



**STRATEGIC ACTION REFERENCE  
GROUP (SARG) STANDING  
COMMITTEE MEETING  
4 DECEMBER 2024**

# MINUTES

**Time:** 1.00pm

**Venue:** Committee Meeting Room, Level 3, 111 Grafton Street, Cairns  
*Microsoft (TEAMS) Meeting ID: 449 999 757 665 | Passcode: PrZsia*

**PRESENT:**

**Mayor/Chair**

Cr Phillemon Mosby

**OFFICERS:**

**Chief Executive Officer**

Executive Director Community Services  
Executive Director Corporate Services  
Executive Director Engineering Services  
Executive Director Financial Services  
Interim Executive Advisor to the CEO  
Executive Assistant to the Mayor  
TSIRC Secretariat  
TSIRC Secretariat

Mr James William  
Mr Dawson Sailor  
Ms Susanne Andres  
Mr David Baldwin  
Ms Hollie Faithfull  
Ms Jessica Buxton  
Ms Trudy Lui  
Mr Darryl Brooks  
Ms Julie Marino

**APOLOGIES:**

Deputy Mayor – *on leave*  
Chair – Economic Growth Advisory Committee – *overseas*  
Executive Director Building Services – *travelling to Cairns*

Cr Ranetta Wosomo  
Cr Rocky Stephen  
Mr Wayne Green

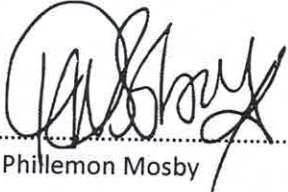
**A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER  
| OBSERVANCES**

At 1.15pm, the Mayor noted that the meeting was inquorate.

The Mayor requested that any matters listed on the agenda which require endorsement by the SARG Standing Committee prior to the December 2024 Ordinary Council Meeting be circulated Out-Of-Session to SARG Standing Committee members for consideration.

The Mayor did not postpone the meeting for another time/date and formally closed the meeting at 1.25pm.

MINUTES CONFIRMED – 5 March 2025

  
.....  
Cr Phillemon Mosby  
Mayor  
Torres Strait Island Regional Council  
Date: 5 March 2025

  
.....  
James William  
Chief Executive Officer  
Torres Strait Island Regional Council  
Date: 5 March 2025

POST-MEETING ACTIONS:

An Out–Of–Session request was made to SARG Standing Committee members, as per Attachment A.

Responses received from SARG Standing Committee members are at Attachment B.

END.

CONFIRMED

## Darryl Brooks

---

**From:** Secretariat  
**Sent:** Friday, 6 December 2024 12:34 PM  
**To:** Secretariat; Mayor Phillemon Mosby; Cr. Phillemon Mosby; Cr. Chelsea Aniba; Cr. Ranetta Wosomo; Cr. Keith Fell; Cr. Dimas Toby; Cr. Kabay Tamu; Cr. Rocky Stephen  
**Cc:** CEO; James William; Dawson Sailor; Wayne Green; David Baldwin; Jessica Conway; Trudy Lui  
**Subject:** URGENT RESPONSE REQUESTED: OUT-OF-SESSION APPROVAL - SARG STANDING COMMITTEE AGENDA PAPERS - reply required by cob THURSDAY, 5 DECEMBER 2024

**Categories:** Blue category

Mayor & Councillors

Another reminder please for these Out-of-Session approvals to be considered ASAP and **by 3pm today**. So far, have only had responses from Cr Fell and Cr Toby.

Eso.  
Darryl

Secretariat  
Executive Office Department

Torres Strait Island Regional Council



Phone: 07 4034 5700  
Email: [secretariat@tsirc.qld.gov.au](mailto:secretariat@tsirc.qld.gov.au)  
Address: [111 - 115 Grafton Street, Cairns, QLD 4870](#)  
Website: [www.tsirc.qld.gov.au](http://www.tsirc.qld.gov.au)  
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\*\*\*\*\*

**From:** Secretariat <[secretariat@tsirc.qld.gov.au](mailto:secretariat@tsirc.qld.gov.au)>  
**Sent:** Wednesday, 4 December 2024 2:50 PM  
**To:** Mayor Phillemon Mosby <[Mayor@tsirc.qld.gov.au](mailto:Mayor@tsirc.qld.gov.au)>; Cr. Phillemon Mosby <[Cr.Phillemon.Mosby@tsirc.qld.gov.au](mailto:Cr.Phillemon.Mosby@tsirc.qld.gov.au)>; Cr. Chelsea Aniba <[cr.chelsea.aniba@tsirc.qld.gov.au](mailto:cr.chelsea.aniba@tsirc.qld.gov.au)>; Cr. Ranetta Wosomo <[cr.ranetta.wosomo@tsirc.qld.gov.au](mailto:cr.ranetta.wosomo@tsirc.qld.gov.au)>; Cr. Keith Fell <[Cr.Keith.Fell@tsirc.qld.gov.au](mailto:Cr.Keith.Fell@tsirc.qld.gov.au)>; Cr. Dimas Toby <[Cr.Dimas.Toby@tsirc.qld.gov.au](mailto:Cr.Dimas.Toby@tsirc.qld.gov.au)>; Cr. Kabay Tamu <[Cr.Kabay.Tamu@tsirc.qld.gov.au](mailto:Cr.Kabay.Tamu@tsirc.qld.gov.au)>; Cr. Rocky Stephen <[Cr.Rocky.Stephen@tsirc.qld.gov.au](mailto:Cr.Rocky.Stephen@tsirc.qld.gov.au)>  
**Cc:** Secretariat <[secretariat@tsirc.qld.gov.au](mailto:secretariat@tsirc.qld.gov.au)>; CEO <[CEO@tsirc.qld.gov.au](mailto:CEO@tsirc.qld.gov.au)>; James William <[james.william@tsirc.qld.gov.au](mailto:james.william@tsirc.qld.gov.au)>; Dawson Sailor <[Dawson.Sailor@tsirc.qld.gov.au](mailto:Dawson.Sailor@tsirc.qld.gov.au)>; Wayne Green <[wayne.green@tsirc.qld.gov.au](mailto:wayne.green@tsirc.qld.gov.au)>; David Baldwin <[David.Baldwin@tsirc.qld.gov.au](mailto:David.Baldwin@tsirc.qld.gov.au)>; Jessica Conway <[Jessica.Conway@tsirc.qld.gov.au](mailto:Jessica.Conway@tsirc.qld.gov.au)>; Trudy Lui <[trudy.lui@tsirc.qld.gov.au](mailto:trudy.lui@tsirc.qld.gov.au)>  
**Subject:** OUT-OF-SESSION APPROVAL - SARG STANDING COMMITTEE AGENDA PAPERS - reply required by cob THURSDAY, 5 DECEMBER 2024

Mayor and SARG Standing Committee Members

The CEO has requested that four items listed on the agenda for today's SARG Standing Committee Meeting be submitted for your approval out-of-session, as these matters need to be formally endorsed at the December 2024 Ordinary Council Meeting:

1. LATE PAPER – Engineering Services – Zenadth Kes Coastal Hazard Adaptation Strategy  
Officer Recommendation:

**That the Strategic Action Reference Group (SARG) recommend the CHAS is presented to the full Council Committee for consideration and adoption.**

2. AI 10.1 – QuickStarts Island Extension Program  
Officer Recommendation:

**The Standing Committee recommends that Council resolves to:**

**Approve and formalise the identified lots for each community in the Quickstarts Detached Extension Program, as detailed in the TSIRC Housing Needs Register; and**

**Pursuant to Section 257 of the *Local Government Act 2009*, delegate authority to the Chief Executive Officer to negotiate, finalise, and execute all matters associated with or related to this project, funding, and contracts. This delegation includes, without limitation, any options, variations, and actions in compliance with Council's procurement and ethical sourcing policy.**

3. AI 3.1 – TSIRC Advocacy Framework  
Officer Recommendation:

**The Standing Committee:**

- **agrees to review and provide feedback on Council's Advocacy Framework;**
- **endorses the Advocacy Framework for implementation into Council operations; and**
- **determine whether the Framework is to be included in Council meeting papers.**

4. AI 3.2 – Community Advocacy Statements  
Officer Recommendation:

**The Standing Committee:**

- (a) agrees to review and provide feedback on final draft Community Advocacy Statements for Boigu, Dauan, Erub and Poruma;**
- (b) agrees to continue to support the development and finalisation of all 15 Community Advocacy Statements; and**
- (c) recommends that Council accept the final draft Community Advocacy Statements for Boigu, Dauan, Erub and Poruma and that that all 15 Community Advocacy Statements be finalised for endorsement at the February 2025 Council meeting.**

Please [reply by email](#) indicating whether you SUPPORT/NOT SUPPORT the officer recommendations as presented above.

Responses required by close of business **THURSDAY, 5 DECEMBER 2024.**

Eso.

Secretariat (on behalf of the CEO)

Secretariat  
Executive Office Department

Torres Strait Island Regional Council



Torres Strait Island  
REGIONAL COUNCIL

Phone: 07 4034 5700

Email: [secretariat@tsirc.qld.gov.au](mailto:secretariat@tsirc.qld.gov.au)

Address: [111 - 115 Grafton Street, Cairns, QLD 4870](#)

Website: [www.tsirc.qld.gov.au](http://www.tsirc.qld.gov.au)

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## Darryl Brooks

---

**From:** Cr. Keith Fell  
**Sent:** Thursday, 5 December 2024 10:22 AM  
**To:** Secretariat  
**Cc:** Mayor Phillemon Mosby; Cr. Phillemon Mosby; Cr. Chelsea Aniba; Cr. Ranetta Wosomo; Cr. Dimas Toby; Cr. Kabay Tamu; Cr. Rocky Stephen; CEO; James William; Dawson Sailor; Wayne Green; David Baldwin; Jessica Conway; Trudy Lui; Cr. Dimas Toby; Cr. Rocky Stephen; Secretariat; James William  
**Subject:** Re: OUT-OF-SESSION APPROVAL - SARG STANDING COMMITTEE AGENDA PAPERS - reply required by cob THURSDAY, 5 DECEMBER 2024  
**Categories:** Blue category

My apologies for yesterday..  
I would like to give my approval for the following endorsements.  
I'll move all request...  
Cheers,  
CF

Sent from my iPhone

**Cr. Keith Fell | Councillor - Division 4 - Mabuiag**

Torres Strait Island Regional Council



Torres Strait Island  
REGIONAL COUNCIL

Phone: 07 4083 2504 Mobile: 0458 696 682  
Email: [Cr.Keith.Fell@tsirc.qld.gov.au](mailto:Cr.Keith.Fell@tsirc.qld.gov.au)  
Address: TSIRC, Mabuiag Island, QLD 4875  
Website: [www.tsirc.qld.gov.au](http://www.tsirc.qld.gov.au)  
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On 4 Dec 2024, at 2:50 pm, Secretariat <[secretariat@tsirc.qld.gov.au](mailto:secretariat@tsirc.qld.gov.au)> wrote:

Mayor and SARG Standing Committee Members

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Officer Recommendation:

**That the Strategic Action Reference Group (SARG) recommend the CHAS is presented to the full Council Committee for consideration and adoption.**

2. AI 10.1 – QuickStarts Island Extension Program  
Officer Recommendation:

## Darryl Brooks

---

**From:** Cr. Dimas Toby  
**Sent:** Thursday, 5 December 2024 11:43 AM  
**To:** Secretariat; Mayor Phillemon Mosby; Cr. Phillemon Mosby; Cr. Chelsea Aniba; Cr. Ranetta Wosomo; Cr. Keith Fell; Cr. Kabay Tamu; Cr. Rocky Stephen  
**Cc:** Secretariat; CEO; James William; Dawson Sailor; Wayne Green; David Baldwin; Jessica Conway; Trudy Lui  
**Subject:** Re: OUT-OF-SESSION APPROVAL - SARG STANDING COMMITTEE AGENDA PAPERS - reply required by cob THURSDAY, 5 DECEMBER 2024  
  
**Categories:** Blue category

Kapu Goeyga, Team

I support as per request. Esso

**Cr. Dimas Toby | Councillor - Division 1 - Boigu**

Torres Strait Island Regional Council



Phone: 07 4083 2002 Mobile: 0418 589 446  
Email: [Cr.Dimas.Toby@tsirc.qld.gov.au](mailto:Cr.Dimas.Toby@tsirc.qld.gov.au)  
Address: TSIRC, Boigu Island, QLD 4875  
Website: [www.tsirc.qld.gov.au](http://www.tsirc.qld.gov.au)  
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**From:** Secretariat <[secretariat@tsirc.qld.gov.au](mailto:secretariat@tsirc.qld.gov.au)>  
**Sent:** Wednesday, December 4, 2024 2:50:08 PM  
**To:** Mayor Phillemon Mosby <[Mayor@tsirc.qld.gov.au](mailto:Mayor@tsirc.qld.gov.au)>; Cr. Phillemon Mosby <[Cr.Phillemon.Mosby@tsirc.qld.gov.au](mailto:Cr.Phillemon.Mosby@tsirc.qld.gov.au)>; Cr. Chelsea Aniba <[cr.chelsea.aniba@tsirc.qld.gov.au](mailto:cr.chelsea.aniba@tsirc.qld.gov.au)>; Cr. Ranetta Wosomo <[cr.ranetta.wosomo@tsirc.qld.gov.au](mailto:cr.ranetta.wosomo@tsirc.qld.gov.au)>; Cr. Keith Fell <[Cr.Keith.Fell@tsirc.qld.gov.au](mailto:Cr.Keith.Fell@tsirc.qld.gov.au)>; Cr. Dimas Toby <[Cr.Dimas.Toby@tsirc.qld.gov.au](mailto:Cr.Dimas.Toby@tsirc.qld.gov.au)>; Cr. Kabay Tamu <[Cr.Kabay.Tamu@tsirc.qld.gov.au](mailto:Cr.Kabay.Tamu@tsirc.qld.gov.au)>; Cr. Rocky Stephen <[Cr.Rocky.Stephen@tsirc.qld.gov.au](mailto:Cr.Rocky.Stephen@tsirc.qld.gov.au)>  
**Cc:** Secretariat <[secretariat@tsirc.qld.gov.au](mailto:secretariat@tsirc.qld.gov.au)>; CEO <[CEO@tsirc.qld.gov.au](mailto:CEO@tsirc.qld.gov.au)>; James William <[james.william@tsirc.qld.gov.au](mailto:james.william@tsirc.qld.gov.au)>; Dawson Sailor <[Dawson.Sailor@tsirc.qld.gov.au](mailto:Dawson.Sailor@tsirc.qld.gov.au)>; Wayne Green <[wayne.green@tsirc.qld.gov.au](mailto:wayne.green@tsirc.qld.gov.au)>; David Baldwin <[David.Baldwin@tsirc.qld.gov.au](mailto:David.Baldwin@tsirc.qld.gov.au)>; Jessica Conway <[Jessica.Conway@tsirc.qld.gov.au](mailto:Jessica.Conway@tsirc.qld.gov.au)>; Trudy Lui <[trudy.lui@tsirc.qld.gov.au](mailto:trudy.lui@tsirc.qld.gov.au)>  
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1. LATE PAPER – Engineering Services – Zenadth Kes Coastal Hazard Adaptation Strategy  
Officer Recommendation:

## Darryl Brooks

---

**From:** Cr. Kabay Tamu  
**Sent:** Friday, 6 December 2024 12:41 PM  
**To:** Secretariat; Mayor Phillemon Mosby; Cr. Phillemon Mosby; Cr. Chelsea Aniba; Cr. Ranetta Wosomo; Cr. Keith Fell; Cr. Dimas Toby; Cr. Rocky Stephen  
**Cc:** Secretariat; CEO; James William; Dawson Sailor; Wayne Green; David Baldwin; Jessica Conway; Trudy Lui  
**Subject:** Re: OUT-OF-SESSION APPROVAL - SARG STANDING COMMITTEE AGENDA PAPERS - reply required by cob THURSDAY, 5 DECEMBER 2024  
  
**Categories:** Blue category

Kapu Goeyga,

Request supported.

Eso,

Get [Outlook for Android](#)

**Cr. Kabay Tamu | Councillor - Division 10 - Warraber**

### Torres Strait Island Regional Council



Phone: 07 4083 2552 Mobile: 0474 954 462  
Email: [Cr.Kabay.Tamu@tsirc.qld.gov.au](mailto:Cr.Kabay.Tamu@tsirc.qld.gov.au)  
Address: TSIRC, Warraber (Sue) Island, QLD 4875  
Website: [www.tsirc.qld.gov.au](http://www.tsirc.qld.gov.au)  
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**Cc:** Secretariat <[secretariat@tsirc.qld.gov.au](mailto:secretariat@tsirc.qld.gov.au)>; CEO <[CEO@tsirc.qld.gov.au](mailto:CEO@tsirc.qld.gov.au)>; James William <[james.william@tsirc.qld.gov.au](mailto:james.william@tsirc.qld.gov.au)>; Dawson Sailor <[Dawson.Sailor@tsirc.qld.gov.au](mailto:Dawson.Sailor@tsirc.qld.gov.au)>; Wayne Green <[wayne.green@tsirc.qld.gov.au](mailto:wayne.green@tsirc.qld.gov.au)>; David Baldwin <[David.Baldwin@tsirc.qld.gov.au](mailto:David.Baldwin@tsirc.qld.gov.au)>; Jessica Conway <[Jessica.Conway@tsirc.qld.gov.au](mailto:Jessica.Conway@tsirc.qld.gov.au)>; Trudy Lui <[trudy.lui@tsirc.qld.gov.au](mailto:trudy.lui@tsirc.qld.gov.au)>  
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Mayor and SARG Standing Committee Members



## Darryl Brooks

---

**From:** Cr. Ranetta Wosomo  
**Sent:** Friday, 6 December 2024 12:59 PM  
**To:** Secretariat; Mayor Phillemon Mosby; Cr. Phillemon Mosby; Cr. Chelsea Aniba; Cr. Keith Fell; Cr. Dimas Toby; Cr. Kabay Tamu; Cr. Rocky Stephen  
**Cc:** CEO; James William; Dawson Sailor; Wayne Green; David Baldwin; Jessica Conway; Trudy Lui  
**Subject:** RE: OUT-OF-SESSION APPROVAL - SARG STANDING COMMITTEE AGENDA PAPERS - reply required by cob THURSDAY, 5 DECEMBER 2024

**Categories:** Blue category

Good afternoon

I am in support of the recommendations.

Eso,

**Cr. Ranetta Wosomo | Councillor - Division 5 - Badu and Deputy Mayor**

### Torres Strait Island Regional Council



**Phone:** 0437 495 688 **Mobile:** 0437 495 688  
**Email:** [cr.ranetta.wosomo@tsirc.qld.gov.au](mailto:cr.ranetta.wosomo@tsirc.qld.gov.au)  
**Address:** TSIRC, Badu Island, QLD 4875  
**Website:** [www.tsirc.qld.gov.au](http://www.tsirc.qld.gov.au)  
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**Cc:** Secretariat <[secretariat@tsirc.qld.gov.au](mailto:secretariat@tsirc.qld.gov.au)>; CEO <[CEO@tsirc.qld.gov.au](mailto:CEO@tsirc.qld.gov.au)>; James William <[james.william@tsirc.qld.gov.au](mailto:james.william@tsirc.qld.gov.au)>; Dawson Sailor <[Dawson.Sailor@tsirc.qld.gov.au](mailto:Dawson.Sailor@tsirc.qld.gov.au)>; Wayne Green <[wayne.green@tsirc.qld.gov.au](mailto:wayne.green@tsirc.qld.gov.au)>; David Baldwin <[David.Baldwin@tsirc.qld.gov.au](mailto:David.Baldwin@tsirc.qld.gov.au)>; Jessica Conway <[Jessica.Conway@tsirc.qld.gov.au](mailto:Jessica.Conway@tsirc.qld.gov.au)>; Trudy Lui <[trudy.lui@tsirc.qld.gov.au](mailto:trudy.lui@tsirc.qld.gov.au)>  
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1. LATE PAPER – Engineering Services – Zenadth Kes Coastal Hazard Adaptation Strategy

## Darryl Brooks

**From:** Cr. Chelsea Aniba  
**Sent:** Friday, 6 December 2024 1:03 PM  
**To:** Secretariat; Mayor Phillemon Mosby; Cr. Phillemon Mosby; Cr. Ranetta Wosomo; Cr. Keith Fell; Cr. Dimas Toby; Cr. Kabay Tamu; Cr. Rocky Stephen  
**Cc:** CEO; James William; Dawson Sailor; Wayne Green; David Baldwin; Jessica Conway; Trudy Lui  
**Subject:** RE: URGENT RESPONSE REQUESTED: OUT-OF-SESSION APPROVAL - SARG STANDING COMMITTEE AGENDA PAPERS - reply required by cob THURSDAY, 5 DECEMBER 2024


**Categories:** Blue category

I support recommendations

**Cr. Chelsea Aniba | Councillor - Division 3 - Saibai**

Torres Strait Island Regional Council



Phone: 07 4083 2814 Mobile: 0474 926 820  
Email: [cr.chelsea.aniba@tsirc.qld.gov.au](mailto:cr.chelsea.aniba@tsirc.qld.gov.au)  
Address: TSIRC, Saibai Island, QLD 4875  
Website: [www.tsirc.qld.gov.au](http://www.tsirc.qld.gov.au)  
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**From:** Secretariat <[secretariat@tsirc.qld.gov.au](mailto:secretariat@tsirc.qld.gov.au)>  
**Sent:** Friday, 6 December 2024 12:34 PM  
**To:** Secretariat <[secretariat@tsirc.qld.gov.au](mailto:secretariat@tsirc.qld.gov.au)>; Mayor Phillemon Mosby <[Mayor@tsirc.qld.gov.au](mailto:Mayor@tsirc.qld.gov.au)>; Cr. Phillemon Mosby <[Cr.Phillemon.Mosby@tsirc.qld.gov.au](mailto:Cr.Phillemon.Mosby@tsirc.qld.gov.au)>; Cr. Chelsea Aniba <[cr.chelsea.aniba@tsirc.qld.gov.au](mailto:cr.chelsea.aniba@tsirc.qld.gov.au)>; Cr. Ranetta Wosomo <[cr.ranetta.wosomo@tsirc.qld.gov.au](mailto:cr.ranetta.wosomo@tsirc.qld.gov.au)>; Cr. Keith Fell <[Cr.Keith.Fell@tsirc.qld.gov.au](mailto:Cr.Keith.Fell@tsirc.qld.gov.au)>; Cr. Dimas Toby <[Cr.Dimas.Toby@tsirc.qld.gov.au](mailto:Cr.Dimas.Toby@tsirc.qld.gov.au)>; Cr. Kabay Tamu <[Cr.Kabay.Tamu@tsirc.qld.gov.au](mailto:Cr.Kabay.Tamu@tsirc.qld.gov.au)>; Cr. Rocky Stephen <[Cr.Rocky.Stephen@tsirc.qld.gov.au](mailto:Cr.Rocky.Stephen@tsirc.qld.gov.au)>  
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**Subject:** URGENT RESPONSE REQUESTED: OUT-OF-SESSION APPROVAL - SARG STANDING COMMITTEE AGENDA PAPERS - reply required by cob THURSDAY, 5 DECEMBER 2024

Mayor & Councillors

Another reminder please for these Out-of-Session approvals to be considered ASAP and **by 3pm today**. So far, have only had responses from Cr Fell and Cr Toby.

Eso.  
Darryl

Secretariat