



Time: 1.00pm to 2.00pm

Venue: TSIRC Cairns Office, Level 3, 111 Grafton Street, Cairns Qld. 4870

ORDER OF BUSINESS

- 1.00pm
- *WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES*
 - *NOTING OF APOLOGIES*
 - *CONFLICT OF INTEREST DECLARATIONS*
1. CONFIRMATION OF MINUTES
 2. **RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC**
 3. **CORPORATE SERVICES DIRECTORATE**
 - 3.1 Expression of Interest/Conditional Agreement to Lease - Lot 38 on SP 248418, Hammond Island

[Reason for closed discussion: These matters involve discussion on contracts proposed to be made by the trustee council]
 4. **RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION**
 5. **CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION**
 6. **MATTERS ARISING**
 7. **NEXT MEETING - TBA**
- 2.00pm
8. **CLOSE OF MEETING**



CONFIRMATION OF MINUTES

OFFICER RECOMMENDATION:

Council (as Trustee) confirms the Minutes of the Trustee Meeting held on 5 March 2024.

EXECUTIVE SUMMARY:

Section 254F(4) of the *Local Government Regulations 2012* requires that at each local government meeting, the minutes of the previous meeting must be confirmed by the councillors or committee members present.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

The last Trustee meeting of the previous Council term was held on Iama Island on 5 March 2024.

Section 254(6) of the *Local Government Regulation 2012* requires that a copy of the minutes of each local government meeting must be made publicly available by 5pm on the tenth day after the meeting is held. To meet these compliance requirements, a copy of the draft Minutes from the last meeting were circulated to the Executive Leadership Team for input prior to being posted on the Council website.

Following confirmation of the Minutes by Council, the confirmed Minutes will replace the draft Minutes on the Council website.

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254F(4) of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open and engaging council. ➤ 4.2 Evolve Council’s communication channels and community’s access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Trustee Meeting

Other Comments:

Nil.

Recommended:



Susanne Andres
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Draft Minutes of the Trustee Meeting held on 5 March 2024.



Draft Minutes

TRUSTEE COUNCIL MEETING

5 March 2024



PRESENT:

Councillors

Mayor

Division 1 - Boigu
Division 2 - Dauan
Division 3 – Saibai
Division 4 – Mabuiag
Division 5 – Badu
Division 6 – Arkai
Division 7 – Wug (St Pauls), Mua Island
Division 8 – Kirirri
Division 9 - Iama
Division 10 – Warraber
Division 11 – Poruma
Division 12 – Masig
Division 13 - Ugar
Division 14 – Erub
Division 15 – Mer

Cr Phillemon Mosby
Cr Dimas Toby
Cr Torengo Elisala
Cr Conwell Tabuai
Cr Keith Fell
Cr Ranetta Wosomo
Cr Lama Trinkoon
Cr John Levi
Cr Seriako Dorante
Cr Getano Lui (Jnr) AM (**Deputy Mayor**)
Cr Kabay Tamu
Cr Francis Pearson
Cr Hilda Mosby
Cr Rocky Stephen
Cr Jimmy Gela – *by TEAMS*
not represented

Officers:

Chief Executive Officer
Executive Director Building Services
Executive Director Community Services
Executive Director Corporate Services
Executive Director Engineering Services
Executive Director Financial Services
Executive Support Coordinator
Executive Assistant to the Mayor
Secretariat

Mr James William
Mr Wayne Green
Mr Dawson Sailor
Ms Susanne Andres – *by TEAMS*
Mr David Baldwin
Ms Hollie Faithfull
Ms Sharon Russell
Ms Trudy Lui
Darryl Brooks – *by TEAMS*

APOLOGIES:

Nil

1. Welcome | Quorum Confirmation | Opening Prayer

The Mayor formally opened the March 2024 Trustee meeting at 9.25am, noting that a quorum of members were present.

The Mayor welcomed attendees to the final Trustee Council meeting for this term and made the following acknowledgements:

- Our Great Creator for his awesome wisdom, knowledge, understanding and favour and blessings throughout our lives and our families;
- All Traditional Custodians throughout Zenadth Kes - and here on Iama - and the communities and constituents that Council serves;
- The Traditional Custodians of the Cairns region which hosts Council's Cairns footprint on Country.

The Mayor also conveyed to those members of the Torres Strait Islander community – both here in the homelands and on the Australian mainland – who may be mourning the loss of their loved ones at this time, the thoughts and prayers of Council are with them during their bereavement.

Cr Keith Fell delivered the opening prayer and the Mayor invited participants to observe a minute of silence for remembrance purposes.

The Mayor acknowledged that this would be the final meeting of Council before the local government elections on 16 March 2024. He commended all current Councillors for their contribution, commitment, determination and passion during the deliberations of Council during the past term.

The Mayor also acknowledged that Councillors have taught him so many valuable lessons and a greater insight into the world of regional leadership through their wealth of knowledge and experience.

The Mayor also acknowledged the work of Council's Chief Executive Officer (Mr James William) and the changes experienced during his stewardship, including changes to the corporate governance structure and a focus on aligning the organization towards strategic outcomes.

The Mayor congratulated those Councillors who will now be returning in uncontested Divisions and he extended best wishes for those other Councillors contending on election day.

The Mayor also acknowledged the full attendance of all members of Council for this last meeting and conveyed special thanks to them for making themselves available at a very important period in the lead-up to the elections. The attendance of all Councillors – as individual representatives of your people, your communities, your elders and your leaders past - is the greatest sign of respect for Council's outgoing Deputy Mayor.

The Mayor then invited the Deputy Mayor – Cr Getano Lui (Jnr) AM – to say a few words.

The **Deputy Mayor** said it has been an honour and a privilege to have served alongside this particular membership of Council since 2020. He will leave Council confident that the right seeds have now been planted – and the watering now needs to keep going – because Council has so much work to do for our people. He urged Councillors to always be mindful that this work that needs to be undertaken is not about Council – it is about who we represent.

The Deputy Mayor also acknowledged and thanked the Chief Executive Officer and his Executive Directors for their commitment to Council.

The Mayor also asked Councillors and senior staff to exercise patience and restraint when confronted by negative social media which tends to circulate throughout the community during the election period. This is to be expected – but great care needs to be observed when

responding to these negative reports. The Mayor advised Council that he will be visiting as many Divisions as possible prior to the elections and he urged respective Councillors to invite other candidates and their supporters from their Divisions to come to the Mayor’s campaign meetings so that the entire community can hear both sides of the story at the same time.

2. Apologies

Nil.

3. Conflict of Interest (COI) - Declarable/Prescribed

The Mayor invited Councillors to make any relevant conflict of interest declarations and to also advise if they were currently involved in any legal proceedings which pertain to the Trustee Council business to be considered at the meeting. No declarations were made.

4. Confirmation of Council Trustee Meeting Minutes – February 2024

RESOLUTION

Moved: Cr Lama Trinkoon

Second: Cr Conwell Tabuai

Trustee Council confirms that the Minutes for the Council Trustee Meeting held on 20 February 2024 are a true and accurate record of that meeting.

CARRIED UNANIMOUSLY

5. Action Items from Previous Trustee Council Meetings

The Trustee Council noted the verbal update provided by the Chief Executive Officer on the status of Action Items arising from the previous meeting.

- *A general discussion around the attendance of a TSIRC legal advisor and a TSIRC Information Technology officer at all Council meetings was held.*

Action:

Chief Executive Officer and Executive Director Corporate Services to consider the attendance of a TSIRC legal advisor and a TSIRC Information Technology officer at all future Council meetings.

6. BUSINESS ARISING

Focus on Church/Heritage Listed Buildings/Leases

Cr Keith Fell raised the possibility of utilizing funds from the Community Grants Program as an option to renovate high-use community buildings, suggesting that each Division could contribute a certain amount annually for the renovation/repair of these buildings (i.e one building per year).

Citing the current and complex issues surrounding repair work required for the Saibai Island Church (leasing issues, health and safety issues, heritage listed building requirements, etc), Council suggested that should the incoming Council elect to retain the CALH Committee, that the Committee’s TOR be amended to have portfolio responsibility for church/heritage listed buildings/leases.

7. Next meeting: TBA

The Trustee Council noted that the next meeting date will be set by the incoming Council.

8. Closing remarks and Prayer

The Mayor closed the Trustee Meeting at 10.30am.

.....
Mr James William
Chief Executive Officer
Torres Strait Island Regional Council
Date:

.....
Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council
Date:

DRAFT



RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

OFFICER RECOMMENDATION:

The Trustee resolves to close the meeting to the public pursuant to section 84 of the *Local Government Act 2009* to allow the Trustee to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

EXECUTIVE SUMMARY:

Section 84 of the *Local Government Act 2009* allows the trustee council to close its meeting to the public to discuss business for which public discussion would be likely to:

- (a) prejudice the interests of the trustee council or someone else; or
- (b) enable a person to gain a financial advantage.

For example, a meeting may be closed to the public to allow the trustee council to discuss:

- (a) the appointment, discipline or dismissal of local government employees; or
- (b) industrial matters affecting local government employees; or
- (c) starting or defending legal proceedings; or
- (d) that part of the budget that relates to the trust land; or
- (e) contracts proposed to be made by the trustee council.

Section 84(5) of the *Local Government Act 2009* stipulates that the trustee council must not make a resolution (other than a procedural resolution) in a meeting that is closed to the public.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 84 of the <i>Local Government Act 2009</i>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open and engaging council. ➤ 4.2 Evolve Council’s communication channels and community’s access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Trustee Meeting

Other Comments:

Nil.

Recommended:



Susanne Andres
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil.



RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

OFFICER RECOMMENDATION:

The Trustee resolves to move out of closed discussions pursuant to Section 84 of the *Local Government Act 2009*.

EXECUTIVE SUMMARY:

Section 84(1) of the *Local Government Regulation 2012* requires that all meetings relating to trust land must be open to the public.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 84 of the <i>Local Government Act 2009</i>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>) Delivery Pillar One – People (<i>Bisnis – Pipol</i>) Outcome 4: We are a transparent, open and engaging council. ➤ 4.2 Evolve Council’s communication channels and community’s access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Trustee Meeting

Other Comments:

Nil.

Recommended:



Susanne Andres
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil.



CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

OFFICER RECOMMENDATION:

For the Trustee to formally resolve on the matters discussed in its Closed Session.

EXECUTIVE SUMMARY:

Section 84(5) of the *Local Government Act 2009* stipulates that the trustee council must not make a resolution (other than a procedural resolution) in a meeting that is closed to the public.

The open meeting must resume to pass a resolution if any decisions are necessary following the closed-meeting discussion.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 84 of the <i>Local Government Act 2009</i>
Budgetary:	N/A
Policy:	Council meetings State Development and Infrastructure
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	<p>TSIRC Corporate Plan 2020–2025 (<i>Bisnis Plan</i>)</p> <p>Delivery Pillar One – People (<i>Bisnis – Pipol</i>)</p> <p>Outcome 4: We are a transparent, open and engaging council.</p> <ul style="list-style-type: none"> ➤ 4.2 Evolve Council’s communication channels and community’s access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Trustee Meeting

Other Comments:

Nil.

Recommended:



Susanne Andres
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil.