

Torres Strait Island
REGIONAL COUNCIL

MINUTES

STRATEGIC ADVISORY REFERENCE GROUP

Date: Friday, 3rd December 2021

Time: 1:00pm to 4:00pm

Venue: Video Conference

PRESENT:

Cr Phillemon Mosby, Mayor – Poruma
Cr Getano Lui Jnr – Deputy Mayor - Iama
Cr Keith Fell – Mabuiag
Cr Rocky Stephen – Ugar
Cr Hilda Mosby – Masig
Cr Aven Noah – Mer

STAFF:

Mr David Baldwin, Acting Chief Executive Officer
Ms Hollie Faithfull, Executive Director Financial Services
Mr Dawson Sailor, Executive Director Community and Building Services
Mr Adeah Kabai, Executive Director Engineering Services
Dr Chris McLaughlin, Consultant
Mrs Ursula Nai, Senior Executive Assistant
Mrs May Mosby, Acting Secretariat

APOLOGIES:

Ms Megan Barrett, Interim Executive Director Corporate Services
Mr Peter Krebs, Manager Legal Services

1. **Welcome (Chair)**

Mayor Mosby welcomed everyone to the meeting and acknowledged Father God and traditional owners across the length and breath of Zenadth Kes, Cairns, Thursday Island and Hammond Island offices.

2. **Opening Prayer**

Mayor Mosby invited Cr Getano Lui to open in prayer at 1:07pm.

1:24pm - Cr Hilda Mosby joined the meeting

1:31pm - Ms Ursula Nai, Senior Executive Assistant joined the meeting

1:33pm - Cr Aven Noah joined the meeting

3. **Apologies**

Apologies of Ms Megan Barrett, Interim Executive Director Corporate Services and Mr Peter Krebs, Manager Legal Services were noted by the committee.

4. **Conflict of Interest (COI) / Declarable / Prescribed**

No declarations made. Mayor Mosby encouraged Councillors to make a declaration at any time.

5. **Noting of Ratified Minutes - SARG Meeting**

- 2nd November 2021 – VC – Ratified at November Ordinary Meeting

RESOLUTION:

Moved: Cr Keith Fell; *Second:* Cr Getano Lui

That the minutes for the SARG meeting held on 2nd November 2021 be adopted as a true and accurate account of the meeting.

MOTION CARRIED

6. **Strategic Action Items Review**

Acting Chief Executive Officer, Mr David Baldwin spoke to this item and updated the Committee on the outstanding action items.

7. **Mayor**

1. Reconciliation Action Plan – Verbal

Mayor Mosby gave a verbal update on the status of the Reconciliation Action Plan.

2. **SARG and Executive Directors Leadership Retreat 2022**

Mayor Mosby gave a verbal update on this topic.

8. **Acting Chief Executive Officer**

1. **Council Meeting dates**

Mr David Baldwin, Acting Chief Executive Officer spoke to this report. The report allowed SARG members to consider and discuss proposed meeting dates and venues for Council's Ordinary Meetings in 2022.

RESOLUTION:

Moved: Cr Aven Noah; *Second:* Cr Rocky Stephen

That the Strategic Advisory Reference Group Committee endorse the following dates as amended as Council's Ordinary Meeting dates for 2022.

MOTION CARRIED

2. **Deputation dates 2022 – Verbal**

Mr David Baldwin, Acting Chief Executive Officer gave an update of their recent deputations in Brisbane which included Mayor Phillemon Mosby, Deputy Mayor, Cr Getano Lui, Ms Hollie Faithfull, Executive Director Financial Services and David Baldwin, Acting Chief Executive Officer. An in-depth discussion was held and SARG were advised that March 2022 is next possible sitting dates.

ACTION: Interim Executive Director, Corporate Services to provide comparison of grants funding for this election term compared with last election term.

9. Interim Executive Director Corporate Services

1. Community Grants Policy

Mr David Baldwin, Acting Chief Executive Officer spoke to this report on behalf of Ms Megan Barrett, Interim Executive Director, Corporate Services and an in-depth conversation was held in regards to the amended Community Grants Policy.

ACTION: Interim Executive Director, Corporate Services to include Ailan Kustom in first dot point of the amended policy.

2. Staff Recognition Framework

Mr David Baldwin, Acting Chief Executive Officer spoke to this report on behalf of Ms Megan Barrett, Interim Executive Director, Corporate Services and an in-depth discussion was held on staff recognition in the workplace and the series of levels of recognition for staff achievements.

RESOLUTION:

Moved: Cr Rocky Stephen; *Second:* Cr Hilda Mosby

That the Strategic Advisory Reference Group Committee recommends the Employee recognition framework to Council for endorsement.

MOTION CARRIED

3. COVID and Entry Paper

Mr David Baldwin, Acting Chief Executive Officer spoke to this report on behalf of Ms Megan Barrett, Interim Executive Director, Corporate Services.

RESOLUTION:

Moved: Cr Aven Noah; *Second:* Cr Hilda Mosby

That the Strategic Advisory Reference Group Committee endorses the COVID-19 Operating report to be presented to Council for resolution.

MOTION CARRIED

4. Standing Committee Review

Mr David Baldwin, Acting Chief Executive Officer spoke to this report on behalf of Ms Megan Barrett, Interim Executive Director, Corporate Services. A

conversation was held on the five standing committees that were established in July 2021.

RESOLUTION:

Moved: Cr Rocky Stephen; *Second:* Cr Hilda Mosby

That the Strategic Advisory Reference Group Committee notes the Standing Committee review.

MOTION CARRIED

5. Alcohol and Drug Management in the Workplace

Mr David Baldwin, Acting Chief Executive Officer spoke to this report on behalf of Ms Megan Barrett, Interim Executive Director, Corporate Services.

LEFT LAYING ON THE TABLE

10. Legal Services

1. COVID19 Entry to Trust Areas

Dr Chris McLaughlin, Consultant spoke to this report. An in-depth discussion was held on the powers of Councillors in relation to granting prior approval to enter DOGIT land.

11. Executive Director Financial Services

1. Indigenous Procurement Policy – Verbal

Ms Hollie Faithfull, Executive Director Financial Services spoke to this agenda topic and provided a verbal report.

ACTION: Indigenous Procurement Policy to be reviewed by Finance and added as an agenda topic to the next Governance Committee meeting.

12. SARG COMMITTEE MOVE INTO CLOSED BUSINESS

RESOLUTION:

Moved: Cr Keith Fell; *Second:* Cr Hilda Mosby

That in accordance with section 254J of the *Local Government Regulation 2012 (Qld)* it is resolved for the meeting to go into closed session to discuss matters of the following nature:

(f) matters that may directly affect the health and safety of an individual or group of individuals;

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

MOTION CARRIED

- MAYOR - CEO Contract - Verbal
- CEO - Elphinstone Close - Verbal
- EDCBS - BSU Update
- EDCS - Transition Action Plan (TAP) – Verbal
- EDES – TSIRC Fuel Improvement Program Status Update Report

5:00pm – All staff except Mr David Baldwin, acting Chief Executive Officer were asked to leave the meeting.

13. COMMITTEE MOVED OUT OF CLOSED BUSINESS AND RESUME IN OPEN BUSINESS

RESOLUTION:

Moved: Cr. Aven Noah, Second: Cr. Rocky Stephen

That the Strategic Advisory Reference Group Committee move out of closed business and resume in open business.

MOTION CARRIED

14. General/ Other Business (on notice)


Nil discussions held

15. Next meeting date – to be confirmed

16. Closing Remarks and Prayer

Mayor Mosby closed the meeting in a word of prayer.

MEETING CLOSED: 5:20pm



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Mr David Baldwin
Acting Chief Executive Officer
Torres Strait Island Regional
Council Date: 18 January 2022



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Cr Phillemon Mosby
Mayor
Torres Strait Island Regional
Council Date: 18 January 2022