



ORDINARY MEETING  
23 MAY 2025

# MINUTES

**Time:** 10.10am

**Venue:** The Pullman Cairns International, 17 Abbott Street, Cairns Qld. 4870

*Microsoft TEAMS Meeting ID: 470 013 452 213 | Passcode: L2sc7Pt6*

**PRESENT:**

**Mayor**

Division 1 – Boigu

Division 2 – Dauan

Division 3 – Saibai

Division 5 – Badu / **Deputy Mayor**

Division 6 – Arkai

Division 7 – Wug (St. Pauls), Mua Island

Division 8 – Kirirri (Hammond Island)

Division 9 – Iama

Division 10 – Warraber

Division 11 – Poruma

Division 12 – Masig

Division 13 – Ugar

Division 14 – Erub

Division 15 – Mer

Cr Phillemon Mosby

Cr Dimas Toby

Cr Torenzo Elisala

Cr Chelsea Aniba

Cr Ranetta Wosomo

Cr Iona Manas – *joined meeting at 11.00am*

Cr John Levi

Cr Seriako Dorante

Cr Aggie Hankin

Cr Kabay Tamu

Cr Francis Pearson

Cr Ted Mosby

Cr Rocky Stephen

Cr Nixon Mye

Cr Bob Kaigey

**APOLOGIES:**

Division 4 – Mabuiag

Cr Keith Fell

**OFFICERS:**

Chief Executive Officer

Executive Director Building Services

Executive Director Community Services

Executive Director Corporate Services

Executive Director Engineering Services

Executive Assistant to the Mayor

IT Support Officer

TSIRC Secretariat

Mr James William

Mr Wayne Green

Mr Dawson Sailor – *left meeting at 12.00nn*

Ms Susanne Andres

Mr David Baldwin

Ms Trudy Lui

Ms Krystal Garnett

Mr Darryl Brooks

**APOLOGIES:**

Executive Director Financial Services

Ms Hollie Faithfull – *on leave*

**A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES**

At 10.10am, the Mayor welcomed Councillors, Executives and staff and members of the public to the Ordinary Council meeting for the month of May 2025, noting that a quorum of members was present.

The Mayor made the following acknowledgements:

- Papa God for His awesome wisdom, knowledge, understanding, favour and blessings upon our lives, our families and communities, our region and our Council;
- The Traditional Custodians throughout the length and breadth of Zenadth Kes, as well as the TSIRC footprint in Kaurareg Nations and Gimuy in Cairns.

The Mayor also conveyed to those members of the Torres Strait Islander community throughout the homelands and on the Australian mainland who may be observing Sorry Business, the collective thoughts and prayers of Council at this time of bereavement.

**B. NOTING OF APOLOGIES**

#C24-28/2025-5/B

The Mayor tabled the following apologies, which were noted and accepted by Council:

Division	Councillor/Reason	Mover/Second
Division 4 - Mabuia	Cr Keith Fell - <i>unwell</i>	CR TAMU / CR WOSOMO

**C. CONFLICT OF INTEREST (COI) DECLARATIONS**

The Mayor invited Councillors to advise if they had any COI declarations to disclose in relation to items listed on the agenda. No declarations were made by Councillors.

The Mayor also requested that if there are any legal matters involving Councillors, then Councillors should advise the Mayor as soon as possible. No declarations were made by Councillors.

**D. LIVE STREAM**

The Mayor advised Council that this meeting is being LIVE STREAMED on Council's YouTube Channel and welcomed members of the general public who may be viewing proceedings.

**1. CONFIRMATION OF MINUTES (23 APRIL 2025)**

#C24-28/2025-5/1

CR KAIGEY / CR STEPHEN

Council confirms the Minutes of the Ordinary Meeting held on 23 April 2025, subject to the following amendment:

- removal of 'Action Required' under Agenda Item 3.2.

**CARRIED UNANIMOUSLY**

**1.1. Action Items Update**

The Chief Executive Officer (Mr James William) spoke to this item. Items noted as 'completed' during this update will be deleted from future reports. The update was noted by Council.

- *The Chief Executive Officer sought agreement from Council for a non—listed late report from the Engineering Services Directorate to be considered on the agenda of the May 2025 Ordinary Council Meeting. The report is for Closed Business discussion and is titled “Contractual Matter - Tender Evaluation and Award of Contract”. The Mayor put a motion to the meeting that Council agree to this request. The motion was MOVED by Cr Toby, SECONDED by Cr Elisala and all Councillors were in favour and accepted the late Agenda Item request.*

**1.2. Strategic Action Reference Group (SARG) Standing Committee Meeting Minutes – 14 August 2024, 25 October 2024, 4 December 2024 & 5 March 2025) –for information/noting**

Noted by Council.

**2. MAYORAL REPORT**

The Mayor spoke to his report. The report was noted by Council. The Mayor also expressed his thanks and appreciation to the Deputy Mayor and Councillors for their commitment, determination and leadership to attend the May 2025 Council Workshop and to be absent from their families and respective Divisions during the 2—week Workshop.

The Mayor also formally acknowledged the attendance and participation of the Torres Shire Mayor and the Mayor of the Northern Peninsula Area Regional Council and their respective Councillors at the May 2025 Council Workshop, as well as GBK and other regional partners. The Mayor appreciates the collective wisdom and experience of these joint collaborations and their input on regional strategy towards self-determination for the region.

The Mayor also thanked the work of the Chief Executive Officer and Executive Directors for preparing, supporting and advising Council for the May 2025 Council Workshop.

**3. CHIEF EXECUTIVE OFFICER REPORTS**

**3.1. CEO Monthly Report (May 2025)**

The Chief Executive Officer (Mr James William) spoke to his report. The report was noted by Council.

The Chief Executive Officer also acknowledged the participation of the regional leadership at the May 2025 Council Workshop and that he looks forward to shaping the outcomes from the Workshop moving forward.

**4. BUILDING SERVICES DIRECTORATE**

Nil.

**5. COMMUNITY SERVICES DIRECTORATE**

Nil.

6. CORPORATE SERVICES DIRECTORATE

- *Cr Toby advised the meeting that due to the funding balance available for his Division, he is only able to support the two applications (CG2025-100 and CG2025-102) each for a total allocation of \$500.00, exclusive of GST.*

6.1. Community Grants Program Allocation (April 2025)

#C24-28/2025-5/6.1

1. Council resolves to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:

- CG2025-100 – CLYTIE BANU, BOIGU for \$500.00, exclusive of GST

MOVED/SECONDED: CR ANIBA / CR MYE

CARRIED UNANIMOUSLY

2. Council resolves to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:

- CG2025-102 – CLYTIE BANU, BOIGU for \$500.00, exclusive of GST

MOVED/SECONDED: CR MANAS / CR WOSOMO

CARRIED UNANIMOUSLY

3. Council notes the following:

- (a) two (2) Community Grants applications were deemed ineligible for funding;
- (b) nil (0) applications processed for out-of-cycle and funeral donations in April 2025.

MOVED/SECONDED: CR PEARSON / CR ANIBA

CARRIED UNANIMOUSLY

**Action Required:**

Executive Director Corporate Services to provide clarification around travel components in relation to Council's Community Grants Policy, particularly in relation to travelling within the TSIRC local government area.

6.2. Funding Acquisition Report (April 2025)

The report was noted by Council.

**6.3. Adoption of the Corporate Plan 2025-2030**

#C24-28/2025-5/6.3

CR WOSOMO / CR ANIBA

**Council, pursuant to section 165 of the *Local Government Regulation 2012*, adopts the Corporate Plan 2025-2030.**

**CARRIED UNANIMOUSLY**

- *The Mayor thanked the Executive Director Corporate Services (Ms Susanne Andres) and her Team, as well as staff in each Division, who have all contributed in the development of the 2025—30 Corporate Plan.*
- *The Deputy Mayor also thanked Ms Andres and her Team on development of the 2025—30 Corporate Plan and requested that the aspirations of Malungu Yangu Wakay (formerly promoted as The Masig Statement) have prominence in the Corporate Plan.*

**7. ENGINEERING SERVICES DIRECTORATE**

Nil.

**8. FINANCIAL SERVICES DIRECTORATE**

- *The Chief Executive Officer (Mr James William) spoke to Agenda Items 8.1 and 8.2 in the absence of the Executive Director Financial Services who was on leave.*

**8.1. Financial Dashboard Report (April 2025)**

#C24-28/2025-5/8.1

CR LEVI / CR T. MOSBY

**Council receives and endorses the monthly financial statements attached to the officer's report for the 2024-25 year to date, for the period ended 30 April 2025, as required under Section 204 of the *Local Government Regulation 2012*.**

**CARRIED UNANIMOUSLY**

**8.2. Minutes – Audit Committee Meetings (11 October 2024, 26 November 2024 & 4 March 2025)**

The report was noted by Council.

The Mayor also acknowledged and thanked the Chair of Council's Audit Committee (Mr Cam Charlton) and the Deputy Chair (Mr Darryl Bell) for their work and advice to Council. The Mayor also made additional thanks to Mr Cam Charlton for this attendance and advice to Council during his time at the May 2025 Council Workshop.

**9. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC**

#C24-28/2025-5/9

CR PEARSON / CR DORANTE

**The Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.**

**CARRIED UNANIMOUSLY**

10. CHIEF EXECUTIVE OFFICER

Nil.

11. BUILDING SERVICES DIRECTORATE

Nil.

12. COMMUNITY SERVICES DIRECTORATE

Nil.

13. CORPORATE SERVICES DIRECTORATE

Nil.

14. ENGINEERING SERVICES DIRECTORATE

14.1. Award Tender No.TC25026 – Warraber Coastal Defences

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

#C24-28/2025-5/14.1

CR ELISALA / CR T. MOSBY

**Council resolves to:**

- (a) Award Tender No. TC25026 (Warraber Coastal Defences) (Stage 1 only) to Gulf Civil Pty Ltd for an amount of and up to \$5,829,809.97 excl. GST; and
- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise, and execute any and all matters associated with or in relation to this project, funding and contract including without limitation any options and/or variations as per Council's procurement and ethical sourcing policy.

**CARRIED UNANIMOUSLY**

➤ *The Mayor suspended deliberations from 11.55am to 1.00pm for the Council lunch break.*

**14.2. Award Tender No.TC25028 - Mabuiag Dump Road Upgrade**

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

#C24-28/2025-5/14.2

CR LEVI / CR DORANTE

**Council resolves to:**

- (a) Award Tender No. TC25028 Mabuiag Dump Road Upgrade to TI Concrete Works Pty Ltd for an amount of and up to \$3,656,781.00 excl. GST; and
- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise, and execute any and all matters associated with or in relation to this project, funding and contract including without limitation any options and/or variations as per Council's procurement and ethical sourcing policy.

**CARRIED UNANIMOUSLY**

- *Council agreed to consider a late Closed Business report ("Contractual Matter – Tender Evaluation and Award of Contract") which was tabled by the Chief Executive Officer (Mr James William). For the purposes of the Minutes, this report and the resulting Council resolution is now outlined below as Agenda Item 14.2.1.*

**14.2.1 Contractual Matter – Tender Evaluation and Award of Contract**

*[LATE REPORT – approved in-Council for tabling]*

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

#C24-28/2025-5/14.2.1

CR TOBY / CR T. MOSBY

**Council resolves:**

1. To award contract number TSIRC 2024-788 for Torres Strait Island Marine Infrastructure Upgrade to SMC Marine Pty Ltd for the lump sum price of \$33,457,734.50 excl. GST; and
2. Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
  - power to make, amend or discharge the contract; and
  - power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations.

**CARRIED UNANIMOUSLY**

**14.3. Approve amendment to PO# PEN0007793 – Marine Infrastructure Project Management Support**

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

#C24-28/2025-5/14.3

CR TAMU / CR PEARSON

**Council resolves to:**

1. **Approve amendment to purchase order PEN0007793 to Black EME Pty Ltd (T/A Black and More) up to the amount of \$999,777.00 (ex GST), accounting for additional works and including disbursements and provisional sums; and**
2. **Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to:**
  - **make, amend or discharge the Purchase Order PEN0007793; and**
  - **Negotiate, finalise, and execute any and all matters associated with or in relation to this project, funding and contract including without limitation any options and/or variations as per Council's Procurement and Ethical Sourcing policy.**

**CARRIED UNANIMOUSLY**



**14.4. Funding Matter – TSIRC.0044.2425S.QMF – Crucial Access Links Program**

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

#C24-28/2025-5/14.4

CR MANAS / CR KAIGEY

**Council resolves to:**

- (a) Enter into the proposed funding agreement for TSIRC.0044.2425S.QMF for Disaster Recovery Funding Arrangements (DRFA), Category E, Efficiencies Funding Program (EFP) – Round 2 (State Funded) Crucial Access Links Program administered by Queensland Reconstruction Authority (QRA) in relation to Council's submission of TSIRC.0044.2425S.QMF for a grant sum of up to \$7,536,710.00 (Excl. GST); and
- (b) Pursuant to Section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
  - power to make, amend or discharge the Funding Agreement; and
  - power to negotiate, finalise and execute any and all matters associated with or in relation to this project and funding agreement including without limitation any options and/or variations.

**CARRIED UNANIMOUSLY**

**14.5. Information Report – Capital Works**

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

Council noted the report.

**15. FINANCIAL SERVICES DIRECTORATE**

Nil.

**16. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION**

#C24-28/2025-5/16

CR PEARSON / CR LEVI

**The Council resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012*.**

**CARRIED UNANIMOUSLY**

**17. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION**

Council formally resolved on the decisions taken above in relation to Agenda Items 10-16.

The Mayor

**18. ITEMS ARISING**

Nil.

**19. INFORMATION REPORTS**

**19.1. BUILDING SERVICES – Building Services Report (April 2025)**

**19.2. COMMUNITY SERVICES – Information Report - Community Services (April 2025)**

**19.3. CORPORATE SERVICES - Corporate Services Information Report (April 2025)**

**19.4. ENGINEERING SERVICES – Engineering Operations**

**19.5. ENGINEERING SERVICES – Information Report - Water and Wastewater (April 2025)**

Noted by Council. Any enquiries by Councillors in relation to the information reports can be raised directly by Councillors with the respective Directorate Executive Director, or the Chief Executive Officer.

**20. NEXT MEETING – 17-18 JUNE 2025 (Masig)**

Noted by Council.

**21. CLOSE OF MEETING & PRAYER**

In closing, the Mayor made the following comments:


- dates have been confirmed for the next Regional Leaders' Forum in November 2025;
- Phase 2 of the Economic Development Strategy has commenced
- Council has finalised its Trustee Policy and this will be presented for formal approval at Council's June 2025 Meeting. Council's Culture, Arts, Land & Heritage (CALH) Advisory Committee (under the leadership of Cr Aniba) is currently working with two PBCs (Saibai and Ugar) to develop MOUs and to map out a co-designed process for the transfer of DOGIT
- Budget to be adopted at Council's June 2025 Meeting and strategic advocacy can then commence with State and Federal funding agencies;
- thanks to the Chief Executive Officer and his Executive Team for their support throughout the May 2025 Council Workshop;
- thanks to the Deputy Mayor for stepping up and also all Councillors for their participation, engagement and dialogue (including a 'Big Eso' to the families, husbands/wives, children and communities for their sacrifices over the past two weeks while Councillors have been away from community).

The Mayor formally closed the meeting at 2.20pm and Cr Francis Pearson delivered the closing prayer.

MINUTES CONFIRMED – 17 June 2025



.....  
Cr Phillemon Mosby  
Mayor  
Torres Strait Island Regional Council



.....  
James William  
Chief Executive Officer  
Torres Strait Island Regional Council

CONFIRMED