

**Torres Strait Island**  
REGIONAL COUNCIL

# Minutes

## STRATEGIC ADVISORY REFERENCE GROUP

Date: Tuesday 1<sup>st</sup> March 2022

Time: 1:00pm to 4:00pm

Venue: Video Conference

**PRESENT:**

Cr Phillemon Mosby, Mayor – Poruma (Coconut)  
Cr Getano Lui, Deputy Mayor, Division 9 – Iama (Yam)  
Cr Keith Fell, Division 4 - Mabuiag  
Cr Hilda Mosby, Division 12 – Masig (Yorke)  
Cr Rocky Stephen, Division 13 – Ugar (Stephen)  
Cr Aven Noah, Division 15 – Mer (Murray)

**STAFF:**

Ms Hollie Faithfull, Acting Chief Executive Officer  
Mr David Baldwin, Executive Director, Engineering Services  
Mr Dawson Sailor, Acting Executive Director Building and Community Services  
Ms Nicola Daniels, Acting Executive Director Financial Services  
Mr Peter Krebs, Manager Legal Services  
Mrs Ursula Nai, Senior Executive Assistant to the CEO  
Mr Jacob Matysek – Executive Assistant to the Mayor  
Ms May Mosby – Secretariat Officer

**APOLOGY:**

Ms Megan Barrett, Executive Director Corporate Services

## 1. Welcome (Chair)

Mayor Pillemon Mosby completed a roll call of committee members and staff and welcomed everyone to the meeting and acknowledged the following:

- Our Heavenly father for his awesome knowledge, wisdom and understanding upon our lives
- Traditional owners across the length and breadth of Zenadth Kes including, Cairns office
- Families in sorry business on ples and on the mainland

## 2. Opening Prayer

Mayor Mosby invited Cr Keith Fell to open the meeting in a word of prayer at 1:11pm

## 3. Apologies

Ms Megan Barrett, Executive Director Corporate Services

## 4. Conflict of Interest (COI) / Declarable / Prescribed

No declarations made. Mayor Mosby encouraged Councillors to make a declaration at any time.

## 5. Noting of Ratified Minutes - SARG Meeting

- 1<sup>st</sup> February 2022 – VC – ratified at February 2022 OM

### **RESOLUTION:**

*Moved: Cr Aven Noah; Second: Cr Hilda Mosby*

**That the Minutes for the SARG meeting held on 1<sup>st</sup> February 2022 be adopted as a true and correct account of the meeting.**

**MOTION CARRIED UNANIMOUS**

## 6. Strategic Action Items Review

Ms Hollie Faithfull, Acting Chief Executive Officer provided an update of the three action items.

## 7. **Mayor**

### 1. **SARG and Executive Directors Leadership Program 2022 – Verbal**

Mayor Mosby provided the committee with a verbal update of the above SARG and Executive Directors Leadership retreat. Proposed dates were the 28<sup>th</sup> – 3<sup>rd</sup> April 2022, however due to two (2) SARG members not able to attend, this topic will be taken offline to look at an alternate date.

**ACTION: Acting Chief Executive Officer to take the dates for the SARG and Executive Directors Leadership Program offline to look at an alternate date.**

### 2. **Meeting Protocols for SARG Members – Verbal**

Mayor Mosby spoke on this topic of meeting protocols with SARG members. As part of capacity building how we conduct our standing committee meetings; how frequent we can make certain meetings; how we improve those standing committees and meeting procedures.

Further discussions took place and the committee agreed that those agenda topics that involves a particular standing committee should be discussed at those standing committee meetings before presenting to SARG and on to full Council.

### 3. **2022 Theme/Focus – Verbal**

Mayor Mosby spoke to this topic as it was part of discussions in closed business, out of closed business and in camera session by Deputy Mayor, Cr Getano Lui on having a specific theme which could resonate and bring the team together leading up to the leadership retreat. A theme that signifies the Torres Strait region.

### 4. **Youth, Women, Employment and Training Standing Committee**

Mayor Mosby spoke to this topic and advised that this matter has been raised by a number of Councillors and members of SARG committee around establishing an additional standing committee on Youth, Women, Employment and Training. Upon advice it was recommended that this matter be put to SARG whether it be deemed appropriate and valid for this specific standing committee.

Cr Keith Fell suggested that any matters relating to the above subject be delegated to the present standing committees rather than establishing another committee, that is, Youth and Women would go under Cr Keith Fell at Housing Safe and Healthy Communities and Employment and Training would go under Cr Rocky Stephen at Economic Growth.

**ACTION: Acting Chief Executive Officer to amend the Terms of Reference of the Housing, Safe and Healthy Communities to include add Youth, Women and Employment and amend the Terms of Reference of the Economic Growth Committee to include Employment and Training and provide a report to the SARG meeting for recommendation to the April Ordinary Meeting.**

8. **A/Chief Executive Officer**

**CEO Induction - Verbal**

Ms Hollie Faithfull, Acting Chief Executive Officer provided the committee with a verbal update regarding the onboarding of the new CEO, Mr James William who will commence with TSIRC on Monday, 7<sup>th</sup> March 2022 in the Cairns TSIRC Office. Ms Hollie Faithfull has been working with the Mayor and Danielle Turner from Preston Lawyers HR in relation to what TSIRC will be providing Mr James William during his first week at TSIRC.

Mayor Mosby will also do an introduction on Monday 7<sup>th</sup> March 2022 of Mr James William to the Councillors via VC mid-morning and a similar session will be held after lunch via VC with all Council staff so that Mr James William can meet the staff.

Cr Keith Fell asked if SARG members could have the induction scheduled.

**ACTION: Acting Chief Executive Officer to furnish the SARG members with the schedule for the CEO Induction.**

9. **Executive Director Corporate Services**

1. **Digital Connectivity Update**

Ms Hollie Faithfull, Acting Chief Executive Officer spoke to this topic on behalf of Ms Megan Barrett, Executive Director, Corporate Services. Ms Megan Barrett and her team has been working with Minister Enoch's Office in consultation with Telstra to try and come up with a solution. In addition, Council is also preparing to lodge a funding application with the Local Government Grant and Subsidy Program 2022-2024 to be able to fund those upgrades. Ms Megan Barrett will provide another update at the April SARG meeting and also to Economic Growth Committee as requested.

2. **RAP Status Update – Verbal**

Ms Hollie Faithfull, Acting Chief Executive Officer spoke to this topic on behalf of Ms Megan Barrett, Executive Director, Corporate Services. Ms Megan Barrett presented a paper to the last SARG meeting and advised the next step is to call for nominations from Executives and staff to be part of the committee for RAP. Once a committee is formed then the next process will commence in relation to the RAP. A final RAP document will be presented to council for adoption at the July Ordinary meeting.

Deputy Mayor Cr Getano Lui enquired as to a timeframe or whether it will be an ongoing matter. Ms Hollie Faithfull, Acting Executive Officer advised that there is an end date that Ms Megan Barrett is proposing to bring the final RAP document to Council for adoption at the July Ordinary meeting however SARG will be updated along the way.

### 3. TAP Update – Verbal

Ms Hollie Faithfull, Acting Chief Executive Officer spoke to this topic on behalf of Ms Megan Barrett, Executive Director, Corporate Services and advised the committee that she will take this matter on notice and have Ms Megan Barrett, prepare a report for the next SARG meeting or for the next Council meeting at the Mayor's request.

**ACTION: Executive Director, Corporate Services table this Agenda topic at the next SARG meeting for the new CEO to have some input into the document.**

### 4. 2022 Deputation | Outcomes and next steps – Verbal

Ms Hollie Faithfull, Acting Chief Executive Officer spoke to this topic on behalf of Ms Megan Barrett, Executive Director, Corporate Services. In late November, early December 2021, the Mayor, Deputy Mayor, Mr David Baldwin and Ms Hollie Faithfull travelled to Brisbane and deputised with a number of State Ministers. Acting Chief Executive Officer, Ms Hollie Faithfull advised she has now received responses from Minister Crawford, Minister Bailey and Minister Fentiman. Minister Bailey has advised he will be requesting information from TSIRC during the month of March in preparation of their budget cycle.

Acting CEO Ms Hollie Faithfull will discuss this with incoming CEO Mr James William and Ms Megan Barrett who is overseeing this process. The next month will be crucial in regard to the deputation process. Letters have also been sent under the Mayor's hand to both the current member for Leichhardt and the running candidate member for Leichhardt. The request is to have a meeting with Mr James William and Mayor Mosby to discuss TSIRC deputation priorities in preparation for the Federal elections.

### 5. Regional Governance and LG name and Boundary change - Verbal

Ms Hollie Faithfull, Acting Chief Executive Officer provided a verbal update on this topic on behalf of Ms Megan Barrett, Executive Director, Corporate Services. A report on Regional Governance and Local Government and boundary change was presented at the previous Governance and Leadership meeting and in-depth discussions were held. Cr Getano Lui advised that the three titles should be dealt with individually rather than together.

Acting Chief Executive Officer advised that this matter will be included in the handover with the new Chief Executive Officer.

**ACTION: Executive Director, Corporate Services to split Regional Governance, Local Government Name Change and Boundary Change to three separate topics.**

## 10. A/Executive Director, Building & Community Services

### 1. Queensland Health TORCH – Verbal

Mr Dawson Sailor, Acting Executive Director, Building and Community Services spoke to this agenda topic which is an acronym for Torres and Cape Health Care.

This Project is to look at addressing better health outcomes in the Torres and Cape region. Acting Executive Director Building and Community Services met with Mayor Mosby and a representative from Queensland Health and Queensland Aboriginal and Island Health Council (QAIHC) to talk about plans to roll out this project. A workshop is planned to talk about health concerns in the region.

**ACTION:** Executive Director, Building and Community Services have an offline conversation with Cr Keith Fell regarding the TORCH project.

## 11. **SARG COMMITTEE MOVED INTO CLOSED BUSINESS**

### **RESOLUTION:**

*Move: Cr Hilda Mosby; Second: Cr Keith Fell*

**That in accordance with section 254J of the *Local Government Regulation 2012 (Qld)* it is resolved for the meeting to go into closed session to discuss matters of the following nature:**

- (a) the appointment, discipline or dismissal of the chief executive officer.**
- (f) matters that may directly affect the health and safety of an individual or group of individuals;**
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.**

**MOTION CARRIED UNANIMOUS**

- EDES – TSIRC Fuel Improvement Program Status Update Report
- EDBCS – BSU Update – **late**
- Mayor – Industrial Relations Matters – Verbal
- Mayor – Matters related to CEO appointment – Verbal
- Legal – Litigation Matters – Verbal
- A/CEO & EDES – Elphinstone Close Business Case – Verbal

## 12. **COMMITTEE MOVED OUT OF CLOSED BUSINESS AND RESUME IN OPEN BUSINESS**

### **RESOLUTION:**

*Moved: Cr Hilda Mosby; Second: Cr Keith Fell*

**That the Strategic Advisory Reference Group Committee move out of closed business and resume in open business.**

**MOTION CARRIED UNANIMOUS**

It was noted for minute taking purposes that at 3:14pm all staff except the Acting Chief Executive Officer and Manager of Legal Services were asked to leave the meeting.

3:30pm – Mayor Mosby left the meeting and handed the chair over to Deputy Mayor Cr Getano Lui.

3:47pm – All Staff re-joined the meeting.

**Resolutions following closed business:**

**EDES – TSIRC Fuel Improvement Program Status Update Report**

**RESOLUTION:**

*Move: Cr Aven Noah; Second: Cr Hilda Mosby*

That the Strategic Advisory Reference Group (SARG) notes the report.

**MOTION CARRIED UNANIMOUS**

**EDBCS – BSU Update – late**

**RESOLUTION:**

*Move: Cr Keith Fell; Second: Cr Aven Noah*

That SARG committee notes the information on this report and proceeds to Council ordinary meeting.

**MOTION CARRIED UNANIMOUS**

4:54pm - Staff asked to leave the meeting except for Ms Hollie Faithfull, Acting Chief Executive Officer and Mr David Baldwin, Executive Director Engineering Services.

**13. General/ Other Business (on notice)**

**Climate Change Adaptation and Environment Committee**

Cr Hilda Mosby advised SARG that the date for the Climate Change Adaptation and Environment Committee will be changing due to Day 2 of Council Meeting.

**TSRA Standing Committees**

Cr Rocky Stephen discussed the possibility of TSRA becoming a member of TSIRC standing committee meetings or being an invited guest

**ACTION: Executive Director, Corporate Services to provide advice if TSRA committee members can become members of TSIRC standing committees or attend as invited guests.**

**CEQ Food Security**

Cr Keith Fell discussed CEQ food security. Deputy Mayor, Cr Getano Lui advised that he would raise this matter with the Mayor but suggested to take it to LDMG as an agenda item as CEQ is a member of LDMG.

**ACTION: Acting CEO to raise food security with IBIS as an agenda topic at the next LDMG meeting**

**Mura Kosker Sorority Food Security Trail**

Cr Aven Noah discussed the Mura Kosker Food Security Trail which is being trailed in 6 communities. Cr Aven Noah has requested more information.

**ACTION:** Acting Executive Director, Building and Community Services to seek additional information from Mura Kosker Sorority on the Food Security Trail and provide an overview at the next SARG meeting.

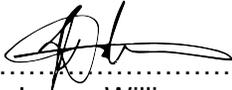
**14. Next meeting date – Tuesday 5<sup>th</sup> April 2022 | 1pm – 4pm**

Deputy Mayor, Cr Getano Lui advised the dates for the next SARG meeting.

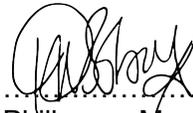
**15. Closing Remarks and Prayer**

Deputy Mayor, Cr Getano Lui acknowledged and thanked Mr David Baldwin and Ms Hollie Faithfull for their contributions and efforts during their time as Acting Chief Executive Officer and closed the meeting in a word of prayer.

**MEETING CLOSED – 5:32PM**



.....  
Mr James William  
Acting Chief Executive Officer  
Torres Strait Island Regional Council  
Date: 22<sup>nd</sup> March 2022



.....  
Cr Phillemon Mosby  
Mayor  
Torres Strait Island Regional Council  
Date: 22<sup>nd</sup> March 2022