also made steady progress in biosecurity, waste management, and healthy housing initiatives.

In technology, we successfully rolled out community Wi-Fi on Hammond Island, Masig, Erub, and Kubin, and advanced our employee intranet development. Our collaboration with Telstra addressed 4G blackspots, improving connectivity across the region.

Progress continues in facilitating home-ownership applications on the Torres Strait Island Regional Council, Deed of Grant in Trust (DOGIT) land, and internal working groups have been established to improve land management and address skills shortages.

While we celebrate these accomplishments, there is still much to be done. The future holds many exciting projects and plans, and I am confident that the progress we have made this year will lay a strong foundation for continued success.

Together, we will work towards creating a more vibrant, resilient and sustainable Torres Strait Island Region.

James William Chief Executive Officer



# corporate structure



Figure 1: Council's Coporate Structure

**Office of the Chief Executive Officer:** The core functions of Executive Services include management of the Office of the Mayor and Office of the CEO, facilitation of Council and Committee meetings, execution of strategy, executive administration and internal audit.

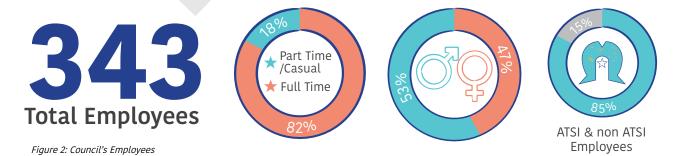
**Financial Services:** Financial Services provides professional financial management and advisory services to Council. The core functions include financial accounting, management accounting, procurement and strategic asset management services.

**Engineering Services:** Engineering Services provides a high level of services in integrated infrastructure management which ensures environmental protection and meets community expectations. The outcomes achieved by Engineering Services are linked with Council's commitment to public health, transport, water and wastewater infrastructure. The core functions include water services, wastewater services, civil works services and waste services and disaster management.

**Building Services:** The objective of the Building Services function is to provide repairs and maintenance on social housing and new construction on behalf of the State and Federal Government.

**Community Services:** The objective of the Community Services function is to develop, manage and deliver community and public health services that meet the needs of all sectors of the community. The core functions includes community services, housing services, environmental health services, health and wellbeing services, events, childcare, agecare and divisional administrative services.

**Corporate Services:** Corporate Services is responsible for the provision of Council-wide services. The core functions include legal services, governance, strategic (corporate) planning, human resources, WH&S, information technology services, corporate risk and insurance, fuel and fleet, media, engagement and advocacy and administration of community grants.



As the biggest employer in our local government area, Council is dedicated to promoting a diverse and inclusive workplace that supports the employment and training of people in our region. Our employees are located across our region in each of our communities, at Thursday Island, and in Cairns.

## Badu Safe and Healthy Housing Program

The Safe and Healthy Housing Program was a Queensland Government Department of Housing, Queensland Health and QBuild initiative, designed to enhance the health and quality of life for families in the Torres Strait by improving the functionality and safety of their homes. Launched on Badu in February 2023, the program marked a significant shift in the way housing maintenance and health were approached in the community. It was a collaborative effort that brought together Torres Strait Island Regional Council (TSIRC) housing officers, environmental health workers, and the Primary Health Care team to work closely with families in social housing properties.

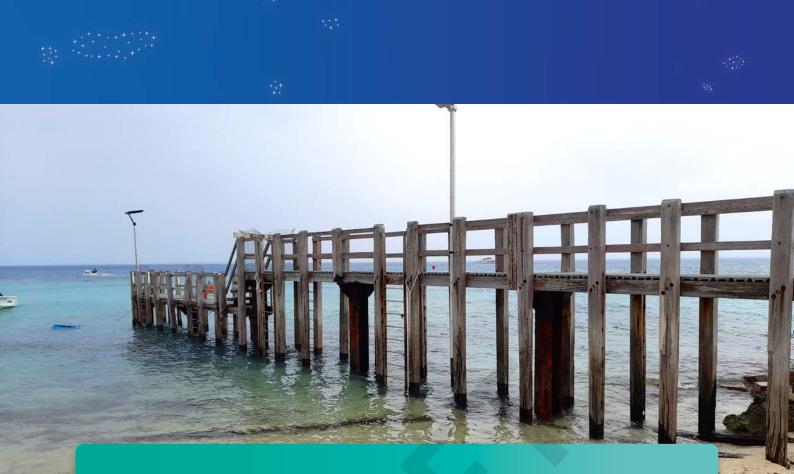
The core idea behind the program was simple yet powerful: a healthy home leads to good quality of life and a healthy life. The program aimed to educate families on the importance of home maintenance and its direct link to health, while also providing the necessary support to ensure their homes were safe and functional. The focus was on critical health hardware—bathrooms, laundries, kitchens, stoves, hot water systems and rainwater tanks—ensuring these essential facilities were in good working order to support the well-being of the families. Similarly, working with families to promote the role of strong and healthy skin and the benefits of the 9 healthy living practices known to support health in the home was a priority for the team in improving health outcomes.

Unlike previous approaches, where housing issues were often addressed in isolation, the Safe and Healthy Housing Program was built on a teamoriented model. The program brought together a range of professionals who collaborated with each other and the residents to identify and address the healthrelated aspects of the home. During inspections, the local team, supported by the Qld Housing Department and Public Health, conducted thorough assessments of the properties. They looked for potential risks to health, such as malfunctioning equipment, hardware or environmental hazards like pest infestations.

One of the standout features of the program was its emphasis on communication and collaboration with the families. After each inspection, the team sat down with the residents to discuss their findings. This conversation was more than just a report—it was an opportunity for families to share their concerns, ask questions, and provide input on what changes were most important to them. This dialogue ensured that the program was not only addressing the immediate needs but also aligning with the long-term goals of the families involved.

The benefits of the program extended beyond just repairs and maintenance. It fostered a stronger connection between the community and the services available to them. Families were empowered to take an active role in maintaining their homes, with the knowledge that they had a dedicated team behind them to support their efforts. The program also ensured that any repairs were done right the first time, reducing the likelihood of recurring issues and creating a safer, and healthier living environment.

Initially, the program was limited to 50 homes on Badu, and the interest from community was overwhelming. It provided a model for how housing and health services could work together to improve the quality of life for families. The Safe and Healthy Housing Program demonstrated that by focusing on the home as a foundation for health, it was possible to make meaningful, lasting changes in the lives of our community members.



\$40 Million Funding Boost For Marine Infrastructure Upgrades

Torres Strait Island Regional Council (TSIRC) moved one step closer to significant improvements in marine infrastructure after the Australian Government has committed \$40 million in the project. The funding, allocated under the Priority Community Infrastructure Program, was given to TSIRC to replace up to three aging jetties with modern, fit-for-purpose facilities.

The upgrades involve demolishing the existing structures and constructing new ones, vastly improving access, safety, and usability for our region's residents. These jetties serve as a vital lifeline, connecting the Torres Strait and Northern Peninsula Area to essential goods, services, and one another. The project represents not only an investment in our infrastructure, but it also provides long-term well-being for our communities.

Federal Minister for Infrastructure, Transport, Regional Development and Local Government, Catherine King, underscored the broader impact of the project, stating, "We support these vital marine infrastructure upgrades so that Torres Strait and Northern Peninsula area residents could stay safely and efficiently connected. This investment was also a demonstration of the Albanese Government's commitment to regional development, job creation, and economic growth." This has been echoed by Senator for Queensland, Nita Green, emphasising the importance of improving the community's marine connections. "This investment was vital to ensuring supplies and people could safely and more easily get from one place to another, supporting the community's way of life, culture, and economy."



# community Engagement



## Community Grants

Council's Community Grants Program offers support to the local community by providing funding assistance. This assistance supports the promotion of social, cultural, sporting, and recreational activities. The program aims to improve the professional development of community members, the capacity for community entities to provide valuable services, and the increased delivery of social services and activities within our region.

Decision-making for grant and donation funding is guided by Council's Community Grants Policy and Procedure.

Grant applications are competitively assessed against the criteria fairly and equitably and allocated by Council.

There are four funding types available:

- Community Grants in kind
- Community Grants
- Funeral travel assistance
- Funeral donations

Each community is allocated \$25,000 per year for the Community Grants Program. Unspent funds are not rolled over to the next financial year.

The tables below list all applications approved by Council as of 30 June 2024, including committed funds. Note that committed amounts may differ from actual payments.

## **DIVISION 1 - BOIGU**

Applicant	Purpose of Grant or Donation		Amount
Saint Saviour Church	August 7th Festival		\$4,538.50
Church of The Rock	Church Dedication Celebration		\$1,858.50
Aron Tom	Funeral travel assistance		\$512.00
Aron Tom	Funeral travel assistance		\$388.99
Gerari Peter	Funeral donation		\$4,044.92
Malu Kiwai	Dan Ropeyarn Cup catering expenses		\$5,000.00
Malu Kiwai	Dan Ropeyarn Cup catering expenses		\$5,000.00
Wallen Ingui	Funeral donation		\$3,000.00
Stanley Marama	Funeral donation	F	\$657.09
		Total	\$25,000.00

Table 1: Boigu Community Grants





## **DIVISION 2 - DAUAN**

Applicant	Purpose of Grant or Donation	Amount
Roxin Eagles	Roxin Eagles Gala Night	\$4,999.13
Wrench Mau	Funeral travel assistance	\$5,000.00
Anai Bigie	Funeral travel assistance	\$2,978.47
Charles Bigie	Funeral travel assistance	\$2,000.00
Cr Elisala	Funeral donation financial support to sorry business on Badu Island	\$499.99
Dengham Elisala	2024 National Junior Championships in Adelaide	\$2,500.00
Cr Elisala	Cr Kabay's request for financial support to host the Zenadh Kes Volleyball carnival on Warraber Island	\$1,000.00
Cr Elisala	Funeral donation financial support for sorry business on Boigu Island	\$2,500.00
Wasada Whap	Funeral travel assistance	\$1,344.96
Maleta Elisala	Funeral travel assistance	\$1,572.00
Dauan Youths	Easter Games	\$569.97
	Total	\$24,964.52

Table 2: Dauan Community Grants



DIVISION 3 - SAIBAI			
Organisation/Individual	Purpose of Grant or Donation		Amount
Alimah Dai	Inaugural Under 17's NQ Sistas Rugby League Trials		\$723.00
Alison Wosomo	Inaugural Under 17's NQ Sistas Rugby League Trials		\$723.00
Bethel Wosomo	Inaugural Under 17's NQ Sistas Rugby League Trials		\$723.00
Kaithalinah Wosomo	Inaugural Under 17's NQ Sistas Rugby League Trials		\$723.00
White Dove Ministry	Church musical instruments		\$5,000.00
Alimah Dai	Inaugural Under 17's NQ Sistas Rugby League Trials		\$606.54
Alison Wosomo	Inaugural Under 17's NQ Sistas Rugby League Trials		\$606.54
Bethel Wosomo	Inaugural Under 17's NQ Sistas Rugby League Trials		\$606.54
Kaithalinah Wosomo	Inaugural Under 17's NQ Sistas Rugby League Trials		\$606.54
Mary Enosa	Funeral travel assistance		\$5,000.00
Evelyn Dau	Funeral donation		\$2,498.99
Waiben Wosomo	Funeral travel assistance		\$1,734.76
Mekei Wosomo	Funeral travel assistance		\$444.00
Yakopeta Akiba-Bowie	Funeral donation		\$2,000.00
Norah Tabuai	Out-of-cycle community grants assistance		\$1,300.00
Jack Matthew	Out-of-cycle community grants assistance		\$1,399.64
Serai Yoelu	Funeral donation		\$338.40
		Total	\$25,033.95

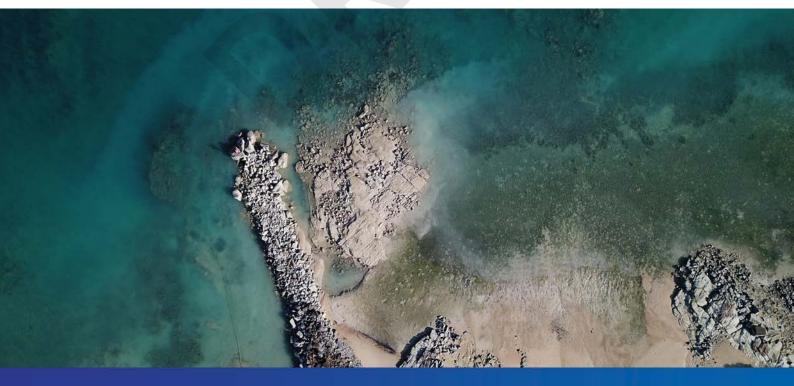
Table 3: Saibai Community Grants



## **DIVISION 4 - MABUIAG**

Applicant	Purpose of Grant or Donation	Amount
Larissa Bani	Funeral travel assistance	\$3,624.00
Goemu Bau Raiders	Dan Ropeyarn Cup	\$5,993.46
Mabuygiw Garkaziw Kupay TSI Corporation	Dabangay Cultural Heritage Management Plan	\$1,000.00
Bau Au Stingers	Dan Ropeyarn Cup	\$4,890.00
Diane Sabatino	Funeral Donation	\$299.48
Cr Keith Fell	Cr Kabay Tamu's request to suport the Zenadh Kes Volleyball on Warraber Island	\$ 500.00
Mabuiag Junior Rugby League Committee	Junior Rugby League Development Camp	\$3,500.00
Cr Keith Fell	Funeral donation towards sorry business on Boigu Island	\$500.00
Cr Keith Fell	Poruma Mui Kuzi Touch Football Team	\$ 500.00
Mabuygivw Garkaziw Kupay TSI Corporation	Mabuiag Community Bus and Mowing Service	\$1,850.00
Marcella Babia	Funeral donation	\$2,343.06
	Total	\$25,000.00

Table 4: Mabuiag Community Grants



DIVISION 5 - BADU		
Applicant	Purpose of Grant or Donation	Amount
Brenda Nona	Inaugural Under 17's NQ Sistas Rugby League Trials	\$723.00
Anaclita Ahmat	Inaugural Under 17's NQ Sistas Rugby League Trials	\$723.00
Denna Nona	Denna Nona - Inaugural Under 17's NQ Sistas Rugby League Trials (Travel)	\$723.00
Jesaray Nona	Inaugural Under 17's NQ Sistas Rugby League Trials	\$723.00
Mulga Football Team	QLD Murri Rugby League Carnival	\$5,000.00
Aragun Warriors	Gordonvale All Blacks Rugby League Carnival	\$3,000.00
Louisa Ahmat	Daughter's Air Force Graduation	\$930.00
Geiza Stow/Josephine Ahmat	Funeral donation	\$2,500.00
Kayin Koasals	Dan Ropeyarn Cup	\$998.40
Aragun Warriors	Mackay All Blacks Rugby League Carnival	\$1,000.00
Courtney Morseu	Tagai Secondary Graduation	\$500.00
Elsie Nona	U12's Girls Rugby League State Championship	\$1,215.35
Brenda Nona	Inaugural Under 17's NQ Sistas Rugby League Trials	\$606.54
Anaclita Ahmat	Inaugural Under 17's NQ Sistas Rugby League Trials	\$606.54
Denna Nona	Inaugural Under 17's NQ Sistas Rugby League Trials	\$606.54
Jesaray Nona	Inaugural Under 17's NQ Sistas Rugby League Trials	\$606.54
Josephine Ahmat	Funeral donation	\$1,245.44
Naizel Enosa	Funeral donation	\$1,221.25
May Ahmat	Badu Year 6 Graduation	\$545.11
Kulpiyam	Youth and Sports Inc.	\$644.00
Dhahdin Geai Warriors	Island of Origin 2024	\$882.00
	Total	\$24,999.71

Table 5: Badu Community Grants



## **DIVISION 6 - ARKAI**

Applicant	Purpose of Grant or Donation	Amount
Louise Manas	Funeral travel assistance	\$4,474.95
Jeanon Bosun	Funeral donation	\$2,498.26
Jean Tamwoy	Funeral travel assistance	\$700.00
Cr Lama Trinkoon	Funeral donation towards sorry business on Badu Island	\$999.99
Cr Lama Trinkoon	Funeral donation towards sorry business on Saibai Island	\$500.00
Cr Iona Manas	Funeral donation towards sorry business on Boigu Island	\$1,000.00
Cr Iona Manas	Cr Levi's request for funeral travel assistance for St Pauls, Moa Island	\$1,000.00
Arkai Sisters	Football Team – 2024 Island of Origin on Badu Island	\$4,890.02
Fred Joe	Funeral travel assistance	\$5,000.00
	Total	\$21,063.02

Table 6: Arkai Community Grants

DIVISION 7 - WUG			
Applicant	Purpose of Grant or Donation		Amount
Lalita-Ann Kris	Inaugural Under 17's NQ Sistas Rugby League Trials		\$723.00
Toshina Sailor	Inaugural Under 17's NQ Sistas Rugby League Trials		\$723.00
Lalita-Ann Kris	Inaugural Under 17's NQ Sistas Rugby League Trials		\$606.54
Toshina Sailor	Inaugural Under 17's NQ Sistas Rugby League Trials		\$606.54
Kozan Outreach Fellowship Ministry	Call of Assembly Conference on St Paul's		\$4,525.81
Samantha Kris	Year 6 Graduation		\$2,191.57
Alice Namok	Make, Paint, and Sip Workshop		\$1,877.86
Abigail Lui	Funeral travel assistance		\$4,537.06
Toshina Sailor	Funeral travel assistance		\$3,926.00
Eunice Hosea	Funeral travel assistance		\$5,000.00
Petrine Saunders	Funeral travel assistance		\$282.62
		Total	\$25,000.00

Table 7: Wug Community Grants

## DIVISION 8 - KIRIRRI

Applicant	Purpose of Grant or Donation	Amount
Gabriel Pearson	Funeral travel assistance	\$1,440.00
Rita Dorante	Funeral donation	\$4,168.00
Tomisina Ahwang	St Joseph's Day celebration, 05/05/2024	\$1,143.40
Cr Dorante	Funeral donation towards sorry business on Boigu Island	\$915.99
Cr Dorante	Funeral donation to Cr Levi's request for support towards funeral travel assistance application for St Pauls, Moa Island	\$1,000.00
Cr Dorante	Funeral donation towards sorry business on Saibai Island	\$ 1,662.00
Cr Dorante	Funeral donation towards sorry business on Mabuiag Island	\$ 2,444.00
	Total	\$12,773.39

Table 8: Kirirri Community Grants

DIVISION 9 - IAMA		
Applicant	Purpose of Grant or Donation	Amount
Rene Baluz	Funeral travel assistance	\$5,000.00
Getano Lui	Funeral donation	\$5,000.00
Milleon Tamu/Josephine David	Funeral travel assistance	\$4,422.00
Nellie Lui	Funeral travel assistance	\$5,000.00
Jimmy Mareko	Funeral travel assistance	\$1,869.00
Cr Getano Lui Jnr	Cr Kabay Tamu's request to support the Zenadh Kes Volleyball on Warraber Island	\$1,000.00
Brancis Baragud	St Johns	\$1,000.00
Brancis Baragud	Coming of the Light	\$700.00
	Total	\$23,991.00

Table 9: Iama Community Grants



## **DIVISION 10 - WARRABER**

Applicant	Purpose of Grant or Donation		Amount
Louise Mari	Tikisha Mari World Challenge in New Zealand		\$2,500.00
Catharine Enosa	Community sorry business		\$1,602.00
Nancy Mari	Kenya Mari World Challenge in New Zealand		\$2,000.00
Romiyah Tamu	James Cook University Lodge		\$2,000.00
Florence Lui	Funeral travel assistance		\$396.00
Patricia Harry	Funeral donation		\$5,000.00
Daniel Billy	Funeral travel assistance		\$384.48
Diane Sabatino	Funeral donation		\$500.00
Donald Billy	Funeral donation		\$5,000.00
Aken Baragud	Funeral travel assistance		\$1,524.00
Annie Mari	Funeral travel assistance		\$2,000.00
Warraber Sporting Association	2024 TSYRSA Zenadth Kes Volleyball Carnival		\$816.12
Helena David	Travel assistance		\$1,000.00
		Total	\$24,906.48

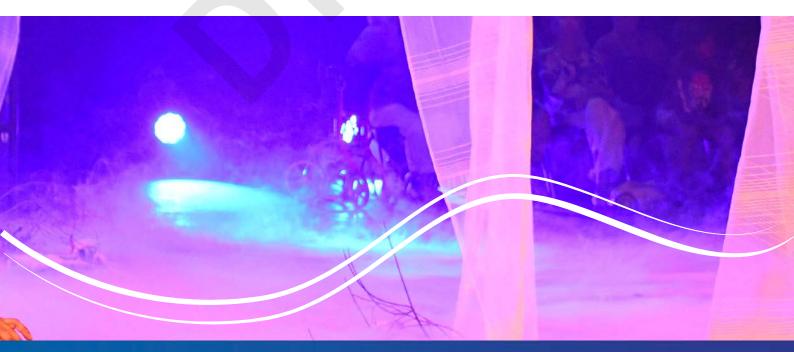
Table 10: Warraber Community Grants



## **DIVISION 11 - PORUMA**

Applicant	Purpose of Grant or Donation	Amount
Kerriann Noack	Track and Field Trials	\$250.30
Joseph Pearson	Funeral travel assistance	\$867.30
Anthony Fauid	Funeral travel assistance	\$1,487.00
Freddie David	Contribution towards costs associated with the Poruma Gospel CD Recording Project	\$2,500.00
Gertie Lowatta	Zenadh Kes Volleyball Carnival	\$7,594.00
Diane Sabatino	Funeral donation	\$500.00
Renee Pearson	Funeral donation	5,000.00
Poruma Community	Funeral donation	\$600.00
Poruma Campus Dance Team	State Schools on Stage Creative Generation in Brisbane	\$2,500.00
Porum Mui Kuzi Touch Football Team	Battle of the Islands Touch Football Carnival	\$1,000.00
	Total	\$22,298.60

Table 11: Poruma Community Grants





## **DIVISION 12 - MASIG**

Applicant	Purpose of Grant or Donation	Amount
Church of The Living God	Spring Church Conference	\$872.56
Masig Thurud Wap	Dan Ropeyarn Cup	\$3,000.00
Dalassa Billy	Funeral travel assistance	\$4,325.43
Pensio Gela (Snr)	Funeral travel assistance	\$1,501.05
Elma Mosby	Funeral travel assistance	\$3,855.00
Cr Hilda Mosby	Cr Kabay Tamu's request to support the Zenadh Kes Volleyball on Warraber Island	\$500.00
Ruth Naawi	Funeral travel assistance	\$1,803.80
Virginia Billy	Funeral travel assistance	\$517.00
Gavin Mosby	Funeral travel assistance	\$578.66
Cr Hilda Mosby	Funeral donation towards sorry business on Ugar Island	\$1,500.00
Ned Mosby	Funeral travel assistance	\$3,546.60
Cr Ted Mosby	Funeral donation towards sorry business on Saibai	\$500.00
	Total	\$22,500.10

Table 12: Masig Community Grants

DIVISION 13 - UGAR		
Applicant	Purpose of Grant or Donation	Amount
Bob Modee	Ark of Transfiguration's Church Day	\$2,282.79
Ugar P&C Association	2023 Ugar Graduation	\$1,997.66
Joseph Pau	Funeral donation	\$5,000.00
Cr Rocky Stephen	Funeral donation	\$499.99
Cr Rocky Stephen	Cr Kabay's request for financial support to host the Zenadh Kes Volleyball carnival on Warraber Island	\$1000.00
Belphine Stephen	2024 Zenadh Kes Vollyball	\$921.04
Cr Rocky Stephen	Funeral donation	\$10,000
	Total	\$21,701.48

Table 13: Ugar Community Grants

Applicant	Purpose of Grant or Donation	Amount
Maryanne Tamwoy	Funeral travel assistance	\$833.33
Meo Sailor	Funeral travel assistance	\$833.33
Pensio Gela	Funeral travel assistance	\$335.61
Sarah Gela	Funeral travel assistance	\$686.81
Tabane Bustard	Funeral travel assistance	\$1,888.74
Cr Jimmy Gela	Funeral Donation towards sorry business on Badu Island	\$799.47
Nazareth Thaiday	Funeral travel assistance	\$3,742.89
Georgina Thaiday	Funeral donation	\$2,271.02
Cr Jimmy Gela	Cr Kabay Tamu's request to support the Island Zenadh Kes Volleyball on Warraber	\$1,000.00
John Armitage	ANZAC Day celebrations	\$1,497.89
John Armitage	Funeral donation	\$3,694.89
Cr Nixon Mye	Funeral Donation towards sorry business Boigu Island	\$1,000.00
John Armitage	Coming of the Light Celebrations	\$1499.7
Nazareth Thaiday	Funeral donation	\$1841.53
	Total	\$21,925.21

Table 14: Erub Community Grants



DIVISION 15 - MER				
Applicant	Purpose of Grant or Donation		Amount	
St James Anglican Church	Church Day Celebration		\$1,999.61	
Rottannah Passi	Funeral travel assistance		\$1,000.00	
Leila Passi	Funeral donation		\$5,000.00	
Andrew Passi	Local volley and touch competition		\$2,486.20	
James Zaro	Funeral donation		\$2,500.00	
Ndoro Kaigey	Funeral donation		\$4,995.90	
Leah Mosby	Funeral travel assistance		\$599.31	
Cr Noah	Funeral donation towards sorry business on Boigu Island		\$300.00	
Mer Island Community SYSC	ANZAC Day Celebrations		\$1,000.00	
Mer Island Community SYSC	MABO Day Celebrations		\$998.41	
Vera Ses	Funeral travel assistance		\$978.00	
Sainty Kaigey	Funeral donation		\$2,496.49	
	Тс	otal	\$24,353.92	

Table 15: Mer Community Grants





#### MAYOR Applicant Purpose of Grant or Donation Amount \$500.00 Rowena Johnson Funeral donation 2024 Island of Origin \$8,916.00 Dhahdin Geai Warriors Badu Island Margaret Warusam Funeral donation \$1,997.24 Saibai Ladies Volleyball Team Zenadh Kes Volleyball Carnival Warraber Island \$1,000.00 Total \$12,413.24

Table 16: Mayor's Community Grants

COMMUNITY GIFTS - C	EO	
Applicant	Purpose of Grant or Donation	Amount
Rowena Johnson	Funeral donation	\$1,751.61
Rowena Johnson	Funeral travel assistance	\$1,758.89
Tagai State College	OOC-Bursary Awards Night	\$1,000.00
Diane Sabatino	Funeral donation	\$898.42
Roxin Eagles RLFC	2024 Island of Origin on Badu Island	\$6,520.00
Iama Community P&C	Community donation	\$5,000
Muyngu Koekaper	Travel assistance (Community)	\$5,000

Table 17: Community Gifts - CEO

# corporate Plan

Council's Corporate Plan / Bisnis Plan was adopted in 2019 and sets out a framework to help achieve our vision 'for communities and Council to be autonomous, prosperous, and sustainable', and our mission to improve our communities' liveability in all we do'. Three strategic pillars were identified as essential to achieving these goals: **Pipol / People, Mekem las long / Sustainability**, and **Pruitpul / Prosperity**. Twelve (12) outcomes were aligned within the strategic pillars to form a robust framework that guides operational objectives.



**Outcome 9:** We actively reduce our environmental footprint and manage our resources sustainably.



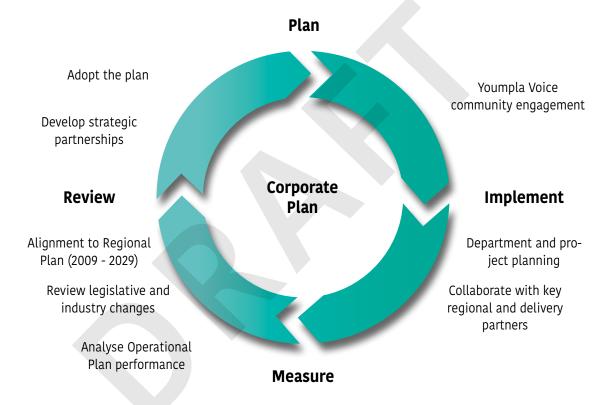


A summary of Council's strategic planning and operational performance as we work towards achieving our vision for our communities and Council to be autonomous, prosperous, and sustainable.

This Annual Report includes the forth year of growing towards the objectives set out in the Corporate Plan / Bisnis Plan 2020-2025. The plan sets out the vision for our communities and Council to be autonomous, prosperous, and sustainable.

The below framework outlines how the Annual Report contributes to Council's wider integrated planning and reporting framework. A summary of Council's performance on the 2023/24 Operational Plan can be found on pages 32 to 37.

Progress towards our vision is coordinated and assessed through our integrated planning and reporting framework. The framework consists of our Corporate Plan / Bisnis Plan, our annual Operational Plan, and our reporting requirements, which sit within and contribute to the wider planning process.



*Figure 3: Council's integrated planning framework* 



# Towards our corporate Plan

Council develops key performance indicators as part of the annual Operational Plan. The table below outlines the Operational Plan objectives for the 2023/24 financial year and provides a measure of achievement for each. These objectives are actionable targets that move us closer to our vision for Council and communities.



Financial Services				
Objective	Link to Corporate Plan	Targets	Status	
Continue focus on financial sustainability projects and plan to optimise measurement and reliable	Mekem las long (Sustainability)	Financial sustainability committee meets as per the terms of reference Financial sustainability initiatives are determined prioritised and monitored		
Continue to streamline Council's budget and financial statement process within legislated time frames	Mekem las long (Sustainability)	Successfully meet Budget Review 23/24 - December 2023 Successfully meet Original Budget 24/25 - June 2024 (July 2024 latest) Statements should be adopted prior to mandated date and be free from material error or misstatement		
Continue migrating modules to Ci Anywhere and implementation of dashboard capability based on approved roadmap	Mekem las long (Sustainability)	Successful migration of modules based on approved roadmap All employees using employee self-services for leave forms	$\mathbf{O}$	
Deliver end of month continuous improvement program to further drive Council's financial maturity	Mekem las long (Sustainability)	Review and implementation of a standard EOM process within TechOne with automation of processes where possible: - prepayment automated through the AP process - accruals processed via an ETL or other automated process. - balance sheet reconciliation's performed in T1		
Formulate asset management enhancement strategy through implementing the use of the upgraded system organisation wide - training	Mekem las long (Sustainability)	Data cleanse to improve quality of data resulting in more reliable asset management plans		
Deliver Asset Revaluation program (indexation)	Mekem las long (Sustainability)	Audit sign off		

Table 18: Financial Services

Engineering Service	25		
Objective	Link to Corporate Plan	Targets	Status
Streetlight defect audit updated, and fee proposal obtained from Ergon to undertake priority rectification works	Pipol (People)	Repair of streetlights to an extent possible within budget constraints	
<ul> <li>Carry over - Coastal inundation mitigation:</li> <li>Coastal Hazard Adaptation Strategy</li> <li>Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships Master planning</li> </ul>	Mekem las long (Sustainability)	CHAS - 100% completed Seawalls planning and design completed - Iama, Masig, Warraber Information linked to Master planning processes	
Various eligible Islands of DRFA Works Program - Road reconstruction works	Mekem las long (Sustainability)	Roadworks completed	$\mathbf{O}$
Warraber Island Sewer Pump Station #1 replacement Iama water security study - lagoon option Badu and Mabuiag Water Network Management Program	Mekem las long	Additional funding being sought for Warraber pump station Badu/Mabuiag water network valving works completed Badu reservoir works - additional funding	

lagoon option Badu and Mabuiag Water Network Management Program Badu Reservoir Main Construction Ugar and Dauan water plant office/lab development	Mekem las long (Sustainability)	station Badu/Mabuiag water network valving works completed Badu reservoir works - additional funding sourced, design complete, works awarded in July 2024 and in progress Laboratory works complete
Marine Infrastructure Initiatives Project (make safe works from the Marine Audit Report funded by TSRA \$500K). Scoping and planning for upgrades of marine infrastructures Safety improvements at Masig Aerodrome including replacement of security fencing, and upgrade of helipad Major Marine Projects design and approvals progressed Dauan and Saibai (via \$40m Commonwealth investment)	Mekem las long (Sustainability)	Make safe works and minor capital works at identified jetties and barge ramps completed via TSRA funded program Scoping and planning undertaken for marine infrastructure projects. Ugar Safe Access Dredging Works Feasibility Study Commence design and planning approvals for new jetty projects at Dauan and Saibai via Federal funded commitment Masig aerodrome improvements completed (subject to funding)
Delivery of coastal defense works at Iama, Warraber and Masig	Mekem las long (Sustainability)	All construction delivery works are tracking within funding agreement for the \$40M State and Commonwealth Funding Agreement

Mekem las long

(Sustainability)

Bowsers operational

Fuel dispensed via bowsers and not via drums

Towards Our corporate Plan

Fuel sites operational and compliant.	Mekem las long (Sustainability)	Fuel dispensed via bowsers and not via drums	$\hat{\mathbf{C}}$
Completion of :			
<ul> <li>Metal Waste Legacy Stockpile Clean-ups at Mer, Erub, Ugar, Saibai and Boigu.</li> <li>Waste Reduction Campaign (All Divisions).</li> <li>Warraber Island Resource Recovery Program (transfer station, recycling, composting and removal of waste) Pilot Project.</li> <li>Printer Ink Cartridge and Battery Recycling Campaign.</li> <li>Marine Debris (Ghost Nets etc) Program commenced.</li> <li>Containers for Change Program</li> </ul>	Mekem las long (Sustainability)	All Divisions successful metal waste removal Reusable water bottles, coffee cups and shopping bags distributed throughout communities with survey data collected from the community Funding acquired and development of the Warraber Island Resource Recovery Program Pilot commenced Printer ink cartridge and battery drop off point established in all divisional offices Container drop off points established at each Division	
Complete upgrades in accordance with approved budget and approved Asset Management Plan Finalise review and implementation of internal cost allocation Review and implement revised operating model and fleet consolidation/needs review	Mekem las long (Sustainability)	Fleet Item replacements Improved fleet replacement program management and forecasting	

Building Services			
Objective	Link to Corporate Plan	Targets	Status
Timely and effective delivery of Housing Upgrade and Maintenance Programs meeting agreed Key Performance Indicators	Mekem las long (Sustainability)	Successful completion of aged 2023/24 works	$\mathbf{O}$
Delivery of capital works programs, working in partnership with other government agencies using joint financial and operational methodologies	Mekem las long (Sustainability)	Completion of W4Q Round 4 25% completion of Housing Investment Program	$\mathbf{O}$

Table 20: Building Services

Community Services			
Objective	Link to Corporate Plan	Targets	Status
Create safe and cultural appropriate space to allow for community and elders to share and write stories	Pipol (People)	Stories recorded, printed, and distributed	Ð
Development and implementation of compliance and enforcement program (Local Laws - Authorised Officers)	Pipol (People)	Compliance with policy and procedures, training and appointment of Authorised officers	
Community Centre Community Health and Wellbeing Action Plan	Pipol (People)	From the Action Plan, Identify 3 Priority issues and development implementation plan	Ð
Implement outreach IKC First 5 Forever in 4 communities without IKC	Pipol (People)	Implementation of programs with delivery of 1 x box per community	
Support Communities to use existing or create new alternatives for community garden	Pipol (People)	Number of successful alternative gardens implemented	Ð
Community-centric Community Health and Wellbeing Action Plan	Pipol (People)	Number of successful alternative gardens implemented	S
Increase consumer consultation to develop robust programs to support Elderly and Disability consumers access to additional support services, to assist them to stay connected in community	Pipol (People)	Implementation of consumer directed programs Reduced admission to residential care and relocation off community	Ð
Investigate funding options for Centres and Council to achieve sustainability Work with the debtor's team to recovery outstanding Child Care fees	Pipol (People)	Reduced operating deficit. Reduction in Child Care debt	
Community Consultations to inform Regional Housing Strategy Provide awareness of general tenancy agreement for clients to strengthen relationships between TSIRC and communities	Mekem las long (Sustainability)	Delivery of Regional Housing Strategy	Ð
Active involvement with Biosecurity program   Waste Management Strategy   Healthy Housing Working Group to represent and advocate environment and health matters of our Region	Mekem las long (Sustainability)	Monthly reports	

Towards our corporate Plan

(R) Community Services			
Delivery of Environmental Health and Animal Management Program In accordance with Service Agreement, enhance delivery of Animal Management Program through consultation with communities and appropriate stakeholder groups to raise awareness and meet compliance	Mekem las long (Sustainability)	6 monthly and 12 monthly performance reports, monthly Council reports	٢
Implementation of updated administrative processes Improve customer services in our Divisions	Mekem las long (Sustainability)	Improved customer experience	

Table 21: Community Services

### **Corporate Services**

Objective	Link to Corporate Plan	Targets	Status
Carry over - Further develop Council's community information & engagement channels	Pipol (People)	Project funding obtained and digital noticeboard project delivered	
Carry over - Further development of Council's employee Intranet - phase 2 and 3 implementations	Pipol (People)	Further development of Council's Employee Intranet - phase 2 and 3 implementations	
Carry over - Further develop a good risk culture across Council	Mekem las long (Sustainability)	Events Risk Management Framework Risk Management Training. Implement Fraud and Corruption Control Plan	
Carry over - Delivery of Council's Enterprise Development Strategy, identifying key sector opportunities	Pruitpul (Prosperity)	Successful delivery of strategy.	
Evolve Council's Enterprise Divestment Strategy (aligned to Enterprise Development Strategy)	Pruitpul (Prosperity)	Finalise Council's Divestment Policy Finalise Council's policy on waiver of licence fees for community organisations and enterprises	
Carry over - 48. Saibai land transfer & Ugar Land Transfer: To facilitate the progression of transfer of Deeds of Grant in Trust from Council to community-based entity that has been fully endorsed by the community to be the trustee.	Mekem las long (Sustainability)	Lessons learned workshop held with TSIRC. Council Trustee endorsement of land transfer consultation process	
Carry over - 49. Landing Holding Act (LHA) Katter Lease Resolution (OP)	Mekem las long (Sustainability)	Successful resolution of all outstanding LHA entitlements	

Corporate Services			
Mer Infrastructure and Housing ILUA and Poruma Infrastructure and Housing ILUA	Mekem las long (Sustainability)	Registration of Mer Infrastructure and Housing ILUA and registration of Poruma Infrastructure and Housing LIUA	
Work with Telstra to improve 4g blackspots and poor 4G service throughout the Divisions to assist community members with improved mobile reception and improved performance of TSIRC's 4G Satellite failover solution	Mekem las long (Sustainability)	Speed of connectivity	
Carry over - 48. Continue working with NBN Co. to provide community Wi-Fi to all remaining Divisions. Divisions completed so far are Hammond Island, Masig, Erub and Kubin. This project is based on NBN Co. securing further state and federal funding	Mekem las long (Sustainability)	Completion of community Wi-Fi made available to all divisions by end of FY 2024	
Progress homeownership on TSIRC DOGIT land	Mekem las long (Sustainability)	Update Trustee Policy. Work with DSDSATIP (RILIPO) to progress home-ownership applications Lead home-ownership community consultations in conjunction with DSDSATSIP, Department of Resources and DCHDE to refresh and develop community awareness for home ownership options, processes, and mechanisms Liaise with NAB and TSRA for home loan options	
Assist in the effective management of DOGIT Land as a Trustee	Mekem las long (Sustainability)	Update Trustee Policy. Internal working group established to explore options for more effective DOGIT management Research approach by other Trustee local governments Deliver Council Workshop to consider DOGIT accounting and use of DOGIT funds, including reviewing the Reserve Policy and General Reserve Procedure (process for expenditure of DOGIT funds)	
LGAQ Funding available for identified employees. Will be part of the EOC framework.	Mekem las long (Sustainability)	Implementation of EOC framework, identifying areas of skill shortages and gaps.	
Review of current CA Agreement to commence latter part of 2023.	Mekem las long (Sustainability)	Recruitment of People and Wellbeing Officer to assist in this and other operational HR areas.	Ð
A recent audit review of WHS by Mindful Risk highlighted critical areas of safety that need to be addressed across the Torres Strait. <i>Table 22: Corporate Services</i>	Mekem las long (Sustainability)	Recruitment of WHS Manager. Development of WHS committee.	Ð

Table 22: Corporate Services

# compliance



This section of the report contains information which is prescribed by the Local Government Act 2009 and Local Government Regulation 2012 to be disclosed in Council's Annual Report for the period.

Council and its Elected Members continue to fulfil their roles and responsibilities in accordance with legislative requirements. Council is committed to effective, transparent, and accountable governance.

## Role of Council

Local government plays an important role in community governance. As a forum for local decision-making, it helps deliver the Queensland Government priorities locally and regionally

A local government provides a wide range of services and activities, and for our Council this is even wider and more important than most.

The powers of local governments in Queensland are defined in the Local Government Act 2009 and the Local Government Regulation 2012.

The services Torres Strait Island Regional Council provides include the following:

- Maintenance and construction of local roads and infrastructure
- Provision of water and sewerage
- Provision of waste collection
- Provision of animal management
- Provision of planning services
- Management of local laws
- Provision of community facilities such as community halls and Indigenous Knowledge Centres (IKC)
- Provision of child and aged care
- Provision of postal services
- Provision of Centrelink services
- Provision of fuel and gas
- Social housing management including repairs, maintenance, and new builds

Some of these services differ from your normal local government due to the nature of our location. Often, we are the only organisation in the region able to provide these services.



## Role of Elected Members

Section 12 of the Local Government Act 2009 states that the role of elected members is to:

- represent the current and future interests of residents in the local government area,
- provide high-quality leadership to the region and Council,
- participate in Council meetings, policy development, and decision making,
- ensure that the Council acts responsibly, achieves the goals set out in the Corporate Plan, and adheres to all laws that apply to local governments.

The Mayor and Elected Members perform their roles by attending and participating in Council meetings, engaging with residents, and participating in policy development and decision-making processes. The Mayor has additional responsibilities to those listed above, which include chairing Council meetings, leading and advising Council's Chief Executive Officer, and representing Council at ceremonial or civic functions.

The Mayor and Elected Members are elected democratically by the community to represent the current and future interests of the entire local government area, with each division electing a Councillor and the Mayor elected for the region. One Councillor is elected Deputy Mayor by their fellow Councillors.

The Elected Council conduct monthly Ordinary Meetings to consider and decide on strategic matters regarding Council's local government area and operation. In addition to Ordinary Meetings, Special Meetings are held when required to discuss and decide upon urgent strategic matters.

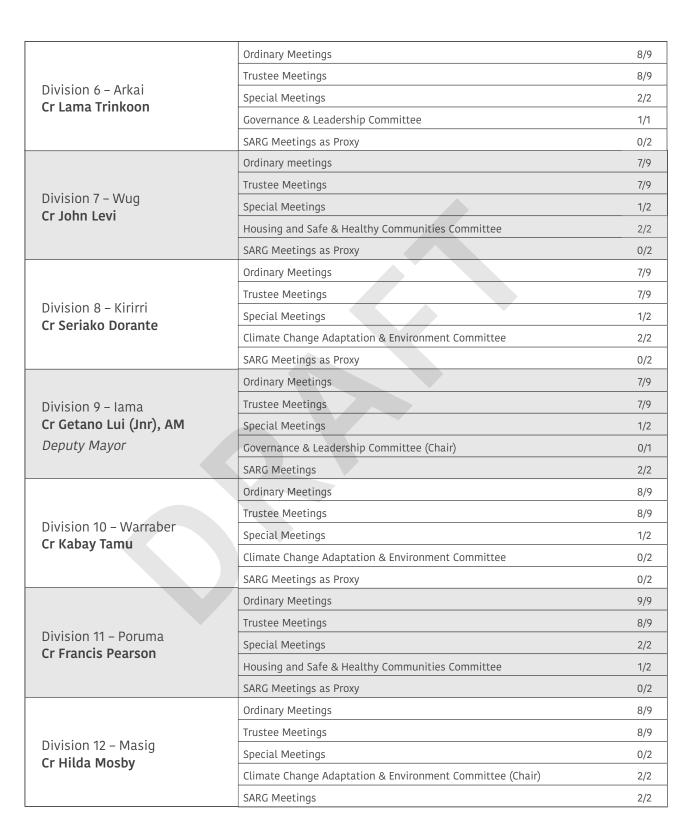
Council is also the trustee for the Deed of Grant in Trust land. As trustee, Council is responsible for managing and protecting the land for the Islander inhabitants. Separate meetings are held to deal with matters relating to trust land and Council's role as trustee.



### Councillor Meeting Attendance 1 July 2023 – 6 March 2024.

	Ordinary meetings	7/9
	Trustee Meetings	8/9
Cr Phillemon Mosby	Special Meetings	2/2
Mayor	Strategic Advisory Reference Group (SARG) Meetings (Chair)	2/2
	Standing Committee Meetings	2/10
	Ordinary Meetings	6/9
	Trustee Meetings	7/9
Division 1 – Boigu <b>Cr Dimas Toby</b>	Special Meetings	2/2
CI Dimas loby	Governance & Leadership Committee	0/1
	SARG Meetings as Proxy	0/2
	Ordinary Meetings	8/9
	Trustee Meetings	8/9
Division 2 - Dauan <b>Cr Torenzo Elisala</b>	Special Meetings	1/2
CI IUTENZO Elisala	Culture, Arts, Land & Heritage Committee	1/1
	SARG Meetings as Proxy	0/2
	Ordinary Meetings	9/9
	Trustee Meetings	8/9
Division 3 – Saibai <b>Cr Conwell Tabuai</b>	Special Meetings	1/2
	Economic Growth Committee	4/4
	SARG Meetings as Proxy	0/2
	Ordinary Meetings	8/9
	Trustee Meetings	8/9
Division 4 – Mabuiag Cr Keith Fell	Special Meetings	1/2
er keldi i eu	Housing and Safe & Healthy Communities Committee (Chair)	2/2
	SARG Meetings	2/2
	Ordinary Meetings	0/1
Division 5 - Badu <b>Cr Laurie Nona</b>	Trustee Meetings	0/1
Cr Laurie Nona resigned from Council	Special Meetings	0/0
effective 27 July 2023	Culture, Arts, Land & Heritage Committee	0/0
-	SARG Meetings as Proxy	0/0
	Ordinary Meetings	7/7
Division 5 - Badu <b>Cr Ranetta Wosomo</b>	Trustee Meetings	7/7
Cr Ranetta Wosomo was appointed as	Special Meetings	2/2
Councillor on 19 September 2023	Culture, Arts, Land & Heritage Committee	1/1
	SARG Meetings	2/2





## Elected Member Meeting Attendance

	Ordinary Meetings	8/9
Division 13 – Ugar	Trustee Meetings	8/9
	Special Meetings	2/2
Cr Rocky Stephen	Economic Growth Committee (Chair)	4/4
	SARG Meetings	2/2
	Ordinary Meetings	8/9
	Trustee Meetings	8/9
Division 14 – Erub <b>Cr Jimmy Gela</b>	Special Meetings	2/2
Cr Jinning Geta	Economic Growth Committee	4/4
	SARG Meetings as Proxy	0/2
	Ordinary Meetings	0/0
	Trustee Meetings	0/0
Division 15 – Mer <b>Cr Aven S. Noah</b>	Special Meetings	0/0
CI AVEII 5. NUAII	Culture, Arts, Land & Heritage Committee (Chair)	0/0
	SARG Meetings	0/0

Table 23: Councillor meeting attendance 1 July - 6 March 2024

#### Councillor Meeting Attendance 16 April to 30 June 2024.

All Councillors attended the Declaration of Office and Post-Election Meeting on Tuesday 16 April 2024 in Cairns.

Cr Phillemon Mosby Mayor	Ordinary meetings	2/3
	Trustee Meetings	2/3
	Interim Special Committee to Review Council's Standing Committees (Chair)	1/1
Division 1 – Boigu	Ordinary Meetings	2/3
Cr Dimas Toby	Trustee Meetings	2/3
Division 2 – Dauan	Ordinary Meetings	3/3
Cr Torenzo Elisala	Trustee Meetings	3/3
	Ordinary Meetings	2/3
Division 3 - Saibai <b>Cr Chelsea Aniba</b>	Trustee Meetings	2/3
	Interim Special Committee to Review Council's Standing Committees	1/1

	Ordinary Meetings	3/3
Division 4 - Mabuiag Cr Keith Fell	Trustee Meetings	3/3
CI Keitii Fell	Interim Special Committee to Review Council's Standing Committees	1/*
Division 5 – Badu	Ordinary Meetings	3/
Cr Ranetta Wosomo	Trustee Meetings	3/
Deputy Mayor	Member - Interim Special Committee to Review Council's Standing Committees	1/
Division 6 – Arkai	Ordinary Meetings	3/
Cr Iona Manas	Trustee Meetings	3/
Division 7 – Wug	Ordinary Meetings	3/
Cr John Levi	Trustee Meetings	3/
Division 8 – Kirirri	Ordinary Meetings	3,
Cr Seriako Dorante	Trustee Meetings	3,
	Ordinary Meetings	3/
Division 9 - Iama Cr Aggie Hankin	Trustee Meetings	3/
	Interim Special Committee to Review Council's Standing Committees	1/
	Ordinary Meetings	3,
Division 10 - Warraber Cr Kabay Tamu	Trustee Meetings	3,
	Interim Special Committee to Review Council's Standing Committees	1,
Division 11 – Poruma	Ordinary Meetings	3/
Cr Francis Pearson	Trustee Meetings	3,
Division 12 – Masig	Ordinary Meetings	3,
Cr Ted Mosby	Trustee Meetings	3/
Division 40	Ordinary Meetings	2/
Division 13 - Ugar Cr Rocky Stephen	Trustee Meetings	2/
er kocky stephen	Interim Special Committee to Review Council's Standing Committees	1/

Ordinary Meetings

Trustee Meetings

Ordinary Meetings

Trustee Meetings

Interim Special Committee to Review Council's Standing Committees

Table 24: Councillor meeting attendance 16 April - 30 June 2024

Division 14 – Erub **Cr Nixon Mye** 

Division 15 – Mer

Cr Bob Kaigey

3/3

3/3

1/3

1/3

1/1

standing committees

Standing Committees give Councillors the opportunity to work closely on matters of special interest or specialised skill. Each Councillor is a member of one committee and is elected by their peers, with the Mayor sitting on all committees.

The five subject committees meet three to four times a year to discuss and make recommendations on matters within the committee's portfolio. The chairs of these committees, along with the Mayor, form the Strategic Advisory Reference Group (SARG). The SARG committee meets monthly and progress matters dealt with at subject committee level, review draft policies and make recommendations on strategic matters.

### Strategic Advisory Reference Group

The objective of the committee is to provide leadership on the strategic position and direction of Council arising from all external and internal influences and their impacts resulting from various sources including international developments, Government regulations and reforms, and Council policy, procedures, strategy and planning.

Members: Mayor Mosby (Chair), Councillor Mosby, Councillor Noah, Councillor Stephen, Councillor Lui and Councillor Fell. Cr Wosomo became a member of the Committee in November 2023 in her capacity as Acting Chairperson of the Culture, Arts, Land and Heritage Committee.

Executive: Chief Executive Officer (including all Executive Directors)

During the 2023/24 financial year, the Strategic Advisory Reference Group Committee worked on Council's strategic direction, Council's advocacy priorities as well as other matters referred by the five specialist standing committees.

## Cultural, Arts, Land & Heritage

#### This committee has a portfolio including:

- Ailan Kastom
- Cultural heritage
- Language & arts
- Regional events
- Reconciliation Action Plan (RAP)
- Native Title
- Deeds of Grant in Trust
- Land transfer

**Members:** Councillor Noah (Chair), Mayor Mosby, Councillor Elisala, Councillor Nona, Councillor Wosomo (Chair, effective November 2023)

Cr Wosomo was appointed as a councillor for Division 5 on 19 September 2023 following the resignation of Cr Nona. Cr Wosomo was subsequently appointed in November 2023 as the Acting Chair of the Committee.

**Executive:** Executive Director Corporate Services

During the 2023/24 financial year, the Committee met once, reviewing such matters as statutory licensing royalties from the Copyright Agency in relation to the Torres Strait Islander Flag and community radio matters.

### Economic Growth

#### This committee has a portfolio including:

- Divestment of enterprises
- Regional stimulus projects
- Industry development
- Torres Strait procurement policy
- Connectivity
- Employment and training

**Members:** Councillor Stephen (Chair), Mayor Mosby, Councillor Tabuai, Councillor Gela

**Executive:** Executive Director Financial Services

During the 2023/24 financial year, the Committee focussed on the development, costing and sourcing of funds to enable a community consultation process to be undertaken in the drafting of Council's Economic Development Strategy. This project proposes to be the first phase that will provide an important evidence base to inform a second phase that aims to develop a comprehensive TSIRC long-term (10-year) Sustainable Economic Development Strategic Action Plan.

The Committee successfully lobbied Council for amendments to the Procurement and Ethical Sourcing Policy in relation to home ownership or Tier 2 (upgrades program) in order to expedite the completion of projects on the ground (i.e. concreting works, ordering/transportation of items, etc.) without having to seek Council approval across each stage of the same project.

The Committee progressed the Ugar and Dauan Access Feasibility Study, including a proposal to develop a business case for alternative and improved methods of transportation options on helicopter and ferry services. This study – including a community consultation process - aims to enhance connectivity and supporting the growth and wellbeing of the Duan and Ugar Island communities.

The Committee also lobbied strongly for a feasibility study into the Hammond Island Ferry service, as well as for ongoing external funding to maintain the existing subsidised service.

### Governance and Leadership

#### This committee has a portfolio including:

- Regional Assembly
- Transition Action Plan (TAP)
- Torres Strait Treaty
- Local Government Boundaries

**Members:** Councillor Lui (Chair), Mayor Mosby, Councillor Trinkoon, Councillor Toby

**Executive:** Chief Executive Officer

The Committee met in October 2023 to consider an annual delegations update, including updated statutory powers for endorsement of Council delegations to the Chief Executive Officer.

## Housing, and Safe and Healthy Communities

#### This committee has a portfolio including:

- Housing
- Water and wastewater
- Access and transport
- Health
- Master planning
- Youth
- Women
- Employment

During the 2023/24 financial year, the Committee maintained its focus on all matters within the portfolio.

Operational HF radio coverage across the region remains high on the Committee's radar, as well as animal management issues (including feral animals).

The Committee agreed that it would explore further the need for an audit of Service Providers in the Torres Strait region (Government and Government funded services) to provide clear information to the community about providers, duplication of efforts, service gaps and money spend in the region and surrounding regions.

### Climate Change Adaptation and Environment

#### This committee has a portfolio including:

- Torres Strait Climate Change Strategy
- Torres Strait Sea Wall Program
- Torres Strait and North Peninsula Area
- Biosecurity Plan
- Renewable energy productions
- Waste management
- Land & sea management

**Members:** Councillor Mosby (Chair), Mayor Mosby, Councillor Tamu, Councillor Dorante

Members: Councillor Fell (Chair), Mayor Mosby,

**Executive:** Executive Director Community Services

Councillor Levi, Councillor Pearson

Executive: Executive Director Engineering Services

During the 2023/24 financial year, the Committee secured Council endorsement for a formal 28-day public review/ consultation period for the Coastal Hazard Adaptation Strategy (CHAS) and to make the document publicly available following the consultation period. The CHAS is a collaborative plan blending Indigenous knowledge, youth perspectives, and climate change expertise to ensure that Torres Strait Island communities continue to thrive in harmony with their environment. The Strategy integrates western science and traditional knowledge so that as our climate changes, our 15 coastal communities remain resilient and safe, confident and ready for coastal hazards such as coastal erosion, storm-tides, and sea-level rise. As such, the Committee agreed that the CHAS report should be a 'living document' that can be adjusted as issues arise.

**46** TORRES STRAIT ISLAND REGIONAL COUNCIL ANNUAL REPORT 2023/24



#### The Committee identified the following issues and considerations as priorities for the incoming Council:

- Waste Management/Biosecurity
- Erub Landfill Project
- Zenadth Kes Coastal Hazard Adaptation Strategy (CHAS) Progressing with Outcomes
- Renewable Energy Solutions
- Development of holistic/long term strategies to address the impacts of climate change (building homes on locations that are safe from rising water levels, i.e. planning for staged housing and infrastructure redevelopment, etc.)
- Council must also prioritise funding for appropriate TSIRC staffing resources for positions with expertise in town planning/strategic planning as well as overall strategic policy expertise to mitigate the impacts of climate change.



## Councillor Remuneration

Each year the Local Government Remuneration Commission sets the remuneration rates for Elected Members across Queensland. Torres Strait Island Regional Council's Elected Members are paid in accordance with the levels set by the Commission.

The remuneration for Elected Members of the Torres Strait Island Regional Council in the 2023/24 financial year was:

- Mayor \$114,801
- Deputy Mayor: \$66,231
- Councillor: \$57,400

The remuneration for Councillors consists of two apportionments: the base rate and a meeting fee.

In 2023/24 the annual base payment was \$38,266.67 and the meeting fee was \$1,594.44 per calendar month (or fortnightly equivalent). The meeting fee is payable for attendance and participation at scheduled meetings of the Council, subject to certification by the Mayor and/or Chief Executive Officer.



The table below shows Councillor allowance (remuneration), travel allowance and provision of a car for the 2023/24 financial year.

Councillor	Allowance (Remuneration)	Travel allowance	Provision of Car	Total
Mayor Mosby	\$114,800.92	\$34,809.8	\$14,283.00	\$163,893.72
Div 1 - Cr. Dimas Toby	\$57,400.04	\$5,767.90	\$14,283.00	\$77,450.94
Div 2 - Cr. Torenzo Elisala	\$60,465.52	\$5,847.60	\$14,283.00	\$80,596.12
Div 3 - Cr. Conwell Tabuai	\$43,491.60	\$2,376.90	\$10,877.05	\$56,745.55
Div 3 - Cr. Chelsea Aniba	\$15,380.28	\$3,470.70	\$2,197.38	\$21,048.36
Div 4 - Cr. Keith Fell	\$57,400.07	\$8,088.90	\$14,283.00	\$79,771.97
Div 5 - Cr. Laurie Nona	\$2,628.21	\$-	\$-	\$2,628.21
Div 5 - Deputy Mayor Cr. Ranetta Wosomo	\$48,588.21	\$9,166.90	\$2,746.73	\$60,501.84
Div 6 - Cr. Lama Trinkoon	\$43,491.60	\$2,941.70	\$-	\$46,433.30
Div 6 - Cr. Iona Manas	\$12,436.68	\$3,269.00	\$-	\$15,705.68
Div 7 - Cr. John Levi	\$57,400.08	\$5,391.90	\$14,283.00	\$77,074.98
Div 8 - Cr. Seriako Dorante	\$57,400.08	\$5,002.00	\$14,283.00	\$76,685.08
Div 9 - Cr. Getano Lui	\$50,437.53	\$5,788.70	\$10,877.05	\$67,103.28
Div 9 - Cr Aggie Hankin	\$13,908.48	\$2,648.10	\$-	\$16,556.58
Div 10 - Cr. Kabay Tamu	\$57,400.08	\$7,713.70	\$2,746.73	\$67,860.51
Div 11 - Cr. Francis Pearson	\$54,333.84	\$6,068.50	\$14,283.00	\$74,685.34
Div 12 - Cr. Hilda Mosby	\$43,491.60	\$9,055.60	\$10,877.05	\$63,424.25
Div 12 - Cr. Ted Mosby	\$13,908.48	\$2,904.80	\$2,746.73	\$19,560.01
Div 13 - Cr. Rocky Stephen	\$57,400.08	\$21,535.60	\$-	\$78,935.68
Div 14- Cr. Jimmy Gela	\$43,491.60	\$2,926.20	\$10,877.05	\$57,294.85
Div 14 - Cr. Nixon Mye	\$13,908.48	\$2,683.90	\$2,746.73	\$19,339.11
Div 15 - Cr. Aven S. Noah	\$43,491.60	\$-	\$10,877.05	\$54,368.65
Div 15 - Cr. Bob Kaigey	\$13,908.48	\$2,290.00	\$2,746.73	\$18,945.21

*Table 25: Councillor remuneration by category* 

NOTE: An additional \$83,544.00 of executive support costs were provided to the Mayor.

## Councillor Expenses

In addition to remuneration, Councillors are entitled to the provision of facilities that enable them to fulfil their duties and responsibilities. Provisions under this entitlement are set out in Council's Councillor Remuneration, Reimbursement and Facilities Provision Policy.

In accordance with the Policy, Elected Members are provided with an office in their respective division, a laptop, a mobile phone for Council use, and meeting and administrative support as required.

Elected Members can hire a car from Council, which can be used for Council and personal business, at a rate of \$25 per week. Councillors are also provided travel and accommodation when travelling for Council business, including travel to attend conferences, workshops, forums, and other relevant meetings. Councillors are covered by Council's insurance policies.



- 2



The table below shows Councillor expenses incurred for travel for Council business including accommodation, airfares and car hire during the 2023/24 financial year.

Councillor	Accommodation	Airfares	Car Hire	Other	Total
Mayor Mosby	\$49,366.98	\$72,610.55	\$27,567.20	\$ 192.35	\$149,737.08
Div 1 - Cr. Dimas Toby	\$178.18	\$9,323.42	\$3,813.63	\$-	\$13,315.23
Div 2 - Cr. Torenzo Elisala	\$5,249.54	\$14,461.99	\$2,122.72	\$-	\$21,834.25
Div 3 - Cr. Conwell Tabuai	\$2,036.36	\$3,775.24	\$1,177.27	\$-	\$6,988.87
Div 3 - Cr. Chelsea Aniba	\$4,724.62	\$3,411.05	\$2,690.91	\$-	\$10,826.58
Div 4 - Cr. Keith Fell	\$-	\$11,098.43	\$3,220.22	\$ 952.73	\$15,271.38
Div 5 - Cr. Laurie Nona		Nil			\$-
Div 5 - Deputy Mayor Cr. Ranetta Wosomo	\$13,640.35	\$16,748.11	\$1,400.01	\$-	\$31,788.47
Div 6 - Cr. Lama Trinkoon	\$5,483.73	\$4,645.67	\$1,215.89	\$-	\$11,345.29
Div 6 - Cr. Iona Manas	\$2,689.09	\$1,464.66	\$1,081.82	\$-	\$5,235.57
Div 7 - Cr. John Levi	\$6,445.21	\$10,945.28	\$2,631.82	\$-	\$20,022.31
Div 8 - Cr. Seriako Dorante	\$5,877.64	\$4,637.65	\$-	\$ 277.28	\$10,792.58
Div 9 - Cr. Getano Lui	\$1,194.00	\$13,760.40	\$4,132.91	\$ 40.91	\$19,128.22
Div 9 - Cr Aggie Hankin	\$3,559.27	\$3,143.70	\$1,295.46	\$-	\$7,998.43
Div 10 - Cr. Kabay Tamu	\$11,498.00	\$14,107.10	\$2,631.82	\$-	\$28,236.92
Div 11 - Cr. Francis Pearson	\$6,668.85	\$14,457.73	\$2,695.45	\$-	\$23,822.03
Div 12 - Cr. Hilda Mosby	\$-	\$11,235.53	\$3,317.75	\$-	\$14,553.28
Div 12 - Cr. Ted Mosby	\$5,122.59	\$8,973.32	\$1,536.37	\$-	\$15,632.28
Div 13 - Cr. Rocky Stephen	\$12,809.11	\$26,077.72	\$1,540.08	\$-	\$40,426.90
Div 14- Cr. Jimmy Gela	\$2,924.00	\$7,820.75	\$1,145.45	\$ 138.82	\$12,029.02
Div 14 - Cr. Nixon Mye	\$4,388.20	\$10,200.98	\$-	\$-	\$14,589.19
Div 15 - Cr. Aven S. Noah		Nil			\$-
Div 15 - Cr. Bob Kaigey	\$4,135.32	\$5,476.71	\$486.36	\$-	\$10,098.39

Table 26: Councillor expenses by category

## councillor conduct Matters

The Local Government Act 2009 sets out the roles, responsibilities, and obligations of Councillors. Complaints about the conduct of Councillors are to be made, or referred, to the Independent Assessor for investigation.

In accordance with the Councillor conduct framework provided for under Chapter 5A of the Local Government Act 2009 and Section 186(1)(d) to (f) of the Local Government Regulation 2012 there were no Councillor conduct matters recorded in the 2023/24 financial year.

Regulation	Description	Number	Details
LGR s186(1)(i)	The number of decisions made by the local government under section 150AG(1) of the LGA during the financial year	1	The matter referred by Council to the Office of the Independent Assessor on 4 May 2022, (C/22/00177) was resolved by Council on 18 July 2024.

Table 27: Councillor Conduct Matters

## Administrative Action complaints

#### Council is committed to dealing fairly with every administrative action complaint.

An administrative action complaint is a complaint about action taken or failed to be taken by Council (as defined in section 268 of the Local Government Act 2009).

Council has a clear process in place for resolving administrative action complaints. The process is managed under Council's Complaint Management Policy and Procedure, and Council's Housing Complaint Management Policy.

Regulation	Description	Number
s187	Administrative action complaints carried over from the previous financial year	12
s187(2)(a)i	Administrative action complaints made during 2023/24	16
s187(2)(a)ii	Administrative action complaints resolved during 2023/24	19
s187(2)(a)iii	Administrative action complaints not resolved at close of the financial 2023/24 year	9
s187(2)(b)i	Administrative action complaints not resolved at close of the financial year 2023/24 which were lodged during the previous financial year 2023/24	0

Table 28: Record of administrative action complaints



Council is committed to ensuring its internal and external accountability requirements are met as outlined in the Local Government Act 2009 and Local Government Regulation 2012.

#### **Audit Committee**

Council's Audit Committee meets to monitor, review, and make recommendations for action or improvement to Council.

Council's Audit Committee in 2023/24 consisted of:

- Chairperson: Cam Charlton
- Deputy Chair: Darryl Bell

Elected Members:

- Mayor Mosby
- Cr Keith Fell
- Cr Chelsea Aniba
- Cr Bob Kaigey (Proxy)
- Cr Rocky Stephen (Proxy)
- Cr Lama Trinkoon (Proxy)
- Cr Kabay Tamu (Proxy)

The Audit Committee continued to focus on policies and procedures, financial sustainability, and risk and governance.

#### Internal Audit

Council's internal audit function provides independent and objective assurance of organisational operations. It brings a systematic and disciplined approach to the evaluation and management of our risk management controls and governance processes. The internal audit function works collaboratively with Council's executive leadership team and management to recommend improvements to systems, processes, work practices, compliance, and business effectiveness. The internal audit function is outsourced to Pacifica Chartered Accountants.

The Internal Audit Plan sets outs the objectives for the financial year. The Plan is reviewed annually by Council's executive leadership team and Audit Committee to ensure it continues to align with organisational needs and our Corporate Risk Register.

Council's 2023/24 Internal Audit Plan included the following components:

- Divisional Management Process Review
- Community Grants Review Process Redesign to minimise cost of CSO (decentralised vs centralised) and Compliance
- Audit issues register review

The commencement and finalisation of some projects was delayed due to internal resourcing.

## compliance Activities

Council's compliance activities for the 2023/24 financial year in accordance with the legislative requirements set out in the Local Government Act 2009 and Local Government Regulation 2012.

#### **Compliance with section 23**

Public Sector Ethics Act 1994

Council's commitment to Queensland's public sector ethical principles and the local government principles are reflected in our policies and procedures. Our administrative procedures and management practices are drafted in line with the ethical principles, local government principles, and Council's Code of Conduct.

Council's Code of Conduct applies to all employees, Councillors, contractors, consultants, and agents of Council and sets out the expected rights, duties, and obligations of all who are subject to it.

All employees appointed to positions with Council are informed of their rights, duties, and obligations under the Code of Conduct via our induction program.

The induction of new employees includes training on the local government principles set out in section 4(2) of the Local Government Act 2009 and the ethical principles set out in section 4(2) of the Public Sector Ethics Act 1994. Council employees can also access the Code of Conduct on Council's corporate intranet.

#### **Beneficial enterprises**

During the 2023/24 financial year, Council conducted no beneficial enterprises.

#### **Business activities**

Council conducted the following business activities during the 2023/24 financial year: accommodation, building services, childcare services, commercial property rentals and the sale of fuel and gas.

#### Significant business activities

During the 2023/24 financial year Council did not undertake any significant business activities.

#### **Registers kept by Council**

Council's registers provide a source of truth for various subject matters and help ensure efficient, effective, and transparent governance processes.

Council kept the following registers during the 2023/24 financial year:

- Assets register
- Beneficial Enterprises
- Cat and Dog register
- Councillor Conduct register
- Delegations registers
- General Complaints Database
- Interests register
- Land Record
- Large Contracts register
- Local Laws register
- Lost and Stolen Property
- Preferred Suppliers
- Pre-qualified Suppliers
- Register of Councillors
- Register of Electoral Gifts
- Register of Fees and Charges
- Register of Gifts
- Right to Information Database
- Road Map and register
- Sole Supplier register.

#### **Overseas travel**

No Councillors or Torres Strait Island Council employees travelled overseas on Council business in the 2023/24 financial year.

#### Staff remuneration

Section 201 of the Local Government Act 2009 requires that a local government's annual report state the total remuneration packages payable to senior management. The following table shows the senior management remuneration packages for the 12-month period from 1 July 2023 to 30 June 2024. The remuneration levels shown are on a cash basis and exclude non-monetary benefits, allowances, and superannuation. The total remuneration payable in 2023/24 to senior management was \$1,078,258.82.

Remuneration Package Band	In band
\$ 50,001 - \$150,000	1
\$150,001 - \$250,000	3
\$250,001 - \$350,000	1

Table 29: Executive remuneration package bands

#### **Particular resolutions**

No resolutions were made by Council under section 206(2) of the Local Government regulation in the 2023/24 financial year.

Council's Councillor Remuneration, Reimbursement and Facilities Provision Policy was adopted in June 2024 under section 250(1) of the Local Government regulation.

#### Section 206(2)

No resolutions were made by Council under section 206(2) of the Local Government regulation in the 2023/24 financial year.

#### Section 250(1)

Council's Councillor Remuneration, Reimbursement and Facilities Provision Policy was adopted in June 2024 under section 250(1) of the Local Government regulation.

#### **Discretionary funds**

During the 2023/24 financial year Councillors were not provided with a budget for discretionary funds.

#### **Commercial business units**

During the 2023/24 financial year Council did not maintain any commercial business units.

#### Joint local government activity

During the 2023/24 financial year Council did not undertake any joint local government activity.

#### Special rates and charges

During the 2023/24 financial year Council did not take any levy any special rates or charges.

#### Invitation to change tender

During the 2023/24 financial year, there was five invitation to change tender under section 228(8) of the Local Government Regulation 2012.

#### **Concessions for rates and charges**

During the 2023/24 financial year Council did not grant any concessions for rates and charges.

#### Summary of investigation notices

During the 2023/24 financial year, Council did not receive any Queensland Competition Authority notices of investigation.

#### **Competitive neutrality complaints**

During the 2023/24 financial year, Council did not receive any Queensland Competition Authority recommendations on any competitive neutrality complaints.



## community Financial Report

The Community Financial Report is a summary of the information contained in Council's General Purpose Financial Statements for the period 1 July 2023 to 30 June 2024 and has been provided to enable community members to obtain an improved understanding of Council's financial performance over the last financial year.

#### The report summarises the following:

- **Statement of Comprehensive Income:** Measures how Council performed in relation to income and expenditure from operations to give a net result.
- **Statement of Financial Position:** Is a snapshot of what we own (our assets) and what we owe (our liabilities) as at the end of the Financial Year, with the difference (our equity) reflecting our net worth.
- **Statement of Changes in Equity:** Summarises changes in our net worth during the year including showing the movements in our retained earnings, reserves and asset revaluation surplus.
- **Statement of Cash Flows:** Shows cash movements that have occurred during the Financial Year. The closing balance reflects how much cash Council had at the end of the Financial Year.
- **Measures of Financial Sustainability:** Provide an indication of our relative sustainability based on the prior year's performance. The nine sustainability indicators have been established by the Department of State Development, Infrastructure, Local Government and Planning to help monitor the long-term sustainability of all Councils across Queensland.

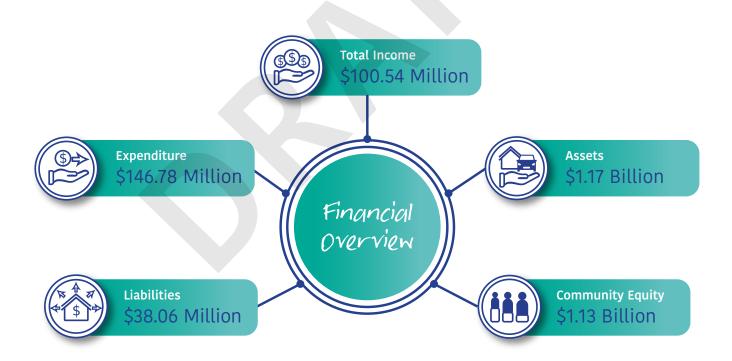


Figure 4: Council's Financial

## Statement of Comprehensive Income

The Statement of Comprehensive Income (often referred to as the Profit and Loss Statement) shows the details of Council's operating and capital income and expenses for a specified reporting period. Income minus expenses result in either a profit or loss amount known as the net result.

A Summarised Statement of Comprehensive Income for the year ended 30 June 2024 is shown in the tables below.

Operating Income	\$ 71,325,119
Less: operating Expenses	\$ 142,410,754
Operating Position	(\$ 71,085,635)
Plus: Capital Income	\$ 29,215,320
Less: Capital Expenses	\$ 4,368,329
Net Result	\$ 46,238,643

Table 30: Statement of Comprehensive Income



## Operating Income

Total operating revenue for the financial year was **\$71.33 million** and this revenue is derived from various sources. The significant majority of Council's revenue is Grants and Contributions that account for **45.02%** of total operating revenue. The following table and graph provide a breakdown of operating revenue categories and the relevant percentage of total revenue for the financial year.

Table 31: Operating Income	
Total Operating Income	\$ 71,325,119
Rental income	\$4,679,623
Other income	\$1,197,411
Interest received	\$1,041,836
Grant, subsidies, contributions & donations	\$32,112,697
Sales revenue	\$25,192,420
Fees and charges	\$5,439,538
Community levies, rates and charges	\$1,661,595

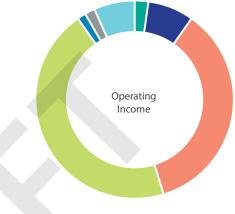


Figure 5: Operating Income

## Operational Expenditure

Total operating expenses of **\$142.41 million** were incurred during the 2023/24 financial year. The largest portion of funds was spent on materials and services and totalled **\$52.05 million or 36.55%** of total operating expenditure. Materials and services expenditure typically includes but is not limited to, administration, project delivery, repairs and maintenance of Council's roads, drainage network, water and wastewater services, social housing and community buildings and various community services. Of the **\$52.05 million** of materials and services, **\$6.44 million** related to the restoration of assets damaged by natural disasters and **\$5.56 million** insurance of which **\$5.24 million** relates to the industrial special risks.

Depreciation and amortisation Total Operating Expenditure	\$60,921,002 <b>\$142,410,754</b>
Finance costs	\$500,980
Materials and services	\$52,050,736
Employee benefits	\$28,938,036

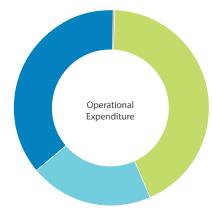
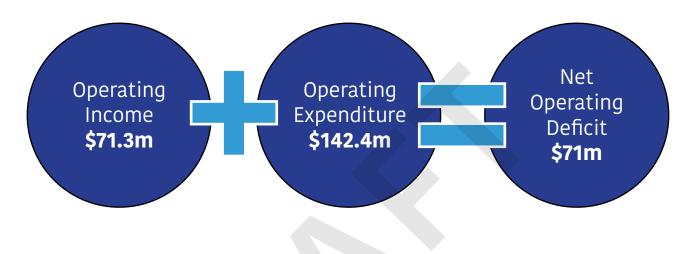


Figure 6: Operational Expenditure

Table 32: Operating Expenditure

## **Operating Result**

Council's operating position reflects the organisation's ability to meet its everyday running costs from operating revenue. The net operating position is calculated by taking total operating expenses from total operating revenue and does not include revenue or expenditure amounts for capital projects.



### Capital Works Program

Council manages a very diverse range of infrastructure assets with a total value in excess of **\$1.12B**. These assets cover land, buildings, plant and equipment, and a network of roads, bridges, marine, drainage, waste, water, and sewerage assets. The Council is responsible for the construction, upgrade, and renewal of these assets through its capital works program.

Council's Capital Works Program for 2023-2024 totals **\$30.5M.** The Council will use a combination of Council-sourced funding and grants to fund this program. The following chart provides a breakdown of the proposed capital works by program for the 2023-2024 financial year by asset class.

Water	\$1,465,700
Sewerage	\$363,360
Transport	\$5,634,080
CBD's	\$8,201,610
Other Capital Works	\$14,887,340
Total Capital Expenditure	\$ 30,552,090

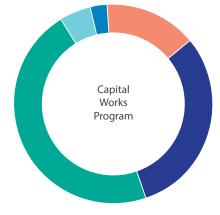


Figure 7: Capital Works Program

## Statement of Financial Position

The Statement of Financial Position (formerly known as the Balance Sheet) provides a 'snapshot' of Council's assets and liabilities at a specified reporting date.

It measures what Council owns (assets) and what Council owes (liabilities). The difference between these two components represents the net wealth (equity) of Council and our community, referred to as Community Equity.

Assets (What Council owns)	
Property, plant and equipment	\$ 1.117,707,797
Cash and cash equivalents	\$ 23,114,679
Lease Receivables	\$ 11,721,231
Receivables	\$ 9,103,178
Contract assets	\$ 8,017,999
Inventories	\$ 415,117
Right of use assets	\$ 578,406
Intangible Assets	\$ 562,433
Total Assets	\$ 1,171,220,841
Less: Liabilities (What Council owes)	
Payables	\$ 11,387,962
Provisions	\$ 12,414,970
Contract liabilities	\$ 13,635,431
Lease liabilities	\$ 621,246
Total Liabilities	\$ 38,059,609
Net community assets - What Council is worth	\$ 1,133,161,232

Table 34: Statement of Financial Position

## Statement of Changes in Equity

The equity in Council's operation, which is commonly referred to as Community Equity, is its net assets derived from the difference between total assets and total liabilities at the end of the financial year. The change in equity reflects the variance in Council's net assets between the start of the financial year (1 July) to the end of the financial year (30 June).

As of 30 June 2024, Total Community Equity was **\$1.13 billion** representing an increase of **\$44.07 million** from the start of the financial year. Community Equity comprises of the following components:

	2024	2023
Asset revaluation surplus	825,699,268	735,386,497
Retained surplus	307,461,964	353,700,607
Total Community Equity	\$1,133,161,232	\$1,089,087,104

Table 35: Statement of Changes in Equity

## Statement of Cash Flows

The Statement of Cash Flows measures the inflow and outflow of cash during the reporting period. The statement is categorised into three groups:

- Net cash from operating activities: These are normal day-to-day functions of Council. This would include receipts such as rates, fees and charges, interest received on investments and payments of employee wages, materials and services.
- **Net cash from investing activities:** Including capital grants for the purchase and construction of property, plant and equipment and proceeds from the sale of assets.
- **Net cash from financing activities:** These are repayments of loans, as well as the inflows from new loans drawn down in the year (if any).

Cash and cash equivalent beginning balances	\$36,254,265
Net cash from operating activities	(14,011,584)
Net cash from investing activities	\$1,437,226
Net cash from financing activities:	(634,947)
Cash and cash equivalent closing balances	\$23,044,959

Table 36: Statement of Cash Flows

## Measures of Financial Sustainability

Financial sustainability measures indicate whether Council is operating in a financially sustainable manner. In accordance with section 178 of the Local Government Regulation 2012, and the new Financial Sustainability Framework effective for the financial year ending 30 June 2024, Councils are required to publish the relevant financial sustainability measures.

The target range for the financial ratios is set in accordance with Department of Housing, Local Government, Planning and Public Works, Financial Management (Sustainability) Guideline 2024 Version 1.

Туре	Ratio	Rationale	Benchmark	2023- 2024	5yr average	Within limits
Financial	Council Controlled Revenue Ratio	Capacity to generate revenue internally	Contextual	10%	10%	n/a
Capacity	Population Growth Ratio	Population growth / decline pressures on council	Contextual	0%	-1%	n/a
Operation	Operating Surplus Ratio *	Holistic overview of council operating performance	Contextual	-100%	-92%	n/a
Operating Performance	Operating Cash Ratio *	Cash operating performance (less depreciation and other non-cash items)	> 0%	-14%	-6%	No
Liquidity	Unrestricted Cash Expense Cover Ratio **	Unrestrained liquidity available to council	> 4 months	1	4	No
	Asset Sustainability Ratio *	Capital renewals program performance	> 90%	26%	27%	No
Asset Management	Asset Consumption Ratio *	Extent to which assets are being consumed	> 60%	47%	51%	No
	Asset Renewal Funding Ratio **	Asset replacement program performance	Commencing	2027/28		
Debt Servicing Capacity	Leverage Ratio *	Ability to pay existing debt	0 – 3 times	0	-0.01	No

Table 37: Measures of Financial Sustainability

\* The target bands for this measure apply to the five-year average result

\*\* The target bands for this measure apply only to the single year result

# compliance checklist

## Background

This checklist is for Queensland Councils governed by the Local Government Act 2009 (LGA) and Local Government Regulation 2012 (LGR).

Requirement	Reference	Page
The annual report must:		
• Contain a list of all the beneficial enterprises that the loc during the financial year	al government conducted LGA s41	54
• Contain a list of all the business activities that the local gov during the financial year	ernment cotnducted LGA s45(a)	55
• Identify the business activities that are significant busine	ess activities LGA s45(b)	54
<ul> <li>State whether or not the competitive neutrality principle significant business activities, and if the principle was no it was not applied</li> </ul>		55
• State whether any of the significant business activities were nor financial year, i.e. whether there are any new significant busines		54
The annual report must state:		
<ul> <li>The total of all remuneration packages that are payable (annual report relates) to the senior management of the l</li> <li>If the local government has resolved to allow a councillor advisors, for each councillor:</li> </ul>	ocal government to appoint councillor LGA s201(1)(a)&(	(c)
<ul> <li>The number of councillor advisors appointed by the and</li> <li>The total remuneration payable to all councillor adv councillor for the year.</li> </ul>		55
• The senior management, of a local government, consists officer and all senior executive employees of the local go		
The number of employees in senior management who are remuneration	e being paid each band of	
Each band of remuneration is an increment of \$100,000.	LGA s201(1)(b)	
• There is no requirement to disclose the exact salary of ar management separately in the annual report	y employee in senior	
The annual report must contain:		
• The general-purpose financial statement for the financial auditor-general	year, audited by the LGR s183(a)	Appendix <sup>2</sup>
• The current-year financial sustainability statement for th by the auditor-general	e financial year, audited LGR s183(b)	Appendix '

+ \*

•	The long-term financial sustainability statement for the financial year	LGR s183(c)	Appendix 1
•	The auditor-general's audit reports about the general-purpose financial statement and the current year financial sustainability statement	LGR s183(d)	Appendix 1
•	The community financial report for the financial year	LGR s184	57-64
•	A copy of the resolutions made during the financial year under s250(1) of the LGR (adoption of an expenses reimbursement policy); and	LGR s185(a)	55
•	A list of any resolutions made during the financial year under s206(2) of the LGR (threshold for non-current physical asset to be treated as an expense)	LGR s185(b)	55
In r	relation to councillors, the annual report must contain:	1	
•	The total remuneration, including superannuation contributions, paid to each councillor during the financial year	LGR s186(a)	48-49
•	The expenses incurred by, and the facilities provided to, each councillor during the financial year under the local government's expenses reimbursement policy	LGR s186(b)	50-51
•	The number of local government meetings that each councillor attended during the financial year	LGR s186(c)	40-43
•	The total number of the following during the financial year:	LGR s186(d)	
	a) orders made under section 150I(2) of the LGA	LGR s186(d)(i)	
	b) orders made under section 150IA(2)(b) of the LGA	LGR s186(d)(ii)	52
	c) orders made under section 150AH(1) of the LGA	LGR s186(d)(iii)	
	d) decisions, orders, and recommendations made under section 150AR(1) of the LGA	LGR s186(d)(iv)	
•	Each of the following during the financial year:	LGR s186(e)	N/A
	a) the name of each councillor for whom a decision, order, or recommendation under section 150I(2), 150IA(2)(b), 150AH(1) or 150 AR(1) of the LGA was made	LGR s186(e)(i)	
	b) a description of the unsuitable meeting conduct, inappropriate conduct or misconduct engaged in by each of the councillors	LGR s186(e)(ii)	
	c) a summary of the decision, order or recommendation made for each councillor	LGR s186(e)(iii)	
For	councillors, the annual report must also contain the number of each of the followin	g during the financial y	vear:
•	Complaints referred to the assessor under section 150P(2)(a) of the LGA by the local government, a councillor of the local government or the chief executive officer of the local government	LGR s186(1)(f)(i)	
•	Matters, mentioned in section 150P(3) of the LGA, notified to the Crime and Corruption Commission	LGR s186(1)(f)(ii)	52
•	Notices given under section 150R(2) of the LGA	LGR s186(1)(f)(iii)	



Re	quirement	Reference	Page
•	Notices given under section 150S(2)(a) of the LGA	LGR s186(1)(f)(iv)	
•	Ocasions information was given under section 150AF(3)(a) of the LGA	LGR s186(1)(f)(v)	
•	Occasions the local government asked another entity to investigate, under chapter 5A, part 3, division 5 of the LGA for the local government, the suspected conduct breach of a councillor	LGR s186(1)(f)(vi)	
•	Applications heard by the conduct tribunal under chapter 5A, part 3, division 6 of the Act about whether a councillor engaged in misconduct or a conduct breach	LGR s186(1)(f)(vii)	
•	The total number of referral notices given to the local government under section 150AC(1) of the LGA during the financial year	LGR s186(1)(g)	
•	<ul> <li>For suspected conduct breaches the subject of a referral notice mentioned in paragraph (g) above</li> <li>The total number of suspected conduct breaches; and</li> <li>The total number of suspected conduct breaches for which an investigation was not started or was discontinued under section 150AEA of the LGA</li> </ul>	LGR s186(1)(h)	52
•	The number of decisions made by the local government under section 150AG(1) of the LGA during the financial year	LGR s186(1)(i)	
•	The number of matters not decided by the end of the financial year under section 150AG(1) of the LGA	LGR s186(1)(j)	-
•	The average time taken by the local government in making a decision under section 150AG(1) of the LGA	LGR s186(1)(k)	-
In i	relation to administrative action complaints, the annual report for a financial year m	ust contain:	
•	A statement about the local government's commitment to dealing fairly with administrative action complaints; and	LGR s187(1)(a)	
•	A statement about how the local government has implemented its complaints management process, including an assessment of the local government's performance in resolving complaints under the process	LGR s187(1)(b)	
•	The number of the following during the financial year	LGR s187(2)(a)	
	a) administrative action complaints made to the local government;	LGR s187(2)(a)(i)	52
	b) administrative action complaints resolved by the local government under the complaints management process;	LGR s187(2)(a)(ii)	
	c) administrative action complaints not resolved by the local government under the complaints management process; and	LGR s187(2)(a)(iii)	
•	The number of administrative action complaints not resolved by the local government under the complaints management process that were made in a previous financial year	LGR s187(2)(b)	

	e annual report for a financial year must contain the following information about any uncillor or local government employee in an official capacity during the financial yea		by a
•	For a councillor - the name of the councillor	LGR s188(1)(a)	
•	For a local government employee - that person's name and position held	LGR s188(1)(b)	
•	The destination of the overseas travel	LGR s188(1)(c)	
•	The purpose of the overseas travel	LGR s188(1)(d)	54
•	The cost of the overseas travel	LGR s188(1)(e)	
•	The annual report may also contain any other information about the overseas travel the local government considers relevant.	LGR s188(2)	-
The	e annual report for a financial year must contain:		·
•	A summary of the local government's expenditure for the financial year on grants to community organisations	LGR s189(1)	16-29
•	The following information about the local government's discretionary funds	LGR s189(2)	
	a) The total amount budgeted for the financial year as the local government's discretionary funds;	LGR s189(2)(a)	
	b) The prescribed amount (0.1% of the local government's revenue from general rates for the previous financial year) for the local government for the financial year;	LGR s189(2)(b) LGR s201B(5)	
	c) The total amount of discretionary funds budgeted for the financial year for councillors to allocate for each of the following purposes:	LGR s189(2)(c)	
	i. capital works of the local government that are for a community purpose	LGR s189(2)(c)(i)	
	ii. other community purposes;	LGR s189(2)(c)(ii)	
	d) The amount of discretionary funds budgeted for use by each councillor for the financial year;	LGR s189(2)(d)	55
	e) If a councillor allocates discretionary funds in the financial year:	LGR s189(2)(e)	
	i. the amount allocated; and	LGR s189(2)(e)(i)	
	ii. the date the amount was allocated; and	LGR s189(2)(e)(ii)	
	iii. the way mentioned in section 202(1) in which the amount was allocated; and	LGR s189(2)(e)(iii)	
	iv. if the amount was allocated to a person or organisation—the name of the person or organisation to whom the allocation was made; and	LGR s189(2)(e)(iv)	
_	v. the purpose for which the amount was allocated, including sufficient details to identify how the funds were, or are to be, spent.	LGR s189(2)(e)(v)	



Re	quirement	Reference	Page	
The	The annual report for a financial year must also contain the following information:			
•	The chief executive officer's assessment of the local government's progress towards implementing its 5-year corporate plan and annual operational plan	LGR s190(1)(a)	12	
•	Particulars of other issues relevant to making an informed assessment of the local government's operations and performance in the financial year	LGR s190(1)(b)	32-37	
•	An annual operations report for each commercial business unit, which means a document that contains the following information for the previous financial year:	LGR s190(1)(c)		
	<ul> <li>Information that allows an informed assessment of the unit's operations, including a comparison with the unit's annual performance plan</li> </ul>	LGR s190(2)(a)		
	• Particulars of any changes made to the unit's annual performance plan for the previous financial year, including the impact the changes had on the unit's financial position, operating surplus or deficit and prospects	LGR s190(2)(b)&(c)	55	
	• Particulars of any directions the local government gave the unit	LGR s190(2)(d)		
•	Details of any action taken for, and expenditure on, a service, facility, or activity:	LGR s190(1)(d)		
	• Supplied by another local government under an agreement for conducting a joint government activity	LGR s190(1)(d)(i)	55	
	• For which the local government levied special rates or charges for the financial year	LGR s190(1)(d)(ii)		
•	The number of invitations to change tenders under section 228(8) of the LGR during the financial year	LGR s190(1)(e)	55	
•	A list of the registers kept by the local government	LGR s190(1)(f)	54	
•	A summary of all concessions for rates and charges granted by the local government	LGR s190(1)(g)	55	
•	The report on the internal audit for the financial year	LGR s190(1)(h)	53	
•	A summary of investigation notices given in the financial year under S49 of the LGR for competitive neutrality complaints	LGR s190(1)(i)	55	
•	The local government's responses in the financial year on the QCA's recommendations on any competitive neutrality complaints under S52(3) of the LGR.	LGR s190(1)(j)	55	

Table 38: Compliance Checklist







OBJECT	DESCRIPTION	PAGE REFERENCE
Table 1:	Boigu Community Grants	17
Table 2:	Dauan Community Grants	18
Table 3:	Saibai Community Grants	19
Table 4:	Mabuiag Community Grants	20
Table 5:	Badu Community Grants	21
Table 6:	Arkai Community Grants	22
Table 7:	Wug Community Grants	22
Table 8:	Kirirri Community Grants	23
Table 9:	Iama Community Grants	23
Table 10:	Warraber Community Grants	24
Table 11:	Poruma Community Grants	25
Table 12:	Masig Community Grants	26
Table 13:	Ugar Community Grants	26
Table 14:	Erub Community Grants	27
Table 15:	Mer Community Grants	28
Table 16:	Mayor's Community Grants	29
Table 17:	Community Gifts - CEO	29
Table 18:	Financial Services	32
Table 19:	Engineering Services	33 - 34
Table 20:	Building Services	34
Table 21:	Community Services	36
Table 22:	Corporate Services	37
Table 23:	Councillor meeting attendance 1 July - 6 March 2024	42



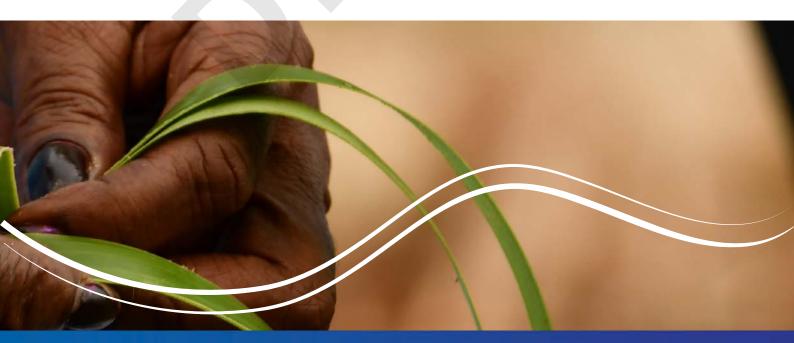








**OBJECT** DESCRIPTION PAGE REFERENCE Table 24: Councillor meeting attendance 16 April - 30 June 2024 43 Table 25: Councillor remuneration by category 49 Table 26: Councillor expenses by category 51 Table 27: Councillor Conduct Matters Table 28: Record of administrative action complaints 52 Table 29: Executive remuneration package bands 55 Table 30: Statement of Comprehensive Income 58 Table 31: Operating Income 59 Table 32: Operating Expenditure 59 Table 33: Capital Works Program 60 Table 34: Statement of Financial Position 61 Table 35: Statement of Changes in Equity 62 Table 36: Statement of Cash Flows 62 Table 37: Measures of Financial Sustainability 63 Table 38: **Compliance Checklist** 64 - 68 Figure 1: Council's Coporate Structure 13 Council's Employees Figure 2: 13 Figure 3: Council's integrated planning framework 31 Figure 4: Council's Financial 57 Figure 5: Operational Income 59 Figure 6: Operational Expenditure 59 Figure 7: Capital Works Program 60









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### **Torres Strait Island Regional Council** Financial statements For the year ended 30 June 2024

Table of contents	
Financial statements	Page
Statement of Comprehensive Income	1
Statement of Financial Position	2
Statement of Changes in Equity	3
Statement of Cash Flows	4
Notes to the financial statements	
Note 1. Information about the financial statements	5
Note 2. Analysis of results by function	6
Note 3. Revenue	8
Note 4. Interest and other income	11
Note 5. Capital expenses	12
Note 6. Employee benefits Note 7. Materials and services	12 13
Note 8. Finance costs	13
Note 9. Cash and cash equivalents	10
Note 10. Receivables	15
Note 11. Property, plant and equipment	17
Note 12. Intangible assets	25
Note 13. Contract balances	25
Note 14. Leases	26
Note 15. Payables	28
Note 16. Provisions	29
Note 17. Commitments for expenditure	30
Note 18. Contingent liabilities	30 32
Note 19. Superannuation Note 20. Reconciliation of net result for the year to net cash inflow (outflow) from	33
operating activities	00
Note 21. Events after the reporting period	34
Note 22. Financial instruments and financial risk management	34
Note 23. Transactions with related parties	36
Certification of the financial statements	
Management Certificate	40 41
Independent Auditor's Report	41
Financial sustainability	
Current Year Financial Sustainability Statement	44
Certificate of Accuracy for the Current Year Financial Sustainability Statement	45
Independent Auditor's Report on the Current Year Financial Sustainability Statement	46
Current Year Financial Sustainability Statement - Contextual Ratios	49 50
Certificate of Accuracy for the Current Year Financial Sustainability Statement - Contextual Ratios	50
Unaudited Long-Term Financial Sustainability Statement	51
Certificate of Accuracy for the Long-Term Financial Sustainability Statement	52

### **Torres Strait Island Regional Council** Statement of Comprehensive Income For the year ended 30 June 2024

	Note	2024 \$	2023 \$
Income			
Revenue			
Recurrent revenue Community levies, rates and charges	3(a)	1,661,595	1,832,135
Fees and charges	3(b)	5,439,538	4,653,766
Sales revenue	3(c)	25,192,420	14,193,050
Grants, subsidies, contributions and donations	3(d)	32,112,697	37,291,208
Total recurrent revenue		64,406,250	57,970,159
		04,400,200	07,070,100
Capital revenue			
Grants, subsidies, contributions and donations	3(d)	29,215,320	27,001,367
Total capital revenue		29,215,320	27,001,367
Interest received	4(a)	1,041,836	661,744
Other income	4(b)	1,197,411	2,537,583
Rental income	4(c)	4,679,623	4,764,401
Total income		100,540,440	92,935,255
Expenses			
Recurrent expenses			
Employee benefits	6	(28,938,036)	(26,970,757)
Materials and services	7	(52,050,736)	(39,846,668)
Finance costs	8	(500,980)	(489,365)
Depreciation and amortisation	11	(60.249.429)	(52 460 277)
Property, plant and equipment Right of use assets	14	(60,318,428) (602,574)	(53,460,277) (619,836)
Total recurrent expenses	14	(142,410,754)	(121,386,904)
· · · · · · · · · · · · · · · · · · ·		(**=,****,***)	(
Capital expenses	5	(4,368,329)	(15,455,071)
Total expenses		(146,779,083)	(136,841,975)
Net result		(46,238,643)	(43,906,720)
Other comprehensive income			
Increase in asset revaluation surplus	11	82,786,371	109,757,644
Total other comprehensive income for the year		82,786,371	109,757,644
Total comprehensive income for the year		36,547,728	65,850,924
· · ·			



### **Torres Strait Island Regional Council** Statement of Financial Position For the year ended 30 June 2024

	Note	2024	2023
Current assets		\$	\$
Cash and cash equivalents	9	23,044,959	36,254,265
Short term deposit	-	69,720	66,774
Receivables	10	9,103,178	5,437,069
Inventories		415,117	411,754
Contract assets	13	8,017,999	5,319,290
Lease receivables	14	500,482	534,849
Total current assets		41,151,456	48,024,001
Non-current assets			
Lease receivables	14	11,220,749	11,233,247
Property, plant and equipment	11	1,117,707,797	1,062,073,243
Intangible assets	12	562,433	-
Right of use assets	14	578,406	1,180,980
Total non-current assets		1,130,069,385	1,074,487,470
Total assets		1,171,220,841	1,122,511,471
Current liabilities			
Payables	15	11,387,962	7,767,117
Provisions	16	4,020,294	3,783,663
Contract liabilities	13	13,635,431	12,491,846
Lease liabilities	14	621,246	616,466
Total current liabilities		29,664,933	24,659,092
Non-current liabilities			
Provisions	16	8,394,676	8,144,029
Lease liabilities	14	-	621,246
Total non-current liabilities		8,394,676	8,765,275
Total liabilities		38,059,609	33,424,367
Net community assets		1,133,161,232	1,089,087,104
Community equity			
Asset revaluation surplus	11	825,699,268	735,386,497
Retained surplus		307,461,964	353,700,607
Total community equity		1,133,161,232	1,089,087,104

### **Torres Strait Island Regional Council** Statement of Changes in Equity For the year ended 30 June 2024

	Asset revaluation surplus	Retained surplus	Total
	\$	\$	\$
Balance as at 1 July 2023 Adjustment for assets found not on asset register	735,386,497 7,526,400	353,700,607	1,089,087,104 7,526,400
Restated Balance as at 1 July 2023	742,912,897	353,700,607	1,096,613,504
Net result		(46,238,643)	(46,238,643)
Increase in asset revaluation surplus	82,786,371	-	82,786,371
Total comprehensive income for the year	82,786,371	(46,238,643)	36,547,728
Balance as at 30 June 2024	825,699,268	307,461,964	1,133,161,232
Balance as at 1 July 2022 Net result	625,628,853 -	397,607,327 (43,906,720)	1,023,236,180 (43,906,720)
Other comprehensive income for the year			
Increase in asset revaluation surplus	109,757,644	-	109,757,644
Total comprehensive income for the year	109,757,644	(43,906,720)	65,850,924
Balance as at 30 June 2023	735,386,497	353,700,607	1,089,087,104



### **Torres Strait Island Regional Council**

### Statement of Cash Flows

For the year ended 30 June 2024

Not	e 2024 \$	2023 \$
Cash flows from operating activities	Ψ	Ψ
Receipts from customers	34,198,434	29,010,724
Payments to suppliers and employees	(76,951,472	2) (67,044,575)
	(42,753,038	3) (38,033,851)
Interest received	1,003,496	627,415
Recurrent grants and contributions	27,737,95	38,037,950
Net cash inflow (outflow) from operating activities 20	(14,011,584	<u>4) 631,514</u>
Cash flows from investing activities		
Payments for property, plant and equipment	(30,846,805	5) (28,947,794)
Proceeds from sale of property, plant and equipment	41,114	+ -
Proceeds from insurance claims	-	634,380
Finance lease receipts	534,849	399,599
Capital grants, subsidies, contributions and donations	31,708,06	30,921,936
Net cash inflow (outflow) from investing activities	1,437,226	3,008,121
Cash flows from financing activities		
Repayment of borrowings	-	-
Repayments made on leases (principal only)	(634,947	· · · · · · · · · · · · · · · · · · ·
Net cash inflow (outflow) from financing activities	(634,947	7) (652,501)
Net increase (decrease) in cash and cash equivalents held	(13,209,306	6) 2,987,133
Cash and cash equivalents at the beginning of the financial year	36,254,265	33,267,132
Cash and cash equivalents at the end of the financial year 9	23,044,95	36,254,265

### 1 Information about the financial statements

### 1.A Basis of preparation

The Torres Strait Island Regional Council is constituted under the Queensland Local Government Act 2009 and is domiciled in Australia.

These general purpose financial statements are for the period 1 July 2023 to 30 June 2024 and have been prepared in compliance with the requirements of the Local Government Act 2009 and the Local Government Regulation 2012.

These financial statements have been prepared under the historical cost convention except for the revaluation of certain classes of property, plant and equipment. The Council uses the Australian dollar as its functional currency, its presentation currency and rounds to the nearest dollar.

The income of local government and public authorities is exempt from income tax. However Council is subject to Fringe Benefits Tax and Goods and Services Tax ('GST'). The net amount of GST recoverable from the Australian Taxation Office (ATO) or payable to the ATO is shown as an asset or liability respectively.

These financial statements comply with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB). Council is a not-for-profit entity for financial reporting purposes and these financial statements comply with Australian Accounting Standards and interpretations as applicable to not-for-profit entities.

Comparative information is prepared on the same basis as the prior financial year.

### 1.B Date of authorisation

The financial statements were authorised for issue on the date they were submitted to the Auditor-General for final signature. This is the date the management certificate is signed.

### 1.C New and revised Accounting Standards adopted during the year

Council has adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2023. The standards did not have a material impact on reported position, performance and cash flows of Council. The adoption of the revisions to AASB 101 *Presentation of Financial Statements* resulted in disclosure of material accounting policy information only rather than significant accounting policies. This means that accounting policy information is disclosed only if it relates to material transactions, other events or conditions and:

a) Council has changed accounting policy during the reporting period and this change resulted in a material change to the information in the financial statements.

b) Council chose (or was mandated to use) the accounting policy from one or more options permitted by Australian Accounting Standards.

c) the accounting policy was developed in accordance with AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors in the absence of an Australian Accounting Standard that specifically applies.

d) the accounting policy relate to an area for which a Council is required to make significant judgements or assumptions in applying an accounting policy, and the Council discloses those judgements or assumptions in the financial statements.

e) the accounting required for them is complex and users of the entity's financial statements would otherwise not understand those material transactions, other events or conditions.

### 1.D Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2024. These standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a material impact for Council then further information has been provided in this note.

No standard issued by the AASB which is not yet effective is expected to have a material impact for Council.

### 1.E Critical accounting judgements and key sources of estimation uncertainty

Council makes a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

- · Revenue recognition Note 3
- · Expected Credit Losses (ECL) Note 10
- · Valuation and depreciation of property, plant and equipment Note 11
- · Finance Leases Note 13
- · Provisions Note 15
- · Contingent liabilities Note 17



### 2 Analysis of results by function

### (a) Components of Council functions

The activities relating to the Council's components reported in Note 2(b) are as follows :

### **Executive Services**

The core functions of Executive Services include management of the Office of the Mayor and Office of the CEO, facilitation of Council and Committee meetings, executive administration and internal audit.

### Health and Community Services

The objective of the Health and Community Services function is to develop, manage and deliver community and public health services that meet the needs of all sectors of the community. The core functions includes community services, housing services, environmental health services, health and wellbeing services and divisional administrative services.

### **Engineering Services**

Engineering Services provides a high level of services in integrated infrastructure management which ensures environmental protection and meets community expectations. The outcomes achieved by Engineering Services are linked with Council's commitment to public health, transport, water and wastewater infrastructure. The core functions include water services, wastewater services, civil works services, and waste services.

### **Building Services**

The objective of the Building Services function is to provide repairs and maintenance on social housing and new construction on behalf of the State and Federal Government.

### Corporate Services

Corporate Services is responsible for the provision of Council-wide services. The core functions include legal services, governance, strategic (corporate) planning, human resources, WH&S, information technology services, corporate risk and insurance, media, engagement and advocacy, enterprise development and fuel and fleet.

### **Financial Services**

Financial Services provides professional financial management and advisory services to Council. The core functions include financial accounting, management accounting, procurement and strategic asset management services.

# 2 Analysis of results by function (continued)

# (b) Income and expenses defined between recurring and capital are attributed to the following functions:

Year ended 30 June 2024	
Functions	Gross program income
	Recurrent

Functions	Gros	Gross program income	me	Total	Gross program expenses	n expenses	Elimination of	Total	Net result	Net	Assets
	Recurrent	rrent	Capital	income	Recurrent	Capital	inter-function	expenses	from recurrent	result	
	Grants	Other	Grants				transactions		operations		
	s	в	ь	s	s	s	s	¢	\$	s	s
Executive Services	900'06		,	90,000	3,713,127		212,112	3,925,238	(3,623,127)	(3,835,238)	3,242,977
Health and Community Services	5,975,825	9,432,027	8,778,793	24,186,645	44,487,159		4,061,363	48,548,522	(29,079,307)	(24,361,876)	363,323,458
Engineering Services	9,574,482	5,982,243	17,756,514	33,313,240	57,749,431	(41,114)	1,013,546	58,721,863	(42,192,705)	(25,408,624)	641,030,469
Building Services		21,946,221	1,069,579	23,015,800	19,702,608		(1,561,879)	18,140,729	2,243,613	4,875,071	
Corporate Services	(13,116)	48,420	140,044	175,347	6,105,158		(95,778)	6,009,380	(6,069,855)	(5,834,033)	3,141,375
Financial Services	16,485,506	1,803,511	1,470,390	19,759,407	10,653,271	4,409,443	(3,629,363)	11,433,351	7,635,746	8,326,056	160,482,561
Total Council	32,112,697	39,212,422	29,215,320	100,540,439	142,410,754	4,368,329	1	146,779,083	(71,085,635)	(46,238,643)	1,171,220,841

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### Year ended 30 June 2023

Functions	Gros	Gross program income	me	Total	Gross program expenses	n expenses	Elimination of	Total	Net result	Net	Assets
	Recurrent	irrent	Capital	income	Recurrent	Capital	inter-function	expenses	from recurrent	result	
	Grants	Other	Grants				transactions		operations		
	в	s	ь	ь	s	s	в	¢	\$	в	s
Executive Services	646,200	-		646,200	3,517,900		149,164	3,667,064	(2,871,700)	(3,020,864)	2,870,804
Health and Community Services	3,356,194	9,248,590	7,064,883	19,669,667	39,541,378		4,695,878	44,237,256	(26,936,594)	(24,567,589)	344,140,304
Engineering Services	7,109,130	6,174,896	16,743,656	30,027,681	51,301,432		186,240	51,487,672	(38,017,406)	(21,459,990)	613,177,902
Building Services	-	11,026,776	1,645,683	12,672,459	12,503,391		(441,046)	12,062,345	(1,476,615)	610,114	
Corporate Services	80,000	166,609		246,609	5,061,000		(106,255)	4,954,745	(4,814,390)	(4,708,136)	3,361,731
Financial Services	26,099,684	2,025,807	1,547,146	29,672,636	9,461,804	15,455,070	(4,483,982)	20,432,892	18,663,686	9,239,744	158,960,729
Total Council	37,291,208	28,642,679	27,001,367	92,935,254	121,386,904	15,455,070	1	136,841,974	(55,453,018)	(43,906,721)	1,122,511,471

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### 3 Revenue

### (a) Community levies, rates and charges

Community levies, rates and annual charges are recognised as revenue when Council obtains control over the assets comprising these receipts which is the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

	2024	2023
	\$	\$
Water charges commercial	365,291	484,074
Sewerage charges commercial	1,007,678	1,029,312
Garbage charges commercial	207,220	242,968
Rates from 40 year leases	81,406	75,781
	1,661,595	1,832,135

### (b) Fees and charges

Council provides a range of goods and services to the community and other third parties for a fee. These fees are set in a fees and charges register adopted by Council at the annual budget meeting. Revenue arising from fees and charges is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods or services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay prior to or at the point of provision of the service. There is no material obligation for Council in relation to refunds or returns.

	2024 \$	2023 \$
Airport landing fees	466,867	448,653
Commercial property lease and licence fees	2,762,693	2,410,432
Maritime fees	2,050,141	1,612,588
Hire of Council buildings	116,392	94,948
Other fees and charges	43,445	87,145
	5,439,538	4,653,766

### Timing of revenue recognition for fees and charges

	20	024	202	3
	Revenue recognised over time	Revenue recognised at a point in time	Revenue recognised over time	Revenue recognised at a point in time
Fees and charges	2,762,693	2,676,845	2,410,432	2,243,334
-	2,762,693	2,676,845	2,410,432	2,243,334

### 3 Revenue (continued)

### (c) Sales revenue

Revenue from contract and recoverable works generally comprises a recoupment of material costs together with an hourly charge for the use of equipment and employees. Contract revenue from repairs and maintenance is recognised at the point in time when works are signed off as completed and only recorded as a contract asset once this performance obligation is met.

Contract revenue and associated costs in relation to upgrades, are recognised by reference to the stage of completion of the contract and the total revenue budget. Where consideration is received for the service in advance it is included in contract liabilities and is recognised as revenue in the period when the service is performed.

	2024 \$	2023 \$
Contract and recoverable works	21,834,745	11,002,144
Plant and equipment hire	128,591	112,637
Childcare services	106,675	113,085
Accommodation	1,067,710	954,705
Sale of fuel and gas	1,758,663	1,740,998
Sale of powercards	296,035	269,481
	25,192,420	14,193,050

### Timing of revenue recognition for sales

	20	2024		3
	Revenue recognised over time	Revenue recognised at a point in time	Revenue recognised over time	Revenue recognised at a point in time
Sales revenue	23,137,721	2,054,698	12,182,571	2,010,479
	23,137,721	2,054,698	12,182,571	2,010,479

### (d) Grants, subsidies, contributions and donations

### Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is satisfied.

The performance obligations vary in each agreement and can include items such as travel and positions for specific purposes. Payment terms vary depending on the terms of the grant. Cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control. Within grant agreements there may be performance obligations where control transfers at a point in time and others where there is continuous transfer of control over the life of the contract.

Where control is transferred over time, revenue is recognised using either costs or time incurred.



### 3 Revenue (continued)

### (d) Grants, subsidies, contributions and donations (continued)

### Grant income under AASB 1058

Assets arising from grants in the scope of AASB 1058 are recognised at the fair value when the assets are received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard. Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

### Capital grants

Capital grants received to enable Council to acquire or construct an item of property, plant and equipment to identified specifications which will be under Council's control and which are enforceable are recognised as revenue as and when the obligation to construct or purchase is completed. For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin.

### Donations and contributions

When assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by the Council.

Donations and contributions are generally recognised on receipt of the assets since there are no performance obligations.

	2024 \$	2023 \$
Operating	040 755	40 704 507
General purpose grants State Government subsidies and grants	610,755 27.783.994	18,761,597 17.510.947
Commonwealth Government subsidies and grants	3.717.948	1.018.664
Commonwealth Government subsidies and grants	32 112 697	37 291 208

In June 2023, Council received an amount of \$15,357,943 equating to 96% of the 2023-24 Commonwealth Financial Assistance Grant allocation. As these grants are considered untied grants, they were recognised upon receipt in the 2022-23 financial year. In the 2023-24 financial year, Council did not receive any such advance grant funding and as such, there is a decrease in Council's revenue.

### Capital

Capital revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and/or investment in new assets. It also includes non-cash contributions which are usually infrastructure assets.

State Government subsidies and grants	21,420,296	26,137,973
Commonwealth Government subsidies and grants	7,735,024	515,570
Contributed assets	60,000	347,824
	29 215 320	27 001 367

2023

### **Torres Strait Island Regional Council** Notes to the financial statements For the year ended 30 June 2024

### 3 **Revenue** (continued)

Timing of revenue recognition for grants, subsidies, contributions and donations 2024

					-
		Revenue recognised over time \$	Revenue recognised at a point in time \$	Revenue recognised over time \$	Revenue recognised at a point in time
	Grants and subsidies	42,874,945	18,393,072	34,620,487	29,324,264
	Contributions	-	60,000	-	347,824
		42,874,945	18,453,072	34,620,487	29,672,088
4	Interest and other income		Note	2024 \$	2023 \$
(a)	Interest income				
	Interest from financial institutions		-	1,041,836	661,744
<i>(</i> L)	Otheringene		=	1,041,836	661,744

### (b) Other income

Other income is recognised on receipt. Gains on the revaluation of finance leases and refuse restoration are non-cash adjustments.

Insurance claims received	14	119,348	19,701
Gain/(loss) on revaluation of finance leases		487,985	1,242,662
Commission income		527,282	521,155
Other revenue		62,796	334,440
Gain on refuse restoration	16	-	419,625
	_	1,197,411	2,537,583

### (c) Rental income

Rental revenue from community housing is recognised as income periodically in advance each fortnight.

Residential property rental income	4,679,623	4,764,401
	4,679,623	4,764,401

Council currently holds a social welfare housing portfolio and these buildings are held to meet service delivery objectives, rather than to earn rental income or for capital appreciation purposes.

As the buildings held by Council do not meet the definition of investment property, these buildings are accounted for in accordance with AASB 116 Property, Plant and Equipment.







5	Capital expenses	Note	2024	2023
	Loss on disposal of non-current assets			
	Book value of property, plant and equipment disposed		4,409,443	8,114,489
	Add: Other costs of disposal		-	467,700
	Less: Proceeds from the sale of property, plant and equipment		(41,114)	-
	Less: Proceeds from insurance claims		-	(634,380)
			4,368,329	7,947,809
	Loss on disposal of registered Land Holding Act leases			
	Book value of property, plant and equipment		-	7,507,262
			-	7,507,262
			4,368,329	15,455,071
6	Employee benefits			
	Staff wages and salaries		21,044,991	19,811,486
	Councillors' remuneration		1,143,867	1,076,907
	Annual, sick and long service leave entitlements		4,096,589	3,866,734
	Superannuation	19	2,650,677	2,551,605
			28,936,123	27,306,732
	Other employee related expenses		325,931	349,687
			29,262,054	27,656,419
	Less: Capitalised employee expenses		(324,018)	(685,662)
			28,938,036	26,970,757

Councillor remuneration represents salary and other allowances paid in respect of carrying out their duties.

	2024	2023
	#	#
Total Council employees at the reporting date:		
Elected members	16	16
Administration staff	318	325
Total full time equivalent employees	334	341

7	Materials and services	Note	2024 \$	2023 \$
	Advertising and marketing		73,236	72,117
	Audit services		170,582	182,600
	Communications and IT		2,346,356	1,877,648
	Consultants		2,297,963	2,266,274
	Contractors		8,123,746	8,967,106
	Contracts - Infrastructure		6,700,206	1,540,360
	Donations paid		345,852	408,706
	Freight		1,350,159	1,296,309
	Insurance		5,691,262	5,039,377
	Legal fees		687,272	330,104
	Materials - carpentry, plumbing, electrical		1,061,843	502,807
	Motor vehicle expenses		2,581,133	2,747,600
	Other materials and services		1,922,486	1,725,288
	Power		1,535,783	1,233,027
	Powercards, fuel and gas for resale		2,239,728	2,216,711
	Rent paid		120,554	145,463
	Repairs and maintenance		6,914,018	4,578,565
	Repairs and maintenance - electrical		3,009,766	1,271,968
	Subscriptions and registrations		151,080	110,289
	Supplies and consumables		390,080	429,937
	Temporary staff costs		1,259,747	500,986
	Travel		3,177,112	2,583,653
	Less: Expenses capitalised		(99,228)	(180,226)
			52,050,736	39,846,668

\* Total audit fees quoted by the Queensland Audit Office relating to the 2023-24 financial statements are \$186,089 (2022-23: \$182,600)

### 8 Finance costs

Losses on revaluation of finance leases and impairment of receivables are non-cash adjustments.

Bank charges Impairment of receivables		77,552 246.623	76,479 382.417
Refuse restoration	16	158,324	-
Interest on leases	14	18,481	30,469
		500,980	489,365



9 Cash and cash equivalents

	Note	2024 \$	2023 \$
Cash at bank		13,673,942	25,256,423
Deposits at call		9,371,017	10,997,842
Balance per Statement of Cash Flows		23,044,959	36,254,265
Less: Externally imposed restrictions on cash		<u>13,929,357</u>	17,366,644
Unrestricted cash		<u>9,115,602</u>	18,887,621

Council's cash at bank and term deposits are held with National Australia Bank on normal terms. The bank currently has a short term credit rating of A-1+ and long term rating of AA-. Deposits at call are held with the Queensland Treasury Corporation.

Council's cash and cash equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use.

(i) Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:

Unspent government grants and subsidies Total externally imposed restrictions on cash assets	<u>    13,929,357</u> <u>    13,929,357</u>	17,366,644 17,366,644
(ii) Internal allocations of cash at the reporting date:		
Funds set aside and held in reserves for DOGIT land	3,421,487	2,806,548
Total internally allocated cash assets	3,421,487	2,806,548

In accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*, a separate trust bank account and separate accounting records are maintained for funds held on behalf of outside parties. Funds held in the trust account include those funds relating to island funeral funds, church funds and other community funds. The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements since Council has no control over the assets.

### Trust funds held for outside parties

Monies collected or held on behalf of other entities yet to be paid out to or on	behalf of those entities:	
Island funeral funds	209,630	235,574
Church funds	10,177	9,910
Other community funds	54,469	53,037
	274,276	298,521

Some funds belonging to Council are held in the trust funds of third parties.

### Funds held in trust by outside parties DFK Kidsons holding funds for the Major Infrastructu

ture and Other Programs	23,878,720	28,324,917
	23.878.720	28.324.917

The Major Infrastructure and Other Program is jointly funded by the Australian and Queensland Governments to deliver and upgrade major infrastructure capital works in the Torres Strait. DFK Kidsons holds funds for multiple councils in regards to the Major Infrastructure and Other Program. The amount disclosed above relates to Torres Strait Island Regional Council's portion of the funds. Infrastructure assets are not recognised by the Council until they have reached completion.

### 10 Receivables

Settlement of receivables is required within 30 days after the invoice is issued.

Receivables are measured at amortised cost which approximates fair value at reporting date.

	2024 \$	2023 \$
Current		
Receivable - Housing	12,988,154	13,003,266
Less impairment	(12,655,302)	(12,588,032)
Receivable - Rates	1,083,009	855,561
Less impairment	(315,701)	(325,833)
Receivable - Other	4,243,717	1,865,602
Less impairment	(243,153)	(204,505)
	5,100,724	2,606,059
Accrued revenue	3,513,135	2,255,586
Prepayments	348,545	362,121
GST receivable	140,774	213,303
	9,103,178	5,437,069

Council assesses credit risk before providing goods or services and applies normal business credit protection to minimise the risk.

Council does not require collateral in respect of trade and other receivables. Council does not have trade receivables for which no loss allowance is recognised because of collateral.

When Council has no reasonable expectation of recovering an amount owed by a debtor, and has ceased enforcement activity, the debt is written-off by directly reducing the receivable against the loss allowance. If the amount of debt written off exceeds the loss allowance, the excess is recognised as an impairment loss.

The exposure to credit risk for trade receivables by type of counterparty was as follows:

Housing charges Government entities Utility charges Other <b>Total</b>	12,869,555 2,808,311 1,083,009 869,689 17,630,564	12,819,911 1,191,290 855,561 857,667 15,724,429
Movement in accumulated impairment losses is as follows:		
Opening balance at 1 July	13,118,370	13,107,214
Less: Debts written off during the year	(152,324)	(371,260)
Additional impairments recognised	810,753	494,154
Less: Impairments reversed	(562,644)	(111,738)
Closing balance at 30 June	13,214,155	13,118,370

### 10 Receivables (continued)

Expected credit loss assessment

Council uses an allowance matrix to measure the expected credit losses of trade receivables from individual customers, which comprise a very large number of small balances. Loss rates are calculated using a 'roll rate' method based on the probability of a receivable progressing through successive stages of delinquency to write-off.

Loss rates are based on actual credit loss experience over the past ten years. These rates are multiplied by scalar factors to reflect differences between economic conditions during the period over which the historical data has been collected, current conditions and the Council's view of economic conditions over the expected lives of the receivables.

For housing receivables this rate ranges from 15% - 98% depending on the aging of the debt (2022/23: 16% - 98%). In relation to other receivables, this rate ranges from 1% - 33% depending on the aging of the debt (2022/23: 1% - 32%).

Closing

balance

Closing

balance

30 June 2023

\$

136,131

80.203

64,094

12,722,837

13,003,266

Aging	
Housing	
Current	
1-30 days	
31-60 days	
61+ days	

2	30 June 2024 \$	default		credit loss \$
Г	118 109	15 00%	100%	17 716

Loss given

default

Loss given

default

100%

100%

100%

100%

Lifetime

Lifetime

credit loss

\$

21,781

77.797

62,172

12,426,282

12,588,032

expected

expected

Historical

probability of

Historical

probability of

default

16.0%

97.0%

97.0%

97.7%

96.00%	1000/	
90.00%	100%	56,673
96.00%	100%	47,109
98.21%	100%	12,533,804
		12,655,302

2,785,757	0.29%	100%	8,100
958,276	4.52%	100%	43,274
36,540	12.75%	100%	4,658
1,546,152	32.52%	100%	502,822
5.326.726			558 854

2023

Other debtors Current 1-30 days 31-60 days 61+ days

2023		
Aging		

### Housing

Current	
1-30 days	
31-60 days	
61+ days	

### Other debtors

Current
1-30 days
31-60 days
61+ days

918,094	1.0%	100%	8,784
203,349	7.0%	100%	14,258
166,100	27.7%	100%	45,998
1,433,620	32.2%	100%	461,298
2,721,163			530 338

### 11 Property, plant and equipment

Council - 30 June 2024

		Asset values	Opening gross value as at 1 July 2023	Additions	Capital contributions	Assets capitalised from work in progress	Disposals	Revaluation adjustment to asset revaluation surplus	Tranefar hatwaan olassas
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### Iransrer perween crasses Closing gross value as at 30 June 2024

Accumulated depreciation and impairment Depreciation provided in period Revaluation provided in period Revaluation adjustment to asset revaluation surplus Depreciation/impairment on disposals Transfers between diasses Accumulated depreciation as at 30 June 2024

### Book value as at 30 June 2024 Range of estimated useful life in years

Additions comprise:

Renewals Other additions Total additions Asset revaluation surplus Opening balance as at 1 July 2023 Movements - Revaluation Closing balance as at 30 June 2024

Total		s	2,148,931,942	30,552,089	60,000	(562,436)	(15,026,908)	180,987,222		2,344,941,909
Work in progress	Cost	s	25,513,776	30,552,089	60,000	(22,917,190)				33,208,675
Plant and equipment	Cost	s	10,143,261		•	469,733	(662,686)		69,880	10,020,188
Land	Fair Value	s	2,870,804					372,173		3,242,977
Waste	Fair Value	s	3,811,217		•	•		381,122		4,192,339
Marine infrastructure	Fair Value	ş	59,117,987					4,788,557		63,906,544
Wastewater	Fair Value	s	332,101,469			105,531	(12,430)	23,246,233		355,440,803
Water	Fair Value	s	310,060,362		•	9,383,297	(4,667,318)	21,372,088		336, 148, 429
Flood mitigation network	Fair Value	s	60,600,453			4,019,699	(2,544,509)	3,947,804		66,023,447
Stormwater drainage network	Fair Value	ş	17,297,444					1,401,093		18,698,537
Transport network	Fair Value	s	344,335,804		•	29,163	•	27,891,200		372,256,167
Recreational facilities	Fair Value	s	37,874,619			525,119	(162,178)	3,771,244		42,008,804
Buildings (Churches)	Fair Value	s	23,265,300					2,326,530		25,591,830
Buildings (Corporate)	Fair Value	s	153,167,895			676,353	(566,904)	15,253,111	(69,880)	168,460,576
Buildings (Communities)	Fair Value	s	768,771,551			7,145,858	(6,410,883)	76,236,067		845,742,593

	Depreciated		Depreciated											
	WIP: Not	1 - 25	Land: Not	15 - 25	10 - 50	5 - 100	3 - 60	10 - 50	47 - 53	10 - 100	2 - 50	15 - 50	10 - 50	15 -50
1,117,707,797	33,208,675	3,141,292	3,242,977	1,511,894	34,465,308	182,767,497	156,282,304	51,467,476	10,338,184	204,197,887	13,542,073	7,598,048	60,218,768	355,725,412
1,227,234,113		6,878,895		2,680,444	29,441,235	172,673,307	179,866,124	14,555,970	8,360,352	168,058,281	28,466,731	17,993,783	108,241,809	490,017,181
•	•	1,149	•	•		•	•		•	•			(1,149)	
(10,617,465)		(516,982)		•	•	(12,430)	(3,408,404)	(1,780,622)	•		(26,080)		(479,577)	(4,393,370)
98,200,851	•	•		243,677	2,139,407	11,296,385	11,764,577	926,785	626,446	12,592,711	2'587,885	1,635,798	9,840,164	44,547,016
60,318,428		13,19/	•	135,403	81C'612'1	01.0'09/'9	900'/LZ'6	1,641,021	At A at a	000,000,0	600'0/7'L	G80'61.9	5,4/0,839	697'727'07

079,332,300

2,301,364

25,982,311

152,603,836

162,292,944

13,768,787

7,387,957

149,809,634

24,628,258

15,738,900

93,405,531

424,631,246

s	15,441,068	6,913,686	22,354,754	
s			-	
s		469,733	469,733	
s				
s		-	-	
s			-	
s	105,531		105,531	
s	9,383,297		9,383,297	
s	101,724	3,917,975	4,019,699	
\$		-	-	
s		29,163	29,163	
s	299,317	225,802	525,119	ĺ
s				
s		676,353	676,353	
s	5,551,198	1,594,659	7,145,858	

82,786,371	825,699,268
372,173	800,843
137,445	815,794
2,649,150	23,792,821
11,949,848	145,171,462
9,607,511	106,512,368
3,021,020	12,329,532
774,647	6,098,097
15,298,489	177,272,434
1,183,359	12,029,207
690,732	8,217,132
5,412,947	46,572,256
689,050	286,087,323
	260 5,412,947 690,732 1,183,339 15,286,489 774,647 3,021,020 9,607,511 11,949,848 2,649,150 137,445 372,173 - 82.

### 11 Property, plant and equipment (continued)

### Council - 30 June 2023

Basis of measurement Assart values Opening grass value as t1 July 2022 Additons Cantal contrulutions Assets capitalised from work in progress Assets capitalised from work in progress Programs Revailation adjustment to asset revaluation surplus
ass ri

### Closing gross value as at 30 June 2023

Accumulated depreciation and impairment Depreciation provided in period Revaluation provided in period Revaluation adjustment to asset revaluation surplus Impairment a daystreant to asset revaluation surplus Depreciation/impairment on disposals Accumulated depreciation as at 30 June 2023

### Book value as at 30 June 2023 Range of estimated useful life in years

Additions comprise:

Renewals Other additions Total additions

Asset revaluation surplus Opening balance as at 1.July 2022 Movements - Revaluation Movements - Impairments Closing balance as at 30 June 2023

Total		s	1,909,640,109	27,670,222	347,824		(44,116,762)	232,125,249	2,125,666,643
Work in progress	Cost	s	59,861,625	27,670,222	•	(62,018,071)	•		25,513,776
Plant and equipment	Cost	s	9,325,591			1,946,394	(1,128,724)	•	10,143,261
Land	Fair Value	s	2,623,552				•	247,252	2,870,804
Waste	Fair Value	s	3,314,102					497,115	3,811,217
Marine infrastructure	Fair Value	s	54,931,029		347,824	12,127	(804,356)	4,631,363	59,117,987
Wastewater	Fair Value	s	288,279,971			17,525,013	(8,692,058)	34,988,543	332,101,469
Water	Fair Value	s	273,641,873			13, 108, 695	(9,653,792)	32,963,586	310,060,362
Flood mitigation network	Fair Value	s	40,845,182			14,241,171		5,514,100	60,600,453
Stormwater drainage network	Fair Value	s	15,517,040			570,768	(100,749)	1,310,385	17,297,444
Transport network	Fair Value	s	313,457,970			5,582,410	(1,292,722)	26,588,147	344,335,804
Recreational facilities	Fair Value	s	32,916,279			877,616	(848,605)	4,929,329	37,874,619
Buildings (Churches)	Fair Value	s	-		•				
Buildings (Corporate)	Fair Value	s	132,700,517			1,592,179	(1,046,553)	19,921,752	153, 167, 895
Buildings (Communities)	Fair Value	s	682,225,378			6,561,699	(20,549,203)	100,533,677	768,771,551

	Depreciated	8	Denreciated		ne - ni	001-0	00 - c	nc - ni	CC - 14	001 - 01	00-0	00-01	nc - ni	ne- ei
	WID: Not	36 - 1		15.25	10 - 50	5. 100	3.60	10.40	47 - 53	10 - 100	5 - FO	15 - 50	10.50	15_50
1,062,073,243	25,513,776	3,361,730	2,870,805	1,509,853	33, 135,676	179,497,634	147,767,417	46,831,666	9,909,486	194,526,170	13,246,360		59,762,364	344, 140, 305
1,063,593,400		6,781,530	-	2,301,364	25,982,311	152,603,836	162,292,944	13,768,787	7,387,957	149,809,634	24,628,258		93,405,531	424,631,246
(28,495,011)		(1,063,799)			(761,325)	(6,739,915)	(7,962,873)		(95,712)	(1,123,388)	(502,834)		(652,391)	(9,592,775)
889,401			•	•	889,401	•					•	•	•	•
121,478,205				300,178	1,965,804	16,664,309	17,757,908	1,604,895	578,778	11,732,286	3,212,322		12,181,446	55,480,278
53,460,277		541,112	•	117,742	1,226,955	7,951,884	7,974,496	1,261,711	313,394	5,433,926	1,171,994	•	4,851,620	22,615,444
916,260,528		17,000,1		1.10001	0/# 100 77	000' 17 1'+0	1 10 70' 11	10,302,100	101, 100,0		011'0+1'07		77,024,856	200,120,300

s	17,614,595	44,751,299	62,365,894	
s				
s	82,870	1,863,523	1,946,393	
s	-		-	
s				
s	359,951		359,951	
s	4,748,014	12,776,999	17,525,013	
s	3,998,693	9,110,002	13,108,695	
s		14,241,171	14,241,171	
s		570,768	570,768	
s	636,475	4,945,934	5,582,409	
s	794,521	83,095	877,616	
s				
s	1,157,719	434,460	1,592,179	
s	5,836,352	725,347	6,561,699	

(889,401) (889,401) 735,386,497	 				133 221 614	- 96.904.856		5.323.450	÷	10.845.848		159.309	41
110,647,045		247,252	196,937	2,665,559	18,324,234	15,205,678	3,909,204	731,607	14,855,860	1,717,007		7,740,306	7,74
625,628,852	-	181,417	481,411	19,367,513	114,897,380	81,699,178	5,399,308	4,591,843	147,118,085	9, 128, 841	-	19,003	33,41



### 11 Property, plant and equipment (continued)

### (a) Recognition

Each class of property, plant and equipment is stated at cost or fair value, less where applicable, any accumulated depreciation and accumulated impairment loss. Items of plant and equipment, infrastructure assets and buildings with a total value of less than \$10,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

Torres Strait Island Regional Council does not control any land under roads. Land under the road network within the Council area that has been dedicated and opened for public use under the *Land Act 1994* or the *Land Title Act 1994* is not controlled by Council but is controlled by the State pursuant to the relevant legislation. This land is not recognised in these financial statements.

The Council is located on land assigned to it under various Deeds of Grant in Trust (DOGIT) held under the *Torres Strait Islander Land Act 1991* (Qld) (TSILA), *Aboriginal Land Act 1991* (Qld) and the *Land Act 1994* (Qld). The land comprises an area of approximately 483.6 square kilometres, across the following Islands:

- Boigu Island
- Dauan Island
- Erub Island
- Hammond Island
- lama Island
- Moa Island (comprising two DOGITs of St Paul's and Kubin communities)
- Mabuiag Island
- Poruma Island
- Saibai Island
- Ugar Island
- Warraber Island
- Masig Island

The land is administered by the Department of Natural Resources, Mines and Energy and the Council has restricted use of this land for the benefit of islander inhabitants. The DOGIT land has not been taken up in Council's asset register as it cannot be reliably measured.

The reserve land for Mer Island was managed by the Department of Communities, Child Safety and Disabilities Services until 14 December 2012. On 14 December 2012 Mer Gedkem Le (Torres Strait Islanders) Corporation RNTBC became the trustee of Torres Strait Islander land under the TSILA in communal freehold of Mer Island. The Corporation is trustee for the Native Title Holders.

The DOGIT land for Badu Island was administered by Council in the capacity as trustee until 1 February 2014. On 1 February 2014, Mura Badulgal (Torres Strait Islanders) Corporation RNTBC became the trustee of Torres Strait Islander land under the TSILA in communal freehold of Badu Island. The Corporation is trustee for the Native Title Holders.

Essential service buildings and infrastructure on Badu Island and Mer Island are leased by Council for the terms of 5 years, 30 years and 99 years at agreed values.



### 11 Property, plant and equipment (continued)

### (a) Recognition (continued)

The relevant leased assets are still reported as assets of the Council; land is not reported. Nominal rental is paid for the majority of essential service buildings. These buildings have not been classified as leases, as prior to change in land agreements the assets were originally constructed by Council. No lease liability has been recognised in the financial statements as the three leases on Badu expired (PY \$87,346). Of the expired leases, two are in negotiation and one will not be renewed.

Pursuant to the terms and conditions of the respective leases, it is intended that the Council continue to maintain these assets for the benefit of the community, as Council possesses the necessary skills and knowledge to best utilise these assets.

### (b) Measurement

Property, plant and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at fair value less, where applicable, any accumulated depreciation and accumulated impairment loss.

### (c) Depreciation

Land is not depreciated as it has an unlimited useful life. Depreciation on other property, plant and equipment assets is calculated on a straight-line basis so as to write-off the net cost or revalued amount of each depreciable asset, progressively over its estimated useful life to the Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and commissioned ready for use.

Where assets have separately identifiable components that are subject to regular replacement, these components are assigned useful lives distinct from the asset to which they relate. Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the Council.

Major spares purchased specifically for particular assets that are above the asset recognition threshold are capitalised and depreciated on the same basis as the asset to which they relate.

Depreciation methods and estimated useful lives of property, plant and equipment assets are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions. The condition assessments performed as part of the 5 yearly full valuation process for assets measured at written down current replacement cost are used to estimate the useful lives of these assets at each reporting date. Details of the range of estimated useful lives for each class of asset are shown in the tables earlier in this note.

### (d) Impairment

Property, plant and equipment held at cost is assessed for indicators of impairment annually. If an indicator of possible impairment exists, the Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

11 Property, plant and equipment (continued)

### (e) Valuation

### (i) Valuation processes

Council measures and recognises assets in all asset classes relating to property, plant and equipment, other than plant and equipment and WIP, at fair value on a recurring basis.

All asset classes carried at fair value were last comprehensively valued as at 30 June 2020.

Non-current physical assets measured at fair value are revalued, where required, so that the carrying amount of each class of assets does not materially differ from its fair value at the reporting date. This is achieved by engaging independent, professionally qualified valuers to determine the fair value for each class of property, plant and equipment assets at least once every 5 years. This process involves the valuer physically sighting a representative sample of Council assets across all asset classes and making their own assessments of the condition of the assets at the date of inspection.

In the intervening years, Council engages independent, professionally qualified valuers to perform a "desktop" valuation. A desktop valuation involves management providing updated information to the valuer regarding additions, disposals and changes in methodology such as useful life and condition rating. The valuer then determines suitable indices which are applied to each of these asset classes. These indices are then reviewed by Asset Class Managers and Executives to ensure accuracy of these indices for Council.

Council's property, plant and equipment valuation policies and procedures are reviewed annually taking into consideration an analysis of movements in fair value and other relevant information. Management prepares a report for the Audit Committee's review and endorsement.

In accordance with AASB 13, fair value measurements are categorised on the following basis:

- Fair value based on quoted prices (unadjusted) in active markets for identical assets (level 1)
- Fair value based on inputs that are directly or indirectly observable for the asset (level 2)
- Fair value based on unobservable inputs for the asset (level 3)

All of Council's property, plant and equipment measured at fair value at reporting date is categorised at level 2 or 3. Council does not have any assets measured at fair value which meet the criteria for categorisation as level 1. There were no transfers between levels during the year.

The fair values of the assets are determined using valuation techniques which maximise the use of observable data, where it is available, and minimise the use of entity specific estimates. If all significant inputs required to fair value an asset are observable, the asset is included in level 2. If one or more of the significant inputs is not based on observable market data, the asset is included in level 3. This is the case for Council infrastructure assets, which are of a specialist nature for which there is no active market for similar or identical assets. These assets are valued using a combination of observable and unobservable inputs.

### 11 Property, plant and equipment (continued)

### (e) Valuation (continued) (ii) Valuation techniques ייברי

Asset class and fair value Valuation	Valuation	FV hierarchv	Last comprehensive	Valuer endaged	Kov assumptions and estimates	Current vear fair value assessment
herarchy Buildings (Communities)	approacn Current replacement cost		valuation date 3006/2020	Jones Lang Lasale	Current replacement cost Current replacement cost Unit rates developed from building projects completed in the Torres Stratt and supplemented by Unit rates developed from building the Rawinsons Construction Cost Guide and Cordel Cost Devektop valuation performed as at 30 June 2024 resulted in a 10% index, which when applied increased fair value by S31,689,050 Componentisation - Structure, Sile Improvements, Rod, and Fixtures and Fittings Total aceful free stimates, condron assessments, remaining useful file estimates.	Besktop valuation performed as at 30 June 2024 resulted in a 10% index, which when applied increased fair value by 331,689,050
Buildings (Corporate) 2024: \$2,154,054 2023: \$2,038,316	Market approach	Level 2	30/06/2020	Jones Lang Lasalle	Comparable transactions of industrial properties within the Caims market, adjusted for differences in key attributes such as size of inprovements, functionality and condition.	Desktop Valuation performed as at 30 June 2024 resulted in a 10% index, which Men applied increased fair value by \$195,823
Buildings (Corporate) 2023: \$56.064, 714 2023: \$57.724,048	Current replacement cost	Level 3	30/06/2020	Jones Lang Lasalle	Current replacement cost Untri rates developed from building projects completed in the Torres Strait and benchmarked against cost estimate publication. Allowances are made for the remote locality of the assets. Accomulated der predation. Concommentation - Dubtriculture, superstructure, root, internal fabric, internal service, external services, site improvements, and tumiture and fittings. Total useful life estimates, condition assessments, remaining useful life estimates.	Besktop valuation performed as at 30 June 2024 resulted in a 10% index, which when applied increased fair value by 55,217,124
Buildings (Churches)	Current replacement cost	Level 3	ga	Jones Lang Lasalle	Current replacement cost Unri rates developed from building projects completed in the Torres Strait and benchmarked against cost estimate publication. Allowances are made for the remote locality of the assets. Accompanetisation - Substructure, superstructure, root, internal fabric, internal service, external services, site improvements, and fumure and fittings.	Besktop valuation performed as at 30 June 2024 resultion in a 10% index, which when applied increased fair value by 9890,732
Recreational facilities	Current replacement cost	Level 3	30/06/2020	Jones Lang Lasalle	Current replacement cost Untri rates developed from building projects completed in the Torres Strait and benchmarked against cost estimate publications. Allowances are made for the remole locality of the assets. Accumulated depreciation Accumulated depreciation componentation. Substructure, superstructure, root, internal fabric, internal service, external services, site improvements, and furting and fittings, remaining useful life estimates. Total useful ife estimates, condition assessments, remaining useful life estimates.	Besktop valuation performed as at 30 June 2024 resultion in a 10% index, which when applied increased fair value by \$1,183,369

### 11 Property, plant and equipment (continued)

### (e) Valuation (continued)

# (ii) Valuation techniques used to derive fair values (continued)

Asset class and fair value Valuation	Valuation	FV hierarchv	Last comprehensive	Valuer engaged	Kev assumptions and estimates	Current voar fair value assessment
Transport network	approacn Current replacement cost		valuation date 3006/2020	Jones Lang Lasalle	ontractor and head contractor s. Locality adjustments are also a	Desktop valuation performed as at 30 June 2024 resulted in a 8% index, which Men applied increased fair value by \$15,289,489
Stormwater drainage network	Current replacement cost	Level 3	30/06/2020	Jones Lang Lasale	nstruction Cost	Desktop valuation performed as at 30 June 2024 resulted in a 8% index, which with applied increased fair value by \$774,647
Flood mitigation network	Current replacement cost	Level 3	30/06/2020	Jones Lang Lasalle	Current replacement cost Unit rates - developed based cost estimate publications including Rawinsons Construction Cost I Guide and Cordell Cost Guide. Locality adjustments are also applied. Accumulated deprecation Total useful life estimates, condition assessments, remaining useful life estimates.	Desktop valuation performed as at 30 Unre SD24 resulted in a 7% index, which when applied increased fair value by \$3,021,020
Water	Current replacement cost	Level 3	30/06/2020	Jones Lang Lasale	Current replacement cost Current replacement cost project costs and benchmarked against cost estimate publications. Locality adjustments are also applied. The cost and the cost and the cost of the cost of the cost of the cost and the cost of the cost and the applied. The cost of the cost Accumulated depreciation cost of the cost	besktop valuation performed as at 30 Lure 2024 resulted in a 7% index, which them applied increased fair value by 89.007.511



### 11 Property, plant and equipment (continued)

### (e) Valuation (continued)

## (ii) Valuation techniques used to derive fair values (c

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(ii) y aluauon techningues used to denve rair values (continued)		(naniiiinna) si				
Asset class and fair value hierarchy	Valuation approach	FV hierarchy	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates	Current year fair value assessment
Wastewater	Current replacement cost	Level 3	30/06/2020	Jones Lang Lasalle	Current replacement cost Current replacement cost project costs and benchmarked against cost estimate publications. Locality adjustments are abs/Dresktop valuation performed as at 30 applied. applied. Command depreciation access and over Componentiastion electrical, mechanical and dvil. Componentiastion electrical, mechanical and dvil. Componentiastion electrical, mechanical and dvil.	Desktop valuation performed as at 30 Une 5024 resulted in a 7% index, which when applied increased fair value by \$11,949,848
Marine infrastructure	Current replacement cost	Level 3	30/06/2020	Jones Lang Lasalle	Current replacement cost Current replacement cost project costs and benchmarked against cost estimate publications. Locality adjustments are also bune 2024 resulted in a 8% index, which project costs and benchmarked against cost estimate publications. Locality adjustments are also bune 2024 resulted in a 8% index, which applied. Accumulated depreciation T ctal useful life estimates, condition assessments, remaining useful life estimates.	Desktop valuation performed as at 30 June 2024 resulted in a 6% index, which with applied increased fair value by \$2,649,150
Waste	Current replacement cost	Level 3	30/06/2020	Jones Lang Lasalle	Current replacement cost Unit rates developed from projects completed in the Torres Strat and benchmarked against cost besidrop valuation performed as at 30 usit rates developed from projects completed in the Torres Strat and benchmarked against cost besidrop valuation June 2024 resulted in a 10% index, which when against order performances are made for the remote locality of the assets. When against cost increased fair value by Str37,445	Desktop valuation performed as at 30 June 2022 resulted in a 10% index, which Men applied increased far value by \$137,445
Land assets 2024, \$2, 564, 595 2023, \$2, 221, 387	Market approach	Level 2	30/06/2020	Jones Lang Lasalle	Comparable transactions of industrial properties within the Cairns market, adusted for - differences in key attributes such as size, topography and location.	Desktop valuation performed as at 30 June 2022 resulted in a 15% index, which Men applied increased fair value by \$333,208
Land assels 2024: \$688, 382 2023: \$649, 418	Market approach	Level 3	30/06/2020	Jones Lang Lasalle	Transactions of properties within Thrusday Island market, adjusted for differences in key besktop valuation performed as at 30 time as such as size, topography and location. Professional judgement given the thinly traded nature of the Thursday Island property market. S38.965	Desktop valuation performed as at 30 June 2024 resulted in a 6% index, which with 2024 resulted in creased fair value by \$38,965

### 12 Intangible assets

	Note	2024 \$	2023 \$
	Software		
	Opening gross carrying value	1,457,686	1,457,686
	Additions	562,433	-
	Disposals	(1,457,686)	-
		562,433	1,457,686
	Accumulated amortisation		
	Opening balance	1,457,686	1,457,686
	Amortisation in the period	-	-
	Amortisation on disposals	(1,457,686)	-
		-	1,457,686
	Net carrying value	562,433	-
13	Contract balances		
	Note	2024	2023
		\$	¢
		Ψ	\$
	Contract assets	·	·
	Contracts with customers	2,048,937	563,737
		·	·
	Contracts with customers	2,048,937	563,737
	Contracts with customers	2,048,937	563,737 4,755,553
	Contracts with customers Contracts to construct Council owned assets	2,048,937	563,737 4,755,553
	Contracts with customers Contracts to construct Council owned assets Contract liabilities	2,048,937 5,969,061 8,017,999	563,737 4,755,553 5,319,290
	Contracts with customers Contracts to construct Council owned assets Contract liabilities Funds received upfront to construct Council controlled assets	2,048,937 5,969,061 8,017,999 12,998,451	563,737 4,755,553 5,319,290 8,369,041
	Contracts with customers Contracts to construct Council owned assets Contract liabilities Funds received upfront to construct Council controlled assets Non-capital performance obligations not yet satisfied	2,048,937 5,969,061 8,017,999 12,998,451 636,980 13,635,431	563,737 4,755,553 5,319,290 8,369,041 4,122,806
	Contracts with customers Contracts to construct Council owned assets Contract liabilities Funds received upfront to construct Council controlled assets Non-capital performance obligations not yet satisfied Revenue recognised that was included in the contract liability balance at the beginnin	2,048,937 5,969,061 8,017,999 12,998,451 636,980 13,635,431 g of the year:	563,737 4,755,553 5,319,290 8,369,041 4,122,806 12,491,846
	Contracts with customers Contracts to construct Council owned assets Contract liabilities Funds received upfront to construct Council controlled assets Non-capital performance obligations not yet satisfied Revenue recognised that was included in the contract liability balance at the beginnin Funds to construct Council controlled assets	2,048,937 5,969,061 8,017,999 12,998,451 636,980 13,635,431 g of the year: 3,044,463	563,737 4,755,553 5,319,290 8,369,041 4,122,806 12,491,846 7,529,654
	Contracts with customers Contracts to construct Council owned assets Contract liabilities Funds received upfront to construct Council controlled assets Non-capital performance obligations not yet satisfied Revenue recognised that was included in the contract liability balance at the beginnin	2,048,937 5,969,061 8,017,999 12,998,451 636,980 13,635,431 g of the year:	563,737 4,755,553 5,319,290 8,369,041 4,122,806 12,491,846

### Satisfaction of contract liabilities

The contract liabilities in relation to capital grants relate to funding received prior to the work being performed since revenue is recognised as Council constructs the assets. Council expects to recognise the contract liability as income in the next year.



### 14 Leases

### Council as a lessee

Council has leases in place over buildings. Where Council assesses that an agreement contains a lease, a right-of-use asset and lease liability is recognised on inception of the lease. Council does not separate lease and non-lease components for any class of assets and has accounted for lease payments as a single component.

The right-of-use asset is measured using the cost model and is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

### Exceptions to lease accounting:

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

### Terms and conditions of leases:

### Buildings

Council leases one building used for offices. This lease period is three years with no options to renew at the lease expiration date 30 June 2025. Negotiations are underway for the current lease and 2 leases that expired during the year.

### 14 Leases

Right of use assets	Note	2024	2023
		\$	\$
Balance at 1 July		1,180,980	1,800,817
Depreciation charge		(602,574)	(619,836)
Closing balance		578,406	1,180,980
Lease liabilities			
Balance at 1 July		1,237,712	1,859,743
Lease payments		(634,947)	(652,500)
Interest expense		18,481	30,469
Closing balance		621,245	1,237,712

The table below shows the maturity analysis of the lease liabilities based on contractual cashflows and therefore the amounts will not be the same as the recognised lease liability in the statement of financial position.

2024	< 1 year	1-5 years	> 5 years	Total	Total per statement of financial
					position
	\$	\$	\$	\$	\$
Buildings	627,800	-	-	627,800	621,246
					Total per
2023	< 1 year	1-5 years	> 5 years	Total	statement of financial
	\$	\$	\$	\$	position \$
Buildings	616,466	627,800	-	1,244,267	1,237,712

### 14 Leases (continued)

Amounts included in the statement of comprehensive income related to leases

	Note	2024	2023
		\$	\$
Interest on lease liabilities		18,481	30,469
Amortisation of right of use assets		602,574	619,836
Expenses relating to short-term leases		27,375	26,998
		648,430	677,303
Total cash outflows for leases		662,322	679,498

Leases at significantly below market value - Concessionary/peppercorn leases

Council has a number of leases at significantly below market value for land.

The leases are on 99 year arrangements and require the payment of \$1 per annum. The use of the right of use asset is restricted by the lessors to specified community uses which Council must provide.

Council does not believe that any of the leases in place are individually material.

### Council as a lessor

Council has leased the following dwellings and vacant sites as lessor to the Queensland Government for 40 years:

- 51 dwellings located on Moa Island (Kubin)
- 6 dwellings and 3 vacant site on Saibai Island
- 6 dwellings and 4 vacant sites on Boigu Island
- 21 vacant sites on Kirirri Island
- 25 vacant sites on Moa Island (St Pauls)
- 6 vacant sites on lama Island
- · 2 vacant sites on Ugar Island

- 5 vacant sites on Poruma Island
- 10 vacant sites on Masig Island
- 8 vacant sites on Warraber Island
- 7 vacant sites on Erub Island
- 7 vacant sites on Mabuiag Island
- 3 vacant sites on Dauan Island

The total lease payment per dwelling in the current year was \$2,903 (2022/23: \$2,807). These lease payments are required to be adjusted each year by the change in the Consumer Price Index (All Groups). As the gross lease payments are insufficient to cover the fair value (current replacement cost) of the leased properties, there is no interest rate implicit in the leases and therefore no finance income will arise from the leases. Consequently, the leases are recognised at the present value of the expected future lease payments receivable (fair value). Gains or losses on revaluation of finance lease assets are recognised as other income annually.

The Queensland Government has the right to surrender any part of the lease at any time by giving Council three months' written notice. Per the lease agreement any improvements to the property transfer to Council when the lease terminates. No leases were surrendered between 1 July 2023 and 30 June 2024 (2022/23; nil).

Current		
Lease receivable	500,482	534,849
	500,482	534,849
Non-current		
Lease receivable	11,220,749	11,233,247
	11,220,749	11,233,247



14 Leases (continued)

	Note	2024	2023
		\$	\$
A reconciliation between the gross investment in the lease and the	e fair value of lease pa	yments is as follows	:
Gross minimum lease payments receivable:			
Not later than one year		500,482	534,849
Later than one year but not later than five years		2,001,927	1,935,771
Later than five years		13,317,272	13,361,458
		15,819,680	15,832,078
Add: Estimated contingent rent		7,899,894	8,212,629
Less: Present value adjustment		(11,998,342)	(12,276,611)
Fair value of lease payments		11,721,232	11,768,095
The fair value of lease payments is receivable as follows:			
Not later than one year		500,482	534,849
Later than one year but not later than five years		1,901,465	1,842,287
Later than five years		9,319,285	9,390,961
		11,721,232	11,768,095
Movements in finance leases were as follows:			
Opening balance		11,768,095	10,925,032
Less: Lease receipts		(534,849)	(399,599)
Add/less: Gain/(loss) on revaluation	4(b)	487,985	1,242,662
Closing balance		11,721,231	11,768,095

The calculation of fair value has included an estimate of average annual CPI increases of 2.5% (2022-23: 2.5%) and a discount rate of 4.64% (2022/23: 4.56%).

### 15 Payables

Trade creditors are recognised as a liability at the time the amount owed can be measured reliably and when it is probable the amount will have to be paid, when the goods are received or the service is performed. Amounts are unsecured and normally settled within 30 days.

	2024	2023
	\$	\$
Current		
Creditors	4,602,286	1,491,923
Accrued wages and salaries	454,109	1,181,542
Refundable bonds	2,000	2,000
Accrued expenses	5,874,746	4,956,448
Retention	436,552	119,904
Revenue in advance	18,269	15,300
	11,387,962	7,767,117

### 16 Provisions

### Long service leave

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The provision is discounted using the Commonwealth Bond yield rates.

### Landfill restoration and rehabilitation

A provision is made for the cost of rehabilitation of assets and other future restoration costs where it is probable Council will be liable, or required, to incur costs on the cessation of use of these facilities. The provision represents the present value of the anticipated future costs associated with the closure and aftercare management of landfill sites.

The calculation of this provision requires assumptions such as site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. Council periodically obtain external advice from subject matter specialists on the future costs associated with landfill rehabilitation and aftercare management. In the intervening years the provision recognised for landfill sites is reviewed updated based on the facts and circumstances available at the time. Council expects to next receive an external review during the 2025 financial year.

Management estimates that the 15 sites will close between 2026 and 2036. This has resulted in a current liability of nil. Council is however reliant on the receipt of external funding to perform rehabilitation works and the availability of funding in future years may impact the timing of rehabilitation works.

As landfill sites are on state reserves / DOGIT land which the Council does not control, the provision for restoration is treated as an expense in the year the provision is first recognised. Changes in the provision are treated as an expense or income.

	Currer	nt	Non-Cur	rent
	2024	2023	2024	2023
	\$	\$	\$	\$
Current				
Annual leave	2,655,576	2,416,579	-	-
Long service leave	1,364,718	1,367,084	549,254	456,927
Provision for landfill restoration			7,845,422	7,687,102
	4,020,294	3,783,663	8,394,676	8,144,029
			2024	2023
			\$	\$
Landfill restoration				
Balance at beginning of financial year			7,687,102	8,106,726
Increase due to unwinding of discount			310,866	207,941
Change due to reassessment in closure dates			-	(951,393)
Increase/(decrease) due to change in discount rate a	ind price		(152,542)	323,828
Balance at end of financial year		-	7,845,425	7,687,102



### 17 Commitments for expenditure

### **Contractual commitments**

Contractual commitments at the end of the financial year but not recognised in the financial statements are as follows:

	2024	2023
	\$	\$
Consultancy	809,647	766,605
Other	623,971	1,267,488
Disaster recovery works (DRFA/REPA)	-	1,005,652
Contractors	405,670	1,493,468
Recoverable work contractors	6,785,030	6,217,605
Freight	262,333	396,025
Contract employees	67,136	9,710
	8,953,786	11,156,553

### **Capital Commitments**

Commitment for the construction of the following assets contracted for at the reporting date but not recognised as liabilities: Capital assets

Buildings	4,560,847	2,494,501
Water and wastewater	-	1,112,435
Seawalls	912,205	915,628
Other	853,314	1,117,743
	6,326,367	5,640,307

### 18 Contingent liabilities and assets

Details and estimates of the maximum amounts of contingent liabilities and assets are as follows:

### Contingent Liabilities

### Local Government Mutual

The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2024 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

### Local Government Workcare

The Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there were insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$465,989.11.

### 18 Contingent liabilities and assets (continued)

### Native Title Compensation Liability

The Native Title Act 1993 (Cth) requires "future acts", such as the construction of major and minor Council infrastructure, housing, signage and the granting of leases to proponents such as government and individuals, to be conducted using prescribed processes listing under it. In many cases, in order to be valid, a notice process or a registered Indigenous Land Use Agreement under the Native Title Act 1993 (Cth) is required before conducting a future act. Prior to amalgamation of the Island Councils in 2008, infrastructure and leases were likely to have been progressed without complying with these requirements of the Native Title Act 1993 (Cth). This infrastructure and leases are termed invalid future acts, for which compensation is payable by Council.

It is difficult to estimate the likely compensation payable because jurisprudence in this area has only recently started emerging. A native title compensation case was decided by the High Court of Australia on 13 March 2019 (Northern Territory v Griffiths [2019] HCA 7) that sets out legal principles for determining the quantum of native title compensation payable. That case provides some guidance in relation to a compensation formula. However, the principles in that case cannot be applied to Council's contingent liabilities without making allowances for the differing circumstances in the Torres Strait context. For example, the High Court case involved extinguishment of non-exclusive native title rights, whereas invalid future acts in Torres Strait may not involve extinguishment and are likely to concern exclusive native title rights. Further, the economic loss component of native title compensation is to be calculated with reference to the freehold value of the land affected, and in Council's local government area there are no land valuations at present.

At this point there are no applications for compensation claims against Council. Numerous compensation claims for alleged invalid future acts are likely to be made in coming years. Council is making deputations to the State of Queensland about the assistance that Council will require in the future to address these claims, should Council's insurance cover be inadequate.

### Land Holding Act Leases

Under the Aboriginal and Torres Strait Islander Land Holding Act 1985 (repealed and replaced with the Aboriginal and Torres Strait Islander Land Holding Act 2013), Island Councils across Torres Strait received 354 applications for perpetual leases of land held in trust by those Island Councils. Of the 354 lease applications received by the Island Councils, 116 applications were invalid due to incomplete information or procedural non-compliance. For the remaining 238 applications, the applicant has a legal right to a perpetual lease for the land stated in the application. Due to law reform in 1991, it is no longer possible to apply for a Land Holding Act lease. When the Island Councils amalgamated in 2008, TSIRC assumed trustee legal interests in the land subject to Land Holding Act leases and lease entitlements.

The perpetual leases were not all granted in the 1980s with only 61 being granted by 2013. For the 61 leases originally granted, in some cases only the land was leased while the house on the land remained a Council social housing asset. Council and the State are working together to transfer ownership of remaining 22 social houses to the respective Land Holding Act leaseholders for \$1 each. When the ownership of any of these houses is transferred, the asset will be removed from Council's asset register and social housing register. The fair value as at 30 June 2024 relating to the potential divestment of these 22 social houses currently under 'land only' leases totals \$8,333,511 (2022/23: \$7,736,576). However, at this time, it is uncertain whether all of these 22 houses will be divested because a lease entitlement may be surrendered or partially surrendered with the result that the house remains a Council asset.

Council and the State are working together to grant all remaining valid lease entitlements either to the original applicant or to the applicant's beneficiaries. Where there is a valid lease entitlement, the lease can be granted without the consent of the native title party because the lease entitlement is a legal right that pre-existed the recognition of native title rights in Australia. This was confirmed by the Supreme Court of Queensland in February 2018. Between then and 30 June 2024, 195 LHA leases have been registered in Torres Strait communities and 16 lease entitlements have been surrendered, with 27 valid lease entitlements remaining to be resolved.





### 18 Contingent liabilities (continued)

### Land Holding Act Leases (continued)

The purpose of the lease under the Land Holding Act was to provide home ownership. If each of the outstanding 27 lease entitlements becomes a registered lease, Council will divest the social housing asset (if applicable) to the perpetual leaseholder for \$1.00. The fair value as at 30 June 2024 for social housing assets relating to the outstanding 27 lease entitlements totals \$9,700,807 (2022/23: \$9,275,291). However, at this time, it is uncertain whether all of the outstanding 27 lease entitlements will be granted and all of the associated social housing assets divested (a lease entitlement may be surrendered or partially surrendered with the result that the house remains a Council asset). On registration of any of the leases, the asset will be removed from Council's asset register and social housing register.

### **Contingent assets**

### Fees and charges revenue Dispute

Council initiated legal proceedings against a supplier in a prior period. At 30 June 2024 the matter is ongoing. It is too early to determine if there will be financial outcome from the proceedings.

### 19 Superannuation

Council contributes to LGIAsuper previously known as the Local Government Superannuation Scheme (Qld) (the Scheme). LGIAsuper is a Multi-employer Plan as defined in Australian Accounting Standard AASB 119 *Employee Benefits*. The Scheme has a number of elements including defined benefit funds and an accumulation benefit fund. Council does not have any employees who are members of the defined benefits funds and so is not exposed to the obligations, assets or costs associated with these funds. Council has employees who are members of the accumulation benefits fund.

	Note	2024	2023
		\$	\$
Superannuation contributions made to the LGIA Super			
Accumulation Benefits Fund		2,199,655	2,164,508
Other superannuation contributions for employees		451,022	387,097
Total superannuation contributions paid by Council for employees:	6	2,650,677	2,551,605

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#### 20 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities

	2024 \$	2023 \$
Net result	(46,238,643)	(43,906,720)
Non-cash items:		
Depreciation and amortisation	60,921,003	54,080,113
Asset contributions in capital income	-	(347,824)
(Gain)/Loss on revaluation of finance lease	(487,985)	(1,242,662)
	60,433,018	52,489,626
Investing and development activities:		
Loss on disposal of non-current assets	4,368,329	15,802,894
Capital grants and contributions	(29,215,320)	(27,001,384)
	(24,846,991)	(11,198,490)
Financing activities:		
Interest expense on finance leases	15,535	29,972
	15,535	29,972
Changes in operating assets and liabilities:		
(Increase)/decrease in receivables	(2,802,954)	2,743,018
(Increase)/decrease in inventory	(3,365)	(88,808)
(Increase)/decrease in contract assets	(1,485,200)	110,751
Increase/(decrease) in payables	3,915,562	286,866
Increase/(decrease) in other provisions	487,282	(560,924)
Increase/(decrease) in contract liabilities	(3,485,826)	726,222
	(3,374,502)	3,217,125
Net cash inflow from operating activities	(14,011,584)	631,514



#### 21 Events after the reporting period

There has not been any event that occurred after the end of the reporting period that has significantly affected, or may significantly affect, the current or future financial results of the Council.

#### 22 Financial instruments and financial risk management

#### Financial risk management

Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies. Council's management approves policies for overall risk management, as well as specifically for managing credit, liquidity and market risk.

Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

The Council's audit committee oversees how management monitors compliance with the Council's financial risk management policies and procedures, and reviews the adequacy of the framework in relation to the risks faced by the Council. The Council audit committee is assisted in its oversight role by internal audit. Internal audit undertakes both regular and ad hoc reviews of risk management controls and procedures, the results of which are reported to the audit committee.

Investments in financial assets are only made where those assets are with a bank or other financial institution in Australia. The Council does not invest in derivatives or other high risk investments.

#### Credit risk

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables from customers.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations. The carrying amount of financial assets represents the maximum credit exposure.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar financial institutions in Australia, in line with the requirements of the *Statutory Bodies Financial Arrangements Act* 1982.

No collateral is held as security relating to the financial assets held by Torres Strait Island Regional Council.

The carrying amount of financial assets at the end of the reporting period represent the maximum exposure to credit risk.

#### 22 Financial instruments and financial risk management (continued)

#### Liquidity risk

#### Exposure to liquidity risk

Council is exposed to liquidity risk through its normal course of business and through its borrowings with QTC and other financial institutions.

The Council manages its exposure to liquidity risk by maintaining sufficient cash deposits and undrawn facilities, both short and long term, to cater for unexpected volatility in cash flows. These facilities are disclosed in note 9.

The following table sets out the liquidity risk in relation to financial liabilities (excluding lease liabilities) held by the Council. It represents the remaining contractual cashflows (principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements:

	0 to 1 year	1 to 5 years	Over 5 years	Total contractual cash flows	Carrying amount
	\$	\$	\$	\$	\$
2024					
Payables	11,387,962	-	-	11,387,962	11,387,962
	11,387,962	-	-	11,387,962	11,387,962
2023					
Payables	7,767,117	-	-	7,767,117	7,767,117
	7,767,117	-	-	7,767,117	7,767,117

The outflows in the above table are not expected to occur significantly earlier or for significantly different amounts than indicated in the table.

#### Market risk

Market risk is the risk that changes in market prices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

#### Interest rate risk

Council is exposed to interest rate risk through investments and borrowings with QTC and other financial institutions. Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.

Based on the carrying value of Council's financial instruments at balance date, any fluctuation in interest rates would not have a material impact on the financial position or performance of Council.

#### Fair value

The fair value of trade and other receivables and payables is assumed to approximate the value of the original transaction, less any allowance for impairment.



#### 23 Transactions with related parties

#### (a) Transactions with key management personnel (KMP)

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of Council, directly or indirectly.

KMPs include the Mayor, Councillors, Council's Chief Executive Officer and the Executive Management team.

The compensation paid to KMPs comprises:

	2024	2023
	\$	\$
Short-term employee benefits	2,455,162	2,434,774
Post-employment benefits	114,100	122,479
Termination benefits	-	50,000
Long-term employee benefits	9,278	13,149
	2,578,540	2,620,402

Detailed remuneration disclosures are provided in Council's Annual Report.

During the year an Executive Director was engaged through a Queensland government-owned corporation on a one year contract. The total value paid for services (including secondment, travel and accommodation) was \$269,082 (2023/24: \$267,892). During the year an Executive Director was engaged through another external company for a total value of \$198,461. These costs are excluded from the table above.

#### (b) Transactions with other related parties

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a spouse, parent, child and dependant of a KMP or their spouse. Per Ailan Kastom, an Uncle, Aunty or sibling who represents one of those roles to a KMP has been considered to be a related party.

Details of transactions between Council and other related parties are disclosed below:

#### Details of transactions

Employee expenses for close family members of KMPs	(i)	177,739	156,323
Purchase of materials and services from entities controlled by KMPs	(ii)	8,100	10,800
Grants and donations for entities controlled by KMPs	(iii)	17,345	15,000

(i) All close family members of key management personnel were employed through an arm's length process. They are paid in accordance with Council's Certified Agreement for the job they perform. Council employs 356 staff (318 full time equivalent staff) of which 3 (2023/24: 2) are close family members of key management personnel.

#### 23 Transactions with related parties (continued)

(b) Transactions with other related parties (continued)

(ii) Council purchased the following materials and services from entities that are controlled by members of key management personnel. All purchases were at arm's length and were in the normal course of Council operations:

Accommodation	8,100	10,800
	 8,100	10,800

Included in the above is \$8,100 of accommodation charges relating to the usage of a house on Masig from Councillor Hilda Mosby.

(iii) Grants and donations totalling \$17,345 (2023/24: \$15,000) were made during the reporting period to related parties of KMPs as community members under Council's Grants and Donations Procedure.

(iv) The fees and charges charged to entities controlled by KMPs was nil (2022/23: nil).

#### (c) Commitments to/from related parties

Council does not have any commitments for the provision of goods and services for related party entities.

#### (d) Loans and guarantees to/from related parties

Council does not make loans to or receive loans from related parties. No guarantees have been provided.

#### (e) Outstanding balances

The following balances are outstanding at the end of the reporting period in relation to transactions with related parties:

Receivables	Current \$	Over 30 Days \$	Over 60 Days \$	Over 90 Days \$	Total \$
2024					
Rates and charges	1,611	-	-	4,855	6,466
Social housing	1,091	830	590	105,647	108,158
Other fees and charges	1,128	557	-	4,884	6,569
Total	3,829	1,387	590	115,386	121,193
2023					
Rates and charges	4,844	-	-	122,697	127,541
Social housing	(335)	21	1,138	163,597	164,421
Other fees and charges	726	50	50	4,688	5,514
Total	5,235	71	1,188	290,982	297,477

\$58,905 has been recognised in the current year (2022-23: \$221,584) for the allowance for bad or doubtful debts owed by related parties.

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#### **Torres Strait Island Regional Council**

Notes to the financial statements

For the year ended 30 June 2024

#### 23 Transactions with related parties (continued)

(e) Outstanding balances (continued) The table below details related party outstanding balances at the end of the reporting period which are over 90 days:

2024

KMP	Relationship	Related Party	Nature of transactions	Over 90 Days \$
Bob Kaigey	Councillor	Bob Kaigey	Social housing	<b>پ</b> 15.343
Torenzo Elisala	Father	Tenny Elisala	Social housing	34,687
Ted Mosby	Councillor	Ted Mosby	Social Housing	1.218
Rocky Stephen	Director	Kos & Abob Fisheries (TSI)	Rates and charges	4,180
Nixon Mye	Councillor	Nixon Mye	Social Housing	1,396
Rocky Stephen	Councillor	Rocky Stephen	Social housing	1,358
Aggie Hankin	Councillor	Aggie Hankin	Social housing	39,958
Dimas Toby	Councillor	Dimas Toby	Social housing	1,063
Chelsea Aniba	Councillor	Chelsea Aniba	Social housing	9,168
Kabay Tamu	Councillor	Kabay Tamu	Vehicle Deduction	4,250
Amounts less that	an \$1,000			2,765
				115,386
2023				
KMP	Relationship	Related Party	Nature of transactions	Over 90 Days
КМР	Relationship	Related Party	Nature of transactions	Over 90 Days \$
KMP Laurie Nona	Relationship Manager	Related Party Badu Art Centre	Nature of transactions Rates and charges	
		-		\$
Laurie Nona	Manager	Badu Art Centre	Rates and charges	<b>\$</b> 112,244 38,220 19,655
Laurie Nona Torenzo Elisala Jimmy Gela Rocky Stephen	Manager Father Councillor Director	Badu Art Centre Tenny Elisala Jimmy Gela Kos & Abob Fisheries (TSI)	Rates and charges Social housing	<b>\$</b> 112,244 38,220 19,655 4,180
Laurie Nona Torenzo Elisala Jimmy Gela Rocky Stephen Getano Lui (Jnr)	Manager Father Councillor Director Councillor	Badu Art Centre Tenny Elisala Jimmy Gela Kos & Abob Fisheries (TSI) Getano Lui (Jnr)	Rates and charges Social housing Social housing Rates and charges Social housing	<b>\$</b> 112,244 38,220 19,655 4,180 73,033
Laurie Nona Torenzo Elisala Jimmy Gela Rocky Stephen Getano Lui (Jnr) Rocky Stephen	Manager Father Councillor Director Councillor Councillor	Badu Art Centre Tenny Elisala Jimmy Gela Kos & Abob Fisheries (TSI) Getano Lui (Jnr) Rocky Stephen	Rates and charges Social housing Social housing Rates and charges Social housing Social housing	\$ 112,244 38,220 19,655 4,180 73,033 1,358
Laurie Nona Torenzo Elisala Jimmy Gela Rocky Stephen Getano Lui (Jnr) Rocky Stephen Dimas Toby	Manager Father Councillor Director Councillor Councillor Spouse	Badu Art Centre Tenny Elisala Jimmy Gela Kos & Abob Fisheries (TSI) Getano Lui (Jnr) Rocky Stephen Telita Banu	Rates and charges Social housing Social housing Rates and charges Social housing Social housing Social housing	\$ 112,244 38,220 19,655 4,180 73,033 1,358 1,197
Laurie Nona Torenzo Elisala Jimmy Gela Rocky Stephen Getano Lui (Jnr) Rocky Stephen Dimas Toby Dimas Toby	Manager Father Councillor Director Councillor Councillor Spouse Councillor	Badu Art Centre Tenny Elisala Jimmy Gela Kos & Abob Fisheries (TSI) Getano Lui (Jnr) Rocky Stephen Telita Banu Dimas Toby	Rates and charges Social housing Social housing Rates and charges Social housing Social housing Social housing Social housing	\$ 112,244 38,220 19,655 4,180 73,033 1,358 1,197 1,063
Laurie Nona Torenzo Elisala Jimmy Gela Rocky Stephen Getano Lui (Jnr) Rocky Stephen Dimas Toby Dimas Toby Lama Trinkoon	Manager Father Councillor Director Councillor Spouse Councillor Spouse	Badu Art Centre Tenny Elisala Jimmy Gela Kos & Abob Fisheries (TSI) Getano Lui (Jnr) Rocky Stephen Telita Banu Dimas Toby Ivy Trinkoon	Rates and charges Social housing Social housing Rates and charges Social housing Social housing Social housing Social housing Social housing	\$ 112,244 38,220 19,655 4,180 73,033 1,358 1,197 1,063 27,879
Laurie Nona Torenzo Elisala Jimmy Gela Rocky Stephen Getano Lui (Jnr) Rocky Stephen Dimas Toby Dimas Toby Lama Trinkoon Hilda Mosby	Manager Father Councillor Director Councillor Spouse Councillor Spouse Councillor	Badu Art Centre Tenny Elisala Jimmy Gela Kos & Abob Fisheries (TSI) Getano Lui (Jnr) Rocky Stephen Telita Banu Dimas Toby Ivy Trinkoon Hilda Mosby	Rates and charges Social housing Social housing Rates and charges Social housing Social housing Social housing Social housing Social housing Rates and charges	\$ 112,244 38,220 19,655 4,180 73,033 1,358 1,197 1,063 27,879 5,943
Laurie Nona Torenzo Elisala Jimmy Gela Rocky Stephen Getano Lui (Jnr) Rocky Stephen Dimas Toby Dimas Toby Lama Trinkoon Hilda Mosby Kabay Tamu	Manager Father Councillor Director Councillor Councillor Spouse Councillor Spouse Councillor Councillor	Badu Art Centre Tenny Elisala Jimmy Gela Kos & Abob Fisheries (TSI) Getano Lui (Jnr) Rocky Stephen Telita Banu Dimas Toby Ivy Trinkoon	Rates and charges Social housing Social housing Rates and charges Social housing Social housing Social housing Social housing Social housing	\$ 112,244 38,220 19,655 4,180 73,033 1,358 1,197 1,063 27,879 5,943 4,100
Laurie Nona Torenzo Elisala Jimmy Gela Rocky Stephen Getano Lui (Jnr) Rocky Stephen Dimas Toby Dimas Toby Lama Trinkoon Hilda Mosby	Manager Father Councillor Director Councillor Councillor Spouse Councillor Spouse Councillor Councillor	Badu Art Centre Tenny Elisala Jimmy Gela Kos & Abob Fisheries (TSI) Getano Lui (Jnr) Rocky Stephen Telita Banu Dimas Toby Ivy Trinkoon Hilda Mosby	Rates and charges Social housing Social housing Rates and charges Social housing Social housing Social housing Social housing Social housing Rates and charges	\$ 112,244 38,220 19,655 4,180 73,033 1,358 1,197 1,063 27,879 5,943

#### **Torres Strait Island Regional Council** Notes to the financial statements

For the year ended 30 June 2024

#### 23 Transactions with related parties (continued)

#### (f) Debt balances written off during the period as statute barred debt

Statute barred debt, is debt older than 6 years of age and pursuant to the *Limitation of Actions Act* 1974 (Qld) and cannot be legally enforced in a Court of competent jurisdiction. No debts have been written off for the last two financial years.

Council first attempted to write off statute-barred debts in 2015 however a quorum could not be established due to a number of Councillors declaring a material personal interest or conflict of interest and excluding themselves from voting. Following the March 2016 local government election, Council tabled the write off again however was still unable to reach a quorum.

In August 2016, Council presented two separate write off resolutions for Council's consideration, one addressing commercial debts and the other addressing housing debt. Again a quorum could not be established for consideration of either resolution.

On 5 October 2016, Council engaged King & Company Solicitors to address the question of how Council may act to write off statute barred debt while ensuring statutory compliance. King & Company provided several options to Council to address the issue. The option adopted by Council was to delegate the write off power to the CEO. The issue of material personal interest or conflict of interest does not arise in respect of a Council decision to delegate the matter to the CEO for decision, provided Council merely delegates the CEO power to make the decision and does not in any way direct the CEO to make any particular decision about the matter.

The resolution was made at the October 2016 Ordinary Council Meeting adopting the revised Fiscal Governance Policy granting the CEO delegation to write off statute barred debt.

#### (g) Transactions with related parties that have not been disclosed

Most of the entities and people that are related parties of council live and operate within the Torres Strait Island Region. Therefore, on a regular basis ordinary citizen transactions occur between council and its related parties. Some examples include:

- Residential rental charges
- Utility and other fees and charges
- Sales of gas, fuel and power cards
- Hire of council buildings and equipment

- Accommodation hire



#### Management Certificate For the year ended 30 June 2024

These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

In accordance with section 212(5) of the Regulation we certify that:

- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set our on pages 1 to 39 present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.

Mayor Phillemon Mosby

Date: 24/10/2024

Chief Executive Officer James William

Date: 24/10/2024



#### INDEPENDENT AUDITOR'S REPORT

To the councillors of Torres Strait Island Regional Council

#### Report on the audit of the financial report

#### Opinion

I have audited the financial report of Torres Strait Island Regional Council.

The financial report comprises the statement of financial position as at 30 June 2024, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including material accounting policy information and the certificate given by the Mayor and Chief Executive Officer.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2024, and of its financial performance for the year then ended; and
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

#### **Basis for opinion**

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Other information

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2024, but does not include the financial report and our auditor's report thereon.

At the date of this auditor's report, the available other information in Torres Strait Island Regional Council's annual report for the year ended 30 June 2024 was the current year financial sustainability statement, current year financial sustainability statement - contextual ratios and unaudited long-term financial sustainability statement.



My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

#### Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

#### Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of my responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at:

https://www.auasb.gov.au/auditors\_responsibilities/ar4.pdf

This description forms part of my auditor's report.

#### Report on other legal and regulatory requirements

In accordance with s. 40 of the Auditor-General Act 2009, for the year ended 30 June 2024:

- a) I received all the information and explanations I required
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.



#### Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.

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William Cunningham as delegate of the Auditor-General

28 October 2024

Queensland Audit Office Brisbane

## Torres Strait Island Regional Council Current-year Financial Sustainability Statement For the year ended 30 June 2024

# Measures of Financial Sustainability

Type	Measure	Target (Tier 8)	Actual Current Year	5-Year Average	Council Narrative
Audited ratios					
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	-	4	The Financial Assistance Grant was not received in advance as has occurred in previous years and this has impacted the current year liquidity metric as at 30 June 2024. The Department of Housing, Local Government, Planning and Public Works has confirmed that the indigenous Council's Funding Program (ICFP) will continue for another two years, supporting council's foundity position. In the large of the second metric as a more than the to the another two years, supporting council's foundity position. In the large of the second second second position founding consideration of whether working capital support may be required to manage cashflow timing misuratches for significant capital projects.
	Operating Surplus Ratio	N/A	-100%	-92%	Council relies predominately on grant funding to meet both its operational and capital requirements and has limited capacity to generate own source revenue. This is reflected in the outcome of this ratio.
Operating Performance	Operating Cash Ratio	Greater than 0%	-14%	%9-	The Financial Assistance Grant was not received in advance as has occurred in previous years and this has impacted the current operating cash ratio for 2023/24. The additional funding from the ICFP over the next two years will improve this ratio with Council actively investigating opportunities to improve its operating cash performance and position.
, to soot MA to so A	Asset Sustainability Ratio	Greater than 90%	26%	27%	Council is reliant on grant funding to support renewal of its assets. Asset management plans are under review and an investment plan is currently being drafted which will inform Council's asset funding requirements over the next five years.
	Asset Consumption Ratio	Greater than 60%	47%	51%	Council is reliant on grant funding to support renewal of its assets. Asset management plans are under review and an investment plan is currently being drafted which will inform Council's asset funding requirements over the next five years.
Debt Servicing Capacity	Leverage Ratio	0 - 3 times	I	(0.01)	(0.01) QTC loan fully repaid in 2021/22

The current year financial sustainability statement is prepared in accordance with the requirements of the Local Government Regulation 2012 and the Financial Management (Sustainability) Guideline 2024. The amounts used to calculate the six reported measures are prepared on an accural basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2024.

Torres Strait Island Regional Council Current-year Financial Sustainability Statement For the year ended 30 June 2024

#### Certificate of Accuracy For the year ended 30 June 2024

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the Local Government Regulation 2012 (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.

Mayor Philler on Mosby

Date:24/10/2024

6

Chief Executive Officer James William Date: 24/10/2024



#### **INDEPENDENT AUDITOR'S REPORT**

To the Councillors of Torres Strait Island Regional Council

#### **Report on the Current-Year Financial Sustainability Statement**

#### Opinion

I have audited the accompanying current year financial sustainability statement of Torres Strait Island Regional Council for the year ended 30 June 2024, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with s.212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of Torres Strait Island Regional Council for the year ended 30 June 2024 has been accurately calculated.

#### **Basis of opinion**

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2024 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

#### **Other Information**

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2024, but does not include the financial sustainability statement and our auditor's report thereon.

At the date of this auditor's report, the available other information in Torres Strait Island Regional Council's annual report for the year ended 30 June 2024 was the general-purpose financial statements, current-year financial sustainability statement - contextual ratios, and the unaudited long-term financial sustainability statement.



My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the general-purpose financial report.

In connection with my audit of the financial sustainability statement, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial sustainability statement and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

### Responsibilities of the councillors for the current year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

### Auditor's responsibilities for the audit of the current year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.





I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Ulmglon

William Cunningham as delegate of the Auditor-General

28 October 2024 Queensland Audit Office Brisbane

# Torres Strait Island Regional Council Current-year Financial Sustainability Statement - Contextual Ratios For the year ended 30 June 2024

# Measures of Financial Sustainability

Type	Measure	Target (Tier 8)	Target (Tier 8) Actual Current Year	5-Year Average	Council Narrative
Unaudited Contextual Ratios	Ratios				
Einneid Canadity	Council Controlled Revenue Ratio	NA	10%	10%	Council relies predominately on grant funding to meet both its operational and capital requirements and has limited capacity to generate own source revenue. This is reflected in the outcome of this ratio.
	Population Growth Ratio	NA	%0	-1%	Changes in population are not material.

The current year financial sustainability statement - Contextual Ratios are prepared in accordance with the requirements of the Local Government Regulation 2012 and the Financial Management (Sustainability) Guideline 2024 The amounts used to calculate the two reported measurements are prepared on an accrual basis and drawn from the Council's audited general purpose financial statements for the year ended 30 June 2024.



#### **Torres Strait Island Regional Council**

Current-year Financial Sustainability Statement - Contextual Ratios For the year ended 30 June 2024

#### Certificate of Accuracy For the year ended 30 June 2024

This current-year financial sustainability statement - contextual ratios, has been prepared pursuant to Section 178 of the Local Government Regulation 2012 (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement - contextual ratios, has been accurately calculated.

Mayor Phillemon Mosby Date:24/10/2024

6

Chief Executive Officer James William Date: 24/10/2024

## Torres Strait Island Regional Council Unaudited Long-Term Financial Sustainability Statement Prepared as at 30 June 2024

# Measures of Financial Sustainability

Type	Measure	Target (Tier 8) Actuals as at 30 June 30 June	Actuals as at	30 June	30 June	30 June 30 June		30 June	30 June 30 June	30 June	30 June	30 June 30 June	30 June
			30 June	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
			2024										
Financial Capacity	Council-Controlled Revenue	N/A	%96.6	%66.6	10.79%	10.79%	10.88%	10.96%	11.05%	11.12%	11.19%	11.26%	11.33%
	Population Growth	N/A	%00.0	-0.04%	-0.04%	-0.04%	-0.04%	-0.04%	-0.04%	-0.04%	-0.04%	-0.04%	-0.04%
Operating Performance	Operating Surplus Ratio	N/A	~99.66-	-86.67%	-88.77%	-80.90%	-75.83%	-70.01%	-63.89%	-58.88%	-54.73%	-50.20%	47.97%
	Operating Cash Ratio	Greater than 0%	-13.55%	-5.83%	-5.63%	-5.00%	-5.12%	-5.45%	-5.34%	-5.45%	-5.55%	-5.29%	-5.38%
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4				N/A fi	N/A for long-term sustainability statement	n sustainab	ility stateme	ent			
		months											
Asset Management	Asset Sustainability Ratio	Greater than 90%	25.86%	9.45%	%00.0	%00.0	%00.0	%00.0	%00.0	%00'0	%00.0	%00.0	0.00%
	Asset Consumption Ratio	Greater than 60%	46.91%	45.87%	43.36%	41.01%	38.79%	36.73%	34.93%	33.20%	31.59%	30.12%	28.73%
Debt Servicing Capacity	Leverage Ratio	0 to 3 times			Not r	Not required - Council does not currently have any extemal debt	ouncil does	not current	ly have any	r external d€	bt		

# Council's Financial Management Strategy

Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and future needs.

The above ratios have been calculated using Council's most recently adopted original budget. Council bases its asset sustainability ratio on confirmed renewal program funding. Council's forecasting ability has a dependency on donor program lifecycles, traditionally occurring in four to five year intervals.



Torres Strait Island Regional Council Unaudited Long-Term Financial Sustainability Statement Prepared as at 30 June 2024

> Certificate of Accuracy For the long-term financial sustainability statement prepared as at 30 June 2024

This long-term financial sustainability statement has been prepared pursuant to Section 178 of the Local Government Regulation 2012 (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.

Mayor Phillemon Mosby

Ab

Chief Executive Officer James William

Date: 24/10/2024

Date:24/10/2024









## Wok clostoon wer Council Get involved with Council

A

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#### **ORDINARY MEETING** 15 NOVEMBER 2024

6.6

**DIRECTORATE:** Corporate Services **AUTHOR**: Corporate Planning and Performance Lead

#### **OPERATIONAL PLAN 2024-25 - Q1 PROGRESS REPORT**

#### **OFFICER RECOMMENDATIONS:**

That Council receives and notes the progress report on the implementation of the 2024-2025 Operational Plan for the period 1 July to 30 September 2024 (Q1).

#### **EXECUTIVE SUMMARY:**

Under legislation, Council is required to report on the progress of the Operational Plan on a regular basis.

This report reflects the progress in implementing the 2024-2025 Operational Plan.

This first quarter has seen progress with 49 of the 59 objectives in progress. These include targeted efforts toward achieving financial sustainability, strengthening corporate governance and addressing community needs.



#### INTERESTED PARTIES/CONSULTATION:

Council, Chief Executive Officer, Executive Directors, Manager Administration and Communications and Corporate Planning and Performance Lead.

#### BACKGROUND:

Pursuant to both the Local Government Act 2009, and the Local Government Regulation 2012, Council has prepared an annual Operational Plan in alignment with the Corporate Plan 2020-2025.

The annual Operational Plan outlines how Council plans to progress the implementation of the 5year Corporate Plan during the financial year 2024-25. The Operational Plan 2024-2025 was adopted by Council on 24 July 2024.

Council may, by resolution, amend its annual Operational Plan at any time before the end of the financial year.

Statutory:	Local Government Act 2009
	Local Government Regulation 2012
Budgetary:	The Operational Plan has been developed in conjunction with the development of the annual budget to ensure activities recorded in the plan have been appropriately funded where required.
Policy:	N/A
Legal:	It is a statutory requirement that Council adopts an annual Operational Plan.
Risk:	Financial
Links to Strategic Plans:	Aligns with the Corporate Plan 2020-2025
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Quarterly reporting

#### **Prepared:**

Robert Blake Corporate Planning and Performance Lead

#### **Recommended:** Emily Reid Manager Administration and Communication

#### Endorsed:

Approved:

S. Andres Susanne Andres Executive Director Corporate Services

James William Chief Executive Officer

#### **ATTACHMENTS**

Attachment 1: Operational Plan 2024-2025 Q1 Progress Report

### Operational Plan 2024-2025: Q1 Progress Report



No.	Objective	Strategic Pillar	Function	Status	Target	Comments			
Offic	ffice of the CEO								
1	Advancing the MASIG statement	Pipol (People)	Office of the CEO	In progress	<ul> <li>Action Plan established</li> <li>Advocacy Plan finalised</li> <li>Successful Community Engagement</li> </ul>				
2	Establish Strategic Asset Management Framework	Mekem las long (Sustainability)	Office of the CEO	In progress	Council approval     Accurate 10-year financial     forecast				
3	Transition Action Plan (TAP)	Mekem las long (Sustainability)	Office of the CEO	In progress	• Council approves strategy, actions and time frames				
4	Renegotiation Grafton Street lease	Mekem las long (Sustainability)	Office of the CEO	In progress	Lease renegotiated and approved by Council				
Fina	ancial Services								
5	Enhancement of Human Resources and Payroll (HRP) modules to maximise the benefit from the use of Technology One including the automation of repetitive tasks to create more capability to focus on value added tasks	Mekem las long (Sustainability)	Financial Services	In progress	<ul> <li>Phase 2 of HRP enhancement project which focuses on the roll-out of employee self services including time-sheet entry and updating personal data</li> <li>External review of HRP module to provide recommendations on process improvements including removal of redundant tasks and automation of repetitive tasks</li> </ul>	Work in Progress - Go live expected by end of calendar year			

No.	Objective	Strategic Pillar	Function	Status	Target	Comments
6	Refresh of transition to CiA Technology One roadmap & Technology One Access Management Review	Mekem las long (Sustainability)	Financial Services	Not started	<ul> <li>Update road map based on implementation status at 30 June 2024</li> <li>Review of all TechOne profile to ensure appropriate system access</li> </ul>	Yet to be commenced due to resourcing constraints
7	Review and assurance sign off for upgraded Enterprise Asset Management module in Technology One to maximise the benefits of its use	Mekem las long (Sustainability)	Financial Services	Not started	<ul> <li>Assurance sign off by internal audit</li> <li>Implementation strategy finalised</li> </ul>	Yet to be commenced due to resourcing constraints
8	Update Asset Management Plans with current data. These plans will serve as a strategic guide for maintaining, upgrading, and managing assets effectively	Mekem las long (Sustainability)	Financial Services	In progress	SAMP & AMP's to be refreshed with current asset data	Work in Progress - JLL currently working with Asset Class Managers and Asset Team to update AMP's
9	Conduct comprehensive asset valuation for all asset classes required under Australian Accounting Standards	Mekem las long (Sustainability)	Financial Services	In progress	External Audit sign-off of comprehensive valuation	Work in Progress - On division visits commencing 17/10 to 30/10
10	Develop a Financial Sustainability Strategy that prioritises responsible fiscal management	Mekem las long (Sustainability)	Financial Services	In progress	Adoption of Strategy by Council	Work in Progress

No.	Objective	Strategic Pillar	Function	Status	Target	Comments
Engi	neering Services		l			
11	Marine Infrastructure Upgrades: • Jetties replacements (Dauan, Saibai & Boigu) • Badu jetty repairs • Ugar barge access dredge channel design and feasibility study • St Pauls and Kubin jetties repairs/reconstruction	Mekem las long (Sustainability)	Engineering	In progress	<ul> <li>Jetty replacements works underway (Tender awarded etc) and Ugar Dredge Channel design completed and marine disposal confirmed</li> <li>Projects extend over multiple financial years</li> </ul>	Badu Jetty - Complete
12	Seawalls Projects: • Masig seawalls• Iama Seawalls• Warraber Seawalls	Mekem las long (Sustainability)	Engineering	In progress	<ul> <li>Iama and Masig Seawalls completed</li> <li>Warraber Seawalls preliminary works commence</li> <li>Warraber and Masig seawalls extend over two financial years</li> </ul>	lama - near completion
13	Water Infrastructure Projects: • Badu and Mabuiag Island Water Network Management Program (Valve Replacement) • Erub water reservoir refurbishment works • Badu rising main upgrade • Poruma water tank - backup in place • Poruma water tank - tank replacement	Mekem las long (Sustainability)	Engineering	In progress	<ul> <li>All water infrastructure works successfully completed within the financial year</li> <li>Funding secured to enable Poruma tank replacement</li> </ul>	
14	Wastewater Infrastructure Projects: • Warraber sewer pump station 1 replacement	Mekem las long (Sustainability)	Engineering	In progress	Project successfully completed	

	Waste Management Services:	Mekem las long				
E	<ul> <li>Landfill Closure Planning - Erub Landfill</li> <li>New Landfill/Waste Development Planning - Erub</li> </ul>	(Sustainability)	Engineering	In progress	• Plans developed	
16 f i i i i i i i i i i i i i	Transportation Works: • Poruma Aerodrome fencing upgrade and safety improvements (2024/25 ATSI TIDS) • Aerodromes - obstacle clearance and lighting works • Saibai Airport Road and School Road pavement upgrade project • Road reconstruction and rectification works (QRA funded) - Misc islands • Iama Aerodrome fencing upgrade and safety improvements (2024/25 ATSI TIDS) • Mabuiag Road/Culvert Works - QRA Betterment Funded • Erub Kemus Road Works - QRA Betterment Funded • Badu park bridge replacement (LRCI funded) • Badu Ahmat Rd and drainage improvements (LRCI funded) • Erub (and/or other - tbc) - airport to community	Mekem las long (Sustainability)	Engineering	In progress	• Poruma and Iama Aerodrome Safety Improvements completed, Saibai School Road and Hospital Drive Upgrade Completed, Erub and Mabuiag Road Works Completed, Aerodrome obstacle and lighting improvements undertaken• Badu pedestrian bridge and Ahmat Rd/drainage works complete• Design and tendering complete, construction in FY 25/26	

	section of road repair/reconstruct works. (R2R Program funds)					
17	Sustainability: • Coastal Hazard Adaptation Strategy - Encompass into policies and planning decisions. Implementation of strategy • Ghost net and marine debris project • ARC Warraber sustainability project - Griffith University • Tidal gauge R&M (TSRA funded)	Mekem las long (Sustainability)	Engineering	In progress	• CHAS - Strategy document completed• Ghost Net - Completed• Strategy actions commenced	
Build	ling Services					
18	Integrate and improve service delivery across Maintenance, Upgrades and Home Ownerships	Mekem las long (Sustainability)	Building Services	In progress	Reduction in aged works	Work in progress
19	Partner with Stakeholders (Communities/State) to deliver well designed housing solutions through planning and building	Mekem las long (Sustainability)	Building Services	In progress	New households delivered to create sustainability and ease of living in a risk adverse geographical remote location	Work in progress - Commencing on Mabuiag - 2 x new Residences
20	Improve WPH&S standards through empowering employees	Pipol (People)	Building Services	In progress	Services delivered in a healthy and safe Manner	Work in progress
21	Improve project reporting and integrate into one IT system	Mekem las long (Sustainability)	Building Services	In progress	<ul> <li>Improved project margins and streamlining of project delivery</li> </ul>	Work in progress

No.	Objective	Strategic Pillar	Function	Status	Target	Comments
Com	munity Services					
22	Active involvement with Biosecurity program, Sustainability and Waste Management Strategy   Healthy Housing Working Group to represent and advocate environment and health matters of our Region	Mekem las long (Sustainability)	Environment & Health	In progress	• Employment and training of 3x0.5 staff, delivery of biosecurity services	Training are registered for training; service delivery ongoing and funding dependent.
23	Delivery of Environmental Health and Animal Management Program	Mekem las long (Sustainability)	Environment & Health	In progress	Meet service agreement deliverables	Ongoing. Upcoming is the annual workshop with Partners such as TPHU to upskill and share ideas also refresher for existing staff on Animal Management and obligations under the Agreement wwith TPHU.
24	Development and implementation of compliance and enforcement program (Local Laws - Authorised Persons)	Mekem las long (Sustainability)	Environment & Health	In progress	• Authorised Person trained and authorised by CEO, compliance and policies and procedures	Authorised Persons delegation with CEO for approval. The team is enrolled for training with Peak Services, and undertaking annual workshop with Partners Tropical Public Health Unit and colleagues from other indigenous Councils.
25	Implement outreach IKC First 5 Forever in four communities without IKC	Pipol (People)	Health & Wellbeing (IKC)	In progress	Implement four mobile library boxes in four communities	Library boxes shipped to four communities.
26	Retention of workforce and reducing barriers to participation in physical activities	Pipol (People)	Health & Wellbeing (IKC)	In progress	<ul> <li>No of FTE</li> <li>No of participation</li> </ul>	

No.	Objective	Strategic Pillar	Function	Status	Target	Comments
27	Support communities to use existing or create new alternatives for community garden	Mekem las long (Sustainability)	Health & Wellbeing (IKC)	In progress	Number of Successful alternative gardens implemented	
28	Plan develop and Implement Digital Inclusion	Pipol (People)	Health & Wellbeing (IKC)	In progress	Implement 10 connectivity sites	Agreement and allocation of equipments and funding completed in 1st quarter. Program to be rolled out in coming months before christmas.
29	Improve the Visitor Management System	Pruitpul (Prosperity)	Community Services (Events)	Not started	Council endorsement	Agreement signed with Atturra for ongoing support and updates to Visitor Mgt. Corporate Services flagged with Forte options as part of the whole of website refresh.
30	Community Consultations to inform Local Housing Plan	Mekem las long (Sustainability)	Housing	In progress	Implementation of system	Project proposal submitted to DCHDE for funding, and additional conversation with DCHDE in October. Funding outcome still unknown.
31	Implementation of New Tenancy Management System	Mekem las long (Sustainability)	Housing	In progress	• Implementation of Plan	Despite numerous funding submission, not yet successful. Housing team to obtain further information for DCHDE as per request in October.
32	<ul> <li>Continuous improvement and efficient operational service delivery.</li> <li>Increase staff capacity, productivity and performance outcome</li> </ul>	Mekem las long (Sustainability)	Community Services (Divisional Admin)	In progress	Timely completion of compliance obligations and improved services both internal and external	Staff registered for training through Tribal Habit and Peak Services to build capability of staff. Created resource to catch up 24/25 updates of accountable registers and have oversight going forward which includes training and development of tools.

No.	Objective	Strategic Pillar	Function	Status	Target	Comments
33	• Enhance management of Council's accommodation booking	Mekem las long (Sustainability)	Community Services (Divisional Admin)	In progress	<ul> <li>Implement accommodation software</li> <li>Training for users</li> </ul>	Quotes were obtained, and procurement process checked. A Regional Manager to be nominated to lead delivery of this project.
34	Investigate digital options for aged care and disability recipients and their circle of care, which can be delivered in an increasingly cost-effective manner	Pipol (People)	Age Care	Not started	<ul> <li>Reduced hospital admissions. Updated care plans and client care goals. Improved communication and connect with family. Improved mental, physical and emotional wellbeing within the elderly and disability cohort.</li> <li>Provision of supportive equipment through digital assessments</li> </ul>	
35	Work in partnership with TCCHS and TSIRC Housing to enhance in- home safety for elderly and disabled community members to support their activities of daily living	Pipol (People)	Age Care	Not started	Reduced hospital admissions. Consumer increased mobility. Sign off of disability modification. Reduction in service hours delivered for activities of daily living	
36	Procure an approved Aged Care management system to support the delivery and management of Home Care Packages for elderly community members	Pipol (People)	Age Care	Not started	Implementation of streamlined and automated processes	

No.	Objective	Strategic Pillar	Function	Status	Target	Comments
37	Investigate funding options for appropriate early childhood services to improve access to, flexible, inclusive andculturally-safe education and care for young children and families, aligned with community needs	Pipol (People)	Childcare	In progress	• Secure funding	
38	Seek funding to support childcare services to remain financially viable and address safety barriers for continued access to early childhood and care	Pipol (People)	Childcare	In progress	Secure funding. Balanced budget and operating surplus. Completion of planned maintenance	
39	Work in partnership with finance and families to recover unpaid Child Care fees	Pipol (People)	Childcare	In progress	Reduction of childcare debt. Signed suitable payment plans	Ongoing. 1 monthly meet in the 1st quarter to discuss options to address debt.
40	Secure funding for an audit of asbestos buildings across the region and development of plan for removal	Mekem las long (Sustainability)	Environment and Health	Not started	<ul> <li>Inspection completed and deliver report to inform Council on status per Community</li> </ul>	Initial discussion with relevant Executives on a way forward, which includes establishment of Waste and Sustainability working group. Draft TOR developed.

No.	Objective	Strategic Pillar	Function	Status	Target	Comments
Corp	orate Services					
41	Complete Trustee Policy consultations	Mekem las long (Sustainability)	Legal & Risk	In progress	Consultation in each TSIRC DOGIT community followed by Trustee adoption of new Trustee Policy	Six (6) community consultations undertaken in quarter 1
42	Land tenure advocacy: advocate with the State for appropriate land tenure structure for each TSIRC Deed of Grant in Trust (DOGIT) community (including Mer social housing transition)	Mekem las long (Sustainability)	Legal & Risk	In progress	• Formal deputations to State; settlement of judicial review application for lama Island land transfer; agreement on the nature of or process for any future land tenure changes in other DOGIT communities	
43	DOGIT accounting review	Mekem las long (Sustainability)	Financial Services Supporting function: Corporate Services	Not started	Deliver Council Workshop to consider separately accounting for DOGIT expenses and assets. Trustee review of Reserve Policy and General Reserve Procedure to reflect Council's desired process for the expenditure of DOGIT funds. Council to consider seeking Ministerial consent to expand what is permissible expenditure of DOGIT funds.	
44	Renew and implement organisational risk framework	Mekem las long (Sustainability)	Legal & Risk	In progress	<ul> <li>Risk appetite established with Council</li> <li>Business impact statements completed</li> <li>Risks registers up-to-date</li> <li>Control evaluations completed</li> <li>Routine reporting established</li> </ul>	Risk Register has been updated, risk reporting established Regular reporting to audit committee

No.	Objective	Strategic Pillar	Function	Status	Target	Comments
45	Provide high-speed Internet access via Low Earth Orbit (LEO) satellite connectivity for all IKC's	Pipol (People)	IT Services	In progress	Connectivity speed testing and engagement with community members	Equipment has been installed in all divisions and at eight water treatment plants Further network configurations to be finalised by December 2024
46	Develop Council's Economic Development Strategy/Master plan	Pruitpul (Prosperity)	Economic Development	In progress	Council approval	Waiting for TSRA funding decision Concept presented to Economic Growth Advisory Committee
47	Review, update and implement Council's Divestment Strategy	Pruitpul (Prosperity)	Economic Development	On hold	Council approval	Waiting for completion of Trustee Policy
48	Rebuild Council website and update content	Pipol (People)	Admin and Comms	In progress	<ul> <li>Website is live by 31</li> <li>December 2024</li> <li>User survey by 31 May 2025</li> </ul>	Website live date now 31 March 2025; work to be undertaken requires more resources than originally anticipated
49	Community Grant Program review and process improvement, policy update	Pipol (People)	Admin and Comms	In progress	Council approval	To be discussed by Council in November 2024
50	Implement an electronic meetings management system, update processes in accordance with the Local Government Act 2009	Pruitpul (Prosperity)	Admin and Comms	In progress	<ul> <li>Meetings system is live and used from 1 January 2025</li> <li>All Councillors and officers have been trained and understand their responsibilities</li> </ul>	Unable to implement by due date due to resource shortages, however, implementation during Q3 anticipated
51	Establish the Corporate Plan 2025-2030	Pipol (People)	Admin and Comms	In progress	Council approval	Seven (7) community consultations undertaken in quarter 1
52	Revision of Policy Framework, update of critical policies	Mekem las long (Sustainability)	Admin and Comms	In progress	Policy Framework     established	

No.	Objective	Strategic Pillar	Function	Status	Target	Comments
53	Establish Service Level Agreements (SLA) between the Fuel & Fleet department and user departments	Mekem las long (Sustainability)	Fuel & Fleet	Not started	Service Level Agreements are in place between Fuel & Fleet and all internal stakeholders	Business model review (own vs. lease) to be finalised prior
54	Fuel sites and bowsers operational and compliant	Mekem las long (Sustainability)	Fuel & Fleet	In progress	<ul> <li>All fuel dispensed via bowsers</li> <li>Fuel sites upgraded in line with funding arrangements</li> </ul>	Compac Systems operational: Boigu, Dauan, Erub, Mabuiag, Poruma, Saibai Being commissioned: Hammond Under development: Mer, Ugar Tanks operational: Badu, Kubin, Yam, Warraber, St. Pauls, Masig
55	Improve Fleet replacement program management and forecasting	Mekem las long (Sustainability)	Fuel & Fleet	In progress	<ul> <li>Fleet AMP approved and implementation plan in place</li> <li>Council endorsement</li> </ul>	AMP developed, final approval outstanding
56	Review and update all People & Wellbeing policies to ensure they recognise and allow for the diversity and unique geographical challenges faced by TSIRC	Mekem las long (Sustainability)	People & Wellbeing	In progress	Policies reviewed and approved by management and/or Council	Reviews ongoing
57	Negotiate and deliver the Certified Agreement	Mekem las long (Sustainability)	People & Wellbeing	In progress	• Employees, Union and Council endorsement	
58	Review and update Council's remuneration and classification strategy to align with better practice, good governance and transparency	Mekem las long (Sustainability)	People & Wellbeing	In progress	Strategy adopted	Currently subject to consultation

No.	Objective	Strategic Pillar	Function	Status	Target	Comments
59	Strengthen Council employment within local communities	Pruitpul (Prosperity)	People & Wellbeing	In progress	<ul> <li>Recruitment and ongoing employment</li> </ul>	Ongoing discussion with divisional staff. Housing officers moved from temporary to permanent contracts



8.1

DIRECTORATE: Financial Services AUTHOR: Head of Financial Services

## FINANCE DASHBOARD REPORT – October 2024

## **OFFICER RECOMMENDATION:**

That Council receives and endorse the monthly financial statements attached to the officer's report for the 2024-25 year to date, for the period ended 31 October 2024, as required under Section 204 *Local Government Regulation 2012*.

## **EXECUTIVE SUMMARY:**

This report seeks Council endorse the monthly financial statements for the 2024-25 year to date, for the period ended 31 October 2024.

## **Background:**

The 2024-25 budget was adopted in July 2024 and has taken into consideration the expected impacts of the year ahead including but not limited to high inflation, persistent labour shortages due to shifting workforce dynamics, shortages in contractors due to remote operations and material shortages. Our strategic approach to budget planning demonstrates management's dedication to proactively confronting potential financial challenges and positioning the organisation for resilient financial performance, all while ensuring the continued delivery of essential services to the community.

The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Each month, year-to-date financial statements are prepared to monitor actual performance against budget.

Below is a summary of the financial performance for the period ended stated above. Actual amounts are compared against the year-to-date budget for 2024-25. (See Appendix A for Summary Financial Statements by Department and Appendix B Detailed Capital Report).

### **Resource implications:**

The actual operating result (before depreciation) for the year-to-date as of October 2024 reflects a surplus of \$21.4M (\$4.2M budget). This positive variance is primarily driven by increased revenue from contracts and recoverable works, timing differences with receiving the 24-25 Financial Assistance Grants, and additional grant funding from the Indigenous Council Funding Program.

## FINANCIAL PERFORMANCE AT A GLANCE – Year to Date (YTD) 31 October 2024

Key financial results	Annual budget	YTD Original budget	YTD actual	YTD variance \$	YTD variance %	Status
	07 707 100	<u> </u>	50 704 050	04 040 040		
Recurrent revenue	67,767,162	29,652,508	50,701,856	21,049,348	71.0%	
Other income	5,455,590	1,881,827	2,149,003	267,176	14.2%	
Recurrent expenditure (excl. depreciation)	(78,201,757)	(27,348,417)	(27,295,682)	52,735	0.2%	
Operating result (excl. depreciation)	(4,979,006)	4,185,918	25,555,177	21,369,259	510.5%	
Capital revenue	42,547,828	14,182,609	2,437,927	(11,744,682)	(82.8%)	
Capital expenses	(3,500,000)	(1,166,667)	2,107	1,168,773	100.2%	
Net result (excl. depreciation)	34,068,822	17,201,861	27,995,211	10,793,350	62.7%	
Depreciation expense	(58,483,681)	(19,494,560)	(21,875,196)	(2,380,635)	(12.2%)	
Net result	(24,414,859)	(2,292,700)	6,120,015	8,412,715	366.9%	

## **Operating Result to Date – Favourable \$21.4M variance attributed to:**

Revenue \$21.3M favourable variance:

- Building Services has a \$5.8M favourable variance against the budget for contract and recoverable works. Favourable result is due to the higher volume of priority works which are higher in dollar value compared to usual R&M jobs, capital works revenue that has not been allocated to capital revenue year to date.
- Grants income favourable variance of \$15.6M due to the financial assistance grant being recognised in 24/25 rather than an advance in 23/24 and the continuation of the Indigenous Councils Funding Program resulting in an approximate \$6M of additional funding.

Expenditure in line with budget:

- Reduction in employee benefits due to a significant number of vacancies, has been offset by increased reliance on temporary staff, contractors and consultant costs
- Expenses are overstated by housing upgrade program works done year-to-date which will be reallocated to capital

## Net Result to Date \$8.4M favourable variance:

Operating favourable variance of \$21.4M offset by:

- Capital revenue: unfavourable variance which is affected by timing of capital works completed
- Capital expenses: favourable variance due to timing of disposals
- Depreciation expense: unfavourable variance due to increase in asset cost after indexation and asset capitalisations not included in the budget

## STATEMENT OF FINANCIAL PERFORMANCE

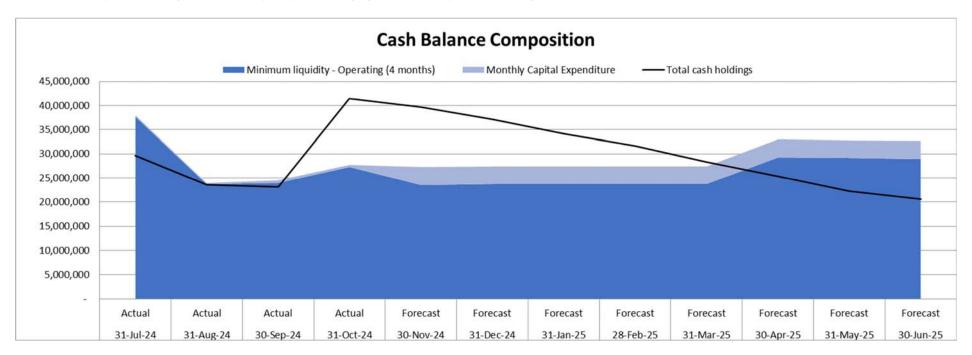
	Annual Original	YTD Original Budget	YTD actual	YTD variance \$	YTD variance %
	Budget				
Income					
Recurrent revenue					
Community levies, rates and charges	1,969,374	0	121,518	121,518	100.0%
Fees and charges	5,350,640		2,688,022	(476,392)	(15.1%)
Sales revenue	22,188,300				
Grants, subsidies, contributions and donations	38,258,848	18,318,661	33,900,658	15,581,997	85.1%
	67,767,162	29,652,508	50,701,856	21,049,348	71.0%
Capital revenue					
Grants, subsidies, contributions and donations	42,547,828	14,182,609	2,437,927	(11,744,682)	(82.8%)
	42,547,828	14,182,609	2,437,927	(11,744,682)	(82.8%)
Interest received	679,995	229,149	381,332	152,183	66.4%
Other income	66,114	22,473	192,304	169,831	755.7%
Rental income	4,709,481	1,630,205	1,575,368	(54,837)	(3.4%)
Total income	115,770,579	45,716,945	55,288,787	9,571,842	20.9%
Expenses					
Recurrent expenses					
Employee benefits	33,214,853	11,016,912	9,560,074	1,456,838	13.2%
Materials and services	44,276,206	16,087,964	17,501,212	(1,413,248)	(8.8%)
Finance costs	710,699	243,541	234,396	9,145	3.8%
Depreciation and amortisation	58,483,681	19,494,560	21,875,196	(2,380,635)	(12.2%)
	136,685,438	46,842,978	49,170,878	(2,327,900)	(5.0%)
Capital expenses	3,500,000	1,166,667	(2,107)	(1,168,773)	(100.2%)
Total expenses	140,185,438	48,009,644	49,168,771	1,159,127	2.4%
	140,103,438	40,009,044	49,100,771	1,159,127	2.470
Net result	(24,414,859)	(2,292,700)	6,120,015	8,412,715	(366.9%)

## STATEMENT OF FINANCIAL POSITION

	Current Month	Prior Month	variance \$	variance %
Current assets				
Cash and cash equivalents	41,095,952	22,699,170	18,396,782	81.0%
Short term deposit	69,720	69,720	0	0.0%
Trade and other receivables	13,786,683	18,513,533	(4,726,850)	(25.5%)
Inventories	415,117	415,117	0	0.0%
Contract assets	7,846,707	7,491,114	355,593	4.7%
Lease receivables	-	-	0	
Total current assets	63,214,179	49,188,654	14,025,525	28.5%
Non-current assets				
Lease receivables	11,220,749	11,220,749	0	0.0%
Property, plant and equipment	1,180,881,600	1,185,059,031	(4,177,431)	(0.4%)
Right of use assets	385,606	433,807	(48,201)	(11.1%)
Total non-current assets	1,192,487,955	1,196,713,587	(4,225,632)	(0.4%)
Total assets	1,255,702,134	1,245,902,241	9,799,893	0.1%
Current liabilities				
Trade and other payables	4,989,001	4,529,380	(459,621)	(10.1%)
Borrowings	-	-	0	,
Provisions	1,367,312	1,354,915	(12,397)	(0.9%)
Contract liabilities	16,856,801	13,635,431	(3,221,370)	(23.6%)
Lease liabilities	363,156	414,723	51,567	12.4%
Total current liabilities	23,576,270	19,934,449	(3,641,821)	(18.3%)
Non-current liabilities				
Provisions	11,167,086	11,109,249	(57,837)	(0.5%)
Lease liabilities	- 0	- 0	(0)	()
Total non-current liabilities	11,167,086	11,109,248	(57,838)	(0.5%)
			(	(0.07)
Net community assets	1,220,958,777	1,214,858,543	6,100,235	0.5%
Community Equity				
Asset revaluation surplus	907,379,429	907,379,429	0	0.0%
Retained surplus/(deficiency)	307,459,334	307,459,334	0	0.0%
Current Year Surplus/(Deficit)	6,120,015	19,981	6,100,035	
	1,220,958,778	1,214,858,743	6,100,035	

### **Cash Forecasting**

The Department of State Development, Infrastructure, Local Government, and Planning sustainability ratios require that the Council maintain a minimum liquidity of four months' operating cashflows. The council has based the monthly cashflow projections on the 24/25 Original Budget projections. Grant revenue has been forecasted based on the expected timing of funds receipt as per funding agreements. July to October figures reflect actual cash balances.

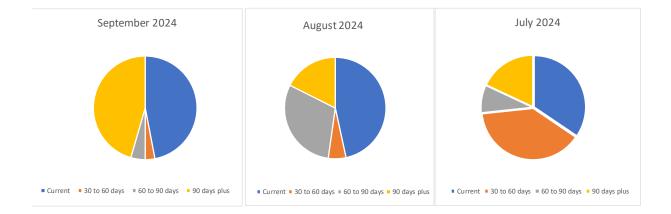


## Current forecast \$20.6M (Budget \$17.1M)

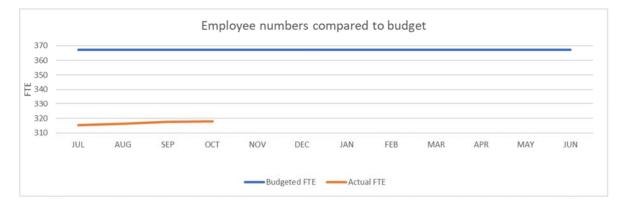
- Council's cash flow continues to decline as costs of service delivery inflate faster than revenue growth. To address these challenges, management has engaged an external consultant to conduct a comprehensive review of organisational practices and financial management. The findings and recommendations from this review will be presented to Council at ongoing intervals.
- Liquidity requirement average of \$23M based on 4-month average of budgeted annual operational outflows. In July, August & September Council was below 4-month liquidity requirements.
- The Financial Assistance Grant was budgeted to be received in June, but payment was made in July which means that the funding will now align with the appropriate financial year.
- ICFP Grant received was more than initially forecast, improving end of year cash balance forecast.
- Due to most grant funding being received in arrears, Council must outlay cash for major infrastructure projects, which is reimbursed after submitting milestone payments.

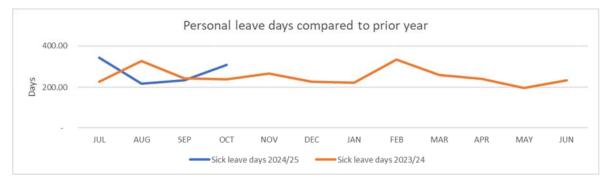
### **Debtor Analysis**

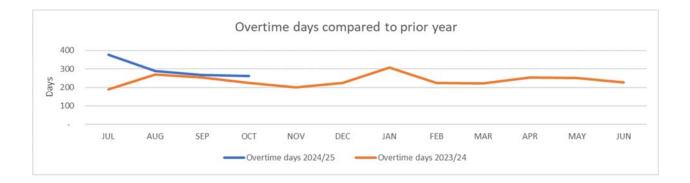
	As at 31 Octobe	er 2024	As at 30 Septemb	oer 2024	As at 31 August	
	\$	%	\$	%	\$	%
Current	4,849,050	47%	4,930,065	47%	2,836,196	34%
30 to 60 days	312,487	3%	596,563	6%	3,197,775	39%
60 to 90 days	461,207	4%	3,194,943	30%	711,415	9%
90 days plus	4,699,429	46%	1,860,341	18%	1,485,583	18%
Total aged debtors	10,322,173	100%	10,581,912	100%	8,230,968	100%
Housing debtors (Note 1)	12,626,168		12,657,589		12,604,495	
Total Provision	- 13,371,274		- 13,343,667		- 13,300,497	
Net debtors (exc. Unapplied credits)	9,577,067		9,895,834		7,534,966	
Unapplied Credits	- 263,868		- 810,734		- 150,619	

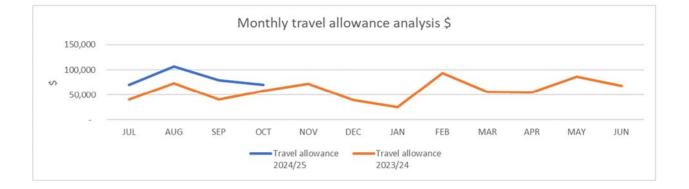


## **Payroll Analysis**









### **Grant Analysis:**

Refer to the 'Funding Acquisition Report' by Corporate Services.

## **Consultation and communication:**

Senior Executive Team Department Heads / Managers Finance Department

## **COMPLIANCE / CONSIDERATIONS:**

Statutory:		Local Government Act 2009 Local Government Regulation 2012						
Budgetary:		There are no direct financial implications that arise from this recommendation.						
Policy:	N/A							
Legal:	N/A	N/A						
Risk:	Risk Management emerges from Council's intent to effectively and efficiently manage risks that may have an impact on the achievement or strategic priorities, operational goals and project objectives as defined in the Corporate and Operational Plans. Significant Risks:							
	Risk	Likelihood	Consequence	Treatment	Financial Impact			
	Increase in	High	Increased cost to deliver	Consider revising	Negative impact to			

	material prices Poor weather conditions Lack of available resources	Low	contract and recoverable works Delay in operational and capital works resulting in reduced community service delivery Delays and inability to complete contract and recoverable works and capital programs	service agreements with funding partners to account for material increases Consider works schedule	gross margins and ultimately net profits Negative impact to net profits and service delivery Negative impact on gross margins and risk of returning grant funds if not able to deliver works		
Links to Strategic Plans:	Corporate Plan 2020-25 Sustainability: Outcome 8 – We manage Council affairs responsibly to the benefit of our communities						
Masig Statement:	N/A						
Standing Committee Consultation:	N/A						
Timelines:	At a meeting	of the local g	overnment once	a month.			

### **Other Comments:**

In terms of financial performance and risk, the approach taken sees the Finance Team working with the various business departments to understand and report on financial outcomes while also considering what those outcomes indicate for the future, particularly the requirement to deliver within budget. This forward-looking approach is expected to allow the management team to implement timely rectification actions to emerging trends.

Numerous drivers have affected Council operations during the financial year. Inflationary pressures (rising energy prices, global supply chain disruptions, and labour shortages) are impacting not only Council but the whole of Australia, sending the cost of goods and services higher.

While inflation now appears to be stabilising, it remains to be seen what the cumulative effect will be on Council operations in the next couple of months to year end, and years beyond based on the unpredictability of domestic and global events. Management will continue to progressively adapt, monitor, and plan into the future as the situation and its impact evolves. Continuing uncertainty in the economic climate and changes in market factors make future forecasting challenging.

**Recommended:** 

//h

Nicola Daniels Head of Financial Services

Endorsed

Madhful

Hollie Faithfull Executive Director, Financial Services

Approved:

James William Chief Executive Officer

## ATTACHMENTS:

- Appendix A Key Financial Results by Department
- Appendix B Capital Works Program

### **APPENDIX A**

### **KEY FINANCIAL RESULTS BY DEPARTMENT**

### **Executive Services**

Key Financial Results	Annual Budget	YTD Budget	YTD Actual	YTD Variance	YTD Variance	Status
	\$	\$	\$	\$	%	
Recurrent revenue	0	0	1,387	1,387	0.0%	
Other income	0	0	0	0	0.0%	
Recurrent expenditure (excl. depreciation)	(3,520,425)	(1,141,143)	(1,463,151)	(322,008)	-28.2%	
Operating surplus (exc. Depreciation)	(3,520,425)	(1,141,143)	(1,461,764)	(320,621)	-28.1%	
Capital revenue	0	0	0	0	0.0%	Ō
Capital expenses	0	0	0	0	0.0%	0
Net result (excl. depreciation)	(3,520,425)	(1,141,143)	(1,461,764)	(320,621)	-28.1%	•
Depreciation Expense	0	0	0	0	0.0%	
Net result	(3,520,425)	(1,141,143)	(1,461,764)	(320,621)	-28.1%	
Comments:		,	,	,		

Unfavourable Operating result:

Recurrent Expenditure: Higher travel, consulting, and membership costs due to timing

### **Building Services**

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	18,920,000	7,080,000	12,856,880	5,776,880	81.6%	
Other income	0	0	20,680	20,680	0.0%	ŏ
Recurrent expenditure (excl. depreciation)	(15,137,624)	(5,039,300)	(9,702,846)	(4,663,546)	-92.5%	ĕ
Operating surplus (exc. Depreciation)	3,782,376	2,040,700	3,174,714	1,134,014	55.6%	ŏ
Capital revenue	1,972,200	657,400	0	(657,400)	-100.0%	ĕ
Capital expenses	0	0	0	0	0.0%	Ō
Net result (excl. depreciation)	5,754,576	2,698,100	3,174,714	476,614	17.7%	Õ
Depreciation Expense	0	0	0	0	0.0%	ŏ
Net result Comments:	5,754,576	2,698,100	3,174,714	476,614	17.7%	Ó

#### Favourable Operating Result:

Recurrent Expenditure – The higher expenditure is due to more priority works, which are higher in value, and unallocated capital works revenue. Recurrent Expenditure – The higher expenditure is due to increased contractor and R&M costs from a large volume of work, and unbilled internal works to be allocated to other departments.

### Favourable Net result:

Capital Revenue - haven't been recorded yet in the financials for the current year but will be processed later.

### **Corporate Services**

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
	¥	Ŷ	¥	¥	70	
Recurrent revenue	4,768	1,589	115,664	114,075	7179.0%	
Other income	10,000	3,333	5,019	1,686	50.6%	
Recurrent expenditure (excl. depreciation)	(7,196,425)	(2,426,501)	(2,013,597)	412,904	17.0%	
Operating surplus (exc. Depreciation)	(7,181,657)	(2,421,578)	(1,892,914)	528,665	21.8%	ŏ
Capital revenue	0	0	(140,044)	(140,044)	0.0%	
Capital expenses	0	0	0	0	0.0%	
Net result (excl. depreciation)	(7,181,657)	(2,421,578)	(2,032,958)	388,621	16.0%	
Depreciation Expense	0	0	0	0	0.0%	
Net result Comments:	(7,181,657)	(2,421,578)	(2,032,958)	388,621	16.0%	0

Favourable Operating/Net Result

Recurrent Expenditure - favourable result impacted by a reduction in employee benefits costs due to vacancies, along with the timing of IT license payments.

### Health and Community Services

	Annual	YTD	YTD	YTD	YTD	Status
Key Financial Results	Budget	Budget	Actual	Variance	Variance	
	\$	\$	\$	\$	%	
Recurrent revenue	14,295,277	7,260,518	5,325,987	(1,934,531)	-26.6%	
Other income	531,114	177,474	163,069	(14,405)	-8.1%	0
Recurrent expenditure (excl. depreciation)	(18,138,064)	(6,292,001)	(5,026,722)	1,265,279	20.1%	
Operating surplus (exc. Depreciation)	(3,311,673)	1,145,991	462,334	(683,657)	-59.7%	
Capital revenue	9,650,593	3,216,864	262,255	(2,954,609)	-91.8%	•
Capital expenses	0	0	(257)	(257)	0.0%	
Net result (excl. depreciation)	6,338,920	4,362,855	724,332	(3,638,523)	-83.4%	
Depreciation Expense	(31,166,140)	(10,388,713)	(11,827,933)	(1,439,220)	-13.9%	•
Net result	(24,827,220)	(6,025,858)	(11,103,602)	(5,077,743)	-84.3%	•

#### Comments:

Unfavourable Operating Result:

Recurrent Revenue - delay in invoicing for Commercial Property Rent - \$648K under budget YTD: timing of delivery of grant funding has delayed release of new funding and recognition of revenue \$1.3M under budget

Recurrent Expenditure - salaries 20% under budget due to high level of vacancies across department; Materials & Services impacted by timing of grant delivery

### Unfavourable Net result:

Capital Revenue - BSU Capitulations not yet processed for financial year and timing of delivery of capital projects have been major impacts YTD

### **Financial Services**

Key Financial Results	Annual YTD Budget Budget		YTD Actual	YTD Variance	YTD Variance	Status
	\$	\$	\$	\$	%	
Recurrent revenue	27,651,836	12,900,367	30,408,007	17,507,640	135.7%	
Other income	179,995	62,482	381,332	318,850	510.3%	
Recurrent expenditure (excl. depreciation)	(5,745,097)	(1,788,497)	(1,288,613)	499,884	27.9%	Õ
Operating surplus (exc. Depreciation)	22,086,734	11,174,352	29,500,726	18,326,374	164.0%	Õ
Capital revenue	2,033,906	677,969	(283,584)	(961,553)	-141.8%	
Capital expenses	(3,500,000)	(1,166,667)	0	1,166,667	100.0%	
Net result (excl. depreciation)	20,620,640	10,685,654	29,217,142	18,531,488	173.4%	Õ
Depreciation Expense	(1,039,700)	(346,567)	(364,242)	(17,675)	-5.1%	0
Net result	19,580,940	10,339,088	28,852,901	18,513,813	179.1%	Ő
Commente:						

Favourable Operating result:

Recurrent/Other Revenue - favourable due to financial assistance grant payment forecast to be received in June 2024 being received in July 2024 plus additional funding for Indigenous Councils Funding Program.

Recurrent expenditure - favourable due to timing of expenditure and internal repairs and maintenance not charged

Favourable Net result: Capital Revenue - unfavourable due to accounting adjustments for contract assets / liabilities. Capital expenses - no asset disposals to date

### **Engineering Services**

	Annual	YTD	YTD	YTD	YTD	Status
Key Financial Results	Budget	Budget	Actual	Variance	Variance	
	\$	\$	\$	\$	%	
Recurrent revenue	9,864,762	3,460,239	2,986,159	(474,080)	-13.7%	
Other income	0	0	1,703	1,703	0.0%	
Recurrent expenditure (excl. depreciation)	(25,993,927)	(9,828,979)	(7,143,548)	2,685,431	27.3%	
Operating surplus (exc. Depreciation)	(16,129,165)	(6,368,740)	(4,155,687)	2,213,054	34.7%	
Capital revenue	27,338,013	9,112,671	2,525,594	(6,587,077)	-72.3%	
Capital expenses	0	0	0	0	0.0%	
Net result (excl. depreciation)	11,208,847	2,743,931	(1,630,093)	(4,374,023)	-159.4%	
Depreciation Expense	(25,833,074)	(8,611,025)	(9,531,151)	(920,126)	-10.7%	
Net result	(14,624,227)	(5,867,094)	(11,161,244)	(5,294,149)	-90.2%	
Comments:						

Recurrent / Other Revenue - impacted by project timing delays to operating projects, Recurrent / Other Revenue - impacted by project timing delays to operating projects, Recurrent expenditure - lower expenditure due to timing delays on grant funded projects and lower salary costs due to a number of unfilled positions.

Unfavourable Net result: Is a combination of: Delays in capital projects that are grant funded. Depreciation Expense - higher than forecast in the original 24/25 budget, due to increase in asset values.

### **Fuel and Fleet Services**

Key Financial Results	Annual Budget	YTD Budget	YTD Actual	YTD Variance	YTD Variance	Status
	\$	\$	\$	\$	%	
Recurrent revenue	1,740,000	580,000	583,139	3,139	0.5%	•
Other income	25,000	8,333	1,834	(6,499)	-78.0%	
Recurrent expenditure (excl. depreciation)	(2,470,197)	(831,997)	(657,205)	174,792	21.0%	
Operating surplus (exc. Depreciation)	(705,197)	(243,663)	(72,232)	171,432	70.4%	
Capital revenue	1,553,116	517,705	73,706	(443,999)	-85.8%	
Capital expenses	0	0	2,364	2,364	0.0%	
Net result (excl. depreciation)	847,919	274,042	3,837	(270,203)	-98.6%	
Depreciation Expense	(444,767)	(148,256)	(151,869)	(3,613)	-2.4%	Ö
Net result	403,152	125,786	(148,032)	(273,816)	-217.7%	
Commonte:						

Favourable Operating Result

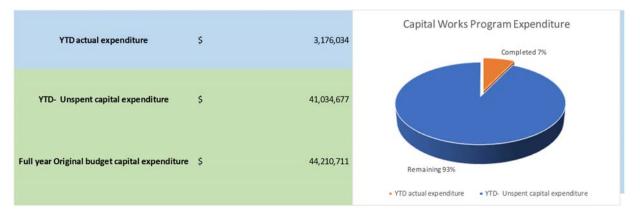
Recurrent revenue - Sale of Fuel & Gas in line with budget

Favourable Net Result

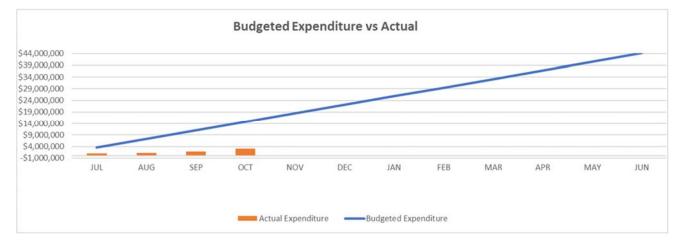
Capital Revenue - based on timing of capital works completed

## Appendix B

## **Capital Works Program**



### **MONTHLY PROGRESS – CAPITAL EXPENDITURE**





## **ORDINARY MEETING** 15 November 2024

8.2

### DIRECTORATE: Financial Services AUTHOR: Manager Procurement and Contracts

# CONTRACTUAL MATTER – LARGE PROCUREMENT CONTRACTS AWARDED UNDER DELEGATION

## **OFFICER RECOMMENDATION:**

That Council notes this report.

## **EXECUTIVE SUMMARY:**

At its meeting in June 2024, Council resolved to adopt amendments to the Procurement & Ethical Sourcing Policy which had the effect of:

- increasing the financial delegations of the Executive Leadership Team in relation to general contracts,
- confirming all other existing financial delegations, and
- directing the CEO to provide a **quarterly** report to Council on all contracts valued at or above \$200K that were entered into under delegation.

This quarterly report relates to the period from July to September 2024. Attachment A lists contracts valued at or above \$200K that were entered into under delegation during that period.

There was one instance where a financial delegation was exceeded and a process has now been implemented to prevent this from recurring.

## Interested Parties/Consultation:

Consultation was undertaken with:

- Executive Director, Building Services who provided the list of QBuild contracts to be reported, and
- Financial Services Department (via the Technology One finance system records).

## Background / Previous Council Consideration:

At its meeting on 24 and 25 June 2024 Council resolved to endorse the amended Procurement and Ethical Sourcing Policy and adopt a broader reporting regime for contracts awarded under delegation. In summary:

- 1. the CEO's financial delegation for approvals relating to general contracts was increased to \$500K,
- 2. The financial delegations of the CEO and Executive Director Building Services in relation to QBuild contracts remained unchanged at \$1M and \$500K respectively,
- 3. The financial delegation of the CEO in relation to recurring operational expenditure within the adopted budget remained unlimited, and
- 4. The CEO was directed to present a quarterly report to Council on all TSIRC contracts that were approved under delegation and valued at or above \$200K.

This quarterly report relates to contracts awarded and purchase order contracts issued in the period from 1 July 2024 to 30 September 2024. Attachment A lists contracts valued at or above \$200K that were entered

into under delegation during that period. All dollar amounts in this report and the attachment exclude GST.

### **COMPLIANCE / CONSIDERATIONS:**

Statutory:	The reporting obligation is not a statutory requirement but is consistent with section 4(d) of the Local Government Act 2009 (the local government principle of good governance).
Budgetary:	There are no direct financial implications that arise from this recommendation.
Policy:	The exercise of delegated financial authority is in accordance with the Council's endorsed Procurement and Ethical Sourcing Policy.
Legal:	N/A
Risk:	Independent reporting by Manager, Procurement and Contracts to the Council re the exercise of financial authority by Delegates mitigates associated risks.
Links to Strategic Plans:	Procurement activity strategically aligns to specific delivery objectives under the Sustainability pillar of Council's Corporate Plan.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	The next quarterly report is due to be presented to the first Council meeting in 2025.

### **Other Comments:**

The evidence reviewed and presented indicates that in all but one case, the CEO and Executive Director, Building Services have exercised their powers of delegated financial authority with respect to contracts in accordance with the limits stated in Council's endorsed Procurement and Ethical Sourcing Policy.

The one exception was purchase order number PEN0007840 to QMAC Machinery in the sum of \$568,636 for the purchase of 21 various mowers and tractors. That order total exceeds the CEO's general financial delegation of \$500K. A separate report is being presented at this meeting by Executive Director Corporate Services (authored by Manager Fuel & Fleet) explaining the circumstances and seeking retrospective approval for the purchase from Council.

A new process has since been implemented to refer all purchase orders over \$500K for review by Manager Procurement & Contracts prior to being submitted to the CEO for approval. This will help ensure full compliance with delegated financial authorities.

**Recommended:** 

Nicola Daniels Head of Financial Services

Approved:

James William Chief Executive Officer

Endorsed

Alfadhfull

Hollie Faithfull Executive Director, Financial Services

Reference No.	Description	Awarded to:	Amount:	Awarded on:	Awarded by:	Relevant Delegated limit
PGS0022873	Insurance - Industrial Special Risks	JLT Risk Solutions	\$5,240,278	1/08/2024	CEO	Unlimited (Budgeted Opex)
PGS0022893	Insurance - Industrial Special Risks	Qld Local Government Mutual	\$5,240,278	6/08/2024	CEO	Unlimited (Budgeted Opex)
	Lot 26 Army & Lot 86 Airport Road, Boigu - Home					
2024-709	ownership works	TI Concrete Works	\$755,678	18/09/2024	CEO	\$1M (Qbuild)
PEN0007840	Kubota Mowers and Tractors (21 various items)	QMAC Machinery	\$568,636	26/07/2024	CEO	\$500K (General)
2024-697	Lot 26A Main Road, Saibai - Home Ownership	Paul Ware Constructions	\$492,681	28/08/2024	EDBS	\$500K (Qbuild)
2024-706	Lot 53 Depot Road, Saibai - External Cladding	TI Concrete Works	\$475,160	5/08/2024	EDBS	\$500K (Qbuild)
2024-699	Lot 69 Main Road, Saibai - Home Ownership	Paul Ware Constructions	\$424,029	28/08/2024	EDBS	\$500K (Qbuild)
PEN0007793	TSIRC Marine Infrastructure Project Support	Black & More	\$383,900	4/07/2024	CEO	\$500K (General)
2024-705	Lot 53 Main Street, St Pauls - Home Ownership	Paul Ware Constructions	\$325,280	28/08/2024	EDBS	\$500K (Qbuild)
PEN0007959	Principal Consulting (Coastal Engineering) services	Haskoning Australia	\$290,045	29/08/2024	CEO	\$500K (General)
2024-698	Lot 26 Main Road, Saibai - Refurbishment Works	GJR Constructions	\$268,820	6/08/2024	EDBS	\$500K (Qbuild)
PCS0000802	Insurance - Workers Compensation	JLT Risk Solutions	\$255,869	10/09/2024	CEO	Unlimited (Budgeted Opex)
PGS0023102	Insurance - Workers Compensation	Local Government Workcare	\$255,869	20/09/2024	CEO	Unlimited (Budgeted Opex)
PBD0010783	LGM Liability Membership 2024/25	LGM Queensland	\$240,735	11/07/2024	CEO	Unlimited (Budgeted Opex)
2024-731	Hammond Fuel Infrastructure Upgrade	SHAS Projects	\$226,538	26/07/2024	CEO	\$500K (General)
2024-720	Lot 33A Dabus Street, Warraber - Various Upgrades	Robert Clarke Builders	\$225,070	19/09/2024	EDBS	\$500K (Qbuild)



## **ORDINARY MEETING**

8.3

DIRECTORATE: Financial Services

15 November 2024

**AUTHOR:** Executive Director Financial Services

## 2023-24 FINANCIAL STATEMENTS

## **OFFICER RECOMMENDATION:**

Council receives and adopts the 2023/2024 Torres Strait Island Regional Council Financial Statements.

## **EXECUTIVE SUMMARY:**

The financial statements for the year ended 30 June 2024 have been finalised.

The Mayor and CEO signed the financial statements on 24 October 2024 after receiving clearance from BDO on 22 October 2024 (as contract auditors for the Queensland Audit Office (QAO)). The Audit Committee reviewed the statements and recommended them for signature by the Mayor and CEO, subject to QAO clearance.

The QAO issued an unmodified audit opinion on the 2023/2024 Financial Statements.

## **Interested Parties/Consultation:**

- External Audit
- Audit Committee
- Executive Team
- Finance Department

## Background / Previous Council Consideration:

Each financial year Council's financial statements must be audited per section 212 of the Local Government Regulation 2012. The purpose of the audit is to express opinions on the financial statements and the current year's financial sustainability statement.

## **COMPLIANCE / CONSIDERATIONS:**

Statutory:	<ul> <li>Local Government Act 2009</li> <li>Local Government Regulation 2012</li> </ul>
Budgetary:	No direct financial implications arise from this recommendation.
Policy:	N/A
Legal:	N/A
Risk:	N/A
Links to Strategic Plans:	Corporate Plan Linkage: This objective strategically aligns with objectives under People and Sustainability.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	BDO (as contract auditors for the Queensland Audit Office (QAO)) to issue final management report mid November. The report will be tabled at the December 2024 Council meeting for the Council's consideration.

## **Other Comments:**

The final net result is a deficit of \$46,238,643. Included in the final audited position is other comprehensive income of \$82,786,371 relating to the increase in asset revaluation surplus. Taking this into account the total comprehensive income for the year totals a surplus of \$36,547,728.

## **Recommended:**

Jadhfull

Hollie Faithfull Executive Director, Financial Services

Approved:

James William Chief Executive Officer

## ATTACHMENTS:

1. 2023/2024 Torres Strait Island Regional Council Financial Statements

## Financial statements For the year ended 30 June 2024

## Table of contents

Financial statements	Page
Statement of Comprehensive Income	1
Statement of Financial Position	2
Statement of Changes in Equity	3
Statement of Cash Flows	4
Notes to the financial statements	
Note 1. Information about the financial statements	5
Note 2. Analysis of results by function	6
Note 3. Revenue	8
Note 4. Interest and other income	11
Note 5. Capital expenses	12
Note 6. Employee benefits	12
Note 7. Materials and services	13
Note 8. Finance costs	13
Note 9. Cash and cash equivalents	14
Note 10. Receivables	15
Note 11. Property, plant and equipment	17
Note 12. Intangible assets	25
Note 13. Contract balances	25
Note 14. Leases	26
Note 15. Payables	28
Note 16. Provisions	29
Note 17. Commitments for expenditure	30
Note 18. Contingent liabilities	30
Note 19. Superannuation	32
Note 20. Reconciliation of net result for the year to net cash inflow (outflow) from	33
operating activities	
Note 21. Events after the reporting period	34
Note 22. Financial instruments and financial risk management	34
Note 23. Transactions with related parties	36
Certification of the financial statements	
Management Certificate	40
Independent Auditor's Report	41
Financial sustainability	
Current Year Financial Sustainability Statement	44
Certificate of Accuracy for the Current Year Financial Sustainability Statement	45
Independent Auditor's Report on the Current Year Financial Sustainability Statement	46
Current Year Financial Sustainability Statement - Contextual Ratios	49
Certificate of Accuracy for the Current Year Financial Sustainability Statement -	50
Contextual Ratios	- *
Unaudited Long-Term Financial Sustainability Statement	51
Certificate of Accuracy for the Long-Term Financial Sustainability Statement	52

Statement of Comprehensive Income

For the year ended 30 June 2024

	Note	2024 \$	2023 \$
Income			
Revenue			
Recurrent revenue	0(-)	4 004 505	4 000 405
Community levies, rates and charges	3(a)	1,661,595	1,832,135
Fees and charges	3(b)	5,439,538	4,653,766
Sales revenue	3(c)	25,192,420	14,193,050
Grants, subsidies, contributions and donations	3(d)	32,112,697	37,291,208
Total recurrent revenue		64,406,250	57,970,159
Capital revenue			
Grants, subsidies, contributions and donations	3(d)	29,215,320	27,001,367
Total capital revenue		29,215,320	27,001,367
Interest received	4(a)	1,041,836	661,744
Other income	4(b)	1,197,411	2,537,583
Rental income	<b>4</b> (c)	4,679,623	4,764,401
Total income		100,540,440	92,935,255
Expenses			
Recurrent expenses	6	(20 020 020)	(26 070 767)
Employee benefits Materials and services	6 7	(28,938,036) (52,050,736)	(26,970,757) (39,846,668)
Finance costs	8	(500,980)	(489,365)
Depreciation and amortisation	Ŭ	(000,000)	(100,000)
Property, plant and equipment	11	(60,318,428)	(53,460,277)
Right of use assets	14	(602,574)	(619,836)
Total recurrent expenses		(142,410,754)	(121,386,904)
Capital expenses	5	(4,368,329)	(15,455,071)
Total expenses		(146,779,083)	(136,841,975)
Net result		(46,238,643)	(43,906,720)
Other comprehensive income			
Increase in asset revaluation surplus	11	82,786,371	109,757,644
Total other comprehensive income for the year		82,786,371	109,757,644
Total comprehensive income for the year		36,547,728	65,850,924

Statement of Financial Position For the year ended 30 June 2024

	Note	2024 \$	2023 \$
Current assets			
Cash and cash equivalents	9	23,044,959	36,254,265
Short term deposit		69,720	66,774
Receivables	10	9,103,178	5,437,069
Inventories		415,117	411,754
Contract assets	13	8,017,999	5,319,290
Lease receivables	14	500,482	534,849
Total current assets		41,151,456	48,024,001
Non-current assets			
Lease receivables	14	11,220,749	11,233,247
Property, plant and equipment	11	1,117,707,797	1,062,073,243
Intangible assets	12	562,433	-
Right of use assets	14	578,406	1,180,980
Total non-current assets		1,130,069,385	1,074,487,470
Total assets		1,171,220,841	1,122,511,471
Current liabilities			
Payables	15	11,387,962	7,767,117
Provisions	16	4,020,294	3,783,663
Contract liabilities	13	13,635,431	12,491,846
Lease liabilities	14	621,246	616,466
Total current liabilities		29,664,933	24,659,092
Non-current liabilities			
Provisions	16	8,394,676	8,144,029
Lease liabilities	14	-	621,246
Total non-current liabilities		8,394,676	8,765,275
Total liabilities		38,059,609	33,424,367
Net community assets		1,133,161,232	1,089,087,104
<b>Community equity</b> Asset revaluation surplus Retained surplus	11	825,699,268 	735,386,497
Total community equity		1,133,161,232	1,089,087,104

Statement of Changes in Equity

For the year ended 30 June 2024

	Asset revaluation surplus	Retained surplus	Total
	\$	\$	\$
Balance as at 1 July 2023	735,386,497	353,700,607	1,089,087,104
Adjustment for assets found not on asset register	7,526,400	-	7,526,400
Restated Balance as at 1 July 2023	742,912,897	353,700,607	1,096,613,504
Net result	-	(46,238,643)	(46,238,643)
Increase in asset revaluation surplus	82,786,371	-	82,786,371
Total comprehensive income for the year	82,786,371	(46,238,643)	36,547,728
Balance as at 30 June 2024	825,699,268	307,461,964	1,133,161,232
Balance as at 1 July 2022	625,628,853	397,607,327	1,023,236,180
Net result	-	(43,906,720)	(43,906,720)
Other comprehensive income for the year			
Increase in asset revaluation surplus	109,757,644	-	109,757,644
Total comprehensive income for the year	109,757,644	(43,906,720)	65,850,924
Balance as at 30 June 2023	735,386,497	353,700,607	1,089,087,104

## Statement of Cash Flows For the year ended 30 June 2024

	Note	2024 \$	2023 \$
Cash flows from operating activities		·	Ŧ
Receipts from customers		34,198,434	29,010,724
Payments to suppliers and employees		(76,951,472)	(67,044,575)
		(42,753,038)	(38,033,851)
Interest received		1,003,496	627,415
Recurrent grants and contributions		27,737,958	38,037,950
Net cash inflow (outflow) from operating activities	20	(14,011,584)	631,514
Cash flows from investing activities			
Payments for property, plant and equipment		(30,846,805)	(28,947,794)
Proceeds from sale of property, plant and equipment		41,114	-
Proceeds from insurance claims		-	634,380
Finance lease receipts		534,849	399,599
Capital grants, subsidies, contributions and donations		31,708,068	30,921,936
Net cash inflow (outflow) from investing activities		1,437,226	3,008,121
Cash flows from financing activities Repayment of borrowings			
Repayments made on leases (principal only)		(634,947)	(652,501)
Net cash inflow (outflow) from financing activities		(634,947)	(652,501)
Net increase (decrease) in cash and cash equivalents held		(13,209,306)	2,987,133
Cash and cash equivalents at the beginning of the financial y	/ear	36,254,265	33,267,132
Cash and cash equivalents at the end of the financial year	9	23,044,959	36,254,265

Notes to the financial statements

For the year ended 30 June 2024

### 1 Information about the financial statements

### 1.A Basis of preparation

The Torres Strait Island Regional Council is constituted under the Queensland Local Government Act 2009 and is domiciled in Australia.

These general purpose financial statements are for the period 1 July 2023 to 30 June 2024 and have been prepared in compliance with the requirements of the Local Government Act 2009 and the Local Government Regulation 2012.

These financial statements have been prepared under the historical cost convention except for the revaluation of certain classes of property, plant and equipment. The Council uses the Australian dollar as its functional currency, its presentation currency and rounds to the nearest dollar.

The income of local government and public authorities is exempt from income tax. However Council is subject to Fringe Benefits Tax and Goods and Services Tax ('GST'). The net amount of GST recoverable from the Australian Taxation Office (ATO) or payable to the ATO is shown as an asset or liability respectively.

These financial statements comply with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB). Council is a not-for-profit entity for financial reporting purposes and these financial statements comply with Australian Accounting Standards and interpretations as applicable to not-for-profit entities.

Comparative information is prepared on the same basis as the prior financial year.

#### 1.B Date of authorisation

The financial statements were authorised for issue on the date they were submitted to the Auditor-General for final signature. This is the date the management certificate is signed.

### 1.C New and revised Accounting Standards adopted during the year

Council has adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2023. The standards did not have a material impact on reported position, performance and cash flows of Council. The adoption of the revisions to AASB 101 *Presentation of Financial Statements* resulted in disclosure of material accounting policy information only rather than significant accounting policies. This means that accounting policy information is disclosed only if it relates to material transactions, other events or conditions and:

a) Council has changed accounting policy during the reporting period and this change resulted in a material change to the information in the financial statements.

b) Council chose (or was mandated to use) the accounting policy from one or more options permitted by Australian Accounting Standards.

c) the accounting policy was developed in accordance with AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors in the absence of an Australian Accounting Standard that specifically applies.

d) the accounting policy relate to an area for which a Council is required to make significant judgements or assumptions in applying an accounting policy, and the Council discloses those judgements or assumptions in the financial statements.

e) the accounting required for them is complex and users of the entity's financial statements would otherwise not understand those material transactions, other events or conditions.

#### 1.D Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2024. These standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a material impact for Council then further information has been provided in this note.

No standard issued by the AASB which is not yet effective is expected to have a material impact for Council.

### 1.E Critical accounting judgements and key sources of estimation uncertainty

Council makes a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

Revenue recognition - Note 3

Expected Credit Losses (ECL) - Note 10

- Valuation and depreciation of property, plant and equipment Note 11
- Finance Leases Note 13
- Provisions Note 15
- Contingent liabilities Note 17

## Notes to the financial statements

## For the year ended 30 June 2024

2 Analysis of results by function

### (a) Components of Council functions

The activities relating to the Council's components reported in Note 2(b) are as follows :

### **Executive Services**

The core functions of Executive Services include management of the Office of the Mayor and Office of the CEO, facilitation of Council and Committee meetings, executive administration and internal audit.

### **Health and Community Services**

The objective of the Health and Community Services function is to develop, manage and deliver community and public health services that meet the needs of all sectors of the community. The core functions includes community services, housing services, environmental health services, health and wellbeing services and divisional administrative services.

### Engineering Services

Engineering Services provides a high level of services in integrated infrastructure management which ensures environmental protection and meets community expectations. The outcomes achieved by Engineering Services are linked with Council's commitment to public health, transport, water and wastewater infrastructure. The core functions include water services, wastewater services, civil works services, and waste services..

### Building Services

The objective of the Building Services function is to provide repairs and maintenance on social housing and new construction on behalf of the State and Federal Government.

### Corporate Services

Corporate Services is responsible for the provision of Council-wide services. The core functions include legal services, governance, strategic (corporate) planning, human resources, WH&S, information technology services, corporate risk and insurance, media, engagement and advocacy, enterprise development and fuel and fleet.

### Financial Services

Financial Services provides professional financial management and advisory services to Council. The core functions include financial accounting, management accounting, procurement and strategic asset management services.

2 Analysis of results by function (continued)

### (b) Income and expenses defined between recurring and capital are attributed to the following functions:

Functions	Gros	s program inco	me	Total	Gross program	n expenses	Elimination of	Total	Net result	Net	Assets
	Recu	rrent	Capital	income	Recurrent	Capital	inter-function	expenses	from recurrent	result	
	Grants	Other	Grants				transactions		operations		
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Executive Services	90,000	14 I.	1.1	90,000	3,713,127	-	212,112	3,925,238	(3,623,127)	(3,835,238)	3,242,977
Health and Community Services	5,975,825	9,432,027	8,778,793	24,186,645	44,487,159	+	4,061,363	48,548,522	(29,079,307)	(24,361,876)	363,323,458
Engineering Services	9,574,482	5,982,243	17,756,514	33,313,240	57,749,431	(41,114)	1,013,546	58,721,863	(42,192,705)	(25,408,624)	641,030,469
Building Services		21,946,221	1,069,579	23,015,800	19,702,608	-	(1,561,879)	18,140,729	2,243,613	4,875,071	
Corporate Services	(13,116)	48,420	140,044	175,347	6,105,158	-	(95,778)	6,009,380	(6,069,855)	(5,834,033)	3,141,375
Financial Services	16,485,506	1,803,511	1,470,390	19,759,407	10,653,271	4,409,443	(3,629,363)	11,433,351	7,635,746	8,326,056	160,482,561
Total Council	32,112,697	39,212,422	29,215,320	100,540,439	142,410,754	4,368,329	-	146,779,083	(71,085,635)	(46,238,643)	1,171,220,841

### Year ended 30 June 2023

Functions	Functions Gross program income Total Gross program		Gross program	n expenses	Elimination of Total		Net result	Net	Assets		
	Recu	rrent	Capital	încome	Recurrent	Capital	Inter-function	expenses	from recurrent	result	
	Grants	Other	Grants				transactions		operations		
	\$	\$	\$	\$	\$	5	\$	\$	\$	\$	5
Executive Services	646,200			646,200	3,517,900		149,164	3,667,064	(2,871,700)	(3,020,864)	2,870,804
Health and Community Services	3,356,194	9,248,590	7,064,883	19,669,667	39,541,378	•	4,695,878	44,237,256	(26,936,594)	(24,567,589)	344,140,304
Engineering Services	7,109,130	6,174,896	16,743,656	30,027,681	51,301,432		186,240	51,487,672	(38,017,406)	(21,459,990)	613,177,902
Building Services	-	11,026,776	1,645,683	12,672,459	12,503,391	(4)	(441,046)	12,062,345	(1,476,615)	610,114	(#
Corporate Services	80,000	166,609	-	246,609	5,061,000		(106,255)	4,954,745	(4,814,390)	(4,708,136)	3,361,731
Financial Services	26,099,684	2,025,807	1,547,146	29,672,636	9,461,804	15,455,070	(4,483,982)	20,432,892	18,663,686	9,239,744	158,960,729
Total Council	37,291,208	28,642,679	27,001,367	92,935,254	121,386,904	15,455,070	-	136,841,974	(55,453,018)	(43,906,721)	1,122,511,471

7

### 3 Revenue

### (a) Community levies, rates and charges

Community levies, rates and annual charges are recognised as revenue when Council obtains control over the assets comprising these receipts which is the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

	2024 \$	2023 \$
Water charges commercial	365,291	484,074
Sewerage charges commercial	1,007,678	1,029,312
Garbage charges commercial	207,220	242,968
Rates from 40 year leases	81,406	75,781
	1,661,595	1,832,135

### (b) Fees and charges

Council provides a range of goods and services to the community and other third parties for a fee. These fees are set in a fees and charges register adopted by Council at the annual budget meeting. Revenue arising from fees and charges is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods or services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay prior to or at the point of provision of the service. There is no material obligation for Council in relation to refunds or returns.

	2024 \$	2023 \$
Airport landing fees	466,867	448,653
Commercial property lease and licence fees	2,762,693	2,410,432
Maritime fees	2,050,141	1,612,588
Hire of Council buildings	116,392	94,948
Other fees and charges	43,445	87,145
	5,439,538	4,653,766

Timing of revenue recognition for fees and charges

	2	2024		23
	Revenue recognised over time	Revenue recognised at a point in time	Revenue recognised over time	Revenue recognised at a point in time
Fees and charges	2,762,693	2,676,845	2,410,432	2,243,334
	2,762,693	2,676,845	2,410,432	2,243,334

### 3 Revenue (continued)

### (c) Sales revenue

Revenue from contract and recoverable works generally comprises a recoupment of material costs together with an hourly charge for the use of equipment and employees. Contract revenue from repairs and maintenance is recognised at the point in time when works are signed off as completed and only recorded as a contract asset once this performance obligation is met.

Contract revenue and associated costs in relation to upgrades, are recognised by reference to the stage of completion of the contract and the total revenue budget. Where consideration is received for the service in advance it is included in contract liabilities and is recognised as revenue in the period when the service is performed.

	2024 \$	2023 \$
Contract and recoverable works	21,834,745	11,002,144
Plant and equipment hire	128,591	112,637
Childcare services	106,675	113,085
Accommodation	1,067,710	954,705
Sale of fuel and gas	1,758,663	1,740,998
Sale of powercards	296,035	269,481
·	25,192,420	14,193,050

### Timing of revenue recognition for sales

	2024		2023	
	Revenue recognised over time	Revenue recognised at a point in time	Revenue recognised over time	Revenue recognised at a point in time
Sales revenue	23,137,721	2,054,698	12,182,571	2,010,479
	23,137,721	2,054,698	12,182,571	2,010,479

### (d) Grants, subsidies, contributions and donations

### Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is satisfied.

The performance obligations vary in each agreement and can include items such as travel and positions for specific purposes. Payment terms vary depending on the terms of the grant. Cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control. Within grant agreements there may be performance obligations where control transfers at a point in time and others where there is continuous transfer of control over the life of the contract.

Where control is transferred over time, revenue is recognised using either costs or time incurred.

### 3 Revenue (continued)

### (d) Grants, subsidies, contributions and donations (continued)

### Grant income under AASB 1058

Assets arising from grants in the scope of AASB 1058 are recognised at the fair value when the assets are received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard. Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

### Capital grants

Capital grants received to enable Council to acquire or construct an item of property, plant and equipment to identified specifications which will be under Council's control and which are enforceable are recognised as revenue as and when the obligation to construct or purchase is completed. For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project as there is no profit margin.

### Donations and contributions

When assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by the Council.

Donations and contributions are generally recognised on receipt of the assets since there are no performance obligations.

	2024 \$	2023 \$
Operating		
General purpose grants	610,755	18,761,597
State Government subsidies and grants	27,783,994	17,510,947
Commonwealth Government subsidies and grants	3,717,948	1 018 664
	32,112,697	37,291,208

In June 2023, Council received an amount of \$15,357,943 equating to 96% of the 2023-24 Commonwealth Financial Assistance Grant allocation. As these grants are considered untied grants, they were recognised upon receipt in the 2022-23 financial year. In the 2023-24 financial year, Council did not receive any such advance grant funding and as such, there is a decrease in Council's revenue.

### Capital

Capital revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and/or investment in new assets. It also includes non-cash contributions which are usually infrastructure assets.

State Government subsidies and grants	21,420,296	26,137,973
Commonwealth Government subsidies and grants	7,735,024	515,570
Contributed assets	60,000	347,824
	29,215,320	27,001,367

Notes to the financial statements

For the year ended 30 June 2024

### 3 Revenue (continued)

Timing of revenue recognition for grants, subsidies, contributions and donations

	2	2024		23
	Revenue recognised over time \$	Revenue recognised at a point in time \$	Revenue recognised over time \$	Revenue recognised at a point in time
Grants and subsidies	42,874,945	18,393,072	34,620,487	29,324,264
Contributions	-	60,000	-	347,824
	42,874,945	18,453,072	34,620,487	29,672,088

4	Interest and other income	Note	2024 \$	2023 \$
(a)	Interest income			
	Interest from financial institutions		1,041,836	661,744
			1,041,836	661,744

### (b) Other income

Other income is recognised on receipt. Gains on the revaluation of finance leases and refuse restoration are non-cash adjustments.

Insurance claims received		119,348	19,701
Gain/(loss) on revaluation of finance leases	14	487,985	1,242,662
Commission income		527,282	521,155
Other revenue		62,796	334,440
Gain on refuse restoration	16	-	419,625
		1,197,411	2,537,583

### (c) Rental income

Rental revenue from community housing is recognised as income periodically in advance each fortnight.

Residential property rental income	4,679,623	4,764,401
	4,679,623	4,764,401

Council currently holds a social welfare housing portfolio and these buildings are held to meet service delivery objectives, rather than to earn rental income or for capital appreciation purposes.

As the buildings held by Council do not meet the definition of investment property, these buildings are accounted for in accordance with AASB 116 Property, Plant and Equipment.

5	Capital expenses	Note	2024	2023
	Loss on disposal of non-current assets			
	Book value of property, plant and equipment disposed Add: Other costs of disposal		4,409,443	8,114,489 467,700
	Less: Proceeds from the sale of property, plant and equipment		(41,114)	407,700
	Less: Proceeds from insurance claims		-	(634,380)
			4,368,329	7,947,809
	Loss on disposal of registered Land Holding Act leases			
	Book value of property, plant and equipment			7,507,262
				7,507,262
			4,368,329	15,455,071
6	Employee benefits			
	Staff wages and salaries		21,044,991	19,811,486
	Councillors' remuneration		1,143,867	1,076,907
	Annual, sick and long service leave entitlements		4,096,589	3,866,734
	Superannuation	19	2,650,677	2,551,605
			28,936,123	27,306,732
	Other employee related expenses		325,931	349,687
			29,262,054	27,656,419
	Less: Capitalised employee expenses		(324,018)	(685,662)
			28,938,036	26,970,757

Councillor remuneration represents salary and other allowances paid in respect of carrying out their duties.

	2024	2023
	#	#
Total Council employees at the reporting date:		
Elected members	16	16
Administration staff	318	325
Total full time equivalent employees	334	341

Notes to the financial statements For the year ended 30 June 2024

7	Materials and services	Note	2024 \$	2023 \$
	Advertising and marketing		73,236	72,117
	Audit services		170,582	182,600
	Communications and IT		2,346,356	1,877,648
	Consultants		2,297,963	2,266,274
	Contractors		8,123,746	8,967,106
	Contracts - Infrastructure		6,700,206	1,540,360
	Donations paid		345,852	408,706
	Freight		1,350,159	1,296,309
	Insurance		5,691,262	5,039,377
	Legal fees		687,272	330,104
	Materials - carpentry, plumbing, electrical		1,061,843	502,807
	Motor vehicle expenses		2,581,133	2,747,600
	Other materials and services		1,922,486	1,725,288
	Power		1,535,783	1,233,027
	Powercards, fuel and gas for resale		2,239,728	2,216,711
	Rent paid		120,554	145,463
	Repairs and maintenance		6,914,018	4,578,565
	Repairs and maintenance - electrical		3,009,766	1,271,968
	Subscriptions and registrations		151,080	110,289
	Supplies and consumables		390,080	429,937
	Temporary staff costs		1,259,747	500,986
	Travel		3,177,112	2,583,653
	Less: Expenses capitalised		(99,228)	(180,226)
			52,050,736	39,846,668

\* Total audit fees quoted by the Queensland Audit Office relating to the 2023-24 financial statements are \$186,089 (2022-23: \$182,600)

### 8 Finance costs

Losses on revaluation of finance leases and impairment of receivables are non-cash adjustments.

Bank charges		77,552	76,479
Impairment of receivables		246,623	382,417
Refuse restoration	16	158,324	-
Interest on leases	14	18,481	30,469
		500,980	489,365

### 9 Cash and cash equivalents

	Note	2024 \$	2023 \$
Cash at bank		13,673,942	25,256,423
Deposits at call		9,371,017	10,997,842
Balance per Statement of Cash Flows		23,044,959	36,254,265
Less: Externally imposed restrictions on cash		13,929,357	17,366,644
Unrestricted cash		9,115,602	18,887,621

Council's cash at bank and term deposits are held with National Australia Bank on normal terms. The bank currently has a short term credit rating of A-1+ and long term rating of AA-. Deposits at call are held with the Queensland Treasury Corporation.

Council's cash and cash equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use.

(i) Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:

Unspent government grants and subsidies Total externally imposed restrictions on cash assets	<u> </u>	17,366,644
(ii) Internal allocations of cash at the reporting date:		
Funds set aside and held in reserves for DOGIT land	3,421,487	2,806,548
Total internally allocated cash assets	3,421,487	2,806,548

In accordance with the Local Government Act 2009 and Local Government Regulation 2012, a separate trust bank account and separate accounting records are maintained for funds held on behalf of outside parties. Funds held in the trust account include those funds relating to island funeral funds, church funds and other community funds. The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements since Council has no control over the assets.

#### Trust funds held for outside parties

Monies collected or held on behalf of other entities yet to be paid out to or on be	half of those entities:	
Island funeral funds	209,630	235,574
Church funds	10,177	9,910
Other community funds	54,469	53,037
	274,276	298,521

Some funds belonging to Council are held in the trust funds of third parties.

### Funds held in trust by outside parties

DFK Kidsons holding funds for the Major Infrastructure and Other Programs	23,878,720	28,324,917
	23,878,720	28,324,917

The Major Infrastructure and Other Program is jointly funded by the Australian and Queensland Governments to deliver and upgrade major infrastructure capital works in the Torres Strait. DFK Kidsons holds funds for multiple councils in regards to the Major Infrastructure and Other Program. The amount disclosed above relates to Torres Strait Island Regional Council's portion of the funds. Infrastructure assets are not recognised by the Council until they have reached completion.

### 10 Receivables

Settlement of receivables is required within 30 days after the invoice is issued.

Receivables are measured at amortised cost which approximates fair value at reporting date.

	2024 \$	2023 \$
Current		
Receivable - Housing	12,988,154	13,003,266
Less impairment	(12,655,302)	(12,588,032)
Receivable - Rates	1,083,009	855,561
Less impairment	(315,701)	(325,833)
Receivable - Other	4,243,717	1,865,602
Less impairment	(243,153)	(204,505)
	5,100,724	2,606,059
Accrued revenue	3,513,135	2,255,586
Prepayments	348,545	362,121
GST receivable	140,774	213,303
	9,103,178	5,437,069

Council assesses credit risk before providing goods or services and applies normal business credit protection to minimise the risk.

Council does not require collateral in respect of trade and other receivables. Council does not have trade receivables for which no loss allowance is recognised because of collateral.

When Council has no reasonable expectation of recovering an amount owed by a debtor, and has ceased enforcement activity, the debt is written=off by directly reducing the receivable against the loss allowance. If the amount of debt written off exceeds the loss allowance, the excess is recognised as an impairment loss.

The exposure to credit risk for trade receivables by type of counterparty was as follows:

Housing charges Government entities	12,869,555 2,808,311	12,819,911 1,191,290
Utility charges	1,083,009	855,561
Other	869,689	857,667
Total	17,630,564	15,724,429
Movement in accumulated impairment losses is as follows: Opening balance at 1 July Less: Debts written off during the year Additional impairments recognised Less: Impairments reversed Closing balance at 30 June	13,118,370 (152,324) 810,753 (562,644) 13,214,155	13,107,214 (371,260) 494,154 (111,738) 13,118,370

#### 10 Receivables (continued)

Expected credit loss assessment

Council uses an allowance matrix to measure the expected credit losses of trade receivables from individual customers, which comprise a very large number of small balances. Loss rates are calculated using a 'roll rate' method based on the probability of a receivable progressing through successive stages of delinquency to writeoff.

Loss rates are based on actual credit loss experience over the past ten years. These rates are multiplied by scalar factors to reflect differences between economic conditions during the period over which the historical data has been collected, current conditions and the Council's view of economic conditions over the expected lives of the receivables.

For housing receivables this rate ranges from 15% - 98% depending on the aging of the debt (2022/23: 16% -98%). In relation to other receivables, this rate ranges from 1% - 33% depending on the aging of the debt (2022/23: 1% - 32%).

2,785,757

958,276

2024	
Aging	

Housing	
Current	
1-30 days	
31-60 days	
61+ days	

1	Closing	Historical	Loss given	Lifetime
	balance	probability of	default	expected
	30 June 2024	default		credit loss
	\$			\$

118,109	15.00%	100%	17,716
59,034	96.00%	100%	56,673
49,072	96.00%	100%	47,109
12,761,939	98.21%	100%	12,533,804
12,988,155			12,655,302

0.29%

4.52%

Other debtors

Current	
1-30 days	
31-60 days	
61+ days	

### 2023

2023	
Aging	
nging .	

### Housing

Current	
1-30 days	
31-60 days	
61+ days	

#### Other debtors

Current	
1-30 days	
31-60 days	
61+ days	

ſ	Closing	Historical	Loss given	Lifetime
1.000	5,326,726			558,854
[	1,546,152	32.52%	100%	502,822
	36,540	12.75%	100%	4,658

100%

100%

8,100

43,274

balance 30 June 2023 \$	Loss given default	Lifetime expected credit loss \$
		Loss given default

136,131	16.0%	100%	21,781
80,203	97.0%	100%	77,797
64,094	97.0%	100%	62,172
12,722,837	97.7%	100%	12,426,282
13,003,266			12,588,032

918,094	1.0%	100%	8,784
203,349	7.0%	100%	14,258
166,100	27.7%	100%	45,998
1,433,620	32.2%	100%	461,298
2,721,163		-	530,338
		-	000100

11 Property, plant and equipment

Council - 30 June 2024	Buildings (Communities)	Buildings (Corporate)	Buildings (Churches)	Recreational facilities	Transport	Stormwater drainage network	Flood mitigation network	Wetter	Wastewatar	Marine Infrastructure	Weste	Land	Plant and equipment	Work in progress	Total
Basis of measurement	Fair Value	Fair Value	Fair Value	Fair Value	Feir Value	Fair Value	Fair Value :	Feir Value	Fair Value	Fair Value	Fair Value	Fer Venue	Cost	Cost	
Assel values	1	5	5	5	5		1	1	1	S	S	1	5	S	5
Opening gross value as at 1 July 2023	768 721 551	153 187-808	23,245,300	37.874.616	344 335 854	17 297 444	40 600 453	210.050 102	332.101 amu	55 117 581	3.815.217	2 ATO ADM	10141361	25513776	2,148,931,942
Additions		- Contraction of									-			30.452.060	30,552,086
Capital contributions	-				-						1.1			60,000	60.000
Assets capitalised from work in progress	7.145.858	676.353		525.119	29,163		4 019 696	6-385-297	105 531				#09-733	(22, 917, 190)	(562 436
Disposals	(8.410.685)	(546 904)		(162 178)			(2.544.509)	14.667.318)	(12,430)				(902.666)		(15.026 14.8
Reveluation adjustment to asset revaluation surplus	78,236,067	15 253 111	2.325.530	3.771.244	27.601.200	1.401.003	3.947.904	21,372,086	23 245 233	4,700,557	301.122	372 173	11110001		180,887,222
Transfar between classes	Chiesed (M)	10,400,000	2,020,000	10,111,4.44	E	- circa cyclera				-	-0.		09.550		
Closing gross value as at 30 June 2024	845,747,583	166.400 516	25.501.830	42,008,804	372 258 167	16.668.537	66,023,447	351, 140, 429	392,440,823	63,906,544	4,192,555	1.242.977	10.000.185	13 20E.875	2 544 541 900
Accumulated depreciation and impairment Opening balance as at 1 July 2023	424,631,246	93.405.531	15,738,900	24.628.256	149.809.634	7,387,957	13,768,787	162,292,944	152,603,836	25.982.311	2.301.364		6,781,530		1,079.332.30
	25 232 289	5.476.839	619,065	1,276,689	5,655,935	345.949	1,641,021	9,217,008	8,785,516	1.319.518	135.403		613.197		60.318.428
Depreciation provided in period	44.547.016	3,4/0,038	1,635,798	2,587,885	12,582,711	626,446	926,785	11.764.577	11,296,345	2,139,407	243.877		010,107		98.200.851
Revaluation adjustment to asset revaluation surplus	(4,393,370)	(479.577)	1,030,780	(26,080)	12,002,111	020,440	(1,780,622)	(3,408,404)	(12.430)	2,100,107	240,07	1.4	(516,982)		(10.617.46)
Depreciation/impairment on disposats	(4,393,370)	(1,148)		120,0003			(1,100,0024)	(0,400,404)	(16,400)	-			1,149		110,011,100
Transfers between classes	490.017,181	108,241,809	17,993,763	28,468,731	168.058.281	8 360 352	14,555,970	175,866,124	172 673 307	29.441.235	2.680.444		6.878.895		1,227,234,113
Accumulated depreciation as at 30 June 2024	490,017,101	100,291,008	17,883,703	20,400,731	100,000,201	0,000,000	19,000,010	110,000,124	112,010,001	10,111,000	2,000,111		0,010,000		1,000 jaco 4, 1 1
Book value as at 30 June 2024	365,725,412	00.218,768	7.556,041	13.5-2.013	204, 107, 567	10,338,184	51,407,478	191282304	102201.487	34,455,308	1,511,804	3,342,077	3 141,252	10.309.60%	1,117,707,70
Range of estimated useful life in years	6.30	10-50	15-50	5.50	10-100	47 - 53	101.00	3.90	5.100	10-50	15-25	Lendt Hot Depreciated	1.35	WP Not Depreciated	1
Additions comprise:															
	S	\$	\$	\$	\$	5	s	S	\$	\$	\$	5	\$	\$	\$
Renewals	5,551,198			259.317			101,724	9,383,297	105,531					· · · · ·	15,441,058
Other additions	1,594,659	676.353		225,802	29,163		3,917,975					1.4	469,733		6,913,686
Total additions	7,145,858	676,353	•	525,119	29,163		4,019,699	9,383,297	105,531			-	469,733	•	22,354,75
Asset revaluation surplus	254.398.273	41,159,309	7,526,400	10,845,848	161,673,045	5.323,450	9,308,512	96,904,856	133.221.614	21,143,0711	678,349	428,670	1	- 1	42,912,89
Opening balance as at 1 July 2023	254,398,273	5.412.947	690,732	1,183,359	15,296,489	774.647	3.021.020	9,607,511	11.949.848	2.649.150	137,445	372,173			82,786,371
Movements - Revaluation						6,098,097	12,329,532		145,171,462	23,792,821	815,794	800,843			825,699,288
Glosing balance as at 30 June 2024	285,087,323	46,572,255	8,217,132	12,029,207	177,272,434	0,040,097	15,358,935	100,312,300	196,171,402	49,784,841	410,794	000,043			ur 3,009,100

#### 17

### 11 Property, plant and equipment (continued)

Council - 30 June 2023	Builtings (Communities)	Twildings (Corporate)	Buildings (Churches)	Recreations: facilities	Transport network	Stormweter drainage network	Flood mitigation network	Water	Westewater	Marrive Infrastructure	Weste	Land	Plant and equipment	Wark in progress	Total
Basis of measurement	Fair Value	Fait Value	Fair Value	Far Value	FairValue	Fair Value	Fait Value	Fair Value	FairValue	FarValue	Fair Value	Fair Value	Cost	Cast	
Asset values	s	1	1	3	8	5	1	5	3	1	5	5	5	s	5
Opening gross value as at 1 July 2022	882,725,378	132,700,517	-	22,016,279	313.457,970	15.517.040	40.645.182	273,641,673	268.279.971	\$4,931,029	9.314 T02	2.621.552	8,125,591	59 881 105	1,000,640,100
Additions	0				-	-								27,670,222	27,670.222
Capital contributions	1.	in the first					- mar. #55	+		547,824					347 824
Assets capitalised from work in progress	6.581.899	1,502,179		877,616	3.582.410	370,788	14(241)173	13,108,895	17,525,013	12,127			1 946 394	(62.016.071)	
Disposats	(20.54R,200)	(1,048.523)	P 1	(\$48,905)	(1.202,722)	(100.749)		(9.855.792)	10 (192,050)	(804,356)			(1 128		144.118.762)
Revaluation adjustment to asset revaluation surplus	100 653 877	19 001 752	-	4 829 329	26 58A 147	1,010,385	5.514 100	32 543 566	34 000 543	4 631 363	497,115	247.252			232.125.249
Closing gross value as at 30 June 2023	766,773,551	153 187 895		37 874 815	344 335 604	17,297,444	00 000 453	310.045 902	332 101 489	55.117.987	3.611.217		10.145 201	25.512.176	2,125,666,642
county proce came as a constant proc	and the second se									1					1. 12. 00 C C C
Accumulated depreciation and impairment															
Opening belance as at 1 July 2022	356,128,300	77,024,856		20,746,776	133,786,810	6,591,497	10,902,180	144,523,414	134,727,558	22,661,476	1,883,444		7,304,217		B16.280.528
Depreciation provided in period	22,615,444	4,851,820		1,171,994	5,433,926	313,394	1,281,711	7,974,496	7,951,884	1,226,955	117,742		541,112		53,480,277
Revaluation adjustment to asset revaluation surplus	55,480,278	12,181,445	•	3,212,322	11,732,286	578,778	1,004,095	17, 57,908	16,664,309	1,965,804	300,178				121,478,205
Impairment adjustment to asset revaluation surplus					-		-	-	-	689,401					889,401
Depreciation/Impairment on disposals	(9,592,775)	(852,391)		(502,834)	(1,123,388)	(95,712)		(7,982,873)	(8,739,915)	(781,325)			(1,063, 09)		(28,495,011)
Accumulated depreciation as at 30 June 2023	424,631,248	93,405,531	•	24,828,258	140,005,634	1,387,957	13,768,787	162,292,944	152,603,836	25,142,311	2,301,364		6,781,510		1,063,553,400
Book value as at 30 June 2023	344,140,305	59.762.364		10.000.000	194,526,170	9,909,456	A1 801 600	147,767,417	179,497,634	33,135,676	1.509,653	2.870.805	3,361,730	25.513.776	1,082,073,243
Range of estimated useful He in years	15-50	10 + 50	15 - 50	5 - 50	10-100	47 - 53	10 - 50	3 - 60	5 - 100	10-50	15 - 25	Land: Not	1 - 25	23,513,776 WIP: Not	1,002,073,243
Verifie of escitation reaction are at Assist	10-50	10.400	10 - 30	3-30	10-100	4/100	10-30	3-00	0 - 100	10-50	13 - 25	Depreciated	1-25	Depreciated	
Additions comprise:						I		1		I.,I					1
	\$	5	\$	\$	5	\$	\$	\$	S	5	s	5	\$	\$	5
Renewals	5,836,352	1,157,718		794,521	636,475			3,998,693	4, 48.014	359,951			87,870		17,614,595
Other additions	725,347	434,460		83,095	4,945,934	570,768	14,241,171	9,110,002	12,776,999				1,863,523		44,751,299
Total additions	6,561,699	1,592,179	•	877,616	5,582,409	570,768	14,241,171	13,108,695	17,525,013	359,951	· ·		1,945,393	· · 1	62,365,894
Asset revaluation surplus															
Opening balance as at 1 July 2022	209.344.874	33.419.003		9.128.841	147,118,085	4.591,843	5.399.308	81.699.178	114,897,380	19.367,513	481.411	181,417			625,628,852
Movements - Revaluation	45,053,399	7,740,306		1,717,007	14.855,860	731,807	3.909.204	15,205,678	18.324,234	2,665,559	196,937	247,252			110,647,045
Movements - Incelments										(889.401)					(889,401)
Closing balance as at 30 June 2023	254,398,273	41,159,309	-	10.845.848	161,973,945	5,323,450	9.308,512	96,904,856	133,221,614	21,143.671	678,349	428.670		· · · ·	735,386,497

Notes to the financial statements For the year ended 30 June 2024

#### 11 Property, plant and equipment (continued)

#### (a) Recognition

Each class of property, plant and equipment is stated at cost or fair value, less where applicable, any accumulated depreciation and accumulated impairment loss. Items of plant and equipment, infrastructure assets and buildings with a total value of less than \$10,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

Torres Strait Island Regional Council does not control any land under roads. Land under the road network within the Council area that has been dedicated and opened for public use under the *Land Act 1994* or the *Land Title Act 1994* is not controlled by Council but is controlled by the State pursuant to the relevant legislation. This land is not recognised in these financial statements.

The Council is located on land assigned to it under various Deeds of Grant in Trust (DOGIT) held under the *Torres Strait Islander Land Act 1991* (Qld) (TSILA), *Aboriginal Land Act 1991* (Qld) and the *Land Act 1994* (Qld). The land comprises an area of approximately 483.6 square kilometres, across the following Islands:

- Boigu Island
- Dauan Island
- Erub Island
- Hammond Island
- lama Island
- Moa Island (comprising two DOGITs of St Paul's and Kubin communities)
- Mabuiag Island
- Poruma Island
- Saibai Island
- Ugar Island
- Warraber Island
- Masig Island

The land is administered by the Department of Natural Resources, Mines and Energy and the Council has restricted use of this land for the benefit of islander inhabitants. The DOGIT land has not been taken up in Council's asset register as it cannot be reliably measured.

The reserve land for Mer Island was managed by the Department of Communities, Child Safety and Disabilities Services until 14 December 2012. On 14 December 2012 Mer Gedkem Le (Torres Strait Islanders) Corporation RNTBC became the trustee of Torres Strait Islander land under the TSILA in communal freehold of Mer Island. The Corporation is trustee for the Native Title Holders.

The DOGIT land for Badu Island was administered by Council in the capacity as trustee until 1 February 2014. On 1 February 2014, Mura Badulgal (Torres Strait Islanders) Corporation RNTBC became the trustee of Torres Strait Islander land under the TSILA in communal freehold of Badu Island. The Corporation is trustee for the Native Title Holders.

Essential service buildings and infrastructure on Badu Island and Mer Island are leased by Council for the terms of 5 years, 30 years and 99 years at agreed values.

# Torres Strait Island Regional Council Notes to the financial statements

For the year ended 30 June 2024

#### 11 Property, plant and equipment (continued)

### (a) Recognition (continued)

The relevant leased assets are still reported as assets of the Council; land is not reported. Nominal rental is paid for the majority of essential service buildings. These buildings have not been classified as leases, as prior to change in land agreements the assets were originally constructed by Council. No lease liability has been recognised in the financial statements as the three leases on Badu expired (PY \$87,346). Of the expired leases, two are in negotiation and one will not be renewed.

Pursuant to the terms and conditions of the respective leases, it is intended that the Council continue to maintain these assets for the benefit of the community, as Council possesses the necessary skills and knowledge to best utilise these assets.

#### (b) Measurement

Property, plant and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at fair value less, where applicable, any accumulated depreciation and accumulated impairment loss.

#### (c) Depreciation

Land is not depreciated as it has an unlimited useful life. Depreciation on other property, plant and equipment assets is calculated on a straight-line basis so as to write-off the net cost or revalued amount of each depreciable asset, progressively over its estimated useful life to the Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and commissioned ready for use.

Where assets have separately identifiable components that are subject to regular replacement, these components are assigned useful lives distinct from the asset to which they relate. Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the Council.

Major spares purchased specifically for particular assets that are above the asset recognition threshold are capitalised and depreciated on the same basis as the asset to which they relate.

Depreciation methods and estimated useful lives of property, plant and equipment assets are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions. The condition assessments performed as part of the 5 yearly full valuation process for assets measured at written down current replacement cost are used to estimate the useful lives of these assets at each reporting date. Details of the range of estimated useful lives for each class of asset are shown in the tables earlier in this note.

#### (d) Impairment

Property, plant and equipment held at cost is assessed for indicators of impairment annually. If an indicator of possible impairment exists, the Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

#### 11 Property, plant and equipment (continued)

#### (e) Valuation

#### (i) Valuation processes

Council measures and recognises assets in all asset classes relating to property, plant and equipment, other than plant and equipment and WIP, at fair value on a recurring basis.

All asset classes carried at fair value were last comprehensively valued as at 30 June 2020.

Non-current physical assets measured at fair value are revalued, where required, so that the carrying amount of each class of assets does not materially differ from its fair value at the reporting date. This is achieved by engaging independent, professionally qualified valuers to determine the fair value for each class of property, plant and equipment assets at least once every 5 years. This process involves the valuer physically sighting a representative sample of Council assets across all asset classes and making their own assessments of the condition of the assets at the date of inspection.

In the intervening years, Council engages independent, professionally qualified valuers to perform a "desktop" valuation. A desktop valuation involves management providing updated information to the valuer regarding additions, disposals and changes in methodology such as useful life and condition rating. The valuer then determines suitable indices which are applied to each of these asset classes. These indices are then reviewed by Asset Class Managers and Executives to ensure accuracy of these indices for Council.

Council's property, plant and equipment valuation policies and procedures are reviewed annually taking into consideration an analysis of movements in fair value and other relevant information. Management prepares a report for the Audit Committee's review and endorsement.

In accordance with AASB 13, fair value measurements are categorised on the following basis:

- Fair value based on quoted prices (unadjusted) in active markets for identical assets (level 1)
- Fair value based on inputs that are directly or indirectly observable for the asset (level 2)

- Fair value based on unobservable inputs for the asset (level 3)

All of Council's property, plant and equipment measured at fair value at reporting date is categorised at level 2 or 3. Council does not have any assets measured at fair value which meet the criteria for categorisation as level 1. There were no transfers between levels during the year.

The fair values of the assets are determined using valuation techniques which maximise the use of observable data, where it is available, and minimise the use of entity specific estimates. If all significant inputs required to fair value an asset are observable, the asset is included in level 2. If one or more of the significant inputs is not based on observable market data, the asset is included in level 3. This is the case for Council infrastructure assets, which are of a specialist nature for which there is no active market for similar or identical assets. These assets are valued using a combination of observable and unobservable inputs.

11 Property, plant and equipment (continued)

(e) Valuation (continued)

(II) Valuation techniques used to derive fair values

Asset class and fair value hierarchy	Valuation approach	FV hierarchy	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates	Current year fair value assessment
Buildings (Communities)	Current replacement cost	Level 3	30/08/2020	Jones Lang Lasalle		Desktop valuation performed as at 3 June 2024 resulted in a 10% index, which when applied increased fair value is \$31,889,050
Bulklings (Corporate) 2024: \$2,154,054 2023: \$2,038,316	Market approach	Level 2	30/06/2020	Jones Lang Lassile	Comparable transactions of industrial properties within the Cairns market, adjusted for differences in key attributes such as size of improvements, functionality and condition.	Desktop valuation performed as at 3 June 2024 resulted in a 10% index, which when applied increased fair value by \$185,823
Buildinga (Corporate) 2024; \$58,064,714 2023: \$57,724,048	Current replacement cost	Level 3	30/06/2020	Jones Lang Lasefie		Desktop valuation performed as at 3 June 2024 resulted in a 10% index, which when applied increased fair value in
Buildings (Churches)	Current replacement cost	Level 3	n⁄a	Jones Lang Lasalle		Dosktop valualion performed as at 3 June 2024 resulted in a 10% Index, which when applied increased fair value bj \$890,732
	Current roplacement coat	Level 3	30/08/2020	Jones Lang Lasalie		Destlop valuation performed as at 34 Juna 2024 resulted in a 10% index, which when applied increased fair value by \$1,153,350

22

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11 Property, plant and equipment (continued)

(e) Valuation (continued)

(ii) Valuation techniques used to derive fair values (continued)

Asset class and fair value hierarchy	Valuation	FV hierarchy	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates	Current year fair value assessment
Transport network	Current replacement cost	Level 3	30/06/2020	Jones Lang Lasalle		Desktop valuation performed as at 30 June 2024 resultad in a 5% Index, which when applied increased fair value by \$15,298,499
	Current replacement cost	Level 3	30/06/2020	Jones Lang Laselle	Current replacement cost Unit rates - developed based cost estimate publications including Rewlinsons Construction Crest Galde and CordEl Cost Guide. Locality adjustments are also applied. Accumulated depreciation Total useful life estimates, condition assessments, remaining useful life estimates.	Desitop valuation performed as at 30 June 2024 resulted in a 8% index, which when applied increased fair value by \$774,647
Flood mitigation network	Cument replacement cost	Level 3	30/06/2020	Jones Lang Lasalle	· · · · · · · · · · · · · · · · · · ·	Desktop valuation performed as at 30 June 2024 resulted in a 7% index, which when applied increased fair value by \$3,021,020
Water	Current replacement cost	Level 3	30/06/2020	Jones Lang Lasalle		

23

11 Property, plant and equipment (continued)

(e) Valuation (continued)

(ii) Valuation techniques used to derive fair values (continued)

Asset class and fair value hierarchy	Valuation approach	FV hierarchy	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates	Current year fair value assessment
Wastewater	Current replacement cost	Level 3	30/06/2020	Jones Lang Lasalie		Desktop valuation performed as at 3 June 2024 resulted in a 7% index, whi when appled increased fair value a \$11,949,848
Marine infrastructure	Current replacement cost	Level 3	30/06/2020	Jones Lang Lasalie	project costs and benchmarked against cost estimate publications. Locality adjustments are also applied.	Desktop valuation performed as at 3 June 2024 nauxiliad in a 6% index, while when applied increased fair value bi \$2,649,150
Wilsta	Current replacement cost	Level 3	30/06/2020	Jones Lang Lasalle		Deaktop valuation performed as at 3 June 2024 resulted in a 10% index, which when applied increased fair value b \$137,445
Land assets 2024: \$2,554,585 2023: \$2,221,387	Market approach	Lavel 2	30/08/2020	Jones Lang Lasalle	Comparable transactions of industrial properties within the Cairns market, adjusted for differences in key attributes such as eize, topography and location.	Desktop valuation performed as at 3 June 2024 resulted in a 15% index, which when applied increased fair value in \$333,208
Land assets 2024: \$888,382 2023: \$849,418	Market approach	Level 3	30/08/2020		transactions or properties within transaction market, adjusted for citierences in way attributes such as size, topography and location. Deviational indextant size the think total patters of the Toursday latend memory warted	Desktop valuation partormad as et 3 June 2024 resulted in a 6% index, which when applied increased fair value to \$38,965

24

Notes to the financial statements

For the year ended 30 June 2024

### 12 Intangible assets

		Note	2024 \$	2023 \$
	Software			
	Opening gross carrying value		1,457,686	1,457,686
	Additions		562,433	-
	Disposals		(1,457,686)	-
			562,433	1,457,686
	Accumulated amortisation			
	Opening balance		1,457,686	1,457,686
	Amortisation in the period		-	-
	Amortisation on disposals		(1,457,686)	
			· · · ·	1,457,686
	Net carrying value		562,433	
13	Contract balances			
		Note	2024	2023
			\$	\$
	Contract assets		Ŧ	•
	Contracts with customers		2,048,937	563,737
	Contracts to construct Council owned assets		5,969,061	4,755,553
			8,017,999	5,319,290
	Contract liabilities			
	Funds received upfront to construct Council controlled assets		12,998,451	8,369,041
	Non-capital performance obligations not yet satisfied		636,980	4,122,806
	Non-capital periormance obligations not yet satisfied		000,000	-, 122,000
	Non-capital performance obligations not yet satisfied		13,635,431	12,491,846
		at the beginning	13,635,431	
	Revenue recognised that was included in the contract liability balance	e at the beginning	13,635,431	12,491,846
	Revenue recognised that was included in the contract liability balance Funds to construct Council controlled assets		13,635,431 of the year: 3,044,463	7,529,654
	Revenue recognised that was included in the contract liability balance		13,635,431	12,491,846

### Satisfaction of contract liabilities

The contract liabilities in relation to capital grants relate to funding received prior to the work being performed since revenue is recognised as Council constructs the assets. Council expects to recognise the contract liability as income in the next year.

### Notes to the financial statements For the year ended 30 June 2024

#### 14 Leases

#### **Council as a lessee**

Council has leases in place over buildings. Where Council assesses that an agreement contains a lease, a right-of-use asset and lease liability is recognised on inception of the lease. Council does not separate lease and non-lease components for any class of assets and has accounted for lease payments as a single component.

The right-of-use asset is measured using the cost model and is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

#### Exceptions to lease accounting:

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

#### Terms and conditions of leases:

#### Buildings

Council leases one building used for offices. This lease period is three years with no options to renew at the lease expiration date 30 June 2025. Negotiations are underway for the current lease and 2 leases that expired during the year.

#### 14 Leases

Right of use assets	Note	2024	2023
		\$	\$
Balance at 1 July		1,180,980	1,800,817
Depreciation charge		(602,574)	(619,836)
Closing balance		578,406	1,180,980
Lease liabilities			
Balance at 1 July		1,237,712	1,859,743
Lease payments		(634,947)	(652,500)
Interest expense		18,481	30,469
Closing balance		621,245	1,237,712

The table below shows the maturity analysis of the lease liabilities based on contractual cashflows and therefore the amounts will not be the same as the recognised lease liability in the statement of financial position.

Total nor

2024	< 1 year	1-5 years	> 5 years	Total	statement of financial position
	\$	\$	\$	\$	\$
Buildings	627,800	-	-	627,800	621,246
2023	< 1 year	1-5 years	> 5 years	Total	Total per statement of financial position
	\$	\$	\$	\$	\$
Buildings	616,466	627,800		1,244,267	1,237,712

Notes to the financial statements

For the year ended 30 June 2024

#### 14 Leases (continued)

Amounts included in the statement of comprehensive income related to leases

	Note	2024	2023
		\$	\$
Interest on lease liabilities		18,481	30,469
Amortisation of right of use assets		602,574	619,836
Expenses relating to short-term leases		27,375	26,998
		648,430	677,303
Total cash outflows for leases		662,322	679,498

#### Leases at significantly below market value - Concessionary/peppercorn leases

Council has a number of leases at significantly below market value for land.

The leases are on 99 year arrangements and require the payment of \$1 per annum. The use of the right of use asset is restricted by the lessors to specified community uses which Council must provide.

Council does not believe that any of the leases in place are individually material.

#### Council as a lessor

Council has leased the following dwellings and vacant sites as lessor to the Queensland Government for 40 years:

- 51 dwellings located on Moa Island (Kubin)
- 6 dwellings and 3 vacant site on Saibai Island
- 6 dwellings and 4 vacant sites on Boigu Island
- 21 vacant sites on Kirirri Island
- 25 vacant sites on Moa Island (St Pauls)
- 6 vacant sites on lama Island

- 5 vacant sites on Poruma Island
  10 vacant sites on Masig Island
- 8 vacant sites on Warraber Island
- 7 vacant sites on Erub Island
- 7 vacant sites on Mabuiag Island
- 3 vacant sites on Dauan Island

- 2 vacant sites on Ugar Island
- The total lease payment per dwelling in the current year was \$2,903 (2022/23: \$2,807). These lease payments are required to be adjusted each year by the change in the Consumer Price Index (All Groups). As the gross lease payments are insufficient to cover the fair value (current replacement cost) of the leased properties, there is no interest rate implicit in the leases and therefore no finance income will arise from the leases. Consequently, the leases are recognised at the present value of the expected future lease payments receivable (fair value). Gains or losses on revaluation of finance lease assets are recognised as other income annually.

The Queensland Government has the right to surrender any part of the lease at any time by giving Council three months' written notice. Per the lease agreement any improvements to the property transfer to Council when the lease terminates. No leases were surrendered between 1 July 2023 and 30 June 2024 (2022/23; nil).

Current		
Lease receivable	500,482	534,849
	500,482	534,849
Non-current		
Lease receivable	11,220,749	11,233,247
	11,220,749	11,233,247

14 Leases (continued)

	Note	2024 \$	2023 \$
A reconciliation between the gross investment in the lease and the fair	value of lease p	ayments is as follow	s:
Gross minimum lease payments receivable:			
Not later than one year		500,482	534,849
Later than one year but not later than five years		2,001,927	1,935,771
Later than five years		13,317,272	13,361,458
		15,819,680	15,832,078
Add: Estimated contingent rent		7,899,894	8,212,629
Less: Present value adjustment		(11,998,342)	(12,276,611)
Fair value of lease payments		11,721,232	11,768,095
The fair value of lease payments is receivable as follows:			
Not later than one year		500,482	534,849
Later than one year but not later than five years		1,901,465	1,842,287
Later than five years		9,319,285	9,390,961
		11,721,232	11,768,095
Movements in finance leases were as follows:			
Opening balance		11,768,095	10,925,032
Less: Lease receipts		(534,849)	(399,599)
Add/less: Gain/(loss) on revaluation	4(b)	487,985	1,242,662
Closing balance			11,768,095

The calculation of fair value has included an estimate of average annual CPI increases of 2.5% (2022-23: 2.5%) and a discount rate of 4.64% (2022/23: 4.56%).

15 Payables

Trade creditors are recognised as a liability at the time the amount owed can be measured reliably and when it is probable the amount will have to be paid, when the goods are received or the service is performed. Amounts are unsecured and normally settled within 30 days.

	2024 \$	2023 \$
Current	•	·
Creditors	4,602,286	1,491,923
Accrued wages and salaries	454,109	1,181,542
Refundable bonds	2,000	2,000
Accrued expenses	5,874,746	4,956,448
Retention	436,552	119,904
Revenue in advance	18,269	15,300
	11,387,962	7,767,117

Notes to the financial statements For the year ended 30 June 2024

#### **16 Provisions**

#### Long service leave

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The provision is discounted using the Commonwealth Bond yield rates.

#### Landfill restoration and rehabilitation

A provision is made for the cost of rehabilitation of assets and other future restoration costs where it is probable Council will be liable, or required, to incur costs on the cessation of use of these facilities. The provision represents the present value of the anticipated future costs associated with the closure and aftercare management of landfill sites.

The calculation of this provision requires assumptions such as site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. Council periodically obtain external advice from subject matter specialists on the future costs associated with landfill rehabilitation and aftercare management. In the intervening years the provision recognised for landfill sites is reviewed updated based on the facts and circumstances available at the time. Council expects to next receive an external review during the 2025 financial year.

Management estimates that the 15 sites will close between 2026 and 2036. This has resulted in a current liability of nil. Council is however reliant on the receipt of external funding to perform rehabilitation works and the availability of funding in future years may impact the timing of rehabilitation works.

As landfill sites are on state reserves / DOGIT land which the Council does not control, the provision for restoration is treated as an expense in the year the provision is first recognised. Changes in the provision are treated as an expense or income.

	Current		Non-Current	
	2024	2023	2024	2023
	\$	\$	\$	\$
Current				
Annual leave	2,655,576	2,416,579	-	-
Long service leave	1,364,718	1,367,084	549,254	456,927
Provision for landfill restoration	-	-	7,845,422	7,687,102
	4,020,294	3,783,663	8,394,676	8,144,029
			2024	2023
			\$	\$
Landfill restoration				
Balance at beginning of financial year			7,687,102	8,106,726
Increase due to unwinding of discount			310,866	207,941
Change due to reassessment in closure dates			-	(951,393)
Increase/(decrease) due to change in discount rate	and price		(152,542)	323,828
Balance at end of financial year	-		7,845,425	7,687,102
•				

### Notes to the financial statements

For the year ended 30 June 2024

### 17 Commitments for expenditure

#### **Contractual commitments**

Contractual commitments at the end of the financial year but not recognised in the financial statements are as follows:

	2024	2023
	\$	\$
Consultancy	809,647	766,605
Other	623,971	1,267,488
Disaster recovery works (DRFA/REPA)	-	1,005,652
Contractors	405,670	1,493,468
Recoverable work contractors	6,785,030	6,217,605
Freight	262,333	396,025
Contract employees	67,136	9,710
	8,953,786	11,156,553

#### **Capital Commitments**

Commitment for the construction of the following assets contracted for at the reporting date but not recognised as liabilities: Capital assets

Buildings	4,560,847	2,494,501
Water and wastewater	-	1,112,435
Seawalls	912,205	915,628
Other	853,314	1,117,743
	6,326,367	5,640,307

#### 18 Contingent liabilities and assets

Details and estimates of the maximum amounts of contingent liabilities and assets are as follows:

#### Contingent Liabilities

#### **Local Government Mutual**

The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2024 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

#### **Local Government Workcare**

The Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there were insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$465,989.11.

Notes to the financial statements For the year ended 30 June 2024

#### 18 Contingent liabilities and assets (continued)

#### **Native Title Compensation Liability**

The Native Title Act 1993 (Cth) requires "future acts", such as the construction of major and minor Council infrastructure, housing, signage and the granting of leases to proponents such as government and individuals, to be conducted using prescribed processes listing under it. In many cases, in order to be valid, a notice process or a registered Indigenous Land Use Agreement under the Native Title Act 1993 (Cth) is required before conducting a future act. Prior to amalgamation of the Island Councils in 2008, infrastructure and leases were likely to have been progressed without complying with these requirements of the Native Title Act 1993 (Cth). This infrastructure and leases are termed invalid future acts, for which compensation is payable by Council.

It is difficult to estimate the likely compensation payable because jurisprudence in this area has only recently started emerging. A native title compensation case was decided by the High Court of Australia on 13 March 2019 (Northern Territory v Griffiths [2019] HCA 7) that sets out legal principles for determining the quantum of native title compensation payable. That case provides some guidance in relation to a compensation formula. However, the principles in that case cannot be applied to Council's contingent liabilities without making allowances for the differing circumstances in the Torres Strait context. For example, the High Court case involved extinguishment of non-exclusive native title rights, whereas invalid future acts in Torres Strait may not involve extinguishment and are likely to concern exclusive native title rights rather than non-exclusive native title rights. Further, the economic loss component of native title compensation is to be calculated with reference to the freehold value of the land affected, and in Council's local government area there are no land valuations at present.

At this point there are no applications for compensation claims against Council. Numerous compensation claims for alleged invalid future acts are likely to be made in coming years. Council is making deputations to the State of Queensland about the assistance that Council will require in the future to address these claims, should Council's insurance cover be inadequate.

#### Land Holding Act Leases

Under the Aboriginal and Torres Strait Islander Land Holding Act 1985 (repealed and replaced with the Aboriginal and Torres Strait Islander Land Holding Act 2013), Island Councils across Torres Strait received 354 applications for perpetual leases of land held in trust by those Island Councils. Of the 354 lease applications received by the Island Councils, 116 applications were invalid due to incomplete information or procedural non-compliance. For the remaining 238 applications, the applicant has a legal right to a perpetual lease for the land stated in the application. Due to law reform in 1991, it is no longer possible to apply for a Land Holding Act lease. When the Island Councils amalgamated in 2008, TSIRC assumed trustee legal interests in the land subject to Land Holding Act leases and lease entitlements.

The perpetual leases were not all granted in the 1980s with only 61 being granted by 2013. For the 61 leases originally granted, in some cases only the land was leased while the house on the land remained a Council social housing asset. Council and the State are working together to transfer ownership of remaining 22 social houses to the respective Land Holding Act leaseholders for \$1 each. When the ownership of any of these houses is transferred, the asset will be removed from Council's asset register and social housing register. The fair value as at 30 June 2024 relating to the potential divestment of these 22 social houses currently under 'land only' leases totals \$8,333,511 (2022/23: \$7,736,576). However, at this time, it is uncertain whether all of these 22 houses will be divested because a lease entitlement may be surrendered or partially surrendered with the result that the house remains a Council asset.

Council and the State are working together to grant all remaining valid lease entitlements either to the original applicant or to the applicant's beneficiaries. Where there is a valid lease entitlement, the lease can be granted without the consent of the native title party because the lease entitlement is a legal right that pre-existed the recognition of native title rights in Australia. This was confirmed by the Supreme Court of Queensland in February 2018. Between then and 30 June 2024, 195 LHA leases have been registered in Torres Strait communities and 16 lease entitlements have been surrendered, with 27 valid lease entitlements remaining to be resolved.

### Notes to the financial statements For the year ended 30 June 2024

#### 18 Contingent liabilities (continued)

#### Land Holding Act Leases (continued)

The purpose of the lease under the Land Holding Act was to provide home ownership. If each of the outstanding 27 lease entitlements becomes a registered lease, Council will divest the social housing asset (if applicable) to the perpetual leaseholder for \$1.00. The fair value as at 30 June 2024 for social housing assets relating to the outstanding 27 lease entitlements totals \$9,700,807 (2022/23: \$9,275,291). However, at this time, it is uncertain whether all of the outstanding 27 lease entitlements will be granted and all of the associated social housing assets divested (a lease entitlement may be surrendered or partially surrendered with the result that the house remains a Council asset). On registration of any of the leases, the asset will be removed from Council's asset register and social housing register.

#### **Contingent assets**

### Fees and charges revenue Dispute

Council initiated legal proceedings against a supplier in a prior period. At 30 June 2024 the matter is ongoing. It is too early to determine if there will be financial outcome from the proceedings.

### 19 Superannuation

Council contributes to LGIAsuper previously known as the Local Government Superannuation Scheme (Qld) (the Scheme). LGIAsuper is a Multi-employer Plan as defined in Australian Accounting Standard AASB 119 *Employee Benefits*. The Scheme has a number of elements including defined benefit funds and an accumulation benefit fund. Council does not have any employees who are members of the defined benefits funds and so is not exposed to the obligations, assets or costs associated with these funds. Council has employees who are members of the accumulation benefits fund.

	Note	2024	2023
		\$	\$
Superannuation contributions made to the LGIA Super			
Accumulation Benefits Fund		2,199,655	2,164,508
Other superannuation contributions for employees		451,022	387,097
Total superannuation contributions paid by Council for employees:	6	2,650,677	2,551,605

# Notes to the financial statements

For the year ended 30 June 2024

20 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities

	2024 \$	2023 \$
Net result	(46,238,643)	(43,906,720)
Non-cash items:		
Depreciation and amortisation	60,921,003	54,080,113
Asset contributions in capital income	-	(347,824)
(Gain)/Loss on revaluation of finance lease	(487,985)	(1,242,662)
	60,433,018	52,489,626
Investing and development activities:		
Loss on disposal of non-current assets	4,368,329	15,802,894
Capital grants and contributions	(29,215,320)	(27,001,384)
	(24,846,991)	(11,198,490)
Financing activities:		
Interest expense on finance leases	15,535	29,972
	15,535	29,972
Changes in operating assets and liabilities:		
(Increase)/decrease in receivables	(2,802,954)	2,743,018
(Increase)/decrease in inventory	(3,365)	(88,808)
(Increase)/decrease in contract assets	(1,485,200)	110,751
Increase/(decrease) in payables	3,915,562	286,866
Increase/(decrease) in other provisions	487,282	(560,924)
Increase/(decrease) in contract liabilities	(3,485,826)	726,222
	(3,374,502)	3,217,125
Net cash inflow from operating activities	(14,011,584)	631,514

# Notes to the financial statements

# For the year ended 30 June 2024

#### 21 Events after the reporting period

There has not been any event that occurred after the end of the reporting period that has significantly affected, or may significantly affect, the current or future financial results of the Council.

#### 22 Financial instruments and financial risk management

#### **Financial risk management**

Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies. Council's management approves policies for overall risk management, as well as specifically for managing credit, liquidity and market risk.

Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

The Council's audit committee oversees how management monitors compliance with the Council's financial risk management policies and procedures, and reviews the adequacy of the framework in relation to the risks faced by the Council. The Council audit committee is assisted in its oversight role by internal audit. Internal audit undertakes both regular and ad hoc reviews of risk management controls and procedures, the results of which are reported to the audit committee.

Investments in financial assets are only made where those assets are with a bank or other financial institution in Australia. The Council does not invest in derivatives or other high risk investments.

#### Credit risk

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables from customers.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations. The carrying amount of financial assets represents the maximum credit exposure.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar financial institutions in Australia, in line with the requirements of the *Statutory Bodies Financial Arrangements Act 1982*.

No collateral is held as security relating to the financial assets held by Torres Strait Island Regional Council.

The carrying amount of financial assets at the end of the reporting period represent the maximum exposure to credit risk.

### Notes to the financial statements

### For the year ended 30 June 2024

#### 22 Financial instruments and financial risk management (continued)

#### Liquidity risk

Exposure to liquidity risk

Council is exposed to liquidity risk through its normal course of business and through its borrowings with QTC and other financial institutions.

The Council manages its exposure to liquidity risk by maintaining sufficient cash deposits and undrawn facilities, both short and long term, to cater for unexpected volatility in cash flows. These facilities are disclosed in note 9.

The following table sets out the liquidity risk in relation to financial liabilities (excluding lease liabilities) held by the Council. It represents the remaining contractual cashflows (principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements:

	0 to 1 year	1 to 5 years	Over 5 years	Total contractual cash flows	Carrying amount
	\$	\$	\$	\$	\$
2024					
Payables	11,387,962	-	-	11,387,962	11,387,962
	11,387,962	-	-	11,387,962	11,387,962
2023					
Payables	7,767,117	-	-	7,767,117	7,767,117
•	7,767,117	-	-	7,767,117	7,767,117

The outflows in the above table are not expected to occur significantly earlier or for significantly different amounts than indicated in the table.

#### Market risk

Market risk is the risk that changes in market prices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

#### Interest rate risk

Council is exposed to interest rate risk through investments and borrowings with QTC and other financial institutions. Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.

Based on the carrying value of Council's financial instruments at balance date, any fluctuation in interest rates would not have a material impact on the financial position or performance of Council.

#### Fair value

The fair value of trade and other receivables and payables is assumed to approximate the value of the original transaction, less any allowance for impairment.

### Notes to the financial statements For the year ended 30 June 2024

### 23 Transactions with related parties

### (a) Transactions with key management personnel (KMP)

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of Council, directly or indirectly.

KMPs include the Mayor, Councillors, Council's Chief Executive Officer and the Executive Management team.

The compensation paid to KMPs comprises:

	2024 \$	2023 \$
Short-term employee benefits	2,455,162	2,434,774
Post-employment benefits	114,100	122,479
Termination benefits	-	50,000
Long-term employee benefits	9,278	13,149
	2,578,540	2,620,402

#### Detailed remuneration disclosures are provided in Council's Annual Report.

During the year an Executive Director was engaged through a Queensland government-owned corporation on a one year contract. The total value paid for services (including secondment, travel and accommodation) was \$269,082 (2023/24: \$267,892). During the year an Executive Director was engaged through another external company for a total value of \$198,461. These costs are excluded from the table above.

#### (b) Transactions with other related parties

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a spouse, parent, child and dependant of a KMP or their spouse. Per Ailan Kastom, an Uncle, Aunty or sibling who represents one of those roles to a KMP has been considered to be a related party.

Details of transactions between Council and other related parties are disclosed below:

#### **Details of transactions**

Employee expenses for close family members of KMPs	(i)	177,739	156,323
Purchase of materials and services from entities controlled by KMPs	(ii)	8,100	10,800
Grants and donations for entities controlled by KMPs	(iii)	17,345	15,000

(i) All close family members of key management personnel were employed through an arm's length process. They are paid in accordance with Council's Certified Agreement for the job they perform. Council employs 356 staff (318 full time equivalent staff) of which 3 (2023/24: 2) are close family members of key management personnel.

# Notes to the financial statements

For the year ended 30 June 2024

#### 23 Transactions with related parties (continued)

(b) Transactions with other related parties (continued)

(ii) Council purchased the following materials and services from entities that are controlled by members of key management personnel. All purchases were at arm's length and were in the normal course of Council operations:

Accommodation	8,100	10,800
	8,100	10,800

Included in the above is \$8,100 of accommodation charges relating to the usage of a house on Masig from Councillor Hilda Mosby.

(iii) Grants and donations totalling \$17,345 (2023/24: \$15,000) were made during the reporting period to related parties of KMPs as community members under Council's Grants and Donations Procedure.

(iv) The fees and charges charged to entities controlled by KMPs was nil (2022/23: nil).

### (c) Commitments to/from related parties

Council does not have any commitments for the provision of goods and services for related party entities.

#### (d) Loans and guarantees to/from related parties

Council does not make loans to or receive loans from related parties. No guarantees have been provided.

#### (e) Outstanding balances

The following balances are outstanding at the end of the reporting period in relation to transactions with related parties:

Receivables	Current \$	Over 30 Days \$	Over 60 Days \$	Over 90 Days \$	Total \$
2024					
Rates and charges	1,611	-	-	4,855	6,466
Social housing	1,091	830	590	105,647	108,158
Other fees and charges	1,128	557	-	4,884	6,569
Total	3,829	1,387	590	115,386	121,193
2023					
Rates and charges	4,844	-	-	122,697	127,541
Social housing	(335)	21	1,138	163,597	164,421
Other fees and charges	726	50	50	4,688	5,514
Total	5,235	71	1,188	290,982	297,477

\$58,905 has been recognised in the current year (2022-23: \$221,584) for the allowance for bad or doubtful debts owed by related parties.

### Notes to the financial statements For the year ended 30 June 2024

### 23 Transactions with related parties (continued)

(e) Outstanding balances (continued) The table below details related party outstanding balances at the end of the reporting period which are over 90 days:

2024

KMP	Relationship	Related Party	Nature of transactions	Over 90 Days \$
Bob Kaigey	Councillor	Bob Kaigey	Social housing	15,343
Torenzo Elisala	Father	Tenny Elisala	Social housing	34,687
Ted Mosby	Councillor	Ted Mosby	Social Housing	1,218
Rocky Stephen	Director	Kos & Abob Fisheries (TSI)	Rates and charges	4,180
Nixon Mye	Councillor	Nixon Mye	Social Housing	1,396
Rocky Stephen	Councillor	Rocky Stephen	Social housing	1,358
Aggie Hankin	Councillor	Aggie Hankin	Social housing	39,958
Dimas Toby	Councillor	Dimas Toby	Social housing	1,063
Chelsea Aniba	Councillor	Chelsea Aniba	Social housing	9,168
Kabay Tamu	Councillor	Kabay Tamu	Vehicle Deduction	4,250
Amounts less the	an \$1,000			2,765
				115,386
2023				
KMP	Relationship	Related Party	Nature of transactions	Over 90 Davs
RMP	Relationship	Related Party	Nature of transactions	Over 90 Days
KMP.	Relationship	Related Party	Nature of transactions	Over 90 Days \$
Laurie Nona	<b>Relationship</b> Manager	Related Party Badu Art Centre	Nature of transactions Rates and charges	
				\$
Laurie Nona	Manager	Badu Art Centre	Rates and charges	<b>\$</b> 112,244
Laurie Nona Torenzo Elisala	Manager Father	Badu Art Centre Tenny Elisala	Rates and charges Social housing	<b>\$</b> 112,244 38,220
Laurie Nona Torenzo Elisala Jimmy Gela	Father Councillor Director	Badu Art Centre Tenny Elisala Jimmy Gela	Rates and charges Social housing Social housing	\$ 112,244 38,220 19,655
Laurie Nona Torenzo Elisala Jimmy Gela Rocky Stephen	Father Councillor Director	Badu Art Centre Tenny Elisala Jimmy Gela Kos & Abob Fisheries (TSI)	Rates and charges Social housing Social housing Rates and charges	\$ 112,244 38,220 19,655 4,180
Laurie Nona Torenzo Elisala Jimmy Gela Rocky Stephen Getano Lui (Jnr)	Manager Father Councillor Director Councillor	Badu Art Centre Tenny Elisala Jimmy Gela Kos & Abob Fisheries (TSI) Getano Lui (Jnr)	Rates and charges Social housing Social housing Rates and charges Social housing	\$ 112,244 38,220 19,655 4,180 73,033
Laurie Nona Torenzo Elisala Jimmy Gela Rocky Stephen Getano Lui (Jnr) Rocky Stephen Dimas Toby Dimas Toby	Manager Father Councillor Director Councillor Councillor	Badu Art Centre Tenny Elisala Jimmy Gela Kos & Abob Fisheries (TSI) Getano Lui (Jnr) Rocky Stephen Telita Banu Dimas Toby	Rates and charges Social housing Social housing Rates and charges Social housing Social housing	\$ 112,244 38,220 19,655 4,180 73,033 1,358
Laurie Nona Torenzo Elisala Jimmy Gela Rocky Stephen Getano Lui (Jnr) Rocky Stephen Dimas Toby Dimas Toby Lama Trinkoon	Manager Father Councillor Director Councillor Councillor Spouse Councillor Spouse	Badu Art Centre Tenny Elisala Jimmy Gela Kos & Abob Fisheries (TSI) Getano Lui (Jnr) Rocky Stephen Telita Banu Dimas Toby Ivy Trinkoon	Rates and charges Social housing Social housing Rates and charges Social housing Social housing Social housing	\$ 112,244 38,220 19,655 4,180 73,033 1,358 1,197
Laurie Nona Torenzo Elisala Jimmy Gela Rocky Stephen Getano Lui (Jnr) Rocky Stephen Dimas Toby Dimas Toby Lama Trinkoon Hilda Mosby	Manager Father Councillor Director Councillor Spouse Councillor Spouse Councillor Spouse Councillor	Badu Art Centre Tenny Elisala Jimmy Gela Kos & Abob Fisheries (TSI) Getano Lui (Jnr) Rocky Stephen Telita Banu Dimas Toby Ivy Trinkoon Hilda Mosby	Rates and charges Social housing Social housing Rates and charges Social housing Social housing Social housing Social housing Social housing Rates and charges	\$ 112,244 38,220 19,655 4,180 73,033 1,358 1,197 1,063
Laurie Nona Torenzo Elisala Jimmy Gela Rocky Stephen Getano Lui (Jnr) Rocky Stephen Dimas Toby Dimas Toby Lama Trinkoon	Manager Father Councillor Director Councillor Spouse Councillor Spouse Councillor Councillor	Badu Art Centre Tenny Elisala Jimmy Gela Kos & Abob Fisheries (TSI) Getano Lui (Jnr) Rocky Stephen Telita Banu Dimas Toby Ivy Trinkoon	Rates and charges Social housing Social housing Rates and charges Social housing Social housing Social housing Social housing Social housing	\$ 112,244 38,220 19,655 4,180 73,033 1,358 1,197 1,063 27,879

290,982

### Notes to the financial statements For the year ended 30 June 2024

#### 23 Transactions with related parties (continued)

(f) Debt balances written off during the period as statute barred debt

Statute barred debt, is debt older than 6 years of age and pursuant to the *Limitation of Actions Act* 1974 (Qld) and cannot be legally enforced in a Court of competent jurisdiction. No debts have been written off for the last two financial years.

Council first attempted to write off statute-barred debts in 2015 however a quorum could not be established due to a number of Councillors declaring a material personal interest or conflict of interest and excluding themselves from voting. Following the March 2016 local government election, Council tabled the write off again however was still unable to reach a quorum.

In August 2016, Council presented two separate write off resolutions for Council's consideration, one addressing commercial debts and the other addressing housing debt. Again a quorum could not be established for consideration of either resolution.

On 5 October 2016, Council engaged King & Company Solicitors to address the question of how Council may act to write off statute barred debt while ensuring statutory compliance. King & Company provided several options to Council to address the issue. The option adopted by Council was to delegate the write off power to the CEO. The issue of material personal interest or conflict of interest does not arise in respect of a Council decision to delegate the matter to the CEO for decision, provided Council merely delegates the CEO power to make the decision and does not in any way direct the CEO to make any particular decision about the matter.

The resolution was made at the October 2016 Ordinary Council Meeting adopting the revised Fiscal Governance Policy granting the CEO delegation to write off statute barred debt.

#### (g) Transactions with related parties that have not been disclosed

Most of the entities and people that are related parties of council live and operate within the Torres Strait Island Region. Therefore, on a regular basis ordinary citizen transactions occur between council and its related parties. Some examples include:

- Residential rental charges
- Utility and other fees and charges
- Sales of gas, fuel and power cards
- Hire of council buildings and equipment
- Accommodation hire

#### Management Certificate For the year ended 30 June 2024

These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

In accordance with section 212(5) of the Regulation we certify that:

- (i) the prescribed requirements of the Local Government Act 2009 and Local Government Regulation 2012 for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set our on pages 1 to 39 present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.

Mayor Phillemon Mosby

Date: 24/10/2024

Chief Executive Officer James William

Date: 24/10/2024



### INDEPENDENT AUDITOR'S REPORT

To the councillors of Torres Strait Island Regional Council

### Report on the audit of the financial report

### Opinion

I have audited the financial report of Torres Strait Island Regional Council.

The financial report comprises the statement of financial position as at 30 June 2024, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including material accounting policy information and the certificate given by the Mayor and Chief Executive Officer.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2024, and of its financial performance for the year then ended; and
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

### **Basis for opinion**

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### Other information

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2024, but does not include the financial report and our auditor's report thereon.

At the date of this auditor's report, the available other information in Torres Strait Island Regional Council's annual report for the year ended 30 June 2024 was the current year financial sustainability statement, current year financial sustainability statement - contextual ratios and unaudited long-term financial sustainability statement.



My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

### Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

### Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of my responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at:

https://www.auasb.gov.au/auditors responsibilities/ar4.pdf

This description forms part of my auditor's report.

### Report on other legal and regulatory requirements

In accordance with s. 40 of the Auditor-General Act 2009, for the year ended 30 June 2024:

- a) I received all the information and explanations I required
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.



### Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.

Ulmglon

28 October 2024

William Cunningham as delegate of the Auditor-General

Queensland Audit Office Brisbane

#### Torres Strait Island Regional Council Current-year Financial Sustainability Statement For the year ended 30 June 2024

Measures of Financial Sustainability

Туре	Measure	Target (Tier 8)	Actual Current Year	5-Year Average	Council Narrative
udited ratios					
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	1	4	The Financial Assistance Grant was not received in advance as has occurred in previous years and this has impacted the current year liquidity motic as at 30 June 2024. The Department of Housing, Local Government, Planning and Public Works has confirmed that the Indigenous Council's Funding Program (ICFP) will continue for another two years, supporting council's liquidity position. Council is actively investigating opportunities to improve its cash operating performance and position including consideration of whether working capital support may be required to manage ceshflow timing mismatches for significant capital projects.
	Operating Surplus Ratio	N/A	-100%	-92%	Council relies predominately on grant funding to meet both its operational and capital requirements and has limited capacity to generate own source revenue. This is reflected in the outcome of this retio.
Operating Performance	Operating Cash Ratio	Greater than 0%	-14%	-6%	The Financial Assistance Grant was not received in advance as has occurred in previous years and this has impacted the current operating cash ratio for 2022/4. The additional funding from the ICFP over the next two years will improve this ratio with Council actively investigating opportunities to improve its operating cash performance and position.
Asset Management	Asset Sustainability Ratio	Greater than 90%	26%	27%	Council is reliant on grant funding to support renewal of its assets. Asset management plans are under review and an investment plan is currently being drafted which will inform Council's asset funding requiraments over the next five years.
nooci meritgenieni	Asset Consumption Ratio	Greater than 80%	47%	51%	Council is reliant on grant funding to support renewal of its assets. Asset management plans are under review and an investment plan is currently being drafted which will inform Council's asset funding requirements over the next five years.
Debt Servicing Capacity	Leverage Ratio	0 - 3 times	3	(D.D1)	QTC loan fully repaid in 2021/22

The current year financial sustainability statement is prepared in accordance with the requirements of the Local Government Regulation 2012 and the Financial Management (Sustainability) Guideline 2024. The amounts used to calculate the six reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2024.

44

Torres Strait Island Regional Council Current-year Financial Sustainability Statement For the year ended 30 June 2024

#### Certificate of Accuracy For the year ended 30 June 2024

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the Local Government Regulation 2012 (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.

Mayor Philiemon Mosby

Philiemon Mosby Date:24/10/2024

Chief Executive Officer James William

Date: 24/10/2024



### **INDEPENDENT AUDITOR'S REPORT**

To the Councillors of Torres Strait Island Regional Council

### **Report on the Current-Year Financial Sustainability Statement**

### Opinion

I have audited the accompanying current year financial sustainability statement of Torres Strait Island Regional Council for the year ended 30 June 2024, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with s.212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of Torres Strait Island Regional Council for the year ended 30 June 2024 has been accurately calculated.

### **Basis of opinion**

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2024 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

### **Other Information**

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2024, but does not include the financial sustainability statement and our auditor's report thereon.

At the date of this auditor's report, the available other information in Torres Strait Island Regional Council's annual report for the year ended 30 June 2024 was the general-purpose financial statements, current-year financial sustainability statement - contextual ratios, and the unaudited long-term financial sustainability statement.



My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the general-purpose financial report.

In connection with my audit of the financial sustainability statement, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial sustainability statement and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

# Responsibilities of the councillors for the current year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

# Auditor's responsibilities for the audit of the current year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.



I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

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William Cunningham as delegate of the Auditor-General

28 October 2024 Queensland Audit Office Brisbane Torres Strait Island Regional Council Current-year Financial Sustainability Statement - Contextual Ratios For the year ended 30 June 2024

Measures of Financial Sustainability

Туре	Measure	Target (Tier 8)	Actual Current Year	5-Year Average	Council Narrative						
Unaudited Contextua	Ratios										
	Council Controlled Revenue Ratio	N/A	10%	10%	Council relies predominately on grant funding to meet both its operational and capital requirements and has limited capacity to generate own source revenue. This is reflected in the outcome of this ratio.						
Financial Capacity	Population Growth Ratio	N/A	0%	-1%	Changes in population are not material.						

The current year financial sustainability statement - Contaxtual Ratios are prepared in accordance with the requirements of the Local Government Regulation 2012 and the Financial Management (Sustainability) Guideline 2024 The amounts used to calculate the two reported measurements are prepared on an accrual basis and drawn from the Council's audited general purpose financial statements for the year ended 30 June 2024.

49

Current-year Financial Sustainability Statement - Contextual Ratios For the year ended 30 June 2024

#### Certificate of Accuracy For the year ended 30 June 2024

This current-year financial sustainability statement - contextual ratios, has been prepared pursuant to Section 178 of the Local Government Regulation 2012 (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement - contextual ratios, has been accurately calculated.

Mayor Phillemon Mosby Date:24/10/2024

Chief Executive Officer James William

Date: 24/10/2024

#### Torres Strait Island Regional Council Unaudited Long-Term Financial Sustainability Statement Prepared as at 30 June 2024

Measures of Financial Sustainability

Туре	Measure	Target (Tier 8)	Actuals as at	30 June										
			30 June	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	
			2024							·	·			
Financial Capacity	Council-Controlled Revenue	N/A	9.96%	9.99%	10.79%	10.79%	10.88%	10.96%	11.05%	11.12%	11.19%	11.26%	11.33%	
T	Population Growth	N/A	0.00%	-0.04%	-0.04%	-0.04%	-0.04%	-0.04%	-0.04%	-0.04%	-0.04%	-0.04%	-0.04%	
Operating Performance	Operating Surplus Ratio	N/A	-99.66%	-86.67%	-88.77%	-80.90%	-75.83%	-70.01%	-63.89%	-58.88%	-54.73%	-50.20%	-47.97%	
	Operating Cash Ratio	Greater then 0%	-13.55%	-5.83%	-5.63%	-5.00%	-5,12%	-5.45%	-5.34%	-5.45%	-5 55%	-5.29%	-5.38%	
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months												
Asset Management	Asset Sustainability Rabo	Greater than 90%	25.86%	9.45%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
	Asset Consumption Ratio	Greater than 60%	46,91%	45.87%	43.36%	41.01%	38.79%	36.73%	34.93%	33.20%	31.59%	30.12%	28.73%	
Debt Servicing Capacity	Leverate Ratio	0 to 2 times	to 3 times Not required - Council does not currently have any external debt											

#### Council's Financial Management Strategy

Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

The above ratios have been calculated using Council's most recently adopted original budget. Council bases its asset sustainability ratio on confirmed renewal program funding. Council's forecasting ability has a dependency on donor program lifecycles, traditionally occurring in four to five year intervals.

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#### 51

#### Torres Strait Island Regional Council Unaudited Long-Term Financial Sustainability Statement Prepared as at 30 June 2024

#### Certificate of Accuracy For the long-term financial sustainability statement prepared as at 30 June 2024

This long-term financial sustainability statement has been prepared pursuant to Section 178 of the Local Government Regulation 2012 (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.

Mayor Phillemon Mosby

Al

Chief Executive Officer James William

Date: 24/10/2024

Date:24/10/2024



# ORDINARY MEETING

15 NOVEMBER 2024

9

**DIRECTORATE:** Corporate Services **AUTHOR:** Executive Director Corporate Services

# **RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC**

## **OFFICER RECOMMENDATION:**

Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

## **EXECUTIVE SUMMARY:**

A local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

Section 254J of the *Local Government Regulation 2012* allows the Council to close its meeting to the public to discuss one or more of the following matters:

- (a) the appointment, discipline or dismissal of the chief executive officer;
- (b) industrial matters affecting employees;
- (c) the local government's budget;
- (d) rating concessions;
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- (f) matters that may directly affect the health and safety of an individual or a group of individuals;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- (h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;
- (j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

N/A

## Background / Previous Council Consideration:

N/A

## COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254J of the Local Government Regulation 2012
Budgetary:	N/A
Policy:	Council meetings   State Development and Infrastructure
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	<ul> <li>TSIRC Corporate Plan 2020–2025 (Bisnis Plan)</li> <li>Delivery Pillar One – People (Bisnis – Pipol)</li> <li>Outcome 4: We are a transparent, open and engaging council.</li> <li>4.2 Evolve Council's communication channels and community's access to information.</li> </ul>
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

## **Other Comments:**

Nil.

**Recommended:** 

S. Andres

Approved:

James William Chief Executive Officer

Susanne Andres Executive Director Corporate Services

#### ATTACHMENTS:



15

**DIRECTORATE:** Corporate Services **AUTHOR:** Executive Director Corporate Services

# **RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION**

## **OFFICER RECOMMENDATION:**

Council resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012.* 

## EXECUTIVE SUMMARY:

Section 254I of the *Local Government Regulation 2012* stipulates that a local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

## Interested Parties/Consultation:

N/A

## Background / Previous Council Consideration:

N/A

## COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254I of the Local Government Regulation 2012
Budgetary:	N/A
Policy:	Council meetings   State Development and Infrastructure
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	<ul> <li>TSIRC Corporate Plan 2020–2025 (Bisnis Plan)</li> <li>Delivery Pillar One – People (Bisnis – Pipol)</li> <li>Outcome 4: We are a transparent, open and engaging council.</li> <li>4.2 Evolve Council's communication channels and community's access to information.</li> </ul>
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Nil.

**Recommended:** 

S. Andres Susanne Andres

**Executive Director Corporate Services** 

Approved:

6

James William Chief Executive Officer

# ATTACHMENTS:

Nil.



16

**DIRECTORATE:** Corporate Services **AUTHOR:** Executive Director Corporate Services

# CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

## **OFFICER RECOMMENDATION:**

For the Council to formally resolve on the matters discussed in its Closed Session.

## **EXECUTIVE SUMMARY:**

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

The open meeting must resume to pass a resolution if any decisions are necessary following the closed–meeting discussion.

## **Interested Parties/Consultation:**

N/A

**Background / Previous Council Consideration:** 

N/A

## **COMPLIANCE / CONSIDERATIONS:**

Statutory:	Section 254J(6) of the <i>Local Government Regulation 2012</i>							
Budgetary:	N/A							
Policy:	Council meetings   State Development and Infrastructure							
Legal:	N/A							
Risk:	Council breach of its Statutory requirements above.							
Links to Strategic Plans:	<ul> <li>TSIRC Corporate Plan 2020–2025 (Bisnis Plan)</li> <li>Delivery Pillar One – People (Bisnis – Pipol)</li> <li>Outcome 4: We are a transparent, open and engaging council.</li> <li>4.2 Evolve Council's communication channels and community's access to information.</li> </ul>							
Masig Statement:	N/A							
Standing Committee Consultation:	N/A							
Timelines:	Standard Procedure at each Monthly Council Meeting							

## **Other Comments:**

Nil.

**Recommended:** 

S. Andres Susanne Andres

**Executive Director Corporate Services** 

Approved:

 $\rightarrow$ 6

James William Chief Executive Officer

## ATTACHMENTS:

Nil.



# ORDINARY MEETING

15 NOVEMBER 2024

17

**DIRECTORATE:** Corporate Services **AUTHOR**: Executive Director Corporate Services

## **ITEMS ARISING**

## **OFFICER RECOMMENDATION:**

For the Council to formally resolve to consider items arising after the agenda or the meeting is made public.

## **EXECUTIVE SUMMARY:**

Section 74(6) of the *Local Government (Operations) Regulation 2010* allows for a local government or a committee of local government to discuss or deal with (at any meeting) items arising after the agenda for the meeting is made available to Councillors.

Business not on the agenda, or not fairly arising from the agenda, should <u>not</u> be considered at any local government meeting unless permission for that purpose is given by the local government at the meeting *(Source: Queensland Government 'Best practice example standing orders for local government and standing committee meetings - March 2024').* 

Council will need to make a formal resolution to consider/discuss any items nominated for this agenda item.

## **Interested Parties/Consultation:**

N/A

Background / Previous Council Consideration:

N/A

## **COMPLIANCE / CONSIDERATIONS:**

Statutory:	Section 74(6) of the Local Government (Operations) Regulation 2010								
Budgetary:	N/A								
Policy:	Council meetings   State Development and Infrastructure								
Legal:	N/A								
Risk:	Council breach of its Statutory requirements above.								
Links to Strategic Plans:	<ul> <li>TSIRC Corporate Plan 2020–2025 (Bisnis Plan)</li> <li>Delivery Pillar One – People (Bisnis – Pipol)</li> <li>Outcome 4: We are a transparent, open and engaging council.</li> <li>4.2 Evolve Council's communication channels and community's access to information.</li> </ul>								
Masig Statement:	N/A								
Standing Committee Consultation:	N/A								
Timelines:	Standard Procedure at each Monthly Council Meeting								

#### **Other Comments:**

Nil.

**Recommended:** 

S. Andres Susanne Andres

**Executive Director Corporate Services** 

Approved:

6

James William Chief Executive Officer

## **ATTACHMENTS:**

Nil.



## **ORDINARY MEETING** 15 NOVEMBER 2024

**DIRECTORATE:** Building Services **AUTHOR**: Executive Director Building Services

# **BUILDING SERVICES REPORT (OCTOBER 2024)**

## **OFFICER RECOMMENDATION:**

Council notes the Building Services Report for October 2024.

## **EXECUTIVE SUMMARY:**

This report provides an overview of the ongoing activities carried out by the Building Services Unit (BSU) during the reporting period of October 2024.

## **Interested Parties/Consultation:**

- Building Services Executive Director
- Building Services Management
- Business Services Accountant
- Building Services Construction Software

## Upgrade & HO Program:

BSU continues to initiate the delivery process for this financial year, Upgrade Works & Home Ownerships. Regular meetings with funding partners are being held to address challenges related to high delivery costs, extended timeframes for project completion, and tender awarding.

## Current Status (as of 01 November 2024)

Upgrade	and HO Program - R	even	ue Comparison Oc
2023/2024	2024/2025		Variance
\$ 3,429,906.01 \$	6,037,717.70	\$	2,607,811.69
The above figures are b	ased upon actual invoices a	ind do	not include accruals.

Priority Upgrade works, in the Vacant and Dis-Mod (OT) work types, has been initiated for enhanced visibility and priority actions.

Strategies are continuing the implementation of planning for the delivery of the NAHA Upgrade program and Home Ownerships. These strategies encompass:

- Reviewing contractors' existing workloads
- Prioritising essential works
- o Conducting bulk tendering for all upgrades in each community
- o Holding contractors accountable through liquidated damages
- Reviewing and modifying contracts to mitigate risk to TSIRC (e.g., material, freight, flights, etc.)

#### **R&M Program:**

The realignment of the Tier 1 stream has continually improved service delivery to our customers and most importantly our communities. This reshape has also led to increased revenue for TSIRC and decreased delivery timeframes.

As of 01 November 2024, there is a backlog of maintenance work comprising 1195 tasks with a total value of approximately \$2.8 million that has been pending for over 30 days.

	R&M Program - Revenue Comparison Oct											
	2023/2024		2024/2025	Variance								
\$	3,348,674.75	\$	7,265,319.43	\$	3,916,644.68							
The above figures are based upon actual invoices and do not include accruals.												

#### Housing Investment Plan (Capital Housing Program) - \$14.4M:

Stage 1 funding was released on September 27, 2022. In October 2023 Council resolved to deliver the program through a staged approach and in partnership with QBuild. Working closely with Community Services and identifying the priorities for deliveries (domestic violence, disability services and overcrowding) the Communities of Erub, Iama, Mabuiag, Saibai and Warraber have been identified as priority 1.

TSIRC & Mabuiag PBC continues to meet to establish partnerships with the delivery of the two proposed residences.

#### **Business Relationships:**

Meetings are continuing on a weekly basis between BSU and key stakeholders.

TSIRC BSU and Communities are working together in partnership to improve the delivery of service to our communities to ensure we are improving the liveability within each Division.

#### Logistics:

TSIRC Contract documentation has been updated to establish contractor accountability for the projects they undertake. Timely project delivery is a priority for TSRIC.

Reviewing current reporting processes to streamline and further reduce risk to TSIRC.

## **COMPLIANCE / CONSIDERATIONS:**

Statutory:	<ul> <li>Local Government Act 2009</li> <li>Local Government Regulation 2012</li> <li>National Construction Code Building Act 1975</li> <li>Building Regulation 2006</li> <li>Queensland Building and Construction Commission Act 1991</li> <li>Queensland Building and Construction Commission Regulation 2018</li> </ul>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	<ul> <li>Risk Management</li> <li>Continued review of scheduled works for this financial year to clarify projects and their financial impact.</li> <li>Ongoing review of departmental structure, resourcing, and processes to enhance service delivery across all levels.</li> <li>Regular monitoring of performance to manage revenue, expenses, service delivery, and community outcomes</li> </ul>
Links to Strategic Plans:	<ul><li>Corporate Plan 2020-2025</li><li>Delivery of Capital Works program</li></ul>
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

#### Other Comments:

Nil.

**Recommended:** 

Approved:

NA

Wayne Green Executive Director Building Services

James William Chief Executive Officer

## ATTACHMENTS:



## **ORDINARY MEETING** 15 NOVEMBER 2024

**DIRECTORATE:** Community Services **AUTHOR:** Dawson Sailor, Executive Director Community Services

# **INFORMATION REPORT (OCTOBER 2024)**

## **OFFICER RECOMMENDATION:**

That Council notes this report.

#### **EXECUTIVE SUMMARY:**

To provide Council an update on the functional areas within the Community Services department for activities undertaken in the month of October 2024.

Some of the key initiatives rolled out or significant works within the reporting period includes:

- Various key priorities at Executive Level which includes Investment Plan discussions; Capital Housing Priority 24/25; 10yr Capital Housing Strategy; Quick Start Capital Housing; Finalising staffing matters with Union; Advocacy framework
- Deadly Diabetes (Health & Wellbeing)
- Gather + Grow (Health & Wellbeing)
- Coordination of logistics for State & TSRA Elections across the region
- Digital Inclusion sign-off on Agreement

#### **Interested Parties/Consultation:**

Community Services Managers

## Background / Previous Council Consideration:

Utilising a mix of own-source and external-source funding, the Community Services department delivers a diverse range of programs including:

- Community Care (child, aged and disability)
- Environmental Health
- Health and Wellbeing /Indigenous Knowledge Centre
- Housing Services
- Operation of Divisional Offices
- Events coordination and Visitor Management

#### **Officer's Comment:**

A summary of each of the functional areas (excluding Childcare & Aged Care; Eastern/Central Divisional Admin due to availability of staff at time of reporting) are provided are attached to this report.

#### COMPLIANCE / CONSIDERATIONS:

	Local Government Act 2009								
	Local Government Regulation 2012								
Statutory:	In addition, Community Services functional areas are subjected to a range								
	of Local, State and Commonwealth legislation relevant to roles and								
	teams.								
Budgetary:	Ongoing monitoring and process improvement to achieve financial governance, including austerity measures, is being implemented to strengthen budget management within each functional area of Community Services. The department continues to consider opportunities to increase revenue through the supply of services and								
	submission for external-source funds.								
Policy:									
Legal:	N/A								
Risk:	Day-to-day risk is considered low however closely monitored and mitigated by the application of adherence to policy and procedures.								
	TSIRC Corporate Plan 2020–2025 (Bisnis Plan)								
Links to Strategic Plans:	Outcome 1: We preserve cultural heritage, history, and place. Outcome 3: We ensure accessibility to community support services. Outcome 4: We are a transparent open and engaging council. Outcome 10: We advocate and foster regional prosperity through enterprise development.								
Masig Statement:	N/A								
Standing Committee Consultation:	N/A								
Timelines:	N/A								

#### **Other Comments:**

That Council resolves to note the Community Services Information Report.

**Recommended:** 

Dawson Sailor Executive Director Community Services

Approved:

James William Chief Executive Officer

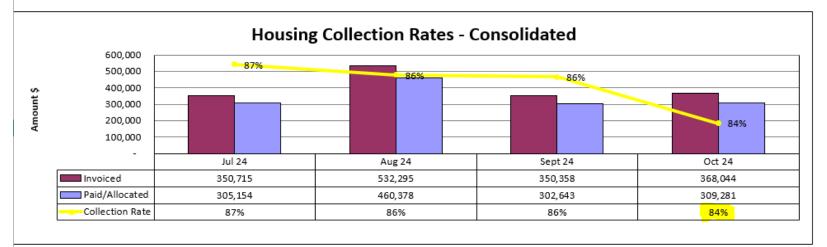




# **MONTHLY OM REPORTS – HOUSING OCTOBER 2024**

# Housing Collection Rates - October

	Housing	Collecti	on Rates -	Consolida	ated
	Ledger Name:	Accounts Rec 2	3/24		
	Last Refreshed	31-Oct-2024 12	2:00:29		
Period		Invoiced	Paid/Allocated	Balance	Collection Rate
Jul 24		350,715	305,154	45,561	87%
Aug 24		532,295	460,378	71,917	86%
Sept 24		350,358	302,643	47,715	<mark>86%</mark>
Oct 24		368,044	309,281	58,763	<mark>.</mark>
	Subtotal	1,601,412	1,377,456	223,956	



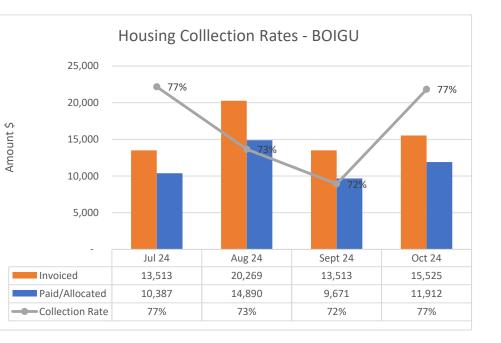
"Paid/Allocated" refers to payments matched against invoices raised during the month with payments being allocated to current invoices first.





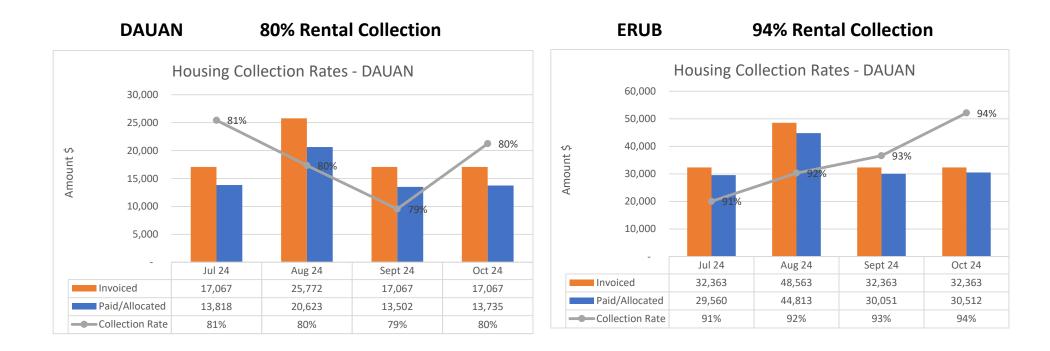
76% Rental Collection BADU Housing Collection Rates - BADU 120,000 91% 100,000 89% Amount \$ 80,000 60,000 40,000 20,000 Jul 24 Aug 24 Sept 24 Oct 24 Invoiced 73,941 112,505 73,761 87,411 Paid/Allocated 67,334 102,003 65,757 66,499 91% 91% 89% 76% Collection Rate

BOIGU 77% Rental Collection







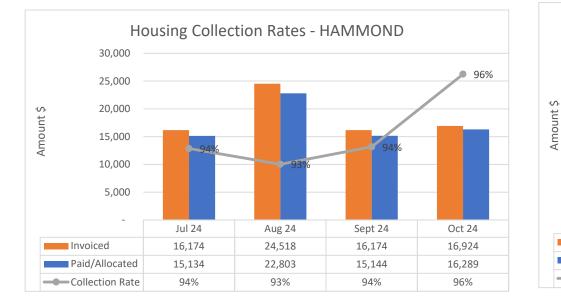


# Community services

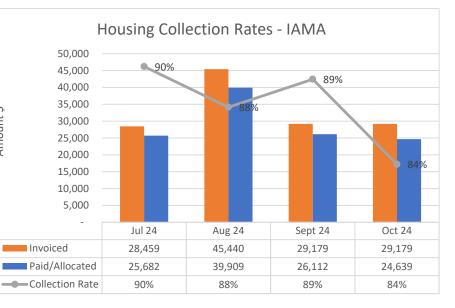


# Housing Collection Rates - October

# HAMMOND 96% Rental Collection



## IAMA 84% Rental Collection



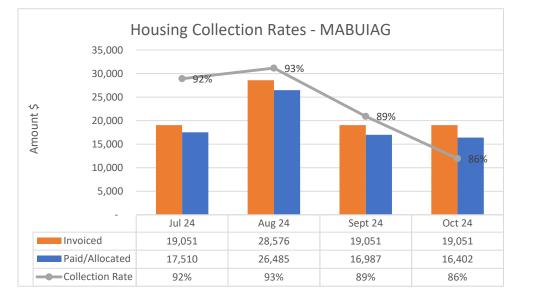
# eommunity services



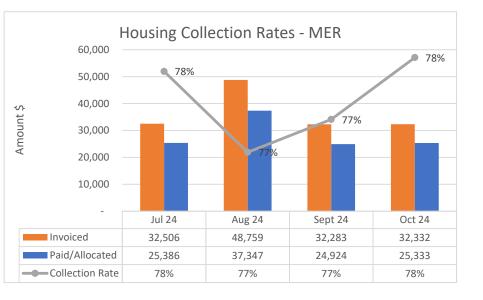
# Housing Collection Rates - October

## MABUIAG





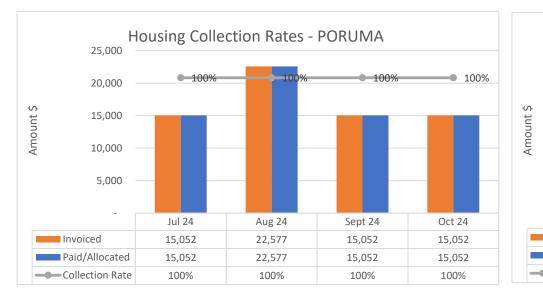
## MER 78% Rental Collection







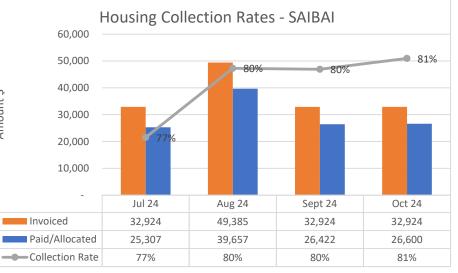
## PORUMA



**100% Rental Collection** 

SAIBAI



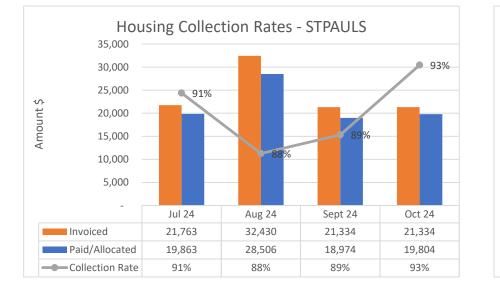






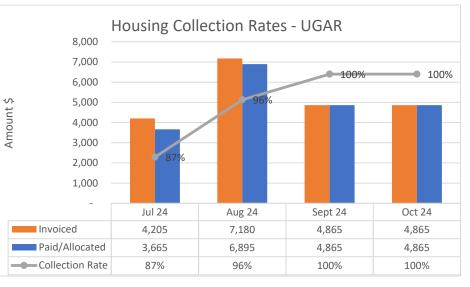
## **ST PAULS**









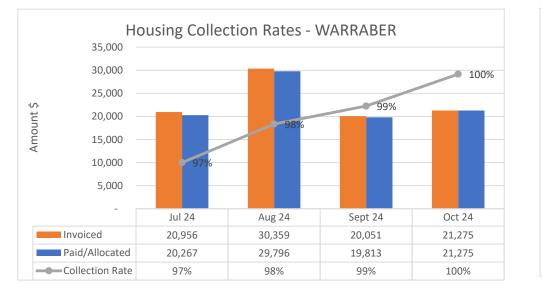






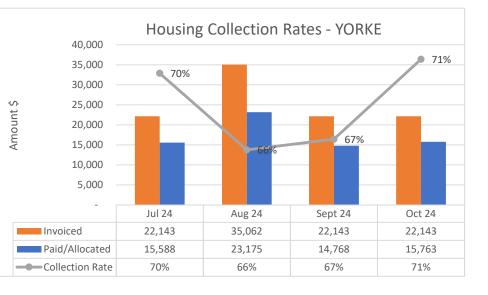
## WARRABER







## 71% Rental Collection





## **Tenancy Breaches & RTA Conciliation Report**

2023 MONTLY OM REPORTS – TENANCY	October 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024	Sept 2024	October 2024
Tenants issued with RTA Notice to remedy breach	29	7	22	6	5	5	5	13	13	3	12	12	12
Tenants required to attend RTA dispute resolution (when breach is not remedied)	2	3	7	4	7	7	7	3	3	Nil	3	3	3
Tenants issued with RTA Notice to leave (following no response from tenant)	3	5	2	0	0	0	0	0	0	Nil	1	1	1
Percentage of tenants paying rent and arrears following breach Notice or Notice to leave	98%	85%	87%	80%	85%	85%	85%	85%	85%	87%	85%	85%	85%
Total Number of Tenants referred to Preston Law	1	4	2	0	0	0	0	0	0	Nil	NIL	NIL	Nil
Total number of breached tenants on repayment plans	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A





## **TSIRC Housing Register of Needs**

2023 MONTHLY OM REPORT Register of Needs	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	April 2024	May 2024	June 2024	July 2024	August 2024	Sept 2024	Oct 2024
Category One Applicants	50	50	50	51	51	51	52	53	54	54	55	55	58
Category Two Applicants	122	122	122	123	123	123	130	133	138	141	146	147	150
Category Three Applicants	45	45	45	45	45	45	46	46	47	48	49	49	52
Category Four Applicants	5	5	5	5	5	5	5	5	5	5	5	5	5

## Additional information – Current Housing Applications status:

DIVISION	CATEGORY	CATEGORY 2	CATEGORY 3	CATEGORY 4	Total applicants
BADU	17	27	6	1	51
BOIGU	2	13	1	0	16
DAUAN	3	8	9	2	22
ERUB	4	11	0	0	15
HAMMOND	6	10	7	0	23
IAMA	8	15	5	0	28
MABUIAG	3	3	1	0	7
MASIG	2	7	1	0	10
MER	1	17	1	0	19
PORUMA	0	4	2	2	8
SAIBAI	5	7	6	0	18
ST PAULS	3	15	10	0	28
UGAR	1	2	1	0	4
WARRABER	3	11	2	0	16
Category total:	58	150	52	5	<mark>265</mark>



## Additional information – Proposed/External Housing Applications status:

DIVISION	CATEGORY 1	CATEGORY 2	CATEGORY 3	Total applicants
BADU	2	49	1	52
BOIGU	0	1	3	4
DAUAN	0	5	0	5
ERUB	1	10	4	15
HAMMOND	1	14	9	24
IAMA	1	17	3	21
MABUIAG	0	4	3	7
MASIG	5	8	1	14
MER	3	6	4	14
PORUMA	1	15	0	16
SAIBAI	0	8	0	8
ST PAULS	0	7	9	16
UGAR	1	5	4	10
WARRABER	3	22	2	27
Category total:	18	171	43	233

Total Current Housing Application:	265
Total Proposed/External Housing application:	232
Total Housing Applications:	<mark>497</mark>



## Housing Register Information – GTA, Succession of Tenancy, Disputes, Vacant Maintenance, LHA Upgrade & Katter Lease

Count of Division	Allocation Statu •								
Division	GTA - executed	GTA - pending	Occupied - Succession	Vacant - suspected	Vacant - maintenance	Vacant - pending LHA	Occupied - allocation	Vacant - limited life	Grand Total
	r		of tenancy in progress	abandonment	in progress	upgrade	disputed	dwelling	
BADU ISLAND	156	3	1			1	1		165
BOIGU ISLAND	21		10	1		4			36
DAUAN ISLAND	35	1			1		2	2	41
IAMA ISLAND	57						3	1	61
MABUIAG ISLAND	35		1						36
MURRAY ISLANDS	66	5	6	4	4	ł	3	2	90
PORUMA ISLAND	29					1			30
SAIBAI ISLAND	67	1	2		2	2 1		1	74
ST PAULS	45	5			1	2		1	48
WARRABER ISLAND	38	}	1		1				40
ERUB ISLAND	59	1	2		1			2	65
YORKE ISLAND	42	1	2		1	2 8		2	52
HAMMOND ISLAND	33	1							34
UGAR ISLAND	9	1		2		1	. 2		15
Grand Total	692	. 14	25	7	17	1 10	11	. 11	787



## Vacant Maintenance Properties

DIVISION	CLI	STREET	BED#	Status on Register	COMMENTS - QBuild/BSU	SCHEDULED COMPLETION DATE
BADU	CLI 134	CHAPMAN Street	4	Vacant maintenance in progress	In progress	08/01/2024
BADU	CLI 43A	PHILLIP Street	2	Vacant maintenance in progress	In progress	25/01/2024
BADU	CLI 216	SCHOOL Street	3	Vacant maintenance in progress	In progress	13/03/2024
BADU	CLI 47	SCHOOL Street	3	Vacant maintenance in progress	In progress	25/01/2024
DAUAN	CLI 42	MAIN ROAD	3	Vacant maintenance in progress	In progress	22/10/2024
ERUB	CLI 158	GREENHILL Village	3	Vacant maintenance in progress	In progress	ТВА
ST PAULS	CLI 137	FUTUNA Street	4	Vacant maintenance in progress	In progress	27/12/2024
ST PAULS	CLI 248B	KUBIN Road	2	Vacant maintenance in progress	In progress	19/12/2024
SAIBAI	CLI 78	AIRPORT Drive	3	Vacant maintenance in progress	In progress	21/10/2023
SAIBAI	CLI 34	MAIN Road	2	Vacant maintenance in progress	Still in progress	ТВА
MASIG	CLI 5B	WILLIAMS Road	3	Vacant maintenance in progress – HCV	Tender Submitted to QBuild in January 2022. QBuild have not issued a PO for these works to date.	ТВА
MASIG	CLI 56B	LOWATTA Road	3	Vacant maintenance in progress - HCV	Tender Submitted to QBuild in April 2021. TSIRC never received a PO to commence these works.	ТВА
MER	CLI 52	MAROU Road	3	Vacant maintenance in progress	In progress	25/12/2023

MER	CLI 705	MAROU Road	4	Vacant maintenance in progress	Still in progress	ТВА
MER	CLI 20	MAROU Road	5	Vacant maintenance in progress	In progress	ТВА
MER	CLI 312	NAROR Village	4	Vacant maintenance in progress	In progress	ТВА
WARRABER	CLI 22	AIKURU Street	5	Vacant maintenance in progress	In progress	25/07/2024

# \*\*Please note that all the vacant properties will be discussed at the JOM (Joint Operational Meeting) with QBuild and Housing\*\*





# REGIONAL MANAGER MONTHLY REPORT – September 2024

Division	Badu/Kubin/St Pauls/Iama/Warraber – Peli Ware		
Reporting Period:	porting Period: 1 <sup>st</sup> October 2024 to 31 <sup>st</sup> October 2024		
Prepared by:	Regional Manager Peli Ware		

## General

- > OP Plan Objective SOP 7 Procedures re-scheduled catch ups 1:30pm 3:30pm Feedback from Corporate yet TBC
- > MSAO PA Draft in H Drive for RM Joe & Lui to review before progressing to PWB/HOC for review and support
- Cleaner PA Draft in progress. To be
- > Bana Sailor appointed FT MSAO under RM Supervision role includes Accommodation & DSR Monitoring and Relief Work

## HR/PWB

## Performance Appraisals still outstanding due to other work commitments and staff on leave this month.

Vacant Position	Regional Manager Comments
Divisional Manager – Kubin	Successful Candidate Appointed
MSAO – Kubin	FT MSAO Position advertised – Closing 4 <sup>th</sup> November 24
Cleaner – Kubin PT	Interview re-scheduled for 6 <sup>th</sup> November – recruitment not able to reach clients for date of interview.
MSAO – Badu FT	VAF – Direct Appointment PT MSAO – Brief Note in
	progress
Cleaner – Warraber PT	Successful Candidate Appointed
MSAO – Warraber FT	Successful Candidate Appointed
MSAO – Warraber PT	Recommendation Approved – Appointed to position.





# **REGIONAL MANAGER**

# **MONTHLY REPORT – September 2024**

Higher Duties	
MSAO – lama	Divisional Manager on Leave

**General** 

## **EXTERNAL REPORTING**

	Regional Managers Comment
<ul> <li>Local Fares Scheme – accurate and submitted to</li> <li><u>localfarescheme@translink.qld.gov.au</u> for reporting period. Including corrective actions or submission of audit requests.</li> <li>1. Mismatch Reports are not received until 1<sup>st</sup> of the new Month.</li> </ul>	<ol> <li>5. Badu Submitted</li> <li>6. Kubin (late submission) 4/11</li> <li>7. St Pauls Submitted</li> <li>9. Iama Submitted</li> <li>10. Warraber Submitted</li> </ol>
<b>Services Australia</b> – Monthly Customer Traffic date submitted via online portal including additional requests ie Training; Request for Information in line with contract.	Streamline divisional access to all MSAOs/DM to ensure operational reporting continuity.
1. New Pre-Engagement Pack pending – St Pauls pending	New Pre-engagement forms issued 30/01/24 and to be completed by
2. 23/24 Host Online Training –	new staff in division – Followed up with DM - St Pauls remains
<ol> <li>23/24 Agent Specified Personnel Online Training completed – Boigu, Erub, Kubin, Mer, Saibai, St Pauls, Warraber, Iama, Masig</li> </ol>	Outstanding – MSAO has been encouraged to apply for relevant IDs.





# **REGIONAL MANAGER**

# **MONTHLY REPORT – September 2024**

<ol> <li>Contracted hours amendment – no change</li> <li>Site hours amendment – no change</li> </ol>	DM St Pauls to submit for Kubin – retrieving user access to submit – 04.10.24
6. Access Point Site – Stephen (Ugar)	No outstanding Agent specified
<ol> <li>Agent Site – Saibai, Warraber, St Pauls, Mabuiag, Kubin, Mer, Erub, Masig, Boigu, Dauan</li> </ol>	personnel training
8. Service Australia EOI – Mer	Recommend service to be contracted from Council through Services Australia EOI process. Create employment opportunity in divisions. Customer service time exceed contracted hours of two hours per day therefore maintaining a consistent backlog of council tasks.
Torres Strait Treaty	Treaty Process in review Division 5/6/7/10 no treaty pass issued. Division 9 Iama 3 treaty pass issued for the month





# REGIONAL MANAGER MONTHLY REPORT – September 2024

## COMMUNITY DISASTER MANAGEMENT

<ul> <li>Community Disaster Management Plan – CDMP is current and accurate</li> <li>1. Contact List Update</li> <li>2.</li> </ul>	All Cluster CDMP is current and accurate.
CDMG Stakeholder Meeting – twice per year (Pre/Post monsoon wet season	No report
CDMP Meeting with Eunice 1. Teams Meeting – Nil for October	Severe Heat Wave Warning issued for the month in all Divisions
SAT Phone – tested and in working order	Cluster SAT Phones tested and working. – SAT Phone & HF Radio testing on going. *lama & Kubin Testing Incomplete* No report from Warraber.
HF Radio – tested and in working order	Future division visit for HF Radio testing – TBC – no update rec'd
Situation Report (if any) – provided to Disaster Coordinator No SITREP received from DMs for the Fire Incidents for this month.	No SITREP for October





# REGIONAL MANAGER MONTHLY REPORT – September 2024

## **FINANCE**

Daily Stock Reconciliation – updated to end of month; signed and filed. (discrepancy to be noted below in comments)	Streamline Daily Receipting/Stock Reconciliation Procedure – Daily Receipting/Stock Policy and Procedure in review with Corporate yet to be endorsed DSR not consistent with signing off, Ergon Wallet Photo not uploaded and no confirmation with date/time upload to ECM identified in Reports
EFTPOS Operation – tested and in working order	All POS machines are operational and can provide MOTO service if required. Div 7 replacement POS Div 6 not operational, replacement in transit.
<b>Accommodation Reconciliation –</b> updated to end of month; signed and filed. (discrepancy to be noted below in comments)	Bana Sailor monitoring registers and communicating with DMs MSAOs going forward to ensure consistency with completing reconciliation
<b>Purchase Orders</b> – IPO's goods receipted; Invoice Requests raised for external PO's and Stock Rec is cross-referenced	Procurement Training still required for Staff. Emailed Purchasing Process sent to Staff Members – Ongoing
Recommendation: Ongoing Training Sessions for MSAOs and Procurement Team	training is needed





# **REGIONAL MANAGER**

# **MONTHLY REPORT – September 2024**

<b>DocFiles –</b> all DocFiles are posted and scanned to ECM with Daily Summary and filed together with Fuel Register	<ul> <li>Hardcopy filing in division still encouraged in divisional offices.</li> <li>Collation Order of Doc Files Information be streamlined within divisions</li> <li>Doc File with EFT Summary attached with two digital eigenstreas to be unleaded</li> </ul>
Gas Register – updated to end of month accurately and reconciles with Stock Rec	signatures to be uploaded. Procedure finalised 13.05.24 for review and endorsement – NOT ACTIONED Manual record by divisions. To be implemented across all divisions Fleet Team to progress Register with RMs/HOC
Fuel Operation/Reporting – Recommendation: Fuel Information to be shared with all 3 RMs collectively going forward	<ul> <li>Badu – Stand Alone Pod (Internal Use Only) not operational – no taskcode as yet. Badu to use Kubin Taskcode.</li> <li>Kubin – Stand Alone Pod (Internal Use Only – on Site – Not in use in Sept</li> <li>St Pauls – No confirmation of change of Fuel Compartment (Compac Service)</li> </ul>
Divisional Engagement Fund Acquittal – acquittal submitted toEvents@tsirc.gld.gov.auwith supporting documentationAccommodation Register – All guests and payment details are entered and accurate;IRFs raised and cross-referenced to Stock Rec.	Refer Events Coordinator Report DMs need to maintain and monitor revenue forecast to actual received.





# REGIONAL MANAGER MONTHLY REPORT – September 2024

		Accommodation register and reconciliation register not matching. Staff not updating and completing process in some divisions; Creation of Collection Rate to add to next month's report <b>Recommend to encourage credit</b> <b>card payment for all guest account.</b> <b>Refer MSAO Report.</b>
<b>Helicopter Subsidy</b> – bookings paid and processed with GBR. Booking data entered in Helicopter Subsidy inbox/ calendar and Ugar Div 13 calendar.	$\boxtimes$	N/A
Helicopter Subsidy – bookings paid and processed with GBR. Booking data entered in Helicopter Subsidy inbox/ calendar and Dauan Div 02 calendar.		N/A
Helicopter Subsidy Acquittal – reconcile monthly booking sheets/helicopter manifest and supplier tax invoice for payment.		N/A

## HUMAN RESOURCE:





# **REGIONAL MANAGER**

# **MONTHLY REPORT – September 2024**

Timesheets – Accurate recording of work times on timesheets; and timely submission to Payroll.		Staff awareness of leave types and submission timeframe needs to be improved. <b>Recommend council certified agreement</b> <b>2021 document used to raise awareness/</b> <b>educate staff.</b> Late submission of timesheet is still an issue
LAF – submitted		Leave to be consistent with Leave Policy
<b>HR Forms (Higher Duties; LAFs; VAFs)</b> – completed and sent to Regional Manager	Ø	Badu – PT MSAO does additional hrs until further notice.
<b>Investigation / Complaints</b> – Matter is finalised and file notes sent to People & Wellbeing or Regional Manager.		Complaints against DM St Pauls to be yet to be investigated and actioned – No Feedback rec'd on way forward
<b>Tribal Habits –</b> Divisional Admin staff still to finalise modules on Tribal Habits for the reporting period.		eLearning – Rollout of Tribal Habits training for Cleaners, MSAOs and DM/RMs
MANGO – Online training/ report submission		Staff Consistency to report Near Miss Incidents in Mango and all other hazards/incidents 2 Mango Report rec'd for the Month out of Cluster Report.
<b>First Aid Kit –</b> <i>Stock replenished, and register is updated to reflect use.</i>		Divisional Kits need to be assessed and restocked – Restock Supply for Badu in progress – New DM to liaise with Safety for supply

## **REPAIRS & MAINTENANCE (R&Ms)**





## **MONTHLY REPORT – September 2024**

<b>R&amp;Ms –</b> all R&Ms for the month are reported on TechOne. Outstanding R&Ms are followed up with BSU	All Cluster reporting R&Ms accordingly. Turnaround time for some jobs can delay due to resources on ground and contractor availability (FIFO) <i>Recommend DMs receive</i> <i>monthly update of completed</i> <i>R&amp;M by BSU – TBC</i>
Hazard Reports – submitted and filed. Necessary follow up undertaken.	St Pauls – Hazards identified – not in report Follow up with DMs Warraber – No DM Report rec'd – DM on Leave Iama – Asbestos Issue to be addressed with Safety Team on 9 <sup>th</sup> September 2024

### **MEETINGS**

### **Community Meeting Dates:**

Div 5 Badu – Community Meeting – CIS scheduled for 06/10 – No reports of Meeting Div 6 Kubin – No Meeting Div 7 St Pauls – No Meeting Div 9 Iama – 29<sup>th</sup> October 2024 (postponed to this date) Div 10 Warraber – No Meeting

### **COMMUNITY PROJECT**





## **MONTHLY REPORT – October 2024**

Division	Project	Update
Div 4 Mabiuag	ANZAC Memorial	Access to Financial Support through Trustee Funds – Executive Director to advise on
	Site	way forward with Divisional Manager. – Monitor for progress and assist DM
Div 5 Badu	Anzac Memorial	Follow Up Discussion with DM on progress of project – Grant Opportunity
Div 6 Kubin	Anzac Memorial	Follow Up Discussion with DM on progress of completion of Memorial Project
		Outdoor Basketball Court Upgrade – Follow Up with Assets Team – Yet to progress
		with Assets
Div 7 St Pauls	ANZAC Memorial	Follow Up Discussion with DM to establish progress of Project; DM to arrange to send
	Stadium	Plaque back to supplier to amend incorrect spelt surname and add additional veteran
		names; Community Resolution and Stakeholder Engagement required for way forward
Div 7 St Pauls	ANZAC Memorial	Incomplete – Memorial Plaque to be sent back to supplier to fix spelling errors and add
	Site	two more names – Community Resolution to be passed at a CIS for additional
		names.Cr Levi not available to confirm the additional names. Seaswift Quote secured at
		HOCs request. Yet to liaise with a Supplier for a quote for additional change
	Waterfront	Replace Roofing Iron Sheets and Installation of In-ground Benches – Project to be in
	Gazebo x 3	partnership with Mualgal Rangers – Not Actioned – DM to advise progress – Follow Up
		Required.





## **MONTHLY REPORT – September 2024**

	Community	Follow up with Tony Wynen on progress of proposed fencing
	Sports Oval	
Div 9 Iama	TBC	
Div 10 Warraber	TBC	
Kubin	Outdoor	Follow up with Assets Team progress/timeframe of upgrade
	Basketball Court	
	Upgrade	
	GBK Office	Follow up with Assets Team progress of Collapsed Ceiling in GBK Lease Office Space
		- Outstanding Works. RM to discuss issue with Assets on progress with this
	Airport Toilets	Public Amenities Works is outstanding – 12+ months

### 2024 COUNCIL GENERAL MEETING DATES:

Dates of OM Meeting Dates as per Notification

### **GENERAL COMMENT**

• Division 5 Badu





# **MONTHLY REPORT – September 2024**

- RM Proposed Support Visit to Badu Wk 14<sup>th</sup> 18<sup>th</sup> October 2024 Face to Face Support with DM/MSAO team CANCELLED due to SORRY BUSINESS
- Div 4 Badu Ongoing Community Awareness Boil Water Alert DM/DEO to ensure actioned with Communication Team
- Div 4 Badu Badu Art Centre Mural Project with TSIRC Location: Airport Wall, TSIRC Council Building Fence and Badu Art Centre
- High Number of R&Ms identified for Badu Airport Lights, Garden Hoses installed to priority buildings COMPLETED
- Follow up with RM Moka & Anita re: New Community Hall Chiller Order FOLLOW UP REQUIRED
- Division 6 Kubin
- Divisional Manager Appointed.
- Assets: Lease Spaces for GBK St Pauls Proposed Office and Kubin NDIS Office Space not finalised require urgent action delayed work.
- Recruitment for PT Cleaner and FT MSAO Kubin in progress Interview for PT Cleaner 6/11
- FT MSAO Bana Sailor assist Monday and Wednesday for the recruitment period provide support
- Division 7 St Pauls
- St Pauls Admin Vehicle High Fuel Usage with Wex Card DM to investigate Vehicle Log Book matches Bookings Sheet Reminder Email to DM – Staff Usage to be Work Related
- DM St Pauls on LWOP and Rec Leave for 1 month. PT MSAO Acting DM for 2 Weeks and FT MSAO Acting DM for the remaining 2 Weeks.
- Cleaner Performance Appraisal in progress RM to put in H Drive for other RMs to review and before progressing to PWB ad EDCS Review and Support;
- FT MSAO Bana Sailor commenced role under RM supervison. Main role is to monitor data entry in registers and work closely with divisions. Also is able to assist at Front Counter.
- Division 9 Iama refer Divisional All Staff Meeting Minutes attached
- Outstanding: Accommodation Linens purchased. Lounge, Purchase Completed: TV and 10kg Washing Machine
- Cleaning Supplies and Cleaning Equipment purchased for Cleaners Mop Buckets to be purchased from Col Jones.
- Forward other department requests from respective staff to dept management follow up. E.g EOs requesting a tipper to assist with green waste removal;





- Division 10 Warraber
- Recruitment FT MSAO, PT MSAO and PT Cleaner commenced in their respective roles this month.
- No DM Report received by due date from DM for October.
- Regional Action Items
- Water Fountain Supply for Divisions Follow up on progress with Management to address drinking water for staff and visitors in Divisional Offices Follow up required
- Divisions where Peak Services Discussion around Playground and Gym Equipment meeting were not captured in DM Reports

   Follow up still required
- All divisions are available to provide remote support for cluster if required
- Revisit Policy and Procedures with HOC and RM Australia Post Draft completed in August. Ready for Review
- Recruitment PT Cleaner Kubin Interview 6<sup>th</sup> November due to applicant due back in community at that time.
- Additional Information needed regarding Fuel Further discussion with RMs at Catchups and also DSR.
- Streamline General Community Notice Template across Divisions Divisions are implementing the use of templates and working with Brenden for other notices.
- IT assist with BYOD Mobilestar device options for HOC review see attached Still in progress. RM looking at an alternative purchase of handheld scanner in the interim.
- Mail Backlog for October was a minimum however still inconsistent with customer tracking progress
- Tribal Habit Training ongoing Staff to start training online.
- AEC Voters Session and Voting Day
- Assets Team Valuation Cluster DMs did not get the opportunity to go with Assets team to Corporate Building Sites. DMs would like feedback. This should happen with all visits into community.





Division	Mabuiag, Dauan, Saibai, Hammond. Boigu did not submit monthly report (DMs first week on the job)			
Reporting Period:       1 <sup>st</sup> to 31 <sup>st</sup> October 2024				
Prepared by:	Saintie Joe - Acting Regional Manager			

### HR/PWB

Vacant Position		Regional Manager Comments
MSAO – PT Mabuiag	$\boxtimes$	Interviews done 30/10/24. Working on Rec Memo
MSAO – PT Saibai	Ø	Advertising stage. Applications close 15/11/24

### <u>General</u>

### **EXTERNAL REPORTING**

		Regional Managers Comment
Local Fares Scheme – accurate and submitted to <u>localfarescheme@translink.qld.gov.au</u> for reporting period. Including corrective actions or submission of audit requests. 1. Mismatch identified -	⊠	Saibai, Hammond, Dauan, Mabuiag LFS register submitted.
		Boigu not submitted.
Services Australia – Monthly Customer Traffic date submitted via online portal including additional requests ie Training, Request for Information in line with contract.	$\boxtimes$	Saibai, Mabuiag, Dauan stats Submitted.
1. New Pre-Engagement Pack pending – BOIGU Gainau and Barbara to submit		Boigu not submitted.
2. Agent Specified Personnel Online Training completed.		





3. 4.	Contracted hours amendment – no change Site hours amendment – no change		
5.	Agent Site – Saibai, Boigu, Mabuiag, Dauan	X	

### **COMMUNITY DISASTER MANAGEMENT**

Community Disaster Management Plan – CDMP is current and accurate	$\boxtimes$	All Cluster CDMP is current and accurate.
1. Contact List Update		
CDMG Stakeholder Meeting – twice per year (Pre/Post monsoon wet season		NIL
CDMP Meeting with Eunice		Unsure
1. Divisional visit –		
2. Teams Meeting –		
SAT Phone – tested and in working order		Cluster SAT Phones tested and in working order
HF Radio – tested and in working order		Cluster HF Radio tested and working in working order
Situation Report (if any) – provided to Disaster Coordinator	$\boxtimes$	No SITREP for October





### **FINANCE**

EFTPOS Operation – tested and in working order	$\boxtimes$	
Accommodation Reconciliation – updated to end of month; signed and filed. (discrepancy to be noted below in comments)		?? Unsure
<b>Purchase Orders</b> – IPO's goods receipted; Invoice Requests raised for external PO's and Stock Rec is cross-referenced		
Recommendation: Ongoing Training Sessions for MSAOs and Procurement Team		
<b>DocFiles –</b> all DocFiles are posted and scanned to ECM with Daily Summary and filed together with Fuel Register		
Gas Register – updated to end of month accurately and reconciles with Stock Rec		Manual record by divisions. To be implemented across all divisions
Fuel Operation/Reporting –		Billing done by Melody Dwyer - Cairns.
<b>Divisional Engagement Fund Acquittal –</b> acquittal submitted to <u>Events@tsirc.qld.gov.au</u> with supporting documentation		Dauan to acquit funds for A23 event
Accommodation Register – All guests and payment details are entered and accurate; IRFs raised and cross-referenced to Stock Rec.		?? Unsure
Helicopter Subsidy – Ugar		N/A
Helicopter Subsidy – Dauan	$\boxtimes$	Bookings are on hold since 30/10/24
Helicopter Subsidy Acquittal – reconcile monthly booking sheets/helicopter manifest and supplier tax invoice for payment.		Usually done by RM Mokathani Lui





### HUMAN RESOURCE:

<b>Timesheets –</b> Accurate recording of work times on timesheets; and timely submission to Payroll.		Issues with falsification of hours worked have been reported.
LAF – submitted	Ø	
HR Forms (Higher Duties; LAFs; VAFs) – completed and sent to Regional Manager	X	
<b>Investigation / Complaints</b> – Matter is finalised and file notes sent to People & Wellbeing or Regional Manager.		
<b>Tribal Habits –</b> Divisional Admin staff still to finalise modules on Tribal Habits for the reporting period.		eLearning – Boigu – Barbara & Sania Anau to complete
MANGO – Online training/ report submission		
First Aid Kit – Stock replenished, and register is updated to reflect use.		Divisional Kits need to be assessed and restocked

### **REPAIRS & MAINTENANCE (R&Ms)**

<b>R&amp;Ms –</b> all R&Ms for the month are reported on TechOne. Outstanding R&Ms are followed up with BSU		
Hazard Reports – submitted and filed. Necessary follow up undertaken.	$\boxtimes$	





### **MEETINGS**

### **Community Meeting Dates:**

Hammond – Community Information session 30/10/2024 Dauan - Community Information session 30/10/2024 Mabuiag – No meetings due to sorry business Boigu & Saibai – No community meetings

### **COMMUNITY PROJECT**

Division	Project	Update
		NIL for all divisions

### 2024 COUNCIL GENERAL MEETING DATES:

### **GENERAL COMMENT**

- Div 1 Boigu & Division 3 Saibai, Div 4 Mabuiag Ongoing Community Awareness Water restrictions
- Div 2 Dauan Aust Pot Mail cage was not secured properly. Parcels arrived wet and labels were hard to read.





Division	Poruma, Masig, Ugar, Erub, Mer
Reporting Period:	October 2024
Prepared by:	Mokathani Lui

### HR/PWB

Vacant Position	Regional Manager Comments	
	EOI process for Ugar DM position	
Higher Duties		
Ugar DM – Mary Waigana effective until 31 Dec 24		
Erub MSAO – Telita Gutchen effective until 31 Dec 24		

#### <u>General</u>

#### EXTERNAL REPORTING

		Regional Managers Comment
Local Fares Scheme – accurate and submitted to <u>localfarescheme@translink.qld.gov.au</u> for reporting period. Including corrective actions or submission of audit requests. 1. Mismatch identified -	⊠	All LFS Reports submitted. Mis-match identified – <b>NIL</b> (missing data)
		Issue:





			<ol> <li>Reservation bookings names do not match LFS register names /Translink record.</li> <li>Residents are encouraged to present their LOE when making travel reservations to avoid this issue.</li> </ol>
	<b>es Australia</b> – Monthly Customer Traffic date submitted via online portal including nal requests ie Training; Request for Information in line with contract.		Streamline divisional access to all MSAOs/DM to ensure operational reporting continuity.
1.	New Pre-Engagement Pack pending –lama and Masig		New Pre-engagement forms issued 30/01/24 and to be completed by new staff in division
2.	23/24 Host Online Training		asap.
3.	23/24 Agent Specified Personnel Online Training completed	$\boxtimes$	Mandatory online training 24/25 Agent specified personnel training completed.
4.	Contracted hours amendment – no change	_	
5.	Site hours amendment – no change		MSAO PT paperwork pending approval by Services Australia
6.	Access Point Site – Stephen (Ugar)	$\boxtimes$	
7.	Agent Site – Saibai, Warraber, St Pauls, Mabuiag, Kubin, Mer, Erub, Masig, Boigu, Dauan		Agent services will advised of outcome of this process.
8.	Service Australia EOI – Mer and Poruma		Recommend service to be contracted from Council through Services Australia EOI process. Create employment opportunity in divisions.





Customer service time exceed contracted hour of two hours per day therefore maintaining consistent backlog of council tasks.	nerefore maintaining a
EOI – pending confirmation for Mer/Porum (MGNM EOI)	ation for Mer/Poruma

#### COMMUNITY DISASTER MANAGEMENT

Community Disaster Management Plan – CDMP is current and accurate	All Cluster CDMP is current and accurate.
1. Contact List Update	Pending data submission from lama, Ugar and Erub
	Ugar -Eunice – liaise with CDMG (Jimmy DEO) and Mary Waigana.
CDMG Stakeholder Meeting – twice per year (Pre/Post monsoon wet season	Pre-monsoon CDMP due before 30 November in divisions.
CDMP Meeting with Eunice 1. Divisional visit by Eunice 2. Teams Meeting	Recommended regular communication session per quarter with Eunice for CDMP refresher and review of meeting sessions.
SAT Phone – tested and in working order	Cluster SAT Phones tested and working.
HF Radio – tested and in working order	Future division visit for HF Radio testing. Engineering to conduct testing as required.
Situation Report (if any) – provided to Disaster Coordinator	No SITREP for this month





### **FINANCE**

<b>Daily Stock Reconciliation –</b> updated to end of month; signed and filed. (discrepancy to be noted below in comments)	Divisions are working on actioned item. DSR records in H Drive
<ul> <li>EFTPOS Operation – tested and in working order</li> <li>1. EFTPOS machine is working</li> <li>2. Stationary stock is available onsite</li> </ul>	All eftpos machines are operational and can provide MOTTO service if required. New Tyro machines have been received in all divisions. Debtors will support to active these equipment when onsite if required. Badu Div 5 – is available to assist divisions due
Accommodation Reconciliation – updated to end of month; signed and filed. (discrepancy to be noted below in comments)	to limited staff.Data entry error. Late amendments are no recorded on register/ reflect to accommodation reconciliation register.Revenue collection process via IRF is improving. Staff to maintain open and clear communications. Staff to operate in generic inbox to standardise comms flow.Monthly reconciliation are now available in H drive for staff access and update.Teams linkup Bana with Poruma to discuss accommodation register. Organise linkup with Erub with DM is back form leave.Recommend Teams sessions with divisions to discuss process/ revenue collection process to improve reporting. Staff training





	or mentoring can be facilitated by using Teams.
<b>Purchase Orders</b> – IPO's goods receipted; Invoice Requests raised for external PO's and Stock Rec is cross-referenced	IPO/ PO are currently updated pending stock delivery to site. POs still need to GR to complete payment on supplier accounts. Keeping in contact with Creditors to keep comms open and clear.
<b>DocFiles –</b> all DocFiles are posted and scanned to ECM with Daily Summary and filed together with Fuel Register	Daily scanning of daily doc files into ECM. Hardcopy filing in division still needs to be
Live data entry during 9am to 4pm. Reporting and DM approval during 4- 4.15pm.	clarified to minamise clutter in divisional offices.
Daily upload into ECM. Registration numbers recorded in DM Report	
Revenue Discrepancy is flagged and investigated immediately by DM & team	
Gas Register – updated to end of month accurately and reconciles with Stock Rec	Manual record by divisions. Pending direction of record system from fuel/gas team. Sales of 9kg bottles between divisions needs clarity (tracking) therefore affecting future S&G restock. New registers are pending direction from Fuel & Fleet Manager.
<ul> <li>Fuel Operation/Reporting – divisional operations</li> <li>Daily ULP/Diesel dips provided by engineering for divisional admin inventory</li> <li>1. Fuel Order/Delivery</li> <li>2. Shipment of empty 200L drums</li> <li>3. Bowser Tech Issue</li> </ul>	Issues : Overhead covering over fuel dispenser due to weather conditions.
<ol> <li>24hr Compac installation pending – Ugar/Mer – tanks delivered to location January 2023.</li> <li>24hr Compac system rollout and active – Saibai, Dauan, Boigu, Mabuiag, Badu, Poruma and Erub.</li> </ol>	Compaq Update:





	Mer – Brendan has confirmed equipment has been ordered for division. Existing tanks will be relocated off Mer pending Seaswift.
<b>Divisional Engagement Fund Acquittal –</b> acquittal submitted to <u>Events@tsirc.qld.gov.au</u> with supporting documentation	Divisions funds are available for events hosted by council staff. Divisional planning (event calendar) to forecast events/funding source to avoid late submission/ approval process.
<b>Accommodation Register</b> – All guests and payment details are entered and accurate; IRFs raised and cross-referenced to Stock Rec.	DMs need to maintain and monitor revenue forecast to actual received. Accommodation register and reconciliation
Weekly Register Update	register do not match due to late amendments in accommodation register not updated by staff.
Revenue processed each week through IRF process/ IPO process	Staff to encourage creditcard payment to minaminse additional IRF paperwork. Teams
Reporting customer revenue collection issues to Debtors team for support. - Contractor payment of accommodation account.	working with Gina to process action items. IRF process – no confirmation awareness provided to divisional admin to confirm payment
Accommodation Reconciliation Report in H drive:	to supplier.
	Recommend to encourage creditcard payment for all guest account.
<ul> <li>Helicopter Subsidy – bookings paid and processed with Nautilus. Booking data entered in Helicopter Subsidy inbox/ calendar.</li> <li>1. Service active and operational – Dauan &amp; Ugar</li> <li>2. Passenger booking forms, council tax invoice, supplier manifest, supplier tax invoice</li> <li>3. TSRA grant acquittal – reconcile bookings and quarterly expenditures</li> </ul>	All supplier inv matched to booking docs in shared inbox.
<ul> <li>Helicopter Subsidy – TSRA Grant Variance</li> <li>1. Ugar – October (community event)</li> <li>2. Dauan – N/A</li> </ul>	Pending written confirmation of grant funding extension for Ugar/Dauan





### HUMAN RESOURCE:

<b>Timesheets –</b> Accurate recording of work times on timesheets; and timely submission to Payroll. LAF: medical & bereavement leave approved.	Staff awareness of leave types and submission timeframe needs to be improved. Divisional staff planned leave period overlap therefore creating ops issues including backfilling/ remote support. <b>Recommend council certified agreement 2021</b> document used to raise awareness/ educate staff.
LAF – submitted in accordance to policy and procedures	Leave forms are submitted in a timely manner for processing. Staff movements awareness needs to be improved late or no notice of movements. DMs to monitor and track staff leave to ensure operation productivity.
HR Forms (Higher Duties; LAFs; VAFs) – completed and sent to Regional Manager	Higher Duty Ugar – DM extension 31 Dec 24 Erub – MSAO extension 31 Dec 24
<b>Investigation / Complaints</b> – Matter is finalised and file notes sent to People & Wellbeing or Regional Manager.	
<b>Tribal Habits –</b> all Divisional Admin staff completed Take 5's for the reporting period.	Induction is pending completion. RMs have discussed with DMs to take lead in divisions to follow up/ remind staff. Incomplete training modules remain for divisional admin staff.
<ul> <li>MANGO - Online training/ report submission</li> <li>1. Mango Incident/Hazard Reporting</li> <li>2. Action items/ follow up for reported incidents</li> <li>3. Clear reporting of facility reports inc photos with Asset team</li> </ul>	Teams session between Safety and DM is planned for May to help raise awareness of operations/ reporting on MANGO app.

TSIRC

RM Monthly Report – October 2024





		Recommend online refresher training for DM/DEO for reporting.
First Aid Kit – Stock replenished, and register is updated to reflect use.	Ø	Divisional Kits need to be assessed and restocked

#### **REPAIRS & MAINTENANCE (R&Ms)**

<b>R&amp;Ms –</b> all R&Ms for the month are reported on TechOne. Outstanding R&Ms are followed up with BSU	Improve comms between divisional admin and BSU managers for ground truthing of completed works. Divisional admin sometimes have to re- submit reports due to work orders being cancelled in the system. Communication reporting improvements on reported jobs. DMs don't know when/ why jobs have been cancelled in BSU process. <b>Recommend DMs receive monthly update of</b> <b>completed R&amp;M by BSU</b>
Hazard Reports – submitted and filed. Necessary follow up undertaken.	MANGO app – training or refresher required all staff who have issued work mobiles should know how to use the app and report as required. Need to work on a plan for better communication flow and build relationships within the organisation to identify, discuss and address issues raised in division.





### **COMMUNCATIONS**

<ul> <li>Divisions - high quality of customer service, submit external and internal reports in in timely manner. Participation in meetings providing action items. Maintain strong leadership partnership with elected councillor.</li> <li>1. Quality customer service</li> <li>2. Reporting (internal/ external)</li> <li>3. Participation in meetings (internal/ external)</li> <li>4. DM facilitate monthly staff meetings. Provide action items.</li> <li>5. Monthly planning/ update meeting with elected councillor</li> <li>6. Digital TV active and operational in divisions</li> <li>7. Pinnacle IT Services – active and operational</li> </ul>		<ul> <li>Measures have been included in DM Performance Appraisal as KPI.</li> <li>Communications can be improved to ensure information is available and accessible. Review and explore strategies to use current comms platform/ equipment to streamline a reporting process to minamise any miscommunications.</li> <li>Regular updates with management of divisional operations.</li> <li>Digital TV can be used to help raise awareness of operational matter to gain community support of service delivery.</li> <li>Pinnacle – consistent connectivity issues in region pending weather conditions. Printers are slow or on offline pending weather.</li> </ul>
<ul> <li>Stakeholders – clear communications between external agencies</li> <li>1. Participate in scheduled stakeholder agency meetings</li> <li>2. Participate in community consultations eg project planning etc</li> </ul>	X	DMs have submitted divisional meeting calendar effective July to December 2024 in consultation with elected councillor for community information sessions.
Divisional Meeting Planners not completed for all divisions. Pending consultation or confirmation from divisional Elected Councillor.		2024 Trustee/Ordinary Council Meeting Dates have been circulated to all Divisions.





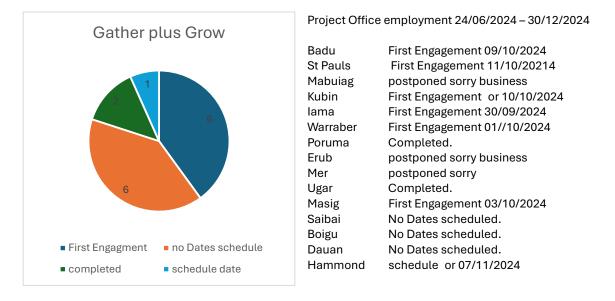
#### **GENERAL COMMENT**

Divisional team is progressing well. Staff movements (planned leave) can be planned better for divisional ops. Divisional backfilling is difficult due to staff availability. Need to explore other options to keep operational services active. Staff support and planning for professional development and health and wellbeing needs to be explored as staff are mentally and physically exhausted to constantly meet demands and expectations.

Staff succession plans need to be discussed and action plan to be included into staff KPI to identify steps forward for staff to work in other roles within the organisation and improve staff morale and productivity.

Logistic planning in progress for Christmas period. Skelton staff list is available in H drive.

#### Health and Wellbeing/IKC November Council Report



#### Gather + Grow - Developing Community Action Plan. Funded by Health and Wellbeing Queensland

#### Requesting the Health and Wellbeing and IKC submit quarterly report.

July - September -  $1^{st}$  Quarterdue October 2024October - December-  $2^{nd}$  Quarterdue January 2025January - March -  $3^{rd}$  Quarterdue April 2025April - June  $4^{th}$  Quarterdue July 2025Quarterly reports are also requested by unding agents.

Health and Wellbeing

## Employment and Activities

### **Funded by NIAA and DTIS**

1. Badu No HLO until 23/09/2024 unable to report activities. HLO attended Peacekeeper Course on Mabuiag and Tackling Indigenous Smoking on TI.

Completed

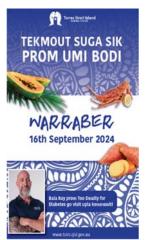
- 2. St Pauls HLO Casual until 23/09/2024 changed to Fixed term
- 3. Mabuiag No HLO vacant
- 4. Kubin No HLO. HLO to commence when Blue Card is obtained
- 5. Hammond NO HLO vacant
- 6. lama HLO Fixed Term no report submitted
- 7. Warraber No HLO until 23/09/2024 unable to report activities. HLO Tackling Indigenous Smoking on TI
- 8. Poruma HLO on leave rom 07/07/2024 30/09/2024 unable to report activities
- 9. Erub HLO Fixed Term 48 activities with 386 participants. Awareness travel with Too Deadly For Diabetes, Creative Writers Program TI.
- 10. Mer HLO Fixed Term no report submitted
- 11. Ugar No HLO. R&S completed waiting commencement
- 12. Masig No HLO Vacant
- 13. Saibai No HLO Vacant
- 14. Boigu HLO on leave rom 23/07/2024 30/09/2024 unable to report activities
- 15. Dauan No HLO until 23/09/2024 unable to report activities

#### Gather + Grow - Developing Community Action Plan.

#### Funded by Health and Wellbeing Queensland

Gather + Grow	Project Office emp	loyment 24/06/2024 – 30/12/2024
Communtiy Action Plan (Food Security) • • •	Badu St Pauls Mabuiag Kubin Iama Warraber Poruma Erub Mer Ugar Masig Saibai Boigu Dauan Hammond	Schedule or 09/10/2024 Schedule or 11/10/20214 postponed sorry business in community Schedule or 10/10/2024 First Engagement 30/09/2024 dra t to ollow First Engagement 01//10/2024 dra t to ollow Completed. postponed sorry business in community postponed sorry business in community Completed. First Engagement 03/10/2024 dra t to ollow No Dates scheduled. No Dates scheduled. No Dates scheduled. schedule or 08/10/2024

### Too Deadly for Diabetes (Ray Kelly) Funded by TSIRC.



Ray Kelly visited the communities o Warraber (17/09/2024), Poruma (18/09/204) and Erub (19/09/2024) The program was launched on the 23/09/2024. Communities visited Poruma, Warraber and Erub Poruma – 28 community members showed interest in participating. Warraber –18 community members showed interest in participating. Erub – No participant

Recent visit to Warraber, interviewed a participant, commenced (18/09/2024) program day a ter Ray Kelly visited Warraber, already on the program lost 300g in two weeks

"I too deadly or gad Diabetes" water bottles and t-shirts arrived to give to participants.

### Family and Domestic Violence Funded by DSDSATSIP

In March 2023 an Empowered Women Empower Women" workshop was held on Warraber. Women attended the workshop identified short-, medium- and long-term goals or women on the outer island. Short Team- make available sel -help tools or women in remote communities. Outcome Action – Journal or women with Sel Help Tools and training around having difficult conversations.

Action completed – Journal Printed and Peacekeeper Course delivered Peacekeeper workshop with Journal presented

Central and Top Western to be conducted. Central cancelled due to Sorry business

In Partnership with Engineering – Marine Debris Taskforce beach clean-up. Joined an already organized beach clean on Mer - held on 30th October 2024



### **Indigenous Knowledge Centers**

### **Employment and Activities including F5F** Funded by State Library of Queensland/TSIRC

Staffing

1. Badu **Fixed Term** 2. Mabuiag No IKCC - vacant 3. Kubin **Fixed Term** 4. Hammond **Fixed Term** 5. lama **Fixed Term** 6. Warraber **Fixed Term** 7. Poruma Fixed Term, however on leave rom July to September 2024. Reported to SLQ. **Fixed Term** 8. Erub 9. Boigu Fixed Term, however on leave rom July to September 2024. Reported to SLQ Fixed Term - on Maternity Leave Backfill by HLO 10. Dauan



### **Digital Inclusion - Funded by State Library of Queensland**

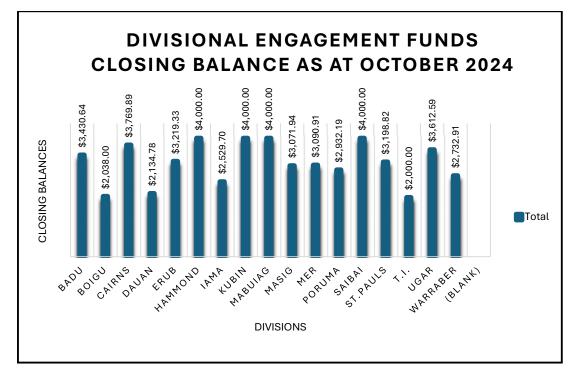
Digital Inclusion Catalogue budget and plan submitted to SLQ. Waiting roll out o StarLink and IKC workshop in Cairns in November be ore roll out o program.

Growing IKCs Digital Ideas Catalog Calculator - 2024/25		
	Item	
	1	Interactive Screen
	2	Laptop Kit
	з	Tablet Kit
	-4	Podcasting Kit
	5	Interview Audio Kit
	6	Digital Camera Kit
	7	Video Camera Kit
	8	Lighting Kit
	9	Micro-Drone Kit
	10	eSports Kit
	11	Document/Photo Scanner
	12	Sublimation Printing Kit
	4.00	

### Events – October 2024 Report

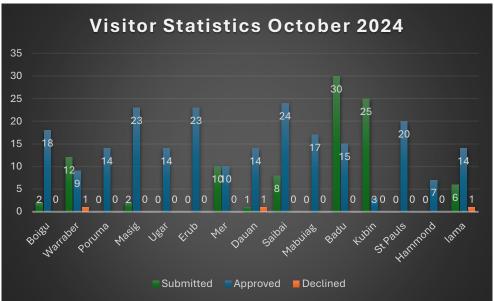
Divisional Engagement Funds.

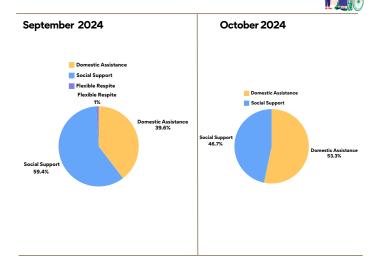
2 applications received for October 2024.



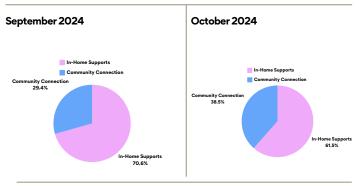
<u>Visitors Dashboard</u> – This report was generated 29<sup>th</sup> October.





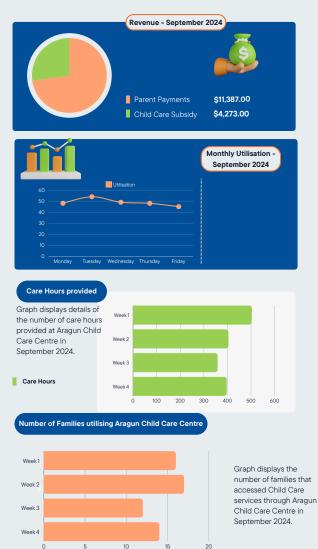


#### QCSS



#### Aragun Child Care Centre

This report provides a statistical overview of Aragun Child Care Centre's operations for September 2024.



#### Aragun Child Care Centre

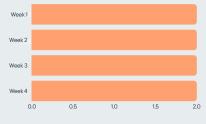
This report provides a statistical overview of Aragun Child Care Centre's operations for October 2024.



#### Hammond Island After School Care

This report provides a statistical overview of Hammond After School Care's operations for September 2024.

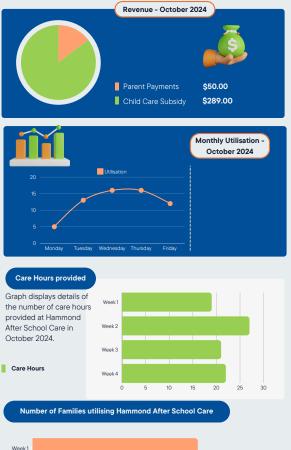


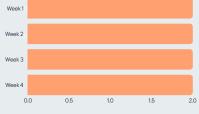


Graph displays the number of families that accessed Child Care services through Hammond After School Care in September 2024.

#### Hammond Island After School Care

This report provides a statistical overview of Hammond After School Care's operations for October 2024.





Graph displays the number of families accessing Child Care services through Hammond After School Care in October 2024.





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Month	October 2024
Date submitted	4 November 2024
Team	Environment and Health
Manager	Ewan Gunn

#### Corporate, Operational and Community Services Business Plan alignment

<b>Corporate plan objective</b> Outcome 2: Our communities are safe, healthy and active.	Issue	Recommendation
2.2 Advocate for greater solutions to unregistered or unsolicited community visits, border movements and intruders.	• Work with key agencies and partners to investigate key community security and surveillance opportunities.	SOP
2.3 Facilitate community-led strategy for public social behaviour concerns.	<ul> <li>Work with each community to understand applicable public social behaviour concerns and facilitate recommendations with key agencies.</li> <li>Work with key partners to investigate and advocate for programs that facilitate safe places and/or houses.</li> <li>Partner with key agencies to develop more culturally aligned community education programs.</li> </ul>	Develop policy and stakeholder relation ship
2.6 Enable a positive nutritional culture and sustainable food sourcing.	<ul> <li>Facilitate access and assistance to Community Gardens.</li> <li>Facilitate access and support program for home produce production.</li> <li>Facilitate delivery of food safety and healthy eating educational materials.</li> </ul>	
Outcome 4: We are a transparent, open and engaging council.		
4.3 Ensure community advocacy and engagement at all levels of government.	•Work with Community to provide a regional legal framework which addresses both State and Traditional Lore requirements.	Community meetings and strategic engagement Moa horse program (TSRA&TSIRC) community engagement.
Outcome 8: We manage council affairs responsibly to the benefit of our communities.		
8.3 Develop a service delivery excellence model.	<ul> <li>Define departmental customer and general service level metrics.</li> <li>Investigate community expectations on service levels and fee for service appetite.</li> </ul>	Develop community service request policy and procedures

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Outcome 9: We actively reduce our environmental footprint and manage our resources sustainably.		
9.2 Evolve waste management through recycling and reuse strategies.	<ul> <li>Coordinate waste management activities through landfill, transfer station and recycling opportunities.</li> <li>Facilitate regional clean-up and investigate long-term solutions for bulk waste, car bodies and whitegoods.</li> <li>Investigate sewer bio-solids and grey water reuse opportunities.</li> </ul>	Participate in Great Northern Clean up Reconvene waste management working group to draft strategy Illegal Dumping hotspot program Combined workshop
9.3 Ensure a safe and sustainable drinking water program.	<ul> <li>Active management of the water delivery system including on-line meter reading.</li> </ul>	Water management plans and structured auditing EHW water testing training
9.4 Ensure effective environmental health management practices.	<ul> <li>Development and execution of pest management plans.</li> <li>Work with key partners and agencies to further implement Biosecurity Plan and controls.</li> <li>Work with individual communities to identify areas for cultural cutting and cleaning places.</li> <li>Facilitation of domestic animal health checks.</li> <li>Develop coordinated warning systems associated with health outbreaks.</li> </ul>	Ongoing, (biosecurity plans) TSRA and PBC, TO collaboration On going Qld health & TSIRC collaboration with Healthy Housing
Outcome 10: We advocate and foster regional prosperity through enterprise development.		
10.3 Develop a visitor management strategy.	<ul> <li>Investigate and refresh council's existing visitor management process and implementation roadmap.</li> </ul>	Consultation, education, and awareness
Outcome 11: We invest in the retention of key skills within our region.		
11.1 Advocate and facilitate key programs that retain and introduce employment or contracting within communities. implement council's Indigenous Procurement Policy	<ul> <li>Facilitate study into key skill opportunities and development models.</li> <li>Grow council's existing apprenticeship and traineeship program.</li> <li>Work with relevant partners to ensure employment models exist post apprenticeship or traineeship.</li> </ul>	Establish professional development plan for EHW. Support and promote trainee and shadowing
11.2 Refresh council's procurement policies.	•Develop and implement council's Indigenous Procurement Policy.	Include Biosecurity requirements in policy and tenders

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Outcome 12: We bring opportunity to our region and put our culture on the world stage.		
12.1 Develop a world class model for festivals and event delivery	<ul> <li>Facilitate the development of an international cultural festival, hosted within region.</li> <li>Work with key partners to deliver sporting and recreational festivals within region.</li> <li>Work with applicable stakeholders and agencies to facilitate the development of key industry &amp; career market day events within region.</li> </ul>	Develop Policy, local laws, procedures and fact sheets.
Operational Plan Objective		Recommendation
23. Food Safety: - Community Education & Awareness - Licensing Program Stage 1 – Commercial premises - Licensing Program Stage 2 – Community licences	Waiting on changes to legislation that will close loopholes and provide equity.	Online food safety training on going
24. Education and Awareness on Water Sanitation, Waste Management and Sewerage	Waste Management : Landfills Construction and commercial waste Great Northern Clean up	On going Promote Blue and brown card training
25. Mosquito Management: - Inspection, Albopictus Survey - Education, Awareness, Control Activities - Assist the Dengue Action Response Team (DART) - Implement Mosquito Management Plan	Mosquito Management Plan developed and implemented	On going
26. Implement Biosecurity Plan & Strategy	Biosecurity control plan Consultation	On going Development of draft control plan
27. Animal Management: - Domestic Animal Compliance - Veterinary Services - Compliance & Enforcement Program	Schedule Vet visit Moa Horse program? Parasitic efficacy trial (AMRRIC)	Vet november
28. Environmental Health Worker Development & Certification Program(s)	Scheduled and programmed training and workshops	Workshop scheduled for october cert4 animal management
Community Services Business Plan		ТВА





### **Finance**

Budget	YTD Budget	YTD Actuals	Issue	Recommendation
TSIRC Service Agreement with Qld Health	\$1.906m		EOFY	Performance and financial reporting completed
Other sources Pest treatments Infringements	ТВА	ТВА		Invoices to be prepared Expand and promote service Review
Biosecurity grant submission	\$90K	\$0		VAF and PD completed
DES waste grant	\$170K	\$0	Recruitment	3 0.5fte
DAF fee for service	\$238K	tba		Employ 40.5 fte EHW to assist with operational delivery To be invoiced
Austerity measures	Issue		Recommendation	
Cost saving opportunities	Limit services provide	ed	Not recommended	
Transport alternatives	Limited vehicle availa	ability	Bicycles and carts	costings
opportunities	Expand pest manag include timber pests Promote pest manag Fee for service		to Fit for purpose vehicle required	

#### Human Resources

Incumbent name	Position title	Positio n number	Recommendation
Stephen Amber	Environmental Health Worker		Appointed to 30/06/2027

#### Training and Development

Training	Location	Particiapants	Dates	Comments
Certificate IV Animal Control and Regulations		Cassandra Saylor, Adria Fauid, Jacob Akiba, David, Geary Bann, Ezra Kris, Moses Kudub,	ongoing	

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#### Physical resources

Property description	Issue	Recommendation
Chemical storage across all divisions	Non compliance	Establish strategic plan to construct fit for purpose infrastructure across all Divisions
Vehicle	Availability	

#### Public relations

Division	Issue	Recommendation
Risks	Update of website required, SPER process	Reporting as per process
Opportunities	Promotion of EHW, establish service request process	Seek support from engagement
Saibai/Boigu	Malaria outbreak, EHW response assistance	

#### Coordinator EHW – Overview:

- EHW vehicle provision still an issue on several Divisions Vehicle not suitable for:
  - Erub (single cab, issues with the vehicle engine & smoke light on, vehicle will run on flat roads but going up hills its almost idle speed),
  - Boigu (vehicle is currently tagged out)
  - Saibai (2WD not suitable for some muddy/boggy areas where surveillance is done)
  - > Dauan (old Councillors vehicle that was just given to the EHW now has a defect)
  - Badu (aged vehicle, still leaks when it rains, now has defect).
- Animal Management issues on Besi (feral dogs), Arkai (horses), Wug (horses), Masig (dogs), Erub (dogs), Boigu (dogs), Poruma (dogs)
- Pest Management There is an issue with rats on Poruma in the community (housing) and at the landfill
- Financial delegation delays for Seniors
- Vacancy there is still a vacancy at Kubin we didn't receive any applications and have extended the closing date to 11.11.2024. We are finalizing the EHW positions for St Pauls, Warraber, Badu and Masig.
- Ewan and I have been meeting with Biosecurity Qld regarding the increase of exotic fruit flies within our region and how TSIRC EHWs can assist with fruit fly eradication program – fruit fly blocking (this would be a fee for service activity).

#### Program Management Support Officer update;

#### Pest Management Update:

The team have been working collaboratively with the BSU team to streamline our administration processes for better efficiency. Our team on the ground have been actively treating premises as the jobs arise.

#### Infringement Update:

TSIRC Authorised officers' best practice is to issue an infringement notice as a last resort. This is done after they have exhausted all avenues to engage with pet owners about their obligation as responsible pet owners, conduct community education and awareness and giving every opportunity for people to comply with our local laws.



### ENVIRONMENTAL HEALTH STATISICAL CLUSTER REPORT – OCTOBER 2024 SEHW - DAWSON MAU

	BOIGU	DAUAN	SAIBAI	WARRABER
DOG				
TOTAL NUMBER OF DOGS	35	0	0	0
NEW REGISTRATIONS	2	0	0	0
CATS				
TOTAL NUMBER OF CATS	6	0	0	0
NEW REGISTRATIONS	0	0	0	0
HORSES				
TOTAL NUMBER OF HORSES	0	0	0	0
NEW REGISTRATIONS	0	0	0	0
CHOOKS				
TOTAL NUMBER OF HENS & CHICKS	0	0	0	0
TOTAL NUMBER OF ROOSTERS	0	0	0	0
TOTAL NUMBER OF DUCKS	0	0	0	0
COMPLIANCE				
NON-COMPLIANCE FOR DESEXING	0	0	0	0
NON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER ALLOTMENT	0	0	0	0
OTHER NON-COMPLIANCE- OVERGROWN ALLOTMENT, ANIMALS WANDERING AT LARGE, ETC	5	0	0	0
NUMBER OF VERBAL WARNINGS ISSUED	5	0	0	0
NUMBER OF INFRINGEMENT NOTICES ISSUED	0	0	0	0
NUMBER OF WARNING LETTERS ISSUED	1	0	0	0
INTER-ISALND ANIMAL TRANSFER	0	0	0	0
ANIMAL MANAGEMENT AWARENESS				
MEETINGS	0	0	0	0
ONE-ON-ONE	10	0	0	0
FLYERS/POSTERS	2	0	0	0
VET VISIT	0	0	0	0
ANIMAL COMPLAINTS/ATTACKS	5	0	0	0
TREATMENTS – MANGE/PURPLE SPRAY/ETC	0	0	0	0
TICK TREATMENTS	15	0	0	0
EUTHANISE	0	0	0	0
FERAL/PEST ANIMAL MANAGEMENT	0	0	0	0
FOOD SAFETY				
NUMBER OF FOOD SALES FOR THE MONTH	2	0	0	0
PERMITS ISSUED	0	0	0	0
FOOD ACT LICENCES	0	0	0	0
FOOD SHOP INSPECTIONS	3	0	1	0
COMPLAINTS	1	0	1	0
FOOD RECALLS/ISSUES	0	0	0	0
FOOD SAFETY AWARENES				
MEETINGS	0	0	0	0
ONE-ON-ONE	3	0	0	0
FLYER/POSTER	1	0	0	0
FOOD SAFETY AWARENESS	3	0	0	0
IM ALERT FOOD SAFETY COURSE	0	0	0	0



BIOSECURITY						
		-				
SURVEILLANCE	2	0	0	0		
BARGE DELIVERY INSPECTION	3	0	1	0		
EDUCATION AND AWARENESS	2	0	0	0		
WASTE/WATER & LANDFILL SURVEIL						
WATER RESERVIOR – SAMS/BORE WELLS/ETC	2	0	0	0		
WATER TESTING – CHLORINE & PH	0	0	0	0		
WASTEWATER SYSTEMS	3	0	0	0		
OEVERGROWN ALLOTMENTS/DISUSED MATERIALS	0	0	0	0		
LANDFILL	3	0	1	0		
ILLEGAL DUMPING	0	0	1	0		
WATER & WASTE MANAGEMENT EDUCATION/AWAI	RENESS	/PROMO	TION			
ONE-ON-ONE	10	0	0	0		
MEETING	0	0	0	0		
POSTER/FLYER	1	0	0	0		
WATER EDUCATION/AWARENESS & PROMOTION	1	0	0	0		
PEST MANAGEMENT						
INSPECTIONS	0	0	0	0		
TREATMENTS – YARDS/FLEAS/TICKS/SPIDERS/ETC	1	0	0	0		
AWARENESS	1	0	0	0		
CLEAN UP	0	0	0	0		
FEE FOR SERVICE TREATMENTS	0	0	0	0		
VACANT HOUSES	0	0	0	0		
GERNERAL HOUSE	0	0	0	0		
OTHER	0	0	0	0		
HOUSING	0	0	0	0		
INSPECTIONS	0	0	0	0		
	0	0	0	0		
EDUCATION AND AWARENESS	0	0	0	0		
RAINWATER TANK INSPECTION	0	0	0	0		
YARD INSPECTION 0 0 0						
OTHER	0	0	0	0		
ENVIRONMENTAL HEALTH EDUCATION/AWARENESS, PF &TRAINING	ROMOTIC	DN, ENG	AGEME			
HYGIENE	0	0	0	0		
OTHER – SPECIAL PROJECTS (DE-	0	0	0	0		
CARBONIZATION/PARASITE RESEARCH/TRAINING ETC)						
MEETINGS ATTENDED	1	0	0	0		
HEALTH CENTER VISIT						
NUMBER OF VISITS PER MONTH	1	0	0	0		
HEALTH CENTRE CONCERNS	1	0	0	0		
GENERAL COMMUNITY OUTC	OMES					
BOIGU • Water wise community awareness						
Animal management – responding to compl	aints, regi	ster 2 do	gs, Nexgy	uard treatm		
to cats/dogs and awareness given						
Pest treatment – health clinic						
Food safety awareness for food sales						
<ul> <li>Follow up warning letters and dog complain</li> </ul>	ts (dogs v	vandering	at large)			
DAUAN • NIL						
• NIL						
SAIBAI • NIL						
• NIL						
• N/A						

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#### ENVIRONMENTAL HEALTH STATISICAL CLUSTER REPORT – OCTOBER 2024 SEHW – CASSANDRA SAYLOR

DOGTOTAL NUMBER OF DOGS48NEW REGISTRATIONS4CATSTOTAL NUMBER OF CATS18NEW REGISTRATIONS3HORSESTOTAL NUMBER OF HORSES0NEW REGISTRATIONS0CHOOKSTOTAL NUMBER OF HORSES0TOTAL NUMBER OF HENS & CHICKS0TOTAL NUMBER OF ROOSTERS0TOTAL NUMBER OF DUCKS0TOTAL NUMBER OF DUCKS0COMPLIANCENON-COMPLIANCE FOR DESEXINGNON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER ALLOTMENT7ALLOTMENT0OTHER NON-COMPLIANCE- OVERGROWN ALLOTMENT, ANIMALS WANDERING AT LARGE, ETC0NUMBER OF VERBAL WARNINGS ISSUED0NUMBER OF INFRINGEMENT NOTICES ISSUED0NUMBER OF WARNING LETTERS ISSUED0INTER-ISALND ANIMAL TRANSFER0ONE-ON-ONE0FLYERS/POSTERS0	73 3 20 1 0 0 0 1 0 0 4	16 0 5 0 0 0 0 0 0 0	24 2 16 0 0 0 3 8 1
NEW REGISTRATIONS4CATSTOTAL NUMBER OF CATS18NEW REGISTRATIONS3HORSESTOTAL NUMBER OF HORSES0NEW REGISTRATIONS0CHOOKSTOTAL NUMBER OF HORSES0TOTAL NUMBER OF HENS & CHICKS0TOTAL NUMBER OF ROOSTERS0TOTAL NUMBER OF DUCKS0TOTAL NUMBER OF DUCKS0COMPLIANCE FOR DESEXING6NON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER ALLOTMENT7ALLOTMENT0WANDERING AT LARGE, ETC0NUMBER OF VERBAL WARNINGS ISSUED0NUMBER OF WARNING LETTERS ISSUED0INTER-ISALND ANIMAL TRANSFER0MEETINGS0ONE-ON-ONE0	3 20 1 0 0 0 1 0 0 4	0 5 0 0 0 0 0 0	2 16 0 0 0 3 8
CATSTOTAL NUMBER OF CATS18NEW REGISTRATIONS3HORSESTOTAL NUMBER OF HORSES0NEW REGISTRATIONS0CHOOKSTOTAL NUMBER OF HORSES0TOTAL NUMBER OF HENS & CHICKS0TOTAL NUMBER OF ROOSTERS0TOTAL NUMBER OF DUCKS0TOTAL NUMBER OF DUCKS0COMPLIANCE FOR DESEXING6NON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER ALLOTMENT7ALLOTMENT7OTHER NON-COMPLIANCE- OVERGROWN ALLOTMENT, ANIMALS WANDERING AT LARGE, ETC0NUMBER OF VERBAL WARNINGS ISSUED0NUMBER OF INFRINGEMENT NOTICES ISSUED0NUMBER OF WARNING LETTERS ISSUED0INTER-ISALND ANIMAL TRANSFER0MEETINGS0ONE-ON-ONE0	20 1 0 0 1 0 0 1 0 0	5 0 0 0 0 0	16 0 0 0 3 8
TOTAL NUMBER OF CATS18NEW REGISTRATIONS3HORSESTOTAL NUMBER OF HORSES0NEW REGISTRATIONS0CHOOKSTOTAL NUMBER OF HORSES0TOTAL NUMBER OF HENS & CHICKS0TOTAL NUMBER OF ROOSTERS0TOTAL NUMBER OF DUCKS0TOTAL NUMBER OF DUCKS0COMPLIANCE FOR DESEXING6NON-COMPLIANCE FOR DESEXING6NON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER ALLOTMENT7ALLOTMENT0WANDERING AT LARGE, ETC0NUMBER OF VERBAL WARNINGS ISSUED0NUMBER OF INFRINGEMENT NOTICES ISSUED0INTER-ISALND ANIMAL TRANSFER0MEETINGS0ONE-ON-ONE0	1 0 0 1 0 0 4	0 0 0 0	0 0 0 3 8
NEW REGISTRATIONS3HORSESTOTAL NUMBER OF HORSES0NEW REGISTRATIONS0CHOOKSTOTAL NUMBER OF HENS & CHICKS0TOTAL NUMBER OF ROOSTERS0TOTAL NUMBER OF DUCKS0COMPLIANCE FOR DOSTERSNON-COMPLIANCE FOR DESEXING6NON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER ALLOTMENT7OTHER NON-COMPLIANCE- OVERGROWN ALLOTMENT, ANIMALS0WANDERING AT LARGE, ETC0NUMBER OF VERBAL WARNINGS ISSUED0NUMBER OF INFRINGEMENT NOTICES ISSUED0INTER-ISALND ANIMAL TRANSFER0MEETINGS0ONE-ON-ONE0	1 0 0 1 0 0 4	0 0 0 0	0 0 0 3 8
HORSES         TOTAL NUMBER OF HORSES       0         NEW REGISTRATIONS       0         CHOOKS         TOTAL NUMBER OF HENS & CHICKS       0         TOTAL NUMBER OF ROOSTERS       0         TOTAL NUMBER OF DUCKS       0         TOTAL NUMBER OF DUCKS       0         COMPLIANCE         NON-COMPLIANCE FOR DESEXING       6         NON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER       7         ALLOTMENT       7         OTHER NON-COMPLIANCE- OVERGROWN ALLOTMENT, ANIMALS       0         WANDERING AT LARGE, ETC       0         NUMBER OF VERBAL WARNINGS ISSUED       0         NUMBER OF INFRINGEMENT NOTICES ISSUED       0         NUMBER OF WARNING LETTERS ISSUED       0         INTER-ISALND ANIMAL TRANSFER       0         MEETINGS       0         ONE-ON-ONE       0	0 0 1 0 0 4	0 0 0	0 0 3 8
TOTAL NUMBER OF HORSES0NEW REGISTRATIONS0CHOOKSTOTAL NUMBER OF HENS & CHICKS0TOTAL NUMBER OF ROOSTERS0TOTAL NUMBER OF DUCKS0COMPLIANCE FOR DESEXINGNON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER ALLOTMENTOTHER NON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER ALLOTMENT7OTHER NON-COMPLIANCE OVERGROWN ALLOTMENT, ANIMALS0WANDERING AT LARGE, ETC0NUMBER OF VERBAL WARNINGS ISSUED0NUMBER OF INFRINGEMENT NOTICES ISSUED0INTER-ISALND ANIMAL TRANSFER0MEETINGS0ONE-ON-ONE0	0 1 0 0 4	0	0 3 8
NEW REGISTRATIONS0CHOOKSTOTAL NUMBER OF HENS & CHICKS0TOTAL NUMBER OF ROOSTERS0TOTAL NUMBER OF DUCKS0COMPLIANCENON-COMPLIANCE FOR DESEXING6NON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER ALLOTMENT7OTHER NON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER ALLOTMENT7OTHER NON-COMPLIANCE- OVERGROWN ALLOTMENT, ANIMALS WANDERING AT LARGE, ETC0NUMBER OF VERBAL WARNINGS ISSUED0NUMBER OF INFRINGEMENT NOTICES ISSUED0NUMBER OF WARNING LETTERS ISSUED0INTER-ISALND ANIMAL TRANSFER0MEETINGS0ONE-ON-ONE0	0 1 0 0 4	0	0 3 8
CHOOKSTOTAL NUMBER OF HENS & CHICKS0TOTAL NUMBER OF ROOSTERS0TOTAL NUMBER OF DUCKS0COMPLIANCENON-COMPLIANCE FOR DESEXINGNON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PERALLOTMENT7OTHER NON-COMPLIANCE- OVERGROWN ALLOTMENT, ANIMALS0WANDERING AT LARGE, ETC0NUMBER OF VERBAL WARNINGS ISSUED0NUMBER OF INFRINGEMENT NOTICES ISSUED0INTER-ISALND ANIMAL TRANSFER0MEETINGS0ONE-ON-ONE0	1 0 0 4	0	3 8
TOTAL NUMBER OF HENS & CHICKS0TOTAL NUMBER OF ROOSTERS0TOTAL NUMBER OF DUCKS0COMPLIANCENON-COMPLIANCE FOR DESEXINGNON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PERALLOTMENT7OTHER NON-COMPLIANCE- OVERGROWN ALLOTMENT, ANIMALS0WANDERING AT LARGE, ETC0NUMBER OF VERBAL WARNINGS ISSUED0NUMBER OF WARNING LETTERS ISSUED0INTER-ISALND ANIMAL TRANSFER0MEETINGS0ONE-ON-ONE0	0 0 4	0	8
TOTAL NUMBER OF ROOSTERS0TOTAL NUMBER OF DUCKS0COMPLIANCENON-COMPLIANCE FOR DESEXINGNON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER ALLOTMENTOTHER NON-COMPLIANCE- OVERGROWN ALLOTMENT, ANIMALS0WANDERING AT LARGE, ETC0NUMBER OF VERBAL WARNINGS ISSUED0NUMBER OF INFRINGEMENT NOTICES ISSUED0NUMBER OF WARNING LETTERS ISSUED0INTER-ISALND ANIMAL TRANSFER0MEETINGS0ONE-ON-ONE0	0 0 4	0	8
TOTAL NUMBER OF DUCKS0COMPLIANCENON-COMPLIANCE FOR DESEXING6NON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER ALLOTMENT7OTHER NON-COMPLIANCE- OVERGROWN ALLOTMENT, ANIMALS0WANDERING AT LARGE, ETC0NUMBER OF VERBAL WARNINGS ISSUED0NUMBER OF INFRINGEMENT NOTICES ISSUED0NUMBER OF WARNING LETTERS ISSUED0INTER-ISALND ANIMAL TRANSFER0MEETINGS0ONE-ON-ONE0	0	-	
COMPLIANCE         NON-COMPLIANCE FOR DESEXING       6         NON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER       7         ALLOTMENT       7         OTHER NON-COMPLIANCE- OVERGROWN ALLOTMENT, ANIMALS       0         WANDERING AT LARGE, ETC       0         NUMBER OF VERBAL WARNINGS ISSUED       0         NUMBER OF INFRINGEMENT NOTICES ISSUED       0         NUMBER OF WARNING LETTERS ISSUED       0         INTER-ISALND ANIMAL TRANSFER       0         MEETINGS       0         ONE-ON-ONE       0	4	0	
NON-COMPLIANCE FOR DESEXING6NON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER ALLOTMENT7ALLOTMENT7OTHER NON-COMPLIANCE- OVERGROWN ALLOTMENT, ANIMALS0WANDERING AT LARGE, ETC0NUMBER OF VERBAL WARNINGS ISSUED0NUMBER OF INFRINGEMENT NOTICES ISSUED0NUMBER OF WARNING LETTERS ISSUED0INTER-ISALND ANIMAL TRANSFER0MEETINGS0ONE-ON-ONE0			
NON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER       7         ALLOTMENT       7         OTHER NON-COMPLIANCE- OVERGROWN ALLOTMENT, ANIMALS       0         WANDERING AT LARGE, ETC       0         NUMBER OF VERBAL WARNINGS ISSUED       0         NUMBER OF INFRINGEMENT NOTICES ISSUED       0         NUMBER OF WARNING LETTERS ISSUED       0         INTER-ISALND ANIMAL TRANSFER       0         MEETINGS       0         ONE-ON-ONE       0			
ALLOTMENT       O         OTHER NON-COMPLIANCE- OVERGROWN ALLOTMENT, ANIMALS       O         WANDERING AT LARGE, ETC       O         NUMBER OF VERBAL WARNINGS ISSUED       O         NUMBER OF INFRINGEMENT NOTICES ISSUED       O         NUMBER OF WARNING LETTERS ISSUED       O         INTER-ISALND ANIMAL TRANSFER       O <b>ANIMAL MANAGEMENT AWARENESS</b> MEETINGS         ONE-ON-ONE       O		0	0
WANDERING AT LARGE, ETC         NUMBER OF VERBAL WARNINGS ISSUED       0         NUMBER OF INFRINGEMENT NOTICES ISSUED       0         NUMBER OF WARNING LETTERS ISSUED       0         INTER-ISALND ANIMAL TRANSFER       0         ANIMAL MANAGEMENT AWARENESS       0         MEETINGS       0         ONE-ON-ONE       0	4	0	0
NUMBER OF INFRINGEMENT NOTICES ISSUED       0         NUMBER OF WARNING LETTERS ISSUED       0         INTER-ISALND ANIMAL TRANSFER       0 <b>ANIMAL MANAGEMENT AWARENESS</b> MEETINGS       0         ONE-ON-ONE       0	3	3	0
NUMBER OF WARNING LETTERS ISSUED       0         INTER-ISALND ANIMAL TRANSFER       0         ANIMAL MANAGEMENT AWARENESS         MEETINGS       0         ONE-ON-ONE       0	3	0	1
INTER-ISALND ANIMAL TRANSFER0ANIMAL MANAGEMENT AWARENESSMEETINGS0ONE-ON-ONE0	0	3	0
ANIMAL MANAGEMENT AWARENESSMEETINGS0ONE-ON-ONE0	0	0	0
MEETINGS0ONE-ON-ONE0	0	0	2
ONE-ON-ONE 0			
	0	2	1
FLYERS/POSTERS 0	10	1	3
	0	0	2
VET VISIT 0	0	0	0
ANIMAL COMPLAINTS/ATTACKS 0	0	0	0
TREATMENTS – MANGE/PURPLE SPRAY/ETC 0	0	3	0
TICK TREATMENTS 0	0	0	0
EUTHANISE 0	0	0	0
FERAL/PEST ANIMAL MANAGEMENT     0	0	0	0
NUMBER OF FOOD SALES FOR THE MONTH 0	5	0	0
PERMITS ISSUED 0	0	0	0
FOOD ACT LICENCES 0	0	0	0
FOOD SHOP INSPECTIONS 0	0	0	1
COMPLAINTS 0 FOOD RECALLS/ISSUES 1	0	0	0
FOOD RECALLS/ISSUES	0	0	0
MEETINGS 0		0	
ONE-ON-ONE 0	0	0	0
FLYER/POSTER 0	0	0	0
FOOD SAFETY AWARENESS 0	0	0	0
IM ALERT FOOD SAFETY COURSE 0		0	0

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	BIOSECURITY				
SURVEILLANC	E	5	0	4	0
	ERY INSPECTION	2	4	1	1
EDUCATION A	ND AWARENESS	0	0	0	0
	WASTE/WATER & LANDFILL SURVE	LLANCE			
WATER RESER	RVIOR – SAMS/BORE WELLS/ETC	1	1	1	0
WATER TESTIN	NG – CHLORINE & PH	0	1	0	2
WASTEWATER	SYSTEMS	0	1	0	0
	NALLOTMENTS/DISUSED MATERIALS	0	0	0	2
LANDFILL		5	1	1	0
ILLEGAL DUMF	PING	0	1	0	0
	ER & WASTE MANAGEMENT EDUCATION/AW	ARENESS		TION	
ONE-ON-ONE		0	10	2	0
MEETING		0	0	1	0
POSTER/FLYE	R	0	0	0	0
	ATION/AWARENESS & PROMOTION	0	0	0	0
WATER EDUC	PEST MANAGEMENT		0		0
INSPECTIONS		0	2	0	0
	– YARDS/FLEAS/TICKS/SPIDERS/ETC	0	0	0	0
AWARENESS CLEAN UP		0	0	0	0
		1	0	0	0
	/ICE TREATMENTS	0	0	0	0
VACANT HOUS		0	0	0	0
GERNERAL HC	DUSE	0	0	0	0
OTHER		0	0	0	0
	HOUSING				
INSPECTIONS		3	0	0	0
EDUCATION A	ND AWARENESS	3	0	0	0
RAINWATER T	ANK INSPECTION	8	0	1	0
YARD INSPEC	TION	8	0	0	0
OTHER		0	0	0	0
ENVIRON	MENTAL HEALTH EDUCATION/AWARENESS, F	ROMOTIC	ON, ENG	AGEME	NT
HYGIENE	&TRAINING	0	0	0	0
	CIAL PROJECTS (DE-	0	0	0	0
	DN/PARASITE RESEARCH/TRAINING ETC)	0	0	0	0
MEETINGS AT		2	3	4	0
MEETINGS AT	HEALTH CENTER VISIT	2	3	4	0
		2			1
	ISITS PER MONTH	3	4	0	1
HEALTH CENT	RE CONCERNS GENERAL COMMUNITY OUT	v	1	U	0
		COWES			
BESI	• NIL				
	• NIL				
ERUB	<ul> <li>With COVID still around in the comm</li> </ul>				
	slightly increased. Assist health cen	tre and po	ossibly H	ILO to er	-educate
	community /encourage community i	f not feelir	ng well t	o stay h	ome and
	isolate				
	Upcoming wedding event and NO do	as have h	oon wan	doring	
					under te de
	Landfill looks very tidy. Waste white				
	collected by Engineering team are st		itly. Trea	ated area	is that ho
	water with Prolink pellets for mozzies	<mark>5.</mark>			
	<ul> <li>Ticks and fleas have reappeared at s</li> </ul>		s		
	<ul> <li>Re-education needs to happen with one of the second second</li></ul>			safe CC	
	<ul> <li>Need to do a community notice about</li> </ul>			- notice	s to go u
	notice boards, social media and door	' to doord			
MASIG	• NIL				
	• NIL				
UGAR					
UUAN	<mark>● N/A</mark>				
	• N/A				

N/A

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#### ENVIRONMENTAL HEALTH STATISICAL CLUSTER REPORT – OCTOBER 2024 SEHW – MOSES KUDUB

	ARKAI	KIRIRI	MER	wug
	AR	НХ	Σ	Ň
DOG	-			
TOTAL NUMBER OF DOGS	0	0	98	0
NEW REGISTRATIONS CATS	0	0	3	0
TOTAL NUMBER OF CATS	0	0	2	0
NEW REGISTRATIONS	0	0	0	0
HORSES				Ű
TOTAL NUMBER OF HORSES	0	0	0	0
NEW REGISTRATIONS	0	0	0	0
CHOOKS		-	-	
TOTAL NUMBER OF HENS & CHICKS	0	0	2	0
TOTAL NUMBER OF ROOSTERS	0	0	2	0
TOTAL NUMBER OF DUCKS	0	0	0	0
COMPLIANCE				
NON-COMPLIANCE FOR DESEXING	0	0	10	0
NON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER ALLOTMENT	0	0	6	0
OTHER NON-COMPLIANCE- OVERGROWN ALLOTMENT, ANIMALS WANDERING AT LARGE, ETC	0	0	15	0
NUMBER OF VERBAL WARNINGS ISSUED	0	0	3	0
NUMBER OF INFRINGEMENT NOTICES ISSUED	0	0	0	0
NUMBER OF WARNING LETTERS ISSUED	0	0	0	0
INTER-ISALND ANIMAL TRANSFER	0	0	0	0
ANIMAL MANAGEMENT AWARENE	<u>- 35</u>	0	0	0
ONE-ON-ONE	0	0	3	0
FLYERS/POSTERS	0	0	3	0
VET VISIT	0	0	0	0
ANIMAL COMPLAINTS/ATTACKS	0	0	1	0
TREATMENTS – MANGE/PURPLE SPRAY/ETC	0	0	0	0
TICK TREATMENTS	0	0	1	0
EUTHANISE	0	0	1	0
FERAL/PEST ANIMAL MANAGEMENT	0	0	1	0
NUMBER OF FOOD SALES FOR THE MONTH PERMITS ISSUED	0	0	3	0
FOOD ACT LICENCES	0			
FOOD ACT LICENCES	0	0	0	0
COMPLAINTS	0	0	0	0
FOOD RECALLS/ISSUES	0	0	0	0
FOOD SAFETY AWARENES	0			
MEETINGS	0	0	0	0
ONE-ON-ONE	0	0	0	0
FLYER/POSTER	0	0	0	0
FOOD SAFETY AWARENESS	0	0	0	0
IM ALERT FOOD SAFETY COURSE	0	0	0	0
BIOSECURITY	-			
SURVEILLANCE	0	0	0	0
BARGE DELIVERY INSPECTION	0	0	0	0
EDUCATION AND AWARENESS	0	0	0	0

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# community services

N/A

WASTE/WATER & LANDFILL SURVER /IOR – SAMS/BORE WELLS/ETC G – CHLORINE & PH SYSTEMS ALLOTMENTS/DISUSED MATERIALS	0 0 0	0 0 0	2 9 2	0 0				
G – CHLORINE & PH SYSTEMS	0	0	9	0				
G – CHLORINE & PH SYSTEMS	0	-	9					
SYSTEMS	0	-						
			2	0				
	0	0	1	0				
	0	0	8	0				
NG	0	0	0	0				
R & WASTE MANAGEMENT EDUCATION/AW/	J	, v	J	0				
	0	0	0	0				
	0	0	0	0				
	-		-	0				
		-	-	0				
PESI MANAGEMENI				0				
	-	-		0				
YARDS/FLEAS/TICKS/SPIDERS/ETC	-	-		0				
		-		0				
	0	0		0				
FEE FOR SERVICE TREATMENTS0000								
	0	0	0	0				
ISE	0	0	0	0				
	0	0	0	0				
HOUSING								
	0	0	0	0				
D AWARENESS	0	0	0	0				
NK INSPECTION	0	0	0	0				
ENTAL HEALTH EDUCATION/AWARENESS	ROMOTIC							
	Romorie			••				
GIRANNO	0	0	0	0				
	-	-		0				
	0	0	0	0				
	0	0	Δ	0				
	0	0	4	0				
		0	2	0				
	-	-		0				
	v	0	U	0				
GENERAL COMMUNITY OUT	COMES							
• NIL								
NI								
• NIL								
• NIL								
		monthl						
			clean u	<b>,</b>				
	ing issue							
<ul> <li>Dog wandering at large</li> </ul>								
			211					
Housing – repair and maintenance service is an ongoing issue								
<ul> <li>Local builders waste is disposed of a</li> </ul>								
	S ISE ISE ISE ISE ISE ISE ISE ISE ISE IS	PEST MANAGEMENT         0         YARDS/FLEAS/TICKS/SPIDERS/ETC       0         0       0         CE TREATMENTS       0         S       0         ISE       0         ISE       0         OA       0         POUSING       0         ISE       0         OA       0	ION/AWARENESS & PROMOTION         0         0           PEST MANAGEMENT         0         0           YARDS/FLEAS/TICKS/SPIDERS/ETC         0         0           S         0         0         0           SE         0         0         0           SE         0         0         0           SE         0         0         0           O         0         0         0           OAWARENESS         0         0         0           ON         0	ION/AWARENESS & PROMOTION         0         0         0         0           PEST MANAGEMENT         0         0         1           YARDS/FLEAS/TICKS/SPIDERS/ETC         0         0         1           0         0         2         2           CE TREATMENTS         0         0         2           CE TREATMENTS         0         0         0           S         0         0         0         0           SE         0         0         0         0           O AWARENESS         0         0         0         0           O AWARENESS         0         0         0         0           O AWARENESS         0         0         0         0           O AWARENESS, PROMOTION, ENGAGEMEN & KTRAINING         0         0         0           O AU PROJECTS (DE- MUPARASITE RESEARCH/TRAINING ETC)         0         0         0           NIL         0         0         2         0         0           SCONCERNS         0         0         0         0         0           YPARASITE RESEARCH/TRAINING ETC)         0         0         0         0           SCONCERNS         0				

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#### ENVIRONMENTAL HEALTH STATISICAL CLUSTER REPORT – OCTOBER 2024 SEHW – GEARY BANN

	BADU	IAMA	PORUMA
DOG	-		
TOTAL NUMBER OF DOGS	120	65	38
NEW REGISTRATIONS CATS	0	0	0
TOTAL NUMBER OF CATS	15	25	5
NEW REGISTRATIONS	0	0	0
	4		
TOTAL NUMBER OF HORSES NEW REGISTRATIONS	4	0	0
CHOOKS			0
TOTAL NUMBER OF HENS & CHICKS	30	0	0
TOTAL NUMBER OF ROOSTERS	15	0	0
TOTAL NUMBER OF DUCKS	0	0	0
	40	01	
NON-COMPLIANCE FOR DESEXING NON-COMPLIANCE FOR MORE THAN 2 DOGS/CATS PER ALLOTMENT	18 12	21 8	0
OTHER NON-COMPLIANCE - OVERGROWN ALLOTMENT, ANIMALS WANDERING AT LARGE,	2	9	0
ETC	2	9	0
NUMBER OF VERBAL WARNINGS ISSUED	2	27	0
NUMBER OF INFRINGEMENT NOTICES ISSUED	0	0	0
NUMBER OF WARNING LETTERS ISSUED	0	0	0
INTER-ISALND ANIMAL TRANSFER	0	0	0
ANIMAL MANAGEMENT AWARENESS			-
MEETINGS ONE-ON-ONE	2	2	2 19
FLYERS/POSTERS			-
VET VISIT	1	3	0
ANIMAL COMPLAINTS/ATTACKS	1	5	0
		_	-
TREATMENTS – MANGE/PURPLE SPRAY/ETC	0	0	0
TICK TREATMENTS EUTHANISE	10	3	28 2
FERAL/PEST ANIMAL MANAGEMENT	0	0	3
FOOD SAFETY			
NUMBER OF FOOD SALES FOR THE MONTH	5	12	1
PERMITS ISSUED	0	0	0
FOOD ACT LICENCES	0	0	0
FOOD SHOP INSPECTIONS	0	0	0
	0	0	0
FOOD RECALLS/ISSUES FOOD SAFETY AWARENES	0	0	0
MEETINGS	0	0	0
ONE-ON-ONE	0	1	0
FLYER/POSTER	0	0	0
FOOD SAFETY AWARENESS			

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IM ALERT FOOD	SAFETY COURSE	0	0	0			
SURVEILLANCE		0	8	0			
BARGE DELIVER	RY INSPECTION	0	0	0			
EDUCATION AND	DAWARENESS	0	0	0			
	WASTE/WATER & LANDFILL SURVEILL	ANCE		1			
WATER RESERV	IOR – SAMS/BORE WELLS/ETC	5	3	0			
WATER TESTING	G – CHLORINE & PH	0	0	1			
WASTE WATER	SYSTEMS	5	10	0			
OVERGROWN A	LLOTMENTS/DISUSED MATERIALS	0	0	0			
LANDFILL		5	10	2			
ILLEGAL DUMPIN	٧G	0	6	1			
WATER & WASTE MANAGEMENT EDUCATION/AWARENESS/PROMOTION							
ONE-ON-ONE		0	0	0			
MEETING		1	0	0			
POSTER/FLYER		0	0	0			
WATER EDUCAT	ION/AWARENESS & PROMOTION	0	0	1			
	PEST MANAGEMENT						
INSPECTIONS		1	0	6			
TREATMENTS -	YARDS/FLEAS/TICKS/SPIDERS/ETC	1	0	0			
AWARENESS		0	0	0			
CLEAN UP		0	0	0			
FEE FOR SERVIO	CE TREATMENTS	1	0	0			
VACANT HOUSE	S	0	0	0			
GERNERAL HOU	ISE	1	0	0			
OTHER		0	0	0			
	HOUSING						
INSPECTIONS		0	0	0			
EDUCATION AND	D AWARENESS	0	0	0			
RAINWATER TAN	NK INSPECTION	0	0	0			
YARD INSPECTION	ON	0	0	0			
OTHER		0	0	0			
ENVIRONMEN	TAL HEALTH EDUCATION/AWARENESS, PROMOTIO	N46, ENGAGEME	NT &TRA	INING			
HYGIENE		0	0	0			
	AL PROJECTS (DE-CARBONIZATION/PARASITE	2	0	0			
RESEARCH/TRA MEETINGS ATTE	*	19	6	0			
MEETINGS ATTE	HEALTH CENTER VISIT	10					
NUMBER OF VIS			3	0			
HEALTH CENTRE		0	0	0			
		0	0				
BADU	MUNITY OUTCOMES <ul> <li>Aged vehicle defect again – ongoing issue</li> </ul>						
BABO	Aged Venicle delect again – ongoing issue     NIL						
IAMA	NIL     Making sure education and awareness is d						
PORUMA	Making sure education and awareness is u     NIL						

XIIIA



Corporate Services Directorate

15 November 2024

**AUTHOR:** Executive Director Corporate Services

# **CORPORATE SERVICES INFORMATION REPORT FOR THE MONTH OF OCTOBER 2024**

#### **OFFICER RECOMMENDATION:**

That Council note the Corporate Services Information Report for the month of October 2024.

#### **EXECUTIVE SUMMARY:**

To provide Council with an update on the functional areas within the Corporate Services directorate and updates on projects progress for the month of October 2024.

#### **INTERESTED PARTIES/CONSULTATION:**

Managers and SMEs Corporate Services

#### **REPORT:**

The Corporate Services directorate delivers a diverse range of internal and external services. A snapshot of work undertaken as well as operational highlights is provided below and in the attachments.

#### **Administration and Communication**

Two (2) community consultation trips (to assist in the 2025-30 Corporate Plan development) with ten (10) divisional community engagements conducted. Work is progressing on reviewing and updating the Grants Management procedure. The website refresh project is progressing to schedule, with the content development and writing underway in October. Commenced consultation with the Mint regarding the design of the Torres Strait flag commemorative \$2 coin.

TSIRC issued 39 posts across Facebook and LinkedIn. The most popular Facebook post was *Young Women* 2024 scholarships (5 Likes and Reactions, 3.7K reach and 175 engaged users). The least performing Facebook post was *QLD state election information for 23 Oct* (0 Likes and Reaction and 184 reach and 3 engaged users).

The most popular LinkedIn post was *Marine Debris Task Force* (73 Likes and Reactions, 1.2K impressions and 18% engagement rate). The least performing LinkedIn post was *QLD state election information* (0 Likes and Reactions, 59 impressions and 0% engagement rate).

TSIRC responded to one (1) media enquiry which resulted in one (1) interview and one (1) media coverage – *Illegal fishing and border security* (ABC news online).

An overview of media activity can be found in Attachment 1.

#### **Economic Development**

Emver Partners have drafted two separate reports for comment, including one for Dauan and one for Ugar as part of the TSRA funded Alternative and Improved Transport Feasibility Study. A final project meeting will be held to review the report with project staff and councillors before the report is finalised.

#### Legal, Land Tenure and Native Title

Trustee Policy consultation meeting held for Warraber was successful and the community agreed to a decision-making process to be added to the Trustee Policy. A further two meetings are scheduled for late November/early December. The remaining communities (Ugar, Boigu, Iama and second meeting for Poruma) will be scheduled for early 2025 so that the Trustee can consider the Policy amendments by May/June 2025. To date, there are 114 applications for home ownership leases across the region and 27 applications for commercial leases (includes churches). Some of the lease applications are subject to disputes (2 or more applications over the same lots).

The Iama DOGIT transfer Court process is continuing with a full hearing proposed for January 2025. The Minister cannot make a decision about the transfer until after the court process is finalised. The new Minister appointed under the new LNP Government will be responsible for future decisions.

New jetties proposed for Boigu, Saibai and Dauan: The Regional ILUA's for each of these communities are registered, however the areas subject to the new jetties are excluded from the ILUAs because they are excluded from the Native Title determinations. This is because at the time of the determinations they were roads. Native Title consent will be obtained using section 24KA of the Native Title Act which is a section of the Act that allows Native Title consent for facilities for services to the public. Council will enter into a Cultural Heritage Agreement with each of the PBCs to allow for Cultural Heritage monitors to be onsite for the ground disturbance works.

During the months officers processed seven (7) TSI flag requests and provided assistance for three (3) local permit requests. The GBK licence agreement was re-issued with adjustments to the storage schedule for some divisions and is now with GBK for signing.

#### Complaints

At the beginning of October 16 complaints remained open. During the month seven (8) new complaints were received and one (1) complaint was closed. 2 action items remain open.

Complaint assigned	Beginning of October	New	Closed	End of October
Building Services	0	0	0	0
Community Services	15	3	1	17
Corporate Services	1	0	0	1
Engineering Services	0	5	0	5
Total	16	8	1	23

Table 1 – Complaints by directorate

Complaint type	Beginning of October	New	Closed	End of October
Staff	9	4	1	12
Local Laws (dogs)	3	0	0	3
Housing	3	2	0	5
Other	1	1	0	2
Total	16	8	1	23

Table 2 – Complaints by type

#### Information Technology Services

Starlink installations were completed during the month. Access speeds have significantly improved, and a couple of minor issues are still being followed up. It also has come to light that two of the islands had to be moved to a different Starlink service as the originally planned service is not available on those islands. Council officers are actively pursuing an early termination of the now redundant TAS contract.

Cyber security testing was undertaken and a report will be provided to the audit committee.

#### **Fuel and Fleet**

The transportation of goods to island locations via Seaswift has become increasingly problematic due to rising costs, inconsistent delivery times, and communication issues. These challenges disrupt operations and complicate logistics management.

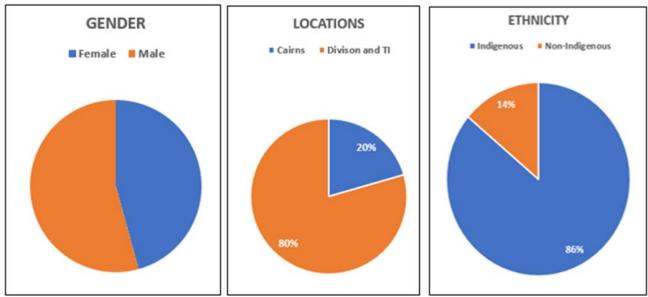
Current Status of Fleet and Deliveries:

- Garbage Trucks:
  - o 7 trucks successfully delivered to divisions (Badu / St Pauls / Yam / Dauan / Kubin / Saibai / Erub)
  - 4 new trucks almost completed in Cairns, currently undergoing repairs. These trucks are scheduled for deployment to Mer / Mabuiag / Hammon / Warraber in early November
  - 1 more truck has departed GGCC due to arrive late October in Cairns
  - Waiting delivery from GCCC: Ugar / Masig / Poruma / Boigu
- Green Fleet Order:
  - Twenty-one (21) items ordered for the upgrade of the green fleet. The first Kubota 72" Ride on was delivered to Erub in late September. Another 5 due into Cairns in late November. Kubota Australia are organising a media and presentation to TSIRC in late November.
- Fleet Replacement Program:
  - Council is currently negotiating the establishment of a more effective fleet replacement program for the white fleet, including works and administration vehicles and tipper trucks. A detailed recommendation paper, including a cost-benefit analysis has been submitted internally, awaiting approval to be presented to the CEO, then council.
- Compac Fuel Systems,
  - Backup generators and pump trolleys have been allocated to ensure 24/7 operational capability for fuel pumping. Materials have arrived and are scheduled for dispatch, with installations planned for the upcoming months. This setup aims to enhance reliability and efficiency in fuel management.

Project updates can be found in Attachments 2 to 4.

#### People and Wellbeing

As of 31 October 2024, Council has a total of 361 staff members, with 311 of them being Indigenous, representing 86% of the workforce. The graph below provides additional insights into key employee statistics within the Council.



Graphs 2-4 – TSIRC Employee Statistics – October 2024

People & Wellbeing staff visited nine (9) Divisions to meet staff and listen to their needs and aspirations.

Feedback will be used to inform strategic organisational design and processes.

Certified Agreement negotiations are continuing; however, there are a number of challenges to reaching agreement due to budget constraints.

Other employment statistics can be found in the Recruitment and Safety Report in Attachment 5.

#### COMPLIANCE/CONSIDERATIONS:

Statutory:	Local Government Act 2009 Local Government Regulation 2012
Budgetary:	Operational budget as approved by Council
Policy:	N/A
Legal:	N/A
Risk:	N/A
Links to Strategic Plans:	Corporate Plan 2020-2025 (Bisnis Plan) Outcome 8 – we manage Council affairs responsibly to the benefit of our communities Objective 8.1 – delivery of strategic plans, operational plans, budget and associated performance management
Masig Statement:	N/A
Standing Committee	N/A
Consultation:	
Timelines:	N/A

#### **OTHER COMMENTS:**

This report is for noting by Council.

#### Recommended:

S. Andres Susanne Andres Executive Director Corporate Services

#### **ATTACHMENTS:**

Approved:

James William Chief Executive Officer

Attachment 1: Media Report Attachment 2: Fuel Infrastructure Capital Project Review Attachment 3: Fuel Pod Status Attachment 4: Garbage Truck Status Attachment 5: Recruitment and Safety Report

#### Communications Media Report - October 2024

SOCIAL MEDIA REPORT			
	Facebook	LinkedIn	Total posts issued:
Number of posts issued:	23	16	39

6	Facebook Posts	Reach	Engagement	Likes & Reaction	Shares	Preview	Date Posted
Most Successful Post	Calling all young women! Applications for the Carla Zampatti Scholarships for Young Women 2024 are now open. This \$10,000 scholarship is designed to support women aged 18–29 from new and emerging culturally and linguistically diverse backgrounds to pursue their dreams. The scholarship may be put towards activities such as: Business start-up Fashion and design Creative or performing arts Social enterprise Empowerment of minority communities Education	3,768	175	5	25		15 October 2024
	Peace Keeper triumph! We're thrilled to celebrate the success of our recent Peace Keeper workshops across the region! A heartfelt congratulations to everyone involved for your dedication to mastering the art of difficult conversations, de-escalating arguments, and fostering peaceful conflict resolution. These workshops are more than just training; they empower our communities to explore innovative communication strategies. By enhancing our skills, we're not only resolving issues constructively but also strengthening the bonds that keep families and communities united. A special shoulout to Larissa Bani, our Manager of Events and Engagement, for her incredible work in driving this positive change. And a huge thank you to our amazing communities for stepping up and <u>participation in this important ridiatival</u> .	2,279	463	32	6		10 October 2024
	We're excited to welcome our newly appointed Senior Environmental Health Workers (EHW) to the team! Senior EHW Appointments: Dawson Mau (Dauan) Gasandra Saylor (Erub) Gasary "Billy" Bann (Yam) Additionally, we're proud to introduce three new EHWs who have started their important work: Tamyka Stephen (Ugar) Nodoro Kalgey (Mer) Brian Pearson (Poruma) We're actively recruiting for EHW positions in Badu, Masig, St Pauls, and Kirirri. Know someone passionate about community health? Encourage them to apply! Decombut, our Coverting to the prove EHM which the for text lates, metados, and important tooks like	2,060	858	38	6		3 October 2024
Least Successful Post	2024 Queensland State Election Information Upcoming State Election voting times and locations for tomorrow, Wednesday 23rd October Wednesday 23rd October: Poruma 9:45 AM – 12:45 PM Poruma Community Hall Erub 10:30 AM – 2:30 PM Erub IKC Stay posted as continue to share Queensland State Election voting locations, dates and times throughout the week.	184	3	0	0	And a constraint of the second s	22 October 2024

in	UnkedIn Posts	Impressions	Engagement rate	Reactions	Shares	Preview	Date Posted
Most Successsful Post	The great work of the Marine Debris Task Force is in the news! Torres Strait Island Regional Council, in partnership with Salty Monkeys and the Australian Government's Parks Australia, is really proud of the work done to date with the MarineDebris Task Force (MDTF), an initiative to clean up the seas and the beaches around the Torres Strait. Last night, The Point on NITV caught up with Salty Monkeys founder Dennis Fay to discuss the importance of the MDTF in protecting our unique Torres Strait marine ecology. Tune in to see Dennis in the latest episode here: https://Inkd.in/gK2kbyx4 Stay tuned to hear about upcoming MDTF projects in our region.	1,250	18%	73	2	Compared and the second and the	2 October 2024
	Environmental Health Worker Update! We're excited to welcome our newly appointed Senior Environmental Health Workers (EHW) to the team! Senior EHW Appointments: • Dawson Mau (Dauan) • Moses Kudub (Mer) • Cassandra Saylor (Erub) • Geary *Billy* Bann (Yam) Additionally, we're proud to introduce three new EHWs who have started their important work: • Tamyka Stephen (Ugar) • Nodoro Kalgey (Mert) • Vochrp.Brotose (Katters) community consultations are gol	1,190	41%	52	1	Englisher	3 October 2024
	Thank you to the people of St Pauls (pictured below) as well as the communities of Kirim, Kubin, Poruma and Masig who met with Council last week to discuss the Corporate Plan and help shape our future together. We loved hearing your ideas and concerns and really appreciate the time you took to consult with us. We're visiting Dauan and Saibai next week and hope to see you there. Stay tuned for more details. We also encourage community members to share your views in the Youmpla Voice Survey: https://lnkd.in/gdHCHPch	591	13%	29	1	<text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text>	5 September 2024
Least Successsful Post	2024 Queensiand State Election Information Upcoming State Election voting times and locations for tomorrow, Wednesday 23rd October Wednesday 23rd October: Poruma 9:45 AM – 12:45 PM Poruma Community Hall Erub 10:30 AM – 2:30 PM Erub IKC Stay posted as continue to share Queensland State Election voting locations, dates and times throughout the week.	59	0%	0	0	<complex-block>Provide a large definition of a large d</complex-block>	12 September 2024

TRADITIONAL MEDIA						1
Media Engagement Type	Story	TSIRC Media Release / TSIRC Key Messages / Article description	Channel	Date	Preview	Result/Coverage
Media Tracking	PNG fishers breach Australian border security	Saibai Islanders 'risking their lives' as illegal PNG fishers breach Australian border security	ABC News online	23/10/2024		https://www.ahc.net.au/news/2024-10-23/saihai-island- fears-png-illegal-fishing-breaches-tsi- treaty/104/512722utm_source=abc_news_app&utm_me dium=content_shared&utm_campaign=ahc_news_app&u tm_content=air-drop

#### Attachment 2 – Fuel Infrastructure Capital Project Review

Community	Funding Source and Expiry Date	Funding Value	Expenditure to Date	Remaining Funding (Forecast)	Work Completed	Tender History	Tender Value	Status
Boigu	W4Q - 30/06/2024	\$400,000.00	\$321,672.72	\$5,000	100%	Contract	\$294,236.10	Completed, waiting backup generator and transfer switch setup
Dauan	LGGSP - 30/09/2024	\$400,000.00	\$0	\$49,371.80	100%	Contract	\$322,773.20	Completed, waiting backup generator and transfer switch setup
Saibai	BOR -	\$1,006,600.00	\$890,607.66	\$115,992.34	100%			Completed, waiting backup generator and transfer switch setup
Mabuiag	W4Q - 30/06/2024	\$400,000.00	\$315,379.64	\$9,000	100%	Contract	\$294,356.15	Completed, waiting backup generator and transfer switch setup
Badu	N/A				100%			Delivered and installed trans tanks for both Diesel and ULP for TSIRC use only
Arkai (Kubin)	N/A				100%			Delivered and installed trans tanks for both Diesel and ULP for TSIRC use only
Wug (St Pauls)	N/A							IBIS ULP, Diesel from bulk tank
Hammond	LGGSP 30/09/2024	\$400,000.00	\$161,642.86	TBC	Stage 1 solar 100%	Stage 2 Tender closed Contract awarded SHAS	\$145,000.00	Awarded, materials on order for planned November completion
lama	N/A				100%			ULP External Card, trans tank for Diesel installed
Warraber	N/A				100%			ULP External Card, trans tank for Diesel installed
Poruma	LGGSP 30/09/2024	\$400,000.00	\$0	\$65,555.39	100%	Contract TICW	\$309,573.20	Completed, waiting backup generator and transfer switch setup
Masig	N/A							IBIS ULP, Diesel from bulk tank

Community	Funding Source and Expiry Date	Funding Value	Expenditure to Date	Remaining Funding (Forecast)	Work Completed	Tender History	Tender Value	Status
Ugar	TSRA- 30/06/2023	\$572,718.00	\$89,974.16	\$482,743.84		Tender closed - 10/01/2023	\$890k - \$1.92m	Still on drums, Compac system approved, pending land availability for install
Erub	W4Q 30/06/2024	\$400,000.00	\$341,717.63	\$0	98%	Contract 2 <sup>nd</sup> reduced scope 3rd reduced scope tender inquiry to preferred supplier	\$294,236.10 \$480k-\$770k	PC 30 June 2024 Re-tendered with priority items only, funding value still exceeded Completed, waiting backup generator and transfer switch setup
Mer	Council Own	\$572,718.00	\$41,698.70	\$531,019.30		Tender closed Contract awarded SHAS		Still on drums, Compac system approved, material ordered

Pod	Location	Status	Comments
1 x Unleaded 4500 Litre	Kubin	Operational – TSIRC	Both tanks delivered on site in May 2024, Connected and bulk fuel will be delivered
1 x Diesel 2500 litre			for use W/E 16AUG24
1 x Unleaded 4500 Litre	Badu	Operational – TSIRC	Both tanks delivered on site in May 2024, Connected and bulk fuel will be delivered
1 x Diesel 2500 litre			for use W/E 16AUG24
Diesel 2000 litre	St Pauls	Operational – TSIRC and community use	No current plans to modify until unleaded pod from Mer refurbished and delivered
Diesel 2000 litre	Masig	Operational – TSIRC and community use	Requirement to relocate from existing location due to complaint from owner of site adjacent to the compound complaining of fuel smell. Currently working to have it relocated down to area adjacent to mechanics shed
Unleaded 4500 Litre	Ugar	Current plan is to be placed	Unleaded and Diesel pods removed
Diesel 2500 litre		adjacent to storage shed where	Compac system to be designed and installed
		drums currently stored while	
		decision on future of project is	
		finalised	
Unleaded 4500 Litre	Mer	Compac system to be installed	Diesel pod to be removed and sent to Yam.
Diesel 2500 litre			Unleaded pod removed, sent to Cairns and to be sold

#### Attachment 4 - Garbage Truck Status

Division	Vehicle	Status	Comments
1 - Boigu	Mitsubishi Fuso	Operational	Still in GCCC – No ETA as of yet
2 - Dauan	Isuzu NQR Russ Compactor	Operational	New vehicle delivered to division in July 2024
3 - Saibai	Mitsubishi Canter 4WD	Operational	New vehicle delivered to division September 2024
4 - Mabuiag	Hino Dutro 8500	Operational with defects	Replacement in Cairns, ETA division November 2024
5 – Badu	Isuzu FVD Bucher Compactor	Operational	New vehicle delivered to division July 2024
6 – Arkai/Kubin	Hino 300 Compactor	Operational	New vehicle delivered to division September 2024
7 – Wug/St Pauls	Isuzu FVD Bucher Compactor	Operational	New vehicle delivered to division September 2024
8 – Kirirri / Hammond	Hino 716 Russ	Operational	Replacement in Cairns, ETA division November 2024
9 -lama	Isuzu NQR Russ Compactor	Operational	New vehicle delivered to division in July 2024
10 - Warraber	Hino 716 Russ Compactor	Operational	Replacement in Cairns, ETA division November 2024
11 – Poruma	Isuzu 350 CITEC Garwood Compactor	Operational	Still in GCCC – No ETA as of yet
12 – Masig	Isuzu NPR 350	Operational	Still in GCCC – No ETA as of yet
13 – Ugar	IsuzuNQR series Russ Compactor	Operational with defects	Still in GCCC – No ETA as of yet
14 – Erub	Isuzu NQR Russ Compactor	Operational	New vehicle delivered to division October 2024
15 – Mer	Hino Series Russ Compactor	Operational with defects	Replacement in Cairns, ETA division November 2024



New garbage truck in action – Kubin community

#### RECRUITMENT - 1 to 31 October 2024

Transition Readiness Rating (TRR) Key:

TRR	Criteria
1	Certificate
2	Diploma
3	Bachelor
4	Post-Graduate/ Masters

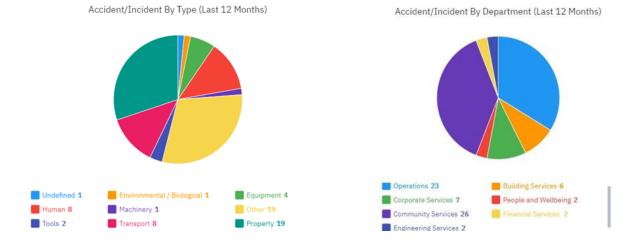
	Successful Appointments during the month									
TRR	POSITION	LOCATION	STATUS/COMMENTS	APPOINTMENT TYPE						
1	Healthy Lifestyle Officer	Division 2, Dauan	Successful appointment – 01/10/2024	External						
1	Multi Skilled Administration Officer (Part Time)	Division 2, Dauan	Successful appointment – 08/10/2024	External						
1	Cleaner	Division 2, Dauan	Successful appointment – 08/10/2024	External						
1	Environmental Health Worker	Division 8, Hammond	Successful appointment – 09/10/2024	External						
1	Cleaner	Division 10, Warraber	Successful appointment – 14/10/2024	External						
1	Multi Skilled Administration Officer (Part Time)	Division 10, Warraber	Successful appointment – 16/10/2024	External						
1-2	Divisional Manager (Fixed Term)	Division 1, Boigu	Successful appointment – 28/10/2024	External						

TRR	Long term vacancies	Time to fill	Comments
2-3	Senior Project Engineer	12 months	Awaiting instructions
1-2	Grant Revenue Officer	7 months	Temp staff in role
3-4	Manager Governance & Risk	6 months	Re-advertised, all applicants withdrew; recruiter continuing to seek applicants
2	Insurance and Claims Administrator	8 months	No suitable candidates – skills set Position now on hold awaiting recruitment of manager
1-2	Divisional Manager, Ugar	12 months	No skills set – Lack of long-term accommodation
3-4	Manager Financial Accountant and Assets	12 months	Position to be advertised externally
3	Legal Officer	5 months	No suitable candidates – skills set Position now on hold awaiting recruitment of manager
1-2	Casual Civil Crew Labourers – Warraber	6 months	Due to heavy machinery issues
1-2-3	Desktop & Systems Administrator	6 months	Currently in process

#### SAFETY AND WELLBEING - 1 to 31 October 2024

#### **Incident Management**

- 8 new incident reports
- 13 incident reports closed
- 9 incident reports open



All Incidents (Last 12 Months)

...



There is a gradual but evident increase in reporting of incidents as we continue to promote the use of the incident reporting system Mango.

#### Safety & Wellbeing current action items

- Identification of First Aid Officers for all divisions and ensuring identified officers are qualified.
- Coordinating the removal of a crocodile from Badu treatment pond
- Remaining HSRs to complete HSR training

#### **Workers Compensation**

- 1 new claim
- 1 ongoing claim

#### LEARNING & DEVELOPMENT – 1 to 31 October

The Learning & Development Officer has held discussions with Cairns High School regarding participating in a career's day/delivery of a presentation about TSIRC with a view to advising students which subjects/courses would provide them with the best career path to working for TSIRC.

TSIRC have exhausted allocated funds from LGAQ for training. LGAQ funding is due to cease June 2025. LGAQ are hopeful that the program will be extended in the New Year at which time TSIRC will be to access further funds to support training.

#### Planning

#### Chainsaw/Chemical Handling:

Engineering and Building Services have requested Chainsaw and Felling Trees and Chemical Handling training. Invite to participate in this training will be extended to Torres Shire Council and Gur A Baradharaw Kod.

#### Pest Management Training:

Training for Environmental Health Workers on Badu February 2025. Quote has been obtained from Protrain to deliver the training and submitted to LGAQ for funding consideration.

#### Fire Warden Training:

All fire wardens require refresher training. Investigating options for refresher training for Cairns and Divisional staff.

#### Certificate IV Work Health and Safety

Council was approached by LGAQ to gauge the interest of staff to complete this Certificate. Invite was received from Kowanyama Aboriginal Shire Council through LGAQ. Five staff will be undertaking this training in Cairns, including four from Divisions early November.

STAFF	TRAINING	NOTES
Three engineering officers	Aerodrome Reporting Officer	<ul> <li>Joint training with staff from Torres Shire Council.</li> <li>Feedback from the trainer was positive with all participants successfully completing their Aerodrome Reporting Officer &amp; Aeronautical Radio Operator training.</li> </ul>
Technical Officer, Water	Open Cablers License	• Officer completing the course with a view to being able to install and repair networks for Council assets.
Two Engineering Officers	Basic Welding	• Gur A Baradharaw Kod approached TSIRC to offer placements in the welding unit being held on Mer.

# Training

Council has been given an exemption to conduct HSR training remotely, saving over \$10,000 in costs.

#### Reporting

Currently there are 379 users of the LMS consisting of 354 staff, 15 recruitment agency personnel and 10 contractors. Fifty-nine users accessed the platform during the month of October spending 113 hours on the platform. Completion rates still need improvement across all courses.





Engineering Services

#### **INFORMATION REPORT - ENGINEERING OPERATIONS**

#### **OFFICER RECOMMENDATION:**

That Council notes this report.

#### **EXECUTIVE SUMMARY:**

Council's Engineering Services is committed to undertake and deliver a range of operational and maintenance activities which provide high quality engineering services, public facilities, and amenities, including but not limited to.

- Roads, drainage, and ancillary works.
- Parks, gardens, and reserves
- Water and Wastewater (Sewerage) operations/schemes
- Collection and treatment of solid waste
- Airport facilities
- Marine facilities
- Preparedness and Preparation for disaster events.

#### Interested Parties/Consultation:

- Engineering Staff
- Councillors as appropriate
- Other key stakeholders in Divisions
- Regulators
- Funders as appropriate

#### **Background:**

#### **Division 1: Boigu**

**Operations** 

- Vegetation maintenance and cleaning along seawall and barge ramp.
- Vegetation maintenance in and around aerodrome undertaken.
- Drainage clearing prior to wet season commenced.
- Bulky items and green waste collection from around community undertaken.
- Assist setting up emergency raw water pump for desalination plant.

#### Disaster Management

- Satellite Phone: Test Completed & Operational.
- HF Radio: Test Completed & Operational.
- Community Disaster Meeting Held No.
- Local Community Disaster Coordinator visit Last Visit in September.

#### **Division 2: Dauan**

#### **Operations**

- Repair works on gravel roads undertaken along with grass maintenance along roadsides.
- Fire breaks completed around Engineering assets and other Council facilities.
- Grass maintenance around 3 water wells undertaken.
- Grass maintenance around workshop and cemetery undertaken.
- Repair water leak at Well 2.

#### Disaster Management

- Satellite Phone: Tested and Operational.
- HF Radio: Tested and Operational.
- Community Disaster Meeting Held No
- Local Community Disaster Coordinator visit No

#### **Division 3: Saibai**

#### **Operations**

- Aerodrome line marking repainted and completed, including in and around grass maintenance.
- Cleaned, prepared and gain biosecurity clearance to ship off 5 tagged out vehicles to Cairns.
- Covered Lagoon Power supply issue rectified 17/10/2024, now operational.
- Fire break around all Council facilities completed.
- School Road and Hospital Drive roadworks commenced Thursday 24/10/2024. Council staff assisting with monitoring of works.

#### Disaster Management

- Satellite Phone: Test Completed & Operational.
- HF Radio:
- Community Disaster Meeting Held No
- Local Community Disaster Coordinator visit Last Visit in September.

#### **Division 4: Mabuiag**

**Operations** 

- Repair water main leaks and further investigate for leaks in community.
- Installing new runway solar lights in aerodrome.
- Cleaning and maintaining works at boat ramp and around desalination unit.
- Fire breaks completed around all Engineering sites.
- Grass maintenance and bulk rubbish collected from roadside.

#### Disaster Management

- Satellite Phone: Test Completed & Operational.
- HF Radio: Not Tested was turned Off.
- Community Disaster Meeting Held No
- Local Community Disaster Coordinator visit No

#### **Division 5: Badu**

#### **Operations**

- Fire breaks completed around all Engineering sites.
- Conduct in-house water sample testing for St Pauls.
- Grass maintenance completed around Council areas including parks.
- Assist Ergon Crew changing power poles and new lines to well 1,2 and 3.
- Pressure cleaned boat ramp.

#### Disaster Management

- Satellite Phone: Test Completed & Operational.
- HF Radio: Test Completed & Operational.
- Community Disaster Meeting Held No
- Local Community Disaster Coordinator visit No

#### Division 6: Kubin

#### <u>Operations</u>

- Housekeeping and general maintenance in and around aerodrome Shed.
- Fire breaks completed around all Engineering sites.
- Repair water leaks around the community, Desalination assembled with assistance from Technical Officer.
- Commenced cleaning drains around community.
- Roadside trimmed up to water reservoir.

#### Disaster Management

- Satellite Phone: Test Completed & Operational.
- HF Radio: Not Operations, Handset is missing.
- Community Disaster Meeting Held No.
- Local Community Disaster Coordinator visit Yes.

#### **Division 7: St Pauls**

#### **Operations**

- Still currently on water restriction.
- Water Officer investigating and repair leaks in community.
- Road works Infront of school, fix works on potholes.
- Block off Anu Namai Road.
- Fire breaks completed around all Engineering sites.

#### Disaster Management

- Satellite Phone: Test Completed & Operational.
- HF Radio: Test Completed & Operational.
- Community Disaster Meeting Held No.
- Local Community Disaster Coordinator visit NA.

#### **Division 8: Hammond**

#### **Operations**

- Fire breaks completed around all Engineering sites.
- Repairing minor leaks in the community.
- Road works and bulk rubbish completed.
- Pressure Clean Boat Ramp, General maintenance around Seaport Area.

#### Disaster Management

- Satellite Phone: Test Completed & Operational.
- HF Radio: Test Completed & Operational.
- Community Disaster Meeting Held No.
- Local Community Disaster Coordinator visit No.

#### **Division 9: Iama**

#### **Operations**

- General, Grass Maintenance Council Facilities.
- Fire breaks completed around all Engineering sites.
- Storm drains maintenance completed on Ey Kasa.
- Drainage maintenance commenced.
- Seaport Loading zone cleaned and maintained.

#### Disaster Management

- Satellite Phone: Test Completed & Operational.
- HF Radio: Test Completed & Operational
- Community Disaster Meeting Held No.
- Local Community Disaster Coordinator visit No.

#### **Division 10: Warraber**

#### **Operations**

- Fire breaks completed around all Engineering sites.
- Repair major water main leak near the wharf.
- Maintaining Sea swift loading zone and pressure clean boat ramp.
- 50% Road works completed in the community.
- •

#### Disaster Management

- Satellite Phone: Test Completed & Operational.
- HF Radio: No (HF Unit in Cairns).
- Community Disaster Meeting Held No.
- Local Community Disaster Coordinator visit No.

#### **Division 11: Poruma**

**Operations** 

- Fire Breaks completed around all Engineering Sites.
- Repair water leaks in the community.
- General Housekeeping and maintenance work around Engineering areas.
- Road works completed from lagoon to south end of the Island.
- Commencing road works in the community and maintaining Grass.

#### Disaster Management

- Satellite Phone: Test Completed & Operational
- HF Radio: Test Completed & Operational.
- Community Disaster Meeting Held No.
- Local Community Disaster Coordinator visit No.

#### **Division 12: Masig**

**Operations** 

- Fire breaks completed around all Engineering sites.
- Fixed few Main leaks in the community, Fresh water flush few fire hydrates due to Low Chlorine reading.
- Maintaining Fence posts and mesh around covered lagoon.
- Aerodrome marking repainted and completed, Apply weed removal on RWY paving.
- Manual Garbage Collection completed.

#### Disaster Management

- Satellite Phone: Test Completed & Operational.
- HF Radio: Test Completed & Operational.
- Community Disaster Meeting Held No.
- Local Community Disaster Coordinator visit No.

#### Division 13: Ugar

#### **Operations**

- Grass Maintenance on road shoulders around the community.
- Replacing drive pump fittings with Assistance from Northern water and Tech Officer.
- Grass Maintenance and general works on bore wells.
- General Maintenance in the community.
- Fire breaks completed around all Engineering sites.

#### Disaster Management

- Satellite Phone: No.
- HF Radio: No.
- Community Disaster Meeting Held No.
- Local Community Disaster Coordinator visit No.

#### Division 14: Erub

#### **Operations**

- Fire breaks completed around all Engineering sites.
- Repaired few water leaks in the community.
- Installed few solar lights around apron area.
- Currently Upgrade works on Reservoir tanks.
- Road maintenance from WTO intersection down to Mogor Village completed.

#### Disaster Management

- Satellite Phone: Test Completed & Operational.
- HF Radio: Test Completed & Operational.
- Community Disaster Meeting Held No.
- Local Community Disaster Coordinator visit No.

#### Division 15: Mer

#### **Operations**

- Currently undertaking repair works on Beizam tiring with conjunction with MGNM.
- 50% repainting of aerodrome marking completed.
- Install solar lights at airport shed, public toilets and streetlight between gazebos.
- Drainage and roadside maintenance completed.
- Commenced cleaning barge ramp access road, however, was approached by Traditional Owner to cease activity.

#### Disaster Management

- Satellite Phone: Test Completed & Operational.
- HF Radio: Yet to confirm test completed.
- Community Disaster Meeting Held No.
- Local Community Disaster Coordinator visit No.

#### **COMPLIANCE / CONSIDERATIONS:**

Statutory:	Local Government Act 2009, Disaster Management Act 2003					
Budgetary:	Operating Costs as per approved Budget.					
Policy:						
Legal:						
Risk:	Our communities are safe, healthy, and active.					
Links to Strategic Diane.	Corporate/Operational Plan					
Links to Strategic Plans:	TSIRC Community Plan (2009-2029)					
Masig Statement:						
Standing Committee	NII					
Consultation:	NIL					
Timelines:						

#### **Other Comments:**

Mabuiag HF Radio was fund to be turned off by the DEO. Local Community Disaster Coordinator (LCDC) advised HF Radio must stays on to easy access during emergency. Kubin HF Radio Testing not completed due to handset unlocated. Local Community Disaster Coordinator (LCDC) advised staff to seek further information on the location of HF Radio handset. No confirmation received from Ugar their Satellite phone and HF Radio's testing. Warraber HF radio has been repaired and is scheduled to be reinstalled during November by contractor and tested.

Division 7 (St Pauls) has received a new marine rescue vessel.

Division 7 (St Pauls) currently hosting MSQ Maritime Safety Grab Bags that contains life Jackets and 2x Life Cells. Each Life Cell contains a torch, EPIRB, and 4 Flares (two for night two for day) This was recommended by Local Community Disaster Coordinator (LCDC) during recent meeting held with MSQ (Maritime Safety Queensland) due to no TSIPLO (Torres Strait Island Police Liaison Officer) at present at St Pauls.

Get Ready Flyers (Emergency Reminder Fuel & Gas Power Card,) Essential Food Item Emergency Kit and What's Your Plan Poster distributed to Community Disaster Coordinators. This has also been placed on the digital noticeboards at the Council Offices.

Heatwave warnings are being distributed as advised by the Bureau of Meteorology (BoM) and the State Disaster Coordination Centre (SDCC).

King Tide Data is currently being collated, and currently awaiting the 2025 Torres Strait Tide Prediction book supplied by Maritime Safety Queensland (MSQ). Information will be disseminated to identified divisions, will be updated on Council website and updates via social media will be scheduled. A meeting of the Torres Strait LDMG King Tide Sub-group will be held once information has been collated and disseminated.

A Meeting was organised by Council's Local Community Disaster Coordinator (LCDC) with for Executive Director Engineering Services & Manager Engineering Operation (MEO) and State Emergency Services (SES) on Wednesday 30<sup>th</sup> October 2024. The meeting was attended by the Regional Coordinator for State Emergency Service who bought along 4 of 5 the Area Controllers that help look after the Torres Strait Region.

Discussions were held regarding:

 Engagement and Training with Council's Local Community Disaster Coordinator assisting with coordination of community engagement with the SES including membership recruitment drive, involvement of Council staff in training and how this is addressed under the Certified Agreement, membership of SES on the Local Disaster Management Group and Community Disaster Management Group, and issues with Blue Card Services as they rarely go further than Thursday Island.

- Facilities and vehicles discussion of assets and facilities that were historically transferred to Council, and the need to maintain these facilities, current and future grants and reviewing of the current operating model.
- Memorandum of Understanding between Council and SES identifying key responsibilities of both Local and State Government engagement and needs.



A meeting was held between Queensland Fire Department – Rural Fire Service (RFS) superintendent, Mr Tony Hazel on 31<sup>st</sup> October 2024. Similar discussions were held regarding training and engagement and the need to progress this in the Torres Straits.

Discussions were held regarding appropriate implements for rural firefighting in the region, and RFS advised that are setting themselves up to be able to fund their operations, training and maintenance costs. Council staff mentioned the need for training to progress outside of the inner western islands.

Authored: Mathew Brodbeck Manager, Engineering Services

Endorsed: David Baldwin Executive Director, Engineering Services

Idealfaba:

**Recommended:** Adeah Kabai Head of Engineering

Approved: James William Chief Executive Officer

Action Officer Contact Details: Mathew Brodbeck

Manager Engineering Operations. 0437 342 629 Mathew.brodbeck@tsirc.qld.gov.au

#### ATTACHMENTS:

Attachment 1 – SATPHONE Serviceability Checks Attachment 2 – HF Radio Serviceability Checks

#### SATPHONE Serviceability Attachment 1

	20	23	2024									
Island Community	November	December	January	February	March	April	May	June	July	August	September	October
Boigu	✓	$\checkmark$	$\checkmark$	Х	✓	$\checkmark$	✓	$\checkmark$	✓	$\checkmark$	$\checkmark$	$\checkmark$
Dauan	Х	$\checkmark$	$\checkmark$	Х	Х	$\checkmark$	$\checkmark$	$\checkmark$	✓	$\checkmark$	$\checkmark$	$\checkmark$
Saibai	✓	$\checkmark$	✓	$\checkmark$	$\checkmark$	$\checkmark$						
Mabuiag	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	U/S	$\checkmark$	✓	$\checkmark$	✓	✓	$\checkmark$	$\checkmark$
Badu	✓	$\checkmark$	$\checkmark$	Х	Х	$\checkmark$	✓	$\checkmark$	✓	✓	$\checkmark$	$\checkmark$
Kubin	U/S	✓	$\checkmark$	$\checkmark$	✓	$\checkmark$	✓	$\checkmark$	✓	✓	$\checkmark$	$\checkmark$
ST Paul's	✓	$\checkmark$	$\checkmark$	$\checkmark$	✓	$\checkmark$	✓	$\checkmark$	✓	✓	$\checkmark$	✓
Hammond	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	✓	$\checkmark$	✓	$\checkmark$	✓	✓	$\checkmark$	$\checkmark$
lama	$\checkmark$	$\checkmark$	$\checkmark$	Х	Х	$\checkmark$	✓	$\checkmark$	✓	✓	$\checkmark$	$\checkmark$
Warraber	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	✓	$\checkmark$	✓	$\checkmark$	✓	$\checkmark$	$\checkmark$	$\checkmark$
Poruma	U/S	U/S	U/S	U/S	U/S	$\checkmark$	$\checkmark$	$\checkmark$	✓	$\checkmark$	$\checkmark$	$\checkmark$
Masig	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	✓	$\checkmark$	$\checkmark$	✓	✓	$\checkmark$	$\checkmark$	$\checkmark$
Ugar	Х	Х	Х	$\checkmark$	Х	$\checkmark$	✓	$\checkmark$	Х	$\checkmark$	$\checkmark$	Х
Erub	✓	$\checkmark$	$\checkmark$	$\checkmark$	✓	$\checkmark$	$\checkmark$	$\checkmark$	✓	$\checkmark$	$\checkmark$	$\checkmark$
Mer	$\checkmark$	$\checkmark$	$\checkmark$	Х	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	✓	$\checkmark$	$\checkmark$	$\checkmark$
TI Office	U/S	$\checkmark$	$\checkmark$	Х	Х	Х	✓	$\checkmark$	✓	$\checkmark$	$\checkmark$	$\checkmark$
TI Engineering	✓	Х	Х	Х	Х	Х	$\checkmark$	$\checkmark$	✓	$\checkmark$	$\checkmark$	$\checkmark$
Cairns	$\checkmark$											

$\checkmark$	Indicates successful test
Х	Indicates fail - test was not completed
U/S	Indicated Equipment requires servicing

# <u>Attachment 2</u> <u>HF Radio Serviceability Checks</u>

	2023		2024									
Island Community	November	December	January	February	March	April	May	June	July	August	September	October
Boigu	Х	✓	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	Х	$\checkmark$	✓	✓	✓	$\checkmark$
Dauan	$\checkmark$	✓	Х	$\checkmark$	$\checkmark$	$\checkmark$	Х	$\checkmark$	✓	✓	✓	$\checkmark$
Saibai	$\checkmark$	✓	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	Х	$\checkmark$	✓	✓	✓	$\checkmark$
Mabuiag	Х	✓	Х	✓	✓	✓	Х	$\checkmark$	✓	✓	✓	✓
Badu	U/S	U/S	U/S	U/S	U/S	$\checkmark$	Х	$\checkmark$	✓	✓	✓	$\checkmark$
Kubin	NA	NA	NA	NA	NA	U/S	U/S	U/S	U/S	U/S	U/S	U/S
ST Paul's	✓	✓	Х	$\checkmark$	$\checkmark$	$\checkmark$	✓	$\checkmark$	✓	✓	✓	✓
Hammond	Х	✓	✓	✓	✓	✓	Х	$\checkmark$	✓	✓	✓	$\checkmark$
lama	Х	✓	Х	✓	$\checkmark$	$\checkmark$	Х	$\checkmark$	✓	✓	✓	$\checkmark$
Warraber	Х	✓	Х	Х	$\checkmark$	Х	✓	U/S	U/S	U/S	U/S	U/S
Poruma	U/S	U/S	U/S	U/S	U/S	$\checkmark$	Х	$\checkmark$	$\checkmark$	✓	✓	$\checkmark$
Masig	U/S	U/S	U/S	U/S	U/S	U/S	U/S	$\checkmark$	✓	✓	✓	$\checkmark$
Ugar	U/S	U/S	U/S	U/S	U/S	$\checkmark$	Х	$\checkmark$	Х	✓	✓	Х
Erub	U/S	U/S	U/S	U/S	U/S	$\checkmark$	✓	$\checkmark$	✓	✓	✓	$\checkmark$
Mer	U/S	U/S	U/S	U/S	U/S	$\checkmark$	Х	$\checkmark$	✓	✓	✓	$\checkmark$

✓	Indicates successful test				
✓	Indicates test undertaken - no connection.				
U/S	Indicated Equipment Issue				
Х	Indicates test was not completed				
NA	Not HF Radio Available				



#### ORDINARY MEETING 15 NOVEMBER 2024

Engineering Services

#### **ENGINEERING SERVICES – WATER AND WASTEWATER**

#### **OFFICER RECOMMENDATION:**

#### That Council notes this report.

#### **EXECUTIVE SUMMARY:**

To provide Council with a status update of the water and wastewater scheme operations, as well as current details of capital works projects for water and wastewater assets.

#### Background:

Council is committed to undertake and deliver a range of maintenance, operations and planning activities associated with Council's water and wastewater schemes. This includes but is not limited to:

- Maintaining an adequate and safe potable water supply for the communities, which meets guidelines and regulatory requirements.
- Effective operation of the water treatment plants, water storage lagoons, reservoirs, water reticulation and associated plant and equipment.
- Effective operation of the wastewater treatment plant, pumping stations, sewerage reticulation and associated plant and equipment.
- Promoting the importance of water conservation to the community and promoting the importance of clean, safe water supply as an essential aspect of community wellbeing.
- Planning for and seeking future funding to ensure the security and reliability of water and wastewater services.
- Undertaking effective preventative and emergency repairs as required to ensure system reliability for both water and wastewater operations.

#### **Interested Parties/Consultation:**

- Engineering Staff
- Councillors as appropriate
- Regulators
- Funders

#### **COMPLIANCE / CONSIDERATIONS:**

<ul> <li>Water Supply (Safety and Reliability) Act 2008</li> </ul>			
Public Health Act 2005			
<ul> <li>Environmental Protection Act 1994</li> </ul>			
If an asset is being proposed (expenditure >\$10,000) whether there			
are capital funds available. For Operating costs - If resources are			
required to be spent whether the operating funds are available.			
Detail risk management process planned to be undertaken, key			
identified risks and how these risks are proposed to be managed.			
Include financial risk, technical risk, reputational risk, legal risk,			
participation, and completion risk and or political risk.			
Corporate Plan: People – Outcome 2: Our communities are safe,			
healthy, and active.			
Operational Plan: Objective No. 47 Sustainable Water and			
Wastewater Management Project.			

#### **Other Comments:**

Please refer to the Monthly Water and Wastewater Report attached for October 2024.

Author:

Terrence Jeppesen Manager, Water & Wastewater

Recommended:

Adeat Kaba:

Adeah Kabai Head of Engineering

**Recommended:** 

David Baldwin Executive Director, Engineering Services

Approved:

James William Chief Executive Officer

ATTACHMENTS: Monthly Water & Wastewater Report.



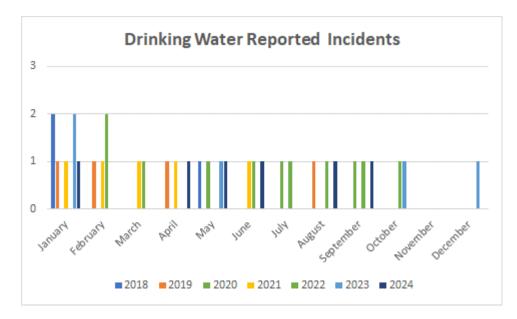
**Engineering Services** 

# MONTHLY WATER & WASTEWATER REPORT

# October 2024

Author	Reviewer	Revision	Date
T. Jeppesen		1	29/10/2024
T. Jeppesen		2	06/11/2024

## **STATUS OF WATER ALERTS**



#### Badu

This will be an ongoing issue until a dedicated reservoir outlet main can be installed. Council owned funds have been allocated to complete this critical project and works are expected to commence onsite in coming weeks.

#### Saibai

Boiled water alert was issued on 31<sup>st</sup> August 2024. In-house E. coli testing has been completed and this BWA will be lifted on the successful completion of Cairns NATA Laboratory E. coli testing.

#### WATER SECURITY UPDATE

Water restrictions have been implemented in several communities to safeguard the water supply. These restrictions do not impact household water usage but rather limit outdoor watering activities. This measure has resulted in a positive impact on water storage in each community, as depicted in the graph below:



Water security information for week ending Friday 1<sup>st</sup> November 2024 summarised below.

Community	Water remaining	Primary Issue	Work being done to address security
01 – Boigu	Less than 3 months'	Network/property	Level 4 Water Restrictions – No outdoor use.
	supply	leaks and high	Water available between 08:00 and 09:30
		groundwater	only.
		table	
02 – Dauan	6+ months' supply	Network/property	Level 3 Water Restrictions – Water available
		leaks	between 06:00-21:00 only.
			No outdoor use.
03 — Saibai	6+ months' supply	Network/property	Level 3 Water Restrictions – Water available
		leaks	between 07:00-21:00 only. No outdoor use.
04 – Mabuiag	Less than 3 months'	Lagoon level less	Level 4 Water Restrictions – No outdoor use.
-	supply	than 20%	Water available between 06:00-10:00 and
			17:00-21:00 only.
			Emergency desalination unit operational.
			Works on lagoon cover to be completed
			(note: a small section of the cover needs to be
			repaired following a fire in December 2023).
05 – Badu	Groundwater source	High consumption	Level 2 Water Restrictions – No outdoor use.
	(assume 6+ months'		
	supply)		
06 – Kubin	Less than 3 months'	Lagoon level less	Level 4 Water Restrictions – No outdoor use.
	supply	than 20%	Water available between 07:00-08:30, 12:00-
			13:00 and 16:00-19:30 only.
07 – St Pauls	Less than 3 months'	Reservoir leaking	Level 4 Water Restrictions – No outdoor use.
	supply		Water available between 07:00-08:30, 12:00-
			13:00 and 16:00-19:30 only.
08 –	Chlorinated water	Network/property	Level 2 Water Restrictions
Hammond	supplied from TI	leaks	Outdoor Use Restricted
			Saturday & Sunday
			08:00-09:00 and 17:00-18:00 only
09 – Iama	Solely reliant on	Network/property	Level 3 Water Restrictions – No outdoor use.
	desalinated water.	leaks	Water available between 07:00 and 19:00
			only.
10 – Warraber	6+ months' supply	Network/property	Level 3 Water Restrictions – Water available
		leaks	between 07:00-21:00 only. No outdoor use.
11 – Poruma	6+ months' supply	Network/property	Level 3 Water Restrictions – Water available
		leaks	between 07:00-21:00 only. No outdoor use.
12 – Masig	6+ months' supply	Network/property	Level 2 Water Restrictions – No outdoor use.
_		leaks	
13 – Ugar	3 to 6 months'	Network/property	Level 2 Water Restrictions – No outdoor use.
	supply	leaks	
14 – Erub	6+ months' supply	Network/property	Level 2 Water Restrictions – No outdoor use.
		leaks	Emergency desalination unit operational.
15 – Mer	6+ months' supply	Reservoir leaking	Level 2 Water Restrictions – No outdoor use.

Note: Months of water remaining are calculated on the previous 4 weeks of consumption and production data. The months of remaining water can change very quickly if a desalination plant is offline for an extended period of time or significant water leak in the water network.

# WASTEWATER STATUS

#	Island	Comments		
1	Boigu Island	• Normal operation. Repairs required.		
2	Dauan Island	No Sewage Treatment Plant		
3	Saibai Island	<ul> <li>Normal operation.</li> <li>RBC1 bearings have failed – replace with spare motor onsite.</li> </ul>		
4	Mabuiag Island	<ul> <li>Not operational. Repairs/full upgrade required.</li> </ul>		
5	Badu Island	Normal operation.		
6	Kubin Community	Normal operation.		
7	St Pauls Community	Normal operation.		
8	Hammond Island	No Sewage Treatment Plant		
9	lama Island	<ul> <li>Normal operation. Repairs/full upgrade required.</li> </ul>		
10	Warraber Island	• Normal operation. Repairs required.		
11	Poruma Island	• Not operational. Repairs/full upgrade required.		
12	Masig Island	• Normal operation. Repairs required.		
13	Ugar Island	No Sewage Treatment Plant		
14	Erub Island	Normal operation.		
15	Mer Island	Normal operation. Repairs required.		

### WATER AND WASTEWATER SAMPLING

Water

Monthly in-house water sampling was due in October 2024 – water samples from 12 communities were completed and samples from 3 communities were missed due to a range of operational and logistical issues.

Sewer

Monthly wastewater samples were due in October 2024 – samples from 7 communities made it to the Cairns NATA laboratory and samples from 5 communities were missed due to a range of operational and logistical issues.