

AGENDA

TORRES STRAIT ISLAND REGIONAL COUNCIL

January 2023

Tuesday 24th January 2023, 9:00am – 5:00pm

Wednesday 25th January 2023, 9:00am – 5:00pm

Video Conference

COUNCIL ORDINARY MEETING

Tuesday, 24th January 2023

Agenda Items:

- | | | |
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| 1. | <u>10:20am – 10:25am</u> | <u>Welcome and Opening Remarks</u> |
| 2. | <u>10:25am – 10:30am</u> | <u>Apologies</u> |
| 3. | <u>10:30am – 10:35am</u> | <u>Declaration of Conflict of Interest (COI) (Prescribed and Declarable)</u> |
| 4. | <u>10:35am – 10:40am</u> | <u>Confirmation of Previous Council Ordinary Meeting Minutes</u> <ul style="list-style-type: none">• 13th and 14th December 2022 |
| 5. | <u>10:40am – 10:45am</u> | <u>Confirmation of Draft SARG Committee Meeting Minutes</u> <ul style="list-style-type: none">• 2nd December 2022 |
| 6. | <u>10:45am – 10:50am</u> | <u>Confirmation of Draft SARG Committee Meeting Minutes</u> <ul style="list-style-type: none">• 10th January 2023 |
| 7. | <u>10:50am – 11:05am</u> | <u>Outstanding Council Ordinary Meeting Action Items</u> |
| 8. | <u>11:05am – 11:25am</u> | <u>CORPORATE – Community Grants Program – January 2023</u> |
| 9. | <u>11:25am – 11:45am</u> | <u>CORPORATE – Councillor Top 5 Priority Project Report</u> |
| 10. | <u>11:45am – 12:00pm</u> | <u>CORPORATE – Operational Plan 2022-23 Q2 Update</u> |
| 11. | <u>12:00pm – 12:20pm</u> | <u>CORPORATE – Change of Standing Committee Meeting Dates</u> |
| 12. | <u>12:20pm – 12:25pm</u> | <u>BUILDING – Building Services Update (January) 2023</u> |
| 13. | <u>12:25pm – 12:45pm</u> | <u>ENGINEERING – Coastal Hazard Adaptation Strategy (CHAS)</u> |
| | | <u>Engagement Briefing</u> |

LUNCH 12:45pm – 1:45pm

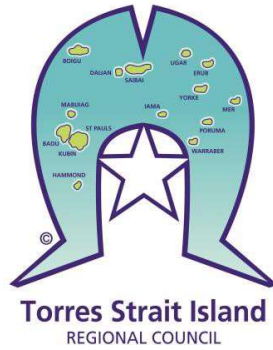
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| 14. | <u>1:45pm – 1:45pm</u> | <u>COUNCIL MOVES INTO CLOSED BUSINESS</u> |
| 15. | <u>1:45pm – 2:15pm</u> | <u>FINANCE – CB – Financial Dashboard Report</u> |
| 16. | <u>2:15pm – 2:15pm</u> | <u>COUNCIL MOVES OUT OF CLOSED BUSINESS AND RESUMES</u> |
| | | <u>IN OPEN BUSINESS</u> |
| 17. | <u>2:15pm – 2:30pm</u> | <u>Closing Remarks and Prayer</u> |

COUNCIL ORDINARY MEETING

Wednesday, 25th January 2023

Agenda Items:

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|-----|--------------------------|---|
| 18. | <u>9:00am – 9:10am</u> | <u>Welcome and Opening Prayer.</u> |
| 19. | <u>9:10am – 9:45am,</u> | <u>Deputation 1</u> <u>Ms Mary Bani – Containers for Change</u> |
| 20. | <u>9:45am – 9:50am</u> | <u>Business Arising from Information Reports</u> |
| 21. | <u>9:50am – 9:50am</u> | <u>Next Council Meeting Date – 21st and 22nd February 2023 – Video</u>
<u>Conference</u> |
| 22. | <u>9:50am – 10:05am</u> | <u>Strategic Matters</u> |
| 23. | <u>10:05am – 10:10am</u> | <u>Closing Remarks and Prayer</u> |



Draft Minutes

TORRES STRAIT ISLAND REGIONAL COUNCIL

December 2022

Tuesday 13th December 2022, 10:05am – 4:25pm

Wednesday 14th December 2022, 11:00am – 3:45pm

Division 1, Boigu

COUNCIL ORDINARY MEETING
Tuesday, 13th December 2022

PRESENT:

Cr Phillemon Mosby, Mayor
Cr Dimas Toby, Division 1 – Boigu
Cr Conwell Tabuai, Division 3 – Saibai
Cr Keith Fell, Division 4 – Mabuiag
Cr John Levi, Division 7 – Wug (St Pauls), Mua Island
Cr Seriako Dorante, Division 8 – Kiriri (Hammond)
Cr Getano Lui Jnr, Deputy Mayor, Division 9 – Iama (Yam)
Cr Kabay Tamu, Division 10 – Warraber (Sue)
Cr Francis Pearson, Division 11 – Poruma (Coconut)
Cr Rocky Stephen, Division 13 – Ugar (Stephen)
Cr Aven Noah, Division 15 – Mer (Murray)

STAFF:

Mr David Baldwin, Acting Chief Executive Officer (A/CEO)
Ms Hollie Faithfull, Executive Director, Financial Services (EDFS)
Mr Wayne Green, Executive Director Building Services (EDBS)
Mr Dawson Sailor, Head of Community Services (HOCS)
Mr Jacob Matysek, Executive Officer (EO)
Ms Julie Marino, Executive Assistant to the CEO (EA)
Ms Trudy Lui, Executive Assistant to the Mayor (EA)
Ms May Mosby, Acting Secretariat Officer (A/SO)

APOLOGIES:

Mr James William, Chief Executive Officer – **annual leave**
Cr Torenzo Elisala, Division 2 – Dauan – **sorry business**
Cr Laurie Nona, Division 5 – Badu – **personal family commitment**
Cr Lama Trinkoon, Division 6 – Kubin (Arkai), Mua Island – COVID
Cr Hilda Mosby, Division 12 – Masig (Yorke) – **medical reasons**
Cr Jimmy Gela, Division 14 – Erub (Darnley) – personal family leave

COUNCIL ORDINARY MEETING
Tuesday, 13th December 2022

1. **10:05am – 10:10am** **Welcome and Opening Remarks**

Mayor Mosby reconvened the Council Ordinary Meeting and welcomed everyone to the final Council Ordinary Meeting for the year and spoke of the highlights of what this year brought to Council.

2. **10:10am – 10:16am** **Apologies**

Cr Torenzo Elisala, Division 2 – Dauan – sorry business - cultural obligations

RESOLUTION:

Moved: Cr John Levi; Second: Cr Keith Fell

That Council accepts the apology of Cr Torenzo Elisala for the December 2022 Ordinary Meeting.

MOTION CARRIED UNANIMOUS

Cr Laurie Nona, Division 5 – Badu – personal family commitment

RESOLUTION:

Moved: Cr Conwell Tabuai; Second: Cr Kabay Tamu

That Council accepts the apology of Cr Laurie Nona for the December 2022 Ordinary Meeting.

MOTION CARRIED UNANIMOUS

Cr Lama Trinkoon, Division 6 – Kubin – due to COVID

RESOLUTION:

Moved: Cr Keith Fell; Second: Cr Aven Noah

That Council accepts the apology of Cr Lama Trinkoon for the December 2022 Ordinary Meeting.

MOTION CARRIED UNANIMOUS

Cr Hilda Mosby, Division 12 – Masig – medical reasons

RESOLUTION:

Moved: Cr Keith Fell; Second: Cr Seriako Dorante

That Council accepts the apology of Cr Hilda Mosby for the December 2022 Ordinary Meeting.

MOTION CARRIED UNANIMOUS

Cr Jimmy Gela, Division 14 – Erub - personal family leave

RESOLUTION:

Moved: Cr Keith Fell; Second: Cr Francis Pearson

That Council accepts the apology of Cr Jimmy Gela for the December 2022 Ordinary Meeting.

MOTION CARRIED UNANIMOUS

Mayor Mosby mentioned that although the apologies are accepted they will be assessed as per Council policy.

Cr Toby welcomed Councillors and Staff and spoke on the cultural practice of the welcoming mat ceremony that took place on Monday night on Boigu.

3. **10:16am – 10:18am** **Declaration of Conflict of Interest (COI) (Prescribed and Declarable)**

Mayor Mosby encouraged Councillors to make a declaration of a Conflict of Interest or any relevant legal proceedings at any time during the meeting. There are no relevant legal proceedings against any Councillor.

4. **10:18am – 10:22am** **Confirmation of Previous Council Ordinary Meeting Minutes**

- 17th November 2022

RESOLUTION:

Moved: Cr Aven Noah; Second: Cr Francis Pearson

That Council resolves to accept the minutes of the Ordinary Meeting held on 17th November 2022 to be a true and accurate account of that meeting.

MOTION CARRIED UNANIMOUS

Confirmation of Previous Council Ordinary Meeting Minutes

- 18th November 2022

RESOLUTION:

Moved: Cr Keith Fell; Second: Cr Kabay Tamu

That Council resolves to accept the minutes of the Ordinary Meeting held on 18th November 2022 to be a true and accurate account of that meeting.

MOTION CARRIED UNANIMOUS

5. **10:22am – 10:30am**

Confirmation of Economic Growth Committee Minutes

- 18th October 2022

RESOLUTION:

Moved: Cr John Levi; Second: Cr Dimas Toby

That Council resolves to accept the minutes of the Economic Growth Committee held on 18th October 2022, to be a true and accurate account of that meeting.

MOTION CARRIED UNANIMOUS

Cr Getano Lui expressed his gratitude for the work done by the Economic Growth Committee on the Procurement Policy.

6. **10:30m – 10:40am**

Confirmation of Economic Growth Committee Minutes

- 2nd December 2022

RESOLUTION:

Moved: Cr Francis Pearson; Second: Cr John Levi

That Council resolves to accept the minutes of the Economic Growth Committee held on 2nd December 2022, to be a true and accurate account of that meeting.

MOTION CARRIED UNANIMOUS

Cr Rocky Stephen expressed his gratitude to the committee members, Ms Hollie Faithfull and the administration team for their continuous support throughout the year.

7. **10:40am – 10:41am**

Confirmation of Special Meeting Minutes

- 4th November 2022

RESOLUTION:

Moved: Cr Aven Noah; Second: Cr John Levi

That Council resolves to accept the minutes of the Special Meeting held on 4th November 2022, to be a true and accurate account of that meeting.

MOTION CARRIED UNANIMOUS

8. **10:41am – 10:41am**

Confirmation of Special Meeting Minutes

- 7th November 2022

RESOLUTION:

Moved: Cr Rocky Stephen; Second: Cr Francis Pearson

That Council resolves to accept the minutes of the Special Meeting held on 7th November 2022, to be a true and accurate account of that meeting.

MOTION CARRIED UNANIMOUS

9. **10:41am – 10:55am**

Outstanding Council Ordinary Meeting Action Items

Acting Chief Executive Officer, Mr David Baldwin, provided a verbal update of the action items from November's meeting.

MORNING TEA – 10:55AM – 11:22AM

11:28am – Cr Rocky Stephen joined the meeting
11:30am – Ms Trudy Lui left the meeting
11:43am - Cr Keith Fell joined the meeting
11:47am – Cr Keith Fell left the meeting
11:50am – Cr Keith Fell re-joined the meeting
11:52am – Ms Trudy Lui re-joined the meeting

10. **11:22am – 11:36am** **CORPORATE – Funding Acquisition Report**

Executive Director Financial Services, Ms Hollie Faithfull spoke to the report. The report provides an update on and summary of Council's recent grant acquisition activities.

RESOLUTION:

Moved: Cr DimasToby; Second: Cr Francis Pearson

That Council resolves to note this report and its content.

MOTION CARRIED UNANIMOUS

ACTION: Executive Director Engineering Services to furnish Council with the plan of the marine infrastructure.

11. **11:36am – 11:48am** **CORPORATE – Community Grants Program – December 2022**

Executive Director Financial Services, Ms Hollie Faithfull spoke to the report regarding two community grants applications from Badu Community. No response was received from Cr Laurie Nona for the two applications. It is noted that Badu Community Grants has an available balance of \$2,706.42.

DHAHDIN GEAI WARRIORS

RESOLUTION:

Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- Dhahdin Geai Warriors – for the eligible amount of \$2,500.00 exclusive of GST, being 25% of the grant funds requested as per submitted application noting that Dhahdin Geai Warriors applied for \$10,000.00.

MOTION LOST

BAYSIDE BOYS

RESOLUTION:

Moved: Cr Kabay Tamu; Second: Cr Conwell Tabuai

Council resolves to allocate Community Grants Program funding to the following applicant in accordance with the Community Grants Policy:

- Bayside Boys – for the eligible amount of \$800.00 exclusive of GST, as per submitted application.

**MOTION CARRIED
AGAINST – Cr Seriako Dorante**

12. **11:48am – 11:59am** **CORPORATE – Policy Matter – Councillor Remuneration, Reimbursement and Facilities Provision Policy**

Executive Director Financial Services, Ms Hollie Faithfull spoke to the report.

RESOLUTION:

Moved: Cr Kabay Tamu; Second: Cr Conwell Tabuai

That Council resolves to:

1. amend and endorse Council's Councillor Remuneration, Reimbursement and Facilities Provision Policy, to increase the Professional Development allocation for Councillors from \$5,000 per term to \$5,000 per financial year
- and
2. delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to exercise the functions and powers assigned to the Chief Executive Officer under the amended and endorsed policy, including the power to make any further minor administrative amendments to the policy as they arise.

MOTION CARRIED UNANIMOUS

13. 11:59am – 12:13pm BUILDING – Building Services Update (November) 2022

Executive Director Building Services, Mr Wayne Green spoke to the report.

RESOLUTION:

Moved: Cr Aven Noah; Second: Cr Conwell Tabuai

Council resolves to note the Building Services Report for November 2022

MOTION CARRIED UNANIMOUS

14. 12:13pm – 12:19pm FINANCE – Budget Review 2022/2023

Executive Director Financial Services, Ms Hollie Faithfull spoke to the report.

RESOLUTION:

Moved: Cr Rocky Stephen; Second: Cr Francis Pearson

1. That Council adopts in accordance with s169 and s170 of the Local Government Regulation 2012 an amended budget for the 2022-2023 Financial Year as presented, incorporating:
 - (i) The statements of financial position;
 - (ii) The statements of cashflow;
 - (iii) The statements of income and expenditure;
 - (iv) The statements of changes in equity;
 - (v) The long-term financial forecast;
 - (vi) The relevant measures of financial sustainability; and
 - (vii) The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget; and
 - (viii) Capital budget.

MOTION CARRIED UNANIMOUS

15. 12:19pm – 12:32pm FINANCE – Debt Recovery Policy

Executive Director Financial Services, Ms Hollie Faithfull spoke to the report.

RESOLUTION:

Moved: Cr KabayTamu Second: Cr Keith Fell

Council resolves:

1. to adopt the Debt Recovery Policy in the form attached and;
2. delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to exercise the functions and powers assigned to the Chief Executive Officer under the amended and endorsed policies, including the power to make any further minor administrative amendments to the policies as they arise.

MOTION CARRIED UNANIMOUS

16. 12:32pm – 12:35pm FINANCE – Accounts Receivable Credit Policy

Executive Director Financial Services, Ms Hollie Faithfull spoke to the report.

RESOLUTION:

Moved: Cr Keith Fell; Second: Cr Francis Pearson

Council resolves:

1. to adopt the Accounts Receivable Credit Policy in the form attached and;
2. delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to exercise the functions and powers assigned to the Chief Executive Officer under the amended and endorsed policy, including the power to make any further minor administrative amendments to the policy as they arise.

MOTION CARRIED UNANIMOUS

17. 12:35pm – 12:35pm COUNCIL MOVES INTO CLOSED BUSINESS

RESOLUTION:

Moved: Cr Keith Fell; Second: Cr Aven Noah

That in accordance with Section 254J of the *Local Government Regulation 2012* (Qld) it is resolved for the meeting to go into closed business to discuss matters of the following nature:

- (c) local government budget.
- (e) legal advice obtained by the local government or legal proceedings involving the local government.
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

MOTION CARRIED UNANIMOUS

- 18. FINANCE – CB – Financial Dashboard Report
- 19. ENGINEERING – CB – Funding Matter – TSIRC.0025.2122J.
REC Disaster Recovery Funding Arrangement (DRFA)
- 20. ENGINEERING – CB – Funding Matter – Building our Regions Round
6 – Funding Agreement

1:00pm – 1:00pm

**COUNCIL MOVES OUT OF CLOSED BUSINESS
AND RESUMES IN OPEN BUSINESS**

RESOLUTION:

Moved: Cr Aven Noah; Second: Cr John Levi

That Council resolves to move out of closed business and resume in open business.

MOTION CARRIED UNANIMOUS

Resolutions and Minutes for noting following closed business:

- 18. **12:35pm – 12:52pm** **FINANCE – CB – Financial Dashboard Report**

RESOLUTION:

Moved: Cr Keith Fell; Second: Cr Kabay Tamu

That Council receive and endorse the monthly financial statements attached to the officer's report for the 2022-23 year to date, for the period ended 25 November 2022, as required under Section 204 *Local Government Regulation 2012*.

MOTION CARRIED UNANIMOUS

ACTION:

That Executive Director Financial Services present Councillors with utilities charges for Katter lease properties for community meetings.

- 19. **12:52pm – 12:56pm** **ENGINEERING – CB – Funding Matter –
TSIRC.0025.2122J REC Disaster Recovery Funding
Arrangement (DRFA)**

RESOLUTION:

Moved: Cr Keith Fell; Second: Cr Aven Noah

Council resolves to:

- Enter into the proposed funding agreement, TSIRC.0025.2122J.REC for Disaster Recovery Funding Arrangement (DRFA) & Reconstruction of Essential Public Assets (REPA), administered by Queensland Recovery Authority (QRA) in relation to Council's submission of TSIRC.0025.2122J.REC for for grant sum of \$1,242,701.68 (excl. gst)

and

- to delegate authority to the Chief Executive Officer under the provisions of the *Local Government Act 2009*:
 - power to make, amend or discharge the funding agreement; and
 - power to negotiate, finalise and execute any and all matters associated with or in relation to this funding agreement including without limitation any options and/or variations.

MOTION CARRIED UNANIMOUS

20. **12:56pm – 1:00pm** **ENGINEERING – CB – Funding Matter – Building Our Regions Round 6 Funding Agreement**

RESOLUTION:

Moved: Cr Francis Pearson; Second: Cr Conwell Tabuai

Council resolves to:

- Enter into the proposed funding, to complete the Building Our Regions (BoR) Round 6 Projects, administered by the Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) for the total grant sum of \$2,655,000.00 (excl. GST). and
- Delegate authority to the Chief Executive Officer under the provisions of the *Local Government Act 2009*:
 - o power to make, amend or discharge the funding agreement; and
 - o power to negotiate, finalise and execute all matters associated with or in relation to this funding agreement including without limitation any options and/or variations.

MOTION CARRIED UNANIMOUS

LUNCH: 2:10pm – 2:57pm

21. **2:57pm – 3:16pm** **CORPORATE – Proposed Ordinary Meeting Dates for 2023**

Acting Chief Executive Officer Executive, Mr David Baldwin spoke to the report.

RESOLUTION:

Moved: Cr Keith Fell; Second: Cr Francis Pearson

That Council resolves to:

1. Endorse the following dates and venue as the ordinary meeting dates for Council for 2023:

Month 2023	Date	Venue/ Division
January	24-25	Video Conference
February	21-22	Video Conference
March	21-22	Warraber
April	18-19	Video Conference
May	25-26	Cairns
June	27-28	Video Conference
July	18-19	Mabuiag
August	15-16	Video Conference
September	19-20	Saibai
October	24-25	Video Conference
November	16-17	Cairns
December	12-13	Video Conference

Trustee meetings will commence at 9:00am with Council's ordinary meeting to follow immediately after.

It was recommended that the following location/community be second option should the above location/community not be available.

March – option for Warraber is Poruma

July – option for Mabuiag is St Paul's

September – option for Saibai is Erub

December – Erub (seek confirmation from Cr Jimmy Gela)

and

3. Endorse the following dates, times, and venue as the ordinary meeting dates for its standing committees for 2023:

Standing Committee	Meeting dates/times/venue
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SARG	Tuesday 10 January 2023 1pm – 4pm
	Tuesday 7 February 2023 1pm – 4pm
	Tuesday 7 March 2023 1pm – 4pm
	Tuesday 4 April 2023 1pm – 4pm
	Tuesday 2 May 2023 1pm – 4pm
	Tuesday 6 June 2023 1pm – 4pm
	Tuesday 4 July 2023 1pm – 4pm
	Tuesday 1 August 2023 1pm – 4pm
	Tuesday 5 September 2023 1pm – 4pm
	Tuesday 3 October 2023 1pm – 4pm
	Tuesday 7 November 2023 1pm – 4pm
	Tuesday 28 November 2023 1pm – 4pm
Governance and Leadership Committee	Monday 27 February 2023 10am – 12pm
	Monday 29 May 2023 10am – 12pm
	Monday 28 August 2023 10am – 12pm
	Monday 27 November 2023 10am – 12pm
Housing and Safe and Healthy Communities Committee	Thursday 2 February 2023 10am – 12pm
	Thursday 1 June 2023 10am – 12pm
	Thursday 28 September 2023 10am – 12pm
	Thursday 30 November 2023 10am – 12pm
Climate Change Adaptation and Environment Committee	Thursday 23 March 2023 10am – 12pm
	Thursday 22 June 2023 10am – 12pm
	Thursday 14 September 2023 10am – 12pm
	Thursday 9 November 2023 10am – 12pm
Economic Growth Committee	Friday 24 March 2023 10am – 12pm
	Friday 23 June 2023 10am – 12pm
	Friday 22 September 2023 10am – 12pm
	Friday 15 December 2023 10am – 12pm
Cultural Arts, Land and Heritage Committee	Wednesday 22 February 2023 10am – 12pm
	Wednesday 24 May 2023 10am – 12pm
	Wednesday 23 August 2023 10am – 12pm
	Wednesday 25 October 2023 10am – 12pm

ACTION:

Secretariat Officer to provide organisations with Council's Meeting dates for 2023.

22. 3:16pm – 3.16pm Business Arising from Information Reports

Mayor Mosby gave an opportunity for Councillors to raise any matters in the Information Reports.

23. 3:16pm – 4:25pm Strategic Matters

Cr Francis Pearson spoke of the vessel of Valentine Nona and that it would be ideal to deliver the Masig Statement via the vessel.

Cr Seriako Dorante brought up the matter of the ferry suspension and seek support for a subsidy of the ferry service.

ACTION:

That Economic Growth Committee look into the ferry subsidy for Hammond and include Hammond with Ugar and Dauan.

Mayor Mosby gave Deputy Mayor, Cr Getano Lui the opportunity to speak on the treaty meeting with the PNG Village Councillors tomorrow (Wednesday). Cr Getano Lui spoke at length on the re-opening of the PNG border on the 19th October 2022, how it's progressing and the impact it has on our communities. This will be reviewed after 30 days and then 90 days.

An indepth discussion took place.

24. 4.24pm – 4:25PM Closing Remarks and Prayer

Mayor Mosby thanked Councillors and Executive Staff for their attendance and participation in the meeting and closed the meeting in a word of prayer.

MEETING CLOSED – 4:25PM

COUNCIL ORDINARY MEETING
Wednesday, 14th December 2022

PRESENT:

Cr Phillemon Mosby, Mayor
Cr Dimas Toby, Division 1 – Boigu
Cr Conwell Tabuai, Division 3 – Saibai
Cr Keith Fell, Division 4 – Mabuiag
Cr John Levi, Division 7 – Wug (St Pauls), Mua Island
Cr Seriako Dorante, Division 8 – Kiriri (Hammond)
Cr Getano Lui Jnr, Deputy Mayor, Division 9 – Iama (Yam)
Cr Kabay Tamu, Division 10 – Warraber (Sue)
Cr Francis Pearson, Division 11 – Poruma (Coconut)
Cr Rocky Stephen, Division 13 – Ugar (Stephen)
Cr Aven Noah, Division 15 – Mer (Murray)

STAFF:

Mr David Baldwin, Acting Chief Executive Officer
Ms Hollie Faithfull, Executive Director, Financial Services (EDFS)
Mr Wayne Green, Executive Director Building Services (EDBS)
Mr Dawson Sailor, Head of Community Services (HOCS)
Mr Jacob Matysek, Executive Officer (EO)
Ms Julie Marino, Executive Assistant to the CEO (EA)
Ms Trudy Lui, Executive Assistant to the Mayor (EA)
Ms May Mosby, Acting Secretariat Officer (A/SO)

APOLOGIES:

Mr James William, Chief Executive Officer – **annual leave**
Cr Torenzo Elisala, Division 2 – Dauan – **sorry business**
Cr Laurie Nona, Division 5 – Badu – **personal commitment**
Cr Lama Trinkoon, Division 6 – Kubin (Arkai), Mua Island – COVID
Cr Hilda Mosby, Division 12 – Masig (Yorke) – **medical reasons**
Cr Jimmy Gela, Division 14 – Erub (Darnley) – personal family leave

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COUNCIL ORDINARY MEETING
Wednesday, 13 December 2022

25. **11:00am – 11:10am** **Deputation | Andrew Berryman – Torres Strait Treaty Liaison Officer and PNG Treaty Village Councillors**

Mayor Mosby welcomed Mr Andrew Berryman, Torres Strait Treaty Liaison Officer, Staff and PNG Village Councillors to the meeting. Each Councillor were given the opportunity to introduce themselves.

Deputy Mayor, Cr Getano Lui chaired the meeting and spoke on the Treaty Inhabitants Meeting recently in Cairns.

Indepth discussions between the PNG Village Councillors and TSIRC were held on the terms and conditions from the proposed TIM's meeting.

LUNCH – 1.30PM – 2.30PM

- 2:30am – 3:30pm** **Continuation of Deputation - PNG Treaty Village Councillors**

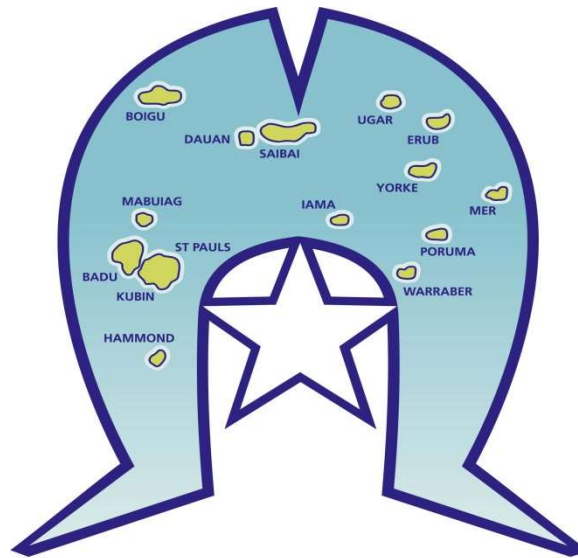
26. **3:30pm – 3.40pm** **Closing Remarks and Prayer**

Deputy Mayor, Cr Getano Lui thanked the PNG Village Councillors for their attendance and participation in today's deputation. The meeting was closed in prayer by Pastor from Mabudauan Village.

MEETING CLOSED – 3:45PM

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Mr James William
Chief Executive Officer
Torres Strait Island Regional Council
Date:

.....
Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council
Date:



Torres Strait Island
REGIONAL COUNCIL

Draft Minutes

STRATEGIC ADVISORY REFERENCE GROUP

Date: Friday, 2nd December 2022

Time: 1:05pm to 3:41pm

Venue: Video Conference

PRESENT:

Cr Phillemon Mosby, Mayor, Poruma (Coconut)
Cr Getano Lui, Deputy Mayor, Division 9, Iama (Yam)
Cr Rocky Stephen, Division 13, Ugar (Stephen)
Cr Aven Noah, Division 15, Mer (Murray)

STAFF:

Mr James William, Chief Executive Officer (CEO)
Ms Hollie Faithfull, Executive Director Financial Services (EDFS)
Mr David Baldwin, Executive Director Engineering Services (EDES)
Mr Wayne Green, Executive Director Building Services (EDBS)
Mr Dawson Sailor, Head of Community Services (HOCS)
Mr Jacob Matysek, Executive Officer (EO)
Ms Julie Marino, Executive Assistant to the CEO (EA)
Ms May Mosby – Acting Secretariat Officer (A/SO)

APOLOGIES:

Cr Hilda Mosby, Division 12, Masig (Yorke)
Cr Keith Fell, Division 4, Mabuiag
Mr David Baldwin, Executive Director Engineering Services (EDES)
Ms Trudy Lui, Executive Assistant to the Mayor (EA)

AGENDA

1. Welcome (Chair)

Mayor Phillemon Mosby welcomed SARG members and Executive Staff to the meeting and completed a roll call of SARG members to establish a quorum.

Cr Keith Fell gave his apologies due to connectivity issues.

2. Opening Prayer

Mayor Mosby opened the meeting in a word of prayer at 1:05pm.

3. Apologies

- Cr Hilda Mosby, Division 12 – Masig – medical reasons

RESOLUTION:

Moved: Cr Aven Noah; Second: Cr Rocky Stephen

That the Strategic Advisory Reference Group Committee accepts the apology of Cr Hilda Mosby for her absence at this meeting.

MOTION CARRIED UNANIMOUS

- Cr Keith Fell, Division 4 – Mabuiag – technical issues

RESOLUTION:

Moved: Cr Rocky Stephen; Second: Cr Aven Noah

That the Strategic Advisory Reference Group Committee accepts the apology of Cr Keith Fell for his absence at this meeting.

MOTION CARRIED UNANIMOUS

4. Conflict of Interest (COI) / Declarable / Prescribed

No declarations made. Mayor Mosby encouraged Councillors to make a declaration at any time.

5. Noting of Ratified Minutes - SARG Meeting

- 4th October 2022 – VC – ratified at November 2022 OM

RESOLUTION:

Moved: Cr Aven Noah; Second: Cr Rocky Stephen

That the Minutes for the SARG meeting held on 4th October 2022 be adopted as a true and correct account of the meeting.

MOTION CARRIED UNANIMOUS

- 1st November – VC – ratified at November 2022 OM

RESOLUTION:

Moved: Cr Aven Noah; Second: Cr Rocky Stephen

That the Minutes for the SARG meeting held on 1st November 2022 be adopted as a true and correct account of the meeting.

MOTION CARRIED UNANIMOUS

6. **Strategic Action Items Review**

Mr James William, Chief Executive Officer provided an update on the strategic action items

1:23pm - Ms Hollie Faithfull, Executive Director Financial Services left the

1:27pm – Ms Hollie Faithfull re-joined the meeting.

7. **Mayor – Verbal**

Masig Statement:

Mayor provided an update on the roll out of the Masig Statement and the mapping out of communities for the roll out of the Masig Statement.

Poruma have confirmed for January along with St Pauls.

Executive Officer has been in contact with the Chief Executive Officer of Torres Shire in regards to the Masig Statement and hopefully take it out to Boigu.

Ugar - Cr Rocky Stephen to confirm a date after their community meeting.

Target 8 communities by February 2023.

Mer - Cr Aven Noah advised he will require more time due to the complexity of present issues in the community.

In-depth discussions took place on the Masig statement.

High cost of living submission

Mayor Mosby asked Chief Executive Officer, Mr James William to provide an update of the current status of this matter.

Chief Executive Officer advised the Committee that due to sorry business on Thursday Island in Mayor's Loban family, the summit has been postponed until February next year.

Regional Organisation of Council (ROC) Draft Proposal – Verbal Update

Mayor Mosby spoke briefly on this topic.

2:00pm – Ms Hollie Faithfull, Executive Director, Financial Services left the meeting.

Mr Jacob Matysek provided an update to the Committee. A meeting was held with Dr Sarra to discuss ROC and funding opportunities around that. Dr Sarra is happy to support this in his capacity.

Discussions took place further on this subject.

Mayor Mosby asked that Executive Officer to clarify with Dr Chris Sarra on the consulting committee or working group that sets up the Secretariat, does the Secretariat consist of all 3 local governments.

Interim Regional Assembly Consultative Committee:

Completed during joint deputation. Currently interim body has been established awaiting first meeting to be confirmed.

Advocacy Policy and Action Plan

Drafts completed and sent to all Councillors.

There is a current policy in place however a couple of items in the policy to be amended.

Executive Officer, Mr Jacob Matysek spoke further and provided updates on the 10 priority items.

Chief Executive Officer suggested that this matter be taken offline to allow SARG members to provide comments through the guidance of the Mayor and Deputy Mayor.

ACTION: That Executive Officer to contact SARG members and walk them through the entire document to discuss the 10 key priority items and provide feedback by end of December.

Choice of Partner | Capability Partner | Equity Partner Framework

ACTION: Chief Executive Officer to develop a framework of Choice of Partner/Capability Partner to come to SARG for review and then to full Council at March meeting.

8. General/ Other Business (on notice)

Cr Aven Noah spoke of the Skytrans issue.

Notification received from Skytrans to advise the cancellation of Skytrans flights to the three islands has been extended to 11th December. Mayor Mosby advised that no feedback have been received from the State and Member for Cook as yet or from Minister Bailey's office.

ACTION: Chief Executive Officer to follow up to see the likelihood of services returning to those three islands of Mabuag, Erub and Mer.

Mayor Mosby also raised the concern of the Hammond Island Ferry Service which will cease operating services to Hammond Island because of the school closure. Further discussions took place.

Cr Stephen raised the issues of the helicopter subsidies for Ugar and Dauan.

9. **SARG COMMITTEE MOVED INTO CLOSED BUSINESS**

RESOLUTION:

Move: Cr Aven Noah; Second: Cr Rocky Stephen

That in accordance with section 254J of the *Local Government Regulation 2012 (Qld)* it is resolved for the meeting to go into closed session to discuss matters of the following nature:

- (a) The appointment, discipline or dismissal of the chief executive officer.**
- (c) local government budget.**

MOTION CARRIED UNANIMOUS

- Internal Audit
- CEO KPI 6 months status report

3:00pm – Mr Jacob Matysek, Executive Officer left the meeting.

3:17pm - Staff were asked to leave the meeting for a closed session meeting.

10. **COMMITTEE MOVED OUT OF CLOSED BUSINESS AND RESUME IN OPEN BUSINESS**

RESOLUTION:

Move: Cr Rocky Stephen; Second: Cr Aven Noah

That the Strategic Advisory Reference Group Committee move out of closed business and resume in open business.

MOTION CARRIED UNANIMOUS

11. **Next meeting date – to be confirmed**

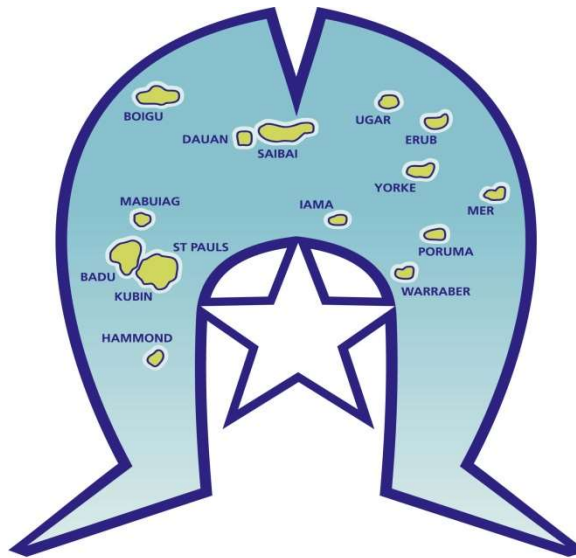
12. **Closing Prayer**

Deputy Mayor Cr Getano Lui closed the meeting in a word of prayer.

MEETING CLOSED – 3:41PM

.....
Mr James William
Chief Executive Officer
Torres Strait Island Regional Council
Date:

.....
Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council
Date:



Torres Strait Island
REGIONAL COUNCIL

Minutes

STRATEGIC ADVISORY REFERENCE GROUP

Date: Tuesday 10th January 2023

Time: 1:00pm to 4:00pm

Venue: Video Conference

PRESENT:

Cr Phillemon Mosby, Mayor – Poruma (Coconut)
Cr Getano Lui, Deputy Mayor, Division 9 – Iama (Yam)
Cr Hilda Mosby, Division 12 – Masig (Yorke)
Cr Rocky Stephen, Division 13 – Ugar (Stephen)
Cr Aven Noah, Division 15 – Mer (Murray)

STAFF:

Ms James William, Chief Executive Officer
Ms Noeleen Selke, Executive Director, Corporate Services
Mr Wayne Green, Executive Director Building Services
Mr Dawson Sailor, Head of Community Services
Ms Nicola Daniels, Acting Executive Director Financial Services
Mr Jacob Matysek, Executive Officer
Ms Julie Marino, Senior Executive Assistant to the Chief Executive Officer
Ms Trudy Lui, Executive Assistant to the Mayor

APOLOGIES:

Cr Keith Fell, Division 4 – Mabuiag (technical issues)
Mr David Baldwin, Executive Director Engineering Services (prior meeting engagement)

AGENDA

1. Welcome (Chair)

Mayor Phillemon Mosby completed a roll call of committee members and staff and welcomed everyone from the Christmas break and welcome them to the first SARG meeting for 2023. Quorum was reached for this meeting to continue. Mayor Phillemon Mosby also acknowledged the following:

- Our Heavenly Father for his awesome knowledge, wisdom, understanding, favour and blessing upon our lives. A blessing on our families, our organisation and our people.
- Traditional owners across the length and breadth of Zenadth Kes including, Cairns office
- Trust that we all had time over the holidays to spend with our family and friends.

2. Opening Prayer

Mayor Mosby invited our Deputy Mayor Cr Getano Lui, to open the meeting in a word of prayer at 1:11pm.

A minute silence was observed for those families in sorry business.

3. Apologies

Cr Keith Fell, Division 4 – Mabuiag (due to technical issues)

Mr David Baldwin, Executive Director Engineering Services (prior meeting engagement)

4. Conflict of Interest (COI) / Declarable / Prescribed

Mayor Mosby encouraged Councillors to make a declaration at any time. Mayor Mosby also asked if there was knowledge of any legal matters that would prevent Councillors to participate in this meeting today. No declarations made.

Just before commencement of Item 5 on our Agenda, Mayor Mosby wanted to share with SARG members of ‘where we are now’ in reference to Councillor’s term of office. We are two years into our term of office and this is the last stretch of our term of office. We were reminded the importance of directed leadership to the operational strategic arm of Council.

Mayor Mosby also welcomed our new Executive Director for Corporate Services, Ms Noeleen Selke to the meeting and looks forward to working with Ms Selke through Council. Mayor Mosby also acknowledged the experience and knowledge Ms Selke brings to Council and trusts that she will use this knowledge to enable, assist and guide the collective team to progress the region moving forward.

Executive Director for Corporate Services, Ms Selke acknowledged and thanked Mayor Mosby.

Mayor Mosby acknowledged and thanked our CEO, James William for the work that he has done in guiding the strategic staff into the discipline of the organisation with the current resources.

We were reminded that the elections will be held next year and this Council will proceed to caretaker mode around December of this year. It is absolutely critical that the SARG meetings and Standing Committee Meetings take full advantage of the remaining time. The Standing Committees were to bring their issues to the SARG meetings and the SARG meeting will be their to out any issues remaining and embrace the knowledge gained from the process of lessons learned.

Mayor Mosby sees 2023 as a year of great breakthrough for our Council and our region. Some setbacks will be out of our control but we must remain smart about our approach, be strategic and proactive and remain disciplined. We must understand that we work collectively together, we are on the same page.

Deputy Mayor Cr Getano Lui, also expressed his vision for 2023 and put forward words of wisdom and leadership and courage.

Our Chief Executive Officer, Mr James William introduced our new Executive Director, Corporate Services, Ms Noeleen Selke to the Committee Members. Chief Executive Officer spoke further on the leadership of this role and of Ms Selke, a proud Kaurareg woman. Ms Selke possesses insight and the ability to lead the organisation with our other executives to advocate for our people on ground. Chief Executive Officer also acknowledged Mr Wayne Green and Ms Nicola Daniels on doing an amazing job.

Ms Noeleen Selke introduced herself and is happy 'to be home' and excited to be part of the team, to use her skills and experience for the benefit of our people.

5. Noting of Draft Minutes - SARG Meeting

- 2nd December 2022. Mayor asked if there are any amendments or changes to the meeting minutes

RESOLUTION:

Moved: Cr Aven Noah; Second: Cr Rocky Stephen

That the Minutes for the SARG meeting held on 2nd December be adopted as a true and correct account of the meeting.

MOTION CARRIED UNANIMOUS

6. Strategic Action Items Review

Chief Executive Officer, Mr James William provided an update on the Strategic Action Items. Action to be reviewed was for the Executive Officer to contact SARGE members and to walk them through the ten key priority item document and resolve any issues with feedback from the Councillors

The Executive Officer has reviewed the priority items with Executive Director, Corporate Services, who has provided valuable feedback and also spoke with Executive Director Engineering Services in depth – particularly of the marine infrastructure matter which is the \$40M commitment. Advocacy policy and Terms of Reference were also discussed. The drafted priority items booklet will be sent out to Mayor Mosby, Deputy Mayor Cr, Getano Lui and Councillors for final review as soon as Executive Officer and Executive Director, Corporate Services have reviewed the document satisfactorily.

Mayor Mosby thanked Executive Officer for the update. Mayor sent out an email on 28th December, 2022 to all SARG committee members regarding the ten priorities. If members could place that email on the agenda for discussion at their next prospective Standing Committee and report back on the outcomes.

Air Services returning to Mabuiag, Erub and Mer Islands

Chief Executive Officer, Mr James William advised that all relevant regulation actions have been signed off (December). Skytrans is still working with CASA to ensure safe take-off and landing procedures are risk assessed.

There were a number of individual items to be addressed on each island. Council has engaged a contractor for Erub Island as it requires clearing and removal of vegetation (bamboo). This action will take place in the next ten days. The other two islands – all items on Council's list to action and complete has been done. When the Erub vegetation situation has been completed, it is then up to CASA and Skytrans to carry the batten. The Chief Executive Officer will continue to monitor the situation to Council.

Further discussions took place on this topic.

1:58pm - Cr Hilda Mosby left the meeting.

2:01pm – Cr Hilda Mosby re-joined the meeting.

ACTION:

Executive Director, Corporate Services to explore North Queensland airports who as part of their strategic plan, have an Aboriginal and Torres Strait Island component. In order to draw on their experience and knowledge to use as leverage and also gain from their experience and lessons learned so we may continually maintain this asset appropriately.

ACTION:

Chief Executive Officer will call CASA and speak to the head of regulations to see the possibility around special dispensation and what our options are.

ACTION:

Chief Executive Officer to organise a meeting with the responsible Minister as soon as possible together with appropriate Executive Staff and discuss a possibility of a special dispensation towards fixing the short airstrips and what Council's options are.

Mayor Mosby stated there are mixed messages in the community about what we are doing or not doing. We have to show our community that we have done everything that CASA/Skytrans required of us down to the finest detail, to have the air strips prepared to CASA's safety requirements. We have done this without delay knowing that transport is the spine of our community without transport being managed properly as a priority – we are really struggling. Our communities need to know it is now up to CASA/Skytrans to complete the final aspects in order to re-open the airstrips providing safe, reliable, affordable transport to our people and our region.

ACTION:

Executive Officer to issue media release regarding air services returning to Mabuia, Erub and Mer Islands

7. Mayor - Verbal

1. Standing Committee's Key Priorities

Our Mayor Mosby provided the committee with a verbal update on what the objectives and strategies are for the Standing Committees. Mayor Mosby sent out to Committee Chairs a hyperlink of Standing Committee key priorities. Due to a lack of response he pre-populated the table for their review.

ACTION:

Chief Executive Officer to gain assistance from appropriate Executive Directors to collaborate with and guide Standing Committee chairs in populating the table.

ACTION:

Executive Officer to send the draft advocacy policy to all Councillors.

2. Proposed date for SARG and Executive Officers Leadership Workshop

Mayor Mosby provided the committee with a verbal update of the above. Proposed date for the leadership workshop is at the end of February 2023 at which time we should already have the draft together for the 10 key priorities.

Executive Officer – Verbal

3. Advocacy Policy, Action Plan and Priorities

Executive Officer, Mr Jacob Matysek advised that he is waiting for Graphics Officer, Corporate Affairs, Brendan John, to return to work who has the templates ready. Once Executive Director, Corporate Services has had a chance to review the priorities, we will then fast track the first release for Council's review in March, 2023.

4. Terms of Reference Local Thriving Communities (LTC)

Executive Officer, Mr Jacob Matysek, provided the committee with a verbal update, explanation and background of the Terms of Reference and local Thriving Communities.

3:15pm - Executive Officer left the meeting.

8. SARG COMMITTEE MOVED INTO CLOSED BUSINESS

RESOLUTION:

Moved: Cr Rocky Stephen, Second: Cr Getano Lui

That in accordance with section 254J of the Local Government Regulation 2012 (Qld) it is resolved for the meeting to go into closed session to discuss matters of the following nature:

- (a) The appointment, discipline or dismissal of the chief executive officer.**
- (c) local government budget.**

MOTION CARRIED UNANIMOUS

1. OCEO - CEO KPI Performance Review Report | 12 x KPI – Danielle Turner – Preston Law

3:20pm – For minute taking purposes all staff were asked to leave the meeting for a closed meeting session except for the Chief Executive Officer.

SARG COMMITTEE MOVED OUT OF CLOSED BUSINESS

RESOLUTION

Move: Cr Hilda Mosby, Second: Cr Rocky Stephen

That the Strategic Advisory Reference Group Committee move out of closed business and resume in open business.

MOTION CARRIED UNANIMOUS

2. General/ Other Business (on notice)

No other business.

3. Next meeting date – Tuesday 7th February 2023 | 1pm – 4pm

4. Closing Remarks and Prayer

Mayor Mosby thanked SARG members, Chief Executive Officer and Executive Staff for their attendance and invited Cr Rocky Stephen to close the meeting in a word of prayer.

MEETING CLOSED – 3:58PM

.....
Mr James William
Chief Executive Officer
Torres Strait Island Regional Council
Date:

.....
Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council
Date:

STATEGIC AND OPERATIONAL ACTIONS FROM COUNCIL TRUSTEE/ORDINARY MEETING						
Year	Type of Meeting	Community	Agenda Report	Action	Lead Officer	Lead Officer Comments
2022	Ordinary	Boigu	CORPORATE - Funding Acquisition Report	Executive Director Engineering Services to furnish Council with the plan of the marine infrastructure	Executive Director Engineering Services	
2022	Ordinary	Boigu	FINANCE - CB - Financial Dashboard Report	That Executive Director Financial Services present Councillors with utilities charges for Katter lease properties for community meetings.	Executive Director Financial Services	
2022	Ordinary	Boigu	CORPORATE - Proposed Ordinary Meeting Dates for 2023	Secretariat Officer to provide organisations with Council’s Meeting dates for 2023.	Secretariat Officer	
2022	Ordinary	Boigu	Strategic Matters	That Economic Growth Committee look into the ferry subsidy for Hammond and include Hammond with Ugar and Dauan.	Executive Director Financial Services	

TORRES STRAIT ISLAND REGIONAL COUNCIL

AGENDA REPORT

ORDINARY MEETING:	January 2023
DATE:	24 th - 25 th January 2023
ITEM:	Information Report
SUBJECT:	Community Grants Program Allocation – January 2023
AUTHOR:	Katherine Epseg, Customer Services Officer, Enterprise Development and Delivery Team

Recommendation:

That Council resolves to note this report and its contents. No Community Grant applications requiring resolution were received during the month of December.

Community Grants Background:

For the month of January, nil (0) Community Grant applications meeting the eligibility requirements were received.

Out of Cycle – Community Grants Background:

In line with Council's Community Grants Policy, Council recognises that there may be occasions where urgent assessment of Community Grants is required. This is particularly in relation to emergent projects and/or extenuating circumstances. Such requests will be assessed by the Enterprise Development and Delivery Team, at request of the Chief Executive Officer, for eligibility and finally approved or rejected by the Mayor or delegate Councillor and Chief Executive Officer based on assessment.

For this month's reporting period, eight (8) Out of Cycle Community Grants application were received and approved, as noted in the table below:

Approved Applications:

Community Entity Applicants	Amount Requested	Project/Event	Previous applications	Amount Supported by Councillor	Location
Melanie Karo	\$2,000.00	Contribution towards catering costs associated with hosting a community appreciation & farewell feast for an Ugar Tagai Staff Member, 03/12/2022	Nil	\$2,000.00 supported by Cr Stephen	Ugar

Margaret Warusam	\$2,500.00	Contribution towards costs associated with hosting the 84 th Anniversary Church Dedication Day celebration, 04/12/2022	FD2023-048 approved for \$1,500.00	\$2,500.00 supported by Cr Tabuai	Saibai
Tigi Bani	\$500.00	Contribution towards costs associated with hosting the Mabuiag Community Secret Santa Event, 06/12/2022	Nil	\$500.00 supported by Cr Fell	Mabuiag
Christian Mission Fellowship	\$2,000.00	Contribution towards costs associated with hosting the Christian Mission Fellowship's Youth Camp on St Paul's	Nil	\$2,000.00 supported by Cr Levi	St Paul's
Maryanne Mosby	\$638.00	Contribution towards costs associated with hosting the 2022 Poruma Christmas Lights competition, 06/12/2022	Nil	\$638.00 supported by Cr Pearson	Poruma
Sania Anau	\$1,500.00	Contribution towards catering costs associated with hosting the Boigu Seawall celebration on Boigu Island, 15/12/2022	Nil	\$1,500.00 supported by Cr Toby	Boigu
Kulpiyam Youth & Sports Inc	\$2,500.00	Contribution towards costs associated with participating in the 2023 Kuki Carnival on Badu Island, 13-15/01/2023	CG2023-028 approved for \$2,500.00	\$1,500.00 supported by Cr Nona	Badu
Saibai Community Youth Group	\$1480.00	Contribution towards costs associated with participating in the Cultural Festive dancing activities in December 2022.	Nil	\$1480.00 supported by Cr Tabuai	Saibai

Regional Grants Background:

In line with Council's Community Grants Policy, eligible Regional Grants applications are submitted during three (3) funding rounds per financial year.

The second funding round will be open for submissions between the 15th January and 1st February 2023 – applications received will be tabled at Council's 2023 February Ordinary meeting for determination.

Funeral Donations Background:

In line with Council's Community Grants Policy, applications for funeral grants may be made at any time throughout the financial year. Funeral Donation and Funeral Travel Assistance applications are assessed by Council Officers according to the eligibility criteria and endorsed by the Chief Executive Officer for the maximum threshold of \$5,000.00, per community – per funeral.

These applications will be determined by the Chief Executive Officer having regard to the recommendations of the Divisional Councillor, and approvals from the Executive Directors of Building and Community Services and Corporate Services.

The following table refers to all funeral grants that were received for this month's reporting period:

- Two (2) applications were received and approved.

Applicants	Amount Requested	Description	Amount Approved	Location
Vera Ses	\$2,000.00	Contribution towards funeral related travel costs associated with attending the funeral of the Late Mrs Rebecca Kaddy in Townsville, 21/12/2022	\$2,000.00	Mer
Gainau Marama	\$5,000.00	Contribution towards funeral related costs for the Late Mr Makie Marama of Boigu Island.	\$2,381.29	Boigu

In-Kind Assistance Background:

In line with Council's Community Grants Policy, applications for In-Kind Assistance can be made at any time for the use of Council's facilities and/or assets through waiver of fees for the purposes of the project and/or activity. Reasonable applications will be determined by the Chief Executive Officer having regard to the recommendations of the Divisional Councillor, and approvals from the Executive Directors of Building and Community Services, Engineering Services and Corporate Services.

Approved In-Kind Assistance applications do not impact divisional budget allocations.

In-Kind Assistance will be reported as part of Council's contributions made to the community.

The following table highlights the approved In-Kind Assistance applications received for this month's reporting period.

Applicant	Description	Division	Waiver of Fees
Margaret Warusam	Hire of the Community Hall to host the 84th Anniversary Church Dedication Day celebration, 04/12/2022	Saibai	\$156.00
Christian Mission Fellowship	Hire of Council's Chairs & Tables to assist with the Christian Mission Fellowship's Community Youth Camp, 19/12 - 03/01/2023	St Paul's	Nil charge
Kara Bosun	Hire of the Community Hall to host a Tombstone Unveiling Feasting, 15-17/12/2022	Kubin	\$468.00
Eunice Hosea	Hire of the Community Hall to host a combined church fellowship, 08-11/12/2022	St Paul's	\$624.00
Saibai Community Youth Group	Hire of the Community Hall to host traditional dance rehearsals, 16-30/12/2022	Saibai	\$2,028.00

Gainau Marama	Hire of Community Pool Vehicle to transport family to the funeral of the Late Mr Makie Marama	Boigu	\$1350.00
Wug Darts – Monwell Levi	Hire of the Community Hall to host a Social Darts Event on St Paul's	St Paul's	\$234.00

Links to Strategic Plans:

These projects strategically align to specific delivery objectives under the People and Prosperity pillar of Council's Corporate Plan.

Finance & Risk:

No financial risk identified as the allocation is within existing Community Grants budget.

Sustainability:

N/A

Statutory Requirements:

Local Government Act 2009

Conclusion:

That Council resolves to provide Community Grant support to the eligible applicants in accordance with the Community Grants policy.



Endorsed:

Melissa Wright
Acting Manager, Enterprise Development
& Delivery



Recommended:

Noeleen Selke
Executive Director, Corporate Services



Approved:

James William
Chief Executive Officer

Attachment: Fund Balances

(Balance after payment of applications are endorsed at the January 2023 OM)

Please note that Divisional Closing Balances may vary between reporting periods due to variances between committed and actual expenditure, as well as applications that have been cancelled or withdrawn.

Division	Councillor	Budget	Less Approved Funding	Closing Balance
Boigu	Cr. Toby	\$25,000.00	\$25,000.00	\$0.00
Hammond	Cr. Dorante	\$25,000.00	\$2,200.00	\$22,800.00
St Pauls	Cr. Levi	\$25,000.00	\$18,395.54	\$6,604.46
Ugar	Cr. Stephen	\$25,000.00	\$12,030.00	\$12,970.00
Badu	Cr. Nona	\$25,000.00	\$22,670.26	\$2,329.74
Dauan	Cr. Elisala	\$25,000.00	\$12,956.52	\$12,043.48
Erub	Cr. Gela	\$25,000.00	\$9,940.80	\$15,059.20
Iama	Cr. Lui	\$25,000.00	\$1,553.45	\$23,446.55
Kubin	Cr. Trinkoon	\$25,000.00	\$17,453.40	\$7,546.60
Mabuiag	Cr. Fell	\$25,000.00	\$18,641.03	\$6,358.97
Mer	Cr. Noah	\$25,000.00	\$15,974.22	\$9,025.78
Poruma	Cr. Pearson	\$25,000.00	\$19,267.00	\$5,733.00
Saibai	Cr. Tabuai	\$25,000.00	\$19,013.19	\$5,986.81
Warraber	Cr. Tamu	\$25,000.00	\$10,900.00	\$14,100.00
Yorke	Cr. Mosby	\$25,000.00	\$13,327.56	\$11,672.44
Mayor	Cr. Mosby	\$30,000.00	\$20,000.00	\$10,000.00
Regional Grant		\$50,000.00	\$2,500.00	\$47,500.00
		\$455,000.00	\$241,822.97	\$213,177.03



TORRES STRAIT ISLAND REGIONAL COUNCIL

AGENDA REPORT

ORDINARY MEETING:	January 2023
DATE:	24 th & 25 th January 2023
ITEM:	Agenda Report
SUBJECT:	Cr. Top 5 Priorities Report
AUTHOR:	Melissa Wright – Acting Manager, Enterprise Development & Delivery

Recommendation:

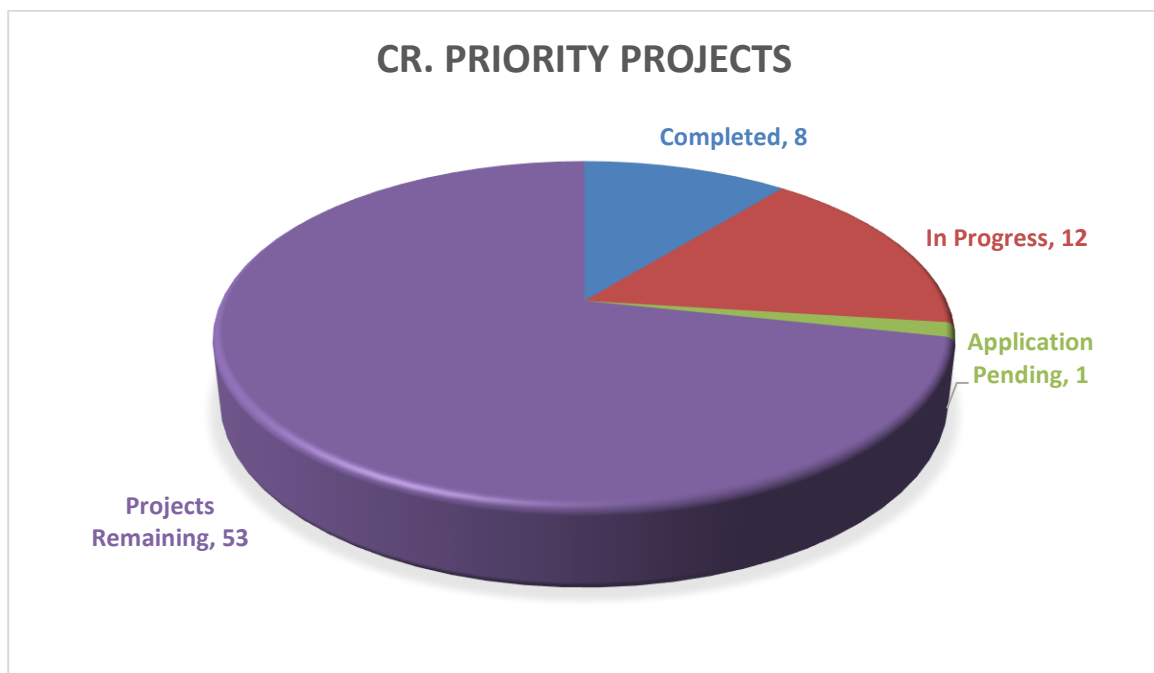
That Council resolves to note this report and its content.

Executive Summary:



This report provides a quarterly update on the Cr. Top 5 Priority Projects.

Overall Snapshot:

Out of the 74 priority projects that have been requested by Councillors, funding has been successfully secured for 20 projects to date, with 8 of those projects now completed and the remaining 12 in either the design or construction phase. One application for funding is currently pending.







Cr. Dimas Toby - Boigu Island

Priority	Project	Estimated Cost	Potential Funding Source	Council Update	Status
1	Filling in the old, decommissioned water lagoon near the airstrip	TBC	TSRA	Proposed scope completed however cost estimate has not been completed and council have not secured funds to date.	
2	Fencing for all houses	\$1,000,000	TSRA	Council is seeking funding support for project scoping to become shovel ready.	
3	Upgrade and replacement of current finger wharf to steel materials	\$5,700,000	TMR	A marine audit has been completed and a priority list has been developed for the region. Repairs to existing structure is due to commence in Feb 23.	
4	Installation of tanks and water pressure pumps for social housing	\$22,000.00 per house	DHPW	Our records show a WT Program was completed in 2019 to 50 Houses. (Though not sure how many tanks and if pumps supplied) No current program from Qbuild (would need to identify the number of houses and if total program or part of program needed)	
5	Fencing for TSIRC Accommodation/Motel	\$85,000	W4Q	Funding secured through W4Q 2021-24	

	Additional Projects	Estimated Cost	Potential Funding Source	Council Update	Status
1	New playground equipment	\$20,000	GCBF	Council is actively seeking funding for new playground equipment for each island.	

Cr. Torenzo Elisala - Dauan Island

Priority	Project	Estimated Cost	Potential Funding Source	Council Update	Status
1	Dauan ferry and wharf upgrade	\$7,000,000	TMR ATSI TIDS	Scoping study has been completed and a secondary inspection will need to occur. MSQ to perform repairs to the current jetty with works to commence in Feb 23.	
2	Guest house upgrade	\$1,090,000	W4Q	<ul style="list-style-type: none"> Completed 30/5/2019 under W4QLDR2 & My Pathway Funding. 	
3	Community oval and recreational areas upgraded	TBC	TSRA DTIS	Additional funding to cover the project shortfall has been secured through TSRA, with works now underway.	
4	Sealing roads and creating driveways into allotments	TBC	TMR	Funding has been secured to seal the Dauan Helipad Road and Reservoir Road, with works to commence in Feb 23.	
5	Major upgrade of Logan homes	\$650,000 per house	DHPW	Council is seeking funding support for project scoping to become shovel ready.	

	Additional Projects	Estimated Cost	Potential Funding Source	Council Update	Status
1	New playground equipment	\$20,000	GCBF	Council is actively seeking funding for new playground equipment for each island.	

Cr. Conwell Tabuai - Saibai Island

Priority	Project	Estimated Cost	Potential Funding Source	Council Update	Status
1	Plug inns/extensions granny flat for overcrowding	TBC	DHPW	Funding secured with Department of Housing. Tenders have been finalised and awarded. Construction is due to begin early next year.	
2	Inundation program & concrete slabs under high set houses	\$15,000,000	DHPW	Council is seeking funding support for project scoping to become shovel ready.	
3	Fencing for all property boundaries	\$1,000,000	TBC	Council is seeking funding support for project scoping to become shovel ready.	
4	Driveways into allotments	\$30,000 per driveway	TBC	Council is seeking funding support for project scoping to become shovel ready.	
5	Upgrade all roads	TBC	TMR	Jan 23 – DRFA works completed by Koppens to repair damaged unsealed roads. Council is seeking funding to implement the completed design. Feb 22 - TIDS Funding has been secured for Airport Road (Council Office to School - School to Airport).	

	Additional Projects	Estimated Cost	Potential Funding Source	Council Update	Status
1	New playground equipment	\$20,000	GCBF	Council is actively seeking funding for new playground equipment for each island.	

Cr. Keith Fell - Mabuiag Island

Priority	Project	Estimated Cost	Potential Funding Source	Council Update	Status
1	Air strip extension	TBC	TSRA RAUP	Council to apply for Funding to carry out Feasibility Study	
2	Fencing for all houses	\$1,090,000	TSRA	Council is seeking funding support for project scoping to become shovel ready.	
3	Wharf construction at Panai	TBC	TSRA	Council to apply for TIDS funding 23/24 to complete pre-feasibility studies for jetty	
4	Oval construction	TBC	DTIS	Council is seeking funding support for project scoping to become shovel ready.	
5	Establish cultural village and art/craft centre	TBC	QLD Arts & Culture	Council is seeking funding support for project scoping to become shovel ready.	

	Additional Projects	Estimated Cost	Potential Funding Source	Council Update	Status
1	Top Soiling footy oval and installing H poles	TBC	DTIS	Council is looking for potential funding opportunities	
2	Upgrade basketball courts	TBC	DTIS	Project scoping and cost estimate required	
3	4 new BBQ shelters along waterfront	TBC		Council is looking for potential funding opportunities	
4	New playground equipment	\$20,000	GCBF	Council is actively seeking funding for new playground equipment for each island.	

Cr. Laurie Nona - Badu Island

<i>Priority</i>	<i>Project</i>	<i>Estimated Cost</i>	<i>Potential Funding Source</i>	<i>Council Update</i>	<i>Status</i>
1	Sporting precinct	\$3,000,000.00		<i>Council is seeking funding support for project scoping to become shovel ready.</i>	
2	Waste Management Site	TBC	TSRA	<i>Council is seeking funding support for project scoping to become shovel ready.</i>	
3	Wharf construction	TBC	TMR	<i>Marine infrastructure scoping, condition assessment, asset prioritisation and pre-feasibility study has been completed. Council is currently developing a priority list to secure further funding for the construction of a new jetty.</i>	
4	Road upgrades	TBC	TMR	<i>Council is seeking funding support for project scoping to become shovel ready.</i>	
5	TBA				


	<i>Additional Projects</i>	<i>Estimated Cost</i>	<i>Potential Funding Source</i>	<i>Council Update</i>	<i>Status</i>
1	New playground equipment	\$20,000	GCBF	<i>Council is actively seeking funding for new playground equipment for each island.</i>	

Cr. Lama Trinkoon - Kubin

<i>Priority</i>	<i>Project</i>	<i>Estimated Cost</i>	<i>Potential Funding Source</i>	<i>Council Update</i>	<i>Status</i>
1	Community sports stadium	\$2,100,000.00	DTIS	<i>Council is seeking funding support for project scoping to become shovel ready.</i>	
2	Community infrastructure and lighting	TBC	DTIS	<i>Council is seeking funding support for project scoping to become shovel ready.</i>	
3	Aerodrome waiting facility upgrade and extension	TBC	TSRA	<i>Council is seeking funding support for project scoping to become shovel ready.</i>	
4	Building services unit hub	TBC	TSRA	<i>Council is seeking funding support for project scoping to become shovel ready.</i>	
5	Ramp and jetty upgrades	\$9,500,000.00	TMR	<i>Marine infrastructure scoping, condition assessment, asset prioritisation and pre-feasibility study has been completed. Council is currently developing a priority list to secure further funding for the construction of a new jetty.</i>	

	<i>Additional Projects</i>	<i>Estimated Cost</i>	<i>Potential Funding Source</i>	<i>Council Update</i>	<i>Status</i>
1	New playground equipment	\$20,000	GCBF	<i>Council is actively seeking funding for new playground equipment for each island.</i>	

Cr. John Levi - St Paul's Community

Priority	Project	Estimated Cost	Potential Funding Source	Council Update	Status
1	Community hall airconditioning upgrade	\$60,000.00	W4Q	Funding secured through Works for Queensland Program 2021-24	
2	Stadium lighting	\$150,000	DTIS	Council is seeking funding support for project scoping to become shovel ready.	
3	Undercover council facilities for fuel and fleet	TBC	TSRA	Council is seeking funding support for project scoping to become shovel ready.	
4	Finger wharf/jetty upgrade	\$5,700,000.00	TMR	Marine infrastructure scoping, condition assessment, asset prioritisation and pre-feasibility study has been completed. Council is currently developing a priority list to secure further funding for the construction of a new jetty.	
5	Builders shed	\$450,000	TSRA	Council is seeking funding support for project scoping to become shovel ready.	


	Additional Projects	Estimated Cost	Potential Funding Source	Council Update	Status
1	New playground equipment	\$20,000	GCBF	Council is actively seeking funding for new playground equipment for each island.	

Cr. Seriako Dorante - Kirriri Island

<i>Priority</i>	<i>Project</i>	<i>Estimated Cost</i>	<i>Potential Funding Source</i>	<i>Council Update</i>	<i>Status</i>
1	Community health centre	\$2,200,000.00	TSRA	<i>Council is seeking funding support for project scoping to become shovel ready.</i>	
2	Water and sewerage treatment plant	TBC	BoR	<i>Council is seeking funding support for project scoping to become shovel ready.</i>	
3	Childcare and youth centre recommencement of services	\$4,000,000.00	TSRA	<i>Initial conversations have been held with the Department of Health however, feasibility studies conducted by the Department have not considered Kirriri as a priority. Funding to re-establish this centre is unlikely at this time.</i>	
4	Local community transport service	TBC	TMR	<i>Council is seeking funding support for project scoping to become shovel ready.</i>	
5	Security camera installation and compliance signs	TBC	TSRA	<i>Council is seeking funding support for project scoping to become shovel ready.</i>	



	<i>Additional Projects</i>	<i>Estimated Cost</i>	<i>Potential Funding Source</i>	<i>Council Update</i>	<i>Status</i>
1	New playground equipment	\$20,000	GCBF	<i>Council is actively seeking funding for new playground equipment for each island.</i>	

Cr. Getano Lui - Iama Island

Priority	Project	Estimated Cost	Potential Funding Source	Council Update	Status
1	Upgrades to existing roads	TBC	QRA TMR TSRA	Council is seeking funding support for project scoping to become shovel ready.	
2	Housing	\$961,857	DHPW	Funding secured through Remote Housing Capital Delivery - HPW under Housing Investment Plan	
3	Drainage solution for houses above office	\$547,000	TSRA	Council is seeking funding support for project scoping to become shovel ready.	
4	Fencing for all houses	\$1,000,000	TSRA	Council is seeking funding support for project scoping to become shovel ready.	
5	Recreational facilities	TBC	W4Q	Council is seeking funding support for project scoping to become shovel ready.	



	Additional Projects	Estimated Cost	Potential Funding Source	Council Update	Status
1	New playground equipment	\$20,000	GCBF	Council is actively seeking funding for new playground equipment for each island.	

Cr. Kabay Tamu - Warraber Island

<i>Priority</i>	<i>Project</i>	<i>Estimated Cost</i>	<i>Potential Funding Source</i>	<i>Council Update</i>	<i>Status</i>
1	Guest house and resort upgrade	\$1,093,880	W4Q	Funding secured through Works for Queensland Program 2021-24	
2	Fencing for all houses	\$1,780,000	TSRA	Council is seeking funding support for project scoping to become shovel ready.	
3	Sea wall repair	TBC	TSRA	Federal funding has been secured. Design near completion.	
4	Road upgrades	TBC	TMR	Council is seeking funding support for project scoping to become shovel ready.	
5	Community hall floor upgrade	\$340,000	TSRA	Council is seeking funding support for project scoping to become shovel ready.	

	<i>Additional Projects</i>	<i>Estimated Cost</i>	<i>Potential Funding Source</i>	<i>Council Update</i>	<i>Status</i>
1	New playground equipment	\$20,000	GCBF	Council is actively seeking funding for new playground equipment for each island.	

Cr. Francis Pearson - Poruma Island

Priority	Project	Estimated Cost	Potential Funding Source	Council Update	Status
1	Paving of Back St, Opeta and Murray Streets	TBC	TMR	Council is seeking funding support for project scoping to become shovel ready.	
2	Construction of 5 houses	\$4,805,000	DHPW	Funding secured through Remote Housing Capital Delivery - HPW under Housing Investment Plan	
3	Upgrade to Council social house	\$961,857	DHPW	Funding secured from Remoe Housing Capital Delivery - HPW under Housing Investment Plan	
4	Construction of roof over basketball court	\$900,000.00	DTIS	Council is seeking funding support for project scoping to become shovel ready.	
5	Improved lighting to Maka Esplanade	TBC	TSRA	Council is seeking funding support for project scoping to become shovel ready.	



	Additional Projects	Estimated Cost	Potential Funding Source	Council Update	Status
1	New playground equipment	\$20,000	GCBF	Council is actively seeking funding for new playground equipment for each island.	
2	Exercise equipment	\$150,000		Council is looking for potential funding opportunities	
3	TV monitor for airport waiting house	TBC		Council is looking for potential funding opportunities	

Cr. Hilda Mosby - Masig Island

Priority	Project	Estimated Cost	Potential Funding Source	Council Update	Status
1	Jetty/ramp upgrade	\$7,000,000.00	TMR	Marine infrastructure scoping, condition assessment, asset prioritisation and pre-feasibility study has been completed. Council is currently developing a priority list to secure further funding to upgrade the jetty.	
2	Road upgrade and additional roads constructed	TBC	TMR	Council is seeking funding support for project scoping to become shovel ready.	
3	Waste Management Strategy to be developed to provide a long term solution.	TBC	LGAQ	LGAQ funded and engaged an external consultant - Ann Prince Consulting - to develop a Regional Waste Management Strategy. The strategy is nearing completion, and implementation of the strategy is estimated to be between \$30-40mil.	
4	Stadium upgrades	\$2,000,000.00	TBC	Council is seeking funding support for project scoping to become shovel ready.	
5	BRACS Training and program development	TBC	TBC	Council is seeking funding support for project scoping to become shovel ready.	




	Additional Projects	Estimated Cost	Potential Funding Source	Council Update	Status
1	New playground equipment	\$20,000	GCBF	Council is actively seeking funding for new playground equipment for each island.	

Cr. Rocky Stephen - Ugar Island

Priority	Project	Estimated Cost	Potential Funding Source	Council Update	Status
1	Ugar Helicopter Subsidy	TBC	TSRA	Funding secured through TSRA	
2	Ugar Ferry Service	TBC	TSRA	Council have submitted a formal request for funding to complete a business case and feasibility study for alternative access options, such as reinstating the ferry service.	
3	Extension of Council Office	\$450,000	TSRA	Council is seeking funding support for project scoping to become shovel ready.	
4	Stadium upgrades	\$2,000,000	TBC	Council is seeking funding support for project scoping to become shovel ready.	
5	Construction of multi purpose storage shed	\$450,000	TBC	Council is seeking funding support for project scoping to become shovel ready.	



	Additional Projects	Estimated Cost	Potential Funding Source	Council Update	Status
1	New playground equipment	\$20,000	GCBF	Council is actively seeking funding for new playground equipment for each island.	

Cr. Jimmy Gela - Erub Island

Priority	Project	Estimated Cost	Potential Funding Source	Council Update	Status
1	Kemus Road upgrade	TBC	QRA TMR TSRA	Council is seeking funding support for project scoping to become shovel ready.	
2	Community hall upgrade	\$2,000,000	TSRA W4Q	Council is seeking funding support for project scoping to become shovel ready.	
3	Home extension and construction of new homes	TBC	DHPW	Funding secured from Remoe Housing Capital Delivery - HPW under Housing Investment Plan	
4	Sewerage treatment plant upgrade	TBC	W4Q	This has now been completed, with minor training and defects still being resolved.	
5	Defence force memorable board	TBC	DVA Saluting Their Service Funding	Funding secured.	

	Additional Projects	Estimated Cost	Potential Funding Source	Council Update	Status
1	New playground equipment	\$20,000	GCBF	Council is actively seeking funding for new playground equipment for each island.	

Cr. Aven Noah - Mer Island

Priority	Project	Estimated Cost	Potential Funding Source	Council Update	Status
1	Finger jetty/ramp upgrade	TBC	TSRA	Marine infrastructure scoping, condition assessment, asset prioritisation and pre-feasibility study has been completed. Council is currently developing a priority list to secure further funding to construct a new jetty.	
2	water management - tank/water pump project	TBC	BoR	Council is seeking funding support for project scoping to become shovel ready.	
3	Sealing of roads	TBC	TMR	Council is seeking funding support for project scoping to become shovel ready.	
4	Excavator works at waste management site	TBC	TBC	Minor works have been undertaken.	
5	Fuel bowser replacement	\$572,718	TSRA	Funding secured and project in progress.	

	Additional Projects	Estimated Cost	Potential Funding Source	Council Update	Status
1	New playground equipment	\$20,000	GCBF	Council is actively seeking funding for new playground equipment for each island.	

Links to Strategic Plans:

- Corporate Plan 2020-2025:
 - People - Outcome 4: We are a transparent, open, and engaging Council.
 - Sustainability - Outcome 8: We manage Council affairs responsibly to the benefit of our communities.
- Operational Plan 2022-2022:
 - Objective 11: Further develop a good governance and risk culture across Council.

Statutory Requirements:

- *Local Government Act 2009*
- *Local Government Regulation 2012*

Conclusion:

That Council resolves to note and provide any necessary feedback to this report.

**Author:**

Melissa Wright
Acting Manager Enterprise Development & Delivery

**Recommended:**

Noeleen Selke
Executive Director of Corporate Services

**Approved:**

James William
Chief Executive Officer

TORRES STRAIT ISLAND REGIONAL COUNCIL

COUNCIL REPORT

ORDINARY MEETING: January 2023

DATE: 24-25 January 2023

ITEM: Agenda Item for Noting by Council

SUBJECT: Operational Plan 2022-23 Q2 Update

AUTHOR: Mette Nordling, Manager of Governance and Compliance

Recommendation:

Council resolves to note the Operational Plan 2022-23 Quarter 2 Update.

Background:

Pursuant to Section 174 of the *Local Government Regulation 2012*, Council adopted its Operational Plan for the 2022/23 period, during its Ordinary Meeting on 19 July 2022.

The Operational Plan is structured around Council's corporate structure as at 19 July 2022 when the plan was adopted:


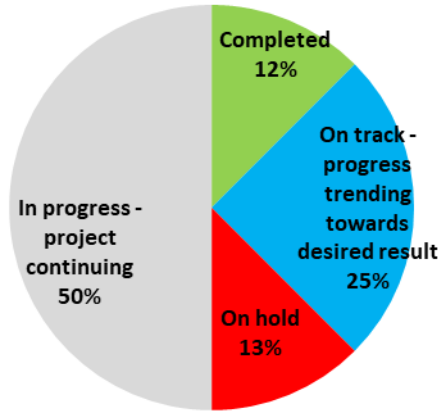

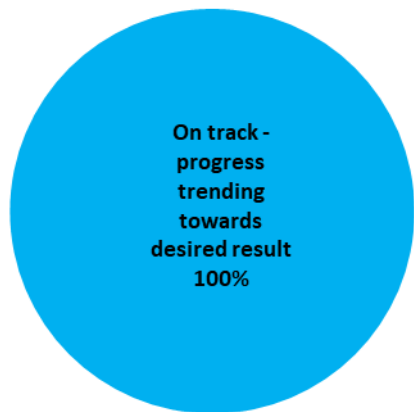

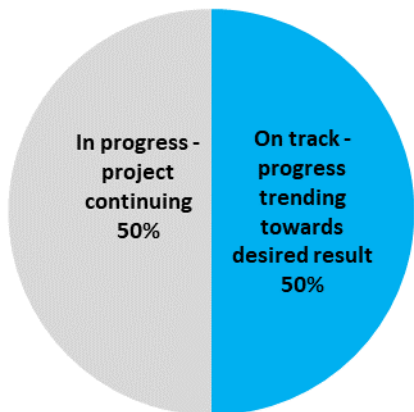







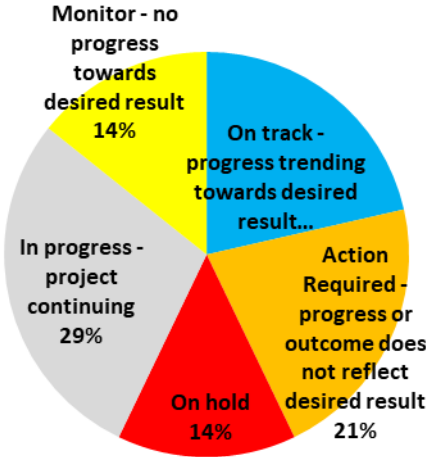
Each of the 51 objectives listed in the Operational Plan, link back to a relevant *Strategic Delivery Pillar* of Council's current Corporate Plan 2020-25; these pillars are as follows:

	People	<p>Outcome 1: We preserve cultural heritage, history and place.</p> <p>Outcome 2: Our communities are safe, healthy and active.</p> <p>Outcome 3: We ensure accessibility to community support services.</p> <p>Outcome 4: We are a transparent, open and engaging council.</p>
	Sustainability	<p>Outcome 5: We plan effectively for the future of our individual communities and region.</p> <p>Outcome 6: Our communities remain resilient to the effects of climate change and natural disasters.</p> <p>Outcome 7: Our communities are consulted around liveable places, aligned to lifestyle and environmental suitability.</p> <p>Outcome 8: We manage council affairs responsibly to the benefit of our communities.</p> <p>Outcome 9: We actively reduce our environmental footprint and manage our resources sustainably.</p>
	Prosperity	<p>Outcome 10: We advocate and foster regional prosperity through enterprise development.</p> <p>Outcome 11: We invest in the retention of key skills within our region.</p> <p>Outcome 12: We bring opportunity to our region and put our culture on the world stage.</p>

Operational Plan Progress:

Council's Operational Plan 2022-23 Q2 Dashboard is as follows:

Department:	Total Objectives:	Progress										
<div> Business Services</div>	8	<div><table><thead><tr><th>Category</th><th>Percentage</th></tr></thead><tbody><tr><td>Completed</td><td>12%</td></tr><tr><td>On track - progress trending towards desired result</td><td>25%</td></tr><tr><td>On hold</td><td>13%</td></tr><tr><td>In progress - project continuing</td><td>50%</td></tr></tbody></table></div>	Category	Percentage	Completed	12%	On track - progress trending towards desired result	25%	On hold	13%	In progress - project continuing	50%
Category	Percentage											
Completed	12%											
On track - progress trending towards desired result	25%											
On hold	13%											
In progress - project continuing	50%											
<div> Engineering Services</div>	8	<div><table><thead><tr><th>Category</th><th>Percentage</th></tr></thead><tbody><tr><td>On track - progress trending towards desired result</td><td>100%</td></tr></tbody></table></div>	Category	Percentage	On track - progress trending towards desired result	100%						
Category	Percentage											
On track - progress trending towards desired result	100%											
<div> Building Services</div>	2	<div><table><thead><tr><th>Category</th><th>Percentage</th></tr></thead><tbody><tr><td>On track - progress trending towards desired result</td><td>50%</td></tr><tr><td>In progress - project continuing</td><td>50%</td></tr></tbody></table></div>	Category	Percentage	On track - progress trending towards desired result	50%	In progress - project continuing	50%				
Category	Percentage											
On track - progress trending towards desired result	50%											
In progress - project continuing	50%											

<div><p>Community Services</p></div>	10	<div><table><tr><th>Progress Status</th><th>Percentage</th></tr><tr><td>On track - progress trending towards desired result</td><td>40%</td></tr><tr><td>In progress - project continuing</td><td>50%</td></tr><tr><td>Monitor - no progress towards desired result</td><td>10%</td></tr></table></div>	Progress Status	Percentage	On track - progress trending towards desired result	40%	In progress - project continuing	50%	Monitor - no progress towards desired result	10%				
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On track - progress trending towards desired result	40%													
In progress - project continuing	50%													
Monitor - no progress towards desired result	10%													
<div><p>Corporate Affairs</p></div>	9	<div><table><tr><th>Progress Status</th><th>Percentage</th></tr><tr><td>Monitor - no progress towards desired result</td><td>45%</td></tr><tr><td>In progress - project continuing</td><td>33%</td></tr><tr><td>Action Required - progress or outcome does not reflect desired...</td><td></td></tr></table></div>	Progress Status	Percentage	Monitor - no progress towards desired result	45%	In progress - project continuing	33%	Action Required - progress or outcome does not reflect desired...					
Progress Status	Percentage													
Monitor - no progress towards desired result	45%													
In progress - project continuing	33%													
Action Required - progress or outcome does not reflect desired...														
<div><p>Corporate Services</p></div>	14	<div><table><tr><th>Progress Status</th><th>Percentage</th></tr><tr><td>On track - progress trending towards desired result...</td><td>21%</td></tr><tr><td>Action Required - progress or outcome does not reflect desired result</td><td>21%</td></tr><tr><td>On hold</td><td>14%</td></tr><tr><td>In progress - project continuing</td><td>29%</td></tr><tr><td>Monitor - no progress towards desired result</td><td>14%</td></tr></table></div>	Progress Status	Percentage	On track - progress trending towards desired result...	21%	Action Required - progress or outcome does not reflect desired result	21%	On hold	14%	In progress - project continuing	29%	Monitor - no progress towards desired result	14%
Progress Status	Percentage													
On track - progress trending towards desired result...	21%													
Action Required - progress or outcome does not reflect desired result	21%													
On hold	14%													
In progress - project continuing	29%													
Monitor - no progress towards desired result	14%													

Statutory Requirements:

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

Conclusion:

That Council notes the Operational Plan 2022-23 Quarter 2 Update.

**Endorsed:**

Mette Nordling

Manager Governance and Compliance

**Recommended:**

Noeleen Selke

Executive Director Corporate Services

**Approved:**

James William

Chief Executive Officer



Attachments:

- Table providing breakdown of objectives, progress, and comments

Objective number	Annual Plan Item	Delivery target	Responsible function	Start Quarter	Delivery Quarter	Q2 update	Q2 notes
	Operational Plan 2022/23						
	Financial Services						Financial Services
1	Focus on financial sustainability projects and plan to optimise measurement and reliable reporting for better analysis of performance and to inform better decision-making in the future.	Develop a framework to support and enhance Council's financial sustainability.	Financial Services	1	4	In progress - project continuing	Resolution adopted at the November 22, Council Meeting endorsing the project. TSIRC signed formal Engagement Letter with QTC to assist with the project. QTC will be onsite in February 2023 to gather data including a review the budget process with the intention to present their initial findings at the March 23 council workshop.
2	Continue to streamline Council's budget and financial statement process within legislated time frames.	<ul style="list-style-type: none"> Successfully meet Original Budget 22/23 – July 2022. Successfully meet Budget Review 22/23 - December 2022. Statements should be adopted prior to mandated date and be free from material error or misstatement. 	Financial Services	2	4	Complete	Both budgets have been adopted in the required timeframes.
3	Migration to Ci Anywhere and implementation of dashboard capability based on approved roadmap.	Successful migration of modules based on approved roadmap.	Financial Services	1	4	In progress - project continuing	A statement of work has been signed and the implementation process is planned to begin in February and is expected to be completed in May 2023. Completion by May is dependent on all milestones being met by both T1 and TSIRC.
4	Deliver end of month continuous improvement program to further drive Council's financial maturity.	Review and implementation of a standard EOM process within TechOne with automation of processes where possible: <ul style="list-style-type: none"> - balance sheet reconciliation within T1 - prepayment automated through the AP process - accruals processed via an ETL or other automated process. 	Financial Services	3	4	On hold	Due to other commitments, the start date has been pushed out to quarter 3
5	Develop and roll out corporate overheads model.	Allocations for corporate overheads for the 22/23 financial year.	Financial Services	1	4	In progress - project continuing	Overhead model template has been established. Currently working on overhead cost drivers with overheads to be implemented as part of the budget process.
6	Deliver asset management enhancement strategy and system upgrade based on approved roadmap.	Successful migration of modules and enhancement of system functionality based on approved roadmap.	Financial Services	1	4	On track - progress trending towards	Asset modules have been migrated and testing has been completed. Currently working through defects and suitability issues. Training modules to be provided to end users. Currently the field app, however the system can be mostly used concurrently with the old version
7	Deliver the Desktop Asset Revaluation program.	Audit Committee and External Audit sign-off.	Financial Services	3	4	On track - progress trending towards	Not required to start until Q3 (there is no appropriate selection code to reflect this)
8	Further develop a good compliance, governance and risk culture across procurement activities in Council via training our people.	Procurement training package rolled out across Council.	Financial Services	1	4	In progress - project continuing	Key positions remain vacant however progress is being made. Procurement policy endorsed in November Procedures are being updated and a plan to put together a training pack and roll out organisation wide training to commence Purchasing Administration officer is connecting directly with people that have been identified or requested training for divisional staff to be undertaken in February / March during a divisional meeting that will include representatives from each division.
	Engineering Services						Engineering Services
9	Streelight defect audit completed, and fee proposal obtained from Ergon to undertake rectification works.	<ul style="list-style-type: none"> Undertake rectification works to extent possible – subject to 22/23 budget adoption. Secure external funding to undertake additional rectification works. 	Engineering	1	4	On track - progress trending towards	<ul style="list-style-type: none"> Purchase order issued to Ergon for 52 St Pauls lights. Waiting on works to be completed. Meeting with other communities to be undertaken subject to budget.
10	Coastal inundation mitigation: <ul style="list-style-type: none"> Coastal Hazard Adaptation Strategy (CHAS). Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships Easter planning. Coastal Planning Program works for Boigu, Poruma, Iama, Warraber & Masig Communities. 	<ul style="list-style-type: none"> CHAS - 100% completed. Poruma seawalls completed. Works to commence on Masig, Warraber & Iama in line with the funding agreement (PIP). Inclusion of CHAS coastal mapping to the Master Planning and/or Planning Scheme revisions. 	Engineering	1	4	On track - progress trending towards	<ul style="list-style-type: none"> CHAS is in final stages of the 8-phase program. Poruma seawalls have reached practical completion in December 2022. Iama, Warraber & Masig seawalls are currently at tender evaluation stage.

Objective number	Annual Plan Item	Delivery target	Responsible function	Start Quarter	Delivery Quarter	Q2 update	Q2 notes
11	<ul style="list-style-type: none"> Dauan reservoir access road upgrade. Badu wells access road culvert reconstruction. Various island road restoration works eligible for funding under QRA - DFRA program. Marine Infrastructure Initiatives Project (make safe works from the Marine Audit Report funded by TSRA). Ugar marine all tides access/dredging study, design, and tender documentation. Erub Airstrip Fencing Works. Iama, Boigu, Masig, Mabuiag & Mer Aerodrome Mangrove clearing. Dauan Helipad Road Construction. St Pauls Ladyhill Road drainage design. 	<ul style="list-style-type: none"> ALL construction works to be completed prior to EOFY. Ugar marine All Tides access and other marine infrastructure reports and projects completed prior to EOFY. Dauan Helipad Road constructed subject to additional funding confirmation. St Pauls Ladyhill Road drainage detail design completed. 	Engineering	1	4		<ul style="list-style-type: none"> All construction works are on track for completion by EOFY. Tenders have all been awarded and contractors mobilizing to site in January 2023. Ugar All Tides access and other marine projects are all on track for completion by EOFY. All design works are on track for completion by EOFY. Erub Airstrip Fencing works propose to commence in February 2023 by the Civil Crew. Iama Aerodrome AGL maintenance scheduled to commence in April. Mabuiag runway is due to be repainted within the next 12 months and Murray Island bamboo clearing currently in progress and due for completion in the coming month.
12	<ul style="list-style-type: none"> Waste Management: Metal Waste Legacy Stockpile Clean-up project. Warraber Resource Recovery Station. 	<ul style="list-style-type: none"> Metal Waste Clean-up Project to be completed by 31/12/2022. Recovery Station by 30/6/23 (subject to funding outcome). 	Engineering	1	4	On track - progress trending towards	<p>CHAS – CHAS is in the Phase 7 of the 8-phase program. Funding has been secured to recruit a Coastal Hazard Resilience Officer to implement recommendations of the CHAS and improve resilience to coastal hazards.</p> <p>Metal Waste – The metal waste clean-up project is progressing well. ICCIP funded portion is completed. Clean-up of the remaining 5 community will be funded by DES scheduled to commence in March through to June 2023.</p> <p>Warraber Island Resource Recovery Program – DES have indicated funding that is available to commence. Council is ready to commence development and construction once DES indicate funding accessibility.</p>
13	<ul style="list-style-type: none"> Water Services: Indigenous Councils Critical Infrastructure Program - remaining water projects. Iama Water Storage Options Study. Ugar and Dauan Water Testing Labs built at the existing WTP's. 	<ul style="list-style-type: none"> All ICCIP Projects to be completed prior to EOFY. Iama Study complete by 31/3/22. Ugar and Dauan onsite Water Testing Labs completed by EOFY. 	Engineering	1	3	On track - progress trending towards	<ul style="list-style-type: none"> All ICCIP Projects are due to complete by project end date. Iama Water Storage Options Study proposal by Arup has been received and for review. Ugar and Dauan Water Testing Labs to be built at the existing sheds. WTP's are currently underway. BoR6 funded projects are in planning stage. <p>Water and Wastewater Projects</p> <ul style="list-style-type: none"> Ugar Water Shed Upgrade (W4Q4) Dauan Water Shed Upgrade (W4Q4) St Pauls Weir Intake Civil Works (W4Q4) St Pauls/Mabuiag/Kubini/Dauan WTP Upgrades (ICCIP) Badu Reservoir Main/Disinfection (BoR6) Warraber Sewer Pump Station (BoR6) Badu and Mabuiag Leak detection/network technology (BoR6) Iama water security planning/design (BoR6)
14	<ul style="list-style-type: none"> Fleet Management: Capital Maintenance Program. Maintenance Program. 	<ul style="list-style-type: none"> Complete upgrades in accordance with approved budget and approved Asset Management Plan. Finalise review and implementation of internal cost allocation. Review and implement revised operating model. Complete tender and implement long term contract for maintenance services for Council and private vehicles. 	Engineering	1	4	On track - progress trending towards	<ul style="list-style-type: none"> Several vehicles replaced, and work undertaken to acquire replacement of Garbage trucks. Internal cost allocation review completed and submitted for November Budget review. Revised operating model will be implemented on the acceptance of the November budget review. Tender completed and submissions received and awaiting finalisation of review to select new contractor. Fleet Maintenance Tender and award.
15	<ul style="list-style-type: none"> Fuel Management: Operations Improvements. Operating Model Review. 	<ul style="list-style-type: none"> Complete the ongoing capital works / remediation of the bulk fuel facilities Complete assessment of the upgrade program. Complete tender and implement long term preventative maintenance program in accordance with Capital Works program. Finalise review and implementation of a revised operating model. 	Engineering	1	4	On track - progress trending towards	<ul style="list-style-type: none"> Report received and finalisation of upgrade dependent on costings from tender issued for several sites. Tender for preventative maintenance will be issued when several more sites finalised. Review commenced for revised operating model anticipate it to be completed in the 3rd Quarter. Boigu, Mabuiag, Ugar and Erub fuel projects tendered out and closes 10th January 2023. Assessment to be reviewed. Dauan, Hammond, Poruma and Mer fuel projects are in design stage. <p>Fuel Bowser Projects:</p> <ul style="list-style-type: none"> Boigu (W4Q4) Dauan (LGSP) Mabuiag (W4Q4) Hammond (LGSP) Poruma (LGSP) Ugar (TSRA) Erub (TSRA) Mer (TSRC)

Objective number	Annual Plan Item	Delivery target	Responsible function	Start Quarter	Delivery Quarter	Q2 update	Q2 notes
16	Disaster Management: • Separation of Torres Strait Local Disaster Management Group (TSLDMG). • Annual update of Community Disaster Management Plans. • Set up and coordination of Local Disaster Management Group (LDMG).	• Formation of the TSIRC LDMG by the end of the Financial Year. • ALL disaster management plans reviewed and updated. • HR Radio network audit completed, partial network upgraded and operational. Seek additional funding to upgrade the entire network	Engineering	1	4	On track - progress trending towards	<ul style="list-style-type: none"> • All CDMP are updated kept in HD under Disaster Management File. • Austek completed upgrade maintenance to five (5) Divisions. • Replacement of five (5) tuners apart from Hammond (faulty radio) • Warraber (radio missing) a 6th Division to be done at some stage • need to seek funding from another source to complete work. • Mabuiag Sabal lama done except Hammond & Warraber. • Separate TSLDMG proposed to no longer occur.
17	Building Services Timely and effective delivery of Housing Upgrade and Maintenance Programs meeting agreed Key Performance Indicators.	• Successful completion of prior years' works. • Delivery of program for current year 2022/2023.	Building Services			In progress - project continuing	Building Services Working closely with contractors to close out aged upgrades and Home Ownerships. Also working closely with funding partners to address aged defects.
18	Delivery of projects relating to W4Q and other programs engaged by and on behalf of Council's functional departments.	• Successful delivery of program for current year 2022/2023.	Building Services			On track - progress trending towards	Projects in differing stages from pre construction/ tendering / WIP
19	Community Services Tenancy management program: • Investigate and appropriately address long term vacancies in Communities. • Provide awareness of general tenancy agreement for clients to strengthen relationships between TSIRC and Communities. • Development and implementation of plan for Community focus group. • Collaborate and active participation in Healthy Housing Working Group.	• Increased client awareness and relationships strengthened. • Plan implemented.	Housing Services	1	4	In progress - project continuing	Community Services Due to budget restrictions for the team, roll out of client awareness occurs but not in a planned / structured way. Where Acting Manager can, Officers Head of Dept will deliver awareness in partnership with BSU Executive.
20		• Funding secured and reporting regime implemented.	Housing Services	1	4	Monitor - no new progress towards desired result	Objective to be prioritised in 2023.
21		• Funding secured and reporting regime implemented.	Health & Wellbeing	1	4	In progress - project continuing	Continued conversation with funding agents on new structure and streamlining of reporting for the team.
22	IKC Strategy - development and implementation of strategy 2022-2023 to deliver programs in accordance with funding objectives that are culturally respectful to our communities.	Strategy developed and implemented.	Health & Wellbeing	1	4	On track - progress trending towards	Extensive efforts to fill vacant position in reporting period and increase of reporting regime to deliver programs in centres and in accordance with KPIs of contract.
23	Implement findings of Internal Audit in Aged Care services to meet regulatory compliance. Adherence to funding objectives and conditions.	Regulatory compliance met.	Aged Care	1	4	In progress - project continuing	Outcomes to be presented to Council and Audit Committee in 2023.
24	Implement findings of Internal Audit in childcare centres to meet regulatory compliance. Adherence to funding objective and conditions.	• Regulatory compliance met.	Child Care	1	4	On track - progress trending towards	Audit findings presented to Audit Committee for implementation immediate and longer term solutions from the team.
25	Active involvement with Biosecurity Program Waste Management Strategy Healthy Housing Working Group to represent and advocate environment and health matters of our region.	• Active involvement and progress secured.	Environmental Health	1	4	On track - progress trending towards	Biosecurity fee for service established Healthy housing project underway at Badu. Waste and Materials biosecurity Management Plan established. Funding secured for waste and sustainability officers.
26	In accordance with Service Agreement, enhance delivery of Animal Management Program through consultation with communities and appropriate stakeholder groups to raise awareness and meet compliance.	• Animal Management Program delivered and meeting compliance.	Environmental Health	1	4	On track - progress trending towards	Vet visit completed in November 2022, compliance and enforcement activities undertaken, education and awareness conducted, AMRRRC census training completed. Parasitic treatments undertaken, planning for 2023 Vet visit. Animal Management training for EHW planned for 2023.

Objective number	Annual Plan Item	Delivery target	Responsible function	Start Quarter	Delivery Quarter	Q2 update	Q2 notes
27	<ul style="list-style-type: none"> Divisional Managers workshop. Undertake review of service delivery gaps and cost analysis of existing non-core council services including opportunity to increase revenue. 	<ul style="list-style-type: none"> Review and analyses undertaken, and workshop delivered. 	Divisional Administration	1	4	In progress - project continuing	(1) DM Workshop to be held before June 2023 when procedures and templates are finalised internally with respective depts ie Engineering and Finance. (2) QTC now undertaking independent gap identification of non-core services and cost to council. Regional Manager (Larissa) represents CS Dept on Sustainability Committee. Head of Dept provided feedback to Finance on additional non-core services delivered in Division.
28	Work collaboratively with internal/external stakeholders to increase Council's presence at events at community and regional level.	<ul style="list-style-type: none"> Increased Council presence at events. 	Divisional Administration	1	4	In progress - project continuing	Ongoing task. With no resource (staff) and limited funding item is continuously challenging. However, in 2023, changes within the team allows for increased presence of Council in events and activities across the region and proactive attempts to obtain funding.
	Corporate Affairs						Corporate Affairs
29	Further develop Council's community information & engagement channels.	Obtain project funding & further evolve the digital noticeboard project.	Enterprise Development & Delivery	1	4	Monitor - no new progress towards desired result	To date there have been no funding opportunities suitable for the project. The funding team will continue to monitor opportunities.
30	Delivery of Council's Enterprise Development Strategy, identifying key sector opportunities.	<ul style="list-style-type: none"> Successful delivery of strategy. 	Enterprise Development & Delivery	1	3	Monitor - no new progress towards desired result	TSRA have not yet given approval to retain the travel credits. There has been substantial back and forth with all reporting submitted under the Tourism and Events Funding for the past 2 years. The grants team have consistently submitted requested information within the shortest timeframe possible, however we have been unable to close the program to date. An outcome has been requested early January.
31	Community Access Business Case - Saibai, Dauan, Ugar.	<ul style="list-style-type: none"> Successful delivery of Business Case. 	Enterprise Development & Delivery	1	4	In progress - project continuing	A funding request letter was submitted to TSRA in November however, it is still being assessed by their management team. We have requested an outcome by early Jan.
32	Conduct community consultation with focus groups to enable development of Corporate Plan.	<ul style="list-style-type: none"> Successful completion of community consultation for new Corporate Plan. 	Governance	3	4	In progress - project continuing	To commence in Q3
33	Further develop employee engagement channels.	<ul style="list-style-type: none"> Successful delivery of Council's employee intranet phases 2 and 3. 	Governance	1	4	Monitor - no new progress towards desired result	Due to resourcing constraints in both areas, this has not progressed
34	Scoping of formal name change/regional governance proposal and delivery of implementation road map. (in conjunction with Legal Services).	<ul style="list-style-type: none"> Risk analysis undertaken. Cost analysis undertaken. Data collected and analysed. Implementation road map developed. 	Governance and Legal	1	4	Monitor - no new progress towards desired result	Due to resourcing constraints in both areas, this has not progressed
35	Further develop a good governance culture across Council.	<ul style="list-style-type: none"> Delivery of Corporate Governance Framework incl Governance awareness programs. Website design and implementation successfully delivered. Corporate Identity further developed and implemented. 	Governance	1	4	In progress - project continuing	Ongoing. Working on frameworks with input from consultant and with recruitment of Content Officer, website will recommence
36	Climate Risk Management Strategy.	<ul style="list-style-type: none"> Integration of Climate Change Risk into Planning and Reporting. 	Risk	1	4	Action required - progress or outcome does	Due to resourcing constraints this is not progressing as fast as anticipated
37	Further develop a good risk culture across Council.	<ul style="list-style-type: none"> Events Risk Management Framework. Risk Management Training. Implement Fraud and Corruption Control Plan. Business Continuity Planning - Test and Train. 	Risk	1	4	Action required - progress or outcome does	Due to resourcing constraints this is not progressing as fast as anticipated, but is underway in conjunction with consult
	Corporate Services						Corporate Services
38	Cultural Protocol for Communities.	<ul style="list-style-type: none"> Full implementation of protocol. 	Legal Services	1	4	Action required - progress or outcome does	No project officer assigned to this. Manager Legal Services position vacant.
39	Saibai Land Transfer & Ugar Land Transfer: To facilitate the progression of transfer of Deeds of Grant in Trust from Council to community-based entity that has been fully endorsed by the community to be the trustee.	<ul style="list-style-type: none"> Successful transfer of DOGITs. 	Legal Services	1	4	On hold	Discussed at Council workshop in November 2022. All DOGIT transfers currently on hold pending a meeting with the State regarding resourcing for consultation. Issues such as Council being granted leases and hence obliged to pay rent, and at the same time losing lease revenue due to transfer need to be resolved.
40	Landing Holding Act (LHA) Katter Lease Resolution (OP).	<ul style="list-style-type: none"> Successful resolution of all outstanding LHA entitlements. 	Legal Services	1	4	In progress - project continuing	
41	Finalise and execute Regional ILUA for Mer and Poruma.	<ul style="list-style-type: none"> Successful registration of Regional ILUA for Mer and Poruma. 	Legal Services	1	2	On track - progress trending towards	Poruma ILUA under consideration by Porumalgal RNTBC. Mer ILUA is subject to ORIC resolving Mer Gedkem. Le RNTBC governance.



TORRES STRAIT ISLAND REGIONAL COUNCIL

AGENDA REPORT

ORDINARY MEETING:	January 2023
DATE:	24-25 January 2023
ITEM:	Agenda Item for Resolution by Council
SUBJECT:	Change of Standing Committee meeting dates
AUTHOR:	Mette Nordling, Manager, Governance and Compliance

Recommendation:

That Council resolves to:

1. change the meeting dates for the Culture, Arts, Land, and Heritage Committee, from 22 February 2023 to 9 March 2023 and from 25 October 2023 to 18 October 2023
- and
2. change the meeting dates for the Climate Change Adaptation and Environment Committee, from 23 March 2023 at 10am to 30 March 2023 at 1pm.

Executive Summary:

Due to the adopted meeting dates for the Culture, Arts, Land, and Heritage Committee falling on the second day of the February and October 2023 Ordinary Council Meetings, it is considered appropriate to change the dates of the Culture, Arts, Land, and Heritage Committee meetings. The March meeting for the Climate Change Adaptation and Environment Committee has been scheduled the day after the March Ordinary meeting of Council, which is to be held on Warraber. As this day may be a travel day for Councillors and staff or utilised for community meetings etc it is considered appropriate to move the date of this Committee meeting.

Background:

At Council's Ordinary Meeting in December 2022 Council resolved to hold Culture, Arts, Land, and Heritage Committee meetings on 22 February 2023 and 25 October 2023. Council also resolved to hold a Climate Change Adaptation and Environment Committee meeting on 23 March 2022.

Following on from this meeting, it has come to the attention of the Secretariat that these dates fall on the second day of the February and October 2023 Ordinary Council Meetings, and it is considered appropriate to change the dates of the Culture, Arts, Land, and Heritage Committee meetings to allow Councillors to attend the full Ordinary Council Meeting.

The March meeting for the Climate Change Adaptation and Environment Committee has been scheduled the day after the March Ordinary meeting of Council, which is to be held in community on Warraber. As this day may be a travel day for Councillors and staff or utilised meetings, information sessions etc to take advantage of being in community it is considered appropriate to move the date of this Committee meeting.

Comment:

The meetings will still be held via video conference, and the change of dates is not considered to create any attendance issues for Councillors or the community.

ConsiderationsRisk Management

There is not considered to be any risk associated with this date change.

Council Finance

As these meetings are conducted via video-conference, there are no financial implications to Council.

Consultation:

- Secretariat
- Committee Chair, Councillor Noah
- Committee Chair, Councillor Mosby

Links to Strategic Plans:

These projects strategically align to specific delivery objectives under the People and Sustainability pillars of Council's Corporate Plan.

Statutory Requirements:

Local Government Act 2009

Local Government Regulation 2012

Conclusion:

That Council resolves to change the meeting dates for the Culture, Arts, Land, and Heritage Committee, from 22 February 2023 to 9 March 2023 and from 25 October 2023 to 18 October 2023 and the date and time for the Climate Change Adaptation and Environment Committee, from 23 March 2023 at 10am to 30 March 2023 at 1pm.

**Author:**

Mette Nordling
Manager, Governance and Compliance

**Recommended:**

Noeleen Selke
Executive Director Corporate Services

**Approved:**

James William
Chief Executive Officer



TORRES STRAIT ISLAND REGIONAL COUNCIL

COUNCIL REPORT

ORDINARY MEETING:	January 2023
DATE:	24-25 January 2023
ITEM:	Agenda Item for Noting by Council
SUBJECT:	Building Services Update (December 2022)
AUTHOR:	Wayne Green – Executive Director TSIRC BSU

Recommendation:

Council resolves to note the Building Services Report for December 2022.

Executive Summary:

This report outlines the current business activities of the Building Services Unit (BSU) for the reporting period of November 2022.

To date there has been minimum progression since December reporting in both Maintenance and Upgrade due to industry closure over the Christmas / New Year Period.

Upgrade & HO Program

BSU is currently focussing on the delivery of the aged Upgrade and HO projects which is approximately \$3.7m in value.

BSU has commenced tendering on 2022-2023 Upgrade Works and is meeting with funding partners weekly to discuss the high cost of delivery and excessive timeframes to deliver these works.

Strategies currently being implemented to forward plan for the part delivery of NAHA upgrade program. These strategies include, but are not limited to:

- Reviewing contractors existing workloads
- Prioritisation of essential works
- Bulk tendering of all upgrades at each of the communities
- Reviewing and adjusting contracts to reduce risk to TSIRC (material/freight/flights etc)
- Contractor accountability (liquidated damages)

Communication and updated Upgrade programs will recommence in February through to Councillors and Housing Officers.

R&M Program

BSU has recruited 2 x additional R&M Administration Officers and an R&M Supervisor which commenced on Monday 16 January, this will improve stream lining and efficiencies within the Tier 1 (maintenance) stream.

The realignment of the Tier 1 stream has improved service delivery to our customers and most importantly our communities.

Current backlog of maintenance work as of 5 January 2023 which is approx \$2.5m that is above 30 days

Housing Investment Plan (Capital Housing Program) - \$14.4M

Stage 1 funding was released 27 September 2022. BSU and Housing currently finalising proposed program .

Current review has found challenges with land availability, demolitions of existing buildings and limited funding.

Strategies being developed to ensure a 'value for money' procurement process and contractor availability.

Business Relationships

BSU has continued to focus on the rectification and close-out of defects in partnership with QBuild.

Meetings are now occurring on a fortnightly basis between BSU and key stakeholders.

Logistics

BSU is currently developing an improved sustainable waste management plan which has identified a legacy of waste within divisions that is to be removed.

TSIRC Contract documentation has been updated to ensure all contractors are accountable for the projects that they are delivering and TSIRC will be ensuring the timely delivery of these works.

Considerations

Risk Management

- Continued review of tabled works for this financial year to clarify actual projects and financial impact.
- BSU ongoing review of structure, resourcing and processes within the department to improve delivery of services at all levels.
- Monitoring of performance regularly being undertaken to manage revenue, expenses, service delivery and outcomes to community.

Consultation:

- Building Services Executive Director
- Building Services Management
- Business Services Accountant
- Building Services Construction Software
- Procure Published Industry statistical data

Links to Strategic Plans

Corporate Plan 2020-2025

- Operational Plan 2022-2023
- Delivery of Capital Works program

Statutory Requirements:

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *National Construction Code Building Act 1975*
- *Building Regulation 2006*
- *Queensland Building and Construction Commission Act 1991*
- *Queensland Building and Construction Commission Regulation 2018*

Conclusion:

That Council notes the information contained in this report.



Recommended:

Wayne Green
Executive Director Building Services



Approved:

James William
Chief Executive Officer

TORRES STRAIT ISLAND REGIONAL COUNCIL

AGENDA REPORT

ORDINARY MEETING: January 2023

DATE: 24 & 25 January 2023

SUBJECT: Coastal Hazard Adaptation Strategy (CHAS) Engagement Briefing

AUTHOR: Jarrah Doran-Smith – Waste & Sustainability Engineer

Recommendation:

That Council supports the undertaking of a TSIRC Coastal Hazard Adaptation Strategy (CHAS) Two-Day Councillor Workshop in May 2023 to align with the timing of the May Council Workshop, subject to funding being confirmed, and proposed dates to be 15 and 16 May, or if necessary alternate suitable dates as directed by the Mayor.

Purpose:

The purpose of this report is to provide an update and overview to the Council in relation to the engagement activities thus far for the CHAS. Importantly, this report also seeks Councils support to undertake a TSIRC hosted Coastal Hazard Adaptation Strategy (CHAS) Two-Day Councillor Workshop in May 2023.

Background:

Table 1 provides an overview of key engagement activities undertaken thus far in preparation of the TSIRC CHAS. These key activities have been supported by regular progress meetings with the Alluvium project team and Jarrah Doran-Smith, the TSIRC CHAS PM, as well as regular one-on-one communication between Marika Seden, Cr Hilda Mosby as CCEC Chair, various Councillors as opportunities arose, Council staff, and other project stakeholders. A brief summary of these activities are provided after Table 1.

Table 1. Overview of key engagement activities

Date	Description	Attendees
26 May 2022	CHAS Communication and Engagement Planning Workshop	TSIRC councillors TSIRC staff: Jarrah Doran-Smith – TSIRC CHAS PM David Baldwin Alluvium: Marika Seden, Fiona Chandler, Stephanie Doumstis
22-23 June 2022	Stronger Together - Responding to Climate Change in	Fifty people attended the bulk of the two-day event, representing Traditional Owner representatives, Local, State and Commonwealth agency representatives, NGO's and research institutes.

		the Torres Strait Workshop		
6 October 2022	TSIRC Council Workshop (Assets focus)	CHAS Staff	TSIRC built asset managers/supervisors: Jarrah Doran-Smith – TSIRC CHAS PM James William, David Baldwin, Hollie Faithfull, Peter Krebs, Terrence Jeppesen, Tony Wynen, Adeah Kabai, Mathew Brodbeck, Patrick Whittington, Peter Price, Robert Yorkston, Amanda Pearce Alluvium: Marika Seden (Alluvium), Michael Rosenthal (Alluvium), Stephanie Doumtsiss (Alluvium)	
7 November 2022	CHAS Reference Group and Councillor Briefing for workshop		All Councillors TSIRC staff: Jarrah Doran-Smith – TSIRC CHAS PM Workshop planning reference group: Adeah Kabai, Pat Whittington, Mat Brodbeck, Terrence Jeppesen, Amanda Pearce, Kamuel Gibuma, Mokathani Lui Alluvium: Marika Seden, Michael Rosenthal	

CHAS Communication and Engagement Planning Workshop

On 26th May 2022, a half-day communication and engagement workshop was held in Cairns and attended by the project team, TSIRC Councillors, TSIRC CEO, other TSIRC executive team members and staff.

The purpose of this workshop was to:

- Brief leaders on the process for developing a Coastal Hazard Adaptation Strategy, and work undertaken to date,
- Discuss planning processes and initiatives currently underway in the region,
- Seek direction and a shared understanding about the type and level of engagement, and communication protocols that would be appropriate to progress the CHAS project, and
- Reconnect and build relationships with community leaders.

Torres Strait Regional Authority (TSRA) was unable to attend the workshop but confirmed the Authority's support for developing a CHAS that will complement and strengthen regional planning.

Common themes and key messages that emerged throughout the workshop included:

- Building intergenerational change,

- Supporting education and awareness raising about coastal hazards, climate change and the range of available adaption options,
- Reinforcing regard for local cultural knowledge and importance of combining this with technical expertise and advice for better outcomes,
- Revisiting and learning from traditional settlement patterns that worked with, rather than against, the natural environment and processes,
- Shifting focus from solely hard engineering responses to exploring nature-based adaptation options,
- Decentralising funding and implementation, whilst maintaining a holistic strategic approach to unite community mindsets around 'land, people and environment',
- Respecting and maintaining the individual identity of each island and community through tailored approaches,
- Providing a clear pathway forward and link to direct funding for TSIRC to implement local-level initiatives,
- TSRA partnering with TSIRC to implement the CHAS, as both an independent and complementary strategy [to other regional strategies],
- TSIRC shaping policy that is meaningful, applicable and accessible to local jurisdictions,
- TSIRC being the "first choice partner", and
- Ensuring the CHAS highlights the cultural and economic value of Torres Strait Fisheries and includes recommendations to inform fishers and managers to prepare for the effects of climate change and minimise impacts.

As a follow up to this workshop, an information package was developed for the TSIRC councillors, CEO and John Rainbird (Climate and Coastal Project Manager, TSRA Land and Sea Management Unit). The information package contained a summary of the Queensland Government's QCoast₂₁₀₀ Program and TSIRC's Coastal Hazard Adaptation Strategy project through Phase 5. The themes and guiding principles that stemmed from the May CHAS workshop were also summarised and included.

Hardcopies of the information package were given directly to Councillors Hilda Mosby, Rocky Stephen, Jimmy Gela and Seriako Dorante. The material was also emailed via WeTransfer to all Councillors and provided in hardcopy to Councillors at the November CHAS Reference Group and Councillor Briefing. These packages were prepared as a record of discussions at the May workshop and to support TSIRC Councillors' participation at the *Stronger Together - Responding to Climate Change in the Torres Strait* workshop held on 22-23rd June 2022. Each councillor package contained aerial maps of their island community, showing the modelled impacts of climate change and coastal hazards from 2020 to 2100, as a result of the CHAS Phase 3, 4 and 5. Alternatively, the TSIRC CEO and John Rainbird were given packages containing maps of all TSIRC islands.

Stronger Together - Responding to Climate Change in the Torres Strait Workshop

On the 22-23rd June 2022, members of the project team attended a TSRA-facilitated regional climate change workshop on Thursday Island. The aims of the workshop included:

1. To provide information and engagement to key Torres Strait Islander organisations, people and associated agencies regarding climate change awareness raising and education.
2. To identify then achieve consensus around adaptation priorities for the 2022-27 plan and its approach
3. To create a respectful space to progress the climate resilience conversation and planning to explore the unique cultural implications of climate change which make this plan appropriate to the Torres Strait- and thus differentiated from other climate adaptation plans in Australia
4. To gather local and expert guidance on sector transitions and workable strategies to strengthen climate resilience appropriate to the Torres Strait
5. Clarity and commitment around climate governance for effective 2022-27 plan implementation in the Torres Strait, across local, state and national jurisdictions.

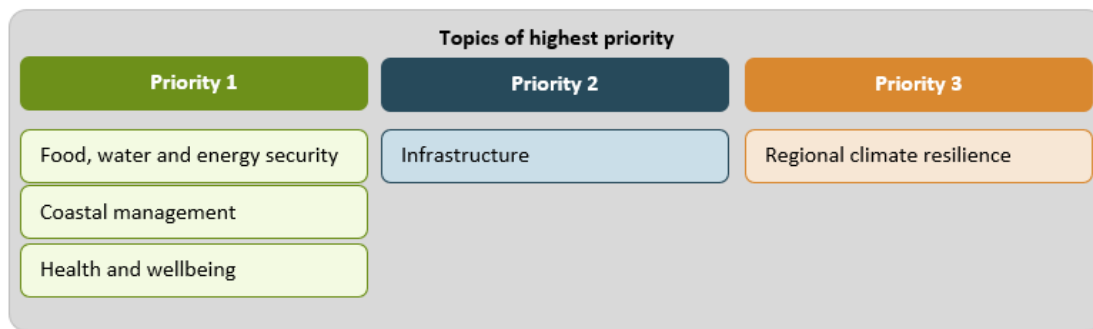
Alluvium's attendance at the workshop was intended as a way to gain a better understanding the extent of past community engagement and consultation, gauge current understanding regarding coastal hazards and adaptation options, and develop a sense of TSIRC leaders' expectations regarding local-level community engagement and consultation for the strategy.

The workshop also provided an opportunity to understand the current and emerging climate change adaptation pressures impacting the Torres Strait, beyond coastal hazards – taking a more holistic view of impacts.

Topics discussed at the workshop included:

- Health and wellbeing
- Fisheries
- Coastal management
- Economy
- Infrastructure
- Food, water and energy security
- Culture
- Regional climate resilience
- Disaster and emergency management
- Sports and recreation

From the discussions the following topics were considered to be a top priority.



A collaborative group activity using butchers paper was conducted to understand where the current gaps are in knowledge and what are the priority activities which should be conducted. The three prompts asked leading into this session were:

1. What questions I want answered?
2. What 3 things need to be done?
3. When thinking about climate change, what 3 things come to mind? (Figure 1)

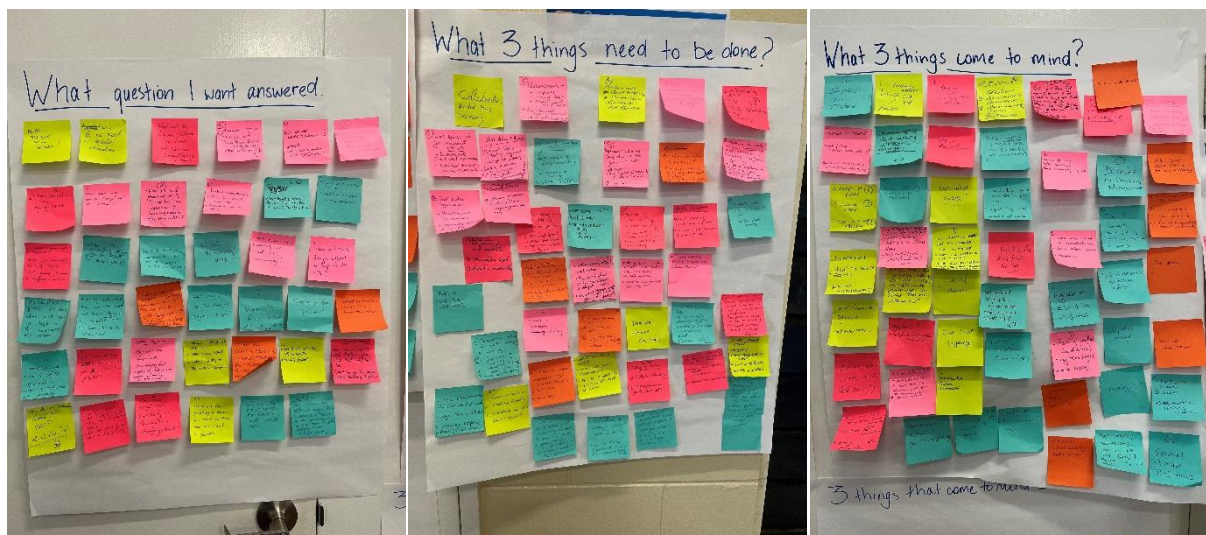


Figure 1. Three prompts asked and participant responses

The main activities that workshop participants wanted to see occur, were:

- Greater renewable energy options
- Climate resilient housing
- Local communities able to directly access technical expertise and modelling for local solutions brokering
- Local champions/resilience officers to drive this agenda and implementation of CHAS and other local resilience plans
- Affordable, quality food and water
- Greater local-based information and education resources about climate change and resilience, e.g., the waterwise program
- Exchange and transfer of technical knowledge to the community

- Resourcing of local communities to come together
- Creating energy independent island communities

During the workshop, the Alluvium project team also recorded informal interviews with several community leaders to gather personal stories about climate change and coastal hazards material for informative videos that can be prepared at a later stage. These videos are currently saved as raw footage.

A follow up meeting was hosted by TSRA to discuss and synthesise key outcomes. Key messages from this discussion include:

- A regional institute of knowledge and learning for climate change and related matters to be established (sounds similar but smaller in scale to the Pacific Climate Change Centre – SPREP). This institute will lead, coordinate, and drive ongoing research, policy, and implementation in the climate change space. It must have an appropriate governance framework to support equitable strategic and operational collaboration between the TSRA, TSIRC, TSC, NPARC. The knowledge held by this institute must be easily accessible to communities, local leaders and external parties wishing to positively contribute to addressing climate change issues and related matters.
- Future regional workshops, discussions and feedback mechanisms on CC, adaptation measures and community resilience should specifically provide for the participation of women, youth and younger adults.
- Well-resourced and trained Resilience Officers to be established across all Torres Strait communities, to support continued conversations in those communities, build greater understanding about suitable available adaptation strategies, support local leaders to engage and inform their respective communities as well as advocate out and up, and drive local actions that respond to the CC challenge.
- Regional and community-specific educational tools and resources to be developed to support continued conversation and awareness raising at the island community level.
- The TS should take advantage of the current global geopolitical focus on the South Pacific and strongly advocate for the TS to engage with that region on climate change issues, including to petition for COP28 to be held in Australia. This would effectively elevate TS CC issues onto the global stage.
- The TSIRC CHAS project is separate to the TS CC planning process, but development of the CHAS can provide a key element of a refreshed TS Regional Adaptation and Resilience Plan.
- Alluvium to connect with both TSRA member and TSIRC councillor for each island community to review, refresh and update coastal hazards and directly relevant adaptation strategy content of Community CC Adaptation and Resilience Plans. This will progress the TSIRC CHAS while at the same time support, be supported by and align with the TS Regional A&R Plan, its refresh, and the recommendation and implementation of key new initiatives such as the regional institute and local resilience officers.
- When Alluvium needs to undertake site investigations and verify other information in TS communities not available through other means, we will advise TSRA (via JR or other protocol advised by JR) and try to plan joint visits with TSRA staff or others

nominated by TSRA who are involved in reviewing other content and adaptation strategies contained in the plans, e.g., direct health impacts and mitigation.

- Fraser Nai is available if required to assist with connecting into TS communities to support the TSIRC CHAS project and other activities related to the TS CC planning process.
- TSRA, Alluvium and Torres Shire Council's CHAS consultants to work together to ensure both TSIRC and TSC CHAS link to and are supported by TS regional implementation plans.
- The people who attended the post-workshop debrief agree to continue as a working group to discuss and find ways to start turning these ideas into reality. Others can join/contribute.

TSIRC CHAS Council Staff Workshop

On 6th October 2022, a half-day asset focused workshop was held in Cairns and facilitated by the Alluvium project team with key Council staff including the TSIRC CEO, other TSIRC executive team members and staff in attendance. The intent was to workshop with the people who are currently or most likely required in the future to lead, drive, or support the CHAS and its recommendations.

The purpose of this interactive workshop was to:

- Raise internal awareness about the project and its importance to Council
- Share the work completed to date and its implications for TSIRC and island communities
- Explain how the TSIRC CHAS relates to regional climate change and adaptation efforts
- Summarise outcomes to date from engagement with TSIRC Councillors
- Provide an opportunity for Council staff to engage with the project to ensure their perspectives are considered when developing a CHAS implementation plan
- Involve Council staff in planning for upcoming engagement activities
- Establish an internal reference group

A detailed summary of the technical outputs of the CHAS was provided including an overview of hazard mapping, and risk assessment that has been completed in previous CHAS phases. A robust group discussion was held, with questions and contributions from Council staff from multiple divisions. Common themes and key messages that emerged during the discussion include:

- council needs to have a plan on how they are to connect with the communities to address these issues.
- we need to understand if the infrastructure on the islands is suitable to increase the communities' thresholds to deal with changes in the environment and hazards through time.
- CHAS primarily looks at the impacts of coastal hazards on community well-being, however there are simultaneous consequence that will emerge as a result of changes

in climate, and there are some areas where the CHAS will overlap with other climate change plans.

- Largest challenge the council is facing is evidence-based decision making and creating / establishing a claim that there is an issue to other organisations
- council has to have one-point-of-truth regarding their data, which would help to harmonise work and reduce asymmetry, creating a united front against this issue, with no conflicting views/approaches
- Proper communication of Council's roles and responsibilities helps the community understand what is achievable through Council and what is up to them.
- Solutions which are not viable today may be viable in the future, given the changing demographic and mindset of the community. The younger generation will be the next decision makers and may have different viewpoints from their parents.

A collaborative group activity using butchers' paper was conducted to understand strengths and opportunities as well as challenges associated with current council arrangements impacting project delivery and on implementation. Common themes and key messages that emerged during the activity are provided in Table 2.

Table 2. Common themes and key messages from collaborative group activity.

Strengths/opportunities:	Challenges:
<ul style="list-style-type: none"> • Increased internal capabilities • Established relationships between teams/groups on and off the island • Experience and knowledge • Cultural acceptance • Compensation mechanisms 	<ul style="list-style-type: none"> • Funding constraints (timelines, lack of long-term reliable and secure funding sources) • Costs for management and maintenance • For example, \$2 billion assets are being maintained by 2.5% of the council's expenditure funds. It is unrealistic to maintain all built assets with this little fundings • Logistic arrangements for the islands are increasingly complicated due to them being more isolated • Limited staff on islands/ability to have funding to train staff • Native title and approvals • Disagreements between the council and councillors • Collaborations with other agencies such as rangers and TSRA • Evidence based to support future decision making (increase credibility to secure funding) • Changing economic landscape

An important outcome of this workshop was the establishment of a CHAS Reference Group. The purpose of this voluntary group is to be involved in planning and delivering a TSIRC CHAS Two-Day workshop in May 2023. The following people volunteered to be in this reference group:

- Adeah Kabai
- Pat Whittington
- Kamuel Gibuma
- Mokathani Lui
- Mat Brodbeck
- Terrence Jeppesen
- Amanda Pearce
- Luke Sabatino

CHAS Reference Group and Councillor Briefing for Workshop

On 7th November 2022, a 90-min briefing was held in Cairns and facilitated by the Alluvium project team with all TSIRC Councillors, TSIRC executive team members and the CHAS Reference Group formed during the Council Staff workshop in attendance.

The purpose of this session was to:

- Briefly summarise engagement outcomes to-date
- Provide joint planning opportunity for next year's final CHAS workshop

The CHAS Reference Group that was formed during the Council Staff workshop was introduced to the Councillors. The project team led an open discussion confirming Council's desire for a CHAS Two-Day Workshop in Cairns and sharing preliminary ideas about the intent and content of the workshop. Agreement was reached for Alluvium to coordinate with the Climate Change & Environment Committee to continue organising the workshop.

CHAS Two-day Councillor Workshop

Consultation with Councillors, Council staff, and other stakeholders has confirmed the desire to hold a multi-day workshop to support the development of the TSIRC CHAS. The month of May 2023 has been identified as a target date for this workshop, to align with the timing of the May Council Workshop.

The intended attendees for this workshop will be all Councillors. Key guest speakers and other stakeholders to be invited as determined at a later date in consultation with Mayor Mosby and Chair of CCA&E Committee Cr H Mosby'. Key Council officers who may be involved in the ongoing development of the CHAS and supporting both administrative and elected arms of Council in the implementation of the strategy may also be invited.

The intent of the workshop will be to focus on coastal hazard adaptation options in the TSIRC LGA while fostering collaboration with a wide range of Torres Strait stakeholders via discussions about internal adaptation and implementation needs, barriers, and opportunities. It will also provide an opportunity to clarify how the CHAS will align with regional adaptation efforts.

The desired outcome of the workshop is to gather collaboratively designed input into regional, council-wide, and community specific adaptation actions. This will enable the TSIRC CHAS to contain specific, implementable and community supported adaptation plans that will guide action for the short, medium, and long term.

Funding for Workshop

LGAQ have expressed the ability to provide additional funding for the CHAS Councillor Two-Day Workshop, however this may be subject to the full cost of the Workshop.

Initially, and as a priority, TSIRC needs to provide a proposed estimated budget for the CHAS Two-Day Workshop to LGAQ. Once this has been supplied to LGAQ, the QCoast2100 coordinator will inform us as to how much of the cost can be covered via supplementary funding.

Workshop preparation

The following items require attention in preparation for the workshop.

- Secure funding from LGAQ (Joint responsibility, TSIRC & Alluvium)
- Planning & logistics – dates, venue, travel, accommodation (TSIRC)
- Finalise agenda, invitee list, and confirm guest contributors/facilitators (Joint responsibility, TSIRC & Alluvium)
- Develop draft adaptation plans for each community (Alluvium responsibility)
- Communicate pre-workshop preparation for Councillors as community representatives. (Joint responsibility, TSIRC & Alluvium)

Committee members are invited to provide input and recommendations on the structure of the workshop, as well as the prompts provided to Councillors for their pre-workshop preparation as community representatives.

Draft agenda for CHAS Councillor Two-Day Workshop

The following is an initial draft of a proposed agenda for the CHAS Two-Day Workshop. This has been designed to allow for sufficient time to discuss important elements of coastal hazard adaptation in the Torres Strait and facilitate the gathering of information needed to design a useful Adaptation Strategy.

As more details about the CHAS Two-Day Workshop are confirmed, this agenda will be refined to reflect input from the Mayor and CC&E Committee and the project team.

Date and time	TBC May 2023
Venue	TBC Cairns
Purpose	<p>The purpose of this two day workshop is to:</p> <ul style="list-style-type: none">• Raise internal and external awareness about the project and its importance to Council• Share the work completed to date and its implications for TSIRC and island communities• Co-design regional, council wide, and community specific adaptation actions• Provide an opportunity for Councillors to engage with the project to ensure their perspectives are considered when developing a CHAS implementation plan• Explore how the TSIRC CHAS relates to regional climate change and adaptation efforts
Invitees (TBC)	<ul style="list-style-type: none">• Councillors• Key Council staff
Project Team Members	<p>Marika Seden, Alluvium (Lead facilitator)</p> <p>Michael Rosenthal, Alluvium (Project Manager & co-facilitator)</p> <p>Adam Brook, Alluvium (Senior Coastal Engineer & co-facilitator)</p> <p>Stephanie Doumtsias, Alluvium (Workshop & technical support)</p>
Possible co-facilitators (TBC)	CC&E to provide input.

Pre-event
Arrival to TI (Day 0)
Welcome dinner

Time	Agenda item	Description
Day 1 – 8:00 AM arrival and registration, 9:00 AM start (coffee and brekky provided)		
9:00 – 9:30 30 mins	Opening Prayer Welcome, acknowledgements and introductions	Establish group mindset State our purpose in prayer Talk about who is here and their roles over the two days
9:30 – 10:30 60 mins	Why are we here?	Statement on coastal hazards and climate change in Torres Strait. What is a CHAS and how can it help? <ul style="list-style-type: none"> - In/out of scope - What does the final strategy look like and how will it be used? What are we hoping to yarn about and learn over the two days? <ul style="list-style-type: none"> - Themes and principles - Tough conversations - Communication - Education - Nature based adaptation - Resilient assets - Engineering - Planning - Monitoring - Roles and responsibilities, governance, and funding
10:30 – 11:00 30 mins	Morning tea	
11:00 – 12:00 60 mins	Themes and principles of discussion	Positive messaging, fostering hope for a thriving future in the Torres Strait Learning from the past, preparing for the future <ul style="list-style-type: none"> - What has been done in the past, and what is possible in the future Take advantage of the moment Council wide vs. community specific Adaptation pathways
12:00 – 1:00 60 mins	Lunch	
1:00 – 1:30 30 mins	Overview of adaptation options	Prelude into detailed discussion
1:30 – 3:30 120 mins	Tough conversations	Understanding climate change projections Relocation vs staying in place Protecting culture

Time	Agenda item	Description
		Imagining the Torres Strait of the future
3:30 – 4:00 30 mins	Afternoon tea	
4:00 – 5:00	Recap and preview of Day 2	Provide draft island specific plans to each Councillor
5:00	Close Day 1	

Time	Agenda item	Description
Day 2 – 8:30 AM arrival, 9:00 AM start (coffee and brekky provided)		
9:00 – 9:15 15 mins	Opening prayer and recap of Day 1	Reinforce themes and principles
9:15 – 9:30 15 mins	How today will work	Note draft adaptation plans for each island Deep dive into adaptation options Small groups and big group
9:30 – 10:30 60 mins	Communication	Who, what, when, how?
10:30 – 11:00 30 mins	Morning tea	
11:00 – 12:00 60 mins	Education and monitoring	Who, what, when, how?
12:00 – 1:00 60 mins	Lunch	
1:00 – 2:30 90 mins	Nature based adaptation and engineering	Pros and cons Different options Lessons learnt Pathways to implementation
2:30 – 4:00 90 mins	Resilient assets and planning	Different options Lessons learnt Pathways to implementation
4:00 – 4:15 15 mins	Afternoon tea	
4:15 – 5:00 45 mins	Roles and responsibilities, governance and funding	Who, what, when, how?
5:00 – 5:30 30 mins	Recap, next steps, and close Day 2	

Conclusion

That Council supports the undertaking of a TSIRC Coastal Hazard Adaptation Strategy (CHAS) Two- Day Councillor Workshop in May 2023 to align with the timing of the May Council Workshop, subject to funding being confirmed, and proposed dates to be 15 and 16 May, or if necessary alternate suitable dates as directed by the mayor.

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