



# NOTICE OF COUNCIL STANDING COMMITTEE MEETING

In accordance with Section 254C of the *Local Government Regulation 2012* this notice is to advise that a meeting of Council's **Strategic Action Reference Group (SARG) Standing Committee** will be held by Microsoft (TEAMS) as follows:

**Wednesday, 4 February 2026**

(9.00am to 1.00pm)

Microsoft (TEAMS) Meeting ID: 412 369 619 159 7 | Passcode: iD6Zv968

The attendance of each Committee Member is requested.

Agenda papers for this meeting are attached and will soon be available on Council's website (except for any Closed Business papers) and can be accessed by clicking on the link below:

[Documents | Torres Strait Island Regional Council](#)

Please note that this meeting is live streamed on Council's YouTube Channel and a recording following the meeting will be available at the following location:

<https://www.youtube.com/@IslandCouncil/streams>

James William  
Chief Executive Officer

30 January 2026



# STRATEGIC ACTION REFERENCE GROUP (SARG) STANDING COMMITTEE MEETING

4 FEBRUARY 2026

# AGENDA

**Time:** 9.00am to 1.00pm

**Venue:** *Microsoft TEAMS Meeting ID: 412 369 619 159 7 | Passcode: iD6Zv968*

## ORDER OF BUSINESS

9.00am

- A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES
- B. APOLOGIES
- C. CONFLICT OF INTEREST DECLARATIONS
- D. LIVE STREAM. [This meeting is live streamed on Council's YouTube Channel.](#)

**1. CONFIRMATION OF MINUTES (7 November 2025)**

- 1.1. Action Items from Previous Meetings

**2. MAYORAL ITEMS (*verbal discussion*)**

*Items to be tabled at meeting by Mayor*

**3. CHIEF EXECUTIVE OFFICER**

- 3.1. SARG Meeting Schedule 2026

**4. BUILDING SERVICES DIRECTORATE**

Nil.

**5. COMMUNITY SERVICES DIRECTORATE**

Nil.

**6. CORPORATE SERVICES DIRECTORATE**

Nil.

**7. ENGINEERING SERVICES DIRECTORATE**

Nil.

**8. FINANCIAL SERVICES DIRECTORATE**

Nil.

**9. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC**

**10. CORPORATE SERVICES DIRECTORATE**

**10.1. Native Title Consent Process for Council's 10-Year Housing Strategy  
(Social Housing Strategy 2024)**

*[Reason for this matter to be discussed in Closed Business: This matter relates to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government].*

**11. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION**

**12. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION**

**13. ITEMS ARISING**

**14. NEXT MEETING – TBC** – *pending Standing Committee endorsement of AI 7.1 above*

**15. CLOSE OF MEETING & PRAYER**

1.00pm



**STRATEGIC ACTION REFERENCE GROUP  
(SARG) STANDING COMMITTEE MEETING**  
**4 FEBRUARY 2026**

Agenda Item

**1**

**DIRECTORATE:** Corporate Services

**AUTHOR:** Executive Director Corporate Services

## **CONFIRMATION OF MINUTES (7 NOVEMBER 2025)**

### **OFFICER RECOMMENDATION:**

The Standing Committee confirms the Minutes of its meeting held on 7 November 2025.

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### **EXECUTIVE SUMMARY:**

Section 254F(4) of the *Local Government Regulations 2012* requires that at each local government meeting, the minutes of the previous meeting must be confirmed by the councillors or committee members present.

### **Interested Parties/Consultation:**

N/A

### **Background / Previous Standing Committee Consideration:**

The previous SARG Standing Committee meeting was held on 7 November 2025.

Section 254(6) of the *Local Government Regulation 2012* requires that a copy of the minutes of each local government must be made publicly available by 5pm on the tenth day after the meeting is held. To meet these compliance requirements, a copy of the draft Minutes from the last meeting were circulated to the Executive Leadership Team for input prior to being posted on the Council website.

Following confirmation of the Minutes by the Standing Committee, the confirmed Minutes will replace the draft Minutes on the Council website.

A copy of the confirmed Minutes will also be submitted to the next Council meeting for noting.

## **COMPLIANCE / CONSIDERATIONS:**

<b>Statutory:</b>	Section 254F(4) of the <i>Local Government Regulation 2012</i>
<b>Budgetary:</b>	N/A
<b>Policy:</b>	N/A
<b>Legal:</b>	<i>Local Government Act 2009</i>
<b>Risk:</b>	Council breach of its Statutory requirements above.
<b>Links to Strategic Plans:</b>	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <a href="#">3.1 Provide good governance &amp; leadership</a>
<b><i>Malungu Yangu Wakay</i> (The Masig Statement):</b>	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
<b>Standing Committee Consultation:</b>	N/A
<b>Timelines:</b>	Standard Procedure following at each Standing Committee Meeting

### **Other Comments:**

N/A

### **Endorsed:**



Vicki Bishop  
Executive Director Corporate Services

### **Approved:**



James William  
Chief Executive Officer

## **ATTACHMENTS:**

Draft Minutes of the SARG Standing Committee Meeting held on 7 November 2025.



**STRATEGIC ACTION  
REFERENCE GROUP  
(SARG) STANDING  
COMMITTEE MEETING  
7 NOVEMBER 2025**

# MINUTES

**Time:** 9.00am to 4.00pm

**Venue:** TSIRC Committee Room, Level 3, 111 Grafton Street, Cairns  
*Microsoft TEAMS Meeting ID: 462 229 464 486 | Passcode: M3hC2vm3*

**PRESENT:**

**Mayor/Chair**

Deputy Mayor

Chair - Culture, Arts, Land & Heritage (CALH) Advisory Committee

Chair - Economic Growth (EG) Advisory Committee

Chair - Governance & Leadership Advisory Committee

Chair - Housing, Families and Safe & Healthy Communities (HFSHC) Advisory Committee

Cr Phillemon Mosby

Cr Ranetta Wosomo

Cr Chelsea Aniba

Cr Rocky Stephen

Cr Dimas Toby

Cr Keith Fell

**OFFICERS:**

**Chief Executive Officer**

Executive Director Community Services

Executive Director Corporate Services

Executive Director Financial Services

Manager Governance and Risk

Executive Assistant to the Mayor

Executive Assistant to the CEO

TSIRC Secretariat

Mr James William

Mr Dawson Sailor

Ms Vicki Bishop

Ms Hollie Faithfull

Ms Kim Kerwin

Ms Trudy Lui

Ms Amy Orr

Mr Darryl Brooks

**APOLOGIES:**

Chair - Environment & Climate Adaptation (ECCA) Advisory Committee

Cr Kabay Tamu – *community commitments/Sad News*

**GUESTS:**

Chief Executive Officer, LG Services Group

Mr Scott Mason

#### A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 9.05am, the Mayor welcomed Committee Members, Executives and guests to the meeting, noting that a quorum of members was present.

The Mayor made the following acknowledgements:

- Our Great Creator (Papa God) for his wisdom, knowledge, understanding, favour upon our lives, families, the region the Council and the services it provides to our communities; and
- The Traditional Custodians and Elders (past, present and emerging) throughout the length and breadth of Zenadth Kes – from Mer in the East to Boigu in the West and Gimuy Country for the TSIRC Cairns Office.

The Mayor also conveyed to those members of the Torres Strait Islander community –throughout the homelands and on the Australian mainland – and others who may be observing Sorry Business/Sad News at this time, the collective thoughts and prayers of the Committee.

**Cr Keith Fell** delivered the opening prayer. This was followed by a minute of silence for reflection purposes.

#### B. NOTING OF APOLOGIES

The following apologies were noted and accepted by the Standing Committee:

Advisory Committee	Councillor/Reason	Mover/Seconder
ECCA Chair	Cr Kabay Tamu – <i>Sad News</i>	CR WOSOMO / CR ANIBA

#### C. CONFLICT OF INTEREST DECLARATIONS

The Mayor invited attendees to table any prescribed or declarable COI matters. No COI declarations were made. The Mayor requested that Committee Members advise of any COI declarations should they arise throughout discussions.

The Mayor also invited attendees to advise of any legal matters that would prevent members from participation in today's meeting. No matters were declared.

#### D. LIVE STREAM

The Mayor advised that this meeting is being LIVE STREAMED on Council's YouTube Channel and welcomed members of the general public who may be viewing proceedings.

**1. CONFIRMATION OF MINUTES (8 OCTOBER 2025)**

#SSC24-28/2025-11/1

CR FELL / CR TOBY

The Standing Committee confirmed the Minutes of its meeting held on 8 October 2025.

**CARRIED UNANIMOUSLY**

**1.1. ACTION ITEMS FROM PREVIOUS MEETINGS**

The Chief Executive Officer (Mr James William) spoke to this item. The update was noted by the Standing Committee.

**2. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC**

#SSC24-28/2025-11/2

CR ANIBA / CR FELL

The Standing Committee resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

**CARRIED UNANIMOUSLY**

➤ *The Chief Executive Officer of LG Services Group (Mr Scott Mason) spoke to Agenda Item 3.1 below.*

**3. CHIEF EXECUTIVE OFFICER**

**3.1. TSIRC Transition Action Plan (TAP) Update** *(verbal update by Mr Scott Mason)*

*[Reason for this matter to be discussed in Closed Business: This matter contains matters that may directly affect the health and safety of an individual or a group of individuals.]*

The update was noted by the Standing Committee.

**4. MAYORAL ITEMS** *(verbal discussion)*

**4.1. Nam Zagethaw Yabugud (NZY) – Joint Venture** *(Cr Rocky Stephen)*

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

The Standing Committee noted the presentation made by Cr Rocky Stephen.



**4.2. Alternative Transport Proposal Feasibility Study (Cr Rocky Stephen)**

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

At the request of Cr Rocky Stephen and the Chief Executive Officer (Mr James William), this matter will be considered by the Standing Committee at a later date.

**4.3. TS&NPA ROC (Mayor)**

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

The Standing Committee noted the comments by the Mayor.

**5. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION**

#SSC24-28/2025-11/5

CR STEPHEN / CR FELL

**The Standing Committee resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012*.**

**CARRIED UNANIMOUSLY**

**6. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION**

The Mayor advised that no formal resolutions resulted from the Closed Session discussions.

**Action Required:**

1. Executive Director Corporate Services to prepare a report to the November 2025 Council Meeting seeking Council decision on the way forward for the Nam Zagethaw Yabugud Pty Ltd (the entity established by Council as a beneficial enterprise to deliver services under the Australian Government's Community Development Program).
2. Executive Director Financial Services to organise a presentation on the proposed way forward for the Nam Zagethaw Yabugud Pty Ltd (the entity established by Council as a beneficial enterprise to deliver services under the Australian Government's Community Development Program) to a meeting of Council's Audit Committee for consideration of any associated auditing/compliance requirements.
3. Executive Director Corporate Services to prepare a report to the November 2025 Council Meeting on TS&NPA ROC and TCICA matters.

**7. CHIEF EXECUTIVE OFFICER**

**7.1. SARG Standing Committee – Next Meeting & 2026 Meeting Schedule**

Not considered by the Standing Committee.

**8. BUILDING SERVICES DIRECTORATE**

Nil.

**9. COMMUNITY SERVICES DIRECTORATE**

Nil.

**10. CORPORATE SERVICES DIRECTORATE**

Nil.

**11. ENGINEERING SERVICES DIRECTORATE**

Nil.

**12. FINANCIAL SERVICES DIRECTORATE**

Nil.

**13. MATTERS ARISING**

Nil.

**14. NEXT MEETING – 14 JANUARY 2026 (Microsoft TEAMS)**

Noted by the Standing Committee.

**15. CLOSE OF MEETING & PRAYER**

The Mayor thanked Standing Committee members and officers for their attendance and contributions, commitment and participation for this meeting. The Mayor formally closed the meeting at 12.35pm and Cr Rocky Stephen delivered the closing prayer.

MINUTES CONFIRMED – 14 January 2026

.....  
Cr Phillemon Mosby  
Mayor  
Torres Strait Island Regional Council

.....  
James William  
Chief Executive Officer  
Torres Strait Island Regional Council



## STRATEGIC ACTION REFERENCE GROUP (SARG) STANDING COMMITTEE MEETING ACTION ITEMS

*[as at 30 January 2026]*

Agenda Item	Expected Completion Date	Action Area	Current Status
<p>Nov 2025 Mtg   AI 4.1   Mayoral Items (NZY Joint Venture)</p> <p><b>Action Required:</b></p> <ol style="list-style-type: none"> <li>Executive Director Corporate Services to prepare a report to the November 2025 Council Meeting seeking Council decision on the way forward for the Nam Zagethaw Yabugud Pty Ltd (the entity established by Council as a beneficial enterprise to deliver services under the Australian Government's Community Development Program).</li> <li>Executive Director Financial Services to organise a presentation on the proposed way forward for the Nam Zagethaw Yabugud Pty Ltd (the entity established by Council as a beneficial enterprise to deliver services under the Australian Government's Community Development Program) to a meeting of Council's Audit Committee for consideration of any associated auditing/compliance requirements.</li> </ol>		<p>ED Corporate Services</p> <p>ED Financial Services</p>	<ol style="list-style-type: none"> <li>In progress. Report presented for Nov 2025 Council meeting, but withdrawn at the request of the Mayor and CEO. Awaiting further legal advice.</li> <li>Completed. Discussed at Audit Committee Meeting on 17 Nov 2025. <b>Close action #2.</b></li> </ol>

<p>Nov 2025 Mtg   AI 4.3   Mayoral Items (TS&amp;NPA ROC)</p> <p><b>Action Required:</b></p> <p>Executive Director Corporate Services to prepare a report to the November 2025 Council Meeting on TS&amp;NPA ROC and TCICA matters.</p>		ED Corporate Services	<p>Completed. Report presented at Nov 2025 Council meeting.</p> <p>Close action.</p>
<p>Oct 2025 Mtg   AI 5   Consideration of Matters Discussed in Closed Session</p> <p><b>Action Required:</b></p> <ol style="list-style-type: none"> <li>1. Chief Executive Officer to oversee review of existing MOU between TSRA and TSIRC to match the aspirations around Council's TAP and to discuss this matter at the upcoming TSIRC Deputation to the TSRA November 2025 Board Meeting. The CEO requested SARG Members to consider matters and have these raised at the November 2025 Council Workshop.</li> <li>2. Chief Executive Officer to provide a copy of existing MOU between TSRA and TSIRC to Mr Scott Mason</li> <li>3. Chief Executive Officer and Mr Scott Mason to progress formal engagement with the Queensland State Government (particularly at the Ministerial level) to invest in housing funding requirements by Council for TSIRC staff in the context of aspiring to TAP needs.</li> <li>4. Mayor to raise with the TS&amp;NPAROC the need to ensure that the aspirations of Council's TAP are also pursued with NPARC and TSC in the context of regional governance aspirations for the Torres Strait.</li> </ol>		<ol style="list-style-type: none"> <li>1. CEO</li> <li>2. CEO</li> <li>3. CEO</li> <li>4. Mayor</li> </ol>	<ol style="list-style-type: none"> <li>1. Completed. Close this action.</li> <li>2. Completed. Close this action.</li> <li>3. Pending/Ongoing.</li> <li>4. Update</li> </ol>

<p>5. Chief Executive Officer to discuss with Australian Maritime Union organisers to ensure that coordination occurs across the region in the lead up to the 90<sup>th</sup> Anniversary of the Maritime Strike (in 2026) is in sync with regional governance aspirations for the Torres Strait.</p> <p>6. Chief Executive Officer to distribute to SARG SC members the June 2016 Information Report provided to Council in relation to the location of a TSIRC Head Office in the region to determine the next steps on a way forward.</p> <p>7. Office of the Mayor to send out information to SARG and the Chief Executive Officer to ensure that TSIRC is represented on the regional working group being established by GBK for the 90<sup>th</sup> Anniversary of the Maritime Strike (in 2026).</p>		<p>5. CEO</p> <p>6. CEO</p> <p>7. CEO</p>	<p>5. Event concluded. <b>Close this action.</b></p> <p>6. <b>Update</b></p> <p>7. Event concluded. TSIRC was not invited to participate on the working group. <b>Close this action.</b></p>
<p>Oct 2025 Mtg   AI 6.3   Mayoral Items</p> <p><b>Torres Strait Treaty – Suspension of Traditional Inhabitant visits over Christmas/New Year Period 2025-26</b></p> <p><b>Action Required:</b></p> <p>Executive Director Community Services to work with DFAT Treaty Liaison Officer to:</p> <ol style="list-style-type: none"> <li>1. ensure that official forms used for prior approval are standardised across all Divisions as it appears that different forms are being used and therefore different criteria are being used; and</li> <li>2. reported breaches across all Divisions are not accessed/monitored centrally and that more thorough work be done about ensuring that those who are reported for breaches at correctly identified at the time of the breach.</li> </ol>		<p>ED Community Services</p>	<ol style="list-style-type: none"> <li>1. Prior Approval forms were redistributed prior to closure last year.</li> <li>2. Ongoing discussions/engagement with DFAT Treaty Liaison Officer now occur on a regular basis by TSIRC elected members and by TSIRC senior executives regarding data gathering.</li> </ol> <p><b>Close action.</b></p>

<p>May 2025 Council Workshop</p> <p>MOU between TSRA and TSIRC</p> <p><b>Action Required:</b></p> <p>CEO to provide a report to SARG about potential for MoU between TSRA and TSIRC to provide for collaboration of Advisory Committees with aligned portfolio and projects.</p>		<p>CEO</p> <p>(with support from Corporate Services)</p>	<p>To be progressed.</p>
<p>May 2025 Council Workshop</p> <p>TSIRC Advisory Committees &amp; TSC and NPARC (Regional Reform)</p> <p><b>Action Required:</b></p> <p>CEO to provide update to SARG how Advisory Committees can work with counterparts from TSC and NPARC in driving regional reform.</p>		<p>CEO</p>	<p>To be progressed pending the appointment of the TSNPAROC Executive Officer and further understanding of what advisory committee structures exist within the TSC and NPARC.</p>
<p>May 2025 Mtg   AI 1.1   Action Items from Previous Meetings</p> <p>Advocacy Strategy to State and Australian Governments</p> <p><b>Action Required:</b></p> <p>Chief Executive Officer to prepare an advocacy strategy to State and Federal Governments to address the priorities identified by Council as soon as possible following the May 2025 Council Workshop.</p> <p>➤ <b>Update 11 July 2025:</b> Mayor requested that the outcomes of the recent visit to Badu Island by the Aboriginal and Torres Strait Islander Social Justice Commissioner to be highlighted to support the TSIRC advocacy approach.</p>		<p>CEO</p>	<p>SIP Adopted at Sept 2025 Council Meeting and was refreshed at the Nov 2025 Council Workshop.</p> <p>Advocacy strategy to be finalised.</p>

<p>Consideration of Matters Discussed in Closed Session</p> <p><b>Action Required:</b></p> <p><b>Mabuiag Sewerage Treatment Plant</b></p> <p><b>Action Required:</b></p> <p>Chief Executive Officer to urgently raise this matter during his meeting with the TSRA CEO (and possibly the TSRA Chairperson) on 6 March 2025.</p>		<p>ED Engineering Services / CEO</p>	<p>ED Engineering Services advised Oct 2025 SARG Meeting that this is #1 on the MIP 7 high priority submission to the TSRA.</p>
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**OFFICE OF THE CEO**

**AUTHOR:** Chief Executive Officer

## **SARG STANDING COMMITTEE – 2026 MEETING SCHEDULE**

### **OFFICER RECOMMENDATION:**

In accordance with Paragraph 7 of its Terms of Reference (TOR) and in accordance with section 268 of the *Local Government Regulation 2012*, the Standing Committee endorses the following schedule of meeting dates:

- Wednesday, 8 April 2026 (VC);
- Thursday & Friday, 7-8 May 2026 (F2F Scrum – Badu);
- Wednesday, 8 July 2026 (VC) **OR** Wednesday, 5 August 2026 (VC)
- Thursday & Friday, 8-9 October 2026 (F2F – Cairns);
- Wednesday, 25 November 2026 (VC).

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### **EXECUTIVE SUMMARY:**

Section 254B of the *Local Government Regulation 2012* requires that Council and Standing Committee meetings be published at least once a year and again when there are any changes made to the meeting dates. The annual schedule of meetings is normally advertised on the local government's website.

Paragraph 7 of the TOR for the Standing Committee and section 268 of the *Local Government Regulation 2012* allow the Committee to determine an annual schedule of meetings.

### **Interested Parties/Consultation:**

- Office of the Mayor (*not available*) & Deputy Mayor (*re Badu SARG Meeting*)
- Office of the Chief Executive

### **Background / Previous Standing Committee Consideration:**

In accordance with its TOR, the Standing Committee is required to meet every two months (3 x virtual meetings and 3 x face-to-face meetings) and two of the face-to-face meetings **must** be held in the lead up to Council's annual workshops which are historically held in May and November. Face-to-meetings are subject to budget availability.

A two-day in-person scrum meeting of the Standing Committee on Badu in the lead-up to the May 2026 Council Workshop is proposed for **7-8 May 2026** and a two-day in-person meeting of the Standing Committee is also proposed for **8-9 October 2026** in Cairns for strategic planning purposes ahead of the (one-off) October Council Workshop on 12—16 October 2026 and the LGAQ Annual Conference being held in Cairns on 19—21 October 2026.



## **COMPLIANCE / CONSIDERATIONS:**

<b>Statutory:</b>	Section 254B of the Local Government Regulation 2012
<b>Budgetary:</b>	Face-to-face meetings are subject to budget availability.
<b>Policy:</b>	SARG Terms of Reference (endorsed July 2024)
<b>Legal:</b>	N/A
<b>Risk / Risk Mitigation:</b>	Annual schedule of Standing Committee meetings to be posted on Council's website following endorsement.
<b>Links to Strategic Plans:</b>	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council <a href="#">3.1 Provide good governance &amp; leadership</a>
<b>Malungu Yangu Wakay (The Masig Statement):</b>	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
<b>Advisory Committee Consultation:</b>	<i>Advisory Committees will determine their annual meeting schedule around the annual SARG and Ordinary Council meeting schedules.</i>
<b>Timelines:</b>	Annual schedule of Standing Committee meetings required for publication on TSIRC website.

### **Other Comments:**

N/A

### **Recommended:**



Vicki Bishop  
Executive Director Corporate Services

### **Recommended:**



James William  
Chief Executive Officer

### **ATTACHMENTS:**

Nil



# STRATEGIC ACTION REFERENCE GROUP (SARG) STANDING COMMITTEE MEETING

## 4 FEBRUARY 2026

Agenda Item

# 9

**DIRECTORATE:** Corporate Services

**AUTHOR:** Executive Director Corporate Services

## RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

### OFFICER RECOMMENDATION:

The Standing Committee resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Committee to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

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### EXECUTIVE SUMMARY:

A local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

Section 254J of the *Local Government Regulation 2012* allows the Council or its Standing Committee to close its meeting to the public to discuss one or more of the following matters:

- (a) the appointment, discipline or dismissal of the chief executive officer;
- (b) industrial matters affecting employees;
- (c) the local government's budget;
- (d) rating concessions;
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- (f) matters that may directly affect the health and safety of an individual or a group of individuals;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- (h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;
- (j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

**Interested Parties/Consultation:**

N/A

**Background / Previous Committee Consideration:**

N/A

**COMPLIANCE / CONSIDERATIONS:**

<b>Statutory:</b>	Section 254J of the <i>Local Government Regulation 2012</i>
<b>Budgetary:</b>	N/A
<b>Policy:</b>	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i>
<b>Legal:</b>	N/A
<b>Risk:</b>	Council breach of its Statutory requirements above.
<b>Links to Strategic Plans:</b>	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <i>3.1 Provide good governance &amp; leadership</i>
<b>Malungu Yangu Wakay (The Masig Statement):</b>	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
<b>Standing Committee Consultation:</b>	N/A
<b>Timelines:</b>	Standard Procedure at all Council and Standing Committee Meeting

**Other Comments:**

Nil.

**Endorsed:**

Vicki Bishop  
Executive Director Corporate Services

**Approved:**

James William  
Chief Executive Officer

**ATTACHMENTS:**

Nil.



# STRATEGIC ACTION REFERENCE GROUP (SARG) STANDING COMMITTEE MEETING

4 FEBRUARY 2026

Agenda Item

11

**DIRECTORATE:** Corporate Services

**AUTHOR:** Executive Director Corporate Services

## RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

### OFFICER RECOMMENDATION:

The Standing Committee resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012*.

### EXECUTIVE SUMMARY:

Section 254I of the *Local Government Regulation 2012* stipulates that a local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

### Interested Parties/Consultation:

N/A

### Background / Previous Committee Consideration:

N/A

### COMPLIANCE / CONSIDERATIONS:

<b>Statutory:</b>	Section 254I of the <i>Local Government Regulation 2012</i>
<b>Budgetary:</b>	N/A
<b>Policy:</b>	<a href="#">TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</a>
<b>Legal:</b>	N/A
<b>Risk:</b>	Council breach of its Statutory requirements above.
<b>Links to Strategic Plans:</b>	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <a href="#">3.1 Provide good governance &amp; leadership</a>
<b>Malungu Yangu Wakay (The Masig Statement):</b>	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
<b>Standing Committee Consultation:</b>	N/A
<b>Timelines:</b>	Standard Procedure at each Standing Committee Meeting

**Other Comments:**

Nil.

**Endorsed:**



Vicki Bishop  
Executive Director Corporate Services

**Approved:**



James William  
Chief Executive Officer

**ATTACHMENTS:**

Nil.



# STRATEGIC ACTION REFERENCE GROUP (SARG) STANDING COMMITTEE MEETING

4 FEBRUARY 2026

Agenda Item

12

**DIRECTORATE:** Corporate Services

**AUTHOR:** Executive Director Corporate Services

## CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

### OFFICER RECOMMENDATION:

*For the Standing Committee to formally resolve on the matters discussed in its Closed Session.*

### EXECUTIVE SUMMARY:

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

The open meeting must resume to pass a resolution if any decisions are necessary following the closed-meeting discussion.

### Interested Parties/Consultation:

N/A

### Background / Previous Committee Consideration:

N/A

### COMPLIANCE / CONSIDERATIONS:

<b>Statutory:</b>	Section 254J(6) of the <i>Local Government Regulation 2012</i>
<b>Budgetary:</b>	N/A
<b>Policy:</b>	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i>
<b>Legal:</b>	N/A
<b>Risk:</b>	Council breach of its Statutory requirements above.
<b>Links to Strategic Plans:</b>	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <i>3.1 Provide good governance &amp; leadership</i>
<b>Malungu Yangu Wakay (The Masig Statement):</b>	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
<b>Standing Committee Consultation:</b>	N/A
<b>Timelines:</b>	Standard Procedure at each Standing Committee Meeting

**Other Comments:**

Nil.

**Endorsed:**



Vicki Bishop  
Executive Director Corporate Services

**Approved:**



James William  
Chief Executive Officer

**ATTACHMENTS:**

Nil.



# STRATEGIC ACTION REFERENCE GROUP (SARG) STANDING COMMITTEE MEETING

4 FEBRUARY 2026

Agenda Item

# 13

**DIRECTORATE:** Corporate Services

**AUTHOR:** Executive Director Corporate Services

## ITEMS ARISING

### OFFICER RECOMMENDATION:

*For the Standing Committee to formally resolve to consider items arising after the agenda or the meeting is made public.*

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### EXECUTIVE SUMMARY:

Section 254D(4) of the *Local Government Regulation 2012* allows for a local government or a committee of local government to discuss or deal with (at any meeting) items arising after the agenda for the meeting is made available to Councillors.

Standard practice is that business not on the published agenda, or not fairly arising from the agenda, should not be considered at any local government meeting unless permission for that purpose is given by the local government at the meeting (*Source: TSIRC Standing Orders (Meeting Procedures) Policy – August 2024*).

The Standing Committee will need to make a formal resolution to consider/discuss any items nominated for this agenda item.

### Interested Parties/Consultation:

N/A

### Background / Previous Committee Consideration:

N/A



**COMPLIANCE / CONSIDERATIONS:**

<b>Statutory:</b>	Section 254D(4) of the <i>Local Government Regulation 2012</i>
<b>Budgetary:</b>	N/A
<b>Policy:</b>	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i>
<b>Legal:</b>	N/A
<b>Risk:</b>	Council breach of its Statutory requirements above.
<b>Links to Strategic Plans:</b>	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <i>3.1 Provide good governance &amp; leadership</i>
<b><i>Malungu Yangu Wakay</i> (The Masig Statement):</b>	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
<b>Standing Committee Consultation:</b>	N/A
<b>Timelines:</b>	Standard Procedure at each Standing Committee Meeting

**Other Comments:**

Nil.

**Endorsed:**

Vicki Bishop  
Executive Director Corporate Services

**Approved:**

James William  
Chief Executive Officer

**ATTACHMENTS:**

Nil.