



# NOTICE OF COUNCIL MEETING

In accordance with Section 254C of the *Local Government Regulation 2012* this notice is to advise that the Trustee Council and Ordinary Council Meetings for the month of **FEBRUARY 2026** will be held online by Microsoft (TEAMS) as follows:

**Wednesday, 18 February 2026** - Trustee Meeting (9.00am to 10.30am)  
- Ordinary Meeting (10.30am to 5.00pm)

Microsoft (TEAMS) Meeting ID: 418 688 724 070 54 | Passcode: Xy2m5Ri9

The attendance of each Councillor is requested.

Agenda papers for this meeting are attached and will soon be available on Council's website (except for any Closed Business papers) and can be accessed by clicking on the link below:

<https://tsirc.qld.gov.au/about-us/meetings/>

Please note that this meeting is live streamed on Council's YouTube Channel and a recording following the meeting will be available at the following location:

<https://www.youtube.com/@IslandCouncil/streams>

James William  
Chief Executive Officer  
13 February 2026





# ORDINARY MEETING

## 18 FEBRUARY 2026

# AGENDA

**Time:** 10.30am to 5.00pm

**Venue:** *Microsoft (TEAMS) Meeting ID: 418 688 724 070 54 | Passcode: Xy2m5Ri9*

## ORDER OF BUSINESS

10.30am

- A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES
- B. APOLOGIES
- C. CONFLICT OF INTEREST DECLARATIONS
- D. LIVE STREAM. [\*This meeting is live streamed on Council's YouTube Channel.\*](#)

### 1. CONFIRMATION OF MINUTES (10 DECEMBER 2025)

- 1.1. Action Items Update

### 2. MAYORAL REPORTS

- 2.1. Mayoral Monthly Report *(verbal update)*

### 3. CHIEF EXECUTIVE OFFICER REPORTS

- 3.1. CEO Monthly Report (February 2026)

### OFFICER REPORTS FOR DECISION

#### 4. BUILDING SERVICES DIRECTORATE

- 4.1 Contractual Matter – Expression of Interest for Contract TC26001: Construction, Delivery and Installation of Modular Housing on Badu Island

#### 5. COMMUNITY SERVICES DIRECTORATE

Nil.

#### 6. CORPORATE SERVICES DIRECTORATE

- 6.1 Community Grants Program Allocation (January 2026) *(late report)*
- 6.2 Funding Acquisition Report (January 2026)
- 6.3 Operational Plan 2025-26 – Q2 Progress Report

#### 7. ENGINEERING SERVICES DIRECTORATE

Nil.

#### 8. FINANCIAL SERVICES DIRECTORATE

- 8.1 Finance Dashboard Report (January 2026)

**9. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC**

**10. CHIEF EXECUTIVE OFFICER**

**10.1** *[Standing Agenda Item]* **Update on Current Legal Matters before Council**  
*(verbal update)*

*[Reason for this matter to be discussed in Closed Business: This matter may contain legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government].*

**11. BUILDING SERVICES DIRECTORATE**

Nil.

**12. CORPORATE SERVICES DIRECTORATE**

Nil.

**13. ENGINEERING SERVICES DIRECTORATE**

**13.1 Contractual Matter – Tender Evaluation and Award of Contract TC25191 – Hammond Island 2025 DRFA Works**

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

**13.2 Contractual Matter – Tender Evaluation and Award of Contract TC25196 – Saibai Aerodrome Refuelling Apron Upgrade**

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

**13.3 Contractual Matter – Tender Evaluation and Award of Contract TC25135 – Erub Kemus Road Culvert Upgrade**

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

**13.4 Contractual Matter – Tender Evaluation and Award of Contract TC25102 – Erub 2025 DRFA REPA Works**

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

**13.5 Capital Works – Information Report**

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

**14. FINANCIAL SERVICES DIRECTORATE**

**14.1 Strategic Investment Plan – 5-Year Capital Plan – Annual Refresh**  
*(late report)*

*[Reason for this matter to be discussed in Closed Business: In accordance with section 254J of the Local Government Regulation 2012, it is recommended that this matter be considered by Council in Closed Business as it pertains to negotiations relating to a commercial matter involving Council for which a public discussion would be likely to prejudice the interests of the local government.]*

	<p><b>14.2 Strategic Investment Plan – Outcomes from Articulating the ‘So—What’</b> <i>(late report)</i></p> <p><i>[Reason for this matter to be discussed in Closed Business: In accordance with section 254J of the Local Government Regulation 2012, it is recommended that this matter be considered by Council in Closed Business as it pertains to negotiations relating to a commercial matter involving Council for which a public discussion would be likely to prejudice the interests of the local government.]</i></p>
	<p><b>15. [**** Restricted Discussion for Councillors Only ****] Chief Executive Officer’s Annual Performance Review 2025</b></p> <p><i>[Reason for this matter to be discussed in Closed Business: This matter relates to the appointment, discipline or dismissal of the chief executive officer].</i></p>
	<b>16. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION</b>
	<b>17. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION</b>
	<b>18. ITEMS ARISING</b>
	<b>19. INFORMATION REPORTS</b>
	<p><b>19.1 BUILDING SERVICES (January 2026)</b></p> <p><b>19.2 COMMUNITY SERVICES (January 2026)</b> <i>(late report)</i></p> <p><b>19.3 CORPORATE SERVICES (January 2026)</b></p> <p><b>19.4 ENGINEERING SERVICES (Engineering Operations)</b></p> <p><b>19.5 ENGINEERING SERVICES - Water &amp; Wastewater (January 2026)</b></p>
	<b>20. NEXT MEETING – 24-25 March 2026 (Warraber)</b>
5.00pm	<b>21. CLOSE OF MEETING &amp; PRAYER</b>





## ORDINARY MEETING 18 FEBRUARY 2026

Agenda Item

1

**DIRECTORATE:** Corporate Services

**AUTHOR:** Executive Director Corporate Services

### CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING (28 JANUARY 2026)

#### **OFFICER RECOMMENDATION:**

Council confirms the Minutes of the Ordinary Council Meeting held on 28 January 2026.

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#### **EXECUTIVE SUMMARY:**

Section 254F(4) of the *Local Government Regulations 2012* requires that at each local government meeting, the minutes of the previous meeting must be confirmed by the councillors or committee members present.

#### **Interested Parties/Consultation:**

N/A

#### **Background / Previous Council Consideration:**

The previous monthly Ordinary Council meeting was held online on 28 January 2026.

Section 254(6) of the *Local Government Regulation 2012* requires that a copy of the minutes of each local government must be made publicly available by 5pm on the tenth day after the meeting is held. To meet these compliance requirements, a copy of the draft Minutes of this meeting have been posted on the Council website.

Following endorsement by Council, the confirmed Minutes will be uploaded onto the Council website.

**COMPLIANCE / CONSIDERATIONS:**

<b>Statutory:</b>	Section 254F(4) of the <i>Local Government Regulation 2012</i>
<b>Budgetary:</b>	N/A
<b>Policy:</b>	N/A
<b>Legal:</b>	N/A
<b>Risk:</b>	Council breach of its Statutory requirements above.
<b>Links to Strategic Plans:</b>	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <a href="#">3.1 Provide good governance &amp; leadership</a>
<b><i>Malungu Yangu Wakay</i> (The Masig Statement):</b>	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
<b>Standing Committee Consultation:</b>	N/A
<b>Timelines:</b>	Standard Procedure at each Monthly Council Meeting

**Other Comments:**

Nil.

**Recommended:**

Vicki Bishop  
Executive Director Corporate Services

**Approved:**

James William  
Chief Executive Officer

**ATTACHMENTS:**

Draft Minutes of the Ordinary Council Meeting held on 28 January 2026.



## ORDINARY MEETING 28 JANUARY 2026

# MINUTES

**Time:** 10.30am to 5.00pm

**Venue:** *Microsoft (TEAMS) Meeting ID: 422 905 299 745 60 | Passcode: CK3GL9aU*

### PRESENT:

#### **Mayor**

Division 2 – Dauan  
Division 3 – Saibai  
Division 4 – Mabuiag  
Division 5 – Badu / **Deputy Mayor**  
Division 7 – Wug (St. Pauls), Mua Island  
Division 8 – Kirirri (Hammond Island)  
Division 9 – Iama  
Division 10 – Warraber  
Division 11 – Poruma  
Division 12 – Masig  
Division 14 – Erub  
Division 15 – Mer

Cr Phillemon Mosby  
Cr Torenzo Elisala  
Cr Chelsea Aniba  
Cr Keith Fell  
Cr Ranetta Wosomo  
Cr John Levi  
Cr Seriako Dorante  
Cr Aggie Hankin  
Cr Kabay Tamu  
Cr Francis Pearson  
Cr Ted Mosby  
Cr Nixon Mye – *departed meeting 12.45pm*  
Cr Bob Kaigey

### APOLOGIES:

Division 1 – Boigu  
Division 6 – Kubin  
Division 13 - Ugar

Cr Dimas Toby – *Sad News/Sorry Business*  
Cr Iona Manas – *Sad News/Sorry Business*  
Cr Rocky Stephen – *Sad News/Sorry Business*

### OFFICERS:

#### **Chief Executive Officer**

Executive Director Building Services  
Executive Director Community Services  
Executive Director Corporate Services  
Executive Director Engineering Services  
Executive Director Financial Services  
Manager Governance & Risk  
Consultant  
Executive Assistant to the CEO  
Executive Assistant to the Mayor  
TSIRC Secretariat

Mr James William  
Mr Wayne Green  
Mr Dawson Sailor  
Ms Vicki Bishop  
Mr David Baldwin  
Ms Hollie Faithfull  
Ms Kim Kerwin  
Mr Anthony Ottaway – *for Agenda Item 15.5 only*  
Ms Amy Orr  
Ms Trudy Lui  
Mr Darryl Brooks

GUESTS:

Australian Fisheries Management Authority	Mr Todd Spencer (Senior Manager National Compliance Operations) Mr Brendan Rayner (Senior Manager International Compliance Operations)
Queensland Police Service <ul style="list-style-type: none"> <li>Torres Strait Patrol Group</li> </ul>	Detective Inspector Kevin Goan Mr Corey Stevens (OIC of Thursday Island) Mr Mark Eaton (Acting Inspector)
Department of Foreign Affairs and Trade	Mr TJ Oberleuter (Treaty Liaison Officer)
Department of Defence	Major Katherine Higgins (OIC Sarpeye Company, Thursday Island) Sergeant Major Officer Coggeton
Department of Home Affairs <ul style="list-style-type: none"> <li>Maritime Border Command</li> </ul>	Mr Matthew Smith (Director of Operations) Nicole Papafinacio (Severn Tender Maritime Border Command Coordination and Inter Agency BA Zone)
<ul style="list-style-type: none"> <li>Australian Border Force</li> </ul>	Mr Bob Kane (Thursday Island District Office Inspector)

#### A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 11.30am, the Mayor welcomed the Deputy Mayor and Councillors, Executives and staff and members of the public to the first Ordinary Council meeting in 2026 (for the month of January 2026), noting that a quorum of members was present.

The Mayor welcomed attendees and made the following acknowledgements on behalf of Council:

- the Traditional Custodians of land and sea throughout the length and breadth of Zenadth Kes and the communities and constituents that Council serves and the Traditional Custodians of Gimuy Country and surrounding areas of Cairns which host elements of the TSIRC footprint.

The Mayor also acknowledged and paid respect to Traditional Elders (past, present and emerging).

The Mayor conveyed to those members of the Torres Strait Islander community locally and throughout the homelands and on the Australian mainland who may currently be experiencing Sorry Business, the collective thoughts, prayers and condolences from the Council during this time.

#### B. NOTING OF APOLOGIES

#C24-28/2026-1/B

The following apologies were noted and unanimously accepted by Council:

Division	Councillor/Reason	Mover/Seconder
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Div. 1 – Boigu	Cr Dimas Toby – <i>Sad News/Sorry Business</i>	CR MYE / CR KAIGEY
Div. 6 – Kubin	Cr Iona Manas – <i>Sad News/Sorry Business</i>	CR LEVI / CR FELL
Div. 13 – Ugar	Cr Rocky Stephen – <i>Sad News/Sorry Business</i>	CR FELL / CR ELISALA

## C. CONFLICT OF INTEREST (COI) DECLARATIONS

The Mayor advised that no written COI notifications were provided by Councillors in relation to the Council Meeting for January 2026.

The Mayor reminded Councillors to advise of COI declarations as soon as any matters arise during deliberations.

## D. LIVE STREAM

The Mayor advised Council that this meeting is being LIVE STREAMED on Council's YouTube Channel and welcomed members of the general public who may be viewing proceedings. The Mayor added that this livestreaming service offers transparency and allows members of the general public and organisational partners in the region TSIRC footprint to be informed of Council's deliberations and decisions which impact on the region.

## 1. CONFIRMATION OF MINUTES (10 DECEMBER 2025)

#C24-28/2026-1/1

CR PEARSON / CR MYE

**Council confirms the Minutes of the Ordinary Council Meeting held on 10 December 2025.**

**CARRIED UNANIMOUSLY**

### 1.1. Action Items Update

The Chief Executive Officer (Mr James William) spoke to this item. The update was noted by Council. *Items noted as 'completed' during this update will be removed from future reports.*

## 2. MAYORAL REPORTS

### 2.1. Mayoral Monthly Report

The Mayor spoke to his report. The report was noted by Council.

- *The Mayor tabled a Mayoral Minute seeking Council endorsement for an additional item to be added to the published January 2026 Ordinary Meeting agenda.*
- *The Manager Governance and Risk (Ms Kim Kerwin) spoke to this report.*

### 2.2. Mayoral Minute – Additional Item for January 2026 Ordinary Council Meeting Agenda

#C24-28/2026-1/2.2

CR ANIBA / CR HANKIN

**Council agrees to an amendment to the published agenda for the January 2026 Ordinary Council Meeting to include a discussion in Closed Business at 2.30pm between Council, the Treaty Liaison Officer and relevant Federal and State Government Departments and Agency representatives for the region to brief Council on illegal fishing activities and ongoing border security issues.**

***CARRIED UNANIMOUSLY***

### **3. CHIEF EXECUTIVE OFFICER REPORTS**

#### **3.1. CEO Monthly Report (January 2026)**

The Chief Executive Officer (Mr James William) spoke to his report. The report was noted by Council.

The Mayor requested an update on any risks that Council should be aware of. The Chief Executive Officer advised that the following matters are at the forefront of operations:

- asset failure due to the weather conditions in the region;
- workplace health and safety risks in relation to TSIRC fleet transportation;
- recent food security concerns and associated challenges when inclement weather conditions prevail

**Cr Torenzo Elisala** raised concerns about ongoing network failures and the disruption this incurs to the community. The **Chief Executive Officer** advised that ongoing advocacy with relevant service providers is occurring and that a report will be provided to Council on communication challenges.

**Cr Kabay Tamu** recommended that pre-determined activation plans with service providers be developed and approved which can then be triggered by Council to immediately support communities when major events threaten and disrupt community life. The **Chief Executive Officer** advised that conversations have already commenced with service providers such as Community Enterprise Queensland (in relation to exploring additional storage capacities on Islands in the lead-up to major weather events) and advocacy work will be undertaken with Telstra on options that can be triggered to limit communication disruptions.

#### **Action Required:**

Chief Executive Officer to coordinate the preparation of a report to Council in relation to ready-to-activate contingency planning for major weather events which impact on communications, food security and other community operational capacities.

### **4. BUILDING SERVICES DIRECTORATE**

Nil.

### **5. COMMUNITY SERVICES DIRECTORATE**

Nil.

### **6. CORPORATE SERVICES DIRECTORATE**

**6.1. Community Grants Program Allocation (December 2025)**

#C24-28/2026-1/6.1

CR PEARSON / CR ELISALA

In accordance with Sections 194 and 195 of the *Local Government Regulation 2012* and Council's Community Grants Policy, Council:

1. notes that there are no Community Grants applications which require Council consideration for the December 2025 period; and
2. notes the information in this report.

**CARRIED UNANIMOUSLY**

**6.2. Funding Acquisition Report (December 2025)**

#C24-28/2026-1/6.2

CR WOSOMO / CR PEARSON

Council receives and notes this report and its content.

**CARRIED UNANIMOUSLY**

**7. ENGINEERING SERVICES DIRECTORATE**

Nil.

**8. FINANCIAL SERVICES DIRECTORATE**

**8.1. Financial Dashboard Report (December 2025)**

#C24-28/2026-1/8.1

CR ELISALA / CR FELL

Council receives and endorses the monthly financial statements attached to the officer's report for the 2025-26 year to date, for the period ended 31 December 2025, as required under Section 204 of the *Local Government Regulation 2012*.

**CARRIED UNANIMOUSLY**

**8.2. 2024-25 Financial Statements**

#C24-28/2026-1/8.2

CR MYE / CR FELL

Council receives and adopts the 2024/2025 Torres Strait Island Regional Council Financial Statements.

**CARRIED UNANIMOUSLY**

**8.3. 2025-26 Budget Review 1**

#C24-28/2026-1/8.3

CR ELISALA / CR PEARSON

Council adopts in accordance with sections 169 and 170 of the *Local Government Regulation 2012*, an amended budget for the 2025-2026 Financial Year as presented, incorporating:

- (i) The statements of financial position;
- (ii) The statements of cashflow;
- (iii) The statements of income and expenditure;
- (iv) The statements of changes in equity;
- (v) The long-term financial forecast;
- (vi) The relevant measures of financial sustainability; and
- (vii) The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget; and
- (viii) Capital budget.

**CARRIED UNANIMOUSLY**

#### **8.4. Councillor Superannuation**

#C24-28/2026-1/8.4

CR FELL / CR ANIBA

Council resolves that:

1. Pursuant to Section 226 of the *Local Government Act 2009* (Qld), Council establish a superannuation scheme for its Councillors that complies with the *Superannuation Industry (Supervision) Act 1993* (Cth) to commence this financial year 2025/26;
2. The superannuation payable to the Councillors' superannuation scheme will be calculated at the same rate as superannuation paid to Council's employees from time to time;
3. Superannuation be calculated and paid from 1 July 2025.

**CARRIED UNANIMOUSLY**

➤ *Mr Anthony Ottaway joined the meeting at 12.35pm and spoke to AI 8.5 below.*

#### **8.5. Submission to the Commonwealth Local Government Funding and Fiscal Sustainability Inquiry**

#C24-28/2026-1/8.5

CR WOSOMO / CR DORANTE

Council:

- (a) notes the proposed submission to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport Inquiry into Local Government Funding and Fiscal Sustainability; and
- (b) resolves to delegate to the Chief Executive Officer the power to finalise the submission, reflecting any changes necessary to facilitate comments provided by Councillors at this meeting.



**CARRIED UNANIMOUSLY**

- *The Mayor suspended deliberations from 12.45pm to 1.45pm for lunch.*

## 9. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

#C24-28/2026-1/9

CR PEARSON / CR KAIGEY

The Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

**CARRIED UNANIMOUSLY**

## 10. CHIEF EXECUTIVE OFFICER

### 10.1. *[Standing Agenda Item]* Update on Current Legal Matters before Council *(verbal update)*

*[Reason for this matter to be discussed in Closed Business: This matter may contain legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government].*

Noted by Council.

- *Prior to consideration of Agenda Item 11.1 below, Councillors were requested to declare any Conflicts of Interest (COI) in relation to the Approved Contractors List for Repairs and Maintenance.*
- *The following Councillors declared COIs:*
- *Cr John Levi [Paul Ware Constructions – perceived COI];*
  - *Cr Ranetta Wosomo [Kamaira Guligo – Declarable COI] and [Vincent Wosomo – married to relative];*
  - *Cr Francis Pearson [Nicholas Pearson and TJ Pearson Construction – nephews];*
  - *Cr Kabay Tamu [Jack Sailor – close relative]; and*
  - *Cr Chelsea Aniba [Vincent Wosomo – Declarable COI].*
- *As a result of the above declared COIs, Council observed that it was unable to maintain a quorum to decide the matter and delegated deciding the matter to the Chief Executive Officer under section 257 of the Local Government Act 2009.*

## 11. BUILDING SERVICES DIRECTORATE

### 11.1. Contractual Matter – Tender Evaluation and Award of Contract for the Approved Contractors List

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

#C24-28/2026-1/11.1

CR TAMU / CR ANIBA

**In accordance with section 150EU(2)(a) of the *Local Government Act 2009*, Council resolves to delegate power under section 257 of the *Local Government Act 2009* to the Chief Executive Officer to decide the matter.**

**CARRIED UNANIMOUSLY**

**12. COMMUNITY SERVICES DIRECTORATE**

Nil.

**13. CORPORATE SERVICES DIRECTORATE**

Nil.

**14. ENGINEERING SERVICES DIRECTORATE**

**14.1. Capital Works – Information Report**

*[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]*

Noted by Council.

- *In relation to Agenda Item 15.1 below, Cr John Levi made a Prescribed COI in relation to St Paul's Lodge which is owned/operated by his Sister and was absent when this matter was decided by Council.*
- *In relation to Agenda Item 15.1 below, Cr Seriako Dorante made a Prescribed COI advising that he is an employee of Seaswift and was absent when this matter was decided by Council.*

**15. FINANCIAL SERVICES DIRECTORATE**

**15.1. Contractual Matter – Sole Supplier Register & Expenditure**

*[Reason for this matter to be discussed in Closed Business: In accordance with section 254J of the Local Government Regulation 2012, it is recommended that this matter be considered by Council in Closed Business as it pertains to negotiations relating to a commercial matter involving Council for which a public discussion would be likely to prejudice the interests of the local government.]*

#C24-28/2026-1/15.1

CR FELL / CR WOSOMO

**Council resolves:**

1. In accordance with Regulations 235(a) and 235(b) of the *Local Government Regulation 2012*, that no quotes or tenders need to be sought prior to procuring goods and services from the suppliers listed in Attachment A of the Officer's Report because Council is satisfied that either:
  - (a) those suppliers are the only suppliers reasonably available; or
  - (b) it would be impracticable or disadvantageous for Council to invite quotes or tenders because of the specialised or confidential nature of the services offered by those suppliers;
2. To adopt the Sole Supplier Register appended as Attachment A in the Officer's Report;
3. To delegate power to the Chief Executive Officer pursuant to Sections 236 and 257 of the *Local Government Act 2009* to enter into, negotiate, make, sign, amend or discharge contracts with suppliers on the Sole Supplier Register without seeking quotes or tenders or sub-delegate such powers, subject to the limitations provided for in the Procurement & Ethical Sourcing Policy.
4. To note the expenditure against sole suppliers detailed in Attachment A in the Officer's Report.

**CARRIED UNANIMOUSLY**

**15.2. Contractual Matter – Large Procurement Contracts Awarded Under Delegation**

*[Reason for this matter to be discussed in Closed Business: In accordance with section 254J of the Local Government Regulation 2012, it is recommended that this matter be considered by Council in Closed Business as it pertains to negotiations relating to a commercial matter involving Council for which a public discussion would be likely to prejudice the interests of the local government.]*

#C24-28/2026-1/15.2

CR ANIBA / CR DORANTE

**Council receives and notes this report.**

**CARRIED UNANIMOUSLY**

***NOTE:** In accordance with Council's endorsement of the Mayoral Minute (refer Agenda Item 2.2 of these Minutes) Council held a discussion in Closed Business at 2.30pm which included the following State and Federal Government and Agency representatives for the Torres Strait region to discuss the recent influx of local illegal fishing activities and ongoing border security issues:*

- *Australian Fisheries Management Authority*
- *Torres Strait Patrol Group*
- *Department of Foreign Affairs and Trade*
- *Australian Border Force*
- *Department of Defence*
- *Maritime Border Command*

*[Reason for Closed Discussion: This discussion was held in Closed Business as the issues discussed may involve matters that the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.]*

Council noted the discussion.

**16. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION**

#C24-28/2026-1/16

CR PEARSON / CR T. MOSBY

**The Council resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012*.**

**CARRIED UNANIMOUSLY**

**17. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION**

Council formally resolved as indicated in relation to Agenda Items 10-16 above.

**18. ITEMS ARISING**

Nil.

**19. INFORMATION REPORTS**

- 19.1. BUILDING SERVICES – Building Services Report (December 2025)**
- 19.2. COMMUNITY SERVICES – Community Services (December 2025)**
- 19.3. CORPORATE SERVICES - Corporate Services Information Report (December 2025)**
- 19.4. ENGINEERING SERVICES – Engineering Operations**
- 19.5. ENGINEERING SERVICES – Information Report - Water and Wastewater (December 2025)**

Council receives and notes the information reports. Any enquiries by Councillors in relation to the information reports can be raised directly by Councillors with the respective Directorate Executive Director, or the Chief Executive Officer.

**20. NEXT MEETING – 18 FEBRUARY 2026 (VC)**

Noted by Council.

**21. CLOSE OF MEETING & PRAYER**

The Mayor thanked the Deputy Mayor and Councillors and Officers for their participation and constructive engagement throughout the meeting.

The Mayor also acknowledged and thanked the Chief Executive Officer and his Executive Team for their support around each Council meeting.

The Mayor also indicated that more work will be undertaken with Divisions and key partners across the Australian and State Government agencies to achieve improvements in relation to border security issues across the region.

The Mayor formally closed the meeting at 3.55pm and **Cr John Levi** delivered the closing prayer.

MINUTES CONFIRMED – 18 February 2026	
.....	.....
Cr Phillemon Mosby	James William
Mayor	Chief Executive Officer
Torres Strait Island Regional Council	Torres Strait Island Regional Council

DRAFT



## ORDINARY COUNCIL MEETING ACTION ITEMS

*(Updated as at 13 February 2026)*

Agenda Item

1.1

Agenda Item	Expected Completion Date	Action Area	Current Status
<p>Jan 2026 Mtg   AI 3.1   CEO Monthly Report</p> <p><b>Action Required:</b></p> <p>Chief Executive Officer to coordinate the preparation of a report to Council in relation to ready-to-activate contingency planning for major weather events which impact on communications, food security and other community operational capacities.</p>	Mar 2026	CEO	In progress. Update provided to the SARG meeting on 4 Feb 2026. SARG will oversight the development of a plan and will recommend a report to a future Council meeting.
<p>Dec 2025 Mtg   AI 19   Information Reports</p> <p><b>Action Required:</b></p> <ol style="list-style-type: none"><li>Chief Executive Officer to report back to a future Council meeting options available to Council to address ongoing housing repair and maintenance issues (including the establishment of a Torres Strait Housing Authority).</li><li>Chief Executive Officer/Executive Director Community Services to lobby the State Government to convene a Torres Strait Regional Housing Summit as soon as possible.</li></ol>		<ol style="list-style-type: none"><li>CEO</li><li>CEO / ED Community Services</li></ol>	<ol style="list-style-type: none"><li>In progress. Internal discussions commenced to determine best approach.</li><li>To be raised with visiting Deputy Director-General Housing in February 2026.</li></ol>

<p>Nov 2025 Mtg   AI 2.1   Mayoral Monthly Report</p> <p><b>Action Required:</b></p> <p>Executive Director Corporate Services to obtain a video of the Mayor's community address during the November 2025 Council Workshop which can be distributed across the TSIRC footprint to shed light on the geographic and financial challenges before Council in providing services on-ground to community.</p>		<p>ED Corporate Services</p>	<p>In progress, presentation and script being reviewed for discussions with Mayor and preparation of the video in the new year (2026).</p> <p>Update 10/12/25: Further work being undertaken to identify opportunities during F2F Council Meetings &amp; Council Workshops to capture on video key messaging moments by Council and high-level deputations.</p> <p><b>Update 22/01/2026:</b> Pending appointment of key staff, a meeting is to be scheduled with the Mayor to discuss draft narratives.</p>
<p>Nov 2025 Mtg   AI 8.1   Financial Dashboard Report (October 2025)</p> <p><b>Action Required:</b></p> <p>Executive Director Financial Services and Executive Director Corporate Services to explore messaging to be put on the public record to alert both Government and the Opposition on Council's cash-flow situation in relation to soaring costs to deliver services across the TSIRC footprint.</p>		<p>ED Financial Services / ED Corporate Services</p>	<p>In progress, draft letters and collateral for the ministers are currently being finalized, this collateral will be leveraged to develop consistent Community messaging.</p>
<p>Oct 2025 Mtg   AI 18   Items Arising</p> <p><b>Action Required:</b></p> <ol style="list-style-type: none"> <li>Executive Director Community Services to liaise with the Manager Housing to explore options to reduce noise pollution from tenants of public housing, as well as liaison with QPS on Thursday Island for local police to be made aware of growing public nuisance incidents across the communities.</li> <li>Executive Director Community Services to explore options around the introduction of night curfews for youth and/or social supports for families to engage bored youth.</li> </ol>		<ol style="list-style-type: none"> <li>ED Community Services / Manager Housing</li> <li>ED Community Services</li> </ol>	<ol style="list-style-type: none"> <li>Ongoing collaboration with QPS and TSIPLOs. In addition, plan to raise awareness through Community consultation of Housing Policies in 2026 and Community information sessions.</li> <li>Ongoing.</li> </ol>

<p>Oct 2025 Mtg   Deputation   Torres &amp; Cape Hospital and Health Service (TCHHS)</p> <p><b>Action Required:</b></p> <p>Executive Director Community Services to provide TCHHS with a copy of the outcomes report/data on the “Deadly For Diabetes” trial in the TSIRC footprint.</p>		ED Community Services	<p>In Progress. Follow-up on formal correspondence from CEO to TCHHS advocating for financial support for the continuation of this successful program.</p>
<p>Sep 2025 Mtg   AI 2.1   Mayoral Monthly Report</p> <p><b>Action Required:</b></p> <p>Council’s ECCA Advisory Committee to:</p> <ol style="list-style-type: none"> <li>1. explore interest from key stakeholders across the greater Torres Strait region to jointly lobby for greater levels of action and investment in addressing the growing impact of climate change across the greater region; and</li> <li>2. prepare a report back to Council on a proposed way forward.</li> </ol>		ECCA Advisory Committee / ED Engineering Services	<p>The Executive Director Engineering Services advised Council that the ECCA Advisory Committee was due to meet on 16/10/25, however, due to extenuating circumstances that meeting did not proceed. A follow-up meeting will be arranged following consultation with the ECCA Chair.</p>
<p>Sep 2025 Mtg   AI 6.1   Community Grants Program Allocation (Aug 2025)</p> <p><b>Action Required:</b></p> <p>CEO to explore a review of the Community Grants Policy to clarify issues in relation to eligibility for funeral grants and funeral travel grants, as well as feedback to community on outcomes following the grant acquittal.</p>		ED Corporate Services / CEO	<p>Ongoing. A/CEO and Executive Corporate Services discussed an approach and agreed to review the Community Grant Program in December 2025.</p> <p><b>Update 21/01/2026:</b> The review of the Community Grant Program began in November with internal stakeholder meetings to identify initial opportunities to clarify issues in relation to eligibility of funeral grants and funeral travel grants as well as methods to capture and share grant acquittal feedback. The opportunity to improve the forms for both ease of use by the community and to improve our internal process was identified and implemented. Consultation to seek Councillors feedback will begin shortly.</p>



<p>Apr 2025 Mtg   AI 3.1   CEO Monthly Report (April 2025)</p> <p><b>Action Required:</b> Chief Executive Officer to discuss off-line with Cr Fell the matter of STP funding for Mabuiag.</p>		Chief Executive Officer	Ongoing.
<p>Jan 2025 Mtg   AI 6.5   Repeal of Council Resolution – Community Radio/Broadcasting Licences</p> <p><b>Action Required:</b> Matter to be considered by the Culture, Arts, Land and Heritage (CALH) Advisory Committee and a recommended way forward be presented to the April 2025 Council Meeting.</p>		CALH Advisory Committee (Cr Aniba) / ED Corporate Services	<p>The CALH Advisory Committee will present a position for Council consideration at the Jan 2026 Council meeting.</p> <p>Update: 22/01/2026: Following further discussions with the Australian Communications and Media Authority the CALD Advisory committee will be provided an update at its February 2026 meeting which will be followed by a report being presented at the February 2026 Council meeting.</p> <p><b>Update 10/02/2026:</b> Further consultation is being undertaken following discussions at February CALD Advisory committee.</p>
<p>Jan 2025 Mtg   AI 17(e)   Matters Arising   Fuel Bowser and Desalination Plant (Erub) – connection to electricity grid.</p> <p><b>Action Required:</b> Executive Director Engineering Services to follow-up with Ergon.</p>		ED Engineering Services	<p>In progress.</p> <p>Ergon engaged to undertake design and costing.</p>

<p>July 2024 Mtg   AI 17(a)   Funding for Dialysis Unit on Badu</p> <p><b>Action Required:</b> Executive Director Community Services to provide background information in relation to Commonwealth Government funding for the unit.</p> <p><i>Mayor strongly requests that consideration be given to financial costs to Council for this project (and other projects across the TSIRC footprint) to be implemented on-ground (i.e. water and infrastructure, etc).</i></p> <p><b>August 2025 Meeting:</b> <i>Mayor requested that correspondence be sent to various politicians – Mr David Kempton MP (Member for Cook), Senator the Hon. Nita Green (Federal Assistant Minister for Northern Australia) and Senator the Hon. Malarndirri McCarthy (Minister for Indigenous Australians) outlining the lack of consultation around the project itself, including the impacts on Council's capacity to provide ongoing support with operational and infrastructure requirements the project in our current financial environment.</i></p> <p><b>November 2025 Meeting:</b> <i>CEO to provide 3-4 or more examples where State/Federal Government departments and agencies have failed to consult with TSIRC on projects which require Council resources (water, sewerage, infrastructure support, etc.) and these examples will be used to lobby the State/Federal Governments on the importance of working with TSIRC as these new builds/projects do impact on Council's currently stretched capacity to maintain and provide basic local government services to the community.</i></p>		<p>CEO / Executive Director Community Services / Cr Wosomo</p> <p><i>Matter raised directly with Minister for Health by Mayor, Deputy Mayor and CEO during a meeting on 18 Feb 2025.</i></p>	<p>Ongoing.</p> <p>Update (Aug 25 OM): Dumbarra Consultancy Services managing this project. 23/7/25 made initial enquiry with TSIRC seeking guidance on land tenure processes. Communication from Dumbarra outlines that stakeholder engagement, legal protocols and legal requirements will be undertaken. No timeframe, however outlines that project is already behind schedule.</p> <p>Update (Nov 25 OM): Cr Wosomo has tried outreach several times to the Badu traditional custodians on this matter with no response to date seeking support in relation to an alternative site.</p> <p><b>Update (Feb 26 OM):</b> Dumbarra provided a recent update on the project, advising they have engaged a surveyor to assess whether the site is technically and practically feasible, enabling the PBC (as Trustee) and project partners to make an informed decision before additional sites are considered. They will engage a town planning consultant and progress consultation with Queensland Health once project scope, site feasibility and service model are defined.</p> <p>Council has advised that a pre-lodgment meeting should be held to discuss planning requirements for existing or new sites.</p>
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*Office of the Chief Executive Officer*

*AUTHOR: Chief Executive Officer*

## **CHIEF EXECUTIVE OFFICER MONTHLY REPORT (February 2026)**

### **OFFICER RECOMMENDATION**

**Council notes the Chief Executive Officer Report for February 2026**

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### **EXECUTIVE SUMMARY**

The Chief Executive Officer's monthly report summarises key operational activities undertaken since the previous Council meeting, including any key media activities.

### **BUILDING SERVICES**

#### **1. Highlights from the Month (*Major accomplishments or milestones*):**

- 2 X MMC Buildings for Mabiug in construction at Cairns QBuild – on target
- First two plug ins have commenced on Warraber (SHAP 1 program) and 2 starting at St Pauls 16 February
- Works has commenced at Elphinstone Close for new Office space – completion date mid May

#### **2. Key Areas of Focus for the Month Ahead (*strategic priorities*):**

- Call EOI for delivery of new housing assets from the Private Sector allowing for same design of Social Housing (TSIRC Prototype) – to be presented at Feb Council OM
- Delivery of Plug ins at Warraber, St Pauls and Masig (SHAP 1)
- SHAP 2 – Currently reviewing addresses and locations

#### **Upcoming Initiatives (*New projects or campaigns*):**

- EOI for new partnering with TSIRC to deliver Housing Assets – Briefing note currently being finalised.

#### **3. Summary & Outlook (*Summary of overall progress*):**

- State budget constraints – loss of revenue for maintenance, upgrades and homeownership – have been advised by State this will be cut further 26/27 FY
- Delivery of 2 x MMC Housing Assets on Mabiug July 2026 (currently being constructed in Cairns).

## COMMUNITY SERVICES

### **1. Highlights from the Month** *(Major accomplishments or milestones):*

- Finalisation of draft Community Health Plans
- Climate Resilience Workshop and media
- Site visit of Tiny Homes for the 4x new IKCs

### **2. Key Areas of Focus for the Month Ahead** *(strategic priorities):*

- Staff and service relocations consultations on Badu and Boigu
- Finalise and appoint consultant for local animal management plans
- Progressing outstanding housing matters in consultation with Divisional Councillors

#### **Upcoming Initiatives** *(New projects or campaigns):*

### **3. Summary & Outlook** *(Summary of overall progress):*

- Progressing KPIs for Executive
- Commence Local animal management plans project
- Original budget 26/27

## CORPORATE SERVICES

### **1. Highlights from the Month** *(Major accomplishments or milestones):*

- Trustee Policy Expressions of Interest (EOIs) for leases- community consultation for EOIs in accordance with the Trustee Policy for St Pauls scheduled for 24th February.
- Formally advised by TSRA that the project - *Advancing the Torres Strait Community-led Economic Strategic Action Plan – Phase 2* was partially approved subject to conditional provision of revised budget and quotes for consultancy fees and travel.
- The TSRA funded six-month Hammond Island Ferry subsidy agreement was signed.
- White Fleet purchases completed for SIP with residual Capital Budget that will be utilized to recondition larger fleet assets to extend service life and support sustainable business practice.
- St Paul's Compactor truck with repairer in Cairns
- Recon of decommissioned Compactor from Yam to repurpose as water truck (using existing 5,000 ltr water tank in progress
- New CCTV System installed at Elphinstone Close Depot
- Fleet Asset Register confirmed, TMR Registrations and Insurance verified.
- Old Fire Extinguishers being removed from divisions.

### **2. Key Areas of Focus for the Month Ahead** *(strategic priorities):*

- SHAP (social housing accelerated program) stage 2-land tenure and native title assessments to be undertaken for stage 2.
- Trustee Policy Expressions of Interest (EOIs) for leases-consultation for other communities to commence with Mabuiag proposed for late March (TBC).

- Proceed with request For Quote for consultants for the Phase1 Economic Development project and award the successful bid.
- Public release of an 'Economic Development Community Engagement Phase 1' media release.
- Close-out Phase 1 ED financial reporting and Hammond Island Ferry subsidy reporting.
- Progress compactor truck repairs and repatriation to islands.
- Finalise supplier review outcomes and decision approvals.
- Continue rollout of safety equipment across fleet vehicles.
- Advance planning and approvals for funded plant equipment training initiatives.
- Completing SIP white fleet acquisitions and delivery to recipient divisions.
- Review of all divisional workshops and working with assets to resolve identified risks
- Overhaul of Compactor Trucks (including shipping to TI) to maximise usable service life.
- Sourcing a replacement for Erub Water Truck (asset for reco identified and being assessed for suitability).
- Circulate draft Strategic Risks Register to ELT and present to TSIRC Audit and Risk Committee
- LGAQ QCRC Climate Risk Profiling Project (TSIRC and Mirabou Energy): Assisting with alignment of climate risk assessments to TSIRC's Enterprise Risk Management guidelines. Initial meeting between TSIRC Risk Officer and Mirabou, CFO confirmed go to through risks assessments in further details and to ensure its alignment with TSIRC's Enterprise Risk Management framework.
- Assist / undertake 2026 LGM Questionnaire
- 19 February Meeting with MacDonnell's Law to develop TSIRC in house legal updates as part of their retainer
- 20 February Meeting with LGM/JLT and TSIRC Managers to review all current insurance cover and be informed on the FY2026/27 reinsurance process and updates

### **Upcoming Initiatives (New projects or campaigns):**

- Compiling required information from internal departments to organize external/govt funded (CSQ/DTET) plant equipment and related training for divisional engineering staff to support capability uplift, safe work practices and preventable fleet asset defect reductions.

### **3. Summary & Outlook (Summary of overall progress):**

- This month delivered solid progress across strategic, operational and financial priorities, including advancement of Trustee Policy lease EOIs (with St Pauls consultation scheduled), partial approval of the TSRA Economic Strategic Action Plan Phase 2 project, signing of the Hammond Island Ferry subsidy agreement, completion of SIP white fleet purchases, and a significant insurance underspend of \$1.877m (30.5%). Fleet governance and asset management were strengthened through CCTV installation, verification of registrations and insurance, and progress on compactor repairs and asset repurposing.
- Looking ahead, focus will shift to progressing SHAP Stage 2 land tenure assessments, expanding EOI consultations to additional communities, advancing Economic Development Phase 2 procurement and reporting, restoring critical fleet assets, rolling out safety and training initiatives, and strengthening risk and financial controls. While shipping delays, maintenance turnaround times and fleet availability remain challenges, planned training, asset overhauls and process improvements are expected to enhance operational resilience and service continuity.

## ENGINEERING SERVICES

### **1. Highlights from the Month** *(Major accomplishments or milestones):*

- Emma E and Casandra B working with TSC on waste management methodology and attended a visit to Horn Isl and Warraber.
- Funding agreement (QCoast2100) and terms agreed to for the Ugar Coastal Protection Project – Artificial Reef.
- Boigu Jetty and funding/scope options to incorporate with the current Saibai/Dauan Jetty Projects – offer provided by Contractor and funding gap identified.
- MIP 7 Project Nominations/Comms issued to TSRA.
- Ugar dredging funding request comms issued to TSRA – for marine disposal option progression.
- QLD's Closing the Gap Priority Fund grant application drafted to issue targeting Water/Wastewater Projects (Erub and Poruma) – due Feb
- Grant application drafted to issue Queensland's Resource Recovery Boost Fund: stream 2 for Water Management (new facility) for Erub – due Feb
- TMR TIDs (Transport) funding applications prepared – due Feb
- Warraber Seawalls – good progression after poor weather event.
- Report on Erub landfill closure methodology/requirements and scope complete.
- Eng working with Fleet Dept to have arranged and delivered 5 new yellow plant – a Backhoe for Erub, and several skid steers and mini excavators.
- Eng staff met again with MSQ regarding upcoming jetty works and options on St Pauls and Kubin, and steel thickness testing on Erub jetty.
- Multiple transport related large value tenders have been received and are being assessed - Erub, Boigu, Hammond, Badu.

### **2. Key Areas of Focus for the Month Ahead** *(strategic priorities)*

- Recruitment - many positions vacant, recruitment of several now underway in early Feb.
- Issue if 3 large grant applications – TMR TIDs Transport Infrast, QLD's Closing the Gap Priorities Fund, Queensland's Resource Recovery Boost Fund: stream 2.
- D Baldwin working with TSC to re-schedule a LDMG meeting.

#### **Upcoming Initiatives** *(New projects or campaigns):*

- Safe and Healthy Drinking Water Program (SHDWP) partnership with Cairns Public Health Unit to re-commence in early 2026.
- MIP 7 funding release is critical.
- Boigu additional funds seeking – for inclusion of the jetty.

### **3. Summary & Outlook** *(Summary of overall progress):*

- Operations on some Div's has been challenging due to lack of machinery (garbage trucks, backhoes), some performance issues, and equipment failure.
- Dec/Jan usually a challenging period due to weather events, fires, power issues, water shortages. These have been well managed and prepared by Eng Staff, especially water security.
- Significant Capital Works Program (\$118M funded 'to do' projects) to manage and focus on

delivery and planning.

- Large number of vacancies to fill, including senior roles.

## **FINANCIAL SERVICES**

### **1. Highlights from the Month** *(Major accomplishments or milestones):*

- Release of Animal Management Services tender
- Superannuation – Elected Members adopted to receive Superannuation
- 25/26 Budget Review was adopted
- Ongoing and continuous training and improvement in the Procurement scene to staff
- Consolidation of the team, with a focus on capability development, training and improved outputs.

### **2. Key Areas of Focus for the Month Ahead** *(strategic priorities):*

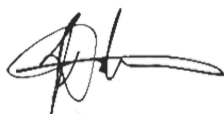
- Commence Fees & Charges and 25/26 Original Budget
- Superannuation – Implement for Elected Members
- Finalise Strategic Investment Plan & corresponding advocacy report
- Continued focus on organisational sustainability and active cashflow management.
- External Audit Planning Visit
- Recruitment – significant vacancies
- Release of Travel Management Services tender
- Development of Procurement Strategy

### **Upcoming Initiatives** *(New projects or campaigns):*

- Development of online contract records within TechOne.
- Implementation of the HRP Module upgrade in TechOne.
- Mapping and implementation of a Capital Process Framework.
- Desktop Valuations
- Procurement Policy Review

### **3. Summary & Outlook** *(Summary of overall progress):*

- Challenging period ahead with significant vacancies within team – focus will be on statutory obligations and organisational sustainability initiatives.
- Despite challenges, Financial Services continues to deliver on deliverables.



James William  
Chief Executive Officer





**DIRECTORATE:** *Building Services*

**AUTHOR:** *Executive Director, Building Services*

## **CONTRACTUAL MATTER – EXPRESSION OF INTEREST FOR CONTRACT TC26001: CONSTRUCTION, DELIVERY AND INSTALLATION OF MODULAR HOUSING ON BADU ISLAND**

### **OFFICER RECOMMENDATION:**

Council resolves, for the purpose of establishing a shortlist of suitably qualified tenderers for Contract TC26001 for the construction, delivery and installation of modular housing on Badu Island in accordance with Regulation 231 of the *Local Government Regulation 2012*, to:

1. publish invitations for expressions of interest from suitably qualified persons for at least 21 days:
  - a. on the Council's external website, and
  - b. on the VendorPanel platform,
2. delegate power to the Chief Executive Officer pursuant to Sections 236 and 257 of the *Local Government Act 2009* to:
  - a. approve shortlisted candidates on the basis of the sound contracting principles listed in Section 106(3) of the *Local Government Act 2009*; and
  - b. enter into, negotiate, make, sign, amend or discharge contracts with suppliers on the shortlist once select tender process has been conducted.
  - c. Appoint shortlisted respondents to Council's Approved Contractor List which was established in accordance with Regulation 231 of the *Local Government Regulation 2012*.

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### **EXECUTIVE SUMMARY:**

Council is progressing planning for the construction, delivery and installation of modular housing on Badu Island. The nature of the works is specialist and high-risk due to remote island conditions, constrained logistics, marine freight interfaces, limited local plant availability, mobilisation requirements, and the need for reliable aftercare/defects support.

For contracts over \$200,000, usually Council must publicly invite written tenders prior to entering into the arrangement.

The *Local Government Regulation 2012* provides for a two-stage approach where Council may, by resolution, invite Expressions of Interest and then prepare a shortlist and invite written tenders from shortlisted respondents.

To streamline the procurement process and to ensure that TSIRC are working with the most experienced and qualified providers, the best way to achieve this, rather than undertaking the public tender process, is to initially seek Expressions of Interest. To do so, a resolution from Council is required to publish invitations for Expressions of Interest (EOI) from suitable contractors.

This report seeks Council's resolution to:

- use an EOI to shortlist suitably qualified tenderers (Stage 1); then
- invite written tenders from that shortlist (Stage 2).



This approach will:

- improve value for money and efficiency by ensuring only capable, appropriately resourced contractors proceed to tender
- manage project risk by testing remote delivery capability and modular housing experience early
- streamline the tender stage while maintaining transparency and competition at the EOI stage
- streamline any potential future engagement of the shortlisted respondents for similar works

#### **Interested Parties/Consultation:**

Consultation was undertaken with Building Services, QBuild and The Department of Housing.

#### **Background:**

TSIRC and QBuild have collaborated in a partnership to enhance the liveability of the community by implementing the Queensland Government's Modern Methods of Construction (MMC) approach, tailored to suit the needs of Torres Strait Island communities.

The Forward Remote Capital Program has provided funding for dwellings on Mabuiag and Badu Island, with the construction of modular homes for Mabuiag currently underway in Cairns in the QBuild RAAC.

Strong demand for the Queensland Government's MMC program from remote and regional councils has resulted in QBuild's delivery capacity being fully committed. Under the current program, delivery of the three dwellings planned for Badu Island through QBuild in Cairns would delay construction commencement until around 2027/2028.

To address this delay and maintain momentum on the Forward Remote Capital Program, the Project Team is seeking engagement with private-sector MMC providers to explore alternative delivery pathways to enable the timely delivery of the three dwellings on Badu Island.

#### **COMPLIANCE / CONSIDERATIONS:**

<b>Statutory:</b>	The proposed two-stage approach is consistent with the tender process provisions in section 228 of the <i>Local Government Regulation 2012</i> , including a Council resolution to use an EOI, a minimum 21-day public notification and the ability to shortlist and invite tenders from shortlisted parties.
<b>Budgetary:</b>	No direct financial implications arise from publishing the EOI. Any subsequent contract award will be subject to approved budgets and Council's financial governance processes.
<b>Policy:</b>	The process will be conducted in accordance with Council's Procurement & Ethical Sourcing Policy.
<b>Legal:</b>	N/A
<b>Risk:</b>	Risk Management considered in 'Other Comments' below.
<b>Links to Strategic Plans:</b>	Procurement activity strategically aligns to specific delivery objectives under the Strengthening of communities pillar of Council's Corporate Plan.
<b>Masig Statement:</b>	N/A
<b>Standing Committee Consultation:</b>	N/A
<b>Timelines:</b>	EOI Process to run from early February early March and establishment of a shortlist of approved tenderers by mid March.

**Other Comments:****Risk Management**

Using an EOI to shortlist tenderers changes the procurement dynamic by narrowing the tender stage to shortlisted parties. This risk is balanced against the practical need to ensure only suitably capable contractors proceed to tender for a complex remote modular housing project.

Key risk mitigations include:

- open EOI advertisement for at least 21 days
- probity controls and clear, objective EOI evaluation criteria and documented scoring
- reference checks and verification of remote delivery claims
- ensuring Stage 2 tender documentation clearly defines scope, interfaces, and evaluation methodology.

**Recommended:**

Wayne Green  
Executive Director, Building Services

**Approved:**

James William  
Chief Executive Officer

**ATTACHMENTS :**

- TSIRC Modern Methods Construction



Torres Strait Island Regional Council

# Modern Methods of construction Alternative solutions



Torres Strait Island  
REGIONAL COUNCIL



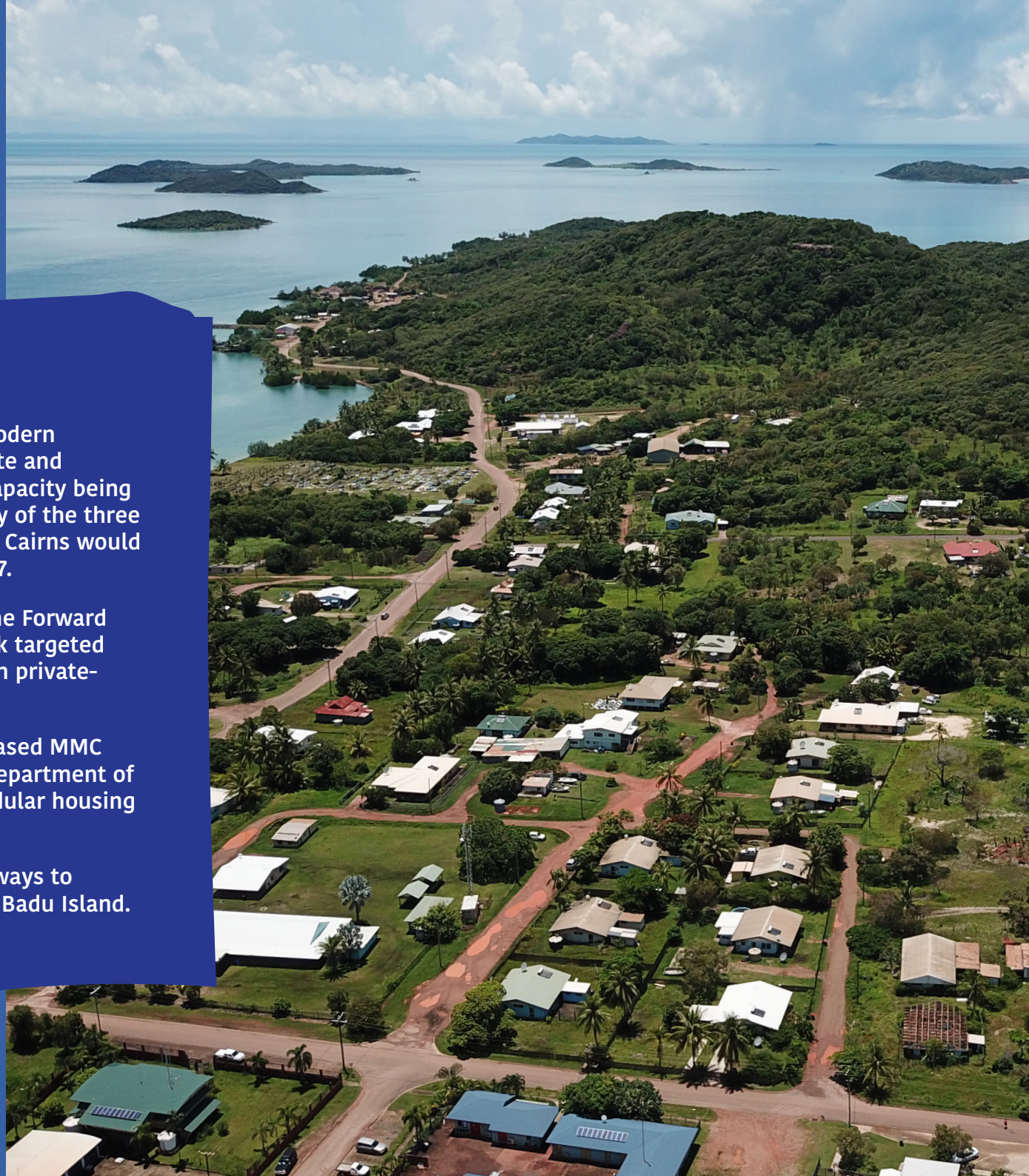
# Background

Strong demand for the Queensland Government's Modern Methods of Construction (MMC) program from remote and regional councils has resulted in QBuild's delivery capacity being fully committed. Under the current program, delivery of the three dwellings planned for Badu Island through QBuild in Cairns would delay construction commencement until around 2027.

To address this delay and maintain momentum on the Forward Remote Capital Program, the Project Team undertook targeted market engagement in November 2025, meeting with private-sector MMC providers in Brisbane.

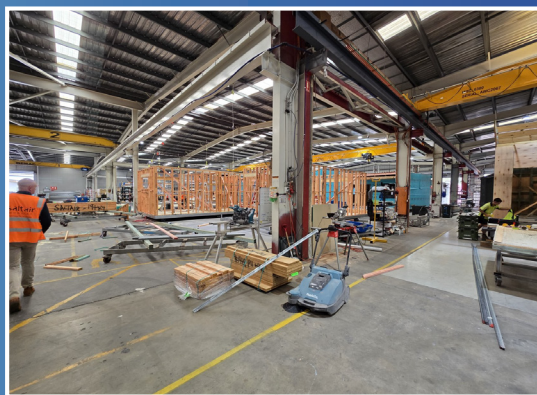
The team met with three established, Queensland-based MMC providers currently partnered with QBuild and the Department of Housing, all with proven capability in delivering modular housing to rural and remote locations.

This engagement explored alternative delivery pathways to enable the timely delivery of the three dwellings on Badu Island.





# Saltair Modular Homes



Saltair Modular Homes is a key supply partner to the Queensland Government under the Modern Methods of Construction (MMC) initiative, helping QBuild deliver a growing pipeline of social and government employee housing in regional and remote areas of the state. Saltair is a Queensland-based modular builder, with its head office and major production facility at Coolumb Beach and a large new factory at Crestmead in Brisbane, supported by additional storage and yard facilities. Together, these sites provide a combined manufacturing capacity of up to 1,800 modules per year.

Operating for more than 12 years, Saltair specialises in volumetric modular construction across residential, multi-residential, tourism, commercial, social and affordable housing, and government employee housing projects. This scale and breadth of experience underpins Saltair's capability to deliver high-quality, factory-complete homes for remote and regional communities.

westbuilt



Westbuilt Homes is a Queensland-based modular builder with a long and established track record, having delivered modular homes in Queensland for more than 30 years, including extensive experience in rural and regional markets.

Westbuilt operates from a head office, display village and manufacturing facility in Warwick, with a primary focus on residential modular housing projects across Queensland, is a prequalified MMC supplier to QBuild

and is currently engaged in the delivery of Government Employee Housing on their behalf.

The company places strong emphasis on tailoring designs to suit clients' lifestyles and site conditions, allowing flexibility and adaptability to respond to local needs, including alignment with the Torres Strait Island Regional Council (TSIRC) Island Design principles.



# Modscape Modular Homes



Modscape is an Australian, design-led modular builder with more than 20 years' experience delivering high-quality volumetric modular buildings across residential, social housing, education, health and commercial sectors. The company integrates architecture, advanced manufacturing and construction to achieve a high level of factory completion, quality control and production efficiency, with the capacity to deliver up to 2,000 modules per year.

Modscape is a prequalified supplier under the Queensland Government's Modern Methods of Construction (MMC) program and has delivered Government Employee Housing and social housing projects that comply with QBuild and Department of Housing requirements. The company is currently engaged by Qbuild to deliver several large tranches of social and affordable housing, including a major development underway in Cairns.



## Next steps

- EOI APPROVED BY COUNCIL RESOLUTION
- EOI RELEASED ON VENDORPANEL
- SELECT TENDER PROCESS
- COMMUNITY CONSULTATION







## ORDINARY MEETING FEBRUARY 2026

Agenda Item

# 6.2

**DIRECTORATE:** Corporate Services

**AUTHOR:** Grants Revenue Officer

## FUNDING ACQUISITION REPORT (JANUARY 2026)

### OFFICER RECOMMENDATION

**Council receives and notes this report and its content.**

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### EXECUTIVE SUMMARY

The Funding Acquisition Report provides an update and summary of Council's current grant application and acquisition outcomes for the January 2026 reporting period.

The included tables highlight all current funding applications, including pending, successful and unsuccessful.

Applications are separated into Operational Funding and Capital Project Funding for the financial year 2025-26.

The report also outlines Council's continued effort to attract additional funding from both government and non-government sources.

### In January 2026:

- 6 x funding applications were successful for the value of \$4,350,436.00
  - TSRA – Continuation of the Hammond Island Ferry Subsidy \$65,000.00
  - TSRA – Helicopter Subsidy for Dauan & Ugar \$180,000.00
  - TSRA – Advancing the Torres Strait Community-Led Economic Strategic Action Plan - Phase 2 (partially approved – amount to be confirmed after quotations)
  - DAFF – Undertake biosecurity inspection within Torres Strait \$95,436.00
  - SLQ – Additional funding for 4 new IKCs on Masig, Saibai, Mer and St Pauls \$400,000.00
  - CCCF – Additional capital funding for Aragon Childcare Centre \$3,610,000.00  
([\*Note: few were reported at the December Council meeting\*](#))
- 0 x funding application was submitted.

*(Note: There may be a discrepancy between the figures listed on this report against actuals in financial reports. This is largely due to the carry-over of project underspends from operational funding, as well as capital projects that receive progress payments spanning over multiple financial years combined with revenue recognition requirements per Accounting Standards.)*

## Operational Project Funding 2025-2026

Funding Stream	Total	Project Details	Date of Application	Date of Outcome	Outcome	Comment	Division
LGAQ QCoast 2100 Round 4	\$ 603,793.00	Implementation of a Coastal Hazard Adaption Strategy. Three components - Construction and deployment of artificial reef modules, dune revegetation and maintenance activities, and capacity building engagement with the community	28-Feb-25		Pending		TS Region
TSRA	\$170,000.00	Advancing the Torres Strait Community-Led Economic Strategic Action Plan - Phase 2	15-Sep-25		Successful	Partially approved to cover consultancy fees and travel only. Original application was submitted 12/06/25 for \$140,000.00, voluntarily resubmitted to request an additional \$30,000.00	TS Region
TSRA	\$ 180,000.00	Dauan and Ugar Helicopter Subsidy Scheme		5-Feb-26	Successful	New Grant Agreement for \$90,000.00 Helicopter Subsidy per division from 1 Jan 2026 to 30 June 2026 (INF MIOP 05 25-26)	Dauan & Ugar
DAFF	\$95,436.00	Undertake biosecurity inspection activities at nominated islands within the Torres Strait.	8-Dec-25	30-Jan-26	Successful		Mer, Poruma & Warraber
TSRA	\$65,000.00	Hammond Island Ferry Subsidy Service	6-Jan-26		Successful	Agreement for continuation of the Hammond Ferry Subsidy 1 January to 30 June 2026 (INF MIOP 03 25-26)	Hammond
Queensland Reconstruction Authority (QRA) - 0050	\$8,026,893.50	DRFA - Central Islands	1-Sep-25	21-Nov-25	Successful		Central Cluster
Queensland Reconstruction Authority (QRA) - 0052	\$ 17,432,254.00	Badu Roads	24-Sep-25	19-Nov-25	Successful		Badu
Queensland Reconstruction Authority (QRA) - 0048	\$ 10,660.00	2025-26 Get Ready Queensland (GRQ) Grant Program	4-Jul-25	16-Sep-25	Successful		TS Region
Queensland Reconstruction Authority (QRA) - 0047	\$ 135,269.00	Fuel Facilities Emergency Power	30-May-25	16-Sep-25	Successful		Poruma, Dauan, Erub, Boigu, Mabuiag
Queensland Reconstruction Authority (QRA) - 0046	\$ 110,462.00	Badu Island Office Generator	30-May-25	16-Sep-25	Successful		Badu
LGAQ	\$300,000.00	QLD Climate Resilient Councils Program. Climate Risk Profiling for the Region Project & Torres & Northern Climate Alliance		4-Aug-25	Successful		TS Region
Department of Local Government, Water and Volunteers	\$30,363.99	Indigenous Councils Critical Infrastructure Program - Establish Erub Island Water Testing Lab.	6-May-25	15-Jul-25	Successful		Erub
QLD Health	\$2,195,642.00	Aboriginal & Torres Strait Islander Public Health Program	27-Jun-25	1-Jul-25	Successful		TS Region
Indigenous Land and Sea Corporation (ILSC) Our Country Our Future Program	\$70,000.00	Hammond Island Ferry Service Feasibility Study	23-Jun-25	26-Sep-25	Unsuccessful	The ILSC review panel concluded the project is insufficiently aligned with the ILSC's core purpose.	Hammond
<b>Total of Funding Applied -</b>	<b>\$ 29,355,773.49</b>						
<b>Total of Funding Successful</b>	<b>\$ 28,751,980.49</b>						
<b>Total of Funding Unsuccessful</b>	<b>\$ 70,000.00</b>						
<b>Total of Funding Pending</b>	<b>\$ 603,793.00</b>						

## Capital Project Funding 2025-2026

Funding Stream	Total	Project Details	Date of Application	Date of Outcome	Outcome	Comment	Division
LGAQ - Coastal Hazard Adaptation Program (Qcoast Round 4)	\$550,427.00	Ugar Native Village Living Shoreline Protection			Pending	Funding Agreement currently on hold until further discussion.	Ugar
TSRA	\$ 1,200,000.00	Ugar Fuel Bowser Project. Note: \$482,000 secured from previous funding.	8-Nov-23		Pending		Ugar
State Library Queensland (SLQ)	\$400,000.00	Additional funding for 4 new IKCs on Masig, Saibai, Mer and St Pauls		7-Jan-26	Successful		Masig, Mer, Saibai & St Pauls
Community Child Care Funding (CCCF) - Sustainability Support	\$ 3,610,000.00	Additional capital funding for Aragun		22-Dec-25	Successful	Secured grant -03/04/2025 In-Principle additional funding approved from \$2,882,880.00 - increased to \$3,610,000.00	Badu
Queensland Reconstruction Authority (QRA) - 0056	\$198,009.59	Badu Structures	30-Oct-25	12-Dec-25	Successful		Badu
TMR TIDS	\$ 2,300,000.00	Saibai Aerodrome Refuelling Apron Upgrade	28-Nov-25	5-Dec-25	Successful		Saibai
Dept of Industry, Science & Resources (DISR)	\$3,950,850.00	Boigu Airstrip Reseal	1-Sep-24	13-Nov-25	Successful		Boigu
Queensland Reconstruction Authority (QRA) - 0051	\$2,138,471.26	DRFA - Hammond Roads	5-Sep-25	21-Nov-25	Successful		Hammond
TSRA	\$2,701,250.00	Warraber Sewer Pump Station (SPS) 1 Replacement Project	28-Aug-25	27-Oct-25	Successful	Council resolution October COM to reallocate TSRA funds of Mabuag STP funding to Warraber STP	Warraber
TSRA	\$57,893.00	Water Network Management Projects on Badu, St Pauls and Erub	28-Aug-25	9-Sep-25	Successful	Reallocated unspent funds from Erub Reservoir Refurbishment Grant Project (MIAOP 04 22-23).	Badu, Erub, St Pauls
Queensland Reconstruction Authority (QRA) - 0049	\$ 16,965,074.45	DRFA - Erub	5-Aug-25	30-Sep-25	Successful		Erub
Queensland Reconstruction Authority (QRA) - 0045	\$ 958,627.00	Boigu Council Office Refurb	30-May-25	16-Sep-25	Successful		Boigu
Queensland Reconstruction Authority (QRA) - 0043	\$ 4,700,496.23	Boigu Esplanade Road Upgrade	23-May-25	16-Sep-25	Successful		Boigu
<b>Total of Funding Applied -</b> *Noting funding can span over numerous financial years.	<b>\$ 39,731,098.53</b>						
<b>Total of Funding Successful</b>	<b>\$ 37,980,671.53</b>						
<b>Total of Funding Unsuccessful</b>	<b>\$ -</b>						
<b>Total of Funding Pending</b>	<b>\$ 1,750,427.00</b>						

## Annual Local Government Funding 2025-2026

The table below highlights the Annual Local Government Funding that Council was allocated for 2025/26. No application is required for this type of funding. Council officers note that the below figures will not reconcile to budget documents or financial statements as per AASB 1058, Council is required to recognise revenue on receipt of funds.

ANNUAL LOCAL GOVERNMENT FUNDING				
Funding Stream	25/26 Total Allocation	Project Details	Date of Application	Comments
QLD Police - SES Local Government Subsidy	\$ 26,521.00	This payment recognises the costs incurred by Local government in providing support to their SES Groups and Units	Annual Allocation	100% paid upfront for current financial year 25/26
Financial Assistance – Indigenous Councils Funding Program	\$ 16,698,045.12	The ICFP replaces the SGFA & RRP and represents a significant investment in Queensland's Indigenous communities.	Annual Allocation	100% paid upfront on 10 July 2025 for current financial year 25/26
Financial Assistance – General Purpose	\$ 16,890,070.00	Financial Assistance General Purpose is an annual allocation-based program for local government bodies based on the principal of horizontal fiscal equalisation, enabling them to function by reasonable effort to an average standard.	Annual Allocation	50% paid upfront for current financial year 25/26. Balance to be paid in equal proportions every quarter.
Financial Assistance – Local Roads	\$ 337,801.40	Financial Assistance Local Roads is an annual allocation-based program to assist local governments with roads expenditure and to preserve its roads assets	Annual Allocation	50% paid upfront for current financial year 25/26. Balance to be paid in equal proportions every quarter.
<b>Total Allocation for 25/26</b>	<b>\$ 33,952,437.52</b>			

## INTERESTED PARTIES/CONSULTATION:

Executive Leadership Team and various Directorate staff/managers

## BACKGROUND:

New funding opportunities are channelled to both the Executive Leadership Team and the Administration and Communication team for thorough evaluation. Should a funding opportunity be deemed viable, the application process is managed either internally within the relevant directorate or in collaboration with Peak Services. Once secured, successful funding contracts are overseen by the Administration and Communications team internally.

## EXTERNAL FUNDING UPDATE:

In January 2026 Council was successful for three fundings from TSRA. The amount of \$65,000 for the purpose of administering the Hammond Island Ferry Subsidy, supporting the residents of Hammond Island, through subsidised ferry transfers for the period 1 January 2026 to 30 June 2026. Also, Helicopter Subsidy to provide air transfer for permanent residents of Dauan and Ugar to access the Local Fare Scheme for the period of 1 January 2026 to 30 June 2026. Community Services is in discussions with corporate team about a long term plan considering feasibility of developing a business case to TSRA for Dauan and Ugar. Thirdly, TSRA advised a grant for 'Advancing the Torres Strait Community-Led Economic Strategic Action Plan – Phase 2' has been partially approved. TSRA notes proposed budget of \$170,000 and has approved the grant to cover consultancy fees and travel only. The grant is subject to conditions such as provision of revised budget and quotes for consultancy fees and budget and confirmation of TSIRC providing in-kind support for accommodation, venue hire and catering.

DAFF is working in partnership with the EHW team to undertake biosecurity inspection activities on Mer, Poruma and Warraber. Adequate training is also included in respect of biosecurity activities, online reporting, and plant and animal health surveillance. This program is to commence 2 March 2026 and remain in force for a period of one year.

State Libraries Queensland (SLQ) granted Council additional funding of \$400,000.00 for 4 new Indigenous Knowledge Centres (IKCs) on Masig, Saibai, Mer and St Pauls for IKC Coordinators to deliver programs that will benefit community to participate in activities during operating hours.

The In-Principle additional funding that was secured from 03/04/2025 for Aragon Childcare Centre was also granted to undertake an upgrade. An underspend from 2024/25 financial year is currently in progress to roll-over to 2025/26 financial year.

7 staff were recruited under the Climate Resilience Program to conduct community engagement to raise awareness on climate change.

Council is working closely with the Queensland Reconstruction Authority (QRA) to prepare a Local Resilience Action Plan (LRAP) 2.0 in preparation for the Disaster Ready Fund Round 4. Some projects being incorporated from the existing LRAP may require additional detail or confirmation for suitability and completeness of information. LRAP 2.0 projects must be fully endorsed by 30 June 2026 and a draft in place in order to be eligible to apply for the upcoming DRF round.

The grant application under the Resource Recovery Boost Fund (RRBF) program for the resource recovery components of the new Erub Landfill Project landfill is being finalised for submission on 12 February 2026. TSIRC is applying for funding for the waste transfer facility at the new landfill site. Native title consent for the facility would be sought under the Erub Infrastructure and Housing ILUA.

Project nominations have been prepared for submission under the Closing the Gap Priorities Fund Round 2. Nominated critical infrastructure projects include the Poruma Safe Drinking Water Project and the Erub Island Water Security Project with a combined value of \$5m.

The Executive Leadership Team is coordinating development of directorate budget bids for required capital and operational funding, including for critical TSIRC water and wastewater infrastructure, for Federal and State Budget advocacy.

Discussions continue with the Department of Housing to fund the purchase and implementation of a Housing Management System to streamline the housing application and assessment process as an action under the 10-Year Housing Strategy.

Other projects identified that have no funding are 24 churches within the Torres Strait region considered Council assets and the asbestos project. Priority is to seek funding to refurbish churches and remove limited lifespan dwellings in accordance with Council's policies and procedures.

## **COMPLIANCE / CONSIDERATIONS:**

<b>Statutory:</b>	Local Government Act 2009 Local Government Regulation 2012
<b>Budgetary:</b>	Operational and capital budget is adjusted upon successful funding application
<b>Policy:</b>	N/A
<b>Legal:</b>	N/A
<b>Risk:</b>	<p>Council relies on external grant funding to ensure financial stability and liquidity. Council will continue to advocate for increased funding opportunities aligned with Corporate Plan strategic priorities and Operational Plan deliverables.</p> <p>All successful funded projects will need to be completed by the timeframes set out in the respective funding agreements. Communications and Administration team alongside identified Project Manager/s will ensure reporting and monitoring mechanisms are established to guarantee project milestones, acquittals, reporting and contract completion are finalised within the contractual parameters.</p>
<b>Links to Strategic Plans:</b>	<p>TSIRC Corporate Plan 2025-30</p> <p>Focus Area 3– A Proactive &amp; Responsible Council</p> <p><i>3.2 Proactively advocate on behalf of our people for vital Federal and State Government funding consistent with community needs and Council priorities.</i></p>
<b>Malungu Yangu Wakay (The Masig Statement):</b>	Aligns with the social and cultural aspirations of <b>Malungu Yangu Wakay</b> .
<b>Standing Committee Consultation:</b>	N/A
<b>Timelines:</b>	N/A

## **OTHER COMMENTS:**

That Council notes and provides any necessary feedback to this report.

### **Prepared:**



Georgina Thaiday  
Grants Revenue Officer

### **Recommended:**



Kim Kerwin  
Manager, Governance & Risk

### **Endorsed:**



Vicki Bishop  
Executive Director Corporate Services

### **Approved:**



James William  
Chief Executive Officer

**ATTACHMENTS:** Nil.



**DIRECTORATE:** *Corporate Services*

**AUTHOR:** *Governance, Legal and Insurance Officer*

## **OPERATIONAL PLAN 2025-26 – Q2 PROGRESS REPORT**

### **OFFICER RECOMMENDATION:**

Council receives and notes the progress report on the implementation of the FY2025-2026 Operational Plan for the period October to December 2025 (Q2).

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### **EXECUTIVE SUMMARY:**

Under legislation, Council is required to report on the progress of the Operational Plan on a regular basis.

The second quarter (Q2) report reflects the progress in implementing the 2025-2026 Operational Plan, a critical framework designed to enhance the well-being and quality of life across the 15 communities.

**Complete**

**In progress**

**On hold**

**Not started**

**7**

**41**

**0**

**4**

Council may, by resolution, amend its annual Operational Plan at any time before the end of the financial year.

### **INTERESTED PARTIES/CONSULTATION:**

Chief Executive Officer, Executive Directors and Managers of Financial Services, Community Services, Engineering Services, Building Services and Corporate Services.

### **BACKGROUND:**

The Operational Plan 2025-2026 was adopted by Council on 17 June 2025. Under legislation, Council is required to report on the progress of the Operational Plan on a regular basis.

Pursuant to both the *Local Government Act 2009*, and the *Local Government Regulation 2012*, Council has prepared an annual Operational Plan in alignment with the Corporate Plan 2025-2030.

The annual Operational Plan outlines how Council plans to progress the implementation of the 5-year Corporate Plan during the financial year 2025-26. Performance and progress against the objectives set forth in the Operational Plan is reported quarterly by the relevant Directorates of Council. The results for Q2 2025-2026 are contained in attachment 1. The report outlines achievements and comments.

## **COMPLIANCE / CONSIDERATIONS:**

<b>Statutory:</b>	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
<b>Budgetary:</b>	The Operational Plan has been developed in conjunction with the development of the annual budget to ensure activities recorded in the plan have been appropriately funded where required.
<b>Policy:</b>	N/A
<b>Legal:</b>	It is a statutory requirement that Council reports quarterly on its annual Operational Plan.
<b>Risk:</b>	Deliverability may be impacted by funding timing and staff resourcing
<b>Links to Strategic Plans:</b>	Aligns with the Corporate Plan 2025-2030
<b><i>Malungu Yangu Wakay</i> (The Masig Statement):</b>	Aligns with the social and cultural aspirations of <b><i>Malungu Yangu Wakay</i></b> .
<b>Standing Committee Consultation:</b>	N/A
<b>Timelines:</b>	Quarterly report

### **Prepared:**



Belinda Down  
Corporate Planning Lead

### **Recommended:**



Kim Kerwin  
Manager Governance and Risk

### **Endorsed:**



Vicki Bishop  
Executive Director Corporate Services

### **Approved:**



James William  
Chief Executive Officer

## **ATTACHMENTS**

**Attachment 1:** Operational Plan Quarter 2 Report



## Operational Plan 2025-2026: Q2 Progress Report

### Office of the CEO

No.	Objective	Link to Corporate plan	Lead Department	Status	Success Measure	Comments
1	Advancing the MASIG statement	3.A proactive and responsible Council	Office of the CEO	In progress	Action Plan progressed Advocacy Plan progressed Successful community engagement	Plan has progressed through Governance and Leadership AC including updating the consistency in language across all platforms
2	Transition Action Plan (TAP)	3.A proactive and responsible Council	Office of the CEO	In progress	60% of Cairns Footprint to be transitioned back to the region by 2028 Closure of Grafton Street Office during 2028 Robust advocacy and lobbying from 1 July 2025 to 30 June 2028	Progress regularly reported to SARG and Council
3	Financial Sustainability	3.A proactive and responsible Council	Office of the CEO	In progress	Implementation of initiatives	Progress regularly reported to SARG and Council
4	Refresh organisation's values	3.A proactive and responsible Council	Office of the CEO	Not started	Engagement with Council staff and elected members to review the organisation's values	

## Financial Services

No.	Objective	Link to Corporate plan	Lead Department	Status	Success Measure	Comments
5	Enhancement of Human Resources and Payroll (HRP) modules to maximise the benefit from the use of Technology One including the automation of repetitive tasks to create more capability to focus on value added tasks	3.A proactive and responsible Council	Financial Services	In progress	Phase 2 of HRP enhancement project which focuses on the roll-out of employee self-services including leave and time-sheet entry and updating personal data External review of HRP module to provide recommendations on process improvements including removal of redundant tasks and automation of repetitive tasks	Work is continuing in collaboration with TechnologyOne and ADO. TechnologyOne is currently experiencing resource constraints, which ADO is actively following up. As a result, a confirmed finalisation date has not yet been established.
6	Conduct desktop asset valuation for all asset classes required under Australian Accounting Standards.	3.A proactive and responsible Council	Financial Services	Not started	External Audit sign off, of Desktop valuation.	The full asset revaluation has recently been finalised. The desktop valuation component is scheduled to be released to tender within the next month.
7	Develop a Procurement Strategy that prioritises contract management capability enhancement.	3.A proactive and responsible Council	Financial Services	In progress	Adoption of Strategy by Council	Drafting of the Procurement Strategy outline is nearing completion. Next step is consultation with key stakeholders during Feb 2026.
8	Address recommendations made in the Asset Management gap analysis report specified in the short and medium term	2.Maintaining and renewing our Infrastructure	Financial Services	Not started	Implementation of all recommendations in the short to medium term	The comprehensive valuations were required to be completed and uploaded prior to the commencement of updates to the Asset Management Plans (AMPs).
9	Annual refresh of Council's Strategic Investment Plan	2.Maintaining and renewing our Infrastructure	Financial Services	In progress	Adoption of updated Strategic Investment Plan by Council	The Strategic Investment Plan is nearing finalisation following extensive consultation and stakeholder engagement and is scheduled to be presented to the February Council meeting for consideration and adoption.

## Engineering Services

No.	Objective	Link to Corporate plan	Lead Department	Status	Success Measure	Comments
10	Mabuiag Road and Culvert Upgrade	2.Maintaining and renewing our Infrastructure	Engineering Services	Complete	The access road and culvert connecting the community to the cemetery and landfill is upgraded. The culvert and section of road is now accessible at all times including monsoon tides.	Completed in Dec 2025, contract in defect liability period.
11	Erub Road Kemus Road and Culvert Works (TSIRC and ADF Contributed Project)	2.Maintaining and renewing our Infrastructure	Engineering Services	In Progress	The culvert crossing on Kemus road is successfully upgraded purpose design/built culvert and provide all weather accessing connecting the community to the historical "Coming of the Light" site.	Tracking for completion by June 30. ADF works completed.
12	Warraber Road Paving Works (TSIRC and ADF Contributed Project)	2.Maintaining and renewing our Infrastructure	Engineering Services	Complete		ADF works completed. Remaining pavers being installed by CDP.
13	Ugar Coastal Erosion defence and restoration works	4.Protecting our natural environment	Engineering Services	In progress	Funding successfully obtained, and engineered coastal defence works and site restoration works are underway.	Funding agreement due to be signed in Feb 2026. Project to extend out to 2027.
14	Hammond and Erub DRFA Road Restoration Works	2.Maintaining and renewing our Infrastructure	Engineering Services	In progress	Road restoration works completed.	Both contracts expected to awarded Feb 2026, works completion expected by Dec 2026.
15	Boigu Aerodrome Apron Upgrade and Drainage Works	2.Maintaining and renewing our Infrastructure	Engineering Services	In progress	Apron upgraded to purpose design/built concrete and appropriate drainage systems installed. Aerodrome accessible all weather.	Contracts expected to awarded March 2026, works completion expected by Dec 2026.
16	Dauan Barge Ramp Renewal Works	2.Maintaining and renewing our Infrastructure	Engineering Services	Complete	Barge ramp renewal works completed and barge ramp now accessible at all tides.	Completed late 2025, contract in defect liability period.

No.	Objective	Link to Corporate plan	Lead Department	Status	Success Measure	Comments
17	Aerodrome Obstacle Clearing - Saibai, Boigu and Masig	2.Maintaining and renewing our Infrastructure	Engineering Services	Complete	Mangrove and vegetation clearing completed at identified aerodromes. Any obstacles and vegetation infringing aerodrome safe operations cleared.	Works programmed to be awarded March 2026 and completed by June 30.
18	Various eligible Islands of DRFA Works Program - Road reconstruction works.	2.Maintaining and renewing our Infrastructure	Engineering Services	In progress	Contract awarded and works underway and nearing completion.	Completed 2025
19	Marine Infrastructure Project - Dauan, Saibai and Boigu Jetties	2.Maintaining and renewing our Infrastructure	Engineering Services	In progress	Tender and procurement completed with jetty upgrade works underway. Existing jetties at two communities deconstructed and disposed.	Dauan and Saibai awarded, construction in 2026. Additional funds for Boigu being sought.
20	Delivery of Coastal Defence works at lama, Warraber and Masig	4.Protecting our natural environment	Engineering Services	In progress	<b>Warraber Seawalls</b> Contract awarded and construction near completion (stage 1 completed). <b>Masig Seawalls</b> Over 50% seawalls constructed <b>lama Seawalls</b> Final completion certificate issued upon successful completion of end the Defect & Liability Period.	"Masig - external contract works awarded, mobilising in Feb 2026, works to be completed 2026. Warraber - Stage 1 near completion, Stage 2 ordered and completion forecasted May 2026. lama - Completed."

## Building Services

No.	Objective	Link to Corporate plan	Lead Department	Status	Success Measure	Comments
21	Integrate and improve service delivery across Maintenance, Upgrades and Home Ownerships	2.Maintaining and renewing our Infrastructure	Building Services	In progress	Reduction in aged works and reduction in backlog invoicing	This continues to be reduced by the reduction of aged tasks

No.	Objective	Link to Corporate plan	Lead Department	Status	Success Measure	Comments
22	Partner with stakeholders to deliver well designed housing solutions through planning and building	1.Strengthening our communities	Building Services	In progress	New households delivered to create sustainability and ease of living in a risk adverse geographical remote location	Mabuiag houses currently under construction and due to be on site and completed July 2026
23	Improve WPH&S standards through empowering employees	3.A proactive and responsible Council	Building Services	In progress	Promote and support service delivery in a healthy and safe manner	Staff participation in safety training and MANGO training
24	Improve project reporting and integrate into one IT system	3.A proactive and responsible Council	Building Services	In progress	Improved streamline delivery with timely invoice which supports reconciliation.	Further streamlining of Tech One currently under development

## Community Services

No.	Objective	Link to Corporate plan	Lead Department	Status	Success Measure	Comments
25	Implement outreach IKC First 5 Forever in 10 IKC communities	1.Strengthening our communities	Health & Wellbeing	In Progress	Implement 4 mobile library boxes in 4 communities	Funding from SLQ has been received for implementation of the 4 IKC sites
26	Retention of workforce and Reducing barriers to participation in physical activities.	1.Strengthening our communities	Health & Wellbeing	In Progress	No of FTE No of Participants	Employment and retention of HLOs' who are responsible for delivering various physical activities to help improve the health and wellbeing of community members.
27	Development of Community Action Plan focus on Food security	1.Strengthening our communities	Health & Wellbeing	Complete	Number of successful Community Action Plans.	Community Action Plans to be presented for endorsement by Council at March 2026 OM.
28	Plan, Develop and Implement Digital Inclusion	1.Strengthening our communities	Health & Wellbeing	In Progress	Implement 10 connectivity sites	Work in progress with State Library Queensland to ensure that implementation will significantly benefit communities
29	Enhance Visitor Management system - QR Code	1.Strengthening our communities	Engagement	In Progress	Implement improved system to better capture of data	Procurement of the software in progress. The QR Code visitor management system will be trialled at Mabuiag Office and Airport Terminal to evaluate effectiveness for broader

No.	Objective	Link to Corporate plan	Lead Department	Status	Success Measure	Comments
						implementation across council locations.
30	Delivery of Biosecurity compliance program	4.Protecting our natural environment	Environment and Health	In Progress	Complete surveillance and reporting of Fruit fly blocking program	Fruit fly blocking only
31	Deliver illegal dumping program	4.Protecting our natural environment	Environment and Health	In Progress	Employment of 1.5FTE and full implementation of program	Current grant about to cease, need to apply for follow up grant
32	Pest Management Program	4.Protecting our natural environment	Environment and Health	In Progress	Implement mosquito management plan. "Program & applicable plan (s) implemented. Inspection, education, control activities	The majority of EHW are qualified Pest Management Technicians.
33	Development of co-designed community environmental health plans	1.Strengthening our communities	Environment and Health	In Progress	Council's endorsement on Community Environmental Health Plans	Community engagement and consultation to be undertaken
34	Delivery in accordance with funding guidelines (Aged Care)	1.Strengthening our communities	Aged Care	In Progress	Achieve delivery of quality care; upskill and retention of workforce; financial sustainability and client satisfaction	Care practices are reviewed and monitored to ensure safety, client dignity and consistency quarterly. Accredited training is being sourced to support capability and compliance. Expenditure is monitored to ensure effective use of funding. Client satisfaction surveys to be completed quarterly. Additional funding to be sourced to increase administrative staffing and management software to support service delivery and increased reporting requirements.
35	Delivery of effective childcare and afterschool care services	1.Strengthening our communities	Childcare	In Progress	Achieve objectives of funding agreement to: Increase enrolment; develop workforce; ensure safe and nurturing environment; improve access; promote cultural inclusivity; deliver improved reporting	Enrolment drives have been conducted and are ongoing. Existing staff have completed accredited ECEC training. Funding was secured to replace the roof and upgrade the infrastructure. Enrolment promotion and workforce

No.	Objective	Link to Corporate plan	Lead Department	Status	Success Measure	Comments
					mechanisms and; promote community engagement	development is supporting access to services. Local cultural advisors have been consulted to inform cultural safe practices and teachings. Cultural knowledge is embedded into the children's educational programs. Service documents are reviewed six monthly. Staff attend community sessions to strengthen relationships.

## Corporate Services

No.	Objective	Link to Corporate plan	Lead Department	Status	Success Measure	Comments
<b>36</b>	Review of external/advocacy grants function	3.A proactive and responsible Council	Administration and Communications	Not started	Completed by 30 June 2026	
<b>37</b>	Advance and improve digital communications	1.Strengthening our communities	Administration and Communications	In Progress	Migrate Strait Talk to e-newsletter by October 2025. Increase staff EDM communications by 10% year on year. Increase website visitation by 10% by June 2026. Increase social following across all platforms (3) by 10% by June 2026.	Strait Talk is in the process of being migrated to an e-newsletter, subscriptions to the current PDF version of the newsletter have seen substantial growth through social media campaigns and a pop-up banner on the website. Our quarterly internal newsletter, Strait From The Top, has been implemented. Our three social media platforms have all met the 10% increase target, Facebook 14% growth, LinkedIn 11.38 % and Instagram 150.31%.

No.	Objective	Link to Corporate plan	Lead Department	Status	Success Measure	Comments
38	Mature risk management through improved controls	3.A proactive and responsible Council	Governance and Risk	In Progress	Improve Liability Risk Score from Level 2 - Evolving Risk Score towards Level 3 - Embedding Risk Score	Ongoing risk management activities continue to drive improvement - Organisational Risk Maturity Assessment completed and submitted to LGM in July 2025; report still pending and is now expected by 13 February 2026 due to delays - Preliminary improvement areas identified by Governance and Risk team - TSIRC 2025 Risk Self-Assessment report received and findings circulated - Plans underway to address improvements from both assessments, plus self-identified opportunities
39	Establish a development assessment capability framework	3.A proactive and responsible Council	Governance and Risk	In Progress	Tools and resources developed which support land use planning and development and environmental management decision making	Planning scheme mapping updated to include cadastral mapping of zones, overlays and development permits. Council endorsed participation in review of the Cape York and Torres Strait Regional Plan; discussions commenced with Queensland Planning Services on operational funding for interactive planning scheme mapping and DA search function; FAQs being developed to support trustee lease enquiries.
40	Develop an Economic Development Strategy, Action Plan and M&E framework	3.A proactive and responsible Council	Economic Development	In Progress	Establish a reference group to guide the development of the strategy. Completion of Strategy, Action Plan and M&E framework by 31 July 2026.	Formal TSRA Grant Application letter for Phase 2 received 29 January 2026. The Grant is partially approved and conditional on further information



No.	Objective	Link to Corporate plan	Lead Department	Status	Success Measure	Comments
						provided by TSIRC and final approval from TSRA. The project and its activities are contingent on agreed TSRA and TSIRC support.
41	Develop business plans for management of Dauan and Ugar vessels and Hammond ferry	3.A proactive and responsible Council	Economic Development	In Progress	Dauan, Ugar community endorsed business plans by 31 July 2026. Hammond ferry subsidy resolved with continuing service delivery for community	Development of the Dauan - Ugar vessel business plans are contingent on the completion of TSRA funded Alternative Transport Studies for both Islands. The studies were initially submitted to TSRA by TSIRC on 20 December 2024 and are yet to signed off or acquit by the funder. The current subsidy agreement for Hammond Island Ferry Service was extended in January 2026 through to 31 June 2026. Support for both objectives are contingent on agreed TSRA (and TSIRC) funding and support.
42	Progression of the expressions of interest for home ownership and commercial leases	1.Strengthening our communities	DOGIT Transfer, Land Tenure and Native Title	In Progress	Trustee consideration of 50% of EOIs in 24 months	Hammond meeting held October 2025. St Pauls meeting scheduled 24 February 2026. all EOIs are currently being assessed.
43	Engage with PBCs and GBK to establish individual Memorandums of Understanding	3.A proactive and responsible Council	Corporate Services	In Progress	50% of MoUs are approved and signed by 30 June 2026	Ugar MOU signed. Remaining ones are with Divisional Councillors to commence conversation with PBCs
44	Review Enterprise Resource Planning System (ERP - TechOne) suitability and alternative solutions, including review of required system upgrades	3.A proactive and responsible Council	Corporate Services	In Progress	Project Plan for a) system upgrade and implementation across organisation; or b) alternative system solutions	Initial internal project consultation has been undertaken and alignment with Objective Number 5, Enhancement of Human Resources and Payroll (HRP) modules to maximise the benefit

No.	Objective	Link to Corporate plan	Lead Department	Status	Success Measure	Comments
						from the use of Technology One including the automation of repetitive tasks to create more capability to focus on value added tasks, is being explored with the Finance Team
45	Progress Divisional Training Plan to support TAP	3.A proactive and responsible Council	People and Wellbeing	In Progress	Min 15 divisional staff undertake higher level education	Twelve staff have been identified and enrolled in TSIRC-funded training programs. Several staff across divisions have independently self-funded higher-level qualifications (e.g., certificates and diplomas) through TAFE or other Registered Training Organisations (RTOs), aligned with role requirements and TAP priorities. Progress continues to be monitored through regular discussions with Heads of Communities and Regional Managers
46	Establish internal staff training program resources	3.A proactive and responsible Council	People and Wellbeing	Complete	Staff training resources established that reflect local needs including Cultural Awareness training.	The revised "TSIRC Cultural Awareness and Visiting Communities Protocols" training resource has been finalised and is ready for launch on the Learning Management System. A PDF version has been prepared for distribution to external contractors prior to community visits and will also be made available on the TSIRC website. Completion of this mandatory e-learning module is now required for all new and temporary employees upon commencement.

No.	Objective	Link to Corporate plan	Lead Department	Status	Success Measure	Comments
47	Establish Trainees and Apprentices in areas of need in the Torres Strait	3.A proactive and responsible Council	People and Wellbeing	In Progress	2 Apprentices.	<b>Success Measure 1</b> apprentice plumber. The change of Supervising Registered Training Organisation (SRTTO/RTO) for the Apprentice Plumber on Badu is in the final stages of completion, following submission of Form ATF-010 and other administrative requirements. <b>Success Measure 2</b> - 5 school-based work experience students in 2025. TSIRC continues to coordinate and facilitate school-based work experience placement opportunities.
48	Define and implement a mobile asset replacement program	2.Maintaining and renewing our Infrastructure	Fuel and Fleet	In Progress	Finalizing an agreed-upon approach (potentially a leasing model) for the yellow and white fleet, alongside a 10-year capital plan for the green fleet.	Strategic Investment Plan finalised, white fleet renewal program near completion for 25/26FY,
49	Create and define Service Level Agreements (SLA) for mobile assets	2.Maintaining and renewing our Infrastructure	Fuel and Fleet	In Progress	Complete SLA for every mobile asset (internal leases)	In progress. Key Performance Indicators for maintenance have been established and implemented in the existing contract.
50	Procure a fleet management system to support all fleet operations	2.Maintaining and renewing our Infrastructure	Fuel and Fleet	In Progress	Complete a digital Asset Management system with all history data where available	Working with Finance to cut over to Tech One for Fleet assets. First phase will be white fleet, then yellow fleet, then green fleet;
51	Create new Fleet Asset Management Plan (AMP)	2.Maintaining and renewing our Infrastructure	Fuel and Fleet	In Progress	Council has an accurate fuel and fleet AMP	Currently researching industry for best practice methodologies.
52	Provision of free Community WiFi throughout all divisions and for community members and IKCs	1.Strengthening our communities	IT Services	In Progress	All divisions have free community WiFi and high-speed connectivity for IKCs to assist with the digital inclusions program	A submission for funding was made in January 2025 as part of the First Nations Community Wi-Fi Program. The Commonwealth put out a Media Release on 12

No.	Objective	Link to Corporate plan	Lead Department	Status	Success Measure	Comments
						November 2025 stating that successful applicants and communities will be announced following the execution of grant agreements. To date (06/02/2026, there has been no formal announcement as to who has been successful. It is assumed they are still finalising grant agreements.



**DIRECTORATE:** *Financial Services*

**AUTHOR:** *Acting Head of Financial Services*

## **FINANCE DASHBOARD REPORT – January 2026**

### **OFFICER RECOMMENDATION:**

That Council receives and endorses the monthly financial statements attached to the officer's report for the 2025-26 year to date, for the period ended 31 January 2026, as required under Section 204 *Local Government Regulation 2012*.

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### **EXECUTIVE SUMMARY:**

This report seeks Council's endorsement of the monthly financial statements for the 2025-26 year to date, for the period ended 31 January 2026.

### **Background:**

The 2025–26 Budget Review was adopted at the January 2026 Ordinary Council Meeting and incorporates consideration of anticipated challenges for the year ahead. These include, but are not limited to, labour shortages arising from changing workforce dynamics, limited contractor availability due to remote operating conditions, materials supply constraints, and potential funding shortfalls.

The strategic budget planning process reflects management's commitment to proactively addressing these risks and pressures, ensuring the organisation remains financially resilient while continuing to deliver essential community services.

In accordance with legislative requirements, this financial report outlines progress against the adopted budget for the financial year to a date as near as practicable to the end of the month preceding this meeting. Monthly year-to-date financial statements are prepared to monitor actual performance against budget.

The following section provides a summary of financial performance for the period stated above, comparing actual results with the year-to-date Budget Review for 2025–26 (refer to [Appendix A: Summary Financial Statements by Department](#) and [Appendix B: Detailed Capital Report](#)).

### **Resource implications:**

The current favourable financial position is largely attributable to timing and resourcing factors, particularly high vacancy levels and delays in project delivery, rather than sustained improvements in underlying operating performance.

Ongoing workforce vacancies have reduced employee expenditure in the short term; however, this has been partially offset by increased reliance on temporary staff, contractors, and consultants. This approach has contributed to higher materials and services costs and presents a risk to cost efficiency and knowledge retention.

Given the projected decline in unrestricted cash reserves and emerging liquidity pressures, Council will need to prioritise available financial and human resources toward core service delivery, critical infrastructure projects, and statutory obligations. This may limit capacity for discretionary initiatives and new programs in the short to medium term.

## FINANCIAL PERFORMANCE AT A GLANCE – Year to Date (YTD) 31 January 2026

Key financial results	Annual Budget Review	YTD Budget Review	YTD actual	YTD variance \$	YTD variance %	Status
Recurrent revenue	90,463,305	50,169,487	51,931,244	1,761,756	3.5%	●
Other income	21,392	303,971	343,299	39,328	12.9%	●
Recurrent expenditure (excl. depreciation)	(90,354,179)	(48,689,436)	(47,314,254)	1,375,182	2.8%	●
<b>Operating result (excl. depreciation)</b>	<b>130,517</b>	<b>1,784,022</b>	<b>4,960,289</b>	<b>3,176,267</b>	<b>178.0%</b>	●
Capital revenue	69,466,695	30,255,724	14,834,034	(15,421,690)	(51.0%)	●
Capital expenses	(3,487,000)	(2,034,083)	(46,254)	1,987,829	97.7%	●
<b>Net result (excl. depreciation)</b>	<b>66,110,212</b>	<b>30,005,662</b>	<b>19,748,068</b>	<b>(10,257,594)</b>	<b>(34.2%)</b>	●
Depreciation expense	(86,074,812)	(50,210,307)	(383,708)	49,826,599	99.2%	●
<b>Net result</b>	<b>(19,964,599)</b>	<b>(20,204,644)</b>	<b>19,364,360</b>	<b>39,569,005</b>	<b>195.8%</b>	●

### Key:

Act Vs Bud Var % is <= -10%

Act Vs Bud Var % is > -10% and <= -5%

Act Vs Bud Var % is > -5%



## Operating Result to Date – Favourable \$3.2M variance attributed to:

Revenue \$1.8M favourable variance:

- Building Services (BSU) recoverable works revenue is \$3M above budget; however, this has not translated into increased profitability. In addition, capital works revenue is yet to be fully identified and reallocated to capital revenue, which is budgeted at approximately \$580K per month.
- Financial Services is \$1M above budget, mainly driven by interest earned on restricted capital funds received in advance. This reflects higher-than-projected restricted capital grants due to slower-than-anticipated project delivery.
- Community Services is \$1.7M below revenue budget, primarily due to the timing of grant receipts, delays in program delivery, and commercial property rental income being below budget.
- Engineering is \$500k below budget due to the timing of grant funding receipts.

Expenditure \$1.4M favourable variance:

- \$2.8m reduction in employee benefits due to a significant number of vacancies has been offset by increased reliance on temporary staff, contractors, and consultant costs
- \$1.4m higher materials and services costs – most departments (excluding Building Services) have lower materials and services costs attributed to the high vacancy rate, which has impacted project and service delivery and subsequently reduced expenditure, combined with the timing of commencement of projects. This is offset by BSU expenses being overstated by housing upgrade program works done year-to-date, which will be reallocated to capital.

## Net Result to Date \$39.5M favourable variance:

- Depreciation has not been recorded year-to-date due to the inability to roll the TechOne Asset Management Module into the 2025/26 financial year until the completion of the asset valuation upload. Depreciation will be recognised and reflected in the next Council reporting period.

## Liquidity and Financial Sustainability Outlook

While current financial results appear favourable, this outcome is primarily attributable to high vacancy rates that have delayed project delivery. This has been partially offset by increased materials and services expenditure arising from a higher reliance on temporary staff and external contractors.

Updated cash flow projections indicate that Council's available cash holdings have now fallen below the legislated benchmark of four months' unrestricted cash reserves. This emerging position presents several material risks, including:

- Council's capacity to respond to unforeseen events will be diminished;
- heightened monitoring and management of operational cashflows will be required throughout FY2025–26; and
- with a net cash deficit projected for FY2025–26, Council's liquidity position is expected to further decline in the absence of corrective measures, with material cashflow pressures anticipated from July 2026.

# STATEMENT OF FINANCIAL PERFORMANCE

	Annual Budget Review	YTD Budget Review	YTD actual	YTD variance \$	YTD variance %
<b>Income</b>					
<b>Recurrent revenue</b>					
Community levies, rates and charges	1,959,020	75,720	(8,070)	(83,790)	(100.0%)
Fees and charges	5,895,030	4,285,402	4,275,656	(9,746)	(0.2%)
Sales revenue	25,106,693	15,708,073	18,537,520	2,829,447	18.0%
Grants, subsidies, contributions and donations	51,997,922	26,736,531	24,807,482	(1,929,048)	(7.2%)
	84,958,665	46,805,726	47,612,588	806,862	1.7%
<b>Capital revenue</b>					
Grants, subsidies, contributions and donations	69,466,695	30,255,724	14,834,034	(15,421,690)	(51.0%)
	69,466,695	30,255,724	14,834,034	(15,421,690)	(51.0%)
Interest received	899,999	530,136	1,494,309	964,173	181.9%
Other income	21,392	303,971	343,299	39,328	12.9%
Rental income	4,604,641	2,833,625	2,824,346	(9,279)	(0.3%)
<b>Total income</b>	159,951,392	80,729,182	67,108,577	(13,620,605)	(16.9%)
<b>Expenses</b>					
<b>Recurrent expenses</b>					
Employee benefits	38,147,651	22,209,392	19,406,096	2,803,296	12.6%
Materials and services	51,646,943	26,153,619	27,521,146	(1,367,527)	(5.2%)
Finance costs	559,585	326,425	387,012	(60,587)	(18.6%)
Depreciation and amortisation	86,074,812	50,210,307	383,708	49,826,599	99.2%
	176,428,991	98,899,743	47,697,962	51,201,781	51.8%
<b>Capital expenses</b>	3,487,000	2,034,083	46,254	(1,987,829)	(97.7%)
<b>Total expenses</b>	179,915,991	100,933,826	47,744,216	(53,189,610)	(52.7%)
<b>Net result</b>	(19,964,599)	(20,204,644)	19,364,360	39,569,005	(195.8%)

# STATEMENT OF FINANCIAL POSITION

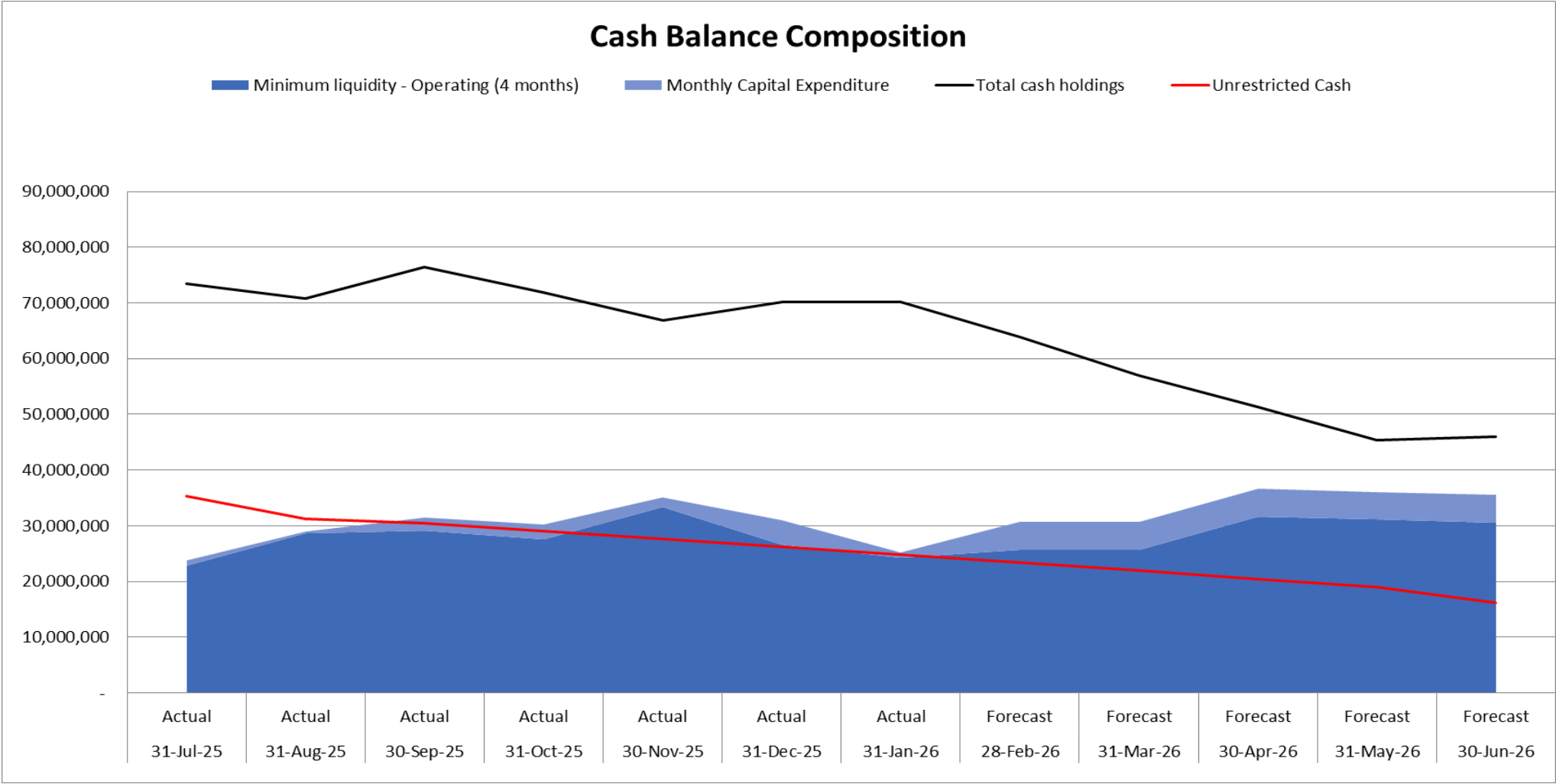
*Disclaimer: Balance sheet figures will be subject to change from what is presented below, due to system rollovers and asset valuations upload which is currently being finalised.*

	Current Month	Prior Month	variance \$	variance %
<b>Current assets</b>				
Cash and cash equivalents	69,917,389	68,306,963	1,610,426	2.4%
Short term deposit	72,997	72,997	0	0.0%
Trade and other receivables	7,624,284	11,684,293	(4,060,009)	(34.7%)
Inventories	393,966	393,966	0	0.0%
Contract assets	6,762,505	6,053,191	709,314	11.7%
Lease receivables	513,785	513,785	0	0.0%
<b>Total current assets</b>	<b>85,284,926</b>	<b>87,025,195</b>	<b>(1,740,269)</b>	<b>(2.0%)</b>
<b>Non-current assets</b>	<b>-</b>			
Lease receivables	10,967,561	10,967,561	0	0.0%
Property, plant and equipment	1,484,411,636	1,483,164,927	1,246,709	0.1%
Right of use assets	2,351,783	2,405,097	(53,314)	(2.2%)
Intangible assets	524,938	524,938	0	0.0%
<b>Total non-current assets</b>	<b>1,498,255,918</b>	<b>1,497,062,523</b>	<b>1,193,395</b>	<b>0.1%</b>
<b>Total assets</b>	<b>1,583,540,844</b>	<b>1,584,087,718</b>	<b>(546,874)</b>	<b>0.1%</b>
<b>Current liabilities</b>				
Trade and other payables	5,089,925	5,676,788	586,863	10.3%
Borrowings	-	-	0	
Provisions	4,096,774	4,113,049	16,275	0.4%
Contract liabilities	50,736,018	48,186,219	(2,549,799)	(5.3%)
Lease liabilities	200,520	252,172	51,652	20.5%
<b>Total current liabilities</b>	<b>60,123,237</b>	<b>58,228,228</b>	<b>(1,895,009)</b>	<b>(3.3%)</b>
<b>Non-current liabilities</b>				
Provisions	28,483,747	28,828,550	344,803	1.2%
Lease liabilities	1,416,966	1,416,966	0	
<b>Total non-current liabilities</b>	<b>29,900,713</b>	<b>30,245,517</b>	<b>344,803</b>	<b>1.1%</b>
<b>Net community assets</b>	<b>1,493,516,893</b>	<b>1,495,613,972</b>	<b>(2,097,079)</b>	<b>(0.1%)</b>
<b>Community Equity</b>	<b>-</b>			
Asset revaluation surplus	1,212,968,792	1,212,968,792	0	0.0%
Retained surplus/(deficiency)	307,441,420	307,441,422	(2)	(0.0%)
Current Year Surplus/(Deficit)	- 26,893,319	- 24,796,242	(2,097,077)	8.5%
	<b>1,493,516,893</b>	<b>1,495,613,971</b>	<b>(2,097,079)</b>	<b>(0.1%)</b>



Cash Forecasting

The Department of State Development, Infrastructure, Local Government, and Planning sustainability ratios require that the Council maintain a minimum liquidity of four months' operating cashflows. The council has based the monthly cashflow projections on the 25/26 Budget Review projections. Grant revenue has been forecasted based on the expected timing of funds receipt as per funding agreements. July to January figures reflect actual cash balances.

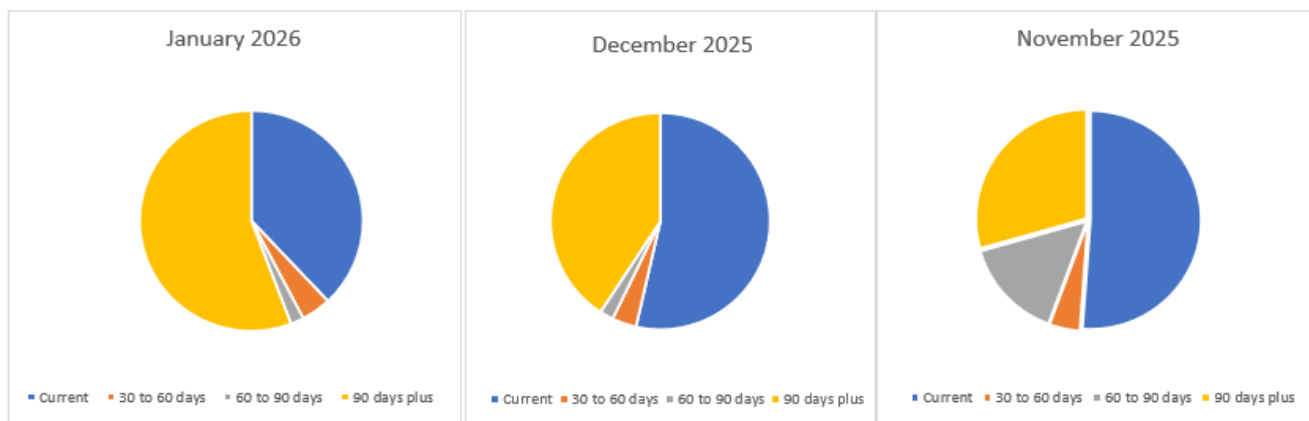


Current balance January 2026 – Overall Cash Balance - \$70M – Unrestricted Cash - \$24.7M

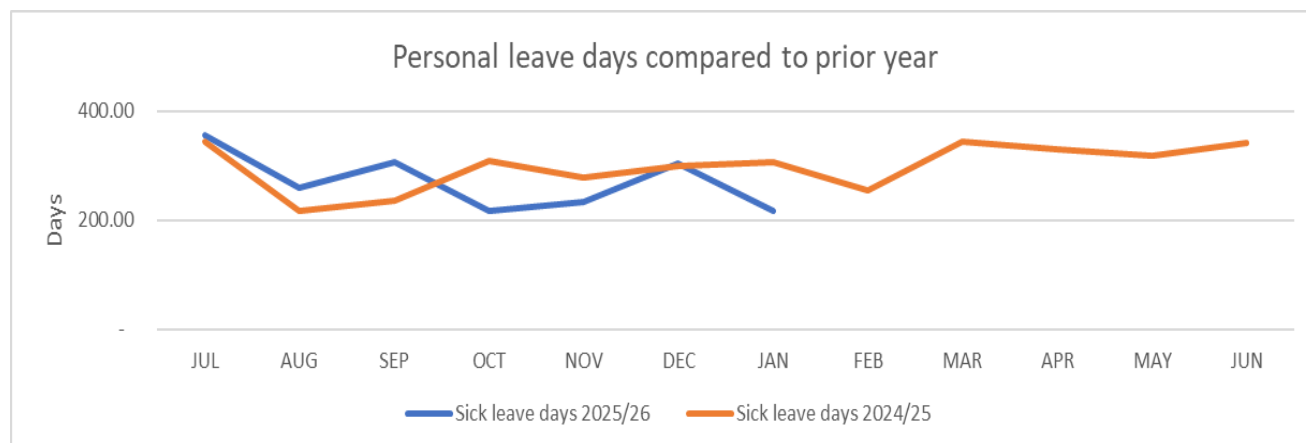
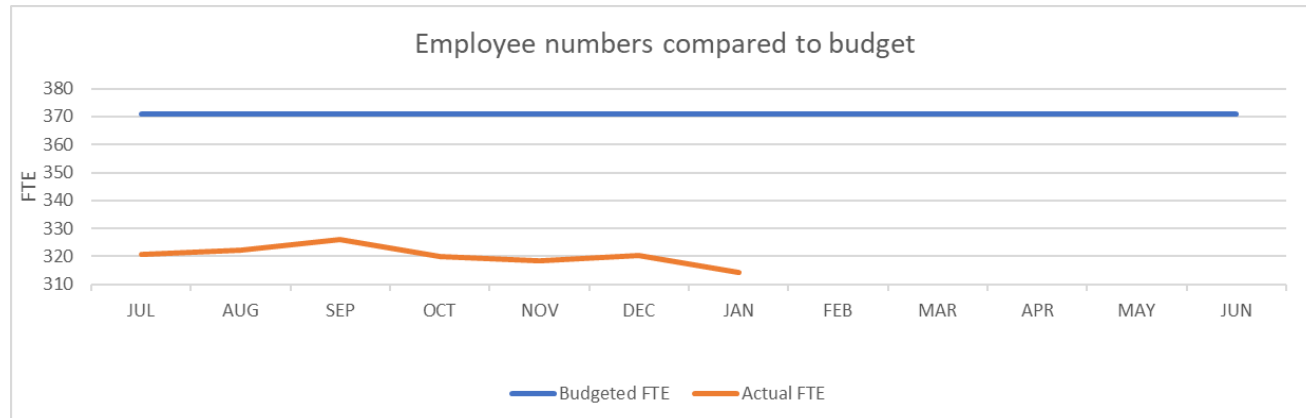
Overall cash balance is \$70M, with unrestricted cash of \$24.7M. The increase in total cash is primarily due to upfront payments for major capital projects (restricted for specific purposes and not available for general operations)

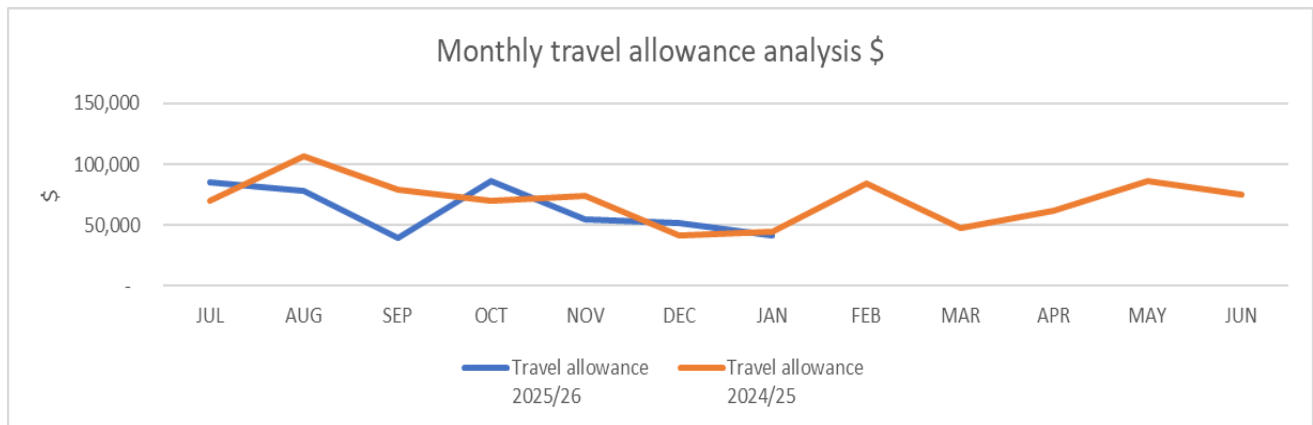
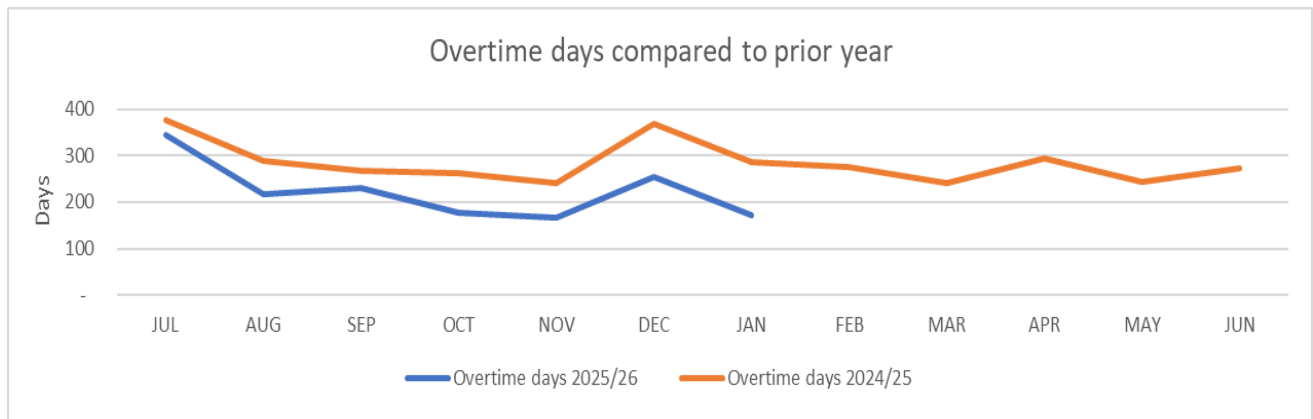
## Debtor Analysis

	As at 31 January 2026		As at 31 December 2025		As at 30 November 2025	
	\$	%	\$	%	\$	%
Current	2,027,092	38%	5,137,823	54%	4,701,608	51%
30 to 60 days	230,606	4%	344,680	4%	410,309	4%
60 to 90 days	102,566	2%	194,255	2%	1,375,196	15%
90 days plus	2,976,067	56%	3,914,276	41%	2,703,379	29%
Total aged debtors	5,336,330	100%	9,591,034	100%	9,190,492	100%
Housing debtors (Note 1)	12,472,101		12,516,711		12,431,771	
Total Provision	- 13,341,633		- 13,311,607		- 13,281,581	
Net debtors (exc. Unapplied credits)	4,466,797		8,796,137		8,340,681	
Unapplied Credits	816,507		- 440,086		- 598,521	



## Payroll Analysis





**Grant Analysis:**

Refer to the 'Funding Acquisition Report' by Corporate Services.

**Consultation and communication:**

Senior Executive Team

Department Heads / Managers

Finance Department

**COMPLIANCE / CONSIDERATIONS:**

<b>Statutory:</b>	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>				
<b>Budgetary:</b>	There are no direct financial implications that arise from this recommendation.				
<b>Policy:</b>	N/A				
<b>Legal:</b>	N/A				
<b>Risk:</b>	Risk Management emerges from Council’s intent to effectively and efficiently manage risks that may have an impact on the achievement of strategic priorities, operational goals and project objectives as defined in the Corporate and Operational Plans.				
	<b>Significant Risks:</b>				
	<b>Risk</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Treatment</b>	<b>Financial Impact</b>
	Increase in material prices	High	Increased cost to deliver contract and recoverable works	Consider revising service agreements with funding partners to	Negative impact to gross margins and

				account for material increases	ultimately net profits
	Poor weather conditions	Low	Delay in operational and capital works resulting in reduced community service delivery	Consider works schedule	Negative impact to net profits and service delivery
	Lack of available resources	High	Delays and inability to complete contract and recoverable works and capital programs	Consider methods for engaging skilled resources	Negative impact on gross margins and risk of returning grant funds if not able to deliver works
<b>Links to Strategic Plans:</b>	Aligns with the Corporate Plan 2025-2030				
<b>Masig Statement:</b>	N/A				
<b>Standing Committee Consultation:</b>	N/A				
<b>Timelines:</b>	At a meeting of the local government once a month.				

#### Other Comments:

In terms of financial performance and risk management, the Finance Team continues to work closely with business departments to analyse and report on financial outcomes, while also assessing the implications for future performance—particularly the ability to deliver within budget. This forward-looking approach enables management to identify emerging trends early and implement timely corrective actions where required.

Numerous factors have influenced council operations during the financial year. Inflationary pressures—driven by rising energy costs, global supply chain disruptions, and labour shortages—have increased the cost of goods and services across Australia, including for Council.

While inflation appears to be stabilising, the cumulative impact on Council operations over the coming months, through to year-end and beyond, remains uncertain due to the unpredictability of domestic and global events. Management will continue to adapt, monitor, and plan proactively as circumstances evolve. Ongoing economic uncertainty and fluctuating market conditions will continue to make future forecasting challenging.

**Recommended:**



Frank Barbieri  
Acting Head of Financial Services

**Endorsed**



Hollie Faithfull  
Executive Director, Financial Services

**Approved:**



James William  
Chief Executive Officer

**ATTACHMENTS:**

- Appendix A – Key Financial Results by Department
- Appendix B – Capital Works Program

## APPENDIX A

### KEY FINANCIAL RESULTS BY DEPARTMENT

#### Executive Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	300,000	250,000	250,000	0	0.0%	●
Other income	0	0	0	0	0.0%	●
Recurrent expenditure (excl. depreciation)	(4,891,726)	(2,801,172)	(2,505,604)	295,568	10.6%	●
<b>Operating surplus (exc. Depreciation)</b>	<b>(4,591,726)</b>	<b>(2,551,172)</b>	<b>(2,255,604)</b>	<b>295,568</b>	<b>11.6%</b>	●
Capital revenue	0	0	0	0	0.0%	●
Capital expenses	0	0	0	0	0.0%	●
<b>Net result (excl. depreciation)</b>	<b>(4,591,726)</b>	<b>(2,551,172)</b>	<b>(2,255,604)</b>	<b>295,568</b>	<b>11.6%</b>	●
Depreciation Expense	0	0	0	0	0.0%	●
<b>Net result</b>	<b>(4,591,726)</b>	<b>(2,551,172)</b>	<b>(2,255,604)</b>	<b>295,568</b>	<b>11.6%</b>	●

**Comments:**

**Favourable Operating/Net Result :**

Ahead of budget primarily due to the receipt of Climate Risk and Alliance grant funding that has not yet been expended.

#### Building Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	21,350,000	13,516,669	16,472,739	2,956,070	21.9%	●
Other income	0	0	33,313	33,313	0.0%	●
Recurrent expenditure (excl. depreciation)	(19,402,239)	(11,311,239)	(15,357,625)	(4,046,387)	-35.8%	●
<b>Operating surplus (exc. Depreciation)</b>	<b>1,947,761</b>	<b>2,205,430</b>	<b>1,148,426</b>	<b>(1,057,005)</b>	<b>-47.9%</b>	●
Capital revenue	1,320,500	770,287	0	(770,287)	-100.0%	●
Capital expenses	0	0	0	0	0.0%	●
<b>Net result (excl. depreciation)</b>	<b>3,268,261</b>	<b>2,975,717</b>	<b>1,148,426</b>	<b>(1,827,292)</b>	<b>-61.4%</b>	●
Depreciation Expense	0	0	0	0	0.0%	●
<b>Net result</b>	<b>3,268,261</b>	<b>2,975,717</b>	<b>1,148,426</b>	<b>(1,827,292)</b>	<b>-61.4%</b>	●

**Comments:**

**Unfavourable Operating Result:**

The unfavourable result is primarily driven by R&M jobs. Recent process changes have slowed invoicing, while contractor costs continue to be incurred at works completion, creating a timing mismatch between costs and revenue. This has reduced overall margins on R&M jobs reflected on the operating statement and is the main contributor to the overall unfavourable variance.

**Unfavourable Net Result:**

Capital Revenue – Timing of building capitalisations. A new process to complete monthly capitalisation is currently in progress.

#### Corporate Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	5,753	3,356	(6,020)	(9,376)	-279.4%	●
Other income	10,000	5,833	18,504	12,670	217.2%	●
Recurrent expenditure (excl. depreciation)	(4,065,184)	(2,429,461)	(1,035,616)	1,393,845	57.4%	●
<b>Operating surplus (exc. Depreciation)</b>	<b>(4,049,431)</b>	<b>(2,420,272)</b>	<b>(1,023,132)</b>	<b>1,397,140</b>	<b>57.7%</b>	●
Capital revenue	0	0	0	0	0.0%	●
Capital expenses	0	0	0	0	0.0%	●
<b>Net result (excl. depreciation)</b>	<b>(4,049,431)</b>	<b>(2,420,272)</b>	<b>(1,023,132)</b>	<b>1,397,140</b>	<b>57.7%</b>	●
Depreciation Expense	0	0	0	0	0.0%	●
<b>Net result</b>	<b>(4,049,431)</b>	<b>(2,420,272)</b>	<b>(1,023,132)</b>	<b>1,397,140</b>	<b>57.7%</b>	●

**Comments:**

**Favourable Operating result:**

Employee costs are \$417k below budget due to a number of vacancies. IT costs are \$363k below budget primarily due to timing. Consultant costs are \$305k below budget.

#### Health and Community Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	15,814,624	10,398,439	8,718,117	(1,680,322)	-16.2%	●
Other income	511,392	298,138	268,260	(29,878)	-10.0%	●
Recurrent expenditure (excl. depreciation)	(21,096,673)	(12,916,111)	(11,290,036)	1,626,075	12.6%	●
<b>Operating surplus (exc. Depreciation)</b>	<b>(4,770,657)</b>	<b>(2,219,535)</b>	<b>(2,303,659)</b>	<b>(84,124)</b>	<b>3.8%</b>	●
Capital revenue	14,473,748	8,031,054	1,634,643	(6,396,411)	-79.6%	●
Capital expenses	0	0	0	0	0.0%	●
<b>Net result (excl. depreciation)</b>	<b>9,703,091</b>	<b>5,811,519</b>	<b>(669,016)</b>	<b>(6,480,535)</b>	<b>-111.5%</b>	●
Depreciation Expense	(41,342,108)	(24,116,230)	0	24,116,230	100.0%	●
<b>Net result</b>	<b>(31,639,017)</b>	<b>(18,304,710)</b>	<b>(669,016)</b>	<b>17,635,695</b>	<b>96.3%</b>	●

**Comments:**

**Favourable Operating Result:**

Recurrent Revenue - Grant revenue recognition \$1,37M lower than budgeted YTD due to timing difference between receipt and delivery of programs; income from both Accommodation \$141K and Commercial Property Rent \$150K lower than budgeted

Recurrent Expenditure - Insurance expense lower than budgeted \$873K, should become aligned to budget in February/March; reduced expenditure expected due to reduced grant revenue recognition YTD

**Favourable Net result:**

Capital Revenue - The timing of capital works has caused capital revenue to be lower than YTD budget;

Depreciation Expense - not processed YTD

## Financial Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	34,137,686	21,277,686	21,346,457	68,772	0.3%	●
Other income	399,999	530,136	1,494,309	964,173	181.9%	●
Recurrent expenditure (excl. depreciation)	(1,604,735)	(1,045,552)	(1,380,196)	(334,644)	-32.0%	●
<b>Operating surplus (exc. Depreciation)</b>	<b>32,932,950</b>	<b>20,762,269</b>	<b>21,460,570</b>	<b>698,301</b>	<b>3.4%</b>	●
Capital revenue	3,037,323	2,023,861	1,529,901	(493,960)	-24.4%	●
Capital expenses	(3,500,000)	(2,041,667)	(54,858)	1,986,808	97.3%	●
<b>Net result (excl. depreciation)</b>	<b>32,470,273</b>	<b>20,744,464</b>	<b>22,935,613</b>	<b>2,191,149</b>	<b>10.6%</b>	●
Depreciation Expense	(1,328,454)	(774,932)	(383,708)	391,224	50.5%	●
<b>Net result</b>	<b>31,141,819</b>	<b>19,969,532</b>	<b>22,551,905</b>	<b>2,582,372</b>	<b>12.9%</b>	●

### Comments:

#### Favourable Operating/Net Result :

Revenue is higher than budget due to increased interest income resulting from higher-than-forecast cash balances.

Depreciation Expense - not processed YTD.

## Engineering Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	16,037,243	3,074,368	2,516,152	(558,216)	-18.2%	●
Other income	0	0	19,060	19,060	0.0%	●
Recurrent expenditure (excl. depreciation)	(37,102,134)	(16,824,900)	(14,882,679)	1,942,221	11.5%	●
<b>Operating surplus (exc. Depreciation)</b>	<b>(21,064,891)</b>	<b>(13,750,532)</b>	<b>(12,347,467)</b>	<b>1,403,066</b>	<b>10.2%</b>	●
Capital revenue	50,034,868	19,045,535	11,493,581	(7,551,954)	-39.7%	●
Capital expenses	0	0	0	0	0.0%	●
<b>Net result (excl. depreciation)</b>	<b>28,969,977</b>	<b>5,295,003</b>	<b>(853,886)</b>	<b>(6,148,889)</b>	<b>-116.1%</b>	●
Depreciation Expense	(42,571,126)	(24,833,157)	0	24,833,157	100.0%	●
<b>Net result</b>	<b>(13,601,149)</b>	<b>(19,538,154)</b>	<b>(853,886)</b>	<b>18,684,268</b>	<b>-95.6%</b>	●

### Comments:

#### Favourable Operating result:

Recurrent / Other Revenue -slightly lower recurrent grants & fees and charges revenue lower compared to budget.

Recurrent expenditure - overall expenditure is lower then budget due to vacant positions and timing on expenditure.

#### Favourable Net result:

The timing of capital works has caused capital revenue to be less than YTD budget.

Depreciation Expense - not processed YTD due to assets module in TechOne being unable to be rolled onto the 25/26 year until QAO sign off the 2024-2025 accounts.

## Fuel and Fleet Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	1,918,000	1,118,833	1,139,489	20,656	1.8%	●
Other income	0	0	4,162	4,162	0.0%	●
Recurrent expenditure (excl. depreciation)	(2,191,488)	(1,361,000)	(843,320)	517,681	38.0%	●
<b>Operating surplus (exc. Depreciation)</b>	<b>(273,488)</b>	<b>(242,167)</b>	<b>300,332</b>	<b>542,498</b>	<b>224.0%</b>	●
Capital revenue	600,256	384,987	175,910	(209,077)	-54.3%	●
Capital expenses	13,000	7,583	8,604	1,020	-13.5%	●
<b>Net result (excl. depreciation)</b>	<b>339,768</b>	<b>150,403</b>	<b>484,845</b>	<b>334,442</b>	<b>222.4%</b>	●
Depreciation Expense	(833,123)	(485,989)	0	485,989	100.0%	●
<b>Net result</b>	<b>(493,356)</b>	<b>(335,585)</b>	<b>484,845</b>	<b>820,430</b>	<b>244.5%</b>	●

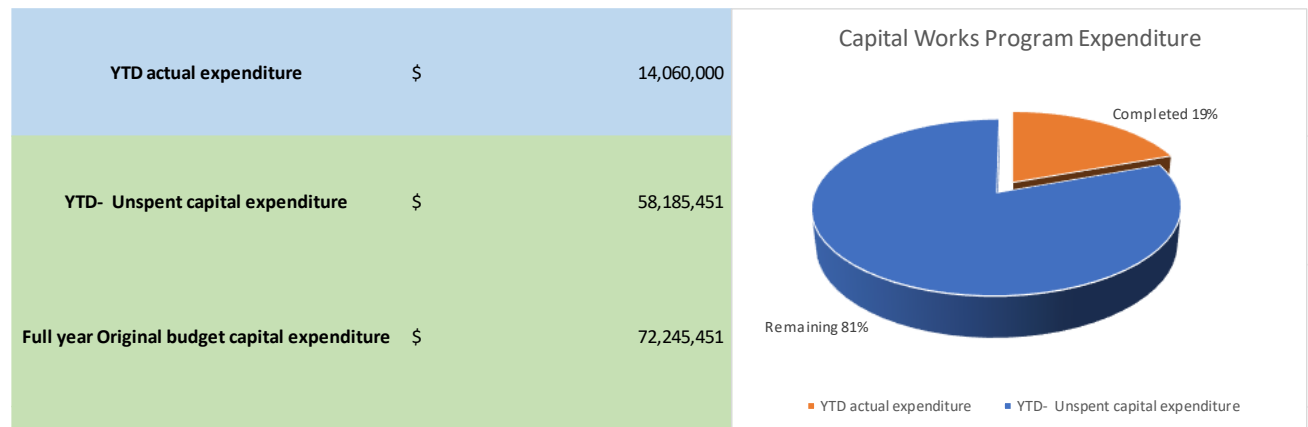
### Comments:

#### Favourable Operating/Net Result

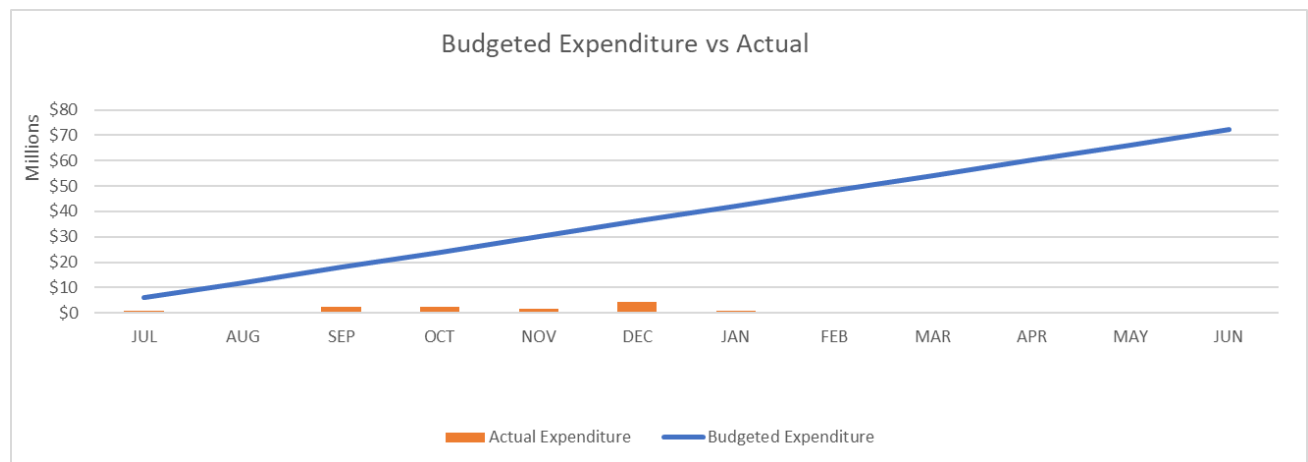
Margins are currently ahead of budget; however, they are expected to reduce in the coming months.

## Appendix B

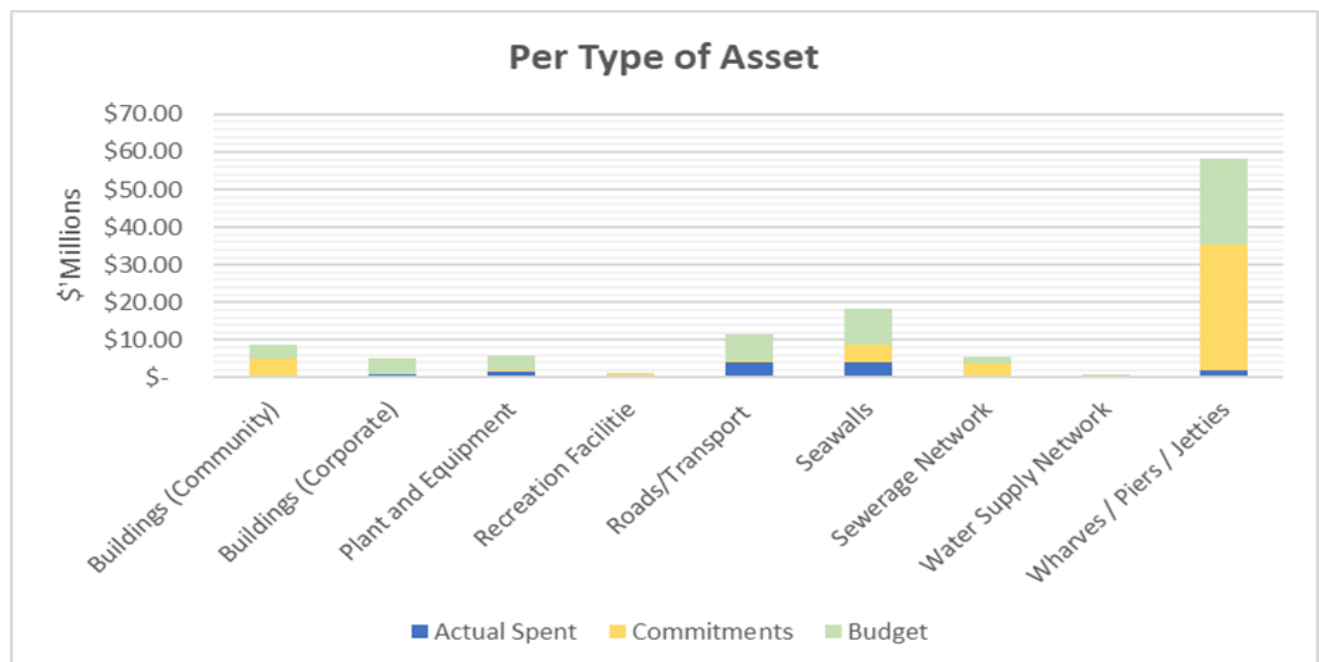
### Capital Works Program



### Monthly progress– Capital expenditure



### Overall program performance – Per Type of Asset







**DIRECTORATE:** Corporate Services

**AUTHOR:** Executive Director Corporate Services

## **RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC**

### **OFFICER RECOMMENDATION:**

Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

---

### **EXECUTIVE SUMMARY:**

A local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

Section 254J of the *Local Government Regulation 2012* allows the Council to close its meeting to the public to discuss one or more of the following matters:

- (a) the appointment, discipline or dismissal of the chief executive officer;
- (b) industrial matters affecting employees;
- (c) the local government's budget;
- (d) rating concessions;
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- (f) matters that may directly affect the health and safety of an individual or a group of individuals;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- (h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;
- (j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

**Interested Parties/Consultation:**

N/A

**Background / Previous Council Consideration:**

N/A

**COMPLIANCE / CONSIDERATIONS:**

<b>Statutory:</b>	Section 254J of the <i>Local Government Regulation 2012</i>
<b>Budgetary:</b>	N/A
<b>Policy:</b>	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i>
<b>Legal:</b>	N/A
<b>Risk:</b>	Council breach of its Statutory requirements above.
<b>Links to Strategic Plans:</b>	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <i>3.1 Provide good governance &amp; leadership</i>
<b><i>Malungu Yangu Wakay</i> (The Masig Statement):</b>	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
<b>Standing Committee Consultation:</b>	N/A
<b>Timelines:</b>	Standard Procedure at each Monthly Council Meeting

**Other Comments:**

Nil.

**Recommended:**

Vicki Bishop  
Executive Director Corporate Services

**Approved:**

James William  
Chief Executive Officer

**ATTACHMENTS:**

Nil.



# ORDINARY MEETING

## 18 FEBRUARY 2026

Agenda Item

# 16

**DIRECTORATE:** Corporate Services

**AUTHOR:** Executive Director Corporate Services

## RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

### OFFICER RECOMMENDATION:

Council resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012*.

### EXECUTIVE SUMMARY:

Section 254I of the *Local Government Regulation 2012* stipulates that a local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

### Interested Parties/Consultation:

N/A

### Background / Previous Council Consideration:

N/A

### COMPLIANCE / CONSIDERATIONS:

<b>Statutory:</b>	Section 254I of the <i>Local Government Regulation 2012</i>
<b>Budgetary:</b>	N/A
<b>Policy:</b>	<a href="#">TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</a>
<b>Legal:</b>	N/A
<b>Risk:</b>	Council breach of its Statutory requirements above.
<b>Links to Strategic Plans:</b>	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <a href="#">3.1 Provide good governance &amp; leadership</a>
<b>Malungu Yangu Wakay (The Masig Statement):</b>	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
<b>Standing Committee Consultation:</b>	N/A
<b>Timelines:</b>	Standard Procedure at each Monthly Council Meeting

**Other Comments:**

Nil.

**Recommended:**



Vicki Bishop  
Executive Director Corporate Services

**Approved:**



James William  
Chief Executive Officer

**ATTACHMENTS:**

Nil.



# ORDINARY MEETING

## 18 FEBRUARY 2026

Agenda Item

# 17

**DIRECTORATE:** Corporate Services

**AUTHOR:** Executive Director Corporate Services

## CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

### OFFICER RECOMMENDATION:

*For the Council to formally resolve on the matters discussed in its Closed Session.*

### EXECUTIVE SUMMARY:

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

The open meeting must resume to pass a resolution if any decisions are necessary following the closed-meeting discussion.

### Interested Parties/Consultation:

N/A

### Background / Previous Council Consideration:

N/A

### COMPLIANCE / CONSIDERATIONS:

<b>Statutory:</b>	Section 254J(6) of the <i>Local Government Regulation 2012</i>
<b>Budgetary:</b>	N/A
<b>Policy:</b>	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i>
<b>Legal:</b>	N/A
<b>Risk:</b>	Council breach of its Statutory requirements above.
<b>Links to Strategic Plans:</b>	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <i>3.1 Provide good governance &amp; leadership</i>
<b>Malungu Yangu Wakay (The Masig Statement):</b>	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
<b>Standing Committee Consultation:</b>	N/A
<b>Timelines:</b>	Standard Procedure at each Monthly Council Meeting

**Other Comments:**

Nil.

**Recommended:**



Vicki Bishop  
Executive Director Corporate Services

**Approved:**



James William  
Chief Executive Officer

**ATTACHMENTS:**

Nil.



## ORDINARY MEETING 18 FEBRUARY 2026

Agenda Item

# 18

**DIRECTORATE:** Corporate Services

**AUTHOR:** Executive Director Corporate Services

### ITEMS ARISING

#### OFFICER RECOMMENDATION:

*For Council to formally resolve to consider those items arising after the agenda for the meeting has been made public.*

---

#### EXECUTIVE SUMMARY:

Section 254D(4) of the *Local Government Regulation 2012* allows for a local government or a committee of local government to discuss or deal with (at any meeting) items arising after the agenda for the meeting has been made available to Councillors.

Standard practice is that business not on the published agenda, or not fairly arising from the agenda, should not be considered at any local government meeting unless permission for that purpose is given by the local government at the meeting ([Source: TSIRC Standing Orders Policy – August 2024](#))

Council will need to make a formal resolution to consider/discuss any items nominated for this agenda item.

#### Interested Parties/Consultation:

N/A

#### Background / Previous Council Consideration:

N/A

**COMPLIANCE / CONSIDERATIONS:**

<b>Statutory:</b>	Section 254D(4) of the <i>Local Government Regulation 2012</i>
<b>Budgetary:</b>	N/A
<b>Policy:</b>	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i> applies.
<b>Legal:</b>	N/A
<b>Risk:</b>	Council breach of its Statutory requirements above.
<b>Links to Strategic Plans:</b>	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <i>3.1 Provide good governance &amp; leadership</i>
<b>Malungu Yangu Wakay (The Masig Statement):</b>	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
<b>Standing Committee Consultation:</b>	N/A
<b>Timelines:</b>	Standard Procedure at each Monthly Council Meeting

**Other Comments:**

Nil.

**Recommended:**


Vicki Bishop  
Executive Director Corporate Services

**Approved:**


James William  
Chief Executive Officer

**ATTACHMENTS:**

Nil.





**DIRECTORATE:** Building Services

**AUTHOR:** Executive Director Building Services

## **BUILDING SERVICES REPORT (January 2026)**

### **OFFICER RECOMMENDATION:**

**Council resolves to note the Building Services Report for January 2026.**

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### **EXECUTIVE SUMMARY:**

This report provides an overview of the ongoing activities carried out by the Building Services Unit (BSU) during the reporting period of January 2026.

### **Interested Parties/Consultation:**

- Building Services Executive Director
- Building Services Management
- Business Services Accountant
- Building Services Construction Software

### **Upgrade & HO Program:**

BSU continues to initiate the delivery process for this financial year, Upgrade Works & Home Ownerships. Regular meetings continue with funding partners and are being held to address challenges related to high delivery costs, extended timeframes for project completion, and tender awarding.

Current Status (as of 31 January 2026)

#### **Upgrade and HO Program - Revenue Comparison Jan**

<b>2024/2025</b>	<b>2025/2026</b>	<b>Variance</b>
<b>\$ 9,201,309.27</b>	<b>\$ 7,678,390.81</b>	<b>-\$ 1,522,918.46</b>

The above figures are based upon actual invoices and do not include accruals.

Priority Upgrade works, in the HWS, Stove replacements, Vacant and Dis-Mod (OT) work types, has been initiated for enhanced visibility and priority actions.

Strategies are continuing the implementation of planning for the delivery of the NAHA Upgrade program and Home Ownerships. These strategies encompass:

- Reviewing contractors' existing workloads
- Prioritising essential works
- Conducting bulk tendering for all upgrades in each community
- Reviewing and modifying contracts to mitigate risk to TSIRC (e.g., material, freight, flights, etc.)

#### **R&M Program:**

The realignment of the Tier 1 stream has continually improved service delivery to our customers and most importantly our communities. This reshape has also led to increased revenue for TSIRC and decreased delivery timeframes.

As of 31 January 2026, there is a backlog of maintenance work comprising of approx. 1,015 tasks with a total value of approximately \$2.2 million that has been pending for over 30 days.

#### Current Status (as of 31 January 2026)

<b>R&amp;M Program - Revenue Comparison Jan</b>			
	<b>2024/2025</b>	<b>2025/2026</b>	<b>Variance</b>
	\$ 12,427,237.16	\$ 11,193,409.95	-\$ 1,233,827.21
The above figures are based upon actual invoices and do not include accruals.			

Dept of Housing has continued to bank non essential maintenance requests (not releasing to TSIRC) which is impacting work for our contractors and TSIRC trade staff that is based locally within the remote isolated communities. We have continued to follow up with the Dept of Housing with several letters from the CEO to the DDG and with Cr Fell and the ED of BSU and Communities, meeting face to face with Dept of Housing (3 February 2026) to express and identify the urgency to release this banked maintenance works as it affects employment, community liveability and requests from tenants to reduce rent due to maintenance requests not being addressed.

Our social housing infrastructure is becoming aged and therefore requires increased maintenance/upgrades to maintain to a liveable and safe standard – TSIRC has expressed concerns to Dept of Housing and the need to work in partnership to develop communication protocols to our 15 divisions to address community frustration. To date Dept of Housing continue to work in silo!

#### **Housing Investment Plan (Capital Housing Program) - \$14.4M:**

Stage 1 funding was released on September 27, 2022. In October 2023 Council resolved to deliver the program through a staged approach and in partnership with QBuild. Working closely with Community Services and identifying the priorities for deliveries (domestic violence, disability services and overcrowding) the Communities of Erub, Iama, Mabuiag, Saibai and Warraber have been identified as priority 1.

Continuing to communicate with PBC's to build partnerships and progress through the ILUA/compensated 24 JAA process to deliver program.

Mabuiag ILUA finalised in April 2025 and construction to commence in factory in Cairns in November with a planned hand over date 30 June 2026..

Both Mabuiag residences have commenced construction in the Cairns MMC. With works still on program target .

Photo's as of 05 February 2026

Mabuiag Lot 89 (3 Bedroom)







Additionally, as per the resolution passed in October 2023, CEO has delegation and approved a variation to construct 3 x new dwellings on Badu to ensure funding milestones are met and TSIRC does not lose the funding. Meeting held with tenants (10 September), building designs and siting plans discussed, currently following up with designers and architects regarding these tenants queries.

Costs have increased significantly with the proposed new Modern Methods of Construction (MMC), BSU has reached out to several private MMC's contractors to build partnership and explore options to reduce costs.

TSIRC has also raised with Dept of Housing the need to partner together to develop a rolling program and ensure a Economy of Scale approach to ensure we are getting value for money and not what is currently happening with the small release of funds to deliver two social housing assets than further funding released.

#### **Business Relationships:**

Meetings between BSU and key stakeholders (QBuild) continue on a weekly basis.

TSIRC BSU and Communities are working together in partnership to improve the delivery of service to our communities to ensure we are improving the livability within each Division.

#### **Logistics:**

TSIRC Contract documentation continually reviewed and updated to establish contractor accountability for the projects they undertake. Timely project delivery is a priority for TSIRC.

Reviewing current reporting processes to streamline and further reduce risk to TSIRC.

**COMPLIANCE / CONSIDERATIONS:**

<b>Statutory:</b>	<ul style="list-style-type: none"><li>• <i>Local Government Act 2009</i></li><li>• <i>Local Government Regulation 2012</i></li><li>• <i>National Construction Code Building Act 1975</i></li><li>• <i>Building Regulation 2006</i></li><li>• <i>Queensland Building and Construction Commission Act 1991</i></li><li>• <i>Queensland Building and Construction Commission Regulation 2018</i></li></ul>
<b>Budgetary:</b>	N/A
<b>Policy:</b>	N/A
<b>Legal:</b>	N/A
<b>Risk:</b>	<p>Risk Management</p> <ul style="list-style-type: none"><li>• Continued review of scheduled works for this financial year to clarify projects and their financial impact.</li><li>• Ongoing review of departmental structure, resourcing, and processes to enhance service delivery across all levels.</li><li>• Regular monitoring of performance to manage revenue, expenses, service delivery, and community outcomes</li></ul>
<b>Links to Strategic Plans:</b>	<p>Corporate Plan 2025-2030</p> <ul style="list-style-type: none"><li>• Maintaining and Renewing our Infrastructure</li></ul>
<b>Masig Statement:</b>	N/A
<b>Standing Committee Consultation:</b>	N/A
<b>Timelines:</b>	N/A

**Other Comments:**

Nil.

**Recommended:**

Wayne Green  
Executive Director Building Services

**Approved:**

James William  
Chief Executive Officer

**ATTACHMENTS:**

Nil



**Corporate Services Directorate**

**AUTHOR:** *Executive Director Corporate Services*

## **CORPORATE SERVICES INFORMATION REPORT FOR THE MONTH OF JANUARY 2026**

### **OFFICER RECOMMENDATION:**

**That Council note the Corporate Services Information Report for the month of January 2026.**

---

### **EXECUTIVE SUMMARY:**

To provide Council with an update on the functional areas within the Corporate Services directorate and updates on projects progress for the month of January 2026.

### **INTERESTED PARTIES/CONSULTATION:**

Managers and SMEs Corporate Services.

### **REPORT:**

The Corporate Services directorate delivers a diverse range of internal and external services. A snapshot of work undertaken as well as operational highlights is provided below and in the attachments.

#### **Administration and Communication**

Over the reporting period, the Communications Team delivered strategic and operational communications support across Council services, community awareness initiatives and organisational priorities. This included the development of 2026 communications calendars and forward planning aligned to Observation Days and major community events, as well as the delivery of ongoing graphic design, digital screen content and website update requests. The team also created and published content across Council social media platforms to support timely community engagement and information sharing, while progressing planning and content development for key 2026 campaigns including the Water Tips Campaign and the Safe & Healthy Homes Program. Targeted communications support was provided for priority initiatives including King Tides preparedness messaging, the Be Mozzie Safe campaign, and Economic Development communications including the release of the Phase 1 Report. The team also provided support for a media release relating to illegal fishing vessels to support public awareness and Council communication requirements.

#### **Economic Development**

TSIRC was formally advised by TSRA that the project - *Advancing the Torres Strait Community-led Economic Strategic Action Plan – Phase 2* was partially approved subject to conditional provision of revised budget and quotes for consultancy fees and travel. The Economic Development Team will proceed with request For Quote for consultants for the Phase1 Economic Development project and award the successful bid. In addition, the TSRA funded six-month Hammond Island Ferry subsidy agreement was signed.

Over the month ahead, outstanding financial reporting information for the Phase 1 project and Hammond Island Ferry subsidy reporting will be provided to TSRA to close out both projects. It is also anticipated the media release for the Economic Development Community Engagement Phase 1 report will be issued.

## Governance, Risk, Legal, Land Tenure and Native Title

### Risk Management

- Strategic Risk Register: Further refinement after discussions.
- Quarterly risk reviews: Conducted, though, with some delays due to risk owners' availability.
- RiskWare Configuration: Continued configuration with updating units and risk categories.
- Fuel and Fleet Risk Register review: Commenced initiative to support Fuel and Fleet with their risk register (captures hazards) and how the information is captured in the enterprise risk register, potentially as operational risks

### Governance and Insurance

- Cape York and Torres Regional Plan Review engagement with Department of State Development Infrastructure and Planning
- Upskilling Councillors and staff on Conflict-of-Interest reporting obligations
- Progressing council delegation register review
- Reviewing asset register for enterprises potentially to be divested, documenting asset condition and legal status, and disposal options, in preparation for May Councillor workshop
- Progressing development of planning capability framework
- Coordinating the FY2025/26 Operational Plan Q2 Reporting
- Preparing for Council's annual reinsurance commencing with meeting with Local Government Mutual LGM/JLT

### Complaints

Complaint assigned	Beginning of January	New	Closed	End of January
Building Services				
Community Services	20	1	5	16
Corporate Services	2			2
Engineering Services	3	2	1	4
<b>Total</b>	<b>25</b>			<b>22</b>

Table 2 – Complaints by directorate

Complaint type	Beginning of January	New	Closed	End of January
Staff	16	3	3	16
Local Laws (dogs)	3		3	0
Housing	3			3
Other	3			3
<b>Total</b>	<b>25</b>			<b>22</b>

### Trustee Policy/Home Ownership leases

Trustee Policy Expressions of Interest (EOIs) for leases - community consultation for EOIs in accordance with the Trustee Policy for St Pauls scheduled for 24<sup>th</sup> February. The list of EOIs received by Council will be presented to community in accordance with the Policy. The community will have 4 weeks to comment on the EOIs. Focus on month ahead

### IT Security:

IT Services continue to monitor network activity in relation to cyber-security whilst also continuing to implement further security measures where possible, particularly with the integration of all devices into Microsoft InTune.

The Manager, Information Technology Services, continues to work with Marsh and JLT Risk Solutions in relation to developing a number of cyber security implementations including:

- **Incident Response Plan (IRP) Development Workshop**  
A facilitated workshop to assess Councils' current incident response capabilities and co-develop a customised IRP. This will help establish a clear, actionable plan to manage ransomware and other cyber incidents effectively.
- A briefing note has been submitted to the ED Corporate Services requesting the attendance of all Executive staff to attend a Cyber Risk Training Awareness Workshop to prepare the executive team in the event of a cyber-attack and any role they will need to play during an attack. This will be presented during the Executive Leadership Team meeting to determine a suitable date and time. Expected presentation time is approximately 90 minutes.

#### **Hammond Island Office Connectivity Issues**

Some of the equipment sent up went missing. Replacements have been ordered. Once they arrive, installation will be carried out as soon as possible.

**UPDATE:** – Waiting for confirmation of receipt for the replacement equipment sent up

#### **Badu Island – Loss of Starlink Service**

**UPDATE:** – Still waiting for replacement equipment to be delivered from Starlink.

Service to the main office went down late December 2025 and has since been operating of a 4G backup service. Starlink confirmed an issue with the dish and organized a replacement, however the model they were sending was incompatible with the roof mount currently in place. IT Services sent a spare dish of the same model and asked for the service plan to be transferred to it. Starlink did this, but when the dish was fitted, it failed to work. After further investigation, Starlink advised the firmware on the dish was too far out of date and cannot be updated and thus now obsolete. IT Services disputed this on the basis that Starlink never advised mandatory updates were required to prevent this happening (updates can only be carried out by Starlink) and therefore we were left with several thousand dollars of unused equipment now of no use. In the interim, Starlink will continue with the dispatch of the Generation 2 dish to Badu and will reimburse Council for a mount adaptor so it can be fitted to the existing pole mount on the roof.

IT Services are still waiting on the outcome of the request to replace the two obsolete spare dishes with newer models at no charge to Council due to their failure to notify.

#### **Divisional Disaster Communications Solution:**

NBN Co. are offering a free installation of a community WiFi service to be in areas such as a community hall, that will allow up to one hundred community members to connect to and make WiFi calls and basic internet browsing when all other services fail during a disaster event.

Application for the services have been submitted to NBN Co. via Scott Quail, Director, First Nations Digital Program, Department of Customer Services, Open Data and Small and Family Business

#### **First Nations Grant & Community Wi-Fi Strategy**

**UPDATE:** Still no announcement

An unofficial says that our submission was unsuccessful, however this is yet to be confirmed.



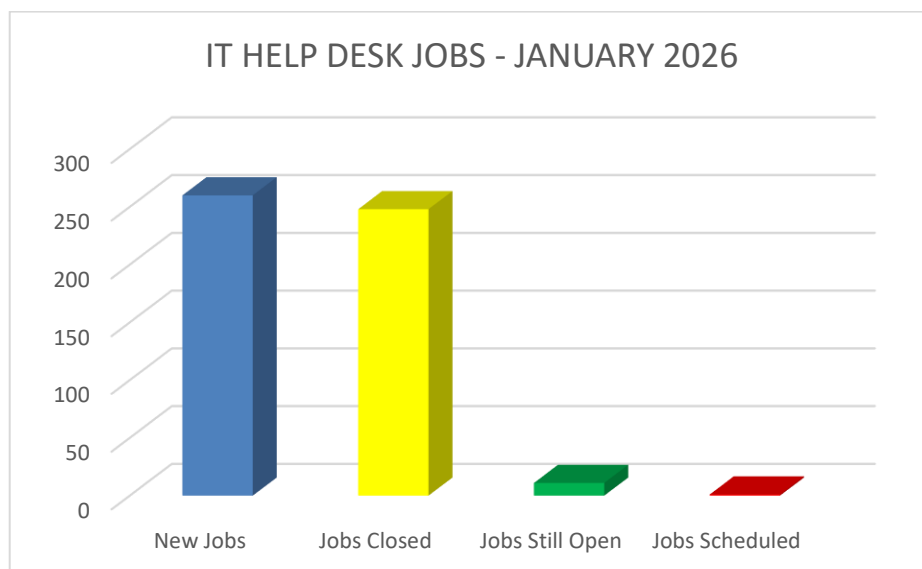
## Elphinstone Close Building – IT Infrastructure and Security System

UPDATE: Hi-speed broadband has been put in and operational. IT Services have also installed the SDWAN device to connect to TSIRC corporate network (WAN). Still waiting for delivery of WiFi Access Points, printers, network switch, CCTV security cameras with NVR, a Point-to-Point WiFi bridge to the Logistics building.

### Helpdesk:

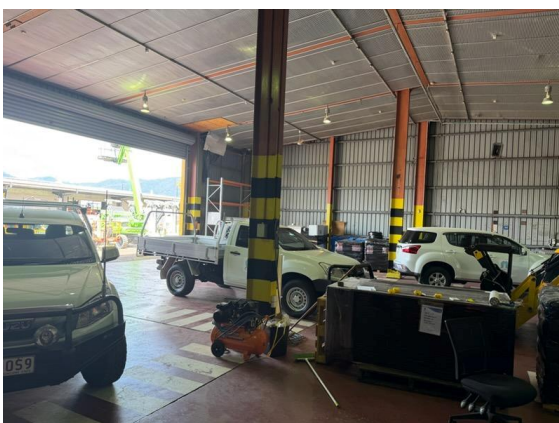
During January 2026, 260 new IT Help desk tickets were created. Of these, 248 were closed, 11 remained open and 1 scheduled.

**(Note:** Whilst many requests for assistance are lodged via email to the help desk, there are many jobs that are attended to by telephone and therefore sometimes not logged into the ticketing system so the total number of requests and closures can be higher than the reported numbers provided. Also, BAU tasks such as equipment procurement, preparation, distribution and destruction, network administration etc., often do not get attributed to these figures).



## **Fuel and Fleet**

This reporting period focused on fleet procurement finalisation, maintenance progress across island assets, compliance activities, and capability uplift initiatives. Key work streams progressed in alignment with sustainable business practices, asset lifecycle management, and operational readiness.





### **Fleet Procurement & Capital Works**

- White Fleet purchases for the SIP have been completed. Residual Capital Budget will be redirected toward reconditioning larger fleet assets to extend service life and support sustainable business practices.
- Investigation is underway to repurpose a decommissioned compactor from Yam into a water truck, utilising an existing 5,000-litre water tank where feasible.

### **Fleet Maintenance & Repairs**

- St Paul's compactor truck is currently with the repairer in Cairns.
- Compactor truck from Mer has completed repairs and is ready for shipment back to Mer.
- Compactor truck on Badu remains under repair, with estimated completion in late February 2026.

### **Asset Management & Compliance**

- Fleet Asset Register is up to date, with all TMR registrations and insurance requirements current.
- Old fire extinguishers are being progressively removed from divisions.
- First Aid Kits and Fire Extinguisher rollout across all fleet vehicles is ongoing.

### **Infrastructure & Security**

- A new CCTV system has been successfully installed at the Elphinstone Close Depot, enhancing site security and asset protection.

### **Financial & Contractual Reviews**

- Review of the Fleet Internal Charges Model has been completed and submitted to.
- Finalisation of the Fleet Maintenance Supplier review is underway following the meeting held on 29 January 2026. KPIs have been set out within the supplier contract, including preparation of a briefing note to the Decision Maker through EDCS.

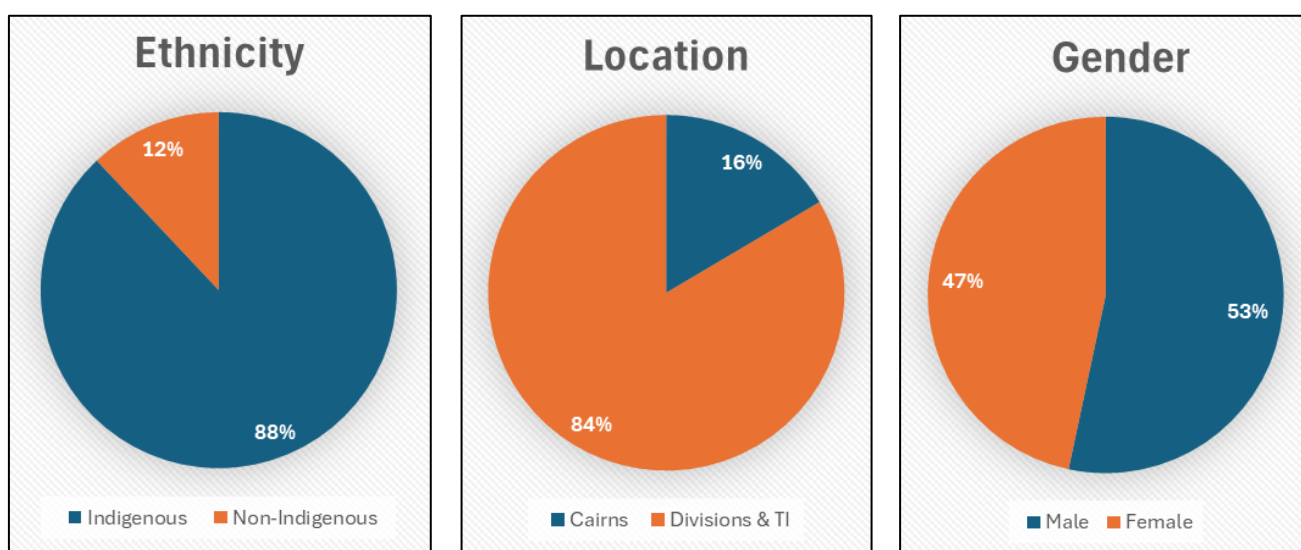
## Capability Uplift & Training

- Required information is being collated from internal departments to coordinate externally and government-funded (CSQ/DTET) plant equipment and related training. This initiative aims to uplift divisional engineering capability, strengthen safe work practices, and reduce preventable fleet asset defects.

## **People and Wellbeing**

### TSIRC Employee Statistics

As of 31 January 2026, Council has a total of 358 employees, with 315 of them being Indigenous, representing 88% of the workforce. The graph below provides additional insights into key employee statistics within the Council.



Employment statistics can be found in the Recruitment and Safety Report in *Attachment 4*.

## Safety and Wellbeing

On going improvements to WHSMS required across TSIRC. Detailed and specific improvements across TSIRC to be monitored and documented going forward. This includes:

### **System Improvements**

- Developing or upgrading the overall WHS management system to align with legislative requirements (e.g. WHS Act 2011).
- Implementing a digital WHS reporting platform.
- Establishing clearer accountability and reporting structures for safety responsibilities.

### **Policy Development & Review**

- Drafting or updating WHS policies such as fatigue management, drug and alcohol, or workplace bullying policies.
- Integrating WHS policies with Council's broader governance or HR frameworks.

### **Procedures & Work Instructions**

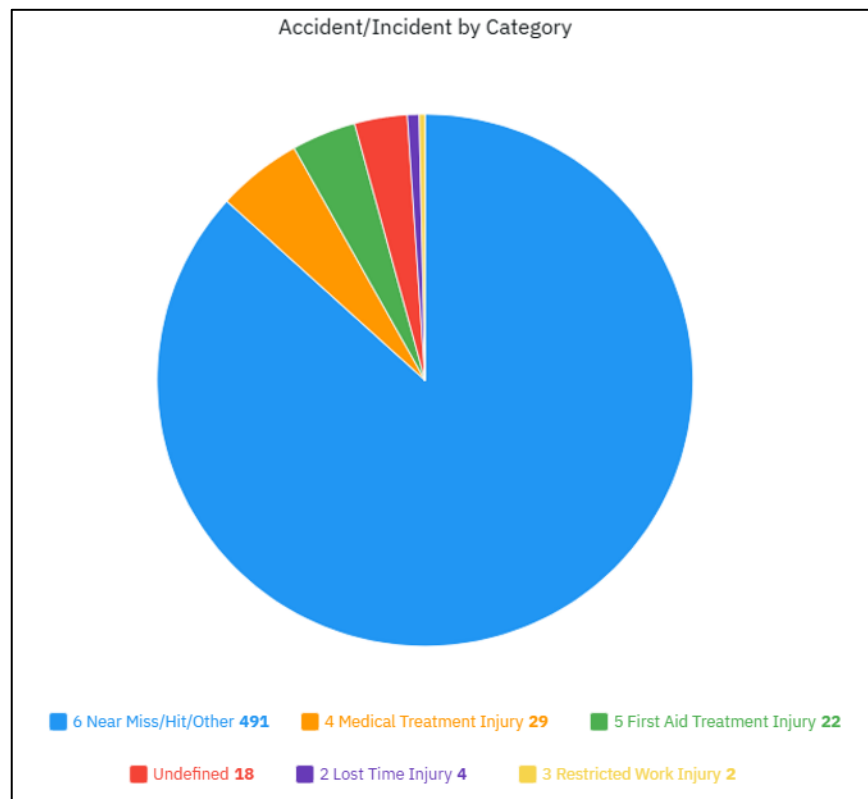
- Creating or refining safe work procedures for high-risk tasks (e.g., working at heights, vehicle use, remote area travel).
- Developing clear incident response procedures and communication plans.
- Documenting risk assessment and hazard reporting processes

### **Monitoring, Review & Continuous Improvement**

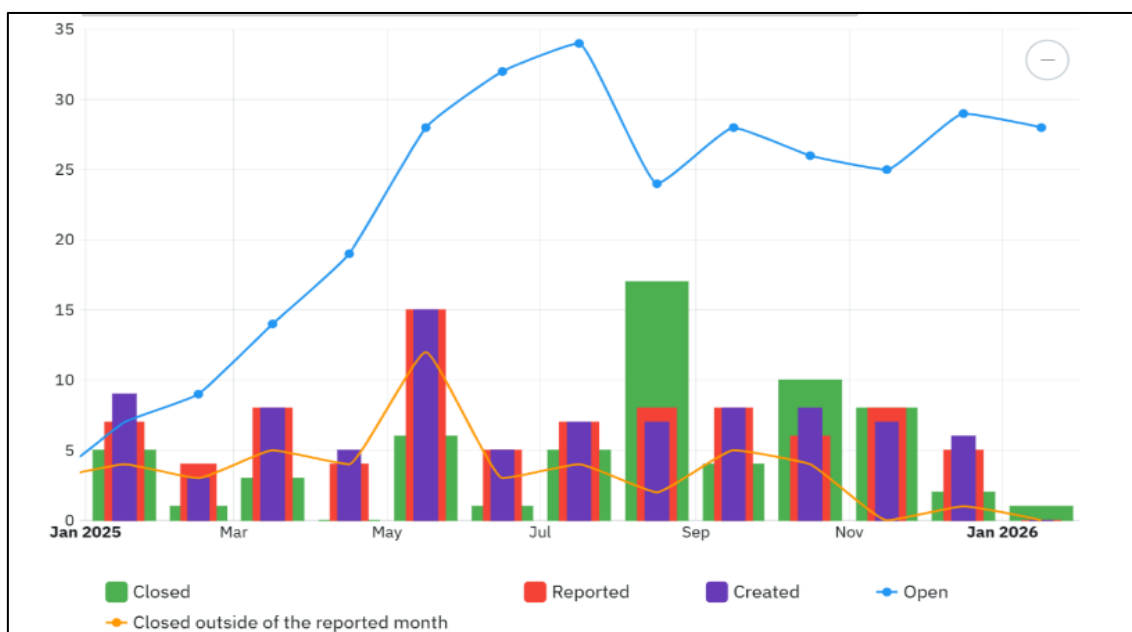
- Conducting regular workplace inspections and safety audits & reviewing incident data and trends to identify priority areas.

## Emerging Risks / Concerns

- Audiometric Testing-Policy-Procedure- Training- Rollout, Psychosocial Policy- Procedure- Training- Rollout, WHSMP Approval from Council and sign off by CEO, Risk involving workers across TSIRC engaged in High-Risk Work



**No Reportable Incidents lodged for January 2026.**



## Organisational Development

- Ongoing Internal monitoring of Tribal Habits LMS – includes position titles changes, integration of newly created positions, audit of staffing cessations, overdue notifications, assessment retakes, e-learning requests for new starters.
- Monthly professional development with Tribal Habits training consultants on new features.
- Tribal habits have updated new features for more interactive with the learner.
- Drafting of Psychosocial pathways for employees and Managers
- The NEW TSIRC -Employee Induction will be rolled out in February, this was updated to reflect changes in contact details, the new Certified Agreement, updated visions statement, updated cultural knowledge and regional awareness.

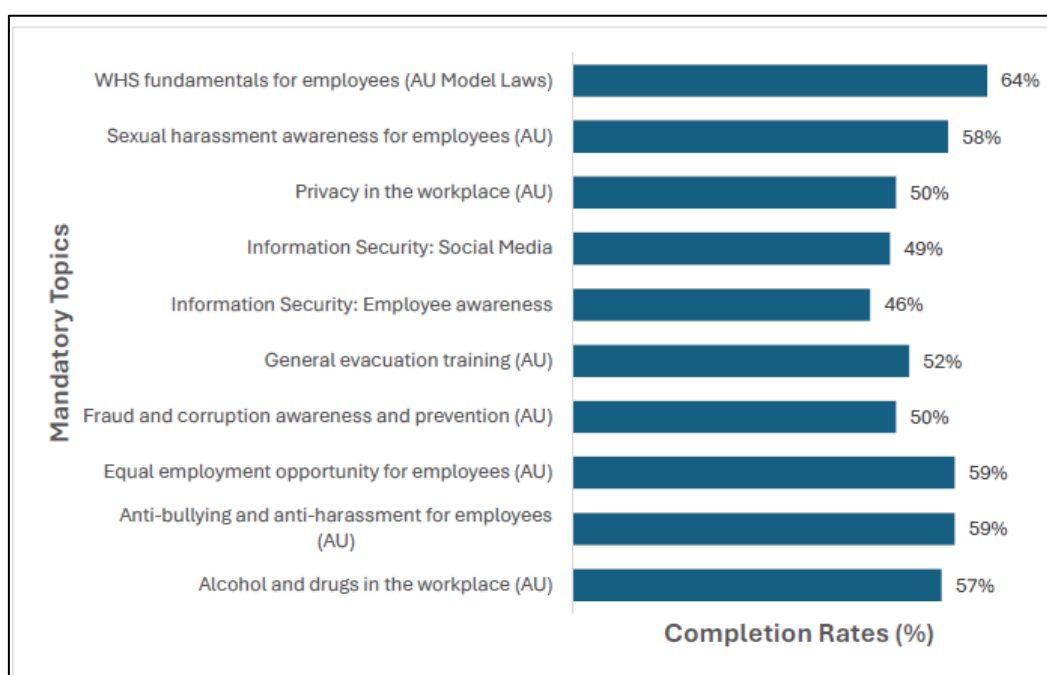
## Training Activities

- Working with Head of Building Services on the following training requirements –
  - Stand Right No Bite Dog Safety Program
  - Working at Heights
  - Asbestos Removal
  - Confined Spaces - working to establish which staff may require this training
  - Machinery training(Funding though Construction Skills Queensland can potentially cover training costs.)
- Four BSU staff will be completing their Helicopter Underwater Escape Training in March. Training will be held in Cairns over one day.
- Progression of the training partnership with EnviroTech is currently on hold as the scope of the Project has changed considerably since initial talks commenced with EnviroTech by TSIRC Engineer, Waste and Sustainability. This will also allow TSIRC to develop workplans, identify potential projects that the Climate Resilience Projects Officers will be working on and to identify the units that will best suit TSIRC's needs.
- Discussions are ongoing regarding potential collaboration with a Cairns-based hotel to deliver training to Community Services cleaning staff.
- First Aid/CPR training for designated First Aid officers. Safety team to provide finale names to Training Officer. Once all nominated parties have been identified, we will identify training provider to deliver the training.
- Communications Officer to complete Remote Pilot Licence. Completion of this training will allow the officer to legally operate TSIRC's drone. Training will be completed in Cairns, March 2026.
- Engineering Water officers to complete training for Water Operations cards. As TSIRC is a member of QldWater, there are no costs involved in completing the training. All training is online and including officers will be completing the Introduction to Water, Teal Card and Aqua Card courses.
- Engineering Department staff will be undertaking the following Confined spaces, Working with heights and Gas Test Atmosphere training in March 2026. Funding received through the ICBP will be used to cover training. Training to be delivered by ProLift in Cairns.
- Engineering staff member enrolled to undertake the Professional Certificate of Competency of Practical Troubleshooting & Problem Solving of PLCs and SCADA Systems, commencing February 2026.
- Engineering Officers will be undertaking Uncertified Aerodrome Reporting Officer training and Aerodrome Reporting Officer Refresher training in April.
- Engineering Officer on Masig requires forklift training. Investigating costs for a RTO to travel to Masig to deliver the training, hopefully in mid-March.

- Financial Services have purchased a Partner Pac of training through the Australian Institute of Management. Costs are being covered through the funding received through the ICBP.
- Maritime Service Queensland (MSQ) have extended an offer for staff to complete the Shoreline Responders course being held on Thursday Island in March. Training costs are covered by MSQ with TSIRC covering travel and accommodation.
- EHW and BSU are investigating Dog Bite prevention training. Looking at several different RTO's and courses to ensure training meets the needs of TSIRC.
- Community Services officer has been nominated for the Ignite Programme on offer through LGMA. If accepted this will be the second officer to participate in this Programme. Ignite is a leadership development programme designed to provide new or aspiring managers; supervisors or team leaders with the necessary skills to manage and lead themselves and their team.

### Tribal Habits Online E-Learning

User Data	By Departments
Total Staff Enrolments: 370 Recruitment Agency Staff Enrolled: 2 Total Staff Accessing Platform in December: 43	Community Services: 21 users Engineering Services: 7 users Building Services: 5 users Corporate Services: 8 users Financial Services: 2 user





**OTHER COMMENTS:**

This report is for noting by Council.

**Recommended:**

**Vicki Bishop**  
Executive Director Corporate Services

**Approved:**

**James William**  
Chief Executive Officer

**ATTACHMENTS:**

Attachment 1: Social Media Report

Attachment 2: Fuel Infrastructure Capital Project Review

Attachment 3: Recruitment and Safety Report



Top posts > Likes



Torres Strait Island Regional Council is urgently calling for answers and stronger action as reports of suspected illegal foreign fishing and border breaches in Torres Strait waters continue to escalate. Our communities deserve to feel safe and protected — not left watching vessels enter our sea Country, sometimes close to shore, with little clarity on what is being done to deter these incursions. Mayor Phillemon Mesby has made it clear that this isn't

425 reach



Councillor John Levi represents Division 7 – Wug (St Pauls) on Mua Island and he's currently serving his third term as Councillor. In the last edition on Strait Talk, he stated that his ambitions "are well captured in our Regional Council's vision and mission, to be autonomous, prosperous and sustainable, and to continually improve our liveability in all that we do." "I also believe the Masig Statement "Malungu Yangu Wakay" (Voice from the Deep) captures a sound

295 reach



Look, Listen and Adapt At Council, our Look, Listen and Adapt approach ensures community voices are at the heart of every decision. By spending time on-island, listening carefully and working alongside our communities, we create solutions shaped by local knowledge - not one-size-fits-all answers. Look: come to our communities and see what's really happening. Listen: hear directly from our people about their priorities and

267 reach

Posts

11 posts

35.3% from 17

Post engagement rate

6.2% engagement rate

5% from 5.9%

Followers

797 followers

3.4% from 771

Profile reach

5,294 people

15.2% from 6,243

Page engagement rate

4.98% engagement rate

27.4% from 6.86%

Post likes

288 likes

0.3% from 289

Posts table > Date

DATE	MESSAGE	LIKES	COMMENTS	REACH	VIEWS
tsirc.council Jan 30, 03:30	(No description)	0	0	159	161
tsirc.council Jan 30, 03:30	Dauan is a small island located west of Saibai, just 11km from Papua New Guinea. It belongs to the Top Western Island group, the Gudaw Maluigal Nation, alongside Boigu and Saibai, and the traditional language spoken is the Kalaw Kawaw Ya....	198	3	0	0
tsirc.council Jan 27, 05:43	TSIRC demands answers and action on escalating illegal foreign fishing and border breaches.	0	0	169	172
tsirc.council Jan 27, 05:43	Torres Strait Island Regional Council is urgently calling for answers and stronger action as reports of suspected illegal foreign fishing and border breaches in Torres Strait waters continue to escalate. Our communities deserve to feel safe and...	29	1	425	1,095
tsirc.council Jan 27, 01:30	Did you know? Mosquitoes can go from egg to adult in just 10 days! To break the breeding cycle and keep your home mozzie-free, make these simple habits part of your weekly routine: Tip out any standing water in...	0	0	0	0
tsirc.council Jan 24, 06:48	(No description)	0	0	133	133
tsirc.council Jan 23, 06:15	Councillor John Levi represents Division 7 – Wug (St Pauls) on Mua Island and he's currently serving his third term as Councillor. In the last edition on Strait Talk, he stated that his ambitions "are well captured in our Regional Council's vision and...	26	0	295	690
tsirc.council Jan 22, 00:31	Today we pause on National Day of Mourning, remembering the lives lost at Bondi Beach and holding their loved ones in our thoughts.	0	0	135	139
tsirc.council	(No description)	0	0	117	117



## Top posts



**WE ARE HIRING!** New exciting opportunities to work at TSIRC and make an impact in your community: **Finance Officer** Base: Any TSIRC Division or Cairns **Finance Business Partner** Base: Cairns Office Please submit a cover letter and updated resume addressing the core capabilities, skills and experience listed in the position description. **Apply now:** <https://lnkd.in/gY3NZ2a> For more information about any position, please

**1,271** impressions



**WE ARE HIRING!** New exciting opportunities to work at TSIRC and make an impact in your community: **Graphic Designer** Base: Any TSIRC Division or Cairns **Corporate Planning and Performance Lead** Base: Any TSIRC Division or Cairns Please submit a cover letter and updated resume addressing the core capabilities, skills and experience listed in the position description. **Apply now:** <https://lnkd.in/gY3NZ2a> For more

**512** impressions

**Torres Strait Island Regional C...**  
**Jan 20, 23:51**

We are pleased to announce that the Economic Development Community Engagement (Phase 1) Report was approved and endorsed at the December Council meeting and is now available on our website: <https://lnkd.in/d3vSufEw> This foundational phase aimed to listen deeply to each of the 15 Island Divisions, capturing local aspirations, challenges and ideas for future growth. The initiative captured over 300 community surveys, 50 stakeholder interviews and more than 200 hours of on-island engagement, resulting in a robust and locally grounded foundation to form the basis for a clear and community-led framework for future economic development in the region. Council thanks Emver Partners Pty Ltd for their collaboration, Torres Strait Regional Authority for funding support, and

**372** impressions

## Posts

**4**  
posts

33.3% from 6

## Post engagement rate

**8.26%**  
engagement rate

3% from 8.02%

## Followers

**2,789**  
followers

0.8% from 2,768

## Page reach

**1,828**  
connections

8.7% from 2,003

## Page engagement rate

**7.64%**  
engagement rate

75.7% from 31.4%

## Post reactions

**46**  
reactions

60.7% from 117

## Posts table > Date

DATE	MESSAGE	REAC...	COM...	SHA...	CLICKS	IMPR...	% ENG...
Torres Strait Island Regio... <b>Jan 29, 01:38</b>	<b>WE ARE HIRING!</b> New exciting opportunities to work at TSIRC and make an impact in your community: <b>Graphic Designer</b> Base: Any TSIRC Division or Cairns <b>Corporate...</b>	8	0	0	47	512	10.74%
Torres Strait Island Regio... <b>Jan 23, 02:13</b>	<b>Council Meeting Dates - 2026</b> The dates for Council's Trustee & Ordinary Meetings for 2026 are now available. All Council meetings are live-streamed via Council's YouTube channel: <a href="https://lnkd.in/d3vSufEw">https://lnkd.in/d3vSufEw</a>	2	0	0	11	205	6.34%
Torres Strait Island Regio... <b>Jan 20, 23:51</b>	We are pleased to announce that the Economic Development Community Engagement (Phase 1) Report was approved and endorsed at the December Council meeting and is now available on our website: <a href="https://lnkd.in/d3vSufEw">https://lnkd.in/d3vSufEw</a>	12	0	1	18	372	8.33%
Torres Strait Island Regio... <b>Jan 29, 01:54</b>	<b>WE ARE HIRING!</b> New exciting opportunities to work at TSIRC and make an impact in your community: <b>Finance Officer</b> Base: Any TSIRC Division or Cairns <b>Finance Business Partn...</b>	24	0	1	72	1,271	7.63%

**Attachment 2 – Fuel Infrastructure Capital Project Review**

<b>Community</b>	<b>Funding Source and Expiry Date</b>	<b>Funding Value</b>	<b>Expenditure to Date</b>	<b>Remaining Funding (Forecast)</b>	<b>Work Completed</b>	<b>Tender History</b>	<b>Tender Value</b>	<b>Status</b>
Boigu	W4Q - 30/06/2024	\$400,000.00	\$321,672.72	\$5,000	100%	Contract	\$294,236.10	Install completed DRP completed Backup generator and transfer switch on site waiting for connection. Defects are still being rectified, contract securities are still held by TSIRC. Residual funds reallocated.
Dauan	LGGSP - 30/09/2024	\$400,000.00	\$0	\$49,371.80	100%	Contract	\$322,773.20	Install completed DRP completed Backup generator and transfer switch on site waiting for connection. Defects are still being rectified, contract securities are still held by TSIRC.
Saibai	BOR -	\$1,006,600.00	\$890,607.66	\$115,992.34	100%			Install completed DRP completed Backup generator and transfer switch on site waiting for connection.

Community	Funding Source and Expiry Date	Funding Value	Expenditure to Date	Remaining Funding (Forecast)	Work Completed	Tender History	Tender Value	Status
Mabuiag	W4Q - 30/06/2024	\$400,000.00	\$315,379.64	\$9,000	100%	Contract	\$294,356.15	Install completed DRP completed Backup generator and transfer switch on site waiting for connection. Defects are still being rectified, contract securities are still held by TSIRC. Residual funds reallocated.
Badu	N/A	Transtanks			100%			Diesel and ULP for TSIRC use only Project complete. Defects are still being rectified. Contract securities are still held by TSIRC.
Arkai (Kubin)	N/A	Transtanks			100%			Diesel and ULP for TSIRC use only
Wug (St Pauls)	N/A	Transtanks						IBIS ULP, Diesel from bulk tank
Hammond	LGGSP 30/09/2024	\$400,000.00	\$161,642.86	TBC	Stage 1 solar 100%	Stage 2 Tender closed Contract awarded SHAS	\$145,000.00	Install completed DRP completed Backup generator and transfer switch on site waiting for connection. Defects are still being rectified. Contract securities are still held by TSIRC.
Iama	N/A	Transtanks - Diesel			100%			ULP External Card, trans tank for Diesel installed



Community	Funding Source and Expiry Date	Funding Value	Expenditure to Date	Remaining Funding (Forecast)	Work Completed	Tender History	Tender Value	Status
Warraber	N/A	Transtanks - Diesel			100%			ULP External Card, trans tank for Diesel installed
Poruma	LGGSP 30/09/2024	\$400,000.00	\$0	\$65,555.39	100%	Contract TICW	\$309,573.20	Install completed DRP completed Backup generator and transfer switch on site waiting for connection. Defects are still being rectified. Contract securities are still held by TSIRC.
Masig	N/A	Transtanks - Diesel						IBIS ULP, Diesel from bulk tank
Ugar	TSRA- 30/06/2023	\$572,718.00	\$89,974.16	\$482,743.84		Tender closed - 10/01/2023	\$890k - \$1.92m	Still on drums, Compac system approved, material ordered. Concept designs received. Installation date yet to be confirmed. Considerable cost escalations have been flagged with the funding body for additional grant funding.

Community	Funding Source and Expiry Date	Funding Value	Expenditure to Date	Remaining Funding (Forecast)	Work Completed	Tender History	Tender Value	Status
Erub	W4Q 30/06/2024	\$400,000.00	\$341,717.63	\$0	98%	Awarded – SHAS, October Install	\$294,236.10 \$480k-\$770k	Install completed DRP completed Backup generator and transfer switch on site waiting for connection. Defects are still being rectified, contract securities are still held by TSIRC. Residual funds reallocated.
Mer	Council Own	\$572,718.00	\$41,698.70	\$531,019.30		Awarded – SHAS, September Install		Still on drums, Compac system approved, material ordered. Contractor mobilising once equipment is on site. Ongoing barging delays due to Seaswift capacity problems. PBC and Town Planning completed.

**Attachment 3– Recruitment and Safety Report****RECRUITMENT**

Transition Readiness Rating (TRR) Key:

TRR	Criteria
1	Certificate
2	Diploma
3	Bachelor
4	Post-Graduate/ Masters

Successful Appointments in January: Total [9]				
TRR	POSITION	LOCATION	STATUS/COMMENTS	APPOINTMENT TYPE
1	Climate Resilience Officer	Division 10, Warraber	Successful appointment – 12/01/2026	External
1	Climate Resilience Officer	Division 1, Boigu	Successful appointment – 12/01/2026	External
1	Climate Resilience Officer	Division 5, Badu	Successful appointment – 12/01/2026	External
1	Climate Resilience Officer	Division 12, Masig	Successful appointment – 12/01/2026	Internal
1	Multi Skilled Administration Officer (Part-time)	Division 14, Erub	Successful appointment – 12/01/2026	External
1	Engineering Officer	Division 10, Warraber	Successful appointment – 12/01/2026	External
1	Engineering Officer (Casual)	Division 5, Badu	Successful appointment – 19/01/2026	External
1	Engineering Officer	Division 5, Badu	Successful appointment – 19/01/2026	External
1	Apprentice Carpenter	Division 5, Badu	Successful appointment – 28/01/2026	External

Long term vacancies – Corporate Services	Time to fill	Comments
Manager Administration and Communications	Vacant since March 2025	Offer made
Corporate Planning & Performance Lead	Vacant since August 2025	Position currently advertised

Long term vacancies – Financial Services	Time to fill	Comments
Administration Officer, Assets	Vacant since September 2024	No further progress
Team Leader, Creditors	Vacant since June 2024	Position advertised – no suitable candidates

<b>Long term vacancies - Building Services</b>	<b>Time to fill</b>	<b>Comments</b>
R & M Supervisor	Over 12 months	Temp Staff in the interim
Team Leader – BSU	Over 12 months	Temp Staff in the interim
Manager Construction Operations	Over 6 months	Internal secondment appointment

<b>Long term vacancies – Community Services</b>	<b>Time to fill</b>	<b>Comments</b>
Aged Care Support Worker – St Paul’s	Vacant since September 2024	No further progress
Casual Aged Care Worker – Mabuiag	Vacant since September 2024	No further progress
Childcare – Cleaner/Yardsman, Badu	Vacant since February 2024	No further progress
Childcare Cook	Vacant since 2023	No further progress
Childcare – CSW – Mixed Age, Badu	Vacant since 2023	No further progress
Aged Care Support Worker – Masig	Vacant since November 2024	No further progress
Aged Care Support Worker – Hammond	Vacant since December 2024	No further progress
Aged Care Support Worker – Kubin	Vacant since 2022	No further progress
Divisional Manager – Ugar	Over 12 months	No further progress

<b>Long term vacancies – Engineering Services</b>	<b>Time to fill</b>	<b>Comments</b>
Project Engineer – Capital Works	Vacant since February 2024	No further progress
Graduate Engineer – Water & Wastewater	12 months	No further progress
Casual Labourer – Civil Crew	12 months	No further progress



## ENGINEERING OPERATIONS

### **OFFICER RECOMMENDATION:**

That Council notes this report.

---

### **EXECUTIVE SUMMARY:**

Council's Engineering Services is committed to undertake and deliver a range of operational and maintenance activities which provide high quality engineering services, public facilities, and amenities, including but not limited to.

- Roads, drainage, and ancillary works.
- Parks, gardens, and reserves
- Water and Wastewater (Sewerage) operations/schemes
- Collection and treatment of solid waste
- Airport facilities
- Marine facilities
- Preparedness and Preparation for disaster events.

### **Interested Parties/Consultation:**

Executive Director Engineering Services, Manager Engineering Operations, Manager Water & Wastewater, Manager Capital Works, Manager Fuel & Fleet, Divisional Engineering Officers

### **Background:**

#### **Division 1: Boigu**

##### Operations

- Cemetery cleaning completed with assistance from TSRA Rangers and Community.
- Utilising utility trailer Manual collection of green and white waste.
- Maintenance works on desal RO units.
- Maintain RWY strip grass with ongoing works to complete.
- Engage contractor to quote works of both ends of RWY end and side of the fenceline, as identified as hazard by Pilots and AMS.

##### Disaster Management

- Satellite Phone: Not Operational- require battery
- HF Radio: Tested/Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

#### **Division 2: Dauan**

##### Operations

- Flash water main during checks each week.

- Grass maintenance completed around oval and other TSIRC sites.
- Maintenance works carried out at western helipad due to the king tide wash over the pad.
- Housekeeping completed at WTP and mechanical shed.
- Roadside grass maintenance completed on the eastern part of the community.
- Water testing completed which was passed.

#### Disaster Management

- Satellite Phone: Tested and Operational.
- HF Radio: Not Completed
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

#### **Division 3: Saibai**

##### Operations

- Gurney blast Sewer Treatment Plant from Alge and salt.
- Boat ramp cleaning completed.
- Utilising utility trailer Manual collection of green and white waste.
- Road maintenance works completed on few potholes.
- Roadside grass maintenance completed from the sewer treatment plant to Boat ramp.

#### Disaster Management

- Satellite Phone: Tested and Operational.
- HF Radio: Not Completed
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

#### **Division 4: Mabuiag**

##### Operations

- Conduct aerodrome light inspections and replace non-operational lights.
- Remove fallen debris from the road due to high wind gust.
- Maintenance and service work on Desal units, currently operates daily.
- Minor compact work completed at landfill.
- Roadside grass maintained.
- Water sample testing completed.

#### Disaster Management

- Satellite Phone: Tested and Operational.
- HF Radio: Tested and Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

#### **Division 5: Badu**

##### Operations

- Engaged local business to assist grass maintenance on few TSIRC areas due to machinery breakdown.
- Attend to minor road maintenance works around the community.
- Utilising utility trailer manual handling rubbish bin collection twice and week.
- Grass maintenance completed around childcare centre.
- Rectify minor issues at WTP and closely monitor chlorine tripping off.
- Completed in house water sample testing.

#### Disaster Management

- Satellite Phone: Having battery issue
- HF Radio: Tested and Operational.



- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

#### **Division 6: Kubin**

##### **Operations**

- Manual handling garbage collections
- Safe drink water team conducted site visit with team on ground.
- Grass cutting at sewer plant/ponds.
- Weekly changing of bag filters at water plant.
- Grass cutting around airport apron area

##### **Disaster Management**

- Satellite Phone: Tested and Operational.
- HF Radio: Technical Issues
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

#### **Division 7: St Pauls**

##### **Operations**

- Manual handling garbage collections.
- Monthly gurney blasting of barge ramp completed.
- Fixed water mains leak on Anu Namai road opposite the Anglican church.
- Cemetery grass maintenance / clean up completed.
- Grass cutting around community with ride on mower.
- Cutting overhanging tree branches along waterfront road to the barge ramp.

##### **Disaster Management**

- Satellite Phone: Tested and Operational.
- HF Radio: Tested and Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

#### **Division 8: Hammond**

##### **Operations**

- Monthly in-house water samples completed.
- Grass cutting along roads in community.
- Cemetery grass cutting / clean up completed.
- Grass cutting at Water plant completed.
- Pushing landfill and compact with backhoe.

##### **Disaster Management**

- Satellite Phone: Tested and Operational.
- HF Radio: Technical Issues
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

#### **Division 9: Iama**

##### **Operations**

- Monthly sewer samples sent to Cairns.
- Monthly gurney blasting of barge ramp completed.
- Grass cutting at Sundown Lodge completed.
- Grass cutting around the water reservoir tank.

- Cleaned drain on road next to Ergon.
- Using trailer to do green waste and white goods collections.
- STP office housekeeping completed.

#### Disaster Management

- Satellite Phone: Tested and Operational.
- HF Radio: Tested and Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

#### **Division 10: Warraber**

##### Operations

- Monthly In-House water samples sent to Yam Island.
- Monthly sewer samples sent to Cairns.
- Temporary fence put up at Landfill to stop waste blown on to water lagoon.
- Grass cutting around outside of landfill fenceline.
- Cemetery grass maintenance / clean up completed.

#### Disaster Management

- Satellite Phone: Tested and Operational.
- HF Radio: Tested and Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

#### **Division 11: Poruma**

##### Operations

- Grass maintenance completed at lagoon.
- Aerodrome inspection/induction conducted by A/MEO in prep for upcoming tree clearing works.
- Donga yard maintenance completed.
- Clean up general housekeeping around gazebo, wharf, IBIS and front council office area.
- Gas cage storage area, clean and tidy, grass maintenance and general tidy.

#### Disaster Management

- Satellite Phone: Technical Issues
- HF Radio: Technical Issues
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

#### **Division 12: Masig**

##### Operations

- Mechanic shed cleaned and wash down.
- Water sample sent.
- Gurney blasting of ramp completed.
- Safe drink water team conducted info session with team on ground.
- Airport runway grass cutting (in progress), along 30 meter outside fenceline.

#### Disaster Management

- Satellite Phone: Tested and Operational.
- HF Radio: Tested and Operational.
- Community Disaster Meeting Held – No

- Local Community Disaster Coordinator visit – No

### **Division 13: Ugar**

#### **Operations**

- Community grass cutting completed.
- Garbage collection completed.
- Desal pump and intake well maintenance completed.
- Landfill maintenance completed.
- Helipad grass cutting completed.

#### **Disaster Management**

- Satellite Phone: Tested and Operational.
- HF Radio: Tested and Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

### **Division 14: Erub**

#### **Operations**

- Gurney blasting of ramp completed.
- Leak fixing in the community, ongoing.
- Installed two solar jetty lights.
- Airport grass maintenance completed.
- In house water sample testing completed.

#### **Disaster Management**

- Satellite Phone: Tested and Operational.
- HF Radio: Technical Issues
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

### **Division 15: Mer**

#### **Operations**

- Community grass cutting started still in progress, (rain weather).
- Community drain maintenance with mini excavator in progress (Sam Passi).
- Desal raw water pump installed.
- Breaker tank grass cutting completed
- Desal intake well maintenance completed.

#### **Disaster Management**

- Satellite Phone: Tested and Operational.
- HF Radio: Tested and Operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

### **COMPLIANCE / CONSIDERATIONS:**

<b>Statutory:</b>	Local Government Act 2009, Disaster Management Act 2003
<b>Budgetary:</b>	Operating Costs as per approved Budget.
<b>Policy:</b>	

<b>Legal:</b>	
<b>Risk:</b>	Our communities are safe, healthy, and active.
<b>Links to Strategic Plans:</b>	Corporate/Operational Plan TSIRC Community Plan (2009-2029)
<b>Masig Statement:</b>	
<b>Standing Committee Consultation:</b>	NIL
<b>Timelines:</b>	

**Other Comments:**

Local Disaster Coordinator position has been advised.



**Authored:**

Amanda Pearce  
Acting Manager, Engineering Services



**Recommended:**

Adeah Kabai  
Head of Engineering



**Endorsed:**

David Baldwin  
Executive Director, Engineering Services



**Approved:**

James William  
Chief Executive Officer

Action Officer Contact Details: Amanda Pearce  
Acting Manager Engineering Operations.  
0438 938 808  
amanda.pearce@tsirc.qld.gov.au

**ATTACHMENTS:**

Attachment 1 – SATPHONE Serviceability Checks  
Attachment 2 – HF Radio Serviceability Checks

## SAT PHONE SERVICEABILITY CHECK

		2025			2026					
Island Community	SAT Phone Number	October	November	December	January	February	March	April	May	June
Boigu	0147 181 217	✓	✓	✓	✓	✓				
Dauan	0147 181 228	✓	✓	✓	✓	✓				
Saibai	0147 169 314	✓	✓	✓	✓	✓				
Mabuiag	0147 169 325	✓	✓	✓	✓	✓				
Badu	0147 181 778	X	✓	✓	X	✓				
Kubin	0147 181 178	✓	U/S	✓	✓	✓				
ST Paul's	0147 169 653	✓	✓	✓	✓	✓				
Hammond	0147 181 490	✓	U/S	✓	✓	✓				
Iama	0147 181 295	✓	✓	✓	✓	✓				
Warraber	0147 168 409	✓	✓	✓	✓	✓				
Poruma	0147 180 275	✓	✓	✓	✓	✓				
Masig	0147 181 972	✓	✓	✓	✓	✓				
Ugar	0147 167 527	✓	U/S	✓	✓	✓				
Erub	0147 168 918	✓	U/S	U/S	✓	✓				
Mer	0147 168 220	✓	✓	✓	✓	✓				
TI Office	0147 168 689	✓	✓	✓	X	X				
TI Engineering	0147 183 853	✓	✓	✓	X	X				
Cairns	0147 186 884	✓	✓	✓	X	X				

HF RADIO SERVICEABILITY CHECK									
	2025			2026					
Island Community	October	November	December	January	February	March	April	May	June
Boigu	✓	✓	✓	✓	✓				
Dauan	✓	✓	✓	✓	X				
Saibai	✓	✓	✓	✓	X				
Mabuiag	✓	✓	✓	✓	✓				
Badu	✓	✓	✓	X	✓				
Kubin	✓	U/S	✓	✓	✓				
ST Paul's	✓	✓	✓	✓	✓				
Hammond	✓	U/S	U/S	✓	✓				
Iama	✓	✓	✓	✓	✓				
Warraber	✓	✓	✓	✓	✓				
Poruma	✓	✓	✓	✓	✓				
Masig	✓	✓	✓	✓	✓				
Ugar	✓	U/S	U/S	✓	✓				
Erub	✓	U/S	U/S	U/S	U/S				
Mer	✓	U/S	✓	✓	✓				



✓	Indicates successful test
✓	Indicates test undertaken - no connection.
U/S	Indicated Equipment Issue
X	Indicates test was not completed
NA	Not HF Radio Available



## ENGINEERING SERVICES – WATER AND WASTEWATER

### OFFICER RECOMMENDATION:

That Council resolves to note this report.

### EXECUTIVE SUMMARY:

To provide Council with a status update of the water and wastewater scheme operations. This report contains additional details for communities with water security concerns.

### **Background:**

Council is committed to undertake and deliver a range of maintenance, operations and planning activities associated with Council's water and wastewater schemes. This includes but is not limited to:

- Maintaining an adequate and safe potable water supply for the communities, which meets Australian Drinking Water Guidelines and regulatory requirements.
- Effective operation of the water treatment plants, water storage lagoons, reservoirs, water reticulation and associated plant and equipment.
- Effective operation of the wastewater treatment plant, pumping stations, sewerage reticulation and associated plant and equipment.
- Promoting the importance of water conservation to the community and promoting the importance of clean, safe water supply as an essential aspect of community wellbeing.
- Planning for and seeking future funding to ensure the security and reliability of water and wastewater services.
- Undertaking effective preventative and emergency repairs as required to ensure system reliability for both water and wastewater operations.

### **Officer Comments:**

In addition to the attached monthly Water & Wastewater Report, additional information has been attached for communities where water security is being closely monitored due to current and forecasted lagoon levels, high usage and network leaks. Also included are communities where there are regular movements between the Torres Strait Islands and Papua New Guinea under the coastal treaty.

### **Interested Parties/Consultation:**

- Engineering Staff
- Councillors as appropriate
- Regulators
- Funders

### COMPLIANCE / CONSIDERATIONS:

<b>Statutory:</b>	<ul style="list-style-type: none"><li>• Water Supply (Safety and Reliability) Act 2008</li><li>• Public Health Act 2005</li><li>• Environmental Protection Act 1994</li></ul>
<b>Budgetary:</b>	If an asset is being proposed (expenditure >\$10,000) whether there are capital funds available. For Operating costs - If resources are required to be spent whether the operating funds are available.

<b>Risk:</b>	Detail risk management process planned to be undertaken, key identified risks and how these risks are proposed to be managed. Include financial risk, technical risk, reputational risk, legal risk, participation, and completion risk and or political risk.
<b>Links to Strategic Plans:</b>	Corporate Plan 2025-2030: 2.1 Provide safe and reliable drinking water Operational Plan: Objective No. 47 Sustainable Water and Wastewater Management Project.

**Other Comments:**

Please refer to the Monthly Water and Wastewater Report attached for January 2026.

**Author:**



Cale Murphy  
Senior Water and Wastewater Engineer

**Recommended:**



Mark David  
Operations Manager – Water Engineering Services

**Endorsed:**



David Baldwin  
Executive Director Engineering Services

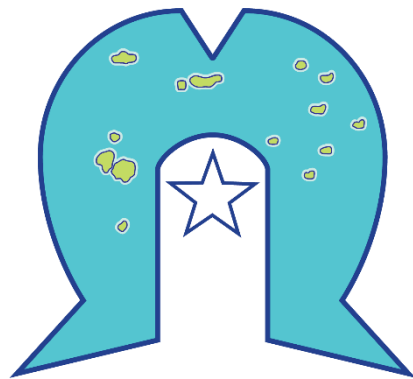
**Approved:**



James William  
Chief Executive Officer

**ATTACHMENTS:**

- Monthly Water & Wastewater Report



**Torres Strait Island**  
REGIONAL COUNCIL

**Engineering Services**

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# **MONTHLY WATER & WASTEWATER REPORT**

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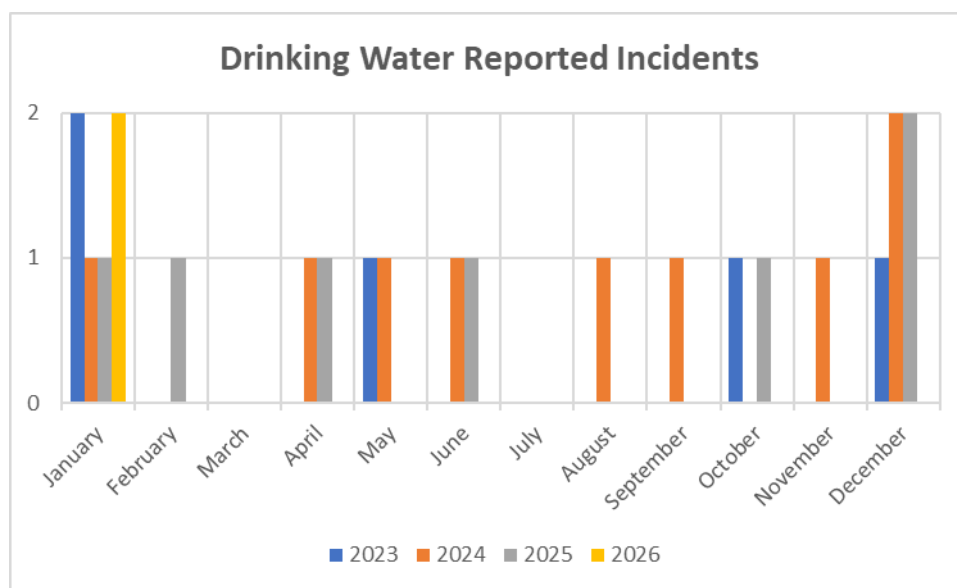
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**January 2026**

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<b>Author</b>	<b>Reviewer</b>	<b>Revision</b>	<b>Date</b>
Cale Murphy			11/02/26

## STATUS OF WATER ALERTS



### Kubin

A Boil Water Alert was issued on 22<sup>nd</sup> December 2025, due to equipment failure not allowing continuous dosing of chlorine. In the process of lifting this Boil Water Alert.

### St Pauls

A Boil Water Alert was issued on 31<sup>st</sup> December 2025, due to a power outage causing the chlorine level to drop below a safe level. In the process of lifting this Boil Water Alert.

### Dauan

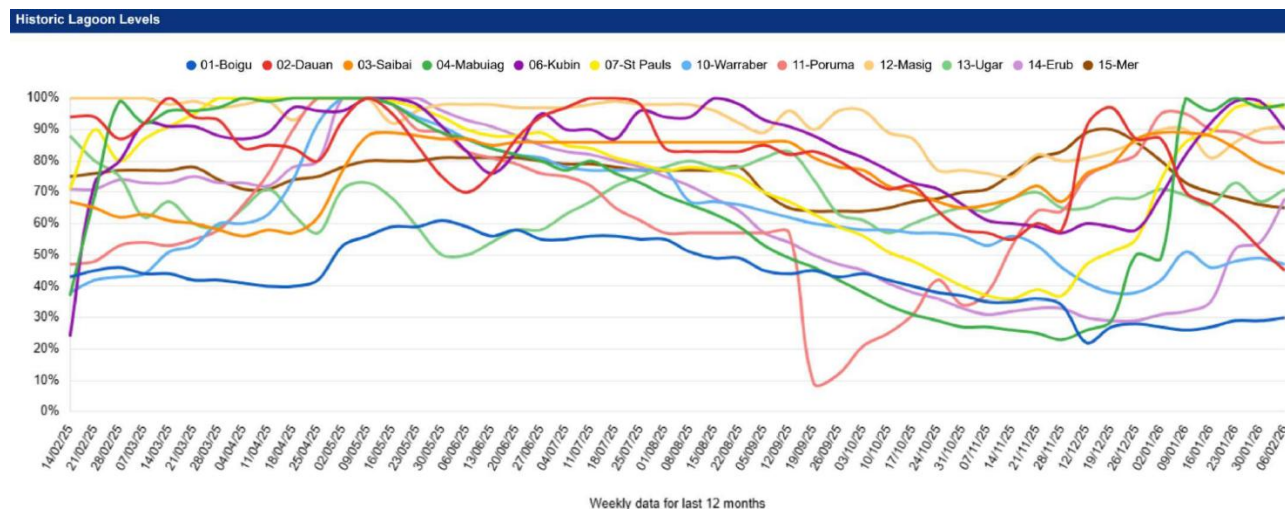
A Boil Water Alert was issued on 19<sup>th</sup> January 2026, due to high turbidity. This BWA will be lifted on the successful completion of In-house E. coli testing and Cairns NATA Laboratory E. coli testing.

### Badu

A Boil Water Alert was issued on 28<sup>th</sup> January 2026, due to low chlorine. This BWA will be lifted on the successful completion of In-house E. coli testing and Cairns NATA Laboratory E. coli testing.

## WATER SECURITY UPDATE

Water restrictions have been implemented in several communities to safeguard the water supply. This measure along with recent rainfall on some islands has resulted in a positive impact on water storage in each community, as depicted in the graph below:



Water security information as of Wednesday 11<sup>th</sup> February 2026 is summarised below.

Community	Water remaining	Primary Issue	Work being done to address security
01 – Boigu	6+ months' supply	Network/property leaks and high groundwater table	Level 4 Water Restrictions – Water available between 07:00-08:30, 12:00-13:00, and 16:00-19:30 only. Repairs to be done on the desalination units to improve lagoon levels.
02 – Dauan	4+ months' supply	Network leak	Level 2 Water Restrictions – No outdoor use.
03 – Saibai	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
04 – Mabuiag	6+ months' supply	Network/property leaks Repairs to 70kL emergency desal	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
05 – Badu	Groundwater source (assume 6+ months' supply)	High consumption, Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
06 – Kubin	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
07 – St Pauls	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Water available between 07:00-21:00 only.
08 – Hammond	Chlorinated water supplied from TI	Network/property leaks	Level 2 Water Restrictions Outdoor use restricted to Saturday & Sunday 08:00-09:00 and 17:00-18:00
09 – Iama	Solely reliant on desalinated water	Network/property leaks	Level 4 Water Restrictions – Water available between 07:00-08:30, 12:00-13:00, and 16:00-19:30 only. Leaks investigations.
10 – Warraber	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
11 – Poruma	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.
12 – Masig	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.



<b>Community</b>	<b>Water remaining</b>	<b>Primary Issue</b>	<b>Work being done to address security</b>
13 – Ugar	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.
14 – Erub	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Water available between 07:00-21:00 only.
15 – Mer	5+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.

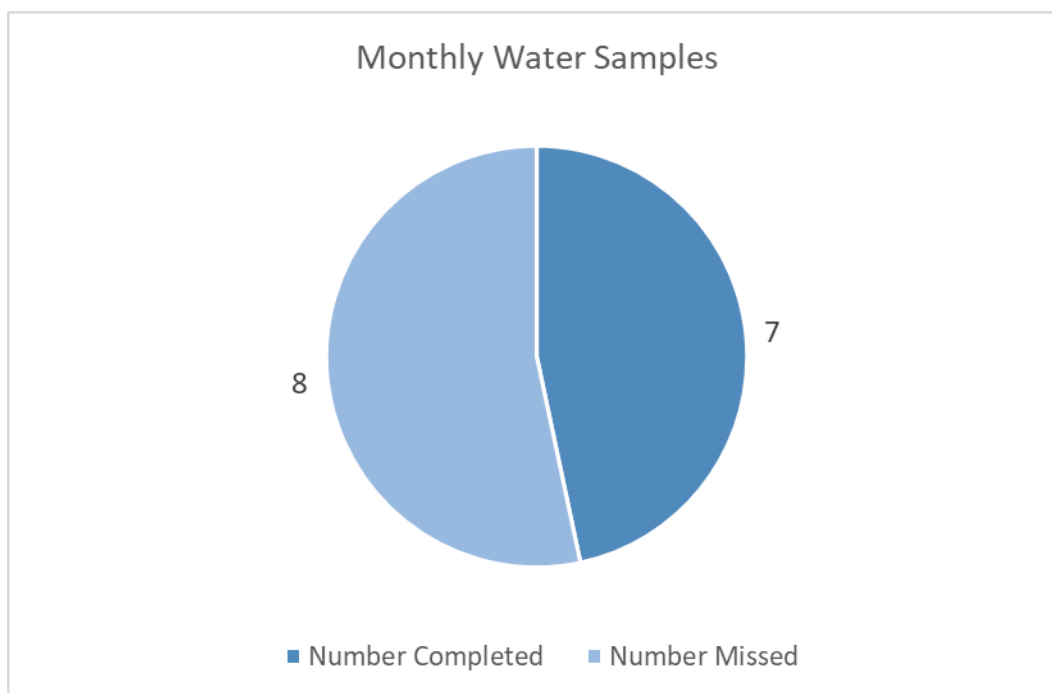
***Note: Months of water remaining are calculated on the previous 4 weeks of consumption and production data, and does not include potential rainfall. The months of remaining water can change very quickly if a desalination plant is offline for an extended period of time.***

## WASTEWATER STATUS

#	Island	Comments
1	Boigu Island	• Normal operation. <b>Repairs required.</b>
2	Dauan Island	• No Sewage Treatment Plant
3	Saibai Island	• Normal operation. <b>Repairs required.</b>
4	Mabuiag Island	• Not operational. <b>Repairs/full upgrade required.</b>
5	Badu Island	• Normal operation.
6	Kubin Community	• Normal operation.
7	St Pauls Community	• Normal operation.
8	Hammond Island	• No Sewage Treatment Plant
9	Iama Island	• Normal operation. <b>Repairs/full upgrade required.</b>
10	Warraber Island	• Normal operation. <b>Repairs required.</b>
11	Poruma Island	• Not operational. <b>Repairs/full upgrade required.</b>
12	Masig Island	• Normal operation. <b>Repairs required.</b>
13	Ugar Island	• No Sewage Treatment Plant
14	Erub Island	• Normal operation.
15	Mer Island	• Normal operation. <b>Repairs required.</b>

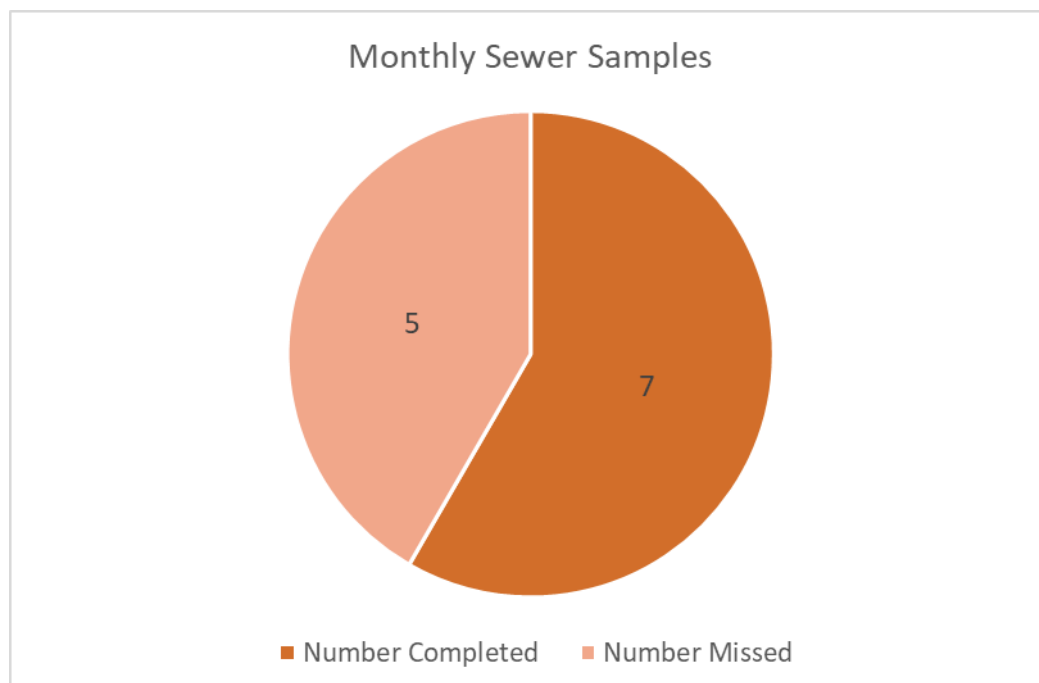
## WATER AND WASTEWATER SAMPLING

### Water



Monthly water samples for January were collected and analysed from 7 communities.

### Sewer



Monthly wastewater samples for January were collected and analysed from 7 communities and samples from 5 communities missed or still unconfirmed as sampled as of 11 February 2026.