Torres Strait Island
REGIONAL COUNCIL

NOTICE OF COUNCIL MEETING

In accordance with Section 254C of the *Local Government Regulation 2009* this notice is to advise that the Trustee Council and Ordinary Council Meetings for the month of **JULY2025** will be held at the Community Hall on Mabuiag (Torres Strait) and will also be accessible online by Microsoft (TEAMS) as follows:

Tuesday, 22 July 2025 - Trustee Meeting (9.00am to 10.30am)
- Ordinary Meeting (11.30am to 5.00pm)

Wednesday, 23 July 2025 - Ordinary Meeting (9.00am to 12.30pm)

Day 1 (Tuesday) - Microsoft (TEAMS) Meeting ID: 453 061 237 346 | Passcode: j4hd7sA3

Day 2 (Wednesday) - Microsoft (TEAMS) Meeting ID: 453 267 787 211 | Passcode: 37YL74YN

The attendance of each Councillor is requested.

Agenda papers for this meeting are attached and will soon be available on Council's website (except for any Closed Business papers) and can be accessed by clicking on the link below:

https://tsirc.qld.gov.au/about-us/meetings/

Please note that this meeting is live streamed on Council's YouTube Channel and a recording following the meeting will be available at the following location:

https://www.youtube.com/@IslandCouncil/streams

James William

Chief Executive Officer

17 July 2025

ORDINARY MEETING 22-23 JULY 2025

AGENDA

Time: 11.30am to 5.00pm

Venue: Community Hall, Mabuiag (Torres Strait)

Microsoft TEAMS Meeting ID: 453 061 237 346 | Passcode: j4hd7sA3

ORDER OF BUSINESS

(DAY 1 - Tuesday, 22 July 2025)

11.30am

A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

B. APOLOGIES

C. CONFLICT OF INTEREST DECLARATIONS

D. LIVE STREAM. ***This meeting is live streamed on Council's YouTube Channel.***

1. CONFIRMATION OF MINUTES (17-18 June 2025)

1.1. Action Items Update

1.2. Confirmed Strategic Action Reference Group (SARG) Standing Committee Meeting Minutes (9 May 2025) *– for information/noting*

2. MAYORAL REPORTS

2.1. Mayoral Monthly Report

2.2. Advisory Committees – 4th Quarter Reporting

3. CHIEF EXECUTIVE OFFICER REPORTS

3.1. CEO Monthly Report (July 2025)

3.2. Amendments to Future Council Workshops & Confirmation of October 2025 Council Meeting on Dauan Island

OFFICER REPORTS FOR DECISION

4. BUILDING SERVICES DIRECTORATE

Nil.

5. COMMUNITY SERVICES DIRECTORATE

Nil.

6. CORPORATE SERVICES DIRECTORATE

6.1 Community Grants Program Allocation (June 2025)

6.2 Funding Acquisition Report (June 2025)

6.3 TSIRC Special Holidays 2026

6.4 Outcomes of Corporate Plan 2020-25

6.5 Mer Island Fuel Facility Development Application – Material Change of Use (Decision Notice for DA 04—24—15(1) Mer Island Lot 67 on SP249793)

7. ENGINEERING SERVICES DIRECTORATE

Nil.

8. FINANCIAL SERVICES DIRECTORATE

8.1 Financial Dashboard Report (June 2025)
8.2 Audit Committee Meeting Minutes (22 April 2025)
8.3 2025-26 Original Budget
8.4 2025-26 Waste Management Utility Charges
8.5 2025-26 Sewerage Utility Charges
8.6 2025-26 Water Utility Charges
8.7 2024-25 Estimated Statement of Financial Position

9. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

10. CHIEF EXECUTIVE OFFICER

10.1 Superannuation Arrangements for Councillors – *verbal update*

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

10.2 TSIRC Transition Action Plan (TAP) Update *-verbal update by Mr Scott Mason)*

[Reason for Closed Discussion: In accordance with section 254J of the Local Government Regulation 2012, it is recommended that this matter be considered by Council in Closed Business as it includes "matters that may directly affect the health and safety of an individual or a group of individuals".]

11. BUILDING SERVICES DIRECTORATE

Nil.

12. COMMUNITY SERVICES DIRECTORATE

Nil.

13. CORPORATE SERVICES DIRECTORATE

Nil.

14. ENGINEERING SERVICES DIRECTORATE

14.1 St Pauls and Kubin Jetty Make-Safe Proposal

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

14.2 Information Report – Capital Works

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

	15. FINANCIAL SERVICES DIRECTORATE **15.1 Contractual Matter – Large Procurement Contracts Awarded Under Delegation** *[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]* **15.2 Mirabou Energy – Renewable Energy Project Status Update** *[Reason for this matter to be discussed in Closed Business: In accordance with section 254J of the Local Government Regulation 2012, it is recommended that this matter be considered by Council in Closed Business as it pertains to "legal advice obtained" and "negotiations relating to a commercial matter involving Council for which a public discussion would be likely to prejudice the interests of the local government".]* **16. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION**
	17. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION
	18. ITEMS ARISING
	19. INFORMATION REPORTS **19.1 BUILDING SERVICES – Building Services Report (June 2025)** **19.2 COMMUNITY SERVICES - Community Services (June 2025)** **19.3 CORPORATE SERVICES - Corporate Services Information Report (June 2025)** **19.4 ENGINEERING SERVICES – Engineering Operations** **19.5 ENGINEERING SERVICES – Water and Wastewater (June 2025)**
	20. NEXT MEETING – 20 August 2025 (VC)
5.00pm	**21. CLOSE OF MEETING & PRAYER**

Time: 9.00am to 12.30pm

Venue: Community Hall, Mabuiag (Torres Strait)

Microsoft TEAMS Meeting ID: 453 267 787 211 | Passcode: 37YL74YN

ORDER OF BUSINESS

(DAY 2 - Wednesday, 23 July 2025)

9.00am	A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES B. APOLOGIES
	DEPUTATIONS
9.05am	**DEPUTATION #1: Kaziw Meta College (Thursday Island)** *TSIRC Contact: Office of the Mayor* Discussion Topic: Information Session on the Work of KMC Deputation Lead Speaker: Mr Thomas Dunsmore | CEO
11.30am	**DEPUTATION #2: Mabuygiw Garkaziw Kupay Torres Strait Islander Corporation** *TSIRC Contact: Cr Keith Fell* Discussion Topic: Working with TSIRC Deputation Lead Speaker: Mr Abba Babia | Managing Director
[if required] 12.30pm	***[CONTINUATION OF AGENDA ITEMS FROM DAY 1]*** **CLOSE OF MEETING & PRAYER**

ORDINARY MEETING
22-23 JULY 2025

Agenda Item
1

DIRECTORATE: *Corporate Services*
AUTHOR: *Executive Director Corporate Services*

CONFIRMATION OF MINUTES (17-18 JUNE 2025)

OFFICER RECOMMENDATION:

Council confirms the Minutes of the Ordinary Meeting held on 17-18 June 2025.

EXECUTIVE SUMMARY:

Section 254F(4) of the *Local Government Regulations 2012* requires that at each local government meeting, the minutes of the previous meeting must be confirmed by the councillors or committee members present.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

The previous monthly Ordinary Council meeting was held on 17-18 June 2025.

Section 254(6) of the *Local Government Regulation 2012* requires that a copy of the minutes of each local government must be made publicly available by 5pm on the tenth day after the meeting is held. To meet these compliance requirements, a copy of the draft Minutes from the last meeting were circulated to the Executive Leadership Team for input prior to being posted on the Council website.

Following confirmation of the Minutes by Council, the confirmed Minutes will replace the draft Minutes on the Council website.

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254F(4) of the *Local Government Regulation 2012*
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2020–2025 *(Bisnis Plan)* Delivery Pillar One – People *(Bisnis – Pipol)* Outcome 4: We are a transparent, open and engaging council. ➢ 4.2 Evolve Council's communication channels and community's access to information.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:

S. Andres
Susanne Andres
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

Draft Minutes of the Ordinary Council Meeting held on 17-18 June 2025.

ORDINARY MEETING
17-18 JUNE 2025

MINUTES

Time: 10.20am to 5.00pm

Venue: Masig (Torres Strait)

Microsoft TEAMS Meeting ID: 462 047 719 435 | Passcode: jt3zM9Cq

(DAY 1 - Tuesday, 17 June 2025)

PRESENT:

Mayor	Cr Phillemon Mosby
Division 2 – Dauan	Cr Torenzo Elisala
Division 3 – Saibai	Cr Chelsea Aniba
Division 4 – Mabuiag	Cr Keith Fell
Division 5 – Badu / **Deputy Mayor**	Cr Ranetta Wosomo
Division 6 – Kubin (Arkai)	Cr Iona Manas *– joined meeting at 10.20am via Microsoft TEAMS*
Division 7 – Wug (St. Pauls), Mua Island	Cr John Levi
Division 8 – Kirirri (Hammond Island)	Cr Seriako Dorante *– via Microsoft TEAMS*
Division 9 – Iama	Cr Aggie Hankin
Division 10 – Warraber	Cr Kabay Tamu
Division 11 – Poruma	Cr Francis Pearson
Division 12 – Masig	Cr Ted Mosby
Division 13 – Ugar	Cr Rocky Stephen
Division 14 – Erub	Cr Nixon Mye
Division 15 – Mer	Cr Bob Kaigey

APOLOGIES:

Division 1 – Boigu	Cr Dimas Toby *– community matters requiring his presence in Melbourne*

OFFICERS:

Chief Executive Officer	Mr James William
Executive Director Building Services	Mr Wayne Green
Executive Director Community Services	Mr Dawson Sailor
Executive Director Corporate Services	Ms Susanne Andres
Executive Director Engineering Services	Mr David Baldwin
Executive Director Financial Services	Ms Hollie Faithfull
Manager Governance & Risk	Ms Kim Kerwin
Executive Assistant to the Mayor	Ms Trudy Lui
IT Manager	Mr Warren Jenkins
TSIRC Secretariat	Mr Darryl Brooks

GUESTS:

Shave & Brett	Mr Anthony Archie *– AI 13.1 only*
Consultant	Mr Anthony Ottaway *– AI 15.1 only*

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A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 10.20am, the Mayor welcomed Councillors, Executives and staff and members of the public to the Ordinary Council meeting for the month of June 2025, noting that a quorum of members was present.

The Mayor made the following acknowledgements:

- Cr Ted Mosby (Hosting Councillor)
- Masig PBC Chairperson (Mr Daniel Mosby)
- The Masig Community and Our Heavenly Father for delivering Council safely to Masig
- The Traditional Custodians throughout the length and breadth of Zenadth Kes, as well as the TSIRC footprint in Kaurareg Nations and Gimuy in Cairns.

B. NOTING OF APOLOGIES

#C24-28/2025-6/B-1

The following apologies were noted and accepted by Council:

Division	Councillor/Reason	Mover/Seconder
Division 1 - Boigu	Cr Dimas Toby – *prior commitments*	CR HANKIN / CR WOSOMO

C. CONFLICT OF INTEREST (COI) DECLARATIONS

The Mayor invited Councillors to advise if they had any COI declarations to disclose in relation to items listed on the agenda. No declarations were made by Councillors.

The Mayor also requested that if there are any legal matters involving Councillors, then Councillors should advise the Mayor as soon as possible. No declarations were made by Councillors.

D. LIVE STREAM

The Mayor advised Council that this meeting is being LIVE STREAMED on Council's YouTube Channel and welcomed members of the general public who may be viewing proceedings.

1. CONFIRMATION OF MINUTES (23 MAY 2025)

#C24-28/2025-6/1

CR HANKIN / CR MYE

Council confirms the Minutes of the Ordinary Meeting held on 23 May 2025.

CARRIED UNANIMOUSLY

1.1. Action Items Update

The Chief Executive Officer (Mr James William) spoke to this item. Items noted as 'completed' during this update will be deleted from future reports. The update was noted by Council.

2. MAYORAL REPORTS

2.1. Mayoral Monthly Report

The Mayor spoke to his report. The report was noted by Council.

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2.2. Recommendations – Torres Strait & Northern Peninsula Area Regional Organisation of Councils (TS&NPAROC)

#C24-28/2025-6/2.2

CR WOSOMO / CR TAMU

Council endorses the following recommendations submitted by the Regional Leadership Forum on 14 May 2025:

Recommendation 1
That the TS&NPAROC make representation to the Torres Strait Regional Authority (TSRA) and the Member for Leichhardt (Mr Matt Smith MP) to fund a 2 x Day Regional Leaders Gathering for TSC, TSIRC, NPARC and the TSRA to attend.

Recommendation 2
That the TS&NPAROC make representation to the Member for Leichhardt (Mr Matt Smith MP) in relation to the top priorities for the region [Housing NPARI Package, Freight Equalisation Scheme, Federal Assistance Grant (FAGs) methodology review and increase in funding, Safe-Accessible-Affordable Transportation].

Recommendation 3
That the TS&NPAROC supports the National General Assembly Motion (Safe—Accessible—Affordable Transportation) which was passed by the Torres Shire Council OCM on 20 May 2025;

Recommendation 4
That the TS&NPAROC seek funding to develop a documentary of the political historical account of the Torres Strait region (from the 1936 Maritime Strike, 1937 First Councillors Conference, The New Deal, The Bamaga Accord, The MASIG Statement, etc) to assist with preserving history and capturing the past reforms in a documentary format.

Recommendation 5
That the TS&NPAROC commits to undertake a community engagement and dialogue in the NPA Region in relation to the Masig Statement and ROC.

CARRIED UNANIMOUSLY

3. CHIEF EXECUTIVE OFFICER REPORTS

3.1. CEO Monthly Report (June 2025)

The Chief Executive Officer (Mr James William) spoke to his report, adding that he had recently spent a week in Brisbane following the May 2025 Council Workshop lobbying various State Government executives on the financial sustainability of TSIRC.

The report was noted by Council.

4. BUILDING SERVICES DIRECTORATE

Nil.

5. COMMUNITY SERVICES DIRECTORATE

Nil.

DRAFT

6. CORPORATE SERVICES DIRECTORATE

- *Cr Keith Fell declared a COI in relation to Agenda Item 6.1, advising that he had recently been appointed Vice-President of Zenadth Kes Juniors Sporting Club (event organisers) and that he would also be attending the same event in that capacity. Cr Fell left the meeting and was not in attendance during consideration of AI 6.1 below.*

6.1. Community Grants Program Allocation (May 2025)

#C24-28/2025-6/6.1

1. **Council resolves to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:**
   - **CG2025-115 – NELSON THAIDAY, ERUB for $1,500.00, exclusive of GST;**

MOVED/SECONDED: CR ELISALA / CR HANKIN

CARRIED UNANIMOUSLY

2. **Council resolves to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:**
   - **CG2025-108 – BASANA GEMINI, IAMA for $1,886.67, exclusive of GST;**

[use remaining funds from Iama, then top up to full amount from donations from Poruma, Erub and Dauan]

MOVED/SECONDED: CR TAMU / CR ANIBA

CARRIED UNANIMOUSLY

3. **Council resolves to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:**
   - **CG2025-109 – CLARA ETHEL LUI, WARRABER for $1,886.67, exclusive of GST;**

[use remaining funds from Warraber, then top up to full amount from donations from Poruma, Erub and Dauan]

MOVED/SECONDED: CR HANKIN / CR KAIGEY

CARRIED UNANIMOUSLY

4. **Council notes the following:**

   (a) nine (9) Community Grants applications were deemed ineligible for funding;

   (b) two (2) Funeral Donation application required divisional contributions;

   (c) five (5) applications processed for out-of-cycle and funeral donations in May.

MOVED/SECONDED: CR MYE / CR PEARSON

CARRIED UNANIMOUSLY

Action Required:

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All Councillors to conduct information sessions with their respective communities on the need for community members to prepare ahead in relation to funerary arrangements (especially all financial aspects).

6.2. Funding Acquisition Report (May 2025)

The report was noted by Council.

6.3. Operational Plan 2025-26

#C24-28/2025-6/6.3

CR PEARSON / CR WOSOMO

Council resolves to:

1. **endorse the Operational Plan for the 2025-26 financial year, in accordance with Section 174 of the Local Government Regulation 2012; and**
2. **delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to make any further minor administrative amendments to the Operational Plan as they arise.**

CARRIED UNANIMOUSLY

6.4. Policy Update – Privacy Policy

#C24-28/2025-6/6.4

CR HANKIN / CR T. MOSBY

1. **Council adopts the new Privacy Policy 2025 which replaces the current Privacy Policy 2013; and**
2. **Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to exercise the functions and powers assigned to the Chief Executive Officer, including the power to make minor administrative amendments to the policy.**

CARRIED UNANIMOUSLY

6.5. Policy Review – Councillor Remuneration, Expenses Reimbursement & Resources Policy

#C24-28/2025-6/6.5

CR STEPHEN / CR HANKIN

Council resolves to:

1. **Amend and adopt the Torres Strait Island Regional Council's Councillor Remuneration, Expenses Reimbursement and Resources Policy previously adopted by Council, in the terms presented to Council at today's Ordinary Meeting; and**
2. **Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to exercise the functions and powers assigned to the Chief Executive Officer under the amended and endorsed policy, including the power to make any further minor administrative amendments to the policy as they arise.**

CARRIED UNANIMOUSLY

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The Mayor requested that all Councillors familiarise themselves with the new policy.

7. ENGINEERING SERVICES DIRECTORATE

Nil.

8. FINANCIAL SERVICES DIRECTORATE

8.1. Financial Dashboard Report (May 2025)

#C24-28/2025-6/8.1

CR FELL / CR PEARSON

Council receives and endorses the monthly financial statements attached to the officer's report for the 2024-25 year to date, for the period ended 31 May 2025, as required under Section 204 of the *Local Government Regulation 2012.*

CARRIED UNANIMOUSLY

8.2. Policy Matter - Revenue Policy

#C24-28/2025-6/8.2

CR FELL / CR PEARSON

Council resolves:

(i) to amend and adopt the Torres Strait Island Regional Council's Revenue Policy previously adopted by Council, in the terms presented to Council at today's Ordinary Meeting; and

(ii) to delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to exercise the functions and powers assigned to the Chief Executive Officer under the amended and endorsed policy, including the power to make any further minor administrative amendments to the policy as they arise.

CARRIED UNANIMOUSLY

8.3. Policy Matter - 2025-26 Fees & Charges

#C24-28/2025-6/8.3

CR WOSOMO / CR T. MOSBY

Council resolves, pursuant to Section 97(1) of the *Local Government Act 2009* (LGA):

(i) to fix the cost-recovery fees set out in the 2025/26 Fees and Charges Schedule attached to the officer's report; and

(ii) to fix all other fees and charges set out in the 2025/26 Fees and Charges Schedule attached to the officer's report; and

(iii) Adopts the 2025/26 Fees and Charges Schedule attached to the officer's report.

CARRIED UNANIMOUSLY

8.4. Policy Matter - Financial Policies Review

#C24-28/2025-6/8.4

CR FELL / CR PEARSON

Council resolves to:

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1. **Amend and adopt the Torres Strait Island Regional Council's:**
   - **Investment Policy; and**
   - **Fiscal Governance Policy;**

   previously adopted by Council, in the terms presented to Council at today's Ordinary Meeting; and

2. **Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to exercise the functions and powers assigned to the Chief Executive Officer under the amended and endorsed policy, including the power to make any further minor administrative amendments to the policies as they arise.**

CARRIED UNANIMOUSLY

- *Council deliberations suspended for lunch break from 12.15pm – 1.20pm.*
- *Cr Iona Manas rejoined meeting at 2.00pm (during discussion on Agenda Item 13.1).*

9. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

#C24-28/2025-6/9

CR STEPHEN / CR LEVI

The Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

CARRIED UNANIMOUSLY

10. CHIEF EXECUTIVE OFFICER

- *The Mayor requested that Councillors who held dual responsibilities in relation to PBCs be absent from Council during discussion on Agenda Item 10.1 below. Crs Manas, Elisala, Tamu and Pearson left the meeting accordingly (1.20pm) and returned at the conclusion of discussions at 1.40pm.*

10.1. Community Development Program (CDP) Beneficial Entity (or Entities)

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

#C24-28/2025-6/10.1

CR MYE / CR LEVI

Council:

1. **Authorises the Chief Executive Officer to, after consulting with Council's legal advisors on the most appropriate form of corporate structure, incorporate a Council controlled entity (or entities) as a beneficial enterprise under the *Local Government Act 2009* (Qld) in order to tender for and subsequently deliver services under the Commonwealth Government's Community Development Program.**

DRAFT

2. **Authorises the Chief Executive Officer to, in conjunction with Enterprise Management Group Pty Ltd, prepare and submit a tender under the Commonwealth Government's Community Development Program through a jointly (but Council majority) owned entity; and**
3. **Authorises the Chief Executive Officer to continue to progress joint venture discussions with Enterprise Management Group Pty Ltd in accordance with previous Council resolution 24 of January 2024.**

CARRIED UNANIMOUSLY

11. BUILDING SERVICES DIRECTORATE

Nil.

12. COMMUNITY SERVICES DIRECTORATE

Nil.

13. CORPORATE SERVICES DIRECTORATE

- *Mr Anthony Archie (Shave & Brett) joined the meeting by Microsoft TEAMS to speak to Agenda Item 13.1 below.*

13.1. Insurance Renewal 2025-26

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

#C24-28/2025-6/13.1

CR WOSOMO / CR MYE

Council:

(1) Appoints Our ARK Mutual (Option 1) as Council's provider for Industrial Special Risk (ISR) coverage for the 2025/26 financial year under the adopted Tender Consideration Plan; and

(2) Agrees to write to the Minister for Housing for Queensland to formally advocate for the removal of the requirement for Torres Strait Island Regional Council to insure Community Housing assets, and for the State to assume responsibility for insuring these assets.

CARRIED UNANIMOUSLY

14. ENGINEERING SERVICES DIRECTORATE

14.1. Information Report – Capital Works

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

Council noted the report.

DRAFT

15. FINANCIAL SERVICES DIRECTORATE

- *Mr Anthony Ottaway (Consultant) joined the meeting via Microsoft TEAMS to speak to Agenda Item 15.1 below.*

15.1. Mirabou Energy – Renewable Energy Project Status Update

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

#C24-28/2025-6/15.1

CR PEARSON / CR KAIGEY

Council notes the status update on the renewable energy project as endorsed by the Project Steering Committee on 4 June 2025.

CARRIED UNANIMOUSLY

16. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

#C24-28/2025-6/16

CR WOSOMO / CR FELL

The Council resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012.*

CARRIED UNANIMOUSLY

17. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

Council formally resolved on the decisions taken above in relation to Agenda Items 10-16.

18. ITEMS ARISING

Cr Rocky Stephen advised Council that Phase 1 of the Economic Development Strategy is nearing completion and there is now a final push for all Divisions to complete the online surveys. An extension has been granted to close of business on Saturday, 21 June 2025, for these surveys to be completed and all Councillors are asked to work with their communities as a matter of urgency to complete their survey targets. Reaching these targets will ensure that the project is supported by quantitatve and qualitative data.

19. INFORMATION REPORTS

19.1. BUILDING SERVICES – Building Services Report (May 2025)

19.2. COMMUNITY SERVICES – Information Report - Community Services (May 2025)

19.3. CORPORATE SERVICES - Corporate Services Information Report (May 2025)

19.4. ENGINEERING SERVICES – Engineering Operations

19.5. ENGINEERING SERVICES – Information Report - Water and Wastewater (May 2025)

Noted by Council. Any enquiries by Councillors in relation to the information reports can be raised directly by Councillors with the respective Directorate Executive Director, or the Chief Executive Officer.

DRAFT

20. NEXT MEETING – 22-23 JULY 2025 (Mabuiag)

Noted by Council.

21. CLOSE OF MEETING & PRAYER

In closing, the Mayor noted that Council's July 2025 meeting will sign off on its 2025—26 budget and recommended that all Councillors prepare their communities and partners on—ground in expectation of that decision as this will be a budget made solely to enable Council's capacity to deliver services with decreasing financial resources.

The Mayor formally closed Day 1 of the meeting at 3.15pm and Cr Keith Fell delivered the closing prayer.

DRAFT

(DAY 2 - Wednesday, 18 June 2025)

Time: 9.00am to 12.30pm

Venue: Masig (Torres Strait)

Microsoft TEAMS Meeting ID: 460 387 777 556 | Passcode: PT6dm3m3

PRESENT:

Mayor	Cr Phillemon Mosby
Division 2 – Dauan	Cr Torenzo Elisala
Division 3 – Saibai	Cr Chelsea Aniba
Division 4 – Mabuiag	Cr Keith Fell
Division 5 – Badu / **Deputy Mayor**	Cr Ranetta Wosomo
Division 6 – Arkai	Cr Iona Manas *– via Microsoft TEAMS*
Division 7 – Wug (St. Pauls), Mua Island	Cr John Levi
Division 8 – Kirirri (Hammond Island)	Cr Seriako Dorante *– via Microsoft TEAMS*
Division 9 – Iama	Cr Aggie Hankin
Division 10 – Warraber	Cr Kabay Tamu
Division 12 – Masig	Cr Ted Mosby
Division 13 – Ugar	Cr Rocky Stephen
Division 14 – Erub	Cr Nixon Mye
Division 15 – Mer	Cr Bob Kaigey

OFFICERS:

Chief Executive Officer	Mr James William
Executive Director Building Services	Mr Wayne Green
Executive Director Community Services	Mr Dawson Sailor
Executive Director Corporate Services	Ms Susanne Andres
Executive Director Engineering Services	Mr David Baldwin
Executive Director Financial Services	Ms Hollie Faithfull
Executive Assistant to the Mayor	Ms Trudy Lui
IT Manager	Mr Warren Jenkins
TSIRC Secretariat	Mr Darryl Brooks

GUESTS:

James Cook University (JCU) *– Deputation #1*	JCU Chancellor – Prof Ngiare Brown JCU Vice-Chancellor – Prof Simon Biggs Deputy Vice-Chancellor (Indigenous Education & Strategy) – Prof N M Nakata AM Ms Toni Lawrence Associate Prof Sana Nakata

DRAFT

Department of Agriculture, Fisheries & Forestry (DAFF) *– Deputation #3*

Mr Thaine Mills, Assistant Director, Renewed Australian Animal Welfare Strategy | Welfare and Regulation Division
Libby Ritchie | Policy Officer *– via Microsoft TEAMS*

A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 9.15am, the Mayor welcomed Councillors, Executives and staff and members of the public to Day 2 of the Ordinary Council meeting for the month of June 2025, noting that a quorum of members was present.

The Mayor made the following acknowledgements:

- Father God for His awesome wisdom, knowledge, understanding, favour and blessings upon our lives, our families and communities, our region and our Council;
- The Traditional Custodians of Masig and throughout the length and breadth of Zenadth Kes, as well as the TSIRC footprint in Kaurareg Nations and Gimuy in Cairns.

The Mayor also conveyed to those members of the Torres Strait Islander community throughout the homelands and on the Australian mainland who may be observing Sorry Business, the collective thoughts and prayers of Council at this time of bereavement.

Cr John Levi delivered the opening prayer.

B. NOTING OF APOLOGIES

N/A

C. CONFLICT OF INTEREST (COI) DECLARATIONS

N/A

D. LIVE STREAM

N/A

DRAFT

DEPUTATION #1: James Cook University (JCU)

The Mayor welcomed the JCU deputation to the meeting and thanked participants for travelling to Masig to meet with Council.

Lead speaker for the deputation (Prof N M Nakata AM, Deputy Vice-Chancellor - Indigenous Education & Strategy) introduced the following members of the deputation:

- JCU Chancellor – Prof Ngiare Brown
- JCU Vice-Chancellor – Prof Simon Biggs
- Deputy Vice-Chancellor (Indigenous Education & Strategy) – Prof N M Nakata AM
- Ms Toni Lawrence
- Associate Prof Sana Nakata

The JCU deputation discussed its eagerness to assist the Torres Strait to build the skills in its population to assist the community to run its business in its own way to build social and economic outcomes for Australia's first nations. The JCU is keen to engage strategically and practically with the Torres Strait region, particularly through the use of technology, recognition of prior learning and culturally appropriate outreach to those interested in attaining University qualifications.

The Mayor thanked the deputation for its attendance and advised that it is the hope of Council that this conversation is the beginning of a strong partnership between JCU and TSIRC to inspire to the aspirations of the region into the future.

DEPUTATION #2: Department of Foreign Affairs & Trade (DFAT)

The DFAT deputation did not proceed.

DEPUTATION #3: Department of Agriculture, Fisheries & Forestry (DAFF)

Mr Thaine Mills (Assistant Director | Renewed Australian Animal Welfare Strategy | Animal Welfare Branch | Plant and Live Animal Exports, Welfare and Regulation Division) was the lead and lead speaker for the deputation. Mr Mills was joined (online) by Libby Ritchie (Policy Officer | Australian Animal Welfare Strategy Program).

Mr Mills spoke to a slide presentation ["Introduction to the Australian Animal Welfare Strategy (AAWS)] and outlined efforts to ensure that First Nations peoples across Australia are engaged as active contributors and partners for this strategy.

The Mayor thanked the deputation for its attendance and advised that Council looked forward to receiving an update on future progress. In the meantime, the Mayor advised that Council's Housing, Families and Safe & Healthy Communities (HFSHC) Advisory Committee will be the main point of contact between TSIRC and DAFF for this strategy.

CLOSE OF MEETING & PRAYER

The Mayor advised Council that he and other TS&NPAROC Mayors will be meeting with the TSRA Chair on 20 June 2025 on Thursday Island. Mayor Elsie Seriat OAM will now take the lead role for TS&NPAROC when engaging with the TSRA. Key areas of focus for this upcoming meeting with the TSRA will include:

- highlighting urgent/overdue works which need to be funded as part of the MIF program (including such critical projects such as the Masig sewerage treatment plant);
- security of TSIRC's water network;
- regional autonomy; and
- health.

The Mayor also invited Councillors to email or contact him if they had other urgent issues that they wanted raised during the meeting with the TSRA.

The Mayor also encouraged Councillors to focus on their community meetings, particularly to introduce their community to the recently adopted TSIRC Corporate Plan 2025—30 (which has been developed as a result of community consultations) and the TSIRC Operational Plan 2025—26 (which is Council's message

DRAFT

to community about how the Corporate Plan will be realised over the upcoming financial year). The Mayor recommended that similar meetings be held with administrative staff across the TSIRC footprint.

The Mayor then invited the Chief Executive Officer (Mr James William) to convey some closing remarks. Mr Williams made the following comments:

- the focus over the next few months will centre around finalising Council's advocacy strategy to deliver on the objectives of the Council's Corporate Plan;
- the challenges faced are not internal for TSIRC - they are external - and the key for this Council (both elected members and the administration) is clear communication and coordination of all our efforts so we can move forward in tandem to deliver on community expectations.

On behalf of Council, the Mayor thanked the Masig Community for its welcome, warmth and hospitality throughout the week.

Masig Community Elder, Mr Moses Mene, honoured Council by delivering the closing prayer.

The Mayor formally closed the June 2025 Ordinary Council meeting at 12.30pm.

MINUTES CONFIRMED – 22 July 2025

……	……
Cr Phillemon Mosby	James William
Mayor	Chief Executive Officer
Torres Strait Island Regional Council	Torres Strait Island Regional Council

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ORDINARY COUNCIL MEETING ACTION ITEMS

(Updated as at 17 July 2025)

Agenda Item

1.1

Agenda Item	Action Area / Completion Date	Current Status
June 2025 Mtg | AI 6.1 | Community Grants Program Allocation (May 2025) **Action Required:** All Councillors to conduct information sessions with their respective communities on the need for community members to prepare ahead in relation to funerary arrangements (especially all financial aspects).	All Councillors	
Apr 2025 Mtg | AI 3.1 | CEO Monthly Report (April 2025) **Action Required:** 1. Chief Executive Officer to oversee review of Council policy and process in relation to Environment and Health matters (in relation to the recent dog attack on Badu to secure Council's capacity to take a preventative – rather than reactive – role moving forward). 2. Chief Executive Officer to seek additional funding for 'Sensors' for communities across the region to access as part of the Deadly for Diabetes Program. 3. Chief Executive Officer to discuss off-line with Cr Fell the matter of STP funding for Mabuiag.	Chief Executive Officer	1. In progress. Working with Cr Fell and Cr Wosomo for visit to Badu. 2. In progress, initial contact has been made with Queensland Health. 3. Ongoing.
Feb 2025 Mtg | AI 8.1 | Financial Dashboard Report (Jan 2025) **Action Required:** Chief Executive Officer to prepare a report for Council consideration. Chief Executive Officer to oversee the preparation of Fact Sheets on the financial sustainability challenges facing Council to deliver services in a geographically challenging environment across 15 Divisions.	CEO	Discussed during the May 2025 Council Workshop. No further action until Council approves its 2025/26 budget. CEO to discuss offline with Cr Toby some initial materials that can be developed.

Feb 2025 Mtg | AI 18.5 | ENGINEERING SERVICES – Info Report – Water and Wastewater (Jan 2025) **Action Required:** ED Engineering Services to work with ED Corporate Services to develop information sheet for community on the costs to Council for the Provision of Water.	ED Engineering Services	Community Notice/information prepared and available on notice boards and socials. To be uploaded on TSIRC website. Close item.
Jan 2025 Mtg | AI 1.1 | Review Superannuation Arrangements for Councillors **Action Required:** Chief Executive Officer to prepare a report for Council consideration.	CEO	CEO is currently considering advice provided by ED Financial Services. 23/5/25: The Mayor requested that the CEO provide a Closed Business Report to Council on this matter. Verbal update to be provided at July 2025 Council meeting.
Jan 2025 Mtg | AI 6.5 | Repeal of Council Resolution – Community Radio/Broadcasting Licences **Action Required:** Matter to be considered by the Culture, Arts, Land and Heritage (CALH) Advisory Committee and a recommended way forward be presented to the April 2025 Council Meeting.	CALH Advisory Committee (Cr Aniba) / ED Corporate Services (April 2025)	23/5/25: Cr Aniba advised that an update will be provided at the June 2025 Council meeting. Next CALH meeting now scheduled for 15 July 2025
Jan 2025 Mtg | AI 17(b) | Matters Arising | IBIS Interest in taking over operation of Council's fuel outlets **Action Required:** Chief Executive Officer to explore options and advise Council.	Chief Executive Officer	In progress as part of ongoing matters evolving in relation to TSIRC fuel needs. CEO has discussed this matter with the Chair of the Economic Growth Advisory Committee.
Jan 2025 Mtg | AI 17(e) | Matters Arising | Fuel Bowser and Desalination Plant (Erub) – connection to electricity grid. **Action Required:** Executive Director Engineering Services to follow-up with Ergon.	ED Engineering Services	In progress. Ergon has been contacted. This matter requires an upgrade to the whole area. Currently working with the Department of Local Government, Water and Volunteers and the National Water Grid to access funds for the project.

Jan 2025 Mtg | AI 18.3 | Information Reports – Corporate Services Information Report (December 2024) **Action Required:** Executive Director Corporate Services to work with the CALH Advisory Committee to ensure that cultural awareness abilities are considered during the onboarding of new employees.	ED Corporate Services	In progress. To be discussed by CALH. Next CALH meeting now scheduled for 15 July 2025.
Dec 2024 Mtg | AI 17(b) | Budget Bids to the Queensland and Australian Governments **Action Required:** Chief Executive Officer and Executive Director Financial Services to coordinate the preparation of a briefing for the SARG Standing Committee to endorse to Council which outlines the 'What / When / Who' details as soon as practicable in 2025 (including lobbying to the newly–elected TSRA Board). ➢ Mayor requested at April 2025 Council Meeting the development of an advocacy strategy outlining previous budget commitments by Governments (Federal and State) to the region, as well as election commitments to the region. The advocacy strategy to also highlight outstanding needs and priorities for funding. This document should also be clearly structured for the benefit of the community's understanding of Council's advocacy on their behalf.	CEO / ED Financial Services	In progress. Council set its priorities at the May 2025 Council Workshop and these will now be developed by the administration into strategic advocacy approaches for the remainder of 2025.
Nov 2024 Mtg | AI 6.6 | Operational Plan 2024-25 – Q1 Progress Report **Action Required:** A simplified outcome report on the Corporate Plan to be prepared for each Division at the end of the financial year.	ED Corporate Services	On July Ordinary Council meeting agenda. Close action item
Nov 2024 Mtg | AI 8.1 | Financial Dashboard Report (Oct 2024) **Action Required:** List of successful/unsuccessful grants applied for to be developed for each Division.	ED Corporate Services	Unable to resource without additional staffing. Update June 2025 – still unable to resource. July 2025 – no further progress, unable to resource.
Nov 2024 Mtg | AI 8.3 | 2023–24 Financial Statements	ED Financial Services	Unable to resource without additional staffing due to significant vacancies

Action Required: Breakdown requested on TSIRC funding expenditure for each TSIRC Division. ➢ Cr Fell requested at the April 2025 Council Meeting that a timeline be given to Council on when this matter will be addressed.		and unforeseen staff leave. Statutory obligations taking priority. An update will be provided at the August 2025 Council meeting.
July 2024 Mtg | AI 17(a) | Funding for Dialysis Unit on Badu **Action Required:** Executive Director Community Services to provide background information in relation to Commonwealth Government funding for the unit. *Mayor strongly requests that consideration be given to financial costs to Council for this project (and other projects across the TSIRC footprint) to be implemented on-ground (i.e. water and infrastructure, etc).*	CEO / Executive Director Community Services / Cr Wosomo *Matter raised directly with Minister for Health by Mayor, Deputy Mayor and CEO during a meeting on 18 Feb 2025.*	Ongoing. Cr Wosomo has made several requests for meeting minutes (Dec 2024 and Jan 2025) from the relevant agency in relation to this matter and will distribute to Councillors once received. TCHHS CEO Mr Rex O'Rourke on leave, however his office is sending information to TSIRC CEO and ED Community Services (no info received as at 21/8/24). Early advice is that TSIRC will be formally approached in writing on this matter after a consultation process by TCHHS in October 2024. Cr Wosomo to advise outcome of the community consultation As part of TSIRC's advocacy to Governments and other parties, it must be a mandatory requirement for consultation to be undertaken with TSIRC in relation to construction works on Divisions, as these will have on–ground impacts in relation to water and infrastructure capacities.

STRATEGIC ACTION REFERENCE GROUP (SARG) STANDING COMMITTEE MEETING

MINUTES

9 MAY 2025

Time: 9.00am to 4.00pm

Venue: TSIRC Conference Room, Level 3, 111 Grafton Street, Cairns
Microsoft TEAMS Meeting ID: 475 843 639 579 3 | Passcode: Dt2TH9Lp

PRESENT:

Mayor/Chair	Cr Phillemon Mosby
Deputy Mayor	Cr Ranetta Wosomo
Chair - Culture, Arts, Land & Heritage Advisory Committee	Cr Chelsea Aniba
Chair - Economic Growth Advisory Committee *– joined meeting at 9.15am*	Cr Rocky Stephen
Chair - Environment & Climate Adaptation Advisory Committee	Cr Kabay Tamu
Chair - Governance & Leadership Advisory Committee *– joined meeting at 9.15am*	Cr Dimas Toby
Chair - Housing, Families and Safe & Healthy Communities Advisory Committee *– joined meeting at 9.15am*	Cr Keith Fell

OFFICERS:

Chief Executive Officer	Mr James William
Executive Director Building Services	Mr Wayne Green
Executive Director Corporate Services	Ms Susanne Andres
Executive Director Community Services	Mr Dawson Sailor
Executive Assistant to the Mayor	Ms Trudy Lui
TSIRC Secretariat	Mr Darryl Brooks

APOLOGIES:

Executive Director Engineering Services *– leave*	Mr David Baldwin
Executive Director Financial Services *- leave*	Ms Hollie Faithfull

A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 9.05am, the Mayor welcomed Committee Members, staff and members of the public to the meeting, noting that a quorum of members was present.

The Mayor made the following acknowledgements:

- Our Heavenly Father for his awesome wisdom, knowledge, understanding, favour and blessings throughout our lives, families and the region;
- The Traditional Custodians throughout the length and breadth of Zenadth Kes and the communities and constituents that Council serves and the Traditional Custodians across the TSIRC footprint, including Gimuy Country for the TSIRC Cairns Office; and
- All Elders – past, present and emerging.

CONFIRMED

The Mayor also conveyed to those members of the Torres Strait Islander community – throughout the homelands and on the Australian mainland – and others who may be observing Sorry Business at this time, the collective thoughts and prayers of the Committee.

Cr Ranetta Wosomo delivered the opening prayer.

B. NOTING OF APOLOGIES

No formal apologies were tabled.

C. CONFLICT OF INTEREST DECLARATIONS

The Mayor invited attendees to table any prescribed or declarable COI matters. No COI declarations were made. The Mayor requested that Committee Members advise of any COI declarations should they arise throughout discussions.

The Mayor also invited attendees to advise of any legal matters that would prevent members from participation in today's meeting. No matters were declared.

D. LIVE STREAM

The Mayor advised that meetings of the Standing Committee are live streamed and a copy of this meeting will soon be available on Council's Youtube channel on the website. The Mayor welcomed members of the public to the meeting and thanked them for their time and interest in the deliberations of Council.

1. CONFIRMATION OF MINUTES (5 MARCH 2025)

#SSC24-28/2025-05/1

CR WOSOMO / CR TAMU

The Standing Committee confirmed the Minutes of its meeting held on 5 March 2025.

CARRIED UNANIMOUSLY

1.1. ACTION ITEMS FROM PREVIOUS MEETINGS

The Chief Executive Officer (Mr James William) spoke to this item. The update was noted by the Standing Committee.

Advocacy Strategy to State and Australian Governments

Action Required:
Chief Executive Officer to prepare an advocacy strategy to State and Federal Governments to address the priorities identified by Council as soon as possible following the May 2025 Council Workshop.

CONFIRMED

2. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

#SSC24-28/2025-5/2

CR STEPHEN / CR FELL

The Standing Committee resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

CARRIED UNANIMOUSLY

3. CORPORATE SERVICES DIRECTORATE

3.1. Draft Operation Plan 2025-26 – For Review

[Reason for Closed Discussion: To discuss business:

- *for which public discussion would be likely to prejudice the interests of council*
- *that involves a contract proposed or information on negotiations relating to a commercial matter*
- *that relates to legal advice or proceedings*

that may directly affect the health and safety of an individual or a group of individuals].

The Standing Committee noted the presentation by the Executive Director Corporate Services (Ms Susanne Andres) and agreed to identify a key deliverable for their respective Advisory Committee for 2025-26 for discussion at the May 2025 Council Workshop.

- *NOTE: All staff (including the Chief Executive Officer) were requested to leave the meeting from 10.25am to 11.00am.*
- *NOTE: The Committee agreed that a matter pertaining to Agenda Item 7.1 (Culture, Arts, Land & Heritage Advisory Committee – 3rd Quarter Report) was to be discussed as a Closed Business Item as the matters under consideration may directly affect the health and safety of an individual or a group of individuals.*
- *NOTE: The Committee agreed that Agenda Item 8.1 (CDP Tender Matter) was to be discussed as a Closed Business Item as the matter for discussion involved negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government. The Mayor advised that Crs Dimas Toby and Kabay Tamu would be excused from discussions as the matter related to direct Conflicts of Interest around PBC matters. The Councillors were accordingly absent from the meeting (11.05am to 11.30am) when the matter was discussed.*

CONFIRMED

4. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

#SSC24-28/2025-05/4

CR WOSOMO / CR FELL

The Standing Committee resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012.*

CARRIED UNANIMOUSLY

5. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

The Mayor advised that no formal resolutions resulted from the Closed Session discussions.

6. MAYORAL ITEMS

6.1. Masig Statement Discussion

The Mayor referenced his email dated 5 May 2025 to SARG Members in relation to the Masig Statement Report Card, including the need for Council to demonstrate to the wider regional leadership the actions being undertaken by TSIRC to progress this aspiration.

Cr Dimas Toby (Chair of the Governance & Leadership Advisory Committee) advised that Ms Sandy Killick (Democracy Matters) is currently finalising the TSIRC Masig Statement Report Card and this will be discussed at the May 2025 Council Workshop.

Cr Rocky Stephen also reminded the meeting that the Masig Statement Report Card should also reflect the Regional Autonomy (Regional Assembly) 18—month region ready transition plan.

The Mayor added that the proposal by the Governance & Leadership Advisory Committee to prioritise use of the term 'Malungu Yangu Wakay' (instead of 'The Masig Statement) and to promote other similar regionally-endorsed aspirational statements for Ailan governance, will help regional leadership organisations to understand and acknowledge that this is a whole—of—region push for Ailan governance and not just a TSIRC initiative. However, the Mayor qualified this by saying that TSIRC should be prepared for taking leading steps forward to promote the aspirations of Malungu Yangu Wakay and to demonstrate to other regional leadership that it is possible.

This would be more likely to inspire the three tiers of leadership groups throughout the region (including GBK) to connect and work together on a more culturally appropriate advocacy platform as well as promote the Ailan governance aspiration to the outside world (including Governments) as the united will of the people.

Cr Rocky Stephen recommended that all TSIRC Divisions be encouraged to sign the Malungu Yangu Wakay (the Masig Statement) and that these signed documents be recorded/framed for austerity and future advocacy.

- *Standing Committee deliberations were suspended from 12.05pm to 1.15pm for a lunch break.*
- *Crs Wosomo and Fell returned to the meeting at 1.19pm and Cr Aniba returned to the meeting at 1.30pm.*

CONFIRMED

6.2. Torres Strait & Northern Peninsula Area Regional Organisation of Councils (TS&NPAROC)

The Mayor provided the Committee with an update on his recent engagements with fellow Mayors on TS&NPAROC. In particular, the Mayors were keen to progress the ROC and to focus on the lessons learned since the establishment of the organisation.

Agreement was reached by the Mayors for the establishment of an interim body to operate the ROC (subject to formal endorsement – or in-principle endorsement - by the three respective Councils). The Mayor has since held discussions with the Chief Executive Officer and the Executive Director Corporate Services to engage a contractor to formally register the ROC and to engage an Executive Officer to run the TS&NPAROC as an entity separate from the three Councils (TSIRC, TSC and NPARC).

The Executive Director Corporate Services (Ms Susanne Andres) recommended that Council pursue the recruitment through a tender process and be mindful that the process meet the existing Local Government Act and Local Government Regulations requirements.

The Committee noted the update and the Mayor requested that relevant paperwork be prepared for the May 2025 Council Workshop for presentation to the joint meeting between the three TS&NPAROC members.

7. ADVISORY COMMITTEE REPORTS – 3rd QUARTER

7.1. Culture, Arts, Land & Heritage (CALH) Advisory Committee – 3rd Quarter Report *(verbal)*

7.2. Economic Growth Advisory Committee – 3rd Quarter Report *(verbal)*

7.3. Environment & Climate Change Adaption (ECCA) Advisory Committee – 3rd Quarter Report *(verbal)*

7.4. Governance & Leadership (G&L) Advisory Committee – 1st, 2nd & 3rd Quarter Combined Report

7.5. Housing, Families and Safe & Healthy Communities (HFSHC) Advisory Committee – 3rd Quarter Report *(verbal)*

The Standing Committee noted the verbal updates provided by each Advisory Committee Chair, as well as the written report by the Governance & Leadership Advisory Committee.

The Mayor requested that Advisory Committees ensure that written quarterly reports be made a priority for tabling at the relevant SARG meeting in order to inform the Standing Committee of priorities that should either be escalated to the full Council, or which require further work to be undertaken.

CONFIRMED

8. CHIEF EXECUTIVE OFFICER

8.1. CDP Tender Matter *– verbal discussion with Cr Stephen*

This matter was discussed in Closed Business.

9. BUILDING SERVICES DIRECTORATE

Nil.

10. COMMUNITY SERVICES DIRECTORATE

Nil.

11. CORPORATE SERVICES DIRECTORATE

Nil.

12. ENGINEERING SERVICES DIRECTORATE

Nil.

13. FINANCIAL SERVICES DIRECTORATE

Nil.

14. MATTERS ARISING

Nil.

15. NEXT MEETING – 9 JULY 2025 (Microsoft TEAMS)

Noted by the Standing Committee.

16. CLOSE OF MEETING & PRAYER

The Mayor thanked Standing Committee members and officers for their attendance and contributions throughout the meeting. The Mayor also requested that SARG members take a leadership role in encouraging their Advisory Committee members to attend and participate proactively at the upcoming May 2025 Council Workshop. The Mayor formally closed the meeting at 2.25pm and Cr Keith Fell delivered the closing prayer.

CONFIRMED

MINUTES CONFIRMED – 9 July 2025

.....	.....
Cr Phillemon Mosby	James William
Mayor	Chief Executive Officer
Torres Strait Island Regional Council	Torres Strait Island Regional Council

Torres Strait Island
REGIONAL COUNCIL

MAYORAL MONTHLY REPORT

PERIOD: JULY 2025.

MAYOR ENGAGEMENTS

VERBAL UPDATE

June-July 2025

- Tuesday 17th & Wednesday 18th June | Council Ordinary Meeting on Masig.
- *Friday 20th June | TSIMA Radion Interview | TSIMA Studio, Thursday Island.*
- *Friday 20th June | TSRA Chairperson Meeting with Mayor Mosby, Mayor Elsie Seriat, Mayor Robert Poipoi | Thursday Island.*
- *Tuesday 24th June – Thursday 26th June | TSRA Board Meeting | Thursday Island.*
- *Friday, 27th June | James Muir - DETSI | Cairns Office.*
- *Friday, 27th June | Hilda Mosby and CSIRO | Cairns Office.*
- *Friday, 5th July | Masigalgal IPA Celebration | Masig.*
- *Thursday, 10 July | TS&NPA ROC | 3 x Mayors, Deputy Mayors, CEO's, Moray & Agnew consultant, Roshan de Silva, Professor Martin Nakata | Cairns Office/Moray &Agnew office.*
- *Friday, 11 July | SARG | Cairns Office | Virtual.*
- *Friday, 11 July – 13 July | CIAF | Cairns.*
- *Tuesday, 15 July | YouTube live stream Pabai Pabai & Anor v Commonwealth of Australia.*

MORAY&AGNEW
LAWYERS

UNCLE PABAI, UNCLE PAUL and AUNTY McROSE
are fighting for the survival of their land and culture in the Torres Strait with a WORLD FIRST LEGAL CASE against the Australian Government.
JULY 15 ~ THE AUSTRALIAN CLIMATE CASE

MORAY&AGNEW
LAWYERS

CULTURAL ART
HUMBERSTONE

CIAF
CAIRNS INDIGENOUS ART FAIR
TALKS PROGRAM 2025
Curated by Jack Wilkie-Jans
A conversation on the principles and practices of institutional acquisitions and collections, the relationality institutions have to artworks, artists and the communities works originate from.
With:
Dr. BIANCA BEETSON
BRUCE JOHNSON MCLEAN
PEGGY KASABAD LANE (Chair)

IRENE ROBINSON & BONNIE
NIKE
AIR

ARTISANS SHOWCASE

ERUB ARTS

KITCHEN
adidas

ORDINARY MEETING
22-23 JULY 2025

Agenda Item
2.2

OFFICE OF THE MAYOR
***AUTHOR**: Executive Director Corporate Services*

ADVISORY COMMITTEE QUARTERLY REPORTS – 4TH QUARTER REPORTING

OFFICER RECOMMENDATION:

Council notes the Advisory Committee 4th Quarter Reports for the period 1 April 2025 to 30 June 2025.

EXECUTIVE SUMMARY:

As part of their Terms of Reference (TOR), Council's Advisory Committees are required to submit quarterly reports to Council through the Strategic Action Refence Group (SARG) Standing Committee.

The attached 4th Quarter Reports cover the period 1 April 2025 to 30 June 2025 and have been noted by the SARG Standing Committee.

INTERESTED PARTIES/CONSULTATION:

- SARG Standing Committee (11 July 2025)

BACKGROUND:

At its meeting in July 2024, Council established the following Advisory Committees under section 264(1)(b) of the *Local Government Regulation 2012*:

- Culture, Arts, Land & Heritage (CALH) Advisory Committee;
- Economic Growth Advisory Committee;
- Environment & Climate Change Adaptation (ECCA) Advisory Committee;
- Governance & Leadership (G&L) Advisory Committee; and
- Housing, Families and Safe & Healthy Communities (HFSHC) Advisory Committee.

On 28 May 2025, the Mayor wrote to all Advisory Committee Chairs requesting a streamlining of reporting processes from Advisory Committees to SARG and from SARG to Council.

The Mayor requested that the Executive Director Corporate Services coordinate the quarterly reporting into an Ailan approach ('Look, Listen & Adapt') for feedback to Council.

COMPLIANCE / CONSIDERATIONS:

Statutory:	• *Local Government Act 2009* • *Local Government Regulation 2012*
Budgetary:	N/A
Policy:	Terms of Reference for each Advisory Committee.
Legal:	Non-compliance with legislative requirements.
Risk / Risk Mitigation:	Quarterly Meetings & Quarterly Reporting required as part of the Terms of Reference for each Advisory Committee.
Links to Strategic Plans:	Corporate Plan 2025-30 1. Strengthening Our Communities 2. Maintaining and Renewing our Infrastructure 3. A Proactive and Responsible Council 4. Protecting our Natural Environment Operational Plan 2025-26
***Malungu Yangu Wakay* (The Masig Statement):**	*To establish principles and parameters on behalf of the peoples of the Torres Strait to act together in unity, in order to pursue and achieve self-determination and regional autonomy and, in so doing, preserve our distinctive and diverse spiritual, material and economic relationship with the lands, territories, waters, coastal seas and other resources with which we have a connection under Ailan Kastom and Aboriginal tradition.*
Advisory Committee Consultation:	N/A
Timelines:	Council's Advisory Committees are required to report quarterly to Council (via SARG). The 1st Quarter Reporting for the 2025—26 financial year will be submitted to the October 2025 Council Meeting.

Other Comments:

N/A

Recommended:

S. Andres

Susanne Andres
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

1. Quarterly Report - Culture, Arts, Land & Heritage (CALH) Advisory Committee;
2. Quarterly Report - Economic Growth Advisory Committee;
3. Quarterly Report - Environment & Climate Change Adaptation (ECCA) Advisory Committee;
4. Quarterly Report - Governance & Leadership (G&L) Advisory Committee; and
5. Quarterly Report - Housing, Families and Safe & Healthy Communities (HFSHC) Advisory Committee.

CULTURE, ARTS, LAND & HERITAGE (CALH) ADVISORY COMMITTEE

4th QUARTER REPORT (APRIL-JUNE) TO SARG & COUNCIL

No. of Meetings Held This Quarter	*Nil formal, meeting scheduled for 17 April 2025 did not go ahead* *Informal catch up at Masig Council meeting* *Informal meeting scheduled 12 June 2025 did not go ahead*
Topics Discussed	PBC Memorandums of Understanding Trustee Policy
Highlights/Achievements for this Quarter	In principle support from Ugar PBC for MoU
External and/or Lateral Advisory Committee Engagements	Ugar PBC GBK
Challenges / Risks	Trustee Policy deferred for approval in July 2025
Recommendations for SARG Endorsement to Council	Nil
Next Advisory Committee Meeting Date/Dates	15 July 2025
Priorities for Next Quarter	MoUs Radio licences Trustee Policy Cultural Awareness Training
Any Other Comments	

Quarterly Reports to be Submitted to Secretariat by each Lead Executive Officer

ECONOMIC GROWTH ADVISORY COMMITTEE

4th QUARTER REPORT (APRIL-JUNE) TO SARG & COUNCIL

No. of Meetings Held This Quarter	*One (1)* *Draft Minutes (13 June 2025 Attached)*
Topics Discussed	Committee Priorities Economic Development Strategy Renewable Energy Project Transport
Highlights/Achievements for this Quarter	Community Engagement for Phase 1 of Economic Development Strategy project completed
External and/or Lateral Advisory Committee Engagements	EGM (My Pathway) DWATSIPM
Challenges / Risks	Unable to discuss Enterprise Divestment Policy (due to Trustee Policy not having been finalised) and RAES project (due to Conflicts of Interest) Unsuccessful funding application for feasibility study Hamond Island Commuter Ferry
Recommendations for SARG Endorsement to Council	Nil
Next Advisory Committee Meeting Date/Dates	September (date to be confirmed)
Priorities for Next Quarter	Economic Development Strategy Phase 1
Any Other Comments	

Quarterly Reports to be Submitted to Secretariat by each Lead Executive Officer

ECONOMIC GROWTH ADVISORY COMMITTEE

MINUTES

13 June 2025

Time: 10:00am to 12:20pm

Venue: Microsoft TEAMS Meeting

PRESENT:

Chair	Cr Rocky Stephen
Members	Cr. Iona Manas

ABSENT:

Member	Cr Torenzo Elisala

OFFICERS:

Executive Director Corporate Services/**Lead Executive**	Ms Susanne Andres
Economic Development Lead	Mr David Brown

GUESTS:

Emver Partners	Mr John Palmer
Mirabou	Mr James Reynolds
	Ms Novita Pratignyo

A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 10:20am, the Committee Chairperson (Cr Stephen) formally opened the meeting. Cr. Manas delivered the opening prayer.

B. APOLOGIES

Cr. Torenzo Elisala was recorded as absent.

C. CONFLICT OF INTEREST DECLARATIONS

None initially declared, but later at Agenda 7. COMMUNITY PROJECT / EMPLOYMENT, Cr Manas declared CoI as a Board Executive. It was agreed that this discussion be postponed until next week's Council meeting.

1. CONFIRMATION OF MINUTES

The Minutes of the previous meeting 03 February 2025 were noted and approved. It was noted that the Action item remained open for the Executive Director Corporate Services to seek funding for a feasibility study into the Hammond Island Ferry Service.

2. COMMITTEE PRIORITIES

Cr Stephen outlined the following five committee priorities as follows:

(i) Economic Development Strategy – LOOK, LISTEN, ADAPT
(ii) Enterprise Divestment Policy

(iii) Renewable Energy Project
(iv) Transport
(v) Community Projects

3. ECONOMIC DEVELOPMENT STRATEGY

(i) Update on community engagements for the Economic Development Strategy

The Economic Development Lead said the project was on schedule with all 15 Community Engagements completed over a six-week period. The Economic Development Lead expressed his appreciation and understanding of the challenges of conducting community engagement given the scale of the region and shared that participants were engaged and enjoyed the workshop process.

Emver Partners presented a Project Status Report with schedule, budget and quality reported to be on track. It was mentioned that a 'caution' was required for the surveys as there was a risk without significant changes, the survey number was unlikely to reach its proposed target of 413 surveys or 10 percent of population of each island. Emver Partners said weather impacted community engagements for Masig and Warraber with visits having to be rescheduled. It was mentioned that participation was good overall. It was noted that Councillors were not present on Saibai, Mer, Warraber and Ugar and that there were no social or public issues at any of the meetings.

Cr Manas asked what could be done for those communities not tracking well for the survey and asked how the number could be increased to an acceptable number. Emver Partners said that Badu, Hammond, Saibai and Warraber were particularly of risk given their lower survey numbers and added that Badu would be allocated an asset to support with survey work. Cr Stephen said the survey was a key component of the project and that one-on-one conversations were needed with relevant Councillors to encourage increase of survey numbers.

Action:
Emver Partners send an email to Councillors to inform them that the survey has been extended by one-week to 22 June and to provide an updated survey participation summary.

Action:
Emver Partners to provide the survey participation summary for Councillor Stephen to present at the Council meeting on Masig next week.

Emver Partners provided an outline of subsequent steps for the project, including mention that the draft report would be ready for review by TSIRC and TSRA from 14 July with feedback to be provided for the report's final completion by 9 August. Emver Partners said it would be important to engage TSRA early to get feedback.

Action:
Emver Partners to present report at next EGAC meeting, possibly SARG and the Council workshop in November.

Cr Stephen asked whether the report could incorporate the recent work done by EMG and other relevant work. Emver Partners relayed that the report would highlight alignment of

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similar barriers and aspirations identified in previous investigations, including alignment with TSRA's Regional Economic Investment Strategy.

Emver Partners said that there was significant representation of TSRA and PBC Board Members at the community engagements, including the TSRA Economic Development Portfolio Board Member attending the Warraber community engagement. Emver Partners said that an invitation was extended for the TSRA Economic Development Program Manager to attend the Mabuiag community engagement, however there was no response.

Cr Stephen congratulated Emver Partners and the Economic Development Lead for the work to date and looked forward to reviewing the draft report.

ii) Discussion of Phase 2 – dependent on external funding

Economic Development Lead presented an outline of the approach and schedule of a funding proposal titled 'Advancing the Torres Strait Community-led Economic Strategic Action Plan' that was submitted to TSRA on 12 June. The Economic Development Lead said the purpose of the project was to build on Phase 1 to create an implementable long-term (10-year) Economic Strategic Action Plan. It was said that the proposal requested TSRA funding of $140,000 with cash and in-kind contributions provided by TSIRC.

Cr Manas asked whether GBK would be involved in the project. The Economic Development Lead said that TSIRC would be facilitating a process whereby stakeholders including GBK would be engaged in roundtable discussions to impart ownership in actions.

Action:
Cr Stephen to invite the Economic Development Lead to present a pitch for Phase 2 and beyond to Natalie Kenney, Director of Economic and Social Policy, Strategic Policy, Legislation and Reform at the Department of Women, Aboriginal, Torres Strait Islander Partnerships and Multiculturalism on 20 June.

4. ENTERPRISE DIVESTMENT POLICY

The Executive Director Corporate Services and Cr Stephen agreed that an out of session EGAC meeting be organised after the Land Trustee Policy is endorsed.

5. RENEWABLE ENERGY PROJECT

Mirabou presented a Status Report and general project update on activities. This was the same report presented at Council's last meeting in May. Mirabou said they will provide monthly updates to Council.

Mirabou said they were drafting a 'criteria for eligible properties' that will be provided with roof-top solar panels for the four piloted communities of Erub, Masig, Mer and Ugar. The draft criteria will be presented to the TSIRC ELT. Cr Stephen mentioned the piece of work should good go through the Housing and Safe and Healthy Community where Cr Keith Fell is the Chairperson of the Advisory Committee.

Mirabou proposed the project will have the economic benefits of lowering diesel use, lower fuel costs and deliver lower electricity cost for consumers, including businesses. In addition to improving security and reliability of supply and will be a key driver for economic growth.

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Mirabou said they are planning a site visit to Masig in July and will be liaising with the Executive Director for Community Services and Cr Mosby to confirm arrangements.

Mirabou said that they will receive an outcome of an ARENA application for funding at the ARENA August Board meeting. This outcome will be presented at Council's November workshop.

6. TRANSPORT

(i) Dauan and Ugar Alternative Transport Options Business Case

Executive Director Corporate Services said that the TSRA Transport Summit was cancelled with no further conversations with TSRA.

> **Action:**
> Executive Director Corporate Services to continue to seek funding of $150,000 each for Dauan and Ugar for a Business Plan.

(ii) Hammond Island Ferry Subsidy and Feasibility Study

Executive Director Corporate Services said that the Hammond Island Ferry subsidy contract continues with Loban Marine until 31 December 2025. A progress and financial report was provided to TSRA.

Executive Director Corporate Services said the feasibility study was previously declined by TSRA and said that another submission was required.

> **Action:**
> Executive Director Corporate Services to continue to seek funding for a feasibility study into the Hammond Island Ferry Service.

(iii) Helicopter Subsidy

Executive Director Corporate Services said that the Dauan and Ugar subsidy will come to an end on 31 December 2025.

> **Action:**
> Executive Director Corporate Services and Executive Director Community Services to continue to seek subsidy for the Dauan and Ugar helicopter subsidy.

7. COMMUNITY PROJECT / EMPLOYMENT

Executive Director Corporate Services noted a Col for Cr Manas. It was agreed to discuss at next week's Council meeting on Masig. It was mentioned that the CEO will provide a report.

8. QUARTERLY SARG REPORT

Executive Director Corporate Services advised Cr Stephen that a quarterly report can be provided prior to clearing the draft EGAG meeting minutes.

9. OTHER

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Cr. Stephen said the 5th National Indigenous Empowerment Summit in Brisbane from 6-8 May was good and was happy that information presented aligned with Council's approach to economic development. Cr Stehen said that he has provided a report.

10. **NEXT MEETING**

September. Exact date to be advised.

11. CLOSE OF MEETING & PRAYER

Cr Manas delivered the closing prayer.

Meeting closed at 12:20pm.

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ENVIRONMENT & CLIMATE CHANGE ADAPTATION (ECCA) ADVISORY COMMITTEE

4th QUARTER REPORT (APRIL-JUNE) TO SARG & COUNCIL

No. of Meetings Held This Quarter	*No official meetings, but briefing papers prepared and correspondence issued and made.*
Topics Discussed	• Torres Strait and Northern Area Climate Resilience Officers Project. • Mirabou Energy Renewable Project – TSIRC Analysis of Greenhouse Gas Emissions Projected Reduction. • Environmental Policy and the Climate Change Policy – Tabled Policy Revisions/Updates • Cr Tamu discussed proposal for TSIRC to develop a 'Green Policy' or similar. • Need for Waste Management Funds and Change to Practices post existing landfills.
Highlights/Achievements for this Quarter	• Climate Resilience Officers Project - successful $3.95M grant entered into for a 3 year Program. Milestones 1 and 2 now completed this Qtr, including setting of Project Plan and Budget. • Ugar Coastal Erosion Protection Grant Success – via QCoast Round 4 Coast Hazards Resilience Projects. Circa $600K grant funding, to be entered into formally. • Progression of the 'Landfill Closure' methodology study, with focus on Erub. Report due in August.
External and/or Lateral Advisory Committee Engagements	• Engagement with Alluvium, with assistance preparing Climate Resilience Officers Project Milestones 1 and 2 documentations. • Engagement with Alluvium, with assistance preparing Ugar Coastal protection grant bid document/application.

Challenges / Risks	• Internal TSIRC resourcing/capacity to lead and contribute to the Environment/Climate portfolio. • Capacity to undertake the Climate Resilience Officers (CRO) Project, including recruitment of new staff and coordination with (other CRO participants) TSC and GBK.
Recommendations for SARG Endorsement to Council	No recommendations/decisions being sought.
Next Advisory Committee Meeting Date/Dates	TBA
Priorities for Next Quarter	• Resourcing the Environmental/Climate Change Portfolio • Progression with the CRO Project (including recruitment), which from an operational perspective will transition into the Community Services Dept. • Incorporation of CHAS actions into the CRO Project. • Progression with Ugar Coastal Protection Project. • Review of Landfill Closure Requirements and seek advancement of the Strategy and Progression for the future of Waste Management. • Progression with Warraber Seawalls and Masig, along with consideration of Stage 3 Seawalls.
Any Other Comments	Although the Committee for one reason or another has had little in the way of official meetings, there has been good communication between the members and the exec, 'out of session' briefings, updates and papers.

Quarterly Reports to be Submitted to Secretariat by each Lead Executive Officer

GOVERNANCE & LEADERSHIP (G&L) ADVISORY COMMITTEE

4th QUARTER REPORT (APRIL-JUNE) TO SARG & COUNCIL

No. of Meetings Held This Quarter	1 only (30 Apr 2025 – Draft Minutes attached)
Topics Discussed	• Workplan Update • TSIRC Name Change • Advancing the Masig Statement TSIRC Action Plan (including promoting the Statement as ***Malungu Yangu Wakay***)
Highlights/Achievements for this Quarter	Capturing ***Malungu Yangu Wakay*** across Council's Corporate documents and reporting frameworks.
External and/or Lateral Advisory Committee Engagements	Nil.
Challenges / Risks	
Recommendations for SARG Endorsement to Council	Nil for this quarter.
Next Advisory Committee Meeting Date/Dates	6 August 2025
Priorities for Next Quarter	
Any Other Comments	

Quarterly Reports to be Submitted to Secretariat by each Lead Executive Officer

GOVERNANCE & LEADERSHIP (G&L) ADVISORY COMMITTEE MEETING

30 APRIL 2025

MINUTES

Time: 10.00am to 1.00pm

Venue: Committee Room (Level 3), 111 Grafton Street, Cairns

Microsoft TEAMS Meeting ID: 411 504 996 041 | Passcode: mT9fG9tb

PRESENT:

Chair	Cr Dimas Toby
Member	Cr Ranetta Wosomo

OFFICERS:

Chief Executive Officer/Lead Executive	Ms Hollie Faithfull (representing Mr James William)
Manager Governance & Risk	Ms Kim Kerwin
Democracy Matters	Ms Sandy Killick *– for AI 2.2 & AI 2.2.1 only*
Executive Assistant to the CEO/Committee Secretariat	Ms Marie Haines
Council Secretariat	Mr Darryl Brooks

APOLOGIES:

Member	Cr Nixon Mye *– Sorry Business*
Chief Executive Officer	Mr James William *– Work commitments*

A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 10.05am, the Committee Chairperson (Cr Dimas Toby) formally opened the meeting of the Governance and Leadership (G&L) Advisory Committee, noting that a quorum of members was present.

The Chairperson welcomed attendees and made the following acknowledgements:

- Papa God
- The Traditional Custodians (past and present) throughout the length and breadth of Zenadth Kes and the communities and constituents that Council serves
- Leaders (past, present and emerging
- All families going through mourning and Sorry Business at this time.

Cr Ranetta Wosomo delivered the opening prayer and the Committee observed a minute of silence as a gesture of respect and reflection to honour the memory of deceased loved ones.

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B. NOTING OF APOLOGIES

The Committee noted an apology for Cr Nixon Mye (for Sorry Business) and the Chief Executive Officer for work commitments.

C. CONFLICT OF INTEREST (COI) DECLARATIONS

No COI declarations were made.

1. CONFIRMATION OF MINUTES (20 FEBRUARY 2025)

CR WOSOMO / CR TOBY

The Committee confirms the Minutes of the Governance & Leadership Advisory Committee meeting held on 20 February 2025.

CARRIED

1.1. Action Items from Previous Meeting

The Committee noted the update provided by the Secretariat.

2. G&L Advisory Committee – Workplans/Action Plans *(verbal discussion)*

2.1. Workplan Update

The Committee refined timelines for the delivery of projects currently listed on its workplan. Additional refinement will be undertaken by Cr Wosomo and the Secretariat out—of—session for the purposes of enabling the Committee to present the Workplan as part of its quarterly reporting requirements to SARG and Council in May 2025.

The Manager Governance and Risk (Ms Kim Kerwin) will advise the next meeting of the Committee on timelines and requirements in relation to a proposed name change for TSIRC and of timelines and requirements in relation to any proposed boundary changes for TSIRC.

Action Required:
The Manager Governance and Risk (Ms Kim Kerwin) to advise the next meeting of timelines and requirements in relation to a proposed name change for TSIRC and of timelines and requirements in relation to any proposed boundary changes for TSIRC.

2.2. Advancing the Masig Statement TSIRC Action Plan (2024—28) (v.4.0)

More work required on the Action Plan and Cr Wosomo will work with the Secretariat out—of—session on this matter.

Action Required:
Additional refinement will be undertaken by Cr Wosomo and the Secretariat out—of—session to update/clarify the Action Plan.

2.2.1. Questions from Sandy Killick

Ms Sandy Killick (Democracy Matters) joined the meeting at 10.40am.
Cr Toby advised the meeting that he and Ms Killick held a TEAMS meeting on 29 April 2025 to discuss the development of a short, powerful resource that communicates the intent of the Masig Statement in a culturally appropriate way (***Ailan pasin***) and which can be utilised both by Councillors and others wishing to promote the advancement of the Masig Statement's intent, and that Ms Killick had agreed to work overnight on a set of questions to put to the Committee.

Ms Killick discussed with the Committee the questions she had prepared and it was agreed that the feedback provided by the Committee would form the construct of communicating the intent of the Masig Statement.

The discussions with Ms Killick agreed to the following:

(a) the importance of using the stories of past struggles by Torres Strait Islander people and communities that lead up to the struggles for Ailan governance;

(b) that the Governance and Leadership Advisory Committee will be recommending to Council that the term 'Masig Statement' be dropped as the public face of promoting the aspiration to Ailan governance and that the terminology 'Malungu Yangu Wakay' be used instead, as well as an edition of the statement in language. This would create greater connection with communities on ground as it states the actual purpose of the document. This would be more likely to inspire the three tiers of leadership groups throughout the region (including GBK) to connect on a more culturally appropriate advocacy platform as well as promote the aspiration to the outside world (including Governments) as the united will of the people.

(c) Cr Toby also advised that he would be recommending to the Council that greater focus should also be given to other aspirational statements following on after 'Malungu Yangu Wakay' such as the GBK Statement (Cr Toby?? Name of the statement??) and others so that communities and leadership organisations understand and acknowledge that this is a whole—of—region push for Ailan governance and not just a TSIRC initiative.

(d) there is an urgent need to bring the existing leadership in the region together to begin the conversation on the 'how', 'when' and 'who' so all parties agree to work together and develop a sound plan to compel the State and Australian Governments to support Ailan governance.

Action Required:

1. Chairperson to seek copies of the GBK (Masig Statement) and a copy of the Regional Autonomy (Regional Assembly) 18—month region ready transition plan for distribution to Committee members.
2. Ms Killick to prepare a document ASAP for presentation by the Committee to the SARG Meeting on 9 May 2025.

2.3. Identify Outreach Priorities/Networks with Regional Service Providers

Not discussed due to time constraints.

3. TSIRC's arrangements for the 88th anniversary on 23 August 2025 of the First Councillors' Meeting *– verbal discussion*

The Chairperson to discuss this matter at the SARG Meeting on 9 May 2025.

Action Required: Chairperson to discuss this matter at the SARG Meeting on 9 May 2025.

4. MATTERS ARISING

Nil.

5. NEXT MEETING – 6 August 2025 (Microsoft TEAMS)

Noted by the Committee.

6. CLOSE OF MEETING & PRAYER

The Chairperson thanked participants for their attendance and contributions throughout the meeting and formally closed the meeting at 12.00nn. Cr Wosomo delivered the closing prayer.

MINUTES CONFIRMED – 6 August 2025	
……	……
Cr Dimas Toby Chairperson – G&L Advisory Committee Torres Strait Island Regional Council Date: 6 August 2025	James William Chief Executive Officer Torres Strait Island Regional Council Date: 6 August 2025

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HOUSING, FAMILIES AND SAFE & HEALTHY COMMUNITIES (HFSHC) ADVISORY COMMITTEE

4th QUARTER REPORT (APRIL-JUNE) TO SARG & COUNCIL

No. of Meetings Held This Quarter	2 informal meetings
Topics Discussed	1. Housing Policies 2. Animal Management approach (Badu)
Highlights/Achievements for this Quarter	• Support and progression of 24JAA initial consultation with PBCs and GBK in relation to Capital Housing program • Agree on approach for development of localised Animal Mgt Plan. Still in progression as at 30th June.
External and/or Lateral Advisory Committee Engagements	- Animal Management Taskforce rep - Dept of Primary Industry (Thaine Mills) -
Challenges / Risks	- Maintaining Community safety due to concerns on Animal Management - Revenue for Capital Works (housing) - Ongoing Housing tenancy management issues
Recommendations for SARG Endorsement to Council	- Noting only
Next Advisory Committee Meeting Date/Dates	To be confirmed
Priorities for Next Quarter	As per Action Plan for HFSHC (attached) Note, new items from June 2025 Ordinary Meeting is included for discussion and Committee decision
Any Other Comments	

Quarterly Reports to be Submitted to Secretariat by each Lead Executive Officer

HFSHC Advisory Committee Action Plan for the 2024-28 Council Term

YEAR 1 (2024-25)

Year 1: 2024-25	Priority	Timeline	Project/Objective	Current Status
1st QTR (Jul-Sep)	1. Review Committee TOR	Ongoing. TOR to be a 'living document' and updated in conjunction with Council's emerging priorities.	• Align with TSIRC 10 Priorities • Align with Strategic Pillars of current TSIRC Corporate Plan (2020-25) where appropriate.	Awaiting Council endorsement of TSIRC 10 Priorities and Action Plan. Due for consideration at September 2024 Council Meeting.
	2. Prepare draft 4-year strategic action/priorities plan	Draft to be populated and then circulated to members out-of-session for comment/input and endorsement for submission as part of the Committee's quarterly report.	To be updated for each quarterly report to Council.	
	3. Confirm HFSHC Chair as TSIRC representative on the DAF Animal Management Task Force	For endorsement at SARG meeting on 2/10/24. For endorsement at Council meeting October 2024. [next meeting of the DAF Taskforce in November 2024]	Recommendation to be included in 1st QTR Report to SARG meeting on 2/10/24.	Completed (recommendation included in draft 1st QTR Report).
	4. 1st QTR Report to October Ordinary Council meeting *(via October SARG Mtg)*	Relevant SARG Mtg is 2/10/24. *1st QTR Report for SARG due to Secretariat 24/9/24.* Relevant Council Mtg is 15-16/10/24. *1st QTR Report for Council due to Secretariat 8/10/24.*		Draft report completed. Awaiting out-of-session clearance of Draft Workplan and Draft Minutes by Committee members. Completed
2nd QTR (Oct-Dec)	1. Advocacy for Housing Finance IT System	Budgetary process / external funding	Swift reconciliation of housing payments/refunds and other matters to improve all-round performance	Feb 2025 Consultants and Housing to unpack needs of the system potentially create a bespoke system suitable for our need. A priority on advocacy with Dept of Housing.
	2. TSIRC Priority Area 3 – Regional Social Housing	Ongoing 10-year funding plan in accordance with the 2024–25 TSIRC Advocacy Action Plan.	Development of Housing Strategy to inform current and future capital housing related needs.	Commenced. Draft presented at Sept Committee meeting. Draft scheduled for presentation at November workshop. Completed. Adopted by Council in December 2024.
	3. 2nd QTR Report to be tabled at January Ordinary Council meeting *(via January SARG Mtg)*	Committee to meet before SARG Mtg on 15/1/25 Relevant SARG Mtg is 15/1/25. *2nd QTR Report for SARG due to Secretariat 7/1/25.* Relevant Council Mtg is 15-16/10/24. *2nd QTR Report for Council due to Secretariat 8/10/24.*		Proposed for Poruma March 2025. Completed
3rd QTR (Jan-Mar)	1. Provide input/comment on Draft 2025-30 Corporate Plan	March – June 2025		• Pre-planning scheduled with Community Services teams commencing week 24th March. • SARG May and OM June 2025 Completed.
	2.			
	3. 3rd QTR Report to be tabled at April SARG and Ordinary Council meetings *(via April SARG Mtg)*	1. Committee to meet before SARG Mtg on 2/4/25 2. Relevant SARG Mtg *3. 3rd QTR Report for SARG due to Secretariat* 4. Relevant Council Mtg is 15-16/10/24. *5. 3rd QTR Report for Council due to Secretariat*		1. Committee meeting 17th March 2025 (Face-to-Face, Poruma) 2. 9/5/25 3. Verbal Update 4. Noted 5. Verbal update
4th QTR (Apr-Jun)	4th QTR Report to be tabled at July SARG and Ordinary Council meetings *(via July SARG Mtg)*	Committee to meet before SARG Mtg on 9/7/25 Relevant SARG Mtg is 2/10/24. *4th QTR Report for SARG due to Secretariat 24/9/25.*		• Meeting date not finalized. • SARG Meeting potentially rescheduled as per advice from Secretariat.

		Relevant Council Mtg is 15-16/10/24. 6. *4th QTR Report for Council due to Secretariat 8/10/25.*		

HFSHC Advisory Committee Action Plan for the 2024-28 Council Term

YEAR 2 (2025-26)

Year 2: 2025-26	Priority	Timeline	Project/Objective	Current Status
1st QTR (Jul-Sep)	1. Review Committee TOR	Ongoing. TOR to be a 'living document' and updated in conjunction with Council's emerging priorities.	• Align with TSIRC 10 Priorities • Align with Strategic Pillars of current TSIRC Corporate Plan (2025-30) where appropriate.	
	2. Review Committee's 4-year strategic action/priorities plan	Annual review.	To be updated for each quarterly report to Council.	
	3. 1st QTR Report to October Ordinary Council meeting (via October SARG Mtg)	Relevant SARG Mtg is 2/10/24. 1st QTR Report for SARG due to Secretariat 24/9/24.		
	• Housing, Families and Safe and Healthy Communities (HFSHC) Advisory Committee to explore future options in relation to TSIRC peppercorn leases and provide advice to Council via the Strategic Action Reference Group (SARG) Standing Committee. • Afterpay Facility Options - Housing, Families & Safe and Healthy Communities (HFSHC) Advisory Committee to explore other options with IBIS and Community Enterprise Queensland (CEQ) in relation to the delivery of essential goods and services to communities in the Torres Strait region, with a view to a future presentation to Council. • Ugar Dredging Matters - options to strategically address issues in relation to dredging matters for standard Ugar access as a 'liveability' issue for the Ugar community.	HFSHC meeting before 9/7/25	Items allocated to HFSHC in June 2025 Ordinary Meeting (Masig) as per Action Item register. Secretariat email 23.6.25 Items to be added to HFSHC Workplan	To be discussed and decided.
2nd QTR (Oct-Dec)	1. Advocacy for Housing Finance IT System	Budgetary process / external funding	Swift reconciliation of housing payments/refunds and other matters to improve all-round performance	
	2.			
	3. 2nd QTR Report to be tabled at January Ordinary Council meeting *(via January SARG Mtg)*	Committee to meet before SARG Mtg on 15/1/25 Relevant SARG Mtg is 15/1/25. *2nd QTR Report for SARG due to Secretariat 7/1/25.* Relevant Council Mtg is 15-16/10/24. *2nd QTR Report for Council due to Secretariat 8/10/24.*		
3rd QTR (Jan-Mar)	1.			
	2.			
	3. 3rd QTR Report to be tabled at April SARG and Ordinary Council meetings *(via April SARG Mtg)*	Committee to meet before SARG Mtg on 2/4/25		

		Relevant SARG Mtg is 2/10/24. *3rd QTR Report for SARG due to Secretariat 24/9/24.* Relevant Council Mtg is 15-16/10/24. *3rd QTR Report for Council due to Secretariat 8/10/24.*		
4th QTR (Apr-Jun)				
	4th QTR Report to be tabled at July SARG and Ordinary Council meetings *(via July SARG Mtg)*	Committee to meet before SARG Mtg on 9/7/25 Relevant SARG Mtg is 2/10/24. *4th QTR Report for SARG due to Secretariat 24/9/24.* Relevant Council Mtg is 15-16/10/24. *4th QTR Report for Council due to Secretariat 8/10/24.*		

HFSHC Advisory Committee Action Plan for the 2024-28 Council Term

YEAR 3 (2026-27)

Year 3: 2026-27	Priority	Timeline	Project/Objective	Current Status
1st QTR (Jul-Sep)	1. Review Committee TOR	Ongoing. TOR to be a 'living document' and updated in conjunction with Council's emerging priorities.	• Align with TSIRC 10 Priorities • Align with Strategic Pillars of current TSIRC Corporate Plan (2020-25) where appropriate.	Awaiting Council endorsement of TSIRC 10 Priorities and Action Plan. Due for consideration at September 2024 Council Meeting.
	2. Review Committee's 4-year strategic action/priorities plan	Annual review.	To be updated for each quarterly report to Council.	
	3. 1st QTR Report to October Ordinary Council meeting *(via October SARG Mtg)*	Relevant SARG Mtg is 2/10/24. *1st QTR Report for SARG due to Secretariat 24/9/24.* Relevant Council Mtg is 15-16/10/24. *1st QTR Report for Council due to Secretariat 8/10/24.*		
2nd QTR (Oct-Dec)	1. Advocacy for Housing Finance IT System (if still required)	Budgetary process / external funding	Swift reconciliation of housing payments/refunds and other matters to improve all-round performance	
	2.			
	3. 2nd QTR Report to be tabled at January Ordinary Council meeting *(via January SARG Mtg)*	Committee to meet before SARG Mtg on 15/1/25 Relevant SARG Mtg is 15/1/25. *2nd QTR Report for SARG due to Secretariat 7/1/25.* Relevant Council Mtg is 15-16/10/24. *2nd QTR Report for Council due to Secretariat 8/10/24.*		
3rd QTR (Jan-Mar)	1.			
	2.			
	3. 3rd QTR Report to be tabled at April SARG and Ordinary Council meetings *(via April SARG Mtg)*	Committee to meet before SARG Mtg on 2/4/25 Relevant SARG Mtg is 2/10/24. *3rd QTR Report for SARG due to Secretariat 24/9/24.* Relevant Council Mtg is 15-16/10/24. *3rd QTR Report for Council due to Secretariat 8/10/24.*		
4th QTR (Apr-Jun)				
	4th QTR Report to be tabled at July SARG and Ordinary Council meetings *(via July SARG Mtg)*	Committee to meet before SARG Mtg on 9/7/25 Relevant SARG Mtg is 2/10/24. *4th QTR Report for SARG due to Secretariat 24/9/24.* Relevant Council Mtg is 15-16/10/24. *4th QTR Report for Council due to Secretariat 8/10/24.*		

HFSHC Advisory Committee Action Plan for the 2024-28 Council Term

YEAR 4 (2027-28)

Year 4: 2027-28	Priority	Timeline	Project/Objective	Current Status
1st QTR (Jul-Sep)	1. Review Committee TOR	Ongoing. TOR to be a 'living document' and updated in conjunction with Council's emerging priorities.	• Align with TSIRC 10 Priorities • Align with Strategic Pillars of current TSIRC Corporate Plan (2020-25) where appropriate.	Awaiting Council endorsement of TSIRC 10 Priorities and Action Plan. Due for consideration at September 2024 Council Meeting.
	2. Review Committee's 4-year strategic action/priorities plan (in preparation of Council end-of-term) / or prepare a summary report for incoming Council.	Draft to be populated and then circulated to members out-of-session for comment/input and endorsement for submission as part of the Committee's quarterly report.	To be updated for each quarterly report to Council.	
	3. 1st QTR Report to October Ordinary Council meeting *(via October SARG Mtg)*	Relevant SARG Mtg is 2/10/24. *1st QTR Report for SARG due to Secretariat 24/9/24.* Relevant Council Mtg is 15-16/10/24. *1st QTR Report for Council due to Secretariat 8/10/24.*		
2nd QTR (Oct-Dec)	1. Advocacy for Housing Finance IT System (if still required, prepare recommendation to incoming Council)	Budgetary process / external funding	Swift reconciliation of housing payments/refunds and other matters to improve all-round performance	
	2.			
	3. 2nd QTR Report to be tabled at January Ordinary Council meeting *(via January SARG Mtg)*	Committee to meet before SARG Mtg on 15/1/25 Relevant SARG Mtg is 15/1/25. *2nd QTR Report for SARG due to Secretariat 7/1/25.* Relevant Council Mtg is 15-16/10/24. *2nd QTR Report for Council due to Secretariat 8/10/24.*		
LIKELY THAT "CARETAKER" CONVENTIONS COME INTO PLAY AHEAD OF 2028 LOCAL GOVT ELECTIONS IN AUGUST 2028				
3rd QTR (Jan-Mar)	1.			
	2.			
	3. 3rd QTR Report to be tabled at April SARG and Ordinary Council meetings *(via April SARG Mtg)*	Committee to meet before SARG Mtg on 2/4/25 Relevant SARG Mtg is 2/10/24. *3rd QTR Report for SARG due to Secretariat 24/9/24.* Relevant Council Mtg is 15-16/10/24. *3rd QTR Report for Council due to Secretariat 8/10/24.*		
4th QTR (Apr-Jun)				
	4th QTR Report to be tabled at July SARG and Ordinary Council meetings *(via July SARG Mtg)*	Committee to meet before SARG Mtg on 9/7/25 Relevant SARG Mtg is 2/10/24. *4th QTR Report for SARG due to Secretariat 24/9/24.* Relevant Council Mtg is 15-16/10/24. *4th QTR Report for Council due to Secretariat 8/10/24.*		

Office of the Chief Executive Officer
***AUTHOR**: Chief Executive Officer*

CHIEF EXECUTIVE OFFICER MONTHLY REPORT (JULY 2025)

OFFICER RECOMMENDATION

Council notes the Chief Executive Officer Report for July 2025.

EXECUTIVE SUMMARY:

The Chief Executive Officer's monthly report summarises key operational activities undertaken since the previous Council meeting, including any key media activities.

1. Building Services

Highlights:

- 24/25 Improved Sales
  - Tier 1 (R&M) - $20.5m compared to $14.5m (last year)
  - Tier 2 (Upgrades) - $16.7m compared to $13.7m (last year)

- -Social Housing Accelerated Program (SHAP) – Funding approved for Stage 2 – 6 Additional extensions ($6.7m)

Key areas of focus for the month ahead:

- Follow up with application for Quickstarts Funding – 14 new houses ($34m)
- Community and Councillor engagement for the proposed new detached and attached extensions (SHAP 1 & 2)
- Calling of tenders for 25/26 Tier 2 Program – follow up with funding partners to release extent of works

2. Community Services

Highlights:

- Consultations with PBCs and GBK in partnership with Corporate and BSU
- Coordinate and lead attendance of under Torres Strait Outer Islands 11's at Laurie Spina Carnival in Townsville
- Finalise 5 year Review of Qld Social Housing Providers – compliance related for ongoing licence as a social housing provider

Key focus areas for the month ahead:

- Housing:
  - Policy and Procedures finalisation for Audit; ELT and Council adoption b. Finalise

outstanding Housing matters for Badu in consultation with PBC

- Events:
    - Planning for August 23 Celebrations with Elected Arm
- Environment & Health
    - Investigate opportunities for development of community-based Animal
- Management Plan
    - Training for EHWs with Qld
    - Environment and Health Strategy
- Executive
    - Commencement of new Head of Community Services and planning with Managers with new budget and operational plan
    - Action items from Council Workshop / budget discussions
    - Ongoing Consultations re Capital Housing works
- Divisional Admin
    - Finalise Procedures

3. Corporate Services

Highlights:

- Completion of engagement activities for Stage 2 Economic Development strategy; Erub, Mer, Ugar, Mabuiag and Kubin were visited during June
- The Operational Plan 2025-26 was adopted by Council at the June Council meeting
- Certified Agreement received majority support from staff
- $38,000 in funding under the Indigenous Capacity Building Project has been allocated to Council for staff training
- Successful result with the TAS ETC (Early Termination of Contact) with Telstra
- Draft Business Continuity Policy and half-yearly Risk Management Plan
- Trustee Policy compete and ready for Trustee endorsement at July meeting
- QuickStarts funding and native title consent consultation with PBCs completed
- MOU consultation with Ugar and Saibai PBCs complete
- Yellow Fleet tender finalised

Key focus areas for the month ahead:

- Drafting and feedback Economic Development strategy Draft Phase 1 Report.
- Production of comms collateral for Trustee Policy and Budget Highlights
- Commence work on the Annual Report 2024-2025
- The recent endorsement of the WHS Policy will enable progress on a number of WHS policies and procedures
- Certification by the Industrial Relations Commission of the Certified Agreement
- Preparation for risk identification workshop
- Quarterly Risk Reviews · Trustee Policy adoption
- Further consultations to identify specific land lots for proposed new build of houses
- Award Yellow Fleet tender and source backhoe, mini excavators and skid steers

4. Engineering Services

Highlights:

- Marine Contract Entered into with SMC for 2 jetty constructions.
- Funding for Boigu Esplanade Road confirmed via State.
- Masig Seawalls tendering to external contractors.
- Secured water funding from remaining ICCIP funds – allocated to Erub and St Pauls water network.
- Appointment of Manager Civil Works and Manager Water and Environmental Engineering.

Key focus areas for the month ahead:

- Advocacy for funding Boigu Jetty and possible Saibai/Boigu Dredging.
- Secure transfer of funds fro Mabuiag STP to Warraber Wastewater PS.
- Masig Seawall Tender Reviews and options consideration.
- Erub Road – ADF and TSIRC options re repairs and QRA works.

5. Financial Services

Highlights:

- On division Financial & Procurement Training at Boigu & Erub with divisional office
- TechOne End of Year System Roll-over
- Robust quality assurance review of 2025 Comprehensive Valuation
- Finalisation of 2025-2026 Budget documentation
- Procurement Framework Training Completed
- Launch of Procurement Hub and Procurement Procedures
- Endorsement of Creditor Account Management Procedure

Key focus areas for the month ahead:

- Preparation of 2024-2025 Financial Statements
- Finalisation of 2025 Comprehensive Valuation
- Spend under delegation report to Council
- Tender for Travel Management contract
- Implementation of PO Review process in Tech One
- Recruitment of staff
- Strategic Investment Plan Advocacy framework
- Inaugural Sustainability and Organisation Improvement Committee (SOIC)

James William
Chief Executive Officer

Office of the Chief Executive
***AUTHOR**: Executive Director Corporate Services*

AMENDMENTS TO FUTURE COUNCIL WORKSHOPS & CONFIRMATION OF OCTOBER 2025 COUNCIL MEETING ON DAUAN ISLAND

OFFICER RECOMMENDATION:

Council:

(a) approves the following amendments to future Council Workshops:

- **(i) annual May and November Council Workshops be held for 4 days only (Monday to Thursday), with the relevant monthly Council meetings to be held the next day following (Friday);**
- **(ii) that cost savings arising from the above changes be redirected to Council's SARG Standing Committee and Advisory Committees to allow greater capacity for those Committees to engage with Community and to do the advocacy work of Council;**
- **(iii) that the annual May Council Workshops be held on Division in the Torres Strait;**
- **(iv) that the SARG Standing Committee identify the priorities to be covered throughout the streamlined Council Workshops; and**
- **(v) that the SARG Standing Committee carry responsibility for engagement with State and Australian Government Ministers on behalf of Council;**

(b) agrees that the November 2025 Council Workshop scheduled for 3—13 November 2025 be changed to 10—13 November 2025 and will be held in Cairns; and

(c) confirms Dauan (Torres Strait) as the venue for its monthly meeting on 21-22 October 2025.

EXECUTIVE SUMMARY:

Council's Strategic Action Reference Group (SARG) Standing Committee has recommended that the 6—monthly Council Workshops for May and November be reduced to 4 days in total (Monday to Thursday) and that cost savings arising from this change be redirected to Council's SARG Standing Committee and Advisory Committees to allow greater capacity for those Committees to engage with Community and to assist in the advocacy work of Council.

Subject to Council endorsement of this recommendation, these changes will commence for the upcoming November 2025 Council Workshop and will require an amendment to the published Council meeting schedule.

In addition, Council is requested to confirm its October 2025 meeting on Dauan Island.
Cr Torenzo Elisala recently confirmed that the Dauan Community has agreed to host the October 2025 Trustee and Ordinary Council meetings on 21-22 October 2025.

INTERESTED PARTIES/CONSULTATION:

- Mayor & SARG Standing Committee
- Chief Executive Officer
- Cr Torenzo Elisala, Division 2

BACKGROUND:

Council's SARG Standing Committee met on 11 July 2025 and requested that a paper be prepared for the July 2025 Ordinary Council meeting seeking endorsement by Council of the following:

- agreement that Council's annual May and November Council Workshops be held for 4 days only (Monday to Thursday), with the relevant monthly Council meetings to be held the next day following (Friday);
- that cost savings arising from the above changes be redirected to Council's SARG Standing Committee and Advisory Committees to allow greater capacity for those Committees to engage with Community and to assist in the advocacy work of Council;
- that the currently endorsed November 2025 Council Workshop scheduled for 3—13 November 2025 be changed to 10—13 November 2025 and to be held in Cairns;
- that the annual May Council Workshops be held on Division;
- that the SARG Standing Committee identify the priorities to be covered throughout the streamlined Council Workshops; and
- that the SARG Standing Committee carry responsibility for engagement with State and Australian Government Ministers on behalf of Council.

COMPLIANCE/CONSIDERATIONS:

Statutory:	• *Local Government Act 2009* • *Local Government Regulation 2012 (Section 254C)*
Budgetary:	Nil impact to the 2025-2026 Budget, as cost savings will be reallocated to Council Committees.
Policy:	N/A
Legal:	Requirement under the *Local Government Regulation 2012*
Risk:	Legislative requirement to advise the public of changes to any Council meeting date.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council *3.1 Provide good governance & leadership*
***Malungu Yangu Wakay* (The Masig Statement):**	*In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.*
Standing Committee Consultation:	Endorsed by the SARG Standing Committee on 11 July 2025.
Timelines:	Confirmation of meetings will allow hosting Divisions to prepare ahead of time and also enable the administration to secure relevant venue, accommodation and travel bookings.

OTHER COMMENTS:

Nil

Endorsed:

S. Andres
Susanne Andres
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

Nil.

DIRECTORATE: *Corporate Services*
AUTHOR: *Community Grants Officer*

COMMUNITY GRANTS PROGRAM ALLOCATION (JUNE 2025)

OFFICER RECOMMENDATIONS:

1. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
    - **CG2026-001 – REENA PILOT, ERUB** for $500.00, exclusive of GST;

2. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
    - **CG2026-002 – KAYIN KOASALS WOMEN'S RUGBY LEAGUE TEAM, BADU** for $1,000.00, exclusive of GST;

3. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
    - **CG2026-003 – CLYTIE BANU, BOIGU** for $1,500.00, exclusive of GST;

4. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
    - **CG2026-004 – P&C COMMITTEE, ERUB** for $6,675.00, exclusive of GST;

5. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
    - **CG2026-005 – TAGAI STATE COLLEGE, UGAR** for $XX,XXX.XX exclusive of GST;

6. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
    - **CG2026-006 – BADU P&C ASSOCIATION, BADU** for $2,000.00, exclusive of GST;

7. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
    - **CG2026-007 – MABUYGIW GARKAZIW KUPAY TSI CORPORATION MABUIAG** for $970.20, exclusive of GST;

8. Council **notes** the following:

   a) three (3) Community Grant applications required divisional contributions;

   b) one (1) Funeral Donation application required divisional contributions;

   c) five (5) applications processed for out-of-cycle and a funeral donation in June.

EXECUTIVE SUMMARY:

Community Grants applications must be submitted on the last Friday of the month to be tabled at the next Ordinary Council meeting.

The following applications were received before the monthly deadline of 5 pm, 27/06/2025.

In accordance with Council's *Community Grants Policy*, seven (7) Community Grants applications meeting eligibility requirements were received during the reporting period that require Council resolution.

Applicant	Amount Requested	Project/Event	Support by Councillor	Division
CG2026-001 – Reena Pilot	$1,000.00	Native Title Determination Day on Erub Island, 08/12/2025.	***Supported by Cr Nixon Mye for $500.00.***	Erub
CG2026-002 – Kayin Koasals Womens Rugby League Team	$5,000.00	2025 Women's All Stars Carnival in Cairns, 01-02/11/2025.	***Supported by Cr Ranetta Wosomo for $1,000.00.*** ***Divisional contributions to be requested at the July Council OM by Cr Ranetta Wosomo.***	Badu
CG2026-003 – Clytie Banu	$1,500.00	August Festival on Boigu Island, 29/08/2025.	***Supported by Cr Dimas Toby for $1,500.00.***	Boigu
CG2026-004 – P&C Committee Erub	$10,000.00	Interschool YDMS 65th Anniversary on Yorke Island, 19-22/10/2025.	***Supported by Cr Nixon Mye for $6,675.00.***	Erub
CG2026-005 – Tagai State College, Ugar Campus	$10,000.00	Interschool YDMS 65th Anniversary on Yorke Island, 19-22/10/2025.	***No response received from Cr Rocky Stephen for this application.***	Ugar
CG2026-006 – Badu P&C Association	$5,000.00	Badu P&C Association organisational & bookkeeping support, 2025.	***Supported by Cr Ranetta Wosomo for $2,000.00.***	Badu

Applicant	Amount Requested	Project/Event	Support by Councillor	Division
CG2026-007 - Mabuygiw Garkaziw Kupay (TSI) Corporation	$970.20	MGK Work Uniforms for Land and Sea Management Activities & Projects, July – June 2026.	***Supported by Cr Keith Fell for $970.20.***	Mabuiag

In accordance with Council's *Community Grants Policy*, three (3) Community Grants applications and one (1) funeral donation application required divisional contributions.

Applicant	Amount Requested	Project/Event	Amount Received	Division
CG2025-108 – Basana Gemini	$1,886.67 *requested at June Council OM, 17-18/06/2025.*	Travel Expenses: Central & Eastern Island Participants' multi-charter to attend the Laurie Spina Sheild in Townsville, 04-05/07/2025.	$316.00 of Iama's remaining balance.	Iama
			$523.55	Poruma
			$523.56	Erub
			$523.56	Dauan
			Total: $1886.67	
CG2025-109 – Clara Ethel Lui	$1,886.67 *requested at June Council OM, 17-18/06/2025.*	Travel Expenses: Central & Eastern Island Participants' multi-charter to attend the Laurie Spina Sheild in Townsville, 04-05/07/2025.	$596.70 of Warraber's remaining balance.	Warraber
			$744.43	Poruma
			$744.43	Erub
			$744.44	Dauan
			Total: $1886.67	
CG2025-121 – Zenadth Kes Juniors	$6,133.00	Bus & Airport Transfer Expenses: Torres Strait junior participants attending the Laurie Spina Shield in Townsville, 04-05/07/2025.	$1,000.00	Mabuiag
			$5,000.00	Hammond
			$133.00	Dauan
			Total: $6,133.00	

Applicant	Amount Requested	Project/Event	Amount Received	Division
FD2025-101 – Cyenna Kabai	$5,000.00	Funeral Donation: Funeral of the Late Father Makie Kabai on Saibai Island, 04/07/2025.	$650.00 of Saibai's remaining balance.	Saibai
			$1,000.00	Ugar
			$795.61	Mabuiag
			$500.00	Kubin
			$1,000.00	Hammond
			$2,000.00	Dauan
			Total: $5,945.61	

INTERESTED PARTIES/CONSULTATION:

Councillors
Chief Executive Officer
Executive Directors
Divisional Managers
Community Grants Officer

BACKGROUND:

Community Grants applicants are received directly to Community Grants or via Division staff or Council. Applicants are assessed against eligibility criteria as per the *Community Grants Policy*.

COMPLIANCE / CONSIDERATIONS:

Statutory:	*Local Government Act 2009*
Budgetary:	Approved allocation of funds for Community Grants as per TSIRC 2025-26 budget.
Policy:	*Community Grants Policy*
Legal:	N/A
Risk:	No financial risk identified as the allocation is within existing Community Grants budget.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 1 – Strengthening Our Communities ➢ *Supporting healthy lifestyles, engaged communities, and celebrating cultural heritage.*
***Malungu Yangu Wakay* (The Masig Statement):**	Aligns with the social and cultural aspirations of ***Malungu Yangu Wakay.***
Standing Committee Consultation:	N/A
Timelines:	Community Grants applications must be submitted on the last Friday of the month to be tabled at the next Ordinary Council meeting.

CONCLUSION:

Council resolves the seven (7) applications meeting eligibility requirements and notes the grant applications processed out-of-cycle and funeral donations provided in June 2025 in accordance with the *Community Grants policy*.

Prepared/Recommended:

Katherine Epseg
Community Grants Officer

Recommended:

Robert Blake
Acting Manager Administration and Communication

Endorsed:

S. Andres

Susanne Andres
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS

1. *Fund Balances 2025-2026 (as at 1 July 2025)*
2. *Applications Processed During the Reporting Period*
3. *Fund Balanced 2024-2025 (as at 30 June 2025 – not carried forward)*

Attachment 1: 2025-2026 Fund Balances at beginning of year

Division	Councillor	Budget	Less Approved Funding	Closing Balance
Boigu	Cr. Toby	$25,000.00	$0.00	$25,000.00
Hammond	Cr. Dorante	$25,000.00	$0.00	$25,000.00
St Pauls	Cr. Levi	$25,000.00	$0.00	$25,000.00
Ugar	Cr. Stephen	$25,000.00	$0.00	$25,000.00
Badu	Cr. Wosomo	$25,000.00	$0.00	$25,000.00
Dauan	Cr. Elisala	$25,000.00	$0.00	$25,000.00
Erub	Cr. Mye	$25,000.00	$0.00	$25,000.00
Iama	Cr. Hankin	$25,000.00	$0.00	$25,000.00
Kubin	Cr. Manas	$25,000.00	$0.00	$25,000.00
Mabuiag	Cr. Fell	$25,000.00	$0.00	$25,000.00
Mer	Cr. Kaigey	$25,000.00	$0.00	$25,000.00
Poruma	Cr. Pearson	$25,000.00	$0.00	$25,000.00
Saibai	Cr. Aniba	$25,000.00	$0.00	$25,000.00
Warraber	Cr. Tamu	$25,000.00	$0.00	$25,000.00
Yorke	Cr. Ted Mosby	$25,000.00	$0.00	$25,000.00
Mayor	Mayor Mosby	$25,000.00	$0.00	$25,000.00
Community Gifts	CEO	$20,000.00	$0.00	$20,000.00
		$420,000.00	**$420,000.00**	**$420,000.00**

Attachment 2: Applications Processed During the Reporting Period for Noting

Application Type	Community Entity Applicants	Amount Requested	Project/Event	Amount Approved	Division
Out-of-Cycle Applications	CG2025-106 – KAREN SAGIGI	$2,366.50	MULTI CHARTER FOR THE CENTRAL/EASTERN CLUSTER TO ATTEND THE LAURIE SPINA SHIELD IN TOWNSVILLE, 04-05/07/2025.	$2,366.50	UGAR
	CG2025-117 – JULOHN WIGNESS	$1,500.00		$1,500.00	MASIG
	CG2025-118 – PAMELA PILOT	$1,500.00		$1,500.00	ERUB
	CG2025-119 – ANN PAU	$1,500.00		$1,500.00	UGAR
	CG2025-116 – MASIG NAIDOC COMMITTEE	$3,000.00	CATERING EXPENSES: MASIG NAIDOC CELEBRATION ON YORKE ISLAND, 01-07/07/2025	$500.00	MASIG
Funeral Donation/Travel Assistance	FD2025-100 – LES SALEE	$5,000.00	FUNERAL CATERING - FUNERAL OF THE LATE MR JAMES ELLIOT SALEE ON MER ISLAND, 20/06/2025.	$700.00	MER

Attachment 3: 2024-2025 Fund Balances at end of year – not carried forward

Division	Councillor	Budget	Less Approved Funding	Closing Balance
Boigu	Cr. Toby	$25,000.00	$25,000.00	$0.00
Hammond	Cr. Dorante	$25,000.00	$18,382.88	$6,617.12
St Pauls	Cr. Levi	$25,000.00	$24,517.48	$482.52
Ugar	Cr. Stephen	$25,000.00	$21,409.03	$3,590.97
Badu	Cr. Wosomo	$25,000.00	$24,184.94	$815.06
Dauan	Cr. Elisala	$25,000.00	$15,539.20	$9,460.80
Erub	Cr. Mye	$25,000.00	$24,667.99	$332.01
Iama	Cr. Hankin	$25,000.00	$25,000.00	$0.00
Kubin	Cr. Manas	$25,000.00	$21,497.97	$3,502.03
Mabuiag	Cr. Fell	$25,000.00	$25,000.00	$0.00
Mer	Cr. Kaigey	$25,000.00	$24,804.76	$195.24
Poruma	Cr. Pearson	$25,000.00	$24,750.31	$249.69
Saibai	Cr. Aniba	$25,000.00	$24,000.00	$1,000.00
Warraber	Cr. Tamu	$25,000.00	$25,000.00	$0.00
Yorke	Cr. Ted Mosby	$25,000.00	$24,945.67	$54.33
Mayor	Mayor Mosby	$25,000.00	$18,195.00	$6,805.00
Community Gifts	CEO	$20,000.00	$15,000.00	$5,000.00
		$420,000.00	**$381,895.23**	**$38,104.77**

ORDINARY MEETING
22-23 JULY 2025

Agenda Item
6.2

DIRECTORATE: *Corporate Services*
AUTHOR: *Grants Revenue Officer*

FUNDING ACQUISITION REPORT (JUNE 2025)

OFFICER RECOMMENDATION:

Council notes this report and its content.

EXECUTIVE SUMMARY:

The Funding Acquisition Report provides an update and summary of Council's current grant application and acquisition outcomes for the June 2025 reporting period.

The included tables highlight all current funding applications, including pending, successful and unsuccessful.

Applications are separated into Operational Funding and Capital Project Funding for the financial year 2024-25.

In June 2025:

- 1 x funding application was successful for the value of $7,536,710.00.
  - Queensland Reconstruction Authority - $7,536,710.00 - Boigu Island Airport Aerodrome Apron.

- 0 x funding application were submitted.

Note: There may be a discrepancy between the figures listed on this report against actuals in financial reports. This is largely due to the carry-over of project underspends from operational funding, as well as capital projects that receive progress payments spanning over multiple financial years combined with revenue recognition requirements per Accounting Standards.

Operational Project Funding 2024-2025

Funding Stream	Total	Project Details	Date of Application	Date of Outcome	Outcome	Comment
LGAQ QCoast 2100 Round 4	$ 603,793.00	Implementation of a Coastal Hazard Adaption Strategy. Three components - Construction and deployment of artifical reef modules, dune revegetation and maintenance activiteis, and capacity building engagement with the community to deliver construction and revegetation activities.	28-Feb-25		Pending	
Queensland Regional Authoirty	$ 2,734,125.81	Erub roads - TC Jasper	28-Jan-25	5-Mar-25	Pending	Council Resolution for CEO Delegation April 2025. Awaiting Executed Agreement.
Queensland Regional Authority	$ 584,215.53	Hammond Roads - TC Jasper	8-Dec-24	5-Mar-25	Pending	Awaiting Executed Agreement
National Indigenous Australians Agency (NIAA)	$ 12,000.00	2025 NAIDOC events for TSIRC Regions	20-Feb-25	30-May-25	Successful	Originally applied for $25,000.00. Approved for $12,000.00.
Torres Strait and Northern Peninsula Area Climate Resilience Grant Program	$ 3,950,000.00	To help Torres Strait and Northern Peninsula better adapt to impacts of climate change	6-Mar-25	16-Apr-25	Successful	The previous amount listed on March Council Report of $3,000,000.00 was an approximate amount. $3,950,000.00 is the exact funding amount approved. DISR
Torres Strait Regional Authority	$ 136,500.00	Economic Development 24-25 Phase 1 - Community Consultation	14-Jun-24	17-Jan-25	Successful	
Department of Agriculture and Fisheries	$ 80,000.00	Biosecurity Services - Exotic Fruit Fly Block Program in the Torres Strait	1-Oct-24	10-Dec-24	Successful	
State Library Queensland	$ 480,000.00	Growing IKC Centres Project - Digital Inclusion	27-Sep-24	27-Sep-24	Successful	
Torres Strait Regional Authority	$ 130,000.00	Requested Subsidy for Ferry Service between Hammond Island and Thursday Island.	10-Nov-23	20-Dec-24	Successful	
Department of Environment, Science and Innovation	$ 150,000.00	Erub Island Landfill closure and template development	18-Jun-24	20-Sep-24	Successful	
Queensland Regional Authority	$ 32,800.00	Emergent Works BRACS Rd Erub	17-Sep-24	21-Nov-24	Successful	
Queensland Regional Authority	$ 3,648,007.46	Ugar Landslip	20-Aug-24	5-Dec-24	Successful	
Queensland Regional Authority	$ 10,660.00	Get Ready Queensland Grant Program	4-Sep-24	15-Nov-24	Successful	
Queensland State Emergency Services - 2025 -26 (SES) Support Grant Program	$ 74,041.95	Purchase of New SES support Vehicle for Kubin	28-Nov-24	29-May-25	Unsuccessful	Dept. Received a high number of applications that unfortunately exceeded the funding available.
Torres Strait Regional Authority	$ 85,000.00	Feasibility Study into Hammond Island Ferry Service.	7-Feb-24	1-Dec-24	Unsuccessful	TSRA advised they did not have the funds and would not support a Feasibility Study.
Gambling Community Benefit Fund	$ 25,000.00	Purchase of Sporting Equipment Masig & Kubin basketballs, volleyballs,netballs. Community Launch on each island. Mural on Masig Amenities block by local First Nations Artist.	19-Nov-24	7-May-25	Unsuccessful	Application meritorious but fund is oversubscribed and application was not able to be funded
	$ 12,736,143.75					

Capital Project Funding 2024-2025

Funding Stream	Total	Project Details	Date of Application	Date of Outcome	Outcome	Comment
Department of Infrastructure, Transport, Regional Development, Communications and the Arts - Remote Airstrip Upgrade Program - Round 11	$ 3,970,850.00	Boigu airstrip reseal	13-Dec-24		Pending	Expected outcome TBC
Community Childcare Fund – Sustainability Support	$ 3,160,000.00	Aragun Childcare Centre –support to increase sustainability of service and increase enrolments	29-May-24		Pending	NOTE: ED Community Services advised this grant has been secured. Awaiting official notification & Agreement. 03/04/2025 - Received email confirming In Principle additional funding
Torres Strait Regional Authority	$ 1,200,000.00	Ugar Fuel Bowser Project. Note: $482,000 secured from previous funding.	8-Nov-23		Pending	
Queensland Reconstruction Authority (QRA)	$ 7,536,710.00	Boigu Island Airport Aerodrome Apron	1-Apr-25	12-Jun-25	Successful	
TMR - ATSI TIDS	$ 2,210,000.00	Dauan Island Barge Ramp Upgrade	14-Feb-25	27-May-25	Successful	
Queensland Remembers Grants Program Round 4	$ 49,145.00	Queensland Remembers Memorial Badu Project	23-Sep-24	19-Feb-25	Successful	
Torres Strait Regional Authority	$ 568,000.00	Badu Dedicated Outlet Main Upgrade	19-Dec-24	19-Dec-24	Successful	
Department of Transport and Main Roads - 2024-25 ATSI TIDS	$ 485,000.00	Boigu Island Primary Access Road Upgrade	30-Oct-24	30-Oct-24	Successful	
Works for Queensland - Round 5	$ 4,580,000.00	4 x Mechanic sheds + fitouts	4-Jul-24	1-Aug-24	Successful	
QuickStart Housing EOI	$ 5,114,507.00	(6) social housing Plug-In extensions, consisting of two (2) bedrooms and one (1) Bathroom. 2 Plug-ins have been requested for each of Masig Island, St Pauls island and Warraber Island.	12-Mar-23	4-Oct-24	Successful	Full application required Q3 2024 - NOTE: Letter advice received on 04/10/2024 from Dept. of Housing, Local Govt. Originally successful in October 2024 for $4,826,780.00
Dept of Infrastructure, Transport, Regional Development, Communities and the Arts	$ 1,709,739.00	Roads to Recovery 2024-2029 - Long-term planning for the safer maintenance and upgrade of local roads.	22-May-24	22-May-24	Successful	
National Emergency Management Agency - Disaster Ready Fund	$ 135,269.00	Backup generators for Poruma, Dauan, Erub, Boigu and Maubiag Islands	20-Mar-24	28-Aug-24	Successful	Includes $6500 co-contribution. Executed Contract Pending
National Emergency Management Agency - Disaster Ready Fund	$ 110,462.00	Badu Island Generator	20-Mar-24	28-Aug-24	Successful	Includes $4500 co-contribution.Executed Contract Pending
National Emergency Management Agency - Disaster Ready Fund	$ 958,627.00	Boigu Council Office roof and ceiling upgrade	20-Mar-24	28-Aug-24	Successful	Including $5000 co-contribution. Executed Contract Pending
Queensland State Emergency Services - 2025 -26 (SES) Support Grant Program	$ 150,000.00	St Pauls SES Shed Refurbishment	29-Nov-24	29-May-25	Unsuccessful	Dept. Received a high number of applications that unfortunately exceeded the funding available.
QRRRF	$ 162,737.00	Mabuiag Dump Road Upgrade	11-Jan-24		Unsuccessful	Dept. Received a high number of applications that unfortunately exceeded the funding available. heavily oversubscribed with applications recieved for many quality projects with the TSIRC application unsuccessful.
Housing Support Program - Community Enabling Infrastructure Stream	$ 31,895,000.00	Reclaimed residential (asbestos removal)	16-Aug-24		Unsuccessful	announced successful projects. TSIRC application were not included. No direct correspondence received from funder as yet with reasoning.
Housing Support Program - Community Enabling Infrastructure Stream	$ 21,376,567.00	Warraber residential development	16-Aug-24		Unsuccessful	announced successful projects. TSIRC application were not included. No direct correspondence received from funder as yet with reasoning.
	$ 85,372,613.00					

Annual Local Government Funding 2024-2025

The table below highlights all Annual Local Government Funding, that Council was allocated for 2024/25. No application is required for this type of funding.
Council officers note that the below figures will not reconcile to budget documents or financial statements as per AASB 1058, Council is required to recognise revenue on receipt of funds.

ANNUAL LOCAL GOVERNMENT FUNDING				
Funding Stream	**24/25 Total Allocation**	**Project Details**	**Date of Application**	**Comments**
Queensland Fire and Emergency Services	*Due May 2025*	*This payment is an additional one-off payment, increasing the Annual Subsidy to $TBC*	*Annual Allocation*	*100% paid upfront for current financial year 24/25*
Queensland Fire and Emergency Services	*$ 26,521.43*	*This payment recognises the costs incurred by Local government in providing support to their SES Groups and Units*	*Annual Allocation*	*100% paid upfront for current financial year 24/25*
Financial Assistance – Indigenous Councils Funding Program	*$ 16,469,355.00*	*The ICFP replaces the SGFA & RRP and represents a significant investment in Queensland's Indigenous communities.*	*Annual Allocation*	*100% paid upfront for current financial year 24/25*
Financial Assistance – General Purpose	*$ 15,571,673.00*	*Financial Assistance General Purpose is an annual allocation-based program for local government bodies based on the principal of jorizontal fiscal equalisation, enabling them to function by reasonable effort to an average standard.*	*Annual Allocation*	*100% paid upfront for current financial year 24/25*
Financial Assistance – Local Roads	*$ 209,993.00*	*Financial Assistance Local Roads is an annual allocation-based program to assist local governments with roads expenditure and to preserve its roads assets*	*Annual Allocation*	*100% paid upfront for current financial year 24/25*
Total Allocation for 24/25	$ 32,277,542.43			

INTERESTED PARTIES/CONSULTATION:

Executive Leadership Team and various Directorate staff/managers

BACKGROUND:

New funding opportunities are channelled to both the Executive Leadership Team and the Administration and Communication team for thorough evaluation. Should a funding opportunity be deemed viable, the application process is managed either internally within the relevant directorate or in collaboration with Peak Services. Once secured, successful funding contracts are overseen by the Enterprise Development team internally.

COMPLIANCE/CONSIDERATIONS:

Statutory:	Local Government Act 2009 Local Government Regulation 2012
Budgetary:	Operational and capital budget is adjusted upon successful funding application
Policy:	N/A
Legal:	N/A
Risk:	Council relies on external grant funding to ensure financial stability and liquidity. Council will continue to advocate for increased funding opportunities aligned with Core Plan strategic priorities and Operational Plan deliverables. All successful funded projects will need to be completed by the timeframes set out in the respective funding agreements. Enterprise Development alongside identified Project Manager/s will ensure reporting and monitoring mechanisms are established to guarantee project milestones, acquittals, reporting and contract completion are finalised within the contractual parameters.
Links to Strategic Plans:	Corporate Plan 2025-2030 Fous area 3: A Proactive and responsible Council
Malungu Yangu Wakay (The Masig Statement):	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

OTHER COMMENTS:

That Council notes and provides any necessary feedback to this report.

Prepared:
Georgina Thaiday
Grants Revenue Officer

Recommended:
Robert Blake
Acting Manager Administration and Communication

S. Andres
Endorsed:
Susanne Andres
Executive Director Corporate Services

Approved:
James William
Chief Executive Officer

ATTACHMENTS:

Nil.

ORDINARY MEETING
22-23 JULY 2025

Agenda Item
6.3

DIRECTORATE: *Corporate Services*
AUTHOR: *Executive Director Corporate Services*

TSIRC SPECIAL HOLIDAYS 2026

OFFICER RECOMMENDATION:

Council:

(a) Endorses the nominated 2026 Special Holidays outlined in the attachment to this report; and

(b) Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to submit the final list for 2026 Special Holidays to the Queensland Government Office of Industrial Relations.

EXECUTIVE SUMMARY:

This paper seeks Council endorsement of the nominated 2026 Special Holidays to be submitted to the Queensland Government Office of Industrial Relations.

Division 5 (**Badu**) has submitted a new holiday:

- 2 February – Badu DOGIT Handover Anniversary.

Division 7 (**St Pauls**) has removed a previously gazetted holiday:

- 18 April – Kozan Outreach Church Day.

Division 9 (**Iama**) has submitted a new holiday:

- 8 January – Zaranguai Day.

Division 10 (**Warraber**) has removed two previously gazetted holidays:

- 18 July – Indigenous Protected Area Celebration; and
- 7 December – Native Title Determination Day – Aureed Island Claim Day.

The Torres Shire Council has nominated **Friday 18 September 2026** as its Show Day. In previous years, Council similarly adopts the same date, as this Shire public holiday usually coincides with the dates for the biennial Winds of Zenadth Cultural Festival. Council may wish to consider a formal name for this special holiday in alternate years to the Winds of Zenadth Cultural Festival.

Council has also previously agreed that this Torres Shire Council public holiday will apply only to Council's Divisional Offices and not to the Cairns Office, as the Cairns Office has a local public holiday of its own for the Cairns Show Day.

In accordance with the Council decision taken at the September 2023 meeting on Saibai, Special Holidays that fall on a weekend will not have a week-day public holiday in lieu. Region-wide Special Holidays that fall on a weekend, will continue to have a week-day public holiday in lieu.

Interested Parties/Consultation:

- Mayor & Councillors
- Executive Director Community Services
- Division Managers
- Torres Shire Council in relation to their nominated annual Show Day (which usually coincides with the biennial Winds of Zenadth Cultural Festival).

Background / Previous Council Consideration:

In accordance with the *Holidays Act 1983*, each year Queensland Local Government entities are invited to request special holidays to be observed during the following year for districts in respected areas.

Special Holidays are subject to approval of the Minister for Industrial Relations. The closing date for the 2026 nominations is Friday, 25 July 2025.

COMPLIANCE / CONSIDERATIONS:

Statutory:	• *Local Government Act 2009* • *Local Government Regulation 2012* • *Holidays Act 1983*
Budgetary:	Special public holidays are paid days for TSIRC staff.
Policy:	N/A
Legal:	N/A
Risk:	*Risk Management:* TSIRC employees are paid at standard rates for gazetted holidays.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council *3.1 Provide good governance & leadership*
***Malungu Yangu Wakay* (The Masig Statement):**	*In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.*
Standing Committee Consultation:	N/A
Timelines:	Closing Date for submissions to the Queensland Government Office of Industrial Regionals is **Friday, 25 July 2025.**

Other Comments: Nil.

Recommended:

S. Andres

Susanne Andres
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

Proposed TSIRC Special Holidays for 2026

Torres Strait Island Regional Council
Special holidays for 2026 calendar year

Attachment 1

Region Wide

Region	Description/Historical Date	2025 date	Proposed date for 2026	Comments
All TSIRC	Torres Strait Flag Day *(29 May)*	Thu, 29-May-25	Fri, 29-May-26	
All TSIRC	Mabo Day *(3 June)*	Tue, 3-Jun-25	Wed, 3-Jun-26	
All TSIRC	Coming of the Light *(1 July)*	Tue, 1-Jul-25	Wed, 1-Jul-26	
All TSIRC	First Councillors' Meeting Anniversary *(23 August 1937)*	Mon, 25-Aug-25	Mon, 24-Aug-26	23/8/26 is a Sunday (Monday public holiday)
All TSIRC (except Cairns)	[Name TBA / Show Day equivalent]	Fri, 19-Sep-25	Fri, 18-Sep-26	Coincides with Torres Shire Council public holiday (Show Day/Winds of Zenadth/Multicultural Festival).

Specific Division Holidays

Region	Description	2025 Date	Proposed date for 2026	Comments
Badu	Badu DOGIT Handover Anniversary *(2 February)*	N/A	Mon, 2-Feb-26	New
Badu	St. Marks Church Day *(25 April)*	Fri, 25-Apr-25	Sat, 25-Apr-26	
Badu	Coming of the Light to Badu *(30 October)*	Thu, 30-Oct-25	Fri, 30-Oct-26	
Badu	Native Title Determination Day *(14 December)*	Sun, 14-Dec-25	Mon, 14-Dec-26	
Boigu	United Pentecostal Church Day (Church of Rock) *(28 February)*	Fri, 28-Feb-25	Sat, 28-Feb-26	
Boigu	St Saviour Church Day - Torres Strait Church *(19 June)*	Thu, 19-Jun-25	Fri, 19 Jun-26	
Boigu	Coming of the Light *(8 July)*	Tue, 8-Jul-25	Wed, 8-Jul-26	
Boigu	August Festival *(7 August)*	Thu, 7-Aug-25	Fri, 7-Aug-26	
Boigu	Blood Covenant Church Dedication Day *(26 September)*	Fri, 26-Sep-25	Sat, 26-Sep-26	

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Torres Strait Island Regional Council
Special holidays for 2026 calendar year

Attachment 1

Region	Description	2025 Date	Proposed date for 2026	Comments
Boigu	Native Title Determination Day *(10 December)*	Wed, 10-Dec-25	Thu 10-Dec-26	
Dauan	Ascension Day (Church Day of Parish of Ascension) *(8 May)*	Thu, 8-May-25	Fri, 8-May-26	
Dauan	Coming of the Light and Native Title Determination Day *(6 July)*	Sun, 6-Jul-25	Mon, 6-Jul-26	
Dauan	Church of the Holy Cross Day *(14 September)*	Sun, 14-Sep-25	Mon, 14-Sep-26	
Erub	Coming of the Light *(2 July)*	Wed, 2-Jul-25	Thu, 2-Jul-26	
Erub	The Ark of Transfiguration *(6 August)*	Wed, 6-Aug-25	Thu, 6-Aug-26	
Erub	All Saints Church Day *(1 November)*	Sat, 1-Nov-25	Sun, 1-Nov-26	
Erub	Native Title Determination Day *(8 December)*	Mon, 8-Dec-25	Tue, 8-Dec-26	
Hammond	Patron St Joseph Day *(2 May)*	Fri, 2-May-25	Sat, 2-May-26	
Hammond	Hammond Church Opening Day *(15 September)*	Mon, 15-Sep-25	Tue, 15-Sep-26	
Iama	Zaranguai Day *(8 January)*	N/A	Thu, 8-Jan-26	new
Iama	St John Divine Church Day *(19 June)*	Thu, 19-Jun-25	Fri, 19-Jun-26	
Iama	Turan Tabernacle Church Day Iama *(14 September)*	Sun, 14-Sep-25	Mon, 14-Sep-26	
Iama	Native Title Determination Day *(13 December)*	Sat, 13-Dec-25	Sun, 13-Dec-26	
Kubin	Mualgal Native Title Determination Day *(12 February)*	Wed, 12-Feb-25	Thu, 12-Feb-26	
Kubin	St Peter's Church Day *(29 June)*	Sun, 29-Jun-25	Mon, 29-Jun-26	
Mabuiag	St. Mary's Church Day *(2 February)*	Sun, 2-Feb-25	Mon, 2-Feb-26	

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Torres Strait Island Regional Council
Special holidays for 2026 calendar year

Attachment 1

Region	Description	2025 Date	Proposed date for 2026	Comments
Mabuaig	Wagadagam Tribal Chief Initiation Day *(29 June)*	Sun, 29-Jun-25	Mon, 29-Jun-26	
Mabuiag	Native Title Determination Day *(6 July)*	Sun, 6-Jul-25	Mon, 6-Jul-25	
Mabuiag	St. Mary's Church Dedication Day *(1 August)*	Fri, 1-Aug-25	Sat, 1-Aug-26	
Mabuiag	Coming of the Light *(3 September)*	Wed, 3-Sep-25	Thu, 3-Sep-26	
Masig	Coming of the Light *(3 July)*	Thu, 3-Jul-25	Fri, 3-Jul-26	
Masig	Masig Native Title Determination Day *(7 July)*	Mon, 7-Jul-25	Tue, 7-Jul-26	
Masig	St John the Evangelist Church Day *(27 December)*	Sat, 27-Dec-25	Sun, 27-Dec-26	
Mer	Dauar Waier Observation Festival *(14 June)*	Sat, 14-Jun-25	Sun, 14-Jun-26	
Mer	Coming of the Light *(2 July)*	Wed, 2-Jul-25	Thu, 2-Jul-26	
Mer	St. James Anglican Church Day *(25 July)*	Fri, 25-Jul-25	Sat, 25-Jul-26	
Mer	Cease Fire Day *(15 August)*	Fri, 15-Aug-25	Sat, 15-Aug-26	
Poruma	Zaranguai Day *(8 January)*	Wed, 8-Jan-25	Thu, 8-Jan-26	
Poruma	Native Title Determination *(7 July)*	Mon, 7-Jul-25	Tue, 7-Jul-26	
Poruma	Indigenous Protected Area (IPA) Celebration *(18 July)*	Fri, 18-Jul-25	Sat, 18-Jul-26	
Poruma	St Andrews Church Day *(30 November)*	Sat, 30-Nov-25	Mon, 30-Nov-26	
Saibai	Native Title Determination Day *(12 February)*	Wed, 12-Feb-25	Thu, 12-Feb-26	
Saibai	Holy Trinity Church Day *(First Trinity Sunday in the calendar year)*	Thu, 5-Jun-25	Sun, 31-May-26	[NOTE: Changes each year to coincide with the First Trinity Sunday in the calendar year]
Saibai	Annexure Day *(1 August)*	Fri, 1-Aug-25	Sat, 1-Aug-26	
Saibai	Church Dedication Day *(4 December)*	Thu, 4-Dec-25	Fri, 4-Dec-26	

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Torres Strait Island Regional Council
Special holidays for 2026 calendar year

Attachment 1

Region	Description	2025 Date	Proposed date for 2026	Comments
St Pauls	St Pauls Anglican Church Day *(25 January)*	Sat, 25-Jan-25	Sun, 25-Jan-26	
St Pauls	Mualgal Native Title Determination Day *(12 February)*	Wed, 12-Feb-25	Thu, 12-Feb-26	
~~St Pauls~~	~~Kozan Outreach Church Day *(18 April)*~~	~~Fri, 18-Apr-25~~	~~Sat, 18-Apr-26~~	Removal endorsed by Divisional Manager
St Pauls	Florence Buchanan Day (Coming of the Light) *(19 May)*	Mon, 19-May-25	Tue, 19-May-25	
Ugar	Coming of the Light Celebrations *(2 July)*	Wed, 2-Jul-25	Thu, 2-Jul-26	
Ugar	The Ark of Transfiguration Church Day *(6 August)*	Wed, 6-Aug-25	Thu, 6-Aug-26	
Ugar	The Ark of Transfiguration Church Dedication Day *(17 October)*	Fri, 17-Oct-25	Sat, 17-Oct-26	
Ugar	All Saints Church Day *(1 November)*	Sat, 1-Nov-25	Sun, 1-Nov-26	
Ugar	Native Title Determination Day *(9 December)*	Tue, 9-Dec-25	Wed, 9-Dec-26	
Warraber	Zaranguai Day *(8 January)*	Wed, 8-Jan-25	Thu, 8-Jan-26	
Warraber	St Peter's Church Day *(29 June)*	Mon, 30-Jun-25	Mon, 29-Jun-26	
Warraber	Coming of the Light *(10 July)*	Thu, 10-Jul-25	Fri, 10-Jul-26	
~~Warraber~~	~~Indigenous Protected Area Celebration *(18 July)*~~	~~Fri, 18-Jul-25~~	~~Sat, 18-Jul-26~~	Removal endorsed by Cr Tamu.
Warraber	Native Title Determination *(24 July)*	Thu, 24-Jul-25	Fri, 24-Jul-26	
~~Warraber~~	~~Native Title Determination Day - Aureed Island Claim Day *(7 December)*~~	~~Sun, 7-Dec-25~~	~~Mon, 7-Dec-26~~	Removal endorsed by Cr Tamu.

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ORDINARY MEETING
22-23 JULY 2025

Agenda Item
6.4

DIRECTORATE: *Corporate Services*
AUTHOR*: Acting Manager Administration and Communications*

OUTCOMES OF CORPORATE PLAN 2020-2025

OFFICER RECOMMENDATION:

Council notes the outcomes of the Corporate Plan 2020–2025.

EXECUTIVE SUMMARY:

The Corporate Plan 2020–2025 guided Torres Strait Island Regional Council's strategic direction and delivery of services between 1 January 2020 and 30 June 2025. This report presents a high-level summary of the achievements and shortfalls over the five-year period. A total of 106 deliverables were identified across 12 outcome areas.

Of these:

- 66 key deliverables were successfully achieved (62%)
- 40 deliverables were not achieved (38%), primarily due to external funding limitations, staffing constraints, or shifts in priorities.

Despite challenges such as COVID-19 impacts, cost pressures, and capacity limitations, Council made significant progress across areas such as cultural heritage, essential infrastructure, climate resilience, and community services. The newly adopted Corporate Plan 2025–2030 builds on these foundations and carries forward key priorities.

Interested Parties/Consultation:

- Mayor & Councillors
- Chief Executive Officer
- Executive Directors
- Administration and Communications Department
- Strategic Action Reference Group

Background / Previous Council Consideration:

The Corporate Plan 2020–2025 was adopted by Council in June 2020 to outline strategic priorities across 12 outcome areas aligned to the community's aspirations.

The Plan focused on:

- Cultural preservation and heritage
- Community safety and wellbeing
- Access to essential services
- Transparency and engagement
- Future planning and infrastructure
- Climate resilience

- Housing and liveable communities
- Responsible governance
- Environmental sustainability
- Economic development
- Skills retention
- Regional opportunities and cultural promotion

An internal review of the Corporate Plan was completed at the end of the 2024–25 financial year.

This review assessed the delivery status of each key initiative, capturing progress and identifying barriers to delivery.

Strong Outcomes (70% and above achieved)

- **Outcome 7:** Liveable communities (83%)
  Advocated for sustainable housing designs and addressed overcrowding.

- **Outcome 9:** Environmental sustainability (82%)
  Advanced renewable energy, waste management, water quality, and biosecurity.

- **Outcome 5:** Future planning and infrastructure (75%)
  Delivered community plans, coastal hazard mapping, and major infrastructure upgrades.

- **Outcome 6:** Climate resilience and disaster management (71%)
  Implemented seawalls, climate planning, and updated disaster management frameworks.

- **Outcome 2:** Safe, healthy and active communities (71%)
  Improved lighting, food security, IKC programs, and border safety.

- **Outcome 3:** Access to community support services (71%)
  Supported aged care, funeral assistance, and community grant reforms.

Moderate Outcomes (50%–69% achieved)

- **Outcome 8:** Responsible council governance (67%)
  Improved risk management and strategic planning, but gaps in reporting and service models.

- **Outcome 1:** Cultural heritage and history (50%)
  Progress in cultural repatriation and partnerships, though key advocacy items unmet.

- **Outcome 11:** Skills retention (43%)
  Some progress in procurement and traditional skills, but limited employment pathways.

Low Outcomes (Below 50% achieved)

- **Outcome 4:** Transparency and engagement (33%)
  Limited progress on community engagement and youth voice initiatives.

- **Outcome 12:** Regional opportunities and cultural promotion (33%)
  Delivered some local festivals but no major events or international promotion.

- **Outcome 10:** Economic development and enterprise (29%)
  Minimal progress on enterprise strategies, investment attraction, and tourism planning.

A detailed outcomes report is provided as an attachment.

COMPLIANCE / CONSIDERATIONS:

Statutory:	The Corporate Plan is a legislative requirement under the *Local Government Act 2009* and the *Local Government Regulation 2012*
Budgetary:	Annual budgets must align with the Corporate Plan
Policy:	N/A
Legal:	Local Government Regulation 2012, Part 2, Division 1, s165. Local Government Act 2009, s12.3, s13.2, and s104.5.
Risk:	The Corporate Plan must be updated prior to expiry.
Links to Strategic Plans:	Corporate Plan 2025-2030 • Focus Area 1 – Strengthening our communities • Focus Area 2 – Maintaining and renewing our infrastructure • Focus Area 3– A proactive and responsible Council • Focus Area 4 – Protecting our natural environment
***Malungu Yangu Wakay* (The Masig Statement):**	The Corporate Plan addresses the purpose and aims of Malungu Yangu Wakay
Standing Committee Consultation:	The report and attachment was tabled at the meeting of the Strategic Action Reference Group on 11 July 2025
Timelines:	Reporting period 1 Jan 2020 to 30 June 2025

Other Comments: Nil.

Prepared/Recommended:
Robert Blake
Acting Manager Administration and Communication

S. Andres
Endorsed:
Susanne Andres
Executive Director Corporate Services

Approved:
James William
Chief Executive Officer

ATTACHMENT:

Corporate Plan 2020-2025 Outcomes

Torres Strait Island
REGIONAL COUNCIL

Corporate Plan 2020-2025 Outcomes Report

Outcome 1: We preserve cultural heritage, history and place	Outcome: 50%	Comments
1.1 Capturing of information from Elders - Language, Song & Dance		
Advocate and partner with Organisations to capture History (and Story), Language, Song and Dance from Elders and the Community.	Yes	Support TSRA establish Language Program; and use of IKC spaces across the region
Work with State Library to ensure community accessibility to information through Indigenous Knowledge Centre (IKC).	Yes	Delivery of Digital Inclusion project. Also, ongoing partnership with State Library of Queensland.
1.2 Advocacy for the protection of artist rights and cultural ownership within the arts		
Work with relevant nation-wide stakeholders to facilitate delivery of Regional Arts Protocols workshop.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 1: Strengthening our community*
Advocate for a language, song and dance school of excellence with regional Educational Institutions.	No	Council may reconsider under the Advocacy Strategy.
1.3 Repatriation and protection of sacred objects		
Advocate and assist in the facilitation for the return of sacred objects.	Yes	Repatriation of ancestral remains from Germany. The Prussian Cultural Heritage Foundation returned three ancestors, including two Ugaram Le Omasker ancestors with provenance to Ugar Island in the Torres Strait. TSIRC also supported return of coral to Mer.
Investigate and advocate for the establishment of regional, cluster, or individual cultural centres.	Yes	Council continues to advocate for and support art and cultural centres and projects across the region.
1.4 Environmental and culturally significant landscapes are recorded, valued and protected		
Advocate and facilitate strategic planning for the protection and preservation of sacred sites.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 1: Strengthening our community*

Outcome 1: We preserve cultural heritage, history and place	Outcome: 50%	Comments
1.5 Establish a strategic plan for community worship & cemetery sites		
Documented Cemetery and Burial Site Plan which includes, Churches and Places of Worship, identification of new sites, and maintenance and restoration of current sites.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 2: Maintaining and renewing our infrastructure*

Outcome 2: Our communities are safe, healthy and active	Outcome: 71%	Comments
2.1 Provision of adequate public lighting		
Establish program of works to restore and extend public street and key infrastructure lighting.	Yes	
2.2 Advocate for greater solutions to unregistered or unsolicited community visits, border movements and intruders		
Work with key agencies and partners to investigate key community security and surveillance opportunities.	Yes	Advocacy resulted in construction of commonwealth building on Saibai. Advocacy continues to build capacity of locals and increased presence of the border.
2.3 Facilitate community-led strategy for public social behaviour concerns		
Work with each community to understand applicable public social behaviour concerns and facilitate recommendations with key agencies.	No	Council continues to work with communities to address such matters.
Work with key partners to investigate and advocate for programs that facilitate safe places and/or houses.	Yes	An ongoing discussion for facilities. Family & Domestic Action Plan adoption by Council 2023
Partner with key agencies to develop more culturally aligned community education programs.	No	Council continues to work with stakeholders.
2.4 Lead a strategic approach to healthy and active lifestyles		
Advocate and partner with stakeholders to produce a regional sport, recreation and healthy and active lifestyle strategy.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 1: Strengthening our community and Focus Area 3: A proactive and responsible Council*

Outcome 2: Our communities are safe, healthy and active	Outcome: 71%	Comments
2.4 Lead a strategic approach to healthy and active lifestyles		
Establishment of collaborative networks with key stakeholders to address local barriers to active, healthy living.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 1: Strengthening our community and Focus Area 3: A proactive and responsible Council*
Plan for safe and vibrant physical environments and infrastructure that supports healthy living and community activities.	Yes	
Facilitate appropriate and accessible activities for identified groups of community.	Yes	
2.5 Evolve and grow the Indigenous Knowledge Centre (IKC) Program		
Work with State Library and other partners to refresh the IKC strategy - Increasing program options for identified sectors of the community.	Yes	Refresh not done. Objectives of current strategy was achieved (1) stand-alone IKC positions; (2) refurb of IKCs commenced
Work with State Library and other partners to refresh and grow IKC technology and other learning assets.	Yes	Implementation of Digital Inclusion Program to replace equipment's and introduction of creative and educational programs for different target groups
2.6 Enable a positive nutritional culture and sustainable food sourcing		
Facilitate access and assistance to Community Gardens.	Yes	Collaborate with TSRA and GBK for communities. Established Community garden Masig through Sustainability program.
Facilitate access and support program for home produce production.	Yes	investigating best options for home gardens; which is part of the Salad Bowl project with Health & Wellbeing team
2.6 Enable a positive nutritional culture and sustainable food sourcing		
Facilitate delivery of food safety and healthy eating educational materials.	Yes	Council offers free online food safety training. In addition Council delivered the Healthy Housing Program Program (videos) which includes food safety tips; also partnership with Health & Wellbeing Qld for the Gather & Grow Project which investigates costs; and type of food across the region.

Outcome 3: We ensure accessibility to community support services	Outcome: 71%	Comments
3.1 Advocate for greater care and accessibility options for elderly and disabled community members, ensuring families remain connected		
Advocate and further develop respectful home-based care program for elderly and disabled residents.	Yes	Council continues to advocate for home-based aged care programs across the region.
Advocate for greater respite care opportunities at local and regional levels.	Yes	Council continues to advocate for better aged care services, including respite care opportunities across the region.
Develop strategic plan for greater accessibility opportunities for all members of community to essential services and town infrastructure.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 2: Maintaining and renewing our infrastructure and Focus Area 3: A proactive and responsible Council*
3.2 Delivery of childcare support models in partnership with the community		
Facilitate the development of a regional plan and strategy for childcare support and delivery opportunities within our local communities.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 1: Strengthening our community*
3.3 Refresh council's community and regional grant program		
Refresh regional grant program in alignment with key community feedback points.	Yes	Community Grant Program and policy was updated in 2024.
Work with Community and key stakeholders to develop a strategic regional approach for bereavement support and funeral assistance options.	Yes	Community Grant Program, which includes funeral grant assistance was updated in 2024. Council is also participated on round table discussion on repatriation with NPARC; TSC and other govt agencies.
3.4 Advocacy for the recognition of traditional Island Adoption		
Work with Community and key agencies to develop awareness and support models for Island Adoption.	Yes	Council supported establishment of the Kupai Omasker Commission.

Outcome 4: We are a transparent, open and engaging council	Outcome: 33%	Comments
4.1 Foster increased community consultation opportunities for direct and indirect Council services or programs		
Refresh Council's community engagement strategy via the Youmpla Voice program, focusing on clear consultation models and identified sectors of community.	No	Council's community directorate continues to engage with communities.
Utilise linguists and graphic specialists to ensure greater access to Council content.	No	Council's communication strategy includes stronger emphasis on appropriate communications.
4.2 Evolve Council's communication channels and community's access to information		
Launch Council's digital enablement program, evolving online and enabling physical access points.	No	Council updated its website and strengthened social media engagement. This is an ongoing project.
Work with key agencies and partners to establish regular community information materials and updates.	Yes	Council launched a new website in early 2025. This is supported by regular community newsletters and active social media accounts. In addition, Council has held several face-to-face consultations including the Corporate Plan 2025-2030 community consultation and the Trustee Policy community consultation.
4.3 Ensure community advocacy and engagement at all levels of government		
Facilitate Round Table Meetings and regular liaison with State and Federal Government Members, providing appropriate community feedback.	Yes	The Mayor, Councillors and CEO meet regularly with State and Federal Government members to advocate for funding to support regional priorities.
Work with Community to provide a regional legal framework which addresses both State and Traditional Lore requirements.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 1: Strengthening our community and Focus Area 3: A proactive and responsible Council*
Continue implementation of regional governance via One Boat and Regional Plans.	Yes	Advocacy continues with stakeholders such as NPARC, TSC and TSRA. Council

Outcome 4: We are a transparent, open and engaging council	Outcome: 33%	Comments
4.4 Capture and develop the voice of our next generation		
Work in partnership with key regional, state and federal stakeholders to develop a Leadership and mentoring program for youth.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 1: Strengthening our community*
Establishment of a Youth Council, appointing a representative from each division.	No	Council may reconsider this matter in the future.

Outcome 5: We plan effectively for the future of our individual communities and region	Outcome: 75%	Comments
5.1 Ensure a clear and transparent Town and Master Planning process		
Work with relevant partners to ensure community involvement in key infrastructure and accommodation placement.	Yes	Community Plans were developed in consultation with community and key stakeholders. These Plans were published in 2021.
Advocate for the mapping of traditional clan areas, where applicable, investigating repatriation opportunities.	No	Council continues to address these matters when they arise.
Ensure growth centres (both economic and recreational) are targeted across communities to facilitate access and choice.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 3: A proactive and responsible Council*
Work with relevant partners to ensure accurate demographic data collection for inclusion in future planning.	Yes	Council continues to gather demographic data to support future planning from Census and other verified sources. A housing review was conducted in 2024.
Ensure the inclusion of rising sea level mapping and potential community relocation zones in town planning process.	Yes	Community Plans were developed in consultation with community and key stakeholders. These Plans were published in 2021. Zenadth Kes Coastal Hazard Adaptation Strategy (CHAS) was adopted in 2024.
Development of Indigenous Land Use Agreements with each Island.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 3: A proactive and responsible Council*

Outcome 5: We plan effectively for the future of our individual communities and region	Outcome: 75%	Comments
5.2 Facilitate accessible and reliable road infrastructure		
Investigate improvement and extension of roadways to essential infrastructure and places of community importance.	Yes	Focus and funding has been on already established roads. Significant improvement to Saibai Roads, and storm related restoration works undertaken on all communities.
Investigate and develop concepts for sewer and waste water improvements.	Yes	New wastewater treatment methodologies implemented to Saibai and improvements on Erub, Mer, Boigu.
5.4 Advocate for the upgrade of essential marine, airport and associated infrastructure		
Scoping and planning for the dredging of wharves and other landing sites.	Yes	Survey works undertaken, dredging options and costings undertaken. Advocacy progressed.
Scoping and planning for the upgrade of existing marine and airport facilities to be accessible and adequate for industry.	Yes	Funding gained and jetty and/or barge landing projects enabled or underway on Badu, St Pauls, Kubin, Dauan, Saibai, Boigu. Air services related infrastructure upgrades undertaken.
5.4 Telecommunications planning and advocacy		
Work with key partners to facilitate improvement to regional telecommunications standards.	Yes	
Work with key partners to facilitate community WiFi access.	Yes	

* it is noted that the Corporate Plan did not contain an item # 5.3

Outcome 6: Our communities remain resilient to the effects of climate change and natural disasters	Outcome: 71%	Comments
6.1 Protect communities through seawall and other coastal defence construction.		
Work with community to develop a climate change mitigation and adaption strategy, including potential displacement activities.	Yes	Development of CHAS and Master Planning.
Engineered designs for seawalls and other coastal defence construction in our most affected communities are prioritised for works.	Yes	Coastal defence projects undertaken or underway on Boigu, Poruma, Masig, Iama, Warraber.
Develop roadmap for mitigation works to remaining communities.	Yes	

Outcome 6: Our communities remain resilient to the effects of climate change and natural disasters	Outcome: 71%	Comments
6.2 Evolve disaster management planning & recovery		
Facilitate the refreshment of the Council's Disaster Management Plan with key regional partners.	Yes	
Develop community specific disaster management awareness programs.	No	To be addressed through Operational Plan.
6.2 Evolve disaster management planning & recovery		
Investigate & scope of a disaster early warning and monitoring systems.	No	Council continues to work on these matters.
Advocate and facilitate improved strategic planning for Natural Disaster Relief and Recovery Arrangement (NDRRA) works, particularly roads.	Yes	

Outcome 7: Our communities are consulted around liveable places, aligned to lifestyle and environmental suitability	Outcome: 83%	Comments
7.1 Facilitate improvement to community housing awareness and information		
Work with key agencies to refresh and develop community awareness programs for home rental options, process and calculation methodologies.	No	This initiative will be addressed upon adoption of Council's updated Trustee Policy.
Work with key agencies to refresh and develop community awareness programs for home ownership options, processes and mechanisms.	Yes	
7.2 Advocate for the development of more environmentally and culturally appropriate housing designs		
Work with key partners to facilitate housing design consultation within communities, addressing key lifestyle needs and family demographics.	Yes	
Advocate for inclusion of renewable and sustainable solutions in housing designs.	Yes	
Advocate for new and existing housing design adequacy for local conditions, including rising sea levels and flooding.	Yes	
7.3 Advocate for the increase to available options to overcome housing shortages and overcrowding		
Work with relevant agencies to increase housing allotment and construction opportunities within our region.	Yes	

Outcome 8: We manage council affairs responsibly to the benefit of our communities	**Outcome: 67%**	**Comments**
8.1 Delivery of strategic plans, operational plans, budget and associated performance management		
Develop and refine council's budget in alignment to the delivery of council's corporate and annual operational plans.	Yes	Council adopted annual Operational Plans, along with the Annua Budget.
Conduct annual operational planning and reporting.	No	Regular reporting of the Operational Plan was incomplete from 2020-2023. *This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 3: A proactive and responsible Council*
Evolve council's strategic asset management planning for all infrastructure classes.	Yes	In progress
Develop and implement asset monitoring technologies to enable remote management of key infrastructure.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 2: Maintaining and renewing our infrastructure and Focus Area 3: A proactive and responsible Council*
Effective management of DOGIT Land as a Trustee.	Yes	
Evolve Council's cost management and analysis reporting.	Yes	
8.2 We continuously develop and evolve our enterprise risk management and business continuity planning		
Conduct a refresh of council's risk framework, aligned to global best practice.	Yes	Risk Management Framework and Guidelines adopted December 2024.
Strengthen council's business continuity planning in alignment with the Local Area Disaster Management Group (LDMG).	Yes	Review of LDMG 2024.
8.3 Develop a service delivery excellence model.		
Define departmental customer and general service level metrics.	No	
Investigate community expectations on service levels and fee for service appetite.	No	
Define regional project logistics requirements and strategic infrastructure to deliver.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 2: Maintaining and renewing our infrastructure*

Outcome 8: We manage council affairs responsibly to the benefit of our communities	**Outcome: 67%**	**Comments**
8.4 Develop council as employer of choice within the region and nationally		
Further develop and report on council's Transitional Action Plan, ensuring employment within local communities.	Yes	Development of the TAP is underway.
Ensure council's recruitment process is clear and accessible.	Yes	Council updated its recruitment policy and continues to communicate recruitment matters.
Develop council diversity and inclusion policy.	Yes	Policy was adopted by Council in June 2021
Negotiate and deliver a collective agreement with council workforce.	Yes	Initial CA adopted 2021. Next CA expected to be finalised in August 2025.

Outcome 9: We actively reduce our environmental footprint and manage our resources sustainably	**Outcome: 82%**	**Comments**
9.1 Facilitate the introduction of renewable energy production, and sustainable consumption		
Investigate and facilitate the introduction of alternative or renewable energy technologies via individual pilot programs and regional solutions.	Yes	
Advocate and investigate electric vehicle and associated infrastructure pilot opportunities.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 3: A proactive and responsible Council*
9.2 Evolve waste management through recycling and reuse strategies.		
Coordinate waste management activities through landfill, transfer station and recycling opportunities.	Yes	Improved management, and collaboration with COEX and community re cans/bottles.
Facilitate regional clean-up and investigate long-term solutions for bulk waste, car bodies and whitegoods.	Yes	Metal waste clean-up undertaken.
Investigate sewer bio-solids and grey water reuse opportunities.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 3: A proactive and responsible Council and Focus Area 4: Protecting our natural environment*

Outcome 9: We actively reduce our environmental footprint and manage our resources sustainably	Outcome: 82%	Comments
9.3 Ensure a safe and sustainable drinking water program		
Active management of the water delivery system including on-line meter reading.	Yes	New telemetry/monitoring system an smart metering rolled out.
9.4 Ensure effective environmental health management practices		
Development and execution of pest management plans.	Yes	Ongoing. Part of contractual obligations
Work with key partners and agencies to further implement Biosecurity Plan and controls.	Yes	Council continues to work with key partners and agencies to further implement Biosecurity Plan and controls across the region, in association the with Torres Strait and Northern Peninsula Area Biosecurity Strategy and the Torres Strait Regional Biosecurity Plan 2018-2023
Work with individual communities to identify areas for cultural cutting and cleaning places.	Yes	Partner with TSRA and PBCs, part of Turtle & Dugong Mgt Plan lead by TSRA Rangers
Facilitation of domestic animal health checks.	Yes	Ongoing.
Develop coordinated warning systems associated with health outbreaks.	Yes	Council delivers strategic communications strategies for health out breaks and other events such as severe weather through traditional and social media and public notifications on communities.

Outcome 10: We advocate and foster regional prosperity through enterprise development	Outcome: 29%	Comments
10.1 Advocate for community and individual enterprise models and investment attraction		
Facilitate the establishment of an Enterprise Development Strategy, identifying key sector opportunities.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 3: A proactive and responsible Council*
Advocate for private sector investment attraction policies at State and Federal levels.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 3: A proactive and responsible Council*
Review Sister City relationship appropriateness and opportunities.	No	

Outcome 10: We advocate and foster regional prosperity through enterprise development	**Outcome: 29%**	**Comments**
10.2 Advocate and facilitate key industry development		
Work with key partners to facilitate pre- feasibility studies on key sectors and industry development opportunities within region.	Yes	Council continues to meet with key stakeholders and advocate for industry development. In addition, Council has obtained funding to fund an Economic Study for the region which will include business, tourism and industry opportunities.
Divestment of non-core council owned business.	No	To be addressed upon adoption of Council's updated Trustee Policy.
10.3 Develop a visitor management strategy		
Investigate and refresh council's existing visitor management process and implementation roadmap.	No	Partially achieved, further work planned through Operational Plan.
Investigate tourism opportunities, segments and attraction models.	Yes	Council has obtained funding to fund an Economic Study for the region which will include business, tourism and industry opportunities.

Outcome 11: We invest in the retention of key skills within our region	**Outcome: 43%**	**Comments**
11.1 Advocate and facilitate key programs that retain and introduce employment or contracting within communities		
Facilitate study into key skill opportunities and development models.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 3: A proactive and responsible Council*
Grow council's existing apprenticeship and traineeship program.	No	Review 2025-2026.
Work with relevant partners to ensure employment models exist post apprenticeship or traineeship.	No	Review 2025-2026.
11.2 Refresh council's procurement policies		
Develop and implement council's Indigenous Procurement Policy.	Yes	Council's Ethical Sourcing and Procurement Policy is reviewed annually and includes provisions for Indigenous Procurement.

Outcome 11: We invest in the retention of key skills within our region	**Outcome: 43%**	**Comments**
11.3 Drive regional financial literacy		
Work with applicable stakeholders and agencies to facilitate the development of personal and home budgeting programs.	No	*This objective was carried over to the Corporate Plan 2025-2030 – Focus Area 1: Strengthening our communities and Focus Area 3: A proactive and responsible Council*
Work with applicable stakeholders and agencies to facilitate the development of existing and start up business assistance programs.	Yes	Supports TSRA small business program, and community members on ground with establishment in partnership with PBC or unused infrastructure
11.4 Facilitate the retention of key traditional skills within region.		
Investigate and document key traditional skills, ie. arts & craft production, noting upskilling gaps.	Yes	Health & Wellbeing program encourages participation and training of traditional skills

Outcome 12: We bring opportunity to our region and put our culture on the world stage	**Outcome: 33%**	**Comments**
12.1 Develop a world class model for festivals and event delivery		
Facilitate the development of an international cultural festival, hosted within region.	No	Culture Arts Land & Heritage Advisory Committee to evaluate.
Work with key partners to deliver sporting and recreational festivals within region.	Yes	Through Council's Community Grants Program, Council has derived funding and in-kind-support to deliver regional sporting and recreational festivals within the region.
Work with applicable stakeholders and agencies to facilitate the development of key industry & career market day events within region.	No	

DIRECTORATE: Corporate Services
***AUTHOR**: RPS Town Planning*

MER ISLAND FUEL FACILITY DEVELOPMENT APPLICATION – MATERIAL CHANGE OF USE (DECISION NOTICE FOR DA 04-24-15(1) MER ISLAND LOT 67 ON SP249793)

OFFICER RECOMMENDATION:

Council approves the development application for a material change of use for a Service Station on land described as Lot 67 on SP249793 located at Marou Gab Road, Mer Island, subject to the conditions set out in the in Recommendation in the officer's report.

EXECUTIVE SUMMARY:

TSIRC is the applicant for a development application for Material Change of Use (Service Station) for the establishment of a fuel facility, comprising two (2) fire rated above ground fuel tanks, fuel dispensing system and a 24 hour, seven days a week payment terminal. The proposed development would be established on land at Marou Gab Road, described as Lot 67 on SP249793.

Mer Gedkem Le TSI RNTBC, as Trustee for Lot 67 on SP249793 at its Trustee meeting in February 2025, provided owner's consent to the application.

The development proposal is for the following works associated with the proposed fuel facility:

- installation of two (2) above-ground self bunding fuel storage tanks (1 for unleaded and 1 for diesel);
- self-service dispenser and payment terminal;
- secure compound; and
- 3m high vapour barrier along the rear boundary.

The proposal involves a 'Material Change of Use', which under the *Planning Act 2016* requires Council, as the Assessment Manager, to issue a Development Permit for the Material Change of Use.

There are no planning issues, and the application is recommended for approval subject to conditions.

Interested Parties/Consultation:

- Councillor Kaigey - Division 15: Mer Island;
- Torres Strait Island Regional Council; and
- Mer Gedkem Le (Torres Strait Islanders) Corporation RNTBC.

Background / Previous Council Consideration:

Torres Strait Island Regional Council (TSIRC) seeks development approval for a Material Change of Use to establish a fuel facility, to be managed by (TSIRC), on land at Marou Gab Road, described as Lot 67 on SP249793.

The development proposal aims to provide a designated fuel facility on Mer Island that is readily accessible and centrally located for the community and proposed as follows:

- Installation of two (2) above-ground self bunding fuel storage tanks located within fire-rated, fuel cubes:
    - 4.5Kl of unleaded (ULP); and
    - 4.5Kl of diesel (DSL);
- Self-service dispenser for ULP and DSL;
- 24 hour, seven days a week payment terminal;
- Secure storage compound with provision of 2m high security fencing;
- Designated refuelling area; and
- 3m high vapour barrier along the rear boundary and along the full length of the adjoining wall of the existing building.

All proposed works would be wholly contained within Lot 67 on SP249793. The existing building on Lot 67 is identified as a protected place and would not be impacted by the proposed development.

<u>The application advises the following:</u>

- The subject site is located on land at Lot 67 Marou Gab Road, Mer Island, described as Lot 67 on SP249793 and all proposed works would be wholly contained within Lot 67 on SP249793;
- The site is improved by an existing shed, which is understood to be a protected place on Mer Island. The proposed development would not impact the existing building;
- Currently fuel is transported to the island in 44 gallon drums for both unleaded petrol and diesel. Fuel is decanted into smaller containers for individual use and risks associated with spillages are not adequately addressed;
- The subject site is readily accessible and centrally located for the community;
- The site is located outside areas of Council's Natural Hazards Coastal Hazard Areas and Flood overlay and mapped environmental value area;
- The site is identified within a future precinct planning area within the master plan and is located immediately adjacent to existing council buildings;
- The proposed use is consistent with the Master Plan, which recommended the provision of a suitable fuel facility on Mer Island;
- The proposed works would not require the clearing of any native vegetation;
- Minor works would be required to facilitate installation of the two above-ground fuel tanks and associated infrastructure;
- The proposed tanks are double-skinned, fire-rated and self-bunded to mitigate the potential for uncontrolled release for fuel and prevent environmental harm;
- Two fuel transfer pumps would be provided;
- The fuel dispensers would be equipped with a stainless steel bunded sump to capture overflows;
- The bowser would be fitted with flow control and antisiphon valves to prevent loss of fuel;
- Fuel tanks, pumps and dispensers would be constructed in accordance with Australian Standards;
- Emergency stop measures would be provided and readily accessible;
- Secure fencing of the fuel storage compound would be provided to prevent unlawful entry; and
- A self-service payment terminal would be provided.

Figure 1: Site Location

Figure 2: Site Location – Lot 67

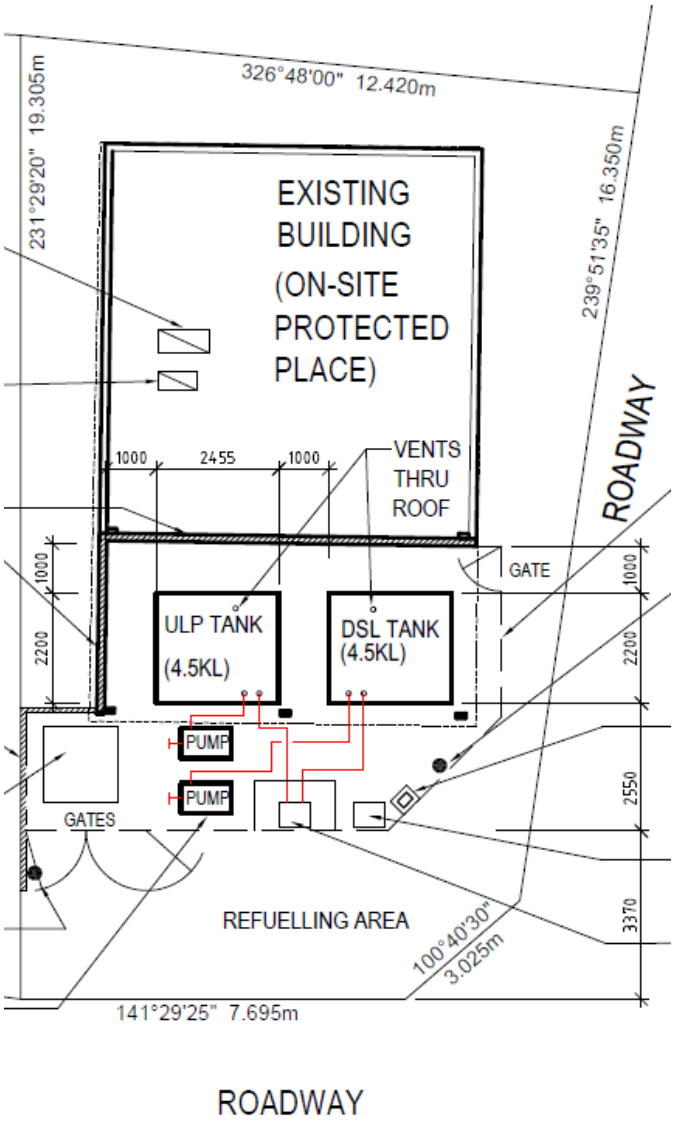


Figure 3: Proposal Plan – Lot 67

1. REFERRAL AGENCY

The application was not required to be referred to the State Assessment and Referral Agency (SARA).

2. ZENADTH KES PLANNING SCHEME 2016

The proposed development is reflected below:

Strategic	Township
Zone	Township Zone
Local Plan	Mer Island
Environmental Values (Gogobithiay – Land, Sea and Sky)	No
Potential Acid Sulphate Soils	Yes
Landslide Risk	No
Bushfire Risk	No
Coastal Management District	No
Erosion Prone Area	No
Storm Tide Inundation	No
Flood Hazard Area	No

In accordance with the TSIRC Zenadth Kes Planning Scheme, the proposed development is located within the Township Zone and is subject to Impact Assessment. The proposed development has been assessed against the applicable Codes:

- Township Zone code
- Mer (Murray) Island – Local Plan Code
- Infrastructure and Works Code
- Water Quality and Acid Sulphate Soils Code

3. PUBLIC NOTIFICATION

The proposed development was subject to Impact Assessment and required to be publicly notified. Public notices were placed on the land, a notice placed in the Cape York Weekly, and a letter was sent to the adjoining landowners. Public notification was undertaken from 26 May to 18 June 2025. There were no submissions received by Council in relation to the proposed development.

4. ENGINEERING

The proposed development would require the provision of an electricity switchboard to service the proposed fuel facility and payment terminal. The existing site is provided with electricity connections. No other utility services will be required for this facility. The subject site is accessible via the existing road network.

4. PLANNING ISSUES

The proposed development seeks to establish a fuel facility to service the community of Mer Island. The proposal is defined as a service station and requires a Development Permit for Material Change of Use, which requires planning approval.

The proposed fuel facility did not trigger the requirement for an Environmental Relevant Activity in accordance with the *Environmental Protection Regulation 2019* on the basis that the storage of fuel would not exceed 500m³ of diesel (class C1) and unleaded petrol (class 3 dangerous goods).

All proposed infrastructure would be contained within Lot 67 on SP249793. The proposed development has been appropriately designed to avoid any impacts upon the existing building located on the site and identified as a protected place.

The proposed development generally complies or is able to comply with all relevant assessment benchmarks within the relevant local plan, overlay and development codes.

Revised proposal plans were received for the proposed fuel facility on 3 July 2025, post completion of the public notification period. Whilst the revised plans have amended the alignment of the fuel storage tanks and provide for two (2) fuel transfer pumps, the proposed development is located on the same site and has not increased in scale or intensity. On this basis the revised proposal plans are deemed to be generally in accordance with the previous fuel facility concept plans.

5. OWNER'S CONSENT

Mer Gedkem Le TSI RNTBC, as Trustee for Lot 67 on SP249793 at its Trustee meeting in February 2025, resolved to grant owner's consent to the development application for Material Change of Use (Service Station) for the establishment of a fuel facility on land at Marou Gab Road, described as Lot 67 on SP249793.

6. BASED ON THE ABOVE, THE RECOMMENDATION IS AS FOLLOWS:

That Council issue a Development Permit for 'Material Change of Use' with the inclusion of the following conditions:

1. Approved Plans

1. The proposed development is to be undertaken generally in accordance with the following approved drawings:

Plan/Document Number	Plan/Document Name	Date
WDE Drawing No. 1791-F51	Mer Island Fuel Facility – - General Arrangement Plan	February 2025, Issue C
WDE Drawing No. 1791-F52	Mer Island Fuel Facility – Hazardous Areas Plan	February 2025, Issue B
WDE Drawing No. 1791-F53	Mer Island Fuel Facility – Piping & Instrumentation Diagram	February 2025, Issue B

subject to any alterations:

a) found necessary by Chief Executive Officer at the time of examination of drawings or during construction of the works because of particular financial, engineering or cultural requirements and to ensure the works comply in all respects with the requirements of FNQROC Development Manual and good engineering practice; and

b) to comply with project specific conditions

2. All works must be carried out in accordance with the approved plans, conditions and specifications, to the requirements and satisfaction of the Chief Executive Officer.

3. Council's examination of the documents should not be taken to mean that the documents have been checked in detail and Council takes no responsibility for their accuracy. If during construction, inadequacies of the design are discovered, it is the responsibilities of the Consulting Engineers and/or the applicant to resubmit amended plans to Council for approval and rectify work accordingly.

4. Notwithstanding any approval given to engineering documents, where a discrepancy occurs between these documents and Council's standards, then Council's standards shall apply. All works must be performed in accordance with Council standards and Local Laws and other statutory requirements, unless specifically listed in the project specific conditions.

5. If there are errors, omissions of insufficient detail on the plans for the purpose of construction, these deficiencies shall be made good during construction and Council reserves the right to withhold approval of construction until such deficiencies are made good to its satisfaction.

Potential Damage

6. Any existing Council infrastructure or private property (including but not limited to services, kerb, concrete structures, pits, channel, pavement, footpath, RCP, RCBC, etc.) damage due to the proposed works is to be rectified or replaced at the applicant's expense prior to the commencement of use. The applicant must notify Council immediately of the affected infrastructure.

7. The applicant is responsible for the cost of any alteration to public utilities as a result of complying with the conditions of this Development Permit.

Erosion and Sedimentation

8. The applicant, or its contractor, are required to ensure that sediment and erosion control measures implemented on the site meet best practice guidelines to mitigate any adverse impacts to surrounding properties.

9. All fill material should be compacted in accordance with AS 3798 Level 1, Guidelines on Earthworks for Commercial and Residential Developments.

Weed Management

10. The applicant, or its contractor, are required to ensure that appropriate weed and pest management measures are implemented on the site to meet best practice guidelines to prevent the introduction or spread of known or potential pest or weed species.

Existing Building

11. The applicant, or its contractor, are required to ensure that the approved works do not adversely impact the existing building, a locally identified protected place. Appropriate measures must be implemented to ensure sufficient setback is maintained at all times from the existing building during approved construction works.

Construction Materials

12. No demolition materials or construction material are permitted within the local waste depot without the prior written approval of the Engineering Manager or Chief Executive Officer. Non-toxic materials may be donated or sold to inhabitants of the island for reuse or recycling with the balance of the demolition material to be disposed of by transportation off site to appropriate facilities on the mainland. All off-site transportation must be undertaken strictly in accordance with Biosecurity requirements.

Cultural Heritage

13. Torres Strait Islander cultural heritage is protected under the Torres Strait Islander Cultural Heritage Act 2003. This Act establishes a cultural heritage duty of care and in section 23(1) mandates that a person who carries out an activity must take all reasonable and practicable measures for ensuring activities are managed to avoid or minimise harm to Torres Strait Islander cultural heritage. The Duty of Care Guidelines gazetted pursuant to the Aboriginal Cultural Heritage Act 2003 provide guidance on identifying and protecting cultural heritage to fulfil the duty of care.

Currency

14. This approval is valid for six (6) years.

COMPLIANCE / CONSIDERATIONS:

Statutory:	• *Local Government Act 2009* • *Planning Act 2016* • *Planning Regulation 2017*
Budgetary:	N/A
Policy:	N/A
Legal:	The Report was prepared by RPS on behalf of Council
Risk / Risk Mitigation:	The proposed development will mitigate the risk of contamination by the current practice of decanting fuel from drums into containers.
Links to Strategic Plans:	TSIRC Corporate Plan 2025–2030 *(Bisnis Plan)* ➢ Focus Area – Maintaining and Renewing Our Infrastructure
Malungu Tangu Wakay (Masig Statement):	N/A
Standing Committee Consultation:	N/A
Timelines:	Council is required to make its decision within 35 business days from receipt of the public notification compliance certificate on 20 June 2025.

Other Comments:

Nil

Recommended:

S. Andres

Susanne Andres
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

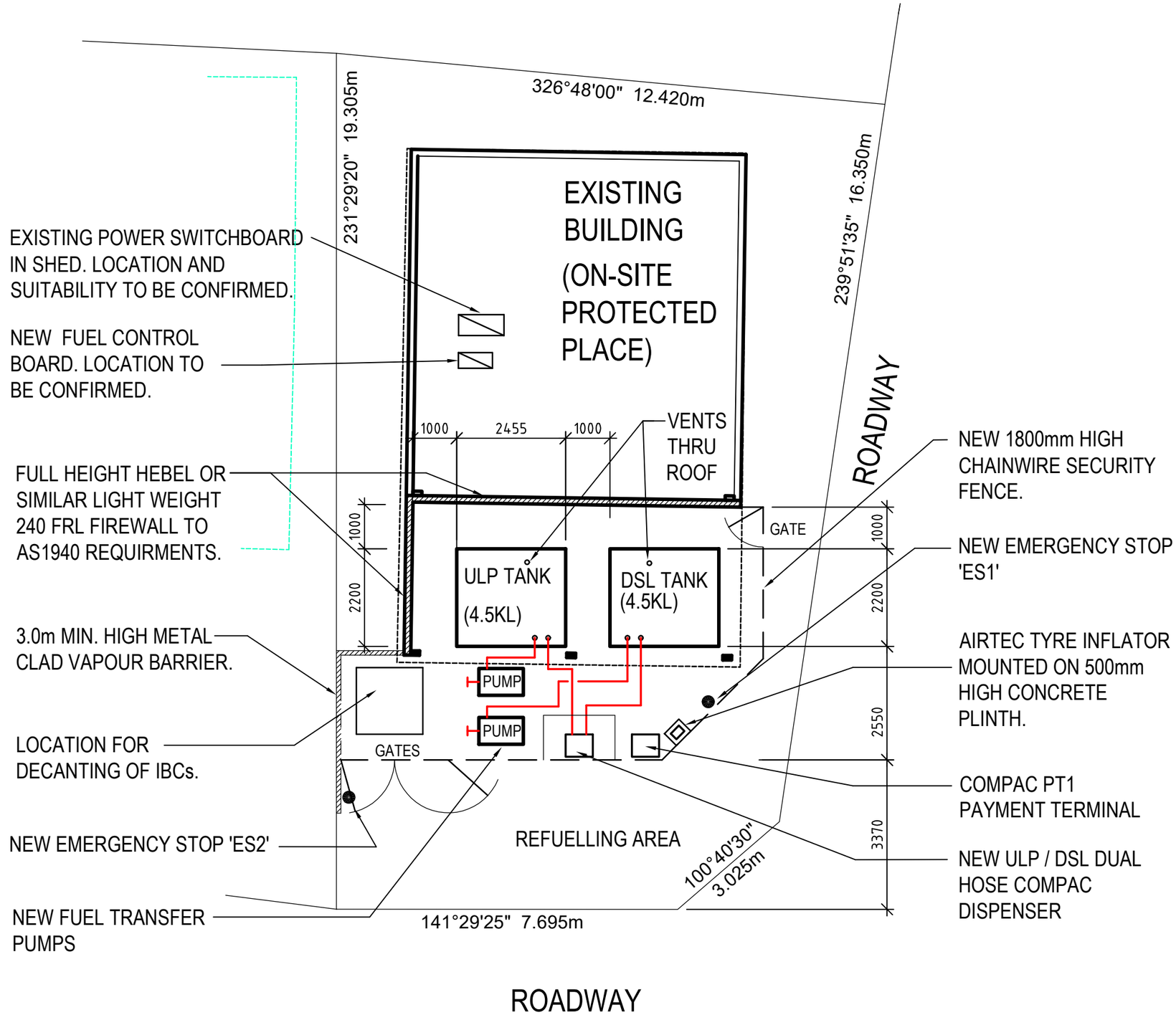
ATTACHMENTS:

Approved Plans:

1. Mer Island Fuel Facility – General Arrangement Plan Drawing No. 1791-F51 Issue C
2. Mer Island Fuel Facility – Hazardous Areas Plans Drawing No. 1791-F52 Issue B
3. Mer Island Fuel Facility – Piping & Instrumentation Diagram Drawing No. 1791-F53 Issue B

SCOPE OF WORK:

1. MODIFY EXISTING STEEL FRAMED AND METAL CLAD SHED AS SHOWN.
   - ROOF TO REMAIN UNALTERED;
   - REMOVE END WALL CLADDING AND GIRTS;
   - REMOVE END BAY ROLLER DOOR AND FRAMING;
   - REMOVE REAR BAY CLADING AND REPLACE WITH HEBEL FIRE-RATED WALL FIXED TO EXISTING WALL GIRTS;
   - INSTALL WALL GIRTS AND HEBEL FIRE-RATED END WALL.
2. ERECT A NEW STEEL FRAMED AND METAL CLAD 3M HIGH VAPOUR BARRIER WALL.
3. SUPPLY AND INSTALL A NEW 4.5KL ULP AND A 4.5KL DSL FIRESAFE ABOVEGROUND BULK FUEL STORAGE TANK.
4. INSTALL A NEW ULP TRANSFER PUMP - EBSRAY V15 C/W EXD MOTOR.
5. INSTALL A NEW DSL TRANSFER PUMP - EBSRAY V15 C/W EXD MOTOR.
6. INSTALL NEW FLEXIBLE FUEL TRANSFER HOSES FOR DECANTING FROM IBCs.
7. INSTALL NEW 2-STAGE OVER-FILL PROBES, ONE FOR EACH TANK.
8. INSTALL NEW STAINLESS STEEL FUEL ELECTRICAL SWITCHBOARD AND ELECTRICAL FEED-IN CABLES.
9. INSTALL NEW ELECTRICAL CABLE TRAYS AND CABLING AS NECESSARY.
10. INSTALL MANUALLY OPERATED VALVING SYSTEMS AS DETAILED.
11. INSTALL STAINLESS STEEL COMPAC DUAL FUEL DISPENSER, C/W NEW TOKHEIM VALVES AND FLEXIBLE HOSE CONNECTIONS, ON NEW BASE SUMP.
12. SUPPLY AND INSTALL ALL NECESSARY STAINLESS STEEL PIPEWORK WHERE APPROPRIATE.
13. INSTALL NEW COMPAC PT1 PAYMENT TERMINAL.
14. INSTALL NEW AIRTEC TYRE INFLATOR ON 500mm HIGH CONCRETE PLINTH. ALL ELECTRICAL CONNECTIONS TO BE MIN 500mm ABOVE GROUND TO BE OUTSIDE THE ZONE 2 HAZARDOUS AREA.
15. ERECT NEW SECURITY FENCING AND GATES.
16. PROVIDE ANY ANCILLARY ITEMS AND EQUIPMENT AS NECESSARY TO ACHIEVE COMPLIANCE AND REQUIRED OPERATIONAL PERFORMANCE.



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NOTE:
ALL INFORMATION SHALL BE VERIFIED ON SITE PRIOR TO RELYING UPON IT FOR ORDERING OR INSTALLATION.

ISSUED FOR CONSTRUCTION

issue	date	description	by
C	02.07.2025	tyre inflator added	WaL
B	16.06.2025	issued for construction	WaL
A	04.04.2025	issued for client approval	WaL

WayDon Enterprises Pty Ltd
acn. 003 901 228
abn. 69 845 364 848

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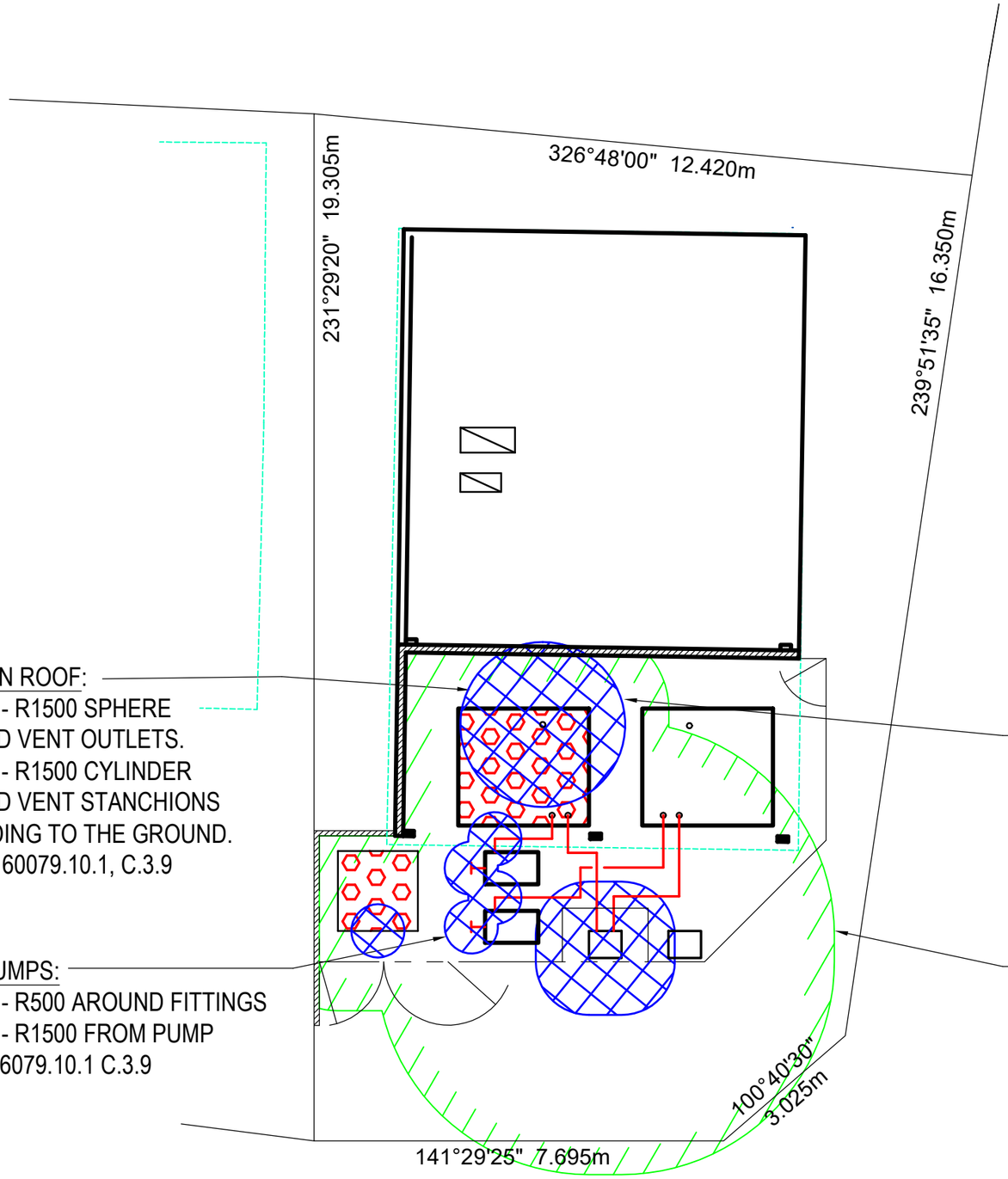
QBSA Lic. No. 637576
t. +61 408 872 316
e. WLAMB.WDE@GMAIL.COM

project
Mer Island Fuel Facility Upgrade
for Torres Strait Islands Regional Authority

client
SHAS Group

title
General Arrangement Plan

date	Febt 2025	scale	1:200	dwg no.	1791-F51
drawn	WaL	job no.	1791	issue	C



VENT ON ROOF:
ZONE 1 - R1500 SPHERE AROUND VENT OUTLETS.
ZONE 2 - R1500 CYLINDER AROUND VENT STANCHIONS EXTENDING TO THE GROUND.
AS/NZS 60079.10.1, C.3.9

FUEL PUMPS:
ZONE 1 - R500 AROUND FITTINGS
ZONE 2 - R1500 FROM PUMP
AS/NZ 66079.10.1 C.3.9

A/GRD TANKS & IBCs:
ZONE 0 - INSIDE TANKS
ZONE 1 - R500 FROM TANK FITTINGS
ZONE 2 - R1500 FROM FACE OF TANK.
AS/NZ 66079.10.1 C.3.9

DISPENSERS & SUMPS:
ZONE 1 - WITHIN DISPENSER AND R1000 TO A HEIGHT OF 250.
ZONE 2 - R4000 TO A HEIGHT OF 500 AND R500 TO A HEIGHT OF 1200.
AS/NZ 60079.10.1 B.3.2 & B.3.3

LEGEND & NOTES:

ZONE 0
EPL-Ga

ZONE 1
EPL-Ga, Gb

ZONE 2

GAS GROUP: IIA
TEMPERATURE CLASS: T3

THE ZONES INDICATED ARE IN ACCORDANCE WITH AS/NZS 60079.10 - 2022 AND APPENDICES IN THE SUPPLEMENT THERE TO.

ENSURE ALL LIGHTING AND ANY SOLAR CONNECTIONS ARE MADE OUTSIDE AND/OR ABOVE ZONES 2 LIMITS.

ALL ELECTRICAL PITS TO BE LOCATED OUTSIDE ANY HAZARDOUS ZONES.

ANY CONDUITS TRANSVERSING A HAZARDOUS SHALL BE 32 O.D. NUPI OR UPP FUEL RESISTANT CONDUIT.

NOTES: MOTORSPIRIT
1. CAUTION! CONSIDER EMERGENCY SITUATIONS AND CLEARANCE/SEPARATION DISTANCES AS SPECIFIED BY AS1940.

2. ZONE ZERO APPLIES TO THE INSIDE OF EQUIPMENT AND PIPES CARRYING HAZARDOUS SUBSTANCES, IRRESPECTIVE OF FILL LEVELS.

HAZARDOUS AREA CALCULATIONS ARE BASED ON THE STORAGE OF PGII AND PGIII PRODUCTS AT MAXIMUM EXPECTED AMBIENT TEMPORATURES (40°C SOUTHERN STATES AND 50°C IN THE NORTHERN STATES). CONSIDERATION MUST BE GIVEN TO ACTUAL AMBIENT TEMPERATURES AND ACTUAL STORAGE TEMPORATURES COMPARED TO THE PRODUCT FLASHPOINT. THIS MAY BE USED TO VARY INFORMATION ON THIS DRAWING.

NOTE:
ALL INFORMATION SHALL BE VERIFIED ON SITE PRIOR TO RELYING UPON IT FOR ORDERING OR INSTALLATION.

SCALE BAR 1:100 @ A3
0.5 1.5 2.5
0 1.0 2.0 5.0

N

ISSUED FOR CONSTRUCTION

issue	date	description	by
B	16.06.2025	issued for construction	WaL
A	04.04.2025	issued for client approval	WaL

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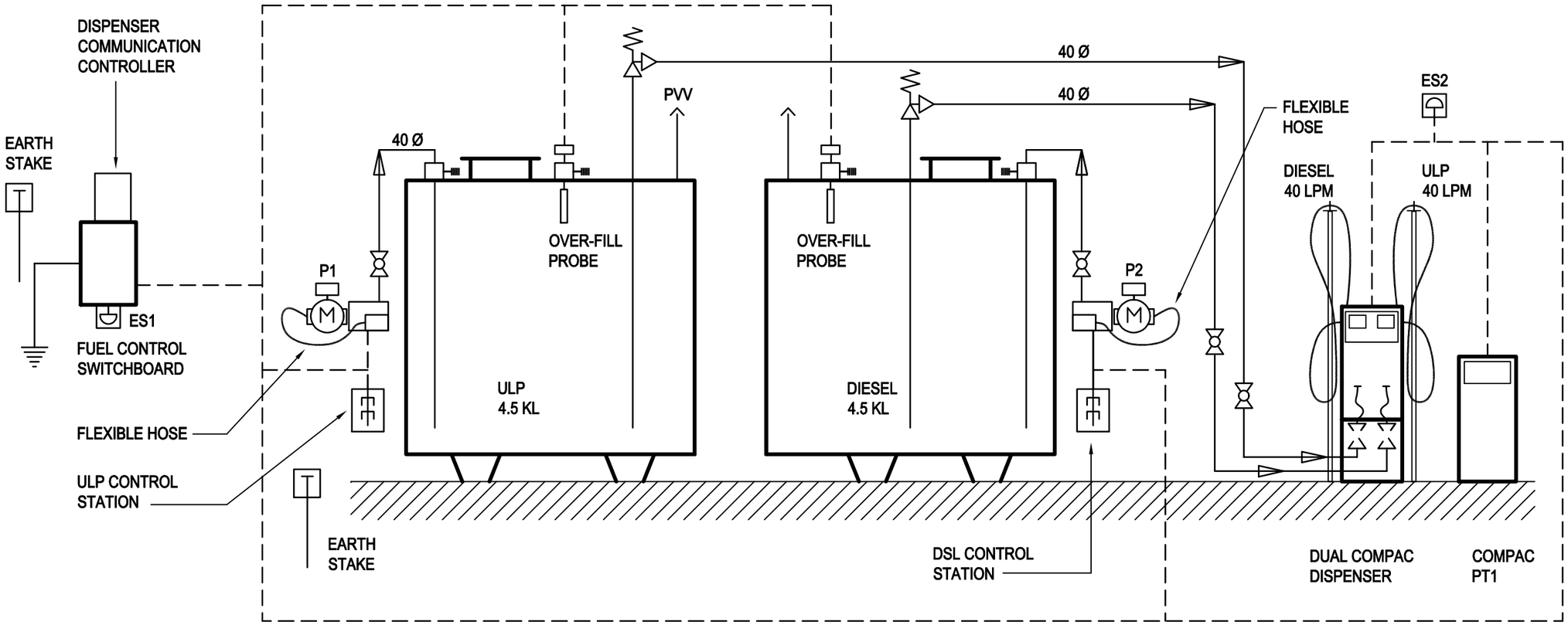
project
Mer Island Fuel Facility Upgrade
for Torres Strait Islands Regional Authority
client
SHAS Group

title
Hazardous Areas Plan

date	Feb 2025	scale	1:200	dwg no.	1791-F52
drawn	WaL	job no.	1791	issue	B



LEGEND

- ANTI-SYPHON VALVE
- FULL BORE BALL VALVE
- 2-STAGE OVER-FILL PROTECTION PROBE
- TOKHEIM PRESSURE REGULATING VALVE
- 40MM STAINLESS STEEL FLEX-CONNECTOR
- EMERGENCY STOP
- STRAPSYPHON VALVE
- EARTH
- EARTH PIT & 20MM GRADE 316 STAINLESS STEEL EARTH STAKE (REFER FUEL ELECTRICAL ENGINEER'S DETAILS FOR SYSTEM EQUI-POTENTIAL EARTHING REQUIREMENTS.
- UP-FLO VENT - DIESEL
  PRESSURE VACUUM VENT - ULP
- P1 - ULP TRANSFER PUMP
  EBSRAY V15 c/w EXD MOTOR
- P2 - DIESEL TRANSFER PUMP
  EBSRAY V15 c/w EXD MOTOR

NOTE:
THIS P&ID SCHEMATIC IS BASED ON INFORMATION OBTAINED FROM THE FUEL DESIGN DRAWINGS FOR THE ORIGINAL INSTALLATION AND AS SUCH, ALL INFORMATION SHALL BE VERIFIED ON SITE PRIOR TO RELYING UPON IT.

ISSUED FOR CONSTRUCTION

issue	date	description	by
B	16.06.2025	issued for construction	WaL
A	04.04.2025	issued for client approval	WaL

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project
Mer Island Fuel Facility Upgrade
for Torres Strait Islands Regional Authority
client
SHAS Group

title
Piping & Instrumentation Diagram

date	Feb 2025	scale	NTS	dwg no.	1791-F53
drawn	WaL	job no.	1791	issue	B

ORDINARY MEETING
22-23 July 2025

Agenda Item
8.1

DIRECTORATE: Financial Services
***AUTHOR**: Head of Financial Services*

FINANCE DASHBOARD REPORT – July 2025

OFFICER RECOMMENDATION:

That Council receives and endorses the monthly financial statements attached to the officer's report for the 2024-25 year to date, for the period ended 30 June 2025, as required under Section 204 *Local Government Regulation 2012*.

EXECUTIVE SUMMARY:

This report seeks Council endorse the monthly financial statements for the 2024-25 year to date, for the period ended 30 June 2025.

Disclaimer: The final 2024-25 financial statements will differ from the report presented to Council due to end-of-year and audit adjustments. Significant changes will include reclassification of revenue and expenses from operational to capital, additional expenditure accruals, revaluation adjustments, final depreciation expense, and other balance sheet adjustments.

Background:

The 2024-25 budget review was adopted at the February 2025 Ordinary Council Meeting and has taken into consideration the expected impacts of the remainder of the financial year including but not limited to high inflation, labour shortages due to shifting workforce dynamics, shortages in contractors due to remote operations and materials shortages. The strategic approach to budget planning demonstrates management's dedication to proactively confronting potential financial challenges and positioning the organisation for resilient financial performance, all while ensuring the continued delivery of essential services to the community.

The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held. Each month, year-to-date financial statements are prepared to monitor actual performance against budget.

Below is a summary of the financial performance for the period end stated above. Actual amounts are compared against the year-to-date budget review for 2024-25. (See Appendix A for Summary Financial Statements by Department and Appendix B Detailed Capital Report).

Resource implications:

The actual operating result (before depreciation) year-to-date as at 30 June 2025 reflects a surplus of $14.1M (budgeted $1.4M deficit). This positive variance is primarily driven by increased revenue from contracts and recoverable works, capital works revenue that has not been allocated to capital revenue (end of year adjustment), upfront payment of 50% of the financial assistance grant ($8.45M) and overall savings in expenditure impacted by various factors such as ability to deliver services based on external and internal constraints, and general timing.

FINANCIAL PERFORMANCE AT A GLANCE – Year to Date (YTD) 30 June 2025

Key financial results	Annual budget	YTD Original budget	YTD actual	YTD variance $	YTD variance %	Status
Recurrent revenue	75,864,616	75,864,616	98,711,172	22,846,555	30.1%	
Other income	5,455,590	5,455,590	6,351,967	896,378	16.4%	
Recurrent expenditure (excl. depreciation)	(82,730,977)	(82,730,977)	(90,994,229)	(8,263,252)	(10.0%)	
Operating result (excl. depreciation)	**(1,410,771)**	**(1,410,771)**	**14,068,910**	**15,479,681**	**1097.2%**	
Capital revenue	48,306,069	48,306,069	18,833,292	(29,472,777)	(61.0%)	
Capital expenses	(3,500,000)	(3,500,000)	(996,126)	2,503,874	71.5%	
Net result (excl. depreciation)	**43,395,298**	**43,395,298**	**31,906,076**	**(11,489,222)**	**(26.5%)**	
Depreciation expense	(58,483,681)	(58,483,681)	(64,573,108)	(6,089,427)	(10.4%)	
Net result	**(15,088,382)**	**(15,088,382)**	**(32,667,032)**	**(17,578,649)**	**(116.5%)**	

Key:
Act Vs Bud Var % is <= -10%
Act Vs Bud Var % is > -10% and <= -5%
Act Vs Bud Var % is > -5%

** Note Overall results are subject to change due to end of financial year adjustments

Operating Result to Date – Favourable $15.5M variance attributed to:

Revenue $23.7M favourable variance:

- $14.8M favourable variance for contract and recoverable works. Favourable result is due to the higher volume of priority works - which are higher in dollar value compared to usual R&M jobs combined with capital works revenue that has not been allocated to capital revenue year to date (end of year adjustment).
- $8.45M favourable variance due to 50% upfront payment of Financial Assistance Grant (FAG).

Expenditure $8.3M unfavourable variance:

- $2.5M reduction in employee benefits due to a significant number of vacancies has been offset by increased reliance on temporary staff, contractors, and consultant costs
- Lower materials and services costs across most departments (excluding Building Services) are attributed to the high vacancy rate, which has impacted project and service delivery and subsequently reduced expenditure. This is offset by BSU expenses being overstated by housing upgrade program works done year-to-date, which will be reallocated to capital and increased expenditure relating to the increase in the volume of R&M works.

Net Result to Date $17.5M unfavourable variance:

Operating favourable variance offset by:

- Capital revenue: unfavourable variance which is affected by timing of capital works completed and building services capital works to be reallocated from operating revenue
- Capital expenses: favourable variance due to timing of disposals
- Depreciation expense: unfavourable variance due to increase in asset cost after indexation and asset capitalisations not being reflected in the budget

STATEMENT OF FINANCIAL PERFORMANCE

	YTD Original Budget	YTD actual	YTD variance $	YTD variance %
Income				
Recurrent revenue				
Community levies, rates and charges	1,969,374	1,685,003	(284,371)	100.0%
Fees and charges	5,350,639	5,754,952	404,313	7.6%
Sales revenue	24,788,300	40,197,467	15,409,167	62.2%
Grants, subsidies, contributions and donations	43,756,303	51,073,750	7,317,447	16.7%
	75,864,616	98,711,172	22,846,555	30.1%
Capital revenue				
Grants, subsidies, contributions and donations	48,306,069	18,833,292	(29,472,777)	(61.0%)
	48,306,069	18,833,292	(29,472,777)	(61.0%)
Interest received	679,995	1,282,209	602,214	88.6%
Other income	66,114	626,660	560,547	847.9%
Rental income	4,709,481	4,443,098	(266,383)	(5.7%)
Total income	129,626,275	123,896,431	(5,729,844)	(4.4%)
Expenses				
Recurrent expenses				
Employee benefits	34,556,215	32,039,238	2,516,977	7.3%
Materials and services	47,464,063	58,251,681	(10,787,618)	(22.7%)
Finance costs	710,699	703,310	7,389	1.0%
Depreciation and amortisation	58,483,681	64,573,108	(6,089,427)	(10.4%)
	141,214,658	155,567,337	(14,352,679)	(10.2%)
Capital expenses	3,500,000	996,126	(2,503,874)	(71.5%)
Total expenses	144,714,658	156,563,463	11,848,805	8.2%
Net result	(15,088,382)	(32,667,032)	(17,578,649)	116.5%

Disclaimer: The final 2024-25 financial statements will differ from the report presented to Council due to end-of-year and audit adjustments. Significant changes will include reclassification of revenue and expenses from operational to capital, additional expenditure accruals, revaluation adjustments, final depreciation expense, and other balance sheet adjustments.

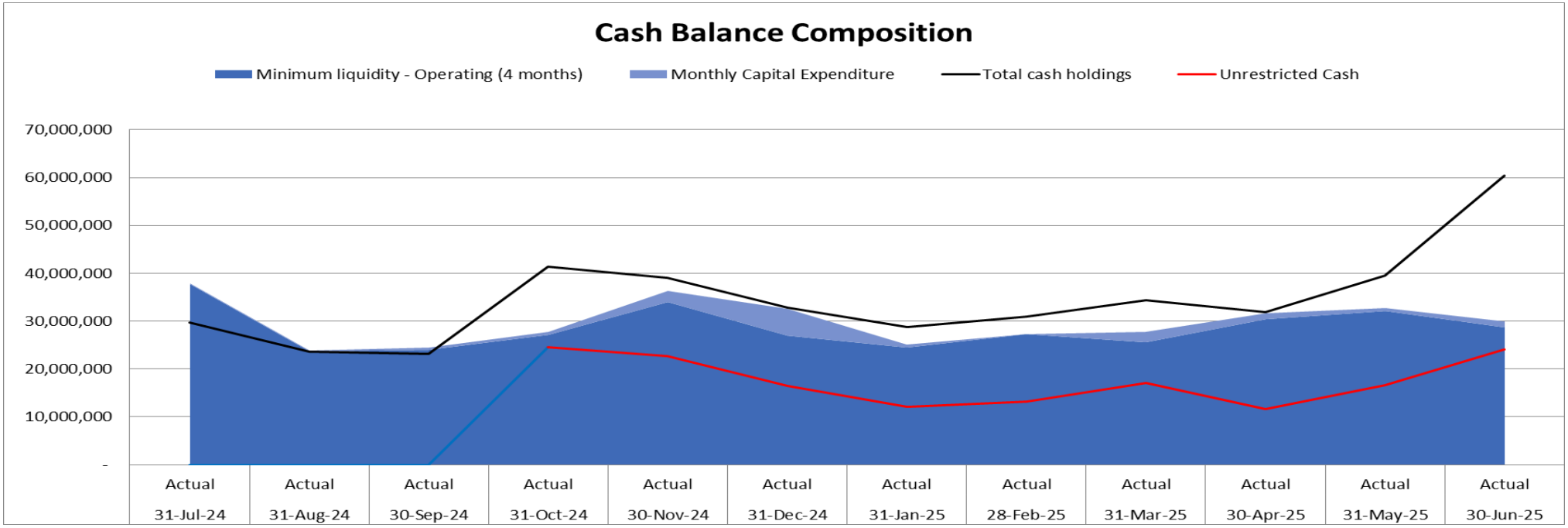
STATEMENT OF FINANCIAL POSITION

	Current Month	Prior Month	variance $	variance %
Current assets				
Cash and cash equivalents	60,020,451	39,181,187	20,839,264	53.2%
Short term deposit	72,997	72,997	0	0.0%
Trade and other receivables	7,069,510	7,810,207	(740,697)	(9.5%)
Inventories	415,117	415,117	0	0.0%
Contract assets	5,940,369	5,064,209	876,160	17.3%
Lease receivables	-	-	0	
Total current assets	73,518,444	52,543,717	20,974,727	39.9%
Non-current assets				
Lease receivables	11,220,749	11,220,749	0	0.0%
Property, plant and equipment	1,072,296,697	1,076,201,359	(3,904,662)	(0.4%)
Right of use assets	-	48,201	(48,201)	(100.0%)
Total non-current assets	1,084,079,879	1,088,032,742	(3,952,863)	(0.4%)
Total assets	1,157,598,323	1,140,576,459	17,021,864	0.1%
Current liabilities				
Trade and other payables	7,126,269	4,447,273	(2,678,996)	(60.2%)
Borrowings	-	-	0	
Provisions	1,407,337	1,416,248	8,911	0.6%
Contract liabilities	37,858,940	24,481,262	(13,377,678)	(54.6%)
Lease liabilities	- 59,808	97	59,905	61757.7%
Total current liabilities	46,332,738	30,344,880	(15,987,858)	(52.7%)
Non-current liabilities				
Provisions	11,324,674	11,224,755	(99,918)	(0.9%)
Lease liabilities	- 0	0	0	
Total non-current liabilities	11,324,673	11,224,756	(99,918)	(0.9%)
Net community assets	1,099,940,911	1,099,006,823	934,088	0.1%
Community Equity				
Asset revaluation surplus	825,145,979	825,145,979	0	0.0%
Retained surplus/(deficiency)	307,461,964	307,390,083	71,881	0.0%
Current Year Surplus/(Deficit)	- 32,667,032	- 33,529,238	862,207	(2.6%)
	1,099,940,911	1,099,006,823	934,088	0.1%

Disclaimer: The final 2024-25 financial statements will differ from the report presented to Council due to end-of-year and audit adjustments. Significant changes will include reclassification of revenue and expenses from operational to capital, additional expenditure accruals, revaluation adjustments, final depreciation expense, and other balance sheet adjustments.

Cash Forecasting

The Department of State Development, Infrastructure, Local Government, and Planning sustainability ratios require that the Council maintain a minimum liquidity of four months' operating cashflows. The council has based the monthly cashflow projections on the 24/25 Budget Review projections. Grant revenue has been forecasted based on the expected timing of funds receipt as per funding agreements. July to June figures reflect actual cash balances.



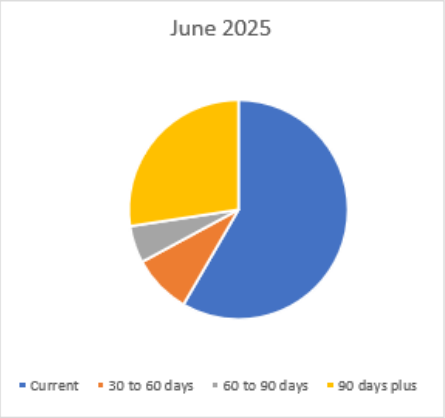
Current balance June 2025 – Overall Cash Balance - $60.4M – Unrestricted Cash - $24M

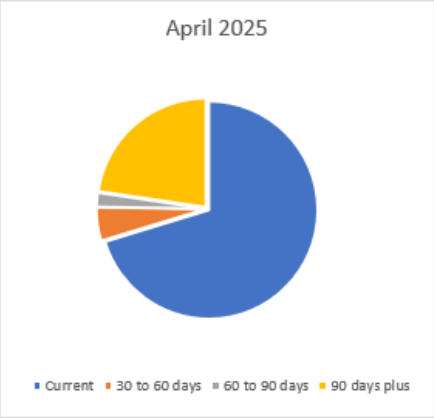
The increase in total cash is primarily driven by upfront payments for major capital projects, which are restricted in nature and not available for general operations, along with the 50% upfront payment of the Financial Assistance Grant which was expected in July.

Debtor Analysis

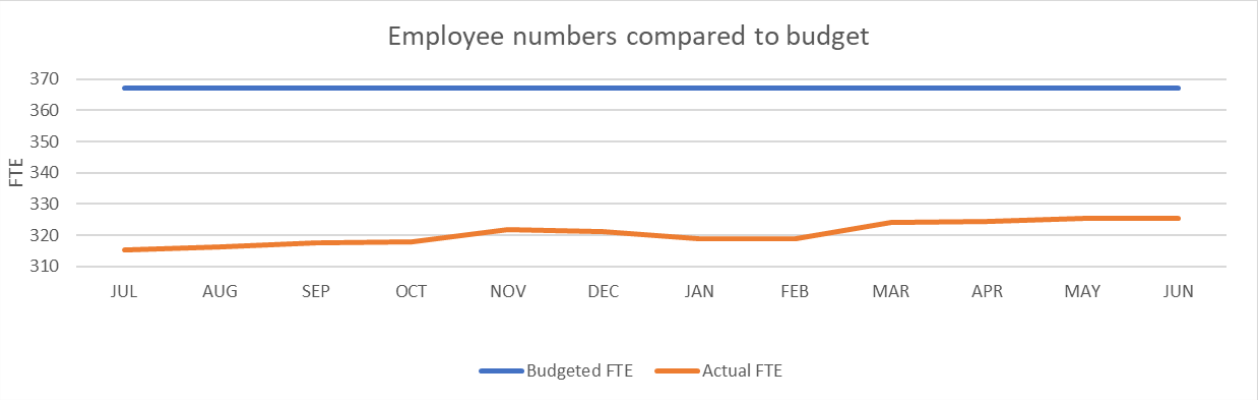
	As at 30 June 2025		As at 31 May 2025		As at 30 April 2025	
	$	%	$	%	$	%
Current	3,656,502	58%	2,605,715	39%	4,747,284	70%
30 to 60 days	547,153	9%	2,185,025	33%	335,682	5%
60 to 90 days	343,434	5%	256,877	4%	140,680	2%
90 days plus	1,716,523	27%	1,568,227	24%	1,530,046	23%
Total aged debtors	6,263,612	100%	6,615,844	100%	6,753,691	100%
Housing debtors (Note 1)	12,556,195		12,556,195		12,554,386	
Total Provision	- 13,408,950		- 13,408,950		- 13,365,780	
Net debtors (exc. Unapplied credits)	5,410,857		5,763,089		5,942,297	
Unapplied Credits	- 254,916		- 218,189		- 572,819	

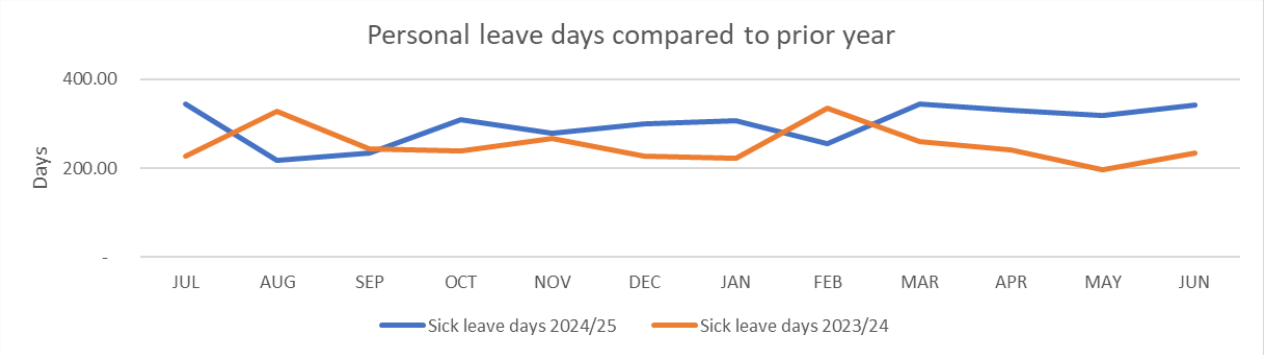
Note: Majority unapplied credits relate to grant funding received for which an invoice still needs to be raised.

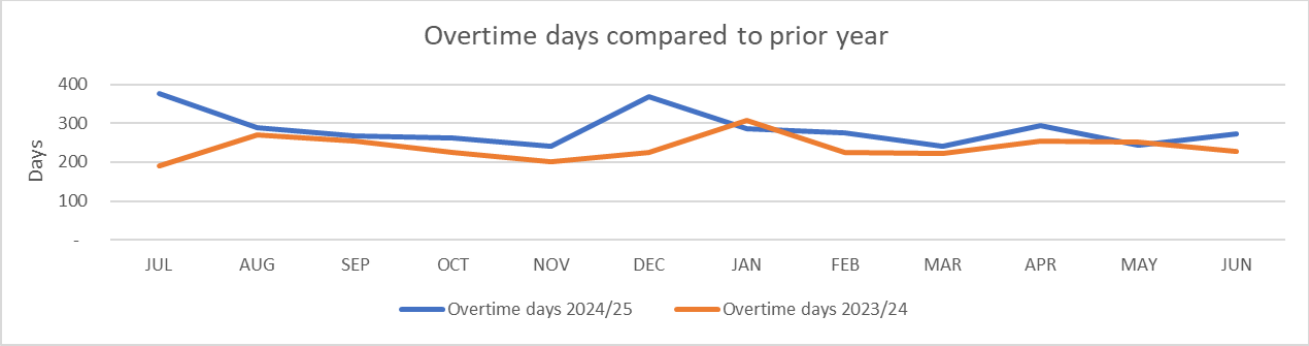


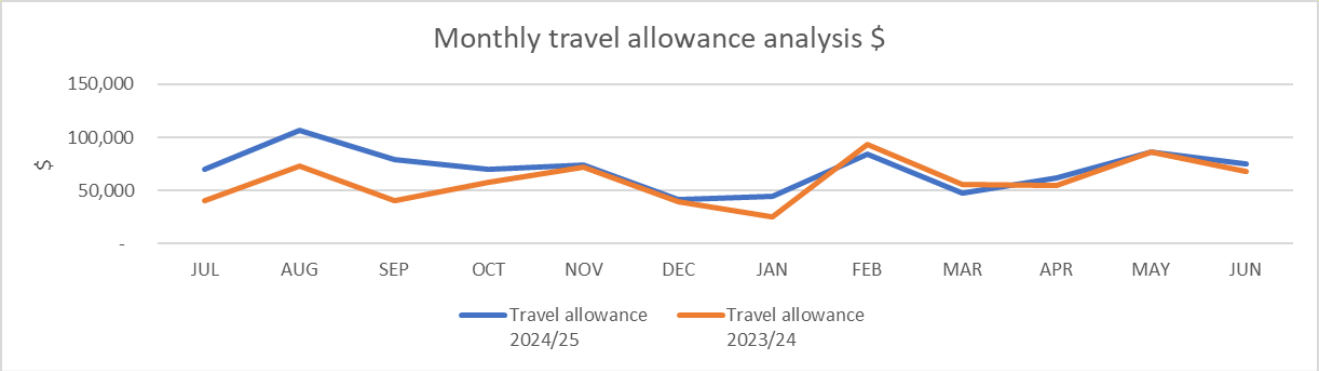


Payroll Analysis









Grant Analysis:
Refer to the 'Funding Acquisition Report' by Corporate Services.

Consultation and communication:
Senior Executive Team
Department Heads / Managers
Finance Department

COMPLIANCE / CONSIDERATIONS:

<table>
<tr><td>Statutory:</td><td>Local Government Act 2009
Local Government Regulation 2012</td></tr>
<tr><td>Budgetary:</td><td>There are no direct financial implications that arise from this recommendation.</td></tr>
<tr><td>Policy:</td><td>N/A</td></tr>
<tr><td>Legal:</td><td>N/A</td></tr>
<tr><td>Risk:</td><td>Risk Management emerges from Council's intent to effectively and efficiently manage risks that may have an impact on the achievement of strategic priorities, operational goals and project objectives as defined in the Corporate and Operational Plans.

Significant Risks:
<table>
<tr><th>Risk</th><th>Likelihood</th><th>Consequence</th><th>Treatment</th><th>Financial Impact</th></tr>
<tr><td>Increase in material prices</td><td>High</td><td>Increased cost to deliver contract and recoverable works</td><td>Consider revising service agreements with funding</td><td>Negative impact to gross margins and</td></tr>
</table></td></tr>
</table>

				partners to account for material increases	ultimately net profits
	Poor weather conditions	Low	Delay in operational and capital works resulting in reduced community service delivery	Consider works schedule	Negative impact to net profits and service delivery
	Lack of available resources	High	Delays and inability to complete contract and recoverable works and capital programs	Consider methods for engaging skilled resources	Negative impact on gross margins and risk of returning grant funds if not able to deliver works
Links to Strategic Plans:	Corporate Plan 2020-25 Sustainability: Outcome 8 – We manage Council affairs responsibly to the benefit of our communities				
Masig Statement:	N/A				
Standing Committee Consultation:	N/A				
Timelines:	At a meeting of the local government once a month.				

Other Comments:

In terms of financial performance and risk, the approach taken sees the Finance Team working with the various business departments to understand and report on financial outcomes while also considering what those outcomes indicate for the future, particularly the requirement to deliver within budget. This forward-looking approach is expected to allow the management team to implement timely rectification actions to emerging trends.

Numerous drivers have affected Council operations during the financial year. Inflationary pressures (rising energy prices, global supply chain disruptions, and labour shortages) are impacting not only Council but the whole of Australia, sending the cost of goods and services higher.

While inflation now appears to be stabilising, it remains to be seen what the cumulative effect will be on Council operations in the next couple of months to year end, and years beyond based on the unpredictability of domestic and global events. Management will continue to progressively adapt, monitor, and plan into the future as the situation and its impact evolves. Continuing uncertainty in the economic climate and changes in market factors make future forecasting challenging.

Recommended:

Nicola Daniels
Head of Financial Services

Endorsed

Hollie Faithfull
Executive Director, Financial Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

- Appendix A – Key Financial Results by Department
- Appendix B – Capital Works Program

APPENDIX A
KEY FINANCIAL RESULTS BY DEPARTMENT

Executive Services

Key Financial Results	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $	YTD Variance %	Status
Recurrent revenue	0	0	(1,726)	(1,726)	0.0%	
Other income	0	0	0	0	0.0%	
Recurrent expenditure (excl. depreciation)	(4,052,425)	(4,052,425)	(4,276,122)	(223,697)	-5.5%	
Operating surplus (exc. Depreciation)	**(4,052,425)**	**(4,052,425)**	**(4,277,848)**	**(225,423)**	**5.6%**	
Capital revenue	0	0	0	0	0.0%	
Capital expenses	0	0	0	0	0.0%	
Net result (excl. depreciation)	**(4,052,425)**	**(4,052,425)**	**(4,277,848)**	**(225,423)**	**5.6%**	
Depreciation Expense	0	0	0	0	0.0%	
Net result	**(4,052,425)**	**(4,052,425)**	**(4,277,848)**	**(225,423)**	**5.6%**	

Comments:
Overall slightly over budget,

Building Services

Key Financial Results	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $	YTD Variance %	Status
Recurrent revenue	21,520,000	21,520,000	36,400,799	14,880,799	69.1%	
Other income	0	0	25,850	25,850	0.0%	
Recurrent expenditure (excl. depreciation)	(19,542,340)	(19,542,340)	(31,614,776)	(12,072,436)	-61.8%	
Operating surplus (exc. Depreciation)	**1,977,660**	**1,977,660**	**4,811,873**	**2,834,213**	**143.3%**	
Capital revenue	1,972,200	1,972,200	0	(1,972,200)	-100.0%	
Capital expenses	0	0	0	0	0.0%	
Net result (excl. depreciation)	**3,949,860**	**3,949,860**	**4,811,873**	**862,013**	**21.8%**	
Depreciation Expense	0	0	0	0	0.0%	
Net result	**3,949,860**	**3,949,860**	**4,811,873**	**862,013**	**21.8%**	

Favourable Operating Result:
Recurrent Revenue – The favourable outcome is primarily driven by a high turnover of works done and invoiced, as well as unallocated capital works revenue.
Recurrent Expenditure – The above-budget expenditure reflects higher repair and maintenance (R&M) costs resulting from a high volume of work. It also includes contractor expenses for upgrade
Favourable Net Result:
Combination of the above .

Corporate Services

Key Financial Results	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $	YTD Variance %	Status
Recurrent revenue	147,768	147,768	437,497	289,729	196.1%	
Other income	10,000	10,000	14,428	4,428	44.3%	
Recurrent expenditure (excl. depreciation)	(3,793,560)	(3,793,560)	(2,559,665)	1,233,895	32.5%	
Operating surplus (exc. Depreciation)	**(3,635,792)**	**(3,635,792)**	**(2,107,740)**	**1,528,052**	**42.0%**	
Capital revenue	0	0	(140,044)	(140,044)	0.0%	
Capital expenses	0	0	0	0	0.0%	
Net result (excl. depreciation)	**(3,635,792)**	**(3,635,792)**	**(2,247,784)**	**1,388,008**	**38.2%**	
Depreciation Expense	0	0	0	0	0.0%	
Net result	**(3,635,792)**	**(3,635,792)**	**(2,247,784)**	**1,388,008**	**38.2%**	

Favourable Operating/Net Result
Recurrent Expenditure - Favourable result impacted by a reduction in employee benefits costs due to vacancies and reduced consultant costs. Partially offset by additional expenses for legal.
Recurrent Revenue: Favourable result due to Government Grants.

Health and Community Services

Key Financial Results	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $	YTD Variance %	Status
Recurrent revenue	14,340,112	14,340,112	13,838,493	(501,619)	-3.5%	
Other income	531,114	531,114	491,979	(39,135)	-7.4%	
Recurrent expenditure (excl. depreciation)	(20,408,077)	(20,408,077)	(19,810,281)	597,796	2.9%	
Operating surplus (exc. Depreciation)	**(5,536,851)**	**(5,536,851)**	**(5,479,810)**	**57,041**	**1.0%**	
Capital revenue	12,907,800	12,907,800	899,440	(12,008,360)	-93.0%	
Capital expenses	0	0	240	240	0.0%	
Net result (excl. depreciation)	**7,370,949**	**7,370,949**	**(4,580,130)**	**(11,951,079)**	**-162.1%**	
Depreciation Expense	(31,166,140)	(31,166,140)	(34,844,218)	(3,678,079)	-11.8%	
Net result	**(23,795,191)**	**(23,795,191)**	**(39,424,348)**	**(15,629,157)**	**-65.7%**	

Comments:

Favourable Operating Result:
Recurrent Revenue - unfavourable primarily due to lower recognition of revenue with delays in delivery of grant funded services, this has been partly offset by higher income for fees & charges sales
Recurrent Expenditure - favourable due to the high employee vacancy rate and lower expenditure on materials and services. This is impacting delivery of grant funded services.
Unfavourable Net result:
Depreciation - unfavourable $3.6M due to indexation & properties not included in budget
Capital Revenue - unfavourable due to lower capital grant revenue and BSU capitalisations not processed YTD

Financial Services

Key Financial Results	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $	YTD Variance %	Status
Recurrent revenue	32,317,447	32,317,447	40,874,010	8,556,563	26.5%	
Other income	179,995	179,995	1,282,533	1,102,538	612.5%	
Recurrent expenditure (excl. depreciation)	(1,327,917)	(1,327,917)	(881,677)	446,240	33.6%	
Operating surplus (exc. Depreciation)	**31,169,525**	**31,169,525**	**41,274,866**	**10,105,341**	**32.4%**	
Capital revenue	4,976,058	4,976,058	2,848,825	(2,127,233)	-42.7%	
Capital expenses	(3,500,000)	(3,500,000)	(1,043,011)	2,456,989	70.2%	
Net result (excl. depreciation)	**32,645,583**	**32,645,583**	**43,080,679**	**10,435,097**	**32.0%**	
Depreciation Expense	(1,039,700)	(1,039,700)	(1,087,149)	(47,450)	-4.6%	
Net result	**31,605,883**	**31,605,883**	**41,993,530**	**10,387,647**	**32.9%**	

Comments:
Favourable Operating Result
Recurrent / Other Revenue - favourable due to increase in interest revenue and timing of Gain on revaluation of finance leases(non cash end of financial year adjustment) and prepayment of 50% 25/26 financial assistance grant.
Recurrent expenditure - favourable due to timing of expenditure and extended employee vacancies.

Favourable Net Result
Capital Revenue - unfavourable due to timing of works.
Capital Expenditure - timing of disposals

Engineering Services

Key Financial Results	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $	YTD Variance %	Status
Recurrent revenue	10,508,770	10,508,770	9,626,498	(882,272)	-8.4%	
Other income	0	0	37,817	37,817	0.0%	
Recurrent expenditure (excl. depreciation)	(31,041,420)	(31,041,420)	(29,635,134)	1,406,286	4.5%	
Operating surplus (exc. Depreciation)	**(20,532,650)**	**(20,532,650)**	**(19,970,820)**	**561,830**	**2.7%**	
Capital revenue	27,748,241	27,748,241	16,757,630	(10,990,611)	-39.6%	
Capital expenses	0	0	0	0	0.0%	
Net result (excl. depreciation)	**7,215,591**	**7,215,591**	**(3,213,190)**	**(10,428,781)**	**-144.5%**	
Depreciation Expense	(25,833,074)	(25,833,074)	(28,071,138)	(2,238,064)	-8.7%	
Net result	**(18,617,483)**	**(18,617,483)**	**(31,284,328)**	**(12,666,845)**	**-68.0%**	

Comments:
Favourable Operating result:
Recurrent & Other Revenue - impacted by project timing delays to operating projects, and therefore less recurrent grant revenue.
Recurrent expenditure - slightly lower expenditure due to timing delays on grant funded projects and lower salary costs due to some unfilled positions
Unfavourable Net result:
Is a combination of:
Delays in capital projects that are grant funded.
Depreciation Expense - higher than forecast against the 24/25 budget review.

Fuel and Fleet Services

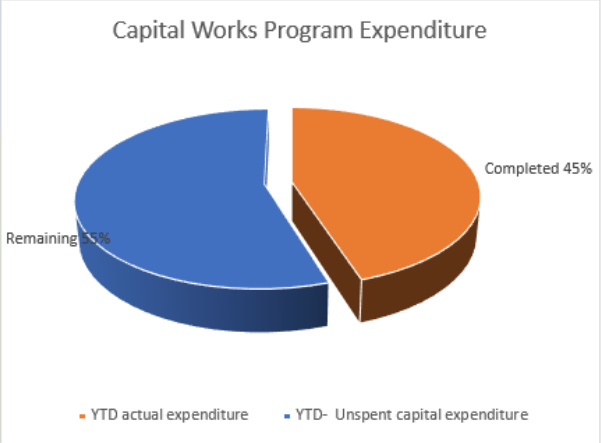
Key Financial Results	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $	YTD Variance %	Status
Recurrent revenue	1,740,000	1,740,000	1,978,699	238,699	13.7%	
Other income	25,000	25,000	56,262	31,262	125.0%	
Recurrent expenditure (excl. depreciation)	(2,565,238)	(2,565,238)	(2,216,573)	348,665	13.6%	
Operating surplus (exc. Depreciation)	**(800,238)**	**(800,238)**	**(181,612)**	**618,626**	**77.3%**	
Capital revenue	701,770	701,770	(1,532,559)	(2,234,329)	-318.4%	
Capital expenses	0	0	46,645	46,645	0.0%	
Net result (excl. depreciation)	**(98,468)**	**(98,468)**	**(1,667,526)**	**(1,569,058)**	**-1593.5%**	
Depreciation Expense	(444,767)	(444,767)	(570,602)	(125,835)	-28.3%	
Net result	**(543,235)**	**(543,235)**	**(2,238,128)**	**(1,694,892)**	**-312.0%**	

Favourable Operating Result
Recurrent Revenue - Sale of Fuel & Gas is higher than the budget.
Recurrent expenditure (excl. depreciation) - Motor vehicles higher then budgeted due to ageing fleet.

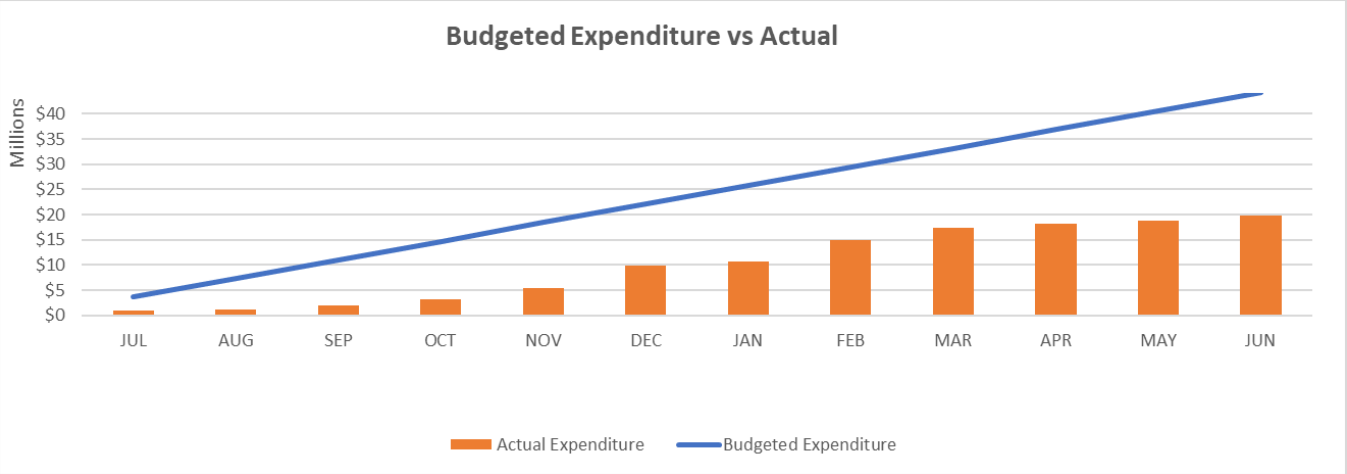
Appendix B

Capital Works Program

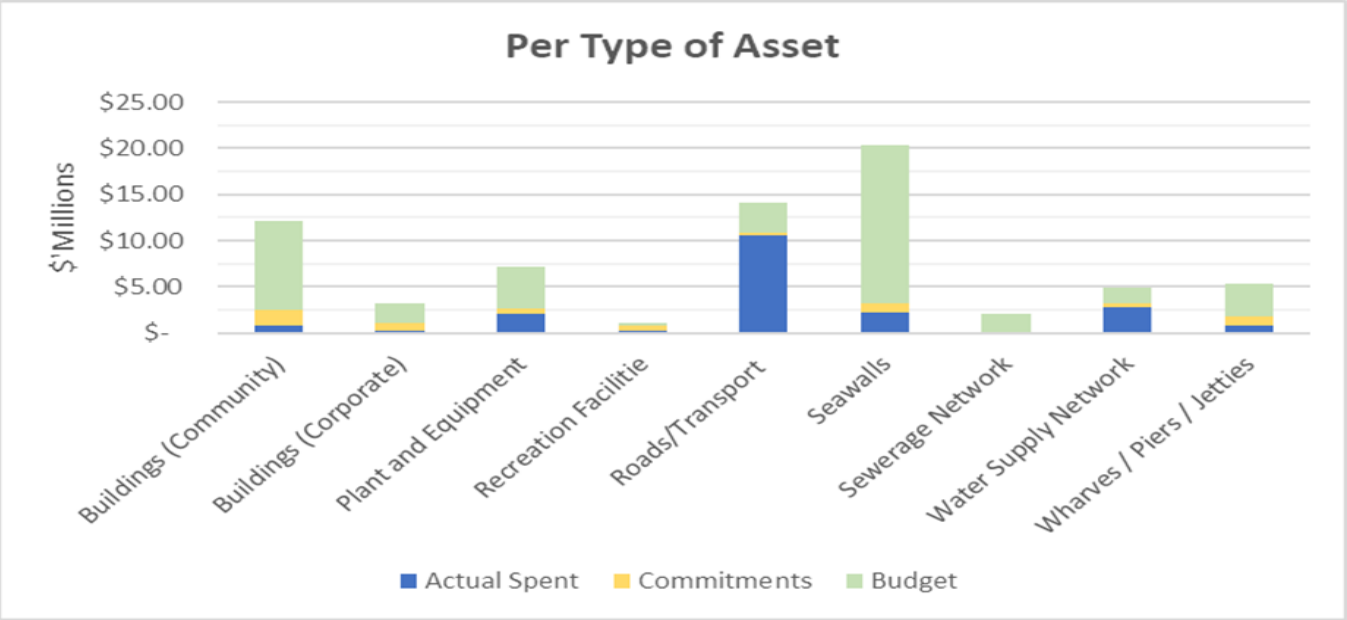
YTD actual expenditure	$	19,850,000
YTD- Unspent capital expenditure	$	24,360,711
Full year Original budget capital expenditure	$	44,210,711



Monthly progress– Capital expenditure



Overall program performance – Per Type of Asset



ORDINARY MEETING
22-23 JULY 2025

Agenda Item
8.2

DIRECTORATE: Financial Services
***AUTHOR**: Head of Financial Services*

MINUTES - AUDIT COMMITTEE MEETING (22 April 2025)

OFFICER RECOMMENDATION:

Council receives and notes the confirmed minutes of the Audit Committee meeting held on 22 April 2025.

EXECUTIVE SUMMARY:

Section 211(c) *Local Government Regulation 2012* mandates that a written report about the matters reviewed at an audit committee meeting and the committee's recommendations about the matters should be given to Council as soon as practicable after the meeting.

The most recent meeting of the Audit Committee was held on 20 June 2025 and a copy of the minutes of that meeting will be provided to Council following confirmation by the Audit Committee at their next meeting.

Background:

Confirmed minutes of the Audit Committee meetings held on 22 April 2025.

COMPLIANCE / CONSIDERATIONS:

Statutory:	*Local Government Act 2009* *Local Government Regulation 2012*
Budgetary:	There are no direct financial implications that arise from this recommendation.
Policy:	N/A
Legal:	N/A
Risk:	N/A
Links to Strategic Plans:	Corporate Plan 2025-30 Focus Area 3 – A proactive and Responsible Council Ensure compliance with legislative requirements and regulations, uphold Council's legal obligations, and make ethical decisions making the best interest of the community.
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	As soon as practicable after an audit committee meeting

Recommended:

Nicola Daniels
Head of Financial Services

Endorsed

Hollie Faithfull
Executive Director, Financial Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

- Audit Committee Meeting Minutes – 22 April 2025

AUDIT COMMITTEE MEETING
22 APRIL 2025

MINUTES

Time: 10.00am

Venue: Committee Room, Level 3, 111 -115 Grafton Street, Cairns

Microsoft TEAMS [Meeting ID: 467 328 507 791| Passcode: P6bm3BZ9]

PRESENT:

Chairperson	Mr Cam Charlton
Deputy Chairperson	Mr Darryl Bell
Mayor	Cr Phillemon Mosby
Member	Cr Keith Fell
Member	Cr Ted Mosby

OFFICERS

Chief Executive Officer	Mr James William
Executive Director Corporate Services	Ms Susanne Andres
Executive Director Community Services	Mr Dawson Sailor
Manager Procurement – *AI 5.1 only*	Mr Tom Masters –
Consultant – *AI 5.4 & AI 6.1 only*	Mr Anthony Ottaway –
Engagement Leader (BDO Audit [NTH QLD] P/L)	Ms Margaret Dewhurst
Director Queensland Audit Office (QAO)	Mr Will Cunningham
Pacifica	Ms Tracy Townsend
A/Executive Assistant CEO	Ms Marie Haines

APOLOGIES:

Executive Director Building Services	Mr Wayne Green
Executive Director Engineering Services	Mr David Baldwin

CONFIRMED

1. WELCOME & APOLOGIES

At 10:00am the Chairperson (Mr Cam Charlton) welcomed participants and formally opened the meeting, noting that a quorum of Committee members was present.

The following apologies were noted by the Committee:

Executive Director Building Services	Mr Wayne Green
Executive Director Engineering Services	Mr David Baldwin

The Mayor (Cr Phillemon Mosby) delivered the opening prayer.

2. POTENTIAL CONFLICT OF INTEREST DECLARATIONS

The Chairperson called for attendees to declare any Conflict-of-Interest matters. No declarations were made.

3. CONFIRMATION OF PREVIOUS MEETING MINUTES & REVIEW OF CLOSING MATTERS FROM PREVIOUS MEETING

3.1 Confirmation of Previous Meeting Minutes (4 March 2025)

Resolution:

Moved: MR DARRYL BELL Seconded: MR CAM CHARLTON

The Audit Committee confirms the Minutes of its meeting held on 4 March 2025.

CARRIED UNANIMOUSLY

3.2 Audit Committee Active Action Items Register

The Executive Director Financial Services (Ms Hollie Faithfull) provided an update on the Committee's Action Items Register. The update was noted by the Committee.

4. SIGNIFICANT ORGANISATION, RISK MANAGEMENT AND SYSTEM MATTERS (verbal update)

The Chief Executive Officer (Mr James William) provided a verbal update, highlighting critical issues previously reported to the Committee and those that remain current (i.e. financial sustainability).

The Committee noted the CEO's verbal update.

5. FINANCIAL REPORTING

5.1 Procurement Update

Mr Tom Masters (Manager Procurement and Contracts) lead discussion on this item, highlighting the following points:

- obvious benefits from changes in going out to tender and having documents reviewed has added value
- the challenge now is to make it easier for users to easily access Council's Procurement Hub information through a simpler intranet site working tool to guide staff
- next focus is to review purchase order procedures before they go to approval in order to identify potential issues that may arise
- the non-compliance protocol is introduced to escalate any issues to ensure a process is in place to address issues as they arise

The Committee noted the update.

5.2 24-25 Shell Financial Statements *(late report)*

The Chairperson and Deputy Chairperson (Mr Darryl Bell) indicated their endorsement of the 24—25 Shell Financial Statements.

The Executive Director Financial Services (Ms Hollie Faithfull) guided the Committee through aspects of the 24—25 Shell Financial Statements and highlighted the following:

- updated based on the Tropical Workshop that the Department has issue
- Statement of Comprehensive Income has been broken up into 'total operating income,' 'capital income' and 'total income' and is possibly the biggest change in the Shell Financial Statements this year. The idea is that this change will facilitate an easier understanding by readers of the Financial Statement.

CONFIRMED

- 'yellow' is for internal use for figures that will be included after the financial year.
- the financial assistance grant information will be incorporated after 30 June 2025 once details are known to Council.
- a draft will be presented to the Queensland Audit Office (Ms Margaret Dewhurst and her Team) on 28 April for review and feedback with any proposed changes.
- a final report will be submitted to the Committee for final clearance in August 2025.

Resolution

Moved: CR FELL Seconded: MR DARRYL BELL

The Committee adopted the 24-25 Shell Financial Statements.

CARRIED UNANIMOUSLY

5.3 Finance Dashboard Report (February 2025)

The Executive Director Financial Services (Ms Hollie Faithfull) spoke to the report.

Ms Faithfull advised that Council still facing significant concerns about their financial sustainability and liquidity. Based on current forecasts and assumptions it is estimated that Council will run out of unrestricted in Q4 of the 26/27 financial year unless some hard decisions are urgently taken to review all non-core services and delay non core projects.

The Chairperson reminded the meeting that the Committee had raised concerns last year about the deficit budget and also issues raised about the long term deficit forecast and sought clarification as to whether the Audit Committee was going to be in a position to review the 2025-26 budget prior to final endorsement by Council.

Ms Faithfull advised that the draft 2025-26 budget would be presented to the May 2025 Council Workshop for discussion which Audit Committee members were invited to attend, then would be tabled at the Audit Committee at its June 2025 meeting for formal tabling with the committee. Officers would then present the Budget to the June or July 2025 Council Meeting for formal endorsement.

In relation to the May 2025 Council Workshop it is proposed that the Chairperson and Deputy Chairperson of the Audit Committee be in attendance at the Workshop for the draft budget presentation to listen to Councillors discussions.

Resolution:

Moved: MR CAM CHARLTON Seconded: MR DARRYL BELL

The Committee notes the Financial Dashboard Report for February 2025.

CARRIED UNANIMOUSLY

5.4 HRP Transition – Go-Live *(verbal update)*

Mr Anthony Ottaway (Consultant) spoke to this item.

Mr Ottaway advised the Committee that Council went live with Payroll processing on 26 March 2025.

Go Live was a smooth transition and also from a governance perspective the actual approval process to Go Live followed a governance approval stage requiring clearances at Executive Director Financial Services, Head of Financial Services and Payroll Coordinator levels. The next steps will be

CONFIRMED

a 'Lessons Learned' meeting and planning for the next two upgrades to HRP (primarily around employee self-service and electronic timesheets).

The Committee noted the update

5.5 2025 Comprehensive Asset Revaluation Progress Report

The Executive Director Financial Services (Ms Hollie Faithfull) spoke to the report.

The risk identified on page 4 of the Committee report has been realised. Jones Lang LaSalle (JLL) has advised that a 2nd draft will now be submitted to Council on the 28 April 2025 due to resourcing issues within JLL to finalise the work.

This is also compounded by the fact that TSIRC currently has staffing deficiencies, with a number of staff on unavoidable leave, including a key staff member on extended leave. These events also have flow-on impacts in relation to the review dates by the Audit Committee and the External Audit Plan timelines.

Ms Faithfull requested that the Committee consider the two following recommendations:

- that the Audit Committee reschedule its 6 June 2025 meeting to 20 June 2025 (this will allow an additional two weeks to complete necessary internal review with Engineering and Building Services to ensure management is comfortable with proposed unit rates, gross replacement costs and fair values); and
- as per the External Audit Plan timelines, that the 13 June 2025 due date be extended to 27 June 2025 (to allow an appropriate review to be completed on the data).

Queensland Audit Office (Ms Margaret Dewhurst) could not immediately foresee any issue in relation to an extension to the timelines in relation to the External Audit Plan and advised that she would confirm the proposed change with Ms Faithfull out of session in the w/b 28 April 2025.

The Chairperson proposed that if the Committee had no objection to the proposed date changes (subject to a confirmation out of session by the QAO on the External Audit Plan timelines) the Committee will agree to the proposed changes, including the proposed date of 2 June 2025 for the next Audit Committee Meeting. Cr Fell agreed with the Chairperson's proposal.

Committee agreed to amend next Audit Committee meeting to 20 June 2025. Ms Faithfull to make necessary amendments to meeting invite.

Resolution:

Moved: CR FELL Seconded: MR DARRYL BELL

Audit Committee notes the content of this report

CARRIED UNANIMOUSLY

6. FINANCIAL SUSTAINABILITY

6.1 Organisational Practices and Financial Review - Project Update

Mr Anthony Ottaway (Consultant) spoke to this report.

Resolution:

Moved: MR CAM CHARLTON Seconded: CR FELL

The Committee notes the report.

CARRIED UNANIMOUSLY

CONFIRMED

7. EXTERNAL AUDIT

7.1 QAO Update

Ms Margaret Dewhurst (Queensland Audit Office) commenced discussion advising that no engagement has been undertaken with TSIRC since the previous Audit Committee meeting. The next visit is scheduled for 19 May 2025 and an interim report is expected to be tabled at the rescheduled Audit Committee meeting on 20 June 2025.

Mr Will Cunningam (Queensland Audit Office) spoke to the report.

The Chairperson noted in particular the report **'Insights on audit committees in local government'** and requested that further discussion on this matter be held at the Audit Committee's next meeting.

The Committee notes the update.

Action:

QAO Report **'Insights on audit committees in local government'** be listed for discussion at the next Audit Committee meeting (20 June 2025).

8. INTERNAL AUDIT UPDATE

8.1 TSIRC Internal Audit Progress Report (April 2025)

Ms Tracy Townsend (Pacifica) spoke to this report advising that page 2 in the report provides an overall update on the status of the FY24 program to date and page 3 provides an update on the current status of the FY25 program (with project commencement dates to be officially scheduled with the Executive Director Financial Services).

The Committee notes the report.

8.2 TSIRC Community Grants Processes

Ms Tracy Townsend (Pacifica) spoke to this report, highlighting para 2.1 in the report which depicts the the overall assessment of the maturity of Community Grants Processes of Council has been rated as 'Developing'. Para 2.3 are the observations.

Resolution:

Moved: CR FELL Seconded: MR CAM CHARLTON

The Committee notes the report.

CARRIED UNANIMOUSLY

8.3 Annual Internal Plan FY 2025

Ms Tracy Townsend (Pacifica) spoke to this report, advising that the Audit Committee endorsed the Annual Internal Plan FY2025 in March 2025 (subject to some minor amendments). These have been included and the plan has been listed on the agenda for information.

Resolution:

Moved: DARRYL BELL Seconded: MR CAM CHARLTON

The Committee notes the report.

CARRIED UNANIMOUSLY

CONFIRMED

9. CORPORATE SERVICES

Nil.

10. CLOSING MATTERS

Nil.

11. NEXT AUDIT COMMITTEE MEETING

As discussed in AI 5.5, the next meeting of the Audit Committee will be held on 20 June 2025 (10.00am).

12. CLOSE

Cr Fell delivered the closing prayer and the Chairperson thanked attendees for their contributions throughout the meeting and declared the meeting closed at 12.10pm.

MINUTES CONFIRMED – 22 April 2025

……	……
Mr Cam Charlton Chairperson **TSIRC Audit Committee**	**Mr James William** **Chief Executive Officer** **Torres Strait Island Regional Council**

CONFIRMED

ORDINARY MEETING
22- 23 July 2025

Agenda Item
8.3

DIRECTORATE: Financial Services
AUTHOR: *Manager, Finance Business Partnering*

2025/26 ORIGINAL BUDGET

OFFICER RECOMMENDATIONS

1. *That Council adopts in accordance with s169 and s170 of the Local Government Regulation 2012, Council's Original Budget for the 2025-2026 Financial Year as presented, incorporating:*

   (i) The statements of financial position;
   (ii) The statements of cashflow;
   (iii) The statements of income and expenditure;
   (iv) The statements of changes in equity;
   (v) The long-term financial forecast;
   (vi) The revenue statement;
   (vii) The revenue policy (Adopted 17 June 2025);
   (viii) The relevant measures of financial sustainability; and
   (ix) The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget; and
   (x) Capital budget.

EXECUTIVE SUMMARY

The Council's Annual Budget for the 2025–2026 financial year is presented for adoption. This budget has been developed in accordance with the Local Government Act 2009 and the Local Government Regulation 2012.

The Original Budget forecasts an **operating deficit (before depreciation) of $2,559,865, alongside a capital works program totalling $59,612,150.**

During the May 2025 budget workshop, Council was presented with a range of options by Management to reduce the operating deficit. Following Council's direction, Council elected to make the following adjustments:

- Within **Financial Services**, revenue was increased by reinstating $270,000 in lease income, and applying a 2.5% escalation aligned with the Consumer Price Index (CPI).
- Within **Corporate Services,** two planned initiatives were either removed or deferred.
  - The intranet site redevelopment project, valued at $40,000, was postponed.
  - The $50,000 allocation for community consultation of the Corporate Plan was removed, with responsibility for delivery now assumed internally by Divisional Managers and Councillors.

Despite these adjustments, a material operating deficit remains which has implications for Council's long term financial sustainability and viability and may impact the future delivery of services to the community. This was acknowledged during the May 2025 budget workshop, where Council agreed that:

- No further reductions to costs or service levels would be made at this time;
- Ongoing operating deficits before depreciation are unsustainable in the long term; and
- Immediate action is required to assess and address the impact on Council's working capital position, with unrestricted cash already below the recommended four-month sustainability threshold.

Management is working closely with internal stakeholders, external advisors, and key partners to conduct further analysis of Council's financial sustainability—focusing in particular on working capital and future cashflow requirements. This work will also involve deputations to relevant government agencies and funding bodies to advocate for additional support and long-term funding certainty. The findings will inform future budget reviews and contribute to the development of a comprehensive long-term financial sustainability strategy.

The CEO has also taken decisive action to strengthen Council's advocacy efforts by including in the budget for a new full-time position: **Head of Strategy and Advocacy**, with a salary allocation of $170,000 plus a travel budget of $20,000 to support strategic engagement with key stakeholders and government representatives.

BACKGROUND

Budget Financial Statements

Section 170 of the *Local Government Regulation 2012* requires Council to adopt, by resolution, a budget for each financial year. Section 169 of the *Local Government Regulation 2012* requires that the budget include the following:

- Financial statements for the financial year for which the budget is prepared and the next two financial years; and
- A long-term financial forecast, revenue statement and revenue policy; and
- Measures of financial sustainability for the financial year for which the budget is prepared and the next nine financial years; and
- The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget.

Section 169 of the *Local Government Regulation 2012* stipulates that the budget be consistent with the following Council documents:

- Five Year Corporate Plan
- Annual Operational Plan

COMMENT

Budget Overview and Financial Outlook

The 2025–26 Budget has been developed through a comprehensive analysis of Council's current operating activities, incorporation of new grant funding agreements, and consideration of known or anticipated changes to service delivery.

The budget process involved extensive consultation with all levels of leadership, including Managers, Heads of Department, and the Executive Team. Their input ensured a thorough understanding of operational requirements, funding constraints, and strategic priorities.

This budget is being presented in a challenging financial environment, characterised by:

- Rising operational costs
- High inflation
- Reduced or uncertain revenue growth
- Increased community expectation to deliver non-core council services.

While every effort has been made to minimise financial impacts, the budget reflects Council's core and non-core obligations to maintain the delivery of essential services and continue supporting our communities.

In-depth discussions were also held with Council during the May 2025 budget workshop including with Council's Audit Committee Chair. A range of options to reduce the projected operating deficit were presented by Management however only a number of options were endorsed by Council, and as a result, cost reduction/revenue raising measures totalling $360,000 were endorsed and incorporated into the budget.

Financial Sustainability and Cash Position

Cashflow challenges:

Council's cash holdings are currently below the legislated benchmark of four months' unrestricted cash reserves. This means that:

- Council has a lower ability to manage unforeseen events
- extra management of day-to-day operational cashflow will be required in FY25, and
- with a net cash deficit budgeted for FY26, Council's cash position will continue to deteriorate (without intervention) resulting in liquidity pressures being felt from July 2026.

We also note that receipt of the Indigenous Council Funding Program operating grant for FY26 will be bought forward to July 2026 – assisting Council with it's cashflow requirements.

Engagement with Council:

As part of the 2025–26 budget development process, in-depth discussions were held with Council regarding the organisation's current cashflow position and the longer-term financial outlook. These discussions focused on the implications of declining cash reserves, the sustainability of current service levels, the sustainability of providing non-core services to the community, and the need for proactive financial management to mitigate emerging risks. Council's Audit Committee Chair was present during these discussions and supported Management's direct advice to Council regarding the financial sustainability of Council and its future longevity.

Key Drivers of Financial Pressure

- Persistent net cash operating deficits placing pressure on working capital
- Council-funded capital expenditure further reducing available cash

- Rising service delivery costs, driven by inflation and external market conditions
- Expiry of the temporary(increase) three-year ICFP funding arrangement following the 2025–26 financial year

2025/2026 ORIGINAL BUDGET AT A GLANCE

Statement of Income and Expenditure	$
Operating Revenue	76,902,135
Operating Expenses(Excl Depn)	79,462,000
Net Operating Result(exc Depn)	(2,559,865)
Depreciation	65,845,274
Capital Revenue	57,137,151
Capital Expenses	3,487,000
Net Result	(14,754,988)
Capital Expenditure	**$**
Capital Works Program	59,612,150

At the May budget workshop, Council was presented with a list of options prepared by Officers outlining potential areas for substantial budget reductions.

Following Council's direction, the following adjustments have been incorporated into the 2025–2026 Budget:

- **Finance Services**
  - *Revenue Increase*: Reinstated $270,000 (plus 2.5% CPI) in lease income.
- **Corporate Services**
  - *Intranet Site – $40,000*: Project postponed.
  - *Corporate Plan – $50,000*: Funding removed. Delivery to be undertaken by Departmental Managers and Councillors.

In addition, following the May workshop and recognising the need to strengthen Council's capacity for strategic advocacy and secure long-term funding certainty, the CEO has included a new full-time position: Head of Strategy and Advocacy, with a salary allocation of $170,000 and a travel budget of $20,000 to lead targeted engagement with key stakeholders and government representatives.

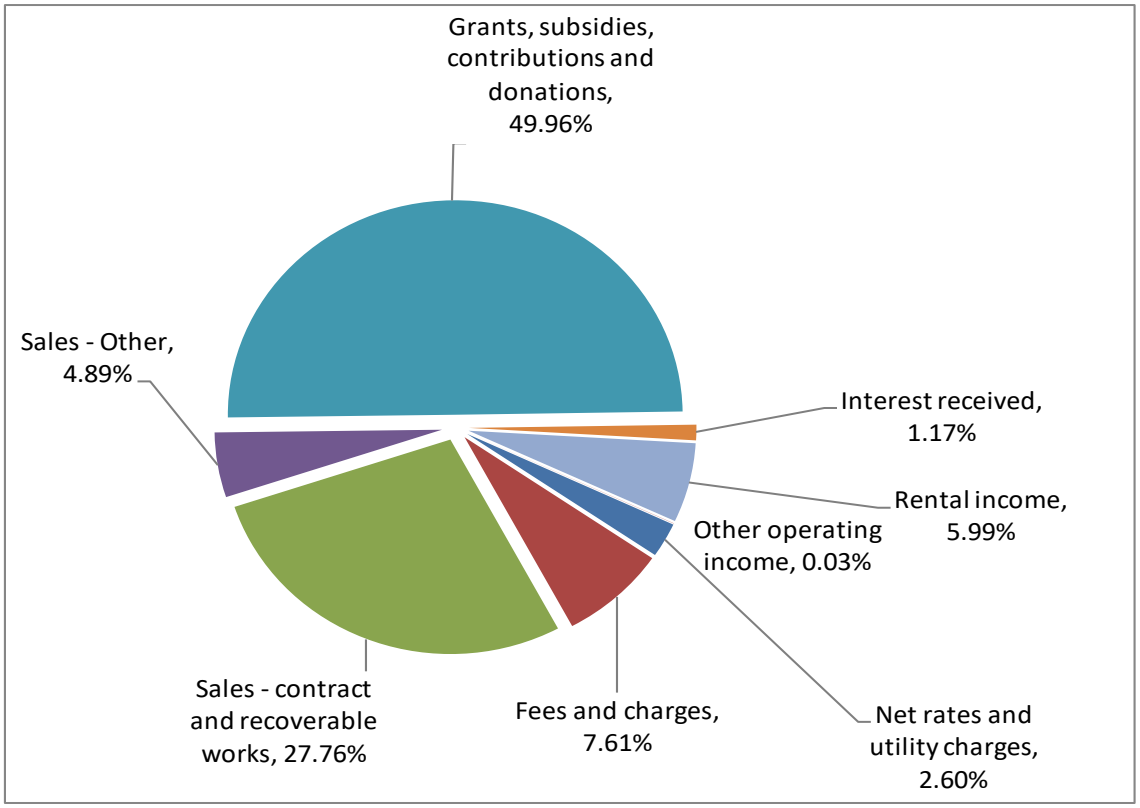
As a result of these adjustments, the operational budget deficit has decreased from $2,737,189 (as presented at the May budget workshop) to $2,559,865.

CONSOLIDATED PERFORMANCE

Operating Revenue

OPERATING REVENUE CATEGORIES 2025/26 Original Budget

Category	Budget $'000
Net rates and utility charges	1,999
Fees and charges	5,850
Sales - contract & recoverable works	21,350
Sales - Other	3,757
Grants, subsidies, contributions and donations	38,420
Interest received	900
Rental income	4,605
Other operating income	21
Total Operating Revenue	**76,902**

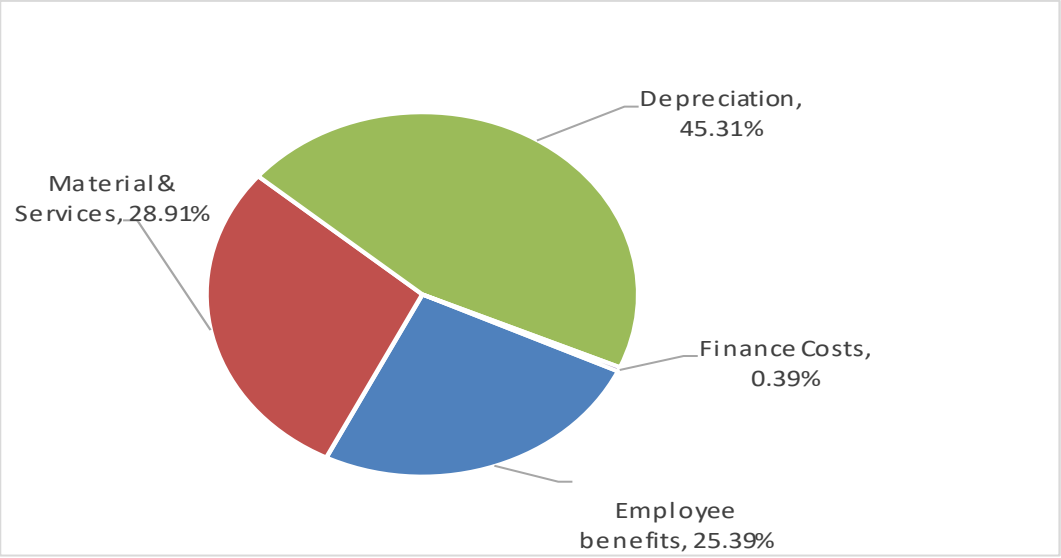


Contracts and recoverable works, together with grants, subsidies, contributions, and donations, continue to represent the major sources of income for Council, comprising 27.76% and 49.96% of total operating revenue respectively.

Operating Expenditure

OPERATING EXPENSES CATEGORIES 2025/26 Original Budget

Category	Budget $'000
Employee benefits	36,894
Material & Services	42,009
Depreciation	65,845
Finance Costs	560
Total Operating Expenses	**145,307**



Materials, services, and employee benefits represent 54.30% of Council's projected total operating expenditure. These costs support the delivery of essential services, including water and waste management, as well as community, sport, and cultural programs and infrastructure. Council is also responsible for maintaining local roads, footpaths, parks and open spaces, managing land use and development, providing public health and environmental services, and supporting local economic development and disaster management initiatives.

Depreciation accounts for a further 45.31% of planned expenditure. This represents the systematic allocation of the cost of assets over their useful lives and reflects factors such as asset age, condition, usage patterns, and disposal. Depreciation is also impacted by the acquisition and construction of new infrastructure.

Operating Capability

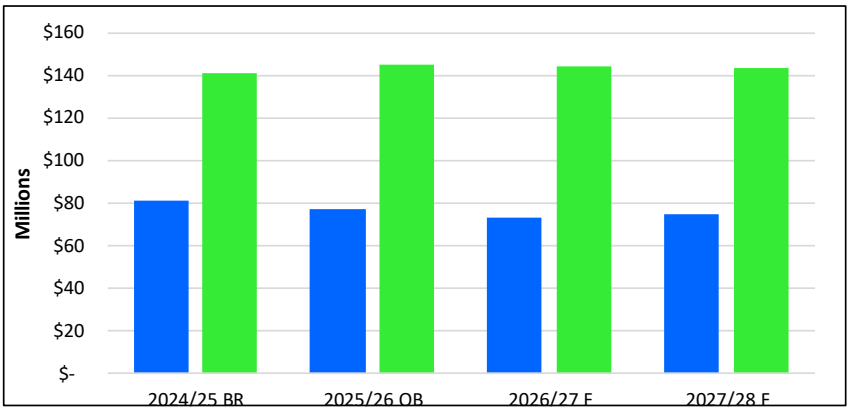
Council's budgeted Operating Capability (before depreciation) for the 2025–2026 financial year reflects a deficit of $2,559,865.

Depreciation expense for the 2025–2026 Original Budget is forecast at $65,845,274. After accounting for depreciation and before capital items, Council's Operating Capability reflects a consolidated budgeted deficit of $68,405,139.

The graph below provides a summary of estimated operating revenue and expenditure (including depreciation) for the previous budget year and the next three financial years.

FINANCIAL SUMMARY - OPERATING

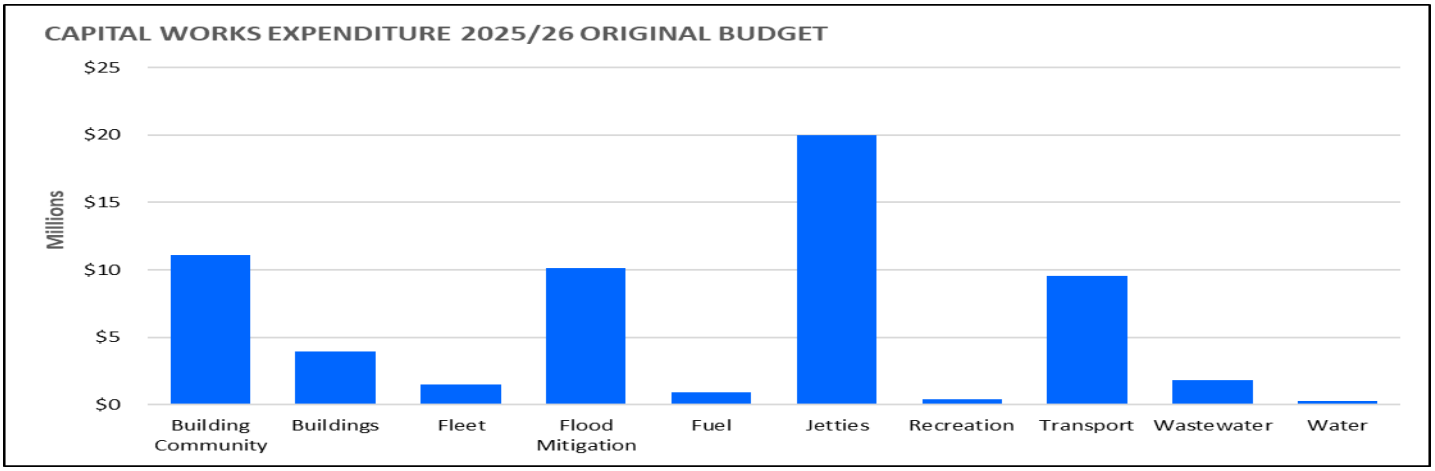
Financial Year	Operating Revenue $'000	Operating Expenses $'000
2024/25 BR	$ 81,320	$ 141,215
2025/26 OB	$ 76,902	$ 145,307
2026/27 F	$ 73,115	$ 143,857
2027/28 F	$ 74,766	$ 143,099



Capital Budget

The Capital Expenditure Budget for the 2025–2026 financial year totals $59,612,150. Council will fund this capital program through a combination of operational revenue, capital grants, and capital contributions.

The table below provides a breakdown of the proposed capital works for 2025–2026, categorised by asset type.



Council capital revenue for 2025-2026 Original Budget is budgeted to be $57,137,151.

LINKS WITH STRATEGIC PLANS

The Original budget has been developed in accordance with Council's Operational and Corporate Plans.

STATUTORY REQUIREMENTS

The ***Local Government Regulation 2012*** requires:

S. 169 Preparation and content of budget

(1) A local government's budget for each financial year must—

(a) be prepared on an accrual basis; and

(b) include statements of the following for the financial year for which it is prepared and the next 2 financial years—

(i) financial position;

(ii) cash flow;

(iii) income and expenditure;

(iv) changes in equity.

(2) The budget must also include—

(a) a long-term financial forecast; and

(b) a revenue statement; and

(c) a revenue policy.

(3) The statement of income and expenditure must state each of the following—

(a) rates and utility charges excluding discounts and rebates;

(b) contributions from developers;

(c) fees and charges;

(d) interest;

(e) grants and subsidies;

(f) depreciation;

(g) finance costs;

(h) net result;

(i) the estimated costs of—

(i) the local government's significant business activities carried on using a full cost pricing basis; and

(ii) the activities of the local government's commercial business units; and

(iii) the local government's significant business activities.

(4) The budget must include each of the relevant measures of financial sustainability for the financial year for which it is prepared and the next 9 financial years.

(5) *The **relevant measures of financial sustainability** are the following measures as described in the financial management (sustainability) guideline—*

(a) *council controlled revenue ratio;*

(b) *Population growth ratio;*

(c) *operating surplus ratio;*

(d) *operating cash ratio;*

(e) *unrestricted cash expense cover ratio;*

(f) *asset sustainability ratio;*

(g) *asset consumption ratio;*

(h) *asset renewal funding ratio;*

(i) *leverage ratio;*

(6) *The budget must include the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget.*

(7) *For calculating the rates and utility charges levied for a financial year, any discounts and rebates must be excluded.*

(8) *The budget must be consistent with the following documents of the local government—*

(a) *its 5-year corporate plan;*

(b) *its annual operational plan.*

(9) *In this section—**financial management (sustainability) guideline** means the document called 'Financial Management (Sustainability) Guideline 2024', version 1, made by the department.*

S.170 Adoption and amendment of budget

(1) *A local government must adopt its budget for a financial year—*

(a) *after 31 May in the year before the financial year; but*

(b) *before—*

(i) *1 August in the financial year; or*

(ii) *a later day decided by the Minister.*

(2) *If the budget does not comply with section 169 when it is adopted, the adoption of the budget is of no effect.*

(3) *The local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.*

(4) *If the budget does not comply with the following when it is amended, the amendment of the budget is of no effect—*

(a) *section 169;*

(b) *the local government's decision about the rates and charges to be levied for the financial year made at the budget meeting for the financial year.*

CONSULTATION

The framing of the 2025–2026 Original Budget involved extensive consultation, including internal meetings and workshops with Executives and Managers, engagement with external funding bodies, and advocacy with government departments to secure funding commitments. Councillors, Executive Officers, and the Council's Audit Committee Chair were also engaged through dedicated workshops during the budget process.

The draft budget was also presented to Audit Committee for commentary in June 2025.

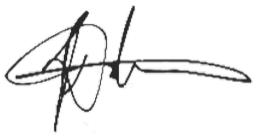
CONCLUSION

The Original Budget has been developed in compliance with the applicable legislative requirements and is now presented for Council's consideration and adoption.

Recommended

Hollie Faithfull
Executive Director, Financial Services

Approved



James William
Chief Executive Officer

ATTACHMENTS:

Attached for Council endorsement:

Model – Same Service Level– Confirmed sources of capital funding only.

- *Statement of Financial Position;*
- *Statement of Cash Flow;*
- *Statement of Income and Expenditure;*
- *Statement of Changes in Equity;*
- *Long Term Financial Forecast;*
- *Revenue Statement*
- *Revenue Policy(Adopted 17June 2025)*
- *The relevant measures of financial sustainability;*
- *The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget;*
- *Capital Budget.*

Torres Strait Island Regional Council

Statement of Financial Position

For the period July 2025 to June 2028

Model - Same Service Level - Confirmed sources of capital funding.

Yr 1 - WPI - 2.4% for all staff. Yr 2 - Yr 10 - WPI - 2.5% for all staff. CPI Increase - 2.5% Yr 1-10. ICP Funding increase 3 yrs only - Ends 25/26

	Budget Review 30 June 2025 $'000	Budget Original 30 June 2026 $'000	Forecast 30 June 2027 $'000	Forecast 30 June 2028 $'000
Current assets				
Cash assets and cash equivalents	25,453	16,177	5,151	-
Inventories	415	415	415	415
Receivables	602	1,025	1,056	1,085
Prepayments	349	349	349	349
Other current assets	8,588	8,588	8,588	8,588
Total current assets	**35,407**	**26,554**	**15,559**	**10,437**
Non-current assets				
Property, plant and equipment	1,106,868	1,097,172	1,078,126	1,024,383
Intangible assets	-	-	-	-
Capital works in progress	-	-	-	-
Other non-current assets	12,362	12,362	12,362	12,362
Total non-current assets	**1,119,230**	**1,109,533**	**1,090,487**	**1,036,744**
Total assets	**1,154,637**	**1,136,087**	**1,106,047**	**1,047,181**
Current liabilities				
Overdraft	-	-	-	2,194
Trade and other payables	2,649	2,736	1,450	1,480
Borrowings	-	-	-	-
Other current liabilities	14,971	11,054	8,442	8,442
Provisions	4,020	4,020	4,020	4,020
Total current liabilities	**21,640**	**17,809**	**13,913**	**16,136**
Non-current liabilities				
Loans	-	-	-	-
Other non-current liabilities	-	-	-	-
Provisions	8,395	8,395	8,395	8,395
Total non-current liabilities	**8,395**	**8,395**	**8,395**	**8,395**
Total liabilities	**30,035**	**26,204**	**22,307**	**24,531**
Net community assets	**1,124,602**	**1,109,883**	**1,083,739**	**1,022,650**
Community equity				
Asset revaluation reserve	825,699	825,736	825,736	825,736
Retained surplus (deficiency)	298,902	284,147	258,003	196,914
Total community equity	**1,124,602**	**1,109,883**	**1,083,739**	**1,022,650**

Torres Strait Island Regional Council

Statement of Cashflow

For the period July 2025 to June 2028

Model - Same Service Level - Confirmed sources of capital funding.

Yr 1 - WPI - 2.4% for all staff. Yr 2 - Yr 10 - WPI - 2.5% for all staff. CPI Increase - 2.5% Yr 1-10. ICP Funding increase 3 yrs only - Ends 25/26

	Budget Review 30 June 2025 $'000	Budget Original 30 June 2026 $'000	Forecast 30 June 2027 $'000	Forecast 30 June 2028 $'000
Cash flows from operating activities:				
Receipts from customers	40,962	33,361	34,454	35,382
Receipt from rental income	4,709	4,448	4,710	4,829
Payment to suppliers and employees	(84,227)	(79,376)	(81,041)	(81,652)
	(38,555)	(41,566)	(41,877)	(41,441)
Interest received	680	900	365	127
Non-capital grants and contributions	43,756	38,420	34,222	35,077
Finance costs	-	-	-	-
Net cash inflow (outflow) from operating activities	**5,881**	**(2,247)**	**(7,290)**	**(6,237)**
Cash flows from investing activities:				
Payments for property, plant and equipment	(51,144)	(59,612)	(45,055)	(7,668)
Payments for intangible assets	-	-	-	-
Proceeds from sale of property, plant and equipment	-	13	-	-
Subsidies, donations and contributions for new capital expenditure	48,306	57,137	44,598	7,244
Other	-	(3,917)	(2,612)	-
Net cash inflow (outflow) from investing activities	**(2,838)**	**(6,379)**	**(3,069)**	**(424)**
Cash flows from financing activities				
Repayment of borrowings	-	-	-	-
Repayments made on leases	(635)	(651)	(667)	(684)
Net cash inflow (outflow) from financing activities	**(635)**	**(651)**	**(667)**	**(684)**
Net increase (decrease) in cash held	**2,408**	**(9,277)**	**(11,026)**	**(7,345)**
Cash at beginning of reporting period	23,045	25,453	16,177	5,151
	-			
Cash at end of reporting period *	**25,453**	**16,177**	**5,151**	**(2,194)**
Legislated working capital (4 months) - (Includes restricted/unrestricted)	**27,577**	**26,487**	**26,585**	**27,229**
Cash Position Gap **	**(2,124)**	**(10,311)**	**(21,434)**	**(29,423)**

* Constrained Cash included in figure
** Does not include Asset Management Plans
# Forecast - Cash Balance 30 June 2025

Torres Strait Island Regional Council

Statement of Income and Expenditure

For the period July 2025 to June 2028

Model - Same Service Level - Confirmed sources of capital funding.

Yr 1 - WPI - 2.4% for all staff. Yr 2 - Yr 10 - WPI - 2.5% for all staff. CPI Increase - 2.5% Yr 1-10. ICP Funding increase 3 yrs only - Ends 25/26

	Budget Review 30 June 2025 $'000	Budget Original 30 June 2026 $'000	Forecast 30 June 2027 $'000	Forecast 30 June 2028 $'000
Revenue				
Recurrent revenue:				
Net rates and utility charges	1,969	1,999	2,099	2,204
Fees and charges	5,351	5,850	5,997	6,147
Sales - contract and recoverable works	21,520	21,350	21,828	22,373
Sales - other	3,268	3,757	3,851	3,947
Grants, subsidies, contributions and donations	43,756	38,420	34,222	35,077
Interest received	680	900	365	132
Rental income	4,709	4,605	4,720	4,838
Other recurrent income	66	21	34	48
Total recurrent revenue	**81,320**	**76,902**	**73,115**	**74,766**
Capital revenue:				
Government subsidies and grants	48,306	57,137	44,598	7,244
Capital contribution	-	-	-	-
Developer contributions	-	-	-	-
Total capital revenue	**48,306**	**57,137**	**44,598**	**7,244**
Total income	**129,626**	**134,039**	**117,713**	**82,010**
Expenses				
Recurrent expenses:				
Employee benefits	34,486	36,894	37,816	38,704
Materials and services	47,534	42,009	41,375	42,410
Depreciation and amortisation	58,484	65,845	64,101	61,411
Finance costs	711	560	564	572
Total recurrent expenses	**141,215**	**145,307**	**143,857**	**143,096**
Capital expenses:				
Other capital expenses	3,500	3,487	-	-
Total capital expenses	3,500	3,487	-	-
Total expenses	**144,715**	**148,794**	**143,857**	**143,096**
Net operating surplus/(deficit) exc capital and depreciation	**(1,411)**	**(2,560)**	**(6,641)**	**(6,920)**
Net operating surplus/(deficit) inc depreciation	**(59,894)**	**(68,405)**	**(70,742)**	**(68,330)**
Net result attributable to Council	**(15,088)**	**(14,755)**	**(26,144)**	**(61,086)**

Torres Strait Island Regional Council

Statement of Changes in Equity

For the period July 2025 to June 2028

Model - Same Service Level - Confirmed sources of capital funding.

Yr 1 - WPI - 2.4% for all staff. Yr 2 - Yr 10 - WPI - 2.5% for all staff. CPI Increase - 2.5% Yr 1-10. ICP Funding increase 3 yrs only - Ends 25/26

	Total $'000	Retained surplus $'000	Asset revaluation reserve $'000	Other reserves $'000
Balance at 30 Jun 2025 Budget Review	**1,124,602**	**298,902**	**825,699**	**-**
Net result for the period	(14,755)	(14,755)	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	37	-	37	-
		-	-	-
Balance at 30 Jun 2026 Budget Original	**1,109,883**	**284,147**	**825,736**	**-**
Net result for the period	(26,144)	(26,144)	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	-	-	-	-
Balance at 30 Jun 2027 Forecast	**1,083,739**	**258,003**	**825,736**	**-**
Net result for the period	(61,089)	(61,089)	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	-	-	-	-
Balance at 30 Jun 2028 Forecast	**1,022,650**	**196,914**	**825,736**	**-**

Torres Strait Island Regional Council

Statement of Financial Position

For the period July 2025 to June 2035

Model - Same Service Level - Confirmed sources of capital funding.

Yr 1 - WPI - 2.4% for all staff. Yr 2 - Yr 10 - WPI - 2.5% for all staff. CPI Increase - 2.5% Yr 1-10. ICP Funding increase 3 yrs only - Ends 25/26

	Budget Review 30 June 2025 $'000	Budget Original 30 June 2026 $'000	Forecast 30 June 2027 $'000	Forecast 30 June 2028 $'000	Forecast 30 June 2029 $'000	Forecast 30 June 2030 $'000	Forecast 30 June 2031 $'000	Forecast 30 June 2032 $'000	Forecast 30 June 2033 $'000	Forecast 30 June 2034 $'000	Forecast 30 June 2035 $'000
Current assets											
Cash assets and cash equivalents	25,453	16,177	5,151	-	-	-	-	-	-	-	-
Inventories	415	415	415	415	415	415	415	415	415	415	415
Receivables	602	1,025	1,056	1,085	1,121	1,154	1,189	1,222	1,262	1,301	1,340
Prepayments	349	349	349	349	349	349	349	349	349	349	349
Other current assets	8,588	8,588	8,588	8,588	8,588	8,588	8,588	8,588	8,588	8,588	8,588
Total current assets	**35,407**	**26,554**	**15,559**	**10,437**	**10,473**	**10,506**	**10,541**	**10,574**	**10,614**	**10,653**	**10,692**
Non-current assets											
Property, plant and equipment	1,106,868	1,097,172	1,078,126	1,024,383	973,536	926,566	888,329	848,502	811,533	779,371	748,608
Intangible assets	-	-	-	-	-	-	-	-	-	-	-
Capital works in progress	-	-	-	-	-	-	-	-	-	-	-
Other non-current assets	12,362	12,362	12,362	12,362	12,362	12,362	12,362	12,362	12,362	12,362	12,362
Total non-current assets	**1,119,230**	**1,109,533**	**1,090,487**	**1,036,744**	**985,898**	**938,927**	**900,691**	**860,864**	**823,894**	**791,732**	**760,970**
Total assets	**1,154,637**	**1,136,087**	**1,106,047**	**1,047,181**	**996,370**	**949,434**	**911,232**	**871,438**	**834,509**	**802,385**	**771,662**
Current liabilities											
Overdraft	-	-	-	2,194	9,848	17,573	25,732	34,522	43,969	53,808	64,364
Trade and other payables	2,649	2,736	1,450	1,480	1,519	1,555	1,592	1,625	1,667	1,707	1,747
Borrowings	-	-	-	-	-	-	-	-	-	-	-
Other current liabilities	14,971	11,054	8,442	8,442	8,442	8,442	8,442	8,442	8,442	8,442	8,442
Provisions	4,020	4,020	4,020	4,020	4,020	4,020	4,020	4,020	4,020	4,020	4,020
Total current liabilities	**21,640**	**17,809**	**13,913**	**16,136**	**23,830**	**31,590**	**39,786**	**48,609**	**58,099**	**67,977**	**78,574**
Non-current liabilities											
Loans	-	-	-	-	-	-	-	-	-	-	-
Other non-current liabilities	-	-	-	-	-	-	-	-	-	-	-
Provisions	8,395	8,395	8,395	8,395	8,395	8,395	8,395	8,395	8,395	8,395	8,395
Total non-current liabilities	**8,395**	**8,395**	**8,395**	**8,395**	**8,395**	**8,395**	**8,395**	**8,395**	**8,395**	**8,395**	**8,395**
Total liabilities	**30,035.16**	**26,204**	**22,307**	**24,531**	**32,224**	**39,985**	**48,181**	**57,003**	**66,494**	**76,372**	**86,968**
Net community assets	**1,124,602**	**1,109,883**	**1,083,739**	**1,022,650**	**964,146**	**909,449**	**863,051**	**814,434**	**768,015**	**726,013**	**684,694**
Community equity											
Asset revaluation reserve	825,699	825,736	825,736	825,736	825,736	825,736	830,559	830,559	830,559	830,559	830,559
Retained surplus (deficiency)	298,902	284,147	258,003	196,914	138,410	83,713	32,492	- 16,125	- 62,544	- 104,546	- 145,866
Total community equity	**1,124,602**	**1,109,883**	**1,083,739**	**1,022,650**	**964,146**	**909,449**	**863,051**	**814,434**	**768,015**	**726,013**	**684,694**

Torres Strait Island Regional Council

Statement of Cashflow

For the period July 2025 to June 2035

Model - Same Service Level - Confirmed sources of capital funding.

Yr 1 - WPI - 2.4% for all staff. Yr 2 - Yr 10 - WPI - 2.5% for all staff. CPI Increase - 2.5% Yr 1-10. ICP Funding increase 3 yrs only - Ends 25/2

	Budget Review 30 June 2025 $'000	Budget Original 30 June 2026 $'000	Forecast 30 June 2027 $'000	Forecast 30 June 2028 $'000	Forecast 30 June 2029 $'000	Forecast 30 June 2030 $'000	Forecast 30 June 2031 $'000	Forecast 30 June 2032 $'000	Forecast 30 June 2033 $'000	Forecast 30 June 2034 $'000	Forecast 30 June 2035 $'000
Cash flows from operating activities:											
Receipts from customers	40,962	33,361	34,454	35,382	36,330	37,310	38,316	39,352	40,411	41,506	42,630
Receipt from rental income	4,709	4,448	4,710	4,829	4,948	5,072	5,199	5,330	5,461	5,599	5,739
Payment to suppliers and employees	(84,227)	(79,376)	(81,041)	(81,652)	(83,768)	(85,647)	(87,719)	(90,000)	(92,319)	(94,409)	(96,850)
	(38,555)	(41,566)	(41,877)	(41,441)	(42,490)	(43,264)	(44,203)	(45,317)	(46,447)	(47,304)	(48,481)
Interest received	680	900	365	127	(29)	(241)	(677)	(1,155)	(1,671)	(2,217)	(2,794)
Non-capital grants and contributions	43,756	38,420	34,222	35,077	35,954	36,853	37,774	38,719	39,687	40,679	41,696
Finance costs	-	-	-	-	-	-	-	-	-	-	-
Net cash inflow (outflow) from operating activities	**5,881**	**(2,247)**	**(7,290)**	**(6,237)**	**(6,564)**	**(6,652)**	**(7,106)**	**(7,754)**	**(8,431)**	**(8,842)**	**(9,580)**
Cash flows from investing activities:											
Payments for property, plant and equipment	(51,144)	(59,612)	(45,055)	(7,668)	(7,814)	(7,965)	(8,119)	(8,277)	(8,439)	(8,605)	(8,775)
Payments for intangible assets	-	-	-	-	-	-	-	-	-	-	-
Proceeds from sale of property, plant and equipment	-	13	-	-	-	-	-	-	-	-	-
Subsidies, donations and contributions for new capital expenditure	48,306	57,137	44,598	7,244	7,425	7,611	7,801	7,996	8,196	8,401	8,611
Other	-	(3,917)	(2,612)	-	-	-	-	-	-	-	-
Net cash inflow (outflow) from investing activities	**(2,838)**	**(6,379)**	**(3,069)**	**(424)**	**(389)**	**(354)**	**(318)**	**(281)**	**(243)**	**(204)**	**(164)**
Cash flows from financing activities											
Repayment of borrowings	-	-	-	-	-	-	-	-	-	-	-
Repayments made on leases	(635)	(651)	(667)	(684)	(701)	(718)	(736)	(755)	(774)	(793)	(813)
Net cash inflow (outflow) from financing activities	**(635)**	**(651)**	**(667)**	**(684)**	**(701)**	**(718)**	**(736)**	**(755)**	**(774)**	**(793)**	**(813)**
Net increase (decrease) in cash held	**2,408**	**(9,277)**	**(11,026)**	**(7,345)**	**(7,654)**	**(7,725)**	**(8,160)**	**(8,789)**	**(9,448)**	**(9,839)**	**(10,556)**
Cash at beginning of reporting period #	23,045	25,453	16,177	5,151	(2,194)	(9,848)	(17,573)	(25,732)	(34,522)	(43,969)	(53,808)
Cash at end of reporting period *	**25,453**	**16,177**	**5,151**	**(2,194)**	**(9,848)**	**(17,573)**	**(25,732)**	**(34,522)**	**(43,969)**	**(53,808)**	**(64,364)**
Legislated working capital (4 months) - (Includes restricted/unrestricted)	**27,577**	**26,487**	**26,585**	**27,229**	**27,945**	**28,641**	**29,477**	**30,396**	**31,344**	**32,222**	**33,228**
Cash Position Gap **	**(2,124)**	**(10,311)**	**(21,434)**	**(29,423)**	**(37,793)**	**(46,214)**	**(55,210)**	**(64,918)**	**(75,314)**	**(86,030)**	**(97,593)**

* Constrained Cash included in figure
** Does not include Asset Management Plans
# Forecast - Cash Balance 30 June 2025

Torres Strait Island Regional Council

Statement of Income and Expenditure

For the period July 2025 to June 2035

Model - Same Service Level - Confirmed sources of capital funding.

Yr 1 - WPI - 2.4% for all staff. Yr 2 - Yr 10 - WPI - 2.5% for all staff. CPI Increase - 2.5% Yr 1-10. ICP Funding increase 3 yrs only - Ends 25/26

	Budget Review 30 June 2025 $'000	Budget Original 30 June 2026 $'000	Forecast 30 June 2027 $'000	Forecast 30 June 2028 $'000	Forecast 30 June 2029 $'000	Forecast 30 June 2030 $'000	Forecast 30 June 2031 $'000	Forecast 30 June 2032 $'000	Forecast 30 June 2033 $'000	Forecast 30 June 2034 $'000	Forecast 30 June 2035 $'000
Revenue											
Recurrent revenue:											
Net rates and utility charges	1,969	1,999	2,099	2,204	2,314	2,430	2,551	2,679	2,813	2,953	3,101
Fees and charges	5,351	5,850	5,997	6,147	6,300	6,458	6,619	6,785	6,954	7,128	7,306
Sales - contract and recoverable works	21,520	21,350	21,828	22,373	22,933	23,506	24,093	24,696	25,313	25,946	26,595
Sales - other	3,268	3,757	3,851	3,947	4,046	4,147	4,250	4,357	4,466	4,577	4,692
Grants, subsidies, contributions and donations	43,756	38,420	34,222	35,077	35,954	36,853	37,774	38,719	39,687	40,679	41,696
Interest received	680	900	365	132	-	-	-	-	-	-	-
Rental income	4,709	4,605	4,720	4,838	4,959	5,083	5,210	5,340	5,473	5,610	5,751
Other recurrent income	66	21	34	48	61	76	90	105	120	135	151
Total recurrent revenue	**81,320**	**76,902**	**73,115**	**74,766**	**76,567**	**78,551**	**80,588**	**82,679**	**84,826**	**87,029**	**89,291**
Capital revenue:											
Government subsidies and grants	48,306	57,137	44,598	7,244	7,425	7,611	7,801	7,996	8,196	8,401	8,611
Capital contribution	-	-	-	-	-	-	-	-	-	-	-
Developer contributions	-	-	-	-	-	-	-	-	-	-	-
Total capital revenue	**48,306**	**57,137**	**44,598**	**7,244**	**7,425**	**7,611**	**7,801**	**7,996**	**8,196**	**8,401**	**8,611**
Total income	**129,626**	**134,039**	**117,713**	**82,010**	**83,992**	**86,162**	**88,390**	**90,676**	**93,022**	**95,430**	**97,902**
Expenses											
Recurrent expenses:											
Employee benefits	34,486	36,894	37,816	38,704	39,612	40,543	41,496	42,472	43,472	44,496	45,544
Materials and services	47,534	42,009	41,375	42,410	43,620	44,560	45,674	46,971	48,294	49,351	50,739
Depreciation and amortisation	58,484	65,845	64,101	61,411	58,661	54,935	51,179	48,104	45,408	40,767	39,537
Finance costs	711	560	564	575	603	820	1,261	1,745	2,267	2,818	3,401
Total recurrent expenses	**141,215**	**145,307**	**143,857**	**143,099**	**142,496**	**140,859**	**139,611**	**139,292**	**139,441**	**137,432**	**139,222**
Capital expenses:											
Other capital expenses	3,500	3,487	-	-	-	-	-	-	-	-	-
Total capital expenses	3,500	3,487	-	-	-	-	-	-	-	-	-
Total expenses	**144,715**	**148,794**	**143,857**	**143,099**	**142,496**	**140,859**	**139,611**	**139,292**	**139,441**	**137,432**	**139,222**
Net operating surplus/(deficit) exc capital and depreciation	**(1,411)**	**(2,560)**	**(6,641)**	**(6,922)**	**(7,268)**	**(7,373)**	**(7,844)**	**(8,509)**	**(9,207)**	**(9,636)**	**(10,393)**
Net operating surplus/(deficit) inc depreciation	**(59,894)**	**(68,405)**	**(70,742)**	**(68,333)**	**(65,929)**	**(62,308)**	**(59,022)**	**(56,613)**	**(54,615)**	**(50,403)**	**(49,930)**
Net result attributable to Council	**(15,088)**	**(14,755)**	**(26,144)**	**(61,089)**	**(58,504)**	**(54,697)**	**(51,221)**	**(48,617)**	**(46,419)**	**(42,002)**	**(41,319)**

Torres Strait Island Regional Council

Statement of Changes in Equity

For the period July 2025 to June 2035

Model- Same Service Level - Confirmed sources of capital funding.

Yr 1 - WPI - 2.4% for all staff. Yr 2 - Yr 10 - WPI - 2.5% for all staff. CPI Increase - 2.5% Yr 1-10. ICP Funding increase 3 yrs only - Ends 25/2

	Total $'000	Retained surplus $'000	Asset revaluation reserve $'000	Other reserves $'000
Balance at 30 Jun 2025 Budget Review	**1,124,602**	**298,902**	**825,699**	**-**
Net result for the period	(14,755)	(14,755)	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	37	-	37	-
Balance at 30 Jun 2026 Budget Original	**1,109,883**	**284,147**	**825,736**	**-**
Net result for the period	(26,144)	(26,144)	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	-	-	-	-
Balance at 30 Jun 2027 Forecast	**1,083,739**	**258,003**	**825,736**	**-**
Net result for the period	(61,089)	(61,089)	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	-	-	-	-
Balance at 30 Jun 2028 Forecast	**1,022,650**	**196,914**	**825,736**	**-**
Net result for the period	(58,504)	(58,504)	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	-	-	-	-
Balance at 30 Jun 2029 Forecast	**964,146**	**138,410**	**825,736**	**-**
Net result for the period	(54,697)	(54,697)	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	-	-	-	-
Balance at 30 Jun 2030 Forecast	**909,449**	**83,713**	**825,736**	**-**
Net result for the period	(51,221)	(51,221)	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	-	-	-	-
Balance at 30 Jun 2031 Forecast	**858,228**	**32,492**	**825,736**	**-**
Net result for the period	(48,617)	(48,617)	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	-	-	-	-
Balance at 30 Jun 2032 Forecast	**809,611**	**(16,125)**	**825,736**	**-**
Net result for the period	(46,419)	(46,419)	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	4,823	-	4,823	-
Balance at 30 Jun 2033 Forecast	**768,015**	**(62,544)**	**830,559**	**-**
Net result for the period	(42,002)	(42,002)	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	-	-	-	-
Balance at 30 Jun 2034 Forecast	**726,013**	**(104,546)**	**830,559**	**-**
Net result for the period	(41,319)	(41,319)	-	-
Transfers to reserves	-	-	-	-
Transfers from reserves	-	-	-	-
Asset revaluation adjustment	-	-	-	-
Balance at 30 Jun 2035 Forecast	**684,694**	**(145,866)**	**830,559**	**-**

Torres Strait Island
REGIONAL COUNCIL

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Revenue Statement for the 2025/2026 Financial Year

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Introduction

This Revenue Statement is prepared in accordance with section 104(5)(a)(iv) of the *Local Government Act 2009* (**LGA**) and sections 169(2)(b) and 172 of the *Local Government Regulation 2012* (**LGR**).

Differential General Rates – Section 172(1)(a) of the LGR

Council will not levy a general rate for the 2025/26 financial year..

Special rates or charges for joint government activity – Section 172(1)(b) of the LGR

Council does not levy special rates or charges for a joint government activity.

Council has leased the properties listed below to the Queensland State Government for a period of 40 years for the operation of State Government facilities. Council receives an annual contractual payment for each dwelling or site subject to the lease arrangements in lieu of charging special rates or charges:

- 51 properties on Moa Island (Kubin)
- 9 properties on Saibai Island
- 7 properties on Mabuiag Island
- 10 properties on Boigu Island
- 8 properties on Warraber Island
- 5 properties on Poruma Island
- 21 properties on Hammond Island
- 10 properties on Mer Island
- 19 properties on Badu Island
- 25 properties on Moa Island (St Paul's)
- 7 properties on Erub Island
- 10 properties on Masig Island
- 6 properties on Iama Island
- 2 properties on Ugar Island
- 3 properties on Dauan Island

Council will not levy any other special rates or charges in 2025/26.

Cost-recovery fees – Section 172(1)(c) of the LGR

Cost-recovery fees are fixed to cover the costs, including allocated administrative costs, of each cost-recovery process. These fees will not be set at more than the cost to Council for providing the service or taking the action for which, the fee is charged.

The user-pays principle is to be applied in setting the fees unless the imposition of the fee is contrary to its express social, economic, environmental, and other corporate goals of Council. This is considered the most equitable and effective revenue approach and is founded on the basis that the region's rating base cannot subsidise specific users or clients of Council's regulatory products and services.

All cost-recovery fees set by Council are included in the Fees and Charges Register which is open for inspection at Council offices or on its website.

Council business activities – Section 172(1)(d) of the LGR

Business activity fees are charged where Council conducts business activities on a commercial basis. As they are commercial in application, they are usually subject to Goods and Services Tax (GST). The criteria Council uses to determine business activity fees is a combination of cost to provide the service plus an appropriate mark up, and the current market for the type of goods or services.

Business activity fees include, but are not limited to, rent, plant hire, private works, and facility hire and are listed in the Register of Fees & Charges.

Council may decide to provide subsidised services to specific / defined groups in certain circumstances. Decisions to subsidise groups will specify both the categories of the groups to be subsidised and the level of subsidy to be provided.

Outline and explanation of measures adopted by Council for raising revenue – Section 172(2)(a)(i) of the LGR

Utility Charges – Overview

Section 94(1)(b)(ii) of the LGA and section 99 of the LGR provides Council with the power to levy utility charges. Utility charges are service fees related to the provision of water, sewerage, and waste management services. For the avoidance of doubt, utility charges are not levied on vacant land. The service charges for water, sewerage, and waste as detailed below, are differentiated based on whether they fall under the service charge category of residential, mixed-use, or commercial as defined in the table below.

SERVICE CHARGE CATEGORY	DESCRIPTION
Residential	Land that is occupied and used solely for residential purposes (excluding residential land that is the subject of a 40-year lease to the State Government).
Mixed-Use	Land that is used, in part, for residential purposes and, in part, for commercial/industrial purposes, including, but not limited to: guest houses, motels, home-run businesses and tourist facilities. This category includes residential properties that: a) are owned by Council where the tenant is running a business from home; or b) are owned by the occupant as private property, a Katter Lease, and includes private property where the owner/lessee is operating a business.
Commercial	Land that is occupied and used for commercial/industrial purposes, including, but not limited to:

SERVICE CHARGE CATEGORY	DESCRIPTION
	• guest houses, hotels, motels; • shops, tourist facilities, arts and culture activities; • land used by government or utility providers (telecommunications, electricity); • providers aiding in the delivery of commercial and/or government services. i.e., Education, Health, Customs, etc. This category also includes all other land that does not fall within the service charge categories of "Residential" or "Mixed-Use".

Exemptions

Churches are exempt from utility charges. There are no other exemptions from utility charges.

Water Charges

All properties receiving water from a reticulated Council supplied water scheme shall be levied the following charges:

- A Water Access Charge per building (noting there may be more than one Building on each property), to be levied annually or equal half-yearly
- A Volumetric Water Charge for water usage received by the property to be levied annually and worked out on the basis of the water used as measured by a water meter.

Water Service Charges	Water Access Charge per year	Basis of Water Access Charge	Volumetric Water Charge	Basis of Volumetric Water Charge
Residential	$252.50	Per Building (noting there may be more than one Building on each property)	$0.00Kl	Per Property as measured by a water meter
Mixed-Use	$1,262.50	Per Building (noting there may be more than one Building on each property)	$1.74Kl	Per Property as measured by a water meter
Commercial	$2,525.50	Per Building (noting there may be more than one Building on each property)	$3.48Kl	Per Property as measured by a water meter

Sewerage Charges

All properties receiving sewerage services from a Council supplied network shall be levied a Sewerage Access Charge to be levied in annual or equal half-yearly instalments as set out below.

Sewerage Service Charges	Sewerage Access Charge per year	Basis of Charge
Residential	$302.00	Per Building (noting there may be more than one Building on each property)
Mixed-Use	$1,511.00	Per Water Closet (WC). WC is equivalent to: • A single pedestal; or • 1.3 meters of urinal (or part thereof); or • One (1) to Three (3) wall hung urinals
Commercial	$3,021.50	Per Water Closet (WC). One WC is equivalent to: • A single pedestal; or • 1.3 meters of urinal (or part thereof); or • One (1) to Three (3) wall hung urinals

Waste Management Charges

All properties receiving waste management services from Council shall be levied a Waste Management Service Charge per property to be levied in annual or equal half-yearly instalments as set out below.

Waste Management Service Charges	Waste Management Service Charge per year	Basis of Charge
Residential	$168.00	Per Building (noting there may be more than one Building on each property)
Mixed-Use	$839.50	Per Building (noting there may be more than one Building on each property)
Commercial	$1,678.50	Per Building (noting there may be more than one Building on each property)

Concessions – Section 172(2)(a)(ii) of the LGR

Chapter 4, Part 10 of the LGR enables Council to grant concessions for rates or charges. Whether Council elects to grant a concession in respect of an application for a concession for rates or charges will be at Council's discretion. An application may be made to Council on one or more of the following grounds:

1. the land is owned or occupied by a pensioner;
2. the land is owned by:
    a. an entity whose objective does not include making a profit; or
    b. an entity that provides assistance or encouragement for arts or cultural development;
3. the payment of the rates or charges will cause hardship to the land owner;
4. the concession will encourage the economic development of all or part of the local government area;
5. the concession will encourage land that is of cultural, environmental, historic, heritage or scientific significance to the local government area to be preserved, restored or maintained;
6. the land is used exclusively for the purpose of a single dwelling house or farming and could be used for another purpose, such as commercial or industrial purpose;
7. the land is subject to a greenhouse gas tenure, mining tenement or petroleum tenure; or
8. the land is part of a parcel of land (a parcel) that has been subdivided and:
    a. the person who subdivided the parcel is the owner of the land; and
    b. the land is not developed land.

To be considered for a concession, eligible individuals/organisations are required to submit an Application for Concession form, available on Council's website. All relevant supporting documentation should be included with the application.

Concessions are granted at Council's discretion, by way of Council resolution, once Council is satisfied of the individual's/organisation's eligibility. Any concession granted by Council may be subject to conditions imposed by Council at its discretion.

Pensioners

Eligible pensioners may be able to receive a subsidy from the Queensland State Government of 20 per cent (up to a maximum amount of $200 each year) of the gross rates and charges levied by Council.

Further information may be obtained from the Queensland State Government website at https://www.qld.gov.au/community/cost-of-living-support/rates-subsidy.

Where the State Government subsidy applies, the Council will, upon proof of eligibility, deduct the appropriate amount from the rate notice and claim reimbursement from the State Government.

Limitation on Increases in Service Charges – Section 172(2)(b) of the LGR

Council has not made a resolution limiting an increase of rates and charges for the 2025/2026 financial year.

Other Matters

Issue of rate notices

Council intends to issue rate notices as follows:

- Rate notices for Water Access, Sewerage Access and Waste Management Service Charges will be issued in equal half-yearly instalments in the 2nd and 4th quarter of the financial year; and
- Rate notices relating to Water Usage Notices will be issued annually in the 3rd quarter of the financial year.

Note that the timeframes for issuing rate notices are indicative only and may be subject to change without notice in line with Council's operational requirements.

The due date for payment is thirty-one (31) days from the date of issue of the rate notice.

Manager Responsible for Review:

Hollie Faithfull
Executive Director, Financial Services

James William
Chief Executive Officer

Adoption: _____ 2025

Revenue Policy

1. PURPOSE

The purpose of this policy is to provide details of the principles applied by Torres Strait Island Regional Council in relation to:

a) The levying of rates and charges;
b) Granting concessions for rates and charges;
c) The purpose of concessions;
d) Recovering overdue rates and charges;
e) Cost recovery methods; and
f) Infrastructure charges for new developments.

2. SCOPE

This policy applies to Council and associated enterprises (if any).

3. LINK TO CORPORATE PLAN

- People *Bisnis - Pipol*
- Sustainability *Bisnis - Mekem las long*
- Prosperity *Bisnis – Pruitpul*

4. POLICY STATEMENT

Making and Levying rates and charges – Section 193(1)(a)(i) of the LGR

In levying rates and charges the following principles will be applied:

- Consider the level of revenue that can be achieved from direct user charges, grants and subsidies, contributions, and other sources;
- Consider the cost of maintaining existing facilities and essential services, and the need for additional facilities and services;
- Clearly define the responsibilities of Council and each ratepayer;
- Timing the levying of any rates and charges to ensure a sustainable cash flow for Council operations and to spread the burden on ratepayers over the financial year;
- Support equity by offering flexible payment arrangements for ratepayers with a lower capacity to pay;
- Ensure transparency in the making of rates and charges;

- Make the system for paying rates and charges simple and inexpensive to administer;
- Promote equity by taking account of the different levels of capacity to pay within the local community;
- Allow flexibility to accommodate changes in the local economy;
- Assess alignment with Council's long-term financial plan and forecasted service-delivery costs;
- Consider National Competition Policy when determining utility charges; and
- Consider levying special and separate rates and charges, where appropriate, to recover the cost associated with a particular service, project, or facility that provides direct or additional benefit to the ratepayers or class of ratepayers.

Granting Concessions for rates and charges – Section 193(1)(a)(ii) of the LGR

In considering the application of concessions, Council will comply with Chapter 4, Part 10 of the LGR and be guided by the following principles:

- Equity, by acknowledging the different levels of capacity to pay;
- Consistency and fairness, by ensuring ratepayers in similar circumstances are treated the same;
- Transparency, by clearly outlining the requirements necessary to receive concessions; and
- Flexibility, to allow Council to respond to unforeseen local economic issues.

The purpose of concessions – Section 193(1)(b) of the LGR

Council will support community objectives through the application of concessions to:

- Reduce the financial burden of rates and charges on pensioners;
- Support the community activities and economic development of not-for-profit organisations
- Provide temporary relief (e.g., interest deferral) for ratepayers affected by declared natural disasters;
- Assist ratepayers experiencing genuine financial hardship; and
- Encourage economic development within all or part of the local government area.

Recovering overdue rates and charges – Section 193(1)(a)(iii) of the LGR

Council will exercise its recovery powers to reduce the overall burden on ratepayers and will be guided by the following principles:

- Transparency, by clearly outlining the obligations of ratepayers and the

processes used by Council in assisting them in meeting their financial obligations;

- Clarity, ensuring the processes used to recover outstanding rates and charges are clear, simple to administer, and cost effective;
- Capacity to pay, considering ratepayers' ability to pay when determining appropriate arrangements for different sectors of the community;
- Equity, ensuring ratepayers in similar circumstances are treated the same:
- Flexibility, to allow Council to respond to local economic issues;
- Cost, Council may charge interest on overdue rates and charges;
- Debt Recovery Policy, which outlines the processes for recovering outstanding rates and charges.

Cost recovery methods – Section 193(1)(a)(iv) of the LGR

Section 97 of the LGA allows Council to set cost-recovery fees. Cost-recovery fees are fixed to cover the full cost of providing the goods or services, including allocated administrative costs. Fees will not be set at more than the actual cost to Council for providing the service or taking the action for which the fee is charged. The user-pays principle is applied in setting fees, except where such application would be inconsistent with Council's expressly stated social, economic, environmental, or other corporate objectives.

This approach is considered the most equitable and effective means of revenue generation, based on the principle that the Region's rating base cannot subsidise the specific users or clients of Council's regulatory products and services.

All cost-recovery fees set by the Council are listed in the Fees and Charges Register which is open for inspection at Council offices or on its website.

Infrastructure charges for a new development – Section 193(1)(c) of the LGR

Council does not currently impose charges for new developments. If charges for developments are imposed, it is expected that developers will contribute significantly to the physical and social infrastructure costs associated with the new development through the payment of infrastructure charges.

5. REPORTING

NIL

6. DEFINITIONS

This policy is established with reference to obligations specified in section 104(5)(c)(iii) of the *Local Government Act 2009* **(LGA)** and sections 193(3) and 169(2)(c) of the *Local Government Regulation 2012* **(LGR).**

7. RELATED DOCUMENTS AND REFERENCES

Does the policy relate to any related documents, policies or legislation?

8. REVIEW

When does the policy need to be reviewed?

Policy type:	☒ Council ☐ Administrative
Directorate:	Financial Services
Responsible Officer:	Executive Director Financial Services
Authorised on:	xx/06/2025
Next review date:	June 2026
Review history:	2012,2013,2014,2015,2016,2017,2018,2019,2020,2021,2022,2023,2024
Version:	

Torres Strait Island Regional Council

Measures of Financial Sustainability

For the period July 2025 to June 2035

Model - Same Service Level - Confirmed sources of capital funding.

Yr 1 - WPI - 2.4% for all staff. Yr 2 - Yr 10 - WPI - 2.5% for all staff. CPI Increase - 2.5% Yr 1-10. ICP Funding increase 3 yrs only - Ends 25/26

Type	Measure	Rational	Target	Budget Review 30 June 2025 $'000	Budget Original 30 June 2026 $'000	Forecast 30 June 2027 $'000	Forecast 30 June 2028 $'000	Forecast 30 June 2029 $'000	Forecast 30 June 2030 $'000	Forecast 30 June 2031 $'000	Forecast 30 June 2032 $'000	Forecast 30 June 2033 $'000	Forecast 30 June 2034 $'000	Forecast 30 June 2035 $'000
Financial Capacity	Council controlled revenue ratio	Capacity to generate revenue internally	Contextual	9.0%	10.2%	11.1%	11.2%	11.3%	11.3%	11.4%	11.4%	11.5%	11.6%	11.7%
	Population growth ratio *	Population growth/decline pressures	Contextual	0.0%	-0.4%									
Operating Performance	Operating surplus ratio	Holistic overview of operating performance	Contextual	-74%	-89%	-97%	-91%	-86%	-79%	-73%	-68%	-64%	-58%	-56%
	Operating cash ratio	Cash operating performance (less depreciation and other non-cash items)	Greater than 0%	-1.7%	-3.3%	-9.1%	-9.3%	-9.5%	-9.4%	-9.7%	-10.3%	-10.9%	-11.1%	-11.6%
Liquidity	Unrestricted cash expense cover ratio ***	Unconstrained liquidity available to council	Greater than 4 months	3	1	N/A for long-term sustainability statement								
Asset Management	Asset sustainability ratio	Capital renewals program performance	Greater than 90%	16.1%	36.8%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
	Asset consumption ratio	Extent to which assets are being consumed	Greater than 60%	48.7%	47.0%	45.0%	41.7%	38.7%	35.9%	33.5%	31.2%	29.1%	27.2%	25.5%
	Asset renewal funding ratio **	Asset replacement program performance	Contextual	N/A	The transistion period for TSIRC to commence reporting on this ratio is 2027-28.									
Debt Servicing Capacity	Leverage Ratio	Ability to repay existing debt	0 - 3 times	Not Required - TSIRC does not currently have any external debt										

TSIRC is classified as a Tier 8 Group and relevant targets will apply.
Measures 1,2, 3 and 8 are contextual measures and not subject to audit

* Council has used the compound Annual Growth Rate method for calculating this ratio. This method calculates the average annual growth rate for over a 10 year period based on the Queensland Government Statistician's Office population projections for the Torres Strait Island area for the period 2026 to 2036.

** The transistion period for TSIRC to commence reporting on this ratio is 2027-28. TSIRC will continue to review and refine it's asset management plans and long term capital plans to meet this timeframe.

*** Estimated cash balance at budget. Figures values will change with actual end of financial year balance.

Torres Strait Island Regional Council

Rates and Utility charges

For the period July 2025 to June 2028

Model - Same Service Level - Confirmed sources of capital funding.
Yr 1 - WPI - 2.4% for all staff. Yr 2 - Yr 10 - WPI - 2.5% for all staff. CPI Increase - 2.5% Yr 1-10. ICP Funding increase 3 yrs only - Ends 25/26

	Budget Review 30 June 2025 $'000	Budget Original 30 June 2026 $'000	Forecast 30 June 2027 $'000	Forecast 30 June 2028 $'000
Rates and utility charges				
General rates	-	-	-	-
Separate rates	-	-	-	-
Levies	73	76	80	83
Water	513	471	495	519
Sewerage	1,129	1,186	1,245	1,307
Waste management	254	267	267	280
Other rates and utilities revenue	-			
Total rates and utility charge revenue	**1,969**	**1,999**	**2,086**	**2,190**

	Budget Review 30 June 2024 $'000	Budget Original 30 June 2026 $'000	Variance $'000	Variance %
Rates and utility charges - value of change				
Gross rates and utility charges	1,969	1,999	30	2%

CAPITAL BUDGET 25/26

Department	Task Description	Funder	Sum of (Original Budget 25/26) Forecast Spend during 25/26	Sum of (Original Budget 25/26) COF Revenue in 25/26 $	Sum of (OB 25/26) Grants Revenue in 25/26 $	Sum of (OB 25/26) Combined Revenue in 25/26 $	Sum of (OB 25/26) Forecast Spend during 26/27 and onwards	Sum of (OB 25/26) COF Revenue in 26/27 & after $	Sum of (OB 25/26) Grants Revenue in 26/27 & after $	Sum of (OB 25/26) Combined Revenue in 26/27 & after $
Assets	DTIS-Construct Volleyball court on Masig	DTIS	317,256	-	317,256	317,256	-	-	-	-
Assets	DTIS - Upgrade Basketball court Kubin	DTIS	64,015	-	64,015	64,015	-	-	-	-
Assets	W4Q.R5 24-27 - Mechanics Shed	W4Q	1,520,000	-	1,520,000	1,520,000	2,877,155	-	2,877,155	2,877,155
Assets	Building Corporate Leased & Licensed Blds	Council own Funds	200,000	200,000	-	200,000	-	-	-	-
Assets	WHS Initiatives	Council own Funds	300,000	300,000	-	300,000	-	-	-	-
			2,401,271	**500,000**	**1,901,271**	**2,401,271**	**2,877,155**	**-**	**2,877,155**	**2,877,155**
Engineering	TSRA Marine Infra. Incentives (bal $3.72M)	TSRA	591,049	-	591,049	591,049	-	-	-	-
Engineering	Warraber SPS	BOR	1,714,486	-	1,714,486	1,714,486	-	-	-	-
Engineering	QRA Mabuiag Rds Betterment 0032	QRA	5,616,047	-	5,616,047	5,616,047	-	-	-	-
Engineering	QRA Erub Rds Betterment 0031	QRA	1,028,371	-	1,028,371	1,028,371	-	-	-	-
Engineering	Poruma - Water tanks	Council own Funds	150,000	150,000	-	150,000	-	-	-	-
Engineering	Seawalls project	TMIOP TRUST	9,540,066	-	9,540,066	9,540,066	-	-	-	-
Engineering	Jetties - DITRDCA $40M project	DITRDCA	20,000,000	-	20,000,000	20,000,000	19,000,000	-	19,000,000	19,000,000
Engineering	Roads to Recovery 24- 29	R2R	600,000	-	600,000	600,000	1,109,000	-	1,109,000	1,109,000
Engineering	Emergent Transport 25/26	Council own Funds	100,000	100,000	-	100,000	-	-	-	-
Engineering	Emergent Wastewater 25/26	Council own Funds	100,000	100,000	-	100,000	-	-	-	-
Engineering	Emergent Water 25/26	Council own Funds	100,000	100,000	-	100,000	-	-	-	-
Engineering	Dauan Is. Barge Ramp $2.21M 25/26	TMR TIDS	2,210,000	-	2,210,000	2,210,000	-	-	-	-
			41,750,019	**450,000**	**41,300,019**	**41,750,019**	**20,109,000**	**-**	**20,109,000**	**20,109,000**
Fleet & Fuel	25/26 Fleet - Pooled	Council own Funds	1,000,000	1,000,000	-	1,000,000	-	-	-	-
			1,000,000	**1,000,000**	**-**	**1,000,000**	**-**	**-**	**-**	**-**
Fleet & Fuel	Ugar Fuel Bowser	TSRA	469,787	-	469,787	469,787	-	-	-	-
Fleet & Fuel	Mer Fuel Facility COF	Council own Funds	422,717	422,717	-	422,717	-	-	-	-
			892,504	**422,717**	**469,787**	**892,504**	**-**	**-**	**-**	**-**
BSU	Forward Remote Capital Program- DCHDE	DHPW	3,340,000	-	3,340,000	3,340,000	9,157,788	-	9,157,788	9,157,788
NA	Social Housing Accelerated Program (header task)	(blank)	2,161,074	-	2,161,074	2,161,074	2,316,454	-	2,316,454	2,316,454
NA	BSU Capitalisations Jul 25- Jun26	Q Build	5,629,500	-	5,629,500	5,629,500	-	-	-	-
			11,130,574	**-**	**11,130,574**	**11,130,574**	**11,474,242**	**-**	**11,474,242**	**11,474,242**
NA	BSU Revenue 25/26	Q Build	-	-	1,320,500	1,320,500	-	-	-	-
			-	**-**	**1,320,500**	**1,320,500**	**-**	**-**	**-**	**-**
Executive	Elphinstone Close development	Council own Funds	922,782	922,782	-	922,782	-	-	-	-
Executive	WHS Initiative	Council own Funds	500,000	500,000	-	500,000	-	-	-	-
			1,422,782	**1,422,782**	**-**	**1,422,782**	**-**	**-**	**-**	**-**
Assets	Hammond Childcare Centre	Dpt Education	185,000	-	185,000	185,000	-	-	-	-
Assets	Aragun Childcare Centre (Badu) $300K	Dpt Education	300,000	-	300,000	300,000	-	-	-	-
Assets	Aragun Childcare (Badu) major funding $3.61M	Dpt Education	530,000	-	530,000	530,000	3,070,000	-	3,070,000	3,070,000
			1,015,000	**-**	**1,015,000**	**1,015,000**	**3,070,000**	**-**	**3,070,000**	**3,070,000**
			59,612,150	**3,795,499**	**57,137,151**	**60,932,650**	**37,530,397**	**-**	**37,530,397**	**37,530,397**

DIRECTORATE: Financial Services
***AUTHOR**: Manager Finance Business Partnering*

2025/26 WASTE MANAGEMENT UTILITY CHARGES

OFFICER RECOMMENDATION:

That Council resolves to:

1. Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council makes and levies waste management utility charges for the supply of waste management services by the Council for the 2025/2026 financial year, in accordance with the following Service Category Definitions:

Service Category Definitions

SERVICE CHARGE CATEGORY	DESCRIPTION
Residential	Land that is occupied and used solely for residential purposes (excluding residential land that is the subject of a 40-year lease to the State Government).
Mixed-Use	Land that is used, in part, for residential purposes and, in part, for commercial/industrial purposes, including, but not limited to: guest houses, motels, home-run businesses and tourist facilities. This category includes residential properties that: a) are owned by Council where the tenant is running a business from home; or b) are owned by the occupant as private property, a Katter Lease and includes private property where the owner/lessee is operating a business.
Commercial	Land that is occupied and used for commercial/industrial purposes, including, but not limited to: • guest houses, hotels, motels; • shops, tourist facilities, arts and culture activities; • land used by government or utility (telecommunications, electricity); • providers aiding in the delivery of commercial and/or government services. i.e., Education, Health, Customs, etc. This category also includes all other land that does not fall within the service charge categories of “Residential” or “Mixed-Use”.

Residential:

(a) An annual access charge of $168.00 per building (noting there may be more than one building on each property) shall be applied and levied in equal half-yearly instalments to land that falls within the service charge category of “Residential”).

Mixed-Use:

(b) An access charge of $839.50 per building (noting there may be more than one building on each property) shall be applied and levied in equal half-yearly instalments to land that falls within the service charge category of “Mixed-Use”.

Commercial:

(c) An access charge of $1,678.50 per building (noting there may be more than one building on each property) shall be applied and levied in equal half-yearly instalments to land that falls within the service charge category of “Commercial”.

Executive Summary:
This report provides details of the waste management utility charges that will be levied for the 2025/26 financial year. A 5% increase (rounded to the nearest 50 cents) has been applied as part of the formulation of the 2025/26 original budget.

Comment:
- Each year, as part of the adoption of the Annual Budget, Council is required to adopt the waste management utility charges with the differential rating categories under which rates and charges will be levied for the financial year.

Consultation:
Key personnel from internal functions and external organisations:
- Financial Services
- Engineering Services
- MacDonnells

Risk Management:
There are no specific risk management issues to consider when adopting the waste management utility charges.

Council Finances
The 2025-2026 budget, rating resolutions and related policies provide financial resources for Council for the coming financial year.

Statutory Requirements:
Local Government Act 2009
Local Government Regulation 2012

Conclusion:
Adoption of waste management utility charges are in accordance with section 94 of the *Local Government Act 2009* and Chapter 4, Part 7 of the *Local Government Regulation 2012*.

Recommended:
Nicola Daniels
Head of Financial Services

Endorsed:
Hollie Faithfull
Executive Director Financial Services

Approved:
James William
Chief Executive Officer

ORDINARY MEETING
22-23 July 2025

Agenda Item
8.5

DIRECTORATE: Financial Services
***AUTHOR**: Manager Finanace Business Partnering*

2025/26 SEWERAGE UTILITY CHARGES

OFFICER RECOMMENDATION:

That Council resolves to:

1. Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council makes and levies sewerage utility charges for the supply of sewerage services by the Council for the 2025/2026 financial year, in accordance with the following Service Category Definitions:

Service Category Definitions

SERVICE CHARGE CATEGORY	DESCRIPTION
Residential	Land that is occupied and used solely for residential purposes (excluding residential land that is the subject of a 40-year lease to the State Government).
Mixed-Use	Land that is used, in part, for residential purposes and, in part, for commercial/industrial purposes, including, but not limited to: guest houses, motels, home-run businesses and tourist facilities. This category includes residential properties that: a) are owned by Council where the tenant is running a business from home; or b) are owned by the occupant as private property, a Katter Lease, and includes private property where the owner/lessee is operating a business.
Commercial	Land that is occupied and used for commercial/industrial purposes, including, but not limited to: • guest houses, hotels, motels; • shops, tourist facilities, arts and culture activities; • land used by government or utility (telecommunications, electricity); • providers aiding in the delivery of commercial and/or government services. i.e., Education, Health, Customs, etc. This category also includes all other land that does not fall within the service charge categories of “Residential” or “Mixed-Use”.

Residential:

(a) An annual access charge of $302.00 per building (noting there may be more than one building on each property) shall be applied and levied in equal half-yearly instalments to land that falls within the service charge category of “Residential”.

Mixed-Use:

(b) An annual access charge of $1,511.00 per water closet (being a single pedestal, 1.3 meters of urinal (or part thereof), or 1-3 wall hung urinals) shall be applied and levied in equal half-yearly instalments to land that falls within the service charge category of “Mixed-Use”

Commercial:

(c) An annual access charge of $3,021.50 per water closet (being a single pedestal, 1.3 meters of urinal (or part thereof), or 1-3 wall hung urinals) shall be applied and levied in equal half-yearly instalments to land that falls within the Service Charge Category of “Commercial”.

Executive Summary:
This report provides details of the sewerage utility charges that will be levied for the 2025/26 financial year. A 5% increase (rounded to the nearest 50 cents) has been applied as part of the formulation of the 2025/26 original budget.

Comment:
- Each year, as part of the adoption of the Annual Budget, Council is required to adopt the sewerage utility charges with the differential rating categories under which rates and charges will be levied for the financial year.

Consultation:
Key personnel from internal functions and external organisations:
- Financial Services
- Engineering Services
- Macdonnells

Risk Management:
There are no specific risk management issues to consider when adopting the sewerage utility charges.

Council Finances
The 2025-2026 budget, rating resolutions and related policies provide financial resources for Council for the coming financial year.

Statutory Requirements:
Local Government Act 2009
Local Government Regulation 2012

Conclusion:
Adoption of utility charges are in accordance with section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*.

Recommended:
Nicola Daniels
Head of Financial Services

Endorsed:
Hollie Faithfull
Executive Director Financial Services

Approved:
James William
Chief Executive Officer

ORDINARY MEETING
22-23 July 2025

Agenda Item
8.6

DIRECTORATE: Financial Services
***AUTHOR**: Manager, Finance Businesss Partnering*

2025/26 WATER UTILITY CHARGES

OFFICER RECOMMENDATION:

That Council resolves to:

1. Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council makes and levies water utility charges for the supply of water services by Council for the 2025/2026 financial year, in accordance with the following Service Category Definitions:

Service Category Definitions

SERVICE CHARGE CATEGORY	DESCRIPTION
Residential	Land that is occupied and used solely for residential purposes (excluding residential land that is the subject of a 40-year lease to the State Government).
Mixed-Use	Land that is used, in part, for residential purposes and, in part, for commercial/industrial purposes, including, but not limited to: guest houses, motels, home-run businesses and tourist facilities. This category includes residential properties that: a) are owned by Council where the tenant is running a business from home; or b) are owned by the occupant as private property, a Katter Lease, and includes private property where the owner/lessee is operating a business.
Commercial	Land that is occupied and used for commercial/industrial purposes, including, but not limited to: • guest houses, hotels, motels; • shops, tourist facilities, arts and culture activities; • land used by government or utility (telecommunications, electricity); • providers aiding in the delivery of commercial and/or government services. i.e., Education, Health, Customs, etc.

This category also includes all other land that does not fall within the service charge categories of “Residential” or “Mixed-Use”.

Residential:

(a) An annual access charge of $252.50 per building (noting there may be more than one building on each property) shall be applied and levied in equal half-yearly instalments to land that falls within the service charge category of “Residential”.

Mixed Use:

(b) An annual access charge of $1,262.50 per building (noting there may be more than one building on each property) shall be applied and levied in equal half-yearly instalments to land that falls within the service charge category of “Mixed-Use”.

(c) In respect of all such properties and/or premises that fall within the service charge category of “Mixed-Use,” at which a water meter is installed on the water service connection to such property and/or premises, water usage shall be charged at the rate of $1.74 per kilolitre for all water passing through the water meter.

Commercial:

(d) An annual access charge of $2,525.50 per building (noting there may be more than one building on each property) shall be applied and levied in equal half-yearly instalments to land that falls within the service charge category of “Commercial”.

(e) In respect of all such properties and/or premises that fall within the service charge category of “Commercial,” at which a water meter is installed on the water service connection to such property and/or premises, water usage shall be charged at the rate of $3.48 per kilolitre for all water passing through the water meter.

And

2. Council resolves, pursuant to section 102 of the *Local Government Regulation 2012,* that a water meter will be taken to be read on a particular day (the nominated day) if the water meter is read at any time within two weeks before or two weeks after the nominated day.

Executive Summary:
This report provides details of the water utility access and usage charges for the 2025/26 financial year. A 5% increase (rounded to the nearest 50 cents for the access charge and to the 1 cent for the usage) has been applied as part of the formulation of the 2025/26 original budget.

Comment:

- Each year, as part of the adoption of the Annual Budget, Council is required to adopt the water utility charges with the differential rating categories under which rates and charges will be levied for the financial year.

Consultation:
Key personnel from internal functions and external organisations:

- Financial Services
- Engineering Services
- MacDonnells

Risk Management:
There are no specific risk management issues to consider when adopting the water utility charges.

Council Finances
The 2025-2026 budget, rating resolutions and related policies provide financial resources for Council for the coming financial year.

Statutory Requirements:
Local Government Act 2009
Local Government Regulation 2012

Conclusion:
Adoption of utility charges are in accordance with section 94 of the *Local Government Act 2009* and Chapter 4, Part 7 of the *Local Government Regulation 2012*.

Recommended:
Nicola Daniels
Head of Financial Services

Endorsed:
Hollie Faithfull
Executive Director Financial Services

Approved:
James William
Chief Executive Officer

ORDINARY MEETING
22-23 July 2025

Agenda Item
8.7

DIRECTORATE: Financial Services
***AUTHOR**: Head of Financial Services*

2024/25 ESTIMATED STATEMENT OF FINANCIAL POSITION

OFFICER RECOMMENDATION:

Council notes the Estimated Statement of Financial Position in accordance with section 205 of the *Local Government Regulation 2012*.

Executive Summary:

This report provides a comparison of the Statement of Financial Operations and Financial Position between the 2024/25 budget adopted February 2025 and the 2024/25 forecast.

Background:

Pursuant to section 205 of the *Local Government Regulation 2012;*

(1) The chief executive officer must present the local government's annual budget meeting with a statement of estimated financial position.

(2) A statement of estimated financial position is a document stating the financial operations, and financial position, of the local government for the previous financial year.

Officer Comment:

The Estimated Statement of Financial Position is based on Council's actual results for the period from 1 July 2024 to 30 June 2025. It has been adjusted for estimated end-of-year transactions and adjustments expected to be processed before the finalisation of the accounts and submission for audit.

The net operating result forecast for 2024/25 is a deficit of $33.1 million, compared to a budgeted deficit of $15.1 million. The two main reasons for this variance are:

1. Capital works have been postponed to future financial years, causing a delay in the expected receipt of funding.
2. Depreciation is higher than originally budgeted due to increase in asset valuations and new assets.

Numerous factors have impacted Council operations during the financial year. Inflationary pressures, including rising energy prices, global supply chain disruptions, and labour shortages, have increased the cost of goods and services beyond expectations.

A financial report, including a comparison of budget to actual results year-to-date at both consolidated and departmental levels, is provided monthly at the ordinary council meeting. This report includes comments on material variances.

Consultation:
Financial Services Department

Links to Strategic Plans:
Corporate Plan 2020-2025

- Sustainability
- Prosperity

Statutory Requirements:
Local Government Act 2009
Local Government Regulation 2012

Recommendation:
That Council note the Estimated Statement of Financial Position in accordance with section 205 of the *Local Government Regulation 2012.*

Recommended:
Nicola Daniels
Head of Financial Services

Endorsed:
Hollie Faithfull
Executive Director, Financial Services

Approved:
James William
Chief Executive Officer

Attachments:

1. Estimated Statement of Financial Position

Torres Strait Island Regional Council
Estimated Statement of Financial Position
For the year ended 30 June 2025

Torres Strait Island Regional Council
Statement of Financial Operations

For the period July 2024 to June 2025

	Budget Review 30 June 2025 $'000	Estimated 30 June 2025 $'000	Variance $'000	Variance %
Revenue				
Recurrent revenue:				
Net rates and utility charges	1,969	1,679	(291)	-14.76%
Fees and charges	5,351	5,686	335	6.26%
Sales - contract and recoverable works	21,520	28,401	6,881	31.97%
Sales - other	3,268	3,797	528	16.17%
Grants, subsidies, contributions and donations	43,756	51,074	7,317	16.72%
Interest received	680	1,282	602	88.56%
Rental income	4,709	4,443	(266)	-5.66%
Other recurrent income	66	127	61	91.58%
F **Total recurrent revenue**	**81,320**	**96,487**	**15,167**	**18.65%**
Capital revenue:				
Government subsidies and grants	48,306	22,261	(26,045)	-53.92%
Total capital revenue	**48,306**	**22,261**	**- 26,045**	**-53.92%**
Total income	**129,626**	**118,749**	**- 10,878**	**-8.39%**
Expenses				
Recurrent expenses:				
Employee benefits	34,556	31,960	2,597	7.51%
Materials and services	47,464	51,134	(3,670)	-7.73%
Depreciation and amortisation	58,484	64,573	(6,089)	-10.41%
Finance costs	711	703	7	1.04%
Total recurrent expenses	**141,215**	**148,370**	**- 7,155**	**-5.07%**
Capital expenses:				
Other capital expenses	3,500	3,447	53	1.51%
Total capital expenses	3,500	3,447	53	**1.51%**
Total expenses	**144,715**	**151,817**	**(7,102)**	**-4.91%**
Net operating surplus/(deficit) exc capital and depreciation	**(1,411)**	**12,691**	**14,102**	**999.56%**
Net operating surplus/(deficit) inc depreciation	**(59,894)**	**(51,882)**	**8,012**	**13.38%**
Net result attributable to Council	**(15,088)**	**(33,068)**	**(17,980)**	**-119.16%**

Torres Strait Island Regional Council
Statement of Financial Position

For the period July 2024 to June 2025

	Budget Review 30 June 2025 $'000	Estimated 30 June 2025 $'000	Variance $'000	Variance %
Current assets				
Cash assets and cash equivalents	25,453	60,093	34,640	136.09%
Inventories	415	415	-	0.00%
Receivables	602	6,721	6,120	1017.15%
Prepayments	349	314	(35)	-9.91%
Other current assets	8,588	5,940	(2,648)	-30.83%
Total current assets	**35,407**	**73,484**	**38,077**	**107.54%**
Non-current assets				
Property, plant and equipment	1,106,868	1,393,590	286,722	25.90%
Other non-current assets	12,362	11,283	(1,079)	-8.73%
Total non-current assets	**1,119,230**	**1,404,874**	**285,644**	**17.18%**
Total assets	**1,154,637**	**1,478,358**	**323,721**	**124.72%**
or the year ended 30 June 2025				
Current liabilities				
Trade and other payables	2,649	5,827	3,178	119.94%
Other current liabilities	14,971	37,859	22,888	152.89%
Provisions	4,020	1,407 -	2,613	0.00%
Total current liabilities	**21,640**	**45,094**	**23,453**	**272.83%**
Non-current liabilities				
Other non-current liabilities	-	-	-	0.00%
Provisions	8,395	11,325	2,930	34.90%
Total non-current liabilities	**8,395**	**11,325**	**2,930**	**34.90%**
Total liabilities	**30,035**	**56,418**	**26,383**	**307.73%**
Net community assets	**1,124,602**	**1,421,939**	**297,338**	**-183.01%**
Community equity				
Asset revaluation reserve	825,699	1,147,546	321,846	38.98%
Retained surplus (deficiency)	298,902	274,394	(24,508)	-8.20%
Total community equity	**1,124,601**	**1,421,939**	**297,338**	**30.78%**

DIRECTORATE: *Corporate Services*
AUTHOR: *Executive Director Corporate Services*

RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

OFFICER RECOMMENDATION:

Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

EXECUTIVE SUMMARY:

A local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

Section 254J of the *Local Government Regulation 2012* allows the Council to close its meeting to the public to discuss one or more of the following matters:

(a) the appointment, discipline or dismissal of the chief executive officer;
(b) industrial matters affecting employees;
(c) the local government's budget;
(d) rating concessions;
(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
(f) matters that may directly affect the health and safety of an individual or a group of individuals;
(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
(h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;
(j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254J of the *Local Government Regulation 2012*
Budgetary:	N/A
Policy:	*TSIRC Standing Orders (Meeting Procedures) Policy – August 2024*
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➢ *3.1 Provide good governance & leadership*
***Malungu Yangu Wakay* (The Masig Statement):**	*In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.*
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:

S. Andres
Susanne Andres
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

Nil.

DIRECTORATE: *Corporate Services*
AUTHOR: *Executive Director Corporate Services*

RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

OFFICER RECOMMENDATION:

Council resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012.*

EXECUTIVE SUMMARY:

Section 254I of the *Local Government Regulation 2012* stipulates that a local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254I of the *Local Government Regulation 2012*
Budgetary:	N/A
Policy:	*TSIRC Standing Orders (Meeting Procedures) Policy – August 2024*
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➢ *3.1 Provide good governance & leadership*
***Malungu Yangu Wakay* (The Masig Statement):**	*In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.*
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:

S. Andres
Susanne Andres
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

Nil.

ORDINARY MEETING
22-23 JULY 2025

Agenda Item
17

DIRECTORATE: *Corporate Services*
AUTHOR: *Executive Director Corporate Services*

CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

OFFICER RECOMMENDATION:

For the Council to formally resolve on the matters discussed in its Closed Session.

EXECUTIVE SUMMARY:

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

The open meeting must resume to pass a resolution if any decisions are necessary following the closed–meeting discussion.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254J(6) of the *Local Government Regulation 2012*
Budgetary:	N/A
Policy:	*TSIRC Standing Orders (Meeting Procedures) Policy – August 2024*
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➢ *3.1 Provide good governance & leadership*
***Malungu Yangu Wakay* (The Masig Statement):**	*In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.*
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:	**Approved:**
S. Andres	
Susanne Andres	James William
Executive Director Corporate Services	Chief Executive Officer

ATTACHMENTS:

Nil.

DIRECTORATE: *Corporate Services*
AUTHOR*: Executive Director Corporate Services*

ITEMS ARISING

OFFICER RECOMMENDATION:

For Council to formally resolve to consider those items arising after the agenda for the meeting has been made public.

EXECUTIVE SUMMARY:

Section 254D(4) of the *Local Government Regulation 2012* allows for a local government or a committee of local government to discuss or deal with (at any meeting) items arising after the agenda for the meeting has been made available to Councillors.

Standard practice is that business not on the published agenda, or not fairly arising from the agenda, should not be considered at any local government meeting unless permission for that purpose is given by the local government at the meeting *(Source: TSIRC Standing Orders Policy – August 2024)*

Council will need to make a formal resolution to consider/discuss any items nominated for this agenda item.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254D(4) of the *Local Government Regulation 2012*
Budgetary:	N/A
Policy:	*TSIRC Standing Orders (Meeting Procedures) Policy – August 2024* applies.
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➢ *3.1 Provide good governance & leadership*
***Malungu Yangu Wakay* (The Masig Statement):**	*In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.*
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:

S. Andres

Susanne Andres
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

Nil.

DIRECTORATE: *Building Services*
AUTHOR: *Executive Director Building Services*

BUILDING SERVICES REPORT (JUNE 2025)

OFFICER RECOMMENDATION:

Council resolves to note the Building Services Report for June 2025.

EXECUTIVE SUMMARY:

This report provides an overview of the ongoing activities carried out by the Building Services Unit (BSU) during the reporting period of June 2025.

Interested Parties/Consultation:

- Building Services Executive Director
- Building Services Management
- Business Services Accountant
- Building Services Construction Software

Upgrade & HO Program:

BSU continues to initiate the delivery process for this financial year, Upgrade Works & Home Ownerships. Regular meetings continue with funding partners are being held to address challenges related to high delivery costs, extended timeframes for project completion, and tender awarding.

Current Status (as of 30 June 2025)

Upgrade and HO Program - Revenue Comparison June

2023/2024	2024/2025	Variance
$ 13,786,143.58	$ 16,727,195.86	$ 2,941,052.28

The above figures are based upon actual invoices and do not include accruals.

Priority Upgrade works, in the Vacant and Dis-Mod (OT) work types, has been initiated for enhanced visibility and priority actions.

Strategies are continuing the implementation of planning for the delivery of the NAHA Upgrade program and Home Ownerships. These strategies encompass:

- Reviewing contractors' existing workloads
- Prioritising essential works
- Conducting bulk tendering for all upgrades in each community
- Reviewing and modifying contracts to mitigate risk to TSIRC (e.g., material, freight, flights, etc.)

R&M Program:

The realignment of the Tier 1 stream has continually improved service delivery to our customers and most importantly our communities. This reshape has also led to increased revenue for TSIRC and decreased delivery timeframes.

As of 30 June 2025, there is a backlog of maintenance work comprising 946 tasks with a total value of approximately $2.5 million that has been pending for over 30 days.

Current Status (as of 30 June 2025)

R&M Program - Revenue Comparison June

2023/2024	2024/2025	Variance
$ 14,575,118.23	$ 20,557,779.24	$ 5,982,661.01

The above figures are based upon actual invoices and do not include accruals.

Housing Investment Plan (Capital Housing Program) - $14.4M:

Stage 1 funding was released on September 27, 2022. In October 2023 Council resolved to deliver the program through a staged approach and in partnership with QBuild. Working closely with Community Services and identifying the priorities for deliveries (domestic violence, disability services and overcrowding) the Communities of Erub, Iama, Mabuiag, Saibai and Warraber have been identified as priority 1.

Continuing to partner with PBC to build partnerships and progress through the ILUA process to deliver program.

Mabuiag ILUA finalised in April 2025 and currently progressing to identify suitable timeframes for delivery, Community consultation to be planned in the coming months at Mabuiag.

Additionally, as per the resolution passed in October 2023, CEO has delegation and approved a variation to construct 3 x new dwellings on Badu to ensure funding milestones are met and TSIRC does not lose the funding.

Business Relationships:

Meetings between BSU and key stakeholders continue on a weekly basis.

TSIRC BSU and Communities are working together in partnership to improve the delivery of service to our communities to ensure we are improving the liveability within each Division.

Logistics:

TSIRC Contract documentation continually reviewed and updated to establish contractor accountability for the projects they undertake. Timely project delivery is a priority for TSRIC.

Reviewing current reporting processes to streamline and further reduce risk to TSIRC.

COMPLIANCE / CONSIDERATIONS:

Statutory:	• *Local Government Act 2009* • *Local Government Regulation 2012* • *National Construction Code Building Act 1975* • *Building Regulation 2006* • *Queensland Building and Construction Commission Act 1991* • *Queensland Building and Construction Commission Regulation 2018*
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Risk Management • Continued review of scheduled works for this financial year to clarify projects and their financial impact. • Ongoing review of departmental structure, resourcing, and processes to enhance service delivery across all levels. • Regular monitoring of performance to manage revenue, expenses, service delivery, and community outcomes
Links to Strategic Plans:	Corporate Plan 2020-2025 • Delivery of Capital Works program
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

Other Comments: Nil.

Recommended:

Wayne Green
Executive Director Building Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS: Nil

ORDINARY MEETING
22-23 JULY 2025

Agenda Item
19.2

DIRECTORATE: *Community Services*
AUTHOR*: Executive Director Community Services*

Information Report 9th June – 11th July 2025

OFFICER RECOMMENDATION:

Council notes this report.

EXECUTIVE SUMMARY:

To provide Council an update on the functional areas within the Community Services department for activities undertaken between 9 June to 11 July 2025. The report outlines key strategic and operational activities for Community Services during reporting period.

Background / Previous Council Consideration:

Community Services delivers a diverse range of programs and services, utilising a mix of own-source and external grant funding to operate:

- Community Care (child, aged and disability)
- Environment and Health
- Health and Wellbeing /Indigenous Knowledge Centre
- Housing Services
- Operation of Divisional Offices
- Divisional events and engagement coordination

Officers Comment:

Strategic: Key strategic items of significance is outlined below. These are tasks usually lead by Executive Director and Head of Community Services:

- **Housing Capital Works – Consultations with PBCs Section 24JAA**

  Ongoing engagement with PBCs and GBK to introduce QuickStart Program and gauge in-principle support for s24JAA for identified lots. Members of both stakeholders have requested to view Councils Housing Waitlist register, to allow them to make decisions. However, they were advised that Councils resolution is for an in-principle agreement for land. Allocations will be done as at a later date, should Council continue with the proposal and a separate resolution is adopted.

  While the engagement have been productive, obtaining information from PBCs is a major challenge.

- **Animal Management Plan – Badu Division**

  Environment & Health Management was tasked with developing an Animal Management plan specific to Badu Island Community. This was an agreed outcome from stakeholder meetings with community members as a result of ongoing dog attacks on Chapman St Badu.

  The team was tasked with developing plan that would possibly mirror Turtle & Dugong Mgt Plan, and outline potential solutions for the Community Plan considering legislations and responsible Authorities etc.

  The draft plan was provided early July. However, was not as planned. It was agreed that an independent consultant may be better placed to undertake the work to develop plan for Badu, and potentially replicate it across the region. The benefits will also be so that it is developed independently from Council as the intent for the plan is to be community owned and managed.

- **Housing Matters escalation**

  Various matters ongoing and new related to housing escalated to Executive for direction. These matters seek consultation with either PBCs and/or, directly with tenants. Consultation to affected Communities are in planning stage, dependent on availability.

  This identifies the need for strategic communications around responsibilities and legal obligations of Council and stakeholders to increase awareness.

  Community Services is committed to increase awareness and engage in a positive way with all stakeholders to deliver effective housing tenancy management. Executive and Housing to coordinate travel to visit all Divisions.

- **Climate Resiliance Project**

  Through Engineering Dept, Council was successful in receiving grant funding of 3.5M to recruit officers to raise awareness of effects of climate change. The project is in its infancy, and currently finalizing position description. Community Services will lead the project with technical support from Engineering.

Operations: A snapshot of items of significance by each team on operational matters. Further details can be provided upon request:

- **Recruitment**
  - Finalised recruitment of Head of Community Services position. The position was advertised externally and two suitable candidates were interviewed early April 2025. Employment Agreement was signed by all parties, and incumbent commences 21st July 2025. The appointment will bring stability to the overall department with a 12month contract in place to oversee operations. The incumbent brings a wealth of knowledge in both operational and strategic, also historical knowledge, to the department and Council.
  - Across the department, particularly Health& Wellbeing Teams and Environment and Health, numerous contracts either ended 30th June 2025 or extended, dependent on grant agreements.
- **Housing**
  - Reinstated monthly meeting with Debtors Team to monitor and manage Community Services debtors for Housing and Childcare. Environment & Health is usually included however, not in this reporting period. Next meeting 18th August 2025 will be attended by relevant Managers and Head of Dept.

- Collectively, rental collection is below regional average at 68%. Regional average is 89%
- Total Housing Application increased to 532 (total in region and external to region) representing 80 category 1; 350 Cat 2; 105 Cat 3&4 combined.
- Housing Policies & Procedures are undergoing review with Corporate Services and will be presented to Council during August Ordinary meeting for endorsement.
- Submission of reporting to Qld State Regulatory System for Community Housing is a culmination of last 5 years performance in tenancy management and asset related information. Feedback and recommendations will be provided to TSIRC once submission is assessed. Finance and BSU have provided input into the submission.

- **Health & Wellbeing**
  - As a result of the Junior Rugby League regional event on Badu (March 2025), selected kids attended the Laurie Spina Cup in Townsville end of June/early July. The annual event promotes active participation by kids and an opportunity for talent exposure and network building. Councils Community Grant Program and grant funding by Dept of Tourism and Innovation supports the participants, also fundraising efforts by parents / local sporting groups.
  - Works currently underway creation of Senior Healthy Lifestyle Officer to oversee and coordinate day-to-day activities of HLOs
  - **Community Health Action Plans** for each Divisions are now complete. The Plan canvasses immediate and future aspirations of community in terms of health and infrastructure to address health determinants in a holistic manner. TSIRC and TCHHS together with Strategic Momentum Group (SMG) undertook extensive community consultations and feedback is ongoing across the region. A Project Plan is being developed from individual plans for finalization by December 2025.
  - Mabuiag IKC saw minor refurbishment to replace carpet and paintwork is now completed. Positive feedback received from local stakeholder.
  - Deadly Diabetes – Dr Ray Kelly undertaking last visit to the six communities as part of the existing agreement. Funding is required to allow delivery to other Divisions, and or opportunities for ongoing support for existing participants.

- **Events**
  - Arranged and led the regional representative side to attend Laurie Spina Cup in Townsville.
  - Planning for August 23 event has been communicated to Divisional Managers and Councillors to host small scale event in each Division. 3 Divisions are yet to sign the canvass statement. Also, noting plans for 2026 year being 90th Anniversary as mentioned in SARG July 2025.
  - Collaborating directly with Aaron Fa'aoso with Strait to the Plate Season 3
  - Visitor Request Form: System error of numerous emails to applicants due to past dates, addressed by Atturra

- **Environment & Health**
  - Draft Plan of Animal Management for Badu presented to Executive and Head of Community Services for review and feedback. Outcome is mentioned in strategic section of this Brief.
  - Seven EHWs undertook Authorised Officers Training on Moa Island.
  - Recruitment of EHW Ugar is near finalization, with two interested candidates. All other Divisions have full suite of staff
  - EHWs on Warraber; Poruma and Erub liaising with Australian Defence Force to assist and

support animal management activities.

- Consultation of Health & Environment Strategy with Qld Healths Tropical Public Health Unit (TPHU) remainds outstanding. Departmental representatives from TPHU are yet to present to Healthy Families Housing and Safe Communities Committee on engagement plan to communicate the strategy across the region. Due to prior commitments and timing, there were numerous missed opportunities to present.

- **Divisional Administration**
  - Strong focus on finalization of end of financial year processes and reconciliation also records management in addition, preparation for the new year
  - Finalisation of policies and procedures relevant to administrative operations.
  - Support and onground management for Councils Ordinary Meetings, on Masig in June and Mabuiag in July.
  - The team experiences ongoing high turnover of staff especially in the MSAO roles, also backfill at Regional Manager level.
  - Traditional Visitors within the month of June:
    - Daily Visitors – 82 (PNG to Saibai)
    - Approved Permits – 2 (PNG to Saibai related to Sorry Business)

    No other Divisions reported movements to/from PNG either due to no permits or closure from accepting Traditional Visitors requests. Breaches are recorded where information is available, also Divisional Managers requested to include health status of visitors if information is readily available or provided through inter-agency information.

Interested Parties/Consultation:

- Community Services Managers

COMPLIANCE / CONSIDERATIONS:

Statutory:	*Local Government Act 2009* *Local Government Regulation 2012* In addition, Community Services functional areas are subjected to a range of Local, State and Commonwealth legislation relevant to roles and teams.
Budgetary:	Ongoing monitoring and process improvement to achieve financial governance, including austerity measures, is being implemented to strengthen budget management within each functional area of Community Services. The department continues to consider opportunities to increase revenue through the supply of services and submission for external-source funds.
Policy:	N/A
Legal:	N/A
Risk:	Day-to-day risk is considered low however closely monitored and mitigated by adherence to policy and procedures.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-2030 *(Bisnis Plan)* 1. Strengthening our Communities: Supporting healthy lifestyles, engaged communities, and celebrating cultural heritage. 2. Maintaining and Renewing our Infrastructure: Building reliable infrastructure, connected communities, and responsible asset 3. A Proactive and Responsible Council: A community-focused

	Council, committed to accountability, transparency and ethical decision making 4. Creating a sustainable future for generations to come
Malungu Yangu Wakay (The Masig Statement):	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

Other Comments:

That Council resolves to note the Community Services Information Report.

Recommended:

Dawson Sailor
Executive Director Community Services

Approved:

James William
Chief Executive Officer

Corporate Services Directorate
AUTHOR: *Executive Director Corporate Services*

CORPORATE SERVICES INFORMATION REPORT FOR THE MONTH OF JUNE 2025

OFFICER RECOMMENDATION:

Council notes the Corporate Services Information Report for the month of June 2025.

EXECUTIVE SUMMARY:

To provide Council with an update on the functional areas within the Corporate Services directorate and updates on projects progress for the month of June 2025.

INTERESTED PARTIES/CONSULTATION:

Managers and SMEs Corporate Services.

REPORT:

The Corporate Services directorate delivers a diverse range of internal and external services. A snapshot of work undertaken as well as operational highlights is provided below and in the attachments.

Administration and Communication

The Operational Plan 2025/26 was adopted at the June Council meeting. This is the first plan to align with the new Corporate Plan and sets Council's vision for the next financial year. Printed copies of the new Corporate Plan 2025-2030 have been distributed to each Division. The Plan is also available at the Cairns office and on the TSIRC website.

The communications team focussed on finalising planning for the 2025/26 financial year. The team issued two articles across digital channels and also generated social media content to promote and celebrate Flag Day, Mabo Day and Coming of the Light. The team assisted the Mayor in creating social media videos to promote the 30th Anniversary of the Flag Coin, NAIDOC Week, the new Corporate Plan and advocacy priorities.

In June, the TSIRC website recorded a total of 5,469 visits (down 20% from May).

Social media statistics comparison to previous month.

	Followers	Posts	Engagement Rate
Facebook	10,634 (▲1.3%)	16 (▼30.4%)	10.51% (▲3%)
Instagram	311 (▲22.9%)	51 (▼7.3%)	9.49% (▲17.6%)
LinkedIn	2,507 (▲ 1.2%)	3 (▼66.7%)	10.18% (▼11.8%)

Table 1 – Social Media Statistics June 2025

An overview of media activity can be found in *Attachments 1 and 2.*

Economic Development

Stage 2 engagement activities were completed in all 15 divisions as part of the TSRA funded Economic Development Community Engagement project. During the month, engagements were conducted on Erub, Mer, Ugar, Mabuiag and Kubin. Social media campaigns and posts continued to inform the community of forthcoming engagement meetings. The economic development survey closed on 21 June. A total of 327 surveys were received across the region, achieving 7.9% participation. Project stages 3, 4 and 5 have commenced, including economic service analysis, strategy formulation and data unpack and final report recommendations.

The project remains on track for the Draft Report to be received in July. Feedback will be sought from the members of the Project Steering Group, Economic Growth Advisory Committee, TSRA and other stakeholders. The Final Report is expected to be delivered in August.

A funding proposal for Phase 2 titled 'Advancing the Torres Strait Community-led Economic Strategic Action Plan' has been submitted to TSRA.

Governance, Risk, Legal, Land Tenure and Native Title

Risk

A Draft Business Continuity Policy has been developed to ensure organisational resilience and continuity. The draft policy is currently with the Manager Governance and Risk for review and consideration prior to further action. This policy will complement and set direction for the Business Continuity Plan (BCP), outlining the organisation's approach to managing disruptions.

The team has been working on a 6-month plan basis, with the next draft plan outlining key risk management initiatives for the forthcoming period. The Q3/4 (2025) Risk Management Plan is currently under review. Development of draft strategic risks has commenced as part of preparatory work for intended upcoming risk workshops, aiming to identify potential risks impacting organisational objectives outlined in the new Corporate Plan.

Insurance

Industrial Special Risk Insurance (ISR) has been taken out with Our Ark Mutual for the financial year 2025/26. The lower premium compared to previous years represents a significant up-front cost saving to Council while overall lower excesses now make it financially feasible for Council to lodge more claims against the Policy. The ISR cover will require adjustment when the revaluation of Council's assets is finalised. Further work will be undertaken on the covered assets which should partly offset the financial impact of the valuation increases.

All other categories of cover protection in FY2025/26 remain with Local Government Mutual Services (LGM), including Public Liability and Workcover (LGW).

Legal

The commercial revenue invoices have been completed for leases and licence agreements at end of financial year. Eleven bulk agency licence agreements have been issued and are undergoing execution ready for invoicing. The 2025/26 maritime operator permit renewal notices were issued for six operators, and one other remains outstanding and the 2025/26 permit activity application and maritime self-reporting templates were updated on Council's website.

To date, in 2025, 32 TSI Flag requests have been received with 8 received for June 2025.

Native Title

The Trustee Policy is now complete and ready for Trustee endorsement at the July meeting. The most significant amendment is the inclusion of agreed decision-making processes for each community. These processes are in line with the requirements of the Torres Strait Islander Land Act 1991 for Trust decisions. Adoption of the new Policy will allow for the outstanding applications for leases (approx. 140) to be progressed as well as the consideration of new applications. This will support transitions to home ownership and enable commercial leasing opportunities in the region.

Quickstarts consultation with PBCs was completed throughout June. Verbal support was received from most of the PBCs with Ugar and Dauan PBCs both providing written support. The Department of Housing advised that the funding grant is likely to be approved, however Council is awaiting a formal announcement.

The Ugar PBC Chair agreed to sign their MoU at the Trustee meeting in July. Consultation has commenced with the Saibai PBC who indicated support. Assistance to be provided to the chair of the Culture Arts Land and Heritage Advisory Committee to roll out the MoUs for the other communities in the coming months.

Complaints

There were 14 outstanding complaints open at the beginning of June. During the month, one (1) new complaint was received and nil (0) complaints were closed. One (1) action item remains open.

Complaint assigned	Beginning of June	New	Closed	End of June
Building Services				
Community Services	6	1		8
Corporate Services	1			1
Engineering Services	7			7
Total	**14**			**15**

Table 2 – Complaints by directorate

Complaint type	Beginning of June	New	Closed	End of June
Staff	9	1		10
Local Laws (dogs)	1			1
Housing	3			3
Other	1			1
Total	**14**	**10**		**15**

Table 3 – Complaints by type

Information Technology Services

Council has been in dispute with a communication service provider following the poor performance and subsequent cancellation of a contracted service. The supplier has now agreed to a settlement.

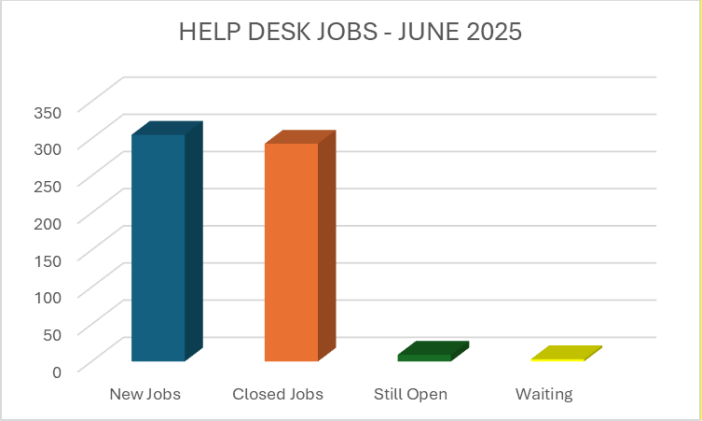
IT Services continue to monitor network activity in relation to cyber-security whilst also continuing to implement further security measures where possible, particularly with the integration of all devices into Microsoft InTune. Stage two of MS Authenticator still yet to be implemented.

IT Services are working in conjunction with SLQ and the Manager, Health & Wellbeing Community Services on the procurement and installation of a range of hardware and software that will enable training to be provided for community members. To now, approximately 90% of the hardware has been procured and the majority has been dispatched to the eight nominated Divisions.

Helpdesk

In June 2025, 305 new IT Help desk tickets were created. Of these, 293 were closed, 3 in a 'Waiting' state and 9 remained open.

Note: Whilst many requests for assistance are lodged via email to the help desk, there are many jobs that are attended to by telephone and therefore sometimes not logged into the ticketing system so the total number of requests and closures can be higher than the reported numbers provided.



Fuel and Fleet

All garbage trucks and green fleet plant procured during the 2024/25 financial year have been delivered to division, with the final two garbage trucks going to Boigu and Ugar in June.

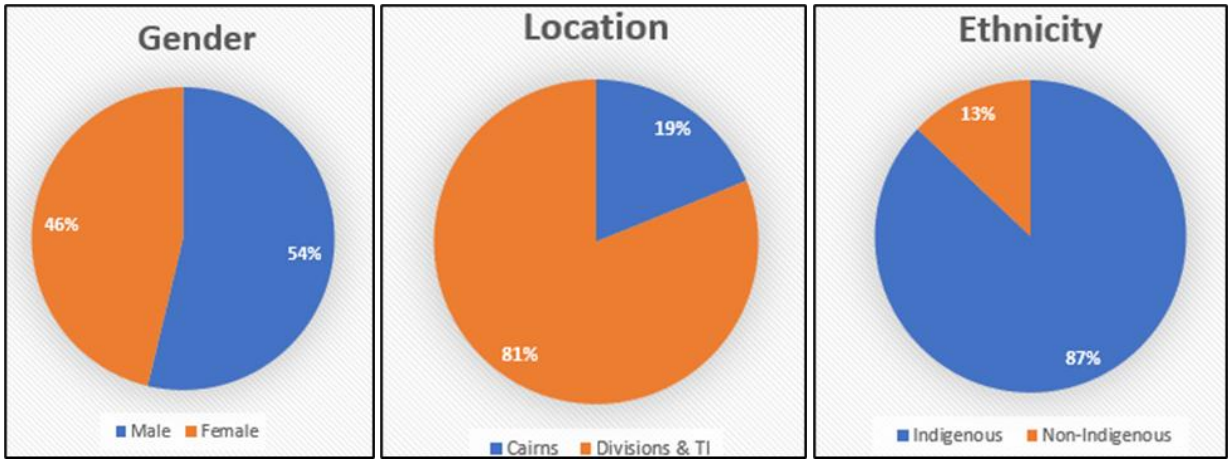
The Mer and Ugar fuel facility installations are progressing with Mer now expected to commence build in August. There have been lengthy delivery delays for stainless steel tanks and pumps from overseas.

The Fuel and Fleet team has experienced a number of delays to fuel deliveries during the month due to freight and vessel availability.

Project information can be found in *Attachments 3 to 5*.

People and Wellbeing

As of 31 June 2025, Council has a total of 371 staff members, with 321 of them being Indigenous, representing 85% of the workforce. The graph below provides additional insights into key employee statistics within the Council.



Graphs 2-4 – TSIRC Employee Statistics – June 2025

Employment statistics can be found in the Recruitment and Safety Report in *Attachment 6.*

COMPLIANCE/CONSIDERATIONS:

Statutory:	*Local Government Act 2009* *Local Government Regulation 2012*
Budgetary:	Operational budget as approved by Council
Policy:	N/A
Legal:	N/A
Risk:	Regular directorate reporting keeps Councillors informed of emerging risks in the Corporate Services Directorate
Links to Strategic Plans:	Corporate Plan 2025-2030 Focus Area 3 – A proactive and responsible Council 3.1 Provide good governance and leadership
Malungu Yangu Wakay (Masig Statement):	N/A
Committee Consultation:	N/A
Timelines:	N/A

OTHER COMMENTS:

This report is for noting by Council.

Recommended:

S. Andres

Susanne Andres
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

Attachment 1: Social Media Report
Attachment 2: Media Report
Attachment 3: Fuel Infrastructure Capital Project Review
Attachment 4: Fuel Pod Status
Attachment 5: Green Fleet Delivery Status
Attachment 6: Recruitment and Safety Report

Facebook: June 1 – 30 (compared previous month)

Top posts > Likes and reactions

Torres Strait Island Regio...
Jun 23, 06:14

👷💧 Training Week in Cairns for Our Sewer & Tech Officers Our Sewer and Technical Officers have travelled to Cairns for a busy week of training and learning! Over two days, the team completed some courses at **PRO Lift Training & Assessment Services** such as Working Safely at Heights, Risk Management, Confined Space Entry and Gas Atmosphere Testing. The group then visited the Southern Wastewater

9,345 reach

Torres Strait Island Regio...
Jun 20, 00:00

✨ **The** Cairns Indigenous Art Fair **Fashion Performance returns with two breathtaking catwalk shows on the 10 & 11 July 2025** ✨ **LOOK** – invites audiences to gaze upon the bold artistry of six highly anticipated designers and their distinctive visions. **LISTEN** – invites audiences to connect with the stories and inspirations woven into each garment. Experience fashion as art, culture and storytelling in motion.

6,020 reach

Torres Strait Island Regio...
Jun 26, 02:51

💧 **Safe Water Training and a Taste Test Win: Highlights from the Weipa Symposium** Last week, five Water Officers and two Technical Officers proudly represented our region at the 3-day **Drinking Water Symposium** in Weipa, part of Queensland Health's "Safe & Healthy Drinking Water in Indigenous Local Governments" Program. Throughout the symposium, our officers built valuable skills to safely manage water supply

4,674 reach

Posts

16
posts

30.4% from 23

Post engagement rate

10.51%
engagement rate

3% from 10.2%

Page followers

10,634
followers

1.3% from 10,493

Page reach

50,036
users

22.2% from 64,308

Page engagement rate

13.97%
engagement rate

23.7% from 11.29%

Post likes and reactions

501
reactions

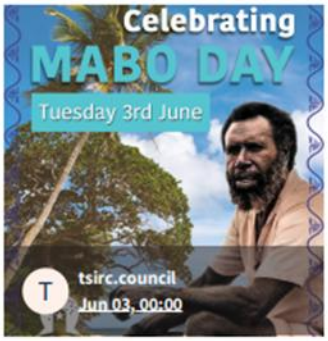
45.8% from 925

Posts table > Date

DATE	MESSAGE	REACTIONS	COMMENTS	SHARES
Torres Strait Island Regio... Jun 30, 23:30	✝️**Today we come together to celebrate Coming of the Light (Keriba Lagaw Buya)**, a powerful moment in our shared history. On this day in 1871, the London Missionary Society, accompanied by South Sea Islander evangelists, arrived on the shores of Erub (Darnley Island)....	48	1	30
Torres Strait Island Regio... Jun 26, 02:51	💧 **Safe Water Training and a Taste Test Win: Highlights from the Weipa Symposium** Last week, five Water Officers and two Technical Officers proudly represented our region at the 3-day **Drinking Water Symposium** in Weipa, part of Queensland Health's "Safe ...	62	1	14
Torres Strait Island Regio... Jun 24, 00:00	**Support the Strait Stars and help our team shine at the Laurie Spina Shield!** 💫 The Strait Stars team is heading to Townsville to compete in the prestigious Laurie Spina Shield on 4–5 July 2025. We're raising funds to help cover travel, accommodation and other essential costs so our...	7	0	2
Torres Strait Island Regio... Jun 23, 06:14	👷💧 **Training Week in Cairns for Our Sewer & Tech Officers** Our Sewer and Technical Officers have travelled to Cairns for a busy week of training and learning! Over two days, the team completed some courses at **PRO Lift Training & Assessment Services** such as Working...	101	2	8
Torres Strait Island Regio... Jun 20, 01:51	Something exciting is happening!! ✨ The Royal Australian Mint is releasing $2 coins with the Torres Strait Islander Flag, commemorating the 30th anniversary of its recognition as a flag of Australia! 💚💙🖤🤍	30	1	6
Torres Strait Island Regio... Jun 20, 00:00	✨ **The** Cairns Indigenous Art Fair **Fashion Performance returns with two breathtaking catwalk shows on the 10 & 11 July 2025** ✨ **LOOK** – invites audiences to gaze upon the bold artistry of six highly anticipated designers and their distinctive visions. **LISTEN** ...	0	1	22
Torres Strait Island Regio... Jun 19, 02:31	📍 **TSIRC June Council Meeting – Masig Island** On 17–18 June, TSIRC held its Council Meeting on Masig Island, where Council endorsed the **2025–2026 Operational Plan**, aligning with the 2025–2030 Corporate Plan and reaffirming our commitment to the 2022 Masig Statement....	18	0	3
Torres Strait Island Regio... Jun 18, 05:08	School Play has visited Badu Island! This 3rd episode highlights Badu's unique cultural practices, landscapes and animals, and its importance in our myths and legends as part of the ancient practice of storytelling ✨	51	3	5

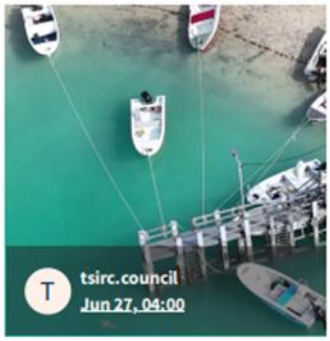
Instagram: June 1 – 30 (compared previous month)

Top posts > Likes



On Mabo Day, we honour the legacy of Eddie Koiki Mabo and his courageous fight for justice and land rights. His determination led to the landmark 1992 High Court decision that recognised Native Title and overturned the lie of 'terra nullius'. Born in Mer, Koiki's legacy continues to inspire generations to take pride in who they are, stay connected to culture and carry forward the spirit of justice. Happy Mabo Day! 🎉 #MaboDay #KoikiMabo #MerIsland #TSIRC

3,391 reach



Can you guess the island? 🏝️ Drop your answer in the comments! 👇 #TSIRC #TSI #TorresStraitIslands #TorresStraitIslander #ZenadthKes

2,411 reach

✨ The CIAF Fashion Performance returns with two breathtaking catwalk shows on the 10 & 11 July 2025 ✨ LOOK – invites audiences to gaze upon the bold artistry of six highly anticipated designers and their distinctive visions. LISTEN – invites audiences to connect with the stories and inspirations woven into each garment. Experience fashion as art, culture and storytelling in motion. 🎟️ CIAF Tickets Are On Sale Now! Secure your seat and be part of this

1,328 reach

Posts

51
posts

7.3% from 55

Post engagement rate

9.49%
engagement rate

17.6% from 8.07%

Followers

311
followers

22.9% from 253

Profile reach

11,704
users

47.1% from 22,125

Page engagement rate

8.53%
engagement rate

8.9% from 7.84%

Post likes

573
likes

43.6% from 1,016

Posts table > Date

DATE	MESSAGE	LIKES	COMMENTS	REACH	VIEWS
tsirc.council Jun 30, 23:30	✝️Today we come together to celebrate Coming of the Light (Keriba Lagaw Buya), a powerful moment in our shared history. On this day in 1871, the London Missionary Society, accompanied by South Sea Islander evangelists, arrived on t…	46	0	1,171	1,746
tsirc.council Jun 27, 05:28	(No description)	0	0	100	0
tsirc.council Jun 27, 04:00	Can you guess the island? 🏝️ Drop your answer in the comments! 👇 #TSIRC #TSI #TorresStraitIslands #TorresStraitIslander #ZenadthKes	199	6	2,411	6,340
tsirc.council Jun 26, 02:51	💧 Safe Water Training and a Taste Test Win: Highlights from the Weipa Symposium Last week, five Water Officers and two Technical Officers proudly represented our region at the 3-day Drinking Water Symposium in Weipa, part of…	19	0	158	508
tsirc.council Jun 25, 22:24	(No description)	0	0	79	0
tsirc.council Jun 24, 01:42	This is how you can support the team	0	0	64	0
tsirc.council Jun 24, 00:00	Support the Strait Stars and help our team shine at the Laurie Spina Shield! 💫 The Strait Stars team is heading to Townsville to compete in the prestigious Laurie Spina Shield on 4–5 July 2025. We're raising funds to help cover travel,…	7	0	389	827

LinkedIn: June 1 – 30 (compared previous month)

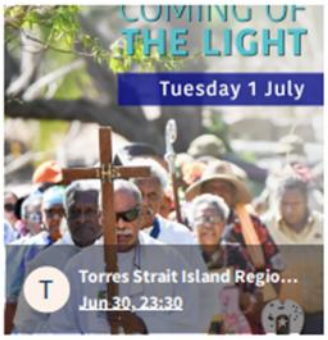
Top posts

Big eso, Youpla! 🙌 A huge thank you to everyone who joined us for the TSIRC Economic Development Community Engagement sessions! Your insights and ideas are invaluable in shaping a stronger economic future for our region. If you missed the sessions, you still have a chance to have your say! You can complete the online survey by 21 June and share your thoughts on what matters most for economic growth, jobs and business opportunities in your

343 impressions

🚨 **Training for Marine Pollution Response** 🌊 Nine of our dedicated staff recently completed the **Australian Inter-service Incident Management System** (**AIIMS**) course on Thursday Island — a big step toward strengthening our region's emergency response capability. The two-day course, followed by a practical field exercise, was delivered by Maritime Safety Queensland (MSQ) in conjunction with the Australian Maritime

250 impressions



✝️ **Today we come together to celebrate Coming of the Light** (**Keriba Lagaw Buya**), a powerful moment in our shared history. On this day in 1871, the London Missionary Society (LMS), accompanied by South Sea Islander evangelists, arrived on the shores of Erub. Welcomed by Warrior Elder Dabad, they brought with them the message of Christianity: an event that forever changed the spiritual landscape of the Torres Strait. Today, this journey is

77 impressions

Posts

3
posts

66.7% from 9

Post engagement rate

10.18%
engagement rate

11.8% from 11.54%

Followers

2,507
followers

1.2% from 2,477

Page reach

1,370
connections

56.7% from 3,167

Page engagement rate

8.49%
engagement rate

37.5% from 13.59%

Post reactions

19
reactions

91.3% from 219

Posts table > Date

DATE	MESSAGE	REAC...	COM...	SHA...	CLICKS	IMPR...	% ENG...
Torres Strait Island Regio... Jun 30, 23:30	✝️ **Today we come together to celebrate Coming of the Light** (**Keriba Lagaw Buya**), a powerful moment in our shared history. On this day in 1871, the London Missionary Society...	3	0	4	1	77	10.39%
Torres Strait Island Regio... Jun 17, 01:50	🚨 **Training for Marine Pollution Response** 🌊 Nine of our dedicated staff recently completed the **Australian Inter-service Incident Management System** (**AIIMS**) course on Thursd...	8	0	0	22	250	12%
Torres Strait Island Regio... Jun 11, 00:47	**Big eso, Youpla!** 🙌 A huge thank you to everyone who joined us for the TSIRC Economic Development Community Engagement sessions! Your insights and ideas are invaluable in shaping a stronge...	8	0	2	18	343	8.16%

Communications Media Report – June 2025

Media releases

Description	Date
June Council Meeting Update	18/06/2025
Safe Water Training and a Taste Test Win	26/06/2025

Media coverage

Council focus on Masig Statement

The Torres Strait Island Regional Council (TSIRC) held its June Council meeting on Masig on 17 – 18 June, where it endorsed its 2025-2026 Operational Plan.

TSIRC Mayor Phillemon Mosby said the first objective of the Operational Plan was to advance the Masig Statement.

"The 2022 Masig Statement is about forging a new, united path to regional sovereignty for Torres Strait Islanders and Aboriginal people living in this region of Australia," he said.

"We're focused on working together with the other councils, the TSRA, and the state and federal governments to achieve regional sovereignty – or what we can call greater independence.

"We don't expect that to happen overnight, but we want honest and robust dialogue with our government partners about the challenges we face in making sure our people have access to a quality of life other Australians enjoy."

TSIRC CEO James William said the Operational Plan aligned with the new five-year *Corporate Plan (2025-2030)*.

"The Council's operations for the new financial year will support our Corporate Plan's strategic objectives by focusing on strengthening our communities, maintaining and renewing our infrastructure, and protecting our natural environment," he said.

TSIRC and visitors on Masic earlier this month. Pic supplied.

"It might be straightforward for councils on mainland Australia to fund these services – particularly infrastructure – but it remains a challenge for us because of our remoteness.

"As Mayor Mosby pointed out, we're planning on working with the state and federal governments to deliver what should be standard council services to our communities.

"That will be a central part of our advocacy in the months and years ahead."

The next TSIRC meeting will be held on Mabuiag from 22-23 July.

Financial sustainability

Council also endorsed its updated insurance policy, after a review focused on Industrial Special Risk (ISR) coverage.

The ISR coverage insured Council's buildings, houses and key infrastructure, and represented the largest portion of its insurance premium.

The new provider offered broader event coverage, lower excesses and a stronger alignment with Council's long-term financial goals.

The review also identified opportunities to further improve Council's insurance structure, including advocating to the State Government for the removal of the requirement to insure Community Housing assets – which account for over 70 per cent of Council's insured value.

This change would help reduce costs and better align responsibilities for State-owned assets.

Mayor Philemon Mosby said Council's decision reflected a proactive approach to managing financial risk, improving coverage and enhancing resilience in the event of major claims.

Community	Funding Source and Expiry Date	Funding Value	Expenditure to Date	Remaining Funding (Forecast)	Work Completed	Tender History	Tender Value	Status
Boigu	W4Q - 30/06/2024	$400,000.00	$321,672.72	$5,000	100%	Contract	$294,236.10	Install completed DRP completed Backup generator and transfer switch on site waiting for connection.
Dauan	LGGSP - 30/09/2024	$400,000.00	$0	$49,371.80	100%	Contract	$322,773.20	Install completed DRP completed Backup generator and transfer switch on site waiting for connection.
Saibai	BOR -	$1,006,600.00	$890,607.66	$115,992.34	100%			Install completed DRP completed Backup generator and transfer switch on site waiting for connection.
Mabuiag	W4Q - 30/06/2024	$400,000.00	$315,379.64	$9,000	100%	Contract	$294,356.15	Install completed DRP completed Backup generator and transfer switch on site waiting for connection.
Badu	N/A	Transtanks			100%			Diesel and ULP for TSIRC use only
Arkai (Kubin)	N/A	Transtanks			100%			Diesel and ULP for TSIRC use only
Wug (St Pauls)	N/A	Transtanks						IBIS ULP, Diesel from bulk tank
Hammond	LGGSP 30/09/2024	$400,000.00	$161,642.86	TBC	Stage 1 solar 100%	Stage 2 Tender closed Contract awarded SHAS	$145,000.00	Install completed DRP completed Backup generator and transfer switch on site waiting for connection
Iama	N/A	Transtanks - Diesel			100%			ULP External Card, trans tank for Diesel installed

Community	Funding Source and Expiry Date	Funding Value	Expenditure to Date	Remaining Funding (Forecast)	Work Completed	Tender History	Tender Value	Status
Warraber	N/A	Transtanks - Diesel			100%			ULP External Card, trans tank for Diesel installed
Poruma	LGGSP 30/09/2024	$400,000.00	$0	$65,555.39	100%	Contract TICW	$309,573.20	Install completed DRP completed Backup generator and transfer switch on site waiting for connection
Masig	N/A	Transtanks - Diesel						IBIS ULP, Diesel from bulk tank
Ugar	TSRA- 30/06/2023	$572,718.00	$89,974.16	$482,743.84		Tender closed - 10/01/2023	$890k - $1.92m	Still on drums, Compac system approved, material ordered. Installation date yet to be confirmed.
Erub	W4Q 30/06/2024	$400,000.00	$341,717.63	$0	98%	Awarded – SHAS, July Install	$294,236.10 $480k-$770k	Install completed DRP completed Backup generator and transfer switch on site waiting for connection
Mer	Council Own	$572,718.00	$41,698.70	$531,019.30		Awarded – SHAS, June Install		Still on drums, Compac system approved, material ordered, delivery delays due to supply chain constraints. Installation now expected in August 2025.

Pod	Location	Status	Comments
1 x Unleaded 4500 Litre 1 x Diesel 2500 litre	Kubin	Operational – TSIRC	Connected and bulk fuel in use for division. Meters not suitable, SHAS been contracted to swap meters out
1 x Unleaded 4500 Litre 1 x Diesel 2500 litre	Badu	Operational – TSIRC	Connected and bulk fuel in use for division. Meters not suitable, SHAS been contracted to swap meters out
Diesel 3000 litre	St Pauls	Operational – TSIRC and community use	Connected and bulk fuel in use for division – Diesel only.
Diesel 3000 litre	Masig	Operational – TSIRC and community use	Connected and bulk fuel in use for division – Diesel only.
1 x Diesel 2500 litre	Yam	Delivered, waiting for install	Waiting installation from SHAS whilst on site changing meters out
1 x Diesel 2500 litre	Warraber	Delivered, waiting for install	Waiting installation from SHAS whilst on site changing meters out

Priority	Community	Make	Model	SENT	ARRIVED	
1	Ugar	Kubota	L5740HDCA	26-Nov-24	9-Dec-24	
1	Erub	Kubota	ZD1221L	9-Sep-24	30-Sep-24	
1	St Pauls	Kubota	ZG222	10-Jun-25	June 25	Delivered to Mer in error, will be re-routed in July
2	Yam	Kubota	L5740HDCA	26-Nov-24	9-Dec-24	
2	Ugar	Kubota	ZD1221L	26-Nov-24	9-Dec-24	
2	Kubin	Kubota	ZG222	10-Jun-25	June 25	
3	Kubin	Kubota	L5740HDCA	26-Nov-24	Apr 25	
3	St Pauls	Kubota	ZD1221L	26-Nov-24	Apr 25	
3	Mabuiag	Kubota	ZG222	10-Jun-25	June 25	
4	Mer	Kubota	L5740HDCA	3-Dec-24	June 25	
4	Warraber	Kubota	ZD1221L	26-Nov-24	10-Dec-24	
4	Ugar	Kubota	ZG222	10-Jun-25	June 25	
5	Poruma	Kubota	ZD1221L	26-Nov-24	9-Dec-24	
5	Masig	Kubota	ZG222	10-Jun-25	June 25	Delivered to Warraber in error, will be re-routed in July
6	Masig	Kubota	ZD1221L	26-Nov-24	June 2025	
6	Hammond	Kubota	ZG222	10-Jun-25	June 25	
7	Dauan	Kubota	ZD1221L	26-Nov-24	3-Dec-24	
7	Badu	Kubota	ZG222	10-Jun-25	June 25	
8	Yam	Kubota	ZD1221L	3-Dec-24	9-Dec-24	
8	Saibai	Kubota	ZG222	10-Jun-25	June 25	
9	Boigu	Kubota	ZG222	10-Jun-25	June 25	

Recruitment – 1 to 30 June 2025

Transition Readiness Rating (TRR) Key:

TRR	Criteria
1	Certificate
2	Diploma
3	Bachelor
4	Post-Graduate/

Successful Appointments in June: Total [3]				
TRR	POSITION	LOCATION	STATUS/COMMENTS	APPOINTMENT TYPE
1	Safety & Wellbeing Officer	Division 1, Boigu	Successful appointment – 09/06/2025	External
1	Casual Finance Business Partner – Capital	Cairns	Successful appointment – 16/06/2025	External
1-2	Administration Officer – Building Services	Division 9, Iama	Successful appointment – 30/06/2025	External

Long term vacancies – Corporate Services	Time to fill	Comments
Executive Assistant to the CEO	Vacant since October 2024	Temp Staff 3 rounds of recruitment
Governance, Legal & Insurance Officer	Vacant since January 2024	Position advertised multiple times. No suitable candidates, shallow candidate pool
System Administrator	Vacant since July 2024	One position successfully appointed, second position still no suitable candidates
Fuel and Fleet Officer	Vacant since January 2024	Not currently recruiting
Manager Administration & Communications	Vacant since March 2025	Recruitment delayed

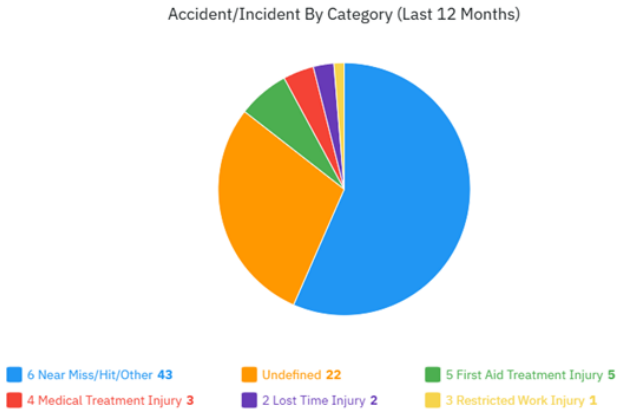
Long term vacancies – Financial Services	Time to fill	Comments
Financial Accountant	Vacant since November 2023	No progress
Project Accountant	Vacant since July 2024	Position re-advertised. Interviews scheduled for week of 14.7.25
Administration Officer, Assets	Vacant since September 2024	Temp Staff considered
Team Leader, Creditors	Vacant since June 2024	Acting (secondment)
1 x Finance Officer	Vacant since December 2024	Temp Staff
Creditor's Officer	Vacant since December 2024	Temp Staff

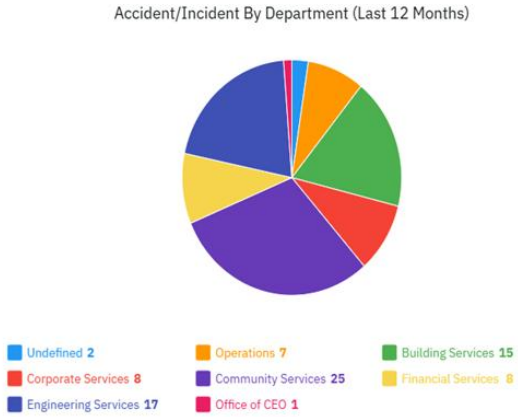
Long term vacancies - Building Services	Time to fill	Comments
R & M Supervisor	Over 12 months	Temp Staff
Team Leader – BSU	Over 12 months	Temp Staff
Project Supervisor Operations	Vacant since July 2024	Temp Staff

Long term vacancies – Community Services	Time to fill	Comments
Aged Care Support Worker – St Paul's	Vacant since September 2024	No progress
Casual Aged Care Worker – Mabuiag	Vacant since September 2024	No progress
Childcare – Cleaner/Yardsman, Badu	Vacant since February 2024	No progress
Childcare Cook	Vacant since 2023	No progress
Childcare – CSW – Mixed Age, Badu	Vacant since 2023	No progress
Aged Care Support Worker – Masig	Vacant since November 2024	No progress
Aged Care Support Woker – Hammond	Vacant since December 2024	No progress
Aged Care Support Woker – Kubin	Vacant since 2022	No progress
Healthy Lifestyle Officer – Hammond	Vacant since September 2023	Job advertised – no progress
Healthy Lifestyle Officer – Kubin	Over 12 months	Job advertised – awaiting blue card confirmation
Healthy Lifestyle Officer – Saibai	Over 12 months	Job advertised – awaiting blue card confirmation
Divisional Manager – Ugar	Over 12 months	No progress
Housing Officer – Hammond	Over 12 months	No progress

Long term vacancies – Engineering Services	Time to fill	Comments
2 x Senior Project Engineer	Vacant over 12 months	To be advised
Technical Officer	Vacant since 2023	In progress
Project Engineer – Capital Works	Vacant since February 2024	No progress
Graduate Engineer – Water & Wastewater	12 months	No progress
Casual Labourer – Civil Crew	12 months	No progress
Engineering Officer – Ugar	Vacant since 2024	Interviews conducted – no suitability
Casual Engineering Officer – Ugar	Over 12 months	No progress

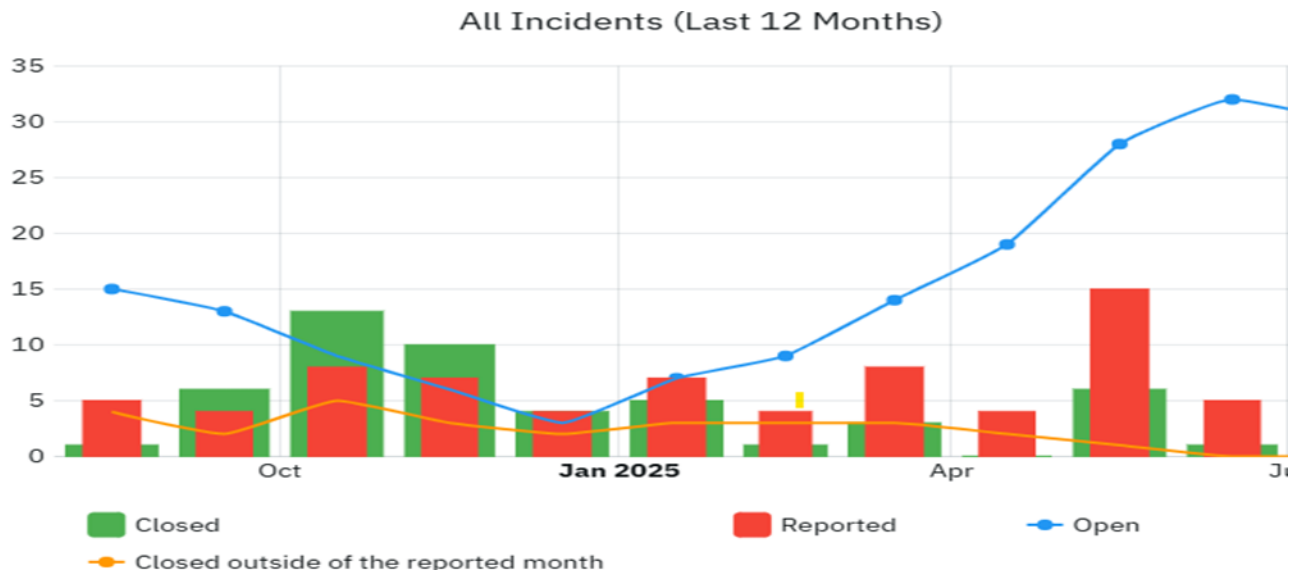
Safety and wellbeing – 1 to 30 June 2025





Incident Management

- 5 new incident reports
- 1 incident reports closed
- 32 incident reports open



Safety & Wellbeing current action items

- Delivered High Risk Construction Work (HRCW) awareness training to Building Services Unit (BSU) staff on-island, including guidance on Safe Work Method Statements (SWMS
- Online Safety Audits developed in Mango and commenced presenting to on ground staff.
- WHS Committee re-established, and engagement efforts initiated to support ongoing participation and collaboration.
- WHS Management Plan, WHS Policy, and related documents endorsed.
- Planning underway for Chemwatch training rollout to workers in August 2025.
- First stage, Due diligence training scheduled 16/7/2025
- Reviewing new audiometric testing requirements to guide internal planning and compliance.
- New Safety Officer commenced on Boigu
- Receipt of Provisional Improvement Notice from WHS Regulator
- Extend HRCW/SWMS development and rollout to Engineering Services
- Continue improvements to functionality of Mango.

Workers Compensation

2 ongoing claims

Learning and Development – 1 to 30 June 2025

LGAQ has announced that the Indigenous Capacity Building Project (ICB) has been extended for an additional 12 months. Training will work with directorates to determine training priorities that align with funding requirements. Working with the Department of Trade, Employment and Training to offer school-based traineeships in Information Technology.

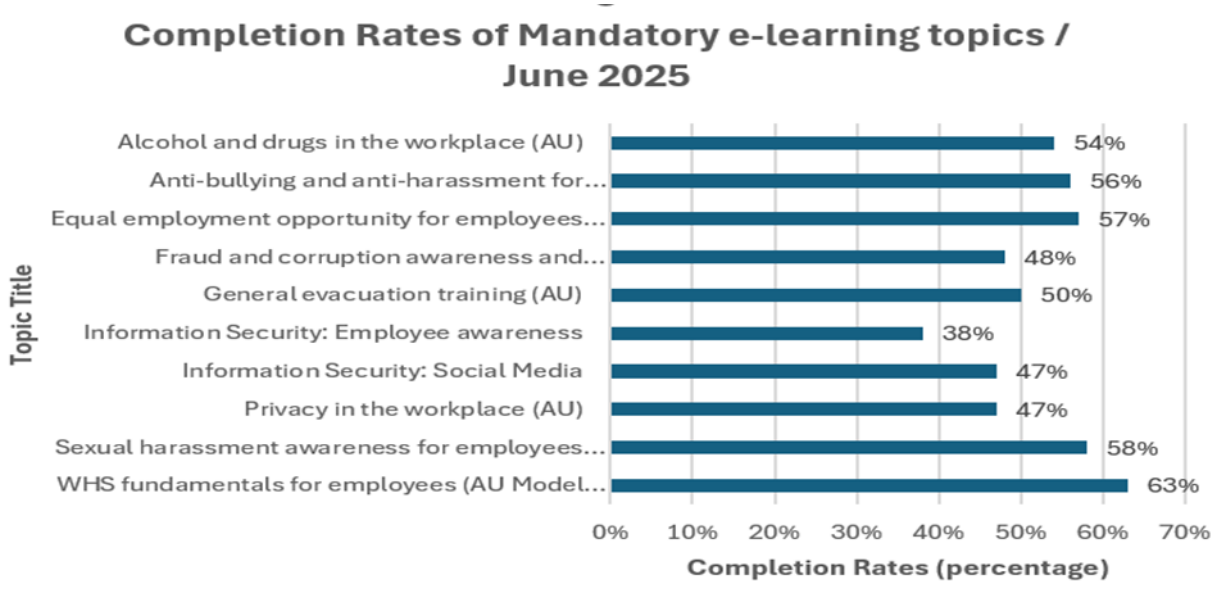
Training	Department	Update
Machinery, Working at Heights & Asbestos Awareness	Building Services	TAFE has been engaged to deliver yellow fleet training in August 2025.
Leadership Training	Community & Engineering Services	Five staff successfully completed the online training in June. Three staff commenced and will complete in August.
Leadership Training	Building & Corporate Services	To commence in August.
Certificate III in Business	Community Services	Assisting IKC staff member with TAFE course.
Certificate III in Individual Support and Disability	Community Services	Investigating options for training providers that align with staff availability due to travel requirements.
Housing Officers	Community Services	Sourcing courses on the following for Housing Officers: Certificate III in Social Housing; Certificate IV; Training in completing Breach notices, QCAT process; and, Understanding Tenancy Laws
Diploma Leadership & Management	Community Services	Divisional Manager enrolled in the Diploma offered through TAFE. Training secured under the fee-free program. Course commencing in July 2025.
Certificate III Indigenous Environmental Health	Community Services	EHW's to undertake the next block in July on Badu.
Environmental Health and Disaster Management Course	Community Services	Staff member to attend the Environmental Health and Disaster Management Course in Townsville scheduled for 3 – 8 August 2025.
Essentials for Executive Assistant Technicians	Community Services	Staff member enrolled in course offered by the EA Institute. Training delivered online and will provide staff member with time management, communication tools and resilience techniques.
Cert IV Work Health & Safety	Corporate Services	Exploring course options for the new Work Health and Safety Officer to undertake.
Mercer CED Job Evaluation Training	Corporate Services	People & Wellbeing Officer completing Mercer Training. Training will provide officer with skills to conduct job evaluation & grading, organisational design & equitable pay structures.
Rehabilitation & Return to Work Coordinator	Corporate Service	Two People & Wellbeing Officers to complete online training. Training will provide officers with the skills to manage injured workers & their return to work after injury.
Confined Spaces, Working at Heights & Gas Test Atmospheres	Engineering Services	Eleven officers completed training in Cairns.
Chainsaw, Pole Saw & Chemical Licence Training	Engineering Services	Awaiting feedback from Manager re: quotes for training. Quote for training to be delivered in Divisions.
Aerodrome Reporting Officer	Engineering Services	Eight officers successfully completed their Aerodrome Reporting Officers Course including the CASA Aeronautical Radio Operations Certification on Horn Island. Training costs covered by LGAQ.
Australian Water Association Far North Conference	Engineering Services	Five engineering services officers to attend the Conference being held in Cairns August 2025.

Training	Department	Update
		Participants will also attend site tour to the Cairns Water Security Stage 1 Project - WTP Construction Tour.
Certificate IV Project Management Practice	Engineering Services	Two engineering officers to undertake the online training offered by TAFE.
Diploma in Project Management	Engineering Services	Staff member to complete the course offered through Peak Services. Online course conducted over six months.
HSR Refresher	Various	Investigating options for current HSR's to undertake annual HSR refresher training.
First Aid/CPR	Various	Training options for the delivery of this training to nominated first aid officers being sourced. Working with an RTO for Hammond staff to participate in the training being held on Thursday Island in July. Dependent on the timeline for the Indigenous Capacity Building Project funding, this course will be nominated to be covered by LGAQ.
Fire Warden	Various	Training for nominated fire wardens to be delivered once suitable course located. Dependent on the timeline for the Indigenous Capacity Building Project funding, this course will be nominated to be covered by LGAQ.

Focus Areas:

- Cultural Induction module being finalised for review at the next Cultural, Arts and Lands Committee meeting.
- Leadership Development training module undergoing final review.
- Ongoing discussion with Central Queensland University regarding Business Degree for staff.
- Responsible Artificial Intelligence usage course being prepared for roll out.

Currently there are 368 users of the LMS consisting of 358 staff, 10 recruitment agency personnel with 43 users accessing the platform during the month of June.



ENGINEERING OPERATIONS

OFFICER RECOMMENDATION:

Council notes this report.

EXECUTIVE SUMMARY:

Council's Engineering Services is committed to undertake and deliver a range of operational and maintenance activities which provide high quality engineering services, public facilities, and amenities, including but not limited to.

- Roads, drainage, and ancillary works.
- Parks, gardens, and reserves
- Water and Wastewater (Sewerage) operations/schemes
- Collection and treatment of solid waste
- Airport facilities
- Marine facilities
- Preparedness and Preparation for disaster events.

Interested Parties/Consultation:

Executive Director Engineering Services, Manager Engineering Operations, Manager Water & Wastewater, Manager Capital Works, Manager Fuel & Fleet, Divisional Engineering Officers

Background:

Division 1: Boigu

Operations

- Roadside grass maintenance completed in the community.
- Maintenance around water lagoon undertaken.
- Grass maintenance at aerodrome undertaken.
- Vegetation maintenance in and around Sewerage Treatment Plant completed
- Pick up green waste and white goods around the community.

Disaster Management

- Satellite Phone: Tested & Operational.
- HF Radio: Tested & Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 2: Dauan

Operations

- Grass maintenance completed around council assets.
- Regular flushing of town water mains due to chlorine stability.
- Fixed multiple water leaks in the community.
- 50% of road works completed, progress has been held up due to ongoing rains.
- Grass maintenance around water shed completed.

Disaster Management

- Satellite Phone: Completed & Operational
- HF Radio: Not Tested
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator Visit- No

Division 3: Saibai

Operations

- Tree lopping by contractor completed on both sides of runway strip, and outside of fence line to improve safety of operations at the aerodrome.
- 50% vegetation removed from aerodrome fence, works still currently in progress.
- Runway strip grass maintained including area outside the fence line.
- Grass maintenance completed around council accommodation and other facilities.
- Grass maintenance in and around sewer pump stations undertaken.

Disaster Management

- Satellite Phone: Tested & Operational
- HF Radio: Tested and Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 4: Mabuiag

Operations

- Repair few minor water leaks in the community.
- Roadside grass maintenance completed throughout community.
- General maintenance around council accommodation.
- Monthly pressure cleaning at the boat ramp and maintenance around loading area completed.
- Grass maintenance completed on both sides of runway at the aerodrome.

Disaster Management

- Satellite Phone: Tested & Operational
- HF Radio: Tested & Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 5: Badu

Operations

- Cemetery grass maintained with assistance from local contractor.
- Monitoring and pumping out of sewer pump station 3 due to electrical issue.
- Cleaning around sewer ponds and sewer pump stations completed.
- Push up waste at landfill with skid steer, need larger machinery to complete correctly.
- Grass maintenance in and around aerodrome and terminal building completed.

Disaster Management

- Satellite Phone: Tested, however no connection.
- HF Radio: Tested, however no connection.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 6: Kubin

Operations

- Roadside grass cutting completed.
- Grass maintenance at old daycare centre completed.
- 6 Monthly water samples sent to Cairns lab.
- Monthly In house water samples sent to Badu.
- Grass maintenance at RTC Centre, Community Hall and St Peters Church undertaken.

Disaster Management

- Satellite Phone: Tested & Operational.
- HF Radio: Not tested, awaiting installation of replacement cable.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 7: St Pauls

Operations

- Landfill clean up including cleaning fire break around fence line completed.
- Civil works clean up in community including picking up large green waste.
- Sewer pump station daily checks completed.
- Five-point daily sample testing completed.
- Road to Kubin roadside grass cutting by slasher undertaken.
- Fire breaks around in the community and TSIRC workplace commenced, still in progress.

Disaster Management

- Satellite Phone: Tested & Operational.
- HF Radio: Tested & Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – NA

Division 8: Hammond

Operations

- Garbage collections completed twice weekly, manual handling at the moment.
- Cleaned drains in community.
- Grass maintenance around subdivision and nursery completed.
- Grass maintenance at childcare centre and IKC completed.
- Road maintenance filling potholes with road base, throughout community.

Disaster Management

- Satellite Phone: Tested & Operational.
- HF Radio: Tested & Operational.
- Community Disaster Meeting Held – Yes
- Local Community Disaster Coordinator visit – Yes

Division 9: Iama

Operations

- Garbage collections completed twice weekly.
- Sewer samples sent to Cairns lab.
- Guest house grass maintenance completed.
- Cleaning of drain near Ergon completed.
- Road maintenance completed at Kebisu St, O'Leary St and Airport Road.

Disaster Management

- Satellite Phone: Tested & Operational.
- HF Radio: Tested & Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 10: Warraber

Operations

- Grass maintenance completed at aerodrome.
- Yard maintenance for the upcoming church day celebration undertaken.
- Grass maintenance at public area at wharf undertaken.
- Guesthouse yard maintenance has been undertaken.
- Monthly sewer samples sent to Cairn's lab

Disaster Management

- Satellite Phone: Tested & Operational.
- HF Radio: Tested & Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 11: Poruma

Operations

- Grass maintenance completed at aerodrome.
- Maintenance at landfill completed.
- Housekeeping and grass maintenance at work shed and council accommodation.
- Grass maintenance at lagoon area completed.
- Daily checks and inspections carried out at sewer pump stations.

Disaster Management

- Satellite Phone: Tested, however no connection.
- HF Radio: Tested, however no connection.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 12: Masig

Operations

- Grass maintenance completed around lagoon fence line.
- White goods and green waste collection completed throughout community.
- Housekeeping completed at Sea Swift laydown area.
- Grass maintenance completed along aerodrome runway strip.
- Hose down screen at sewerage treatment plant daily.

Disaster Management

- Satellite Phone: Tested & Operational.
- HF Radio: Tested & Operational.
- Community Disaster Meeting Held – Yes
- Local Community Disaster Coordinator visit – Yes

Division 13: Ugar

Operations

- Maintenance undertaken around helipad.
- Maintenance completed in and around seaport area.
- Routine water testing and sampling completed.
- Grass maintenance in and around water lagoon undertaken.
- In-house monthly e-coli testing completed.

Disaster Management

- Satellite Phone: Not Tested
- HF Radio: Not Tested
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 14: Erub

Operations

- Mogor Well pump, operational and back online.
- Gurney blast cement path area under council building due to safety hazard.
- Water leak maintenance at Greenhill village.
- Water delivery to houses at new village area.
- Area cleaned in and around fuel bowser.

Disaster Management

- Satellite Phone: Tested & Operational.
- HF Radio: Tested & Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 15: Mer

Operations

- Grass maintenance completed around aerodrome waiting shed, windsock, runway strip, lights, cones and gables.
- Grass cutting undertaken around gazebos.
- Grass cutting commenced around water lagoon and road to break of head tank.
- Vegetation maintenance completed in and around the sewerage treatment plant.
- Windsock changed at aerodrome.

Disaster Management

- Satellite Phone: Completed and Operational
- HF Radio: Completed & Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

COMPLIANCE / CONSIDERATIONS:

Statutory:	Local Government Act 2009, Disaster Management Act 2003
Budgetary:	Operating Costs as per approved Budget.
Policy:	
Legal:	
Risk:	Our communities are safe, healthy, and active.
Links to Strategic Plans:	Corporate/Operational Plan TSIRC Community Plan (2009-2029)
Masig Statement:	***Malungu Yangu Wakay***
Standing Committee Consultation:	NIL
Timelines:	

Other Comments:
Replacement cord for Kubin HF radio was picked up by Kubin DEO from Division 7 Office. Badu, Erub & Poruma HF Radio testing experienced failed to connect due to prevailing weather conditions, contact has been made with communications specialist to seek further advice. Badu & Poruma had experienced no connection to Satellite.

Division 13 DEO unable to complete task (SP & HF) was too busy due to shortage of staff.

Update on Community Disaster Management Plan (CDMP) for Division 8 (Hammond) and Division 12 (Masig) have been completed. Community Disaster Management Group Meeting held with Divisional Managers & DEO for Hammond and with A/DM & A/DEO for Masig during LCDC recent visitation.

Volunteer Services Updates-
MRQ -Marine Rescue Queensland
Early June Two MRQ Members St Pauls Vessel Commanders attended a Citation Ceremony held in Thursday Island. MRQ now acknowledge a newly appointed MRQ Assistance Regional Coordinator, Ian Rossco Tyndall, discussion pertaining to a community event to celebrate the transition yet to confirm with ARM.

Future Training opportunities for members include usage of Radios, Flares Charts with training to be conducted in community.

Sunday 22nd June 2025, Members undertook training on launching the vessel and berthing practice. The first majority female crew for QLD MRQ is due to travel to Thursday Island in the near future. St Pauls MRQ meeting will be held monthly as of 12/6/2025. Upon completion of Training MRQ Moa will commence visitation and community engagement to western community.

New Masig MRQ vessel is scheduled to arrive shortly at Masig.

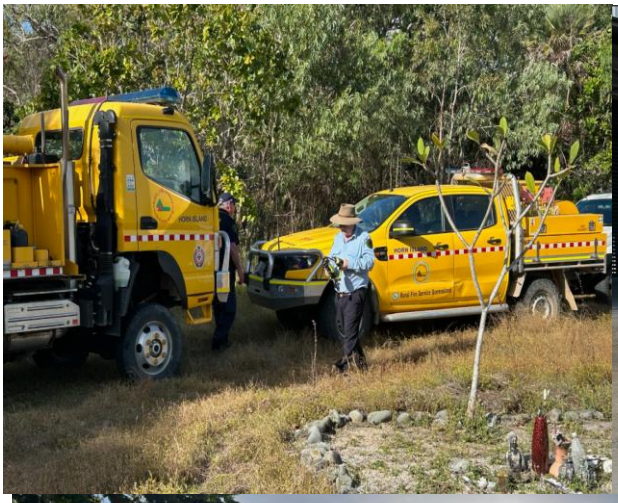
RFS -Rural Fire Service

Rural Fire Training held at Horn Island on June 16th – 20th June 2025 with Rural Fire Service (RFS) members from Saibai, St Pauls, Poruma, and a Young Fire Fighter from Mabuiag attending. Members completed Fire Break and Back Burn training.

It was a time and opportunity for discussion regarding the future of the Rural Fire Service within the Torres Strait Island Regional Council. As advised by Assistant Chief Officer, Tropical Coast District for RFSQ Northern Region we are moving towards improving the operational capability of the brigade through enhancing firefighter training and improving firefighting equipment. One of the challenges with equipment is being able to store the equipment in suitable accommodation to assist with minimising the effects of corrosion and weather deteriorating the equipment. Currently there are several locations where facilities have been constructed which are shared with SES. In these locations RFS are looking to work with Council to develop a Permit to Occupy (or similar), a requirement by the Rural Fire Service to ensure appropriate levels of public liability insurance is obtained to mitigate public liability risk. In these locations, a permit to occupy could be for the whole of a parcel or part thereof, this would need to be negotiated with Council.

It was identified to progress with the communities of St Pauls, Hammond, Poruma, Masig, Warraber and Kubin as priority, with second priority being Badu, Saibai, Boigu, Erub, Mer, Ugar and Dauan, as these locations will require greater engagement.

RFS will liaise with the appropriate person within TSIRC to commence negotiations regard the development of a Permit to Occupy (or similar).



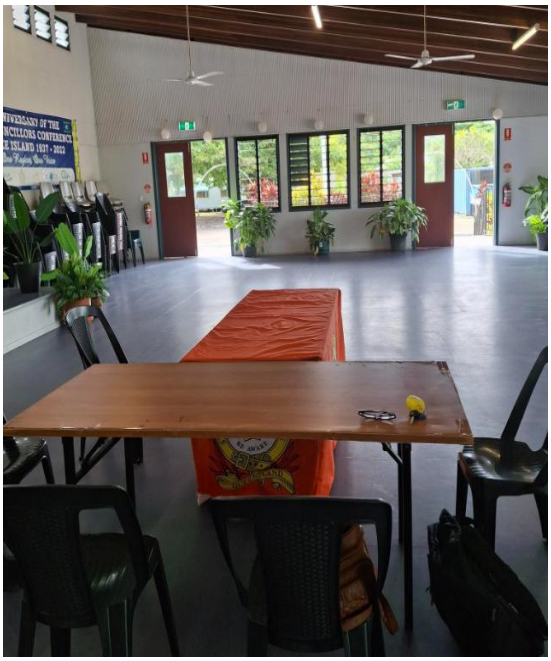
SES – State Emergency Services

From Monday 23rd to Friday 27th June 2005, the SES Area Controller responsible for Hammond & Masig, together with Council's Local Community Disaster Coordinator, travelled recently to the two communities. The purpose of the trip was to undertake a recruitment drive but was also an opportunity to network with community. While there the Area Controller undertook a review of the SES facilities and resources to determine what works and equipment that are required to ensure we can continue to build and grow the SES Capability within the communities.

See below for at each island.

	Hammond	Masig (Yorke)
Active Members (pre-visit) ie Current	5	5
Inactive Members (old members no longer on island or not interested or retired)	11	20
Recruitment June 2025 – Visit	9	17
Inactive members that signed back up during Recruitment Visit	1	5
Total if all complete the Recruit Training in approx. 2-3 months AND clear Blue Card/CHC .	**15**	**27**

MASIG RECRUITMENT DRIVE



The results of the recruitment drive was great for each community. The pressure will now be to ensure we keep them engaged and updated between now and the recruitment training which the Area Controller is planning to be undertaken in 2 to 3 months' time. This will allow for BlueCard and Criminal History Checks to be undertaken prior to commencement of training.

Council's LCDC will liaise with the Community Disaster Coordinators on each community to keep in touch with the applicants, pass on any questions that the new members or community might have and vice versa.

We also conducted building check of the SES facilities, and both will need some work with the assistance of the engineering teams and other parties to tidy up and make good before the training can be undertaken at these facilities. This will help us in creating that pride and ownership of the building. To ultimately ensure we keep traction in community.

At present in both Sheds there is rubbish, damage from vandalism, dumping from other organisations (such as Rangers on Masig), both building currently both buildings aren't secured with roller doors being unlocked, windows open or have broken latches, internal walls damaged at Hammond and Air Conditioner units requiring replacement. There are a lot of works required to bring these facilities back to a satisfactory standard.

SES Area Controller acknowledged and thanked LCDC and DEO for repairs at Hammond and is willing to investigate travelling back before the recruit class to assist in any clean up and/or maintenance works.

In the meantime, SES Area Controller will start working on ordering and purchasing the new equipment required for both locations as there is a need for the Recruitment Classes but will need assurances from Council that the buildings will be secured and functional to store and protect the new equipment. There is some equipment at Masig that will need to be arranged to be returned to SES Disaster Stores in Cairns but will be taken care of during the next visit or through LCDC or Local Controllers.

HAMMOND SES SHED-

MASIG SES SHED-

Authored:
Mathew Brodbeck
Manager, Engineering Services

Recommended:
Adeah Kabai
Head of Engineering

Endorsed:
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Executive Director, Engineering Services

Approved:
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Chief Executive Officer

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Manager Engineering Operations.
0437 342 629
Mathew.Brodbeck@tsirc.qld.gov.au

ATTACHMENTS:

Attachment 1 – SATPHONE Serviceability Checks
Attachment 2 – HF Radio Serviceability Checks

SAT PHONE SERVICEABILTY CHECK

		2024						2025					
Island Community	SAT Phone Number	July	August	September	October	November	December	January	February	March	April	May	June
Boigu	0147 181 217	X	X	✓	✓	✓	✓	✓	X	✓	✓	✓	✓
Dauan	0147 181 228	✓	X	✓	X	X	✓	✓	✓	✓	✓	✓	✓
Saibai	0147 169 314	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mabuiag	0147 169 325	X	X	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Badu	0147 181 778	✓	X	✓	X	✓	✓	U/S	✓	U/S	X	X	✓
Kubin	0147 181 178	✓	✓	✓	✓	U/S	✓	✓	✓	✓	U/S	U/S	✓
ST Paul's	0147 169 653	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Hammond	0147 181 490	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Iama	0147 181 295	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Warraber	0147 168 409	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Poruma	0147 180 275	X	✓	✓	✓	U/S	U/S	✓	X	✓	✓	✓	✓
Masig	0147 181 972	X	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ugar	0147 167 527	X	X	X	X	X	X	✓	✓	X	X	X	✓
Erub	0147 168 918	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mer	0147 168 220	✓	✓	✓	✓	✓	✓	✓	✓	U/S	✓	✓	✓
TI Office	0147 168 689	U/S	U/S	U/S	U/S	U/S	✓	✓	✓	✓	✓	✓	✓
TI Engineering	0147 183 853	U/S	U/S	✓	X	✓	X	X	X	X	x	x	x
Cairns	0147 186 884	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

✓	Indicates succesful test
✓	Tested, but no connection
U/S	Indicated Equipment Issue
X	Indicates test was not completed

HF RADIO SERVICEABILTY CHECK

	2024						2025					
Island Community	July	August	September	October	November	December	January	February	March	April	May	June
Boigu	✓	✓	X	✓	X	✓	x	✓	✓	✓	✓	✓
Dauan	✓	✓	X	✓	✓	✓	✓	✓	✓	✓	✓	X
Saibai	X	U/S	U/S	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mabuiag	U/S	U/S	U/S	✓	X	✓	x	✓	✓	✓	✓	✓
Badu	X	U/S	U/S	U/S	U/S	U/S	✓	✓	✓	X	✓	✓
Kubin	NA	NA	NA	NA	NA	✓	U/S	U/S	U/S	U/S	U/S	U/S
ST Paul's	✓	✓	X	✓	✓	✓	✓	✓	✓	✓	✓	✓
Hammond	X	U/S	U/S	✓	X	✓	✓	✓	✓	✓	✓	✓
Iama	✓	U/S	U/S	✓	X	✓	✓	✓	✓	✓	✓	✓
Warraber	✓	U/S	U/S	✓	X	✓	U/S	✓	✓	✓	✓	✓
Poruma	✓	✓	X	U/S	U/S	✓	✓	✓	✓	✓	✓	✓
Masig	✓	✓	X	U/S	U/S	✓	✓	✓	✓	✓	✓	✓
Ugar	✓	✓	X	U/S	U/S	U/S	✓	✓	X	X	X	X
Erub	✓	✓	X	U/S	U/S	✓	✓	X	✓	✓	✓	✓
Mer	U/S	U/S	U/S	U/S	U/S	✓	✓	✓	✓	✓	X	✓

✓	Indicates successful test
✓	Indicates test undertaken - no connection.
U/S	Indicated Equipment Issue
X	Indicates test was not completed
NA	Not HF Radio Available

Engineering Services

ENGINEERING SERVICES – WATER AND WASTEWATER

OFFICER RECOMMENDATION:

That Council notes this report.

EXECUTIVE SUMMARY:

To provide Council with a status update of the water and wastewater scheme operations, as well as current details of capital works projects for water and wastewater assets.

Background:

Council is committed to undertake and deliver a range of maintenance, operations and planning activities associated with Council's water and wastewater schemes. This includes but is not limited to:

- Maintaining an adequate and safe potable water supply for the communities, which meets Australian Drinking Water Guidelines and regulatory requirements.
- Effective operation of the water treatment plants, water storage lagoons, reservoirs, water reticulation and associated plant and equipment.
- Effective operation of the wastewater treatment plant, pumping stations, sewerage reticulation and associated plant and equipment.
- Promoting the importance of water conservation to the community and promoting the importance of clean, safe water supply as an essential aspect of community wellbeing.
- Planning for and seeking future funding to ensure the security and reliability of water and wastewater services.
- Undertaking effective preventative and emergency repairs as required to ensure system reliability for both water and wastewater operations.

Interested Parties/Consultation:

- Engineering Staff
- Councillors as appropriate
- Regulators
- Funders

COMPLIANCE / CONSIDERATIONS:

Statutory:	• Water Supply (Safety and Reliability) Act 2008 • Public Health Act 2005 • Environmental Protection Act 1994
Budgetary:	If an asset is being proposed (expenditure >$10,000) whether there are capital funds available. For Operating costs - If resources are required to be spent whether the operating funds are available.
Risk:	Detail risk management process planned to be undertaken, key identified risks and how these risks are proposed to be managed. Include financial risk, technical risk, reputational risk, legal risk, participation, and completion risk and or political risk.
Links to Strategic Plans:	Corporate Plan 2025-2030: 2.1 Provide safe and reliable drinking water

Other Comments:
Please refer to the Monthly Water and Wastewater Report attached for May 2025.

Author:

Emma Evans
Manager Water and Environmental Engineering

Recommended:

Adeah Kabai
Head of Engineering

Recommended:

David Baldwin
Executive Director, Engineering Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:
Monthly Water & Wastewater Report.

Torres Strait Island
REGIONAL COUNCIL

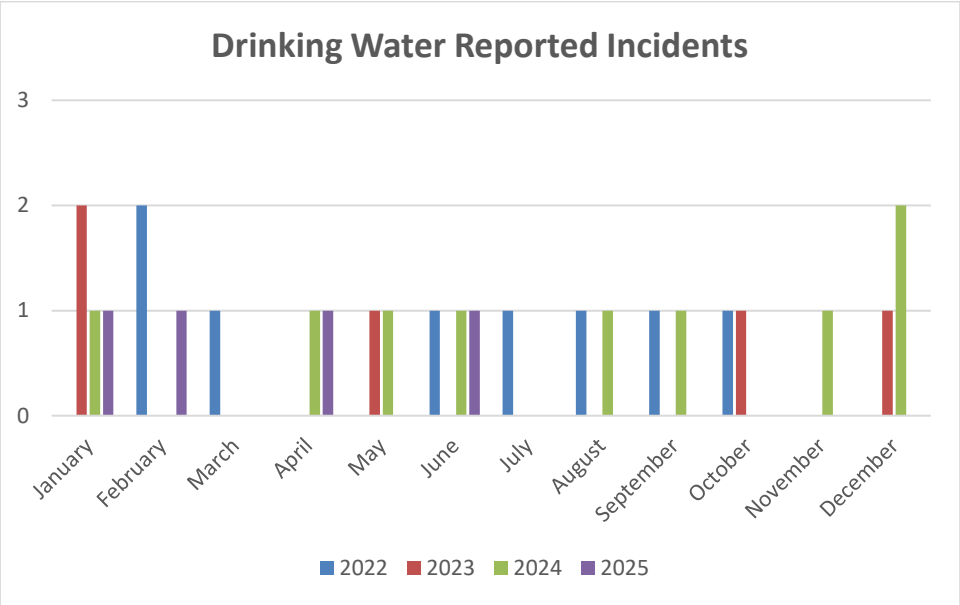
Engineering Services

MONTHLY WATER & WASTEWATER REPORT

June 2025

Author	Reviewer	Revision	Date
Emma Evans	Adeah Kabai	1	

Status of Water Alerts



Boil Water Alerts (BWA) at the following communities were lifted in June 2025:

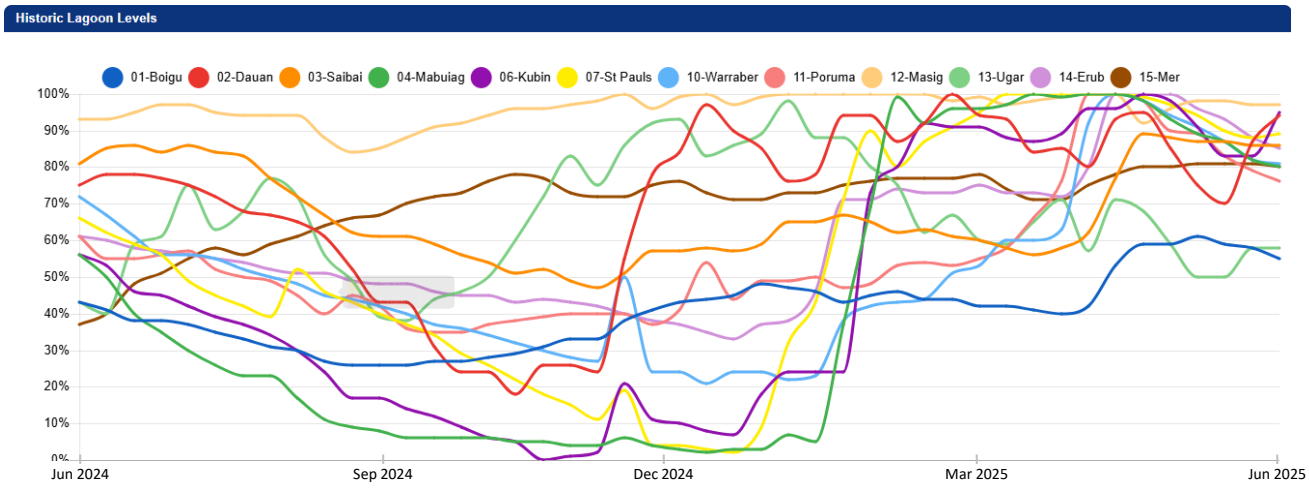
- Badu
- St Pauls
- Kubin
- Mer

Boigu

A Boil Water Alert was issued on 30th June 2025 due to equipment failure. This BWA will be lifted once parts are received and installed, and on the successful completion of Cairns NATA Laboratory E. coli testing.

Water Security Update

Water restrictions have been implemented in several communities to safeguard the water supply. This measure has resulted in a positive impact on water storage in each community, as depicted in the graph below:



Note: Dates on horizontal axis are indicative only

Water security information as at Thursday 8th May 2025 is summarised below.

Community	Water remaining	Primary Issue	Work being done to address security
01 – Boigu	6+ months' supply	Network/property leaks and high groundwater table	Level 3 Water Restrictions – Water available between 07:00-21:00 only. No outdoor use.
02 – Dauan	6+ months' supply	Network leak	Level 2 Water Restrictions – No outdoor use.
03 – Saibai	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Water available between 06:00-21:00 only. No outdoor use.
04 – Mabuiag	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.
05 – Badu	Groundwater source (assume 6+ months' supply)	High consumption	Level 2 Water Restrictions – No outdoor use.
06 – Kubin	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Water available between 07:00-21:00 only. No outdoor use.
07 – St Pauls	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Water available between 06:00-21:00 only. No outdoor use.
08 – Hammond	Chlorinated water supplied from TI	Network/property leaks	Level 2 Water Restrictions Outdoor Use Restricted Saturday & Sunday 08:00-09:00 and 17:00-18:00 only
09 – Iama	Solely reliant on desalinated water.	Network/property leaks	Level 3 Water Restrictions – Water available between 07:00-21:00 only. No outdoor use.
10 – Warraber	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Water available between 07:00-21:00 only. No outdoor use.
11 – Poruma	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.
12 – Masig	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.
13 – Ugar	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.
14 – Erub	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.

Community	Water remaining	Primary Issue	Work being done to address security
15 – Mer	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.

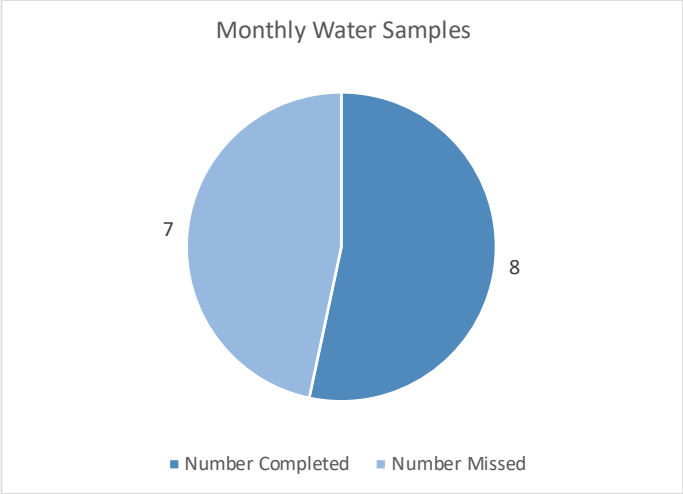
Note: Months of water remaining are calculated on the previous 4 weeks of consumption and production data, and does not include potential rainfall. The months of remaining water can change very quickly if a desalination plant is offline for an extended period of time.

WASTEWATER STATUS

#	Island	Comments
1	Boigu Island	• Normal operation. Repairs required.
2	Dauan Island	• No Sewage Treatment Plant
3	Saibai Island	• Normal operation
4	Mabuiag Island	• Not operational. Repairs/full upgrade required.
5	Badu Island	• Normal operation.
6	Kubin Community	• Normal operation.
7	St Pauls Community	• Normal operation.
8	Hammond Island	• No Sewage Treatment Plant
9	Iama Island	• Normal operation. Repairs/full upgrade required.
10	Warraber Island	• Normal operation. Repairs required.
11	Poruma Island	• Not operational. Repairs/full upgrade required.
12	Masig Island	• Normal operation. Repairs required.
13	Ugar Island	• No Sewage Treatment Plant
14	Erub Island	• Normal operation.
15	Mer Island	• Normal operation. Repairs required.

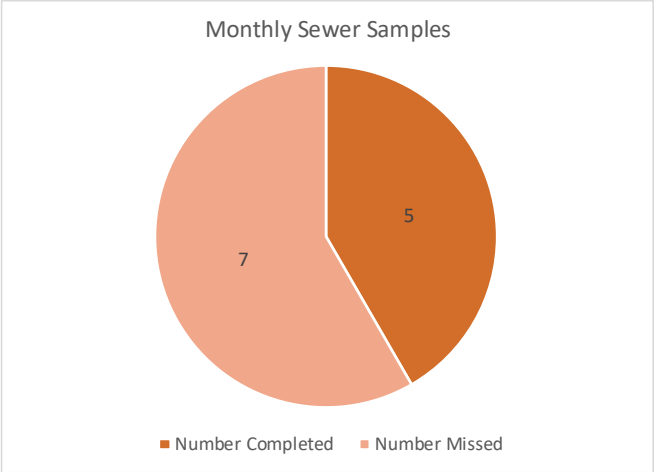
Water and Wastewater Sampling

Water



Monthly Water E Coli samples from 8 communities were completed and all passed.

Sewer



Monthly wastewater samples for June were collected and analysed in the Cairns NATA laboratory from 5 communities and samples from 7 communities were missed.