

Torres Strait Island
REGIONAL COUNCIL

AGENDA

ECONOMIC GROWTH COMMITTEE

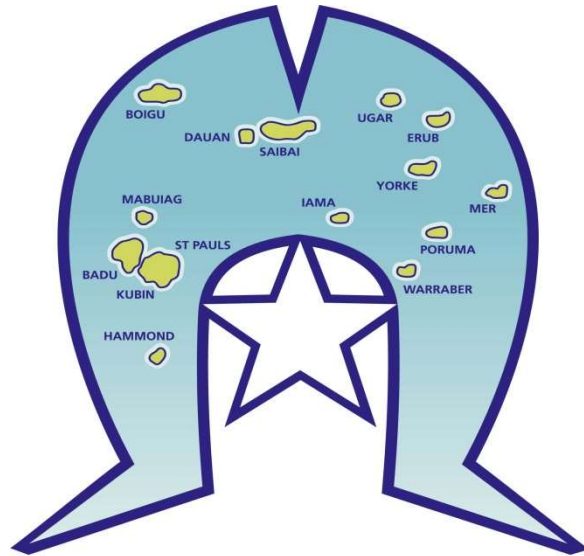
Date: 2nd December 2022

Time: 10:00am to 12:00pm

Venue: VMR #7 – 0299 165 401

Agenda

1. Welcome (Chair)
2. Opening Prayer
3. Apologies
4. Declaration of Conflict of Interest (COI) (Prescribed and Declarable)
5. Noting of previous Draft Minutes – 18 October 2022
6. Action Items List
7. Enterprise Development Strategy - Verbal
8. Enterprise Divestment Policy - Verbal
9. Ugar and Dauan Community Access Business Case - Verbal
10. Copper services solution in Torres Strait Update - Verbal
11. Submarine Telecommunication Cable viability for TSIRC - Verbal
12. Economic Policy - Verbal
13. COMMITTEE MOVES INTO CLOSED BUSINESS
14. Elphinstone Close Business Proposal - Verbal
15. Fuel Business Proposal - Verbal
16. Building Services Unit (BSU) Update – Verbal
17. CDEP Proposal Submission - Verbal
18. COMMITTEE MOVES OUT OF CLOSED BUSINESS
19. General/ Other Business (on notice)
 - a. World Indigenous Tourism Summit
20. Next meeting date – TBA
21. Closing Prayer



Torres Strait Island
REGIONAL COUNCIL

Draft Minutes

ECONOMIC GROWTH COMMITTEE

Date: 18th October 2022
Time: 10:10am to 12:45pm
Venue: VMR #7 – 0299 165 401

PRESENT:

Cr Rocky Stephen – Chair – Ugar (Stephen)
Cr Jimmy Gela – Committee Member – Division 14, Erub
(Darnley)
Ms Hollie Faithfull, Executive Director Financial Services
Ms Melissa Wright, Acting Manager Enterprise Development & Delivery
Ms Nicola Daniels, Head of Financial Services
Mr Warren Jenkins, Manager IT Services
Mr Jacob Matysek, Executive Officer
Ms May Mosby, Secretariat Officer

APOLOGIES:

Cr Conwell Tabuai – Committee Member – Division 3, Saibai

Agenda

1. Welcome (Chair)

Chair, Cr Rocky Stephen welcomed Cr Jimmy Gela and Staff to the meeting.

2. Opening Prayer

Chair, Cr Rocky Stephen opened the meeting in a word of prayer at 10:10am.

3. Apology

- Cr Conwell Tabuai

RESOLUTION:

Move: Cr Jimmy Gela; Second: Cr Rocky Stephen

That the Economic Growth Committee accepts the apology of Cr Conwell Tabuai for his absence at this meeting.

MOTION CARRIED UNANIMOUS

4. Declaration of Conflict of Interest (COI) (Prescribed and Declarable)

No Conflict of Interest from Cr Rocky Stephen

Cr Jimmy Gela declared a Conflict of Interest on the following positions:

- Board member of GBK and CDEP

Executive Director Financial Services advised that due to no legal representative present to provide legal advice on Cr Gela's COI, that a conservative approach be taken and Cr Gela dial out of the meeting when topics that relates to GBK is discussed.

5. Noting of previous Ratified Minutes – 27th January 2022

- 27th January 2022 – VC - Ratified at February 2022 Ordinary Meeting

RESOLUTION:

Move: Cr Rocky Stephen; Second: Cr Jimmy Gela

That the Committee notes the Minutes of the meeting held on 27th January 2022 as true and accurate account of that meeting.

MOTION CARRIED UNANIMOUS

6. Action Items List

Ms Hollie Faithfull, Executive Director Financial Services provided the Committee with an update from January's actions items.

10:25am – Ms Nicola Daniels, Head of Financial Services joined the meeting.

7. Procurement and Ethical Sourcing Policy

Ms Nicola Daniels, Head of Financial Services spoke to this report and explained what the policy entails. There is a strong focus on promoting local procurement opportunities so we can deliver improved economic environmental and social outcomes for the Torres Strait region and people.

RESOLUTION:

Moved: Cr Jimmy Gela; Second: Cr Rocky Stephen

That the Economic Growth Committee supports the endorsement of the Procurement & Ethical Policy and recommend for presentation at the November 2022 SARG Meeting.

MOTION CARRIED UNANIMOUS

Cr Stephen thanked everyone involved in putting the policy together especially, Head of Financial Services, Nicola Daniels, Executive Director Financial Services, Hollie Faithfull and Peter Morichovitis from Peak Services.

11:05am – Ms Nicola Daniels, Head of Financial Services left the meeting.

11.06am – Ms Melissa Wright, Acting Manager Enterprise Development and Delivery, entered the meeting.

8. Enterprise Development Strategy – Verbal

Ms Melissa Wright, Acting Manager, Enterprise Development & Delivery joined the meeting and spoke on the topic. The Enterprise Development Strategy is jointly funded through the Gambling Community Benefit Fund whereby we requested an extension of that funding until June 2023. No further extensions will be given and we therefore need to get this strategy happening sooner rather than later. TSRA is partially funding the strategy through flights out of the Tourism Officer and Events Coordinator program. That program is now finished however flights are sitting in credit with BLT. Awaiting approval from TSRA to keep the flight credits.

ACTION: Executive Director Financial Services to work offline with Cr Stephen and Manager Enterprise Development & Delivery to prepare a consultation schedule, based on the availability of the consultant, to endorse at the next SARG meeting.

9. Enterprise Divestment Policy – Verbal

Ms Hollie Faithfull, Executive Director Financial Services spoke to this topic.

Former Manager Legal Services, Mr Peter Krebs, have proposed to workshop this policy at the November Workshop so that there could be further discussions on the matter and that the Senior Legal Officer could get some direction in relation to where the policy needs to go and what concerns/risks the legal team regarding its implementation.

ACTION: Executive Director Financial Services to request time on November Workshop agenda to discuss way forward with Enterprise Divestment Policy.

10. Ugar and Dauan Community Access Business Case – Verbal

Ms Melissa Wright, Acting Manager Enterprise Development and Delivery spoke to the topic. Funding has not been secured for this business case to date. TSRA had indicated that TSIRC can utilise a portion of unallocated funding from the Ugar Safe Access Funding Agreement. Estimated cost is approximately \$75k to complete the business case.

ACTION: Request for Funding letter to be sent to the TSRA before the next TSRA board meeting.

ACTION: Executive Director Financial Services to send to the Committee Members a copy of the letter to TSRA.

Cr Stephen thanked Acting Manager Enterprise Development and Delivery, Melissa Wright for providing the update

11:32am – Ms Melissa Wright, Acting Manager Enterprise Development and Delivery left the meeting.

11:34am – Mr Warren Jenkins, Manager IT Services joined the meeting

11. Copper services solution in Torres Strait Update

Mr Warren Jenkins, Manager IT Services provided the Committee with an update on the copper wire solution and satellite services. Mr Warren Jenkins advised that the expected date Telstra will disconnect copper wire services was the end of February 2023. TSIRC is working with Telstra and consultant to transition to a satellite service. After numerous unsuccessful attempts to obtain external funding, TSIRC had no other option but to fund transition through their own source funds. The actual plan for the network upgrade comes in two parts as 4G service and satellite service. The satellite service will be the main carrier as it is the fastest and most reliable connection particularly during inclement weather and 4G as the failsafe network.

ACTION: That the Corporate Services Team write a report in relation to the effect the ending of the copper wire services will have on community.

12. Submarine Telecommunication Cable viability for TSIRC

11:40am – Mr Jacob Matysek, Executive Officer joined the meeting.

Mr Jacob Matysek provided an update on the Hawaiki Nui submarine cable. The project is still ongoing and currently in the preliminary stages of undergoing feasibility studies. Not much has progressed since our last May Workshop in terms of their stakeholder engagements.

Cr Stephen asked that this topic be kept on the agenda to check on progress.

Cr Stephen thanked Mr Jacob Matysek, Executive Officer and Mr Warren Jenkins, Manager IT Services for their updates.

12:02pm – Mr Jacob Matysek, Executive Officer and Mr Warren Jenkins, Manager IT Services left the meeting.

13. Economic Development Policy and Plan – Verbal

Cr Stephen spoke to the topic. This topic was raised by Mayor Mosby in October's SARG meeting. TSIRC presently does not have a policy around economic development.

ACTION: Executive Director Financial Services to check with CEO to see if there is room on the November Workshop agenda to discuss Council's views on the development of an Economic Development Policy for Council.

14. COMMITTEE MOVES INTO CLOSED BUSINESS

RESOLUTION:

Moved: Cr Jimmy Gela; Second: Cr Rocky Stephen

That in accordance with section 254J of the Local Government Regulation 2012 (Qld) it is resolved for the meeting to go into closed session to discuss matters of the following nature:

(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

MOTION CARRIED UNANIMOUS

- 15. Elphinstone Close – CB – Verbal
- 16. Fuel Business Proposal – Verbal
- 17. Building Services Unit (BSU) Update – Verbal
- 18. CDEP Proposal Submission – Verbal

COMMITTEE MOVES OUT OF CLOSED BUSINESS AND RESUMES IN OPEN BUSINESS

RESOLUTION:

Moved: Cr Rocky Stephen; Second: Cr Jimmy Gela

That the Committee move out of Closed Business.

MOTION CARRIED UNANIMOUS

Elphinstone Close Business Proposal – Verbal

Ms Hollie Faithfull suggested to leave this topic on the agenda for the next meeting scheduled for 2nd December 2022 as CEO was not available to provide an update.

ACTION: Secretariat Officer to add this agenda topic to the next meeting agenda on 2nd December 2022 for a further update to the Committee.

ACTION: Executive Director Financial Services to find out timeframe on the works undertaken and respond back to the committee before it goes to SARG.

Fuel Business Proposal – Verbal

Topic noted on the agenda for the November Workshop.

Building Services Unit (BSU) Update – Verbal

Ms Hollie Faithfull suggested to leave this topic on the agenda for the next meeting scheduled for 2nd December 2022 as Executive Director Building Services was not available to provide an update.

ACTION: Mr Wayne Green, Executive Director Building Services to attend the 2nd of December Committee Meeting to provide an update on the re-design of BSU.

CDEP Proposal Submission – Verbal

Chair referred this topic for discussion at the November Workshop. No further discussion occurred on this topic.

19. General/ Other Business (on notice)

Cr Stephen spoke on the following matters:

- World Indigenous Tourism Summit held in Perth next year on the 13-16 March 2023.
- Use of Professional Development Fund.
- Business proposal for outboard mechanic

Cr Jimmy Gela enquired as to how locals could start their own business on their vacant land.

ACTION: Executive Director Financial Services to find out the deputation process to deputise at committee meetings.

ACTION: Executive Director Financial Services email committee members with details of the World Indigenous Tourism Summit.

ACTION: Legal Services to contact Cr Gela and provide advice on community members operating businesses from private land.

20. Next meeting date:

- Friday, 2nd December 2022 - 10am – 12pm

21. Closing Remarks and Prayer

Chair, Cr Rocky Stephen thanked everyone for their attendance and participation at today's Committee Meeting and closed the Committee Meeting in a word of prayer.

MEETING CLOSED – 12:45PM

.....
Mr James William
Chief Executive Officer
Torres Strait Island Regional Council
Date:

.....
Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council
Date:

ECONOMIC GROWTH COMMITTEE

ACTION ITEM REGISTER - Standing Committee

| Date | Month of Meeting | Year | Type of Meeting | Agenda Report | Action | Lead Officer | Lead Officer Comments | ETA |
|------------|------------------|------|-----------------|--|---|--------------------|-----------------------|-----|
| 18 October | | 2022 | Committee | Enterprise Development Strategy | Executive Director Financial Services to work offline with Cr Stephen and Manager Enterprise Development & Delivery to prepare a consultation schedule, based on the availability of the consultant, to endorse at the next SARG meeting. | EDFS | | |
| 18 October | | 2022 | Committee | Enterprise Divestment Policy | Executive Director Financial Services to request time on November Workshop agenda to discuss way forward with Enterprise Divestment Policy. | EDFS | | |
| 18 October | | 2022 | Committee | Ugar and Dauan Community Access Business Case | Request for Funding letter to be sent to the TSRA before the next TSRA board meeting. | EDFS | | |
| 18 October | | 2022 | Committee | Ugar and Dauan Community Access Business Case | Executive Director Financial Services to send to the Committee Members a copy of the letter to TSRA | EDFS | | |
| 18 October | | 2022 | Committee | Copper services solution in Torres Strait Update | That the Corporate Services Team write a report in relation to the effect the ending of the copper wire services will have on community. | Corporate Services | | |
| 18 October | | 2022 | Committee | Economic Development Policy and Plan | Executive Director Financial Services to check with CEO to see if there is room on the November Workshop agenda to discuss Council's views on the development of an Economic Development Policy for Council. | EDFS | | |
| 18 October | | 2022 | Committee | Elphinstone Close Business Proposal | Secretariat Officer to add this agenda topic to the next meeting agenda on 2 nd December 2022 for a further update to the Committee. | Secretariat | Completed | |
| 18 October | | 2022 | Committee | Elphinstone Close Business Proposal | Executive Director Financial Services to find out timeframe on the works undertaken and respond back to the committee before it goes to SARG. | EDFS | | |
| 18 October | | 2022 | Committee | Building Services Unit Update | Mr Wayne Green, Executive Director Building Services to attend the 2 nd of December Committee Meeting to provide an update on the re-design of BSU. | EDFS | | |
| 18 October | | 2022 | Committee | General/ Other Business | Executive Director Financial Services to find out the deputation process to deputise at committee meetings. | EDFS | | |
| 18 October | | 2022 | Committee | General/ Other Business | Executive Director Financial Services email committee members with details of the World Indigenous Tourism Summit. | EDFS | | |
| 18 October | | 2022 | Committee | General/ Other Business | Legal Services to contact Cr Gela and provide advice on community members operating businesses from private land. | Legal Services | | |