



Time: 10.30am to 5.00pm (Day 1)
9.00am to 12.00nn (Day 2)

Venue: The Benson Hotel | Sudbury Conference Room, Level 3 | 50 Grafton Street, Cairns

ORDER OF BUSINESS

10.30am

- A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES
- B. NOTING OF APOLOGIES
- C. CONFLICT OF INTEREST DECLARATIONS
- 1. CONFIRMATION OF MINUTES**
 - 1.1. Post Election Council Meeting (16 April 2024)
 - 1.2. Ordinary Council Meeting (16 April 2024)
- 2. UPDATE ON ACTION ITEMS FROM PREVIOUS MEETINGS**
- 3. MAYORAL REPORT**
- 4. CHIEF EXECUTIVE OFFICER**
 - 4.1. Chief Executive Officer Report
 - 4.2. Acting Chief Executive Officer
- 5. FINANCIAL SERVICES DIRECTORATE**
 - 5.1. Financial Dashboard Report (April 2024)
 - 5.2. Contractual Matter – Sole Suppliers
 - 5.3. 2024/25 Fees and Charges
- 6. COMMUNITY SERVICES DIRECTORATE**
 - 6.1. INFORMATION REPORT – Community Services (April 2024)
- 7. CORPORATE SERVICES DIRECTORATE**
 - 7.1. Community Grants Program Allocation (May 2024)
 - 7.2. Funding Acquisition Report (April 2024)
 - 7.3. Interim Special Committee to Review Council’s Standing Committees – Terms of Reference (TOR) & Meeting Date
 - 7.4. Change of Council Meeting Date & Venue Confirmation (July 2024)
- 8. ENGINEERING SERVICES DIRECTORATE**
 - 8.1. INFORMATION REPORT – Monthly Water & Wastewater Report (May 2024)
 - 8.2. INFORMATION REPORT – Engineering Operations
 - 8.3. INFORMATION REPORT – Zenadth Kes Coastal Hazard Adaptation Strategy

9. BUILDING SERVICES DIRECTORATE

9.1. Building Services Report (April 2024)

10. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

11. CORPORATE SERVICES DIRECTORATE

11.1. (Restricted Discussion **) Repeal of Council Resolution**

[Reason for closed discussion:

This report is presented in the closed meeting of the Council under section 254J of the Local Government Regulation 2012, to discuss matters of the following nature:

“(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;

(f) matters that may directly affect the health and safety of an individual or a group of individuals.”]

11.2. Mirabou Energy – Renewable Energy Project, Site Inspection and Engineering Design Project Cost Update

[Reason for closed discussion: This report is presented in the closed meeting of the Council under section 254J of the Local Government Regulation 2012 as it contains negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.]

11.3. Information Report – People & Wellbeing

[Reason for closed discussion: In accordance with section 254J(3)(f) of the Local Government Regulation 2012, this report involves matters that may directly affect the health and safety of an individual or a group of individuals].

12. ENGINEERING SERVICES DIRECTORATE

12.1. Funding Matter – 2024/25 ATSI TIDS Funding

[Reason for closed discussion: These matters involve discussion on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government]

12.2. Marine Infrastructure Project Bids

[Reason for closed discussion: These matters involve discussion on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government]

12.3. INFORMATION REPORT – Capital Works

[Reason for closed discussion: These matters involve discussion on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government]

13. COMMUNITY SERVICES DIRECTORATE

13.1. Award Dauan & Ugar Helicopter Services Tender

[Reason for closed discussion: These matters involve discussion on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government]

14. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

15. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

16. ITEMS ARISING

17. NEXT MEETING – 25 JUNE 2024 (Microsoft TEAMS)

18. CLOSE OF MEETING & PRAYER



DIRECTORATE: *Corporate Services*

AUTHOR: *Executive Director Corporate Services*

CONFIRMATION OF MINUTES / POST ELECTION COUNCIL MEETING (16 APRIL 2024)

OFFICER RECOMMENDATION:

Council confirms the Minutes of the Post-Election Meeting held on 16 April 2024.

EXECUTIVE SUMMARY:

Section 254F(4) of the *Local Government Regulations 2012* requires that at each local government meeting, the minutes of the previous meeting must be confirmed by the councillors or committee members present.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

The mandatory Post-Election Meeting of Council, as required under Section 175 of the *Local Government Act 2009*, was held on 16 April 2024.

Section 254F(6) of the *Local Government Regulation 2012* requires that a copy of the minutes of each local government must be made publicly available by 5pm on the tenth day after the meeting is held. To meet these compliance requirements, a copy of the draft Minutes from the Post-Election meeting were circulated to the Executive Leadership Team for input prior to being posted on the Council website.

Following confirmation of the Minutes by Council, the confirmed Minutes will replace the draft Minutes on the Council website.

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254F(4) of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open and engaging council. ➤ 4.2 Evolve Council’s communication channels and community’s access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:



Susanne Andres
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Draft Minutes of the Post-Election Meeting on 16 April 2024.



Time:	1.40pm
Venue:	PART A – Declaration of Office (Mayor & Councillors) Bulmba-Ja Arts Centre 96 Abbott Street, Cairns PART B – Post-Election Meeting TSIRC Cairns Office, Level 3, 111 Grafton Street, Cairns

PRESENT:

Mayor / Chairperson	Cr Phillemon Mosby
Division 1 – Boigu	Cr Dimas Toby
Division 2 – Dauan	Cr Torenzo Elisala – <i>TEAMS dial-in</i>
Division 3 – Saibai	Cr Chelsea Aniba
Division 4 – Mabuia	Cr Keith Fell
Division 5 – Badu	Cr Ranetta Wosomo
Division 6 – Arkai	Cr Iona Manas – <i>TEAMS dial-in</i>
Division 7 – Wug (St. Pauls), Mua Island	Cr John Levi
Division 8 – Kirirri (Hammond)	Cr Seriako Dorante
Division 9 – Iama	Cr Aggie Hankin
Division 10 – Warraber	Cr Kabay Tamu
Division 11 – Poruma	Cr Francis Pearson
Division 12 – Masig	Cr Ted Mosby
Division 13 – Ugar	Cr Rocky Stephen
Division 14 – Erub	Cr Nixon Mye
Division 15 – Mer	Cr Bob Kaigey

APOLOGIES: Nil

OFFICERS:

Chief Executive Officer	Mr James William
Executive Director Building Services	Mr Wayne Green
A/g Executive Director Community Services	Ms Ella Kris
Executive Director Corporate Services	Ms Susanne Andres – <i>TEAMS dial-in</i>
Executive Director Engineering Services	Mr David Baldwin
Executive Director Financial Services	Ms Hollie Faithfull
Advisor - DOGIT Transfer, Land Tenure and Native Title	Ms Joanne Bryant
Manager People & Wellbeing	Mr Anthony King
Legal Advisor – Preston Law	Ms Martine Care
Executive Support Coordinator	Ms Sharon Russell
Executive Assistant to the Mayor	Ms Trudy Lui
TSIRC Secretariat	Mr Darryl Brooks

- **PART A – DECLARATION OF OFFICE (MAYOR & COUNCILLORS)** was conducted at the Bulmba-Ja Arts Centre (96 Abbott Street, Cairns) from 9.45am to 12.30pm. An edited recording of the ceremony is currently being prepared and will be available on the TSIRC website shortly.

PART B – POST-ELECTION MEETING

- Prior to the commencement of Part B of the Post-Election Meeting at 1.40pm, the Mayor welcomed attendees and made the following acknowledgements:
 - The Traditional Custodians and Elders of the Cairns region, whose lands host Council’s Cairns footprint, as well as being the venue on which Council’s Declaration of Office ceremony was conducted;
 - All Traditional Custodians throughout Zenadth Kes and the TSIRC footprint, as well as the communities and constituents that Council serves.
- **Cr Francis Levi** delivered the opening prayer and the Mayor invited participants to observe a minute of silence for remembrance purposes.

6. ELECTION OF DEPUTY MAYOR

OFFICER RECOMMENDATION:

Part A:

That Council:

1. **Adopt a formal selection process for the election of Deputy Mayor; and**
2. **Adopt [Option 1 / Option 2 / Option 3 / Other] as provided in the brief to Council as the formal selection process for the election of Deputy Mayor.**

Part B:

That Council resolves that Cr [name to be inserted] is elected to the position of Deputy Mayor of the Torres Strait Island Regional Council in accordance with Section 175(2) of the Local Government Act 2009.

Part A - ELECTION OF DEPUTY MAYOR

#C24-28/2024-04/6

CR KAIGEY / CR ANIBA

That Council:

1. **Adopt a formal selection process for the appointment of Deputy Mayor;**
2. **Adopt Option 2 as provided in the brief to Council as the formal selection process for the appointment of Deputy Mayor, subject to the following amendments:**

Rules for the Ordinary (Secret) Ballot

1. The Mayor calls for nominations for the position of Deputy Mayor under section 175 of the *Local Government Act 2009*.
2. *The Mayor ABSTAINS from all voting, other than for the use of a casting vote (if required).*
3. A Councillor can self-nominate as a candidate or be nominated by another Councillor. Each nomination must be seconded by another

- Councillor. A nominated candidate(s) indicates if he/she accepts/declines the nomination.
4. The Mayor makes a final call for nominations of candidates.
 5. If only one Councillor has been confirmed as a candidate at this time, that Councillor is automatically elected.
 6. If two or more candidates are contending, each candidate is provided an opportunity to address Council on their credentials/suitability for the Deputy Mayor role, as well as to answer questions from the table. *Rival candidates are asked to vacate the meeting during this process.*
 7. After each candidate has addressed Council, all candidates are then invited to rejoin the meeting for the voting process.
 8. Voting will be undertaken by **SECRET BALLOT**. Scrutineers will be the Chief Executive Officer and the Executive Director Engineering Services (as appointed by resolution).
 9. Voting may involve one, two or several rounds.
 10. In the first round of voting, Councillors will vote for their preferred nominee in secret, the votes collected and then counted by the scrutineers. If one candidate has a majority of votes (8 or more), he/she will be announced as the successful candidate. Voting tallies for each candidate will be announced by the Chief Executive Officer.
 11. In the case of only two candidates contesting in the first round of voting, the candidate with the majority of votes will be announced as the successful candidate. Voting tallies for each candidate will be announced by the Chief Executive Officer.
 12. In the case of more than two candidates contesting in the first round of voting, voting tallies for each candidate will be announced by the Chief Executive Officer and the Councillor(s) with the least number of votes will be withdrawn as candidates in the second round of voting. Withdrawn candidates will vote in the second round of voting.
 13. Voting rounds will continue until only two candidates remain. Similar to voting in round one above, Paragraph 11 will apply.

3. That scrutineers for the counting of ballots be appointed as follows:

- (a) Chief Executive Officer; and
- (b) Executive Director Engineering Services

CARRIED UNANIMOUSLY

In accordance with the Rules endorsed in Part A above, the Mayor formally called for the nomination of candidates for appointment as Deputy Mayor. The following nominations were made:

- Cr Dimas Toby NOMINATED **Cr Keith Fell**; Cr John Levi SECONDED the nomination; Cr Keith Fell ACCEPTED the nomination.
- Cr Rocky Stephen NOMINATED **Cr Ranetta Wosomo**; Cr Aggie Hankin SECONDED the nomination; Cr Ranetta Wosomo ACCEPTED the nomination.
- Cr Iona Manas NOMINATED **Cr Torenzo Elisala**. Cr Elisala declined the nomination.
- Cr Torenzo Elisala NOMINATED **Cr Kabay Tamu**. Cr Tamu declined the nomination.

The Mayor then called for final nominations. No further nominations were made and the nomination process was closed by the Mayor.

A voting process was then undertaken in accordance with the Rules endorsed in Part A above, with the Chief Executive Officer announcing the final voting tallies (Cr Wosomo received 10 votes / Cr Fell received 5 votes).

The following resolution was then passed by Council:

Part B – ELECTION OF DEPUTY MAYOR

#C24-28/2024-04/6

CR FELL / CR ANIBA

Council resolves that Cr Ranetta Wosomo (Division 5: Badu) is appointed to the position of Deputy Mayor of the Torres Strait Island Regional Council in accordance with Section 175(2) of the *Local Government Act 2009*.

CARRIED UNANIMOUSLY

7. DAY & TIME OF COUNCIL MEETINGS (TRUSTEE AND ORDINARY COUNCIL)

#C24-28/2024-04/7

OFFICER RECOMMENDATION:

That Council:

1. Note that TSIRC is also a Trustee Council for all deed of grant in trust (DOGIT) lands under the Land Act 1994 within its footprint and must hold meetings for trustee business separate from meetings for other local government business;
2. Agree that the Order of Proceedings for the monthly Council meetings will be as follows:
 - (i) Council (as Trustee) business (as a separate meeting); immediately followed by
 - (ii) Ordinary Council business (as a separate meeting); and
3. Agree that (wherever practicable) the monthly Council Meetings be held in the 3rd week of each month, commencing at 9.00am;
4. Agree that the monthly Council Meetings be held as follows:
 - (virtual meetings – one day only) – Wednesdays
 - (face-to-face meetings – two days) – Tuesday-Wednesday
5. Agree that Council's first trustee and ordinary meetings for the 2024-28 term be held in Cairns on Tuesday, 16 April 2024 commencing at 1.00pm; and
6. Endorse the following meeting schedule for the remainder of 2024:
 - 13-24 May 2024 (f2f Cairns – workshop – monthly Council meeting to be held on **23-24 May 2024**)
 - 19 June 2024 (f2f – venue TBA) – *one day only*
 - 17 July 2024 (virtual meeting)
 - 21 August 2024 (virtual meeting)
 - 17-18 September 2024 (f2f – venue TBA)
 - 16 October 2024 (virtual meeting)
 - 11-15 November 2024 (f2f Cairns – workshop – monthly Council meeting to be held on **15 November 2024**)
 - 11 December 2024 (virtual meeting)

CR WOSOMO / CR T. MOSBY

That Council:

1. Note that TSIRC is also a Trustee Council for some deed of grant in trust (DOGIT) lands within its footprint and must hold meetings for trustee business separate from meetings for other local government business;
2. Agree that the Order of Proceedings for the monthly Council meetings will be as follows:
 - (i) Council (as Trustee) business (as a separate meeting); *immediately followed by*
 - (ii) Ordinary Council business (as a separate meeting); and
3. Agree that Council's first trustee and ordinary meetings for the 2024-28 term be held in Cairns on Tuesday, 16 April 2024 at 1.40pm; and
4. Endorse the following meeting schedule for the remainder of 2024:
 - 20-31 May 2024 (f2f Cairns – workshop – monthly Council meeting to be held on 30-31 May 2024)
 - 25 June 2024 (virtual meeting)
 - 17 July 2024 (Erub)
 - 21 August 2024 (virtual meeting)
 - 17-18 September 2024 (Dauan, *with Saibai as a standby option*)
 - 16 October 2024 (virtual meeting)
 - 4-15 November 2024 (f2f Cairns – workshop – monthly Council meeting to be held on 15 November 2024)
 - 11 December 2024 (virtual meeting)

CARRIED UNANIMOUSLY

Action:

List of TSIRC Council Meeting dates to be circulated to the Torres Strait Regional Authority (TSRA) and GBK.

8. COUNCILLOR APPOINTMENT TO THE LOCAL DISASTER MANAGEMENT GROUP

#C24-28/2024-04/8

CR TAMU / CR MYE

That Council appoints the TSIRC Mayor to the Torres Strait Local Disaster Management Group Executive to fulfil the role of chairperson or deputy chairperson depending on the bi-annual rotation set forward in the Torres Strait Local Disaster Management Plan and prepared in accordance with the *Disaster Management Act 2003*.

CARRIED UNANIMOUSLY

9. COUNCILLOR APPOINTMENT TO THE AUDIT COMMITTEE

#C24-28/2024-04/9

OFFICER RECOMMENDATION:

That Council call for nominations to be appointed to the Torres Strait Island Regional Council Audit Committee.

1. Council resolves to appoint Cr **INSERT** as a Councillor member of the TSIRC Audit Committee;
- and
2. Council resolves to appoint Cr **INSERT** as a Councillor member of the TSIRC Audit Committee;

and

3. Council resolves to appoint Cr **INSERT** as a Proxy Councillor member of the TSIRC Audit Committee; and

4. Council resolves to appoint Cr **INSERT** as a Proxy Councillor member of the TSIRC Audit Committee.

CR LEVI / CR HANKIN

That Council call for nominations to be appointed to the Torres Strait Island Regional Council Audit Committee; and

1. Council resolves to appoint Cr Keith Fell as a Councillor member of the TSIRC Audit Committee;
2. Council resolves to appoint Cr Chelsea Aniba as a Councillor member of the TSIRC Audit Committee;
3. Council resolves to appoint Cr Bob Kaigey as a Proxy Councillor member of the TSIRC Audit Committee; and
4. Council resolves to appoint Cr Rocky Stephen as a Proxy Councillor member of the TSIRC Audit Committee.

CARRIED UNANIMOUSLY

10. COUNCIL STANDING COMMITTEES

#C24-28/2024-04/10

OFFICER RECOMMENDATION:

That Council:

- (a) *authorises the Chief Executive Officer to develop Terms of Reference for the establishment of an interim Special Committee under section 264 of the Local Government Regulation 2012 to determine the structure and processes for its existing Standing Committees for the 2024-2028 Council term;*
- (b) *agrees that membership of the interim Special Committee comprise the following Councillors:*
 - *the Mayor (Chair)*
 - *the Deputy Mayor*
 - *Cr [NAME]*
 - *Cr [NAME]*
 - *Cr [NAME]*
 - *Cr [NAME]*
 - *Cr [NAME]*
 - *Cr [NAME]*
- (c) *requests that a briefing paper with relevant Terms of Reference for the interim Special Committee be presented for endorsement at Council's next Ordinary Council Meeting.*

CR ANIBA / CR ELISALA

That Council:

- (a) **authorises the Chief Executive Officer to develop Terms of Reference for the establishment of an interim Special Committee under section 264 of the Local Government Regulation 2012 to determine the structure and processes for its existing Standing Committees for the 2024-2028 Council term;**
- (b) **agrees that membership of the interim Special Committee comprise the following Councillors:**
 - **the Mayor (Chair)**

- the Deputy Mayor
 - Cr Rocky Stephen
 - Cr Kabay Tamu
 - Cr Keith Fell
 - Cr Iona Manas
 - Cr Aggie Hankin
 - Cr Bob Kaigey
- (c) requests that a briefing paper with relevant Terms of Reference for the interim Special Committee be presented for endorsement at Council's next Ordinary Council Meeting.

CARRIED UNANIMOUSLY

11. CLOSE OF MEETING

The Mayor closed the Post-Election meeting at 4.50pm.

MINUTES CONFIRMED – 30 May 2024

.....
Cr Pillemon Mosby
Mayor
Torres Strait Island Regional Council
Date: 30 May 2024

.....
Mr James William
Chief Executive Officer
Torres Strait Island Regional Council
Date: 30 May 2024



ORDINARY MEETING
30-31 MAY 2024

Agenda Item

1.2

DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

CONFIRMATION OF MINUTES / ORDINARY COUNCIL MEETING (16 APRIL 2024)

OFFICER RECOMMENDATION:

Council confirms the Minutes of the Ordinary Meeting held on 16 April 2024.

EXECUTIVE SUMMARY:

Section 254F(4) of the *Local Government Regulations 2012* requires that at each local government meeting, the minutes of the previous meeting must be confirmed by the councillors or committee members present.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

The previous monthly Ordinary Council meeting was held on 16 April 2024.

Section 254F(6) of the *Local Government Regulation 2012* requires that a copy of the minutes of each local government must be made publicly available by 5pm on the tenth day after the meeting is held. To meet these compliance requirements, a copy of the draft Minutes from the last meeting were circulated to the Executive Leadership Team for input prior to being posted on the Council website.

Following confirmation of the Minutes by Council, the confirmed Minutes will replace the draft Minutes on the Council website.

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254F(4) of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open and engaging council. ➤ 4.2 Evolve Council’s communication channels and community’s access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:

Susanne Andres
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

Draft Minutes of the Ordinary Council Meeting on 16 April 2024.



Time: 4.51pm

Venue: TSIRC Cairns Office, Level 3, 111 Grafton Street, Cairns

PRESENT: **Mayor** / Chairperson
Division 1 – Boigu
Division 2 – Dauan
Division 3 – Saibai
Division 4 – Mabuig
Division 5 – Badu
Division 6 – Arkai
Division 7 – Wug (St. Pauls), Mua Island
Division 8 – Kirirri (Hammond)
Division 9 – Iama
Division 10 – Warraber
Division 11 – Poruma
Division 12 – Masig
Division 13 – Ugar
Division 14 – Erub
Division 15 – Mer

Cr Phillemon Mosby
Cr Dimas Toby
Cr Torenzo Elisala – *TEAMS dial-in*
Cr Chelsea Aniba
Cr Keith Fell
Cr Ranetta Wosomo
Cr Iona Manas – *TEAMS dial-in*
Cr John Levi
Cr Seriako Dorante
Cr Aggie Hankin
Cr Kabay Tamu
Cr Francis Pearson
Cr Ted Mosby
Cr Rocky Stephen
Cr Nixon Mye
Cr Bob Kaigey

APOLOGIES: Nil

OFFICERS: **Chief Executive Officer**
Executive Director Building Services
A/g Executive Director Community Services
Executive Director Corporate Services
Executive Director Engineering Services
Executive Director Financial Services
Advisor - DOGIT Transfer, Land Tenure and Native Title
Manager People & Wellbeing
Legal Advisor – Preston Law
Legal Advisor – MacDonnells Law

Mr James William
Mr Wayne Green
Ms Ella Kris
Ms Susanne Andres – *TEAMS dial-in*
Mr David Baldwin
Ms Hollie Faithfull
Ms Joanne Bryant

Mr Anthony King
Ms Martine Care
Ms Melinda Foley – *TEAMS dial-in only for AI 5*
Ms Sharon Russell
Ms Trudy Lui
Mr Darryl Brooks

A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

The Mayor welcomed Councillors to the Ordinary Council meeting for the month of April 2024, noting that this was the inaugural meeting of the new Council for the 2024-2028 term. The Mayor made a special acknowledgement to the newly-elected members of Council.

B. NOTING OF APOLOGIES

N/A

C. CONFLICT OF INTEREST DECLARATIONS

Cr Francis Pearson declared a prescribed conflict of interest in relation to Agenda Item 2.1 (pertaining to Kulka Bala’s Rugby League) as this matter involves a close family member.

Cr Iona Manas declared a prescribed conflict of interest in relation to Agenda Item 2.1 (pertaining to Arkai Sisters Footy Team) as this matter involves a close family member.

Action:

1. New Councillors must complete **Conflict of Interest Declarations** ASAP and send to Chief Executive Officer to be registered.
2. New Councillors must complete **Register of Interests** forms and send to Chief Executive Officer to be registered. New Councillors must do so for the current financial year (then update again within 30 days after 1 July 2024).

1. CONFIRMATION OF MINUTES

CR STEPHEN / CR DORANTE

Council confirms the Minutes of the Ordinary Meeting held on 5 March 2024.

CARRIED UNANIMOUSLY

2. CORPORATE SERVICES DIRECTORATE

- *Cr Pearson excused himself from the meeting prior to the commencement of discussions pertaining to Kulka Bala’s Rugby League in Agenda Item 2.1 and was requested to rejoin the meeting at the conclusion of those discussions.*
- *Cr Manas dialled-out of the meeting prior to the commencement of discussions pertaining to Arkai Sisters Footy Team in Agenda Item 2.1 and was requested to rejoin the meeting at the conclusion of those discussions.*

2.1 Community Grants Program Allocation (April 2024)

OFFICER RECOMMENDATION:

Council:

(a) resolves to allocate Community Grants Program funding to the following applicants in accordance with the Community Grants Policy:

- i. JOHN ARMITAGE on behalf of the Erub Community for the eligible amount of \$1,500.00, exclusive of GST;**

- ii. *ARKAI SISTERS FOOTY TEAM from Kubin (Moa Island) for the eligible amount of \$7,500.00, exclusive of GST, with funds to be sourced as follows:*
 - \$5,000.00 from the Kubin Divisional Community Fund;
 - \$2,500.00 from [.....];
 - iii. *KULKA BALA’S RUGBY LEAGUE from Poruma Island for the amount of \$[.....], exclusive of GST, with funds to be sourced as follows:*
 - \$2,500.00 from the Poruma Divisional Community Fund;
 - \$[.....] from [.....];
 - iv. *WASADA WAPAU from Dauan Island, for the requested amount of \$3,000.00, exclusive of GST; with funds to be sourced as follows:*
 - \$3,000.00 from [.....]; and
- (b) *note the reports on grant applications processed Out-of-Cycle, Funeral donations and Funeral Travel Assistance provided in April 2024 in accordance with the Community Grants policy.*

CR TAMU / CR KAIGEY

Council:

- (a) **resolves to allocate Community Grants Program funding to the following applicants in accordance with the Community Grants Policy:**
 - i. **JOHN ARMITAGE on behalf of the Erub Community for the eligible amount of \$1,500.00, exclusive of GST;**
 - ii. **ARKAI SISTERS FOOTY TEAM from Kubin (Moa Island) for the amount of \$5,000.00, exclusive of GST, from the Kubin Divisional Community Fund; and**
 - iii. **KULKA BALA’S RUGBY LEAGUE from Poruma Island for the amount of \$1,000.00, exclusive of GST, from the Poruma Divisional Community Fund;**
 - iv. **declines the funding request from WASADA WAPAU from Dauan Island, for the requested amount of \$3,000.00, exclusive of GST, noting that the 2023-24 funding allocation for that Division has been exhausted; and**
- (b) **note the reports on grant applications processed Out-of-Cycle, Funeral donations and Funeral Travel Assistance provided in April 2024 in accordance with the Community Grants policy.**

CARRIED UNANIMOUSLY

Several Councillors expressed the following concerns in relation to procedural matters in the preparation of applications put before the Council for determination:

- no clear indication whether a Councillor has declared any real, actual, or perceived conflict of interest or any prescribed or declarable conflict of interest relating to an application before these are put before the Council for determination;
- no explanation as to why applications exceeding the maximum application amount are being put before the Council for determination, or whether the applicants were advised not to review their application to meet the policy guidelines;
- no feedback to Council on outcome reporting; and

- urgent need to review the Community Grants Policy and application forms prior to the 2024-25 financial year.

Action:

1. Consideration be given to the attendance of all Regional and Divisional Managers to the May 2024 Council Workshop.
2. Future briefs to Council to provide clear indication whether a Councillor has declared any real, actual, or perceived conflict of interest or any prescribed or declarable conflict of interest relating to an application before these are put before the Council for determination.
3. Council's Community Grants Policy to be reviewed as part of the May 2024 Council Workshop agenda.

2.2 Funding Acquisition Report (April 2024)

OFFICER RECOMMENDATION:

Council resolves to note this report and its content.

CR HANKIN / CR FELL

Council resolves to note this report and its content.

CARRIED UNANIMOUSLY

3. FINANCIAL SERVICES

3.1 Financial Dashboard Report – March 2024

OFFICER RECOMMENDATION:

That Council receive and endorse the monthly financial statements attached to the officer's report for the 2023-24 year to date, for the period ended 31 March 2024, as required under Section 204 Local Government Regulation 2012.

CR FELL / CR LEVI

That Council receive and endorse the monthly financial statements attached to the officer's report for the 2023-24 year to date, for the period ended 31 March 2024, as required under Section 204 of the *Local Government Regulation 2012*.

CARRIED UNANIMOUSLY

4. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

CR FELL / CR WOSOMO

The Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

CARRIED UNANIMOUSLY

6. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

CR MYE / CR ANIBA

The Council resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012*.

CARRIED UNANIMOUSLY

7. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

- *Following the move into Closed Session, all non-Executive staff were requested to leave the meeting at 6.25pm, prior to commencement of discussion on Agenda Item 5. Non-Executive staff were requested to rejoin the meeting at 6.55pm.*

5. Proposed Wage Increases Under the Certified Agreement

OFFICER RECOMMENDATION:

That Council resolves:

- 1. That each of the minimum wages currently applying under the terms of the 2021 Certified Agreement for the period after 1 September 2022, be increased by 5.75%, consistent with the State Wage Decision of 2023;*
- 2. The increased minimum wages have effect from the first full pay period commencing on or after 1 September 2023, for all current employees. Employees who are no longer employed by TSIRC have no entitlement to the increased wage rates.*
- 3. Pursuant to Section 257 of the Local Government Act 2009, to delegate to the Chief Executive Officer power to implement such wage increase including payment of any necessary backpay.*

CR FELL / CR WOSOMO

That Council resolves:

- 1. That each of the minimum wages currently applying under the terms of the 2021 Certified Agreement for the period after 1 September 2022, be increased by 5.75%, consistent with the State Wage Decision of 2023;**
- 2. The increased minimum wages have effect from the first full pay period commencing on or after 1 September 2023, for all current employees. Employees who are no longer employed by TSIRC have no entitlement to the increased wage rates.**
- 3. Pursuant to Section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer power to implement such wage increase including payment of any necessary backpay.**

CARRIED UNANIMOUSLY

8. MATTERS ARISING

Nil.

9. NEXT MEETING – 20-31 MAY 2024 (Cairns) [Council Workshop (20-28 May 2024)]

Council noted that the 30-31 May 2024 Council meeting will be preceded by the Council Workshop in Cairns from 20-28 May 2024.

10. CLOSE OF MEETING & PRAYER

The Mayor formally closed the meeting at 7.05pm and Cr Keith Fell delivered the closing prayer.

MINUTES CONFIRMED – 31 May 2024

..... Cr Phillemon Mosby Mayor Torres Strait Island Regional Council Date: 31 May 2024 Mr James William Chief Executive Officer Torres Strait Island Regional Council Date: 31 May 2024
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DRAFT



ORDINARY MEETING ACTION ITEMS

[as at 23 May 2024]

Agenda Item	Action	Action Area	Current Status
<p>Apr 2024 PE Mtg</p> <p>AI 7</p> <p>Day & Time of Council Meetings (Trustee & Ordinary Council)</p>	List of TSIRC Council Meeting dates to be circulated to the Torres Strait Regional Authority (TSRA) and GBK.	ED Corporate Services	Completed. Schedule sent to TSRA and GBK on 1/5/24.
<p>Apr 2024 Mtg</p> <p>C.</p> <p>COI Declarations</p>	<ol style="list-style-type: none"> 1. New Councillors must complete Conflict of Interest Declarations ASAP and send to Chief Executive Officer to be registered. 2. New Councillors must complete Register of Interests forms and send to Chief Executive Officer to be registered. New Councillors must do so for the current financial year (then update again within 30 days after 1 July 2024). 	New Councillors	
<p>Apr 2024 Mtg</p> <p>AI 2.1</p> <p>Community Grants Program Allocation (Apr 2024)</p>	<ol style="list-style-type: none"> 1. Consideration be given to the attendance of all Regional and Divisional Managers to the May 2024 Council Workshop. 2. Future briefs to Council to provide clear indication whether a Councillor has declared any real, actual, or perceived conflict of interest or any prescribed or declarable conflict of interest relating to an application <u>before</u> these are put before the Council for determination. 3. Council's Community Grants Policy to be reviewed as part of the May 2024 Council Workshop agenda. 	ED Corporate Services	<p>Mayor/CEO decision</p> <p>Will be included in policy update, Council report format update</p> <p>Unable to schedule at workshop</p>
<p>Mar 2024 Mtg</p> <p>AI 18(c)</p> <p>Fuel Depot Matters – Erub & Mabuiag</p>	Executive Director Corporate Services to discuss further with Crs Gela and Fell off-line.	ED Corporate Services	<p>Completed</p> <p>Verbal update</p> <p>March 2024</p>

Agenda Item	Action	Action Area	Current Status
<p>Mar 2024 Mtg</p> <p>AI 18(d)</p> <p>Timelines on filling of Engineering positions in Divisions</p>	<p>Executive Director Engineering Services to discuss further with Cr Tamu off-line.</p>	<p>ED Engineering Services</p>	<p>Closed</p> <p>Positions advertised, shortlisted and interviews to proceed. Starting date shortly after assuming offers made.</p>
<p>Mar 2024 Mtg</p> <p>AI 19</p> <p>Next Meeting Date – Post-Election Meeting (TBA)</p>	<p>Executive Director Corporate Services to provide Councillors with written advice about the requirements of Councillors in relation to the return of TSIRC assets.</p>	<p>ED Corporate Services</p>	<p>Completed</p> <p>Repeat email 21/03/24</p>
<p>Feb 2024 Mtg</p> <p>AI 7</p> <p>Mayor Report</p>	<p>Agenda for the March 2024 Ordinary Council meeting to include a deputation from the Chair of the Torres Strait Regional Authority (TSRA).</p>	<p>ED Corporate Services</p>	<p>Closed.</p> <p>Deputation did not proceed.</p>
<p>Feb 2024 Mtg</p> <p>AI 18(a)</p> <p>Strategic Matters</p>	<p>Chief Executive Officer to follow-up concerns raised by Cr Conwell Tabuai about official work assets being utilized by staff of funded organisations for private/personal use, rather than making those assets available as required to service the needs of community.</p>	<p>Chief Executive Officer</p>	
<p>Jan 2024 Mtg</p> <p>AI 7</p> <p>Action Items</p>	<p>Chief Executive Officer to provide Mayor with a list of action items within the 10-day timeline following each meeting of Council.</p>	<p>CEO</p>	

Agenda Item	Action	Action Area	Current Status
<p>Jan 2024 Mtg</p> <p>AI 21</p> <p>Fuel & Fleet Update</p>	<ol style="list-style-type: none"> 1. Executive Director Corporate Services to follow up on a request from Cr Keith Fell for the Manager Fuel and Fleet to visit Mabuiag (and all Divisions preferably) for on-ground briefing in relation to local requirements. 2. Executive Director Corporate Services / Manager Fuel and Fleet to contact Cr Francis Pearson to provide an update on the fuel bowser situation on Poruma. 3. Executive Director Corporate Services to brief Council on contingency fuel supplies across the TSIRC footprint. 	<p>ED Corporate Services</p>	<ol style="list-style-type: none"> 1. In progress. Visitation plan being developed. Recruitment of Manager F&F underway 2. Completed February 2024 3. TBA, strategy development in 2024/25
<p>Jan 2024 Mtg</p> <p>AI 30 (c)</p> <p>Mail Deliveries</p>	<p>Executive Director Community Services to follow-up discussions with Australia Post in relation to mail deliveries across the TSIRC footprint.</p> <ul style="list-style-type: none"> ➤ Communities have lost confidence in the service being provided by Skytrans and it may be worth exploring other providers for this service. ➤ In addition, Councillors have also personally observed how mail is 'sitting' with Australia Post on Horn Island and not being delivered to Seaswift or to the air services to deliver to communities. ➤ It is an urgent issue for the community (i.e. drivers licences; Centrelink paperwork; etc are not being delivered to the community) <p>CURRENT STATUS:</p> <p>Corporate Services have contacted Australia Post and are awaiting a reply.</p> <p>Hinterland have now commenced mail deliveries to Erub and Mabuiag under a temporary agreement with Australia Post until 31/3/24. Skytrans will lift its restrictions on the two communities on 1/4/24.</p>	<p>ED Community Services / ED Corporate Services</p>	<p>Completed Contractor informed February 2024</p>

Agenda Item	Action	Action Area	Current Status
Nov 2023 Mtg AI 32(g) Removal of Unwanted Persons	Executive Director Corporate Services (Legal Services) to prepare advice for the December 2023 Ordinary Council Meeting on the removal of unwanted persons from the community. ➤ Important to include a clear definition on the term “unwanted person”	ED Corporate Services / Legal Services	No further developments. Completed Presentation at May 2024 workshop
Oct 2023 Mtg AI 31 (c) Business Arising (from Information Reports)	<u>Ugar Dredging Matters (Cr Rocky Stephen)</u> November 2023 Council Workshop to consider options to address issues in relation to dredging matters for standard Ugar access.	ED Engineering Services	Ongoing. Off-shore disposal option being pursued and in discussions with consultant and contractors. PO being issued for work to be undertaken.
Sept 2023 Mtg AI 7 Mayor Report	ED Corporate Services to explore social media options for Councillors to promote TSIRC News.	ED Corporate Services	In progress. Initial media training May 2024 workshop Policy to be developed
September 2023 Mtg AI 16 Auditor-General Observation Report on the Interim Audit for the Y/E 30 June 2023	ED Corporate Services to oversee the review and update of the TSIRC Recruitment Policy to include the requirement for criminal history checks for positions that warrant a higher level of vetting as part of the recruitment process.	ED Corporate Services	In progress. Criminal history checks are already being carried out for relevant positions. Policy yet to be formally updated.

Agenda Item	Action	Action Area	Current Status
<p>Aug 2023 Mtg</p> <p>AI 8 Action Items from Previous Meetings</p>	<p><u>(Refer also AI 34 of July 2023 Meeting – Garbage/Waste Collection Vehicle for Moa):</u></p> <ol style="list-style-type: none"> Chief Executive Officer will obtain an update via Executive Director Engineering, regarding “Safety – Manual Handling” training. Executive Director Engineering and Acting Executive Director Corporate Services, in conjunction with the TSIRC Workplace Health and Safety Coordinator, to expedite interim safety procedures until a long-term solution can be arranged. <p>CURRENT STATUS: In progress. Priority being made for an interim replacement vehicle for Moa. Moa staff provided with refresher training on use of bins on trailers.</p> <p>Awaiting delivery of donated fleet from the Gold Coast Regional Council (this has been delayed due to non-arrival of Gold Coast R/C replacement fleet).</p> <p>1 x vehicle from the Gold Coast RC fleet has now arrived in Cairns and this is being prioritized for Moa.</p>	<p>ED Engineering Services / ED Corporate Services (WHS Coordinator)</p>	
<p>July 23 Mtg</p> <p>AI 34 General Matters</p>	<p>(6) Fuel Depot upgrade/repair for the ageing fuel infrastructure on Arkai (Kubin pods)</p> <p>Executive Director Engineering Services to explore short-term/long-term solutions.</p> <p>CURRENT STATUS: In progress. Pod ready for delivery to Kubin. The issue is not ‘ageing’ infrastructure, as there is ‘no infrastructure’ (32km round trip for fuel supplies).</p> <p>A site at Kubin (near the wharf ramp) has now been identified and there are no native title issues to hinder progress.</p> <p>Currently considering the engagement of a specialist with the requisite skills to plan strategically about fuel and fleet (pending funds availability).</p>	<p>Now being led by ED Corporate Services</p> <p>Since 1 July 2023</p>	

Agenda Item	Action	Action Area	Current Status
	<p>(7) Asset Condition Report</p> <p>Acting Executive Director Corporate Services to prepare relevant correspondence to the TSRA around costings before the November 2023 TSRA Board Meeting (discuss with Cr Rocky Stephen prior to submission).</p>	<p>ED Corporate Services/ED Engineering Services</p>	<p>In progress. Peak Services to coordinate. No baseline data available.</p> <p>EDES Provided TSIRC and TSIRC CEO comprehensive asset needs and project bid information in Jan 2024 and later in May 2024.</p>



MAYORAL REPORT

RECOMMENDATION:

That the Mayoral Report be noted.

EXECUTIVE SUMMARY:

The Mayoral Report is presented at each Ordinary Meeting of Council and provides highlights of key operational activities undertaken by the Mayor of the Torres Strait Island Regional Council.

COMPLIANCE / CONSIDERATIONS:

Statutory:	N/A
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	N/A
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open, and engaging council. ➤ 4.2 Evolve Council's communication channels and community's access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council



Torres Strait Island
REGIONAL COUNCIL

**MAYORAL MONTHLY
REPORT
MAY ORDINARY MEETING.**

**PERIOD: APRIL | MAY
2024.**



MAYOR ENGAGEMENTS

VERBAL UPDATE



April 2024

- 17 April | Special Mayoral Forum | Brisbane.
- 18 -19 April | AICD Training | Brisbane.
- 23 April | Zoe and Kate Tagai State College | Poruma Island.
- 24 April | Community Disaster Local Plan | Poruma island.
- 26 April | Maisg Statement launch | Poruma Island.
- 25 April | ANZAC Ceremony.
- 29 April | DAFF Biosecurity | Cairns

May 2024

- 1 May | John Conroy | DSDSATSIP | Cairns
- 1 May | TSRA Deputation | Pullman Internation, Cairns.
- 3 – 5 May | Interim Special Committee Scrum Session | Poruma Island.
- 8 May | Joint Ministerial Roundtable | Brisbane.
- 14 – 16 May | Language Symposium | Thursday Island.







Office of the Chief Executive Officer

AUTHOR: Chief Executive Officer

CHIEF EXECUTIVE OFFICER REPORT

OFFICER RECOMMENDATION:

That Council notes the Chief Executive Officer Report for May 2024.

Executive Summary:

The Chief Executive Officer's monthly report summarises key operational activities undertaken since the previous Council meeting, including any key media activities.

1. Highlights

- Trip with Seaswift CEO to inspect marine infrastructure throughout the region
- Both CEO's will be working together in the future to explore joint ventures and adopt a partnership approach to solve some of these problems.
- May workshop
- Discussions with CLT about the importance of strategic planning, requested executives to begin preliminary forecasting for FY 25/26 in July 2024.
- Resignation of TSRA CEO, push for answers on outstanding matters
- Formation of WHS Committee is underway, expected to initiate in June.
- Executives and upper management need to bring a high degree of empathy and understanding of the challenges that communities face, particularly those staff in the Cairns office. No more out of sight out of mind mentality.

2. Media Coverage

- Nil

3. Building Services

Highlights

- PPE kits were supplied and delivered to all BSU trade staff in region – kits are assigned to each individual and provide the necessary PPE for staff to undertake work safely.
- Safety processes have been implemented in conjunction with the provision of PPE Kits. Process includes pre-start meetings and use of Take 5 risk assessments.
- Forecasted expectation for delivery of Routine Maintenance to exceed budgeted \$12m (forecasting \$15m) – this is fully funded by State.

Key focus areas for the month ahead:

- Routine Maintenance - Focus on completion of all works associated with Healthy Housing Program on Badu Island and a reduction of aged work orders by EOFY.
- Upgrades and Homeownerships - Focus on achieving maximum completion of upgrade projects by EOFY and working with Stakeholders to finalize planning of 24/25 upgrade program.
- Capital Housing - Meet with PBC's at Mabuiag and Warraber to discuss native titles on proposed lots.
- Workshop with TechOne to streamline data entry and create programs that will deliver what Procore currently delivers – this will create savings with data entry, license fees and accurate billing.

4. Community Services

Highlights:

- Investigating options for relocation of Aragon Childcare Service due to state of the building. Matter is with Executive for CEOs direction
- Successful Food Security Funding
- Digital Inclusion discussion with State Library Qld. TSIRC started the survey with Community and SLA for 24/25
- Start work on proposal of Asbestos
- Execute SLA with Biosecurity – funding to continue monitoring; increase employment of biosecurity officer
- Present at National Indigenous Environment and Health Conference
- Surveyor to identify and remediate short & long term.

Key focus areas for the month ahead:

- Housing Rental Collection - Development of Debt Recovery Plan
- Health & Environment – Asbestos
- Structure and Workforce focus to meet operational requirements
- Domestic Violence Journal – Peacekeeper Course; Print Journal
- Digital Inclusion – Audit of infrastructure and resources; survey (continued)

5. Corporate Services

Highlights:

- Continuing recruitment drive
- Draft Trustee Policy progression
- Defibrillators being rolled out to division
- Successful funding application LEO (LGAQ)
- Clean up of vehicles from Elphinstone (auctioning and shipped to division)
- Healthy Housing video project filming completed Key

- focus areas for the month ahead:
- Councillor workshop
- Recruitment Manager Fuel & Fleet and various other positions
- Machinery operator training
- Implementing live streaming of Council meetings
- Delivery of first garbage truck to St. Pauls
- Good news stories rollout

6. Engineering Services

Highlights:

- Very good progress and near completion of the Iama Seawalls.
- TMR TIDS funding success – 24/25 Program for Poruma Airport Works.
- Masig new Helipad construction complete.
- St Pauls Barge Ramp replacement complete.
- Badu Barge Ramp works well underway.

Key focus areas for the month ahead (Capital Works):

- Complete arrangements to enable entering into Commonwealth \$40M marine grant.
- Warraber Seawalls – complete design and commence sand harvesting equipment hire etc.
- Masig Seawalls – make further progress.
- Complete Badu barge ramp works.
- QRA Road Works Progression – Mer and most communities
- Completion and Iama Seawalls

Key focus areas for the month ahead (Water & Wastewater):

- Mer Desal major renewal works – to be completed in June.

Key focus areas for the month ahead (Operations & Disaster Management):

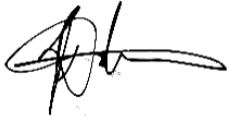
- Saibai new concrete road – commence tender process to call for contractors.

7. Financial Services

Highlights:

- Implementation of State Wage increase
- CiA transition – user acceptance testing plan / internal audit engagement for assurance review
- Interim audit by QAO
- Purchase Order terms and conditions updated
- Draft 24/25 Original Budget
- Capital Claims
- Progressing Liquidity Review with Department Local Government & KPMG Key

- focus areas for the month ahead:
- Backpay for State Wage increase
- Comprehensive valuation tender
- Finalise 24/15 Original Budget & Statutory Financial Policies
- Finalisation of Liquidity Review with Department Local Government & KPMG
- Corporate Overhead Implementation to commence 1 July 2024
- Finalisation of new monthly capital reporting template
- Recruitment of vacant positions



James William
Chief Executive Officer



ORDINARY MEETING

30-31 MAY 2024

Agenda Item

4.2

Office of the Chief Executive Officer

AUTHOR: Chief Executive Officer

ACTING CHIEF EXECUTIVE OFFICER

OFFICER RECOMMENDATION:

Council resolves, in accordance with Section 195(b) of the *Local Government Act 2009*, to appoint Susanne Andres to act as the Chief Executive Officer from Friday 31 May 2024 until Friday 31 May 2024 while James William is unable to perform the chief executive officer's responsibilities at the monthly meeting of Council.

EXECUTIVE SUMMARY:

The Chief Executive Officer, Mr James William, will not be physically present and will be unavailable to perform the chief executive officer's responsibilities to Council on Day 2 of the Ordinary Meeting on 31 May 2024 due to another work-related commitment.

Section 195 of the *Local Government Act 2009* states that Council may appoint an Acting Chief Executive Officer during any period, or all periods, when the chief executive officer is absent from duty or can not, for another reason, perform the chief executive officer's responsibilities.

Council may elect to conclude its agenda business on Day 1 (30 May 2024) or elect to appoint an Acting Chief Executive Officer for Day 2 (31 May 2024) when the current Chief Executive Officer is unavailable to attend the meeting.

Interested Parties/Consultation:

Mayor

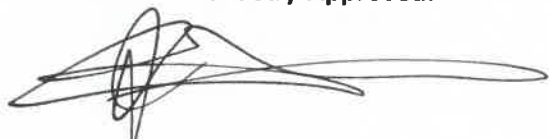
COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 195 of the <i>Local Government Act 2009</i> states that Council may appoint an Acting Chief Executive Officer during any period, or all periods, when the chief executive officer is absent from duty or can not, for another reason, perform the chief executive officer's responsibilities.
Budgetary:	N/A
Policy:	N/A
Legal:	See 'Other Comments' below.
Risk:	Council breach of the Statutory requirements outlined above.
Links to Strategic Plans:	N/A
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Council decision required on 30 May 2024.

Other Comments:

The Manager Legal and Risk agrees that a local government can appoint an Acting Chief Executive Officer, noting sections 195(a) and (b) of the *Local Government Act 2009* and noting that any acting Chief Executive Officer must be a 'qualified person' (with that terminology having the meaning set out in section 194(2) of the Act. In the absence of a specific policy detailing a standing process for appointing an Acting Chief Executive Officer, Council can resolve to appoint the acting officer for the particular period of time, prior to the required day.

Recommended / Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil



DIRECTORATE: *Financial Services*

AUTHOR: *Head of Financial Services*

FINANCIAL DASHBOARD REPORT – APRIL 2024

OFFICER RECOMMENDATION:

Council receives and endorses the monthly financial statements attached to the officer's report for the 2023-24 year to date, for the period ended 30 April 2024, as required under section 204 of the *Local Government Regulation 2012*.

EXECUTIVE SUMMARY:

This report seeks Council endorsement of the monthly financial statements for the 2023-24 year to date, for the period ended 30 April 2024.

Interested Parties/Consultation:

- Senior Executive Team
- Department Heads / Managers
- Finance Department

Background / Previous Council Consideration:

The 2023-24 budget review was adopted in December 2023 and has taken into consideration the expected impacts of the year ahead including but not limited to high inflation, persistent labour shortages due to shifting workforce dynamics, shortages in contractors due to remote operations and material shortages. Our strategic approach to budget planning demonstrates management's dedication to proactively confronting potential financial challenges and positioning the organisation for resilient financial performance, all while ensuring the continued delivery of essential services to the community.

The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Each month, year-to-date financial statements are prepared to monitor actual performance against budget.

Below is a summary of the financial performance for the period ended stated above. Actual amounts are compared against the year-to-date budget review for 2023-24. (See Appendix A for Summary Financial Statements by Department and Appendix A Detailed Capital Report).

Resource implications:

The actual operating result (before depreciation) for April 2024 YTD is a \$5.48M deficit, compared to the YTD forecast operating deficit of \$7.47M.

FINANCIAL PERFORMANCE AT A GLANCE – Year to Date (YTD) 30 April 2024

Key financial results	Annual budget review	YTD budget review	YTD actual	YTD variance \$	YTD variance %	Status
Recurrent revenue	69,147,199	54,595,812	55,208,854	613,042	1.1%	●
Other income	5,636,324	5,127,615	5,481,544	353,928	6.9%	●
Recurrent expenditure (excl. depreciation)	(79,800,540)	(67,198,172)	(66,174,541)	1,023,630	1.5%	●
Operating result (excl. depreciation)	(5,017,017)	(7,474,744)	(5,484,144)	1,990,601	26.6%	●
Capital revenue	36,828,288	28,996,577	13,215,654	(15,780,923)	(54.4%)	●
Capital expenses	(3,500,000)	(2,916,666)	(131,098)	2,785,569	95.5%	●
Net result (excl. depreciation)	28,311,271	18,605,166	7,600,413	(11,004,753)	(59.1%)	●
Depreciation expense	(59,570,010)	(49,612,941)	(48,640,251)	972,690	2.0%	●
Net result	(31,258,738)	(31,007,775)	(41,039,839)	(10,032,063)	(32.4%)	●

Key:

Act Vs Bud Var % is <= -10% ●

Act Vs Bud Var % is > -10% and <= -5% ●

Act Vs Bud Var % is > -5% ●

Operating Result to Date – Favourable \$2M variance attributed to:

Revenue \$967K favourable variance.

- Predominately due to an overstatement of contract and recoverable works revenue due to capital works yet to be moved in line with accounting standards and recorded as capital income and expenses to be capitalised in asset register or recorded as work in progress (WIP).

Expenditure \$1.03M favourable variance.

- Due to lower employee benefits is a result of a large number of vacancies (causing an increase in materials and services through temporary staff and consultants), combined with the state wage increase only being implemented in April 2024 for staff on award (as opposed to September for all staff)
- Partly offset by increases in:
 - o repairs and maintenance predominantly due to expenses relating to Council assets that need to be moved to WIP and capitalised in line with accounting standards (as noted above)
 - o Temporary staff for ongoing vacancies

Net Result to Date \$10.03M unfavourable variance.

- The variance is attributed to less capital grants received, stemming from a reduction in the anticipated progress of capital projects due to several factors (vacancy, ability to procure contractors and cost of resources).

STATEMENT OF FINANCIAL PERFORMANCE

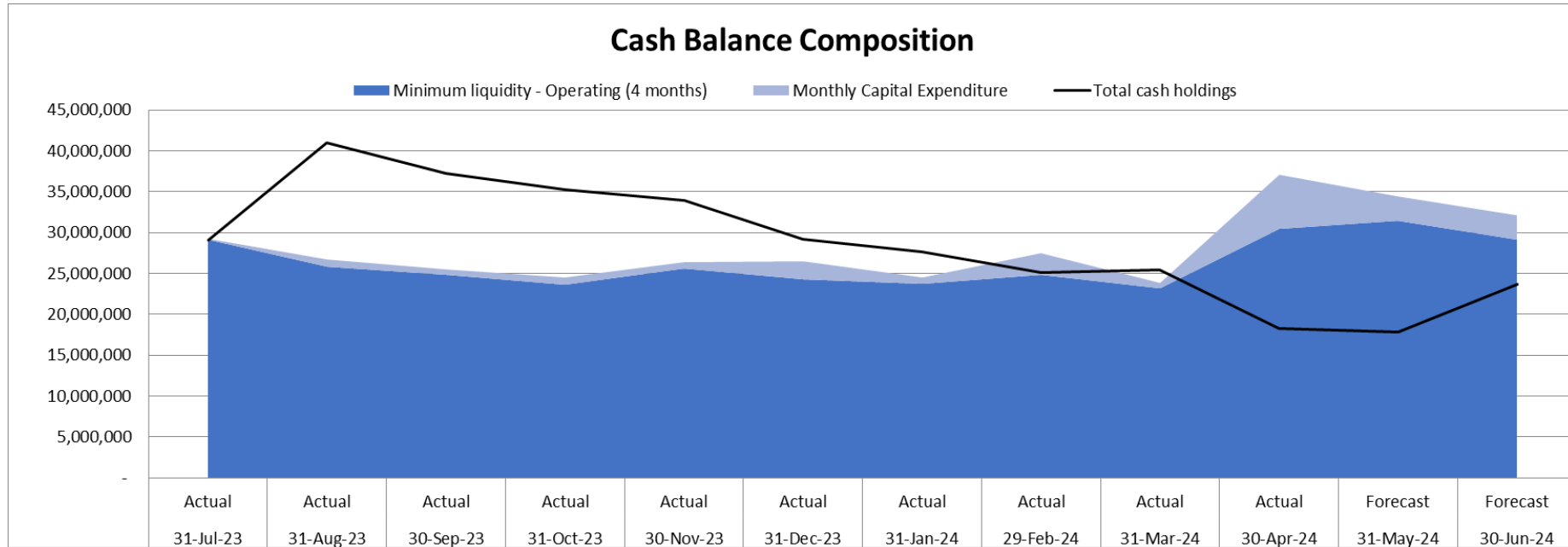
	Annual Budget Review	YTD Budget Review	YTD actual	YTD variance \$	YTD variance %
Income					
Recurrent revenue					
Community levies, rates and charges	1,891,244	64,674	53,387	(11,287)	0.0%
Fees and charges	4,881,316	4,081,082	4,855,982	774,901	19.0%
Sales revenue	20,995,399	17,737,333	24,010,989	6,273,656	35.4%
Grants, subsidies, contributions and donations	41,379,241	32,712,723	26,288,495	(6,424,227)	(19.6%)
	69,147,199	54,595,812	55,208,854	613,042	1.1%
Capital revenue					
Grants, subsidies, contributions and donations	36,828,288	28,996,577	13,215,654	(15,780,923)	(54.4%)
	36,828,288	28,996,577	13,215,654	(15,780,923)	(54.4%)
Interest received	634,106	534,952	949,659	414,707	77.5%
Other income	195,962	587,449	567,147	(20,303)	(3.5%)
Rental income	4,806,257	4,005,214	3,964,738	(40,476)	(1.0%)
Total income	111,611,812	88,720,004	73,906,052	(14,813,953)	(16.7%)
Expenses					
Recurrent expenses					
Employee benefits	31,002,631	25,525,134	23,276,695	2,248,439	8.8%
Materials and services	48,078,751	41,072,971	42,293,199	(1,220,228)	(3.0%)
Finance costs	719,158	600,068	604,647	(4,580)	(0.8%)
Depreciation and amortisation	59,570,010	49,612,941	48,640,251	972,690	2.0%
	139,370,550	116,811,113	114,814,793	1,996,321	1.7%
Capital expenses	3,500,000	2,916,666	131,098	(2,785,569)	(95.5%)
Total expenses	142,870,550	119,727,780	114,945,890	(4,781,889)	(4.0%)
Net result	(31,258,738)	(31,007,775)	(41,039,839)	(10,032,063)	32.4%

STATEMENT OF FINANCIAL POSITION

	Current Month	Prior Month	variance \$	variance %
Current assets				
Cash and cash equivalents	17,756,850	24,494,554	(6,737,704)	(27.5%)
Short term deposits	69,720	66,774	2,946	4.4%
Trade and other receivables	13,494,321	9,019,857	4,474,464	49.6%
Inventories	411,753	411,753	0	0.0%
Contract assets	7,588,781	5,132,223	2,456,558	47.9%
Lease receivables	-	105,591	(105,591)	(100.0%)
Total current assets	39,321,425	39,230,752	90,673	0.2%
Non-current assets				
Lease receivables	11,233,246	11,233,246	0	0.0%
Property, plant and equipment	1,028,587,511	1,027,284,419	1,303,092	0.1%
Right of use assets	674,810	723,011	(48,201)	(6.7%)
Total non-current assets	1,041,953,253	1,039,240,676	2,712,577	0.3%
Total assets	1,081,274,678	1,078,471,428	2,803,250	0.1%
Current liabilities				
Trade and other payables	6,477,092	3,425,568	(3,051,524)	(89.1%)
Borrowings	-	-	0	
Provisions	1,472,215	1,418,061	(54,154)	(3.8%)
Contract liabilities	13,828,336	13,512,739	(315,597)	(2.3%)
Lease liabilities	56,603	55,356	(1,247)	(2.3%)
Total current liabilities	21,834,246	18,411,724	(3,422,522)	(18.6%)
Non-current liabilities				
Provisions	10,794,124	10,708,629	(85,495)	(0.8%)
Lease liabilities	621,246	621,245	(1)	
Total non-current liabilities	11,415,370	11,329,874	(85,496)	(0.8%)
Net community assets	1,048,025,061	1,048,729,829	(704,767)	(0.1%)
Community Equity				
Asset revaluation surplus	735,386,498	735,386,498	0	0.0%
Retained surplus/(deficiency)	353,678,403	353,678,883	(480)	(0.0%)
Current Year Surplus/(Deficit)	- 41,039,839	- 40,335,552	(704,286)	1.7%
	1,048,025,062	1,048,729,828	(704,766)	(0.1%)

Cash Forecasting

The Department of State Development, Infrastructure, Local Government and Planning sustainability ratios recommends that Council maintain a minimum liquidity of four months operating cashflows. Council has based the monthly cashflow projections on the 23/24 Budget Review projections. Grant revenue has been forecasted on expected timing of receipt of funds as per funding agreements. July to April figures reflect actual cash balances.



Cashflow Comments

YTD April 2024 – Actual \$18.3M

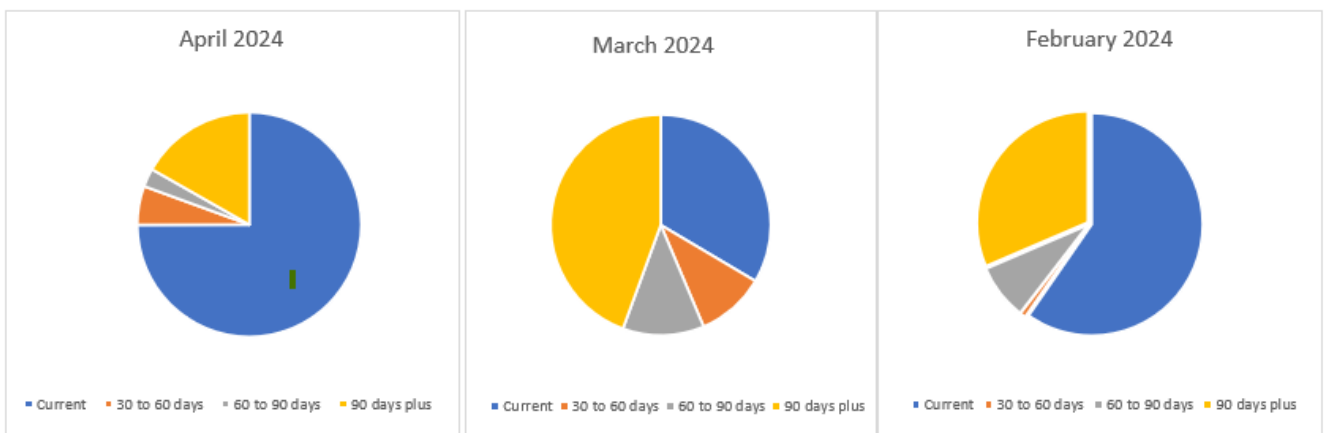
- Grant payments are initially concentrated at the start of the financial year. As the end of the financial year approaches, the budget deficit is causing a reduction in cash at the bank, resulting in our current liquidity falling below the recommended 4-month level. The 4-month liquidity requirement will be met again in August when the ICFP grant is received however the balance will slowly decline over the year as the funds are utilised.

FY June 2024 – Current forecast \$23.7M (Budget \$26M)

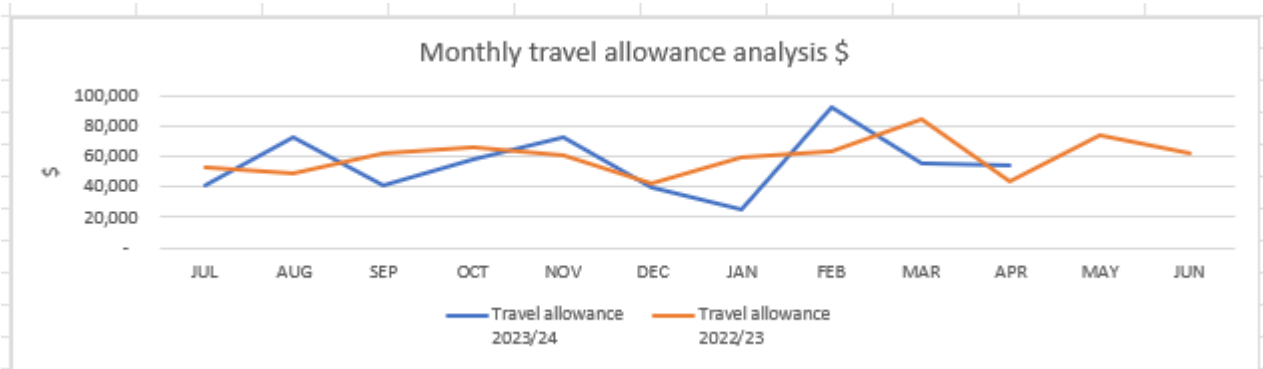
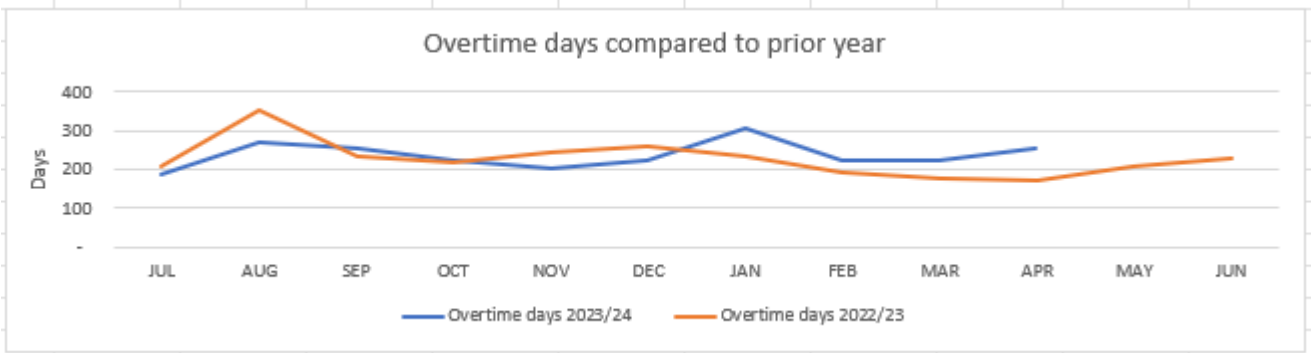
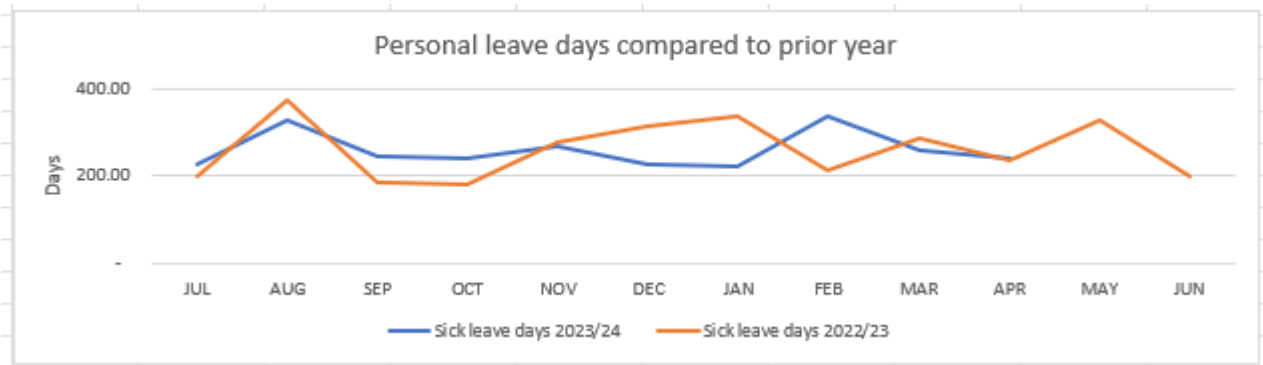
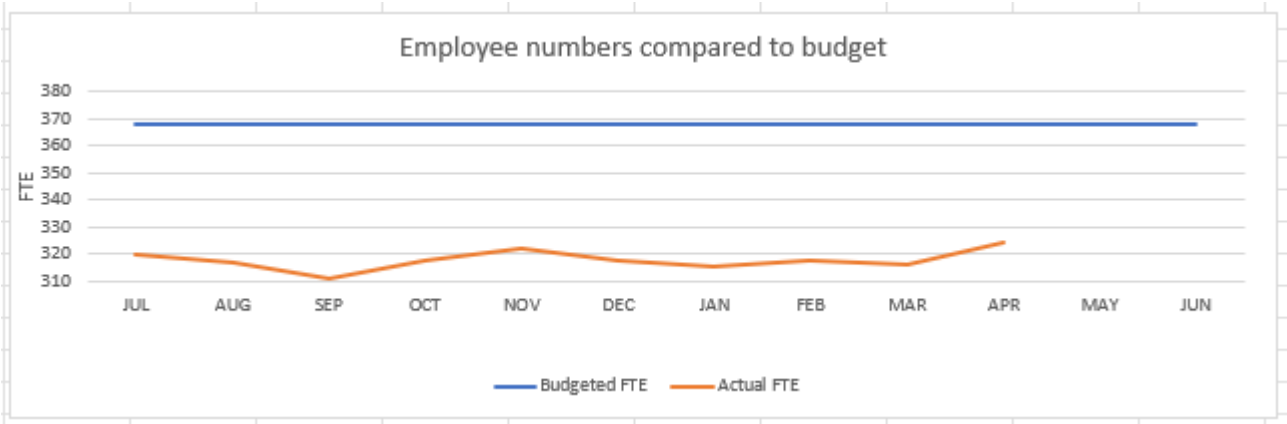
- Cash holdings have fallen below the recommended 4-month liquidity requirement, a situation that has been anticipated since July 2023.
- Higher liquidity requirements towards end of financial due to upfront Insurance payment in July of over \$6M. 4 Month liquidity requirements for this period will significantly reduce if there is an option to repay periodic payments over 12mths.
- An advance payment of half of the 24/25 Financial Assistance Grant is budgeted to be received in June 2024 (compared to 100% received in the previous year).
- Due to grant funding being received in arrears, the Council must outlay cash for major infrastructure projects, often waiting months to receive reimbursement after submitting milestone payments. Therefore, the Council needs to maintain a buffer to ensure it can meet these payments when they are due.

Debtor Analysis

	As at 30 April 2024		As at 31 March 2024		As at 29 February 2024	
	\$	%	\$	%	\$	%
Current	8,710,870	75%	1,355,715	55%	3,080,575	52%
30 to 60 days	649,230	6%	410,327	1%	42,525	11%
60 to 90 days	308,121	3%	483,740	9%	417,632	4%
90 days plus	1,951,533	17%	1,797,640	35%	1,623,211	34%
Total aged debtors	11,619,755	100%	5,101,606	100%	5,869,090	100%
Housing debtors (Note 1)	12,724,863		12,801,356		12,706,248	
Total Provision	- 13,474,004		- 13,429,946		- 13,385,889	
Net debtors (exc. Unapplied credits)	10,870,614		4,665,053		5,478,774	
Unapplied Credits	- 276,919		- 210,774		- 543,104	



Payroll Analysis



Grant Analysis:

Refer to the 'Funding Acquisition Report' by Corporate Services.

Corporate Plan Linkage:

Outcome: We manage Council affairs responsibly to the benefit of our communities: evolve Council's cost management and analysis reporting.

Consultation and communication:

Senior Executive Team
Department Heads / Managers
Finance Department

Risk Management Implications:

Risk Management emerges from Council's intent to effectively and efficiently manage risks that may have an impact on the achievement of strategic priorities, operational goals and project objectives as defined in the Corporate and Operational Plans.

Significant Risks:

Risk	Likelihood	Consequence	Treatment	Financial Impact
Increase in material prices	High	Increased cost to deliver contract and recoverable works	Consider revising service agreements with funding partners to account for material increases	Negative impact to gross margins and ultimately net profits
Poor weather conditions	Low	Delay in operational and capital works resulting in reduced community service delivery	Consider works schedule	Negative impact to net profits and service delivery
Lack of available resources	High	Delays and inability to complete contract and recoverable works and capital programs	Consider methods for engaging skilled resources	Negative impact on gross margins and risk of returning grant funds if not able to deliver works

Final Considerations:

Risk Management

In terms of financial performance and risk, the approach taken sees the Finance Team working with the various business departments to understand and report on financial outcomes whilst also considering what those outcomes indicate for the future, particularly the requirement to deliver within budget. It is expected this forward-looking approach will allow the management team to implement timely rectification actions to emerging trends.

There are numerous drivers which have affected Council operations during the financial year. Inflationary pressures are impacting not only Council but the whole of Australia (rising energy prices, global supply chain disruptions and labour shortages) sending the cost of goods and services higher. Along with the spate of natural disasters, sharp rise in cash rates and high state wage increases.

While inflation now appears to be stabilising, it remains to be seen what the cumulative effect will be on Council operations in the next couple of months to year end, and years beyond based on the unpredictability of domestic and global events. Management will continue to progressively adapt, monitor, and plan into the future as the situation and its impact evolves. With continuing uncertainty in the economic climate and changes in market factors, it makes future forecasting challenging.

Recommended:



Nicola Daniels
Head of Financial Services

Endorsed:



Hollie Faithfull
Executive Director Financial Services

Approved:



James William
Chief Executive Officer

Appendix A

Executive Department

Key Financial Results	Annual Budget Review	YTD Budget Review	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	123	123	0	(123)	-100.0%	●
Other income	0	0	0	0	0.0%	●
Recurrent expenditure (excl. depreciation)	(3,645,255)	(2,766,336)	(2,862,774)	(101,687)	-3.7%	●
Operating surplus (exc. Depreciation)	(3,645,131)	(2,766,213)	(2,862,774)	(101,811)	-3.7%	●
Capital revenue	0	0	0	0	0.0%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	(3,645,131)	(2,766,213)	(2,862,774)	(101,811)	-3.7%	●
Depreciation Expense	0	0	0	0	0.0%	●
Net result	(3,645,131)	(2,766,213)	(2,862,774)	(101,811)	-3.7%	●

Comments:

Unfavourable Operating result:

Expenditure is slightly over budget for February 2024.

Unfavourable Net result:

As per above

Building Services Department

Key Financial Results	Annual Budget Review	YTD Budget Review	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	18,000,000	13,849,997	18,338,449	4,488,451	32.4%	●
Other income	100,000	87,100	90,796	3,696	4.2%	●
Recurrent expenditure (excl. depreciation)	(14,184,021)	(10,496,648)	(14,976,089)	(4,479,441)	-42.7%	●
Operating surplus (exc. Depreciation)	3,915,980	3,440,449	3,453,155	12,706	0.4%	●
Capital revenue	1,800,000	900,000	0	(900,000)	-100.0%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	5,715,980	4,340,449	3,453,155	(887,294)	-20.4%	●
Depreciation Expense	(20,697)	(15,859)	(20,697)	(4,839)	-30.5%	●
Net result	5,695,283	4,324,590	3,432,458	(892,133)	-20.6%	●

Comments:

Favourable Operating result:

Contract and recoverable works and operating expenditure are overstated due to capital works yet to be moved to capital revenue and the asset register respectively.

Unfavourable Net result:

Minimal variance between budget and actuals at the end of March 2024

Corporate Services Department

Key Financial Results	Annual Budget Review	YTD Budget Review	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	22,108	16,834	4,768	(12,066)	-71.7%	●
Other income	39,000	29,268	17,832	(11,436)	-39.1%	●
Recurrent expenditure (excl. depreciation)	(6,135,526)	(4,498,804)	(4,022,100)	476,704	10.6%	●
Operating surplus (exc. Depreciation)	(6,074,417)	(4,452,702)	(3,999,500)	453,202	10.2%	●
Capital revenue	0	0	0	0	0.0%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	(6,074,417)	(4,452,702)	(3,999,500)	453,202	10.2%	●
Depreciation Expense	0	0	0	0	0.0%	●
Net result	(6,074,417)	(4,452,702)	(3,999,500)	453,202	10.2%	●

Comments:

Favourable Operating/Net Result

Recurring Revenue - Other income lower than expected and admin fees not yet received.

Recurrent Expenditure - The key driver for favourable operating expenses are employee benefits due to a number of vacancies as well as lower total travel expenses and reduced total IT hardware and software expenditure.

Health and Community Services Department

Key Financial Results	Annual Budget Review	YTD Budget Review	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	13,666,013	10,373,151	9,630,947	(742,204)	-7.2%	●
Other income	531,961	398,643	394,240	(4,403)	-1.1%	●
Recurrent expenditure (excl. depreciation)	(16,434,522)	(12,313,232)	(11,776,188)	537,044	4.4%	●
Operating surplus (exc. Depreciation)	(2,236,548)	(1,541,438)	(1,751,001)	(209,564)	-13.6%	●
Capital revenue	17,425,000	13,168,750	375,929	(12,792,821)	-97.1%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	15,188,452	11,627,312	(1,375,073)	(13,002,385)	-111.8%	●
Depreciation Expense	(31,560,097)	(23,684,890)	(23,818,233)	(133,343)	-0.6%	●
Net result	(16,371,645)	(12,057,578)	(25,193,306)	(13,135,728)	-108.9%	●

Comments:

Favourable Operating Result:

Recurrent Revenue - both Federal & State grant funding is lower than budgeted by approx. \$522K across a number of programs, but should align more closely to budget as the year progresses. Housing Rental income underbudget \$123K/4% YTD. Underbudget positions have been offset by Commercial Property Rental Income being ~\$493K higher than budgeted YTD (due to timing of invoicing and/or new leases).

Recurrent Expenditure - Employee Benefits are 9% underbudget due to ongoing high level of vacancies.

Unfavourable Net result:

Capital Revenue - Budgeted \$4.8M for BSU Capitalisations not yet processed. Housing Grants underbudget due to timing of recognition of revenue - \$6.5M Forward Remote Capital and \$368K Community Housing Grant underbudget YTD.

Appendix A

Financial Services Department

Key Financial Results	Annual Budget Review	YTD Budget Review	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	24,543,745	16,375,459	16,540,206	164,747	1.0%	●
Other income	134,106	486,188	892,637	406,449	83.6%	●
Recurrent expenditure (excl. depreciation)	(6,284,998)	(4,973,483)	(3,676,862)	1,296,620	26.1%	●
Operating surplus (exc. Depreciation)	18,392,854	11,888,165	13,755,981	1,867,817	15.7%	●
Capital revenue	1,235,474	823,645	72,252	(751,393)	-91.2%	●
Capital expenses	(3,500,000)	(2,625,000)	(136,098)	2,488,902	94.8%	●
Net result (excl. depreciation)	16,128,327	10,086,810	13,692,136	3,605,326	35.7%	●
Depreciation Expense	(1,040,325)	(780,401)	(780,405)	(3)	0.0%	●
Net result	15,088,003	9,306,409	12,911,731	3,605,323	38.7%	●

Comments:

Favourable Operating result:

Recurrent Revenue - Increasing interest rates has resulted in increased interest revenue.

Recurrent expenditure - overall expenditure is lower than budget due to a high vacancy rate which has affected delivery of projects resulting in decreased expenditure.

Favourable Net result:

Capital Revenue - unfavourable as milestones for receipt of funding are pushed out based on lack of resources available and other external factors.

Capital expenses - favourable variance due to timing of disposals

Engineering Services Department

Key Financial Results	Annual Budget Review	YTD Budget Review	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	16,146,465	13,497,900	8,921,375	(4,576,525)	-33.9%	●
Other income	0	0	633	633	0.0%	●
Recurrent expenditure (excl. depreciation)	(31,033,965)	(24,236,374)	(19,881,173)	4,355,201	18.0%	●
Operating surplus (exc. Depreciation)	(14,887,499)	(10,738,475)	(10,959,165)	(220,690)	-2.1%	●
Capital revenue	14,151,687	9,132,145	5,918,423	(3,213,722)	-35.2%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	(735,813)	(1,606,330)	(5,040,742)	(3,434,412)	-213.8%	●
Depreciation Expense	(26,351,867)	(19,707,820)	(19,732,611)	(24,791)	-0.1%	●
Net result	(27,087,680)	(21,314,150)	(24,773,352)	(3,459,203)	-16.2%	●

Comments:

Unfavourable Operating result:

Recurrent Revenue - unfavourable revenue result is due to delay in works associated with recurrent grants, mainly QRA works.

Recurrent Expenditure - favourable result is combination of unfilled employee positions and work delays associated with QRA works.

Unfavourable Net result:

Capital grants received lower than budget forecast (budget timing).

Fuel and Fleet Services Department

Key Financial Results	Annual Budget Review	YTD Budget Review	YTD Actual	YTD Variance	YTD Variance %	Status
Recurrent revenue	1,575,001	1,188,931	1,339,111	150,179	12.6%	●
Other income	25,000	18,182	12,297	(5,884)	-32.4%	●
Recurrent expenditure (excl. depreciation)	(2,082,004)	(1,499,566)	(1,363,344)	136,221	9.1%	●
Operating surplus (exc. Depreciation)	(482,003)	(292,453)	(11,936)	280,516	95.9%	●
Capital revenue	2,216,128	1,477,418	514,643	(962,775)	-65.2%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	1,734,125	1,184,965	502,707	(682,259)	-57.6%	●
Depreciation Expense	(597,024)	(445,437)	(353,516)	91,921	20.6%	●
Net result	1,137,101	739,528	149,191	(590,337)	-79.8%	●

Comments:

Favourable Operating Result

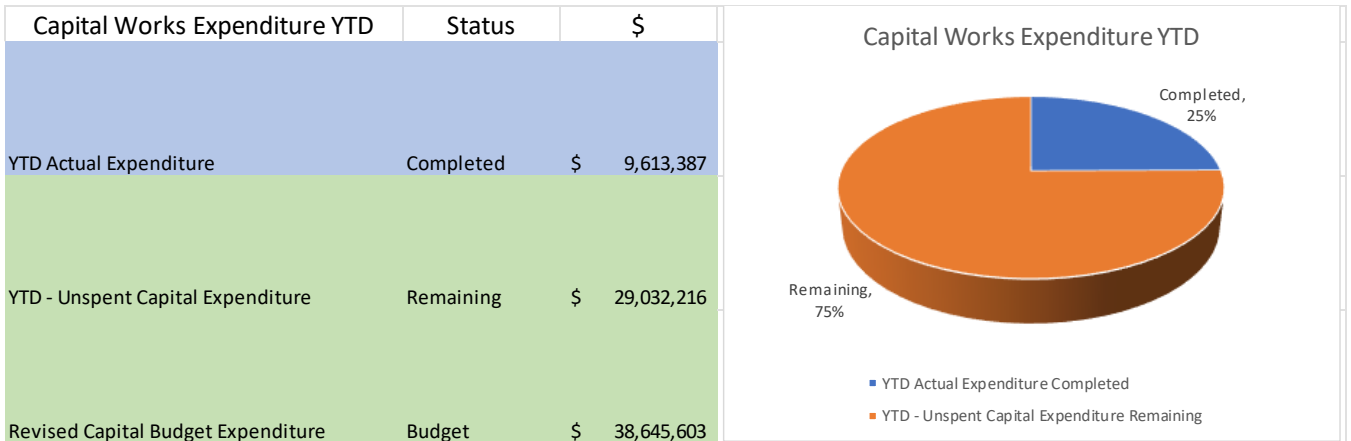
Recurrent revenue - Higher sale of fuel and

Recurrent expenditure - Employee benefits

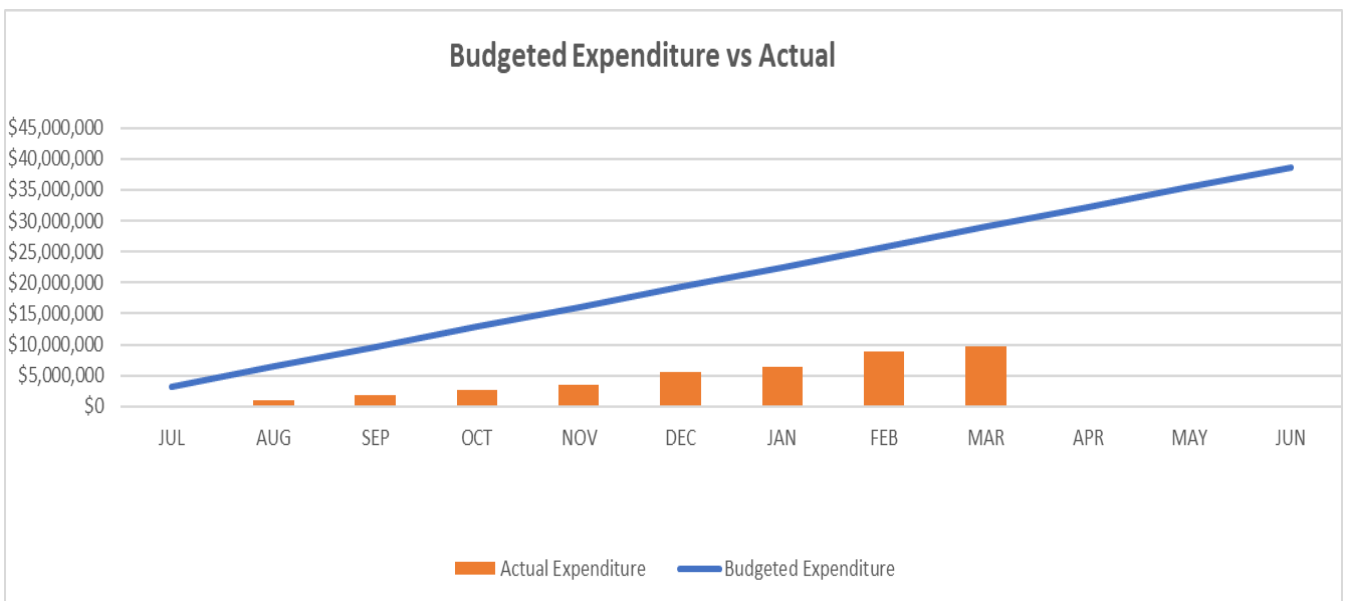
Unfavourable Net Result

Capital Revenue - Contract Implementation Delayed

CAPITAL WORKS PROGRAM



MONTHLY PROGRESS – CAPITAL EXPENDITURE





DIRECTORATE: *Financial Services*

AUTHOR: *Manager Procurement and Contracts*

CONTRACTUAL MATTER – SOLE SUPPLIERS

OFFICER RECOMMENDATION:

Council resolves:

1. In accordance with Regulations 235(a) and 235(b) of the *Local Government Regulation 2012*, that no quotes or tenders need to be sought prior to procuring goods and services from the suppliers listed in Attachment A because Council is satisfied that either:
 - a. those suppliers are the only suppliers reasonably available; or
 - b. it would be impracticable or disadvantageous for Council to invite quotes or tenders because of the specialised or confidential nature of the services offered by those suppliers.
 2. To adopt the Sole Supplier Register appended as Attachment A.
 3. To delegate power to the Chief Executive Officer pursuant to Sections 236 and 257 of the *Local Government Act 2009* to enter into, negotiate, make, sign, amend or discharge contracts with suppliers on the Sole Supplier Register without seeking quotes or tenders or sub-delegate such powers, subject to the limitations provided for in the Procurement & Ethical Sourcing Policy.
 4. To note the expenditure against sole suppliers detailed in Attachment B and the reasons for amendments to the register detailed in Attachment C.
-

EXECUTIVE SUMMARY:

It is common practice for a local government to consider and, if appropriate, adopt a Sole Suppliers Register each year.

Council's Procurement and Ethical Sourcing Policy provides that:

1. A report will be provided to Council on an annual basis listing all proposed sole supplier arrangements for the financial year for adoption by Council;
2. A report will be presented to Council bi-annually listing Council's expenditure with each of those sole suppliers.

Council's Sole Supplier Register was last reviewed in November 2023 and is due for renewal by July 2024. Procurement is tasked with providing an annual report to Council for the register of sole suppliers. Reports are also occasionally presented to Council during the year to effect additions and deletions to the Sole Supplier Register.

Several changes to the Sole Supplier Register are proposed for Council's consideration. Refer to Attachment A for all additions (in green text) and deletions (in red text).

A table detailing the total spend to each sole supplier in the current financial year to 30 April 2024 is provided in [Attachment B](#). A table detailing the reasons for all added and deleted suppliers is provided in [Attachment C](#).

Interested Parties/Consultation:

Consultation was undertaken with:

- Financial Services and other Staff to verify spend with sole suppliers
- Members of the Combined Leadership Team to determine proposals for additions and deletions to the sole supplier register.

Background / Previous Council Consideration:

It is a requirement of the *Local Government Regulation 2012* and Council's Procurement and Ethical Sourcing Policy to invite written quotes or tenders in certain circumstances.

Regulations 235(a) and 235(b) of the *Local Government Regulation 2012* allow Council to procure goods and services without first inviting written quotes or tenders if Council resolves that either:

1. Pursuant to Regulation 235(a) of the *Local Government Regulation 2012*, there is only one supplier who is reasonably available; or
2. Pursuant to Regulation 235(b) of the *Local Government Regulation 2012*, that because of the specialised or confidential nature of their services, it would be impracticable or disadvantageous for Council to invite quotes or tenders.

It is common practice for a local government to consider and, if appropriate, adopt a Sole Suppliers Register each year.

COMPLIANCE / CONSIDERATIONS:

Statutory:	The conduct of procurement by local governments in Queensland is regulated primarily by Sections 4 and 106 of the <i>Local Government Act 2009</i> along with section 198 and Chapter 6 of the <i>Local Government Regulation 2012</i> . The determination and management of sole suppliers as contemplated in this report is consistent with those statutory requirements.
Budgetary:	There are no direct financial implications that arise from this recommendation.
Policy:	N/A
Legal:	N/A
Risk:	Risk Management considered in 'Other Comments' below.
Links to Strategic Plans:	Procurement activity strategically aligns to specific delivery objectives under the Sustainability pillar of Council's Corporate Plan.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

Other Comments:

Risk Management

Permitting Council officers to enter into contracts without first inviting written quotes or tenders removes one of the internal controls Council uses to minimise opportunities for misappropriation, fraud and favouritism, to ensure competitiveness and to limit complaints.

This risk needs to be balanced against the practicality of procuring goods and services in circumstances where there may be limited suppliers or where specialised services are required.

The financial risk to Council is mitigated by Council officers comprehensively assessing the suitability and value of goods and services in the process of determining the supply is the only reasonable option available to Council.

Whenever possible, pricing is benchmarked against comparable goods and services from other suppliers to ensure commercial competitiveness.

The ongoing review of sole suppliers ensures that responsible financial and professional practices are used to maintain a sustainable, appropriate and responsive supply chain. Regular reports to Council ensure sound governance and economic management by monitoring these suppliers and emerging opportunities for competition in the marketplace.

Recommended:



Nicola Daniels
Head of Financial Services

Endorsed



Hollie Faithfull
Executive Director, Financial Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Sole Supplier Register appended - Attachment A.

Expenditure against sole suppliers - Attachment B

Reasons for amendments to the register - Attachment C

ATTACHMENT A: SOLE SUPPLIER REGISTER

Supplier	Product/Service	Classification
Adobe	Acrobat Pro DC and Creative Cloud Suite	Ongoing Service / licence
Aerodrome Management Solutions	Airport management, construction, auditing and ARO Training.	Specialised
Avdata	Data reporting and billing services to airports across Australia to enable collection of landing fees.	Only one supplier available
Airport Lighting Specialists	Provision of Wind direction indicators and lighting that TSIRC has installed at its aerodromes	Goods matches existing brand / component
Avionics Airfield Lighting	Only company in Australia who provides the required goods and services	Specialised
Avlite (trading as Sealite)	Aviation lighting systems specifically designed for defence, government, civil and humanitarian aid operations in remote, harsh environments	Goods matches existing brand / component
Badu Island Foundation	Accommodation and administrative support - Badu	Only one supplier available
Cairns Security Monitoring	Security services in Grafton St.	No alternatives allowed
CodeTwo Exchange Rules Pro	Email and email signature management software	Ongoing Service / licence
EFTsure	Supplier onboarding and fraud detection services on payment files	Specialised
Endeavour Foundation	Blue bin collection	Only one supplier available
Ergon Energy	Electricity, Power Cards, Maintenance to power lines	Only one supplier available
Faronics	Remote computer management software	Ongoing service / licence
GBR helicopter services	Helicopter services only where inaccessible by other air transport	No alternatives reasonably available
Grace records	Record archive storage, document destruction, transportation of stored documents to / from facility	Ongoing Service / licence
ID Consulting Pty Ltd	Economic profile, labour force, household and socio-demographic data	Specialised
Independent Aviation Pty Ltd	Supply of Air Transport Services	Only one supplier available
Island & Cape	Fuel - Badu	Only one supplier available
Kailag Enterprises (Lowatta Lodge)	Accommodation - Masig	Only one supplier available
LG Solutions	Fees and charges cloud application	Ongoing service / licence
M & M Mini-Mart	Groceries -- Hammond	DELETED
Mer Gedkem Le	Accommodation - Mer	Only one supplier available
Miradore	Mobile Device Management software	Ongoing service / licence

OptiSigns	Digital Signage package used for the big screen displays at each TSIRC office	Ongoing service / licence
Pan Software	Risk Management application	Ongoing service / licence
PCS Conversion	Bespoke software package enabling access to legacy payroll system data (Practical Plus)	Ongoing service / licence
Phillips Group	Strategic Communications Services	Specialised
Practical Plus	Payroll system maintenance	DELETED
Procore Technologies Inc	Construction and project management system	Ongoing Service / licence
Protrain	On ground Pest Management Training	Only one supplier available
Sea Swift	Fuel, gas, and freight services (sea)	No alternatives reasonably available
Salty Monkeys	Torres Strait influencers targeting a specific demographic	Specialised
Anatas Smartsheet (updated supplier name)	Collaboration and Work / Project Management application (online forms etc)	Ongoing Service / licence
Starlink	Communication infrastructure and data services	Specialised
St Pauls Lodge	Accommodation - St Pauls	Only one supplier available
TAFE Queensland North	Training providers	Specialised
Talent Propeller	Online Recruitment Service	Ongoing Service / licence
TCMStrata	Body Corporate Management for Thursday Island Office, 2/46 Victoria PDE.	Unique or Proprietary Nature
TeamViewer	Remote Administration Tool	Ongoing Service / licence
Technology One	Cloud based ERP system used by Council	Ongoing Service / licence
Tom Cowles Locksmith	Lock and key services	Only one supplier available
Torres Strait Funerals (Weibeni Indigenous Funeral Services)	Funeral services	Only one supplier available
Whispir (via Telstra)	Cloud-based communication platform used in emergency situations to broadcast messages via SMS and email.	Ongoing Service / licence

ATTACHMENT B: SOLE SUPPLIER SPEND (July 2023 to April 2024)

Supplier	Goods or services	Spend (incl. GST)
Adobe	Acrobat Pro DC and Creative Cloud Suite licenses	\$2,869.51
Aerodrome Management Solutions	Airport management, auditing and ARO Training.	\$64,898.11
Avdata	Provision of Wind direction indicators and lighting that TSIRC has installed at its aerodromes	\$23,068.65
Airport Lighting Specialists	Warraber Is airport power supply	\$283.20
Avionics Airfield Lighting	Airport lighting services at Yam, Badu, Saibai & Masig	\$63,038.00
Avlite (trading as Sealite)	Aviation lighting systems specifically designed for remote environments.	\$0
Badu Island Foundation	Accommodation and administrative support - Badu.	\$14,694.08
Cairns Security Monitoring	Security services at Grafton Street office including alarm monitoring, maintenance and attendance	\$1,948.10
CodeTwo Exchange Rules Pro		USD \$474.00
EFTsure	Annual service fee for supplier onboarding and fraud detection services on payment files	\$6,336.00
Endeavour Foundation	Blue bin collection	\$1,908.00
Ergon Energy	Electricity and Power Cards, Maintenance to Power lines.	\$1,684,542.27
GBR helicopter services	Helicopter services only where inaccessible by other air transport	\$234,753.07
Grace records	Record archive storage, document destruction, transportation of stored documents to / from facility	\$2,725.83
Independent Aviation Pty Ltd	Supply of Air Transport Services	\$172,807.71
Island & Cape	Fuel - Badu.	\$80,001.13
Kailag Enterprises (Lowatta Lodge)	Accommodation - Masig	\$54,992.00
LG Solutions	Fees and charges - Cloud Application	\$4,840.00
M & M Mini Mart	Groceries - Hammond	\$0

Mer Gedkem Le	Accommodation - Mer.	\$0
Miradore	Mobile Device Management software	USD \$7,480.00
Practical Plus	Payroll system maintenance	\$0
Procore Technologies Inc	Construction and project management system	\$82,709.00
Protrain	On ground Pest Management Training	\$0
Sea Swift	Fuel, gas, and freight services (sea)	\$3,424,512.56
Salty Monkeys	Torres Strait influencers targeting a specific demographic.	\$107,580.00
Anatas	Collaboration and Work / Project Management application (online forms etc)	\$33,704
St Pauls Lodge	Accommodation - St Pauls.	\$35,550.00
TAFE Queensland North	Training Providers.	\$97.28
Talent Propeller	Online Recruitment Service	\$39,173.24
TCMStrata	Body Corporate Management for Thursday Island Office, 2/46 Victoria Parade.	\$50,730.14
TeamViewer	Remote Administration Tool	\$4,223.25
Technology One	Cloud based ERP system used by Council	\$410,489.93
Tom Cowles Locksmith	Lock and key services	\$2,969.30
Torres Strait Funerals (Weibeni Indigenous Funeral Services)	Funeral services	\$21,378
Whispir (via Telstra)	Cloud-based communication platform used in emergency situations to broadcast messages via SMS and email.	\$2,000.00

ATTACHMENT C: Reasons for amendments

Supplier	Product/Service	Change	Reason
Practical Plus	Payroll system maintenance	DELETED	Software is no longer in use at TSIRC
M&M Mini Mart	Groceries - Hammond	DELETED	Purchase volume is well below regulated threshold
Faronics	Remote computer management software	ADDED	Existing software will require license renewal
GBR helicopter services	Helicopter services only where inaccessible by other air transport	ADDED	Only helicopter service in the Torres Straits
ID Consulting Pty Ltd	Economic profile, labour force, household and socio-demographic data	ADDED	Specialised proprietary service providing unique data content unavailable from other service providers
OptiSigns	Digital Signage package used for the big screen displays at each TSIRC office	ADDED	Existing software will require license renewal
Pan Software	Risk Management application	ADDED	Existing software will require license renewal
PCS Conversion	Bespoke software package enabling access to legacy payroll system data (Practical Plus)	ADDED	Existing software will require license renewal
Phillips Group	Strategic Communications Services	ADDED	Specialised services based on previous work completed for TSIRC
Starlink	Communication infrastructure and data services	ADDED	Specialised and unique proprietary service required to be used due to grant funding condition
Anatas (previously smartsheet)	Collaboration and Work / Project Management application (online forms etc)	RENAMED	Licenses purchased through Anatas rather than directly through Smartsheet



DIRECTORATE: *Financial Services*

AUTHOR: *Manager Management Accounting*

2024/25 FEES AND CHARGES

OFFICER RECOMMENDATION:

That Council resolves to:

- i.** pursuant to Section 97(1) of the Local Government Act 2009, fix the cost-recovery fees set out in the attached 2024/25 Fees and Charges Schedule;
 - ii.** fix all other fees and charges set out in the attached 2024/25 Fees and Charges Schedule;
 - iii.** adopt the 2024/25 Fees and Charges Schedule.
-

EXECUTIVE SUMMARY:

Pursuant to the *Local Government Act 2009*, Fees and Charges are reviewed and updated each financial year in line with the services provided by Council. In the development of these fees the cost of delivering each service is analysed to determine the applicable charge and any required change.

Interested Parties/Consultation:

- CEO
- Department Heads / Managers
- Finance Department

Background / Previous Council Consideration:

Section 98(1) of the *Local Government Act 2009* requires Council to adopt a register of its cost-recovery fees.

Each year, Council develops a Register of Fees and Charges to be adopted for the new financial year which includes those cost-recovery fees. In the construction of these new fees, consideration is given to factors such as the cost of delivering the service and the regulated requirement of the service.

OFFICER COMMENTS

Significant amendments from 23/24 Fees and Charges.

- Gas pricing will transition from a fixed cost model to a Cost Plus 15% administrative fee structure, aligning with previous pricing that already included a 15% administrative fee on top of the current gas price. The key difference under the new model is that prices were previously established upon receiving a gas price hike in January, which hindered immediate adjustments, potentially leading to losses. Now, with this change, we have the flexibility to adjust gas prices promptly upon receiving updates from Sea Swift Pty Ltd.

Gas

Swap & Go

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$
Swap & Go 9kg Bottle	Each	\$90.00		Cost plus 15% admin	
Swap & Go 45kg Bottle	Each	\$345.00		Cost plus 15% admin	

Full Bottle Price (no empty return)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$
9kg Bottle	Each	\$108.00		Cost plus 15% admin	
45kg Bottle	Each	\$430.00		Cost plus 15% admin	

- If pricing is updated to the proposed cost-plus 15% administrative fee model, the difference compared to the current fees and charges is detailed in the table below.

	Current Price	Proposed - Cost plus 15% admin		
		15% Cost	15% admin	Revised Price **
Swap & Go				
9kg Bottle	\$ 90	\$ 91	\$ 14	\$ 105
45kg Bottle	\$ 345	\$ 330	\$ 50	\$ 380
Full Bottle				
9kg Bottle	\$ 108	\$ 153	\$ 23	\$ 176
45kg Bottle	\$ 430	\$ 479	\$ 72	\$ 551

** Updated based on the latest price notifications received from Sea Swift as at 21 May 2024.

Discontinued Fees & Charges

23/24 Status	24/25 Status	Fee Name	2023/2024 Fee (incl. GST)
ADMINISTRATIVE SERVICES Online/Digital Services			
		Video Conferencing	\$257.50
		Wireless Internet Access – Indigenous Knowledge Centres (IKCs)	\$0.00
SUNDRY CHARGES			
		Sundry Private Works – Building	
ACCOMMODATION Shared Facilities Accommodation Warraber - Airport Accommodation			
		Daily rate - Single	\$184.50
		Daily rate - Double	\$332.00
		Half day rate (50% of room rate)	\$92.50
		Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Single	\$92.50
		Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Double	\$166.00
		Weekly rate (7 nights or more) - Single	\$1,010.00
		Weekly rate (7 nights or more) - Double	\$1,970.00
		Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Single	\$504.00
		Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Double	\$984.00

- *Administrative Services*
Executive Director – Community Services removed as facilities are not utilised by community.
- *Sundry Charges*
Executive Director – Building Services removed as no capacity to undertake.
- *Accommodation*
Executive Director – Community Services removed as Building to be utilised as office space by TSRA.

Fees not Increased from Prior Year

Given the poor condition of the accommodations listed below, raising the daily rates at this time was deemed inappropriate. The substandard condition, coupled with the quality of infrastructure and internal state of these units, did not justify an increase in charges.

<p>Iama – Council Office Flat (Lot 20) Kubin – Motel (Lot 41) Boigu – Highset Yellow House (Lot 113) Boigu – Lowset Contractor Camp (Lot 116) Boigu – Lowset Donga (Lot 117) Boigu – Lowset House (Lot 95) Dauan – Guesthouse (Lot 50A) Erub – Guesthouse (Five Star/Ocean View Lot 161) Erub – Sunrise Lodge (Windsock Dongas) (Lot 38) Erub – Trades Cottage (Lot 22) Iama – Kodakal Guesthouse (Cnr of Mosby St & Kebisu St) Iama – Mabuiag Point Accommodation Iama – Sundown Lodge Guesthouse Kubin – Contractor Dongas (Lot 42) Saibai – Council Donga (Lot 122) Saibai – Guesthouse (Lot 23) Sabai – Guesthouse (School Road, Lot 315) Ugar – Guesthouse (Lot 45) Ugar – Council Unit (Lot 56A)</p>
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New Fees

Fee/Charge
ACCOMMODATION Shared Facilities Accommodation Mabuiag - Caravans
Daily rate - Double
Half day rate (50% of room rate)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Double
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Single
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Double
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Single
Weekly rate (7 nights or more) - Double
Weekly rate (7 nights or more) - Single
Daily rate - Single
ACCOMMODATION Shared Facilities Accommodation Poruma - Council House
Daily rate - Double
Daily rate - Single
Half day rate (50% of room rate)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Double
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Single
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Double
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Single
Weekly rate (7 nights or more) - Double
Weekly rate (7 nights or more) - Single
ACCOMMODATION Shared Facilities Accommodation Saibai - Contractor Accommodation
Daily rate - Double
Daily rate - Single
Half day rate (50% of room rate)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Double
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Single
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Double
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Single
Weekly rate (7 nights or more) - Double
Weekly rate (7 nights or more) - Single

General

- Fees and Charges have been formulated from analysing current operating activities unless a mandate requires otherwise.
- It is best practice to adopt Fees and Charges register early so that they can be in place from 1 July.
- Our communication team will inform stakeholders and the community about the adopted fees and charges for 2024/25 before June 2024.
- Council use an online web-based solution by LG Solutions, which enhances the usability and functionality of the fees and charges for community members. Other councils also use this platform.
- Individual departments are responsible for reviewing applicable fees & charges within their area. Executives have individually reviewed and approved the Fees and Charges, that they are responsible for, in the attached register.

COMPLIANCE / CONSIDERATIONS:

Statutory:	<ul style="list-style-type: none">• <i>Local Government Act 2009</i>• <i>Local Government Regulation 2012</i>
Budgetary:	There are no direct financial implications that arise from this recommendation.
Policy:	N/A
Legal:	N/A
Risk:	
Links to Strategic Plans:	Corporate Plan Linkage: This objective strategically aligns with objectives under People and Sustainability.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	For adoption, effective from 1 July 2024

Other Comments:

The 2024/25 Register of Fees and Charges have been prepared in accordance with the legislative requirements and are recommended for adoption, effective from 1 July 2024.

Recommended:



Nicola Daniels
Head of Financial Services

Endorsed



Hollie Faithfull
Executive Director, Financial Services

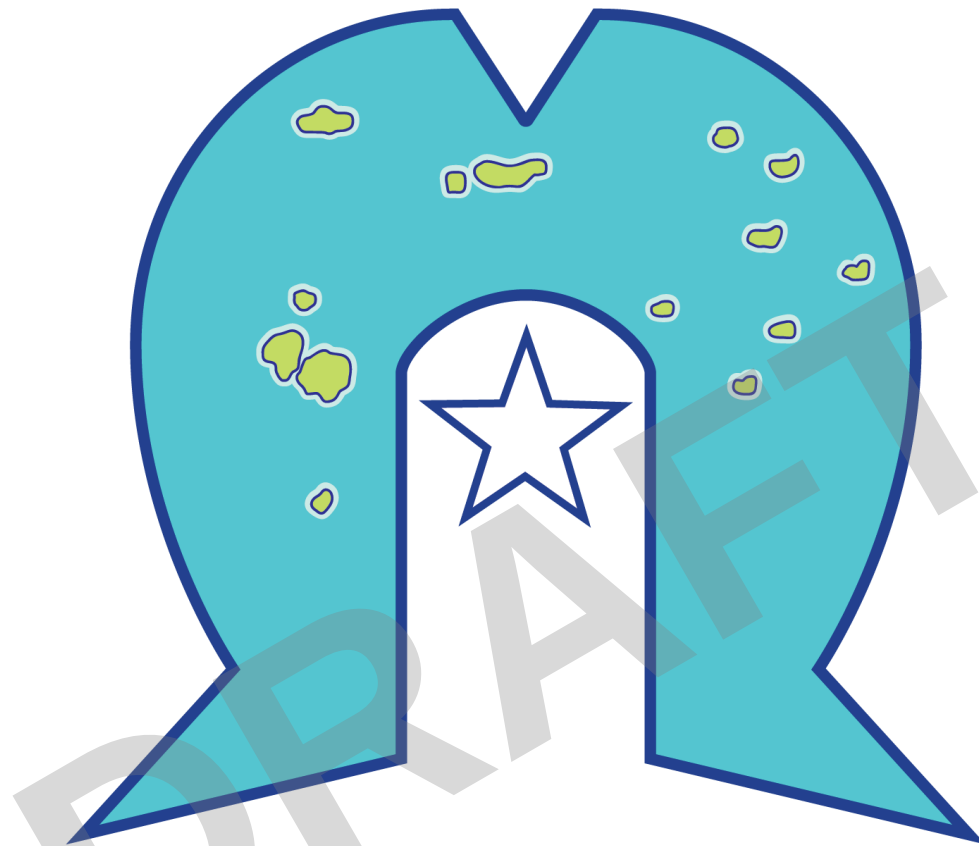
Approved:



James William
Chief Executive Officer

ATTACHMENTS:

2024/25 Register of Fees and Charges



Torres Strait Island
REGIONAL COUNCIL

Fees and Charges 2024/25

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COMMERCIAL FEES

Fuel

Council now subsidises fuel and gas costs.

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
ULP	Litre	\$3.70	\$3.70	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Diesel	Litre	\$3.70	\$3.70	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Outboard Oil	Litre	\$13.90	\$14.55	4.68%	\$0.65	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
ULP (from Drum)	Litre	\$3.70	\$3.70	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Diesel (from Drum)	Litre	\$3.70	\$3.70	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Gas

Swap & Go

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Swap & Go 9kg Bottle	Each	\$90.00		Cost plus 15% admin		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Swap & Go 45kg Bottle	Each	\$345.00		Cost plus 15% admin		Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Full Bottle Price (no empty return)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
9kg Bottle	Each	\$108.00		Cost plus 15% admin		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
45kg Bottle	Each	\$430.00		Cost plus 15% admin		Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Powercards

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Powercard	Each				Value of credit placed on card	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Pest Treatments

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Pest treatment of a standard dwelling house	Each	\$443.00	\$465.00	4.97%	\$22.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Termite treatment of a standard dwelling house	Each				Price on application	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Commercial properties pest and termite treatments	Each				Price on application	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

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Council Room / Facility Hire

Additional:

- Half Day Rate (up to 4 hours) charged at 50% of Daily Rate
- If available, tables are included in room hire rate.
- Catering is not included in room hire rates.
- Discounts on standard rates may be available to eligible community organisations upon submission and approval of a community grant.
- Cleaning will be charged extra if the premises not left as found.

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Commercial Hire of Grafton Street Committee Room	Day	\$688.00	\$721.00	4.80%	\$33.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Commercial Hire of Thursday Island Conference Room	Day	\$335.00	\$352.00	5.07%	\$17.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Commercial Hire of Community Building	Day	\$335.00	\$352.00	5.07%	\$17.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Commercial Hire of Community Building – partial use only	Square Metre - Per Day	\$12.40	\$13.00	4.84%	\$0.60	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Commercial Hire of Community Building – Local First Nations Community Members only	Day	\$167.50	\$175.50	4.78%	\$8.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Commercial Hire of Sports Stadium	Day	\$335.00	\$352.00	5.07%	\$17.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Stall Hire (Erub sporting facility)	Event	\$88.00	\$92.50	5.11%	\$4.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Postage Services

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Sale of Stamps, Parcel Packs, Express Post Packs	Each				Priced at Face Value	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Leasing / Trust Land

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Community / Residential	Square Metre Per Annum	\$4.60	\$4.60	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Leasing / Trust Land [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Commercial / Government	Square Metre Per Annum	\$13.20	\$14.00	6.06%	\$0.80	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Minimum charge of \$6,000 per annum							

Legal Charges

Leasing

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Care and Consideration	Lease	\$3,080.00	\$3,230.00	4.87%	\$150.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Licensing

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Care and Consideration	License	\$443.00	\$465.00	4.97%	\$22.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Legal Services (other than Leasing and Licensing)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Care and Consideration	Hourly	\$168.50	\$177.00	5.04%	\$8.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Signing/Endorsement Services

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Instrument (eg Survey, Lease)	Instrument	\$280.50	\$294.00	4.81%	\$13.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Advisory Committee Services

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Meeting	Meeting	\$3,080.00	\$3,230.00	4.87%	\$150.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Bin Treatment

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Bin Treatment	Each	\$96.50	\$101.50	5.18%	\$5.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

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CHILDCARE

All centres and listed services are CCS eligible.

Badu

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Childcare – Daily Rate per Child	Daily	\$35.50	\$37.50	5.63%	\$2.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Childcare – Weekly Rate per Child	Weekly	\$176.00	\$184.50	4.83%	\$8.50	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Monday to Friday							

Hammond

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
After School Care – Daily Rate per Child	Daily	\$6.70	\$7.10	5.97%	\$0.40	N	Local Government Act 2009 LGA 2009 s262(3)(c)
2 hours a day							
After School Care – Weekly Rate per Child	Weekly	\$33.50	\$35.50	5.97%	\$2.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Monday to Friday, 2 hours a day							
Vacation Care – Daily Rate per Child	Daily	\$13.40	\$14.20	5.97%	\$0.80	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Vacation Care – Weekly Rate per Child	Weekly	\$66.00	\$69.50	5.30%	\$3.50	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Monday to Friday							

PLANT HIRE

- Hirer must provide credit card details prior to hire, or otherwise provide a bond of \$2,000 to cover for damage of vehicles/equipment.
- Wet Hire only (dry hire not available), customer pays for fuel + GST and is subject to TSIRC insurance, hire terms and conditions at time of hire.
- Minimum 3 hours hire: including 1 hour for mobilisation to and from site, plus time on site.

Utility

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Dual Cab – Hourly Rate	Hourly	\$25.00	\$26.50	6.00%	\$1.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Dual Cab – Daily Rate	Daily	\$145.50	\$152.50	4.81%	\$7.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Loader

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Backhoe – Hourly Rate	Hourly	\$173.00	\$181.50	4.91%	\$8.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Backhoe – Daily Rate	Daily	\$1,385.00	\$1,455.00	5.05%	\$70.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Bus

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Old Childcare Bus (Badu Only) – External Hire	Daily	\$169.50	\$178.00	5.01%	\$8.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Old Childcare Bus (Badu Only) – Local First Nations Community Hire	Daily	\$109.00	\$114.50	5.05%	\$5.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Warraber Bus - External Hire	Daily	\$169.50	\$178.00	5.01%	\$8.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Warraber Bus - Local First Nations Community Hire	Daily	\$109.00	\$114.50	5.05%	\$5.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Operator

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Hourly Rate (3 hours minimum)	Hourly	\$84.00	\$88.00	4.76%	\$4.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

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ADMINISTRATIVE SERVICES

Photocopying & Printing

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Scanning – any size	Per Page	\$0.25	\$0.30	20.00%	\$0.05	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Laminating	Per Page	\$1.35	\$1.45	7.41%	\$0.10	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
A4 – Black & White	Per Page	\$0.35	\$0.40	14.29%	\$0.05	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
A4 – Colour	Per Page	\$0.50	\$0.55	10.00%	\$0.05	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
A3 – Black and White	Per Page	\$0.50	\$0.55	10.00%	\$0.05	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
A3 – Colour	Per Page	\$1.00	\$1.05	5.00%	\$0.05	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

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COMMERCIAL LICENCE FEES

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Office Space Use	Square Metre Per Annum	\$1,100.00	\$1,155.00	5.00%	\$55.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
General Storage Use	Square Metre Per Annum	\$431.00	\$452.00	4.87%	\$21.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Carports, awnings and airport IBC storage	Square Metre Per Annum	\$31.00	\$32.50	4.84%	\$1.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Communication Services	Facility/Month	\$694.00	\$728.00	4.90%	\$34.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

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REGULATORY FEES

Environmentally Relevant Activity

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Application Fee	Permit				Price on Application	N	Environmental Protection Regulation 2019 EPR 2019
Annual Fee	Permit				Price on Application	N	Environmental Protection Regulation 2019 EPR 2019

Development Applications

Development Assessment – Material Change of Use

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Minor Scale Development – Code Assessable – No referrals	Application	\$2,100.00	\$2,205.00	5.00%	\$105.00	N	Sustainable Planning Act 2009 SPA 2009
Medium Scale Development - Code Assessable - with referrals to State Agency	Application	\$6,285.00	\$6,590.00	4.85%	\$305.00	N	Sustainable Planning Act 2009 SPA 2009
Large Scale Development - Code Assessable - No referrals	Application	\$6,285.00	\$6,590.00	4.85%	\$305.00	N	Sustainable Planning Act 2009 SPA 2009
Large Scale Development - Impact Assessable or Complex Scale Development - as determined by the CEO or Manager	Application				Price on Application	N	Sustainable Planning Act 2009 SPA 2009

Development Assessment – Reconfiguration of a Lot (Preliminary Approval and Development Permits)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Reconfiguration - Minor Scale Development - Code Assessable - up to 2 lots - with NO referrals and NO public notification AND compliant with applicable Acceptable Outcomes	Application	\$2,100.00	\$2,205.00	5.00%	\$105.00	N	Sustainable Planning Act 2009 SPA 2009
Reconfiguration - Medium Scale Development - Code Assessable - between 3-10 lots - with NO referrals AND compliant with applicable Acceptable Outcomes	Application	\$4,190.00	\$4,395.00	4.89%	\$205.00	N	Sustainable Planning Act 2009 SPA 2009
Reconfiguration - Large Scale Development - as determined by the CEO or Manager	Application				Price on Application	N	Sustainable Planning Act 2009 SPA 2009

Development Assessment – Operational Works

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Operational Works associated with reconfiguration of a Lot	Application					N	Sustainable Planning Act 2009 SPA 2009
Operational Works – other works	Application					N	Sustainable Planning Act 2009 SPA 2009

Antenna Masts

These fees are applicable as "one off" charges.

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Height up to 1 metre	Application	\$1,955.00	\$2,050.00	4.86%	\$95.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Height from 1 metre up to 3 metres	Application	\$6,500.00	\$6,815.00	4.85%	\$315.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Height greater than 3 metres (permit also required under LL1)	Application	\$6,500.00	\$6,815.00	4.85%	\$315.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)

Food Business License

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Annual Food Licence	Annual	\$398.00	\$418.00	5.03%	\$20.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)

PORT FEES

Airport Landing Fees

Charges apply to airport usages and are expressed as \$/tonne. The normal charge is determined by multiplying the certified maximum take-off weight of an aircraft by the charge rate.

Avdata Australia engaged to collect charges on behalf of Council.

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
All Airports & Aircraft Types	Tonne	\$10.50	\$11.00	4.76%	\$0.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Subsidised Helicopter Passenger Service

Private or personal travel only for residents in communities of Ugar and Dauan.

Note: Conditions apply – please contact your local Council office for more information.

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Ugar and Dauan Communities to/from Horn Island	One Way Travel				Price on application	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

LOCAL LAWS

Prescribed Activity Permit

Fee	Unit	Year 23/24	Year 24/25	Increase %	Increase \$	GST	Legislation
		Fee (incl. GST)	Fee (incl. GST)				
Alteration or improvement to local government controlled areas and roads	Application	\$320.00	\$336.00	5.00%	\$16.00	N	Local Law 1 LL1
Commercial use of local government controlled areas and roads (general and moorings & landings applications)	Application	\$161.00	\$169.00	4.97%	\$8.00	N	Local Law 1 LL1
Establishment or occupation of a temporary home	Application	\$161.00	\$169.00	4.97%	\$8.00	N	Local Law 1 LL1
Installation of advertising devices	Application	\$161.00	\$169.00	4.97%	\$8.00	N	Local Law 1 LL1
Keeping of animals where permit is required	Application	\$161.00	\$169.00	4.97%	\$8.00	N	Local Law 1 LL1
Operation of camping grounds	Application	\$320.00	\$336.00	5.00%	\$16.00	N	Local Law 1 LL1
Operation of caravan parks	Application	\$320.00	\$336.00	5.00%	\$16.00	N	Local Law 1 LL1
Operation of cemeteries	Application	\$320.00	\$336.00	5.00%	\$16.00	N	Local Law 1 LL1
Operation of public swimming pools	Application	\$320.00	\$336.00	5.00%	\$16.00	N	Local Law 1 LL1
Operation of shared facility accommodation	Application	\$320.00	\$336.00	5.00%	\$16.00	N	Local Law 1 LL1
Operation of temporary entertainment	Application	\$161.00	\$169.00	4.97%	\$8.00	N	Local Law 1 LL1
Disturbance of human remains buried outside a cemetery	Application	\$0.00	\$0.00	0.00%		N	Local Law 1 LL1
Burial or disposal of human remains outside a cemetery	Application	\$0.00	\$0.00	0.00%		N	Local Law 1 LL1
Disturbance of human remains in a local government cemetery	Application	\$0.00	\$0.00	0.00%		N	Local Law 1 LL1
Driving or leading of animals to cross a road	Application	\$80.00	\$84.00	5.00%	\$4.00	N	Local Law 1 LL1
Depositing of goods or materials on a local government controlled area or road	Application				Price on application	N	Local Law 1 LL1
Holding of a public place activity	Application				Price on application	N	Local Law 1 LL1
Bringing or driving motor vehicles onto a park or reserve	Application				Price on application	N	Local Law 1 LL1
Bringing or driving prohibited vehicles onto motor vehicle access areas	Application				Price on application	N	Local Law 1 LL1
Carrying out works on a road or interfering with a road or its operation	Application	\$320.00	\$336.00	5.00%	\$16.00	N	Local Law 1 LL1
Entry to trust areas	Application	\$0.00	\$0.00	0.00%		N	Local Law 1 LL1
Undertaking scientific research on a Trust area	Application	\$0.00	\$0.00	0.00%		N	Local Law 1 LL1
Camping within a camping site in a Trust area	Application	\$0.00	\$0.00	0.00%		N	Local Law 1 LL1

MARITIME FEES

Harbour Dues

Harbour Dues at the following rates are payable in respect of all goods discharged at or shipped from or transhipped.

All Cargo

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
All cargo except petroleum based products sand, gravel, demountable buildings, motor vehicles and machinery (per tonne or cubic metre whichever is the greater)	Tonne	\$35.51	\$37.63	5.97%	\$2.12	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
All cargo except petroleum based products sand, gravel, demountable buildings, motor vehicles and machinery (per tonne or cubic metre whichever is the greater)	M3	\$35.51	\$37.63	5.97%	\$2.12	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Petroleum based products (per tonne or cubic metre whichever is the greater)	Tonne	\$35.51	\$37.63	5.97%	\$2.12	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Petroleum based products (per tonne or cubic metre whichever is the greater)	M3	\$35.51	\$37.63	5.97%	\$2.12	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Sand and Gravel (not in bulk a bag)	Tonne	\$9.10	\$9.64	5.93%	\$0.54	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Demountable Building	M3	\$17.82	\$18.89	6.00%	\$1.06	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Trucks Plant and Machinery (\$/tonne)	Tonne	\$35.51	\$37.63	5.97%	\$2.12	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Passenger Car/Motor Bike/Boat/Trailer (\$/item)	Each	\$53.34	\$56.53	5.98%	\$3.19	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Utility/Van/Bus (\$/item)	Each	\$73.34	\$77.74	6.00%	\$4.40	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Fuel/Bulk Fuel	Litre	\$0.05	\$0.0571	14.2%	\$0.0071	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Tonnage Dues

Payable in respect of vessels for each period of 24 hours or part thereof that a ship occupies a wharf or barge ramp under the control of the Torres Strait Island Regional Council.

Should a ship use more than one such wharf or facility within a 24 hour period a separate charge for each wharf or facility will apply.

Default Maritime Fees: Failure of permit holders to submit compliant maritime fees self-reporting may result in a Default Maritime Fee being applied. Please refer to your permit and related correspondence for details.

Tonnage Dues [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Vessels less than 50 tonnes	Daily	\$45.58	\$48.31	5.99%	\$2.73	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Vessels 51 – 100 tonnes	Daily	\$77.03	\$81.65	6.00%	\$4.62	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Vessels 101 – 1,500 tonnes	Daily	\$487.95	\$517.22	6.00%	\$29.27	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Vessels greater than 1,500 tonnes	Daily	\$596.51	\$632.29	6.00%	\$35.78	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Vessel laid up at wharf or facility	Daily	\$593.10	\$628.68	6.00%	\$35.59	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Passenger services – Daily	Daily	\$41.12	\$43.57	5.96%	\$2.45	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Passenger services – Annually	Annual	\$10,687.12	\$11,325.14	5.97%	\$638.02	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Other Commercial – Daily	Daily	\$108.95	\$115.45	5.97%	\$6.49	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Other Commercial Activity – Weekly	Weekly	\$544.25	\$576.74	5.97%	\$32.49	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Other Commercial Activity – Annually	Annual	\$28,327.16	\$30,018.29	5.97%	\$1,691.12	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Miscellaneous

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Wharf and facility lighting – if available – for working ship	Nightly	\$125.21	\$132.70	5.98%	\$7.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Water – minimum charge \$35	Kilolitre	\$10.56	\$11.19	5.97%	\$0.63	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Surcharge for water sales on Sunday and Statutory Holidays	Kilolitre	\$5.13	\$5.42	5.65%	\$0.29	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

RECORDS

Right to Information

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
RTI Applications: Non-personal Application	Application	\$55.75	\$55.75	0.00%	\$0.00	N	Right to Information Act 2009 RTI 2009
Processing charges may also be payable							
Information Privacy Applications	Application	\$0.00	\$0.00	0.00%		N	Right to Information Act 2009 RTI 2009
RTI & IP Access Charges					Price on Application	N	
Processing and Access Charges will be calculated per application.							

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WASTE & WASTEWATER CHARGES

Waste Management

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Construction waste disposal prohibited unless prior approval is granted by CEO or delegate	M3				Price on application	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Note: a disposal approval and associated fee will only be granted in exceptional circumstances							
Commercial waste (in addition to standard property bin collection)	M3				Price on application	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Domestic waste including green waste (in addition to standard property bin collection and excluding construction and commercial waste)	M3	\$11.66	\$12.22	4.80%	\$0.55	N	Local Government Act 2009 LGA 2009 s262(3)(c)

Sewage Pump Outs

Applicable where Council service is available.

Pump out fee for septic tanks (fee for each attendance)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Residential Property pump out fee for septic tanks	per pump out	\$494.50	\$518.14	4.78%	\$23.63	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Commercial Property pump out fee for septic tanks	per pump out	\$617.61	\$647.13	4.78%	\$29.52	N	Local Government Act 2009 LGA 2009 s262(3)(c)

Sewage Disposal

Applicable where Council service is available.

Liquid waste dumping fee – for disposal of waste into Council's sewage trenches and/or Council's treatment plants.

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Residential Property	per pump out	\$69.24	\$72.55	4.78%	\$3.31	N	Local Government Act 2009 LGA 2009 s262(3)(c)
waste from pump outs							
Commercial Property	per pump out	\$138.50	\$145.12	4.78%	\$6.62	N	Local Government Act 2009 LGA 2009 s262(3)(c)
waste from pump outs							

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SUNDRY CHARGES

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Sundry Private Works – Engineering	Each				Price on application	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Sundry Equipment Hire	Each				Price on application	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

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ACCOMMODATION

Accommodation is charged at a flat room/bed rate for singles or double based on bedding configuration. Payments must be made in advance, and "no-shows" will be charged at full rate.

Local First Nations community are people of Torres Strait Islander or Aboriginal descent, who identify as such, are accepted by the community as such, and who reside in the TSIRC Local Government Area. Discounted rates for Local First Nations community are for individuals visiting for personal, non-commercial reasons only.

Self-Contained Accommodation

Boigu – Motel (Lot 114)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$231.00	\$242.50	4.98%	\$11.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$415.00	\$435.00	4.82%	\$20.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$115.50	\$121.50	5.19%	\$6.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$115.50	\$121.50	5.19%	\$6.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$207.50	\$217.50	4.82%	\$10.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,330.00	\$1,395.00	4.89%	\$65.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$2,550.00	\$2,675.00	4.90%	\$125.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$665.00	\$697.00	4.81%	\$32.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$1,275.00	\$1,340.00	5.10%	\$65.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Iama – Council Office Flat (Lot 20)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$231.00	\$231.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Iama – Council Office Flat (Lot 20) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Double	Daily	\$415.00	\$415.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$115.50	\$115.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$115.50	\$115.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$207.50	\$207.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,330.00	\$1,330.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$2,550.00	\$2,550.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$665.00	\$665.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$1,275.00	\$1,275.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Kubin – Motel (Lot 41)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$231.00	\$231.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$415.00	\$415.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$115.50	\$115.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$115.50	\$115.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$207.50	\$207.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,330.00	\$1,330.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$2,550.00	\$2,550.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Kubin – Motel (Lot 41) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$665.00	\$665.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$1,275.00	\$1,275.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Mabuiag – Motel (Lot 16)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$231.00	\$242.50	4.98%	\$11.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$415.00	\$435.00	4.82%	\$20.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$115.50	\$121.50	5.19%	\$6.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$115.50	\$121.50	5.19%	\$6.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$207.50	\$217.50	4.82%	\$10.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,330.00	\$1,395.00	4.89%	\$65.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$2,550.00	\$2,675.00	4.90%	\$125.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$665.00	\$697.00	4.81%	\$32.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$1,275.00	\$1,340.00	5.10%	\$65.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Warraber – Resort (Lot 201)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$231.00	\$242.50	4.98%	\$11.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Warraber – Resort (Lot 201) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Double	Daily	\$415.00	\$435.00	4.82%	\$20.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily Rate - Triple	Daily	\$472.00	\$495.00	4.87%	\$23.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$115.50	\$121.50	5.19%	\$6.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$115.50	\$121.50	5.19%	\$6.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$207.50	\$217.50	4.82%	\$10.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Triple	Daily	\$236.50	\$248.00	4.86%	\$11.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,330.00	\$1,395.00	4.89%	\$65.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$2,550.00	\$2,675.00	4.90%	\$125.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Triple	Weekly	\$2,880.00	\$3,020.00	4.86%	\$140.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$665.00	\$697.00	4.81%	\$32.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$1,275.00	\$1,340.00	5.10%	\$65.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Triple	Weekly	\$1,440.00	\$1,510.00	4.86%	\$70.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Shared Facilities Accommodation

Boigu – Highset Yellow House (Lot 113)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Boigu – Highset Yellow House (Lot 113) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Boigu – Lowset Contractor Camp (Lot 116)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Boigu – Lowset Contractor Camp (Lot 116) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Boigu – Lowset Donga (Lot 117)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Boigu – Lowset House (Lot 95)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Boigu – Lowset House (Lot 95) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Dauan – Guesthouse (Lot 50A)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Dauan – Guesthouse (Lot 50A) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Erub – Guesthouse (Five Star/Ocean View Lot 161)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Erub – Sunrise Lodge (Windsock Dongas) (Lot 38)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Erub – Sunrise Lodge (Windsock Dongas) (Lot 38) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Erub - Trades Cottage (Lot 22)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Erub - Trades Cottage (Lot 22) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Iama – Kodakal Guesthouse (Cnr of Mosby St & Kebisu St)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Iama - Mabuag Point Accommodation

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Iama - Mabuig Point Accommodation [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Iama - Sundown Lodge Guesthouse

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Iama - Sundown Lodge Guesthouse [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Kubin – Contractor Dongas (Lot 42)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Mabuiag - Caravans

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate - Single	Daily	\$0.00	\$184.50	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate - Double	Daily	\$0.00	\$332.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Mabuiag - Caravans [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$0.00	\$92.50	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Single	Daily	\$0.00	\$92.50	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Double	Daily	\$0.00	\$166.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) - Single	Weekly	\$0.00	\$1,010.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) - Double	Weekly	\$0.00	\$1,970.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Single	Weekly	\$0.00	\$504.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Double	Weekly	\$0.00	\$984.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Poruma - Council House

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate - Single	Daily	\$0.00	\$184.50	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate - Double	Daily	\$0.00	\$332.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$0.00	\$92.50	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Single	Daily	\$0.00	\$92.50	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Double	Daily	\$0.00	\$166.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) - Single	Weekly	\$0.00	\$1,010.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) - Double	Weekly	\$0.00	\$1,970.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Single	Weekly	\$0.00	\$504.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Poruma - Council House [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Double	Weekly	\$0.00	\$984.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Poruma – Sawadgee Accommodation (Lot 216)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$193.50	4.88%	\$9.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$348.00	4.82%	\$16.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$97.00	4.86%	\$4.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$97.00	4.86%	\$4.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$174.00	4.82%	\$8.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,060.00	4.95%	\$50.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$2,065.00	4.82%	\$95.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$529.00	4.96%	\$25.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$1,035.00	5.18%	\$51.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai - Contractor Accommodation

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate - Single	Daily	\$0.00	\$184.50	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate - Double	Daily	\$0.00	\$332.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai - Contractor Accommodation [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$0.00	\$92.50	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Single	Daily	\$0.00	\$92.50	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) - Double	Daily	\$0.00	\$166.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) - Single	Weekly	\$0.00	\$1,010.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) - Double	Weekly	\$0.00	\$1,970.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Single	Weekly	\$0.00	\$504.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) - Double	Weekly	\$0.00	\$984.00	∞		Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council House 1 (Lot 23)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$193.50	4.88%	\$9.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$348.00	4.82%	\$16.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$97.00	4.86%	\$4.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$97.00	4.86%	\$4.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$174.00	4.82%	\$8.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,060.00	4.95%	\$50.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$2,065.00	4.82%	\$95.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$529.00	4.96%	\$25.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council House 1 (Lot 23) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$1,035.00	5.18%	\$51.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council House 2 (Lot 24)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$193.50	4.88%	\$9.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$348.00	4.82%	\$16.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$97.00	4.86%	\$4.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$97.00	4.86%	\$4.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$174.00	4.82%	\$8.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,060.00	4.95%	\$50.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$2,065.00	4.82%	\$95.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$529.00	4.96%	\$25.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$1,035.00	5.18%	\$51.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council House 3 (Lot 307)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$193.50	4.88%	\$9.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$348.00	4.82%	\$16.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council House 3 (Lot 307) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$97.00	4.86%	\$4.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$97.00	4.86%	\$4.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$174.00	4.82%	\$8.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,060.00	4.95%	\$50.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$2,065.00	4.82%	\$95.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$529.00	4.96%	\$25.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$1,035.00	5.18%	\$51.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council House 4 (Lot 308)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$193.50	4.88%	\$9.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$348.00	4.82%	\$16.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$97.00	4.86%	\$4.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$97.00	4.86%	\$4.50	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$174.00	4.82%	\$8.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,060.00	4.95%	\$50.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$2,065.00	4.82%	\$95.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$529.00	4.96%	\$25.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council House 4 (Lot 308) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$1,035.00	5.18%	\$51.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Council Donga (Lot 122)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Guesthouse (Lot 23)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Saibai – Guesthouse (Lot 23) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Sabai – Guesthouse (School Road, Lot 315)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Sabai – Guesthouse (School Road, Lot 315) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Ugar – Guesthouse (Lot 45)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Ugar – Council Unit (Lot 56A)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Ugar – Council Unit (Lot 56A) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Ugar - Council Unit (Lot 56B)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate - Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate - Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Ugar - Council Unit (Lot 56B) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Ugar – Council Unit (Lot 56C)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Warraber – Guesthouse (Lot 21)

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Daily rate – Single	Daily	\$184.50	\$184.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Daily rate – Double	Daily	\$332.00	\$332.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Warraber – Guesthouse (Lot 21) [continued]

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Half day rate (50% of room rate)	Half Day	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Single	Daily	\$92.50	\$92.50	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Daily) – Double	Daily	\$166.00	\$166.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Single	Weekly	\$1,010.00	\$1,010.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Weekly rate (7 nights or more) – Double	Weekly	\$1,970.00	\$1,970.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Single	Weekly	\$504.00	\$504.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Local Indigenous Stay (Non-commercial) 50% of room rate (Weekly) – Double	Weekly	\$984.00	\$984.00	0.00%	\$0.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Short-Term Rental

- Minimum 3 months, Maximum 12 months stay.
- GST may be applicable and is determined on a case by case basis.
- All short term rentals are liable for gas, electricity, tv, repairs and any other running costs.
- Cleaning will be charged at the end if the premises are not vacated clean and tidy.

Whole Accommodation Unit – incurs GST

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
2 Bedroom	Weekly	\$1,635.00	\$1,715.00	4.89%	\$80.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
3 Bedroom	Weekly	\$2,060.00	\$2,160.00	4.85%	\$100.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Each Additional Bedroom, above 3 bedrooms	Weekly	\$424.00	\$445.00	4.95%	\$21.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)
Caravan: 3 bedroom	Weekly	\$1,215.00	\$1,275.00	4.94%	\$60.00	Y	Local Government Act 2009 LGA 2009 s262(3)(c)

Includes one kitchen & laundry for each camp

INTERNAL CHARGES

Fee	Unit	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (incl. GST)	Increase %	Increase \$	GST	Legislation
Tip Truck - Civil Crew hourly rate	Hourly	\$93.00	\$97.50	4.84%	\$4.50	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Tip Truck - Civil Crew daily rate	Daily	\$737.00	\$773.00	4.88%	\$36.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)
Trailer - Daily rate	Daily	\$55.50	\$58.50	5.41%	\$3.00	N	Local Government Act 2009 LGA 2009 s262(3)(c)

DRAFT



DIRECTORATE: Community Services

AUTHOR: Dawson Sailor, Executive Director Community Services

INFORMATION REPORT - COMMUNITY SERVICES (APRIL 2024)

OFFICER RECOMMENDATION:

That Council notes this report.

EXECUTIVE SUMMARY:

To provide Council an update on the functional areas within the Community Services department for activities undertaken in the month of April and May 2023.

Interested Parties/Consultation:

Community Services Managers

Background / Previous Council Consideration:

Utilising a mix of own-source and external-source funding, the Community Services department delivers a diverse range of programs including:

- Community Care (child, aged and disability)
- Environmental Health
- Health and Wellbeing /Indigenous Knowledge Centre
- Housing Services
- Operation of Divisional Offices
- Events coordination and Visitor Management

Officers Comment:

A summary of each of the functional areas are provided below in addition to dashboards attached to this report.

Events

Events, Visitors Management, Accommodation Dashboard

A briefing note has been submitted into the 24/25 budget built for scoping and implementation of a centralised accommodation system. The accommodation data over the last 12 months demonstrates that divisions are not recording correct data and invoices are not raised. Which results in revenue for TSIRC not collect. This is a financial risk for TSIRC.

Visitors Statistic data shows that during the:-

- month of April 2024 there was 264 visitors to the region.
- month of May 2024 the portal register that there are 339 visitors request to enter communities.

Health and Wellbeing/IKC

Healthy Lifestyle Officers reporting against KPI

N.I.A.A funding will continue for another 12 months. 01/07/2024 – 30/06/2025. All HLO positions will be advertised to allow for an open and transparent recruitment process.

FTE KPI 6.5 current FTE is 5.5. There is 1 FTE vacant.

KPI Number of Activities per month 20 – for the 3rd quarter, target was 60activities. For the quarter 139 activities were conducted.

Future Confirmed Programs:

- Gather and Grow – Health and Wellbeing Queensland – developing community health action plan with strong focus on Food Security.
- Discrete Community Planning Funding - Funding of \$75 315 (GST exclusive) is awarded to each of the 19 Queensland discrete community local government authorities to support the delivery of planning activities to increase physical activity and capacity for healthy eating in their communities.

Indigenous Knowledge Centre reporting against KPI

FTE KPI 5.3 FTE current FTE for May is 5.3

Language Program Children Story Writing program Erub. Under TSRA Grant funding program, participants attended the Cairns Tropical Writers Festival, after a writer's workshop on Erub.

Future Program

- Digital Inclusion funding from SLQ. The First Nations Digital Inclusion Plan (2023-26) (the Plan) has been developed to prioritise solutions to some of the challenges that First Nations people face in participating in the digital environment. The Plan will support improvements in digital inclusion for First Nations people and better outcomes through key initiatives, including the National Agreement on Closing the Gap and the First Nations Digital Inclusion Advisory Group.
- Stronger focus on changing IKC Hubs into Language Hubs.

Childcare/Age Care

Childcare/Age Care Dashboard Report - attached.

Note Business Case submitted to CEO regarding the Aragon Childcare Centre. Manager Childcare working with Peak Services on a possible funding application.

Environmental Health

Environmental Health- Report and Dashboard - attached.

- Staff Movement – EHW Coordinator approved LWOP for 12 months to commend in May 2024.
- Healthy Housing Program attached
- Attendance at National Indigenous Environment and Health Conference Melbourne

Housing Services

Current Tenancy Dashboard Report attached.

In process of scoping and developing a Rental Debtor Recovery Plan.

TSIRC manages 791 properties. Of the 791 properties, 715 currently have tenancy agreements in place. There are 222 applications requesting houses (waiting list). Each month TSIRC issues invoices to tenants. The rental collection against the invoices issued each month demonstrates there is a discrepancy between what is issued and what becomes rental arrears.

TSIRC is in rental arrears of \$12.7 million. We are currently looking at a debt recovery strategy plan for rental arrears collection.

TSIRC has unapplied rental credits of \$135,736.83. We are currently reconciling all accounts to have the refund completed.

Mrs Clara Tamu is currently on six months leave, Mr John Paiwan Acting Housing to 30th June 2024. Ms Yancy Tamu is the acting Housing Coordinator.

All Housing Officer positions in Division will be advertised for permanent positions, R&S to commence in June. Funding application submitted for an electronic housing system. Note the team currently uses spreadsheets to collect information and Tech1 to record financial. The two systems are not compatible.

Divisional Administration

Policies and Procedures are currently in draft waiting for confirmation from policy expert to review. Review and audit of divisional inventory identified inventories that were not kept up to date. Strategies have been developed to ensure that the inventory is updated at 100% by the end of January 2024.

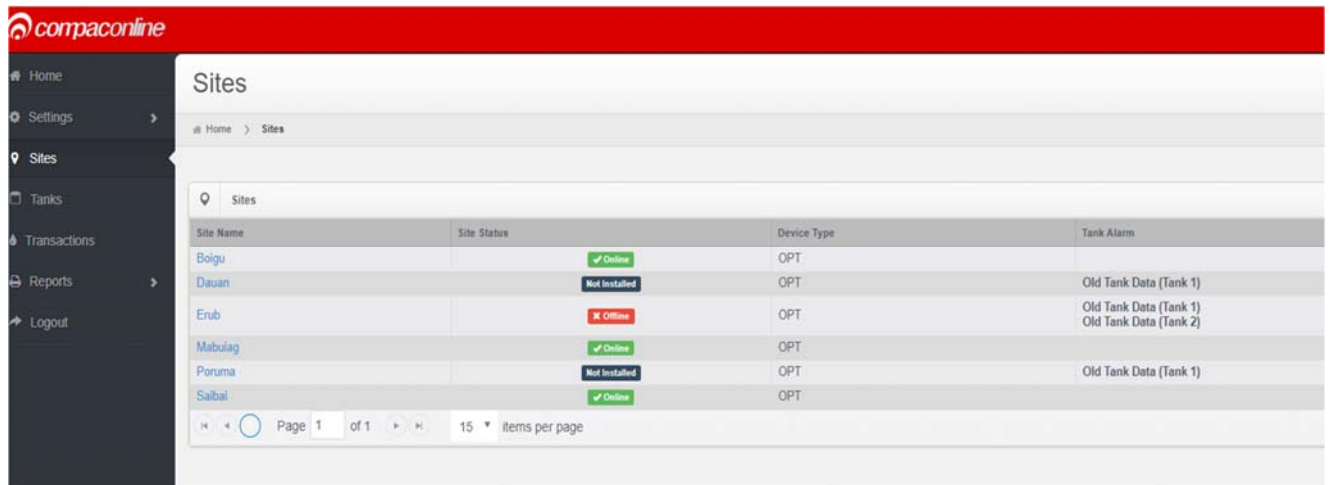
Identified Community Project that requires grant funding.

Mabuiag ANZAC Memorial Site
Badu ANZAC Memorial
Kubin ANZAC Memorial

Helicopter Subsidy – Dauan and Ugar

Ugar currently not flying due to overspent in budget.
Dauan operating.

24 hours Fuel Bowser



COMPLIANCE / CONSIDERATIONS:

Statutory:	<p><i>Local Government Act 2009</i></p> <p><i>Local Government Regulation 2012</i></p> <p>In addition, Community Services functional areas are subjected to a range of Local, State and Commonwealth legislation relevant to roles and teams.</p>
Budgetary:	<p>Ongoing monitoring and process improvement to achieve financial governance, including austerity measures, is being implemented to strengthen budget management within each functional area of Community Services. The department continues to consider opportunities to increase revenue through the supply of services and submission for external-source funds.</p>
Policy:	
Legal:	N/A
Risk:	<p>Day-to-day risk is considered low however closely monitored and mitigated by the application of adherence to policy and procedures.</p>
Links to Strategic Plans:	<p>TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>)</p> <p>Outcome 1: We preserve cultural heritage, history, and place.</p> <p>Outcome 3: We ensure accessibility to community support services.</p> <p>Outcome 4: We are a transparent open and engaging council.</p> <p>Outcome 10: We advocate and foster regional prosperity through enterprise development.</p>
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Council resolution required at May 2024 meeting.

Other Comments:

That Council resolves to note the Community Services Information Report.

Recommended:

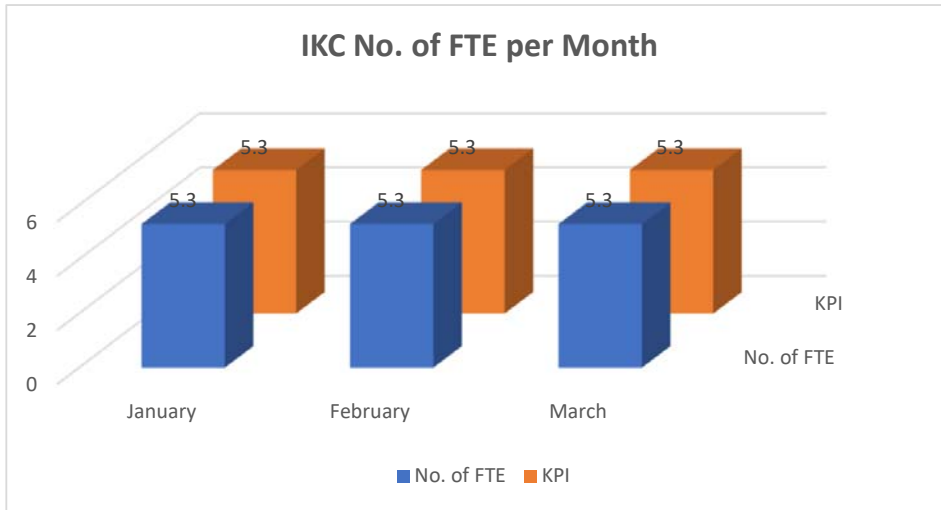


Dawson Sailor
Executive Director Community Services

Approved:



James William
Chief Executive Officer



	January	February	March
No. of FTE	5.3	5.3	5.3
KPI	5.3	5.3	5.3

Good News Stories

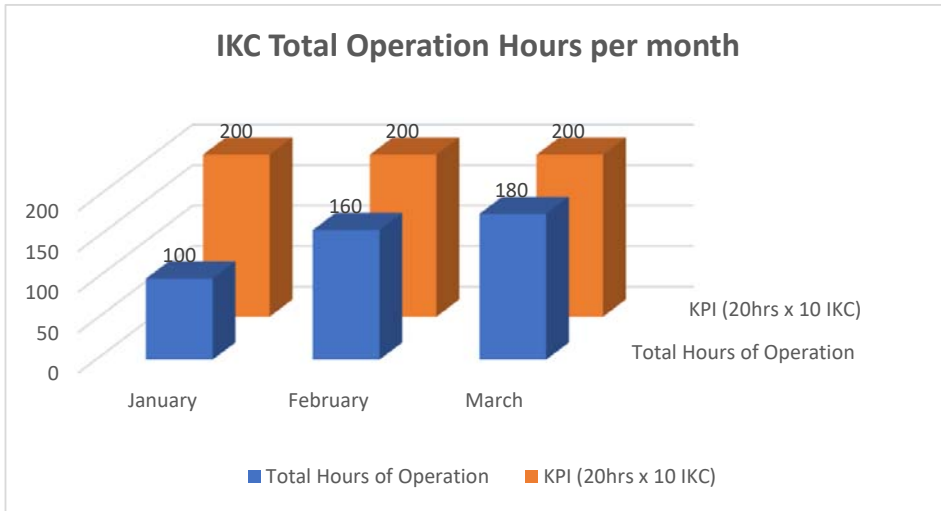
Cairns Tropical Writers Festival 08-10 March - Erub locals attended as part of the Chi Professional Development opportunities - Kubin IKCC attended workshop in Brisbane

F5F Deliverables / Mobile Libraries

Mobile Library boxes are now on Mer, Ugar, Masig & St.Pauls.

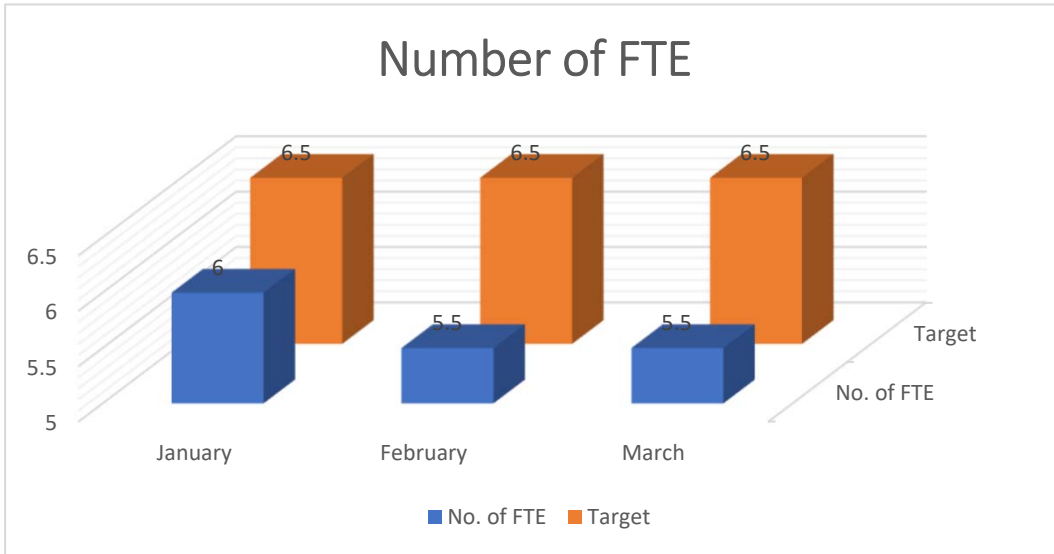
WIP to fill with resources. Handfull of activities run on Masig.

St.Pauls, Ugar & Mer are just starting. and reaching out to community members to run programs.

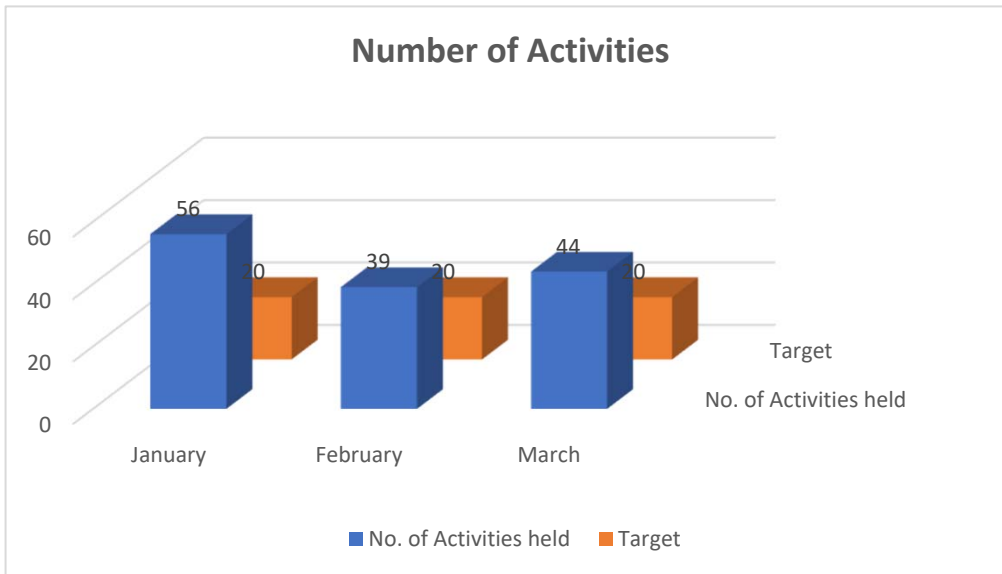


	January	February	March
Total Hours of Operation	100	160	180
KPI (20hrs x 10 IKC)	200	200	200

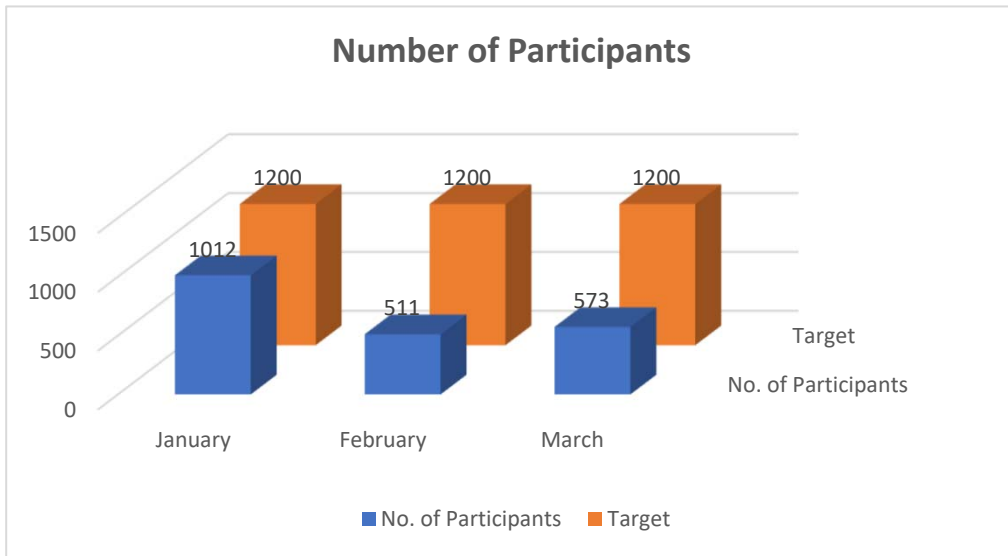
Comment: Less operational hours due to Staff on leave



	January	February	March	April
No. of FTE	6	5.5	5.5	
Target	6.5	6.5	6.5	



	January	February	March
No. of Activities held	56	39	44
Target	20	20	20



	January	February	March
No. of Participants	1012	511	573
Target	1200	1200	1200

HR/PWB

15th April Masig HLO resigned. Position to be advertised in 24/25 FY

EVENTS REPORT

Task Description	Councillor	Carry-over Balance	Plus Allocation	Equals Budget	Minus Payments	Minus Committed	Closing Balance
Boigu	Cr. Toby		4,000.00	4,000.00	-	1,130.00	2,870.00
Hammond	Cr. Dorante		4,000.00	4,000.00	-	167.37	3,832.63
St Pauls	Cr. Levi		4,000.00	4,000.00	-	1,907.53	2,092.47
Ugar	Cr. Stephen		4,000.00	4,000.00	-		4,000.00
Badu	Cr. Wosomo		4,000.00	4,000.00	-	3,379.70	620.30
Dauan	Cr. Elisala		4,000.00	4,000.00	-	2,737.84	1,262.16
Erub	Cr. Mye		4,000.00	4,000.00	-	2,325.96	1,674.04
Yam	Cr. Hankin		4,000.00	4,000.00	-	1,667.85	2,332.15
Kubin	Cr. Manas		4,000.00	4,000.00	-	249.13	3,750.87
Mabuiag	Cr. Fell		4,000.00	4,000.00	-	3,057.85	942.15
Mer	Cr. Kaigey		4,000.00	4,000.00	-	496.11	3,503.89
Poruma	Cr. Pearson		4,000.00	4,000.00	-	800.35	3,199.65
Saibai	Cr. Aniba		4,000.00	4,000.00	-	2,505.06	1,494.94
Warraber	Cr. Tamu		4,000.00	4,000.00	-	3,135.82	864.18
Yorke	Cr. Mosby		4,000.00	4,000.00	-	1,607.56	2,392.44
		-	60,000.00	60,000.00	-	25,168.13	34,831.87
Cairns Office Taskcode				4000.00		380	3620.00
TI Office Taskcode				2000.00			2000.00



MONTHLY OM REPORTS – HOUSING
APRIL 2024

Housing Collection Rates

Badu **81% April Collection**

\$72,078 Invoiced for Rent
\$58,349 Paid and Allocated for Rent

Boigu **73% April Rental Collection**

\$13,513 Invoiced for Rent
\$9,889 Paid and Allocated for rent

Dauan **70% April Rental Collection**

\$17,187 Invoiced for Rent
\$11,972 Paid and Allocated for Rent

Erub **91% April Rental Collection**

\$32,344 Invoiced for Rent
\$29,538 Paid and allocated for Rent

Hammond **86% April Rental Collection**

\$15,694 Invoiced for Rent
\$13,497 Paid and Allocated for Rent

Iama **87% April Rental Collection**

\$28,599 Invoiced for Rent
\$25,005 Paid and Allocated for Rent

Mabuiag **81% April Rental Collection**

\$19,499 Invoiced for Rent
\$15,876 Paid and Allocated for Rent

Mer **79% April Rental Collection**

\$33,054 Invoiced for Rent
\$26,193 Paid and Allocated for Rent

Poruma **99% April Rental Collection**

\$15,700 Invoiced for Rent
\$15,512 Paid and Allocated for Rent

Saibai **76% April Rental Collection**

\$33,721 Invoiced for Rent
\$25,711 Paid and Allocated for Rent

St Pauls **89% April Rental Collection**

\$22,097 Invoiced for Rent
\$19,580 Paid and Allocated for Rent

Ugar **96% April Rental Collection**

\$4,205 Invoice for Rent
\$4,025 Paid and Allocated for Rent

Warraber
92% April Rental Collection Rate

\$21,820 Invoiced for Rent
\$20,046 Paid and Allocated for Rent

Masig
64% April Rental Collection

\$21,615 Invoiced for Rent
\$13,732 Paid and Allocated for Rent

OVERALL COLLECTION RATE
82% April Rental Collection

\$351,125 Invoiced for Rent
\$288,926 Paid and Allocated for Rent



TSIRC Housing Register of Needs

2023 MONTHLY OM REPORT Register of Needs	April 2023	May 2023	June 2023	July 2023	August 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	April 2024
Category One Applicants	51	51	51	51	51	51	50	50	50	51	51	51	52
Category Two Applicants	121	121	121	121	121	121	122	122	122	123	123	123	130
Category Three Applicants	42	42	42	42	42	42	45	45	45	45	45	45	46
Category Four Applicants	6	6	6	6	6	6	5	5	5	5	5	5	5

Additional information – Current Housing Applications status:

DIVISION	CATEGORY 1	CATEGORY 2	CATEGORY 3	CATEGORY 4	Total applicants
BADU	15	21	6	1	43
BOIGU	2	12	1	0	15
DAUAN	3	8	9	2	22
ERUB	4	8	0	0	12
HAMMOND	5	10	5	0	20
IAMA	8	16	5	0	29
MABUIAG	2	2	0	0	4
MASIG	2	7	1	0	10
MER	1	15	1	0	17
PORUMA	0	4	1	2	7
SAIBAI	4	6	6	0	16
ST PAULS	3	11	8	0	22
UGAR	0	2	1	0	3
WARRABER	3	8	2	0	13
Category total:	51	123	45	5	233



Additional information – Proposed/External Housing Applications status:

DIVISION	CATEGORY 1	CATEGORY 2	CATEGORY 3	Total applicants
BADU	2	50	1	53
BOIGU	0	1	3	4
DAUAN	0	9	0	9
ERUB	1	11	4	16
HAMMOND	1	14	10	25
IAMA	2	19	3	24
MABUIAG	0	4	3	7
MASIG	5	8	1	14
MER	4	6	4	14
PORUMA	1	17	0	18
SAIBAI	0	8	0	8
ST PAULS	0	10	9	19
UGAR	1	5	4	10
WARRABER	3	23	2	32
Category total:	20	185	44	249

Total Current Housing Application:	233
Total Proposed/External Housing application:	249
Total Housing Applications:	482



Housing Register Information – GTA, Succession of Tenancy, Disputes, Vacant Maintenance, LHA Upgrade & Katter Lease

Division

MABUIAG IS...

MURRAY ISL...

PORUMA ISL...

SAIBAI ISLAND

ST PAULS

UGAR ISLAND

WARRABER ...

YORKE ISLAND

(blank)

Allocation Status

GTA - executed

GTA - pending

GTA - pending

Occupied - allocation disputed

Occupied - Succession of tenancy in...

Vacant - limited life dwelling

Count of Division	Allocation Stat								
Division	GTA - executed	GTA - pending	Occupied - Succession of tenancy in progress	Vacant - suspected abandonment	Vacant - maintenance in progress	Vacant - pending LHA upgrade	Occupied - allocation disputed	Vacant - limited life dwelling	Grand Total
BADU ISLAND	154		4		5		1		164
BOIGU ISLAND	24		7	1			4		36
DAUAN ISLAND	37						2	2	41
IAMA ISLAND	55		2				3	1	61
MABUIAG ISLAND	36								36
MURRAY ISLANDS	66	5	4	5	4		3	2	89
PORUMA ISLAND	29						1		30
SAIBAI ISLAND	68		2			2	1	1	74
ST PAULS	47							1	48
WARRABER ISLAND	38		1			1			40
ERUB ISLAND	62		1					2	65
YORKE ISLAND	44	1	1			2	3	2	53
HAMMOND ISLAND	33	1							34
UGAR ISLAND	9			2	2			2	15
Grand Total	702	7	22	8	16	9	11	11	786



Vacant Maintenance Properties

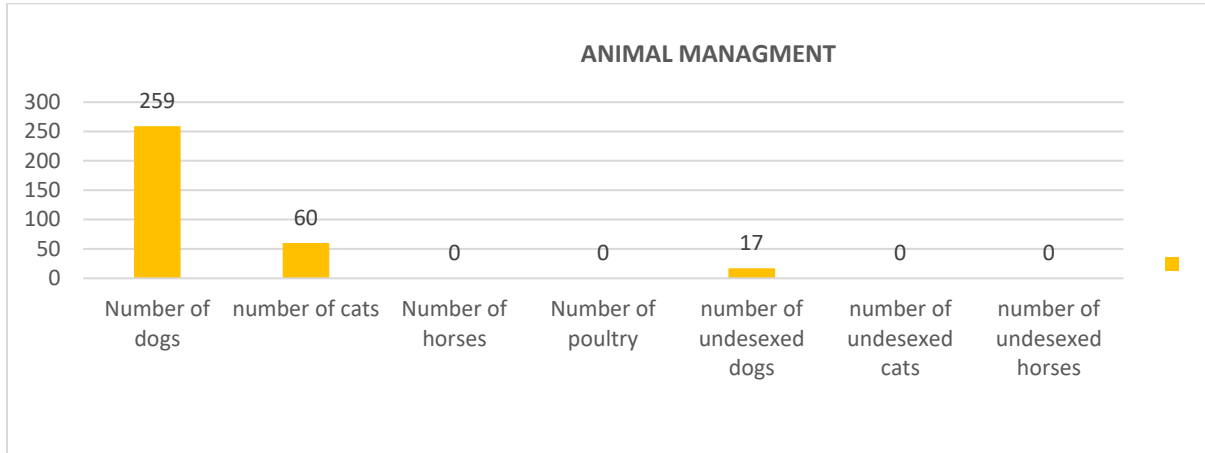
DIVISION	CLI	STREET	BED#	Status on Register	COMMENTS - QBuild/BSU	SCHEDULED COMPLETION DATE
BADU	CLI 134	CHAPMAN Street	4	Vacant maintenance in progress	In progress	08/01/2024
BADU	CLI 43A	PHILLIP Street	2	Vacant maintenance in progress	In progress	25/01/2024
BADU	CLI 234A	CHAPMAN Street	1	Vacant maintenance in progress	In progress	TBA
BADU	CLI 216	SCHOOL Street	3	Vacant maintenance in progress	In progress	13/03/2024
BADU	CLI 47	SCHOOL Street	3	Vacant maintenance in progress	In progress	25/01/2024
SAIBAI	CLI 78	AIRPORT Drive	3	Vacant maintenance in progress	In progress	21/10/2023
SAIBAI	CLI 34	MAIN Road	2	Vacant maintenance in progress	Still in progress	TBA
ST PAULS	CLI 51	MAIN Road	4	Vacant maintenance in progress	In progress	13/12/2023
MASIG	CLI 5B	WILLIAMS Road	3	Vacant maintenance in progress – HCV	Tender Submitted to QBuild in January 2022. QBuild have not issued a PO for these works to date.	TBA
MASIG	CLI 56B	LOWATTA Road	3	Vacant maintenance in progress - HCV	Tender Submitted to QBuild in April 2021. TSIRC never received a PO to commence these works.	TBA
MER	CLI 52	MAROU Road	3	Vacant maintenance in progress	In progress	25/12/2023
MER	CLI 705	MAROU Road	4	Vacant maintenance in progress	Still in progress	TBA

MER	CLI 20	MAROU Road	5	Vacant maintenance in progress	In progress	TBA
MER	CLI 312	NAROR Village	4	Vacant maintenance in progress	In progress	TBA
UGAR	CLI 33	DRANKIE Street	3	Vacant maintenance in progress	In progress	TBA
UGAR	CLI 47	NAIGAR Road	3	Vanant maintenance in progress	In progress	TBA

****Please note that all the vacant properties will be discussed at the JOM (Joint Operational Meeting) with QBuild and Housing****

ENVIRONMENT AND HEALTH INFORMATION REPORT MAY 2024

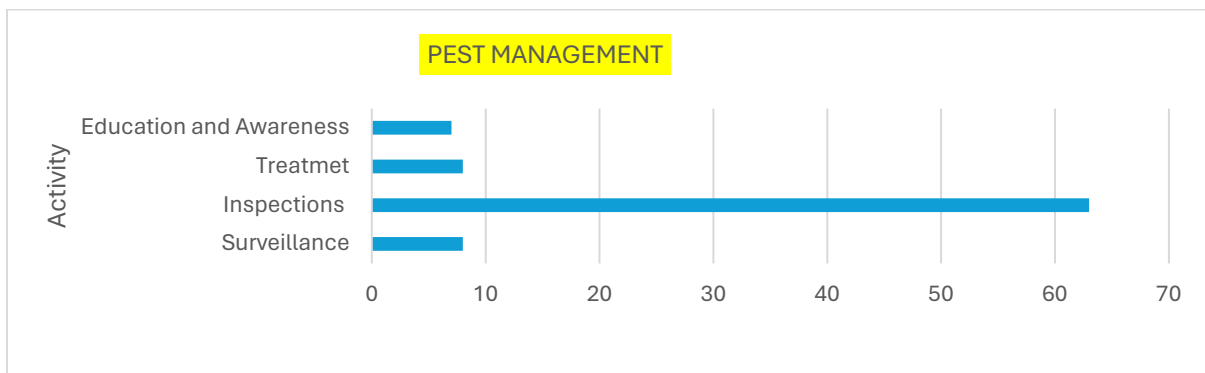
ANIMAL MANAGEMENT



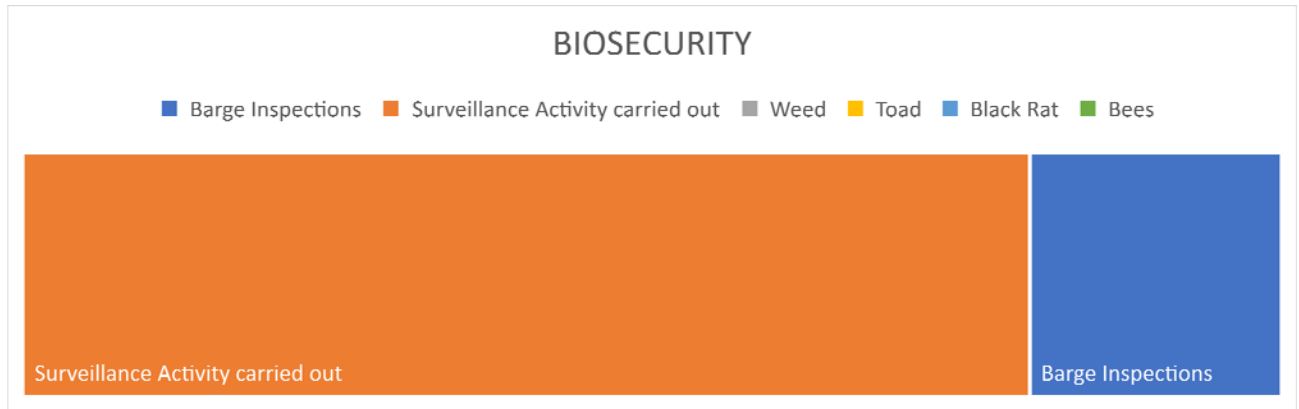
FOOD SAFETY



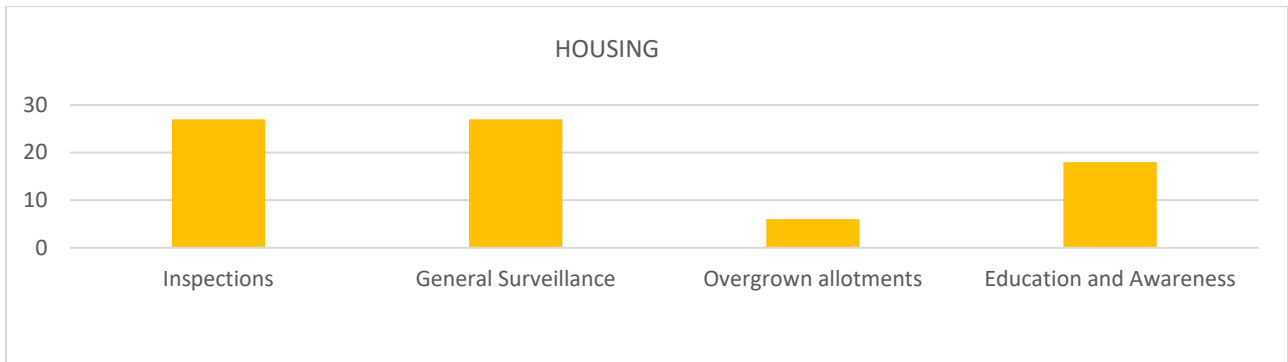
PEST CONTROL



BIOSECURITY



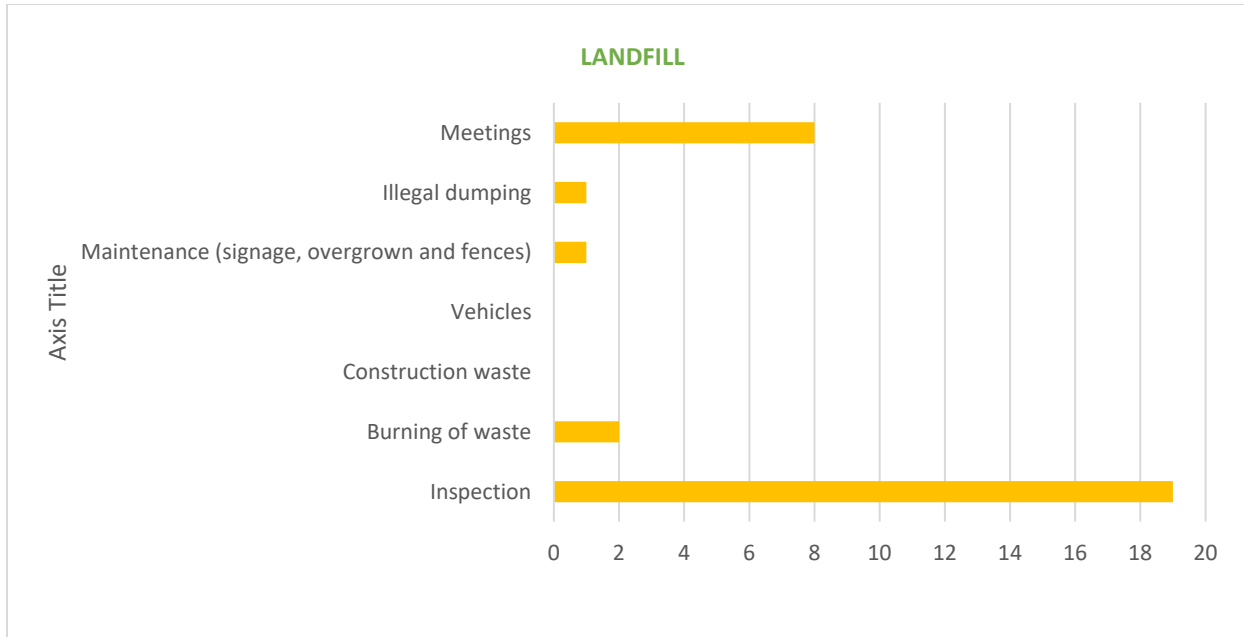
HOUSING



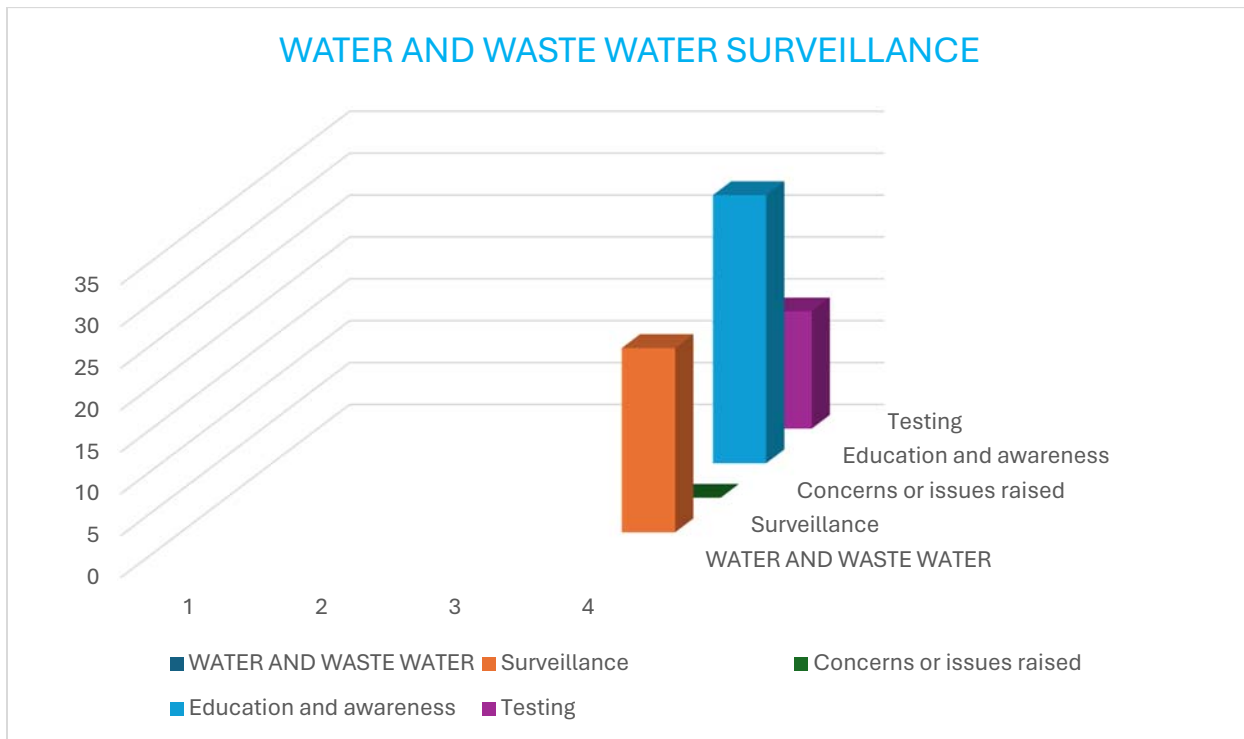
PROMOTION



LANDFILL



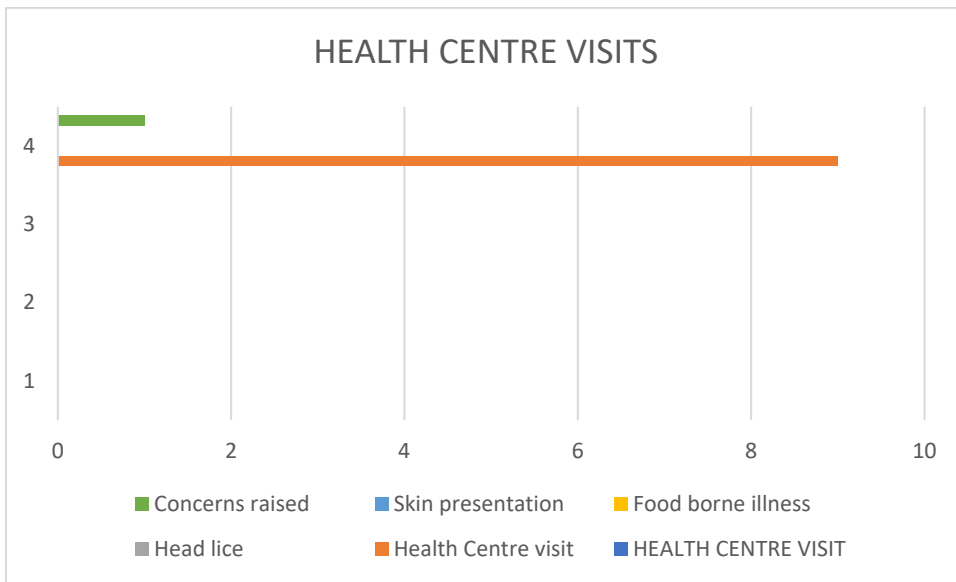
WATER AND WASTE WATER



COMPLIANCE



HEALTH CENTRE



Note : These graphs were extrapolated from data extracted from EHW auditor system.

Healthy Housing Pilot Program Badu

Update January to May 2024



Data Snapshot:

Number of properties completed First Inspection	51/51
Number of properties completed review inspection	33/51
Number of People (tenants) engaged with the program (Based on numbers of people living at the home at first inspection)	220
Contact time of program team with program participants	243 hours (avg 4.7 hours per home)
Number of maintenance items raised	4903
Number of maintenance items completed by billing data or physical check	3425 (70%) #
Number of work orders raised	1129
Number of work orders completed	790 (70%) #
Properties where a pest control work order was raised and completed	51 (100%)
Properties where a follow up pest treatment is required and will be provided	11/33 (33%)
Properties where animal management support was raised and completed	18 (100%)
Properties where a follow up animal management support is required and will be provided	3/18 (15%)

Completion rates for maintenance items and work orders based on TSIRC billing data and some on-site check audits. Actual completion levels may vary.

Program Progress

The community advisory group was established in late 2022, consisting of representatives from:

- Torres Strait Island Regional Council
- Torres & Cape Hospital and Health Service
- QBuild
- Department of Housing
- Tropical Public Health Services (Queensland Health)

The advisory group continues to meet on a regular basis to monitor delivery and adapt the program delivery based on identified needs and information from inspections, including the delivery of healthy

living practice supports and messaging. A monthly operational meeting is also conducted to monitor program progress and discuss challenges as they arise and provide support where required.

The first half of 2024 has seen the TSIRC Environmental Health Team working with a Badu clinic health worker and Public Health program team to revisit properties to undertake a Healthy Living Practice review visit. These visits are scheduled once most of the maintenance work identified at the initial inspections has been completed and key maintenance required for healthy living practices in bathrooms, laundries, kitchens, and toilets is completed.

The purpose of these visits is to draw the focus of the program participants to the nine Healthy Living Practices beneficial to maintaining health and importance of treating skin sores, sore throats, or skin injuries in a timely manner to prevent acute infections. The team have been working well together and to date 33/51 review visits have been completed.

Feedback from tenants on the progress of the program is also being collected and overwhelmingly participants have been happy with the processes the team have been following. Furthermore, tenants have been understanding of the delays in completion of maintenance work, and generally happy that the work is being monitored and completed quicker than previously experienced.

Interim findings include:

- 22/33 participants reported they have found the pest treatments effective with 11/33 requiring additional follow up treatments.
- 32/33 participants reported having an increased awareness of the importance of treating skin sores and sore throats early to prevent disease and illness.
- 15/18 participants reported seeing an improvement in their dog's health following treatments by animal management workers.
- 32/33 participants reported feeling more involved in the home inspection process than with usual property inspections.

In addition to the above findings, feedback from tenants on the impacts of the program include examples such as:

- Changes to the bathroom have made showing children easier.
- Changes to air conditioners and windows has improved ventilation in the home.
- Improvements to living conditions have reduced stress in the home.
- Even the small things being done are making a big difference.

Areas for improvement identified by the group directly reflect challenges identified relating to transport and storage of materials to Badu and the impact this has had on delivery times for maintenance and co-ordination of materials and tradespeople. As a group this is an area that the team have been aware of and are currently working through potential solutions short and long term.

Over the second half of 2024 the focus is on supporting the Badu Building Services team to ensure maintenance work is completed and further explore strategies to overcome delivery challenges. The Badu program team will complete the remaining Healthy Living Practice review visits and as maintenance is completed on properties, final inspections and health visits will be conducted.

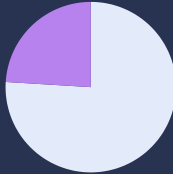
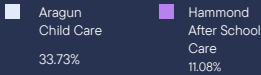
In addition a number of videos produced in partnership with TSIRC have been filmed to promote the importance of home maintenance on health and will be distributed in the coming future. A number of small group workshops with participants is also being planned to focus on low-cost cleaning alternatives and the connection of hygiene within the home to health.

MONTHLY REPORT

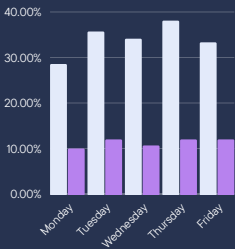
APRIL 2024

Attendances

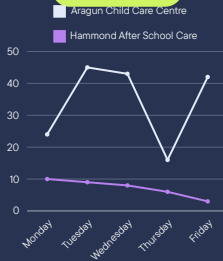
A breakdown of monthly average attendances by centres.



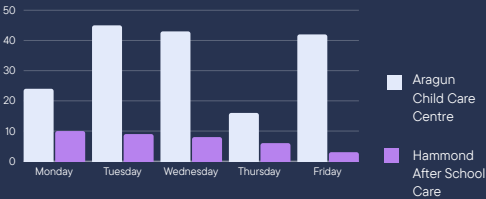
Weekly Attendance Synopsis



Utilisation Trends

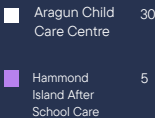


Utilisation



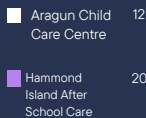
Enrolments

Breakdown of enrolments by centre



Vacancies

Vacancies by centre

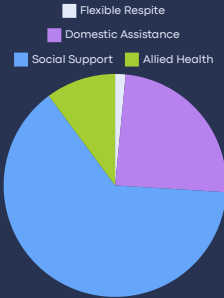


MONTHLY REPORT

APRIL 2024

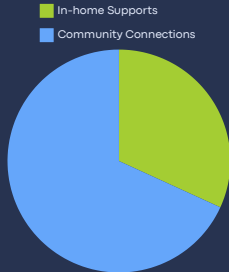
Community Home Support Program (CHSP)

Monthly breakdown of services delivered by funded outputs.



Queensland Community Support Scheme (QCSS)

Monthly breakdown of services delivered by funded outputs.





DIRECTORATE: Corporate Services

AUTHOR: A/Community Grants Officer

COMMUNITY GRANTS PROGRAM ALLOCATION – MAY 2024

OFFICER RECOMMENDATION:

The Council resolves to allocate Community Grants Program funding to the following applicants in accordance with the *Community Grants Policy*:

(a) For the month of May 2024, Community Grants applications received for the **eligible amounts** requested for:

1. MABUYGIW GARKAZIW KUPAY (MGK) TSI CORPORATION for the *eligible amount* of \$1,850.00, exclusive of GST;
 - *Cr. Keith Fell supports this application to the full amount requested from Mabuiaq Community funds.*
2. JOHN ARMITAGE on behalf of the Erub Community for the *eligible amount* of \$1,500.00, exclusive of GST;
 - *Cr. Nixon Mye supports this application to the full amount requested from Erub Community funds.*

(b) For the month of May 2024, Community Grants applications received and supported by the Divisional Councillor's, however, due to insufficient funds of the Divisional Community funding, Council resolves to allocate and consider support from the other Division funds to support these applications:

3. PORUMA CAMPUS DANCE TEAM of Poruma Island, for the amount of \$10,000.00, exclusive of GST;
 - *Cr Francis Pearson supports this application only for the eligible amount of \$2,500.00 from Poruma Community funds and is requesting financial support from the other Divisional Councillor's.*
4. SAGUCI TIGERS FOOTBALL TEAM of Badu Island, for the amount of \$1,475.00, exclusive of GST;
 - *Badu Island Community funds balance is not sufficient to support this application.*
 - *However, Cr. Ranetta Wosomo still supports this application and is requesting financial support from the other Divisional Councillor's.*

(c) During the reporting period no conflict of interests were declared by Councillors.

(d) Note the grant applications processed Out-of-Cycle, Funeral donations and Funeral Travel Assistance provided in May 2024 in accordance with the Community Grants policy.

EXECUTIVE SUMMARY:

Community Grants applications must be submitted on the last Friday of the month to be tabled at the next Ordinary Council meeting. The following applications were received before the monthly deadline of 5pm, 26/04/2024.

In accordance with Council's *Community Grants Policy*, two (2) Community Grant applications meeting eligibility requirements were received during the reporting period that require Council resolution.

Applicant	Amount Requested	Project/Event	Amount Supported by Councillor	Applications submitted within the last 3 years	Location
MGK TSI Corporation	\$1,850.00	Financial assistance for the purchase of unleaded fuel from TSIRC Division 4 – Mabuia Island.	\$1,850.00 – Cr. Keith Fell	Yes	Mabuia
John Armitage for Erub Community	\$1,500.00	Financial assistance for the purchase of catering costs to celebrate the 'COMING OF THE LIGHT' anniversary on Erub Island, 01-02/07/2024.	\$1,500.00 – Cr. Nixon Mye	Yes	Erub

In accordance with Council's *Community Grants Policy*, two (2) Community Grant applications meeting eligibility requirements but due to insufficient division community funding balance require Council resolution.

Applicant	Amount Requested	Project/Event	Amount Supported by Councillor/CEO	Applications submitted within the last 3 years	Location
Poruma Campus Dance Team	\$10,000.00	Financial assistance for the participants accommodation costs to attend the "STATE SCHOOLS ON STAGE CREATIVE GENERATION" in Brisbane, 13-23/07/2024.	\$2,500.00 – Cr Francis Pearson	No	Poruma
Saguci Tigers Football	\$1,475.00	Financial assistance to pay the remaining balance for their team's apparels to participate in the 2024 Island of Origins, 14-16/06/2024.	\$1,475.00 – Cr Ranetta Wosomo	No	Badu

In accordance with Council's *Community Grants Policy*, one (1) Community Grants application was considered *ineligible* for Community Grants funding. No council resolution is required.

- (a) For the months of April/May, Community Grants applications assessed and considered *ineligible* for Community Grants funding:
- GOEMU BAU RAIDERS RUGBY LEAGUE TEAM of Mabuia Island, for the amount of \$3,215.00, exclusive of GST for team uniform apparel;
 - 2023-24 financial year, in October 2023, the same Community entity received a grant of \$6,000.00 from Council's Community Grants Program. \$3,030.00 was allocated for the purchase of team uniform apparel.

- Under Community Grants Policy item 11.3 Ineligible expenditure, non-allowable expenditure includes: (d) uniforms where Council has funded purchase in the last three (3) years.

Applicant	Amount Requested	Project/Event	Reason for being Ineligible	Location
Goemu Bau Raiders RLT	\$3,215.00	Financial assistance being for the purchase of team apparel/uniforms.	Under Community Grants Policy item 11.3 Ineligible expenditure	Mabuiag

Links to Strategic Plans:

These projects strategically align to specific delivery objectives under the People and Prosperity pillar of Council's Corporate Plan.

Finance & Risk:

No financial risk identified as the allocation is within existing Community Grants budget.

Sustainability:

N/A

Statutory Requirements:

Local Government Act 2009

Conclusion:

Council resolves to note this report of grant applications processed out-of-cycle and funeral donations provided in April 2024 in accordance with the *Community Grants policy*.

Prepared/Recommended:

Lisa-Mae Meara
A/Community Grants Officer

Endorsed:

Susanne Andras
Executive Director Corporate Services

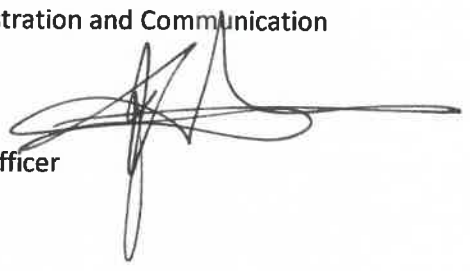
Endorsed:

Emily Reid
Manager Administration and Communication

Approved:

James William
Chief Executive Officer





ATTACHMENTS

1. Fund Balances
2. Applications Processed During the Reporting Period
3. Reconciliation - Approved Funding Table

Attachment 1: Fund Balances

Division	Councillor - elect	Budget	Less Approved & Committed Funding	Closing Balance
Boigu	Cr. Toby	\$25,000.00	\$25,000.00	\$0.00
Hammond	Cr. Dorante	\$25,000.00	\$8,751.40	\$16,248.60
St Pauls	Cr. Levi	\$25,000.00	\$25,000.00	\$0.00
Ugar	Cr. Stephen	\$25,000.00	\$22,280.44	\$2,719.56
Badu	Cr. Wosomo	\$25,000.00	\$24,999.71	\$0.29
Dauan	Cr. Elisala	\$25,000.00	\$24,964.52	\$35.48
Erub	Cr. Mye	\$25,000.00	\$21,658.47	\$3,341.53
Iama	Cr. Hankin	\$25,000.00	\$22,291.00	\$2,709.00
Kubin	Cr. Manas	\$25,000.00	\$16,711.22	\$8,288.78
Mabuiag	Cr. Fell	\$25,000.00	\$22,656.94	\$2,343.06
Mer	Cr. Kaigey	\$25,000.00	\$20,881.02	\$4,118.98
Poruma	Cr. Pearson	\$25,000.00	\$22,460.60	\$2,539.40
Saibai	Cr. Aniba	\$25,000.00	\$24,661.60	\$338.40
Warraber	Cr. Tamu	\$25,000.00	\$23,906.48	\$1,093.52
Yorke	Cr. Ted Mosby	\$25,000.00	\$22,000.10	\$2,999.90
Mayor	Mayor Mosby	\$15,000.00	\$12,912.79	\$2,087.21
Community Gifts	CEO	\$25,000.00	\$10,556.58	\$14,443.42
		\$415,000.00	\$351,692.87	\$63,307.13

Attachment 2: Applications Processed During the Reporting Period for Noting

Application Type	Community Entity Applicants	Amount Requested	Project/Event	Amount Approved	Location
Out-of-Cycle Applications	Poruma Mui Kuzi Touch Football Team	\$11,000.00	Financial assistance for accommodation and travel costs to attend and participate in the Battle of the Islands touch football carnival on Thursday Island, 02-05/05/2024.	\$1,500.00 *\$500.00 donation from Mabuia Cr. Fell	Poruma
	Mer Island CSYSC	\$1,000.00	Financial assistance being for the purchase of catering supplies for the community celebration of Mabo Day, 03/06/2024.	\$1,000.00	Mer
	Tomisina Ahwang	\$1,143.40	Financial assistance being for the purchase of catering supplies to host the celebration of St Joseph's Feast Day on Hammond Island, 05/05/2024.	\$1,143.40	Hammond
Funeral Donation/Travel Assistance	Leah Mosby	\$599.31	Funeral Travel Assistance seeking financial assistance being for travel costs to attend funeral for the Late Mrs Leah Angela Sailor in Townsville, 20/04/2024.	\$599.31	Mer
	Ned Mosby	\$3,546.60	Funeral Travel Assistance seeking financial assistance being for travel costs to attend funeral for the Late Mrs Leah Angela Sailor in Townsville, 20/04/2024.	\$3,546.60	Yorke
	Stanley Marama	\$5,000.00	Funeral donation seeking financial assistance being for funeral expenses for the Late Mr Wal Aruba on Boigu Island, 10/05/2024.	\$4,457.09 *Donations received from 5 Division Councillors	Boigu
	Petrine Saunders	\$5,400.00	Funeral Travel Assistance seeking financial assistance being for travel costs to attend funeral for the Late Mr Simeon Loban on Thursday Island, 11/05/2024.	\$2,282.62 *Donations received from 2 Division Councillors	St Pauls, Moa

Attachment 3: Reconciliation - Approved Funding Table

This table refers to the divisional funds that have been approved and committed for this reporting period.

Division	Applicant	Completed Payments	Committed Funds	Approved Funding Total
Boigu	Saint Saviour Church – August 7 th Festival	\$4,538.50		\$25,000.00
	Church of The Rock – Church Dedication Celebration	\$1,858.50		
	Aron Tom – Funeral Travel Assistance	\$512.00		
	Aron Tom – Funeral Travel Assistance (Return Travel)	\$388.99		
	Gerari Peter – Funeral Donation	\$4,044.92		
	Malu Kiwai – Dan Ropeyarn Cup catering expenses	\$5,000.00		
	Malu Kiwai – Dan Ropeyarn Cup travel expenses	5,000.00		
	Wallen Ingui – Funeral Donation	\$3,000.00		
	Stanley Marama – Funeral Donation	\$657.09		
Hammond	Gabriel Pearson – Funeral Travel Assistance	\$1,440.00		\$8,751.40
	Rita Dorante – Funeral Donation	\$4,168.00		
	Tomisina Ahwang – St Joseph’s Day celebration		\$1,143.40	
	*Financial donation to Cr.Dimas request for financial support for sorry business on Boigu Island		\$1,000.00	
	*Financial donation to Cr. Levi's request for financial support towards Funeral Travel assistance application for St Pauls, Moa Island.	\$1,000.00		
St Pauls	Lalita-Ann Kris - Inaugural Under 17's NQ Sistas Rugby League Trials	\$723.00		\$25,000.00
	Toshina Sailor - Inaugural Under 17's NQ Sistas Rugby League Trials	\$723.00		
	Lalita-Ann Kris - Inaugural Under 17's NQ Sistas Rugby League Trials	\$606.54		
	Toshina Sailor - Inaugural Under 17's NQ Sistas Rugby League Trials	\$606.54		
	Kozan Outreach Fellowship Ministry	\$4,525.81		

Division	Applicant	Completed Payments	Committed Funds	Approved Funding Total
	Samantha Kris – Year 6 Graduation	\$2,191.57		
	Alice Namok - Make, Paint, and Sip Workshop	\$1,877.86		
	Abigail Lui – Funeral Travel	\$4,537.06		
	Toshina Sailor – Funeral Travel	\$3,926.00		
	Eunice Hosea – Funeral Travel	\$5,000.00		
	Petrine Saunders – Funeral Travel	\$282.62		
Ugar	Bob Modee – Ark of Transfiguration’s Church Day	\$2,282.79		\$22,280.44
	Ugar P&C Association – 2023 Ugar Graduation	\$1,997.66		
	*Funeral donation towards the funeral expenses of the Late Mrs Sana Stephen in Cairns, 12/12/2023	\$499.99		
	Joseph Pau – Funeral Donation	\$5,000.00		
	*Financial donation to Cr.Kabay's request for financial support to host the Zenadh Kes Volleyball carnival on Warraber Island, 04-06/04/2024		\$1,000.00	
	Belphine Stephen – 2024 Zenadh Kes Vollyball	\$298.00	\$1,201.46	
Cr. Rocky Stephen – Funeral Donation	\$7,288.11	\$2,711.89		
Badu	Brenda Nona - Inaugural Under 17’s NQ Sistas Rugby League Trials (Travel)	\$723.00		\$24,999.71
	Anaclita Ahmat - Inaugural Under 17’s NQ Sistas Rugby League Trials (Travel)	\$723.00		
	Denna Nona - Inaugural Under 17’s NQ Sistas Rugby League Trials (Travel)	\$723.00		
	Jesaray Nona - Inaugural Under 17’s NQ Sistas Rugby League Trials (Travel)	\$723.00		
	Mulga Football Team – QLD Murri Rugby League Carnival	\$5,000.00		
	Aragun Warriors – Gordonvale All Blacks Rugby League Carnival	\$3,000.00		
	Louisa Ahmat – Daughter’s Air Force Graduation	\$930.00		
	Geiza Stow/Josephine Ahmat – Funeral Donation Assistance	\$2,500.00		
	Kayin Koasals – Dan Ropeyarn Cup	\$998.40		

Division	Applicant	Completed Payments	Committed Funds	Approved Funding Total
	Aragun Warriors – Mackay All Blacks Rugby League Carnival	\$1,000.00		
	Courtney Morseu – Tagai Secondary Graduation	\$500.00		
	Elsie Nona - U12's Girls Rugby League State Championship	\$1,215.35		
	Brenda Nona - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)	\$606.54		
	Anaclita Ahmat - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)	\$606.54		
	Denna Nona - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)	\$606.54		
	Jesaray Nona - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)	\$606.54		
	Josephine Ahmat – Funeral Donation Application	\$1,245.44		
	Naizel Enosa – Funeral Donation Application	\$1,221.25		
	May Ahmat – Badu Year 6 Graduation	\$545.11		
	Kulpiyam Youth & Spors Inc	\$644.00		
	Dhahdin Geai Warriors	\$882.00		
Dauan	Roxin Eagles – Roxin Eagles Gala Night	\$4,999.13		\$24,964.52
	Wrench Mau – Funeral Travel Assistance	\$5,000.00		
	Anai Bigie – Funeral Travel Assistance	\$2,978.47		
	Charles Bigie – Funeral Travel Assistance (Return Travel)	\$2,000.00		
	*Funeral Donation financial support to Badu community	\$499.99		
	Dengham Elisala - 2024 National Junior Championships in Adelaide	\$2,500.00		
	*Financial donation to Cr.Kabay's request for financial support to host the Zenadh Kes Volleyball carnival on Warraber Island, 04-06/04/2024		\$1,000.00	
	*Funeral Donation Assistance to Boigu community	\$2,500.00		
	Wasada Whap – Funeral Travel Assistance	\$1,344.96		

Division	Applicant	Completed Payments	Committed Funds	Approved Funding Total
	Maleta Elisala – Funeral Travel Assistance	\$1,572.00		
	Dauan Youths - Easter Games	569.97		
Erub	Maryann Tamwoy – Funeral Travel Assistance	\$833.33		\$21,658.47
	Meo Sailor – Funeral Travel Assistance	\$833.33		
	Pensio Gela – Funeral Travel Assistance	\$335.61		
	Sarah Gela – Funeral Travel Assistance	\$686.81		
	Tabane Bustard – Funeral Travel Assistance	\$1,944.00		
	*Funeral Donation financial support to Badu community	\$799.47		
	Nazareth Thaiday – Funeral Travel Assistance	\$3,742.89		
	Georgina Thaiday – Funeral Donation	\$2,271.02		
Erub	*Financial donation to Cr Kabay Tamu for the hosting of the Zenadh Kes Volleyball on Warraber Island, 04-06/04/2024.		\$1,000.00	
	John Armitage – ANZAC DAY celebrations	\$1,500.00		
	Cr Jimmy Gela – ANZAC Plaque project at Erub War Memorial		\$3,074.49	
	John Armitage – Funeral Donation to sorry business on Ugar Island.	\$3,694.89		
	*Funeral Donation financial support to Boigu community	\$732.28	\$267.72	
	John Armitage – “COMING OF THE LIGHT” celebrations		\$1,500.00	
Iama	Rene Baluz – Funeral Travel Assistance	\$5,000.00		
	Getano Lui – Funeral Donation Application	\$5,000.00		
	Milleon Tamu/Josephine David – Funeral Travel Assistance	\$4,422.00		
	Nellie Lui – Funeral Travel Assistance.	\$5,000.00		
	Jimmy Mareko	\$1,869.00		
	*Financial support to Cr Kabay Tamu for the hosting of the Zenadh		\$1,000.00	

Division	Applicant	Completed Payments	Committed Funds	Approved Funding Total
	Kes Volleyball on Warraber Island, 04-06/04/2024.			
Kubin	Louise Manas – Funeral Travel Assistance	\$4,474.95		\$16,711.22
	Jeanon Bosun – Funeral Donation Application	\$2,498.26		
	Jean Tamwoy – Funeral Travel Assistance	\$700.00		
	*Funeral Donation financial support to Badu community	\$999.99		
Kubin	*Funeral Donation financial support to Saibai community	\$500.00		
	*Funeral Donation financial support to Boigu community		\$1,000.00	
	*Financial donation to Cr. Levi's request for support towards Funeral Travel assistance application for St Pauls, Moa Island	\$1,000.00		
	Arkai Sisters Football Team – 2024 Island of Origin on Badu Island	\$4,890.02		
Mabuiag	Larissa Bani – Funeral Travel Assistance	\$3,624.00		\$22,656.94
	Goemu Bau Raiders – Dan Ropeyarn Cup	\$5,993.46		
	Mabuygiw Garkaziw Kupay TSI Corporation - Dabangay Cultural Heritage Management Plan		\$1,000.00	
	Bau Au Stingers – Dan Ropeyarn Cup	\$4,890.00		
	Diane Sabatino – Funeral Donation Assistance	\$299.48		
	*Financial support to Cr Kabay Tamu for the hosting of the Zenadh Kes Volleyball on Warraber Island, 04-06/04/2024.		\$500.00	
	Mabuiag Junior Rugby League Committee – Junior Rugby League Development Camp	\$3,500.00		
	*Funeral Donation financial support to sorry business on Boigu Island.	\$500.00		
	*Financial Donation to the Poruma Mui Kuzi Touch Football Team	\$500.00		
	Mabuygiw Garkaziw Kupay TSI Corporation – Mabuyag Community Bus & Mowing Service		\$1,850.00	

Division	Applicant	Completed Payments	Committed Funds	Approved Funding Total
Mer	St James Anglican Church – Church Day Celebration	\$1,999.61		\$20,881.02
	Rottannah Passi – Funeral Travel Assistance	\$1,000.00		
	Leila Passi – Funeral Donation Application	\$5,000.00		
	Andrew Passi – Local Volley and touch competition.	\$2,486.20		
	James Zaro – Funeral Donation Assistance	\$1,796.43	\$703.57	
	Ndoro Kaigey – Funeral Donation Assistance	\$4,995.90		
	Leah Mosby – Funeral Travel Assistance	\$338.31	\$261.00	
	*Financial support to sorry business on Boigu Island.	300.00		
	Mer Island Community SYSC – ANZAC Day Celebrations	\$1,000.00		
	Mer Island Community SYSC – MABO Day Celebrations		\$1,000.00	
Poruma	Mokathani Lui – Annual Christmas Competition		\$640.00	\$22,460.60
	Kerriann Noack – Track & Field Trials	\$2,272.30		
	Joseph Pearson – Funeral Travel Assistance	\$867.30		
	Anthony Faud – Funeral Travel Assistance	\$1,487.00		
	Freddie David – Community Grants Assistance	\$2,500.00		
	Gertie Lowatta – Zenadh Kes Volleyball Carnival	\$7,602.00		
	Diane Sabatino – Funeral Donation Assistance	\$500.00		
	Renee Pearson – Funeral Donation Assistance	\$5,000.00		
	Poruma Community – Funeral Donation to sorry business on Warraber Island community	\$600.00		
	Porum Mui Kuzi Touch Football Team – Battle of the Islands Touch Football Carnival	\$1,000.00		
Saibai	Alimah Dai - Inaugural Under 17's NQ Sistas Rugby League Trials (Travel)	\$723.00		\$24,661.60

Division	Applicant	Completed Payments	Committed Funds	Approved Funding Total
	Alison Wosomo - Inaugural Under 17's NQ Sistas Rugby League Trials (Travel)	\$723.00		
	Bethel Wosomo - Inaugural Under 17's NQ Sistas Rugby League Trials (Travel)	\$723.00		
	Kaithalinah Wosomo - Inaugural Under 17's NQ Sistas Rugby League Trials (Travel)	\$723.00		
	White Dove Ministry – Church Musical Instruments	\$5,000.00		
	Alimah Dai - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)	\$606.54		
	Alison Wosomo - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)	\$606.54		
	Bethel Wosomo - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)	\$606.54		
	Kaithalinah Wosomo - Inaugural Under 17's NQ Sistas Rugby League Trials (Accomm)	\$606.54		
	Mary Enosa – Funeral Travel Assistance	\$5,000.00		
	Evelyn Dau – Funeral Donation Assistance	\$2,498.99		
	Waiben Wosomo – Funeral Travel Assistance	\$1,734.76		
	Mekei Wosomo	\$444.00		
	Yakopeta Akiba-Bowie		\$2,000.00	
	Norah Tabuai – Out-of-Cycle Community Grants Assistance`	\$1,300.00		
	Jack Matthew – Out-of-Cycle Community Grants Assistance	\$1,399.64		
Warraber	Louise Mari – Tikisha Mari World Challenge in New Zealand	\$2,500.00		\$23,906.48
	Catharine Enosa – Community Sorry Business (Travel)	\$1,602.00		
	Nancy Mari - Kenya Mari World Challenge in New Zealand	\$2,000.00		
	Romiyah Tamu – James Cook UniLodge	\$2,000.00		
	Florence Lui – Funeral Travel Assistance	\$396.00		

Division	Applicant	Completed Payments	Committed Funds	Approved Funding Total
	Patricia Harry – Funeral Donation Application	\$5,000.00		
	Daniel Billy – Funeral Travel Assistance	\$384.48		
	Diane Sabatino – Funeral Donation Assistance	\$500.00		
	Donald Billy – Funeral Donation Assistance	\$5,000.00		
	Aken Baragud – Funeral Travel Assistance	\$1,524.00		
	Annie Mari – Funeral Travel Assistance	\$2,000.00		
	Warraber Sporting Association - 2024 TSYRSA Zenadh Kes Volleyball Carnival.		\$1,000.00	
Yorke	Church of The Living God – Spring Church Conference	\$872.56		\$22,000.10
	Masig Thurud Wap – Dan Ropeyarn Cup	\$3,000.00		
	Dalassa Billy – Funeral Travel Assistance	\$4,325.43		
	Pensio Gela (Snr) – Funeral Travel Assistance	\$1,501.05		
	Elma Mosby – Funeral Travel Assistance	\$3,860.00		
	*Financial support to Cr Kabay Tamu for the hosting of the Zenadh Kes Volleyball on Warraber Island, 04-06/04/2024.		\$500.00	
	Ruth Naawi – Funeral Travel Assistance	\$1,803.80		
	Virginia Billy – Funeral Travel Assistance	\$517.00		
	Gavin Mosby – Funeral Travel Assistance	\$632.66		
	*Funeral Donation to sorry business on Ugar Island. Payment to Waibene Indigenous Funeral Service's	\$1,500.00		
	Ned Mosby – Funeral Travel Assistance	\$2,241.60	\$1,305.00	
Mayor	Rowena Johnson – Funeral Donation Application	\$499.55		\$12,912.79
	Rowena Johnson – Funeral Travel Assistance		\$500.00	

Division	Applicant	Completed Payments	Committed Funds	Approved Funding Total
	Dhahdin Geai Warriors Badu Island – 2024 Island of Origin	\$8,916.00		
	Margaret Warusam – Funeral Donation Application	\$1,997.24		
	Saibai Ladies Volleyball Team – Zenadh Kes Volleyball Carnival	\$1,000.00		
CEO – Community Gifts	Rowena Johnson – Funeral Donation Application	\$1,899.27		\$10,556.58
	Rowena Johnson – Funeral Travel Assistance	\$1,758.89		
	Tagai State College – OOC-Bursary Awards Night	\$1,000.00		
	Diane Sabatino – Funeral Donation Assistance	\$898.42		
	Gidina Waia – Funeral Travel Assistance *Community donation from the CEO - for the Sept 2023 OCM on Saibai Island	\$5,000.00		



DIRECTORATE: Corporate Services

AUTHOR: Executive Support Coordinator

FUNDING ACQUISITION REPORT (APRIL 2024)

OFFICER RECOMMENDATION:

That Council notes this report and its content.

EXECUTIVE SUMMARY:

The Funding Acquisition Report provides an update and summary of Council’s current grant application and acquisition outcomes for the April 2024 reporting period.

Within the current financial year, Council has secured close to \$6 Million of funding through successful applications. Much of this funding was advocated by Engineering Services.

In comparison to the same period, last year, see the table below:

	1 July 2023 to 30 April 2024	1 July 2022 to 30 April 2023
Applied for in period	26,874,341	5,748,888
Unsuccessful in period	(16,735,159)	1,057,150
Successful (applied in current period)	1,274,842	2,424,159
Successful (applied for in prior period)	4,617,357	3,350,000
Total succesful in period	5,892,199	5,774,159

Current Application Status Report:

The following tables highlight all current and pending funding applications, including details on outcome and status. Applications are separated into Recurrent & Operational Funding and Capital Project Funding for the financial year 2023-24.

Note: There will be a discrepancy between the figures listed on this report against actuals in financial reports. This is largely due to the carry-over of project underspends from operational funding, as well as capital projects that receive progress payments spanning over multiple financial years combined with revenue recognition requirements per Accounting Standards.

Operational Funding					
Funding Stream	Total	Project Details	Date of Application	Outcome	Current Status Report
Housing Support Program	\$2,075,000	Planning Initiatives to an increase social housing, including reviews of Master Plans, Town Planning expansion zones, social housing planning and contaminated land management and advice on Native Title and land tenure.	29th April 2024	Pending	Expected outcome Q3 2024
Community Childcare Fund – Sustainability Support	\$378,000	Hammond Island Outside School Hours Care - support to increase sustainability of service and increase enrolments	8 March 2024	Pending	
Community Childcare Fund – Sustainability Support	\$355,000	Aragun Childcare Centre –support to increase sustainability of service and increase enrolments	8 March 2024	Pending	
National Indigenous Australians Agency	\$20,000	NAIDOC event – Keeping the embers of the fires of our ancestors burning	6 March 2024	Pending	
Torres Strait Regional Authority	\$130,000	Requested Subsidy for Ferry Service between Hammond Island and Thursday Island.	10 November 2023	Pending	
Torres Strait Regional Authority	\$85,000	Feasibility Study into Hammond Island Ferry Service.	07 February 2024	Pending	
Torres Strait Regional Authority	\$23,690	Increase to existing grant Business Case Development for alternative transport options for Dauan and Ugar. Note: \$85,000 already secured from previous funding.	08 February 2024	Pending	
Torres Strait Regional Authority	\$137,428	Increase in funding and extension of time for the Economic Development Strategy. Note: \$47,000 already secured from previous funding.	11 May 2024	Pending	
Department of Seniors, Disability Services, and Aboriginal and Torres Strait Islander Partnerships	\$10,000	Reconciliation Week - TS Flag Day and Mabo Day Activities	31st January 2024	Pending	Expected Outcome Q1 2024
Department of Seniors, Disability Services, and Aboriginal and Torres Strait Islander Partnerships	\$7,500	Reconciliation Week - Queensland Rugby League Program	31 st January 2024	Pending	Expected Outcome Q1 2024
Department of Seniors, Disability Services, and Aboriginal and Torres Strait Islander Partnerships	\$10,000	Mepla Voice Project – Capture traditional island dance, songs, and hymns in each of the 3 language groups for preservation.	23 rd June 2023	Successful	
Torres Strait Regional Authority	\$85,000	Funding for a Business Case to develop travel options for Dauan & Ugar.	31 st May 2023	Successful	
Total of Funding Applied *Noting funding can span over numerous financial years	\$3,316,618				
Total of Funding Successful	\$95,000				
Total of Funding Unsuccessful	\$0				
Total of Funding Pending	\$3,221,618				

Capital Project Funding					
Funding Stream	Total	Project Details	Date of Application	Outcome	Current Status Report
<i>Gambling Community Benefit Fund</i>	\$100,000	<i>Funding for playground and/or outdoor exercise equipment on</i>	30th April 2024	<i>Pending</i>	<i>Expected announcement Q3 2024</i>
<i>Local Government Association Queensland RAPID LEO Project</i>	\$975,000*	<i>Low Earth Satellite Technology supply & install priority Starlink services at each division office *To be negotiated on approval</i>	15th April 2024	<i>Pending</i>	<i>Expected announcement Q3 2024</i>
<i>Disaster Ready Fund</i>	\$135,269	<i>Backup generators for Poruma, Dauan, Erub, Boigu and Mabuiag Islands (application includes a \$6500 co-contribution)</i>	20 March 2024	<i>Pending</i>	<i>Expected outcome mid 2024</i>
<i>Disaster Ready Fund</i>	\$110,462	<i>Badu Island Generator (application includes a \$4500 co-contribution)</i>	20 March 2024	<i>Pending</i>	<i>Expected outcome mid 2024</i>
<i>Disaster Ready Fund</i>	\$958, 627	<i>Boigu Council Office roof and ceiling upgrade (application includes a \$5000 co-contribution)</i>	20 March 2024	<i>Pending</i>	<i>Expected outcome mid 2024</i>
<i>QuickStart Housing (Expression of Interest)</i>	\$4,826,780	<i>Council is proposing to construct six (6) social housing Plug-In extensions, consisting of two (2) bedrooms and one (1) Bathroom. 2 Plug-ins have been requested for each of Masig Island, St Pauls Island and Warraber Island.</i>	12 March 2023	<i>Pending</i>	<i>Full application required Q3 2024</i>
<i>Torres Strait Regional Authority</i>	\$1,200,000	<i>Ugar Fuel Bowser Project. Note: \$572,000 already secured from previous funding.</i>	08 November 2023	<i>Pending</i>	
<i>Community Childcare Fund – Capital Support</i>	\$300,000	<i>Aragun Childcare Centre Roof Replacement</i>	8 March 2024	<i>Pending</i>	<i>Expected outcome Q2 2024</i>
<i>Community Childcare Fund – Capital Support</i>	\$300,000	<i>Hammond Island Outside School Hours Care capital funding - upgrades</i>	8 March 2024	<i>Pending</i>	<i>Expected outcome Q2 2024</i>
<i>Queensland Resilience and Risk Reduction Fund</i>	\$162,737	<i>Mabuiag Dump Road Upgrade</i>	11 January 2024	<i>Pending</i>	<i>Expected Outcome Q1 2024</i>
<i>Queensland Fire and Emergency Services</i>	\$83,592	<i>SES Support Grant – Hammon, Masig and Kubin restoration project</i>	January 2024	<i>Pending</i>	
<i>Department of Sport & Recreation</i>	\$391,229	<i>MIIFF – Kubin Sports Courts Upgrade</i>	16 November 2023	<i>Successful</i>	
<i>Department of Sport & Recreation</i>	\$577,256	<i>MIIFF – Masig Island Sports Court Amenities</i>	16 November 2023	<i>Successful</i>	
<i>Department of Infrastructure, Transport, Regional Development, Communications and the Arts.</i>	\$1,735,159	<i>Satellite Tech supply & install 15 Starlink (Telstra is the applicant)</i>	17 November 2023	<i>Unsuccessful</i>	

<i>Department of Infrastructure, Transport, Regional Development, Communications, and the Arts</i>	<i>\$15,000,000</i>	<i>Growing Regions Round One – Expressions of Interest</i>	<i>2 August 2023</i>	<i>Unsuccessful</i>	
<i>Department of Infrastructure, Transport, Regional Development, Communications, and the Arts</i>	<i>\$306,357</i>	<i>Local Roads and Community Infrastructure Program – Phase 4 Funding to deliver priority local road and community infrastructure projects.</i>	<i>July 2023</i>	<i>Successful</i>	<i>Confirmation of actual project/s to be determined.</i>
<i>Torres Strait Regional Authority</i>	<i>\$1,530,000</i>	<i>Funding for the Erub Reservoir Refurbishment.</i>	<i>June 2023</i>	<i>Successful</i>	<i>Application submitted by Engineering Services</i>
<i>Torres Strait Regional Authority</i>	<i>\$2,980,000</i>	<i>Funding for the Mabuiag Sewer Treatment Plant Replacement.</i>	<i>June 2023</i>	<i>Successful</i>	<i>Application submitted by Engineering Services</i>
<i>Gambling Community Benefit Fund</i>	<i>\$12,357</i>	<i>Funding requested for minor capital works to be carried out on the Iama Basketball Courts to support the Iama Youth Group.</i>	<i>February 2023</i>	<i>Successful</i>	<i>Waiting on funding agreement and documentation</i>
<i>Total of Funding Applied</i> <i>*Noting funding can span over numerous financial years</i>	<i>\$29,526,198</i>				
<i>Total of Funding Successful</i>	<i>\$5,797,199</i>				
<i>Total of Funding Unsuccessful</i>	<i>\$16,735,159</i>				
<i>Total of Funding Pending</i>	<i>\$6,993,840</i>				

Annual Local Government Funding

The table below highlights all Annual Local Government Funding, that Council was allocated for 2023/24. No application is required for this type of funding. Council officers note that the below figures will not reconcile to budget documents or financial statements as per AASB 1058, Council is required to recognise revenue on receipt of funds.

Annual Local Government Funding				
Funding Stream	23/24 Total Allocation	Project Details	Date of Application	Comments
<i>Queensland Fire and Emergency Services</i>	\$53,043	<i>This payment was an additional one-off payment, increasing the Annual Subsidy to \$79,564</i>	<i>Annual Allocation</i>	<i>100% paid upfront for current financial year 23/24</i>
<i>Queensland Fire and Emergency Services</i>	\$26,521	<i>This payment recognises the costs incurred by Local Government in providing support to their SES Groups and Units.</i>	<i>Annual Allocation</i>	<i>100% paid upfront for current financial year 23/24</i>
<i>Financial Assistance – Indigenous Councils Funding Program</i>	\$15,886,108	<i>The ICFP replaces the SGFA & RRP and represents a significant investment in Queensland’s Indigenous communities, increasing the Queensland Government’s support for Indigenous councils by \$25.8 million for 2023-24.</i>	<i>Annual Allocation</i>	<i>100% paid upfront for current financial year 23/24</i>
<i>Financial Assistance – General Purpose</i>	\$15,118,824	<i>Financial Assistance General Purpose is an annual allocation-based program for local government bodies based on the principal of horizontal fiscal equalisation, enabling them to function by reasonable effort to an average standard.</i>	<i>Annual Allocation</i>	<i>100% paid upfront for current financial year 23/24</i>
<i>Financial Assistance – Local Roads</i>	\$239,119	<i>Financial Assistance Local Roads is an annual allocation-based program to assist local governments with roads expenditure and to preserve its roads assets.</i>	<i>Annual Allocation</i>	<i>100% paid upfront for current financial year 23/24</i>
Total Allocation for 23/24	\$31,323,615			

COMPLIANCE / CONSIDERATIONS:

Statutory:	<ul style="list-style-type: none">• <i>Local Government Act 2009</i>• <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	<ul style="list-style-type: none">• Corporate Plan 2020-2025:<ul style="list-style-type: none">- People - Outcome 4: We are a transparent, open, and engaging Council.- Sustainability - Outcome 8: We manage Council affairs responsibly to the benefit of our communities.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

That Council notes and provide any necessary feedback to this report.



Prepared/Recommended:
Sharon Russell
Executive Support Coordinator

Endorsed:
Emily Reid
Manager Administration and Communication



Endorsed:
Susanne Andres
Executive Director Corporate Services



Approved:
James William
Chief Executive Officer



DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

INTERIM SPECIAL COMMITTEE TO REVIEW COUNCIL'S STANDING COMMITTEES – TERMS OF REFERENCE (TOR) & MEETING DATE

OFFICER RECOMMENDATION:

That Council:

- (a) note that the Interim Special Committee is established as an advisory committee only;
- (b) note that Cr Chelsea Aniba will replace Cr Iona Manas as a member on the Interim Special Committee;
- (c) endorse the Terms of Reference for the Interim Special Committee to Review Council's Standing Committees; and
- (d) agree that the first meeting of the Interim Special Committee be held on **6/7 June 2024 (10.00am)** and that subsequent meetings thereafter be determined by the Interim Special Committee.

EXECUTIVE SUMMARY:

This paper seeks Council endorsement of the Terms of Reference (TOR) and an update on membership for the Interim Special Committee established to review and determine the structure and processes for Council's existing Standing Committees.

Interested Parties/Consultation:

- Mayor
- Deputy Mayor
- Chief Executive Officer

Background / Previous Council Consideration:

At its Post-Election Meeting on 16 April 2024 Council authorised the Chief Executive Officer to develop Terms of Reference for the establishment of an Interim Special Committee under section 264 of the *Local Government Regulation 2012* to determine the structure and processes for its existing Standing Committees for the 2024-2028 Council term.

Council also agreed that membership of the Interim Special Committee comprise the following Councillors:

- the Mayor (Chair) – Cr Phillemon Mosby
- the Deputy Mayor – Cr Ranetta Wosomo
- Cr Rocky Stephen
- Cr Kabay Tamu
- Cr Keith Fell
- Cr Iona Manas
- Cr Aggie Hankin
- Cr Bob Kaigey

In addition, it is understood that Cr Chelsea Aniba will replace Cr Iona Manas as a member of the Committee and this will require formal noting by Council.

The former Council recommend that the incoming Council:

- a) take note of Council term 2020-2024 committee priorities and challenges; and
- b) determine the structure and processes for its committees for the 2024-2028 Council term.

The Standing Committees of the former Council remain in place until they are formally abolished by the Council. However, it should be noted by Council that the membership on those Committees technically ceased at the end of term of the former Council.

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 264 of the <i>Local Government Regulation 2012</i> enables a local government to appoint, from its councillors, standing committees or special committees.
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of the Statutory requirements outlined above
Links to Strategic Plans:	N/A
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

Other Comments:


It is anticipated that the Interim Special Committee will only need to meet 1-2 times to determine its recommendation to Council.

Recommended:



Susanne Andres
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

Action Officer Contact Details:

ATTACHMENTS:

Interim Special Committee - Terms of Reference (TOR)

Terms of Reference for the Interim Special Committee to Review Council's Standing Committees

Objective

The Interim Special Committee to Review Council's Standing Committees (the Interim Special Committee) is established as a *temporary* committee under section 264 of the *Local Government Regulation 2012*.

In accordance with the performance review endorsed by the Strategic Advisory Reference Group in January 2024, the Committee will:

- A. review the suitability of Council's existing Standing Committees structure to strategically advance the priorities/challenges recommended to the current Council by the previous Council, including -
 - i. review the Terms of Reference of Council's existing Standing Committees in accordance with the priorities/challenges identified in the Strategic Advisory Reference Group in January 2024;
 - ii. identify and recommend to Council areas in which the existing Standing Committees' purposes, roles, functions, responsibilities, composition, practices, processes and outcomes could be changed, enhanced or improved in consideration of:
 - Governmental Reforms
 - Council's vision and strategic direction;
 - Budgetary restraints and/or financial funding changes;
 - Internal and External Audit findings and recommendations; and
- B. Examine alternative committee structure options to support the work of Council, including special committees (short-term) or advisory committees.

Term

The Interim Special Committee is an interim Committee only and is effective from 1 June 2024 until terminated by Council.

Membership

Members shall be:

- the Mayor – Cr Phillemon Mosby
- the Deputy Mayor – Cr Ranetta Wosomo
- Cr Rocky Stephen
- Cr Kabay Tamu
- Cr Keith Fell
- Cr Chelsea Aniba

- Cr Aggie Hankin
- Cr Bob Kaigey

The Mayor will be the chair of the Interim Special Committee.

Standing Orders and Meeting Procedures

Council's Standing Orders Policy and Meeting Procedures Policy apply to the meetings of the Committee.

Meetings

The Committee will meet as required. These meetings will be open to the public unless the Committee resolves to close the meeting under Section 275 of the *Local Government Regulation 2012*.

Meeting quorum shall be four (4) members. Section 269 of the *Local Government Regulation 2012* requires that a quorum of a committee is a majority of its members. However, if the number of members is an even number, one-half of the number is a quorum.

Attendance may be via videoconference (or face-to-face by aligning meeting times with other Council approved travel e.g. Monthly Council Meetings, Council workshops, etc.).

Agenda items and papers must be provided to the Secretariat at least seven (7) working days prior to the meeting date. Late submissions will only be included with the written approval of the Chair.

Agenda items and papers will be distributed via email to members at least four (4) days prior to the meeting date.

Written minutes are required to be published within ten days of the meeting and endorsed at the following Ordinary Council meeting.

Amendment, Modification or Variation

These Terms of Reference may only be amended, varied, or modified by resolution of Council.

Executive Support

The Chief Executive Officer will lead the provision of executive support to the Committee.

The Chief Executive Officer and all Executive Directors will attend meetings of the Interim Special Committee, if required by the Chair.

Other officers will be invited to attend as required.

Administrative Support

Administrative support will be provided by the Office of the Chief Executive Officer through the Secretariat.

Terms of Reference endorsed by Council resolution at the May 2024 Ordinary Meeting.



DIRECTORATE: *Corporate Services*

AUTHOR: *Executive Director Corporate Services*

CHANGE OF COUNCIL MEETING DATE & VENUE CONFIRMATION (JULY 2024)

OFFICER RECOMMENDATION:

Council resolves that the July 2024 Council Meeting be held on Erub on Wednesday, 24 July 2024.

EXECUTIVE SUMMARY:

Cr Nixon Mye (Division 14 – Erub) has requested that the Council meeting scheduled for 17 July 2024 on Erub be held in the week beginning 22 July 2024, as many members of the Erub community will be participating in off Island events with NAIDOC commitments during the week of the scheduled 17 July 2024 meeting.

The main focus for the July 2024 Council Meeting will be budget matters and approval.

Any changes to the current Council meeting schedule requires a formal resolution by Council.

An updated schedule will be posted on the TSIRC website.

Interested Parties/Consultation:

- Mayor
- Chief Executive Officer

Background / Previous Council Consideration:

Council resolved at its Post-Election meeting in April 2024 that the July 2024 meeting be held on Erub on 17 July 2024.

COMPLIANCE / CONSIDERATIONS:

Statutory:	• Section 257 of the <i>Local Government Regulation 2012</i> .
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of its Statutory requirements under the <i>Local Government Act 2009</i>
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open and engaging council. ➤ 4.2 Evolve Council’s communication channels and community’s access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Resolution required as soon as possible for logistical purposes.

Other Comments:

Nil.

Recommended:



Susanne Andres
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil.



DIRECTORATE: Engineering Services

AUTHOR: Acting Manager Water & Wastewater

INFORMATION REPORT – MONTHLY WATER & WASTEWATER REPORT (MAY 2024)

OFFICER RECOMMENDATION:

That Council notes this report.

EXECUTIVE SUMMARY:

To provide Council with a status update of the water and wastewater scheme operations, as well as current details of capital works projects for water and wastewater assets.

Background:

Council is committed to undertake and deliver a range of maintenance, operations and planning activities associated with Council's water and wastewater schemes. This includes but is not limited to:

- Maintaining an adequate and safe potable water supply for the communities, which meets guidelines and regulatory requirements.
- Effective operation of the water treatment plants, water storage lagoons, reservoirs, water reticulation and associated plant and equipment.
- Effective operation of the wastewater treatment plant, pumping stations, sewerage reticulation and associated plant and equipment.
- Promoting the importance of water conservation to the community and promoting the importance of clean, safe water supply as an essential aspect of community wellbeing.
- Planning for and seeking future funding to ensure the security and reliability of water and wastewater services.
- Undertaking effective preventative and emergency repairs as required to ensure system reliability for both water and wastewater operations.

Interested Parties/Consultation:

- Engineering Staff
- Councillors as appropriate
- Regulators
- Funders

COMPLIANCE / CONSIDERATIONS:

Statutory:	<ul style="list-style-type: none">• Water Supply (Safety and Reliability) Act 2008• Public Health Act 2005• Environmental Protection Act 1994
Budgetary:	If an asset is being proposed (expenditure >\$10,000) whether there are capital funds available. For Operating costs - If resources are required to be spent whether the operating funds are available.
Risk:	Detail risk management process planned to be undertaken, key identified risks and how these risks are proposed to be managed. Include financial risk, technical risk, reputational risk, legal risk, participation, and completion risk and or political risk.
Links to Strategic Plans:	Corporate Plan: People – Outcome 2: Our communities are safe, healthy, and active. Operational Plan: Objective No. 47 Sustainable Water and Wastewater Management Project.

Other Comments:

Please refer to the Monthly Water and Wastewater Report attached for May 2024.

Author:



Mark David
Acting Manager, Water & Wastewater

Recommended:



Adeah Kabai
Head of Engineering

Recommended:



David Baldwin
Executive Director, Engineering Services

Approved:

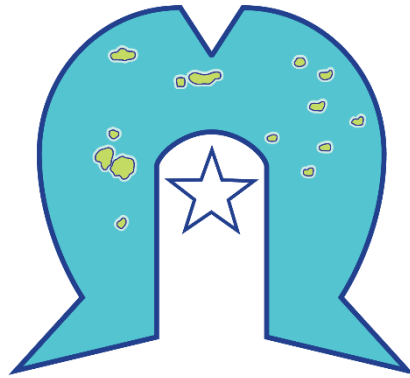


James William
Chief Executive Officer

Action Officer Contact Details: Mark David, Acting Manager Water & Wastewater

ATTACHMENTS:

Monthly Water & Wastewater Report.



Torres Strait Island
REGIONAL COUNCIL

Engineering Services

MONTHLY WATER & WASTEWATER REPORT

May 2024

Author	Reviewer	Revision	Date
M. David		1	13/05/24

STATUS OF WATER ALERTS

Badu

This will be an ongoing issue until a dedicated reservoir outlet main can be installed. TSIRC is seeking additional funding to complete this critical project.

Saibai

Boiled water alert was issued on 7th May 2024 due to low chlorine residuals being found in the community. This will be lifted on the completion of E. coli NATA Lab testing (Cairns).

Kubin

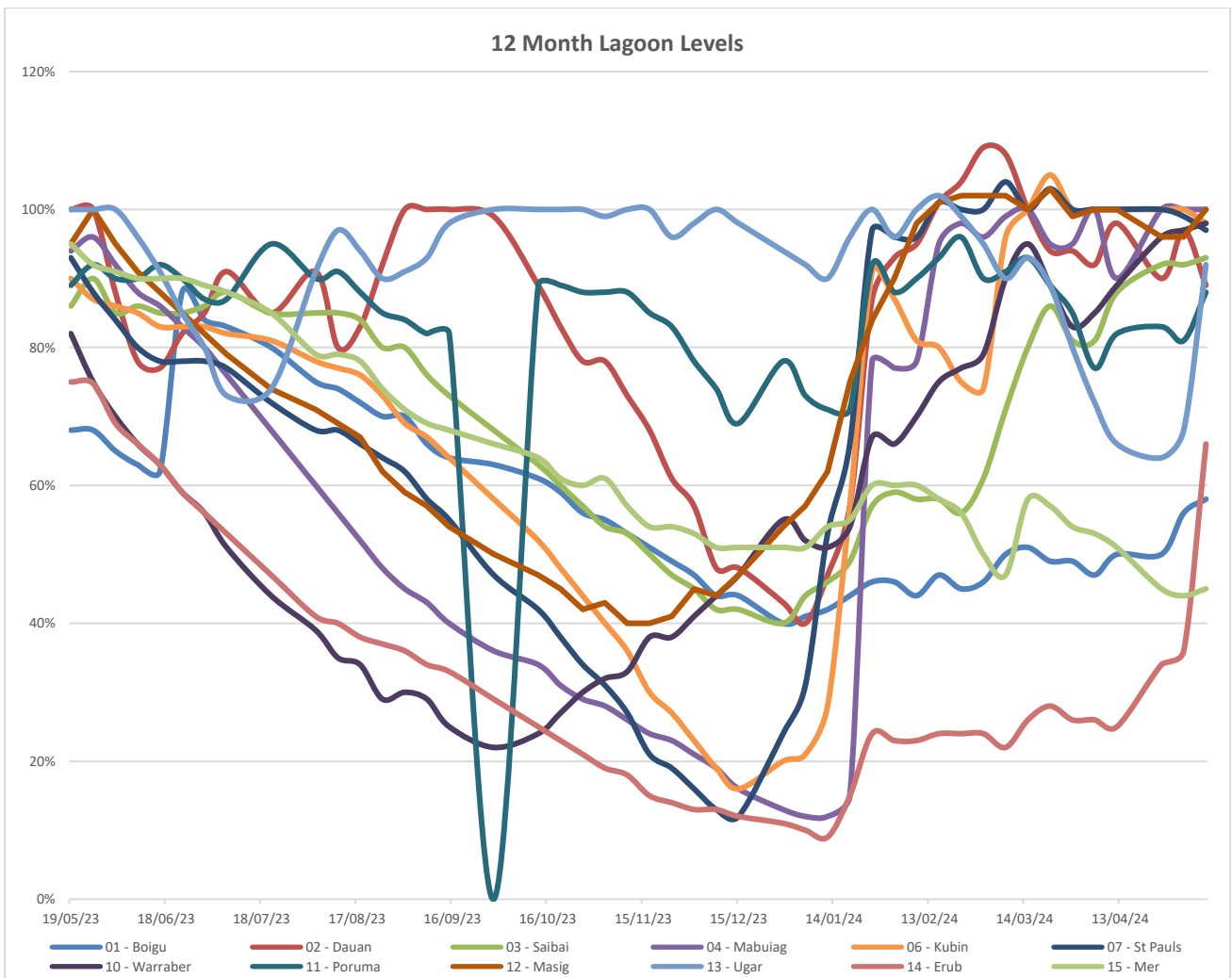
Boiled water alert issued 17th April 2024 due to high turbidity being detected in the community. TSIRC are working with the regulators to have this notice lifted.

Hammond

Boiled water alert issued 17th April 2024 due to water being supplied by Torres Shire Council being unchlorinated. This will be lifted on the completion of E. coli NATA Lab testing (Cairns).

WATER SECURITY UPDATE

Water restrictions have been implemented in several communities to safeguard the water supply. These restrictions do not impact household water usage but rather limit outdoor watering activities. This measure has resulted in a positive impact on water storage in each community, as depicted in the graph below:



Water security information for week ending Friday 10th May 2024 summarised below.

Community	Water remaining	Primary Issue	Work being done to address security
01 – Boigu	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use
02 – Dauan	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use
03 – Saibai	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use
04 – Mabuiag	6+ months' supply	Burnt lagoon cover	Level 2 Water Restrictions – No outdoor use Installation of valves in the network to assist with network leak detection. Works on lagoon cover to be completed.
05 – Badu	6+ months' supply		
06 – Kubin	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use
07 – St Pauls	6+ months' supply	Reservoir leaking	Level 2 Water Restrictions – No outdoor use
08 – Hammond	6+ months' supply	Network/property leaks	Level 2 Water Restrictions Outdoor Use Restricted Saturday & Sunday 08:00-09:00 & 17:00-18:00 Only
09 – Iama	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use
10 – Warraber	6+ months' supply	Network/property leaks	Level 2 Water Restrictions Outdoor Use Restricted Saturday & Sunday 08:00-09:00 & 17:00-18:00 Only
11 – Poruma	6+ months' supply	Network/property leaks	Continue water wise practices and check weekly household leaks.
12 – Masig	6+ months' supply	Network/property leaks	Continue water wise practices and check weekly household leaks.
13 – Ugar	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use
14 – Erub	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use
15 – Mer	6+ months' supply	Reservoir leaking	Level 2 Water Restrictions – No outdoor use

WASTEWATER STATUS

#	Island	Comments
1	Boigu Island	• Normal operation. Repairs required.
2	Dauan Island	• No Sewage Treatment Plant
3	Saibai Island	• Normal operation.
4	Mabuiag Island	• Not operational. Repairs/full upgrade required.
5	Badu Island	• Normal operation.
6	Kubin Community	• Normal operation.
7	St Pauls Community	• Normal operation.
8	Hammond Island	• No Sewage Treatment Plant
9	Iama Island	• Normal operation. Repairs/full upgrade required.
10	Warraber Island	• Normal operation. Repairs required.
11	Poruma Island	• Not operational. Repairs/full upgrade required.
12	Masig Island	• Normal operation. Repairs required.
13	Ugar Island	• No Sewage Treatment Plant
14	Erub Island	• Normal operation.
15	Mer Island	• Normal operation. Repairs required.



DIRECTORATE: Engineering Services

AUTHOR: Manager Engineering Services

INFORMATION REPORT - ENGINEERING OPERATIONS

OFFICER RECOMMENDATION:

That Council notes this report.

EXECUTIVE SUMMARY:

Council's Engineering Services is committed to undertake and deliver a range of operational and maintenance activities which provide high quality engineering services, public facilities, and amenities, including but not limited to.

- Roads, drainage, and ancillary works.
- Parks, gardens, and reserves
- Water and Wastewater (Sewerage) operations/schemes
- Collection and treatment of solid waste
- Airport facilities
- Marine facilities
- Preparedness and Preparation for disaster events.

Interested Parties/Consultation:

Executive Director Engineering Services, Manager Engineering Operations, Manager Water & Wastewater, Manager Capital Works, Manager Fuel & Fleet, Divisional Engineering Officers

Background:

Division 1: Boigu

Operations

- Meet barge on arrival and monitor.
- Grass maintenance completed around lights, cones and along airstrip.
- Drains at airport cleaned and cleared.
- Gurney blasting of boat ramp completed including grass maintenance at Seaport area.
- Working and prepping of light installation at boat ramp, still in progress.

Disaster Management

- Satellite Phone: Tested and Operational
- HF Radio: Tested and Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 2: Dauan

Operations

- Manual Garbage collection, using the pool vehicle due to the lack of operational plant, machinery, and vehicles.
- Repaired 2 water leaks throughout the community.
- Monthly gurney blast boat ramp, and grass maintenance boat ramp area and bowser area.
- Road maintenance between builders shed to Oval and East side of the community.
- Landfill Compacted using Backhoe from Boigu while it was on the island.

Disaster Management

- Satellite Phone: Tested and Operational
- HF Radio: Tested, No connection.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 3: Saibai

Operations

- Manual Garbage Collection- Monday and Friday, Garbage truck currently tagged out.
- Conduct water meter inspection for leaks due to high usage weekly, monitor chlorine reading. Currently on boil water notice
- Minor Road maintenance to school.
- Maintenance work on Wind Direction Indicator for the Aerodrome.
- Met with CEO, EDES and 2 Sea Swift staff members during recent divisional visit.

Disaster Management

- Satellite Phone: Tested and Operational.
- HF Radio: Tested and Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 4: Mabuiag

Operations

- E-Coli testing done @ water shed, all 5 sample points passed test.
- Technical Officers rectified issue at Sewerage Treatment Plant that caused a spillage. Technical Officers rectified other issues at the plant while onsite.
- Monthly Gurney Blast boat ramp undertaken.
- Repair few water leaks throughout the community.
- Manual Garbage Collection due to the Garbage Truck being unserviceable.

Disaster Management

- Satellite Phone: Tested and Operational
- HF Radio: Tested, No connection.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 5: Badu

Operations

- Manual handling of rubbish collection throughout community as garbage truck tagged out.
- General cleaning and maintenance completed along roadside, signs, jetty and ramp. Road maintenance and general cleaning at Tamwoy street, Mairu street, Ahmat street and Chapman Street.
- Small community projects in partnership with Meriba Ged in progress, community gazebo upgrades.
- Grass maintenance and general cleaning inside and outside council office compound area and community hall area.
- Grass maintenance completed at main community park, gazebo anear Sea Swift shed and 2 parks near sewer pump station 5.

Disaster Management

- Satellite Phone: Tested and Operational
- HF Radio: Not Operational, unit is being refurbished.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 6: Kubin

Operations

- 75% Road works completed.
- Repair major water leak completed.
- Garbage collection currently being completed by contractor due to lack of operational plant.
- Grass maintenance through community and Council areas undertaken.
- Due to being short of staff, not all tasks and priorities have been completed.

Disaster Management

- Satellite Phone: Tested and Operational
- HF Radio: New unit installed, commissioning to be completed, awaiting replacement speaker.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 7: St Pauls

Operations

- Road maintenance in front of IBIS.
- Boat ramp works by Koppen's Construction completed and reopened last week.
- Roadside grass maintenance to Kubin and maintain potholes.
- Garbage collection done by local business.
- Grass maintenance all work areas and community.

Disaster Management

- Satellite Phone: Tested and Operational
- HF Radio: Test and Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – NA

Division 8: Hammond

Operations

- Gurney blast boat ramp completed.
- Assist contractor with storing new fuel bowser pump in preparation for upgrade to fuel facility.
- Manual handling garbage run as garbage truck tagged out.
- Cleaning and grass maintenance alongside of roads, firebreaks around fence lines and stormwater drains at along Dochert Drive. Cleaned storm water drains along Waterfront Rd.
- Grass maintenance at church yard and cemetery completed.

Disaster Management

- Satellite Phone: Tested and Operational
- HF Radio: Tested, no connection.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 9: Iama

Operations

- Manual handling of rubbish collection throughout community as garbage truck tagged out.
- Housekeeping and grass maintenance completed at Sewer Treatment Plant
- Grass maintenance completed along runway at airport and including removals of vegetation along fence line.
- Roads and drainage clean along Mosby and O'Leary Street.
- Complete in-house water sample testings received from other divisions.
- Provide assistance and support to contractors who are working on seawall project.

Disaster Management

- Satellite Phone: Tested and Operational
- HF Radio: Tested and Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 10: Warraber

Operations

- Compact landfill each week.
- Green waste and white goods collection throughout community partially completed as tipper truck now tagged out.
- Clean out sewer drying beds and dispose waste at designated site.
- Grass maintenance 100% completed around of water lagoon.
- Housekeeping completed at wharf, gazebos, playground area and community CBD.

Disaster Management

- Satellite Phone: Tested and Operational
- HF Radio: Not Tested
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 11: Poruma

Operations

- Compact landfill and dig new trenches for disposal of waste.
- Desalination shed full washdown and scrub down and then complete rust prevention.
- Complete maintenance on cover pumps at water lagoon.
- Grease both pumps at sewer pump stations 1 & 2.
- Grass maintenance complete along airstrip, waiting shed, fuel up station, cones, lights, and gables and including housekeeping inside waiting shed and car park.
- Empty 200ltr fuel drums and clean, store at seaport area in prep for shipment.

Disaster Management

- Satellite Phone: Tested and Operational
- HF Radio: Tested and Operational
- Community Disaster Meeting Held – Yes
- Local Community Disaster Coordinator visit – Yes – 23 – 26 April 2024

Division 12: Masig

Operations

- Install new flow meter on desal 1.
- Maintain over hanging branches on road.
- Landfill Maintenance with assistance from Civil Crew.
- Repaired few water leaks in the community.
- Road maintenance- grading potholes and compacting.

Disaster Management

- Satellite Phone: Tested and Operational
- HF Radio: Unserviceable, sent to Cairns for repairs.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 13: Ugar

Operations

- Manual garbage collection, as garbage truck is not operational.
- Grass Maintenance undertaken around all TSIRC facilities.
- 75% of area covered by recent landslide completed, will continue this week to complete.
- Meet Sea Swift barge and monitor.
- Due to being short staff, a staff member for Division 10 has been assisting with operations.
- Water restriction increased to level 2, due to high usage and water leaks in the community.

Disaster Management

- Satellite Phone: Tested and Operational
- HF Radio: Test and Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 14: Erub

Operations

- Cut and remove 100-year-old fallen tree at cemetery caused by strong wind and rainy weather. No damages to gravestone.
- Cart water to new village and fill up residence water tanks.
- Grass maintenance completed around water treatment plant compound area and reservoir area.
- Aerodrome clearing works in progress by contractor, both end of runway clearing completed.
- Complete washdown and cleaning of all engineering vehicles and small machineries including completion of basic service on each vehicle.

Disaster Management

- Satellite Phone: Tested and Operational
- HF Radio: Test and Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 15: Mer

Operations

- Commenced maintaining overhanging tress in the community.
- 50% Roadside grass maintenance to airport and school road completed.
- 75% Cemetery grass maintenance completed in collaboration with TSRA Rangers and MGNM participants.
- Install new water service to IBIS with assistance from Technical Officers.
- Aerodrome runway repainting commenced; Task delayed due to wet weather conditions.

Disaster Management

- Satellite Phone: Tested and Operational
- HF Radio: Test and Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

COMPLIANCE / CONSIDERATIONS:

Statutory:	Local Government Act 2009, Disaster Management Act 2003
Budgetary:	Operating Costs as per approved Budget.
Policy:	
Legal:	
Risk:	Our communities are safe, healthy, and active.
Links to Strategic Plans:	Corporate/Operational Plan TSIRC Community Plan (2009-2029)
Masig Statement:	
Standing Committee Consultation:	NIL
Timelines:	

Other Comments:

Identified repair works to HF radio network has been completed, however, it has been identified that the radio unit at Masig is unserviceable. The unit has been sent back to manufacturer for repair.

Women in Maritime Pollution Response Training undertaken on Thursday Island in early May 2024. Training based on deployment of Oil Pollution Kit where how and what to do with oil spills and to wear the correct PPE from contamination.



Authored:
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Manager, Engineering Services



Recommended:
Adeah Kabai
Head of Engineering



Endorsed:
David Baldwin
Executive Director, Engineering Services



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ATTACHMENTS:

- Attachment 1 – SATPHONE Serviceability Checks
- Attachment 2 – HF Radio Serviceability Checks

SATPHONE Serviceability
Attachment 1

		2023								2024			
Island Community	SAT Phone number	May	June	July	August	September	October	November	December	January	February	March	April
Boigu	0147 181 217	✓	X	X	X	✓	✓	✓	✓	✓	X	✓	✓
Dauan	0147 181 228	✓	X	✓	X	✓	X	X	✓	✓	X	X	✓
Saibai	0147 169 314	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mabuiag	0147 169 325	✓	✓	X	X	✓	✓	✓	✓	✓	✓	U/S	✓
Badu	0147 181 778	✓	✓	✓	X	✓	X	✓	✓	✓	X	X	✓
Kubin	0147 181 178	✓	X	✓	✓	✓	✓	U/S	✓	✓	✓	✓	✓
ST Paul's	0147 169 653	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Hammond	0147 181 490	✓	X	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Iama	0147 181 295	✓	X	✓	✓	✓	✓	✓	✓	✓	X	X	✓
Warraber	0147 168 409	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Poruma	0147 180 275	✓	✓	X	✓	✓	✓	U/S	U/S	U/S	U/S	U/S	✓
Masig	0147 181 972	✓	X	X	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ugar	0147 167 527	✓	X	X	X	X	X	X	X	X	✓	X	✓
Erub	0147 168 918	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mer	0147 168 220	✓	✓	✓	✓	✓	✓	✓	✓	✓	X	✓	✓
TI Office	0147 168 689	X	X	U/S	U/S	U/S	U/S	U/S	✓	✓	X	X	X
TI Engineering	0147 183 853	X	X	U/S	U/S	✓	X	✓	X	X	X	X	X
Cairns	0147 186 884	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

✓	Indicates succesful test
X	Indicates fail - test was not completed
U/S	Indicated Equipment requires servicing

Attachment 2
HF Radio Serviceability Checks

Island Community	2023								2024			
	May	June	July	August	September	October	November	December	January	February	March	April
Boigu	✓	✓	✓	✓	X	✓	X	✓	✓	✓	✓	✓
Dauan	X	✓	✓	✓	X	✓	✓	✓	X	✓	✓	✓
Saibai	✓	✓	X	U/S	U/S	✓	✓	✓	✓	✓	✓	✓
Mabuiag	✓	✓	U/S	U/S	U/S	✓	X	✓	X	✓	✓	✓
Badu	X	X	X	U/S	U/S	U/S	U/S	U/S	U/S	U/S	U/S	U/S
Kubin	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	U/S
ST Paul's	✓	✓	✓	✓	X	✓	✓	✓	X	✓	✓	✓
Hammond	X	X	X	U/S	U/S	✓	X	✓	✓	✓	✓	✓
Iama	X	X	✓	U/S	U/S	✓	X	✓	X	✓	✓	✓
Warraber	U/S	U/S	✓	U/S	U/S	✓	X	✓	X	X	✓	X
Poruma	X	X	✓	✓	X	U/S	U/S	U/S	U/S	U/S	U/S	✓
Masig	U/S	U/S	✓	✓	X	U/S	U/S	U/S	U/S	U/S	U/S	U/S
Ugar	X	X	✓	✓	X	U/S	U/S	U/S	U/S	U/S	U/S	✓
Erub	U/S	U/S	✓	✓	X	U/S	U/S	U/S	U/S	U/S	U/S	✓
Mer	U/S	U/S	U/S	U/S	U/S	U/S	U/S	U/S	U/S	U/S	U/S	✓

✓	Indicates successful test
✓	Indicates test undertaken - no connection.
U/S	Indicated Equipment Issue
X	Indicates test was not completed
NA	Not HF Radio Available



DIRECTORATE: Engineering Services

AUTHOR: Waste & Sustainability Engineer

INFORMATION REPORT - ZENADTH KES COASTAL HAZARD ADAPTATION STRATEGY

OFFICER RECOMMENDATION:

That Council notes the progress of the Zenadth Kes Coastal Hazard Adaptation Strategy.

EXECUTIVE SUMMARY:

The Zenadth Kes Coastal Hazard Adaptation Strategy (CHAS) has been developed to address and mitigate the impacts of coastal hazards on the Torres Strait Island Regional Council's (TSIRC) communities. Funded by the Local Government Association Queensland (LGAQ) as part of the QCoast₂₁₀₀ program, this strategy provides a comprehensive long-term approach to managing coastal erosion, tidal inundation, storm tides and other coastal hazard impacts driven by climatic changes and natural processes from present day to the year 2100.

Consultation:

The Zenadth Kes CHAS has been informed by conversations with Council and community leaders since 2017 with comprehensive community engagement between 2022-2024.

The engagement program included:

- targeted conversations with Councillors, Council CEO and senior staff, Traditional Owners, Elders and community leaders, and
- community consultation on the draft strategy from November 2023 to March 2024.

The communications materials produced include:

- project updates,
- fact sheets,
- Facebook posts,
- Zenadth Kes CHAS summary video, and
- Video interviews with Councillors, council staff and community leaders.

Background:

TSIRC's coastal areas are vital for maintaining the cultural, environmental, and economic wellbeing of our communities. TSIRC has previously acknowledged the increasing risk of coastal hazards due to climate change and the necessity for a strategic response.

The QCoast₂₁₀₀ program is a one-off funding program administered by LGAQ. It is designed to assist coastal Councils in making decisions regarding long-term management and response to the coastal hazards facing their communities, through the development of a CHAS.

TSIRC has been developing the CHAS in collaboration with technical consultants and community leaders. It follows an eight-Phase process (Table 1), as set out in QCoast₂₁₀₀'s Developing a Coastal Hazard Adaptation Strategy: Minimum Standards and Guideline for Queensland Local Governments.

Table 1. Stages of a CHAS

Phase	Description	Project status
1	Plan for life-of project stakeholder communication and engagement	Complete
2	Scope coastal hazard issues for the area of interest	Complete
3	Identify areas exposed to current and future coastal hazards	Complete
4	Identify key assets potentially impacted	Complete
5	Undertake a risk assessment of key assets in coastal hazard areas	Complete
6	Identify potential adaptation options	Complete
7	Socio-economic appraisal of adaptation options	Complete
8	Strategy development, implementation and review	In progress

The Strategy (Zenadeth Kes CHAS) itself (Figure 1) is the summary document which provides an overview of Phases 1-8 and defines the strategic actions identified to proactively manage the potential impacts of coastal hazards. It details the risks and mitigation techniques for all 15 TSIRC communities posed by coastal hazards, including coastal erosion, permanent tidal inundation at highest astronomical tides (HAT) due to sea-level rise (SLR) and inundation due to storm tide.



Figure 1 Cover and report summary from the Zenadth Kes Coastal Hazard Adaptation Strategy

Current Progress and Next Steps:

Currently, we are working with Alluvium, our technical consultants, to finalise the implementation plan, which forms part of the overall strategy. The Implementation Plan has currently been drafted, however it requires specific agencies, TSIRC departments, and supporting parties required to implement the Zenadth Kes CHAS. The Implementation Plan also includes adaptation options, timing in which activities need to be actioned, indicative costs, and funding opportunities.

The Strategy includes prioritised actions over the next 5 – 10 years, across four themes:

1. Council wide initiatives to enhance community custodianship.
2. Planning updates.
3. Maintaining and improving existing infrastructure.
4. Nature-based coastal management.
5. Coastal engineering.

The overarching purpose of the Strategy is to:

- inform future decisions regarding the protection and management of our coast and foreshore areas,
- inform future land use and master planning,
- guide the management of public utilities, facilities and services such as water supply, wastewater, roads and boat ramps,
- inform management of areas of cultural and environmental significance, and
- foster collaboration and the shared custodianship of our coastline.

COMPLIANCE:

Statutory:	<ul style="list-style-type: none"> • Compliance with Queensland Coastal Management Plans • Alignment with national climate adaptation frameworks
Budgetary:	<ul style="list-style-type: none"> • Funded by the Local Government Association Queensland (LGAQ) • Future funding considerations for implementation phases
Policy:	Nil
Legal:	Ensures legal compliance with state and federal environmental regulations
Risk:	<ul style="list-style-type: none"> • Mitigates risks associated with coastal erosion and storm tide inundation • Reduces long-term vulnerability of infrastructure and essential services
Links to Strategic Plans:	<ul style="list-style-type: none"> • Corporate/Operational Plan • TSIRC Community Plan (2009-2029) • Environmental and Coastal Management Plans
Masig Statement:	The CHAS aligns with the purpose of the Masig Statement, emphasising sustainable development and cultural preservation.
Standing Committee Consultation:	Climate Change Adaptation and Environment Committee
Timelines:	Immediate adoption with phased implementation over the next several years to 2100

Other Comments:

Following the finalisation of the Implementation Plan, Council endorsement will be required to adopt the overall Zenadth Kes CHAS. It is anticipated that Council Resolution will be sought to adopt the Zenadth Kes CHAS in the coming months with significant progress made against the Implementation Plan.

Once Council endorsement of the Strategy by Council has been sought, hard copies of the summary document will be available at Divisional Council offices, as well as accessible through the Council website and local Councillors offices. Videos explaining the Strategy will also be run on the IBIS store TVs.



Authored:

Jarrah Doran-Smith
Waste and Sustainability Engineer



Recommended:

Peter Price
Acting Manager, Capital Works



Endorsed:

David Baldwin
Executive Director, Engineering Services



Approved:

James William
Chief Executive Officer

Action Officer Contact Details:

Jarrah Doran-Smith
Waste and Sustainability Engineer, Engineering Services

ATTACHMENTS:

Zenadth Kes Coastal Hazard Adaptation Strategy Brief

Zenadth Kes Coastal Hazard Adaptation Strategy (CHAS) Briefing Paper

Overview and Progress to Date

The Zenadth Kes Coastal Hazard Adaptation Strategy (CHAS) has been developed to mitigate the impacts of coastal hazards on the Torres Strait Island Regional Council's (TSIRC) communities. Funded by the Local Government Association Queensland (LGAQ) through the QCoast2100 program, this strategy provides a comprehensive long-term approach to managing coastal erosion, storm tide inundation, and sea level rise from present day to 2100. Developed in collaboration with technical consultants and community leaders, the CHAS follows an eight-phase process (Figure 1) outlined in QCoast2100's guidelines for Queensland local governments. TSIRC is currently in the final stage, developing the Implementation Plan, which details specific steps for mitigating coastal hazards in each community.



Figure 1 The eight-Phase process for the development of the CHAS.

Community Involvement and Development Process

The CHAS development involved extensive community engagement to ensure local voices and knowledge were integral to the process. This approach highlighted the community's desire to maintain their connection to the land and sea, crucial for cultural continuity and resilience. The development process included:

- **Council and Committee Workshops:** Sessions with elected members to gather insights and aspirations (Figure 2).
- **Community Consultations:** Engaging with residents, traditional custodians, and local leaders.



- **Scientific and Risk Assessments:** Utilising updated mapping and data to understand coastal hazard risks.
- **Integration of Indigenous Knowledge:** Weaving traditional knowledge with scientific research for a holistic framework.



Figure 2 Council workshop held May 2023 with Torres Strait Island youth for input.

Scientific and Coastal Modelling Foundations

The CHAS relies on robust scientific methods and advanced coastal modelling to understand current and future coastal hazards. These efforts provide the foundation for the strategy’s recommendations and actions.

1. Data Collection and Analysis:

- **Topographic and Bathymetric Surveys:** High-resolution surveys to create detailed maps.
- **Historical Data:** Analysis of weather patterns, tidal records, and erosion events to inform predictive models.

2. Climate Change Projections:



- Sea Level Rise Scenarios: Modelling different scenarios based on current climate science.
- Storm Surge Modelling: Simulating effects of storm surges combined with sea level rise.
- Erosion Modelling: Identifying areas at risk of erosion under various scenarios.

3. Vulnerability Assessments:

- Risk Mapping: Identifying vulnerable areas, including critical infrastructure and cultural sites.
- Impact Scenarios: Developing future condition scenarios under different climate trajectories.
- Financial and Economic Assessments: Estimating costs for council assets and community values for cost-benefit analysis of mitigation techniques.

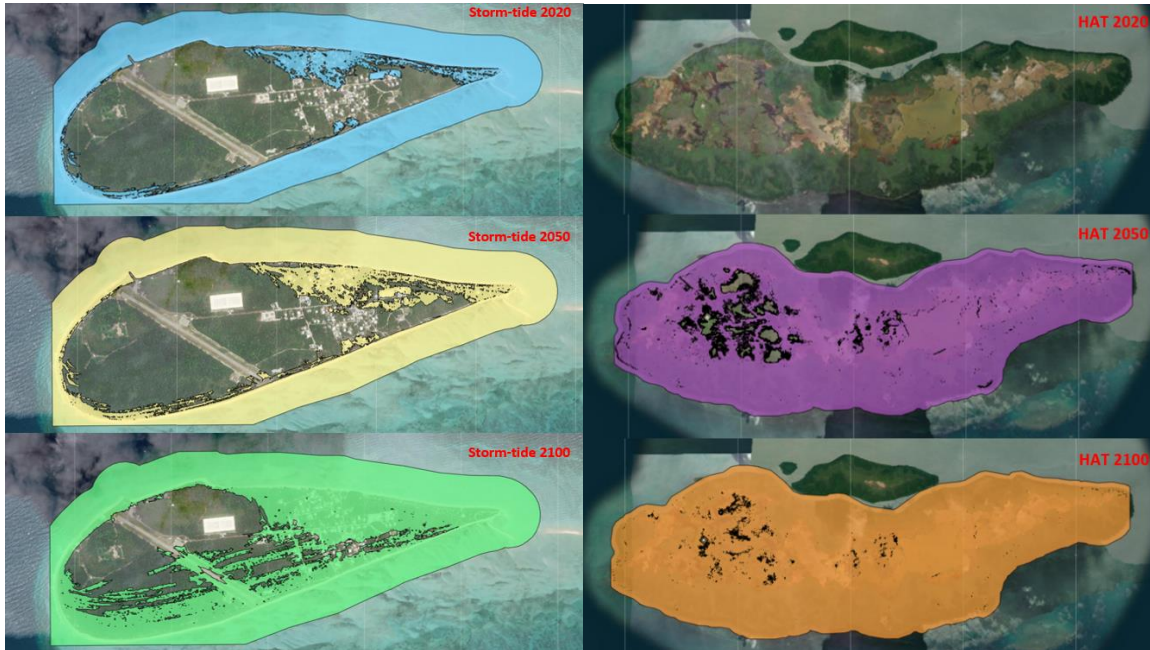


Figure 3 Storm tide modelling masig (left) and Highest Astronomical Tide (HAT) tidal inundation scenario on Saibai (right).

Implementation Plan

The final component of the Zenadth Kes CHAS is the Implementation Plan, outlining strategies to manage coastal hazards over the next 5-10 years. The Implementation Plan requires specific Council department capabilities, external organisation support and funding opportunities which can most efficiently support the actions and mitigation techniques required to adapt over the next 5-10 years. It emphasises community engagement, sustainability, and resilience, with TSIRC leading efforts supported by various stakeholders. Key components include:

1. Approach to Implementation:

- Utilises strategic steps, stakeholder collaboration, and community engagement.
- Identifies potential funding from grants, partnerships, and government support.

2. Implementation of Actions:

- Prioritises actions (high, medium, low) for various localities.
- Focuses on specific initiatives tailored to each community's needs.

3. Principles for Implementation:

- Integrates traditional knowledge and community values.
- Ensures transparency and inclusivity in decision-making.

4. Barriers and Change Management:

- Identifies potential obstacles like funding limitations and community resistance.
- Outlines strategies for overcoming challenges through stakeholder engagement and adaptive management.

5. Partnership Opportunities:

- Collaboration with local, state, and federal agencies, NGOs, academic institutions, and the private sector to leverage resources and expertise.

6. Monitoring, Evaluation, and Review:

- Establishes success metrics and regularly assesses progress.
- Adapts strategies based on feedback and changing environmental conditions.

Specific Actions by Themes

- Council-wide Initiatives: Establishing a coastal resilience officer, promoting coastal custodianship, and developing educational programs.
- Planning Updates: Regular updates to planning documents to reflect new data and strategies.
- Maintaining and Improving Existing Infrastructure: Focusing on the resilience and sustainability of public utilities and infrastructure.
- Nature-based Coastal Management: Leveraging natural processes and ecosystems to mitigate hazards.
- Coastal Engineering: Employing engineering solutions to protect vulnerable areas from erosion and inundation.

Summary

The Zenadth Kes CHAS aims to protect the cultural and environmental heritage of the Torres Strait Islands while ensuring community resilience against coastal hazards. TSIRC, with support from various partners, will lead a sustainable and inclusive approach to these efforts, ensuring effective management and adaptation to coastal hazards in the region.



DIRECTORATE: Building Services

AUTHOR: Executive Director Building Services

BUILDING SERVICES REPORT (APRIL 2024)

OFFICER RECOMMENDATION:

Council resolves to note the Building Services Report for April 2024.

EXECUTIVE SUMMARY:

This report provides an overview of the ongoing activities carried out by the Building Services Unit (BSU) during the reporting period of April 2024.

Interested Parties/Consultation:

- Building Services Executive Director
- Building Services Management
- Business Services Accountant
- Building Services Construction Software
- Procore Published Industry statistical data

Upgrade & HO Program:

BSU continues to initiate the delivery process for this financial year, Upgrade Works & Home Ownerships. Regular meetings with funding partners are being held to address challenges related to high delivery costs, extended timeframes for project completion and tender awarding.

Current Status (as of 01 May 2024)

Tenders Awaiting Approvals - 67

Upgrades – 57 projects (approx \$8.2m)

Home Ownerships – 10 projects (approx \$5.1m)

Upgrade and HO Program - Revenue Comparison July to April		
2022/2023	2023/2024	Variance
\$7,535,373.08	\$ 8,593,266.62	\$ 1,057,893.54
The above figures are based upon actual invoices and do not include accruals.		

Currently working with funding partners to forecast achievable end of financial year delivery.

Priority Upgrade works, in the Vacant and Dis-Mod (OT) work types, has been initiated for enhanced visibility and priority actions.

Strategies are continuing the implementation of planning for the delivery of the NAHA Upgrade program and Home Ownerships. These strategies encompass:

- Reviewing contractors' existing workloads
- Prioritising essential works
- Conducting bulk tendering for all upgrades in each community
- Holding contractors accountable through liquidated damages
- Reviewing and modifying contracts to mitigate risk to TSIRC (e.g., material, freight, flights, etc.)

R&M Program:

The realignment of the Tier 1 stream has continually improved service delivery to our customers and most importantly our communities. This restructure has also led to increased revenue for TSIRC.

As of 03 May 2024, there is a backlog of maintenance work comprising 1762 tasks with a total value of approximately \$2.8 million that has been pending for over 30 days.

R&M Program - Revenue Comparison July to April		
2022/2023	2023/2024	Variance
\$ 9,341,029.37	\$ 11,672,899.90	\$ 2,331,870.53
The above figures are based upon actual invoices and do not include accruals.		

Housing Investment Plan (Capital Housing Program) - \$14.4M:

Stage 1 funding was released on September 27, 2022. In October 2023 Council resolved to deliver the program through a staged approach and in partnership with QBuild. Working closely with Community Services and identifying the priorities for deliveries (domestic violence, disability services and overcrowding) the Communities of Erub, Iama, Mabuig, Saibai and Warraber have been identified as priority 1.

Continuing to work in partnership with PBC's to address ILUA's. Meetings BEING planned at Warraber and Mabuig in June 2024.

Working closely with QBuild and the design team to progress through to Design Documentation, currently at 90% complete.

Business Relationships:

Meetings are continuing on a weekly basis between BSU and key stakeholders.

TSIRC BSU and Communities are working together in partnership to improve the delivery of service to our communities to ensure we are improving the liveability within each Division.

Logistics:

TSIRC Contract documentation has been updated to establish contractor accountability for the projects they undertake. Timely project delivery is a priority for TSIRC.

Reviewing current reporting processes to streamline and further reduce risk to TSIRC.

Considerations:

Risk Management

- Continued review of scheduled works for this financial year to clarify projects and their financial impact.
- Ongoing review of departmental structure, resourcing, and processes to enhance service delivery across all levels.
- Regular monitoring of performance to manage revenue, expenses, service delivery, and community outcomes

COMPLIANCE / CONSIDERATIONS:

Statutory:	<ul style="list-style-type: none">• <i>Local Government Act 2009</i>• <i>Local Government Regulation 2012</i>• <i>National Construction Code Building Act 1975</i>• <i>Building Regulation 2006</i>• <i>Queensland Building and Construction Commission Act 1991</i>• <i>Queensland Building and Construction Commission Regulation 2018</i>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of the Statutory requirements outlined above
Links to Strategic Plans:	Corporate Plan 2020-2025 <ul style="list-style-type: none">• Delivery of Capital Works program
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

Other Comments:

Nil.

Recommended:



Wayne Green
Executive Director Building Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil



DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

OFFICER RECOMMENDATION:

The Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

EXECUTIVE SUMMARY:

A local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

Section 254J of the *Local Government Regulation 2012* allows the Council to close its meeting to the public to discuss one or more of the following matters:

- (a) the appointment, discipline or dismissal of the chief executive officer;
- (b) industrial matters affecting employees;
- (c) the local government's budget;
- (d) rating concessions;
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- (f) matters that may directly affect the health and safety of an individual or a group of individuals;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- (h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;
- (j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254J of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	Council meetings State Development and Infrastructure
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open and engaging council. ➤ 4.2 Evolve Council’s communication channels and community’s access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:



Susanne Andres
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil.



DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

OFFICER RECOMMENDATION:

The Council resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012*.

EXECUTIVE SUMMARY:

Section 254I of the *Local Government Regulation 2012* stipulates that a local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254I of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	Council meetings State Development and Infrastructure
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open and engaging council. ➤ 4.2 Evolve Council’s communication channels and community’s access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:



Susanne Andres
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil.



DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

OFFICER RECOMMENDATION:

For the Council to formally resolve on the matters discussed in its Closed Session.

EXECUTIVE SUMMARY:

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

The open meeting must resume to pass a resolution if any decisions are necessary following the closed-meeting discussion.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254J(6) of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	Council meetings State Development and Infrastructure
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open and engaging council. 4.2 Evolve Council’s communication channels and community’s access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:



Susanne Andres
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil.



ORDINARY MEETING

30-31 MAY 2024

Agenda Item

16

DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

ITEMS ARISING

OFFICER RECOMMENDATION:

For the Council to formally resolve to consider items arising after the agenda or the meeting is made public.

EXECUTIVE SUMMARY:

Section 74(6) of the *Local Government (Operations) Regulation 2010* allows for a local government or a committee of local government to discuss or deal with (at any meeting) items arising after the agenda for the meeting is made available to Councillors.

Business not on the agenda, or not fairly arising from the agenda, should not be considered at any local government meeting unless permission for that purpose is given by the local government at the meeting (*Source: Queensland Government 'Best practice example standing orders for local government and standing committee meetings - March 2024'*).

Council will need to make a formal resolution to consider/discuss any items nominated for this agenda item.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 74(6) of the <i>Local Government (Operations) Regulation 2010</i>
Budgetary:	N/A
Policy:	Council meetings State Development and Infrastructure
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open and engaging council. ➤ 4.2 Evolve Council’s communication channels and community’s access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:


Susanne Andres
Executive Director Corporate Services

Approved:


James William
Chief Executive Officer

ATTACHMENTS:

Nil.