



NOTICE OF COUNCIL STANDING COMMITTEE MEETING

In accordance with Section 254C of the *Local Government Regulation 2012* this notice is to advise that a meeting of Council's **Strategic Action Reference Group (SARG) Standing Committee** will be held in Cairns (Level 3, 111 Grafton Street, Cairns) and also by Microsoft (TEAMS) as follows:

Friday, 7 November 2025

(9.00am to 4.00pm)

Microsoft (TEAMS) Meeting ID: 454 619 336 981 1 | Passcode: AH77db9r

The attendance of each Standing Committee Member is requested.

Agenda papers for this meeting are attached and will soon be available on Council's website (except for any Closed Business papers) and can be accessed by clicking on the link below:

[Documents | Torres Strait Island Regional Council](#)

Please note that this meeting is live streamed on Council's YouTube Channel and a recording following the meeting will be available at the following location:

<https://www.youtube.com/@IslandCouncil/streams>

A handwritten signature in black ink, appearing to read 'James William'.

James William
Chief Executive Officer

3 November 2025





**STRATEGIC ACTION REFERENCE
GROUP (SARG) STANDING
COMMITTEE MEETING**
7 NOVEMBER 2025

AGENDA

Time: 9.00am to 4.00pm

Venue: *Microsoft TEAMS Meeting ID: 454 619 336 981 1 | Passcode: AH77db9r*

ORDER OF BUSINESS

9.00am	A. WELCOME & QUORUM CONFIRMATION ACKNOWLEDGEMENTS OPENING PRAYER OBSERVANCES B. APOLOGIES C. CONFLICT OF INTEREST DECLARATIONS D. LIVE STREAM. <i>This meeting is live streamed on Council's YouTube Channel.</i> 1. CONFIRMATION OF MINUTES (8 October 2025) 1.1. Action Items from Previous Meetings 2. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC
9.30am	3. CHIEF EXECUTIVE OFFICER 3.1. TSIRC Transition Action Plan (TAP) Update <i>(verbal update by Mr Scott Mason)</i> <i>[Reason for Closed Discussion: In accordance with section 254J of the Local Government Regulation 2012, it is recommended that this matter be considered by Council in Closed Business as it includes "matters that may directly affect the health and safety of an individual or a group of individuals".]</i> 4. MAYORAL ITEMS <i>(verbal discussion)</i> 4.1. NZY – Joint Venture <i>(Cr Rocky Stephen)</i> <i>[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]</i> 4.2. Alternative Transport Proposal Feasibility Study <i>(Cr Rocky Stephen)</i> <i>[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]</i> 4.3. TS&NPA ROC <i>(Mayor)</i> <i>[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]</i>

- 5. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION**
- 6. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION**
- 7. CHIEF EXECUTIVE OFFICER**
 - 7.1. SARG Standing Committee – Next Meeting & 2026 Meeting Schedule 2026**
- 8. BUILDING SERVICES DIRECTORATE**

Nil.
- 9. COMMUNITY SERVICES DIRECTORATE**

Nil.
- 10. CORPORATE SERVICES DIRECTORATE**

Nil
- 11. ENGINEERING SERVICES DIRECTORATE**

Nil.
- 12. FINANCIAL SERVICES DIRECTORATE**

Nil.
- 13. ITEMS ARISING**
- 14. NEXT MEETING – TBC 14 January 2026**
- 15. CLOSE OF MEETING & PRAYER**

4.00pm



**STRATEGIC ACTION REFERENCE GROUP
(SARG) STANDING COMMITTEE MEETING**
7 NOVEMBER 2025

Agenda Item

1

DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

CONFIRMATION OF MINUTES (8 OCTOBER 2025)

OFFICER RECOMMENDATION:

The Standing Committee confirms the Minutes of its meeting held on 8 October 2025.

EXECUTIVE SUMMARY:

Section 254F(4) of the *Local Government Regulations 2012* requires that at each local government meeting, the minutes of the previous meeting must be confirmed by the councillors or committee members present.

Interested Parties/Consultation:

N/A

Background / Previous Standing Committee Consideration:

The previous SARG Standing Committee meeting was held on 8 October 2025.

Section 254(6) of the *Local Government Regulation 2012* requires that a copy of the minutes of each local government must be made publicly available by 5pm on the tenth day after the meeting is held. To meet these compliance requirements, a copy of the draft Minutes from the last meeting were circulated to the Executive Leadership Team for input prior to being posted on the Council website.

Following confirmation of the Minutes by the Standing Committee, the confirmed Minutes will replace the draft Minutes on the Council website.

A copy of the confirmed Minutes will also be submitted to the next Council meeting for noting.

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254F(4) of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	N/A
Legal:	<i>Local Government Act 2009</i>
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ 3.1 Provide good governance & leadership
Malungu Yangu Wakay (The Masig Statement):	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure following at each Standing Committee Meeting

Other Comments:

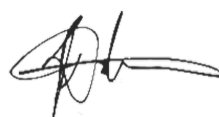
N/A

Endorsed:

Vicki Bishop

Vicki Bishop
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Draft Minutes of the SARG Standing Committee Meeting held on 8 October 2025.



**STRATEGIC ACTION
REFERENCE GROUP
(SARG) STANDING
COMMITTEE MEETING
8 OCTOBER 2025**

MINUTES

Time: 9.00am to 4.00pm

Venue: *Microsoft TEAMS Meeting ID: 462 229 464 486 | Passcode: M3hC2vm3*

PRESENT:

Mayor/Chair

Deputy Mayor

Chair - Economic Growth (EG) Advisory Committee

Chair - Environment & Climate Adaptation (ECCA) Advisory Committee

Chair - Housing, Families and Safe & Healthy Communities (HFSHC) Advisory Committee

Cr Phillemon Mosby

Cr Ranetta Wosomo

Cr Rocky Stephen

Cr Kabay Tamu – *joined meeting at 9.30am*

Cr Keith Fell

ABSENT:

Chair - Culture, Arts, Land & Heritage (CALH) Advisory Committee

Chair - Governance & Leadership Advisory Committee

Cr Chelsea Aniba

Cr Dimas Toby

OFFICERS:

Acting Chief Executive Officer

Executive Director Building Services

Executive Director Corporate Services

Acting Executive Director Community Services

Executive Director Engineering Services

Executive Director Financial Services

Executive Assistant to the Mayor

Executive Assistant to the CEO

TSIRC Secretariat

Mr Dawson Sailor

Mr Wayne Green

Ms Vicki Bishop

Mr David Abednego

Mr David Baldwin

Ms Hollie Faithfull

Ms Trudy Lui

Ms Amy Orr

Mr Darryl Brooks

APOLOGIES:

Nil

GUESTS:

Chief Executive Officer, LG Services Group

Mr Scott Mason

**A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS |
OPENING PRAYER | OBSERVANCES**

At 9.05am, the Mayor welcomed Committee Members and to the meeting, noting that a quorum of members was present.

The Mayor made the following acknowledgements:

- Our Great Creator (Papa God) for his wisdom, knowledge, understanding, favour upon our lives, families, the region the Council and the services it provides to our communities; and
- The Traditional Custodians and Elders (past, present and emerging) throughout the length and breadth of Zenadth Kes – from Mer in the East to Boigu in the West and Gimuy Country for the TSIRC Cairns Office.

The Mayor also conveyed to those members of the Torres Strait Islander community –throughout the homelands and on the Australian mainland – and others who may be observing Sorry Business at this time, the collective thoughts and prayers of the Committee.

Cr Keith Fell delivered the opening prayer. This was followed by a minute of silence for reflection purposes.

B. NOTING OF APOLOGIES

No formal apologies were tabled.

C. CONFLICT OF INTEREST DECLARATIONS

The Mayor invited attendees to table any prescribed or declarable COI matters. No COI declarations were made. The Mayor requested that Committee Members advise of any COI declarations should they arise throughout discussions.

The Mayor also invited attendees to advise of any legal matters that would prevent members from participation in today's meeting. No matters were declared.

D. LIVE STREAM

Due to technical difficulties, the meeting was not live streamed.

1. CONFIRMATION OF MINUTES (11 JULY 2025)

#SSC24-28/2025-10/1

CR WOSOMO / CR FELL

The Standing Committee confirmed the Minutes of its meeting held on 11 July 2025.

CARRIED UNANIMOUSLY

1.1. ACTION ITEMS FROM PREVIOUS MEETINGS

The Acting Chief Executive Officer (Mr Dawson Sailor) spoke to this item. The update was noted by the Standing Committee.

- *The Chief Executive Officer of LG Services Group (Mr Scott Mason) joined the meeting at 9.25am.*

2. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

#SSC24-28/2025-10/2

CR FELL / CR STEPHEN

The Standing Committee resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

CARRIED UNANIMOUSLY

- *The Chief Executive Officer of LG Services Group (Mr Scott Mason) spoke to Agenda Item 3.1 below.*

3. CHIEF EXECUTIVE OFFICER

3.1. TSIRC Transition Action Plan (TAP) Update *(verbal update by Mr Scott Mason)*

[Reason for this matter to be discussed in Closed Business: This matter contains matters that may directly affect the health and safety of an individual or a group of individuals.]

The update was noted by the Standing Committee.

4. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

#SSC24-28/2025-10/4

CR FELL / CR WOSOMO

The Standing Committee resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012*.

CARRIED UNANIMOUSLY

5. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

The Mayor advised that no formal resolutions resulted from the Closed Session discussions.

Action Required:

1. Chief Executive Officer to oversee review of existing MOU between TSRA and TSIRC to match the aspirations around Council's TAP and to discuss this matter at the upcoming TSIRC Deputation to the TSRA November 2025 Board Meeting. The CEO requested SARG Members to consider matters and have these raised at the November 2025 Council Workshop.
2. Chief Executive Officer to provide a copy of existing MOU between TSRA and TSIRC to Mr Scott Mason

3. Chief Executive Officer and Mr Scott Mason to progress formal engagement with the Queensland State Government (particularly at the Ministerial level) to invest in housing funding requirements by Council for TSIRC staff in the context of aspiring to TAP needs.
4. Mayor to raise with the TS&NPAROC the need to ensure that the aspirations of Council's TAP are also pursued with NPARC and TSC in the context of regional governance aspirations for the Torres Strait.
5. Chief Executive Officer to discuss with Australian Maritime Union organisers to ensure that coordination occurs across the region in the lead up to the 90th Anniversary of the Maritime Strike (in 2026) is in sync with regional governance aspirations for the Torres Strait.
6. Chief Executive Officer to distribute to SARG SC members the June 2016 Information Report provided to Council in relation to the location of a TSIRC Head Office in the region to determine the next steps on a way forward.
7. Office of the Mayor to send out information to SARG and the Chief Executive Officer to ensure that TSIRC is represented on the regional working group being established by GBK for the 90th Anniversary of the Maritime Strike (in 2026).

6. MAYORAL ITEMS *(verbal discussion)*

6.1. Advisory Committees – 1st Quarter Reporting (2025-26)

#SSC24-28/2025-10/6.1

CR WOSOMO / CR STEPHEN

The Standing Committee:

1. **notes the Advisory Committee 1st Quarter Reports for the period 1 July 2025 to 30 September 2025; and**
2. **recommends that the reports be submitted for noting by Council.**

CARRIED UNANIMOUSLY

6.2. November 2025 Council Workshop – Date Adjustment

The Standing Committee requested that a report be prepared for the October 2025 Ordinary Council Meeting proposing Council agreement for November 2025 Council Workshop to be convened from 10-14 November 2025 and that the current November 2025 monthly Council Meetings scheduled for 14 November 2025 be changed to either 18 or 19 November 2025 and be conducted by Microsoft TEAMS.

6.3. Torres Strait Treaty – Suspension of Traditional Inhabitant visits over Christmas/New Year Period 2025-26

The Standing Committee requested that the Executive Director Community Services prepare a report for the October 2024 Ordinary Council Meeting seeking endorsement of dates for the suspension of Traditional Inhabitant visits over the Christmas/New Year Period 2025-26.

Action Required:

Executive Director Community Services to work with DFAT Treaty Liaison Officer to:

1. ensure that official forms used for prior approval are standardised across all Divisions as it appears that different forms are being used and therefore different criteria are being used; and
2. reported breaches across all Divisions are not accessed/monitored centrally and that more thorough work be done about ensuring that those who are reported for breaches are correctly identified at the time of the breach.

6.4. **Nam Zagethaw Yabugud Pty Ltd | training and employment/economic**

The **Mayor** and **Cr Rocky Stephen** sought feedback on the way forward in relation to Nam Zagethaw Yabugud Pty Ltd (the entity established by Council as a beneficial enterprise to deliver services under the Australian Government's Community Development Program), following the organisation's unsuccessful application for the recent Remote Australia Employment Service (RAES) funding Round.

Cr Stephen proposed that a 2-day workshop be held in October 2025 to discuss the matter further. The Acting Chief Executive Officer (**Mr Dawson Sailor**) to follow-up further with Cr Stephen out of session in relation to a proposed 2-day workshop in October 2025 to discuss the matter further.

6.5. **Investment (Economic Development)**

The Mayor advised that this matter is separate to SIP. The Mayor sought advice on strategic investment into businesses (transport, air transport, fishing business, etc) as a means of financial gain for Council. The Acting Chief Executive Officer (**Mr Dawson Sailor**) will seek advice and provide feedback to the Standing Committee. Cr Kabay Tamu also suggested that the entire Torres Strait region needs to work together for coordinated strategic investment and to ensure that the right organisations are structured to coordinate and deliver these investments for the entire region. **Cr Keith Fell** emphasised that housing supply will be crucial to the success of any long-term strategic investments across the region.

Cr Rocky Stephen reminded the Standing Committee that Phase 2 of Council's Economic Development Strategy will address strategic investment and engagement with key stakeholders. A funding application for Phase 2 has been submitted to the TSRA.

6.6. **Safe, Accessible & Affordable Transport (Alternative Freight provider)**

The Mayor advised that the TS&NPA ROC is currently discussing opportunities across the regions in relation to safe, accessible and affordable transportation options, including:

- road train from Cairns to Bamaga including a storage facility (with economic benefit for local traditional owners);
- Jardine project (with economic benefit for local traditional owners)

- vessel transport from Bamaga to the outer Islands (with storage facility within the Torres Shire)

These proposals have been flagged with the Member for Cook and the Federal Member for Leichardt and the TS&NPA ROC will be formally writing to the TSRA with this proposal and to seek TSRA agreement to undertake a feasibility study to determine the regional appetite for pursuing this initiative especially in the context of the Australian Government's National Food Security Strategy.

6.7. Climate Alliance (3 x TSIRC, TSC, NPARC)

The Acting Chief Executive Officer (Mr Dawson Sailor) advised the Standing Committee that recruitment is currently underway for the engagement of Climate Resilience Officers. A working committee (TSIRC, GBK and Torres Shire) has been meeting to prepare the way forward regionally for training and cooperation between entities when all Officers are on board.

The LGAQ has provided funding for the establishment of a Climate Alliance Committee. TSIRC has appointed Mirabou to coordinate the best way forward for this particular Committee to operate strategically with other regional entities to avoid duplication and to ensure value for money with initiatives.

6.8. Part B TCHHS Report

The **Mayor** advised that Part B of the TCHHS Report has been made public recently. This looked at the structure of TCHHS and basically the report has indicated that TCHHS is culturally safe for staff and clients (or there was no evidence to prove that it was unsafe).

The Mayor has been advocating (unsuccessfully) with his TS&NPA ROC counterparts to issue a joint media response in relation to Part B of this Report. The Mayor sought the Standing Committee's advice on a way forward.

Cr Keith Fell advised that he has been invited to sit as a TSIRC representative on the TCHHS Aboriginal and Torres Strait Islander Cultural Council. The Mayor agreed that Cr Fell should accept the invitation as the TSIRC representative based on his current Standing Committee status.

Action Required:

Chief Executive Officer to drafting of a media release for the Mayor responding to Part B of the TCHHS Report.

7. CHIEF EXECUTIVE OFFICER

Nil.

8. BUILDING SERVICES DIRECTORATE

Nil.

9. COMMUNITY SERVICES DIRECTORATE

Nil.

10. CORPORATE SERVICES DIRECTORATE

Nil.

11. ENGINEERING SERVICES DIRECTORATE

Nil.

12. FINANCIAL SERVICES DIRECTORATE

Nil.

13. MATTERS ARISING

Cr Ranetta Wosomo requested an update on progress around the previously reported dog attacks on Badu (November 2024) and a proposed management plan for the region. The Acting Chief Executive Officer (**Mr Dawson Sailor**) advised that no further progress has happened since July 2025 (due to staffing changes) however discussions will be renewed with relevant agencies to engage a consultant to develop a pilot management plan for Badu in the first instance.

14. NEXT MEETING – 7 NOVEMBER 2025 (Cairns)

Noted by the Standing Committee.

15. CLOSE OF MEETING & PRAYER

The Mayor thanked Standing Committee members and officers for their attendance and contributions, commitment and leadership for this meeting. The Mayor formally closed the meeting at 12.30pm and Cr Rocky Stephen delivered the closing prayer.

MINUTES CONFIRMED – 7 November 2025

.....
Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council

.....
Dawson Sailor
Acting Chief Executive Officer
Torres Strait Island Regional Council

AGENDA ITEM 1.1



STRATEGIC ACTION REFERENCE GROUP (SARG) STANDING COMMITTEE MEETING ACTION ITEMS

[as at 8 October 2025]

Agenda Item	Action	Action Area	Current Status
Oct 2025 Mtg AI 5 Consideration of Matters Discussed in Closed Session	1. Chief Executive Officer to oversee review of existing MOU between TSRA and TSIRC to match the aspirations around Council's TAP and to discuss this matter at the upcoming TSIRC Deputation to the TSRA November 2025 Board Meeting. The CEO requested SARG Members to consider matters and have these raised at the November 2025 Council Workshop. 2. Chief Executive Officer to provide a copy of existing MOU between TSRA and TSIRC to Mr Scott Mason 3. Chief Executive Officer and Mr Scott Mason to progress formal engagement with the Queensland State Government (particularly at the Ministerial level) to invest in housing funding requirements by Council for TSIRC staff in the context of aspiring to TAP needs. 4. Mayor to raise with the TS&NPAROC the need to ensure that the aspirations of Council's TAP are also pursued with NPARC and TSC in the context of regional governance aspirations for the Torres Strait.	1. CEO 2. CEO 3. CEO 4. Mayor	

Agenda Item	Action	Action Area	Current Status
	5. Chief Executive Officer to discuss with Australian Maritime Union organisers to ensure that coordination occurs across the region in the lead up to the 90th Anniversary of the Maritime Strike (in 2026) is in sync with regional governance aspirations for the Torres Strait. 6. Chief Executive Officer to distribute to SARG SC members the June 2016 Information Report provided to Council in relation to the location of a TSIRC Head Office in the region to determine the next steps on a way forward. 7. Office of the Mayor to send out information to SARG and the Chief Executive Officer to ensure that TSIRC is represented on the regional working group being established by GBK for the 90th Anniversary of the Maritime Strike (in 2026).	5. CEO 6. CEO 7. CEO	
Oct 2025 Mtg AI 6.3 Mayoral Items	Torres Strait Treaty – Suspension of Traditional Inhabitant visits over Christmas/New Year Period 2025-26 Executive Director Community Services to work with DFAT Treaty Liaison Officer to: 1. ensure that official forms used for prior approval are standardised across all Divisions as it appears that different forms are being used and therefore different criteria are being used; and 2. reported breaches across all Divisions are not accessed/monitored centrally and that more thorough work be done about ensuring that those who are reported for breaches at correctly identified at the time of the breach.	ED Community Services	

Oct 2025 Mtg AI 6.8 Mayoral Items	Part B TCHHS Report Chief Executive Officer to oversee drafting of a media release for the Mayor responding to Part B of the TCHHS Report.	CEO	
May 2025 Council Workshop MOU between TSRA and TSIRC	CEO to provide a report to SARG about potential for MoU between TSRA and TSIRC to provide for collaboration of Advisory Committees with aligned portfolio and projects.	CEO (with support from Corporate Services)	Will be discussed between TSIRC and TSRA CEOs at a meeting scheduled for 11 July 2025.
May 2025 Council Workshop TSIRC Advisory Committees & TSC and NPARC (Regional Reform)	CEO to provide update to SARG how Advisory Committees can work with counterparts from TSC and NPARC in driving regional reform.	CEO	To be progressed pending the appointment of the TSNPAROC Executive Officer and further understanding of what advisory committee structures exist within the TSC and NPARC.
May 2025 Mtg AI 1.1 Action Items from Previous Meetings	Advocacy Strategy to State and Australian Governments Action Required: Chief Executive Officer to prepare an advocacy strategy to State and Federal Governments to address the priorities identified by Council as soon as possible following the May 2025 Council Workshop. ➤ Update 11 July 2025: Mayor requested that the outcomes of the recent visit to Badu Island by the Aboriginal and Torres Strait Islander Social Justice Commissioner to be highlighted to support the TSIRC advocacy approach.	CEO	SIP Adopted at Sept 2025 Council Meeting and will be refreshed at the Nov 2025 Council Workshop.
Aug 2024 Mtg Consideration of Matters Discussed in Closed Session	Mabuiag Sewerage Treatment Plant Action Required: Chief Executive Officer to urgently raise this matter during his meeting with the TSRA CEO (and possibly the TSRA Chairperson) on 6 March 2025.	ED Engineering Services / CEO	ED Engineering Services advised Oct 2025 SARG Meeting that this is #1 on the MIP 7 high priority submission to the TSRA.



SARG STANDING COMMITTEE **ACTION ITEMS** [FORMER COUNCIL TERM]

[Last Updated: 8 October 2025]

Agenda Item	Action	Action Area	Current Status
Jan 2024 Mtg AI 8 Corporate Services: Elphinstone Matters	1. Executive Director Corporate Services to prepare a brief for the upcoming Economic Growth Committee Meeting which includes the original business case for Elphinstone. 2. Executive Director Corporate Services to prepare a brief for the February 2024 Ordinary Council Meeting providing Council with an update on the Elphinstone asset.	CEO	To be discussed with EG Advisory Committee.
Jan 2024 Mtg AI 13 Corporate Services: Enterprise Divestment	Executive Director Corporate Services (in consultation with the Economic Growth Committee) to prepare a brief for the February 2024 Ordinary Council Meeting in relation to Council's Enterprise Divestment Policy.	ED Corporate Services	This matter cannot progress further without Council endorsement of an updated Trustee Policy (along with individual MOUs with PBCs) and then the subsequent endorsement of Council's Economic Development Strategy. EG Advisory Committee to meet in Oct 2025 and discuss this matter for raising for the Nov 2025 Council Workshop.

Jan 2024 Mtg AI 19 Treaty Management Issues	Chief Executive Officer to prepare communication with DFAT's Treaty Liaison Office to formalise TSIRC concerns in relation to Treaty issues, specifically the current situation on Saibai Island and other matters.	CEO <i>Cr Aniba will assist if required.</i>	To be completed by 31 March 2025. In conjunction with AI 8 of 7/3/23 Meeting (below).
7 Mar 2023 Mtg AI 8 General/Other Business	Write to the Department of Foreign Affairs and Trade regarding the following matters: • Movement under the treaty • Unauthorised visits. • Overstayers • Policy and Border Force concerns. ➤ <i>Cr Aniba advised at the May 2025 SARG meeting that strengthened dialogue/partnership development between the two Traditional Inhabitant Councils on both nations needs to happen urgently as an initial step, especially with those TSIRC Divisions who host a high number of visits.</i> ➤ <i>Reliable data needs to be captured across the region. ED Community Services advised that data has been captured manually (where available) since May 2025 and is being included as part of the monthly Information Reports to Council. The Mayor requested that data collected also identify breach data (host families/communities) and the Deputy Mayor requested that health check screening data be provided as part of the application process to limit the risk of transmissible diseases and infections</i> ➤ <i>The CEO will discuss with the ED Community Services the short-term engagement of an external consultant to prepare a focussed advocacy to relevant State and Federal Government Ministers and Agencies to address these concerns.</i>	CEO / ED Corporate Services / ED Community Services	<i>Refer to action above.</i> Update for Oct 2025 SARG Meeting: ED Community Services has maintained ongoing liaison with the DFAT Treaty Liaison Officer.



DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

OFFICER RECOMMENDATION:

The Standing Committee resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Committee to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

EXECUTIVE SUMMARY:

A local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

Section 254J of the *Local Government Regulation 2012* allows the Council or its Standing Committee to close its meeting to the public to discuss one or more of the following matters:

- (a) the appointment, discipline or dismissal of the chief executive officer;
- (b) industrial matters affecting employees;
- (c) the local government's budget;
- (d) rating concessions;
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- (f) matters that may directly affect the health and safety of an individual or a group of individuals;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- (h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;
- (j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

Interested Parties/Consultation:

N/A

Background / Previous Committee Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254J of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i>
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <i>3.1 Provide good governance & leadership</i>
Malungu Yangu Wakay (The Masig Statement):	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at all Council and Standing Committee Meeting

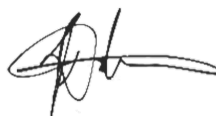
Other Comments:

Nil.

Endorsed:

Vicki Bishop

Vicki Bishop
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

Nil.



STRATEGIC ACTION REFERENCE GROUP (SARG) STANDING COMMITTEE MEETING

7 NOVEMBER 2025

Agenda Item

5

DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

OFFICER RECOMMENDATION:

The Standing Committee resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012*.

EXECUTIVE SUMMARY:

Section 254I of the *Local Government Regulation 2012* stipulates that a local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

Interested Parties/Consultation:

N/A

Background / Previous Committee Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254I of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	TSIRC Standing Orders (Meeting Procedures) Policy – August 2024
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ 3.1 Provide good governance & leadership
Malungu Yangu Wakay (The Masig Statement):	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Standing Committee Meeting

Other Comments:

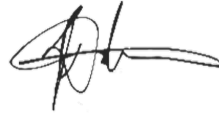
Nil.

Endorsed:

Vicki Bishop

Vicki Bishop
Executive Director Corporate Services

Approved:

A handwritten signature in black ink, appearing to read 'James William', with a long horizontal stroke extending to the right.

James William
Chief Executive Officer

ATTACHMENTS:

Nil.



STRATEGIC ACTION REFERENCE GROUP (SARG) STANDING COMMITTEE MEETING

7 NOVEMBER 2025

Agenda Item

6

DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

OFFICER RECOMMENDATION:

For the Standing Committee to formally resolve on the matters discussed in its Closed Session.

EXECUTIVE SUMMARY:

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

The open meeting must resume to pass a resolution if any decisions are necessary following the closed-meeting discussion.

Interested Parties/Consultation:

N/A

Background / Previous Committee Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254J(6) of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i>
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <i>3.1 Provide good governance & leadership</i>
Malungu Yangu Wakay (The Masig Statement):	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Standing Committee Meeting

Other Comments:

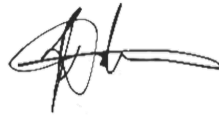
Nil.

Endorsed:

Vicki Bishop

Vicki Bishop
Executive Director Corporate Services

Approved:

A handwritten signature in black ink, appearing to read 'James William', with a long horizontal stroke extending to the right.

James William
Chief Executive Officer

ATTACHMENTS:

Nil.



DIRECTORATE: *Office of the CEO*

AUTHOR: *Chief Executive Officer*

SARG STANDING COMMITTEE – NEXT MEETING DATE & 2026 MEETING SCHEDULE

OFFICER RECOMMENDATION:

In accordance with Section 254(B) of the *Local Government Regulation 2012*, the Standing Committee:

- (a) agrees that the next Standing Committee meeting will be held on Wednesday, 14 January 2026 (Microsoft TEAMS); and
- (b) agrees that a schedule of Standing Committee meetings for 2026 be endorsed following confirmation of Council's 2026 Meeting dates.

EXECUTIVE SUMMARY:

Section 254B of the *Local Government Regulation 2012* requires that Council and Standing Committee meetings be published at least once a year and again when there are any changes made to the meeting dates. The annual schedule of meetings is normally advertised on the local government's website.

This report proposes that the Standing Committee set its next meeting for the new year and agree that a schedule of Standing Committee meetings for 2026 be confirmed after Council endorses its annual schedule of monthly meetings for 2026.

Interested Parties/Consultation:

- Mayor

Background / Previous Standing Committee Consideration:

In accordance with its TOR, the Standing Committee is required to meet every two months (3 x virtual meetings and 3 x face-to-face meetings) and two of the face-to-face meetings **must** be held in the lead up to Council's annual workshops which are historically held in May and November. Face-to-meetings are subject to budget availability.

Council is yet to endorse its annual schedule of meetings for 2026. Those meeting dates will be endorsed at the December 2025 Ordinary Council Meeting on 10 December 2025. No further SARG Standing Committee meetings are scheduled for 2025.

COMPLIANCE / CONSIDERATIONS:

Statutory:	<i>Section 254B of the Local Government Regulation 2012</i>
Budgetary:	Face-to-face meetings are subject to budget availability.
Policy:	SARG Terms of Reference (endorsed July 2024)
Legal:	N/A
Risk / Risk Mitigation:	Annual schedule of Standing Committee meetings to be posted on Council's website following endorsement.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council <i>3.1 Provide good governance & leadership</i>
<i>Malungu Yangu Wakay</i> (The Masig Statement):	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Advisory Committee Consultation:	<i>Advisory Committees will determine their annual meeting schedule around the annual SARG and Ordinary Council meeting schedules.</i>
Timelines:	Annual schedule of Standing Committee meetings required for publication on TSIRC website.

Other Comments:

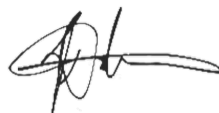
N/A

Recommended:

Vicki Bishop

Vicki Bishop
Executive Director Corporate Services

Recommended:



James William
Chief Executive Officer

ATTACHMENTS:

Nil



STRATEGIC ACTION REFERENCE GROUP (SARG) STANDING COMMITTEE MEETING

7 NOVEMBER 2025

Agenda Item

13

DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

ITEMS ARISING

OFFICER RECOMMENDATION:

For the Standing Committee to formally resolve to consider items arising after the agenda or the meeting is made public.

EXECUTIVE SUMMARY:

Section 254D(4) of the *Local Government Regulation 2012* allows for a local government or a committee of local government to discuss or deal with (at any meeting) items arising after the agenda for the meeting is made available to Councillors.

Standard practice is that business not on the published agenda, or not fairly arising from the agenda, should not be considered at any local government meeting unless permission for that purpose is given by the local government at the meeting (*Source: TSIRC Standing Orders (Meeting Procedures) Policy – August 2024*).

The Standing Committee will need to make a formal resolution to consider/discuss any items nominated for this agenda item.

Interested Parties/Consultation:

N/A

Background / Previous Committee Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254D(4) of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i>
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <i>3.1 Provide good governance & leadership</i>
<i>Malungu Yangu Wakay</i> (The Masig Statement):	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Standing Committee Meeting

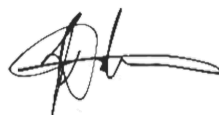
Other Comments:

Nil.

Endorsed:

Vicki Bishop

Vicki Bishop
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

Nil.