



**Torres Strait Island**  
REGIONAL COUNCIL

# Minutes

## STRATEGIC ADVISORY REFERENCE GROUP

Date: Tuesday 2<sup>nd</sup> August 2022

Time: 1:00pm to 4:00pm

Venue: Video Conference

## Strategic Advisory Reference Group

### **PRESENT:**

Cr Phillemon Mosby, Mayor – Poruma (Coconut)  
Deputy Mayor, Cr Getano Lui, Division 9 – Iama (Yam)  
Cr Keith Fell, Division 4 – Mabuiag  
Cr Hilda Mosby, Division 12 – Masig (Yorke)  
Cr Rocky Stephen, Division 13 – Ugar (Stephen)  
Cr Aven Noah, Division 15 – Mer (Murray)

### **STAFF:**

Mr James William, Chief Executive Officer  
Mr David Baldwin, Executive Director, Engineering Services  
Mr Peter Krebs, Acting Executive Director, Corporate Services  
Mr Wayne Green, Executive Director, Building Services  
Mr Dawson Sailor, Head of Community Services  
Mrs Ursula Nai, Senior Executive Assistant to the CEO  
Mr Jacob Matysek – Executive Assistant to the Mayor  
Ms May Mosby – Acting Secretariat Officer

### **APOLOGIES:**

Ms Hollie Faithfull, Executive Director, Financial Services

## Agenda

### 1. **Welcome (Chair)**

Mayor Phillemon Mosby welcomed SARG members and Executive Staff to the meeting and acknowledged the following:

- Our Heavenly Father for his awesome knowledge, wisdom and understanding upon our lives
- Traditional owners across the length and breadth of Zenadth Kes including our footprints at Cairns and Thursday Island Offices

### 2. **Opening Prayer**

Mayor Mosby invited Cr Keith Fell to open the meeting in a word of prayer at 1:05pm.

### 3. **Apologies**

Cr Hilda Mosby - running late and will dial in from home.

Ms Hollie Faithfull, Executive Director Financial Services – attendance at another work-related engagement.

Cr Aven Noah asked to be excused for 5-10 minutes at 3:00pm to do a school run.

1:08pm – Mr James William, Chief Executive Officer joined the meeting.

### 4. **Conflict of Interest (COI) / Declarable / Prescribed**

No declarations made.

### 5. **Noting of Ratified Minutes - SARG Meeting**

1:09pm - Cr Rocky Stephen joined the meeting.

- 14<sup>th</sup> June 2022 – VC – ratified at July 2022 OM

It was noted that the SARG minutes of June 2022 ratified at July's Ordinary Meeting does not require a resolution.

### 6. **Strategic Action Items Review**

Mr James William, Chief Executive Officer provided an update on the SARG action items listed.

**ACTION:** That Chief Executive Officer ensure that all Policies and Procedures be reviewed at respective Standing Committee meetings in time for the upcoming November workshop.

**ACTION:** That Chief Executive Officer to advertise the position of Executive Director Corporate Services as soon as possible.

Chief Executive Officer advised that the recruitment for the Executive Director Corporate Services will go out to market in the next week. Peak Services will be engaged to run the advertising for 3-4 weeks. Expectation that this recruitment process would be finalised by the end of September.

7. **Mayor – Verbal**

1:40pm – Cr Hilda Mosby joined the meeting.

1. **Timeline/timeframe for the following key strategic policies:**

Mayor Mosby requested an update from the Chief Executive Officer on the following:

- Media & Communication Policy & Procedure
- Regional Governance Policy
- Climate Adaptation & Resilience
- Advocacy Policy Priorities and Action Plan
- Corporate Plan Refresher
- Transition Plan
- Reconciliation Action Plan
- Regional Employment and Training Strategy
- Indigenous Employment Strategy
- Youth Leadership/Council

Mr James William provided an update on status of all policies and procedures with exception of the Climate Adaptation & Resilience Policy. Mr David Baldwin, Executive Director Engineering Services spoke to the Climate Adaption & Resilience Policy and advised that once a date for the Climate Adaptation and Environment Standing Committee is confirmed, preferably after the 11<sup>th</sup> of August 2022, there will be two documents to put forward for the Committee's consideration. The two being the Climate Change Policy and the Climate Change Position Engagement Procedure. It is expected the policy and procedure will be presented at full Council meeting in September.

SARG members agree that strategic policies and procedures should be presented at the standing committees first before going to full Council for endorsement.

**ACTION:** Review of all policies and Action Plans to be undertaken by the respective Standing Committees and present at November Workshop and then for endorsement at December meeting.

## 2. **Future Ordinary Meeting standing agenda item**

Mayor Mosby discussed strategies on how Council can focus more on strategic agenda items rather than operational matters at Council's ordinary meetings. A strategy that was previously discussed that would free up time on the agenda was that various matters should firstly be presented to the relevant Standing Committees, then presented to SARG and then to an Ordinary Council Meeting.

## 3. **85<sup>th</sup> Anniversary First Island Councillors Conference One1st Charter and 15 x Point Plan**

Mayor Mosby spoke to this topic and advised that Deputy Mayor, Cr Getano Lui, Cr Rocky Stephen, Cr Lama Trinkoon and Cr Francis Pearson and himself met with Torres Shire Council yesterday on the One 1<sup>st</sup> Charter, the Principal Statement and Zenadth Kes Statement. It was agreed that the Zenadth Kes Statement would drive the 15 Point Plan. Mayor Mosby advised that the Zenadth Kes Statement will be signed by all stakeholders in the region being the three Local Governments, TSRA and GBK. The 15 Point Plan will only be signed by the three Local Governments.

In-depth discussions took place on the Zenadth Kes Statement and the 15 Point Plan.

Mayor Mosby also mentioned that he was on Masig last week with Mr Jacob Matysek, Mr Dawson Sailor and Mr James William to meet with the Masig Committee that are organising logistics on ground for the celebrations.

1:54pm – Mr Peter Krebs left the meeting.

1:55pm – Mr Peter Krebs re-joined the meeting.

**ACTION: Chief Executive Officer to contact the Chief Executive Officer of Torres Shire Council to discuss the 15 Point Plan.**

2:40pm – Mr David Baldwin left the meeting.

2:42pm – Mr David Baldwin re-joined the meeting.

## 4. **Mayor & CEO visit to Communities/Divisions**

Mayor Mosby spoke to this topic and advised that once dates are locked in and confirmed this will be circulated to Councillors when Mayor and CEO will be in communities.

Cr Rocky Stephen asked for an update on the funding of the August 23 celebrations.

Chief Executive Officer provided an update on the funding from TSRA for August 23 celebrations. Further in-depth discussions were had on this subject.

2:57pm – Mr Peter Krebs, Acting Executive Director Corporate Services left the meeting.

2:59pm – Mr Peter Krebs re-joined the meeting.

3:07pm – Cr Aven Noah left the meeting.

## 5. Project Openings

Mr David Baldwin, Executive Director Engineering Services spoke to the topic.

Discussions were had with Cr Pearson on Poruma last week regarding the opening of Poruma Seawall and it was recommended that the seawall opening would not go ahead in September during the Council meeting at Poruma as only 95% of the works will be completed and Cr Pearson recommended that the works be completed in full.

Mr David Baldwin spoke on other projects in the region:

- \$12.5m project completed on Saibai for the Wastewater Plant.
- Same amount spent on Erub for Water Treatment Plant and Wastewater Plant through State Government funding through the ICCIP program.
- New Water Plant on Badu.
- Wastewater Plant on Mer.

Mr David Baldwin stated that there are no funds available for official openings of these capital projects.

**ACTION: Chief Executive Officer to come up with a proposal on funding for Capital Projects Official Openings.**

3:25pm – Cr Noah re-joined the meeting.

## 6. Thriving Communities

Mayor Mosby spoke to this topic on reviewing the Deputation Packs and update the key priority areas. Further discussions took place. Mayor Mosby advised the purpose of tabling this on the agenda is to look at whether we still want to take advantage of this initiative of Government and how it can work for us.

**ACTION: That Chief Executive Officer to review and draft the 2022/23 10 key deputation priority areas for Council endorsement.**

## 7. November Workshop

Mayor Mosby spoke to this agenda topic. An email was circulated proposing the May Workshops be reduced to one week from two weeks and funds from reduction in length of workshop be redirected to help fund the 85<sup>th</sup> Anniversary Celebrations, specifically the Regional Leaders Forum aspect. Mayor requested Committee's view on the subject.

Cr Keith Fell advised that he is not in agreeance with reducing the May workshop to one week. Two weeks is sufficient time. Cr Rocky Stephen also supported Cr Fell in maintaining the November workshop to two weeks.

3:43pm – Chief Executive Officer left the meeting.

3:44pm – Chief Executive Officer re-joined the meeting.

3:54pm – Mayor Mosby left the meeting.

3:55pm – Deputy Mayor Cr Getano Lui chaired the meeting in the interim.

4:00pm – Mayor Mosby returned to the meeting.

8. **Publication e.g., Strait Talk (Council Newsletter) and Council Ordinary Meeting update.**

Mayor Mosby spoke to this topic and enquired as to where we are at with the publication of Strait Talk.

Mr Peter Krebs, Acting Executive Director Corporate Services advised Strait Talk was originally prepared to be released back in February but was not approved. Now that CEO has come on board the publication had to be updated from February this year and almost ready for release.

Mayor Mosby expressed his disappointment at the publication not yet released.

Further discussions were had on the subject.

Cr Aven Noah advised that his Committee, Cultural, Arts, Land and Heritage Committee are happy to work closely with the Chief Executive Officer on the Media and Communications Policy and Procedure.

4:10pm – Mr David Baldwin, Executive Director Engineering Services left the meeting.

**ACTION: Chief Executive Officer to confirm when the newsletter will be released.**

8. **Acting Executive Director Corporate Services**

1. **LEGAL – Telstra request to transfer lease interests to Amplitel**

Mr Peter Krebs, Acting Executive Director Corporate Services spoke to the report.

**RESOLUTION:**

*Move: Cr Aven Noah; Second: Cr Rocky Stephen*

*(Each Trustee resolution should be carried separately, with the relevant Divisional Councillor as mover)*

1. ***Boigu:*** *That SARG recommend the Trustee resolve, pursuant to the Torres Strait Islander Land Act 1991 (Qld), to consent to Telstra's lessee request to transfer or licence of **Lease T (712162563)** from Telstra Corporation Limited to Amplitel Pty Ltd as trustee for the Towers Business Operating Trust, care of Telstra Corporation Limited; and delegate to the Mayor and Chief Executive Officer each the power to sign and discharge lease transfer, Deed of Consent to Assignment and General Consent forms, as required.*

2. **Dauan:** That SARG recommend the Trustee resolve, pursuant to the Torres Strait Islander Land Act 1991 (Qld), to consent to Telstra's lessee request to transfer or licence of **Lease T (715884617)** from Telstra Corporation Limited to Amplitel Pty Ltd as trustee for the Towers Business Operating Trust, care of Telstra Corporation Limited; and delegate to the Mayor and Chief Executive Officer each the power to sign and discharge lease transfer, Deed of Consent to Assignment and General Consent forms, as required.
3. **Saibai:** That SARG recommend the Trustee resolve, pursuant to the Torres Strait Islander Land Act 1991 (Qld), to consent to Telstra's lessee request to transfer or licence of **Lease 719676460** (Lot 103 SP267944) from Telstra Corporation Limited to Amplitel Pty Ltd as trustee for the Towers Business Operating Trust, care of Telstra Corporation Limited; and delegate to the Mayor and Chief Executive Officer each the power to sign and discharge lease transfer, Deed of Consent to Assignment and General Consent forms, as required.
4. **Mabuiag:** That SARG recommend the Trustee resolve, pursuant to the Torres Strait Islander Land Act 1991 (Qld), to consent to Telstra's lessee request to transfer or licence of **Lease T (716045963)** from Telstra Corporation Limited to Amplitel Pty Ltd as trustee for the Towers Business Operating Trust, care of Telstra Corporation Limited; and delegate to the Mayor and Chief Executive Officer each the power to sign and discharge lease transfer, Deed of Consent to Assignment and General Consent forms, as required.
5. **Arkai/Kubin:** That SARG recommend the Trustee resolve, pursuant to the Torres Strait Islander Land Act 1991 (Qld), to consent to Telstra's lessee request to transfer or licence of **Lease T(716688153) and Lease U (717120988)** from Telstra Corporation Limited to Amplitel Pty Ltd as trustee for the Towers Business Operating Trust, care of Telstra Corporation Limited; and delegate to the Mayor and Chief Executive Officer each the power to sign and discharge lease transfer, Deed of Consent to Assignment and General Consent forms, as required.
6. **Wug/St Pauls:** That SARG recommend the Trustee resolve, pursuant to the Torres Strait Islander Land Act 1991 (Qld), to consent to Telstra's lessee request to transfer or licence of **Lease T (716688174)** from Telstra Corporation Limited to Amplitel Pty Ltd as trustee for the Towers Business Operating Trust, care of Telstra Corporation Limited; and delegate to the Mayor and Chief Executive Officer each the power to sign and discharge lease transfer, Deed of Consent to Assignment and General Consent forms, as required.
7. **Kirriiri/Hammond:** That SARG recommend the Trustee resolve, pursuant to the Aboriginal Land Act 1991 (Qld), to require the occupant of **Lot 10 on SP248418** (Francis Rd, Hammond Island), being the operator of the Hammond Island R/T (Site ref TC16965) (Telstra Corporation Limited or Amplitel Pty Ltd as trustee for the Towers Business Operating Trust, care of Telstra Corporation Limited), to enter into a standard Trustee lease, subject to native title future act validation; and delegate to the Mayor and Chief Executive Officer each the power to negotiate, sign and discharge the Deed of Agreement for Lease, Lease and General Consent forms, as required.
8. **Iama:** That SARG recommend the Trustee resolve, pursuant to the Torres Strait Islander Land Act 1991 (Qld), to consent to Telstra's lessee request to transfer or licence of **Lease T (713124952)** from Telstra Corporation Limited to Amplitel Pty Ltd as trustee for the Towers Business Operating Trust, care of Telstra Corporation Limited; and delegate to the Mayor and Chief Executive Officer each the power to sign and discharge lease transfer, Deed of Consent to Assignment and General Consent forms, as required.

9. **Warraber:** That SARG recommend the Trustee resolve, pursuant to the Torres Strait Islander Land Act 1991 (Qld), to consent to Telstra's lessee request to transfer or licence of **Lease T (715884606)** from Telstra Corporation Limited to Amplitel Pty Ltd as trustee for the Towers Business Operating Trust, care of Telstra Corporation Limited; and delegate to the Mayor and Chief Executive Officer each the power to sign and discharge lease transfer, Deed of Consent to Assignment and General Consent forms, as required.
10. **Poruma:** That SARG recommend the Trustee resolve, pursuant to the Torres Strait Islander Land Act 1991 (Qld), to consent to Telstra's lessee request to transfer or licence of **Lease T (715600944)** from Telstra Corporation Limited to Amplitel Pty Ltd as trustee for the Towers Business Operating Trust, care of Telstra Corporation Limited; and delegate to the Mayor and Chief Executive Officer each the power to sign and discharge lease transfer, Deed of Consent to Assignment and General Consent forms, as required.
11. **Masig:** That SARG recommend the Trustee resolve, pursuant to the Torres Strait Islander Land Act 1991 (Qld), to consent to Telstra's lessee request to transfer or licence of **Lease 718782028** (Lot 213 SP277431) from Telstra Corporation Limited to Amplitel Pty Ltd as trustee for the Towers Business Operating Trust, care of Telstra Corporation Limited; and delegate to the Mayor and Chief Executive Officer each the power to sign and discharge lease transfer, Deed of Consent to Assignment and General Consent forms, as required.
12. **Ugar:** That SARG recommend the Trustee resolve, pursuant to the Torres Strait Islander Land Act 1991 (Qld), to consent to Telstra's lessee request to transfer or licence of **Lease T (713124934)** from Telstra Corporation Limited to Amplitel Pty Ltd as trustee for the Towers Business Operating Trust, care of Telstra Corporation Limited; and delegate to the Mayor and Chief Executive Officer each the power to sign and discharge lease transfer, Deed of Consent to Assignment and General Consent forms, as required.
13. **Erub:** That SARG recommend the Trustee resolve, pursuant to the Torres Strait Islander Land Act 1991 (Qld), to consent to Telstra's lessee request to transfer or licence of **Lease T (713124893)** from Telstra Corporation Limited to Amplitel Pty Ltd as trustee for the Towers Business Operating Trust, care of Telstra Corporation Limited; and delegate to the Mayor and Chief Executive Officer each the power to sign and discharge lease transfer, Deed of Consent to Assignment and General Consent forms, as required.

**MOTION CARRIED UNANIMOUS**

4:14pm – Chief Executive Officer left the meeting.

4:18pm – Chief Executive Officer re-joined the meeting.

**2. CORPORATE – Annual Report 2021/2022**

Mr Peter Krebs, Acting Executive Director Corporate Services spoke to the report.

**RESOLUTION:**

*Move: Cr Keith Fell; Second: Cr Aven Noah*

That the Strategic Advisory Reference Group Committee note the information contained in this report.

**MOTION CARRIED UNANIMOUS**

3. **CORPORATE – Christmas Festive Period Closedown 2022/2023**

Mr Peter Krebs, Acting Executive Director Corporate Services spoke to the report.

**RESOLUTION:**

*Move: Cr Rocky Stephen; Second: Cr Getano Lui*

That the Strategic Advisory Reference Group endorse the dates proposed for Council's annual Christmas Festive Period closedown. Operations will close on Friday, 23 December at 12.00pm and reopen on Tuesday, 3 January 2023.

**MOTION CARRIED UNANIMOUS**

9. **SARG COMMITTEE MOVED INTO CLOSED BUSINESS**

**RESOLUTION:**

*Move: Cr Keith Fell; Second: Cr Aven Noah*

That in accordance with section 254J of the *Local Government Regulation 2012 (Qld)* it is resolved for the meeting to go into closed session to discuss matters of the following nature:

(f) matters that may directly affect the health and safety of an individual or group of individuals.

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**MOTION CARRIED UNANIMOUS**

- CEO Review
- EDBS – BSU Update

9.2 **EXECUTIVE DIRECTOR BUILDING SERVICES – BSU UPDATE**

**RESOLUTION:**

*Move: Cr Keith Fell; Second: Cr Rocky Stephen*

TSIRC SARG resolves to note the Building Services Report AS OF 25 July 2022

**MOTION CARRIED UNANIMOUS**

1. **CEO Review**

4:44pm - For minute taking purposes Staff were asked to leave the meeting.

10. **COMMITTEE MOVED OUT OF CLOSED BUSINESS AND RESUME IN OPEN BUSINESS**

**RESOLUTION:**

*Move: Cr Aven Noah; Second: Cr Keith Fell*

That the Strategic Advisory Reference Group Committee move out of closed business and resume in open business.

**MOTION CARRIED UNANIMOUS**

11. General/ Other Business (on notice)
12. Next meeting date – Tuesday, 6<sup>th</sup> September 2022 | 1pm – 4pm
13. Closing Remarks and Prayer

**MEETING CLOSED – 5:00PM**



.....  
Mr James William  
Chief Executive Officer  
Torres Strait Island Regional Council  
Date: 24<sup>th</sup> August 2022



.....  
Cr Phillemon Mosby  
Mayor  
Torres Strait Island Regional Council  
Date: 24<sup>th</sup> August 2022