



**STRATEGIC ACTION
REFERENCE GROUP
(SARG) STANDING
COMMITTEE MEETING
7 NOVEMBER 2025**

MINUTES

Time: 9.00am to 4.00pm

Venue: TSIRC Committee Room, Level 3, 111 Grafton Street, Cairns
Microsoft TEAMS Meeting ID: 462 229 464 486 | Passcode: M3hC2vm3

PRESENT:

Mayor/Chair

Deputy Mayor

Chair - Culture, Arts, Land & Heritage (CALH) Advisory Committee

Chair - Economic Growth (EG) Advisory Committee

Chair - Governance & Leadership Advisory Committee

Chair - Housing, Families and Safe & Healthy Communities (HFSHC) Advisory Committee

Cr Phillemon Mosby

Cr Ranetta Wosomo

Cr Chelsea Aniba

Cr Rocky Stephen

Cr Dimas Toby

Cr Keith Fell

OFFICERS:

Chief Executive Officer

Executive Director Community Services

Executive Director Corporate Services

Executive Director Financial Services

Manager Governance and Risk

Executive Assistant to the Mayor

Executive Assistant to the CEO

TSIRC Secretariat

Mr James William

Mr Dawson Sailor

Ms Vicki Bishop

Ms Hollie Faithfull

Ms Kim Kerwin

Ms Trudy Lui

Ms Amy Orr

Mr Darryl Brooks

APOLOGIES:

Chair - Environment & Climate Adaptation (ECCA) Advisory Committee

Cr Kabay Tamu – *community commitments/Sad News*

GUESTS:

Chief Executive Officer, LG Services Group

Mr Scott Mason

A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 9.05am, the Mayor welcomed Committee Members, Executives and guests to the meeting, noting that a quorum of members was present.

The Mayor made the following acknowledgements:

- Our Great Creator (Papa God) for his wisdom, knowledge, understanding, favour upon our lives, families, the region the Council and the services it provides to our communities; and
- The Traditional Custodians and Elders (past, present and emerging) throughout the length and breadth of Zenadth Kes – from Mer in the East to Boigu in the West and Gimuy Country for the TSIRC Cairns Office.

The Mayor also conveyed to those members of the Torres Strait Islander community –throughout the homelands and on the Australian mainland – and others who may be observing Sorry Business/Sad News at this time, the collective thoughts and prayers of the Committee.

Cr Keith Fell delivered the opening prayer. This was followed by a minute of silence for reflection purposes.

B. NOTING OF APOLOGIES

The following apologies were noted and accepted by the Standing Committee:

Advisory Committee	Councillor/Reason	Mover/Seconder
ECCA Chair	Cr Kabay Tamu – <i>Sad News</i>	CR WOSOMO / CR ANIBA

C. CONFLICT OF INTEREST DECLARATIONS

The Mayor invited attendees to table any prescribed or declarable COI matters. No COI declarations were made. The Mayor requested that Committee Members advise of any COI declarations should they arise throughout discussions.

The Mayor also invited attendees to advise of any legal matters that would prevent members from participation in today's meeting. No matters were declared.

D. LIVE STREAM

The Mayor advised that this meeting is being LIVE STREAMED on Council's YouTube Channel and welcomed members of the general public who may be viewing proceedings.

1. CONFIRMATION OF MINUTES (8 OCTOBER 2025)

#SSC24-28/2025-11/1

CR FELL / CR TOBY

The Standing Committee confirmed the Minutes of its meeting held on 8 October 2025.

CARRIED UNANIMOUSLY

1.1. ACTION ITEMS FROM PREVIOUS MEETINGS

The Chief Executive Officer (Mr James William) spoke to this item. The update was noted by the Standing Committee.

2. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

#SSC24-28/2025-11/2

CR ANIBA / CR FELL

The Standing Committee resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

CARRIED UNANIMOUSLY

➤ *The Chief Executive Officer of LG Services Group (Mr Scott Mason) spoke to Agenda Item 3.1 below.*

3. CHIEF EXECUTIVE OFFICER

3.1. TSIRC Transition Action Plan (TAP) Update *(verbal update by Mr Scott Mason)*

[Reason for this matter to be discussed in Closed Business: This matter contains matters that may directly affect the health and safety of an individual or a group of individuals.]

The update was noted by the Standing Committee.

4. MAYORAL ITEMS *(verbal discussion)*

4.1. Nam Zagethaw Yabugud (NZY) – Joint Venture *(Cr Rocky Stephen)*

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

The Standing Committee noted the presentation made by Cr Rocky Stephen.

4.2. Alternative Transport Proposal Feasibility Study (Cr Rocky Stephen)

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

At the request of Cr Rocky Stephen and the Chief Executive Officer (Mr James William), this matter will be considered by the Standing Committee at a later date.

4.3. TS&NPA ROC (Mayor)

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

The Standing Committee noted the comments by the Mayor.

5. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

#SSC24-28/2025-11/5

CR STEPHEN / CR FELL

The Standing Committee resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012*.

CARRIED UNANIMOUSLY

6. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

The Mayor advised that no formal resolutions resulted from the Closed Session discussions.

Action Required:

1. Executive Director Corporate Services to prepare a report to the November 2025 Council Meeting seeking Council decision on the way forward for the Nam Zagethaw Yabugud Pty Ltd (the entity established by Council as a beneficial enterprise to deliver services under the Australian Government's Community Development Program).
2. Executive Director Financial Services to organise a presentation on the proposed way forward for the Nam Zagethaw Yabugud Pty Ltd (the entity established by Council as a beneficial enterprise to deliver services under the Australian Government's Community Development Program) to a meeting of Council's Audit Committee for consideration of any associated auditing/compliance requirements.
3. Executive Director Corporate Services to prepare a report to the November 2025 Council Meeting on TS&NPA ROC and TCICA matters.

7. CHIEF EXECUTIVE OFFICER

7.1. SARG Standing Committee – Next Meeting & 2026 Meeting Schedule

Not considered by the Standing Committee.

8. BUILDING SERVICES DIRECTORATE

Nil.

9. COMMUNITY SERVICES DIRECTORATE

Nil.

10. CORPORATE SERVICES DIRECTORATE

Nil.

11. ENGINEERING SERVICES DIRECTORATE

Nil.

12. FINANCIAL SERVICES DIRECTORATE

Nil.

13. MATTERS ARISING

Nil.

14. NEXT MEETING – 14 JANUARY 2026 (Microsoft TEAMS)

Noted by the Standing Committee.

15. CLOSE OF MEETING & PRAYER

The Mayor thanked Standing Committee members and officers for their attendance and contributions, commitment and participation for this meeting. The Mayor formally closed the meeting at 12.35pm and Cr Rocky Stephen delivered the closing prayer.

MINUTES CONFIRMED – 14 January 2026

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Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council

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James William
Chief Executive Officer
Torres Strait Island Regional Council