



Time: 9.00am to 10.30am

Venue: Microsoft TEAMS Meeting ID: 480 741 570 963
Passcode: CUCYFW

ORDER OF BUSINESS

9.00am	<p>A. WELCOME & QUORUM CONFIRMATION ACKNOWLEDGEMENTS OPENING PRAYER OBSERVANCES</p> <p>B. NOTING OF APOLOGIES</p> <p>C. CONFLICT OF INTEREST DECLARATIONS</p> <p>D. LIVE STREAM. <i>This meeting is live streamed on Council's YouTube Channel to allow the community to follow Council debates and decisions without the need to attend meetings in person. Members of the public attending or speaking at a meeting agree to have their image, voice and personal information (including name and address) recorded and publicly broadcast. Torres Strait Island Regional Council does not accept liability for any defamatory remarks or inappropriate comments that are made during the course of a meeting. Any part of the meeting that is held in closed session will not be live streamed.</i></p> <p>1. CONFIRMATION OF MINUTES (30 May 2024)</p> <p>2. UPDATE ON ACTION ITEMS FROM PREVIOUS MEETINGS</p> <p>3. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC</p> <p>4. CORPORATE SERVICES DIRECTORATE</p> <p>4.1. St Pauls Lodge Extension Date – Landowner Consent</p> <p><i>[Reason for closed discussion: These matters involve discussion on contracts proposed to be made by the trustee council]</i></p> <p>5. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION</p> <p>6. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION</p> <p>7. ITEMS ARISING</p> <p>8. NEXT MEETING – 24 JULY 2024 (Teleconference/Microsoft TEAMS)</p>
10.30am	<p>9. CLOSE OF MEETING</p>



DIRECTORATE: *Corporate Services*

AUTHOR: *Executive Director Corporate Services*

CONFIRMATION OF MINUTES (30 MAY 2024)

OFFICER RECOMMENDATION:

Council (as Trustee) confirms the Minutes of the Trustee Meeting held on 30 May 2024.

EXECUTIVE SUMMARY:

Section 254F(4) of the *Local Government Regulation 2012* requires that at each local government meeting, the minutes of the previous meeting must be confirmed by the councillors or committee members present.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

The previous Trustee meeting was held on 30 May 2024.

Section 254(6) of the *Local Government Regulation 2012* requires that a copy of the minutes of each local government meeting must be made publicly available by 5pm on the tenth day after the meeting is held. To meet these compliance requirements, a copy of the draft Minutes from the last meeting were circulated to the Executive Leadership Team for input prior to being posted on the Council website.


Following confirmation of the Minutes by the Council, the confirmed Minutes will replace the draft Minutes on the Council website.

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254F(4) of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open and engaging council. <ul style="list-style-type: none">➤ 4.2 Evolve Council’s communication channels and community’s access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Trustee Meeting

Other Comments:

Nil.

Recommended:

Susanne Andres
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

Draft Minutes of the Trustee Meeting held on 30 May 2024.



TRUSTEE MEETING
30 MAY 2024

MINUTES

Time: 9.00am

Venue: The Benson Hotel | Sudbury Conference Room, Level 3 | 50 Grafton Street, Cairns

PRESENT:

Mayor / Chairperson

Division 1 – Boigu

Division 2 – Dauan

Division 3 – Saibai

Division 4 – Mabuiag

Division 5 – Badu / **Deputy Mayor**

Division 6 – Arkai

Division 7 – Wug (St. Pauls), Mua Island

Division 8 – Kirirri (Hammond)

Division 9 – Iama

Division 10 – Warraber

Division 11 – Poruma

Division 12 – Masig

Division 13 – Ugar

Division 14 – Erub

Cr Phillemon Mosby

Cr Dimas Toby

Cr Torenzo Elisala

Cr Chelsea Aniba

Cr Keith Fell

Cr Ranetta Wosomo

Cr Iona Manas

Cr John Levi

Cr Seriako Dorante

Cr Aggie Hankin

Cr Kabay Tamu

Cr Francis Pearson

Cr Ted Mosby

Cr Rocky Stephen

Cr Nixon Mye

APOLOGIES: Division 15 – Mer

Cr Bob Kaigey – *Sorry Business*

OFFICERS:

Chief Executive Officer

Executive Director Building Services

Executive Director Community Services

Executive Director Corporate Services

Executive Director Engineering Services

Executive Director Financial Services

Manager Legal Services

Preston Law

Executive Assistant to the Mayor

TSIRC Secretariat

Mr James William

Mr Wayne Green

Mr Dawson Sailor

Ms Susanne Andres

Mr David Baldwin

Ms Hollie Faithfull

Mr Mark Pollock

Mr Julian Bodenmann

Ms Trudy Lui

Mr Darryl Brooks

PUBLIC:

Ms Alice Tippet

A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 9.05am the Mayor welcomed Councillors to the Trustee Council meeting for the month of May 2024. The Mayor delivered the opening prayer and invited attendees to observe a minute of silence for contemplation and reflection of loved ones.

The Mayor also welcomed Ms Alice Tippet who was observing the meeting as a member of the public.

B. NOTING OF APOLOGIES

An apology for Cr Bob Kaigey (Division 15 – Mer) who was absent for Sorry Business was tabled verbally by the Mayor and noted by Council.

C. CONFLICT OF INTEREST DECLARATIONS

Cr **Seriako Dorante** declared a potential conflict of interest in relation to Agenda Item 3.1 as this matter involves a close family member, however, the Mayor noted that no real conflict existed.

1. CONFIRMATION OF MINUTES (16 April 2024)

#T24-28/2024-05/1

CR MYE / CR MANAS

Council (as Trustee) confirms the Minutes of the Trustee Meeting held on 16 April 2024.

CARRIED UNANIMOUSLY

2. UPDATE ON ACTION ITEMS FROM PREVIOUS MEETINGS

The Chief Executive Officer (Mr James William) spoke to this item and the update was noted by Council.

3. CORPORATE SERVICES DIRECTORATE

3.1 Firearms Licence Application – Landowner Consent

#T24-28/2024-05/3.1

CR FELL / CR DORANTE

Council (as Trustee) grants landowner consent in accordance with section 13 of the *Weapons Act 1990* to Mr Jack David for the purposes of his firearms licence application.

CARRIED UNANIMOUSLY

4. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

#T24-28/2024-05/4

CR FELL / CR ELISALA

The Trustee resolves to close the meeting to the public pursuant to section 84 of the *Local Government Act 2009* to allow the Trustee to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

CARRIED UNANIMOUSLY

6. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

#T24-28/2024-05/6

CR PEARSON / CR T. MOSBY

The Trustee resolves to move out of closed discussions pursuant to Section 84 of the Local Government Act 2009.

CARRIED UNANIMOUSLY

7. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

5. CORPORATE SERVICES DIRECTORATE

➤ *Mr Julian Bodenmann (Preston Law) spoke to this report.*

5.1 Draft Trustee Policy – Community Engagement

#T24-28/2024-05/5.1

CR ANIBA / CR MYE

Council (as Trustee) notes this report.

CARRIED UNANIMOUSLY

8. MATTERS ARISING

A. Divestment Matters

Crs Elisala and Stephen requested that Council's Divestment Policy specifically address Trustee-related responsibilities.

9. NEXT MEETING – 25 June 2024 (Teleconference/Microsoft TEAMS)

Noted by Council.

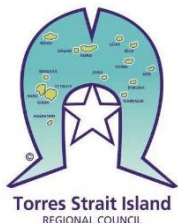
10. CLOSE OF MEETING

The Mayor closed the Trustee meeting at 9.50am.

MINUTES CONFIRMED – 25 June 2024

.....
Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council
Date: 25 June 2024

.....
James William
Chief Executive Officer
Torres Strait Island Regional Council
Date: 25 June 2024



TRUSTEE COUNCIL MEETING ACTION ITEMS

(as at 20 June 2024)

Agenda Item	Action	Action Area	Current Status
<p>Apr 2024 Mtg</p> <p>AI 6</p> <p>Matters Arising (DOGIT Policy)</p>	<p>Cr Stephen requested that a range of issues in relation to finalising Council's DOGIT policy be discussed at Council's May 2024 Workshop.</p> <p>Action:</p> <p>Chief Executive Officer to discuss further with Cr Stephen out of session.</p>	Chief Executive Officer	In progress & to be maintained as an ongoing action.
<p>Nov 2023 Mtg</p> <p>AI 6</p> <p>Action Items from Previous Meetings</p>	<p>ACTION:</p> <ol style="list-style-type: none"> <u>CEQ Matters</u> - Chief Executive Officer to liaise with Cr Dimas Toby in relation to CEQ Board engagement (particularly in relation to Seaswift matters, leasing, fuel matters and general pricing). <u>Saibai Island Church</u>/options to assist in the maintenance and/or restoration of heritage-listed sites and buildings to be considered at the December 2023 meeting. 	<p>Chief Executive Officer / Corporate Services (Legal Services)</p> <p>Community Services</p>	<ol style="list-style-type: none"> Remains in progress. Ongoing work is taking place with the Department of Environment and Heritage, as this is a heritage listed building. Quotes due in the w/b 22/1/24. Cr Tabuai is being kept informed of developments. Concept design phase almost complete (Site visit in April; Report with outcome almost finalised).



DIRECTORATE: *Corporate Services*

AUTHOR: *Executive Director Corporate Services*

RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

OFFICER RECOMMENDATION:

Council (as Trustee) resolves to close the meeting to the public pursuant to section 84 of the *Local Government Act 2009* to allow the Trustee to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

EXECUTIVE SUMMARY:

Section 84 of the *Local Government Act 2009* allows the Trustee Council to close its meeting to the public to discuss business for which public discussion would be likely to:

- (a) prejudice the interests of the trustee council or someone else; or
- (b) enable a person to gain a financial advantage.

For example, a meeting may be closed to the public to allow the trustee council to discuss:

- (a) the appointment, discipline or dismissal of local government employees; or
- (b) industrial matters affecting local government employees; or
- (c) starting or defending legal proceedings; or
- (d) that part of the budget that relates to the trust land; or
- (e) contracts proposed to be made by the trustee council.

Section 84(5) of the *Local Government Act 2009* stipulates that the trustee council must not make a resolution (other than a procedural resolution) in a meeting that is closed to the public.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

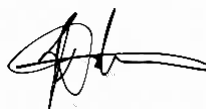
Statutory:	Section 84 of the <i>Local Government Act 2009</i>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open and engaging council. ➤ 4.2 Evolve Council’s communication channels and community’s access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Trustee Meeting

Other Comments:

Nil.

Recommended:

Susanne Andres
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

Nil.

**DIRECTORATE:** Corporate Services**AUTHOR:** Executive Director Corporate Services**RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION****OFFICER RECOMMENDATION:**

Council (as Trustee) resolves to move out of closed discussions pursuant to Section 84 of the *Local Government Act 2009*.

EXECUTIVE SUMMARY:

Section 84(1) of the *Local Government Act 2009* requires that all meetings relating to trust land must be open to the public.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 84 of the <i>Local Government Act 2009</i>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open and engaging council. ➤ 4.2 Evolve Council’s communication channels and community’s access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Trustee Meeting

Other Comments:

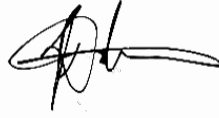
Nil.

Recommended:



Susanne Andres
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil.

**DIRECTORATE:** Corporate Services**AUTHOR:** Executive Director Corporate Services**CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION****OFFICER RECOMMENDATION:**

For Council (as Trustee) to formally resolve on the matters discussed in its Closed Session.

EXECUTIVE SUMMARY:

Section 84(5) of the *Local Government Act 2009* stipulates that the trustee council must not make a resolution (other than a procedural resolution) in a meeting that is closed to the public.

The open meeting must resume to pass a resolution if any decisions are necessary following the closed-meeting discussion.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 84 of the <i>Local Government Act 2009</i>
Budgetary:	N/A
Policy:	Council meetings State Development and Infrastructure
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open and engaging council. ➤ 4.2 Evolve Council's communication channels and community's access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Trustee Meeting

Other Comments:

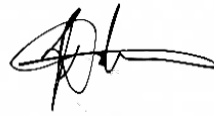
Nil.

Recommended:



Susanne Andres
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil.



DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

ITEMS ARISING

OFFICER RECOMMENDATION:

For Council (as Trustee) to formally resolve to consider those items arising after the agenda for the meeting has been made public.

EXECUTIVE SUMMARY:

Section 74(6) of the *Local Government (Operations) Regulation 2010* allows for a local government or a committee of local government to discuss or deal with (at any meeting) items arising after the agenda for the meeting has been made available to Councillors.

Standard practice is that business not on the published agenda, or not fairly arising from the agenda, should not be considered at any local government meeting unless permission for that purpose is given by the local government at the meeting ([Source](#): Queensland Government 'Best practice example standing orders for local government and standing committee meetings - March 2024').

Council will need to make a formal resolution to consider/discuss any items nominated for this agenda item.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 74(6) of the <i>Local Government (Operations) Regulation 2010</i>
Budgetary:	N/A
Policy:	Council meetings State Development and Infrastructure
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open and engaging council. ➤ 4.2 Evolve Council’s communication channels and community’s access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:


Susanne Andres
Executive Director Corporate Services

Approved:


James William
Chief Executive Officer

ATTACHMENTS:

Nil.