



NOTICE OF COUNCIL MEETING

In accordance with Section 254C of the *Local Government Regulation 2009* this notice is to advise that the Trustee Council and Ordinary Council Meetings for the month of **SEPTEMBER 2025** will be held online by Microsoft (TEAMS) as follows:

Wednesday, 24 September 2025 - Trustee Meeting (9.00am to 10.30am)
- Ordinary Meeting (10.30am to 5.00pm)

Microsoft (TEAMS) Meeting ID: 497 084 745 781 | Passcode: 8kW64JJ9

The attendance of each Councillor is requested.

Agenda papers for this meeting are attached and will soon be available on Council's website (except for any Closed Business papers) and can be accessed by clicking on the link below:

<https://tsirc.qld.gov.au/about-us/meetings/>

Please note that this meeting is live streamed on Council's YouTube Channel and a recording following the meeting will be available at the following location:

<https://www.youtube.com/@IslandCouncil/streams>

Dawson Sailor

Acting Chief Executive Officer

19 September 2025





ORDINARY MEETING 24 SEPTEMBER 2025

AGENDA

Time: 10.30am to 5.00pm

Venue: *Microsoft (TEAMS) Meeting ID: 497 084 745 781 | Passcode: 8kW64JJ9*

ORDER OF BUSINESS

10.30am	<p>A. WELCOME & QUORUM CONFIRMATION ACKNOWLEDGEMENTS OPENING PRAYER OBSERVANCES</p> <p>B. APOLOGIES</p> <p>C. CONFLICT OF INTEREST DECLARATIONS</p> <p>D. LIVE STREAM. <u>This meeting is live streamed on Council's YouTube Channel.</u></p> <p>1. CONFIRMATION OF MINUTES OF ORDINARY COUNCIL MEETING (20 AUGUST 2025) & SPECIAL COUNCIL MEETING (8 SEPTEMBER 2025)</p> <p>1.1. Action Items Update</p> <p>2. MAYORAL REPORTS</p> <p>2.1. Mayoral Monthly Report</p> <p>3. CHIEF EXECUTIVE OFFICER REPORTS</p> <p>3.1. CEO Monthly Report (August 2025)</p> <p>OFFICER REPORTS FOR DECISION</p> <p>4. BUILDING SERVICES DIRECTORATE</p> <p>Nil.</p> <p>5. COMMUNITY SERVICES DIRECTORATE</p> <p>Nil.</p> <p>6. CORPORATE SERVICES DIRECTORATE</p> <p>6.1 Community Grants Program Allocation (August 2025)</p> <p>6.2 Funding Acquisition Report (August 2025)</p> <p>6.3 TSIRC Annual Closedown 2025-26</p> <p>6.4 Council Insurance Renewal 2025-26</p> <p>7. ENGINEERING SERVICES DIRECTORATE</p> <p>Nil.</p> <p>8. FINANCIAL SERVICES DIRECTORATE</p> <p>8.1 Financial Dashboard Report (August 2025)</p> <p>8.2 Strategic Investment Plan – Outcomes from Articulating the ‘So—What’</p> <p>8.3 Bank Signatories – CEO Delegation</p>
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9. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

10. CHIEF EXECUTIVE OFFICER

Nil.

11. BUILDING SERVICES DIRECTORATE

11.1 Contractual Matter – Tender Evaluation and Award of Contract

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

11.2 Contractual Matter – Tender Evaluation and Award of Contract – Social Housing Accelerated Program (SHAP)

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

12. COMMUNITY SERVICES DIRECTORATE

Nil.

13. CORPORATE SERVICES DIRECTORATE

Nil.

14. ENGINEERING SERVICES DIRECTORATE

14.1 Award Contract No. TC25071 – Masig Coastal Defences

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

14.2 Funding Matter – TSIRC.0049.2425L.REC Disaster Recovery Funding Arrangement (DRFA)

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

14.3 Funding Matter – Major Infrastructure Program Stage 7 (MIP 7) – Proponent Project List

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

14.4 Information Report – Capital Works

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

15. FINANCIAL SERVICES DIRECTORATE

15.1 Mirabou Energy – Renewable Energy Project Status Update

[Reason for this matter to be discussed in Closed Business: This matter pertains to "legal advice obtained" and "negotiations relating to a commercial matter involving Council for which a public discussion would be likely to prejudice the interests of the local government".]

	16. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION
	17. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION
	18. ITEMS ARISING
	19. INFORMATION REPORTS
	19.1 BUILDING SERVICES – Building Services Report (August 2025)
	19.2 COMMUNITY SERVICES - Community Services (August 2025)
	19.3 CORPORATE SERVICES - Corporate Services Information Report (August 2025)
	19.4 ENGINEERING SERVICES – Engineering Operations
	19.5 ENGINEERING SERVICES – Water and Wastewater (August 2025)
	20. NEXT MEETING – 21-22 October 2025 (Dauan)
5.00pm	21. CLOSE OF MEETING & PRAYER



ORDINARY MEETING 24 SEPTEMBER 2025

Agenda Item

1

DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

CONFIRMATION OF MINUTES OF ORDINARY COUNCIL MEETING (20 AUGUST 2025) & SPECIAL COUNCIL MEETING (5 SEPTEMBER 2025)

OFFICER RECOMMENDATION:

Council confirms the Minutes of the Ordinary Council Meeting held on 20 August 2025 and the Special Council Meeting held on 5 September 2025.

EXECUTIVE SUMMARY:

Section 254F(4) of the *Local Government Regulations 2012* requires that at each local government meeting, the minutes of the previous meeting must be confirmed by the councillors or committee members present.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

The previous monthly Ordinary Council meeting was held on 20 August 2025 and a Special Council Meeting was held on 5 September 2025.

Section 254(6) of the *Local Government Regulation 2012* requires that a copy of the minutes of each local government must be made publicly available by 5pm on the tenth day after the meeting is held. To meet these compliance requirements, a copy of the draft Minutes from these meetings were circulated to the Executive Leadership Team for input prior to being posted on the Council website.

Following confirmation of the Minutes by Council, the confirmed Minutes will then replace the draft Minutes currently on the Council website.

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254F(4) of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ 3.1 Provide good governance & leadership
Malungu Yangu Wakay (The Masig Statement):	N/A <i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:

S. Andres
Susanne Andres
Executive Director Corporate Services

Approved:


for Dawson Sailor
Acting Chief Executive Officer

ATTACHMENTS:

1. Draft Minutes of the Ordinary Council Meeting held on 20 August 2025.
2. Draft Minutes of the Special Council Meeting held on 5 September 2025.



ORDINARY MEETING 20 AUGUST 2025

MINUTES

Time: 9.50am to 5.00pm

Venue: *Microsoft TEAMS Meeting ID: 467 818 141 400 | Passcode: 3ef2Dq2s*

PRESENT:

Mayor

Division 2 – Dauan
Division 3 – Saibai
Division 4 – Mabuiag
Division 5 – Badu / **Deputy Mayor**
Division 7 – Wug (St. Pauls), Mua Island
Division 8 – Kirirri (Hammond Island)
Division 9 – Iama
Division 10 – Warraber
Division 11 – Poruma
Division 12 – Masig
Division 13 – Ugar
Division 14 – Erub
Division 15 – Mer

Cr Phillemon Mosby
Cr Torenzo Elisala
Cr Chelsea Aniba
Cr Keith Fell
Cr Ranetta Wosomo
Cr John Levi – *left meeting at 12.10pm, returning at 1.20pm*
Cr Seriaiko Dorante
Cr Aggie Hankin – *joined meeting at 11.00am*
Cr Kabay Tamu
Cr Francis Pearson
Cr Ted Mosby
Cr Rocky Stephen
Cr Nixon Mye
Cr Bob Kaigey

APOLOGIES:

Division 9 – Iama

Cr Aggie Hankin – *joined meeting at 11.00am*

ABSENT:

Division 1 – Boigu
Division 6 – Kubin (Arkai)

Cr Dimas Toby
Cr Iona Manas

OFFICERS:

Acting Chief Executive Officer
Executive Director Building Services

Executive Director Corporate Services
Acting Executive Director Engineering Services
Executive Director Financial Services
Manager Governance & Risk
Executive Assistant to the Mayor
Executive Assistant to the CEO
TSIRC Secretariat

Mr Dawson Sailor
Mr Wayne Green – *left meeting at 11.40am due to travel commitments*

Ms Susanne Andres
Mr Adeah Kabai
Ms Hollie Faithfull
Ms Kim Kerwin
Ms Trudy Lui
Ms Amy Orr
Mr Darryl Brooks

GUESTS:

Department of the Environment, Tourism,
Science and Innovation - *Deputation #1 only*

Mr James Muir | Senior Business Development Officer –
Torres Strait | Our Country Advisor Service (OCAS)

Consultant	Mr Anthony Ottaway – <i>AI 15.2 only</i>
Jones Lang Lasalle (JLL)	Mr Todd Svanberg AAPI (Primary Valuer) – <i>AI 15.3 only</i>
Chief Executive Officer LG Services Group	Mr Scott Mason – <i>AI 18.1 only</i>
Managing Director, Democracy Matters	Ms Sandy Killick – <i>AI 18.1 only</i>

A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 9.50am, the Mayor welcomed Councillors, Executives and staff and members of the public to the Ordinary Council meeting for the month of August 2025, noting that a quorum of members was present.

B. NOTING OF APOLOGIES

#C24-28/2025-8/B-1

The following apologies were noted and accepted by Council:

Division	Councillor/Reason	Mover/Seconder
Division 9 – Iama	Cr Aggie Hankin – <i>prior travel prevented attendance at commencement of meeting</i>	CR ELISALA / CR FELL

C. CONFLICT OF INTEREST (COI) DECLARATIONS

The Mayor invited Councillors to advise if they had any COI declarations to disclose in relation to items listed on the agenda.

- **Cr Seriako Dorante** declared a COI in relation to Agenda Item 14.1 (Capital Works – Purchase Order Variation – Seaswift) as he was an employee of the organisation and advised Council that he would excuse himself from the meeting prior to discussion on that item.
- **Cr Keith Fell** declared a COI in relation to a funding application to be considered under Agenda Item 6.1 (Community Grants Program Allocation – July 2025) as a close family member was the applicant and advised Council that he would excuse himself from the meeting prior to discussion of that particular application.
- **Cr John Levi** declared a COI in relation to Agenda Item 15.1 (Contractual Matter - Sole Supplier Register & Expenditure) as his daughter has a business listed on the Register and advised Council that he would excuse himself from the meeting prior to discussion on that item.

No other declarations were made by Councillors.

The Mayor also invited Councillors to declare if they are involved in any current legal matters that they are required to advise the Mayor as soon as possible. No such declarations were made by Councillors.

D. LIVE STREAM

The Mayor advised Council that this meeting is being LIVE STREAMED on Council's YouTube Channel and welcomed members of the general public who may be viewing proceedings.

1. CONFIRMATION OF MINUTES OF ORDINARY COUNCIL MEETING (22—23 JULY 2025) & SPECIAL COUNCIL MEETING (31 JULY 2025)

#C24-28/2025-8/1a

CR PEARSON / CR WOSOMO

Council confirms the Minutes of the Ordinary Meeting held on 22-23 July 2025.

CARRIED UNANIMOUSLY

#C24-28/2025-8/1b

CR ANIBA / CR ELISALA

Council confirms the Minutes of the Special Council Meeting held on 31 July 2025.

CARRIED UNANIMOUSLY

1.1. Action Items Update

The Acting Chief Executive Officer (Mr Dawson Sailor) spoke to this item. Items noted as 'completed' during this update will be deleted from future reports. The update was noted by Council.

2. MAYORAL REPORTS

2.1. Mayoral Monthly Report

The Mayor spoke to his report. The report was noted by Council.

➤ *The Mayor suspended the meeting from 10.35am to 10.55am for morning tea.*

3. CHIEF EXECUTIVE OFFICER REPORTS

3.1. CEO Monthly Report (July 2025)

The Acting Chief Executive Officer (Mr Dawson Sailor) spoke to his report. The report was noted by Council.

DEPUTATION #1: Department of the Environment, Tourism, Science and Innovation (DETSI)

The Mayor welcomed the DETSI deputation to the meeting. The Senior Business Development Officer – Torres Strait Our Country Advisor Service (OCAS) (**Mr James Muir**) addressed the Council.

Mr Muir provided Council with an update on the State's Destination 2045 Plan and initiatives relating to tourism in the Torres Strait. The update covered the development of a cultural tourism strategy and branding, market assessments, and early consideration of which islands may be open to visitors. A workshop on Badu Island, supported by TSRA and other partners, will be held in October 2025 to further discuss the region's ambitions. Discussions emphasised the need to strengthen the region's profile as a unique destination while keeping cultural values and community aspirations central to any developments.

The Mayor stressed the importance of a collaborative approach so that any tourism strategy must be co-designed with Torres Strait Islander communities and impacts on cultural and environmental impacts are minimised or protected.

The Mayor thanked Mr Muir and the OCAS team for their work in the region and requested that OCAS continue its engagement with Council by working with the Economic Growth Advisory Committee to progress the Destination 2045 Plan and other opportunities for the region.

➤ *The Mayor suspended the meeting from 12.15pm to 1.20pm for lunch.*

4. BUILDING SERVICES DIRECTORATE

Nil.

5. COMMUNITY SERVICES DIRECTORATE

Nil.

➤ *The Mayor left the meeting at 1.25pm for an external commitment and the Deputy Mayor assumed the role of Chair.*

6. CORPORATE SERVICES DIRECTORATE

6.1. Community Grants Program Allocation (July 2025)

#C24-28/2025-8/6.1

➤ *In accordance with his declared COI, Cr Keith Fell was absent from the meeting during consideration of application CG2026-11 below.*

1. Council resolves to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:

- CG2026-011 – ANAKIN FELL, MABUIAG for \$2,500.00, exclusive of GST;

**MOVED/SECONDED: CR ELISALA / CR MYE
CARRIED UNANIMOUSLY**

2. Council resolves to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:

- CG2026-014 – UGUL MALU, BOIGU for \$5,886.00, exclusive of GST;

**MOVED/SECONDED: CR PEARSON / CR LEVI
CARRIED UNANIMOUSLY**

3. Council resolves to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:

- CG2026-015 – SAINT SAVIOUR CHURCH, BOIGU for \$5,359.65, exclusive of GST;

MOVED/SECONDED: CR DORANTE / CR ELISALA

CARRIED UNANIMOUSLY

4. Council notes the following:

- (a) one (1) Community Grant application required divisional contributions;**
- (b) three (3) Funeral Donation applications were deemed ineligible for processing;**
- (c) one (1) Community Grant application was deemed ineligible for processing;**
- (d) two (2) applications processed for out-of-cycle funding in July 2025.**

MOVED/SECONDED: CR ELISALA / CR T. MOSBY

CARRIED UNANIMOUSLY

- *Cr Elisala requested that Council consider a future review of the Community Grants Policy to address options available to members of the Community or Community Organisations in relation to unsuccessful and ineligible applications, particularly the sensitive issue around requests for funeral support.*

6.2. Funding Acquisition Report (July 2025)

The report was noted by Council.

6.3. Operational Plan 2024-25 – Q4 Progress Report

#C24-28/2025-8/6.3

CR PEARSON / CR FELL

Council receives and notes the progress report on the implementation of the 2024—25 Operational Plan for the period April to June 2025 (Q4).

CARRIED UNANIMOUSLY

7. ENGINEERING SERVICES DIRECTORATE

Nil.

8. FINANCIAL SERVICES DIRECTORATE

8.1. Financial Dashboard Report (July 2025)

#C24-28/2025-8/8.1

CR FELL / CR T. MOSBY

Council receives and endorses the monthly financial statements attached to the officer's report for the 2025-26 year to date, for the period ended 31 July 2025, as required under Section 204 of the *Local Government Regulation 2012*.

CARRIED UNANIMOUSLY

8.2. Contractual Matter – Expression of Interest Process to Establish Approved Contractor List

#C24-28/2025-8/8.2

CR TAMU / CR FELL

Council resolves, for the purpose of establishing an Approved Contractor List in accordance with Regulation 231 of the *Local Government Regulation 2012*, to:

- 1. publish invitations for expressions of interest from suitably qualified persons for at least 21 days:**
 - (a) on the Council's external website,**
 - (b) on the VendorPanel platform,**
 - (c) on notice boards at all of Council's administration offices; and**
- 2. delegate power to the Chief Executive Officer pursuant to Sections 236 and 257 of the *Local Government Act 2009* to:**
 - (a) choose persons for the Approved Contractor List on the basis of the sound contracting principles listed in Section 106(3) of the *Local Government Act 2009*; and**
 - (b) enter into, negotiate, make, sign, amend or discharge contracts with suppliers on the Approved Contractor List without seeking quotes or tenders or sub-delegate such powers, subject to the limitations provided in the Procurement & Ethical Sourcing Policy.**

CARRIED UNANIMOUSLY

8.3. Auditor-General's Observation Report on the Interim Audit for the Y/E 30 June 2025

#C24-28/2025-8/8.3

CR FELL / CR PEARSON

Council notes the Auditor-General's Observation Report on the Interim Audit for the year ending 30 June 2025.

CARRIED UNANIMOUSLY

9. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

#C24-28/2025-8/9

CR MYE / CR FELL

The Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

CARRIED UNANIMOUSLY

10. CHIEF EXECUTIVE OFFICER

Nil.

11. BUILDING SERVICES DIRECTORATE

Nil.

12. COMMUNITY SERVICES DIRECTORATE

Nil.

- *The Mayor returned to the meeting at 2.10pm (during discussion on Agenda Item 13.1 below) and resumed his role as Chair.*

13. CORPORATE SERVICES DIRECTORATE

13.1 Expiring Subordinate Legislation – *Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) Regulation 2008*

[Reason for this matter to be discussed in Closed Business: This matter contains legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.]

#C24-28/2025-8/13.1

CR FELL / CR PEARSON

Council resolves to:

1. **Note the content of an interim submission tabled with the Department of Local Government on 17 July 2025 on the expiry of subordinate legislation - *Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) Regulation 2008*;**
2. **Note the legal advice received from MacDonnells Law on the expiring subordinate legislation; and**
3. **Endorse Council's interim submission and instruct the Chief Executive Officer to write to the Minister for Local Government enclosing a copy of Council's formal submission on the expiry of subordinate legislation - *Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) Regulation 2008*.**

CARRIED UNANIMOUSLY

14. ENGINEERING SERVICES DIRECTORATE

- *In accordance with his declared COI, Cr Dorante was absent from the meeting during consideration of Agenda Item 14.1 below.*

14.1. Capital Works – Purchase Order Variation - Seaswift

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

#C24-28/2025-8/14.1

CR ELISALA / CR FELL

Council resolves:

- **To approve amendment to purchase order PYO0005422 to Sea Swift Pty Ltd for the sum of up to \$900,000.00 (Excl. GST), accounting for forecasted freight services; and**

- Pursuant to Section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
 - power to make, amend or discharge the Purchase Order PYO000522; and
 - power to negotiate, finalise and execute any and all matters associated with or in relation to this project and funding and contract including without limitation any options and/or variations.

CARRIED UNANIMOUSLY

14.2. Funding Matter – TSIRC.0043.234P.REC DRFA Betterment

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

#C24-28/2025-8/14.2

CR TAMU / CR ELISALA

Council resolves to:

1. Enter into the proposed funding agreement for TSIRC.0043.2324P.REC for Disaster Recovery Funding Arrangement (DRFA) Betterment administered by Queensland Reconstruction Authority (QRA) in relation to Council's submission of TSIRC.0043.2324P.REC for a grant sum of up to \$4,700,496.23 (Excl. GST); and
2. Pursuant to Section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
 - power to make, amend or discharge the Funding Agreement; and
 - power to negotiate, finalise and execute any and all matters associated with or in relation to this project and funding agreement including without limitation any options and/or variations.

CARRIED UNANIMOUSLY

14.3. Information Report – Capital Works

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

#C24-28/2025-8/14.3

CR WOSOMO / CR PEARSON

Council resolves to note this report.

CARRIED UNANIMOUSLY

- *The Mayor and Councillors acknowledged and thanked the Manager Capital Works (Mr Peter Price) for his dedicated work and commitment to deliver Council's capital works projects.*

15. FINANCIAL SERVICES DIRECTORATE

- *In accordance with his declared COI, Cr Levi was absent from the meeting during consideration of Agenda Item 15.1 below.*

15.1. Contractual Matter – Sole Supplier Register & Expenditure

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

#C24-28/2025-8/15.1

CR WOSOMO / CR PEARSON

Council resolves:

1. In accordance with Regulations 235(a) and 235(b) of the *Local Government Regulation 2012*, that no quotes or tenders need to be sought prior to procuring goods and services from the suppliers listed in Attachment A of the officer's report because Council is satisfied that either:
 - (a) those suppliers are the only suppliers reasonably available; or
 - (b) it would be impracticable or disadvantageous for Council to invite quotes or tenders because of the specialised or confidential nature of the services offered by those suppliers;
2. To adopt the Sole Supplier Register appended as Attachment A of the officer's report;
3. To delegate power to the Chief Executive Officer pursuant to Sections 236 and 257 of the *Local Government Act 2009* to enter into, negotiate, make, sign, amend or discharge contracts with suppliers on the Sole Supplier Register without seeking quotes or tenders or sub-delegate such powers, subject to the limitations provided for in the Procurement & Ethical Sourcing Policy; and
4. To note the expenditure against sole suppliers detailed in Attachment A of the officer's report.

CARRIED UNANIMOUSLY

15.2. Mirabou Energy – Renewable Energy Project Status Update

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

#C24-28/2025-8/15.2

CR ELISALA / CR MYE

Council notes the status update on the renewable energy project as endorsed by the Project Steering Committee on 4 August 2025.

CARRIED UNANIMOUSLY

15.3. 2024-25 Comprehensive Asset Revaluation Results

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local

government for which a public discussion would be likely to prejudice the interests of the local government”.]

#C24-28/2025-8/15.3

CR ELISALA / CR TAMU

Council resolves to:

- (a) to note the 24/25 Comprehensive Valuation Results conducted by Jones Lang Lasalle; and
- (b) delegate the authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to finalise the 2024/2025 comprehensive asset revaluation review including but not limited to applying the fair value movement identified in the Jones Lang Lasalle Report in TSIRC’s financial records to the various asset classes.

CARRIED UNANIMOUSLY

16. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

#C24-28/2025-8/16

CR ELISALA / CR WOSOMO

The Council resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012*.

CARRIED UNANIMOUSLY

17. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

Council formally resolved on the decisions taken in relation to Agenda Items 10-16 above.

18. ITEMS ARISING

18.1. August 23 Observance of the First Councillors’ Conference

Ms Sandy Killick (Democracy Matters) and **Mr Scott Mason** (Chief Executive Officer LG Services Group) joined the meeting at 3.30pm to provide Council with an update on recent activities to commemorate the 88th Anniversary of the First Councillors’ Conference which was held on 23 August 1937.

Ms Killick and Mr Mason have been working with Council’s Governance & Leadership Advisory Committee and Council’s Administration and Communication team in the development of a publication for this commemoration entitled “How the people of the Torres Region are Taking Action on Unfinished Business”. This publication is currently being finalised (subject to any feedback from Councillors) for printing and distribution throughout the region by Councillors at events scheduled around observing the 23 August anniversary and is a regional update on **Malungu Yangu Wakay | Mirkok | Ikya Malunhumun**.

The name change to **Malungu Yangu Wakay | Mirkok | Ikya Malunhumun** now reflects the Statement in languages across the three local government areas in the Torres Strait region. Feedback from Councillors on the ‘Call to Action’ in the publication is recommended, and feedback from the Mayors of the Northern Peninsula Area Regional Council and the Torres Shire Council was very strongly recommended by Mr Mason.

Mr Mason also advised Council that there will be - by default - some errors within this document in view of the short timeframe available to prepare the document. If

there are any anomalies or inconsistencies or changes/amendments required, those can easily be made prior to a professional print run is undertaken. Councillors were encouraged to review the document with this in mind.

There has been some difficulty in finding a more appropriate map to better represent the three local government regions in the Torres Strait area. Any assistance with this matter will be greatly appreciated.

The Mayor noted that it was interesting to point out the issues identified in 1937 and that while progress has been made in some areas, the table in the publication also shows the persistent issues that continue to this day and these are issues that the current three local governments are working together to solve (while balancing the fact that two of the councils are non rateable and the rates of the third council are insufficient for the area it covers).

Cr Tamu recommended that an annual update be provided to each Community on progress made throughout the previous year in relation to delivering the region towards autonomy.

The Mayor thanked Ms Killick and Mr Mason for their attendance and their hard work in preparing this publication. Ms Killick and Mr Mason left the meeting at 3.55pm.

18.2. Climate Adaptation Regional Networking

Cr Kabay Tamu highlighted the need for a united regional advocacy voice to lobby for national and international action to address climate change impacts for the Torres Strait region. **The Mayor** advised that engagement with local groups will have more impact through the three local governments across the Torres Strait region working together with other State and Federal Government agencies.

18.3. Update on Advocacy Work being undertaken by the TS&NPAROC

Cr Seriako Dorante sought information on what advocacy matters are being driven through the Torres Strait & Northern Peninsula Area Regional Organisation of Councils (TS&NPAROC). **The Mayor** advised that the following matters are being pursued:

- raised with TSRA Chair that insufficient funding is available under the MIP for infrastructure and ageing infrastructure across the region
- discussed with the Member for Cook and the Queensland Premier recently about safe, accessible and affordable transportation (land, sea and air) across the region
- now preparing formal letters from TS&NPAROC to Queensland Government expiring freight subsidies around land, air and sea transportation (including ferry services and helicopter subsidy for Ugar and Dauan)
- now preparing formal letters from TS&NPAROC to Queensland Government regarding RPT and Qantas subsidies will be submitted
- now preparing formal letters from TS&NPAROC to Queensland Government and others seeking funding for the development of a transportation strategy for the Torres Strait region
- streamlining of the 15 regional priorities originally identified by the TS&NPAROC Charter into six (6) categories:
 - Blue security and safer regions;

- Safe, accessible and affordable transportation;
- Land tenure and native title (focus on DOGIT)
- Health reforms, including restoration of the Primary Health Care Model;
- Employment and Training Strategy for the Torres Strait region
- Autonomy agenda

Moray and Agnew are doing work around the best format to formally establish the TS&NPAROC as an effective voice for regional advocacy.

19. INFORMATION REPORTS

- 19.1. **BUILDING SERVICES – Building Services Report (July 2025)**
- 19.2. **COMMUNITY SERVICES – Information Report - Community Services (July 2025)**
- 19.3. **CORPORATE SERVICES - Corporate Services Information Report (July 2025)**
- 19.4. **ENGINEERING SERVICES – Engineering Operations**
- 19.5. **ENGINEERING SERVICES – Information Report - Water and Wastewater (July 2025)**

Noted by Council. Any enquiries by Councillors in relation to the information reports can be raised directly by Councillors with the respective Directorate Executive Director, or the Chief Executive Officer.

20. NEXT MEETING – 17 SEPTEMBER 2025 (VC)

Noted by Council.

21. CLOSE OF MEETING & PRAYER

The Mayor formally thanked the **Deputy Mayor** for her leadership across Council during recent weeks and thanked **Councillors** and **Executives** for their support across this month's two Council meetings.

The Mayor also thanked **Mr Dawson Sailor** for his current work during this present period as Acting CEO and also thanked **Executive Directors** for supporting Mr Sailor at this time.

The Mayor formally closed the meeting at 4.40pm and **Cr John Levi** delivered the closing prayer.

MINUTES CONFIRMED – 17 September 2025

.....
Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council

.....
Dawson Sailor
Acting Chief Executive Officer
Torres Strait Island Regional Council

DRAFT



SPECIAL COUNCIL MEETING 5 SEPTEMBER 2025

MINUTES

Time: 10:00 – 11:00am

Venue: *Microsoft TEAMS Meeting ID: 437 849 306 636 3 | Passcode: 6ur9Vq9G*

PRESENT:

Division 2 – Dauan
Division 3 – Saibai
Division 5 – Badu / **Deputy Mayor**
Division 7 – Wug (St. Pauls), Mua Island
Division 8 – Kirirri (Hammond Island)
Division 11 – Poruma
Division 12 – Masig
Division 13 – Ugar
Division 14 – Erub

Cr Torenzo Elisala *joined the meeting @ 10:13am via Teams*
Cr Chelsea Aniba *Teams*
Cr Ranetta Wosomo *Teams*
Cr John Levi *Teams*
Cr Seriako Dorante *Teams*
Cr Francis Pearson *Teams*
Cr Ted Mosby *Teams*
Cr Rocky Stephen *Teams*
Cr Nixon Mye *Teams*

OFFICERS & STAFF:

Executive Director Building Services
Executive Director Corporate Services
Manager Governance & Risk
IT Support Officer
Executive Assistant CEO

Mr Wayne Green *Teams*
Ms Susanne Andres
Ms Kim Kerwin *Teams*
Ms Krystal Garnett
Ms Amy Orr

APOLOGIES:

Mayor
Division 1 – Boigu
Division 4 – Mabuiag
Division 6 – Arkai
Division 9 – Iama
Division 10 – Warraber
Division 15 – Mer

Cr Phillemon Mosby
Cr Dimas Toby
Cr Keith Fell
Cr Iona Manas
Cr Aggie Hankin
Cr Kabay Tamu
Cr Bob Kaigey

A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 10:07am the Deputy Mayor welcomed Councillors, Executives and staff and members of the public to this Special Council meeting of 5 September 2025 noting that a quorum of members was present. The Deputy Mayor advised Council that this meeting is being LIVE STREAMED on Council's YouTube Channel and welcomed those members of the general public who may be viewing proceedings.

Council acknowledges:

- Our Heavenly Father for His awesome wisdom, knowledge, favour and understanding, blessings upon our region, our collective leadership at TSIRC and our people across the TSIRC footprint;
- Traditional Custodians of land and sea throughout the length and breadth of Zenadth Kes and the communities and constituents that Council serves;
- The Traditional Custodians of Kaurareg and Cairns who host elements of the TSIRC footprint.

It is conveyed to those members of the Torres Strait Islander community locally and

throughout the homelands and on the Australian mainland who may currently be experiencing Sorry Business at this time, the collective thoughts, prayers and well wishes of Council during this time.

Cr John Levi delivered the opening prayer and the Council observed a minute of silence as a gesture of respect and reflection to honour the memory of deceased loved ones, throughout the region and elsewhere.

B. NOTING OF APOLOGIES

The following apologies were noted and accepted by Council.

Mayor – Cr Phillemon Mosby
Division 1 – Boigu; Cr Dimas Toby
Division 4 – Mabuiag; Cr Keith Fell
Division 6 – Arkai; Cr Iona Manas
Division 9 – Iama; Cr Aggie Hankin
Division 10 – Warraber; Cr Kabay Tamu
Division 15 – Mer; Cr Bob Kaigey

C. CONFLICT OF INTEREST (COI) DECLARATIONS

The Deputy Mayor invited Councillors to advise if they had any COI declarations to disclose in relation to items listed on the agenda. No declarations were made by Councillors.

The Deputy Mayor also requested that if there are any legal matters involving Councillors, then Councillors should advise the Deputy Mayor as soon as possible. No declarations were made by Councillors.

1. CHANGE OF COUNCIL MEETING DATE – SEPTEMBER 2025 TRUSTEE AND ORDINARY COUNCIL MEETINGS

#C24-28/2025-9/1

CR MYE / CR T MOSBY

Council resolves to conduct the September 2025 Trustee and Council meeting on Wednesday 24 September 2025 via video conference.

CARRIED UNANIMOUSLY

2. CLOSE OF MEETING & PRAYER

The Deputy Mayor formally closed the Special Council Meeting at 10:20am and Cr. John Levi delivered the Closing Prayer.

MINUTES CONFIRMED – 24 September 2025

.....
Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council

.....
Mr Dawson Sailor
A/Chief Executive Officer
Torres Strait Island Regional Council



ORDINARY COUNCIL MEETING ACTION ITEMS

(Updated as at 16 September 2025)

Agenda Item

1.1

Agenda Item	Action Area / Completion Date	Current Status
<p>July 2025 Mtg AI 6.2 Funding Acquisition Report (June 2025)</p> <p>Action Required: CEO to write to relevant funding agencies to highlight challenges being faced by Council in securing adequate funding to maintain government assets (i.e. SES equipment unable to be stored or maintained properly). Also highlight historically unsuccessful applications to funding agencies.</p>	Chief Executive Officer	<p>Actioned 29/8/25 and copy sent to Councillors for info.</p> <p>Close item.</p>
<p>July 2025 Mtg AI 8.1 Financial Dashboard Report (June 2025)</p> <p>Action Required: Chief Executive Officer to develop an advocacy strategy and schedule for deputations to State and Federal Governments in relation to funding for TSIRC.</p> <p>* * *</p> <p>Dec 2024 Mtg AI 17(b) Budget Bids to the Queensland and Australian Governments</p> <p>Action Required: Chief Executive Officer and Executive Director Financial Services to coordinate the preparation of a briefing for the SARG Standing Committee to endorse to Council which outlines the 'What / When / Who' details as soon as practicable in 2025 (including lobbying to the newly-elected TSRA Board).</p> <p>➤ Mayor requested at April 2025 Council Meeting the development of an advocacy strategy outlining previous budget commitments by Governments (Federal and State) to the region, as well as election commitments to the region. The advocacy strategy to also highlight outstanding needs and priorities for funding. This document should also be clearly structured for the benefit of the community's understanding of Council's advocacy on their behalf.</p>	<p>Chief Executive Officer</p> <p>CEO / ED Financial Services</p>	<p>In progress. Council set its priorities at the May 2025 Council Workshop and these will now be developed by the administration into strategic advocacy approaches for the remainder of 2025.</p> <p>Updated at Aug 2025 meeting: Financial Services team has prepared a document based on Strategic Investment Plan to be tabled at Sept 2025 meeting and the CEO is working on a two—pronged strategic advocacy approach at officer and elected member level targeting Government Departments and Ministers for effective and well—prepared advocacy by TSIRC.</p>

Agenda Item	Action Area / Completion Date	Current Status
<p>Apr 2025 Mtg AI 3.1 CEO Monthly Report (April 2025)</p> <p>Action Required:</p> <ol style="list-style-type: none"> 1. Chief Executive Officer to seek additional funding for 'Sensors' for communities across the region to access as part of the Deadly for Diabetes Program. 2. Chief Executive Officer to discuss off-line with Cr Fell the matter of STP funding for Mabuia. 	Chief Executive Officer	<ol style="list-style-type: none"> 1. In progress, initial contact has been made with Queensland Health. 2. Ongoing.
<p>Jan 2025 Mtg AI 1.1 Review Superannuation Arrangements for Councillors</p> <p>Action Required:</p> <p>Chief Executive Officer to prepare a report for Council consideration.</p>	CEO	<p>CEO is currently considering advice provided by ED Financial Services.</p> <p>23/5/25: The Mayor requested that the CEO provide a Closed Business Report to Council on this matter.</p> <p>Verbal update provided during Closed Business at July 2025 Council meeting.</p> <p>Updated at August 2025 meeting: Paper being prepared for Council (currently awaiting legal advice).</p>
<p>Jan 2025 Mtg AI 6.5 Repeal of Council Resolution – Community Radio/Broadcasting Licences</p> <p>Action Required:</p> <p>Matter to be considered by the Culture, Arts, Land and Heritage (CALH) Advisory Committee and a recommended way forward be presented to the April 2025 Council Meeting.</p>	CALH Advisory Committee (Cr Aniba) / ED Corporate Services	<p>23/5/25: Cr Aniba advised that an update will be provided at the June 2025 Council meeting.</p> <p>Discussed at CALH September meeting. Further information to be sought from TSIMA.</p>

<p>Jan 2025 Mtg AI 17(e) Matters Arising Fuel Bowser and Desalination Plant (Erub) – connection to electricity grid.</p> <p>Action Required: Executive Director Engineering Services to follow-up with Ergon.</p>	ED Engineering Services	<p>In progress. Ergon has been contacted. This matter requires an upgrade to the whole area. Currently working with the Department of Local Government, Water and Volunteers and the National Water Grid to access funds for the project.</p>
<p>Jan 2025 Mtg AI 18.3 Information Reports – Corporate Services Information Report (December 2024)</p> <p>Action Required: Executive Director Corporate Services to work with the CALH Advisory Committee to ensure that cultural awareness abilities are considered during the onboarding of new employees.</p>	ED Corporate Services	<p>Being progressed by CALH.</p> <p>Discussed at CALH September meeting. Cr Hankin to liaise with Development Officer to finalise onboarding module.</p> <p>Close item</p>
<p>Nov 2024 Mtg AI 8.1 Financial Dashboard Report (Oct 2024)</p> <p>Action Required: List of successful/unsuccessful grants applied for to be developed for each Division.</p>	ED Corporate Services	<p>Grants list for previous four years distributed to Councillors and Divisional Managers on 16/9/25.</p> <p>Close item</p>
<p>July 2024 Mtg AI 17(a) Funding for Dialysis Unit on Badu</p> <p>Action Required: Executive Director Community Services to provide background information in relation to Commonwealth Government funding for the unit.</p> <p><i>Mayor strongly requests that consideration be given to financial costs to Council for this project (and other projects across the TSIRC footprint) to be implemented on-ground (i.e. water and infrastructure, etc).</i></p> <p><i>August 2025 Meeting: Mayor requested that correspondence be sent to various politicians – Mr David Kempton MP (Member for Cook), Senator the Hon. Nita Green (Federal Assistant Minister for Northern Australia) and Senator the Hon. Malarndirri McCarthy (Minister for Indigenous Australians) outlining the lack of consultation around the project itself, including the impacts on Council's capacity to provide ongoing support with operational and infrastructure requirements the project in our current financial environment.</i></p>	<p>CEO / Executive Director Community Services / Cr Wosomo</p> <p><i>Matter raised directly with Minister for Health by Mayor, Deputy Mayor and CEO during a meeting on 18 Feb 2025.</i></p>	<p>Ongoing.</p> <p>Update (Aug 25 OM): Dumbarra Consultancy Services managing this project. 23/7/25 made initial enquiry with TSIRC seeking guidance on land tenure processes. Communication from Dumbarra outlines that stakeholder engagement, legal protocols and legal requirements will be undertaken. No timeframe, however outlines that project is already behind schedule.</p>



Torres Strait Island
REGIONAL COUNCIL

MAYORAL MONTHLY REPORT

**PERIOD:
AUGUST/SEPTEMBER 2025.**

MAYOR ENGAGEMENTS
VERBAL UPDATE

- Wednesday, 20 August | TSIRC Trustee/Ordinary Meeting
- *Friday, 22 August | Australian Private Networks | Regional Connectivity Program (RCP4) | MS Teams*
- *Friday 22 August | Marita Sagigi | August 23 Celebrations update | Makai on TI.*
- *Friday 22 August | Shanna Mosby | Wakai Waian Healing | TI.*
- *Saturday 23 August | August 23 Celebrations| TRAWQ Hall.*
- *Monday 25 August – 29 August | Puliima Conference | Darwin*
- *Tuesday 2nd September | TCICA Preparations | TSIRC Office Cairns.*
- *Tuesday 2nd September | First Torres Strait and Northern Climate Alliance (TSNCA) Workshop | TSIRC Office, Cairns*
- *Wednesday 3rd September | TCICA | Hilton Cairns.*
- *Thursday 4th - 8th September | On Leave*
- *Tuesday 9th September - 12th September | TSRA Board Meeting | TI*
- *Wednesday 10th September | Visit from Assistant Minister the Hon Josh Wilson | Masig | Saibai*
- *Friday 12th September | Steering Committee Meeting | Climate Adaption | The Boat Clun | TI.*
- *Saturday 13th September | PNG Independence Celebration | Guest Speaker | TI Bowls Club*
- *Tuesday 16th September - Friday 19^h September | Winds of Zenadth Cultural Festival | TI.*
- *Wednesday 17 September | ABC live Interview | Ken Brown Oval, TI.*

Winds of Zenadth

CULTURAL FESTIVAL

16th - 19th September 2025

CONNECTING PAST PRESENT & FUTURE

NGUL UKAMKA KAYIB. BATHAYNGAKA

KERKER ORWAI ATUG

FESTIVAL PROGRAM

DAY 1 Tuesday 16 th	DAY 2 Wednesday 17 th	DAY 3 Thursday 18 th	DAY 4 Friday 19 th
<p>9:00am - 12:00pm</p> <ul style="list-style-type: none"> Cultural Village Opening Pop-up Stalls Cultural Activities Music & Entertainment Dance Showcase Japan Zenadth Kes Photo Project Flinders University Presentation CEO Book Launch <p>3:30pm</p> <p>March from Anzac Park to Ken Brown Oval</p> <p>KEN BROWN OVAL</p> <p>4:30pm - 9:00pm</p> <p>Stalls open <small>(Arts & Crafts, Food, Information stalls)</small></p> <p>5:00pm</p> <p>Official Opening</p> <p>6:30pm - 9:00pm</p> <p>Dance Showcase</p> <p>9:00pm - Close</p>	<p>9:00am - 12:00pm</p> <ul style="list-style-type: none"> Pop-up Stalls Cultural Activities Music & Entertainment Dance Showcase Japan Zenadth Kes Photo Project Flinders University Presentation CEO Book Launch <p>12:00pm - 9:00pm</p> <p>Stalls open <small>(Arts & Crafts, Food, Information stalls)</small></p> <p>4:00pm - 6:30pm</p> <p>Dance Showcase</p> <p>6:30pm - Break</p> <p>7:00pm - 9:00pm</p> <p>Dance Showcase</p> <p>9:00pm - Close</p>	<p>9:00am - 12:00pm</p> <ul style="list-style-type: none"> Pop-up Stalls Cultural Activities Music & Entertainment Dance Showcase Japan Zenadth Kes Photo Project Flinders University Presentation <p>12:00pm - 2:00pm</p> <p>Stalls open <small>(Arts & Crafts, Food, Information stalls)</small></p> <p>4:00pm - 6:30pm</p> <p>Dance Showcase</p> <p>6:30pm - Break</p> <p>7:00pm - 9:00pm</p> <p>Dance Showcase</p> <p>9:00pm - Close</p>	<p>8:00am</p> <p>Boat races at Waterfront</p> <p>10:00am</p> <p>Float Parade from Anzac Park to Ken Brown Oval</p> <p>KEN BROWN OVAL</p> <p>8:00am</p> <p>Stalls open <small>(Arts & Crafts, Food, Information stalls)</small></p> <p>12:00pm - 2:00pm</p> <ul style="list-style-type: none"> Community kai kai Live music <p>3:00pm - 6:30pm</p> <p>Dance Showcase</p> <p>6:30pm - Break</p> <p>7:00pm - 8:30pm</p> <p>Dance Showcase</p> <p>8:30pm</p> <p>Closing Ceremony</p> <p>9:00pm - Close</p>

FESTIVAL SPONSORS

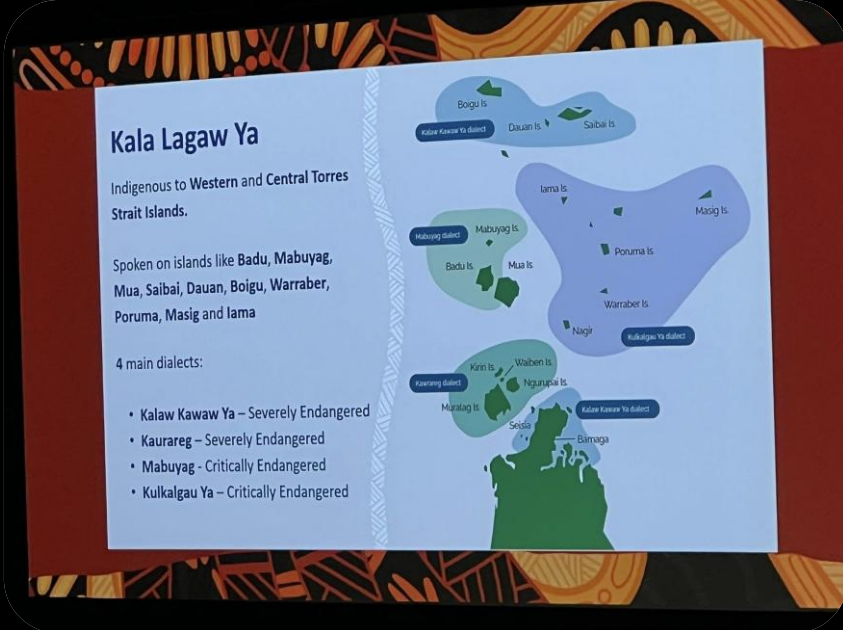
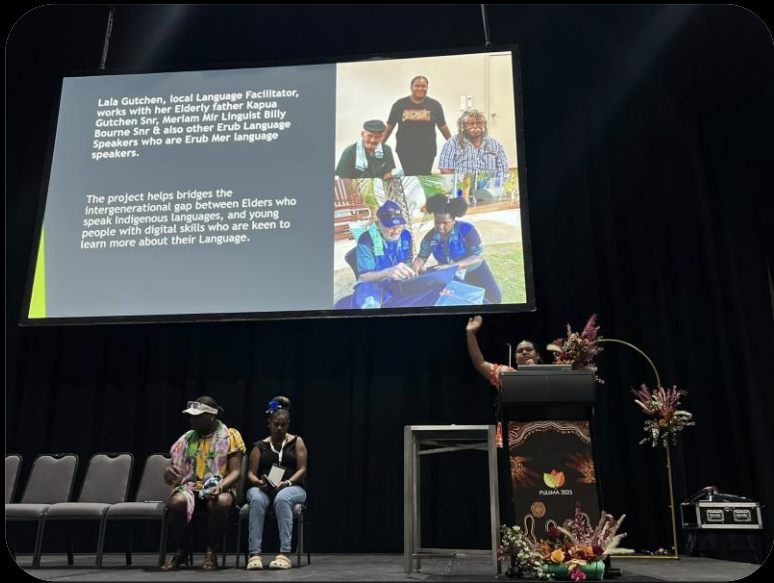


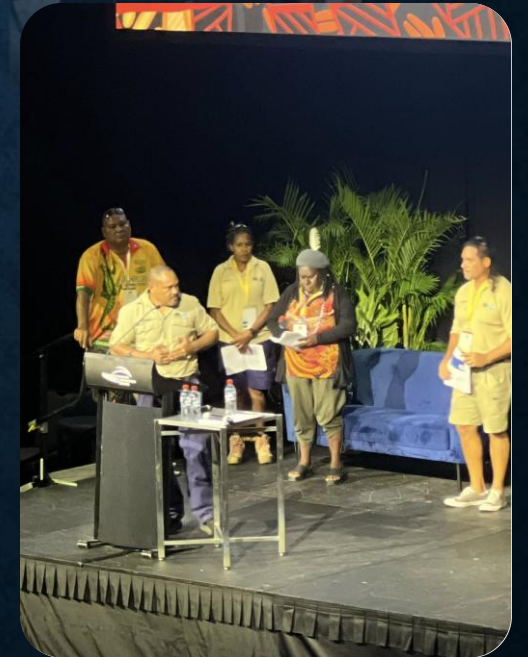


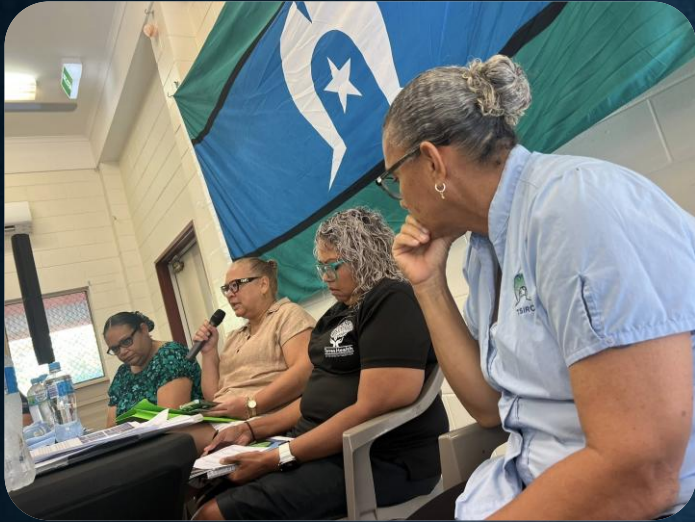












Phillemon Mosby TSIRC Mayor
August 22 at 8:41 PM · 🌐

Today I met with Shanna from Wakai Waian Healing on Waybene to discuss our up coming 88 x Anniversary of our First Island Councillors Conference celebration tomorrow at the Tamwoy Town. Shanna is one of our health panel members that will sharing an insight into culturally safe service delivery across our region.



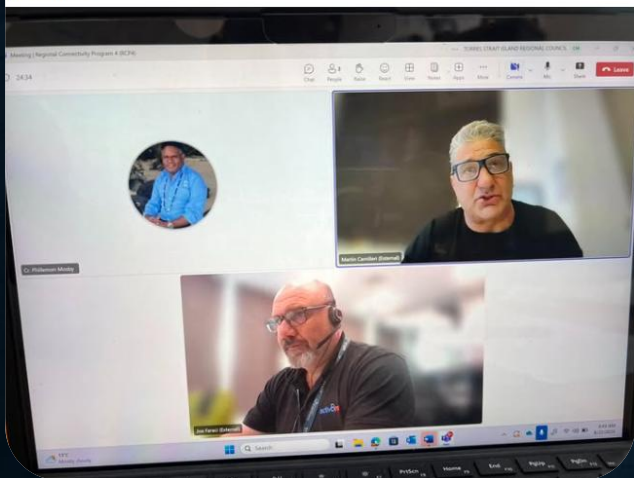
Phillemon Mosby TSIRC Mayor
August 22 at 8:15 PM · 🌐

Great to connect with Joe and Martin to look at potential joint partnership project aiming to improve connectivity challenges in our region.

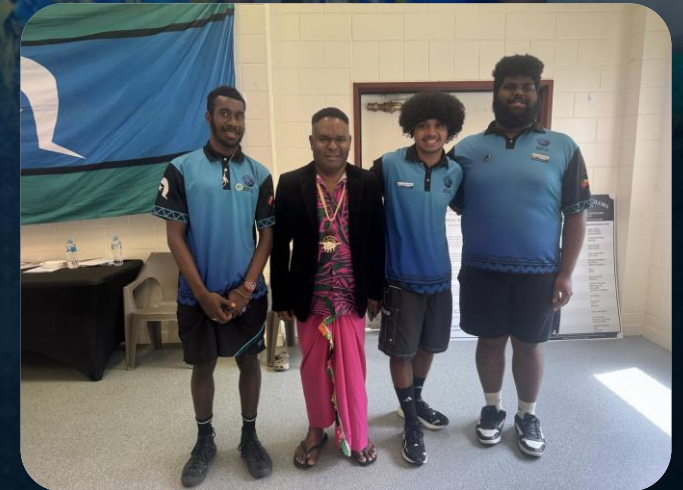
Council is committed to working with our capability partner to closing the gap in digital connectivity.

The benefits of improving connectivity will deliver social, economic and security outcomes.

One of Council priorities "Regional Digital Connectivity" is captured in Council advocacy action plans 2024/2025.



MALUNGU YANGU WAKAY 🙌
VOICE FROM THE DEEP 🙌
MIRKOK IKYA MALUNHUMUN





Office of the Chief Executive Officer

AUTHOR: *Chief Executive Officer*

CHIEF EXECUTIVE OFFICER MONTHLY REPORT (SEPTEMBER 2025)

OFFICER RECOMMENDATION

Council notes the Chief Executive Officer Report for September 2025.

EXECUTIVE SUMMARY:

The Chief Executive Officer's monthly report summarises key operational activities undertaken since the previous Council meeting, including any key media activities.

1. Building Services

Highlights:

- Community consultation delivered at Mabuiag 9 September great community turn out. Delivered the program for the 2 New Houses with a planned completion date 30 June 2025
- Continued meetings with PBC to discuss 24JAA compensated proposal – delivered at Poruma with a great community turn out with positive feedback
- Leadership training delivered to BSU Supervisors

Key areas of focus for the month ahead:

- Follow up with application for Quickstarts Funding – 14 new houses (\$34m) – meeting to be held in Brisbane with Dept of Housing / Cr Fell and ED BSU. "Quick Starts" has been retitled "Securing Our Housing Funding" (SOHF)
- Community and Councillor engagement for the proposed new detached and attached extensions (SHAP 2) – On Division meeting planned for early October for Hammond, Mer, Masig and Erub.
- Follow up with State Funding Partners regarding release of banked works – this is currently impacting BSU and Community logged calls dating back to mid June – Cr Fell and ED BSU meeting with Dept of Housing on Tuesday 16 September

2. Community Services

Highlights:

- Councils Events and Engagement Manager has been working very closely with Torres Shire Council Events Officer preparing for the 2025 Winds of Zenadth Cultural Festival on Thursday Island.
- Strait to the Plate visit to communities (Mabuiag, Iama, Erub and Ugar)
- A successful August 23 event was done at Thursday Island in conjunction with Torres Shire Council

Key focus areas for the month ahead:

- Community Services will lead the Climate Resilience Project with technical support from Engineering. Recruitment for Senior Climate Resilience Officer and Climate Resilience Officers will commence in the next month.
- Revisit Environment and Health Strategy including strategic Animal Management Priorities for the region.
- Council Housing Department will carry out community visits to raise education and awareness on tenancy management matters.

3. Corporate Services

Highlights:

- Council's revised Advocacy Action Plan was published
- The external newsletter (Strait Talk) was printed, shipped and published electronically
- Draft Phase 1 Economic Development Community Engagement report reviewed by Executive Leadership team, Economic Growth Advisory Committee, Project Steering Group and TSRA
- Completion of Telstra reporting system
- Quickstart program in-principle approval from the PBCs for Dauan, Ugar, Warraber and Masig and conditional approval from Iama
- Progress in removing disposal assets from division
- Planning and Risk conference attendance
- The Certified Agreement was lodged with the Industrial Relations Commission
- Values workshop delivered to Boigu workforce

Key focus areas for the month ahead:

- Recruitment of a number of critical vacancies
- Delivery of Economic Development Engagement report
- Microsoft Authenticator – Stage 2
- Mer Fuel Facility progressing material delivery
- Finalisation of Certified Agreement in Commission
- Social Housing Regional ILUA analysis
- Quickstarts-stage 2 consultation to nominate specific lots
- Fuel & Fleet Safety Management Plan
- Fleet and fuel asset stocktake
- Expression of Interest (EOI) for selection to participate in a Cyber Ransomware Executive Workshop
- Delegations Register updates
- Responsible AI (Artificial Intelligence) usage training is now mandated and will be rolled out in September

4. Engineering Services

Highlights:

- The first barge for the Warraber seawalls has arrived in community on Sunday 14th September 2025 with the plant, equipment, materials, and the construction camp.
- The tender evaluation for the Masig seawalls has been completed with recommendation put forward for Council endorsement at the September 2025 Council Ordinary Meeting.
- Council have received funding agreement for the unspent funds from the Erub Reservoir refurbishment project to be re-allocated to fund funding shortfall on the TSIRC Water Network Management Project.
- State Emergency Services (SES) have recently undertaken training at Dauan covering Storm Damage

Operation Training, First Aid, Rescue Operation, SES Ladder Training, how to set up lightings, how to use generator and air compressor. IT training and registration within the SES Portal was completed and SES provided each member with equipment (Tablet) to record and collect data on each training session.

- In August, we successfully established a new in-house water quality testing lab at the Erub Water Treatment Plant. This lab enables monthly E. coli testing to be conducted directly on island, reducing reliance on water samples transport to Iama for testing. The lab is equipped with a tray sealer, incubator, and UV viewer

Key focus areas for the month ahead:

- Monitor the progress of the Warraber seawalls project (IEOP requirements, sand harvesting, community engagement and traffic management etc)
- Community Information session to be held on Masig to progress the seawalls construction works.
- Continue to liaise with TSRA in relation to the re-allocation of Mabuag STP Replacement Funding to fund the funding shortfall on the Warraber SPS1 replacement.
- Resource re-allocation due to key personnel departure and Council unable to recruit experienced and skilled Engineering professionals in recent months/years..

5. Financial Services

Highlights:

- Commenced the annual Budget Review process
- Preparation of 2024–2025 Financial Statements
- Liaising with auditors on Comprehensive Valuation queries
- Implementation of PO Review process in Tech One
- Launch of Request for EOI for appointment to the TSIRC Approved Contractor List
- Backpay processed for CA increase

Key focus areas for the month ahead:

- Progressing detailed budget review analysis
- Refining and monitoring cash flow forecasts
- Advancing actions from the Sustainability and Organisational Improvement Committee (SOIC) meeting
- Recruitment of staff vacancies
- Finalisation of 2024–2025 Financial Statements and end of year audit
- Liaising with auditors on Comprehensive Valuation queries
- Payroll system configuration for certified agreement implementation
- Handover and training for new positions
- Ongoing delivery of Month-End Reports

- Evaluate EOIs for Approved Contractor List and submit recommendation to Council
- Tender for Travel Management contract
- Develop Contract Security Management Procedure (for bank guarantees and retentions)
- Finalise new freight contract with Sea Swift



Dawson Sailor
Acting Chief Executive Officer



DIRECTORATE: Corporate Services

AUTHOR: Community Grants Officer

COMMUNITY GRANTS PROGRAM ALLOCATION (AUGUST 2025)

OFFICER RECOMMENDATIONS:

1. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
 - **CG2026-020 – CHURCH OF THE ROCK MINISTRY, BOIGU** for \$884.00, exclusive of GST;
 2. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
 - **CG2026-021 – GOEMU BAU RAIDERS, MABUIAG** for \$10,000.00 exclusive of GST;
 3. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
 - **CG2026-022 – THAIWA DANCE TEAM, IAMA** for \$2,772.00, exclusive of GST;
 4. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
 - **CG2026- 023 – ARON TOM, BOIGU** for \$2,500.00, exclusive of GST;
 5. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
 - **CG2026-024 – KURSAU KUIK (MAGUN WARRIORS RLFC), IAMA** for \$4,278.00, exclusive of GST;
 6. Council **resolves** to allocate Community Grants Program funding to applicants in accordance with the *Community Grants Policy*:
 - **CG2026-013 – MANTUNBAR EAGLES, BADU** for **\$1,000.00** exclusive of GST;
 7. Council **notes** the following:
 - a) one (1) Conflict of Interest was declared;
 - b) one (1) Community Grant applications requires divisional contributions;
 - c) two (2) Funeral applications was deemed ineligible for processing;
 - d) one (1) Community Grant application was deemed ineligible for processing;
 - e) three (3) applications processed for out-of-cycle in August.
-

EXECUTIVE SUMMARY:

Community Grants applications must be submitted on the last Friday of the month to be tabled at the next Ordinary Council meeting.

The following applications were received before the monthly deadline of 5 pm, 29/08/2025.

In accordance with Council's *Community Grants Policy*, six (6) Community Grants applications meeting eligibility requirements were received during the reporting period that require Council resolution.

Applicant	Amount Requested	Project/Event	Support by Councillor	Division
CG2026-020 – Church of the Rock Ministry	\$884.00	Church of the Rock Ministry Outreach Program, 24/10/2025 – 27/10/2025	<i>Supported by Cr Dimas Toby for \$884.00</i>	Boigu
CG2026-021 – Goemu Bau Raiders	\$10,000.00	Accommodation Expenses: 2025 Gordonvale Indigenous Rugby League Carnival, 17/10/2025 - 19/10/2025.	<i>Supported by Cr Keith Fell for \$10,000.</i>	Mabuiag
CG2026-022 – Thaiwa Dance Team	\$2,772.00	Purchasing of dance team gear to perform at a wedding in Townsville, 25/09/2025 – 28/09/2025	<i>Supported by Cr Aggie Hankin for \$2,772.00</i> <i>Cr Hankin declared Col</i>	Iama
CG2026-023 – Aron Tom	\$2,500.00	Purchase of Fuel for Sea Skills Empowerment Project, First-hand theory taught on the local TIB fishing Boat. 23/09/2025 – 28/11/2025	<i>Supported by Cr Dimas Toby for \$2,500.00</i>	Boigu
CG2026-024 – Kursau Kuik (Magun Warriors R.L.F.C.)	\$10,000.00	Accommodation Expenses: 2025 Gordonvale Indigenous Rugby League Carnival, 17/10/2025 - 19/10/2025	<i>Supported by Cr Aggie Hankin for \$4,278.00</i>	Iama

In accordance with Council's *Community Grants Policy*, one (1) Community Grants application has been requested for additional contributions from other divisions.

Applicant	Amount Requested	Project/Event	Amount Received	Division
CG2026-013 – Mantubar Eagles	\$10,000.00	Travel & Accommodation Expenses: Gordonvale Indigenous Rugby League Carnival 16/10/2025 – 19/10/2025	Supported by Cr Wosomo for \$1,000.00 Requesting additional contributions from other divisions	Badu

In accordance with Council's *Community Grants Policy*, three (3) funeral applications were considered *ineligible* for Community Grants funding. No council resolution is required.

Applicant	Amount Requested	Project/Event	Reason for being Ineligible	Division
FD2026-006 – Martha Tabuai	\$4,803.39	Tombstone unveiling of the Late Mr Allson Edrick Tabuai's	Declined – location of the funeral is outside of TSIRC's LGA.	N/A Gordonvale/Cairns
FD2026-007 – Maka Mabo	\$3,409.00	Funeral Donation application for the Late Mrs Sania Mabo.	Declined – location of the funeral is outside of TSIRC's LGA.	N/A Thursday Island
FT2026-003 – Fred Savage	\$2,580.00	Funeral Travel application – for the funeral of the Late Mr John Walter Gease in Cairns	Declined – location of the funeral is outside of TSIRC's LGA.	Kubin

In accordance with Council's *Community Grants Policy*, one (1) Community Grant application was considered *ineligible* for Community Grants funding. No council resolution is required.

Applicant	Amount Requested	Project/Event	Reason for being Ineligible	Division
CG2026-018 – Senpol Women's Group	\$1,528.30	Catering for the St Pauls NAIDOC Celebrations	Declined – The applicant did not submit within the monthly submission deadline (29/08/2025)	St Pauls

In accordance with Council's *Community Grants Policy*, three (3) Community Grant application were considered *eligible* for Out-of-Cycle Community Grants funding. No council resolution is required.

Applicant	Amount Requested	Project/Event	Supported by CEO	Division
CG2026-017 – MALU KIAI KAUP DANCE TEAM	\$3000.00	<i>Winds of Zenadth Kes Cultural Festival 2025 - purchase of Costumes and Materials for the dance team, 16/09/2025 – 19/09/2025</i>	\$3,000.00	Boigu
CG2026-019 – LIGHTHOUSE MINISTRY KUBIN	\$3,620.92	<i>Lighthouse Ministry Youth Conference, 18/09/2025 - 21/09/2025</i>	\$3,620.92	Kubin
CG2026-012 - MABUIAG P&C	\$5,000.00	<i>CEO's donation towards the Mabuag P&C Association from the July</i>	\$5,000.00	Mabuag

Applicant	Amount Requested	Project/Event	Supported by CEO	Division
ASSOCIATION - CEO'S DONATION		Ordinary Council meeting held on Mabuiag Island, 22-23/07/2025.		

INTERESTED PARTIES/CONSULTATION:

Councillors
Chief Executive Officer
Executive Directors
Divisional Managers
Community Grants Officer

BACKGROUND:

Community Grants applicants are received directly to Community Grants or via Division staff or Council. Applicants are assessed against eligibility criteria as per the *Community Grants Policy*.

COMPLIANCE / CONSIDERATIONS:

Statutory:	<i>Local Government Act 2009</i>
Budgetary:	Approved allocation of funds for Community Grants as per TSIRC 2025-26 budget.
Policy:	<i>Community Grants Policy</i>
Legal:	N/A
Risk:	No financial risk identified as the allocation is within existing Community Grants budget.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 1 – Strengthening Our Communities ➤ <i>Supporting healthy lifestyles, engaged communities, and celebrating cultural heritage.</i>
Malungu Yangu Wakay (The Masig Statement):	Aligns with the social and cultural aspirations of Malungu Yangu Wakay .
Standing Committee Consultation:	N/A
Timelines:	Community Grants applications must be submitted on the last Friday of the month to be tabled at the next Ordinary Council meeting.

CONCLUSION:

Council resolves the six (6) applications meeting eligibility requirements and notes the grant applications processed out-of-cycle and funeral donations provided in August 2025 in accordance with the *Community Grants policy*.

Prepared/Recommended:

Tyisha Lui
Tyisha Lui
A/Community Grants Officer

Recommended:

Simone Newman-Webster
Manager Administration and Communication

Endorsed:

S. Andres
Susanne Andres
Executive Director Corporate Services

Approved:



For Dawson Sailor
Acting Chief Executive Officer

ATTACHMENTS

1. *Fund Balances 2025-2026 (as at 15 September 2025)*
2. *Applications Processed During the Reporting Period*

Attachment 1: 2025-2026 Fund Balances at 15 September 2025

Division	Councillor	Budget	Less Approved Funding	Closing Balance
Boigu	Cr. Toby	\$25,000.00	\$2,500.00	\$22,500.00
Hammond	Cr. Dorante	\$25,000.00	\$1,584.00	\$23,416.00
St Pauls	Cr. Levi	\$25,000.00	\$3,300.00	\$21,700.00
Ugar	Cr. Stephen	\$25,000.00	\$10,000.00	\$15,000.00
Badu	Cr. Wosomo	\$25,000.00	\$7,000.00	\$18,000.00
Dauan	Cr. Elisala	\$25,000.00	\$1,500.00	\$23,500.00
Erub	Cr. Mye	\$25,000.00	\$8,616.19	\$16,383.81
Iama	Cr. Hankin	\$25,000.00	\$1,000.00	\$24,000.00
Kubin	Cr. Manas	\$25,000.00	\$0.00	\$25,000.00
Mabuiag	Cr. Fell	\$25,000.00	\$1,970.20	\$23,029.80
Mer	Cr. Kaigey	\$25,000.00	\$500.00	\$24,500.00
Poruma	Cr. Pearson	\$25,000.00	\$500.00	\$24,500.00
Saibai	Cr. Aniba	\$25,000.00	\$3,000.00	\$22,000.00
Warraber	Cr. Tamu	\$25,000.00	\$3,000.00	\$22,000.00
Yorke	Cr. Ted Mosby	\$25,000.00	\$500.00	\$24,500.00
Mayor	Mayor Mosby	\$25,000.00	\$0.00	\$25,000.00
Community Gifts	CEO	\$20,000.00	\$5,000.00	\$15,000.00
		\$420,000.00	\$49,970.39	\$370,029.61

Attachment 2: Applications Processed During the Reporting Period for Noting

Application Type	Community Entity Applicants	Amount Requested	Project/Event	Amount Approved	Division
Out-of-Cycle Applications	CG2026-017 – MALU KIAI KAUP DANCE TEAM	\$3000.00	<i>Winds of Zenadth Kes Cultural Festival 2025 - purchase of Costumes and Materials for the dance team, 16/09/2025 – 19/09/2025</i>	\$3,000.00	Boigu
	CG2026-019 – LIGHTHOUSE MINISTRY KUBIN	\$3,620.92	<i>Lighthouse Ministry Youth Conference, 18/09/2025 - 21/09/2025</i>	\$3,620.92	Kubin
	CG2026-012 - MABUIAG P&C ASSOCIATION - CEO'S DONATION	\$5,000.00	<i>CEO's donation towards the Mabuiag P&C Association from the July Ordinary Council meeting held on Mabuiag Island, 22-23/07/2025.</i>	\$5,000.00	Mabuiag



DIRECTORATE: *Corporate Services*

AUTHOR: *Grants Revenue Officer*

FUNDING ACQUISITION REPORT (AUGUST 2025)

OFFICER RECOMMENDATION:

Council notes this report and its content.

EXECUTIVE SUMMARY:

The Funding Acquisition Report provides an update and summary of Council's current grant application and acquisition outcomes for the August 2025 reporting period.

The included tables highlight all current funding applications, including pending, successful and unsuccessful.

Applications are separated into Operational Funding and Capital Project Funding for the financial year 2025-26.

In August 2025:

- 1 x funding application was successful for the value of \$300,000.00
 - LGAQ - QLD Climate Resilient Councils Program. Climate Risk Profiling for the Region Project & Torres & Northern Climate Alliance.
- 0 x funding application was submitted.

Note: There may be a discrepancy between the figures listed on this report against actuals in financial reports. This is largely due to the carry-over of project underspends from operational funding, as well as capital projects that receive progress payments spanning over multiple financial years combined with revenue recognition requirements per Accounting Standards.

Operational Project Funding 2025-2026

Funding Stream	Total	Project Details	Date of Application	Date of Outcome	Outcome	Comment	Division
Department of Local Government, Water and Volunteers	\$30,363.99	Indigenous Councils Critical Infrastructure Program - Establish Erub Island Water Testing Lab.	6-May-25		Pending		Erub
LGAQ QCoast 2100 Round 4	\$ 603,793.00	Implementation of a Coastal Hazard Adaption Strategy. Three components - Construction and deployment of artificial reef modules, dune revegetation and maintenance activities, and capacity building engagement with the community to deliver construction and revegetation activities.	28-Feb-25		Pending		TS Region
Queensland Regional Authority	\$ 2,734,125.81	Erub roads - TC Jasper	28-Jan-25	5-Mar-25	Pending	Council Resolution for CEO Delegation April 2025. Awaiting Executed Agreement.	Erub
Queensland Regional Authority	\$ 584,215.53	Hammond Roads - TC Jasper	8-Dec-24	5-Mar-25	Pending	Awaiting Executed Agreement	Hammond
LGAQ	\$300,000.00	QLD Climate Resilient Councils Program. Climate Risk Profiling for the Region Project & Torres & Notheren Climate Alliance		4-Aug-25	Successful		TS Region
QLD Health	\$2,195,642.00	Aboriginal & Torres Strait Islander Public Health Program	27-Jun-25	1-Jul-25	Successful		TS Region
Total of Funding Applied - *Noting funding can span over numerous financial years.	\$ 6,448,140.33						
Total of Funding Successful	\$ 2,495,642.00						
Total of Funding Unsuccessful	\$ -						
Total of Funding Pending	\$ 3,952,498.33						

Capital Project Funding 2025-2026

Funding Stream	Total	Project Details	Date of Application	Date of Outcome	Outcome	Comment	Division
LGAQ - Coastal Hazard Adaptation Program (Qcoast 2100)	\$550,427.00	Ugar Native Village Living Shoreline Protection			Pending		Ugar
Department of Infrastructure, Transport, Regional Development, Communications and the Arts - Remote Airstrip Upgrade Program - Round 11	\$ 3,970,850.00	Boigu airstrip reseal	13-Dec-24		Pending	Expected outcome TBC	Boigu
Community Childcare Fund – Sustainability Support	\$ 3,160,000.00	Aragun Childcare Centre –support to increase sustainability of service and increase enrolments	29-May-24		Pending	Expected Outcome Q3 2024 - NOTE: ED Community Services advised this grant has been secured. Awaiting official notification & Agreement. 03/04/2025 - Received email confirming In Principle additional funding approved- from \$2,882,880.00 - increased to \$3,160,000.00.	Aragun
Torres Strait Regional Authority	\$ 1,200,000.00	Ugar Fuel Bowser Project. Note: \$482,000 secured from previous funding.	8-Nov-23		Pending		Ugar
Total of Funding Applied - *Noting funding can span over numerous financial years.	\$ 8,881,277.00						
Total of Funding Successful	\$ -						
Total of Funding Unsuccessful	\$ -						
Total of Funding Pending	\$ 8,881,277.00						

Annual Local Government Funding 2025-2026

The table below highlights the Annual Local Government Funding that Council was allocated for 2025-26. No application is required for this type of funding. Council officers note that the below figures will not reconcile to budget documents or financial statements as per AASB 1058, Council is required to recognise revenue on receipt of funds.

ANNUAL LOCAL GOVERNMENT FUNDING				
Funding Stream	25/26 Total Allocation	Project Details	Date of Application	Comments
Queensland Fire and Emergency Services	\$ 26,521.43	<i>This payment recognises the costs incurred by Local government in providing support to their SES Groups and Units</i>	Annual Allocation	100% paid upfront for current financial year 25/26
Financial Assistance – Indigenous Councils Funding Program	\$ 16,698,045.12	<i>The ICFP replaces the SGFA & RRP and represents a significant investment in Queensland's Indigenous communities.</i>	Annual Allocation	100% paid upfront on 10 July 2025 for current financial year 25/26
Financial Assistance – General Purpose	\$ 16,890,070.00	<i>Financial Assistance General Purpose is an annual allocation-based program for local government bodies based on the principal of horizontal fiscal equalisation, enabling them to function by reasonable effort to an average standard.</i>	Annual Allocation	50% paid upfront for current financial year 25/26. Balance to be paid in equal proportions every quarter.
Financial Assistance – Local Roads	\$ 337,801.40	<i>Financial Assistance Local Roads is an annual allocation-based program to assist local governments with roads expenditure and to preserve its roads assets.</i>	Annual Allocation	50% paid upfront for current financial year 25/26. Balance to be paid in equal proportions every quarter.
Total Allocation for 25/26	\$ 33,952,437.95			

INTERESTED PARTIES/CONSULTATION:

Executive Leadership Team and various Directorate staff/managers

BACKGROUND:

New funding opportunities are channelled to both the Executive Leadership Team and the Administration and Communication team for thorough evaluation. Should a funding opportunity be deemed viable, the application process is managed either internally within the relevant directorate or in collaboration with Peak Services. Once secured, successful funding contracts are overseen by the Enterprise Development team internally.

COMPLIANCE / CONSIDERATIONS:

Statutory:	<ul style="list-style-type: none">• Local Government Act 2009• Local Government Regulation 2012
Budgetary:	Operational and capital budget is adjusted upon successful funding application
Policy:	N/A
Legal:	N/A
Risk:	<p>Council relies on external grant funding to ensure financial stability and liquidity. Council will continue to advocate for increased funding opportunities aligned with Core Plan strategic priorities and Operational Plan deliverables.</p> <p>All successful funded projects will need to be completed by the timeframes set out in the respective funding agreements. Enterprise Development alongside identified Project Manager/s will ensure reporting and monitoring mechanisms are established to guarantee project milestones, acquittals, reporting and contract completion are finalised within the contractual parameters.</p>
Links to Strategic Plans:	<p>Corporate Plan 2025-2030 (Bisnis Plan)</p> <p>People - Outcome 4: We are a transparent, open, and engaging Council.</p> <p>Sustainability - Outcome 8: We manage Council affairs responsibly to the benefit of our communities.</p>
Malungu Yangu Wakay (The Masig Statement):	Aligns with the social and cultural aspirations of Malungu Yangu Wakay .
Standing Committee Consultation:	N/A
Timelines:	N/A

OTHER COMMENTS:

That Council notes and provides any necessary feedback to this report.

Prepared:

Georgina Thaiday
Grants Revenue Officer

Recommended:

Simone Newman-Webster
Manager, Administration and Communication

Endorsed:

S. Andres
Susanne Andres
Executive Director Corporate Services

Approved:



For Dawson Sailor
Acting Chief Executive Officer

ATTACHMENTS:

Nil.



DIRECTORATE: Corporate Services

AUTHOR: Manager People & Wellbeing

TSIRC ANNUAL CLOSEDOWN 2025-26

OFFICER RECOMMENDATION:

Council endorses that the annual 2025-26 Christmas/New Year closedown of operations commence from 12 noon on Wednesday 24 December 2025 and concludes on Thursday 1 January 2026 with the offices to reopen on Friday 2 January 2026.

EXECUTIVE SUMMARY:

A closedown relates to an organisation temporarily closing during slow periods of the year, such as Christmas and New Year. This closedown period also provides the opportunity for employees to have a break for family or for other reasons.

The closedown arrangements will apply only where departmental requirements permit the absence of employees. Limited staffing arrangements may need to be implemented in some areas of departments to meet essential public needs.

In consultation with relevant employees, Council shall select a skeleton crew during this period to meet operational requirements.

INTERESTED PARTIES/CONSULTATION:

- Executive Leadership Team
- Financial/Payroll Team

BACKGROUND:

Each year Council elects to close its operations between Christmas and New Year.

The TSIRC Certified Agreement (2021-2024) stipulates that employees need to be notified of Council's intention to close operations and the prescribed closedown period a minimum of 90 days prior to closedown.

The following dates are proposed to close down Council operations between Christmas and New Year 2025/26:

Day	Date	Operation
Tuesday	23 December 2025	Normal working day.
Wednesday	24 December 2025	Normal working day (<i>closedown at 12 noon</i>)*
Thursday	25 December 2025	Public Holiday (Christmas Day)
Friday	26 December 2025	Public Holiday (Boxing Day)
Monday	29 December 2025	Closedown*
Tuesday	30 December 2025	Closedown*
Wednesday	31 December 2025	Closedown*
Thursday	1 January 2026	Public Holiday (New Year's Day)
Friday	2 January 2026	<i>Return to Work</i>

(*) Employees will be required to take TOIL (time-off-in-lieu) and/or accrued Annual Leave for the three and a half (3.5) days that are not public holidays. Employees who do not have enough Annual Leave accrued to cover the period of the closedown will be approved for Leave Without Pay.

Leave Application Forms will not be required if employees only have these 3.5 days off over the closedown period.

Payroll processing and Divisional Office communications will be determined and circulated to inform all staff of operational requirements prior to and during the closedown period.

COMPLIANCE/CONSIDERATIONS:

Statutory:	<ul style="list-style-type: none"> • <i>Local Government Act 2009</i> • <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	N/A
Legal:	TSIRC Certified Agreement (2021 & 2024)
Risk:	Payroll processing and Divisional Offices circulations will be determined and circulated to inform all staff of operational requirements prior to and during the closedown period.
Links to Strategic Plans:	<p>Corporate Plan 2025-2030</p> <p>3. A proactive and responsible Council.</p> <p>➤ <i>Ensure compliance with legislative requirements and regulations, uphold the Council's legal obligations, and make ethical decisions in the best interest of the community.</i></p>
Malungu Yangu Wakay (The Masig Statement):	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	N/A

OTHER COMMENTS:

Nil.

Recommended:

Anthony King
Manager People and Wellbeing

Endorsed:

S. Andres
Susanne Andres
Executive Director Corporate Services

Approved:

For Dawson Sailor
Acting Chief Executive Officer

ATTACHMENTS:

Nil.



ORDINARY MEETING 24 SEPTEMBER 2025

Agenda Item

6.4

DIRECTORATE: *Corporate Services*

AUTHOR: *Governance, Legal and Insurance Officer*

COUNCIL INSURANCE RENEWAL 2025-26

OFFICER RECOMMENDATION:

Council notes the Council Insurance Renewal Report 2025-26.

EXECUTIVE SUMMARY:

Council's renewal insurance is undertaken annually through the **Queensland Local Government Mutual (LGM)** and now **Our Ark Mutual**. This follows Council's resolution of 17 June 2025 to appoint **Our Ark Mutual** as Council's provider for Industrial Special Risk coverage for the 2025-26 financial year.

In 2025 the overall premium costs for total insurance decreased by **31.75%**. Whilst there were increases across the board in motor vehicle, travel, liability and workers' compensation, there was a significant saving in industrial special risk with Council also benefitting from broader event limits, lower excesses, and stronger alignment with Council's financial risk tolerance from this cover. The premiums total **\$3,967,005.59** (excluding GST) for the 2025-26 financial year. Sufficient funds were allocated through the 2025-26 budget process to cover these costs.

INTERESTED PARTIES/CONSULTATION:

- Local Government Mutual (LGM) Asset Management team
- Engineering Services
- Building Services
- Information Technology Services People & Wellbeing Team
- Legal Services
- Financial Services

Background

Most of Council's insurances are through the **Queensland Local Government Mutual (LGM)**. As stated in previous reports, LGM's sole purpose is providing Queensland Councils with comprehensive insurance cover, avoiding direct dependence on the traditional market. Specifically, the Council's annual contribution to LGM Liability is a member contribution to a discretionary trust held for its benefit.

In April 2025, Council resolved to look at alternative offers and has also now sourced industrial special risk insurance under **Our Ark Mutual**. A mutual is a public company limited by guarantee and is collectively owned by its members. It has a board of directors and is a non-for-profit organisation. As a non-for-profit, any surplus is retained for the benefit of members including increasing product benefits and offsets against future contributions.

Insurance Renewal 2025-26

For the 2025-26 financial year, Council resolved to accept an alternative quote for **industrial special risk** insurance which has contributed to a **net saving of \$1,845,435.32 per annum compared with FY2024-25**.

This will assist with **offsetting the financial impact of the asset revaluation** which is likely to result in significant increases to the value of some asset classes, in turn increasing the industrial special risk insurance premium. The single most significant cost increase is travel insurance which has expanded coverage for **council charter flight travel**.

The following table provides an overview of insurance premium costs by coverage type:

Contribution incl. Stamp Duty (excl. GST)				
	2024-25	2025-26	Change [\$]	Change [%]
OUR ARK MUTUAL - (A)				
Industrial Special Risks (Property Protection)				
Previously with LGM	\$5,240,277.92	\$3,226,000.00	-\$2,014,277.92	-38%
LGM ASSETS (MUTUAL) COVERS – (B)				
Crime (included in ISR in 2024-25)	0	\$22,848.26	\$22,848.26	N/A
Motor Vehicle	\$102,302.92	\$109,849.26	\$7,546.34	7.38%
Group Personal Accident	\$2,417.80	\$2,417.80	\$0.00	0.00%
Voluntary Workers Personal Accident	\$659.40	\$659.40	\$0.00	0.00%
Travel	\$4,432.27	\$111,653.65	\$107,221.38	2419.11%
Total =(A+B) =(C)	\$5,350,090.31	\$3,473,428.37	-\$1,876,661.94	-35.08%
COVERS PLACED with LGM Liability - (D)				
Liability Group Cover				
• Public Liability				
• Products Liability				
• Professional Indemnity				
• Councillors & Officers				
Liability				
• Employment Practices				
Liability				
• Cyber Liability	\$206,481.80	\$214,539.99	\$8,058.19	3.90%
LGM Workcare now LGW				
Workers Compensation	\$255,868.80	\$279,037.23	\$23,168.43	9.05%
Total (D)	\$462,350.60	\$493,577.22	\$31,226.62	6.75%
Overall Total (C +D) = (E)	\$5,812,440.91	\$3,967,005.59	-\$1,845,435.32	-31.75%

COMPLIANCE/CONSIDERATIONS:

Statutory:	<ul style="list-style-type: none"> • Local Government Act 2009 • Local Government Regulation 2012
Budgetary:	Operational budget as approved by Council The insurance renewal premiums for 2025-26 are \$3,967,005.59 for the year. The Council has the responsibility to adequately insure its assets. Sufficient funds were allocated through the budget process.
Policy:	Asset Management Policy Various HR policies
Legal:	Some legal coverage is provided through the various insurance streams
Risk:	Insurance is one of the main risk-mitigation strategies for Council
Links to Strategic Plans:	Corporate Plan 2025-2030 3 - A proactive and responsible Council 3.1 – Provide good governance and leadership -Ensure responsible financial management and sustainability -Prioritize and manage risks effectively
Malungu Yangu Wakay (The Masig Statement):	The current insurance policies support the purpose of the Masig Statement which is to preserve the Torres Strait and Northern Peninsula Area people's principles in preserving their material and economic relationship with the lands, territories, waters, coastal seas and other resources.
Committee Consultation:	N/A
Timelines:	Insurance renewals come into effect on 1 July each year

OTHER COMMENTS:

This report is for noting by Council.

Recommended:

S. Andres

Susanne Andres
Executive Director Corporate Services

Approved:


For Dawson Sailor
Acting Chief Executive Officer



ORDINARY MEETING

24 September 2025

Agenda Item

8.1

DIRECTORATE: *Financial Services*

AUTHOR: *Head of Financial Services*

FINANCE DASHBOARD REPORT – August 2025

OFFICER RECOMMENDATION:

That Council receives and endorses the monthly financial statements attached to the officer's report for the 2025-26 year to date, for the period ended 31 August 2025, as required under Section 204 *Local Government Regulation 2012*.

EXECUTIVE SUMMARY:

This report seeks Council endorse the monthly financial statements for the 2025-26 year to date, for the period ended 31 August 2025.

Background:

The 2025–26 Original Budget was adopted at the July 2025 Ordinary Council Meeting, incorporating consideration of anticipated challenges for the year ahead. These include, but are not limited to, labour shortages arising from shifting workforce dynamics, limited contractor availability due to remote operating conditions, materials supply constraints, and potential funding shortfalls. The strategic budget planning process reflects management's commitment to proactively addressing these challenges, ensuring the organisation is positioned for resilient financial performance while maintaining the delivery of essential community services.

In accordance with legislative requirements, the financial report outlines the progress made against the budget for the financial year to a date as near as practicable to the end of the month preceding this meeting. Monthly year-to-date financial statements are prepared to monitor actual results against the adopted budget.

The following section provides a summary of financial performance for the period stated above, with actual results compared to the year-to-date Original Budget for 2025–26. (Refer to Appendix A for the Summary Financial Statements by Department and Appendix B for the Detailed Capital Report.

Resource implications:

As at 31 August 2025, Council's operating result (before depreciation) shows a surplus of \$14.4 million — \$5.2 million better than budget. This is mainly due to most departments spending less than expected and the early receipt of the Indigenous Councils Funding Program (ICFP) grant, which was budgeted to be paid in October 2025. This has offset the Financial Assistance Grant (FAG) of which \$13.5M (85%) was budgeted in July 2025 but 50% was received advance in June 2025 with the remainder to be paid in quarterly instalments over the 2025/26 financial year.

FINANCIAL PERFORMANCE AT A GLANCE – Year to Date (YTD) 31 August 2025

Key financial results	Annual budget	YTD Original budget	YTD actual	YTD variance \$	YTD variance %	Status
Recurrent revenue	76,880,743	22,030,498	27,374,081	5,343,582	24.3%	●
Other income	21,392	87,073	103,690	16,618	19.1%	●
Recurrent expenditure (excl. depreciation)	(79,462,000)	(12,926,406)	(13,105,087)	(178,682)	(1.4%)	●
Operating result (excl. depreciation)	(2,559,865)	9,191,166	14,372,684	5,181,518	56.4%	●
Capital revenue	57,137,151	3,769,570	3,362,911	(406,659)	(10.8%)	●
Capital expenses	(3,487,000)	(581,167)	5,867	587,034	101.0%	●
Net result (excl. depreciation)	51,090,286	12,379,569	17,741,461	5,361,893	43.3%	●
Depreciation expense	(65,845,275)	(10,974,212)	(108,379)	10,865,833	99.0%	●
Net result	(14,754,989)	1,405,356	17,633,082	16,227,726	1154.7%	●

Key:

Act Vs Bud Var % is <= -10%

Act Vs Bud Var % is > -10% and <= -5%

Act Vs Bud Var % is > -5%



Operating Result to Date – Favourable \$5.2M variance attributed to:

Revenue \$5.4M favourable variance:

- Favourable variance primarily due to the early receipt of the ICFP grant (\$16.9M), budgeted to receive in October 2025. This has offset the Financial Assistance Grant of \$13.5M (85%) budgeted to receive in July 2025; however, a 50% advance payment was made in June 2025, with the remainder to be paid in quarterly instalments over the 2025/26 financial year. This variance will move the other way once October is reached, however the budget review will be adjusted to reflect changes in assumptions.
- Building Services (BSU) recoverable works revenue significantly higher than budget due to a higher number of works being completed. Capital works also need to be identified and reallocated to capital revenue (budgeted approx. \$580k per month)

Expenditure \$0.2M unfavourable variance:

- Overall increase is due to an increase in recoverable works undertaken by BSU which correlates to the increase in recoverable works revenue. Capital works have not been identified and reallocated to work in progress (budgeted approx. \$493k per month)

Net Result to Date \$16.2M favourable variance:

- Depreciation has not been recorded year-to-date due to the inability to roll the TechOne assets module to the 2025/26 year until the 2024/25 audit is signed of Queensland Audit Office (QAO) – expected early October 2025.

STATEMENT OF FINANCIAL PERFORMANCE

	Annual Original Budget	YTD Original Budget	YTD actual	YTD variance \$	YTD variance %
Income					
Recurrent revenue					
Community levies, rates and charges	1,999,020	0	(8,178)	(8,178)	100.0%
Fees and charges	5,850,440	975,094	1,336,240	361,146	37.0%
Sales revenue	25,106,693	4,609,449	6,183,896	1,574,446	34.2%
Grants, subsidies, contributions and donations	38,419,949	15,407,571	18,535,739	3,128,168	20.3%
	71,376,103	20,992,115	26,047,698	5,055,583	24.1%
Capital revenue					
Grants, subsidies, contributions and donations	57,137,151	3,769,570	3,362,911	(406,659)	(10.8%)
	57,137,151	3,769,570	3,362,911	(406,659)	(10.8%)
Interest received	899,999	152,876	451,939	299,063	195.6%
Other income	21,392	87,073	103,690	16,618	19.1%
Rental income	4,604,641	885,508	874,444	(11,064)	(1.2%)
Total income	134,039,285	25,887,141	30,840,682	4,953,541	19.1%
Expenses					
Recurrent expenses					
Employee benefits	36,893,893	6,024,346	5,860,761	163,585	2.7%
Materials and services	42,008,521	6,808,796	7,132,453	(323,657)	(4.8%)
Finance costs	559,585	93,264	111,874	(18,610)	(20.0%)
Depreciation and amortisation	65,845,275	10,974,212	108,379	10,865,833	99.0%
	145,307,274	23,900,618	13,213,467	10,687,151	44.7%
Capital expenses	3,487,000	581,167	(5,867)	(587,034)	(101.0%)
Total expenses	148,794,274	24,481,785	13,207,600	(11,274,185)	(46.1%)
Net result	(14,754,989)	1,405,356	17,633,082	16,227,726	1154.7%

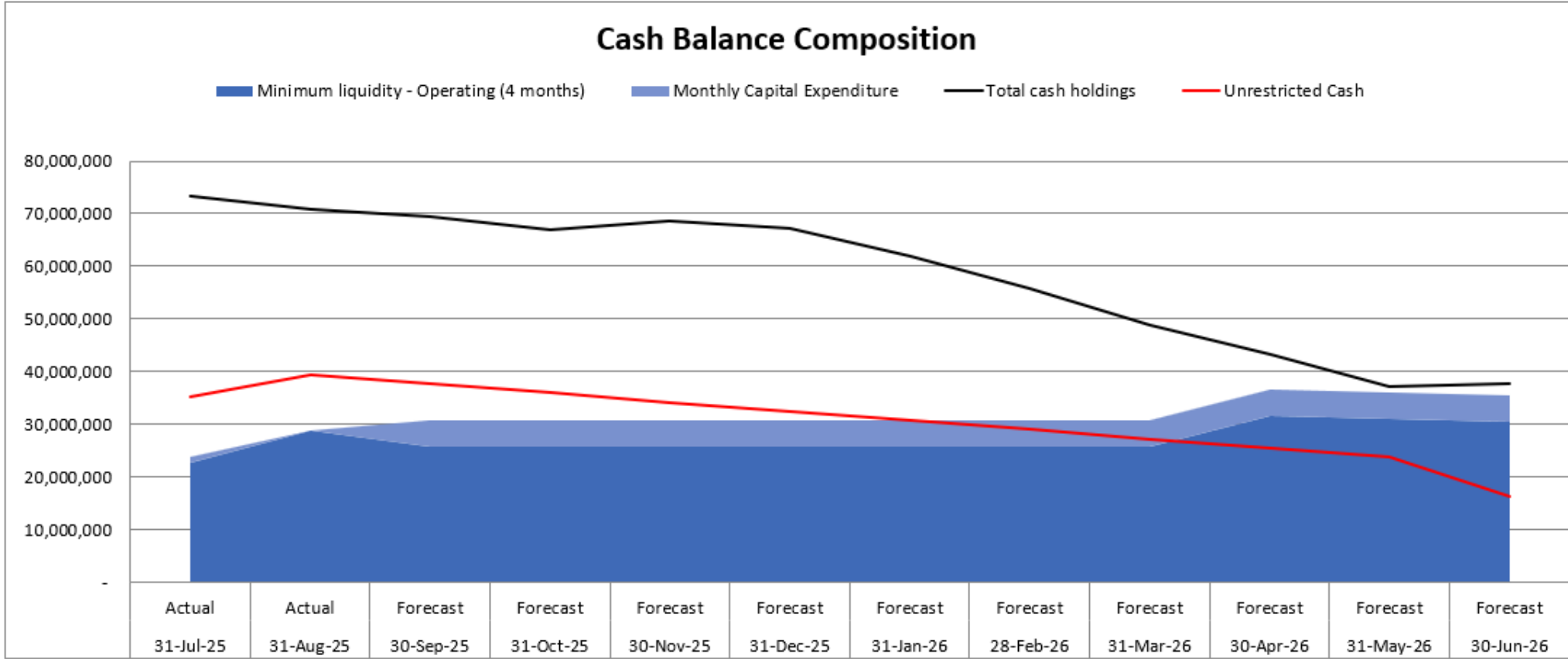
STATEMENT OF FINANCIAL POSITION

Disclaimer: Balance sheet figures will be subject to change from what is presented below as Council is in the process of finalising their financial statements for 30 June 2025.

	Current Month	Prior Month	variance \$	variance %
Current assets				
Cash and cash equivalents	81,712,058	71,027,382	10,684,676	15.0%
Short term deposit	72,997	72,997	0	0.0%
Trade and other receivables	13,865,647	11,708,101	2,157,546	18.4%
Inventories	393,966	393,966	0	0.0%
Contract assets	4,527,200	4,345,123	182,077	4.2%
Lease receivables	513,785	513,785	0	0.0%
Total current assets	101,085,653	88,061,354	13,024,299	14.8%
Non-current assets				
Lease receivables	10,967,561	10,967,561	0	0.0%
Property, plant and equipment	1,084,829,431	1,083,624,780	1,204,651	0.1%
Right of use assets	2,618,352	2,724,979	(106,627)	(3.9%)
Total non-current assets	1,098,940,282	1,097,842,258	1,098,024	0.1%
Total assets	1,200,025,935	1,185,903,612	14,122,323	0.1%
Current liabilities				
Trade and other payables	6,805,772	9,460,559	2,654,787	28.1%
Borrowings	-	-	0	
Provisions	6,732,384	6,796,300	63,916	0.9%
Contract liabilities	36,056,957	36,817,585	760,628	2.1%
Lease liabilities	337,480	500,890	163,410	32.6%
Total current liabilities	49,932,593	53,575,334	3,642,741	6.8%
Non-current liabilities				
Provisions	26,292,971	26,160,990	(131,981)	(0.5%)
Lease liabilities	1,416,966	1,416,966	(0)	
Total non-current liabilities	27,709,937	27,577,956	(131,981)	(0.5%)
Net community assets	1,122,383,404	1,104,750,321	17,633,083	1.6%
Community Equity				
Asset revaluation surplus	825,699,266	825,699,266	0	0.0%
Retained surplus/(deficiency)	307,461,964	307,461,966	(2)	(0.0%)
Current Year Surplus/(Deficit)	- 10,777,825	- 28,410,907	17,633,083	(62.1%)
	1,122,383,405	1,104,750,324	17,633,081	1.6%

Cash Forecasting

The Department of State Development, Infrastructure, Local Government, and Planning sustainability ratios require that the Council maintain a minimum liquidity of four months' operating cashflows. The council has based the monthly cashflow projections on the 25/26 Original Budget projections. Grant revenue has been forecasted based on the expected timing of funds receipt as per funding agreements. July to August figures reflect actual cash balances.



Current balance August 2025 – Overall Cash Balance - \$70.7M – Unrestricted Cash - \$39M

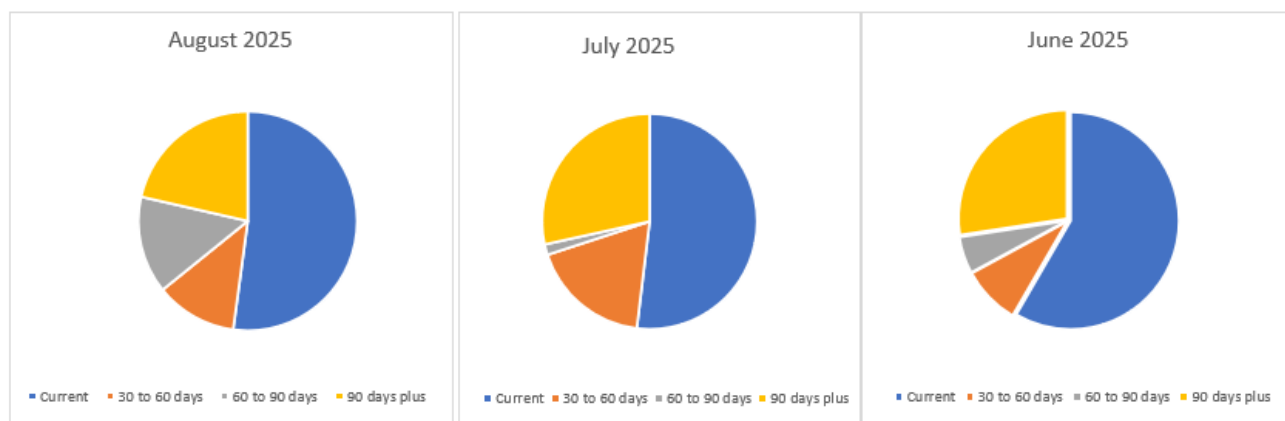
Overall cash balance is \$70.7M, with unrestricted cash of \$39M. The increase in total cash is primarily due to upfront payments for major capital projects (restricted for specific purposes and not available for general operations), along with 50% payment of 25/26 Financial Assistance Grant in June 25 and early receipt of the ICFP.

Note: Unrestricted cash figures are currently based on estimates pending finalisation of end-of-year processes.

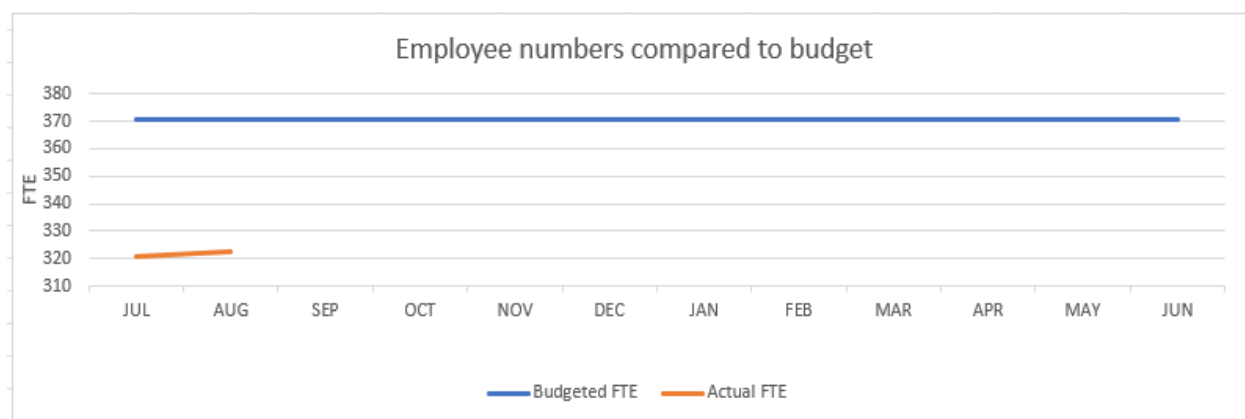
Debtor Analysis

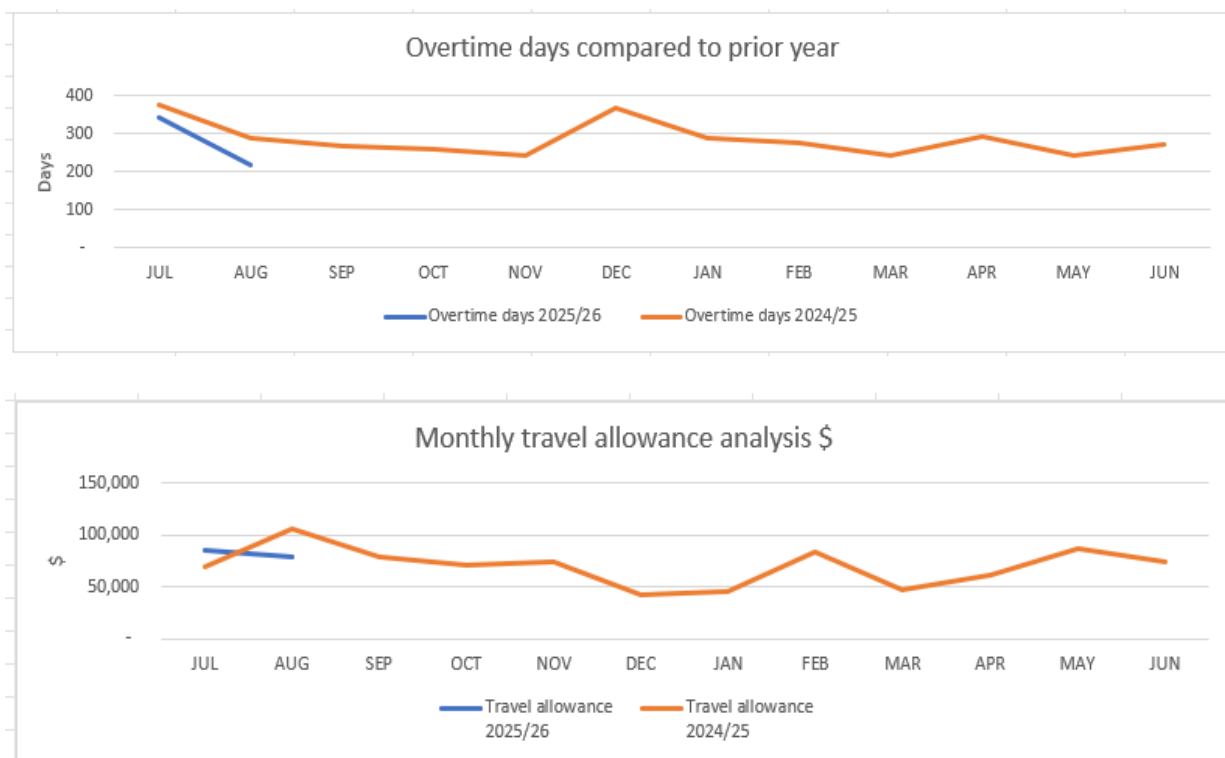
	As at 31 August 2025		As at 31 July 2025		As at 30 June 2025	
	\$	%	\$	%	\$	%
Current	3,734,335	52%	3,171,218	52%	3,656,502	58%
30 to 60 days	864,620	12%	1,104,144	18%	547,153	9%
60 to 90 days	1,028,061	14%	97,120	2%	343,434	5%
90 days plus	1,535,747	21%	1,736,695	28%	1,716,523	27%
Total aged debtors	7,162,764	100%	6,109,177	100%	6,263,612	100%
Housing debtors (Note 1)	12,470,334		12,469,235		12,556,195	
Total Provision	- 13,191,503		- 13,161,477		- 13,408,950	
Net debtors (exc. Unapplied credits)	6,441,595		5,416,936		5,410,857	
Unapplied Credits	- 1,630,364		- 487,922		- 254,916	

Note: Majority unapplied credits relate to grant funding received for which an invoice still needs to be raised.



Payroll Analysis





Grant Analysis:

Refer to the 'Funding Acquisition Report' by Corporate Services.

Consultation and communication:

Senior Executive Team

Department Heads / Managers

Finance Department

COMPLIANCE / CONSIDERATIONS:

Statutory:	Local Government Act 2009 Local Government Regulation 2012				
Budgetary:	There are no direct financial implications that arise from this recommendation.				
Policy:	N/A				
Legal:	N/A				
Risk:	Risk Management emerges from Council’s intent to effectively and efficiently manage risks that may have an impact on the achievement of strategic priorities, operational goals and project objectives as defined in the Corporate and Operational Plans.				
	Significant Risks:				
	Risk	Likelihood	Consequence	Treatment	Financial Impact
	Increase in material prices	High	Increased cost to deliver contract and recoverable works	Consider revising service agreements with funding partners to	Negative impact to gross margins and

				account for material increases	ultimately net profits
	Poor weather conditions	Low	Delay in operational and capital works resulting in reduced community service delivery	Consider works schedule	Negative impact to net profits and service delivery
	Lack of available resources	High	Delays and inability to complete contract and recoverable works and capital programs	Consider methods for engaging skilled resources	Negative impact on gross margins and risk of returning grant funds if not able to deliver works
Links to Strategic Plans:	Aligns with the Corporate Plan 2020-2025				
Masig Statement:	N/A				
Standing Committee Consultation:	N/A				
Timelines:	At a meeting of the local government once a month.				

Other Comments:

In terms of financial performance and risk management, the Finance Team continues to work closely with business departments to analyse and report on financial outcomes, while also assessing the implications for future performance—particularly the ability to deliver within budget. This forward-looking approach enables management to identify emerging trends early and implement timely corrective actions where required.

Numerous factors have influenced council operations during the financial year. Inflationary pressures—driven by rising energy costs, global supply chain disruptions, and labour shortages—have increased the cost of goods and services across Australia, including for Council.

While inflation appears to be stabilising, the cumulative impact on Council operations over the coming months, through to year-end and beyond, remains uncertain due to the unpredictability of domestic and global events. Management will continue to adapt, monitor, and plan proactively as circumstances evolve. Ongoing economic uncertainty and fluctuating market conditions will continue to make future forecasting challenging.

Recommended:



Nicola Daniels
Head of Financial Services

Endorsed



Hollie Faithfull
Executive Director, Financial Services

Approved:



For Dawson Sailor
Acting Chief Executive Officer

ATTACHMENTS:

- Appendix A – Key Financial Results by Department
- Appendix B – Capital Works Program

APPENDIX A

KEY FINANCIAL RESULTS BY DEPARTMENT

Executive Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	0	0	400,000	400,000	0.0%	●
Other income	0	0	0	0	0.0%	●
Recurrent expenditure (excl. depreciation)	(4,400,011)	(661,017)	(723,698)	(62,681)	-9.5%	●
Operating surplus (exc. Depreciation)	(4,400,011)	(661,017)	(323,698) ✓	337,319	51.0%	●
Capital revenue	0	0	0	0	0.0%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	(4,400,011)	(661,017)	(323,698) ✓	337,319 ✓	51.0%	●
Depreciation Expense	0	0	0	0	0.0%	●
Net result	(4,400,011)	(661,017)	(323,698)	337,319	51.0%	●

Favourable Operating/Net Result

Operating surplus (exc. Depreciation) due to additional \$400K grant funding for climate alliance and risk project.

Building Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	21,350,000	3,983,334	5,686,646	1,703,312	42.8%	●
Other income	0	0	33,313	33,313	0.0%	●
Recurrent expenditure (excl. depreciation)	(19,402,239)	(3,218,742)	(4,431,275)	(1,212,533)	-37.7%	●
Operating surplus (exc. Depreciation)	1,947,761	764,592	1,288,683 ✓	524,091	68.5%	●
Capital revenue	1,320,500	220,082	0	(220,082)	-100.0%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	3,268,261	984,674	1,288,683 ✓	304,009	30.9%	●
Depreciation Expense	0	0	0	0	0.0%	●
Net result	3,268,261	984,674	1,288,683	304,009	30.9%	●

Comments:

Favourable Operating Result:

Recurrent revenue exceeded budget, driven by increased invoicing in July and the delivery of high-value projects. Expenditure increased correspondingly, resulting in a reasonable overall position.

Favourable Net result:

Capital Revenue - Timing of Building Capitalisations.

Corporate Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	5,753	959	(52,227)	(53,186)	-5546.9%	●
Other income	10,000	1,667	10,765	9,098	545.9%	●
Recurrent expenditure (excl. depreciation)	(3,982,670)	(643,558)	(282,665)	360,893	56.1%	●
Operating surplus (exc. Depreciation)	(3,966,917)	(640,933)	(324,127) ✓	316,805	49.4%	●
Capital revenue	0	0	0	0	0.0%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	(3,966,917)	(640,933)	(324,127) ✓	316,805 ✓	49.4%	●
Depreciation Expense	0	0	0	0	0.0%	●
Net result	(3,966,917)	(640,933)	(324,127)	316,805	49.4%	●

Comments:

Favourable Operating/Net Result

Unfavourable Recurrent Revenue

A prior-year adjustment resulted has impacted revenue in the current financial year

Travel, IT license, and insurance expenses are impacted by timing differences in budget allocation.

Health and Community Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	13,987,493	2,751,015	3,002,223	251,208	9.1%	●
Other income	511,392	85,406	52,461	(32,946)	-38.6%	●
Recurrent expenditure (excl. depreciation)	(20,426,051)	(3,413,268)	(3,268,695)	144,574	4.2%	●
Operating surplus (exc. Depreciation)	(5,927,166)	(576,847)	(214,011) ✓	362,836	-62.9%	●
Capital revenue	12,145,574	1,905,096	2,205,742	300,646	15.8%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	6,218,408	1,328,249	1,991,730 ✓	663,482	50.0%	●
Depreciation Expense	(35,272,066)	(5,878,678)	0	5,878,678	100.0%	●
Net result	(29,053,659)	(4,550,429)	1,991,730	6,542,159	-143.8%	●

Comments:

Favourable Operating Result:

Recurrent Revenue - Commercial Property Rent over budget YTD \$358,410 due to timing of invoicing vs budget; Accommodation under budget \$84K & Grant revenue recognition \$90K lower than budgeted YTD

Recurrent Expenditure - employee expenses 4% under budget YTD reflects ongoing high vacancy rate in the department; lower materials & services expenditure to date aligns with lower grant revenue recognised YTD

Favourable Net result:

Capital Revenue - budget to be adjusted to align with receipt of capital programs payments; BSU Capitalisations not processed to date

Depreciation Expense - not processed YTD due to assets module in TechOne being unable to be rolled onto the 25/26 year until QAO sign off the 2024-2025 accounts

Financial Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	33,125,384	14,177,637	17,078,094	2,900,457	20.5%	●
Other income	399,999	152,876	451,939	299,063	195.6%	●
Recurrent expenditure (excl. depreciation)	(1,494,698)	(185,038)	(272,323)	(87,285)	-47.2%	●
Operating surplus (exc. Depreciation)	32,030,685	14,145,475	17,257,710	3,112,236	22.0%	●
Capital revenue	1,901,271	230,086	811,509	581,423	252.7%	●
Capital expenses	(3,500,000)	(583,333)	0	583,333	100.0%	●
Net result (excl. depreciation)	30,431,956	13,792,227	18,069,220	4,276,992	31.0%	●
Depreciation Expense	(1,160,515)	(193,419)	(108,379)	85,040	44.0%	●
Net result	29,271,441	13,598,808	17,960,840	4,362,032	32.1%	●

Comments:

Favourable Operating Result:

Revenue favourable variance attributable to; the early receipt of ICFP which has offset the non-receipt of the Financial Assistance Grant which 50% was prepaid in the prior financial year - budget review will be amended to reflect this change; higher interest income based on higher cash levels for funding received
Expenditure unfavourable variance due to overallocation of insurance and expenses not yet offset by accrual - expect expenses to come back in line in following months

Favourable Net result:

Depreciation Expense - not processed YTD due to inability to roll TechOne assets module to the 25/26 year until QAO sign off the 2024-2025 audit

Engineering Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	5,594,114	645,011	518,147	(126,864)	-19.7%	●
Other income	0	0	5,605	5,605	0.0%	●
Recurrent expenditure (excl. depreciation)	(27,564,998)	(4,474,114)	(4,059,422)	414,692	9.3%	●
Operating surplus (exc. Depreciation)	(21,970,885)	(3,829,103)	(3,535,669)	293,433	7.7%	●
Capital revenue	41,300,019	1,336,008	345,240	(990,768)	-74.2%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	19,329,134	(2,493,095)	(3,190,430)	(697,335)	-28.0%	●
Depreciation Expense	(28,755,174)	(4,792,529)	0	4,792,529	100.0%	●
Net result	(9,426,040)	(7,285,624)	(3,190,430)	4,095,194	56.2%	●

Comments:

Favourable Operating result:

Recurrent / Other Revenue -slightly lower recurrent grants & fees and charges revenue lower compared to budgeted.
Recurrent expenditure - overall expenditure is lower then budget due to vacant positions and timing on expenditure.

Favourable Net result:

The timing of capital works has caused capital revenue to be less than YTD budget.
Depreciation Expense - not processed YTD due to assets module in TechOne being unable to be rolled onto the 25/26 year until QAO sign off the 2024-2025 accounts.

Fuel and Fleet Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	1,918,000	319,667	289,259	(30,408)	-9.5%	●
Other income	0	0	1,547	1,547	0.0%	●
Recurrent expenditure (excl. depreciation)	(2,191,332)	(330,668)	(54,482)	276,186	83.5%	●
Operating surplus (exc. Depreciation)	(273,332)	(11,002)	236,324	247,325	2248.1%	●
Capital revenue	469,787	78,298	420	(77,878)	-99.5%	●
Capital expenses	13,000	2,167	5,867	3,700	-170.8%	●
Net result (excl. depreciation)	209,455	69,463	242,611	173,148	249.3%	●
Depreciation Expense	(657,519)	(109,587)	0	109,587	100.0%	●
Net result	(448,064)	(40,124)	242,611	282,734	704.7%	●

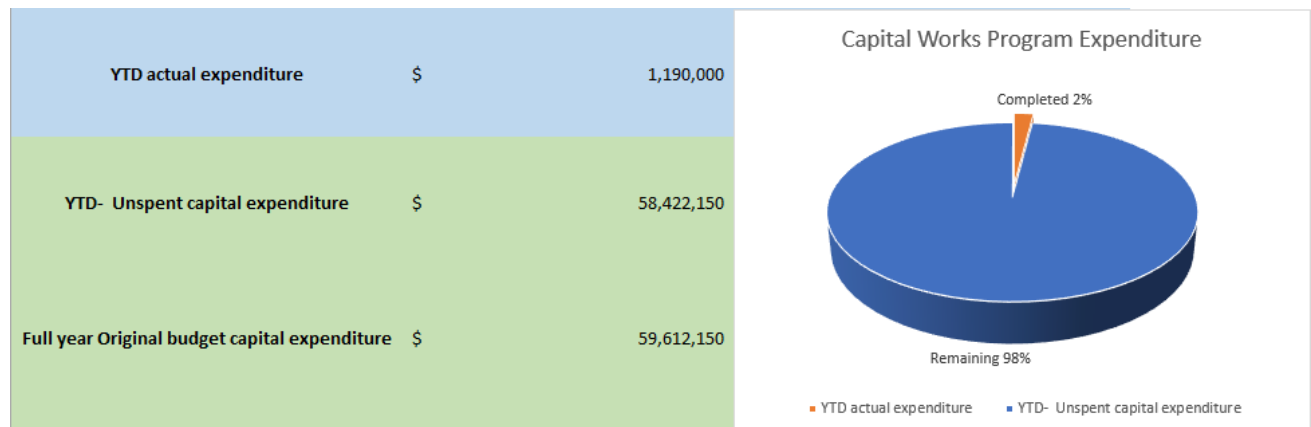
Comments:

Favourable Operating/Net Result

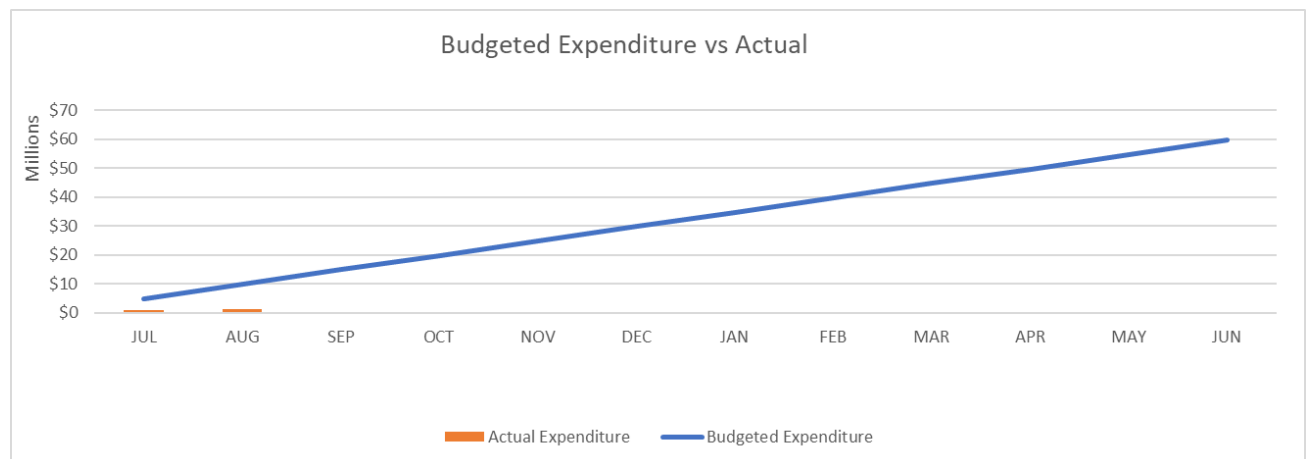
Depreciation will be recognised once the depreciation schedule has been approved by auditors.

Appendix B

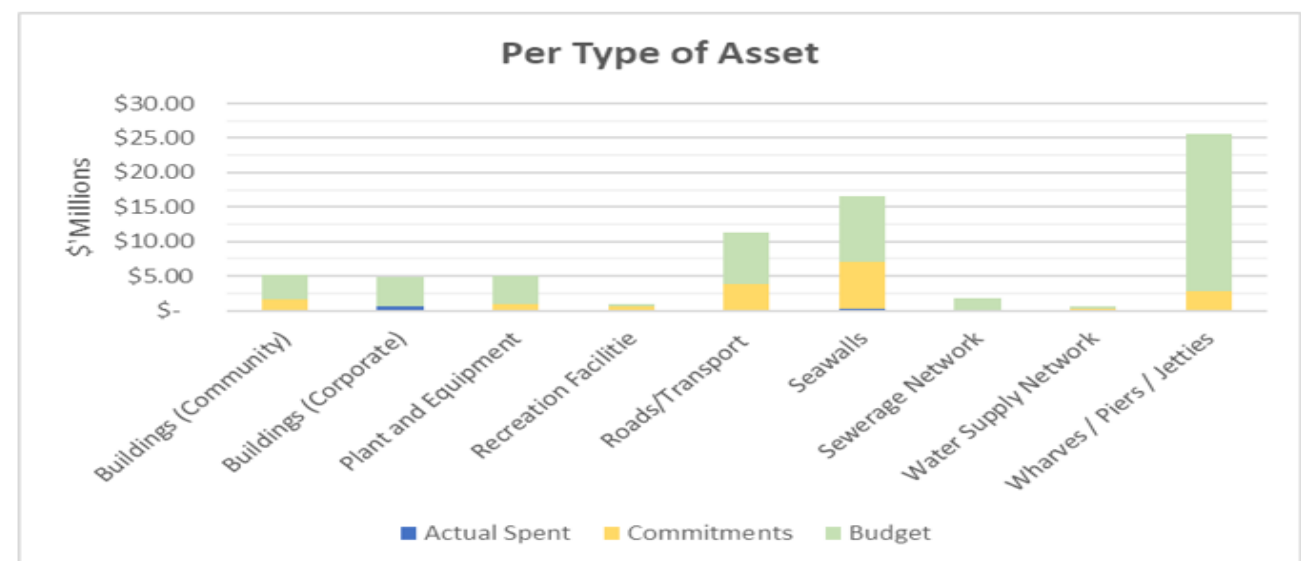
Capital Works Program



Monthly progress– Capital expenditure



Overall program performance – Per Type of Asset





DIRECTORATE: *Financial Services*

AUTHOR: *Executive Director Financial Services*

STRATEGIC INVESTMENT PLAN – OUTCOMES FROM ARTICULATING THE ‘SO—WHAT’

OFFICER RECOMMENDATION:

That Council note:

- The agreed prioritisation principles and the story developed to support the use of the Strategic Investment Plan (SIP) in council’s advocacy efforts, and
 - The outcomes presented will be refreshed upon completion of the FY25 asset valuation.
-

EXECUTIVE SUMMARY:

Council officers have finalised work to support advocacy efforts in both prioritising and understanding the ‘so-what’ behind the infrastructure need identified in council’s adopted SIP. The outcomes from this work will be updated upon completion of the FY25 valuation and will be presented to council at the November council workshops.

Background:

Council adopted its first SIP in 2024, articulating the dollar investment needed in council’s assets over a five-year period to support continued service delivery to our community. The SIP is intended to be updated annually, with the FY25 revision currently in progress.

To further enhance the SIP and council’s advocacy efforts, ADO & Co Consultancy Pty Ltd (ADO & Co) were engaged to:

- work with council to develop principles on which council’s services could be prioritised (council workshop)
- assist with developing the story behind the numbers – the ‘so-what if the identified asset was not replaced’, and
- apply the prioritisation principles to the identified SIP infrastructure need.

The final report based on the 2024 SIP has been included at Attachment A to this paper. It is intended that this report will be:

- updated upon completion of the FY25 valuation, and
- a detailed presentation on the updated outcomes will be provided to council at the November council workshop.

COMPLIANCE / CONSIDERATIONS:

Statutory:	<ul style="list-style-type: none"> • <i>Local Government Act 2009</i> • <i>Local Government Regulation 2012</i> • <i>Public Sector Ethics Act 1994</i> • Australian Accounting Standards
Budgetary:	TSIRC does not possess the available funding to achieve the Plan's objectives. Strong and strategic advocacy is essential to secure the external funding needed from State and Federal governments.
Policy:	NA
Legal:	NA
Risk:	A number of essential-to-life community assets are now reaching the end of their operational life. These assets are critical to the health, safety, and wellbeing of residents and include infrastructure such as water supply, waste systems, and community facilities. Council currently does not have sufficient financial capacity within existing budgets to renew or replace these assets. Without urgent advocacy and targeted funding support from State and Federal governments, the continued operation of these assets cannot be sustained. In the absence of external intervention, the Council will be forced to progressively close these essential services, posing significant risks to community liveability.
Links to Strategic Plans:	Corporate Plan 2025-2030 Focus area 3: Advocate on behalf of our community and support and grow our local economy and employment opportunities
Masig Statement:	NA
Standing Committee Consultation:	NA
Timelines:	NA

Other Comments: Nil

Recommended:



Hollie Faithfull
Executive Director, Financial Services

Approved:



For Dawson Sailor
Acting Chief Executive Officer

ATTACHMENTS:

Attachment A: Strategic Investment Plan (SIP) Advocacy Development – ADO & Co Consultancy Pty Ltd



ADO & Co
Consultancy Pty Ltd

Strategic Investment Plan (SIP) Advocacy development

Torres Strait Island Regional Council

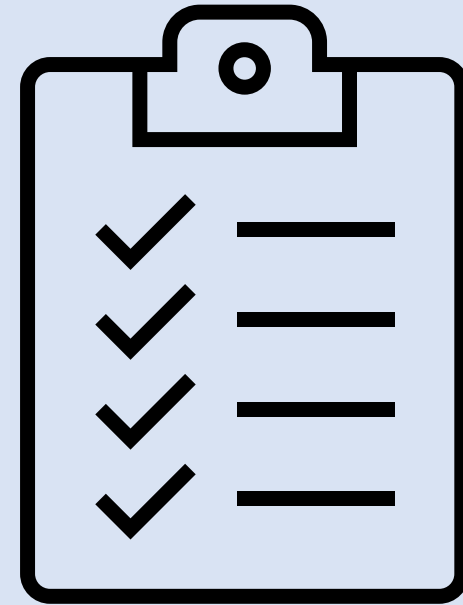
29 July 2025



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Table of contents

	<u>Page</u>
Overview	3
Understanding the need	5
- Prioritisation of services	
- Prioritisation application (summary)	
Detailed prioritisation application	
- Essential services	9
- Liveable places	18
- Economic development and activity	22
- Council efficiency, governance, and accountability	26
- Safe, healthy, and active communities	33
- Community connection	38
Funding approach	42
Appendix A: Service definitions	45



We have been engaged by council to develop the 'so-what' to support TSIRC's advocacy efforts for SIP funding

Background

Torres Strait Island Regional Council (TSIRC) engaged ADO & Co Consultancy Pty Ltd (ADO & Co) on 10 March 2025 to develop the 'so-what' (the Project) to support TSIRC's advocacy efforts in obtaining funding for the Strategic Investment Plan (SIP).

This report forms part of the key deliverables for the engagement.

Scope

The scope of the Project included:

- engaging with asset owners to understand the 'so-what' relating to their identified SIP assets
- developing an approach for prioritising SIP assets, including alignment where relevant, to existing advocacy or other TSIRC plans, and
- working with TSIRC directorates to understand the likely infrastructure delivery approach/(es) and TSIRC's ability to deliver the SIP program.

The Project focused on those assets identified for years one and two of the SIP, with assets needs beyond this period excluded from the scope. Development of communication documentation to support advocacy efforts stemming from identifying and articulating the 'so-what' was also excluded from the scope.

Sources of information

We have relied upon the following sources of information in undertaking the Project:

- discussions held with asset owners at commencement workshops held on 4 April 2025
- information gathering templates completed by asset owners including subsequent meetings
- prioritisation workshop outcomes held with councillors on 20 May 2025

Sources of information (continued)

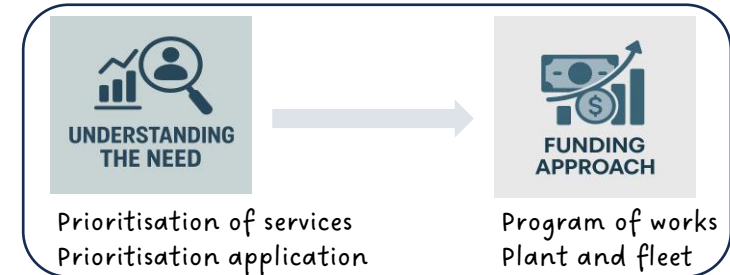
- population figures from TSIRC website [Locations Archive | Torres Strait Island Regional Council](#)
- delivery information meetings with relevant executive directors on 26 June 2025, and
- feedback provided on draft report.

Limitations of the report

In undertaking the Project, ADO & Co has relied upon information and explanations provided by TSIRC. ADO & Co has not independently verified or audited this information. Reasonableness checks and external validation has been performed where both appropriate and possible.

Report structure

Our report is structured as follows:

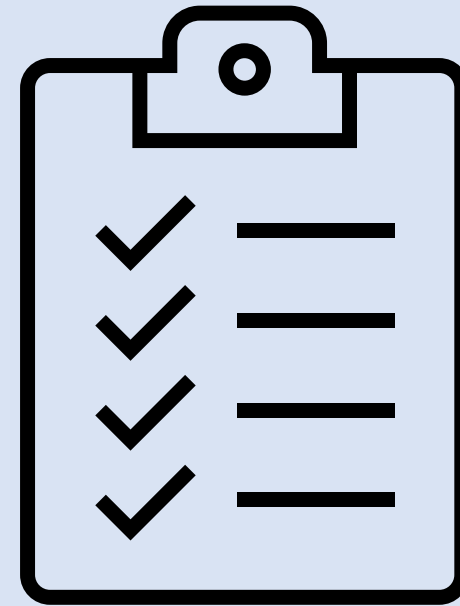


Where possible, we have also assessed the likely timing impact of the infrastructure need on the community utilising the following legend:

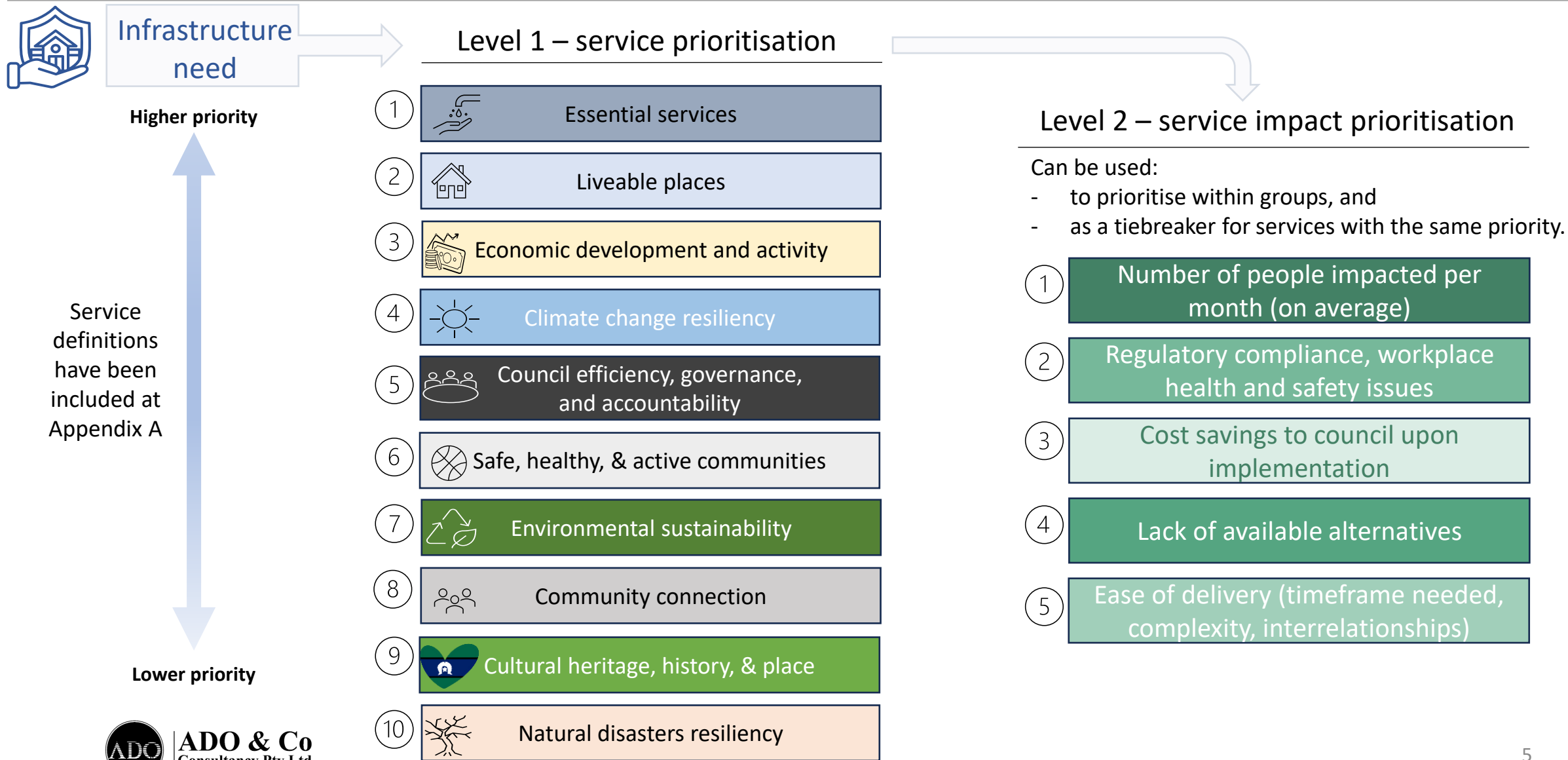
- | | |
|---|---|
|  Now |  Less than two years |
|  Two to five years |  Greater than five years |

Table of contents

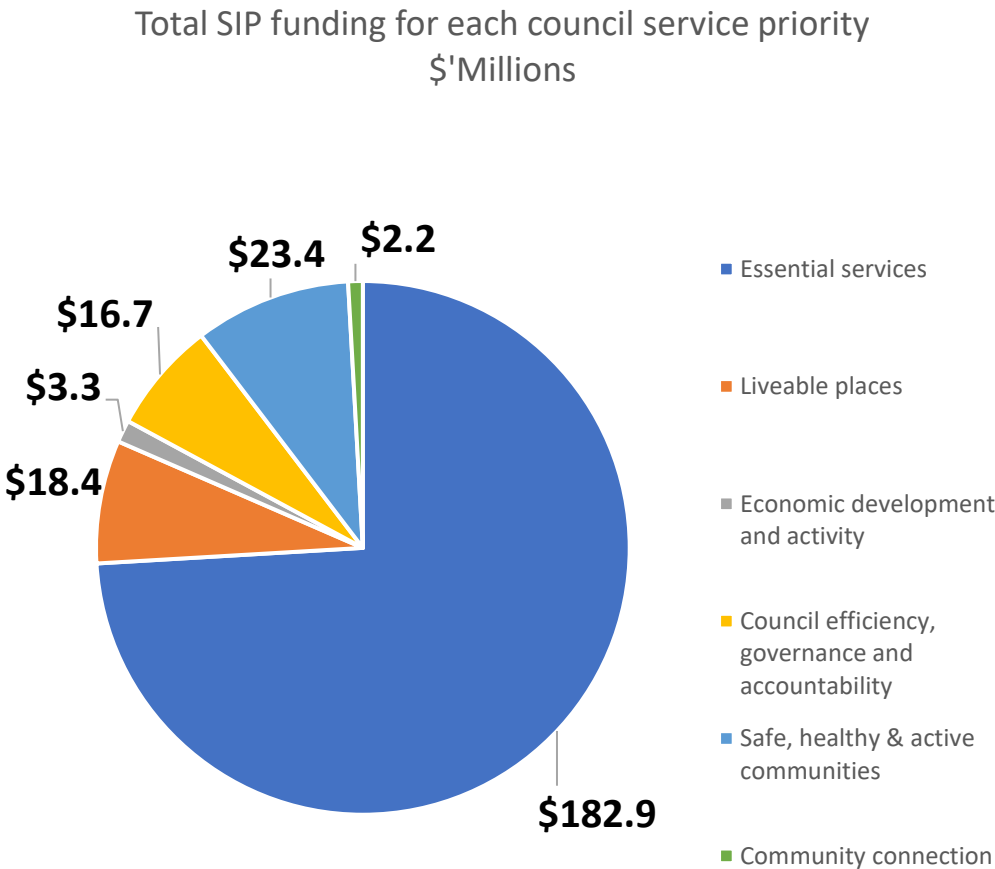
	<u>Page</u>
Overview	3
Understanding the need	5
- Prioritisation of services	
- Prioritisation application (summary)	
Detailed prioritisation application	
- Essential services	9
- Liveable places	18
- Economic development and activity	22
- Council efficiency, governance, and accountability	26
- Safe, healthy, and active communities	33
- Community connection	38
Funding approach	42
Appendix A: Service definitions	45



Council has considered and prioritised its services and associated impacts with the outcomes of this prioritisation process summarised below



Applying this prioritisation to the SIP, 74% of the total infrastructure need is for delivery of essential services, council’s top priority



- \$182.9M (74%) of the \$246.9M is required for council’s top priority, essential services.
- \$64.0M (26%) of the \$246.9M is an investment in the council service priorities of:
 - safe, healthy, and active communities (\$23.4M – 9%)
 - liveable places (\$18.4M – 8%)
 - council efficiency, governance, and accountability (\$16.7M – 7%)
 - economic development and activity (\$3.3M – 1%) and
 - community connection (\$2.2M – 1%).

The following council service priorities did not align with any infrastructure need identified in the SIP:

4

Climate change resiliency

7

Environmental sustainability







9

Cultural heritage, history, & place

10

Natural disasters resiliency

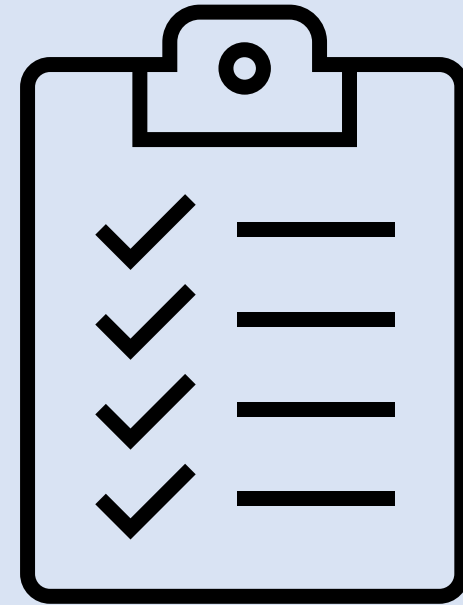
The total infrastructure need of \$246.9M has been allocated across council's service priorities and asset classes

			\$'Millions							
Priority no.	Council service priorities	Total	Buildings			Infrastructure				
			Community	Corporate	Recreational assets	Road/transport network	Water supply network	Sewerage network	Wharves, piers, jetties, & pontoons	Channel dredging
1	 Essential services	182.9		2.0		33.4	5.7	18.8	78.2	44.8
2	 Liveable places	18.4	18.3	0.1						
3	 Economic development and activity	3.3		3.3	0.01					
5	 Council efficiency, governance, and accountability	16.7		12.8	0.3				3.6	
6	 Safe, healthy, & active communities	23.4		1.3	22.1					
8	 Community connection	2.2		0.1	2.1					
	Total	246.9	18.3	19.6	24.5	33.4	5.7	18.8	81.8	44.8







- Detailed analysis of council's service priorities have been included in pages 9 to 40.
- Beyond the identified \$246.9M infrastructure need, an additional \$5M annually is essential for plant and fleet renewal to sustain service delivery — see page 43.

Table of contents

	<u>Page</u>
Overview	3
Understanding the need	5
- Prioritisation of services	
- Prioritisation application (summary)	
Detailed prioritisation application	
- Essential services	9
- Liveable places	18
- Economic development and activity	22
- Council efficiency, governance, and accountability	26
- Safe, healthy, and active communities	33
- Community connection	38
Funding approach	42
Appendix A: Service definitions	45



\$182.9M is needed for infrastructure supporting the functioning of society impacting the direct health of community members

	Wharves, piers & pontoons 7 projects at \$78.2 million	<i>Impacts:</i> <ul style="list-style-type: none"> - 6 islands (Erub, Iama, Poruma, Kubin, St Pauls, Warraber) - 36% of TSIRC population
	Channel dredging 5 islands at \$44.8 million	<i>Impacts:</i> <ul style="list-style-type: none"> - 5 islands (Erub, Boigu, Poruma, Saibai, Yorke) - 31% of TSIRC population
	Water supply network 3 projects at \$5.7 million	<i>Impacts:</i> <ul style="list-style-type: none"> - 3 islands (Erub, Hammond, Boigu) - 19% of TSIRC population
	Sewerage network 3 projects at \$18.8 million	<i>Impacts:</i> <ul style="list-style-type: none"> - 3 islands (Mabuiag, Yorke, Hammond) - 19% of TSIRC population
	Road/transport network 4 projects at \$33.4 million	<i>Impacts:</i> <ul style="list-style-type: none"> - 2 islands (Erub, Boigu) - 13% of TSIRC population
	Buildings - corporate 3 projects at \$2.0 million	<i>Impacts:</i> <ul style="list-style-type: none"> - 1 island (Erub) - 8% of TSIRC population

Project priority	Project name	Island	Asset type	Value \$' millions	%Population impacted	Regulatory compliance	Cost savings to council	Alternatives
1	Channel dredging	Saibai	Channel dredging	13.2	8.4%		Yes	Yes
2	Erub Road	Erub	Road/transport	27.8	7.9%	Unsafe		
3	Finger jetty	Erub	Wharves, piers, pon.	14.2	7.9%	Unsafe		
4	Water leaks remediation works	Erub	Water supply	2.0	7.9%		Yes	No
5	Channel dredging	Erub	Channel dredging	14.7	7.9%		Yes	Yes
6	Finger pier	St Pauls	Wharves, piers, pon.	15.1	7.4%	Unsafe		
7	Barge Ramp	Iama	Wharves, piers, pon.	2.3	6.8%	Unsafe		
8	Sewerage treatment plant	Mabuiag	Sewerage network	8.9	6.2%	No		
9	Sewerage treatment plant	Yorke	Sewerage network	9.6	6.2%	No		
10	Finger jetty	Warraber	Wharves, piers, pon.	15.1	6.2%	No		

\$182.9M is needed for infrastructure supporting the functioning of society impacting the direct health of community members - *continued*

Project priority	Project name	Island	Asset type	Value \$' millions	% Population impacted	Regulatory compliance	Cost savings to council	Alternatives
11	Water reservoir tank	Hammond	Water supply	1.7	6.2%		Yes	No
12	Sewerage scheme planning study	Hammond	Sewerage network	0.3	6.2%		Yes	Yes
13	Channel dredging	Yorke	Channel dredging	1.6	6.2%		Yes	Yes
14	Airport Road	Boigu	Road/transport	3.5	4.9%	Unsafe		
15	Chamber St	Boigu	Road/transport	1.1	4.9%	Unsafe		
16	Toby St	Boigu	Road/transport	1.0	4.9%	Unsafe		
17	Water leak remediation works	Boigu	Water supply	2.0	4.9%		Yes	No
18	Channel dredging	Boigu	Channel dredging	14.7	4.9%		Yes	Yes
19	Finger pier jetty	Poruma	Wharves, piers, pon.	15.1	4.0%	Unsafe		
20	Channel dredging	Poruma	Channel dredging	0.6	4.0%		Yes	Yes

Project priority	Project name	Island	Asset type	Value \$' millions	% Population impacted	Regulatory compliance	Cost savings to council	Alternatives
21	Finger pier	Kubin	Wharves, piers, pon.	14.1	3.7%	Unsafe	Shut down	Yes, but unsafe
22	Barge Ramp	Kubin	Wharves, piers, pon.	2.3	3.7%	Unsafe	Yes	
23	Windsock donga share facility	Erub	Buildings – corporate	1.3	<1%		Yes	No
24	Windsock dongas x 3 near airstrip	Erub	Buildings – corporate	0.5	<1%		Yes	No
25	Windsock dongas roof structure	Erub	Buildings – corporate	0.2	<1%		Yes	No

There is an immediate need for the renewal of marine infrastructure, with the impacts of poor infrastructure condition being felt now



Funding need of \$78.2 million

	What requires funding	Island	Torres Strait population impacted	\$' millions
●	Finger jetty	Erub	7.9%	14.2
●	Finger pier	St Pauls	7.4%	15.1
●	Barge ramp	Iama	6.8%	2.3
●	Finger jetty	Warraber	6.2%	15.1
●	Finger pier	Poruma	4.0%	15.1
●	Barge ramp	Kubin	3.7%	14.1
●	Finger pier	Kubin	3.7%	2.3

Community impacts timing



Now



Less than two years

Why funding is important to our communities:

- Marine infrastructure is essential:
 - for transporting goods and equipment to and from islands
 - as a launch point for the fishing industry, reef pilots, border force, and biosecurity officers, and
 - for inter-island travel by residents and visitors.
- There are no suitable alternatives for the marine infrastructure with beach landings not safe for:
 - the on and off loading of goods and equipment, and
 - community access due to the presence of crocodiles

Community impacts:

- The poor condition of marine infrastructure means that:
 - access is primarily limited to high tide for all users – delaying the delivery of essential supplies like food, fuel, and medical supplies
 - higher costs are borne by the community with the need for Sea Swift to change operational approaches to maintain services
 - there are safety concerns for infrastructure that is currently in use and not yet closed (the finger piers on Kubin and St Pauls have been closed with Erub closure under consideration)
 - restrictions are in place for the delivery of large items, and
 - environmental outcomes are poor for the shoreline.

The maintenance of channels is essential for the transporting of goods and services – dredging is required to avoid unacceptable community impacts within the next two years



Funding need of \$44.8 million

What requires funding	Island	Torres Strait population impacted	\$' millions
Channel dredging	Saibai	8.4%	13.2
Channel dredging	Erub	7.9%	14.7
Channel dredging	Yorke	6.2%	1.6
Channel dredging	Boigu	4.9%	14.7
Channel dredging	Poruma	4.0%	0.6

Community impacts timing

- Less than two years

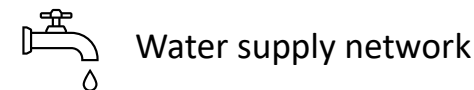
Why funding is important to our communities:

- Maintaining access channels to islands is essential for:
 - transporting goods and equipment to and from islands
 - maintaining the desalination water intake, critical for water security, and
 - marine craft access to the islands.

Community impacts:

- If channel dredging does not occur, it means that:
 - access is primarily limited to high tide for all users – delaying the delivery of essential supplies like food, fuel, and medical supplies
 - higher costs are borne by the community due to Sea Swift changing operational approaches to continue serving the community, and
 - the water security on the islands is adversely impacted as the ability to produce water via desalination is only available at high tide.

The challenges with water infrastructure is being felt now, with three critical projects necessary to ensure continued access to safe and reliable drinking water



Funding need of \$5.7 million

	What requires funding	Island	Torres Strait population impacted	\$' millions
●	Water leak remediation works	Erub	7.9%	2.0
●	Water reservoir tank	Hammond	6.2%	1.7
●	Water leak remediation works	Boigu	4.9%	2.0

Community impacts timing

- Now

Why funding is important to our communities:

- There is only one source of water per island with no available alternatives.
- Desalination production is expensive and unreliable, influenced by:
 - a reduced water intake capacity due to sludge build up (see channel dredging on page 12), and
 - high water losses due to delivery network leaks with limited capability on-island to address.
- Limited water network storage, with existing reservoirs in poor condition reflective of the harsh coastal environment.

Community impacts:

- Residents and island visitors can go without potable water for periods at a time with water supply dependent upon the tide and an unreliable delivery network.
- Potential adverse health and wellbeing impacts on the community with lack of access to safe drinking water when needed.
- Additional costs and stress on council resources to maintain water supply.

Challenges with sewerage infrastructure is being felt now, with replacement of sewerage treatment plants necessary to meet license conditions

Funding need of \$18.8 million

	What requires funding	Island	Torres Strait population impacted	\$' millions
●	Sewerage treatment plant	Mabuiag	6.2%	8.9
●	Sewerage treatment plant	Yorke	6.2%	9.6
●	Sewerage scheme planning study	Hammond	6.2%	0.3

Community impacts timing

- Now

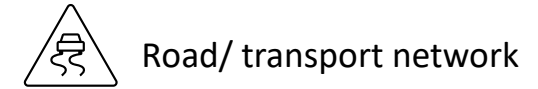
Why funding is important to our communities:

- The sewerage treatment plants on Mabuiag and Yorke are:
 - failing license conditions with key treatment processes ineffective for faecal coliforms, total nitrogen, and total ammonia, and
 - both significantly deteriorated from extensive corrosion and experience multiple mechanical failures – replacement is the only option.
- Hammond Island is currently utilising septic systems, providing challenges with monitoring effluent overflows.

Community impacts:

- The failure to meet license conditions on Mabuiag and Yorke provides poor outcomes for the community, including:
 - an increased risk of preventable diseases impacting the quality of life of residents and visitors, and
 - poor environmental outcomes for ocean discharges impacting fishing, tourism, and recreational activities.
- The septic system use on Hammond Island increases the risks of poor community health and wellbeing outcomes from the:
 - potential cross contamination of the water supply network, and
 - effluent overflows occurring in residential backyards.

There is an immediate need for improved road/transport infrastructure, with four key projects identified



Funding need of \$33.4 million

	What requires funding	Island	Torres Strait population impacted	\$' millions
●	Erub Rd from Lot 120 to airstrip	Erub	7.9%	27.8
●	Airport Rd from Airport to fuel bowser to STP	Boigu	4.9%	3.5
●	Chamber St from Army St to Water Lagoon	Boigu	4.9%	1.1
●	Toby St to Army St	Boigu	4.9%	1.0

Community impacts timing

● Now

Why funding is important to our communities:

- The road transport network is essential for:
 - emergency services access
 - the movement of goods and provision of services from multiple service providers (eg, Council, Queensland Health, Education Queensland), and
 - day-to-day activities of residents and visitors.
- The road network is small, but essential due to a lack of available alternatives.

Community impacts:

- The current poor condition of certain roads mean that:
 - safe passage cannot occur when roads are inundated due to rain (particularly impacting Erub and Boigu), and
 - damage occurs frequently to vehicles and equipment.
- Significant community risk of crossing inundated roads as no alternative routes are available – no visibility of road hazards.
- Essential service delivery is compromised (eg, the inability to collect waste).

Renewal of island accommodation is necessary to support the delivery of essential services to the community



Funding need of \$2.0 million

What requires funding	Island	Torres Strait population impacted	\$' millions
Windsock dongas share facility	Erub	<1%	1.3
Windsock dongas x 3 near airstrip	Erub	<1%	0.5
Windsock dongas roof structure	Erub	<1%	0.2

Community impacts timing

- Two to five years

Why funding is important to our communities:

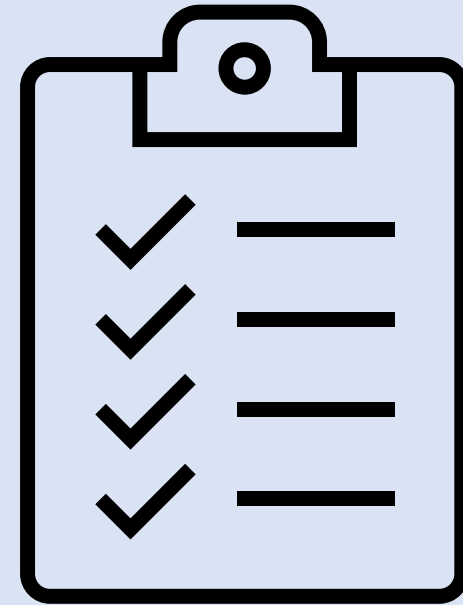
- Accommodation is essential for service providers, allowing for:
 - the delivery of essential services
 - the support of local business, and
 - keeping critical infrastructure running and preventing costly and dangerous failures.

Community impacts:

- Lack of accommodation for service providers results in:
 - delays in essential service delivery
 - additional strain on local housing
 - project disruptions and the inability to build and maintain essential infrastructure
 - increased expenditure due to the need transport workers in and out or house them in makeshift arrangements, and
 - limits business opportunities, tourism potential, and training and education for local staff.

Table of contents

	<u>Page</u>
Overview	3
Understanding the need	5
- Prioritisation of services	
- Prioritisation application (summary)	
Detailed prioritisation application	
- Essential services	9
- Liveable places	18
- Economic development and activity	22
- Council efficiency, governance, and accountability	26
- Safe, healthy, and active communities	33
- Community connection	38
Funding approach	42
Appendix A: Service definitions	45





\$18.4M is needed for community housing, supporting the quality of life of our residents



Buildings - community

8 projects at \$18.3 million

Impacts:

- Specific locations to be determined



Buildings - corporate

1 project at \$0.1 million

Impacts:

- 1 island (Dauan)
- To be demolished

Project priority	Project name	Island	Asset type	Value \$' millions	% TS impacted	Regulatory compliance	Cost savings to council	Alternatives
26	Housing projects (x8)	TBC	Buildings – community	18.3	TBC		No	No
27	Church Accommodation (demolish)	Dauan	Buildings – corporate	0.1	3.2%	Abandoned and unused		Yes

There continues to be a desperate need for housing within our community

Funding need of \$18.3 million

What requires funding	Island	Torres Strait population impacted	\$' millions
Housing projects (x8)	TBC	TBC	18.3

Community impacts timing

Now

Why funding is important to our communities:

- Housing is essential for a stable and healthy life, providing significant benefits both to occupants and the community.

Community impacts:

- Improved housing in the community will facilitate improved:
 - safety
 - dignity and self-worth, and
 - educational outcomes for children.

The church accommodation has been abandoned and not used for many years and needs to be demolished



Liveable places



Buildings - corporate

Funding need of \$0.1 million

What requires funding	Island	Torres Strait population impacted	\$' millions
● Church accommodation (demolish)	Dauan	3.2%	0.1

Community impacts timing



Now

Why funding is important to our communities:

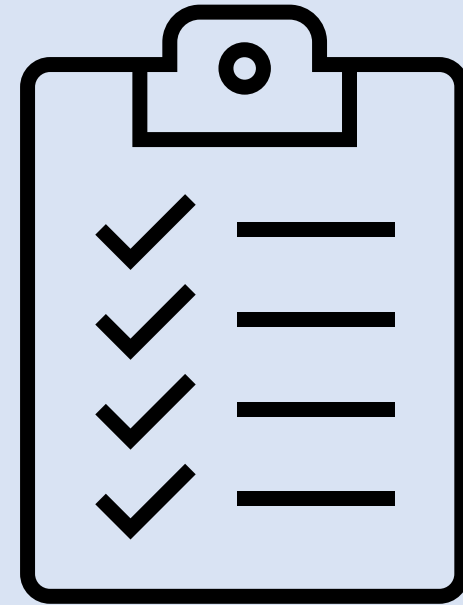
- Demolishing the church accommodation is essential because:
 - the building is unsafe, and
 - it has been abandoned and not used for many years.
- The community currently use another nearby building as an alternative when hosting church events

Community impacts:

- Not demolishing the church accommodation would potentially:
 - pose a health and safety risk to the community as the building further deteriorates, and
 - contribute to social stigma and reduced community morale.

Table of contents

	<u>Page</u>
Overview	3
Understanding the need	5
- Prioritisation of services	
- Prioritisation application (summary)	
Detailed prioritisation application	
- Essential services	9
- Liveable places	18
- Economic development and activity	22
- Council efficiency, governance, and accountability	26
- Safe, healthy, and active communities	33
- Community connection	38
Funding approach	42
Appendix A: Service definitions	45



\$3.3M is needed to support economic development and activity in the community



Buildings - corporate

8 projects at \$3.3 million

Impacts:

- 2 islands (Erub, Warraber)
- 14% of TSIRC population



Recreational assets

1 project at \$0.01 million

Impacts:

- 1 island (Warraber)
- To be demolished

Project priority	Project name	Island	Asset type	Value \$' millions	% Population impacted	Regulatory compliance	Cost savings to council	Alternatives
28	Erub Fish Freezer	Erub	Buildings – corporate	0.1	7.9%	Not operational		
29	Resort reception & kitchen	Warraber	Buildings – corporate	0.7	6.2%	Not operational		
30	Child care centre (demolish)	Warraber	Buildings – corporate	0.1	6.2%	Unsafe		
31	Shade structure – child care centre (demolish)	Warraber	Buildings – corporate	0.003	6.2%	Unsafe		
32	Shelter at guest house (demolish)	Warraber	Recreational assets	0.01	6.2%	Unsafe		
33	Store shed – child care centre (demolish)	Warraber	Buildings – corporate	0.003	6.2%	Unsafe		
34	Resort – Cabin C	Warraber	Buildings – corporate	1.0	6.2%			
35	Resort – Cabin A	Warraber	Buildings – corporate	0.7	6.2%			
36	Resort – Cabin B	Warraber	Buildings – corporate	0.7	6.2%			

There is an immediate need to demolish unsafe structures within our community with upgrades to accommodation also needed

Funding need of \$3.2 million

	What requires funding	Island	Torres Strait population impacted	\$' millions
●	Resort reception & kitchen	Warraber	6.2%	0.7
●	Child care centre (demolish)	Warraber	6.2%	0.1
●	Shade structure – child care centre (demolish)	Warraber	6.2%	0.003
●	Shelter at guest house (demolish)	Warraber	6.2%	0.01
●	Store shed – child care centre (demolish)	Warraber	6.2%	0.003
○	Resort – Cabin C	Warraber	6.2%	1.0
○	Resort – Cabin A	Warraber	6.2%	0.7
○	Resort – Cabin B	Warraber	6.2%	0.7

Community impacts timing

- Now
- Greater than five years

Why funding is important to our communities:


- The demolition of structure is essential as the:
 - childcare centre building is falling apart and presents a safety issue to the community, and
 - guest house shelter is unsafe and the roof has been removed.
- Funding for short-term accommodation upgrades is essential to:
 - support tourism, a vital part of the local economy, and
 - provide safe and reliable accommodation for visitors to stay in.

Community impacts:

- Not demolishing the childcare structure and the guest house shelter would potentially:
 - pose a health and safety risk to the community as the building further deteriorates, and
 - contribute to social stigma and reduced community morale.
- The lack of short-term accommodation means:
 - reduced local business and enterprise opportunities to support economic activity and local employment, and
 - less opportunity to showcase Warraber's unique traditions, language, and arts.

There is an immediate need for renewal of the fish freezer to support the fishing industry within our community

Funding need of \$0.1 million

What requires funding	Island	Torres Strait population impacted	\$' millions
 Erub Fish Freezer	Erub	7.9%	0.1

Community impacts timing

 Now

Why funding is important to our communities:

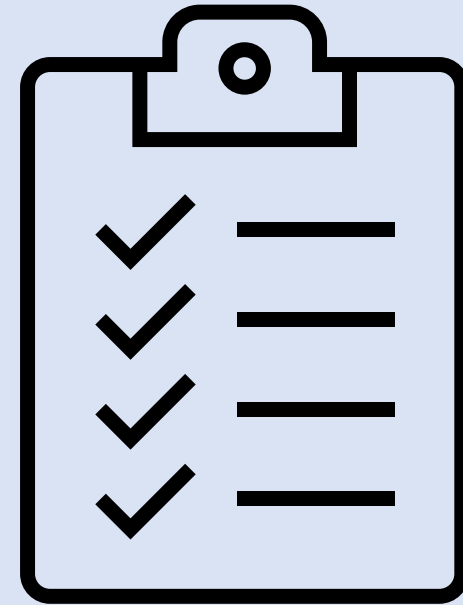
- The fish freezer at Erub is essential for:
 - the storing and selling of seafood, and
 - supporting employment in the local fishing industry

Community impacts:

- The fish freezer is not currently not operational, which means that:
 - fish cannot be stored safely and sold to the community, and
 - there are fewer jobs for the local fishing industry.

Table of contents

	<u>Page</u>
Overview	3
Understanding the need	5
- Prioritisation of services	
- Prioritisation application (summary)	
Detailed prioritisation application	
- Essential services	9
- Liveable places	18
- Economic development and activity	22
- Council efficiency, governance, and accountability	26
- Safe, healthy, and active communities	33
- Community connection	38
Funding approach	42
Appendix A: Service definitions	45



\$16.7M is needed to support the continued operational efficiency efforts by council



Buildings - corporate

19 projects at \$12.8 million

Impacts:

- 5 islands (Erub, Warraber, Dauan, Ugar, Badu)
- 36% of TSIRC population

Shed – Lot 13 at Badu was removed as it is a PBC asset



Recreational assets

2 projects at \$0.3 million

Impacts:

- 2 island (Badu, Ugar)
- 19% of TSIRC population



Wharves, piers & pontoons

1 project at \$3.6 million

Impacts:

- 1 island (Ugar)
- 2% of TSIRC population

Project priority	Project name	Island	Asset type	Value \$' millions	% Population impacted	Regulatory compliance	Cost savings to council	Alternatives
37	Mechanics workshop	Erub	Buildings – corporate	0.5	7.9%		Yes	No
38	Mechanics Shop	Erub	Buildings – corporate	0.5	7.9%		Yes	
39	Mechanics workshop	Warraber	Buildings – corporate	1.3	6.2%		Yes	
40	Garage – shed (demolish)	Dauan	Buildings – corporate	0.01	3.2%		Yes	
41	Shed (timber & builders store)	Warraber	Buildings – corporate	0.5	6.2%		Yes	
42	Fuel storage shed	Ugar	Buildings – corporate	0.5	1.7%		Yes	
43	Channel dredging – marine disposal study	Ugar	Wharves, piers	3.6	1.7%		Yes	
44	Shelter – Lot 41	Ugar	Recreational assets	0.2	<1%	Not used	Yes	
45	Carport	Ugar	Buildings – corporate	0.1	1.7%		Yes	

\$16.7M is needed to support the continued operational efficiency efforts by council – *continued*

Project priority	Project name	Island	Asset type	Value \$' millions	% Population impacted	Regulatory compliance	Cost savings to council	Alternatives
46	Gazebo – council office	Badu	Recreational assets	0.1	<1%			No
47	Rangers workshop shed	Warraber	Buildings – corporate	0.6	<1%		Leased to external parties	
48	Welding Shed (demolish)	Warraber	Buildings – corporate	0.01	<1%		Leased to external parties	
49	Old council office	Dauan	Buildings – corporate	4.2	<1%		Leased to external parties	
50	Shed – Lot 21	Dauan	Buildings – corporate	0.2	<1%		Leased to external parties	
51	Lawnmower Green shed	Warraber	Buildings – corporate	0.1	<1%		Yes	
52	Builders shed	Erub	Buildings – corporate	2.0	<1%		Yes	
53	Police station (demolish)	Dauan	Buildings – corporate	0.01	<1%		Yes	
54	Council workshop	Ugar	Buildings – corporate	0.2	<1%			
55	Arts & Crafts shed	Dauan	Buildings – corporate	0.8	<1%			

Project priority	Project name	Island	Asset type	Value \$' millions	% Population impacted	Regulatory compliance	Cost savings to council	Alternatives
56	Trade accom (Lot 165)	Erub	Buildings – corporate	0.4	<1%	Unsafe	Not used	Yes
57	Trade accom (Lot 164)	Erub	Buildings – corporate	0.3	<1%	Unsafe	Not used	Yes
58	Trade accom (Lot 163)	Erub	Buildings – corporate	0.6	<1%	Unsafe	Not used	Yes

Workshop and storage facilities are essential for the secure storage of vehicles and chemicals and a place for mechanical and building work to be undertaken

Funding need of \$12.8 million

	What requires funding	Island	Torres Strait population impacted	\$' millions
●	Mechanics workshop	Erub	7.9%	0.5
●	Mechanics Shop	Erub	7.9%	0.5
●	Mechanics workshop	Warraber	6.2%	1.3
●	Garage – shed (demolish)	Dauan	3.2%	0.01
●	Shed (timber & builders store)	Warraber	6.2%	0.5
●	Fuel storage shed	Ugar	1.7%	0.5
●	Carport	Ugar	<1%	0.1
●	Rangers workshop shed	Warraber	<1%	0.6
●	Welding Shed (demolish)	Warraber	<1%	0.01

Why funding is important to our communities:

- Workshop and storage facilities are essential to the islands because:
 - it allows mechanics to service vehicles, machinery, and equipment
 - private and council vehicles can be stored safely and securely
 - it is a space for the storage of mechanic related items and places for toolbox meets and for preparatory building tasks
 - it is used to safely store chemicals, building materials, and green fleet used for airport management, and
 - it provides office space for council to plan for service delivery.
- The availability of trade accommodation is vital to enable contractors to provide services to the community and support delivery of essential services by council.

Community impacts timing

- Now
- Less than two years
- Two to five years

Workshop and storage facilities are essential for the secure storage of vehicles and chemicals and a place for mechanical and building work to be undertaken – *continued*

Funding need of \$12.8 million *continued*

	What requires funding	Island	Torres Strait population impacted	\$' millions
●	Old council office	Dauan	<1%	4.2
●	Shed – Lot 21	Dauan	<1%	0.2
●	Lawnmower Green shed	Warraber	<1%	0.1
●	Builders shed	Erub	<1%	2.0
●	Police station (demolish)	Dauan	<1%	0.01
●	Council workshop	Ugar	<1%	0.2
●	Arts & Crafts shed	Dauan	<1%	0.8
●	Trade accom (Lot 165)	Erub	<1%	0.4
●	Trade accom (Lot 164)	Erub	<1%	0.3
●	Trade accom (Lot 163)	Erub	<1%	0.6

Community impacts timing

- Now
- Less than two years
- Two to five years

Community impacts:

- If workshop renewals are not undertaken, it will mean:
 - asset lives will be shortened due to the harsh island conditions
 - an increased security risk with assets vulnerable to theft and vandalism
 - an inability to perform emergency repairs on essential vehicles, and
 - missed job opportunities and disruption of services and business.
- If trade accommodation is unavailable, this:
 - delays service provision to the community
 - provides additional strain on local housing, and
 - increases costs due to the need to transport workers in and out or house them in makeshift arrangements.

A small investment in assets now will provide considerable amenity improvement for the community and council staff

Funding need of \$0.3 million

What requires funding	Island	Torres Strait population impacted	\$' millions
<input checked="" type="radio"/> Shelter – Lot 41	Ugar	<1%	0.2
<input type="radio"/> Gazebo – council office	Badu	<1%	0.1

Community impacts timing

- ☒ Now
- ☐ Greater than five years

Why funding is important to our communities:

- The shelter – Lot 41 is essential because:
 - it is a seating area in a busy area of the island, near the wharf and IBIS (supermarket), and
 - it is used by Sea Swift when it unloads cargo.
- The Gazebo at the council office is outdoor seating used mostly by TSIRC staff.

Community impacts:

- If the shelter – Lot 41 is not undertaken, it means that there is not a covered shelter for people sit or for cargo to be stored when it has arrived on the island.
- If the gazebo at the council office is not undertaken, it means that Council staff will not have a covered outdoor area in which to meet.

A study into channel dredging will potentially unlock significant efficiencies in the cost of disposing dredging waste

Funding need of \$3.6 million

What requires funding	Island	Torres Strait population impacted	\$' millions
Channel dredging – marine disposal study	Ugar	1.7%	3.6



Community impacts timing



Now

Why funding is important to our communities:

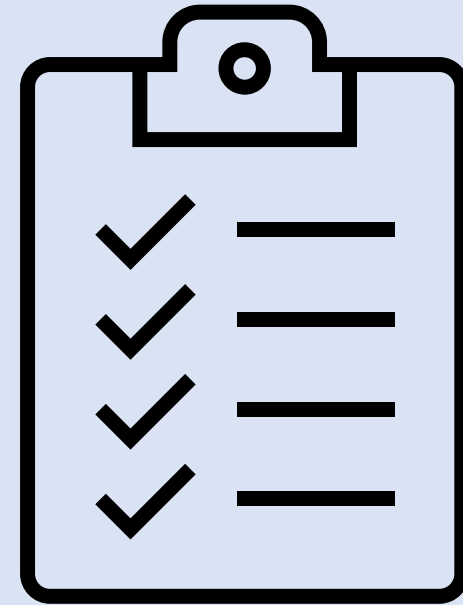
- The channel dredging marine disposal study will determine whether deep ocean disposal is a viable option for the disposal of dredging waste. This may generate efficiencies if up to \$20M compared to the current practice of disposing dredging waste on another island.

Community impacts:

- The lower costs of delivering infrastructure would provide better outcomes for both the community and government.

Table of contents

	<u>Page</u>
Overview	3
Understanding the need	5
- Prioritisation of services	
- Prioritisation application (summary)	
Detailed prioritisation application	
- Essential services	9
- Liveable places	18
- Economic development and activity	22
- Council efficiency, governance, and accountability	26
- Safe, healthy, and active communities	33
- Community connection	38
Funding approach	42
Appendix A: Service definitions	45



\$23.4M is needed for infrastructure that supports community safety and active and healthy lifestyles



Recreational assets

14 projects at \$22.1 million

Impacts:

- 4 islands (Warraber, Badu, Erub, Ugar)
- 37% of TSIRC population



Buildings - corporate

5 projects at \$1.3 million

Impacts:

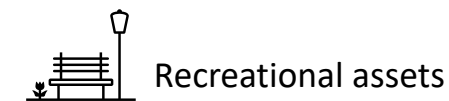
- 4 islands (Dauan, Erub, Ugar, Warraber)
- 21% of TSIRC population

Project priority	Project name	Island	Asset type	Value \$' millions	% Population impacted	Regulatory compliance	Cost savings to council	Alternatives
59	Toilets – sports complex	Badu	Recreational assets	0.2	17.3%	No		
60	Fencing – sports complex	Badu	Recreational assets	0.3	17.3%	Unsafe		
61	Clubhouse	Badu	Recreational assets	1.8	17.3%			No
62	Concrete Gazebos x 10	Badu	Recreational assets	0.5	17.3%			
63	Sports Stadium	Erub	Recreational assets	6.1	7.9%	Unsafe and unused		
64	Outdoor exercise equipment (demolish)	Erub	Recreational assets	0.01	7.9%		Unused	
65	Stand – playing fields	Erub	Recreational assets	0.2	7.9%		Unused	
66	Stadium	Warraber	Recreational assets	11.4	6.2%			
67	Shelter – Jalag Bob Memorial Grounds	Warraber	Recreational assets	0.3	6.2%			
68	Amenities – Jalag Bob Memorial Grounds	Warraber	Recreational assets	0.2	6.2%	Unsafe		Stadium if open















\$23.4M is needed for infrastructure that supports community safety and active and healthy lifestyles – *continued*

Project priority	Project name	Island	Asset type	Value \$' millions	% Population impacted	Regulatory compliance	Cost savings to council	Alternatives
69	Amenities near barge ramp	Warraber	Recreational assets	0.9	6.2%		Yes	No
70	SES Shed	Warraber	Buildings - corporate	0.4	6.2%			
71	SES Shed	Dauan	Buildings – corporate	0.4	3.2%			
72	SES, My pathways and rangers shed	Ugar	Buildings – corporate	0.3	1.7%			
73	Workshop shed near airstrip	Erub	Buildings - corporate	0.2	<1%			
74	Playground equipment	Warraber	Recreational assets	0.1	<1%			No
75	Commentary Box – Jalag Bob Memorial Grounds (demolish)	Warraber	Recreational assets	0.004	<1%	Unsafe		
76	Old school toilets amenities removable (demolish)	Warraber	Buildings - corporate	0.01	<1%	Not used		
77	Grandstand – basketball stadium	Ugar	Recreational assets	0.1	<1%			

Sporting facilities and related amenities enhance community health by promoting physical activity and fostering social connection



Funding need of \$22.1 million

	What requires funding	Island	Torres Strait population impacted	\$' millions
	Toilets – sports complex	Badu	17.3%	0.2
	Fencing – sports complex	Badu	17.3%	0.3
	Clubhouse	Badu	17.3%	1.8
	Concrete Gazebos x 10	Badu	17.3%	0.5
	Sports Stadium	Erub	7.9%	6.1
	Outdoor exercise equipment (demolish)	Erub	7.9%	0.01
	Stand – playing fields	Erub	7.9%	0.2
	Stadium	Warraber	6.2%	11.4
	Shelter – Jalag Bob Memorial Grounds	Warraber	6.2%	0.3
	Amenities – Jalag Bob Memorial Grounds	Warraber	6.2%	0.2
	Amenities near barge ramp	Warraber	6.2%	0.9
	Playground equipment	Warraber	<1%	0.1
	Commentary Box – Jalag Bob Memorial Grounds (demolish)	Warraber	<1%	0.004
	Grandstand – basketball stadium	Ugar	<1%	0.1



Why funding is important to our communities:

- Funding for our sporting facilities are essential because:
 - there are a lack of available alternatives, and
 - the disrepair of basic services and security around facilities increases the risk to the community and damage from vandalism.

Community impacts:

- The lack of available recreational assets means that:
 - communities are unable to host community meetings, sporting, and cultural events such as regional football carnivals
 - Erub does not have a sporting facility impacting the use of playing fields and exercise equipment, and
 - people are less engaged in sport, community, and cultural events.

Community impacts timing



-  Now
-  Less than two years

Renewal of SES sheds are needed to support safe communities during times of natural disaster

Funding need of \$1.3 million

	What requires funding	Island	Torres Strait population impacted	\$' millions
	SES Shed	Warraber	6.2%	0.4
	SES Shed	Dauan	3.2%	0.4
	SES, My pathways and rangers shed	Ugar	1.7%	0.3
	Workshop shed near airstrip	Erub	<1%	0.2
	Old school toilets amenities removable (demolish)	Warraber	<1%	0.01

Community impacts timing

-  Now
-  Two to five years

Why funding is important to our communities:

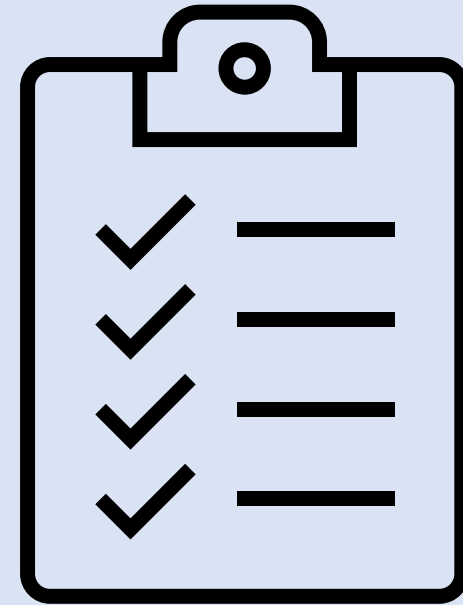
- The Torres Strait region is vulnerable to several types of natural disasters due to its geography, climate and remote island communities. SES sheds and workshops are essential because they:
 - enable materials and equipment to be stored out of the harsh elements, and
 - support training of council staff and responders.

Community impacts:

- The unavailability of SES sheds and workshops increase the risks to the community when faced with a natural disaster and limit the service provision that can be provided by council.

Table of contents

	<u>Page</u>
Overview	3
Understanding the need	5
- Prioritisation of services	
- Prioritisation application (summary)	
Detailed prioritisation application	
- Essential services	9
- Liveable places	18
- Economic development and activity	22
- Council efficiency, governance, and accountability	26
- Safe, healthy, and active communities	33
- Community connection	38
Funding approach	42
Appendix A: Service definitions	45



\$2.2M is needed for infrastructure to support community engagement and connection




Recreational assets

12 projects at \$2.1 million

Impacts:

- 4 islands (Warraber, Badu, Dauan, Erub)
- 35% of TSIRC population



Buildings - corporate

1 project at \$0.1 million

Impacts:

- 1 island (Warraber)
- 6% of TSIRC population

Project priority	Project name	Island	Asset type	Value \$' millions	% Population impacted	Regulatory compliance	Cost savings to council	Alternatives
78	Wet canteen	Badu	Recreational assets	1.0	17.3%	Unsafe		
79	Club building 8 x stalls (demolish)	Erub	Recreational assets	0.05	7.9%	Unsafe		
80	Gazebo in front of council office	Warraber	Recreational assets	0.1	6.2%			
81	Gazebo – opp IBIS store	Warraber	Recreational assets	0.04	6.2%			
82	Gazebos x 2 small near jetty	Warraber	Recreational assets	0.2	6.2%			
83	Gazebo next to guesthouse	Dauan	Recreational assets	0.1	<1%	No roof/cover		
84	BBQ shelter near jetty	Warraber	Recreational assets	0.2	<1%			
85	Gazebo opposite cemetery	Warraber	Recreational assets	0.1	<1%			
86	Gazebos x 2 at airstrip	Warraber	Recreational assets	0.1	<1%	Unsafe		
87	Kiosk – Jalag Bob Memorial Grounds	Warraber	Recreational assets	0.1	<1%	Unsafe		

\$2.2M is needed for infrastructure to support community engagement and connection – *continued*

Priority	Project name	Island	Asset type	Value \$' millions	% Population impacted	Regulatory compliance	Cost savings to council	Alternatives
88	Resort Gazebos x 3 off Dadus St	Warraber	Buildings – corporate	0.1	<1%	Dismantled		
89	Gazebo Esplanade	Warraber	Recreational assets	0.1	<1%			
90	Gazebo x 2 near jetty	Warraber	Recreational assets	0.1	<1%			

There is an immediate need for renewal of canteens, kiosks, gazebos, and BBQ shelters to facilitate community connection

Funding need of \$2.2 million

	What requires funding	Island	Torres Strait population impacted	\$' millions
●	Wet canteen	Badu	17.3%	1.0
●	Club building 8 x stalls (demolish)	Erub	7.9%	0.05
●	Gazebo in front of council office	Warraber	6.2%	0.1
●	Gazebo – opp IBIS store	Warraber	6.2%	0.04
●	Gazebos x 2 small near jetty	Warraber	6.2%	0.2
●	Gazebo next to guesthouse	Dauan	<1%	0.1
●	BBQ shelter near jetty	Warraber	<1%	0.2
●	Gazebo opposite cemetery	Warraber	<1%	0.1
●	Gazebos x 2 at airstrip	Warraber	<1%	0.1
●	Kiosk – Jalag Bob Memorial Grounds	Warraber	<1%	0.1
●	Gazebo Esplanade	Warraber	<1%	0.1
●	Gazebo x 2 near jetty	Warraber	<1%	0.1
●	Resort Gazebos x 3 off Dadus St	Warraber	<1%	0.1

Why funding is important to our communities:

- These assets are important meeting places and utilised for people to sit and rest. They are essential to communities because:
 - they are often the only seating available in the area
 - the gazebo in front of council office is also used for community BBQ's and meetings
 - the gazebos opposite the IBIS in Warraber are the main area for community gathering, and
 - the wet canteen (Badu) , club building 8 x stalls (Erub), gazebos x 2 at airstrip (Warraber), and kiosk (Warraber) are all damaged, unsafe, and cannot be used.

Community impacts:

- If renewal of these assets are not undertaken, there will be:
 - a lack of meeting places available to shelter from the harsh elements, and
 - missed social interaction and less community engagement.

Community impacts timing



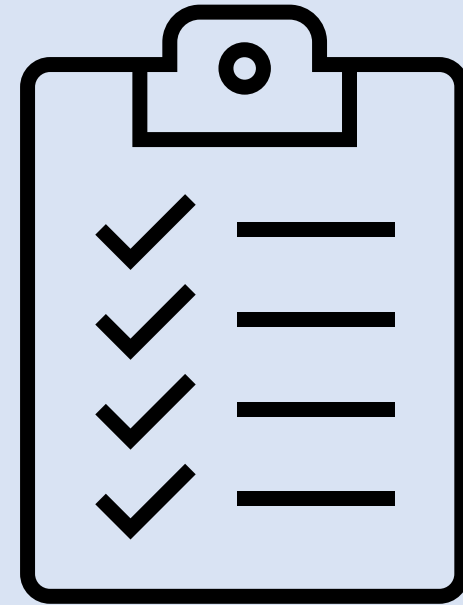
Now



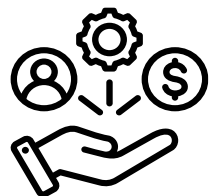
Less than two years

Table of contents

	<u>Page</u>
Overview	3
Understanding the need	5
- Prioritisation of services	
- Prioritisation application (summary)	
Detailed prioritisation application	
- Essential services	9
- Liveable places	18
- Economic development and activity	22
- Council efficiency, governance, and accountability	26
- Safe, healthy, and active communities	33
- Community connection	38
Funding approach	42
Appendix A: Service definitions	45



Reforming the traditional project funding model is essential to ensure communities receive the highest possible impact and value from every funding dollar



A program of works funding model will provide the greatest impact and value to the community



Minimises delivery costs in a hyper-expensive geographical area through leveraging economies of scale

- Attracts larger constructors to the region by enabling scalable and efficient operations in a limited market
- Maximises bargaining efficiency to significantly reduce one of the region's highest cost inputs
- Minimises costly mobilisation and de-mobilisation efforts, optimising project delivery



Maximises the benefit of every funding dollar through reducing layers of 'red-tape'

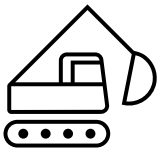
- Reduces administrative overhead in obtaining funding, ensuring more funding goes to delivering outcomes
- Enhances accountability on achieving outcomes through simplicity of funding arrangements
- Streamlined governance, reporting, and oversight of funding arrangements



Reduces delivery timeframes, providing needed community benefits sooner

- Strengthens internal delivery capacity through long-term capital program certainty, promoting sustained performance, and capability growth
- Accelerates pre-construction activities by streamlining planning and procurement
- Optimises delivery scheduling across our 15 islands

Plant and fleet are critical to service delivery, but our remote location and harsh conditions significantly increase asset costs and accelerate turnover requirements



An annual investment of \$5M is required to maintain our plant and fleet, supporting service delivery

Our
unique
challenges

Higher acquisition and disposal costs

due to the costs of barging to the service area

Multiples of the same asset are

required as barging costs prohibit the sharing of equipment between islands

Lack of alternatives means that services are wholly reliant and can't be provided if a breakdown occurs - reliability is critical

Operational life is shorter due to the harsh operating environment

Essential services supported by our plant and fleet



Burial services



11 airports

Utilised by border force, AQIS, federal police, emergency services, and community



Water and sewerage services



Waste services

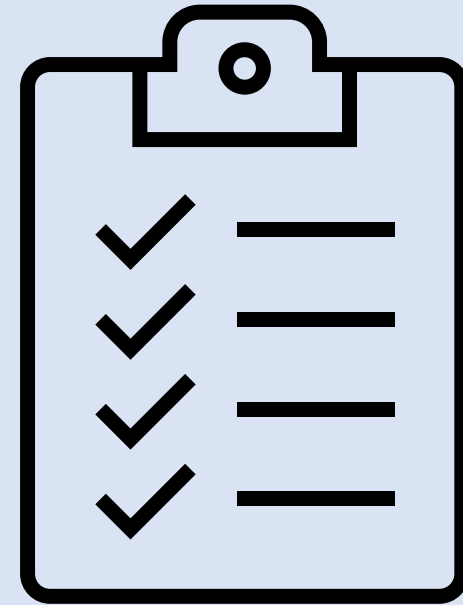


Roads, drainage, and marine













Table of contents

	<u>Page</u>
Overview	3
Understanding the need	5
- Prioritisation of services	
- Prioritisation application (summary)	
Detailed prioritisation application	
- Essential services	9
- Liveable places	18
- Economic development and activity	22
- Council efficiency, governance, and accountability	26
- Safe, healthy, and active communities	33
- Community connection	38
Funding approach	42
Appendix A: Service definitions	45



Service definitions

 <p>Essential services</p>	Infrastructure necessary for the functioning of society and supports the direct health of community members (eg, water and sewerage services)
 <p>Community connection</p>	Infrastructure supporting community engagement and connection (eg, informal and formal meeting places, community halls, gazebos in parks)
 <p>Liveable places</p>	Infrastructure that supports the appropriate levels and quality of housing necessary for our communities (eg, council provided housing)
 <p>Safe, healthy & active communities</p>	Infrastructure supporting safe communities (eg, public lighting), and active and healthy lifestyles (eg, sport or cultural venues)
 <p>Climate change resiliency</p>	Infrastructure supporting the protection and preservation of communities from the impacts of climate change (eg, tidal ingress, rising sea levels)

 <p>Environmental sustainability</p>	Infrastructure that supports responsible environmental management (eg, resource conservation, waste reduction, biodiversity protection, and sustainable development)
 <p>Cultural heritage, history & place</p>	Infrastructure supporting the preservation and promotion of cultural heritage, history, and place including the protection of culturally significant sites
 <p>Council efficiency, governance, and accountability</p>	Infrastructure that supports efficiency in council service delivery, appropriate governance, transparency and accountability (eg, corporate systems)
 <p>Natural disasters resiliency</p>	Infrastructure supporting our communities in the preparation for recovery from natural disasters
 <p>Economic development and activity</p>	Infrastructure that supports the economic development and activity within our communities including skills development and generational employment opportunities

Disclaimer

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ORDINARY MEETING

24 September 2025

Agenda Item

8.3

DIRECTORATE: *Financial Services*

AUTHOR: *Head of Financial Services*

BANK SIGNATORIES – CEO DELEGATION

OFFICER RECOMMENDATION:

That Council resolves:

Pursuant to Section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:

- The power to execute all matters associated with or in relation to Council's contract with Tyro Payments facilities, including the addition and removal of directors, authorised signatories and account users and administrator rights.

EXECUTIVE SUMMARY:

This resolution is to delegate the power to the Chief Executive Officer to add and remove directors, authorised signatories and account users for Council's Tyro Payments facilities for operational efficiency and compliance.

Interested Parties / Consultation:

Financial Services

Executive Services

Tyro Customer Service

Governance and Risk

Background:

Council uses Tyro EFTPOS facilities throughout most of the Council offices on division. Several current employees have access to the Tyro portal which allows the regularly undertaken activities to be carried out but does not provide authority to make any changes. There has been no need to make any changes that require authorised user delegations.

Due to the lack of activity and employee turnover a review of the account and the listed users was undertaken with the following findings:

- Currently there are 4 prior employees listed on the facilities that need to be removed
- There is only one current authorised signatory on the account
- Most actions for change require 2 authorised users to sign

As there is only one authorised user, there is no ability to add and remove users through the normal process which is done by completing the necessary forms and having endorsed by two authorised signatories. The advice from Tyro customer service is that Council will need to provide a resolution confirming the ability to act on behalf of Council is appropriately delegated

People listed on the account who are no longer with the organisation will be removed.

COMPLIANCE / CONSIDERATIONS:

Statutory:	<ul style="list-style-type: none">• <i>Local Government Act 2009</i>• <i>Local Government Regulation 2012</i>• <i>Statutory Banking Financial Arrangements Act 1982</i>• <i>Statutory Body Financial Arrangements Regulation 2019</i>
Budgetary:	<ul style="list-style-type: none">• N/A
Legal:	<ul style="list-style-type: none">• N/A
Risk:	Risk Management <ul style="list-style-type: none">• This change will lower the risk by ensuring that any actions that need to be undertaken can be done without delay• Prior employees can act without authority and therefore need to be removed without delay
Links to Strategic Plans:	Corporate Plan 2026-2030 <ul style="list-style-type: none">• Ensure compliance with legislative requirements and regulations, uphold the Council's legal obligations, and make ethical decisions in the best interest of the community.• Prioritise and manage risks effectively.
Malungu Yangu Wakay (The Masig Statement)	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

Other Comments:

NIL

Recommended:Nicola Daniels
Head of Financial Services**Endorsed**Hollie Faithfull
Executive Director, Financial Services**Approved:**For Dawson Sailor
Acting - Chief Executive Officer



DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

OFFICER RECOMMENDATION:

Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

EXECUTIVE SUMMARY:

A local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

Section 254J of the *Local Government Regulation 2012* allows the Council to close its meeting to the public to discuss one or more of the following matters:

- (a) the appointment, discipline or dismissal of the chief executive officer;
- (b) industrial matters affecting employees;
- (c) the local government's budget;
- (d) rating concessions;
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- (f) matters that may directly affect the health and safety of an individual or a group of individuals;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- (h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;
- (j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254J of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i>
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <i>3.1 Provide good governance & leadership</i>
<i>Malungu Yangu Wakay</i> (The Masig Statement):	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:

S. Andres
Susanne Andres
Executive Director Corporate Services

Approved:


For Dawson Sailor
Acting Chief Executive Officer

ATTACHMENTS:

Nil.



ORDINARY MEETING

24 SEPTEMBER 2025

Agenda Item

16

DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

OFFICER RECOMMENDATION:

Council resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012*.

EXECUTIVE SUMMARY:

Section 254I of the *Local Government Regulation 2012* stipulates that a local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254I of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i>
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ 3.1 Provide good governance & leadership
Malungu Yangu Wakay (The Masig Statement):	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:

S. Andres
Susanne Andres
Executive Director Corporate Services

Approved:



For Dawson Sailor
Acting Chief Executive Officer

ATTACHMENTS:

Nil.



ORDINARY MEETING

24 SEPTEMBER 2025

Agenda Item

17

DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

OFFICER RECOMMENDATION:

For the Council to formally resolve on the matters discussed in its Closed Session.

EXECUTIVE SUMMARY:

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

The open meeting must resume to pass a resolution if any decisions are necessary following the closed-meeting discussion.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254J(6) of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i>
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <i>3.1 Provide good governance & leadership</i>
Malungu Yangu Wakay (The Masig Statement):	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:

S. Andres
Susanne Andres
Executive Director Corporate Services

Approved:



For Dawson Sailor
Acting Chief Executive Officer

ATTACHMENTS:

Nil.



ORDINARY MEETING 24 SEPTEMBER 2025

Agenda Item

18

DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

ITEMS ARISING

OFFICER RECOMMENDATION:

For Council to formally resolve to consider those items arising after the agenda for the meeting has been made public.

EXECUTIVE SUMMARY:

Section 254D(4) of the *Local Government Regulation 2012* allows for a local government or a committee of local government to discuss or deal with (at any meeting) items arising after the agenda for the meeting has been made available to Councillors.

Standard practice is that business not on the published agenda, or not fairly arising from the agenda, should not be considered at any local government meeting unless permission for that purpose is given by the local government at the meeting ([Source: TSIRC Standing Orders Policy – August 2024](#))

Council will need to make a formal resolution to consider/discuss any items nominated for this agenda item.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254D(4) of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i> applies.
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <i>3.1 Provide good governance & leadership</i>
Malungu Yangu Wakay (The Masig Statement):	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:

S. Andres

Susanne Andres
Executive Director Corporate Services

Approved:


For Dawson Sailor
Acting Chief Executive Officer

ATTACHMENTS:

Nil.



DIRECTORATE: Building Services
AUTHOR: Executive Director Building Services

BUILDING SERVICES REPORT (August 2025)

OFFICER RECOMMENDATION:

Council resolves to note the Building Services Report for August 2025.

EXECUTIVE SUMMARY:

This report provides an overview of the ongoing activities carried out by the Building Services Unit (BSU) during the reporting period of August 2025.

Interested Parties/Consultation:

- Building Services Executive Director
- Building Services Management
- Business Services Accountant
- Building Services Construction Software

Upgrade & HO Program:

BSU continues to initiate the delivery process for this financial year, Upgrade Works & Home Ownerships. Regular meetings continue with funding partners and are being held to address challenges related to high delivery costs, extended timeframes for project completion, and tender awarding.

Current Status (as of 29th August 2025)

Upgrade and HO Program - Revenue Comparison July		
2024/2025	2025/2026	Variance
\$ 1,603,066.09	\$ 3,130,996.66	\$ 1,527,930.57
The above figures are based upon actual invoices and do not include accruals.		

Priority Upgrade works, in the HWS, Stove replacements, Vacant and Dis-Mod (OT) work types, has been initiated for enhanced visibility and priority actions.

Strategies are continuing the implementation of planning for the delivery of the NAHA Upgrade program and Home Ownerships. These strategies encompass:

- Reviewing contractors' existing workloads
- Prioritising essential works
- Conducting bulk tendering for all upgrades in each community
- Reviewing and modifying contracts to mitigate risk to TSIRC (e.g., material, freight, flights, etc.)

R&M Program:

The realignment of the Tier 1 stream has continually improved service delivery to our customers and most importantly our communities. This reshape has also led to increased revenue for TSIRC and decreased delivery timeframes.

As of 29 August 2025, there is a backlog of maintenance work comprising 682 tasks (1509 last year) with a total value of approximately \$1.9 million that has been pending for over 30 days.

Current Status (as of 29 August 2025)

R&M Program - Revenue Comparison Aug		
2024/2025	2025/2026	Variance
\$ 3,123,129.97	\$ 4,133,431.33	\$ 1,010,301.36
The above figures are based upon actual invoices and do not include accruals.		

Dept of Housing has continued to bank non essential maintenance requests (not releasing to TSIRC) which is impacting work for our contractors and TSIRC trade staff that is based locally within the remote isolated communities. We have continued to follow up with the Dept of Housing with several letters from the CEO to the DDG and with Cr Fell and the ED of BSU meeting face to face with Dept of Housing (16 September) to express and identify the urgency to release this banked maintenance works as it affects employment, community liveability and requests from tenants to reduce rent due to maintenance requests not being addressed.

Housing Investment Plan (Capital Housing Program) - \$14.4M:

Stage 1 funding was released on September 27, 2022. In October 2023 Council resolved to deliver the program through a staged approach and in partnership with QBuild. Working closely with Community Services and identifying the priorities for deliveries (domestic violence, disability services and overcrowding) the Communities of Erub, Iama, Mabuia, Saibai and Warraber have been identified as priority 1.

Continuing to communicate with PBC's to build partnerships and progress through the ILUA/compensated 24 JAA process to deliver program.

Mabuia ILUA finalised in April 2025 and construction to commence in factory in Cairns in November with a planned hand over date 30 June 2026. Community engagement completed Tuesday 09 September 2025 with a large attendance and some positive conversations planned for the end of August.

Additionally, as per the resolution passed in October 2023, CEO has delegation and approved a variation to construct 3 x new dwellings on Badu to ensure funding milestones are met and TSIRC does not lose the funding. Meeting held with tenants (10 September), building designs and siting plans discussed, currently following up with designers and architects regarding these tenants queries..

Business Relationships:

Meetings between BSU and key stakeholders continue on a weekly basis.

TSIRC BSU and Communities are working together in partnership to improve the delivery of service to our communities to ensure we are improving the livability within each Division.

Logistics:

TSIRC Contract documentation continually reviewed and updated to establish contractor accountability for the projects they undertake. Timely project delivery is a priority for TSIRC.

Reviewing current reporting processes to streamline and further reduce risk to TSIRC.

COMPLIANCE / CONSIDERATIONS:

Statutory:	<ul style="list-style-type: none"> • <i>Local Government Act 2009</i> • <i>Local Government Regulation 2012</i> • <i>National Construction Code Building Act 1975</i> • <i>Building Regulation 2006</i> • <i>Queensland Building and Construction Commission Act 1991</i> • <i>Queensland Building and Construction Commission Regulation 2018</i>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Risk Management <ul style="list-style-type: none"> • Continued review of scheduled works for this financial year to clarify projects and their financial impact. • Ongoing review of departmental structure, resourcing, and processes to enhance service delivery across all levels. • Regular monitoring of performance to manage revenue, expenses, service delivery, and community outcomes
Links to Strategic Plans:	Corporate Plan 2020-2025 <ul style="list-style-type: none"> • Delivery of Capital Works program
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

Other Comments: Nil.

Recommended:



Wayne Green
Executive Director Building Services

Approved:



For Dawson Sailor
Acting Chief Executive Officer

ATTACHMENTS: Nil



DIRECTORATE: *Community Services*

AUTHOR: *David Abednego, Acting Executive Director Community Services*

COMMUNITY SERVICES - INFORMATION REPORT (9 AUGUST 2025 TO 8 SEPTEMBER 2025)

OFFICER RECOMMENDATION:

That Council notes this report.

EXECUTIVE SUMMARY:

To provide Council an update on the functional areas within the Community Services department for activities undertaken between 9 August – 8 September 2025. The officers' comment in this report provides an outline of key strategic and operational activities, including notable and significant works for Community Services during reporting period.

Background / Previous Council Consideration:

From a combination of councils' own-source and external-source funding, the Community Services department delivers a diverse range of programs including:

- Community Care (child, aged and disability)
- Environment and Health
- Health and Wellbeing /Indigenous Knowledge Centre
- Housing Services
- Operation of Divisional Offices
- Events Coordination

Officers Comment:

Strategic: Key strategic items of significance is outlined below. These tasks are usually led by Executive Director and Head of Community Services.

- **Environment and Health matters**

Animal Management, particularly dogs, continues to be an issue in communities, further discussions and plan to address animal management is in progress.

- **Housing Matters**

There are currently various housing matters that are ongoing which have been escalated to the Executive for direction. These matters are of a sensitive nature which requires consultation with PBC's and/or directly with tenants.

Community Services is committed to increase awareness and engage with all stakeholders to deliver effective tenancy management.

Head of Community Services and Housing to coordinate travel and visits to all divisions.

- **Climate Resilience Project**

Community Services will lead the project with technical support from Engineering. Position Descriptions for these positions have been approved and the recruitment process should commence shortly, positions will be based in the Torres Strait Region

Operations: An overview of items of importance by each team on operational matters. Further details can be provided upon request.

- **Housing**

- The next scheduled Debt Recovery meeting to monitor and manage Community Services debtors for Housing and Childcare was convened on Monday 8 September. This meeting was attended by relevant Managers and Head of Departments. Officers have been tasked with action items to address debt recovery, particularly outstanding rental arrears.
- Total housing Application increased to 537 (total in region and external to region) representing – Category 1 – 81; Category 2 – 351; Category 3 & 4 105 combined.
- Rental collection remains below regional average. Regional Average is 89%
- Planned community visits to communities to raise education and awareness on tenancy management matters.

- **Events**

- Working closely with Aaron Fa'aoso with Strait to the Plate Season 3 for the following communities – Mabuiag, Yam, Ugar, Mer, Erub and Hammond
- Project Plan for implementation of QR Code – Visitors Sign In - this will enhance and have a more effective and efficient process for visitor management.
- Divisional Engagement Funds are currently available to support community-led initiatives, cultural events and activities in communities.
- Events and Engagement Manager working very closely with TSC Events Officer for the upcoming Cultural Festival.

- **Environment and Health**
 - The council continues to provide support to EHW for training to ensure they carry out their duties in line with legislation requirements.
 - **Divisional Administration**
 - Divisional Administration continues to experience high turnover of staff, particularly in the MSAO roles
 - Traditional Visitors within the month of August
 - 30 (PNG to Saibai)
 - 14 (Saibai to PNG)
- 17 Non-approved Permits**
- 14 (PNG to Dauan)
 - 03 (Dauan to PNG)
- 3 approved permits**
- 01 (Iama to PNG)
 - **01 non-approved permit**
 - No other Divisions reported movements to /from PNG. Breaches are recorded where information is available and Divisional Managers requested to include health status of visits in information is readily available or provided through inter-agency information.

Interested Parties/Consultation:

- Community Services Managers

COMPLIANCE / CONSIDERATIONS:

Statutory:	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i> In addition, Community Services functional areas are subjected to a range of Local, State and Commonwealth legislation relevant to roles and teams.
Budgetary:	Ongoing monitoring and process improvement to achieve financial governance, including austerity measures, is being implemented to strengthen budget management within each functional area of Community Services. The department continues to consider opportunities to increase revenue through the supply of services and submission for external-source funds.
Policy:	N/A
Legal:	N/A
Risk:	Day-to-day risk is considered low however closely monitored and mitigated by the application of adherence to policy and procedures.
Links to Strategic Plans:	TSIRC Corporate Plan 20258-2030 (<i>Bisnis Plan</i>) Outcome 1: We preserve cultural heritage, history, and place. Outcome 3: We ensure accessibility to community support services. Outcome 4: We are a transparent open and engaging council. Outcome 10: We advocate and foster regional prosperity through enterprise development.
Malungu Yangu Wakay (The Masig Statement):	N/A

Standing Consultation:	Committee	N/A
Timelines:		N/A

Other Comments:

That Council resolves to note the Community Services Information Report.

Recommended:



David Abednego
Acting Executive Director Community Services

Approved:



For Dawson Sailor
Acting Chief Executive Officer



Corporate Services Directorate

AUTHOR: *Executive Director Corporate Services*

CORPORATE SERVICES INFORMATION REPORT FOR THE MONTH OF AUGUST 2025

OFFICER RECOMMENDATION:

Council notes the Corporate Services Information Report for the month of August 2025.

EXECUTIVE SUMMARY:

To provide Council with an update on the functional areas within the Corporate Services directorate and updates on projects progress for the month of August 2025.

INTERESTED PARTIES/CONSULTATION:

Managers and SMEs Corporate Services.

REPORT:

The Corporate Services directorate delivers a diverse range of internal and external services. A snapshot of work undertaken as well as operational highlights is provided below and in the attachments.

Administration and Communication

The communications team is focussed on finalising updates to the Advocacy Plan, Communications Plan 2025-2026 and the external (Strait Talk) and internal (Strait from the Top) newsletters.

The team issued one media statement about the Council Meeting to Torres News. Several advocacy letters were provided to the Premier about funding shortfalls and the Lieutenant General about the Army Aboriginal Community Assistance Program (AACAP), Blue security and Safe Region Initiatives, and Safe Accessible and Affordable transportation. Talking points were also provided for the 90th Anniversary of the Maritime Strike (1936–2026) event next year.

The refresh of TSIRC's corporate identity (brand and style guide) has begun and will be ready to roll out early December.

In August, the TSIRC website recorded a total of 5,788 site visits (up 15.2% from July)

	Followers	Posts	Engagement Rate
Facebook	11,321 (▲ 2.07%)	23 (▲ 4.55%)	7.61% (▼ 50.42%)
Instagram	560 (▲ 6.46%)	32 (▼ 11.11%)	9.49% (▲ 12.54%)
LinkedIn	2,599 (▲ 1.84%)	5 (0%)	23.24% (▲ 197.56%)

An overview of media activity can be found in *Attachment 1*.

Economic Development

Emver Partners drafted the Phase 1 Economic Development Community Engagement Report with Economic Development Lead providing feedback and editorial support. The Report was sent for review to members of the Executive Leadership Team, the Economic Growth Advisory Committee (EGAC), the Project Steering

Group (PSG) and the TSRA Economic Development team. Feedback was received. Emver Partners presented the draft final Phase 1 Report to combined members of the EGAC and PSG. Councillors were happy with the report and have endorsed it. The final report is expected to be delivered by early September. The Economic Development Lead submitted the Hammond Island Ferry Service Feasibility Study proposal to the Indigenous Land and Sea Corporation (ILSC) for funding.

Governance, Risk, Legal, Land Tenure and Native Title

Trustee Policy

Now that the Trustee Policy is adopted, land assessments are being carried out for all applications to assess what approvals are required to inform the Trustee when applications are being considered, (e.g. town planning, native title consent, etc). Once the leasing officer role is filled, the decision-making process under the Policy will commence. This includes community engagement.

Consultation with PBCs around the Quickstarts program continued and in-principle support to the compensated 24JAA process was received from the PBCs for Ugar, Masig, Warraber and Dauan. Iama approved on the condition that the compensation is revised and increased. The Department of Housing is yet to advise whether TSIRC will receive the grant despite weekly requests. QuickStarts has now been renamed Securing Our Housing Foundations.

Business Continuity Planning

Council Officer's update of the Business Continuity Plan (BCP) progressed, with conversations held with different departments. Following the review of updates and discussions, additional areas were identified for refinement, and ongoing discussions are being held with departments to finalise certain parts of the BCP before sending it out for feedback and consultation. This process has been complex, as planning for effective business continuity requires careful consideration.

Risk Management

No quarterly risk reviews were conducted this month; however, the risks in the register are currently up to date. Efforts are being made to encourage more effective and timely execution of actions listed as part of risk treatments and mitigation strategies.

Legal

3 requests for Torres Strait Flage were received in August, with 26 year to date. Commercial revenue invoices for EFY reconciliations were worked through with BSA. The annual review of delegations from Council to the CEO has commenced.

Complaints

There were 23 outstanding complaints open at the beginning of August. During the month, one (1) new complaint was received and one (1) complaint was closed. One (1) action item remains open.

Complaint assigned	Beginning of August	New	Closed	End of August
Building Services				
Community Services	14		1	13
Corporate Services	2			2
Engineering Services	7	1		8
Total	23	1	1	23

Table 2 – Complaints by directorate

Complaint type	Beginning of August	New	Closed	End of August
Staff	14		1	13
Local Laws (dogs)	3			3
Housing	3			3
Other	3	1		4
Total	23	1	1	23

Table 3 – Complaints by type

Information Technology Services

A dispute over a supplier underperformance has been settled and Council has received a considerable refund from the supplier.

IT Services continue to monitor network activity in relation to cyber-security whilst also continuing to implement further security measures where possible, particularly with the integration of all devices into Microsoft InTune. The implementation of increased password complexity will begin in September 2025 and stage two of MS Authenticator app should be implemented by end of September.

The new reporting system is now in place for Council's phone and data usage. Further investigations to continue around the validity of a number of current SIM services and whether they can be deactivated due to little or no usage. A more accurate figure will be calculated once the reporting has been finalized and a brief will be composed and submitted to the Sustainability Committee on this matter, including savings that can be achieved.

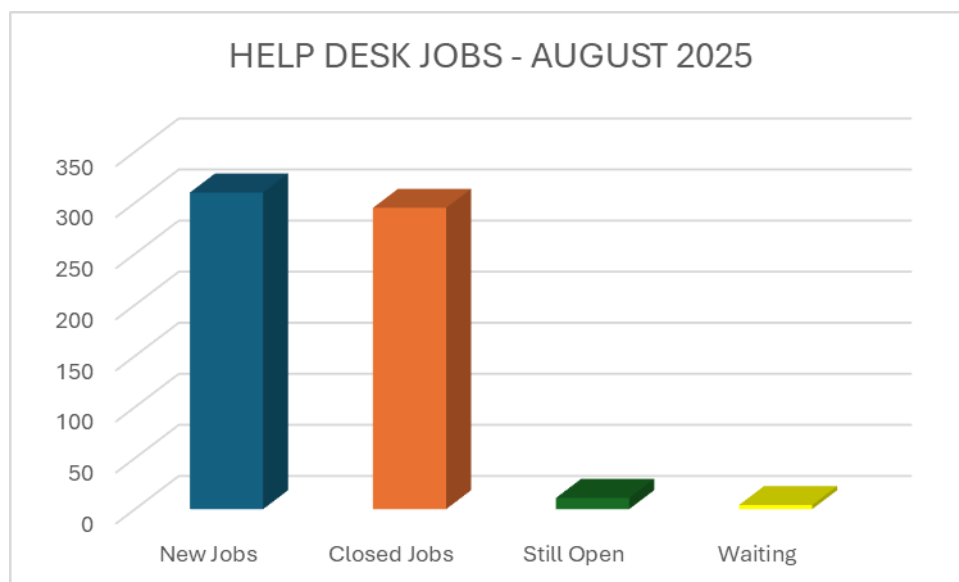
The scope of work for the implementation of Microsoft Teams Calling has been developed for procurement of required hardware and professional services. Once underway, utilizing the Technology Incentive Fund (TIF) though Telstra will result in no upfront cost to Council as the procurement will be amortised over three years.

IT Services are looking for a traineeship for one or two community members who have a passion for Information Technology. The Manager, Information Technology Services, recently met with People & Wellbeing along with representatives from the Department of Trade, Employment and Training (DTET) to discuss Council's requirements. DTET may have a suitable candidate with further discussions to follow.

Helpdesk

In August 2025, 310 new IT Help desk tickets were created. Of these, 295 were closed, 4 in a 'Waiting' state and 11 remained open.

Note: Whilst many requests for assistance are lodged via email to the help desk, there are many jobs that are attended to by telephone and therefore sometimes not logged into the ticketing system so the total number of requests and closures can be higher than the reported numbers provided.



Fuel and Fleet

Fuel and fleet operations have remained consistent over the past month. Vehicle disposals are ongoing with all disposals completed for Ugar and Iama. Disposal vehicles are removed to Cairns and then auctioned to the highest bidder.

The COMPAC Fuel Systems planned maintenance program is being progressed. The new stainless-steel tanks for Mer are ready for dispatch, however there are constraints with Seaswift shipping availability. Some issues with Telstra outages continue to impact on POS for credit card/debit card payments. Fuel cards are being issued as an interim measure to ensure customers can still purchase fuel whilst the system is offline.



Stainless steel fuel tanks awaiting dispatch

The Assets team is quoting on an upgrade to the CCTV system at Elphinstone Close. It is estimated that the upgrade will be completed prior to October 2025. In the meantime, daily staff site inspections ensure that the property is secure, and all vehicles are accounted for.

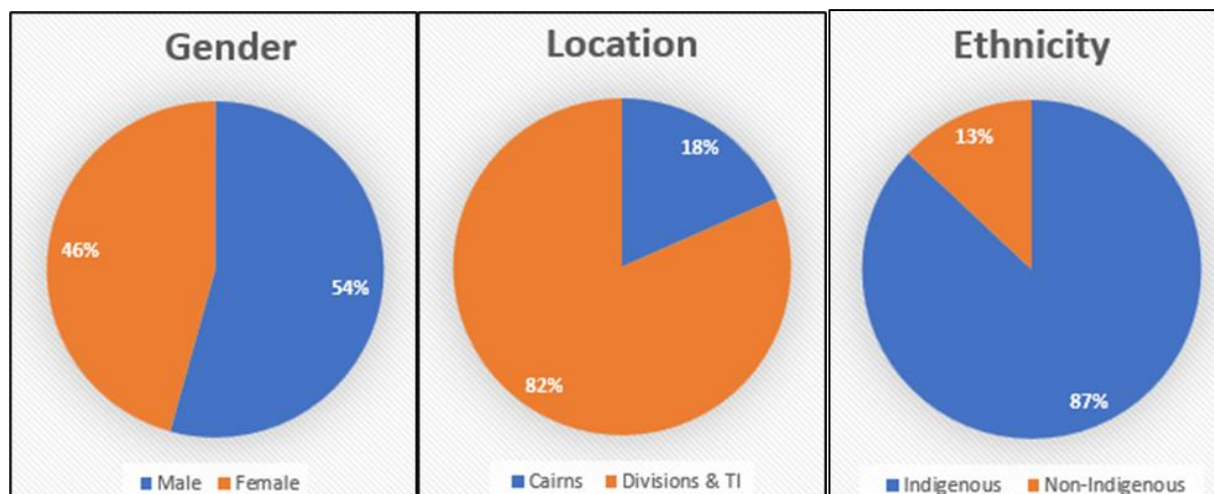
Recruitment for Fuel and Fleet Officer positions is ongoing with team planning and position functional assessments having been undertaken. The Fuel & Fleet Safety Management Plan and review of all work processes has commenced with the WHS Team. There are currently five (5) motor vehicle insurance claims in progress.

Project information can be found in *Attachments 2 and 3*.

People and Wellbeing

The Certified Agreement 2024 has been lodged with the Industrial Relations Commission for a hearing on 18 September. The Manager People and Wellbeing attended Boigu and ran a values workshop that was well received by employees. The Manager also attended Ugar to explore options for attracting and retaining local staff. Options for managing the division will need to be explored further due to low interest from residents.

As of 31 August 2025, Council have a total of 370 staff members, with 322 of them being Indigenous, representing 86% of the workforce. The graphs below provide additional insights into key employee statistics within Council.



Graphs 2-4 – TSIRC Employee Statistics – August 2025

Employment statistics can be found in the Recruitment and Safety Report in *Attachment 4*.

COMPLIANCE/CONSIDERATIONS:

Statutory:	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
Budgetary:	Operational budget as approved by Council
Policy:	N/A
Legal:	N/A
Risk:	Regular directorate reporting keeps Councillors informed of emerging risks in the Corporate Services Directorate
Links to Strategic Plans:	Corporate Plan 2025-2030 Focus Area 3 – A proactive and responsible Council 3.1 Provide good governance and leadership
Malungu Yangu Wakay (Masig Statement):	N/A
Committee Consultation:	N/A
Timelines:	N/A

OTHER COMMENTS:

This report is for noting by Council.

Recommended:

S. Andres

Susanne Andres
Executive Director Corporate Services







Approved:


For Dawson Sailor
Acting Chief Executive Officer

ATTACHMENTS:




Attachment 1: Social Media Report
Attachment 2: Fuel Infrastructure Capital Project Review
Attachment 3: Fuel Pod Status
Attachment 4: Recruitment and Safety Report










Facebook: August 1 – 31 (compared previous month)

Top posts > Likes and reactions			Posts
  WE ARE HIRING! We currently have exciting career opportunities available: Executive Assistant to the CEO Base: Any TSIRC Division, Thursday Island or Cairns Office Finance Business Partner / Management Accountant Base: Any TSIRC Division or Cairns Office Senior Water and Wastewater Engineer Base: Any TSIRC Division or Cairns Office Indigenous Knowledge Centre (IKC) 12,966 reach	  #TBT The children of Mabuag shared a powerful story in Kala Lagaw Ya about Amipuru—a man from Wagadagam who was fishing at Payday. This animated video was created as part of a language revitalisation project delivered by Indigenous Knowledge Centres of Queensland to help keep our stories, language, and culture strong for future generations . Disclaimer: Torres Strait Islander and Aboriginal peoples 10,295 reach	  International Day of the World's Indigenous Peoples Today we honour the strength, resilience, and wisdom of Indigenous Peoples across the globe, including our proud Torres Strait Islander communities. There are an estimated 476 million Indigenous Peoples living across 90 countries. They represent over 5,000 cultures and speak the majority of the world's 7,000 languages—yet make up less than 6% of the global population. 9,619 reach	23 posts 4.5% from 22 7.61% engagement rate 22% from 9.76%
11,321 followers 2.2% from 11,073	64,797 people 31.5% from 94,626	9.03% engagement rate 41.2% from 15.35%	861 reactions 71.5% from 3,016

Posts table > Date				
DATE	MESSAGE	REACTIONS	COMMENTS	SHARES
Torres Strait Island Region Aug 29, 00:45	WE ARE HIRING! We currently have exciting career opportunities available: Executive Assistant to the CEO Base: Any TSIRC Division, Thursday Island or Cairns Office Finance Business Partner / Management Accountant Base: Any TSIRC Division or Cair...	34	0	20
Torres Strait Island Region Aug 28, 23:52	Attention Badu Island! On 3–4 September, Biosecurity Queensland staff will be visiting Badu to collect rotten fruit from your yards. If you would like your rotten fruit picked up, please contact your Environmental Health Worker (EHW). Let's work together to keep our islands healthy a...	4	0	0
Torres Strait Island Region Aug 28, 00:00	Calling Torres Strait Islander and Aboriginal language workers across Queensland! Queensland State Archives (QSA) is currently seeking Expressions of Interest for the upcoming First Nations Languages Workshop. 25–28 November 2025 Queensland State...	8	0	9
Torres Strait Island Region Aug 26, 00:01	Keep Your Stove Safe & Your Kitchen Healthy! Your stove is the heart of your home—it's where meals are made and families come together. But just like any part of your house, it needs regular care and maintenance to keep running safely and smoothly. Here are a few...	7	0	3
Torres Strait Island Region Aug 23, 00:00	Today we proudly commemorate the 88th Anniversary of the First Island Councillors Conference This landmark event grew from the 1936 Maritime Strike, when Torres Strait Islander workers united in the first organised challenge to government authority—...	43	2	6
Torres Strait Island Region Aug 21, 00:01	As we approach the 88th anniversary of the First Conference of Island Councillors, Phillemon Mosby TSIRC Mayor reflects on the importance of continuing the legacy of our leaders who paved the way for self-governance and representation in the Torres Strait. #TSIRC #TorresStrait #TorresStraitIslander...	63	1	10
Torres Strait Island Region Aug 20, 05:35	Join us on Thursday Island this Saturday as we celebrate the 88th Anniversary of the First Councillors Conference . The full program will be available on Friday 22 August. This special event is proudly hosted in collaboration with Torres Shire Council. #TSIRC #TorresShireCoun...	8	0	8
Torres Strait Island Region Aug 20, 02:00	Water Smart, Not More! Give your garden just what it needs—no more, no less! Water only when necessary and do it early in the morning or late in the evening to minimise evaporation. Using a timer can help you water efficiently and avoid over-watering, ensuring your...	2	0	1
Torres Strait Island Region Aug 19, 00:00	TSIRC at the AWA North Queensland Water Conference In early August, members of our Water and Wastewater team attended the Australian Water Association North...	34	1	6

Instagram: August 1 – 31 (compared previous month)

Top posts > Likes			Posts
 <p>tsirc.council Aug 19, 01:06</p> <p>The Dhamuw Koedal Dance Team, led by renowned Badu artist Alick Tipoti, delivered powerful performances at the Opening Ceremony of this year's @cairnsindigenousartfair. Through emotional chants, traditional attire, and striking headpieces, their dances reflected deep connections to totems, spirits and stars, weaving Elders' stories into every movement. A proud celebration of Torres Strait culture, storytelling and identity. 🌊 #TSIRC</p> <p>1,031 reach</p>	 <p>tsirc.council Aug 09, 01:40</p> <p>International Day of the World's Indigenous Peoples 🌍 Today we honour the strength, resilience, and wisdom of Indigenous Peoples across the globe, including our proud Torres Strait Islander communities. There are an estimated 476 million Indigenous Peoples living across 90 countries. They represent over 5,000 cultures and speak the majority of the world's 7,000 languages—yet make up less than 6% of the global population. For generations,</p> <p>819 reach</p>	 <p>tsirc.council Aug 04, 00:40</p> <p>Today is National Aboriginal and Torres Strait Islander Children's Day! 🌟 This year's theme, "Little Footsteps, Big Future," honours the journeys our children take as they grow—with each step guided by culture, community, and connection to Country. At TSIRC, we honour the strength and spirit of every child across our 15 communities. You are our leaders of tomorrow, and today, we celebrate you. 🧡💛💚💙💜💖</p> <p>662 reach</p>	<p>32 posts</p> <p>📈 11.1% from 36</p>
<p>Followers</p> <p>560 followers</p> <p>📈 6.5% from 526</p>			<p>Post engagement rate</p> <p>9.49% engagement rate</p> <p>📈 6.1% from 10.12%</p>
<p>Profile reach</p> <p>7,664 people</p> <p>📈 74.4% from 29,960</p>			<p>Page engagement rate</p> <p>7.29% engagement rate</p> <p>📈 12.2% from 8.31%</p>
<p>Post likes</p> <p>456 likes</p> <p>📈 80% from 2,281</p>			

Posts table > Date						
DATE ▼	MESSAGE	♥ LIKES	💬 COMMENTS	👁 REACH	👁 VIEWS	
tsirc.council Aug 29, 03:51	 (No description)	0	0	148	0	
tsirc.council Aug 28, 04:55	 (No description)	0	0	84	0	
tsirc.council Aug 28, 00:31	 (No description)	0	0	115	0	
tsirc.council Aug 28, 00:00	 📌 Calling Torres Strait Islander and Aboriginal language workers across Queensland! Queensland State Archives is currently seeking Expressions of Interest for the upcoming First Nations Languages Workshop. 📅 25-28 Novemb...	21	0	246	777	
tsirc.council Aug 27, 23:36	 Screenshot if you get it right! Level: EML	0	0	126	0	
tsirc.council Aug 26, 01:00	 The tides leave their mark, reminding us that change is constant, but the islands always remain. 🌊 #TSIRC #ZenadthKes #TorresStrait #TorresStraitIslander	27	0	272	802	
tsirc.council Aug 23, 12:22	 (No description)	0	0	130	0	
tsirc.council Aug 23, 00:00	 📌 Today we proudly commemorate the 88th Anniversary of the First Island Councillors Conference 🌟 This landmark event grew from the 1936 Maritime Strike, when Torres Strait Islander workers united in the first organised challeng...	16	0	425	988	
tsirc.council Aug 22, 00:00	 (No description)	0	0	118	0	

Top posts

Torres Strait Island Regional Co...
Aug 20, 00:40

TSIRC at the AWA North Queensland Water Conference
In early August, members of our Water and Wastewater team attended the Australian Water Association North Queensland Conference in Cairns. This year's theme, "The Water Rollercoaster: Thriving in Extremes," focused on how communities and the water industry can work together to overcome challenges like floods and droughts. Our team took part in technical learnings, discussions,

889 impressions

Torres Strait Island Regional Co...
Aug 05, 00:40

"A Safe Place for our Stories": Mabuiag's Refreshed Indigenous Knowledge Centre
Established in 2002, Mabuiag IKC was one of the first of its kind in the Torres Strait. Ella Kris, Manager of Health & Wellbeing and IKCs, explains "Back then, it was mainly about the books. [...] Now, it's about creating a space that brings people together for programs, for sharing knowledge, and for making the most of the digital world." Foldable

569 impressions

Torres Strait Island Regional Co...
Aug 21, 00:00

As we approach the 88th anniversary of the First Conference of Island Councillors, Phillemon Mosby TSIRC Mayor reflects on the importance of continuing the legacy of our leaders who paved the way for self-governance and representation in the Torres Strait.
#TSIRC #TorresStrait #TorresStraitIslander #ZenadthKes

428 impressions

Posts

5 posts

0% from 5

Post engagement rate

23.24% engagement rate

210% from 7.49%

Followers

2,599 followers

1.8% from 2,552

Page reach

1,778 connections

35.8% from 2,768

Page engagement rate

49.17% engagement rate





530% from 7.8%

Post reactions

108 reactions

36.8% from 171

Posts table > Date

DATE	MESSAGE	REAC...	COM...	SHA...	CLICKS	IMPR...	% ENG...
Torres Strait Island Regio... Aug 28, 00:00	 Calling Torres Strait Islander and Aboriginal language workers across Queensland! Queensland State Archives is currently seeking Expressions of Interest for the upcomin...	6	0	4	23	353	9.35%
Torres Strait Island Regio... Aug 21, 00:00	 As we approach the 88th anniversary of the First Conference of Island Councillors, Phillemon Mosby TSIRC Mayor reflects on the importance of continuing the legacy of our leaders who paved the way for self...	14	0	0	21	428	8.18%
Torres Strait Island Regio... Aug 20, 00:40	 TSIRC at the AWA North Queensland Water Conference In early August, members of our Water and Wastewater team attended the Australian Water Association North...	46	2	1	112	889	18.11%
Torres Strait Island Regio... Aug 07, 23:04	 Thank you for visiting our region and for the amazing work you do.	10	0	0	203	350	60.86%
Torres Strait Island Regio... Aug 05, 00:40	 "A Safe Place for our Stories": Mabuiag's Refreshed Indigenous Knowledge Centre Established in 2002, Mabuiag IKC was one of the first of its kind in the Torres Strait. Ella Kris, Manag...	32	1	2	77	569	19.68%

Attachment 2 – Fuel Infrastructure Capital Project Review

Community	Funding Source and Expiry Date	Funding Value	Expenditure to Date	Remaining Funding (Forecast)	Work Completed	Tender History	Tender Value	Status
Boigu	W4Q - 30/06/2024	\$400,000.00	\$321,672.72	\$5,000	100%	Contract	\$294,236.10	Install completed DRP completed Backup generator and transfer switch on site waiting for connection. Defects are still being rectified, contract securities are still held by TSIRC. Residual funds reallocated.
Dauan	LGGSP - 30/09/2024	\$400,000.00	\$0	\$49,371.80	100%	Contract	\$322,773.20	Install completed DRP completed Backup generator and transfer switch on site waiting for connection. Defects are still being rectified, contract securities are still held by TSIRC.
Saibai	BOR -	\$1,006,600.00	\$890,607.66	\$115,992.34	100%			Install completed DRP completed Backup generator and transfer switch on site waiting for connection.
Mabuiag	W4Q - 30/06/2024	\$400,000.00	\$315,379.64	\$9,000	100%	Contract	\$294,356.15	Install completed DRP completed Backup generator and transfer switch on site waiting for connection. Defects are still being rectified, contract securities are still held by TSIRC. Residual funds reallocated.

Community	Funding Source and Expiry Date	Funding Value	Expenditure to Date	Remaining Funding (Forecast)	Work Completed	Tender History	Tender Value	Status
Badu	N/A	Transtanks			100%			Diesel and ULP for TSIRC use only Project complete. Defects are still being rectified. Contract securities are still held by TSIRC.
Arkai (Kubin)	N/A	Transtanks			100%			Diesel and ULP for TSIRC use only
Wug (St Pauls)	N/A	Transtanks						IBIS ULP, Diesel from bulk tank
Hammond	LGGSP 30/09/2024	\$400,000.00	\$161,642.86	TBC	Stage 1 solar 100%	Stage 2 Tender closed Contract awarded SHAS	\$145,000.00	Install completed DRP completed Backup generator and transfer switch on site waiting for connection. Defects are still being rectified. Contract securities are still held by TSIRC.
Iama	N/A	Transtanks - Diesel			100%			ULP External Card, trans tank for Diesel installed
Warraber	N/A	Transtanks - Diesel			100%			ULP External Card, trans tank for Diesel installed
Poruma	LGGSP 30/09/2024	\$400,000.00	\$0	\$65,555.39	100%	Contract TICW	\$309,573.20	Install completed DRP completed Backup generator and transfer switch on site waiting for connection. Defects are still being rectified. Contract securities are still held by TSIRC.
Masig	N/A	Transtanks - Diesel						IBIS ULP, Diesel from bulk tank

Community	Funding Source and Expiry Date	Funding Value	Expenditure to Date	Remaining Funding (Forecast)	Work Completed	Tender History	Tender Value	Status
Ugar	TSRA-30/06/2023	\$572,718.00	\$89,974.16	\$482,743.84		Tender closed - 10/01/2023	\$890k - \$1.92m	Still on drums, Compac system approved, material ordered. Concept designs received. Installation date yet to be confirmed. Considerable cost escalations have been flagged with the funding body for additional grant funding.
Erub	W4Q 30/06/2024	\$400,000.00	\$341,717.63	\$0	98%	Awarded – SHAS, October Install	\$294,236.10 \$480k-\$770k	Install completed DRP completed Backup generator and transfer switch on site waiting for connection. Defects are still being rectified, contract securities are still held by TSIRC. Residual funds reallocated.
Mer	Council Own	\$572,718.00	\$41,698.70	\$531,019.30		Awarded – SHAS, September Install		Still on drums, Compac system approved, material ordered. Contractor mobilising once equipment is on site. Ongoing barging delays due to Seaswift capacity problems. PBC and Town Planning completed.

Attachment 3 - Fuel Pod Status

Pod	Location	Status	Comments
1 x Unleaded 4500 Litre 1 x Diesel 2500 litre	Kubin	Operational – TSIRC	Connected and bulk fuel in use for division. Meters not suitable, SHAS been contracted to swap meters out
1 x Unleaded 4500 Litre 1 x Diesel 2500 litre	Badu	Operational – TSIRC	Connected and bulk fuel in use for division. Meters not suitable, SHAS been contracted to swap meters out
Diesel 3000 litre	St Pauls	Operational – TSIRC and community use	Connected and bulk fuel in use for division – Diesel only.
Diesel 3000 litre	Masig	Operational – TSIRC and community use	Connected and bulk fuel in use for division – Diesel only.
1 x Diesel 2500 litre	Yam	Delivered, waiting for install	Waiting installation from SHAS whilst on site changing meters out
1 x Diesel 2500 litre	Warraber	Delivered, waiting for install	Waiting installation from SHAS whilst on site changing meters out

Attachment 4 – Recruitment, Safety, Learning and Development Report

Recruitment – 1 to 31 August 2025

Transition Readiness Rating (TRR) Key:

TRR	Criteria
1	Certificate
2	Diploma
3	Bachelor
4	Post-Graduate/

Successful Appointments in August: Total [7]				
TRR	POSITION	LOCATION	STATUS/COMMENTS	APPOINTMENT TYPE
1	Engineering Officer	Division 6, Kubin	Successful appointment – 11/08/2025	External
1	Engineering Officer	Division 3, Saibai	Successful appointment – 11/08/2025	External
1	Multi Skilled Administration Officer	Division 10, Warraber	Successful appointment – 18/08/2025	External
1	Engineering Officer	Division 7, St Paul's	Successful appointment – 18/08/2025	External
1	Multi Skilled Administration Officer	Division 4, Mabuia	Successful appointment – 26/08/2025	External
1	Engineering Officer	Division 12, Masig	Successful appointment – 26/08/2025	External
1	Healthy Lifestyle Officer	Division 11, Poruma	Successful appointment – 26/08/2025	External

Long term vacancies – Corporate Services	Time to fill	Comments
Executive Assistant to the CEO	Vacant since October 2024	Temp Staff 4 rounds of recruitment, currently advertised
System Administrator	Vacant since August 2024	One position successfully appointed, second position still no suitable candidates, potential traineeship
Fuel and Fleet Officer	Vacant since January 2024	Currently advertised
Manager Administration & Communications	Vacant since March 2025	Temp Staff

Long term vacancies – Financial Services	Time to fill	Comments
Financial Accountant	Vacant since November 2023	Role currently advertised. Interviews scheduled
Project Accountant	Vacant since August 2024	Position re-advertised. Interviews July 2025, no further progress
Administration Officer, Assets	Vacant since September 2024	Temp Staff considered, no further progress
1 x Finance Officer	Vacant since December 2024	Temp Staff in the interim
Creditor's Officer	Vacant since December 2024	Temp Staff in the interim

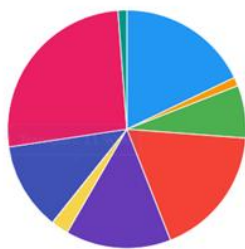
Long term vacancies - Building Services	Time to fill	Comments
R & M Supervisor	Over 12 months	Temp Staff
Team Leader – BSU	Over 12 months	Temp Staff
Project Supervisor Operations	Vacant since August 2024	Temp Staff to be considered in the interim

Long term vacancies – Community Services	Time to fill	Comments
Housing Officer – Hammond	Over 12 months	No further progress
Aged Care Support Worker – St Paul's	Vacant since September 2024	No progress
Casual Aged Care Worker – Mabuiag	Vacant since September 2024	No progress
Childcare – Cleaner/Yardsman, Badu	Vacant since February 2024	No progress
Childcare Cook	Vacant since 2023	No progress
Childcare – CSW – Mixed Age, Badu	Vacant since 2023	No progress
Aged Care Support Worker – Masig	Vacant since November 2024	No progress
Aged Care Support Woker – Hammond	Vacant since December 2024	No progress
Aged Care Support Woker – Kubin	Vacant since 2022	No progress
Healthy Lifestyle Officer – Hammond	Vacant since September 2023	Job advertised – no progress
Healthy Lifestyle Officer – Kubin	Over 12 months	Job advertised – awaiting blue card confirmation
Healthy Lifestyle Officer – Saibai	Over 12 months	Job advertised – awaiting blue card confirmation
Divisional Manager – Ugar	Over 12 months	No progress

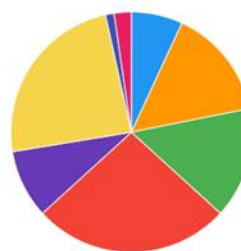
Long term vacancies – Engineering Services	Time to fill	Comments
2 x Senior Project Engineer	Vacant over 12 months	To be advised, no further progress
Technical Officer	Vacant since 2023	Role currently advertised
Project Engineer – Capital Works	Vacant since February 2024	No further progress
Graduate Engineer – Water & Wastewater	12 months	No further progress
Casual Labourer – Civil Crew	12 months	No further progress
Engineering Officer – Ugar	Vacant since 2024	Interviews conducted – no suitability

Safety and wellbeing – 1 to 31 August 2025

Accident/Incident By Type (Last 12 Months)



Accident/Incident By Department (Last 12 Months)

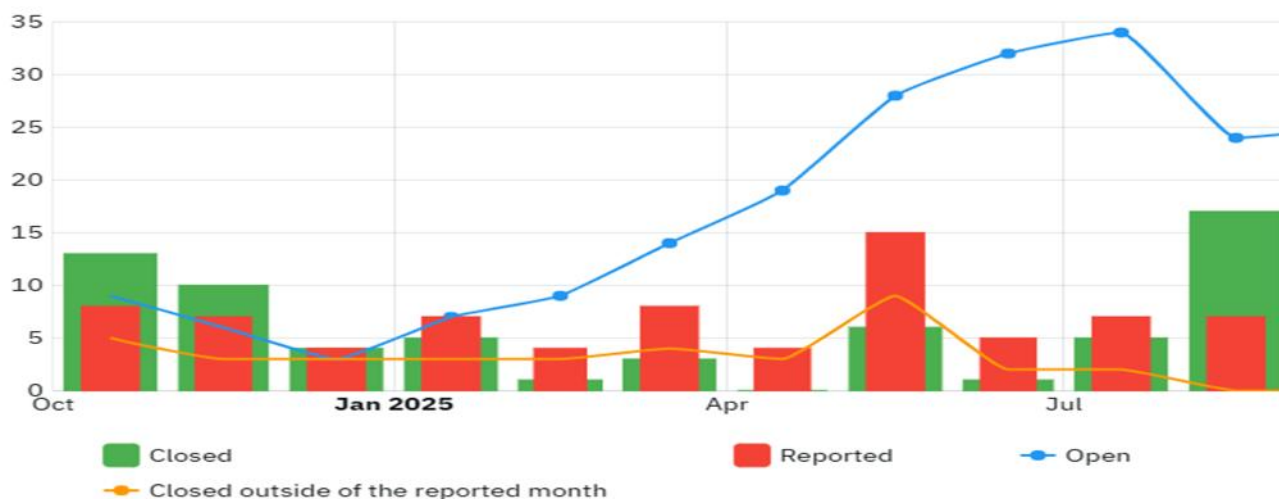


Undefined 15	Environmental / Biological 1	Equipment 6	Operations 6	Building Services 13	Corporate Services 13
Human 15	Other 12	Tools 2	Community Services 23	Financial Services 8	Engineering Services 21
Transport 10	Property 22	Environmental / Cultural Heritage 1	Office of CEO 1	Building Services Unit 2	

Incident Management

- 7 new incident reports
- 17 incident reports closed
- 24 incident reports open

All Incidents (Last 12 Months)



Safety & Wellbeing current action items

- Ongoing uplift of Mango functionality.
- WHS Committee meetings re-commenced with quorum requirements being met.
- WHS Management Plan is temporarily on hold, CEO waiting for legal advice.
- Reviewing new audiometric testing requirements to guide internal planning and compliance.
- CEO has overseen response to Improvement Notice from WHS Regulator from legal consultant.
- Psychosocial training requirements now legislated to be provided to workers.

Workers Compensation

2 ongoing claims

Learning and Development – 1 to 31 August 2025

- TSIRC Cultural Awareness and Visiting Communities Induction review is ongoing
- TSIRC Responsible AI (Artificial Intelligence) Usage training has been mandated and will be rolled out in September
- Tribal Habits Learning Management System has been upgraded to incorporate AI functionality.
- Work experience placement from Tagai College in People and Wellbeing was successful, more student placements being organised for November
- Working towards an Engineering placement on Saibai in September from St Teresa's College Abergowrie

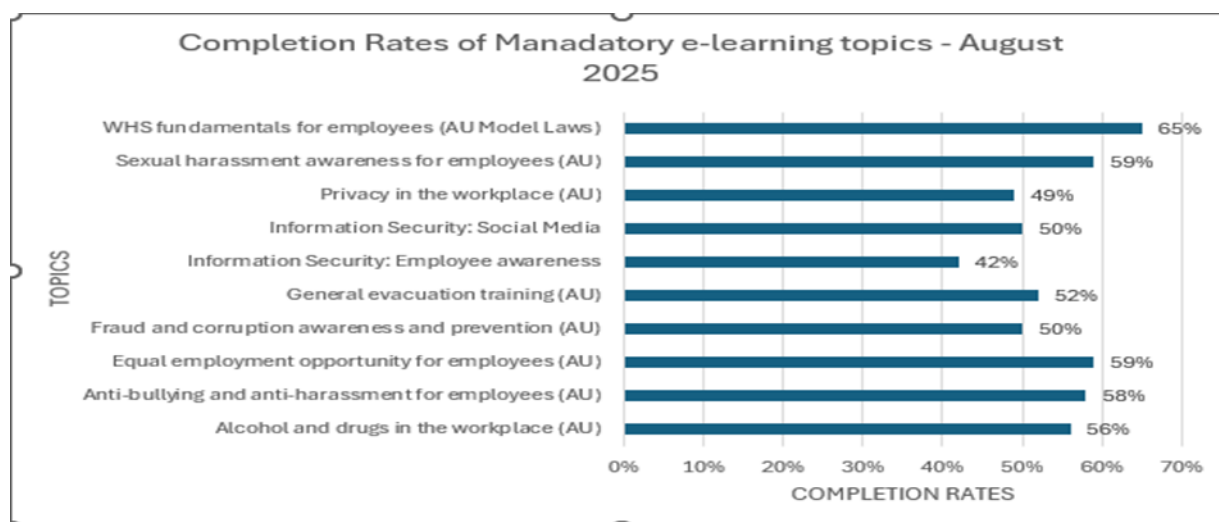
- TSIRC attended the AFL Cape York House Careers Expo as a stall holder to promote career pathways in Council
- Finalising details for Aerodrome Reporting Officer training
- Exploring options for training including conflict resolution for Housing Officers

Training	Department	Update
Leadership Training	Building, Engineering and Community Services	Nine staff successfully completed the training in August. An additional two staff tried to participate online, however there were issues using zoom at the training centre and these staff were unable to complete the training.
Machinery, Working at Heights & Asbestos Awareness	Building Services	Eight staff successfully completed training in skid steer operations, backhoe/loader operations, asbestos awareness and silica awareness training through TAFE Cairns. Costs for these courses was heavily subsidised through the Constriction Skills Queensland (CSQ) Program.
Certificate III Indigenous Environmental Health	Community Services	EHW's completed the next block of training in Cairns.
Rehabilitation & Return to Work Coordinator	Corporate Services	Safety and Wellbeing Officer successfully completed the Rehabilitation & Return to Work Coordinator training. Training will provide officers with the skills to manage injured workers & their return to work after injury.
HR Masterclass	Corporate Services	People and Wellbeing Officer attended the 2-day HR Masterclass run by Peak Services at Cairns Regional Council.
Australian Water Association Far North Conference	Engineering Services	Five engineering services officers attended the Conference held in Cairns. Participants also attended the site tour of the Cairns Water Security Stage 1 Project.

Tribal Habits User Data:

Total users 263; total staff enrolments 353; agency staff users 15; total staff accessing platform in August 29.

Whilst most modules have seen an increase in completion, Information Security, Privacy and Fraud and Corruption modules would benefit from greater focus.





ENGINEERING OPERATIONS

OFFICER RECOMMENDATION:

That Council notes this report.

EXECUTIVE SUMMARY:

Council's Engineering Services is committed to undertake and deliver a range of operational and maintenance activities which provide high quality engineering services, public facilities, and amenities, including but not limited to.

- Roads, drainage, and ancillary works.
- Parks, gardens, and reserves
- Water and Wastewater (Sewerage) operations/schemes
- Collection and treatment of solid waste
- Airport facilities
- Marine facilities
- Preparedness and Preparation for disaster events.

Interested Parties/Consultation:

Executive Director Engineering Services, Head of Engineering, Manager Engineering Operations, Manager Water & Environmental Engineering, Manager Capital Works, Manager Fuel & Fleet, Divisional Engineering Officers

Background:

Division 1: Boigu

Operations

- Repair Wind Direction Indicator at Aerodrome
- Repair works on Reverse Osmosis (RO) unit at Water Treatment Plant with assistance from Technical Officers.
- Completed pressure clean of boat ramp for the month.
- Address few water leaks in the community and assist Carpenter with household leaks.
- Minor repair to road completed on the Cemetery Access Road.

Disaster Management

- Satellite Phone: Testing Completed & Operational.
- HF Radio: Testing Completed & Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 2: Dauan

Operations

- Clearance works completed on Eastern Helipad.
- Maintain road access to eastern Helipad and Water Pump Station 4.
- Address few water leaks in the community.
- Roadside grass maintenance completed around all Council Assets (Council Office, Oval, Community Hall, Cover Lagoon, Both Helipads and Water Pump Stations).
- General Maintenance and Engineering Operations throughout the community.

Disaster Management

- Satellite Phone: Testing Completed & Operational
- HF Radio: Testing not done (due to HF Relocation required)
- HF Radio: Tested and Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 3: Saibai

Operations

- Remove vegetation from Aerodrome fence line and complete grass maintenance around gable markers and lights.
- Monitor town water flow and due to high usage in Community.
- 75% of fire break completed around the Covered Lagoon.
- Completed grass maintenance around Council Accommodations.
- Vegetation clearance around boat ramp area and neatly store away Temporary Desalination Tanks.

Disaster Management

- Satellite Phone: Testing Completed & Operational
- HF Radio: Testing Completed & Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 4: Mabuiag

Operations

- Maintained Fire break around old bore water.
- Maintenance Works completed around Sea swift Loading Zone.
- Water Main repaired and few water leaks completed.
- Grass maintenance and General works completed around Council Donga's near the Airport.
- General cleaning and maintenance completed around the community.

Disaster Management

- Satellite Phone: Testing Completed & Operational
- HF Radio: Testing Completed & Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 5: Badu

Operations

- Completed Fire Break around the Landfill and General Cleaning in the landfill.
- Completed Grass maintenance around the Water Treatment Plant.
- Conduct Town Water main flushing on Nona St, Install new reducer valves to town flow meter.
- Complete isolate test to detect leaks in the community.
- Grass maintenance completed at the Sewer Ponds.

Disaster Management

- Satellite Phone: Testing Completed & Operational.
- HF Radio: Testing Completed & Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – Yes

Division 6: Kubin

Operations

- Grass cutting on airport runway strip.
- Grass cutting around lights and gable makers.
- Maintenance on Sewer pump stations including cleaning screening baskets.
- Garbage collection twice weekly
- Daily maintenance checks at Water Treatment Plant and Sewerage Treatment Plant

Disaster Management

- Satellite Phone: Testing Completed & Operational.
- HF Radio: Testing Completed & Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – Yes

Division 7: St Pauls

Operations

- Landfill maintenance with Backhoe.
- Garbage collections completed twice weekly.
- Water Logsheets entered in SWIMS.
- Daily maintenance /checks at Water Treatment Plant and Sewerage Treatment Plant.
- Leak investigations around community.

Disaster Management

- Satellite Phone: Testing Completed & Operational.
- HF Radio: Testing Completed & Operational.
- Community Disaster Meeting Held – Yes
- Local Community Disaster Coordinator visit – NA

Division 8: Hammond

Operations

- Grass maintenance at the cemetery undertaken.
- Monthly water samples completed in-house.
- Assisting Rural Fire with back burning around metal waste area after it was set alight.
- Grass cutting around community maintaining fire breaks.
- Garbage collections completed twice weekly.
- Fixed few water leaks in community.

Disaster Management

- Satellite Phone: Testing Completed & Operational.
- HF Radio: Testing Completed & Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 9: Iama

Operations

- Clearing drains on the road next to Ergon, Kebisu Street, Oleary Street and Airport Road.
- Daily maintenance checks at Water Treatment Plant and Sewerage Treatment Plant.
- Garbage collections completed twice weekly.
- Green waste and white goods removal to landfill.
- Maintenance at public area around the gazebo at jetty.

Disaster Management

- Satellite Phone: Testing Completed & Operational.
- HF Radio:
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 10: Warraber

Operations

- Maintenance at all 3-sewer pump station and grass cutting completed.
- Emptying the drying beds at STP
- Maintenance completed around waiting house.
- Garbage collections twice weekly
- Water usage closely monitored due to water restrictions in place.
- Leak investigation around community.

Disaster Management

- Satellite Phone: Testing Completed & Operational.
- HF Radio: Testing Completed & Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 11: Poruma

Operations

- Sewer blockage at pump station removed with assistance from BSU.
- Airport Vegetation removal underway.
- Roads and drainage maintenance undertaken.
- Wharf maintenance undertaken.
- Childcare centre prep for ACCAP team (Army) accommodation.
- Basketball courts, Toilets and Sports house grass maintenance and Tree looping for ACCAP project.

Disaster Management

- Satellite Phone: Testing Completed (Fail to connect)
- HF Radio: No
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 12: Masig

Operations

- Boat ramp monthly pressure clean maintenance.
- Daily checks completed at Water and Sewer Plants.
- Daily Serviceability checks Airport.
- Old garbage truck cleaned and shipped off to Cairns.
- Emptying dry beds at Sewerage Treatment Plant.
- Runway, Apron lights and Gable markers grass maintenance undertaken.
- Roadworks-Potholes maintenance
- Garbage collection twice weekly
- Landfill maintenance/segregations of metal waste, green waste, white goods & general waste.
- Monitor chlorine dosing rate Water Treatment Plant.

Disaster Management

- Satellite Phone: Testing Completed & Operational
- HF Radio: Testing Completed & Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 13: Ugar

Operations

- Fix water leaks on Main line and few leaks on Polypipe and ferrules.
- Grass maintenance Roadside around entire community
- Grass maintenance TSIRC assets office, guest house, helipad, Community Hall
- Maintenance at Boat ramp laydown area
- Garbage collection twice weekly
- Road maintenance of potholes and wash away loose gravel on roads.

Disaster Management

- Satellite Phone: Testing Completed (no network coverage)
- HF Radio: Testing completed (network unavailable)
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 14: Erub

Operations

- Fix water leak on main line.
- SWIMs and sample training with Emma Evans
- Grass maintenance and Fire break around covered water storage lagoon area undertaken.
- Landfill maintenance undertaken including clearing fire break.
- Grass maintenance around Sewerage Treatment Plant.
- Garbage collection - Manual handling twice a week due to truck being unserviceable.

Disaster Management

- Satellite Phone: Testing completed & Operational.
- HF Radio: Testing Completed (Invalid network coverage)
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 15: Mer

Operations

- Community grass maintenance
- Airport line marking
- Covered lagoon grass maintenance.
- Daily checks WTP STP
- Daily Serviceability Inspection Airport

Disaster Management

- Satellite Phone: Testing Completed & Operational
- HF Radio: Testing Completed & Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

COMPLIANCE / CONSIDERATIONS:

Statutory:	Local Government Act 2009, Disaster Management Act 2003
Budgetary:	Operating Costs as per approved Budget.
Policy:	
Legal:	
Risk:	Our communities are safe, healthy, and active.
Links to Strategic Plans:	Corporate/Operational Plan TSIRC Community Plan (2009-2029)
Masig Statement:	
Standing Committee Consultation:	NIL
Timelines:	

Other Comments: Dauan HF Radio currently is currently offline and installed at a bad position. The radio will be relocated from the IKC Office to the Divisional Engineering Officers Office; contractor has been engaged to undertake the works.

Satellite Phone for Ugar and Erub experiencing no network coverage. Further investigations required.

Community Disaster Management Plan for all Divisions has been updated, Divisional Managers in their roles as Community Disaster Coordinators will inform LCDC of any changes in the future.

LCDC recently travelled to Division 2 Dauan to assist with State Emergency Services undertaking Storm Damage Operation Training, First Aid, Rescue Operation, SES Ladder Training, how to set up lightings, how to use generator and air compressor.

Dauan SES now has five members, being four females & one male, to assist in any emergency and disaster. On the final evening, a Graduation Ceremony held at Dauan Community Hall together with the community. IT training and registration within the SES Portal was completed and SES provided each member with equipment (Tablet) to record and collect data on each training session.

We had an excellent outcome on Training the final evening with Graduation Ceremony together with Councillor and Community. Team training on storage SES equipment.

STORM DAMAGE OPERATION



SES LADDER TRAINING



OPERATING GENERATOR & COMPRESSOR



FIRST AID CPR & AED TRAINING



ROPE TECHNIQUES



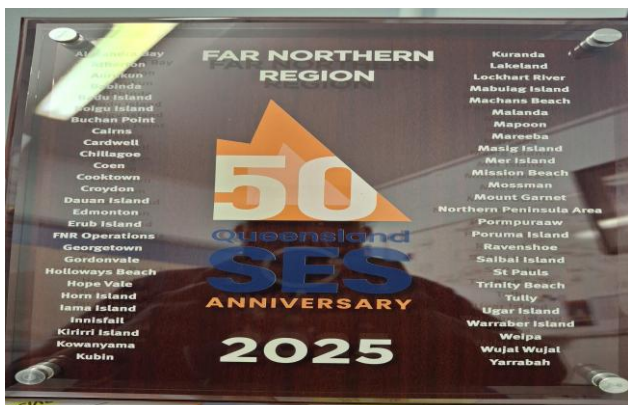
SES TEAM REPLACE AIR & RELOCATING RFS FIRE FIGHTING TRAILER TO SES SHED



FINAL DAY OF TRAINING – GRADUATION CEREMONY – CERT II in Community Safety



PRESENTATION 50 YEARS ANNIVERSARY PLAQUE FNR



SES 50 Anniversary Presented to Dauan SES Veteran she then hands it to Councillor Dauan.

DAUAN COMMUNITY TOGETHE WITH SES GRADUATES



Authored:
Mathew Brodbeck
Manager Engineering Services

Endorsed:
Adeah Kabai
Acting Executive Director, Engineering Services

Approved:
For Dawson Sailor
Acting Chief Executive Officer

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Manager Engineering Operations.
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ATTACHMENTS:

Attachment 1 – SATPHONE Serviceability Checks
Attachment 2 – HF Radio Serviceability Checks

SAT PHONE SERVICEABILITY CHECK

		2024				2025							
Island Community	SAT Phone Number	September	October	November	December	January	February	March	April	May	June	July	August
Boigu	0147 181 217	✓	✓	✓	✓	✓	X	✓	✓	✓	✓	✓	✓
Dauan	0147 181 228	✓	X	X	✓	✓	✓	✓	✓	✓	✓	✓	✓
Saibai	0147 169 314	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mabuiag	0147 169 325	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Badu	0147 181 778	✓	X	✓	✓	U/S	✓	U/S	X	X	✓	✓	✓
Kubin	0147 181 178	✓	✓	U/S	✓	✓	✓	✓	U/S	U/S	✓	✓	✓
ST Paul's	0147 169 653	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Hammond	0147 181 490	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Iama	0147 181 295	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Warraber	0147 168 409	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Poruma	0147 180 275	✓	✓	U/S	U/S	✓	X	✓	✓	✓	✓	✓	✓
Masig	0147 181 972	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ugar	0147 167 527	X	X	X	X	✓	✓	X	X	X	X	✓	✓
Erub	0147 168 918	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mer	0147 168 220	✓	✓	✓	✓	✓	✓	U/S	✓	✓	✓	✓	✓
TI Office	0147 168 689	U/S	U/S	U/S	✓	✓	✓	✓	✓	✓	✓	✓	✓
TI Engineering	0147 183 853	✓	X	✓	X	X	X	X	x	x	x	x	x
Cairns	0147 186 884	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

✓	Indicates succesful test
✓	Tested, but no connection
U/S	Indicated Equipment Issue
X	Indicates test was not completed

HF RADIO SERVICEABILITY CHECK

	2024				2025							
Island Community	September	October	November	December	January	February	March	April	May	June	July	August
Boigu	X	✓	X	✓	x	✓	✓	✓	✓	✓	✓	✓
Dauan	X	✓	✓	✓	✓	✓	✓	✓	✓	X	✓	U/S
Saibai	U/S	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mabuiag	U/S	✓	X	✓	x	✓	✓	✓	✓	✓	✓	✓
Badu	U/S	U/S	U/S	U/S	✓	✓	✓	X	✓	✓	✓	✓
Kubin	NA	NA	NA	✓	U/S	U/S	U/S	U/S	U/S	U/S	✓	✓
ST Paul's	X	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Hammond	U/S	✓	X	✓	✓	✓	✓	✓	✓	✓	✓	✓
Iama	U/S	✓	X	✓	✓	✓	✓	✓	✓	✓	✓	✓
Warraber	U/S	✓	X	✓	U/S	✓	✓	✓	✓	✓	✓	✓
Poruma	X	U/S	U/S	✓	✓	✓	✓	✓	✓	✓	✓	✓
Masig	X	U/S	U/S	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ugar	X	U/S	U/S	U/S	✓	✓	X	X	X	X	✓	✓
Erub	X	U/S	U/S	✓	✓	X	✓	✓	✓	✓	✓	✓
Mer	U/S	U/S	U/S	✓	✓	✓	✓	✓	X	✓	✓	✓

✓	Indicates successful test
✓	Indicates test undertaken - no connection.
U/S	Indicated Equipment Issue
X	Indicates test was not completed
NA	Not HF Radio Available



Engineering Services

ENGINEERING SERVICES – WATER AND WASTEWATER

OFFICER RECOMMENDATION:

That Council notes this report.

EXECUTIVE SUMMARY:

To provide Council with a status update of the water and wastewater scheme operations, as well as current details of capital works projects for water and wastewater assets.

Background:

Council is committed to undertake and deliver a range of maintenance, operations and planning activities associated with Council's water and wastewater schemes. This includes but is not limited to:

- Maintaining an adequate and safe potable water supply for the communities, which meets Australian Drinking Water Guidelines and regulatory requirements.
- Effective operation of the water treatment plants, water storage lagoons, reservoirs, water reticulation and associated plant and equipment.
- Effective operation of the wastewater treatment plant, pumping stations, sewerage reticulation and associated plant and equipment.
- Promoting the importance of water conservation to the community and promoting the importance of clean, safe water supply as an essential aspect of community wellbeing.
- Planning for and seeking future funding to ensure the security and reliability of water and wastewater services.
- Undertaking effective preventative and emergency repairs as required to ensure system reliability for both water and wastewater operations.

Interested Parties/Consultation:

- Engineering Staff
- Councillors as appropriate
- Regulators
- Funders

COMPLIANCE / CONSIDERATIONS:

Statutory:	<ul style="list-style-type: none">• Water Supply (Safety and Reliability) Act 2008• Public Health Act 2005• Environmental Protection Act 1994
Budgetary:	If an asset is being proposed (expenditure >\$10,000) whether there are capital funds available. For Operating costs - If resources are required to be spent whether the operating funds are available.
Risk:	Detail risk management process planned to be undertaken, key identified risks and how these risks are proposed to be managed. Include financial risk, technical risk, reputational risk, legal risk, participation, and completion risk and or political risk.
Links to Strategic Plans:	Corporate Plan 2025-2030: 2.1 Provide safe and reliable drinking water Operational Plan: Objective No. 47 Sustainable Water and Wastewater Management Project.

Other Comments:

Please refer to the Monthly Water and Wastewater Report attached for August 2025.

Author:



Paul Ransom
Consultant Engineer

Recommended:



Emma Evans
Manager Water and Environmental Engineering

Recommended:



Adeah Kabai
Acting Executive Director of Engineering

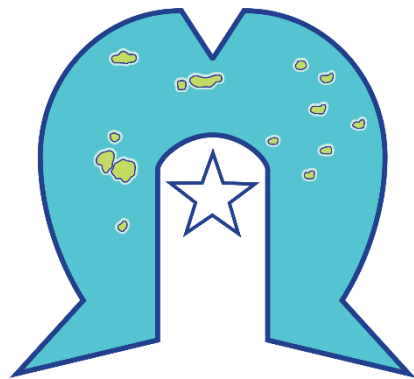
Approved:



For Dawson Sailor
Acting Chief Executive Officer

ATTACHMENTS:

Monthly Water & Wastewater Report.



Torres Strait Island
REGIONAL COUNCIL

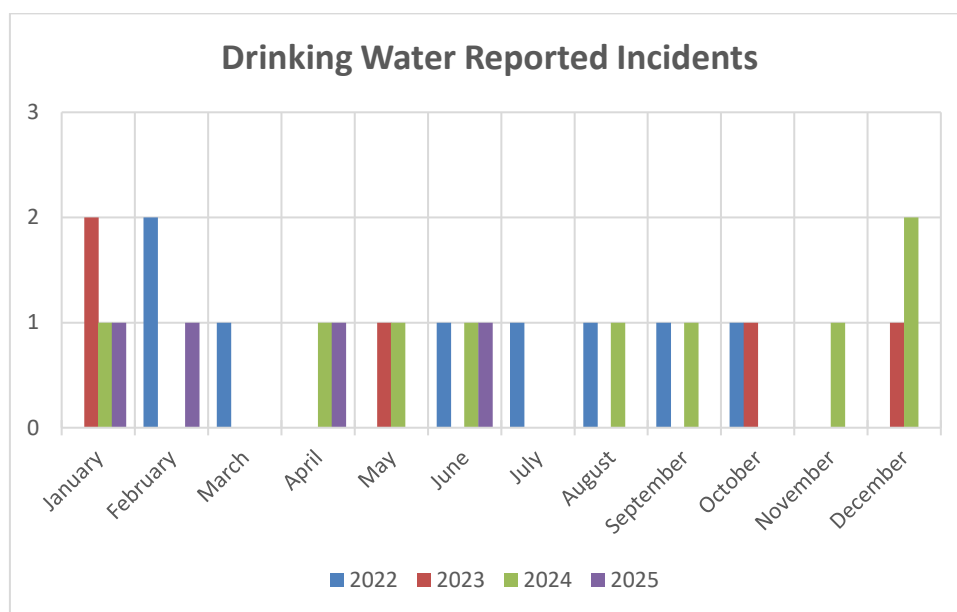
Engineering Services

MONTHLY WATER & WASTEWATER REPORT

August 2025

Author	Reviewer	Revision	Date
Paul Ransom	Emma Evans	1	01/09/2025

STATUS OF WATER ALERTS



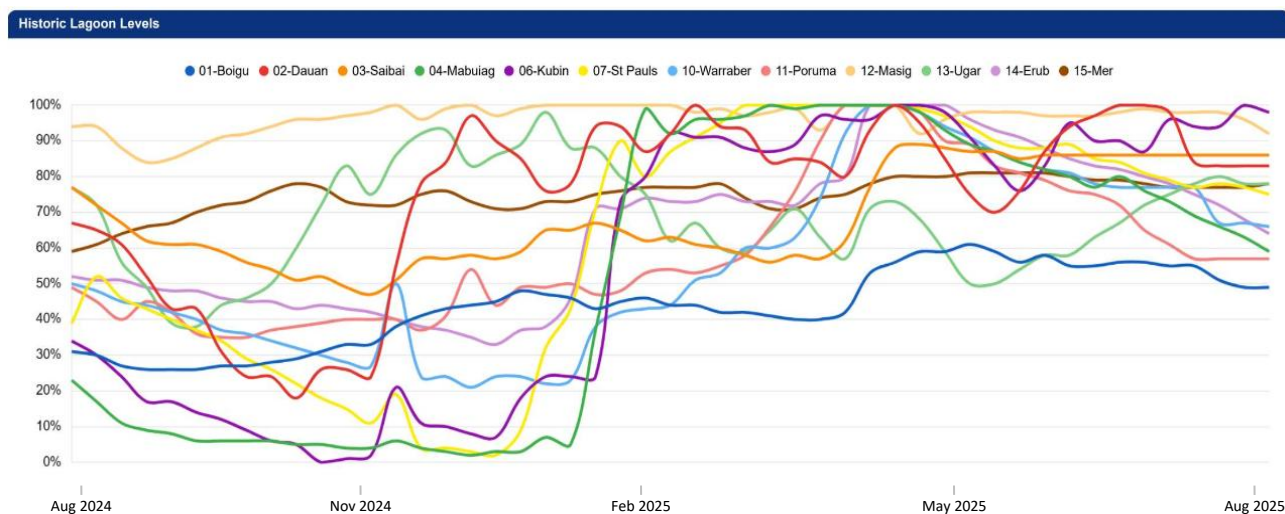
Boigu

A Boil Water Alert was for Boigu issued on 30th June 2025 due to equipment failure. Investigation and subsequent repairs have been undertaken. Follow up E. coli testing has now been completed, and the Water & Wastewater team is working with the regulator to lift the BWA.

The Boiled Water Alert has been lifted on 11th September 2025.

WATER SECURITY UPDATE

Water restrictions have been implemented in several communities to safeguard the water supply. This measure has resulted in a positive impact on water storage in each community, as depicted in the graph below:



Water security information as at Friday 29th August 2025 is summarised below.

Community	Water remaining	Primary Issue	Work being done to address security
01 – Boigu	6+ months' supply	Network/property leaks and high groundwater table	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use. Repairs scheduled to water treatment plant in August to improve lagoon levels.
02 – Dauan	5+ months' supply	Network leak	Level 2 Water Restrictions – No outdoor use.
03 – Saibai	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
04 – Mabuiag	4+ months' supply	Network/property leaks	Level 3 Water Restrictions – No outdoor use.
05 – Badu	Groundwater source (assume 6+ months' supply)	High consumption, Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use. Network improvements and leak detection works being carried out 4 – 5 th August.
06 – Kubin	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
07 – St Pauls	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
08 – Hammond	Chlorinated water supplied from TI	Network/property leaks	Level 2 Water Restrictions Outdoor use restricted to Saturday & Sunday 08:00-09:00 and 17:00-18:00
09 – Iama	Solely reliant on desalinated water	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
10 – Warraber	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
11 – Poruma	Less than 3 months' supply	Significant Network/property leaks	Level 4 Water Restrictions – No outdoor use. Defence Force onsite for community infrastructure works, additional desal setup to supplement the supply while they are there.

Community	Water remaining	Primary Issue	Work being done to address security
12 – Masig	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.
13 – Ugar	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.
14 – Erub	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
15 – Mer	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.

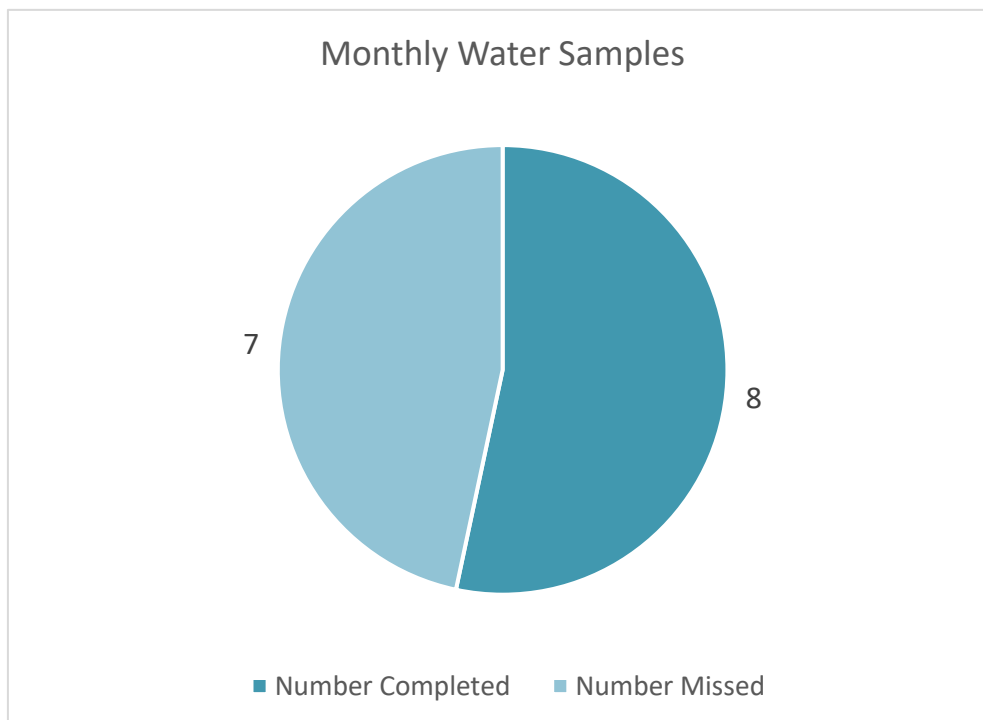
Note: Months of water remaining are calculated on the previous 4 weeks of consumption and production data, and does not include potential rainfall. The months of remaining water can change very quickly if a desalination plant is offline for an extended period of time.

WASTEWATER STATUS

#	Island	Comments
1	Boigu Island	• Normal operation. Repairs required.
2	Dauan Island	• No Sewage Treatment Plant
3	Saibai Island	• Normal operation
4	Mabuiag Island	• Not operational. Repairs/full upgrade required.
5	Badu Island	• Normal operation.
6	Kubin Community	• Normal operation.
7	St Pauls Community	• Normal operation.
8	Hammond Island	• No Sewage Treatment Plant
9	Iama Island	• Normal operation. Repairs/full upgrade required.
10	Warraber Island	• Normal operation. Repairs required.
11	Poruma Island	• Not operational. Repairs/full upgrade required.
12	Masig Island	• Normal operation. Repairs required.
13	Ugar Island	• No Sewage Treatment Plant
14	Erub Island	• Normal operation.
15	Mer Island	• Normal operation. Repairs required.

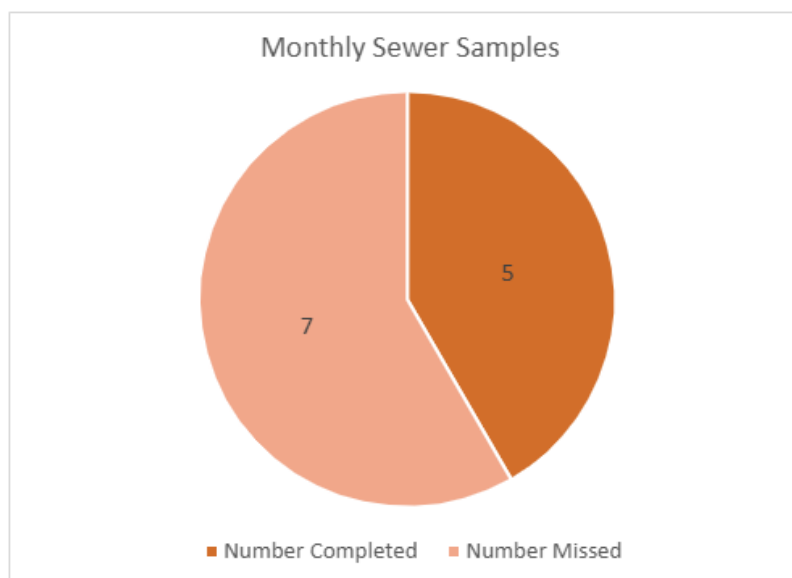
WATER AND WASTEWATER SAMPLING

Water



Monthly Water E Coli samples from 8 communities were completed and all passed.

Sewer



Monthly wastewater samples for August were collected and analysed in the Cairns NATA laboratory from 5 communities and samples from 8 communities were missed.