



NOTICE OF COUNCIL MEETING

In accordance with Section 254C of the *Local Government Regulation 2012* this notice is to advise that the Trustee Council and Ordinary Council Meetings for the month of **APRIL 2026** will be held online by Microsoft (TEAMS) as follows:

Wednesday, 22 April 2026

- **Trustee Meeting (9.00am to 10.30am)**

- **Ordinary Meeting (10.30am to 5.00pm)**

Microsoft (TEAMS) Meeting ID: 498 976 060 558 62 | Passcode: 8Hu2MQ6f

The attendance of each Councillor is requested.

Agenda papers for this meeting are attached and will soon be available on Council's website (except for any Closed Business papers) and can be accessed by clicking on the link below:

<https://tsirc.qld.gov.au/about-us/meetings/>

Please note that this meeting is live streamed on Council's YouTube Channel and a recording following the meeting will be available at the following location:

<https://www.youtube.com/@IslandCouncil/streams>

James William
Chief Executive Officer

17 April 2026





Time: 10.30am to 5.00pm

Venue: *Microsoft (TEAMS) Meeting ID: 498 976 060 558 62 | Passcode: 8Hu2MQ6f*

ORDER OF BUSINESS

10.30am	<p>A. WELCOME & QUORUM CONFIRMATION ACKNOWLEDGEMENTS OPENING PRAYER OBSERVANCES</p> <p>B. APOLOGIES</p> <p>C. CONFLICT OF INTEREST DECLARATIONS</p> <p>D. LIVE STREAM. <u><i>This meeting is live streamed on Council's YouTube Channel.</i></u></p> <p>1. MINUTES OF PREVIOUS MEETING</p> <p>1.1. Ordinary Council Meeting (24-25 March 2026)</p> <p>1.2. Strategic Action Reference Group (SARG) Standing Committee Meeting (4 February 2026)</p> <p>1.3. Action Items Update</p> <p>2. MAYORAL REPORTS</p> <p>2.1. Mayoral Monthly Report – <i>to be presented at May 2026 Council Meeting</i></p> <p>2.2. Mayoral Minute (<i>at Mayoral discretion</i>)</p> <p>3. CHIEF EXECUTIVE OFFICER REPORTS</p> <p>3.1. CEO Monthly Report (April 2026)</p> <p>OFFICER REPORTS FOR DECISION</p> <p>4. BUILDING SERVICES DIRECTORATE</p> <p>Nil.</p> <p>5. COMMUNITY SERVICES DIRECTORATE</p> <p>Nil.</p> <p>6. CORPORATE SERVICES DIRECTORATE</p> <p>6.1 Community Grants Program Allocation (March 2026)</p> <p>6.2 Funding Acquisition Report (March 2026)</p> <p>6.3 Cape York Regional Plan (CYRP) Review Consultation Program Update</p> <p><i>A deputation from the Queensland Department of State Development, Infrastructure and Planning will join the meeting online to speak to this item. The deputation comprises the following officers:</i></p> <ul style="list-style-type: none"><i>– Kate Randell (Director, Regional Planning)</i><i>– Francis Anog (Director, Infrastructure Planning)</i><i>– Sara Golingi (Manager, Regional Planning)</i> <p>7. ENGINEERING SERVICES DIRECTORATE</p> <p>Nil.</p>
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8. **FINANCIAL SERVICES DIRECTORATE**
 - 8.1 **Finance Dashboard Report (March 2026)**
 - 8.2 **Auditor-General Observation Report 2024-25**
9. **RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC**
10. **CHIEF EXECUTIVE OFFICER**
 - 10.1 *[Standing Agenda Item]* **Update on Current Legal Matters before Council**
(verbal update)

[Reason for this matter to be discussed in Closed Business: This matter may contain legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government].
11. **BUILDING SERVICES DIRECTORATE**

Nil.
12. **COMMUNITY SERVICES DIRECTORATE**

Nil.
13. **CORPORATE SERVICES DIRECTORATE**

Nil.
14. **ENGINEERING SERVICES DIRECTORATE**
 - 14.1 **Funding Matter – TSIRC.0055.2425L.REC Disaster Recovery Funding Arrangement (DRFA) (Western)**

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government“.]
 - 14.2 **Capital Works – Information Report**

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government“.]
15. **FINANCIAL SERVICES DIRECTORATE**
 - 15.1 **Contractual Matter – Large Procurement Contracts Awarded Under Delegation**

[Reason for this matter to be discussed in Closed Business: Matters relating to a commercial matter involving Council for which a public discussion would be likely to prejudice the interests of the local government.]
 - 15.2 **Mirabou Energy – Renewable Energy Project Status Update**

[Reason for this matter to be discussed in Closed Business: Matters pertain to legal advice obtained and negotiations relating to a commercial matter involving Council for which a public discussion would be likely to prejudice the interests of the local government.]
16. **RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION**
17. **CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION**
18. **ITEMS ARISING**
19. **INFORMATION REPORTS**
 - 19.1 **BUILDING SERVICES (March 2026)**
 - 19.2 **COMMUNITY SERVICES (March 2026)**
 - 19.3 **CORPORATE SERVICES (March 2026)**
 - 19.4 **ENGINEERING SERVICES (Engineering Operations)**
 - 19.5 **ENGINEERING SERVICES - Water & Wastewater (March 2026)**
20. **NEXT MEETING – 20 May 2026 (VC)**
21. **CLOSE OF MEETING & PRAYER**

5.00pm



ORDINARY MEETING

22 APRIL 2026

Agenda Item

1.1

DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING (24—25 MARCH 2026)

OFFICER RECOMMENDATION:

Council confirms the Minutes of the Ordinary Council Meeting held on 24-25 March 2026.

EXECUTIVE SUMMARY:

Section 254F(4) of the *Local Government Regulations 2012* requires that at each local government meeting, the minutes of the previous meeting must be confirmed by the councillors or committee members present.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

The previous monthly Ordinary Council meeting was held on Warraber on 24-25 March 2026.

Section 254F(6) of the *Local Government Regulation 2012* requires that a copy of the minutes of each local government must be made publicly available by 5pm on the tenth day after the meeting is held. To meet these compliance requirements, a copy of the draft Minutes of this meeting have been posted on the Council website.

Following endorsement by Council, the confirmed Minutes will be uploaded onto the Council website.

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254F(4) of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ 3.1 Provide good governance & leadership
<i>Malungu Yangu Wakay Mirkok Ikya Malunhumun</i> (The Masig Statement)	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:

Michelle Webster

Michelle Webster
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Draft Minutes of the Ordinary Council Meeting held on 24-25 March 2026.



ORDINARY MEETING

24-25 MARCH 2026

MINUTES

Time: 10.30am to 5.00pm

Venue: Warraber (Torres Strait)

Microsoft (TEAMS) Meeting ID: 468 395 201 952 12 | Passcode: YQ9eW2GN

(DAY 1 - Tuesday, 24 March 2026)

PRESENT:

Mayor

Division 1 – Boigu

Division 2 – Dauan

Division 3 – Saibai

Division 4 – Mabuiag

Division 5 – Badu / **Deputy Mayor**

Division 6 – Kubin

Division 7 – Wug (St. Pauls), Mua Island

Division 8 – Kirirri (Hammond Island)

Division 9 – Iama

Division 10 – Warraber

Division 11 – Poruma

Division 12 – Masig

Division 14 – Erub

Cr Phillemon Mosby

Cr Dimas Toby

Cr Torenzo Elisala – *via TEAMS*

Cr Chelsea Aniba

Cr Keith Fell – *joined meeting at 11.30am*

Cr Ranetta Wosomo

Cr Iona Manas

Cr John Levi

Cr Seriako Dorante

Cr Aggie Hankin

Cr Kabay Tamu

Cr Francis Pearson

Cr Ted Mosby

Cr Nixon Mye – *via TEAMS*

APOLOGIES:

Division 13 – Ugar

Division 15 – Mer

Cr Rocky Stephen – *prior commitments*

Cr Bob Kaigey

OFFICERS:

Chief Executive Officer

Executive Director Building Services

Executive Director Community Services

Executive Director Corporate Services

Executive Director Engineering Services

Executive Director Financial Services

Manager Governance & Risk

Manager Procurement and Contracts

Executive Assistant to the CEO

Executive Assistant to the Mayor

TSIRC Secretariat

Mr James William

Mr Wayne Green – *joined meeting at 11.30am*

Mr Dawson Sailor – *joined meeting at 11.30am*

Ms Vicki Bishop

Mr David Baldwin

Ms Hollie Faithfull

Ms Kim Kerwin – *via TEAMS*

Mr Tom Masters – *via TEAMS for AI 14.1 only*

Ms Amy Orr

Ms Trudy Lui

Mr Darryl Brooks

A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 10.50am, the Mayor welcomed the Deputy Mayor and Councillors, Executives and staff and members of the public to the Ordinary Council meeting for the month of March 2026, noting that a quorum of members was present.

The Mayor made the following acknowledgements:

- The Traditional Custodians, Elders and leaders - past, present and emerging – of Warraber;
- The Traditional Custodians, Elders and leaders - past, present and emerging – across the land and seas throughout the length and breadth of Zenadh Kes; and
- Cr Tamu and the Warraber Community for the warm, helpful and heartfelt welcome made to Councillors and Staff on their arrival at Warraber.

The Mayor also thanked Councillors from other Divisions for their attendance at Warraber and acknowledged that these face-to-face meetings of Council provided the perfect opportunity for Councillors (and visiting staff) to get to know the hosting Division and to see first-hand how the overall work of Council is impacting on the ground in Council’s efforts to improve the liveability of communities for the long term.

B. NOTING OF APOLOGIES

#C24-28/2026-3/B

The following apologies were noted and unanimously accepted by Council:

Division	Councillor/Reason	Mover/Seconder
Div. 13 – Ugar	Cr Rocky Stephen – <i>prior commitments</i>	CR ANIBA / CR T. MOSBY
Div. 15 – Mer	Cr Bob Kaigey	CR LEVI / CR MANAS

C. CONFLICT OF INTEREST (COI) DECLARATIONS

The Mayor advised that no written COI notifications were provided by Councillors in relation to the Council Meeting for March 2026.

The Mayor reminded Councillors to advise of COI declarations as soon as any matters arise during deliberations.

D. LIVE STREAM

The Mayor advised Council that this meeting is being LIVE STREAMED on Council’s YouTube Channel and welcomed members of the general public who may be viewing proceedings. The Mayor added that this livestreaming service offers transparency and allows members of the general public and organisational partners across the TSIRC footprint to be informed of Council’s deliberations and decisions which impact on the region.

The Mayor also welcomed Community Elder **Mr Bogo Billy** from the Warraber Community who was observing proceedings.

1. MINUTES OF PREVIOUS MEETING

1.1. Ordinary Council Meeting (18 February 2026)

#C24-28/2026-3/1.1

CR PEARSON / CR LEVI

Council confirms the Minutes of the Ordinary Council Meeting held on 18 February 2026.

CARRIED UNANIMOUSLY

1.2. Special Council Meeting (6 March 2026)

#C24-28/2026-3/1.2

CR LEVI / CR T. MOSBY

Council confirms the Minutes of the Special Council Meeting held on 6 March 2026.

CARRIED UNANIMOUSLY

1.3. Strategic Action Reference Group (SARG) Standing Committee Meeting (7 November 2025)

#C24-28/2026-3/1.3

CR ANIBA / CR PEARSON

Council receives and notes the confirmed minutes of the Strategic Action Reference Group (SARG) Standing Committee meeting held on 7 November 2026.

CARRIED UNANIMOUSLY

1.4. Action Items Update

The Chief Executive Officer (Mr James William) spoke to this item. The update was noted by Council. *Items noted as 'completed' during this update will be removed from future reports.*

2. MAYORAL REPORTS

2.1. Mayoral Monthly Report

The Mayor spoke to his report. The report was noted by Council.

Action Required:

May 2026 Council Workshop to include discussion around Border Security and the issues raised in the joint media release on 10 February 2026 by Torres Strait lead agencies at the launch of Operation Broadstaff.

2.2. Mayoral Minute

Nil.

3. CHIEF EXECUTIVE OFFICER REPORTS

3.1. CEO Monthly Report (March 2026)

The Chief Executive Officer (Mr James William) spoke to his report. The report was noted by Council.

4. BUILDING SERVICES DIRECTORATE

Nil.

5. COMMUNITY SERVICES DIRECTORATE**5.1. Climate Resilience Project – Update**

Council noted the report. The Mayor requested the Executive Director Community Services (Mr Dawson Sailor) to convey to Council's Climate Resilience Officers the appreciation of Council for their work across the region.

➤ *The Mayor suspended deliberations from 12.35pm to 1.30pm for lunch.*

5.2. Social Housing Strategy 2026

#C24-28/2026-3/5.2

CR PEARSON / CR ANIBA

Council:

1. **Receives and notes this report and its content; and**
2. **Pursuant to Section 257 of the *Local Government Act 2009*, delegates authority to the Chief Executive Officer to negotiate, finalise and execute matters associated with implementing the Social Housing Strategy 2026, including funding arrangements, partnership agreements, and project delivery, in accordance with TSIRC's procurement and ethical sourcing policies.**

CARRIED UNANIMOUSLY

6. CORPORATE SERVICES DIRECTORATE**6.1. Community Grants Program Allocation (February 2026)**

#C24-28/2026-3/6.1

In accordance with Sections 194 and 195 of the *Local Government Regulation 2012* and Council's Community Grants Policy, Council resolves:

1. **to allocate Community Grants Program funding to the following applicants:**

- **CG2026-057 – BADU P&C, BADU for \$2,000.00**

***MOVED/SECONDED: CR FELL / CR HANKIN
CARRIED UNANIMOUSLY***

- **CG2026-072 – IAMA ORCHIDS TOUCH TEAM, IAMA for \$2,000.00;**

*MOVED/SECONDED: CR FELL / CR MANAS
CARRIED UNANIMOUSLY*

- **CG2026-074 – GUBAU ZIA TOUCH TEAM, PORUMA for \$3,922.00; and**

*MOVED/SECONDED: CR FELL / CR ANIBA
CARRIED UNANIMOUSLY*

2. to note the information in this report.

*MOVED/SECONDED: CR TAMU / CR MANAS
CARRIED UNANIMOUSLY*

6.2. Funding Acquisition Report (February 2026)

#C24-28/2026-3/6.2

CR FELL / CR PEARSON

Council receives and notes this report and its content.

CARRIED UNANIMOUSLY

6.3. Exemption Request – Tender Consideration Plan in Relation to FY2026-27 Insurance Renewal

#C24-28/2026-3/6.3

CR FELL / CR PEARSON

Council resolves to prepare and adopt a Tender Consideration Plan under section 230(1) of the *Local Government Regulation 2012* in relation to the Financial Year 2026-27 insurance renewal.

CARRIED UNANIMOUSLY

6.4. Change of Council Meeting Date – June 2026 Trustee & Ordinary Council Meetings

#C24-28/2026-3/6.4

CR DORANTE / CR T. MOSBY

Council resolves to conduct the June 2026 Trustee and Ordinary Council Meetings on Tuesday 23 June 2026 via video conference.

CARRIED UNANIMOUSLY

7. ENGINEERING SERVICES DIRECTORATE

Nil.

8. FINANCIAL SERVICES DIRECTORATE

8.1. Financial Dashboard Report (February 2026)

#C24-28/2026-3/8.1

CR FELL / CR T. MOSBY

Council receives and endorses the monthly financial statements attached to the officer's report for the 2025-26 year to date, for the period ended 28 February 2026, as required under Section 204 of the *Local Government Regulation 2012*.

CARRIED UNANIMOUSLY

9. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

#C24-28/2026-3/9

CR PEARSON / CR FELL

The Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

CARRIED UNANIMOUSLY

10. CHIEF EXECUTIVE OFFICER

10.1. *[Standing Agenda Item]* Update on Current Legal Matters before Council (verbal update)

[Reason for this matter to be discussed in Closed Business: This matter may contain legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government].

The verbal update provided by the Chief Executive Officer (Mr James William) was noted by Council.

- *The Mayor made a Declarable Conflict of Interest (COI) in relation to Agenda Item 10.2 below and left the meeting prior to the commencement of discussions. The Deputy Mayor (Cr Ranetta Wosomo) assumed the role as Acting Chairperson.*

10.2. Outstanding Payments to Enterprise Management Group

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

#C24-28/2026-3/10.2

CR TOBY / CR TAMU

Council:

1. Approves payment of the outstanding amount of \$75,334.64 to Enterprise Management Group Pty Ltd (trading as My Pathway) for services previously delivered to Council, comprising:
 - Invoice 90025232 dated 30 September 2024 – \$11,288.38
 - Invoice 90025827 dated 31 October 2024 – \$37,732.06
 - Invoice 90027620 dated 18 February 2025 – \$26,314.20; and
2. Notes that future engagements with Enterprise Management Group must comply with Council’s Procurement Policy and the requirements of the *Local Government Regulation 2012*.

CARRIED UNANIMOUSLY

- *The Mayor returned to the meeting following Council’s decision above and resumed his role as meeting Chairperson.*

11. BUILDING SERVICES DIRECTORATE

Nil.

12. CORPORATE SERVICES DIRECTORATE**12.1. Impact of Rapidly Increasing Fuel Costs on Commercial Fuel Fees**

[Reason for this matter to be discussed in Closed Business: In accordance with section 254J of the Local Government Regulation 2012, it is recommended that this matter be considered by Council in Closed Business as it pertains to “the local government’s budget”.]

#C24-28/2026-3/12.1

CR FELL / CR PEARSON

Council:

1. resolves to lay the officer’s report on the table; and
2. requests a further report for consideration at the April 2026 Council meeting addressing the following:
 - engaging and managing Community expectations in relation to the rising costs of living and the impacts on the cost of fuel; and
 - initial plans around possible options for divesting fuel and/or securing financial support to subsidise costs.

CARRIED UNANIMOUSLY**13. ENGINEERING SERVICES DIRECTORATE****13.1 Contractual Matter – Tender Evaluation and Award of Contract TC25192 – Central Islands 2025 DRFA Works**

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

#C24-28/2026-3/13.1

CR FELL / CR PEARSON

Council resolves:

1. **To award contract number TC25192 for Central Islands 2025 DRFA Works to Torres Strait Island Homes Pty Ltd for the lump sum price of \$4,928,852.96 ex GST; and**
2. **Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:**
 - (a) **power to make, amend or discharge the contract; and**
 - (b) **power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations.**

CARRIED UNANIMOUSLY

Action Required:

Mayor to raise with TCICA a joint submission with other Councils for funding to upgrade/improve roads across the region.

13.2 Funding Matter – 2026-27 ATSI TIDS Iama Barge Ramp Upgrade

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

#C24-28/2026-3/13.2

CR FELL / CR MANAS

Council resolves:

1. **To enter into the proposed funding agreement with the Department of Transport and Main Road (TMR) to the amount of up to \$2,560,000 (excl. GST), administered through the ATSI TIDS Program for the Iama Island Barge Ramp Upgrade Project; and**
2. **Pursuant to Section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:**
 - (a) **power to make, amend or discharge the Funding Agreement, and**
 - (b) **power to negotiate, finalise and execute any and all matters associated with or in relation to this project and agreement including without limitation any options and/or variations.**

CARRIED UNANIMOUSLY

Action Required:

Mayor to raise at Torres Strait Leaders' Forum the need for a joint media release on urgent marine infrastructure requirements across the region, including the TSIRC footprint.

13.3 Funding Matter TSIRC.0053.2425L.REC Disaster Recovery Funding Arrangement (DRFA)

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

#C24-28/2026-3/13.3

CR MANAS / CR PEARSON

Council resolves:

1. To enter into the proposed funding agreement TSIRC.0053.2425L.REC for Disaster Recovery Funding Arrangement (DRFA) & Reconstruction of Essential Public Assets (REPA), administered by Queensland Reconstruction Authority (QRA) in relation to Council's submission for the Top Western Islands for a grant sum of up to \$3,142,230.74 (excl. GST); and
2. Pursuant to Section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
 - (a) power to make, amend or discharge the Funding Agreement; and
 - (b) power to negotiate, finalise and execute any and all matters associated with or in relation to this project and funding agreement including without limitation any options and/or variations.

CARRIED UNANIMOUSLY

13.4 Funding Matter – TSIRC.0054.2425L.REC Disaster Recovery Funding Arrangement (DRFA)

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

#C24-28/2026-2/13.4

CR HANKIN / CR FELL

Council resolves:

1. To enter into the proposed funding agreement TSIRC.0054.2425L.REC for Disaster Recovery Funding Arrangement (DRFA) & Reconstruction of Essential Public Assets (REPA), administered by Queensland Reconstruction Authority (QRA) in relation to Council's

submission for the Erub land slip for a grant sum of up to \$1,269,670.53 (excl. GST); and

2. Pursuant to Section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
 - (a) power to make, amend or discharge the Funding Agreement; and
 - (b) power to negotiate, finalise and execute any and all matters associated with or in relation to this project and funding agreement including without limitation any options and/or variations.

CARRIED UNANIMOUSLY

13.5 Capital Works – Information Report

[Reason for this matter to be discussed in Closed Business: This matter contains information on negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".]

The Executive Director Engineering Services (Mr David Baldwin) spoke to this report. The report was noted by Council.

Action Required:

The Hammond Island STP to be raised as a priority matter for Council.

14. FINANCIAL SERVICES DIRECTORATE

- *The Manager Procurement and Contracts (Mr Tom Masters) spoke to Agenda Item 14.1 below.*

14.1. General Contracted Exposure Due to Rapidly Rising Fuel Costs

[Reason for this matter to be discussed in Closed Business: In accordance with section 254J of the Local Government Regulation 2012, it is recommended that this matter be considered by Council in Closed Business as it pertains to negotiations relating to a commercial matter involving Council for which a public discussion would be likely to prejudice the interests of the local government.]

#C24-28/2026-3/14.1

CR LEVI / CR FELL

1. Council receives and notes this report, and
2. Resolves that the content of this report is disseminated by Executive Directors to Council Officers who perform the role of Contract Manager (as defined in the Procurement Procedure).

CARRIED UNANIMOUSLY

- *At 5.10pm the Mayor requested that all staff (including the Chief Executive Officer) leave the meeting to enable Councillors to consider Agenda Item 15.1 below in a discussion restricted to Councillors only.*
- *The Mayor requested that the Executive Director Community Services (Mr Dawson Sailor) and the Executive Director Financial Services (Ms Hollie Faithfull) remain present for the restricted discussion.*
- *The Mayor advised Council that he had a Declarable COI in the matter to be discussed (close family member) and advised that he would excuse himself from discussions. The Mayor then left the meeting at 5.12pm and the Deputy Mayor assumed the role as meeting Chairperson.*
- *Cr Ted Mosby advised Council that he may have a Declarable COI in the matter to be discussed (close family member) and advised that he will excuse himself from discussions if required. Eligible (non-conflicted) Councillors discussed the matter and then endorsed the following motion:*

#C24-28/2026-3/15.1A

CR TAMU / CR HANKIN

In accordance with Chapter 5B of the *Local Government Act 2009* and Chapter 10 of the TSIRC Standing Orders Meeting Procedures Policy, Council notes the declarable conflict of interest advised by Cr T. Mosby and agreed that Cr T. Mosby may remain in the meeting and participate in the decision.

CARRIED UNANIMOUSLY

- *The Executive Director Financial Services (Ms Hollie Faithfull) spoke to the report.*

15.1 [** Restricted Discussion for Councillors Only ****] Update on Legal Matter Under Section 254J(3)(e) of the *Local Government Regulation 2012***

[Reason for this matter to be discussed in Closed Business: This matter relates to legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government].

#C24-28/2026-2/15.1

CR HANKIN / CR ANIBA

Council:

- 1. Notes the officer's report;**
- 2. Resolves, pursuant to Section 240 of the *Local Government Act 2009*, to authorise Mr Dawson Sailor to:**
 - (a) give instructions and act as Council's authorised agent in relation to legal proceedings commenced on 19 December 2025; and**
 - (b) sign all documents; and**

3. Resolves that the delegation to Ms Hollie Faithful made on 18 February 2026 in relation to the above matter will come to an end on the date of this resolution.

CARRIED UNANIMOUSLY

- *The Mayor returned to the meeting at 5.25pm following Council's decision above and assumed his role as meeting Chairperson.*
- *The Mayor then formally suspended deliberations on Day 1 at 5.30pm.*

DRAFT

(DAY 2 - Wednesday, 25 March 2026)

Time: 9.00am to 12.30pm

Venue: Warraber (Torres Strait)

Microsoft TEAMS Meeting ID: 469 952 982 961 05 | Passcode: qp2gG7KB

PRESENT:

Mayor

Division 1 – Boigu

Division 3 – Saibai

Division 4 – Mabuiag

Division 5 – Badu / **Deputy Mayor**

Division 6 – Kubin

Division 7 – Wug (St. Pauls), Mua Island

Division 8 – Kirirri (Hammond Island)

Division 9 – Iama

Division 10 – Warraber

Division 11 – Poruma

Division 12 – Masig

Division 14 – Erub

Cr Phillemon Mosby

Cr Dimas Toby

Cr Chelsea Aniba

Cr Keith Fell

Cr Ranetta Wosomo

Cr Iona Manas – *left meeting at 10.00am*

Cr John Levi

Cr Seriako Dorante

Cr Aggie Hankin

Cr Kabay Tamu

Cr Francis Pearson

Cr Ted Mosby

Cr Nixon Mye – *via TEAMS*

APOLOGIES:

Division 13 – Ugar

Division 15 – Mer

Cr Rocky Stephen – *prior commitments*

Cr Bob Kaigey

ABSENT:

Division 2 – Dauan

Cr Torenzo Elisala

OFFICERS:

Chief Executive Officer

Executive Director Building Services

Executive Director Community Services

Executive Director Corporate Services

Executive Director Engineering Services

Executive Director Financial Services

Manager Governance & Risk

Executive Assistant to the CEO

Executive Assistant to the Mayor

TSIRC Secretariat

Mr James William

Mr Wayne Green

Mr Dawson Sailor

Ms Vicki Bishop

Mr David Baldwin

Ms Hollie Faithfull

Ms Kim Kerwin – *via TEAMS*

Ms Amy Orr

Ms Trudy Lui

Mr Darryl Brooks

GUESTS:

Deputation #1

Australian National University (ANU) – Centre for Heritage and Museum Studies	Ms Jacinta Barabug (Research Officer) Dr Julie Lahn (Fellow)
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Deputation #2

Australian Border Force (ABF)	Superintendent North Queensland Ms Tracie Griffin (Qld Operations East Regional Operations) Inspector Bob Cain (Thursday Island)
Australian Federal Police	Federal Agent Northern Command (Thursday Island) Brian McAlonan
Department of Foreign Affairs and Trade	Mr TJ Oberleuter (Treaty Liaison Officer)

At 9.10am, the Mayor welcomed the Deputy Mayor and Councillors, Executives and staff and members of the public to Day 2 of the Ordinary Council meeting for the month of March 2026, noting that a quorum of members was present.

The Mayor made the following acknowledgements:

- Papa God for His awesome wisdom, knowledge, understanding and favour upon our people, our region and our Council;
- The Traditional Custodians, Elders and leaders - past, present and emerging – of Warraber; and
- The Traditional Custodians, Elders and leaders - past, present and emerging – across the land and seas throughout the length and breadth of Zenadth Kes.

Cr Chelsea Aniba delivered the opening prayer.

* * *

➤ *Council deliberations continued as per the Agenda for Day 1.*

16. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

#C24-28/2026-3/16

CR LEVI / CR MANAS

The Council resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012*.

CARRIED UNANIMOUSLY

17. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

Council formally resolved as indicated in relation to Agenda Items 10-16 above.

18. ITEMS ARISING**(a) Hammond Island STP**

Cr Dorante requested that consideration be given to a staged approach to funding/completion of the Hammond Island STP.

(b) Travel Arrangements for Councillors

Cr Pearson expressed concern in relation to the 10kg limit for luggage on flights, especially for f2f meetings as Councillors undertaking such travel have cultural obligations requiring the carrying of additional items on these occasions.

(c) Debris Removal/Clean-up following House Fire at St. Pauls

Cr Levi requested Council support be provided locally in relation to clean-up/debris removal following a recent house fire at St. Pauls. The **Chief Executive Officer** will discuss further with Cr Levi out of session to explore further options.

(d) Rising Fuel Costs Impacting Traditional Visitors from PNG

In these uncertain times around global fuel supplies and rising fuel costs, **Cr Aniba** requested that discussions commence with the Torres Strait Treaty Liaison Office to explore options which can be implemented in communities in those circumstances where fuel purchases made by Traditional Visitors from Papua New Guinea begin to impact on the supplies normally available for use by locals. The **Mayor** noted the comments.

(e) Future Divestment Strategy

Cr Tamu requested that work commence to explore how Council will strategically build the capacity of community organisations so that those organisations are prepared to take on responsibility for any assets or services that Council may consider divesting in the future.

The **Chief Executive Officer** responded by advising that Council still has to give further and very careful consideration around a wide range of aspects associated with divesting responsibility onto community of any of its assets or services, as the continuity of maintaining those assets or services require either long-term financial support or carefully considered planning.

The **Mayor** reminded Council that these matters are currently under the purview of the Economic Growth Committee's Economic Development Strategy.

(f) DOGIT Update Request for Divisions 6 and 7

Cr Manas requested that additional information sessions on DOGIT matters be provided for Arkai and Wug (St.Pauls) Communities.

(g) Communities to be Advised in Advance of Changes to Council Policy or Procedures

Cr Tamu requested that communities be advised well in advance before any changes in policies or procedures come into effect on ground, so that those communities can have adequate time to adjust to the changes. Councillors on ground are bearing the

brunt of community frustrations when these changes cause delays or impediments to securing funding or support for community initiatives or events.

(h) Regional Autonomy Information

Cr Wosomo requested that Council explore options to make available to the public as much information as possible around regional autonomy aspirations, timelines and current status, including strategies to engage TSIRC and TSRA members jointly to engage respective local communities. **Cr Toby** advised that he will circulate TSRA information available to him around this issue to Councillors. The **Mayor** advised that the TSRA has indicated that it will commit to establishing a Committee that will work with regional leaders to establish a secretariat and which will also explore policy around the TSRA to invest financial resources to support the secretariat. The secretariat will be responsible for supporting and progressing the regional autonomy aspirations across the region. Once the TOR for the Committee are finalised they will be sent to regional leadership organisations for endorsement. In the meantime, the document prepared by Ms Sandy Killick and Mr Scott Mason (*Malungu Yangu Wakay | Mirkok | Ikyā Malunhumun*) in response to the Masig Statement, should be the tool used by TSIRC members to engage with their communities.

(i) Regional Leadership Forum

Cr Toby sought information on the convening of a Regional Leadership Forum in 2026. The **Mayor** advised that he is currently in negotiation with his regional leadership counterparts (particularly the TSRA Chairperson) for the TSRA to fund and progress the matter.

(j) Telecommunication Issues

Cr Toby requested urgent action around ongoing telecommunication failures which are frequently disrupting community access to a whole range of functions. The **Chief Executive Officer** noted the comments.

(k) Council Mid-Term Review

The **Mayor** advised that Council is now mid-way through its current 4-year term and a process will soon commence to reflect on progress to date and to focus on strategic initiatives for the remaining two years of this term of Council.

19. INFORMATION REPORTS

19.1. BUILDING SERVICES – Building Services Report (February 2026)

19.2. COMMUNITY SERVICES – Community Services (February 2026)

19.3. CORPORATE SERVICES - Corporate Services Information Report (February 2026)

19.4. ENGINEERING SERVICES – Engineering Operations

19.5. ENGINEERING SERVICES – Information Report - Water and Wastewater (February 2026)

Council receives and notes the information reports. *Any enquiries by Councillors in relation to the information reports can be raised directly by Councillors with the respective Directorate Executive Director, or the Chief Executive Officer.*

20. NEXT MEETING – 22 APRIL 2026 (VC)

Noted by Council.

21. CLOSE OF MEETING & PRAYER

Prior to the formal close of meeting, Council received the following deputations:

DEPUTATION #1: Australian National University (ANU)

The Mayor welcomed Ms Jacinta Barabug (Research Officer, Centre for Heritage and Museum Studies) and Dr Julie Lahn (Fellow, Centre for Heritage and Museum Studies) at the ANU who sought a deputation to Council to provide an update on the Japan Zenadth Kes Project.

Ms Barabug and Dr Lahn jointly spoke to an in-house slide presentation on progress to date and sought TSIRC support for the following initiatives:

1. **Small Exhibitions in olgeda Zenadth Kes communities (Dates: Sept 2026 – May 2027, tbd)**
 - Visit communities once more to showcase project results and listen to feedback.
 - One option is to utilise existing IKC venues and resources (showing small videos, posters, photographs and playing music).

2. **Photo Exhibition in Zenadth Kes (Date: 15 May – 30 June 2026 | Gab Titui Cultural Centre | Waiben)**

Title: GOTAT | GUTHATH | 時代の潮目 | TIDES

This exhibition is a travelling version of the June 2025 exhibition in Canberra. The exhibition is co-curated by the JZK Project and Gab Titui. This exhibition will also include short videos created during JZK Project.

The exhibition features archival photographs of olgeda Zenadth Kes communities in the 1970s.

The photographs are on loan from the Professor George Ohshima (dec) collection at the National Museum of Ethnology in Osaka, from the family of Professor Hironobu Kitaoji (dec) and Professor Hiroyuki Matsumoto, Nara, Japan. Professor Niwa from the museum in Osaka will attend the opening. A music performance will be an event during opening weekend (see below).

3. **Project Exhibition in Japan (Date: 10 September – 15 December 2026)**

Title: Torres Strait (Zenadth Kes) and Japan: fifty years of connection and memory (draft title)

The National Museum of Ethnology is a key partner of the JZK Project. They have looked after 2000 photographs of Torres Strait taken by Professor George Ohshima in the 1970s.

The museum is holding an exhibition of his photographs based on our 'Gotat' exhibition. They will add extra information about the Japan-Torres Strait connections through pearlshell. They will include items from their collection of artefacts (for example a fishing spear).

Project Team are commissioning artefacts e.g. Thubul Makarr to show and donate to the museum.

The Mayor thanked deputation members for their presentation and, on behalf of Council, commended their work to date on this important and significant project for the Torres Strait region.

DEPUTATION #2: Australian Border Force (AFB)

The Mayor welcomed the following attendees of the deputation:

- Superintendent North Queensland Tracie Griffin | Qld Operations East | Regional Operations | ABF
- Inspector Bob Cain | Thursday Island | ABF
- Mr TJ Oberleuter (Treaty Liaison Officer) | Department of Foreign Affairs & Trade (DFAT)
- Mr Brian McAlonan | Australian Federal Police (AFP) Federal Agent Northern Command (Thursday Island)

As an introduction, the **Mayor** invited attendees to provide Council with a brief overview of each of their agencies and their day-to-day roles in the region.

Following these introductions, Superintendent North Queensland **Tracie Griffin** provided Council with an update on Operation Broadstaff and AFP Federal Agent Brian McAlonan provided Council with an update on the North Queensland Joint Organised Crime Task Force (JOCTF), which has been established to counter the growing threat of criminals sourcing methamphetamine and cocaine stockpiled in the Pacific.

The Mayor thanked deputation members for their presentations and their work for the region. The Mayor also reminded the deputation of the sentiments expressed in the joint media release on 10 February 2026 by Torres Strait lead agencies, which advocated strongly on the importance of engaging in real partnerships with key local leadership bodies (such as TSIRC) who are eager to assist with cultural and local guidance and expertise to help agencies collectively to ensure that any security planning across the Torres Strait region is successful and that Torres Strait Islander communities feel safe.

To officially close the March 2026 Ordinary Council, the Mayor thanked members of the public for their attendance and observance of proceedings and thanked **Cr Tamu**, the **Division 10 TSIRC staff** and the **Warraber Community** overall for their generosity, warmth and heartfelt welcome to Council at all times during this meeting.

The Mayor also thanked the Deputy Mayor, Councillors and Officers for their participation and constructive engagement throughout the meeting.

Cr Tamu thanked Councillors and staff for their attendance and for their engagement with the Warraber Community throughout the past week and the community looks forward to another occasion in which to host a future Council meeting.

The Mayor formally closed the meeting at 11.45am and **Cr Levi** delivered the closing prayer.

MINUTES CONFIRMED – 22 April 2026

.....
Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council

.....
James William
Chief Executive Officer
Torres Strait Island Regional Council

DRAFT



DIRECTORATE: *Corporate Services*
AUTHOR: *Executive Director Corporate Services*

STRATEGIC ACTION REFERENCE GROUP (SARG) STANDING COMMITTEE MINUTES (4 FEBRUARY 2026)

OFFICER RECOMMENDATION:

Council receives and notes the confirmed minutes of the Strategic Action Reference Group (SARG) Standing Committee meeting held on 4 February 2026.

EXECUTIVE SUMMARY:

Paragraph 7.7 of the SARG Standing Committee's Terms of Reference (TOR) requires that confirmed minutes from each Standing Committee meeting be submitted to Council for noting.

The SARG Standing Committee met in April 2026 and confirmed the minutes of its previous meeting held on 4 February 2026. These confirmed Minutes are now submitted for noting by Council.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

The SARG Standing Committee was established by Council in July 2024 under section 264(1)(a) of the *Local Government Regulation 2012*.

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 264(1)(a) of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	N/A
Legal:	SARG Standing Committee Terms of Reference (July 2024)
Risk:	Standing Committee breach of its TOR requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ 3.1 Provide good governance & leadership
<i>Malungu Yangu Wakay Mirkok Ikya Malunhumun</i> (The Masig Statement)	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure following confirmation of SARG Standing Committee meeting minutes.

Other Comments:

Nil.

Recommended:

Michelle Webster

Michelle Webster
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Confirmed Minutes of the SARG Standing Committee Meeting held on 4 February 2026



**STRATEGIC ACTION
REFERENCE GROUP
(SARG) STANDING
COMMITTEE MEETING
4 FEBRUARY 2026**

MINUTES

Time: 9.00am to 1.00pm
Venue: TSIRC Committee Room, Level 3, 111 Grafton Street, Cairns
Microsoft TEAMS Meeting ID: 412 369 619 159 7 | Passcode: iD6Zv968

PRESENT:

Mayor/Chair

Deputy Mayor

Chair - Culture, Arts, Land & Heritage (CALH) Advisory Committee

Chair - Economic Growth (EG) Advisory Committee

Chair - Housing, Families and Safe & Healthy Communities (HFSHC) Advisory Committee

Cr Phillemon Mosby

Cr Ranetta Wosomo

Cr Chelsea Aniba

Cr Rocky Stephen

Cr Keith Fell

OFFICERS:

Chief Executive Officer

Executive Director Building Services

Executive Director Community Services

Executive Director Corporate Services

Executive Director Engineering Services

Executive Director Financial Services – *joined meeting at 10.20am*

Manager Governance and Risk – *joined meeting at 11.30am*

DOGIT Transfer, Land Tenure and Native Title Advisor

Preston Law

Acting Head of Financial Services – *left meeting at 10.20am*

Consultant – *Agenda Item 10.2 only*

Executive Assistant to the CEO

TSIRC Secretariat

Mr James William

Mr Wayne Green

Mr Dawson Sailor

Ms Vicki Bishop

Mr David Baldwin

Ms Hollie Faithfull

Ms Kim Kerwin

Ms Joanne Bryant

Mr Julian Bodenmann

Mr Frank Barbieri

Mr Anthony Ottaway

Ms Amy Orr

Mr Darryl Brooks

APOLOGIES:

Chair - Governance & Leadership (G&L) Advisory Committee

Cr Dimas Toby – *community cultural commitments*

ABSENT:

Chair – Environment & Climate Change Adaptation (ECCA) Advisory Committee

Cr Kabay Tamu

A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 9.05am, the Mayor welcomed Committee Members, Executives and guests to the first meeting of the Standing Committee for 2026, noting that a quorum of members was present.

The Mayor made the following acknowledgements:

- Our Heavenly Father for His awesome wisdom, knowledge, understanding, favour upon our lives, our families and our communities across the length and breadth of Zenadth Kes; and
- The Traditional Custodians and Elders (past, present and emerging) throughout the length and breadth of Zenadth Kes – from Mer in the East to Boigu in the West and in Gimuy Country and traditional surrounding areas for the TSIRC Cairns Office.

The Mayor also conveyed to those members of the Torres Strait Islander community throughout the homelands and on the Australian mainland who are observing Sorry Business/Sad News at this time, the collective thoughts and prayers of the Committee.

Cr Ranetta Wosomo delivered the opening prayer. This was followed by a minute of silence for reflection purposes.

B. NOTING OF APOLOGIES

The Standing Committee noted an apology from the Chair of the G&L Advisory Committee (Cr Dimas Toby) due to community cultural commitments.

C. CONFLICT OF INTEREST DECLARATIONS

The Mayor advised that no written COI notifications were provided by Members in relation to the SARG Standing Committee Meeting for 4 February 2026.

The Mayor reminded members that Council was recently advised that the process for Councillors moving forward is to review Council meeting papers sent out to them prior to the scheduled meeting to ascertain if any COI declarations were required and if that was the case, then Councillors are required:

- i. to complete the relevant COI forms;
- ii. send them to the Chief Executive Officer prior to the meeting; and
- iii. also declare that COI at the relevant Council meeting.

The Mayor reminded Members to advise of COI declarations as soon as any matters arise during deliberations.

D. LIVE STREAM

The Mayor advised that this meeting is being LIVE STREAMED on Council's YouTube Channel and welcomed members of the general public who may be viewing proceedings.

- *The Chief Executive Officer sought and received agreement from the Mayor to table before the Standing Committee a request to allow for a non-listed late item from the Financial Services Directorate to be considered on the agenda of the SARG Meeting. The late item is a slide presentation to provide the Standing Committee with an update on the Strategic Investment Plan (SIP). A motion as such was put to the Standing Committee, resulting in the following decision:*

#SSC24-28/2026-2/0

CR ANIBA / CR WOSOMO

In accordance with section 254D(4) of the *Local Government Regulation 2012* and paragraph 4.2 of the TSIRC Standing Orders (Meeting Procedures) Policy, the Standing Committee agrees to an amendment to the published agenda to allow a presentation (in Closed Business) by the Financial Services Directorate on Strategic Investment Plan (SIP) matters.

CARRIED UNANIMOUSLY

For the purposes of these Minutes, the approved late item is listed as Agenda Item 10.2.

1. CONFIRMATION OF MINUTES (7 NOVEMBER 2025)

#SSC24-28/2026-2/1

CR STEPHEN / CR FELL

The Standing Committee confirms the Minutes of its meeting held on 7 November 2025.

CARRIED UNANIMOUSLY

1.1. ACTION ITEMS FROM PREVIOUS MEETINGS

The Chief Executive Officer (Mr James William) spoke to this item. The update was noted by the Standing Committee, with the Chief Executive Officer reminding the Committee that items noted as 'completed' with this update will be removed from future reports.

2. MAYORAL ITEMS *(verbal discussion)*

The Mayor tabled a Mayoral Minute seeking the Committee's approval to discuss in Closed Business (restricted discussion – SARG members only) a non-listed late item relating to the Chief Executive Officer's Annual Performance Review 2025. The Mayor then read a motion to this effect, resulting in the following Committee resolution:

#SSC24-28/2026-2/2

CR WOSOMO / CR ANIBA

The Standing Committee agrees to an amendment to the published agenda for the 4 February 2026 Standing Committee Meeting to include a discussion in Closed Business for SARG Standing Committee members only (no staff) to discuss the Chief Executive Officer's KPIs.

CARRIED UNANIMOUSLY

For the purposes of these Minutes, the approved late item is listed as Agenda Item 10.3.

3. CHIEF EXECUTIVE OFFICER

3.1. SARG Meeting Schedule 2026

#SSC24-28/2026-2/3.1

CR WOSOMO / CR FELL

In accordance with Paragraph 7 of its Terms of Reference (TOR) and in accordance with section 268 of the *Local Government Regulation 2012*, the Standing Committee endorses the following schedule of meeting dates:

- Wednesday, 8 April 2026 (VC);
- Thursday & Friday, 7-8 May 2026 (F2F Scrum – Badu);
- Wednesday, 8 July 2026 (VC) **OR** Wednesday, 5 August 2026 (VC)
- Thursday & Friday, 8-9 October 2026 (F2F – Cairns);
- Wednesday, 25 November 2026 (VC).

CARRIED UNANIMOUSLY

4. BUILDING SERVICES DIRECTORATE

Nil.

5. COMMUNITY SERVICES DIRECTORATE

Nil.

6. CORPORATE SERVICES DIRECTORATE

Nil.

7. ENGINEERING SERVICES DIRECTORATE

Nil.

8. FINANCIAL SERVICES DIRECTORATE

Nil.

9. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

#SSC24-28/2026-2/9

CR ANIBA / CR FELL

The Standing Committee resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

CARRIED UNANIMOUSLY

- *Ms Joanne Bryant (DOGIT Transfer, Land Tenure and Native Title Advisor) and Mr Julian Bodenmann (Preston Law) jointly spoke to Agenda Item 10.1 below.*

10. CORPORATE SERVICES DIRECTORATE

10.1. Native Title Consent Process for Council's 10-Year Housing Strategy (Social Housing Strategy 2024)

[Reason for this matter to be discussed in Closed Business: This matter relates to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government].

#SSC24-28/2026-2/10.1

CR FELL / CR WOSOMO

The Strategic Action Reference Group (SARG) Standing Committee recommends that Council seek a Trustee resolution on the Native Title options set out in this paper for Council's ten-year social housing strategy.

CARRIED UNANIMOUSLY

- *Mr Anthony Ottaway (Consultant) joined the meeting at 9.40am to speak to Agenda Item 10.2 below and then left the meeting at 10.10am.*

10.2. Financial Services Directorate – Strategic Investment Plan (SIP) Update

[Reason for this matter to be discussed in Closed Business: This matter relates to the local government's budget].

The Standing Committee noted the update.

- *At 11.00am the Mayor requested that all staff (including the Chief Executive Officer) leave the meeting to enable the Standing Committee to consider Agenda Item 10.3 below (refer to decision taken at Agenda Item 2 above).*
- *Ms Helen Lever (Director Recruitment, LG Services Group) joined the meeting at 11.05am to address the Committee in relation to Agenda Item 10.3 below and left the meeting at 11.20am.*

10.3. [**** Restricted Discussion for SARG Members Only ****] Chief Executive Officer's Annual Performance Review 2025

[Reason for this matter to be discussed in Closed Business: This matter relates to the appointment, discipline or dismissal of the chief executive officer].

#SSC24-28/2026-2/10.3

CR FELL / CR ANIBA

The Standing Committee receives and notes the verbal update and recommendation and agrees that a detailed report be provided at the next Council meeting in Closed Business.

CARRIED UNANIMOUSLY

- *At 11.20am all staff (including the Chief Executive Officer) were invited to rejoin the meeting.*

11. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

#SSC24-28/2026-2/11

CR STEPHEN / ANIBA

The Standing Committee resolves to move out of closed discussion pursuant to Section 254I of the *Local Government Regulation 2012*.

CARRIED UNANIMOUSLY

12. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

The Standing Committee formally resolved as indicated in relation to Agenda Items 10-11 above.

Action Required:

Chief Executive Officer to schedule a full session on COI (including culturally relevant real life scenario exercises for Councillors) as part of the May 2026 Council Workshop.

13. ITEMS ARISING

13.1. **Update on Recent Incursions of Illegal Foreign Fishing Boats in the Torres Strait**

The **Mayor** requested an update from the Chief Executive Officer on actions taken following on from Council's meeting in January 2026 with State and Australian Government agencies in relation to recent incursions of illegal foreign fishing boats in the Torres Strait.

The **Chief Executive Officer (Mr James William)** advised that correspondence has been drafted for the Mayor's signature to the Australian Government Minister for Home Affairs and the Queensland Government Minister for Primary Industries and the Queensland Government Minister for Police and Community Safety on this matter.

The Chief Executive Officer further advised that he will be meeting with Australian Border Force representatives on 5 February 2026 around this matter, as well as advocating Council's call for more work to be undertaken to grow community confidence around communication and community safety.

Cr Chelsea Aniba recommended that information be made available for Councillors and Communities on the specific roles and responsibilities for each of the State and Federal agencies in this space.

Action Required:

Chief Executive Officer to oversee the development of a management plan/framework (similar to a Disaster Management Plan) with State and Federal Government agencies to enable Councillors and Communities to effectively escalate responses from communities when illegal foreign incursions occur in the Torres Strait.

13.2. Telecommunications Services

The **Mayor** advised that the region has recently experienced significant telecommunication failures which had impacted on productivity, access to health records, school children return to school arrangements, elder welfare check-ups by families and carers and emergency telephone/internet access.

The **Chief Executive Officer** advised that these matters will need to be escalated to the Australian Government at Torres Strait regional leadership level, as the current telecommunication issues are a region-wide issue. TSIRC has introduced Starlink across Council offices, but this has limited Wi-Fi range and limited access in order to protect the security of Council's information and only addresses part of the issue. Further work is being undertaken to explore sharing the Wi-Fi access to the community in emergency situations.

The **Deputy Mayor** recommended that any advocacy should reference the recent events in the region with the illegal foreign fishing vessels as evidence that telecommunication coverage and reliability need to be radically upgraded.

Action Required:

Chief Executive Officer to oversee the preparation of a report to Council on a way forward for strategic advocacy to the Australian Government for urgent telecommunication upgrades across the Torres Strait region.

13.3. Food Security

The **Mayor** requested an update be provided for the Standing Committee to consider recommending to Council contingency planning to ensure food security across the region, including agreements/MOUs between TSIRC, Seaswift and Community Enterprise Queensland (CEQ).

Cr Rocky Stephen added that the long-requested Ugar transportation issues be addressed as a priority, as that vessels also had access issues on this occasion. The **Chief Executive Officer** advised that he would take action on this request.

Action Required:

Chief Executive Officer to oversee the preparation of a report to Council on contingency planning to ensure food security across the region, including agreements/MOUs between TSIRC, Seaswift and Community Enterprise Queensland (CEQ).

14. NEXT MEETING – 8 April 2026 (VC)

Noted by the Standing Committee.

15. CLOSE OF MEETING & PRAYER

The Mayor thanked Standing Committee members and officers for their attendance and contributions, commitment and participation for this meeting. The Mayor formally closed the meeting at 12.10pm and **Cr Chelsea Aniba** delivered the closing prayer.

MINUTES CONFIRMED – 14 April 2026



Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council



James William
Chief Executive Officer
Torres Strait Island Regional Council



ORDINARY COUNCIL MEETING ACTION ITEMS

(Updated as at 16 April 2026)

Agenda Item	Expected Completion Date	Action Area	Current Status
<p>Mar 2026 Mtg AI 2.1 Mayoral Monthly Report</p> <p>Action Required:</p> <p>May 2026 Council Workshop to include discussion around Border Security and the issues raised in the joint media release on 10 February 2026 by Torres Strait lead agencies at the launch of Operation Broadstaff.</p>	May 2026	CEO's Office	
<p>Mar 2026 Mtg AI 13.1 Contractual Matter – Tender Evaluation and Award of Contract TC25192 – Central Islands 2025 DRFA Works</p> <p>Action Required:</p> <p>Mayor to raise with TCICA a joint submission with other Councils for funding to upgrade/improve roads across the region.</p>		Mayor	
<p>Mar 2026 Mtg AI 13.2 Funding Matter – 2026-27 ATSI TIDS Iama Barge Ramp Upgrade</p> <p>Action Required:</p> <p>Mayor to raise at Torres Strait Leaders' Forum the need for a joint media release on urgent marine infrastructure requirements across the region, including the TSIRC footprint.</p>		Mayor	

<p>Mar 2026 Mtg AI 13.5 Capital Works – Information Report</p> <p>Action Required:</p> <p>The Hammond Island STP to be raised as a priority matter for Council.</p>		<p>ED Engineering Services</p>	<p>Hammond STP included in prior MIP7 listing, SIP presented to Council at September 2025 OM.</p> <p>TSIRC currently engaging consultant to look at possible staged construction approach.</p>
<p>Jan 2026 Mtg AI 3.1 CEO Monthly Report</p> <p>Action Required:</p> <p>Chief Executive Officer to coordinate the preparation of a report to Council in relation to ready-to-activate contingency planning for major weather events which impact on communications, food security and other community operational capacities.</p>	<p>Mar 2026</p>	<p>CEO</p>	<p>In progress. Update provided to the SARG meeting on 4 Feb 2026. SARG will oversight the development of a plan and will recommend a report to a future Council meeting.</p>
<p>Dec 2025 Mtg AI 19 Information Reports</p> <p>Action Required:</p> <ol style="list-style-type: none"> Chief Executive Officer to report back to a future Council meeting options available to Council to address ongoing housing repair and maintenance issues (including the establishment of a Torres Strait Housing Authority). Chief Executive Officer/Executive Director Community Services to lobby the State Government to convene a Torres Strait Regional Housing Summit as soon as possible. 		<ol style="list-style-type: none"> CEO CEO / ED Community Services 	<ol style="list-style-type: none"> In progress. Internal discussions commenced to determine best approach. To be raised with visiting Deputy Director-General Housing in February 2026.

<p>Nov 2025 Mtg AI 2.1 Mayoral Monthly Report</p> <p>Action Required:</p> <p>Executive Director Corporate Services to obtain a video of the Mayor’s community address during the November 2025 Council Workshop which can be distributed across the TSIRC footprint to shed light on the geographic and financial challenges before Council in providing services on-ground to community.</p>		<p>ED Corporate Services</p>	<p>Update 15/4/2026: Confirmation that no video was taken of the Mayor’s community address at the Nov 2025 Council Workshop.</p> <p>Manager Admin & Communications will commence on 20 Apr 2026 and will engage with the Mayor to prepare a ‘Mayoral Community Address’ to be developed as soon as possible.</p>
<p>Nov 2025 Mtg AI 8.1 Financial Dashboard Report (October 2025)</p> <p>Action Required:</p> <p>Executive Director Financial Services and Executive Director Corporate Services to explore messaging to be put on the public record to alert both Government and the Opposition on Council’s cash-flow situation in relation to soaring costs to deliver services across the TSIRC footprint.</p>		<p>ED Financial Services</p>	<p>In progress, draft letters and collateral for the ministers are currently being finalized, this collateral will be leveraged to develop consistent Community messaging.</p>
<p>Oct 2025 Mtg AI 18 Items Arising</p> <p>Action Required:</p> <ol style="list-style-type: none"> Executive Director Community Services to liaise with the Manager Housing to explore options to reduce noise pollution from tenants of public housing, as well as liaison with QPS on Thursday Island for local police to be made aware of growing public nuisance incidents across the communities. Executive Director Community Services to explore options around the introduction of night curfews for youth and/or social supports for families to engage bored youth. 		<ol style="list-style-type: none"> ED Community Services / Manager Housing ED Community Services 	<ol style="list-style-type: none"> Ongoing collaboration with QPS and TSIPLOs. In addition, plan to raise awareness through Community consultation of Housing Policies in 2026 and Community information sessions. Ongoing.

<p>Oct 2025 Mtg Deputation Torres & Cape Hospital and Health Service (TCHHS)</p> <p>Action Required:</p> <p>Executive Director Community Services to provide TCHHS with a copy of the outcomes report/data on the “Deadly For Diabetes” trial in the TSIRC footprint.</p>		ED Community Services	In Progress. Follow-up on formal correspondence from CEO to TCHHS advocating for financial support for the continuation of this successful program.
<p>Sep 2025 Mtg AI 2.1 Mayoral Monthly Report</p> <p>Action Required:</p> <p>Council’s ECCA Advisory Committee to:</p> <ol style="list-style-type: none"> 1. explore interest from key stakeholders across the greater Torres Strait region to jointly lobby for greater levels of action and investment in addressing the growing impact of climate change across the greater region; and 2. prepare a report back to Council on a proposed way forward. 		ECCA Advisory Committee / ED Engineering Services	The Executive Director Engineering Services advised Council that the ECCA Advisory Committee was due to meet on 16/10/25, however, due to extenuating circumstances that meeting did not proceed. A follow-up meeting will be arranged following consultation with the ECCA Chair.
<p>Sep 2025 Mtg AI 6.1 Community Grants Program Allocation (Aug 2025)</p> <p>Action Required:</p> <p>CEO to explore a review of the Community Grants Policy to clarify issues in relation to eligibility for funeral grants and funeral travel grants, as well as feedback to community on outcomes following the grant acquittal.</p>		ED Corporate Services / CEO	Ongoing. A/CEO and Executive Corporate Services discussed an approach and agreed to review the Community Grant Program in December 2025. Update 15/4/2026: Community Grants Officer has commenced a review of the Community Grants policy.
<p>Apr 2025 Mtg AI 3.1 CEO Monthly Report (April 2025)</p> <p>Action Required:</p> <p>Chief Executive Officer to discuss off-line with Cr Fell the matter of STP funding for Mabuia.</p>		Chief Executive Officer	Ongoing. On 14/4/2026 SARG authorized the CEO and ED Engineering Services to urgently progress this matter formally with State and Federal agencies.

<p>Jan 2025 Mtg AI 6.5 Repeal of Council Resolution – Community Radio/Broadcasting Licences</p> <p>Action Required: Matter to be considered by the Culture, Arts, Land and Heritage (CALH) Advisory Committee and a recommended way forward be presented to the April 2025 Council Meeting.</p>		<p>CALH Advisory Committee (Cr Aniba) / ED Corporate Services</p>	<p>Update 15/4/2026: ED Corporate Services to meet with CALH Chair to progress this matter.</p>
<p>Jan 2025 Mtg AI 17(e) Matters Arising Fuel Bowser and Desalination Plant (Erub) – connection to electricity grid.</p> <p>Action Required: Executive Director Engineering Services to follow-up with Ergon.</p>		<p>ED Engineering Services</p>	<p>In progress.</p> <p>Ergon engaged to undertake design and costing.</p>

<p>July 2024 Mtg AI 17(a) Funding for Dialysis Unit on Badu</p> <p>Action Required: Executive Director Community Services to provide background information in relation to Commonwealth Government funding for the unit.</p> <p><i>Mayor strongly requests that consideration be given to financial costs to Council for this project (and other projects across the TSIRC footprint) to be implemented on-ground (i.e. water and infrastructure, etc).</i></p> <p>August 2025 Meeting: <i>Mayor requested that correspondence be sent to various politicians – Mr David Kempton MP (Member for Cook), Senator the Hon. Nita Green (Federal Assistant Minister for Northern Australia) and Senator the Hon. Malarndirri McCarthy (Minister for Indigenous Australians) outlining the lack of consultation around the project itself, including the impacts on Council’s capacity to provide ongoing support with operational and infrastructure requirements the project in our current financial environment.</i></p> <p><i>November 2025 Meeting: CEO to provide 3-4 or more examples where State/Federal Government departments and agencies have failed to consult with TSIRC on projects which require Council resources (water, sewerage, infrastructure support, etc.) and these examples will be used to lobby the State/Federal Governments on the importance of working with TSIRC as these new builds/projects do impact on Council’s currently stretched capacity to maintain and provide basic local government services to the community.</i></p>		<p>CEO / Executive Director Community Services / Cr Wosomo</p> <p><i>Matter raised directly with Minister for Health by Mayor, Deputy Mayor and CEO during a meeting on 18 Feb 2025.</i></p>	<p>Ongoing.</p> <p>Update (Aug 25 OM): Dumbarra Consultancy Services managing this project. 23/7/25 made initial enquiry with TSIRC seeking guidance on land tenure processes. Communication from Dumbarra outlines that stakeholder engagement, legal protocols and legal requirements will be undertaken. No timeframe, however outlines that project is already behind schedule.</p> <p>Update (Nov 25 OM): Cr Wosomo has tried outreach several times to the Badu traditional custodians on this matter with no response to date seeking support in relation to an alternative site.</p> <p>Update (Feb 26 OM): Dumbarra provided a recent update on the project, advising they have engaged a surveyor to assess whether the site is technically and practically feasible, enabling the PBC (as Trustee) and project partners to make an informed decision before additional sites are considered. They will engage a town planning consultant and progress consultation with Queensland Health once project scope, site feasibility and service model are defined.</p> <p>Council has advised that a pre-lodgment meeting should be held to discuss planning requirements for existing or new sites.</p>
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Office of the Chief Executive Officer

AUTHOR: Chief Executive Officer

CHIEF EXECUTIVE OFFICER MONTHLY REPORT (April 2026)

OFFICER RECOMMENDATION

Council notes the Chief Executive Officer Report for April 2026

EXECUTIVE SUMMARY

The Chief Executive Officer's monthly report summarises key operational activities undertaken since the previous Council meeting, including any key media activities.

BUILDING SERVICES

Nil update given – refer to AI 19.1

COMMUNITY SERVICES

1. Highlights from the Month (*Major accomplishments or milestones*):

- Formal adoption of Social Housing Strategy by Council
- Housing Policies & Procedures – finalisation of drafts and preparation for Council Ordinary Meeting in May (face to face) Consultations – Housing (Mabuiag) and Childcare (Badu) consultations successfully delivered

2. Key Areas of Focus for the Month Ahead (*strategic priorities*):

- Finalise procurement of consultant for Animal Management plans and immediate commencement.
- Original budget finalisation and alignment with programs and project teams
- Housing meet with Dept of Housing; QBuild and TSIRC on banked Repairs & Maintenance works
- Complaints management – finalise existing and communicate with team to expediate the process quicker turnarounds
- Ongoing works on Executive KPIs
- Ongoing exploration of revenue opportunities and cost-savings
- Preparation and planning for end of year finalisation; reconciliation and end of year stocktake
- Divisional visits by Head of Dept and Managers to review operations and address immediate high risks matters
- Environment & Health Information session delivery on Ugar and Erub
- Climate Resilience initial introduction visits to Divisions
- Employee relations matters to finalise
- REMO project, roll out

3. Risks & Mitigation Plans (*anticipated challenges and how they will be addressed*):

- Weather related impact to planned travels and delivery of materials for projects.
- Staff absences – scheduled catch ups with program managers in place to have oversight and discuss contingencies
- Vacant positions and lack of attracting to fill key positions impacts timely delivery.

4. Summary & Outlook (*Summary of overall progress*):

Delivery of key programs and projects are occurring now due to management absence last year (3months) roles, and not long after followed by festive season closures. This caused impacts to planned works and timely delivery of programs; divisional visits etc. However, delivery of services are ongoing at operational level and management are addressing challenges and barriers, at the same time putting in place, measures for efficiency.

CORPORATE SERVICES

1.Highlights from the Month (*Major accomplishments or milestones*):

- Successful application for the STAND (Strengthening Telecommunications Against Natural Disasters) program.
- Presentation by Anthony Ottaway, Director ADO & CO of proposed recommendations in regard to review of Fuel Management System.
- Report to Audit Committee for 20 April 2026 potential costs savings associated with Analysis of Social Housing Insurance Obligation under the Indigenous Housing Programs Assistance Agreement.

2.Key Areas of Focus for the Month Ahead (*strategic priorities*):

- Initialisation of Business Continuity Plan (BCP) as it pertains to Fuel.
- Development of 2026-27 Draft Operational Plan.

Upcoming Initiatives (*New projects or campaigns*):

- Review of delegations from Council to the Chief Executive Officer is being undertaken in preparation of information and report to Council.
- Report on Analysis of Social Housing Insurance Obligation under the Indigenous Housing Programs Assistance Agreement to Audit Committee meeting on 20 April 2026.
- Review of WHS management system to align with legislative requirements.

3. Risks & Mitigation Plans (*anticipated challenges and how they will be addressed*):

- Strategic Risk Register has had further review through the Executive Leadership Team, and the draft document will be presented to the Audit Committee meeting on 20 April 2026.
- Monitoring of Business Continuity Plan (BCP) in view of current weather events.
- Draft BCP has been commenced regarding fuel supply continuity considering global events; participation in LGAQ Webinar on Fuel Update on 10 April 2026; Risk Officer attended Local Government Virtual Round Table on Middle East Conflict for scenario and BCP preparation.
- Incident Response Plan Development Workshop aimed at Executive Leadership Team in what is their role during a cyber-attack event and recovery.

4. Summary & Outlook (*Summary of overall progress*):

- Acting Executive Director Corporate Services, Michelle Webster commenced duties on 9 April 2025.

- Engagement across the Directorate being undertaken to bring Executive Director apprised of priorities, issues, and initiatives to assist in operational continuity of the Department.
- Sourcing Ethical Hacking organisation to provide external network penetration testing to test TSIRC cyber defences.
- Working with NBN Co. on the STAND (Strengthening Telecommunications Against Natural Disasters) program.
- Developing key message communication for communities in respect to Fuel considering current global concerns.

ENGINEERING SERVICES

Nil update given – refer to AI 19.4

FINANCIAL SERVICES

1. Highlights from the Month (Major accomplishments or milestones):

- Tender for Travel Management Services successfully advertised
- Finalised Procurement Policy / Procedure review
- Fees & Charges review completed and presented to ELT for consideration
- Focus and development of the 2026/27 Budget
- Ongoing follow-up work regarding Councillor Superannuation
- Review of proposals/quotes for TSIRC's Valuers. CBRE engaged
- Commenced desktop valuation process
- Commenced End of Financial Year (EOFY) planning and readiness activities
- Collaboration with BSU to improve financial and procurement processes and controls
- Organisation of Council's upcoming Audit Committee Meeting – 20 April 2026

2. Key Areas of Focus for the Month Ahead (strategic priorities):

- Financial Sustainability Strategies
- Present revised Procurement Policy to Council for adoption
- Progress tender for new Register of Pre-qualified Suppliers (ROPS) contracts
- Finalise and adopt Fees & Charges for the upcoming financial year
- Continue development and refinement of the 2026/27 Budget, including alignment with strategic priorities
- Finalise the Valuation Indexation Report to support asset and financial reporting
- Ensure all critical EOFY processes, reconciliations, and controls are completed in a timely manner
- Review of newly drafted BSU capitalisation process
- Capitalisation of assets practically complete
- Training all new finance employees
- Development of Asset Management Foundations Training for Managers
- FBT compliance obligations

Upcoming Initiatives (New projects or campaigns):

- Finalise Procurement Strategy
- Review BSU Tender/Quote packages
- Progress Payroll electronic timesheets

- Continue driving process improvement initiatives across Finance and BSU to enhance reporting, compliance, and service delivery

3. Risks & Mitigation Plans (*anticipated challenges and how they will be addressed*):

Catering Services Management across Divisions

- Risk: Inconsistent management practices and risk to Council
- Mitigation: Preparation of a **briefing paper to the CEO** outlining current issues, risks, and recommended standardised approach

EOFY Readiness and Capacity Constraints

- Risk: Competing priorities and resource constraints impacting timely completion of EOFY requirements
- Mitigation: Early planning, prioritisation of critical tasks, and ongoing monitoring of progress

Locality Allowance Implementation (Payroll / HR Dependency)

- Risk: Delay in preparation and system configuration may result in incorrect payments from 1 July, leading to potential backpays and administrative burden
- Mitigation: P&W to commence preparation immediately to ensure TechnologyOne is correctly configured prior to 1 July, avoiding the need for retrospective adjustments and backpays

4. Summary & Outlook (*Summary of overall progress*):

The CEO, in conjunction with Financial Services, is progressing advocacy initiatives and a review of service delivery costs to be undertaken by ADO and Co Pty Ltd to address the emerging structural deficit.

TSIRC is at a critical juncture in determining its long-term financial sustainability and future service delivery model.



James William
Chief Executive Officer



DIRECTORATE: Corporate Services

AUTHOR: Community Grants Officer

COMMUNITY GRANTS PROGRAM ALLOCATION (MARCH 2026)

OFFICER RECOMMENDATION:

In accordance with Sections 194 and 195 of the *Local Government Regulation 2012* and Council's Community Grants Policy, Council resolves:

1. to allocate Community Grants Program funding to the following applicants:
 - CG2026-075 – BOIGU ISLAND TOUCH TEAM, BOIGU for \$1,500.00;
 - CG2026-080 – MUI KUZU TOUCH TEAM, PORUMA for \$5,000.00;
 - CG2026-082 – SOOZI WILSON, ST PAUL'S for \$3,542.00;
 - CG2026-091 – GOSHEN MINISTRY, ERUB for \$2,954.49 and
2. to note the information in this report.

EXECUTIVE SUMMARY:

Four (4) applications were received before the monthly deadline of 5pm, 27/03/2026 which require resolution at this monthly Council meeting.

Additional details in relation to the Community Grants Program are provided in the following attachments to this report:

Attachment 1 - Details on Community Grant applications requiring Council resolution at this monthly meeting.

Attachment 2 - Overview of the 2025-26 Fund Balances as of 10 April 2026.

Attachment 3 - Additional details relating to eligible Funeral Grant applications, Funeral Donations/Travel Assistance.

Attachment 4 - Details on Applications processed during the reporting period.

Attachment 5 – Acquittals from previous successful applications.

INTERESTED PARTIES/CONSULTATION:

- Councillors
- Chief Executive Officer
- Executive Directors
- Divisional Managers
- Community Grants Officer

BACKGROUND:

Community Grants applications must be submitted on the last Friday of the month to be tabled at the next Ordinary Council meeting.

Community Grants applications are received directly to Community Grants or via Division staff or Council. Applicants are assessed against eligibility criteria as per the *Community Grants Policy*.

COMPLIANCE / CONSIDERATIONS:

Statutory:	<i>Local Government Regulation 2012</i>
Budgetary:	Approved allocation of funds for Community Grants as per TSIRC 2025-26 budget.
Policy:	<i>Community Grants Policy</i>
Legal:	N/A
Risk:	No financial risk identified as the allocation is within existing Community Grants budget.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 1 – Strengthening Our Communities ➤ <i>Supporting healthy lifestyles, engaged communities, and celebrating cultural heritage.</i>
Malungu Yangu Wakay (The Masig Statement):	Aligns with the social and cultural aspirations of Malungu Yangu Wakay .
Standing Committee Consultation:	N/A
Timelines:	Community Grants applications must be submitted on the last Friday of the month to be tabled at the next Ordinary Council meeting.

Prepared/Recommended:



Tia Hart
Community Grants Officer

Recommended:



Amy Orr
Executive Assistant to the CEO

Endorsed:



Michelle Webster
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS

- Attachment 1: Community Grant applications requiring Council resolution at this monthly meeting
- Attachment 2: 2025-2026 Fund Balances on 10 April 2026
- Attachment 3: Eligible Funeral Grant Applications
- Attachment 4: Applications Processed During the Reporting Period
- Attachment 5: Acquittals from previous successful applications.

Attachment 1: Community Grant applications requiring Council resolution

Applicant	Amount Requested	Project/Event	Contribution Amount	Division
CG2026-080 – MUI KUZU TOUCH TEAM	\$5,000.00	ACOMMODATION EXPENSES: For the Mui Kuzi Touch Team to attend the Battle of the Island's Touch Carnival, 30/04/2026 – 03/05/2026.	\$5,000.00	PORUMA
CG2026-082 - SOOZI WILSON	\$3,542.00	TRAVEL EXPENSES: For the St Paul's Tagai State College Yr 5/6 Camp, 16/11/2026 – 20/11/2026.	\$3,542.00	ST PAUL'S
CG2026-091 – GOSHEN MINISTRY	\$4,500.00	CATERING EXPENSES: For Coming of the Light Celebrations on Erub, 28/06/2026 – 05/07/2026.	\$2,954.49	ERUB

One (1) Community Grant application required divisional contribution

Applicant	Amount Requested	Project/Event	Contribution Amount	Division
CG2026-075	\$11,760.00	ACOMMODATION EXPENSES: For the Boigu Island Touch Team to attend the Battle of the Island's Touch Tournament, 30/04/2026 – 03/05/2026	EXHAUSTED FUNDS	BOIGU
			\$1,500.00	DAUAN

Attachment 2: 2025-2026 Fund Balances on 10 April 2026

Division	Councillor	Budget	Less Approved Funding	Closing Balance
Boigu	Cr. Toby	\$ 25,000.00	\$ 25,000.00	\$ -
Hammond	Cr. Dorante	\$ 25,000.00	\$ 19,440.96	\$ 5,559.04
St Pauls	Cr. Levi	\$ 25,000.00	\$ 8,718.32	\$ 16,281.68
Ugar	Cr. Stephen	\$ 25,000.00	\$ 4,975.59	\$ 20,024.41
Badu	Cr. Wosomo	\$ 25,000.00	\$ 14,080.00	\$ 10,920.00
Dauan	Cr. Elisala	\$ 25,000.00	\$ 14,000.00	\$ 11,000.00
Erub	Cr. Mye	\$ 25,000.00	\$ 14,545.51	\$ 10,454.49
Iama	Cr. Hankin	\$ 25,000.00	\$ 11,700.98	\$ 13,299.02
Kubin	Cr. Manas	\$ 25,000.00	\$ 21,443.49	\$ 3,556.51
Mabuiag	Cr. Fell	\$ 25,000.00	\$ 24,470.00	\$ 530.00
Mer	Cr. Kaigey	\$ 25,000.00	\$ 16,901.00	\$ 8,099.00
Poruma	Cr. Pearson	\$ 25,000.00	\$ 5,070.00	\$ 19,930.00
Saibai	Cr. Aniba	\$ 25,000.00	\$ 20,559.54	\$ 4,440.46
Warraber	Cr. Tamu	\$ 25,000.00	\$ 13,409.45	\$ 11,590.55
Yorke	Cr. Ted Mosby	\$ 25,000.00	\$ 21,013.60	\$ 3,986.40
Mayor	Mayor Mosby	\$ 25,000.00	\$ -	\$ 25,000.00
CEO Donations	CEO	\$ 20,000.00	\$ 5,743.40	\$ 14,256.60
		\$ 420,000.00	\$ 241,071.84	\$ 178,928.16

Attachment 3 – Eligible Funeral Grant Applications

Applicant	Amount Requested	Project/Event	Contribution Amount	Division
FT2026-039 – SURRUM-MARY LOWATTA	\$2,641.03	FUNERAL TRAVEL: To attend the funeral of the Late Mr Dan M Mosby of Yorke Island, 15/04/2026 (in Cairns). One-way travel from Horn → Yorke (return flight), 21/04/2026.	\$1,456.66	YORKE

Attachment 4: Applications Processed During the Reporting Period

	Applicant	Amount Requested	Project/Event	Contribution Amount	Division
Funeral Donation/Travel Applications	FT2026-039 – SURRUM- MARY LOWATTA	\$2,641.03	FUNERAL TRAVEL: To attend the funeral of the Late Mr Dan M Mosby of Yorke Island, 15/04/2026 (in Cairns). One-way travel from Horn → Yorke (return flight), 21/04/2026.	\$1,456.66	YORKE

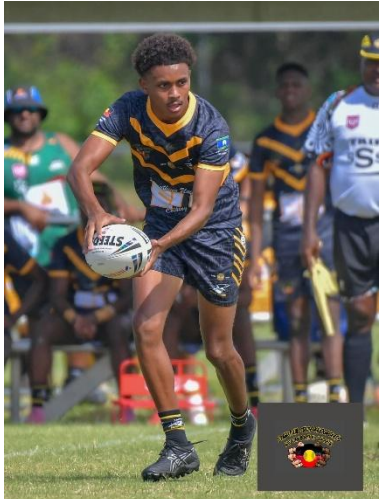
Attachment 5: Acquittals From Previous Applications

1. CG2026-036 – CMF FELLOWSHIP ST PAUL'S – YOUTH CONFERENCE 2025.



2. CG2026-060 – JOSHUA THAIDAY – ERUB UNITED, 2026 SURVIVAL DAY KNOCKOUT.





3. CG2026-041 – BETHALIA ASAI – 2025 ST ANDREW'S CHURCH DAY, 30/11/2025.



4. CG2026-024 – KURSAU KUIK (RLFC) – 2025 GORDONVALE ALL BLACKS CARNIVAL
17/10/2025 – 19/10/2025.





DIRECTORATE: Corporate Services

AUTHOR: Grants Revenue Officer

FUNDING ACQUISITION REPORT (MARCH 2026)

OFFICER RECOMMENDATION

Council receives and notes this report and its content.

EXECUTIVE SUMMARY

The Funding Acquisition Report provides an update and summary of Council's current grant application and acquisition outcomes for the March 2026 reporting period.

The included tables highlight all current funding applications, including pending, successful and unsuccessful.

Applications are separated into Operational Funding and Capital Project Funding for the financial year 2025-26.

The report also outlines Council's continued effort to attract additional funding from both government and non-government sources.

In March 2026:

- 0 x funding application was successful.

- 3 x funding applications were submitted for the value of \$752,500.00.
 - SSF – 2024-2026 Pathway 1 – Allocation \$100,000.00
 - SCPP – Erub Island Security Upgrade \$268,500.00
 - SCPP - Top Western Cluster Security Upgrade \$384,000.00

(Note: There may be a discrepancy between the figures listed on this report against actuals in financial reports. This is largely due to the carry-over of project underspends from operational funding, as well as capital projects that receive progress payments spanning over multiple financial years combined with revenue recognition requirements per Accounting Standards.)

Operational Project Funding 2025-2026

Funding Stream	Total	Project Details	Date of Application	Date of Outcome	Outcome	Comment	Division
Scheme Supply Fund (SSF)	\$ 100,000.00	2024-2026 Pathway 1 - Allocation	23-Mar-26		Pending		TS Region
NIAA	\$ 25,000.00	2026 NAIDOC	16-Feb-26		Pending		TS Region
LGAQ - Coastal Hazard Adaptation Program (Qcoast Round 4)	\$591,420.00	Ugar Native Village Living Shoreline Protection	28-Feb-25	10-Feb-26	Successful		Ugar
TSRA	\$170,000.00	Advancing the Torres Strait Community-Led Economic Strategic Action Plan - Phase 2	15-Sep-25		Successful	Partially approved to cover consultancy fees and travel only. Draft SFA for \$164,330.00 currently under review.	TS Region
TSRA	\$ 180,000.00	Dauan and Ugar Helicopter Subsidy Scheme		5-Feb-26	Successful	\$90,000.00 Helicopter Subsidy per division from 1 Jan 2026 to 30 June 2026 (INF MIOP 05 25-26)	Dauan & Ugar
DAFF	\$95,436.00	Undertake biosecurity inspection activities at nominated islands within the Torres Strait.	8-Dec-25	30-Jan-26	Successful		Mer, Poruma & Warraber
TSRA	\$65,000.00	Hammond Island Ferry Subsidy Service	6-Jan-26		Successful	Agreement for continuation of the Hammond Ferry Subsidy 1 January to 30 June 2026 (INF MIOP 03 25-26)	Hammond
Queensland Reconstruction Authority (QRA) - 0050	\$8,026,893.50	DRFA - Central Islands	1-Sep-25	21-Nov-25	Successful		Central Cluster
Queensland Reconstruction Authority (QRA) - 0052	\$ 17,432,254.00	Badu Roads	24-Sep-25	19-Nov-25	Successful		Badu
Queensland Reconstruction Authority (QRA) - 0048	\$ 10,660.00	2025-26 Get Ready Queensland (GRQ) Grant Program	4-Jul-25	16-Sep-25	Successful		TS Region
Queensland Reconstruction Authority (QRA) - 0047	\$ 135,269.00	Fuel Facilities Emergency Power	30-May-25	16-Sep-25	Successful		Poruma, Dauan, Erub, Boigu, Mabuiag
Queensland Reconstruction Authority (QRA) - 0046	\$ 110,462.00	Badu Island Office Generator	30-May-25	16-Sep-25	Successful		Badu
LGAQ	\$300,000.00	QLD Climate Resilient Councils Program. Climate Risk Profiling for the Region Project & Torres & Northern Climate Alliance		4-Aug-25	Successful		TS Region
Department of Local Government, Water and Volunteers	\$30,363.99	Indigenous Councils Critical Infrastructure Program - Establish Erub Island Water Testing Lab.	6-May-25	15-Jul-25	Successful		Erub
QLD Health	\$2,195,642.00	Aboriginal & Torres Strait Islander Public Health Program	27-Jun-25	1-Jul-25	Successful		TS Region
Indigenous Land and Sea Corporation (ILSC) Our Country Our Future Program	\$70,000.00	Hammond Island Ferry Service Feasibility Study	23-Jun-25	26-Sep-25	Unsuccessful	The ILSC review panel concluded the project is insufficiently aligned with the ILSC's core purpose.	Hammond
Total of Funding Applied -	\$ 29,468,400.49						
Total of Funding Successful	\$ 29,343,400.49						
Total of Funding Unsuccessful	\$ 70,000.00						
Total of Funding Pending	\$ 125,000.00						

Capital Project Funding 2025-2026

Funding Stream	Total	Project Details	Date of Application	Date of Outcome	Outcome	Comment	Division
Secure Communities Partnerships Program (SCPP)- Rnd 2 Local Council Small Business Grant	\$ 268,500.00	Erub Island Security Upgrade	30-Mar-26		Pending		Erub
Secure Communities Partnerships Program (SCPP)- Rnd 2 Local Council Small Business Grant	\$384,000.00	Top Western Cluster Security Upgrade	30-Mar-26		Pending		Top Western Cluster
Dept of Sport & Recreation - Field of Play & Partnership Fund	\$ 829,029.00	Badu Oval Amenities Upgrade Project	3-Feb-26		Pending		Badu
Dept of Sport & Recreation - Field of Play & Partnership Fund	\$ 718,300.00	Mabuiag Sport Court Upgrade Project	3-Feb-26		Pending		Mabuiag
State Library Queensland (SLQ)	\$400,000.00	Additional funding for 4 new IKCs on Masig, Saibai, Mer and St Pauls		7-Jan-26	Successful		Masig, Mer, Saibai & St Pauls
Community Child Care Funding (CCCF) - Sustainability Support	\$ 3,610,000.00	Additional capital funding for Aragun		22-Dec-25	Successful	Secured grant -03/04/2025 In-Principle additional funding approved from \$2,882,880.00 - increased to \$3,610,000.00	Badu
Queensland Reconstruction Authority (QRA) - 0056	\$198,009.59	Badu Structures	30-Oct-25	12-Dec-25	Successful		Badu
TMR TIDS	\$ 2,300,000.00	Saibai Aerodrome Refuelling Apron Upgrade	28-Nov-25	5-Dec-25	Successful		Saibai
Dept of Industry, Science & Resources (DISR)	\$3,950,850.00	Boigu Airstrip Reseal	1-Sep-24	13-Nov-25	Successful		Boigu
Queensland Reconstruction Authority (QRA) - 0051	\$2,138,471.26	DRFA - Hammond Roads	5-Sep-25	21-Nov-25	Successful		Hammond
TSRA	\$2,701,250.00	Warraber Sewer Pump Station (SPS) 1 Replacement Project	28-Aug-25	27-Oct-25	Successful	Council resolution October COM to reallocate TSRA funds of Mabuiag STP funding to Warraber STP	Warraber
TSRA	\$57,893.00	Water Network Management Projects on Badu, St Pauls and Erub	28-Aug-25	9-Sep-25	Successful	Reallocated unspent funds from Erub Reservoir Refurbishment Grant Project (MIAOP 04 22-23).	Badu, Erub, St Pauls
Queensland Reconstruction Authority (QRA) - 0049	\$ 16,965,074.45	DRFA - Erub	5-Aug-25	30-Sep-25	Successful		Erub
Queensland Reconstruction Authority (QRA) - 0045	\$ 958,627.00	Boigu Council Office Refurb	30-May-25	16-Sep-25	Successful		Boigu
Queensland Reconstruction Authority (QRA) - 0043	\$ 4,700,496.23	Boigu Esplanade Road Upgrade	23-May-25	16-Sep-25	Successful		Boigu
Total of Funding Applied - *Noting funding can span over numerous financial	\$ 40,180,500.53						
Total of Funding Successful	\$ 37,980,671.53						
Total of Funding Unsuccessful	\$ -						
Total of Funding Pending	\$ 2,199,829.00						

Annual Local Government Funding 2025-2026

The table below highlights the Annual Local Government Funding that Council was allocated for 2025/26. No application is required for this type of funding. Council officers note that the below figures will not reconcile to budget documents or financial statements as per AASB 1058, Council is required to recognise revenue on receipt of funds.

ANNUAL LOCAL GOVERNMENT FUNDING				
Funding Stream	25/26 Total Allocation	Project Details	Date of Application	Comments
QLD Police - SES Local Government Subsidy	\$ 26,521.00	<i>This payment recognises the costs incurred by Local government in providing support to their SES Groups and Units</i>	Annual Allocation	100% paid upfront for current financial year 25/26
Financial Assistance – Indigenous Councils Funding Program	\$ 16,698,045.12	<i>The ICFP replaces the SGFA & RRP and represents a significant investment in Queensland's Indigenous communities.</i>	Annual Allocation	100% paid upfront on 10 July 2025 for current financial year 25/26
Financial Assistance – General Purpose	\$ 16,890,070.00	<i>Financial Assistance General Purpose is an annual allocation-based program for local government bodies based on the principal of horizontal fiscal equalisation, enabling them to function by reasonable effort to an average standard.</i>	Annual Allocation	50% paid upfront for current financial year 25/26. Balance to be paid in equal proportions every quarter.
Financial Assistance – Local Roads	\$ 337,801.40	<i>Financial Assistance Local Roads is an annual allocation-based program to assist local governments with roads expenditure and to preserve its roads assets</i>	Annual Allocation	50% paid upfront for current financial year 25/26. Balance to be paid in equal proportions every quarter.
Total Allocation for 25/26	\$ 33,952,437.52			

INTERESTED PARTIES/CONSULTATION:

Executive Leadership Team and various Directorate staff/managers

BACKGROUND:

New funding opportunities are channelled to both the Executive Leadership Team and the Administration and Communication team for thorough evaluation. Should a funding opportunity be deemed viable, the application process is managed either internally within the relevant directorate or in collaboration with Peak Services. Once secured, successful funding contracts are overseen by the Administration and Communications team internally.

EXTERNAL FUNDING UPDATE:

TSRA issued a draft Standard Funding Agreement for \$164,300.00 to review and sign within 20 Business Days from 31 March 2026. Emver Partners was successfully awarded as the consultancy organisation for this project via a TSIRC Request for Quote process that followed TSIRC's procurement process. Emver's proposal (attached) was provided to TSRA as part of TSIRC's submission.

Project nominations were submitted under the Closing the Gap Priorities Fund Round 2 for the Poruma Safe Drinking Water Project, and the Erub Island Water Security Project are pending.

An application was submitted to Department of State Development, Infrastructure and Planning (Planning Services) under the Scheme Supply Fund. Pathway 1, which is for rural, Indigenous and remote councils is to facilitate amendments to local government planning schemes to assist with unlocking additional land supply for housing and addressing regulatory barriers to residential development approvals. The project will support implementation of priority actions under Council's Torres Strait Island Regional Council Social Housing Strategy.

Two submissions for Secure Communities Partnerships Program – Round 2 Local Council Small Business Grant are pending review. The aim of SCPPLC Round 2 is to create safer public commercial precincts and business strips where small businesses operate through

funding physical infrastructure upgrades, surveillance and alarm systems and perimeter and property defence improvements.

COMPLIANCE / CONSIDERATIONS:

Statutory:	Local Government Act 2009 Local Government Regulation 2012
Budgetary:	Operational and capital budget is adjusted upon successful funding application
Policy:	N/A
Legal:	N/A
Risk:	Council relies on external grant funding to ensure financial stability and liquidity. Council will continue to advocate for increased funding opportunities aligned with Corporate Plan strategic priorities and Operational Plan deliverables. All successful funded projects will need to be completed by the timeframes set out in the respective funding agreements. Communications and Administration team alongside identified Project Manager/s will ensure reporting and monitoring mechanisms are established to guarantee project milestones, acquittals, reporting and contract completion are finalised within the contractual parameters.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council <i>3.2 Proactively advocate on behalf of our people for vital Federal and State Government funding consistent with community needs and Council priorities.</i>
Malungu Yangu Wakay (The Masig Statement):	Aligns with the social and cultural aspirations of Malungu Yangu Wakay .
Standing Committee Consultation:	N/A
Timelines:	N/A

OTHER COMMENTS:

That Council notes and provides any necessary feedback to this report.

Prepared:



Georgina Thaiday
Grants Revenue Officer

Recommended:



Kim Kerwin
Manager, Governance & Risk

Endorsed:

Michelle Webster

Michelle Webster
Executive Director, Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS: Nil.



DIRECTORATE: *Corporate Services*
AUTHOR: *Manager Governance and Risk*

CAPE YORK REGIONAL PLAN (CYRP) REVIEW CONSULTATION PROGRAM UPDATE

OFFICER RECOMMENDATION:

Council:

- 1. Notes the presentation on the Cape York Regional Plan (CYRP) Review Consultation Program by the Queensland Department of State Development, Infrastructure and Planning, Regional Planning Division Team; and**
 - 2. Recommends that the CYRP Review Project Team workshop the CYRP Review further with Councillors at the May 2026 Council Workshop on Badu.**
-

EXECUTIVE SUMMARY:

The purpose of this paper is to receive a presentation update on the Cape York Regional Plan (CYRP) 2014 Review Consultation Program and to recommend Council extends an invitation to the Regional Plan Review Project Team to conduct a 2hr Councillor workshop at its bi-annual Councillor workshop being held on Badu from 11-15 May 2026.

Interested Parties/Consultation:

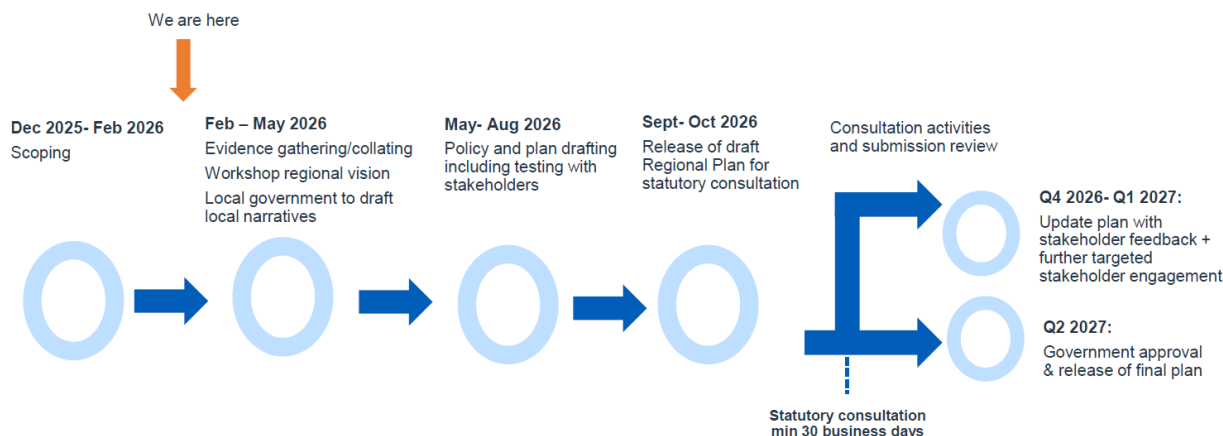
- Department of State Development, Infrastructure and Planning
- Mayor and Councillors
- Executive Leadership Team
- Torres Strait and Northern Peninsula Area Regional Organisation of Councils (TSNPAROC)

Previous Council Consideration/ Background

The State Government has committed to deliver new regional plans, with supporting infrastructure plans, across every region in Queensland within this term of Government. The Cape York Regional Plan Review includes the Torres Strait Island Regional Council and Torres Shire Council local government areas which were not part of the region covered by the current regional plan.

Council, at its meeting of 26 November 2025, resolved to be involved in the regional planning process for the review of the Cape York Regional Plan 2014 and Cape York and Torres Strait Region Infrastructure Plan. Since then, the Regional Planning Team has secured confirmation from the other local governments in the region to participate in the review and commenced discussions with some Councils.

The following extracts of the 2026/27 workplan and 'What's next' set out a high level update on the program. A slide presentation specific to TSIRC is attached to this report and will be presented at this meeting.



What's next?

- Ongoing discussions with key stakeholder partners - Councils, State Agencies, TCICA, peak industry groups
- Engagement on Strategic intent, local government narratives, policy framework and infrastructure challenges/opportunities
- Establish project working groups if appropriate
- In region workshops with LGAs Q2 2026 : Focus on strategic intent, narratives, policy framework
- Statutory consultation mid-late 2026

Currently Torres Strait Island Regional Council and Torres Shire Council are the only two councils in Queensland not covered by a regional plan under Queensland's planning framework. The CYRP review presents an opportunity for Council to be included within a new expanded Cape and Torres region in a collaborative and coordinated approach designed to achieve optimal outcomes for all regions across the State.

The scope of the new regional plans is to provide direction on the housing and economic State interests, developing a blueprint for the region's growth, housing and infrastructure over the next two decades; specifically housing supply, agriculture, development and construction, mining and extractive resources, and tourism. The regional plan will be backed by a dedicated infrastructure plan aligning housing and growth with the services and investment needed to support it.

The Department of State Development, Infrastructure and Planning is lead agency for delivery of the new regional plans and has advised it has commenced the CYPR review and will be undertaking more detailed scoping which will include confirmation of boundaries working in partnership with councils and communities.

COMPLIANCE / CONSIDERATIONS:

Statutory:	<p><i>Planning Act 2016 section 4 – the systems to facilitate the achievement of ecological sustainability includes-</i></p> <p><i>(b) regional plans setting out integrated planning and development assessment policies about matters of State interest for particular regions of the State; and</i></p> <p><i>(c) planning schemes setting out integrated planning and development assessment policies about matters of State interest for particular regions of the State</i></p>
Budgetary:	Participation within approved operational budget
Policy:	Council's statutory land use and infrastructure planning policy is expressed through the Zenadth Kes Planning Scheme which is a comprehensive policy framework designed to guide sustainable development in the Torres Strait Island Regional Council area. The Zenadth Kes Planning Scheme reflects state, regional, and local policies while considering the unique cultural and environmental context of the region.
Legal:	Regional Plans are statutory documents under Queensland's Planning Framework. They include dedicated regional infrastructure plans which align regional investment through a rolling program to support regional housing and economic priorities. The CYPR will ensure State Planning Policy interests are aligned in the Zenadth Kes Planning Scheme which under s25(1)(a) of the <i>Planning Act 2016</i> must be reviewed by 2028.
Risk / Risk Mitigation:	Participation in the CYPR review can mitigate misalignment between the housing and economic needs of the TSIRC local government area and the necessary investment by the Qld Government through a statutory planning process.
Links to Strategic Plans:	<p>Corporate Plan 2025-2030</p> <ol style="list-style-type: none"> 1. Strengthening our communities <ol style="list-style-type: none"> 1.1 – Provide suitable public housing 2. Maintaining and renewing our infrastructure <ol style="list-style-type: none"> 2.2 Provide reliable and sustainable infrastructure and assets 2.3 Keep our communities connected by road, sea and air 3. A proactive and responsible Council <ol style="list-style-type: none"> 3.1 – Provide good governance and leadership 3.2- Advocate on behalf of our communities 3.4 – Support and grow our local economy and employment opportunities. 4. Protecting our natural environment <ol style="list-style-type: none"> 4.1 Respond to climate change environmental impacts
Malungu Yangu Wakay Mirkok Ikya Malunhumun (The Masig Statement):	N/A
Advisory Committee Consultation:	This report and presentation was referred to Council for consideration by the SARG Standing Committee.
Timelines:	The Department has scheduled to complete its evidence gathering/engagement phase by May 2026

Other Comments:

Nil

Recommended:

Michelle Webster

Michelle Webster
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

A slide presentation specific to TSIRC.

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Regional Planning Update and Cape York Regional Plan Review

April 2026

Agenda

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- Overview of the regional plan program
- Timing for the Cape York Regional Plan (CYRP) review
- Discussion: Engagement points
- Council inputs: Local government narratives, mapping, and images

Commitment to regional plan reviews

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Charter letter: *'Lead the work on developing new regional plans which cover every corner of the State, in conjunction with infrastructure plans that protect the lifestyle of our communities and appropriately cater for growth.'*

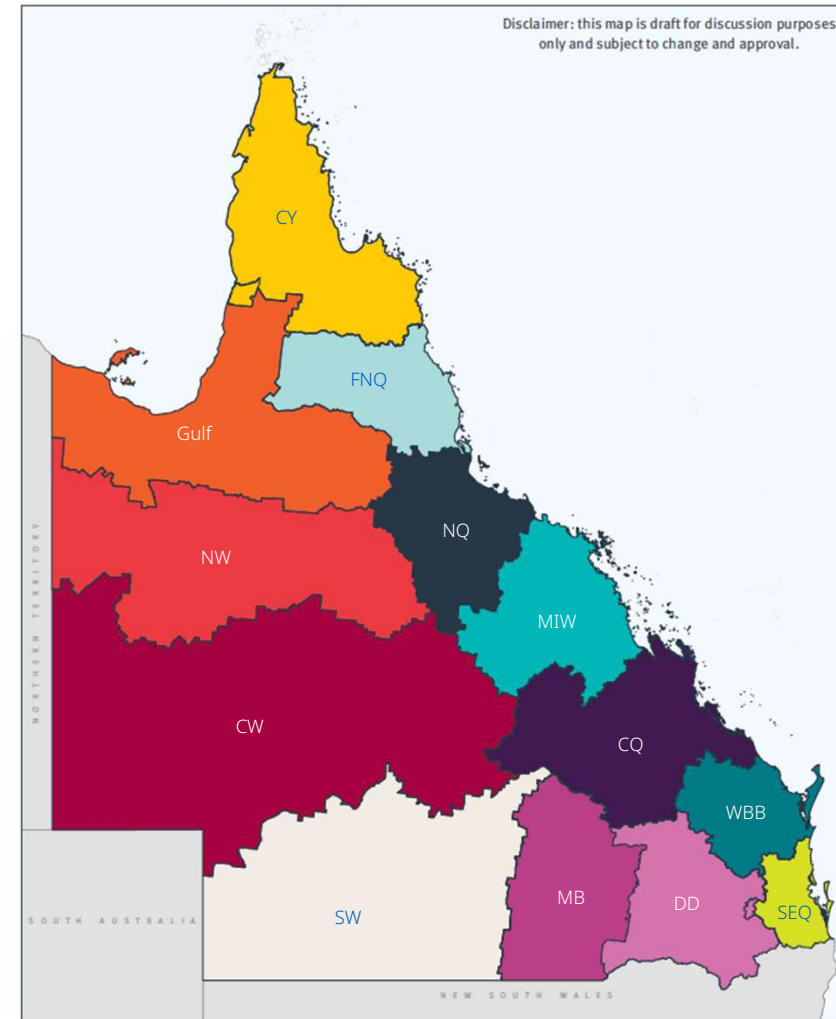
Government Election Commitment (GEC): *'Deliver new regional plans, with supporting infrastructure plans, covering every corner of Queensland to deliver one million homes by 2044' and to reset the planning partnership with local government.'*



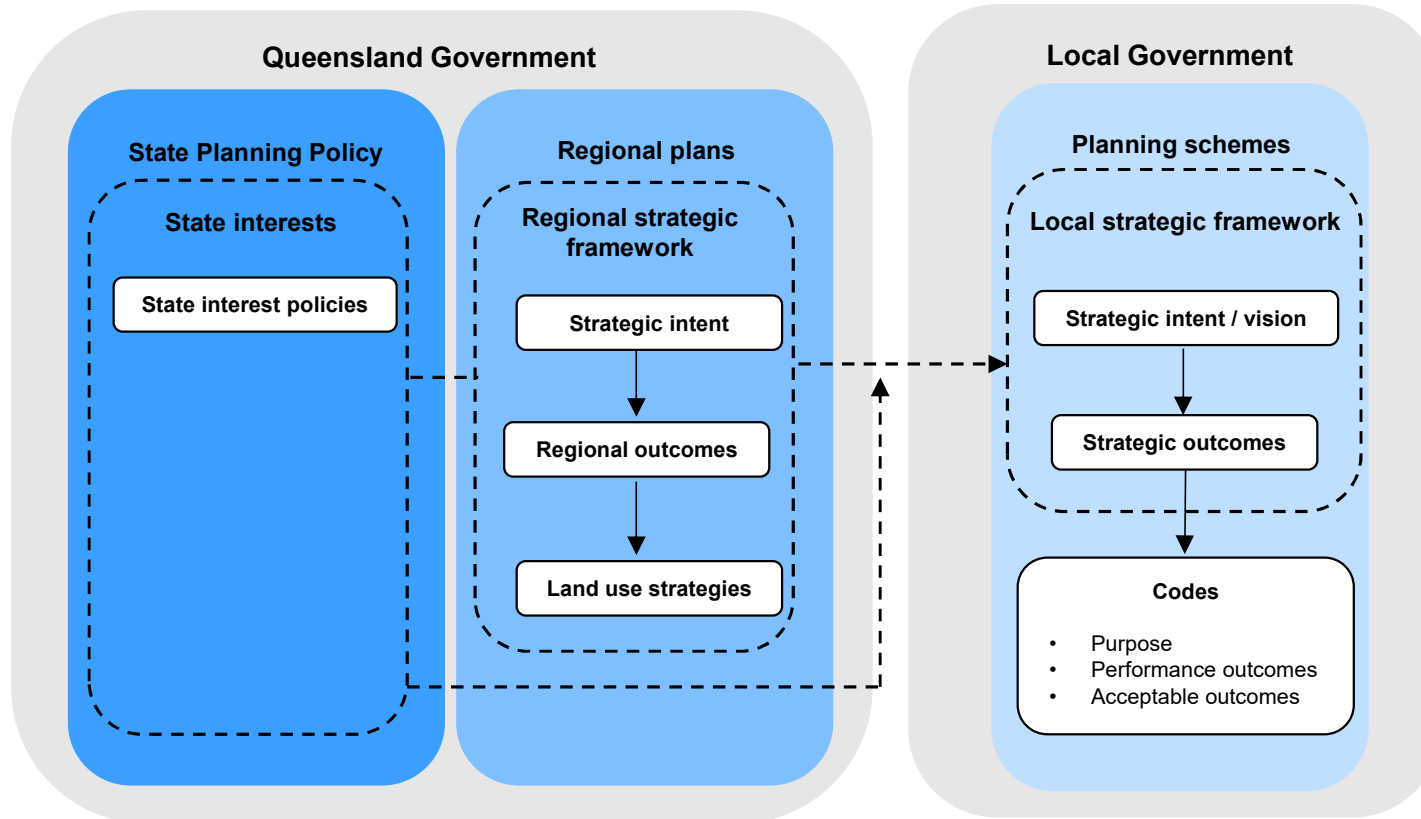
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Regional plans – overview

- 13 regional plans across Qld
- Established mechanism in Queensland's planning framework to strategically identify and help resolve conflicting state interests
- Evidence-based framework to inform decision making and local government plan making
- **Three tranches for the program – staggered starts:**
 - Tranche 1 – reviews commencing 2025: FNQ, WBB, SEQ, NQ, CY
 - Tranche 2 – reviews commencing 2026: MIW, NWQ, Gulf
 - Tranche 3 – reviews commencing 2027: DD, MB, CQ, CWQ, SWQ

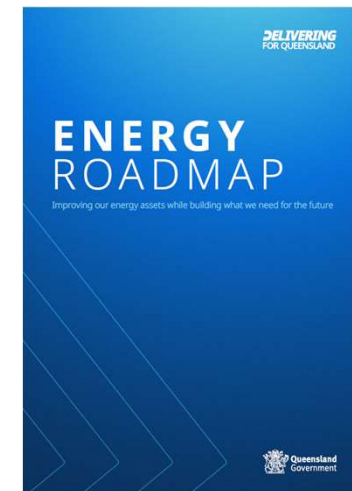
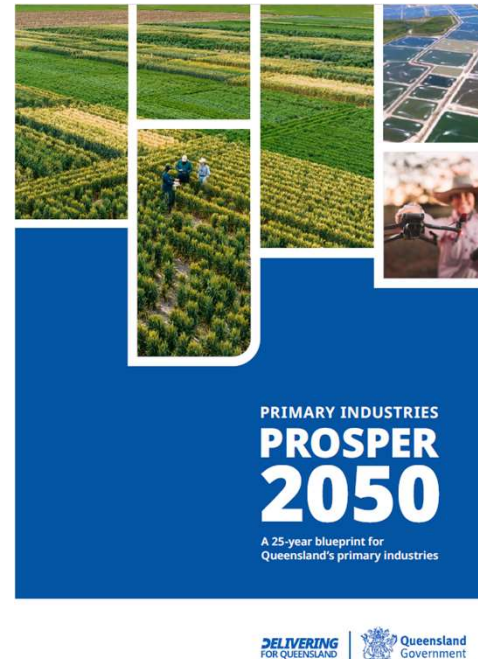
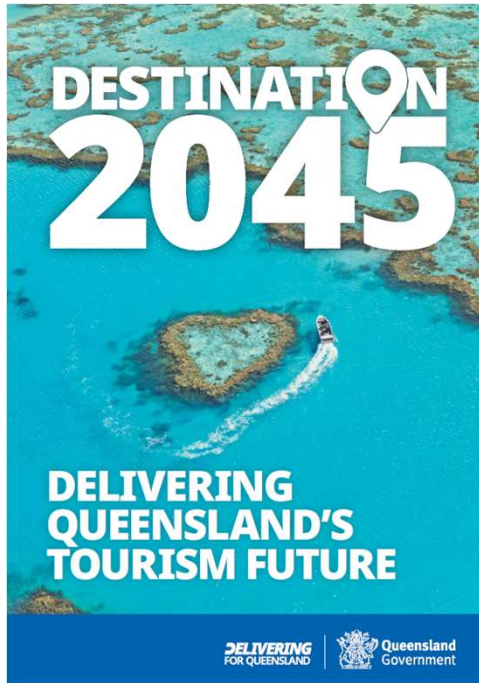


Detailed approach: regional plan



Focus on land use response to furthering new Government policies

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Review of regional plans – *new approach*

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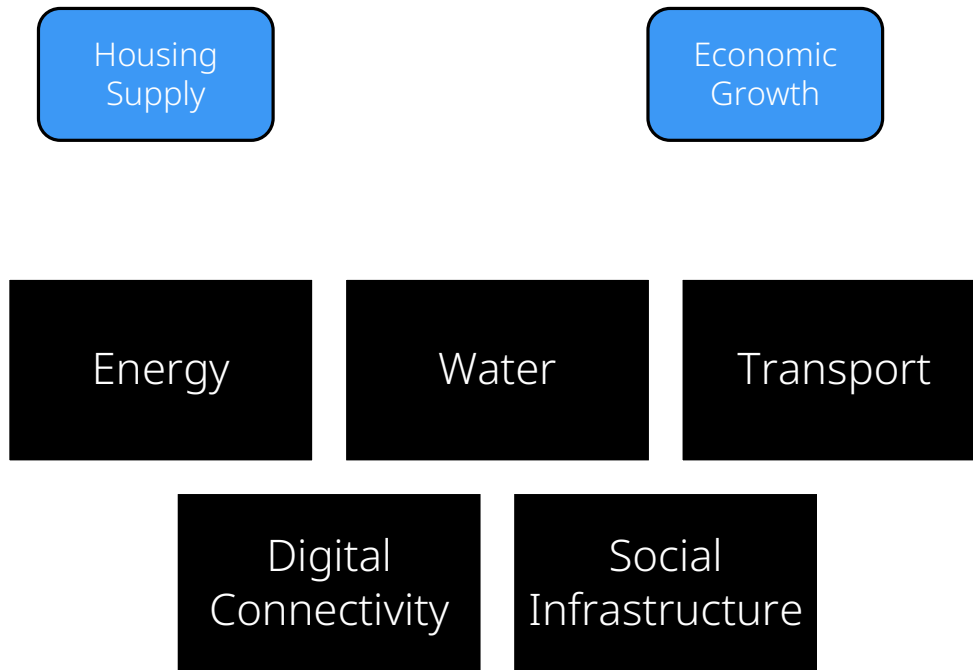
- New, targeted scope focused on facilitating housing supply and economic growth
- Streamlined process including front loaded engagement reflected in reduced statutory consultation periods.
- Infrastructure planning integrated into the Regional Plans as a statutory appendix.



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Regional Infrastructure Plan appendix

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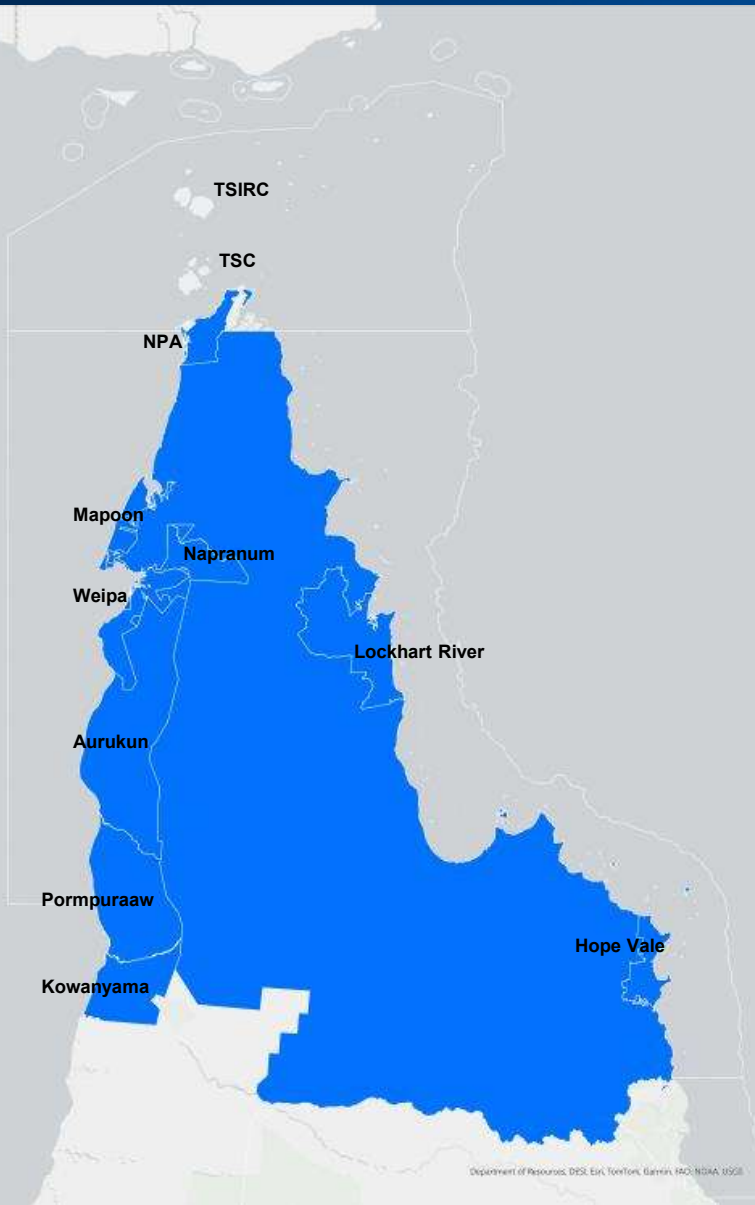


Approach

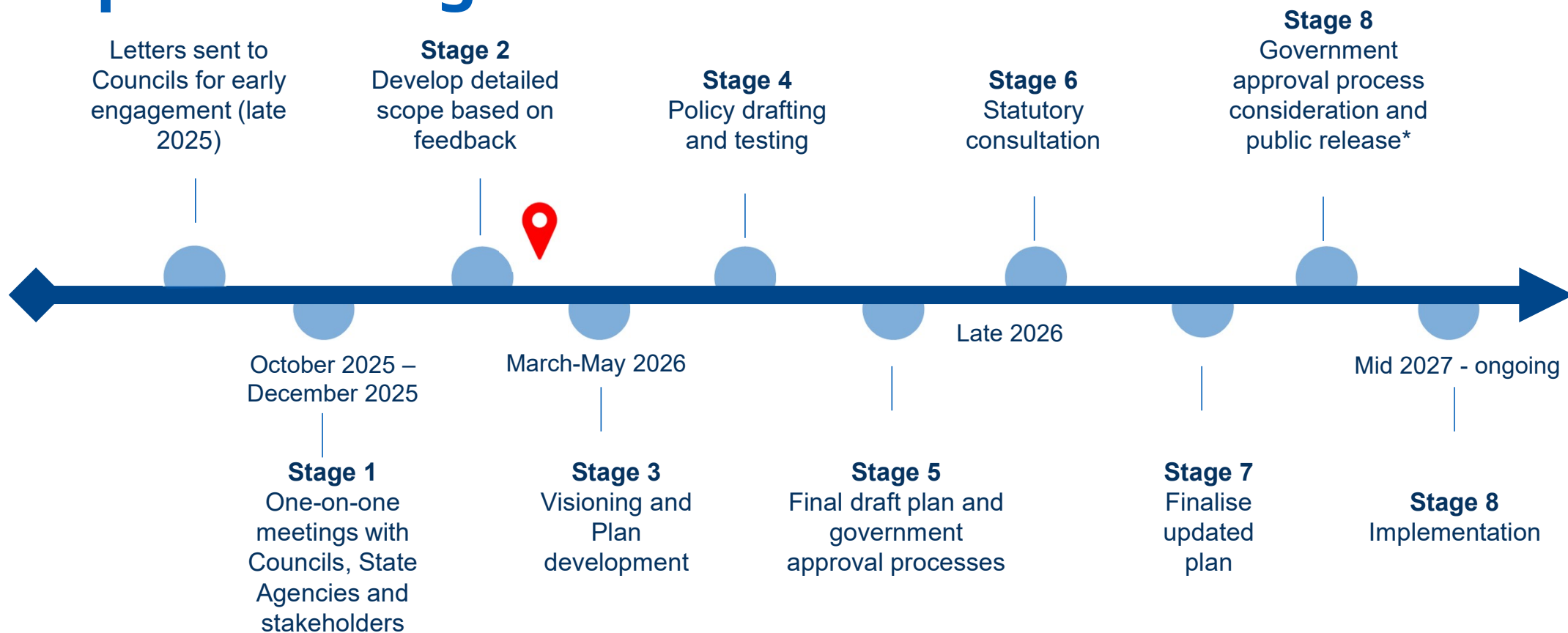
- Draws on Regional Plan future land use patterns and growth assumptions
- Sets infrastructure policy outcomes and strategies to support housing and economic growth
- Covers five infrastructure areas
- Transport includes strategic airports and strategic ports
- Considers Region Shaping Infrastructure
- Future Planning Considerations
- Excludes Capital Pipeline

Cape York Regional Plan

- Aurukun Shire Council
- Cook Shire Council
- Hope Vale Aboriginal Shire Council
- Kowanyama Aboriginal Shire Council
- Lockhart River Aboriginal Shire Council
- Mapoon Aboriginal Shire Council
- Napranum Aboriginal Shire Council
- Northern Peninsula Area Regional Council
- Pormpuraaw Aboriginal Shire
- Weipa Town Authority
- Torres Strait Island Regional Council (TSIRC)
- Torres Shire Council (TSC)



Cape York Regional Plan Review



Engagement activities undertaken throughout

¹⁰ * Subject to Government approval timeframes

For discussion: Engagement points

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March	April	May / June	July to September	October / November
Information gathering	Evidence base and initial policy drafting	Workshops and plan drafting	Draft plan finalisation	Statutory consultation
<ul style="list-style-type: none"> • Engagement with councils and state agencies • Identify key issues, challenges and opportunities - aligned with scope • Draft templates (e.g. regional plan structure) 	<ul style="list-style-type: none"> • Requests for mapping and images • Request for government narratives • Policy summary for each theme summaries (housing, agriculture, tourism, mining, etc.) 	<ul style="list-style-type: none"> • In- region workshops with councils and key regional stakeholders (e.g. <i>workshop at Badu Is</i>) • Regional vision/strategic intent, and policy framework • Testing of policy, mapping and infrastructure assumptions • Drafting 	<ul style="list-style-type: none"> • Stakeholder collaboration and inputs on draft plan • Draft plan finalisation • Stakeholder briefings ahead of draft plan release 	<ul style="list-style-type: none"> • Statutory consultation (min 30 b.days) on the draft regional plan



Council inputs: Local government narratives

Purpose:

- Provides councils with the opportunity to draft a concise, consistent summary of each council area's lifestyle values, settlement patterns, housing aspirations, economic opportunities, and key infrastructure.

What councils need to do:

- Provide short descriptions under the headings provided
- Describe aspirations for housing and economic development
- Confirm key enabling infrastructure focussing on existing and committed trunk infrastructure

Local Government Name
Unique Characteristics
<i>Provide a concise narrative summarising the council area's unique character, environmental values, people and places. Include a list of key centres, settlements and townships</i>
<i>Keep to 2-3 paragraphs</i>
Economic Aspirations
<i>Briefly describe the current economic base and future growth priorities/opportunities.</i>
<i>Keep to 2-3 paragraphs</i>
Housing Aspirations
<i>Briefly describe the prevailing pattern of local settlement and the critical challenges to residential land availability and housing supply.</i>
<i>Keep to 2-3 paragraphs</i>
Key Infrastructure
<i>Briefly describe key existing and committed infrastructure in the area. These may be outside of the Local government area (e.g., infrastructure on Thursday Island)</i>
<i>Keep to 1-2 paragraphs</i>

In region engagement – May / June

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- Potential to align with Council workshop in May at Badu Island
- Potential to include TSC and NPARC
- Focus on:
 - Vision
 - Strategic intent
 - Regional outcomes
 - Emerging policy framework
 - Region shaping infrastructure
- Other stakeholders: GBK and prescribed body corporates; TSRA – potential to meet in Cairns



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Statutory consultation

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- October / November 2026
- Draft plan notified for 30 business days (minimum) – *Consideration being given to an extended period for this plan*
- *Purpose is for formal submissions on plan content used to inform any amendments*
- Approach to be finalised: Includes talk to a planner sessions



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Questions?

Regional Plan

Kate Randell, Director, Kate.randell@dsdip.qld.gov.au

0437 169 527

Infrastructure Plan

Francis Anog, Director, francis.anog@dsdip.qld.gov.au

0477 993 884

Or

infrastructure_planning@dsdip.qld.gov.au





ORDINARY MEETING

22 April 2026

Agenda Item

8.1

DIRECTORATE: *Financial Services*

AUTHOR: *Acting Head of Financial Services*

FINANCE DASHBOARD REPORT – March 2026

OFFICER RECOMMENDATION:

Council receives and endorses the monthly financial statements attached to the officer's report for the 2025-26 year to date, for the period ended 31 March 2026, as required under Section 204 of the *Local Government Regulation 2012*.

EXECUTIVE SUMMARY:

This report seeks Council's endorsement of the monthly financial statements for the 2025-26 year to date, for the period ended 31 March 2026.

Background:

The 2025–26 Budget Review was adopted at the January 2026 Ordinary Council Meeting and incorporates consideration of anticipated challenges for the year ahead. These include, but are not limited to, labour shortages arising from changing workforce dynamics, limited contractor availability due to remote operating conditions, materials supply constraints, and potential funding shortfalls.

The strategic budget planning process reflects management's commitment to proactively addressing these risks and pressures, ensuring the organisation remains financially resilient while continuing to deliver essential community services.

In accordance with legislative requirements, this financial report outlines progress against the adopted budget for the financial year to a date as near as practicable to the end of the month preceding this meeting. Monthly year-to-date financial statements are prepared to monitor actual performance against budget.

The following section provides a summary of financial performance for the period stated above, comparing actual results with the year-to-date Budget Review for 2025–26 (refer to Appendix A: Summary Financial Statements by Department and Appendix B: Detailed Capital Report).

Resource implications:

The current favourable financial position is largely attributable to timing and resourcing factors, particularly high vacancy levels and delays in project delivery, rather than sustained improvements in underlying operating performance.

Ongoing workforce vacancies have reduced employee expenditure in the short term; however, this has been partially offset by increased reliance on temporary staff, contractors, and consultants. This approach has contributed to higher materials and services costs and presents a risk to cost efficiency and knowledge retention.

Given the projected decline in unrestricted cash reserves and emerging liquidity pressures, Council will need to prioritise available financial and human resources toward core service delivery, critical infrastructure projects, and statutory obligations. This may limit capacity for discretionary initiatives and new programs in the short to medium term.

FINANCIAL PERFORMANCE AT A GLANCE – Year to Date (YTD) 31 March 2026

Key financial results	Annual Budget Review	YTD Budget Review	YTD actual	YTD variance \$	YTD variance %	Status
Recurrent revenue	90,463,305	61,130,182	61,697,374	567,193	0.9%	●
Other income	21,392	391,566	468,766	77,199	19.7%	●
Recurrent expenditure (excl. depreciation)	(90,354,179)	(64,191,479)	(60,103,374)	4,088,106	6.4%	●
Operating result (excl. depreciation)	130,517	(2,669,731)	2,062,767	4,732,498	177.3%	●
Capital revenue	69,466,695	44,296,389	19,814,508	(24,481,881)	(55.3%)	●
Capital expenses	(3,487,000)	(2,615,250)	(46,254)	2,568,996	98.2%	●
Net result (excl. depreciation)	66,110,212	39,011,408	21,831,020	(17,180,388)	(44.0%)	●
Depreciation expense	(86,074,812)	(64,556,109)	(65,799,201)	(1,243,092)	(1.9%)	●
Net result	(19,964,599)	(25,544,701)	(43,968,181)	(18,423,480)	(72.1%)	●

Key:

Act Vs Bud Var % is <= -10% ●

Act Vs Bud Var % is > -10% and <= -5% ●

Act Vs Bud Var % is > -5% ●

Operating Result to Date – Favourable \$4.7M variance attributed to:

Revenue \$644k favourable variance:

- Building Services (BSU) recoverable works revenue is \$4.1M above budget; however, this has not translated into increased profitability. In addition, capital works revenue is yet to be fully identified and reallocated to capital revenue, which is budgeted at approximately \$580K per month.
- Financial Services is \$1.2M above budget, mainly driven by interest earned on restricted capital funds received in advance. This reflects higher-than-projected restricted capital grants due to slower-than-anticipated project delivery.
- Community Services is \$1.2M below revenue budget, primarily due to the timing of grant receipts, delays in program delivery, and commercial property rental income being below budget.
- Engineering is \$3.6M below budget due to the timing of grant funding receipts.

Expenditure \$4.1M favourable variance:

- \$4.3M reduction in employee benefits due to a significant number of vacancies has been offset by increased reliance on temporary staff, contractors, and consultant costs.
- \$206k higher materials and services costs – most departments (excluding Building Services) have lower materials and services costs attributed to the high vacancy rate, which has impacted project and service delivery and subsequently reduced expenditure, combined with the timing of commencement of projects. This is offset by BSU expenses being overstated by housing upgrade program works done year-to-date, which will be reallocated to capital.

Net Result to Date \$18.4M unfavourable variance:

- Capital revenue: unfavourable variance which is affected by timing of capital works completed and building services capital works to be reallocated from operating revenue.
- Capital expenses: favourable variance due to the timing of capital works completed.
- Depreciation expense: unfavourable variance due to an increase in asset replacement cost after completion of the valuation.

Liquidity and Financial Sustainability Outlook

While current financial results appear favourable, this outcome is primarily attributable to high vacancy rates that have delayed project delivery. This has been partially offset by increased materials and services expenditure arising from a higher reliance on temporary staff and external contractors.

Updated cash flow projections indicate that Council's available cash holdings have now fallen below the legislated benchmark of four months' unrestricted cash reserves. This emerging position presents several material risks, including:

- Council's capacity to respond to unforeseen events will be diminished;
- Heightened monitoring and management of operational cashflows will be required throughout FY2025–26; and

- With a net cash deficit projected for FY2025–26, Council’s liquidity position is expected to further decline in the absence of corrective measures, with material cashflow pressures anticipated from July 2026.
- Escalating fuel costs are expected to progressively increase the cost-of-service delivery, with early impacts already evident through suppliers passing on higher input costs; and
- The CEO, in conjunction with Financial Services, is advancing advocacy initiatives. The next phase will focus on a comprehensive review of service delivery costs, in anticipation of the “uplift/additional” ICFP funding ceasing at the end of this financial year that has been provided for the last three financial years. This is critical, as the 2026/27 budget is currently projected to reflect a significant structural deficit.

STATEMENT OF FINANCIAL PERFORMANCE

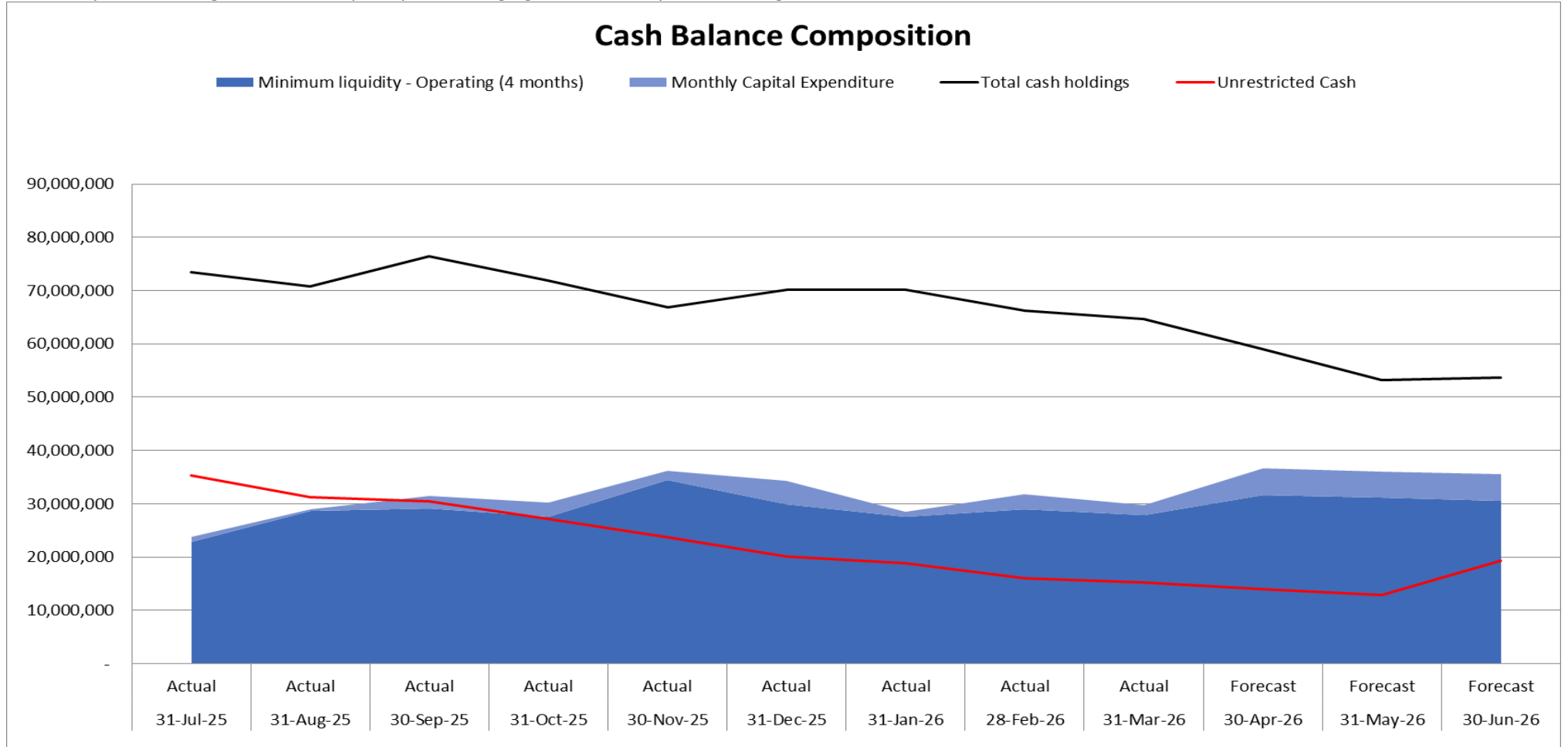
	Annual Budget Review	YTD Budget Review	YTD actual	YTD variance \$	YTD variance %
Income					
Recurrent revenue					
Community levies, rates and charges	1,959,020	75,720	77,169	1,449	(100.0%)
Fees and charges	5,895,030	4,961,320	4,796,763	(164,557)	(3.3%)
Sales revenue	25,106,693	19,467,521	23,457,566	3,990,045	20.5%
Grants, subsidies, contributions and donations	51,997,922	32,407,974	27,974,610	(4,433,363)	(13.7%)
	84,958,665	56,912,535	56,306,108	(606,427)	(1.1%)
Capital revenue					
Grants, subsidies, contributions and donations	69,466,695	44,296,389	19,814,508	(24,481,881)	(55.3%)
	69,466,695	44,296,389	19,814,508	(24,481,881)	(55.3%)
Interest received	899,999	675,615	1,869,873	1,194,258	176.8%
Other income	21,392	391,566	468,766	77,199	19.7%
Rental income	4,604,641	3,542,032	3,521,393	(20,638)	(0.6%)
Total income	159,951,392	105,818,137	81,980,648	(23,837,489)	(22.5%)
Expenses					
Recurrent expenses					
Employee benefits	38,147,651	28,663,893	24,295,113	4,368,780	15.2%
Materials and services	51,646,943	35,107,898	35,313,893	(205,996)	(0.6%)
Finance costs	559,585	419,689	494,367	(74,678)	(17.8%)
Depreciation and amortisation	86,074,812	64,556,109	65,799,201	(1,243,092)	(1.9%)
	176,428,991	128,747,588	125,902,574	2,845,014	2.2%
Capital expenses	3,487,000	2,615,250	46,254	(2,568,996)	(98.2%)
Total expenses	179,915,991	131,362,838	125,948,829	(5,414,009)	(4.1%)
Net result	(19,964,599)	(25,544,701)	(43,968,181)	(18,423,480)	72.1%

STATEMENT OF FINANCIAL POSITION

	Current Month	Prior Month	variance \$	variance %
Current assets				
Cash and cash equivalents	64,611,587	66,298,100	(1,686,513)	(2.5%)
Short term deposit	72,997	72,997	0	0.0%
Trade and other receivables	8,029,672	7,642,345	387,327	5.1%
Inventories	393,966	393,966	0	0.0%
Contract assets	7,131,293	7,870,154	(738,861)	(9.4%)
Lease receivables	-	-	0	
Total current assets	80,239,515	82,277,562	(2,038,047)	(2.5%)
Non-current assets	-			
Lease receivables	10,967,562	10,967,562	(0)	(0.0%)
Property, plant and equipment	1,424,278,897	1,429,051,701	(4,772,804)	(0.3%)
Right of use assets	2,245,156	2,298,469	(53,313)	(2.3%)
Intangible assets	494,780	498,192	(3,412)	(0.7%)
Total non-current assets	1,437,986,395	1,442,815,924	(4,829,529)	(0.3%)
Total assets	1,518,225,910	1,525,093,486	(6,867,576)	0.1%
Current liabilities				
Trade and other payables	4,347,260	3,054,195	(1,293,065)	(42.3%)
Borrowings	-	-	0	
Provisions	5,322,058	5,302,530	(19,528)	(0.4%)
Contract liabilities	49,554,334	50,646,086	1,091,752	2.2%
Lease liabilities	96,633	148,867	52,234	35.1%
Total current liabilities	59,320,285	59,151,678	(168,607)	(0.3%)
Non-current liabilities				
Provisions	27,310,241	27,291,287	(18,954)	(0.1%)
Lease liabilities	1,416,966	1,416,966	0	
Total non-current liabilities	28,727,207	28,708,253	(18,953)	(0.1%)
Net community assets	1,430,178,417	1,437,233,554	(7,055,137)	(0.5%)
Community Equity	-			
Asset revaluation surplus	1,212,968,792	1,212,968,792	0	0.0%
Retained surplus/(deficiency)	261,177,806	261,183,745	(5,939)	(0.0%)
Current Year Surplus/(Deficit)	- 43,968,182	- 36,918,983	(7,049,199)	19.1%
	1,430,178,416	1,437,233,553	(7,055,138)	(0.5%)

Cash Forecasting

The Department of State Development, Infrastructure, Local Government, and Planning sustainability ratios require that the Council maintain a minimum liquidity of four months' operating cashflows. The council has based the monthly cashflow projections on the 25/26 Budget Review projections. Grant revenue has been forecasted based on the expected timing of funds receipt as per funding agreements. July to March figures reflect actual cash balances.

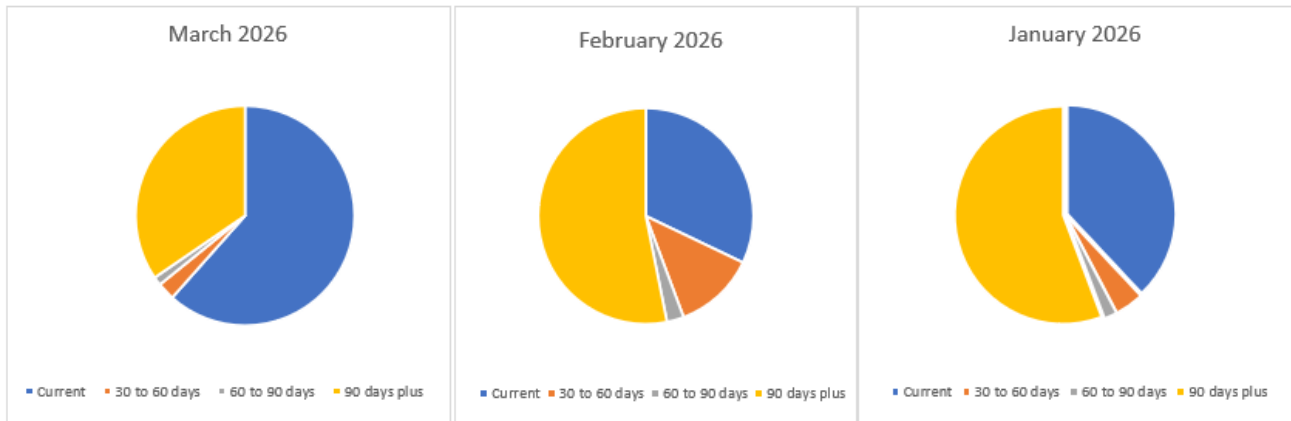


Current balance March 2026 – Overall Cash Balance - \$64.7M – Unrestricted Cash - \$15.1M

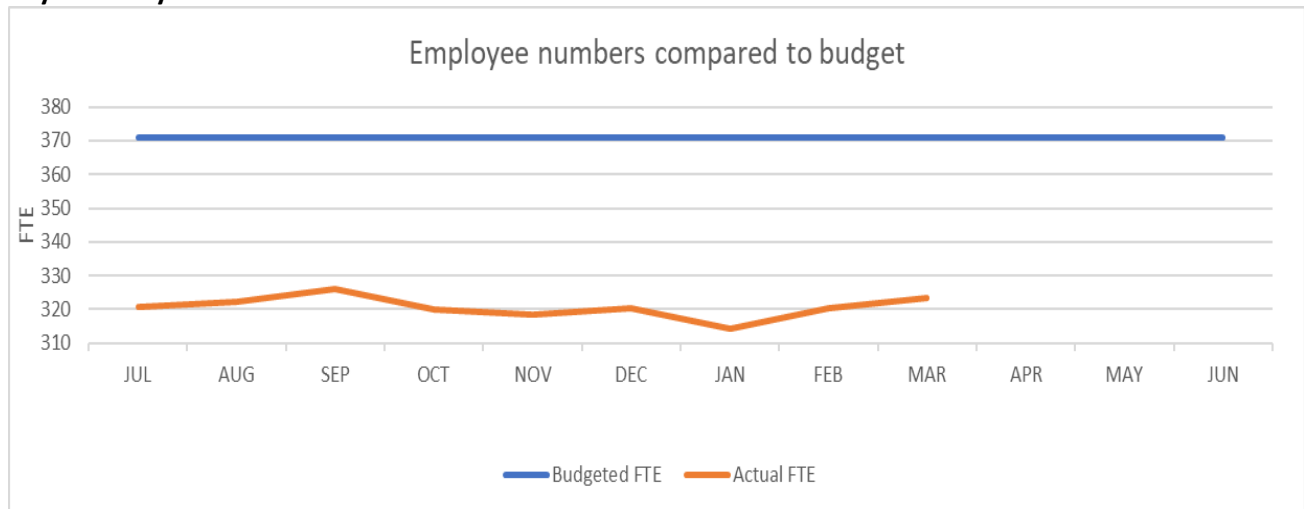
Overall cash balance is \$64.7M, with unrestricted cash of \$15.1M. The increase in total cash is primarily due to upfront payments for major capital projects (restricted for specific purposes and not available for general operations)

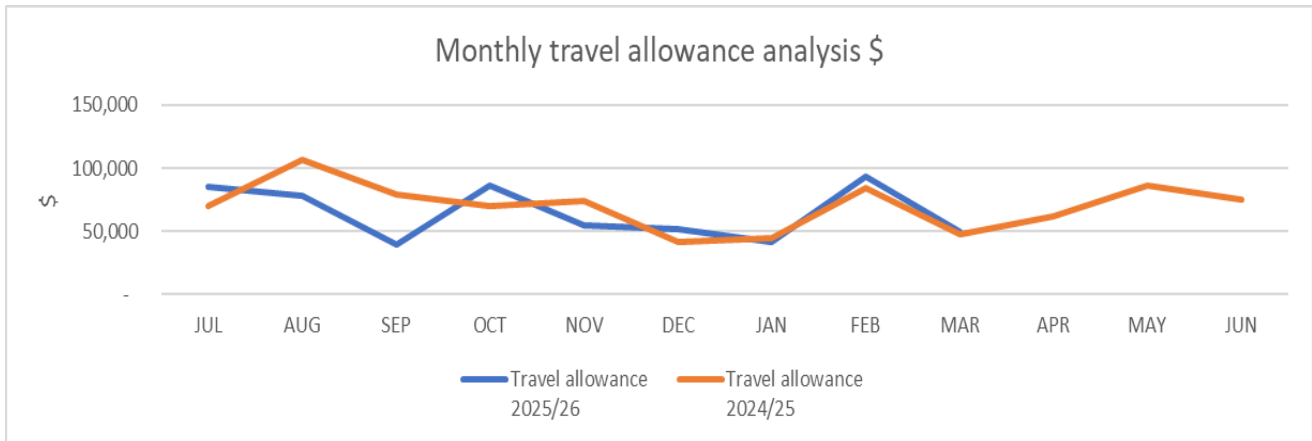
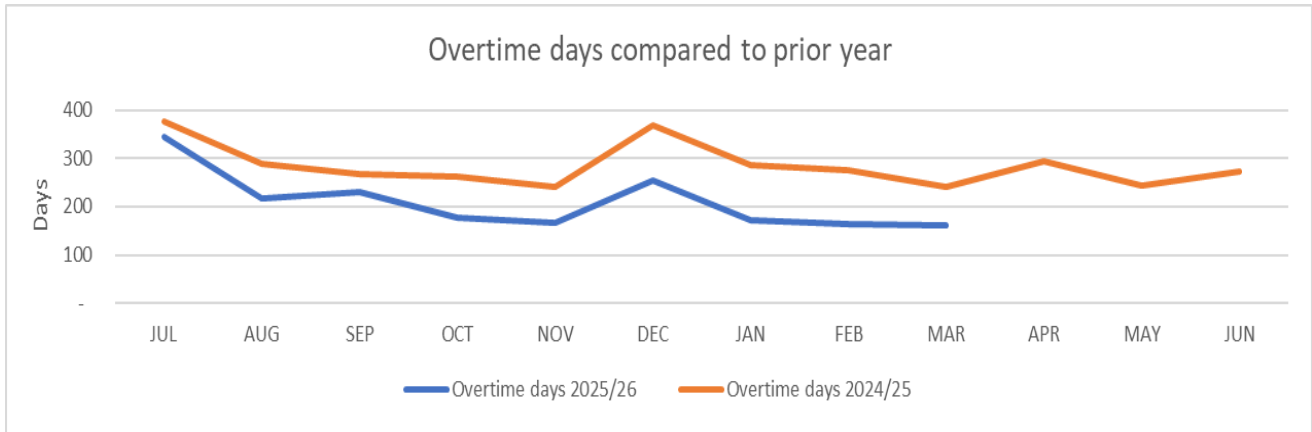
Debtor Analysis

	As at 31 March 2026		As at 28 February 2026		As at 31 January 2026	
	\$	%	\$	%	\$	%
Current	4,278,616	62%	1,738,068	32%	2,027,092	38%
30 to 60 days	181,582	3%	661,459	12%	230,606	4%
60 to 90 days	87,620	1%	138,602	3%	102,566	2%
90 days plus	2,398,331	35%	2,879,318	53%	2,976,067	56%
Total aged debtors	6,946,149	100%	5,417,447	100%	5,336,330	100%
Housing debtors (Note 1)	12,297,961		12,442,937		12,472,101	
Total Provision	- 13,401,685		- 13,371,659		- 13,341,633	
Net debtors (exc. Unapplied credits)	5,842,425		4,488,725		4,466,797	
Unapplied Credits	- 3,146,420		- 1,159,270		- 816,507	



Payroll Analysis





Grant Analysis:

Refer to the 'Funding Acquisition Report' by Corporate Services.

Consultation and communication:

- Senior Executive Team
- Department Heads / Managers
- Finance Department

COMPLIANCE / CONSIDERATIONS:

Statutory:	Local Government Act 2009 Local Government Regulation 2012				
Budgetary:	There are no direct financial implications that arise from this recommendation.				
Policy:	N/A				
Legal:	N/A				
Risk:	Risk Management emerges from Council's intent to effectively and efficiently manage risks that may have an impact on the achievement of strategic priorities, operational goals and project objectives as defined in the Corporate and Operational Plans.				
	Significant Risks:				
	Risk	Likelihood	Consequence	Treatment	Financial Impact
	Increase in material prices	High	Increased cost to deliver contract and recoverable works	Consider revising service agreements with funding	Negative impact to gross margins and

				partners to account for material increases	ultimately net profits
	Poor weather conditions	Low	Delay in operational and capital works resulting in reduced community service delivery	Consider works schedule	Negative impact to net profits and service delivery
	Lack of available resources	High	Delays and inability to complete contract and recoverable works and capital programs	Consider methods for engaging skilled resources	Negative impact on gross margins and risk of returning grant funds if not able to deliver works
Links to Strategic Plans:	Aligns with the Corporate Plan 2025-2030				
Masig Statement:	N/A				
Standing Committee Consultation:	N/A				
Timelines:	At a meeting of the local government once a month.				

Other Comments:

Inflationary pressures are continuing to increase and are being reflected across a range of Council’s cost drivers. In particular, fuel prices remain volatile and are contributing to rising service delivery costs, with early impacts already evident through supplier price increases and increased losses through our fuel delivery business.

In response, Council is actively progressing advocacy efforts, with management having presented a range of advocacy options to Council for consideration. These now require progression to support improved funding outcomes.

However, given these ongoing cost pressures, combined with the anticipated cessation of ICFP funding and projected structural deficits, Council will need to make difficult decisions regarding service delivery levels, prioritisation of activities, and cost containment measures. The current trajectory is not sustainable, and without timely intervention, Council's financial position will continue to deteriorate.

Recommended:



Frank Barbieri
Acting Head of Financial Services

Endorsed



Hollie Faithfull
Executive Director, Financial Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

- Appendix A – Key Financial Results by Department
- Appendix B – Capital Works Program

APPENDIX A KEY FINANCIAL RESULTS BY DEPARTMENT

Executive Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	300,000	250,000	250,000	0	0.0%	●
Other income	0	0	0	0	0.0%	●
Recurrent expenditure (excl. depreciation)	(4,891,726)	(3,671,803)	(3,220,805)	450,997	12.3%	●
Operating surplus (exc. Depreciation)	(4,591,726)	(3,421,803)	(2,970,805) ✓	450,997	13.2%	●
Capital revenue	0	0	0	0	0.0%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	(4,591,726)	(3,421,803)	(2,970,805) ✓	450,997	13.2%	●
Depreciation Expense	0	0	0	0	0.0%	●
Net result	(4,591,726)	(3,421,803)	(2,970,805)	450,997	13.2%	●

Comments:

Favourable Operating/Net Result :

Ahead of budget primarily due to the receipt of Climate Risk and Alliance grant funding that has not yet been expended.

Building Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	21,350,000	16,650,002	20,739,244	4,089,242	24.6%	●
Other income	0	0	33,313	33,313	0.0%	●
Recurrent expenditure (excl. depreciation)	(19,402,239)	(14,547,937)	(20,313,446)	(5,765,509)	-39.6%	●
Operating surplus (exc. Depreciation)	1,947,761	2,102,065	459,110	(1,642,955)	-78.2%	●
Capital revenue	1,320,500	990,371	0	(990,371)	-100.0%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	3,268,261	3,092,436	459,110	(2,633,326)	-85.2%	●
Depreciation Expense	0	0	0	0	0.0%	●
Net result	3,268,261	3,092,436	459,110	(2,633,326)	-85.2%	●

Comments:

Unfavourable Operating Result:

Unfavourable results for the period are mainly driven by higher R&M contractor costs.

This is due to two factors: lower volumes of recoverable work from QBuild and increased internal, non-recoverable R&M activity, reducing revenue recovery against costs.

In addition, pre-billing reconciliation requirements have delayed invoicing, creating a backlog of completed but unbilled jobs in Tech1, while contractor costs continue to be recognised. A review of revenue accruals will be undertaken in April to ensure they appropriately support monthly R&M expenditure.

Unfavourable Net Result:

Capital Revenue – Timing of building capitalisations. A new process to complete monthly capitalisation is currently in progress.

Corporate Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	5,753	4,315	4,432	117	2.7%	●
Other income	10,000	7,500	18,526	11,026	147.0%	●
Recurrent expenditure (excl. depreciation)	(4,065,184)	(3,115,814)	(1,674,272)	1,441,543	46.3%	●
Operating surplus (exc. Depreciation)	(4,049,431)	(3,104,000)	(1,651,313) ✓	1,452,687	46.8%	●
Capital revenue	0	0	0	0	0.0%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	(4,049,431)	(3,104,000)	(1,651,313) ✓	1,452,687	46.8%	●
Depreciation Expense	0	0	0	0	0.0%	●
Net result	(4,049,431)	(3,104,000)	(1,651,313)	1,452,687	46.8%	●

Comments:

Favourable Operating result:

Employee costs are \$477k below budget due to a number of vacancies. Consultant costs are \$384k below budget, primarily due to vacant positions, resulting in projects not being commenced.

Health and Community Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	15,814,624	11,906,554	10,701,248	(1,205,306)	-10.1%	●
Other income	511,392	384,066	393,117	9,050	2.4%	●
Recurrent expenditure (excl. depreciation)	(21,096,673)	(15,822,670)	(14,115,692)	1,706,978	10.8%	●
Operating surplus (exc. Depreciation)	(4,770,657)	(3,532,049)	(3,021,327)	510,723	14.5%	●
Capital revenue	14,473,748	11,304,841	1,606,426	(9,698,415)	-85.8%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	9,703,091	7,772,792	(1,414,900)	(9,187,692)	-118.2%	●
Depreciation Expense	(41,342,108)	(31,006,581)	(31,316,779)	(310,198)	-1.0%	●
Net result	(31,639,017)	(23,233,789)	(32,731,679)	(9,497,890)	-40.9%	●

Comments:

Favourable Operating Result:

Recurrent Revenue - Grant revenue recognition \$784K lower than budget due to delayed delivery of programs; income from Accommodation \$170K and Commercial Property Rent \$229K lower than budgeted; Fleet hire reduced \$62K due to low vehicle availability for external hire

Recurrent Expenditure - Insurance expense lower than budgeted \$255K; reduced expenditure aligns with reduced grant revenue recognition YTD

Unfavourable Net result:

Capital Revenue - the timing of capital works has caused capital revenue to be lower than budgeted

Depreciation Expense - \$310K higher than budgeted

Financial Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	34,137,686	23,394,547	23,461,322	66,775	0.3%	●
Other income	399,999	675,615	1,869,873	1,194,258	176.8%	●
Recurrent expenditure (excl. depreciation)	(1,604,735)	(1,291,416)	(1,047,047)	244,369	18.9%	●
Operating surplus (exc. Depreciation)	32,932,950	22,778,746	24,284,148	1,505,402	6.6%	●
Capital revenue	3,037,323	2,032,323	1,273,523	(758,800)	-37.3%	●
Capital expenses	(3,500,000)	(2,625,000)	(54,858)	2,570,142	97.9%	●
Net result (excl. depreciation)	32,470,273	22,186,069	25,502,812	3,316,744	14.9%	●
Depreciation Expense	(1,328,454)	(996,341)	(1,014,590)	(18,249)	-1.8%	●
Net result	31,141,819	21,189,728	24,488,223	3,298,495	15.6%	●

Comments:

Favourable Operating/Net Result :

Revenue is higher than budget due to increased interest income resulting from higher-than-forecast cash balances.

Depreciation Expense - slightly higher than forecast in BR 25/26

Engineering Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	16,037,243	6,810,649	3,158,976	(3,651,673)	-53.6%	●
Other income	0	0	19,060	19,060	0.0%	●
Recurrent expenditure (excl. depreciation)	(37,102,134)	(24,048,588)	(18,647,591)	5,400,997	22.5%	●
Operating surplus (exc. Depreciation)	(21,064,891)	(17,237,939)	(15,469,555)	1,768,384	10.3%	●
Capital revenue	50,034,868	29,368,598	16,765,148	(12,603,450)	-42.9%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	28,969,977	12,130,659	1,295,593	(10,835,065)	-89.3%	●
Depreciation Expense	(42,571,126)	(31,928,345)	(32,955,053)	(1,026,708)	-3.2%	●
Net result	(13,601,149)	(19,797,686)	(31,659,459)	(11,861,773)	-59.9%	●

Comments:

Favourable Operating result:

Recurrent / Other Revenue -slightly lower recurrent grants & fees and charges revenue lower compared to budget.

Recurrent expenditure - overall expenditure is lower then budget due to vacant positions and timing on grant funded expenditure.

Un-favourable Net result:

The timing of capital works has caused capital revenue to be less than YTD budget.

Depreciation Expense - higher than forecast in BR 25/26

Fuel and Fleet Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	1,918,000	1,438,500	1,512,279	73,779	5.1%	●
Other income	0	0	4,750	4,750	0.0%	●
Recurrent expenditure (excl. depreciation)	(2,191,488)	(1,693,250)	(1,065,342)	627,908	37.1%	●
Operating surplus (exc. Depreciation)	(273,488)	(254,750)	451,687	706,437	277.3%	●
Capital revenue	600,256	600,256	169,410	(430,846)	-71.8%	●
Capital expenses	13,000	9,750	8,604	(1,146)	11.8%	●
Net result (excl. depreciation)	339,768	355,256	629,700	274,445	77.3%	●
Depreciation Expense	(833,123)	(624,842)	(512,779)	112,063	17.9%	●
Net result	(493,356)	(269,587)	116,921	386,509	143.4%	●

Comments:

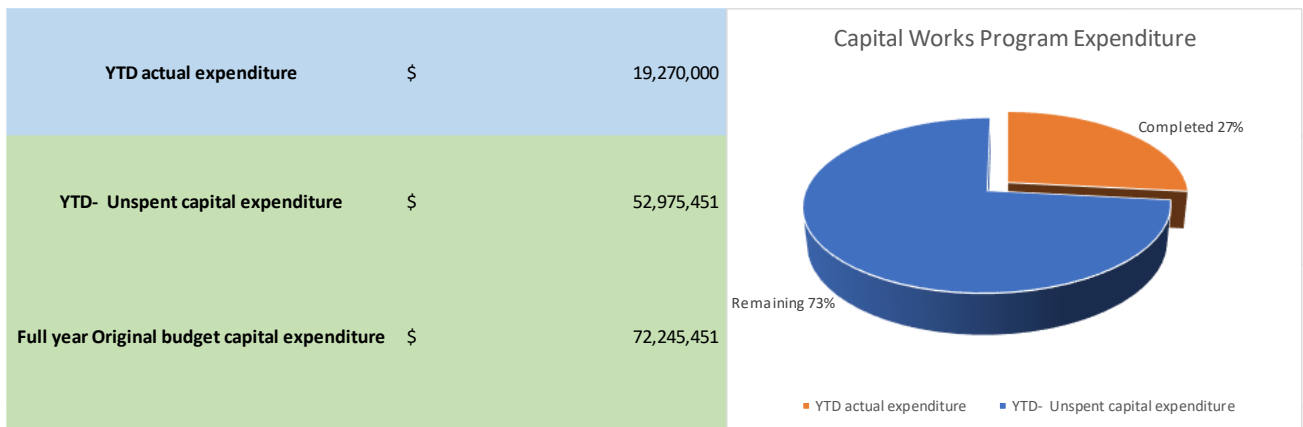
Favourable Operating/Net Result :

Margins are currently ahead of budget; however, they are expected to reduce in the coming months.

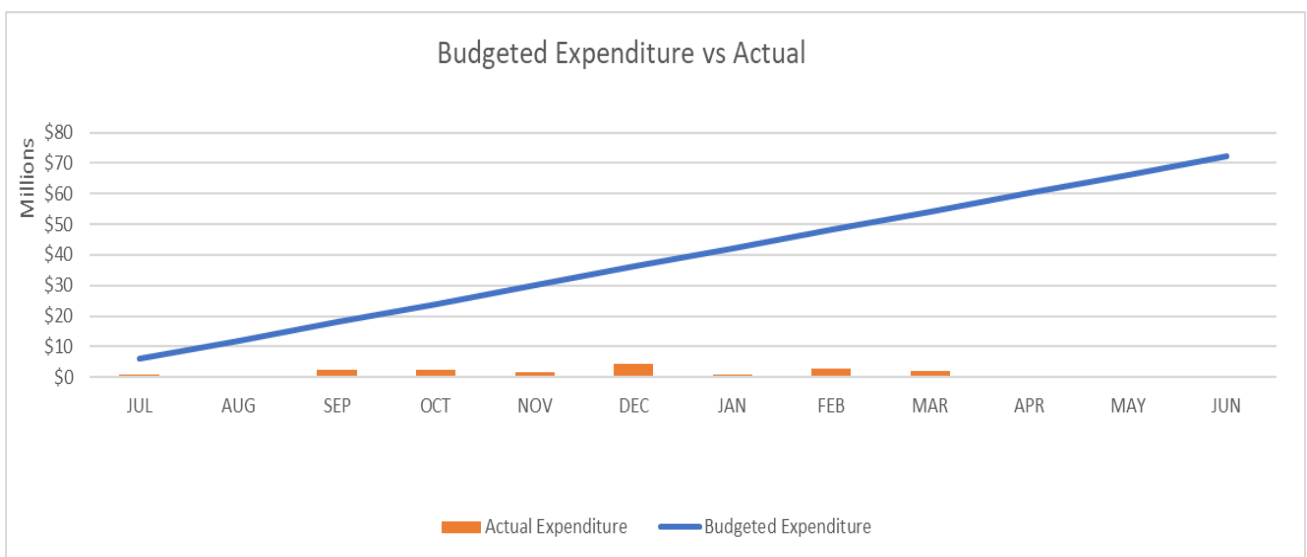
Depreciation Expense - lower than forecast in BR 25/26

Appendix B

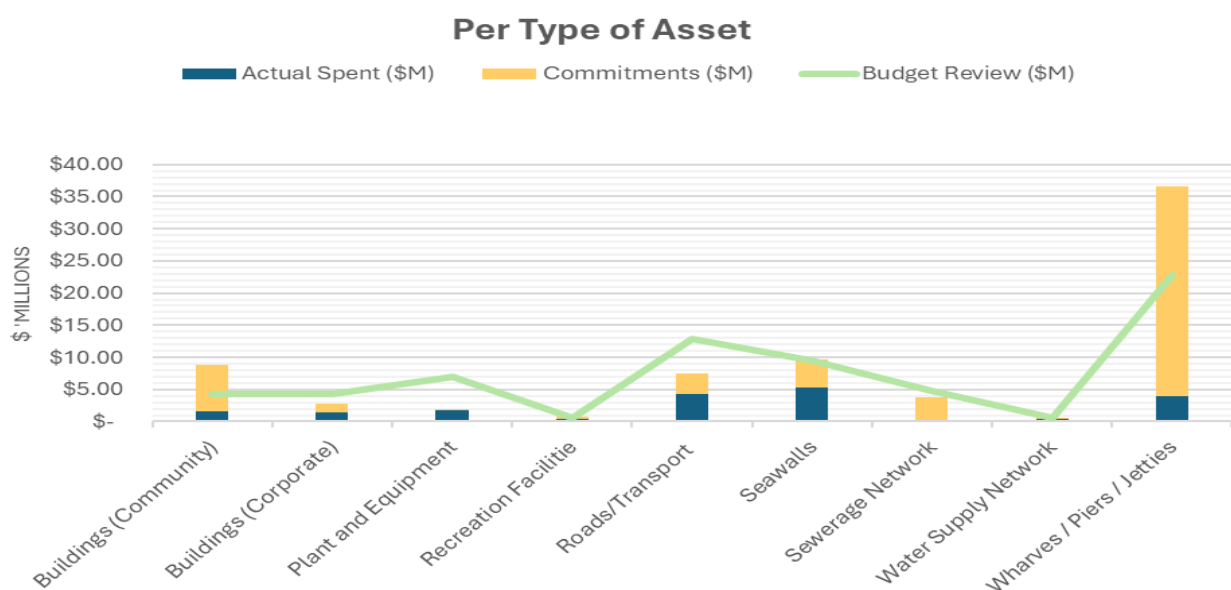
Capital Works Program



Monthly progress– Capital expenditure



Overall program performance – Per Type of Asset





DIRECTORATE: *Financial Services*

AUTHOR: *Executive Director Financial Services*

**AUDITOR GENERAL'S OBSERVATION REPORT ON THE AUDIT OF THE 2024/2025
TORRES STRAIT ISLAND REGIONAL COUNCIL FINANCIAL STATEMENTS**

OFFICER RECOMMENDATION:

Council notes the Auditor-General's Observation Report on the audit of the 2024/2025 Torres Strait Island Regional Council Financial Statements.

EXECUTIVE SUMMARY:

Final financial statements for the year ended 30 June 2025 were noted at Council's Ordinary Meeting held 28 January 2026 and received an unqualified audit opinion from the Queensland Audit Office (QAO).

The Auditor-General's observation report is a report about the audit that includes observations and suggestions made by the Auditor-General about anything arising out of the audit. As per the Local Government Regulation 2012, the Mayor must present a copy of the report at the next ordinary meeting following its receipt from QAO. The Audit Committee has considered this report.

One significant deficiency was reraised by QAO whilst completing their final audit procedures this year, with two internal control deficiencies identified. Council has the following control deficiencies, financial reporting issues and other matters that have previously been raised but are not yet resolved: two significant deficiencies, four deficiencies and one other matter.

Management has provided a formal response to QAO on the issues raised, which has been presented to and supported by Council's Audit Committee. These responses have also been accepted by QAO.

Consultation

- External Audit
- Audit Committee
- Executive Team
- Finance Team

Background:

Each financial year Council's financial statements must be audited per section 212 of the *Local Government Regulation 2012*. The purpose of the audit is to express opinions on the financial statements and the current year financial sustainability statement.

Section 54 of the *Auditor-General Act 2009* enables the Queensland Audit Office (QAO) to prepare an audit report containing observations and suggestions about anything arising from the audit. Per section 213 of the *Local Government Regulation 2012* this report must be presented at the next ordinary meeting of the Council after its receipt from QAO.

COMPLIANCE / CONSIDERATIONS:

Statutory:	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
Budgetary:	NA
Policy:	Audit policy
Legal:	NA
Risk / Risk Mitigation:	<u>Reputational:</u> potential reputational risk if reported issues are not actioned within a timely manner.
Links to Strategic Plans:	Aligns with the Corporate Plan 2025-2030
Masig Statement:	NA
Standing Committee Consultation:	NA
Timelines:	As indicated in the attached Management Report

Recommended:



Hollie Faithfull
Executive Director Financial Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

1. Auditor-General's Observation Report – 2025 Final Report



2025 FINAL MANAGEMENT REPORT

Torres Strait Island Regional Council

2 April 2026

Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council

Dear Cr Mosby

Final management report for Torres Strait Island Regional Council

We have completed our 2025 financial audit for Torres Strait Island Regional Council. QAO has issued an unmodified audit opinion on your financial statements.

The purpose of this report is to update you on any matters that have arisen since we presented our interim report to you on 18 June 2025.

Reporting on issues identified after the closing report

I can confirm that we have not identified significant issues since the presentation of our closing report to the audit committee. The issues and other matters we have formally reported to management and an update on management's actions taken to resolve these issues is included as Appendix A.

Please note that under section 213 of the Local Government Regulation 2012, you must present a copy of this report at your Council's next ordinary meeting.

Report to parliament

Each year, we report the results of all financial audits and significant issues to parliament.

We intend to include the results of our audit of your entity in our report to parliament, *Local Government 2025*. We will comment on the results of our audit, any significant internal control issues, and the overall results for the sector, including major transactions and events. We will discuss the proposed report content with your entity contact and continue to consult as we draft it. Formally, entities have an opportunity to comment on our report, and for these comments to be included in the final version tabled in parliament.

Audit fee

The final audit fee for this year is \$229,005, exclusive of GST. This fee is higher than the \$205,500 estimated in our external audit plan. We have discussed the key factors contributing to the fee variation with your Executive Director, Financial Services. In summary, these matters were:

- Additional substantive audit work required due to significant increases in valuation.
- Asset capitalisations and disposals were not up to date within the asset registers, which required adjustments at year end to consider whether asset additions were incorporated into the valuer's assessment.
- Additional samples required for credit card expenditure as entertainment costs are still high and larger samples than anticipated needed to be reviewed.
- Lack of quality assurance over information provided for audit purposes, in particular:
 - o Variances noted between asset register and PPE note totalling \$889K.
 - o Inaccuracies between applicable accounting standard noted and revenue recognition.
 - o WIP Register not reviewed to ensure that all applicable projects have been capitalised.

We would like to thank you and your staff for your engagement in the audit this year and look forward to working with your team again next year.

If you have any questions about this report or would like to discuss any matters regarding our services and engagement, please do not hesitate to contact me on 4046 0051 or Will Cunningham on 3149 6042.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Margaret Dewhurst'.

Margaret Dewhurst
Partner, BDO Audit (NTH QLD) Pty Ltd

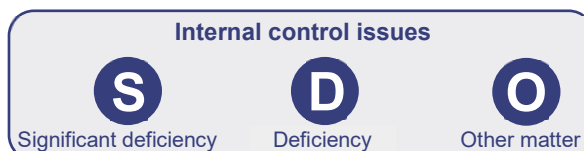
cc: James William, Chief Executive Officer
Cam Charlton, Chair of Audit Committee

Appendix A1 – Status of issues

Internal control issues

This section provides an update on the control deficiencies and other matters we have identified. It includes a response from management.

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.qao.qld.gov.au/information-internal-controls or scan the QR code.



S 25CR-1 Credit card expenditure – high instance of entertainment costs

Observation

We have previously raised an issue regarding lack of supporting documentation for credit card expenditure and a lack of support of the business nexus (alignment with Council's operational or strategic deliverables) with majority of meetings documented as networking meetings with Council contracted consultants.

We note that Council policy refers to expenditure being deemed appropriate if it meets certain criteria including whether it is reasonable and cost effective, fits within budget allocation, can withstand public scrutiny and align with Council's operational and strategic objectives. During the year we noted expenditure at local restaurants totalling approximately \$7,120 (GST excl). Based on our review of the purpose of these meetings we identified meetings that we would normally expect to be held in the office rather than at a restaurant e.g. meetings regarding comprehensive valuations and budget consultations.

Council policy further states that the maximum amounts for reasonable entertainment are not to exceed the ATO domestic meal expenses at Level 1. For a sample of transactions at local restaurants, we calculated an average spend per person attending of \$75 and note that on average this is \$16 per person higher than the highest lunch rates per the ATO guidelines; however, the range of spend per head for sample tested was between \$37 to \$133 per person.

We note that the policy does provide for entertainment expenditure and that Councillors and approved employees may be required to participate in meetings to build relationships with government and industry representatives; however, we would expect that this should be an infrequent occurrence and not with the same consultants or representatives throughout the year.

Implication

Council is not complying with their own policy in relation to entertainment expenditure exceeding the maximum spend without adequate justification, these expenditures may be perceived as not cost-effective or reasonable under Council policy, potentially undermining public trust in Council's stewardship of resources.

QAO recommendation

We recommend that all employees incurring entertainment expenditure are referred to Council policy, reinforcing the need to document how the expenditure meets Council's criteria to be deemed appropriate and that a maximum spend per person applies. Consideration should also be given regarding the frequency of meetings including entertainment expenditure with the same consultants/representatives.

Management response

Management will implement the following actions to address the identified deficiency:

- Reinforce Council policy requirements to all corporate card holders authorised to incur entertainment expenditure, with particular emphasis on documenting the business purpose and demonstrating alignment with operational and strategic objectives.

- Provide additional guidance and training to relevant staff on acceptable expenditure, including expectations regarding the frequency and nature of meetings involving entertainment, particularly with recurring external parties.
- Implement periodic monitoring and reporting of entertainment expenditure to identify trends, including frequency of engagements with the same consultants or representatives.

Responsible officer: Chief Executive Officer

Status: Work in progress

Action date: 30 June 2026



25CR-2 Preparation and management review over asset revaluation process

Observation

Council engaged an external valuer to undertake a comprehensive asset valuation of infrastructure asset classes for the year ended 30 June 2025. As a comprehensive valuation on all asset classes requires significant time and resources, early planning and commencement is essential. This process commenced in October 2024 with asset sighting and condition assessments at various Council locations; however, final reports and position papers were not provided to audit until 11 July 2025 – a month after the original agreed date.

Neither the position paper prepared by management nor the initial valuation report provided by the valuer adequately addressed the reasons for the significant increase in replacement cost and fair value of the infrastructure assets. Neither the valuation report or position papers adequately addressed the changes to key estimates and judgements from the previous comprehensive valuation and the impact on the movement in the asset values. The valuer incorrectly asserted that the increase was due to a change in accounting standards.

Upon review, and through extensive queries and discussions with the valuer and a request for an additional position paper, it was established that the driver for the significant increase was not due to a change in accounting standards, rather a change in underlying assumptions to provide a more accurate reflection of the true cost of construction of Councils assets. The main change in underlying assumptions was a move away from hypothetical large-scale projects that could achieve economies of scale, to smaller projects that represent actual project sizes achievable by Council.

We identified the following deficiencies in the valuation process:

- Asset capitalisations and disposals were not up to date when the asset registers were provided to the valuer which required adjustments at year end to consider whether the asset addition was already incorporated into the valuer's assessment.
- Support for unit rates did not use the most recent projects completed by Council e.g. unit rates for housing construction being based on projects as old as 2021, while projects from as recent as 2025 were available.
- Inadequate review of calculations in valuation workpapers. We identified an error of \$32.27m where formation assets had a difference between replacement cost and fair value despite these assets having an indefinite useful life thereby replacement cost should be fair value. This error was subsequently adjusted by the valuer.

Implication

In the absence of a robust process adopted for the valuation of property, plant and equipment, there is the potential for financial statements to be materially misstated. It is management's responsibility to document and understand the reasons for significant changes in estimates and assumptions. Further to this, delays in the valuation process impact the timely completion of the audit process and increase the amount of audit effort required to finalise the assessment. This impacts both the overall cost of the audit and the Council's ability to meet its statutory reporting obligations.

QAO recommendation

We recommend that management review their asset valuation process and investigate whether an approach where comprehensive valuations are performed on a rolling basis could be applied to Council's infrastructure assets. Management should ensure that key changes in estimates and assumptions are appropriately documented and explained in management's review of the asset valuation/their position papers. In addition, we recommend that prior to the valuation process commencing all asset additions and disposals are processed through the asset register.

Management response

Management notes that, due to Council's remote location, a full comprehensive valuation of all building and infrastructure asset classes has historically been undertaken concurrently to achieve cost efficiencies; however, management recognises that this approach places significant pressure on resourcing and timing.

Management will undertake a review of valuation approaches, including the feasibility of implementing a rolling valuation program for building and infrastructure assets in future years. This review will consider cost implications, resourcing requirements, and condition assessments having regard to Council's geographic constraints. The outcomes of this review, including recommended options and associated trade-offs, will be presented to the Audit Committee for consideration and endorsement.

In addition, management is currently implementing improved processes, in consultation with Engineering Services, to ensure that asset additions and disposals are identified, recorded, and processed in a timely manner within the asset register.

In the interim, management will be undertaking a desktop valuation for all asset classes for the 25/26 financial year and will work with the appointed valuer to strengthen documentation and review practices.

Responsible officer: Executive Director Financial Services

Status: Work in progress

Action date: 30 September 2026

D 25CR-3 Councillor interest registers not updated

Observation

Section 201C of the *Local Government Act* requires Councillors to advise the Chief Executive Officer within 30 days after the end of each financial year whether there have been any changes to the register of interests in the last 12 months, including a confirmation if there have been no changes. The confirmation by each Councillor and their related persons needs to be completed in the approved form. During a review of the register of interest forms, we noted one instance where a Councillor's form did not include a current Board membership held by the Councillor.

Implication

Councillors are not complying with the requirements of the Act which could result in disciplinary action being taken against the Councillor. In addition, potential or real conflicts of interest may not be identified resulting in a view that decisions are not being made for community but for personal interests.

QAO recommendation

We recommend a process is implemented to ensure the accuracy of forms completed by Councillors.

Management response

Management will implement enhanced control measures to strengthen the integrity of the register of interests process for Councillors. These measures will include the introduction of a formal review and validation process for all submitted forms, incorporating completeness checks and targeted follow-up where anomalies or omissions are identified. In addition, further guidance will be issued to Councillors to reinforce disclosure requirements, including clarification of interests that must be declared.

Responsible officer: Executive Director Corporate Services

Status: Work in progress

Action date: 30 June 2026

Appendix A2 – Matters previously reported

The following table summarises all control deficiencies, financial reporting issues, and other matters that have previously been raised, some of which may have been reported as resolved in the closing report. The listing includes issues from our reports this year and those issues raised in prior years.

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.qao.qld.gov.au/information-internal-controls or scan the QR code.






Internal control issues

Ref.	Rating	Issue	Status
24CR-1	S	Lack of quality assurance over information provided for audit purposes	<p>Work in progress</p> <p>Inadequate review of information provided for audit:</p> <ul style="list-style-type: none"> - Variance noted between asset register and PPE note totalling \$889k. - Inaccuracies between applicable accounting standard noted and revenue recognition. - WIP register not reviewed to ensure that all applicable projects have been capitalised. - Assets are not disposed of in a timely manner. <p>Responsible officer: Chief Executive Officer Action date: 30 March 2025 Revised action date: 30 September 2026</p>
24IR-1	S	<p>IT user control environment</p> <p>We noted that there have been several instances of employees and contractor accounts remaining active and failing to be terminated in a timely manner.</p>	<p>Work in progress</p> <p>Interim testing identified further instances of employee and contractors not being terminated on a timely basis.</p> <p>Responsible officer: Executive Director Corporate Services Original action date: 31 July 2024 Revised action date: 30 September 2026</p>
23IR-1	S	<p>Receipts not retained for credit card transactions</p> <p>One credit card holder has failed to produce receipts or invoices for over half of transactions paid by credit card. A significant number and value of purchases from restaurants, cafes and other food providers have also been made with corporate credit cards.</p>	Reraised refer 25CR-2

Ref.	Rating	Issue	Status
24CR-2	D	<p>Completeness of job costs used to calculate QBuild Invoices</p> <p>Based on our review of invoicing of QBuild jobs, we identified Procore does not always capture all expenditure relating to a job. There is no reconciliation between Procore and the general ledger, therefore amounts were understated when being invoiced.</p>	<p>Resolved</p> <p>No significant issues identified from work completed.</p>
24CR-3	D	<p>Lack of a travel policy</p> <p>A number of transactions for attendance at interstate conferences were identified which were approved by the Executive Director; however, there is no documented Council travel policy providing guidelines of what are considered to be reasonable expenses when travelling on official Council business.</p>	<p>Resolved pending auditor verification</p> <p>A travel policy and procedure were approved by the CEO on 22 April 2025 and uploaded to staff intranet on 10 July 2025. Staff communication is due to be completed in July 2025 regarding updates to policies and procedures. We will test compliance with the policy at our planning visit for the 2026 audit.</p>
21IR-4	D	<p>Not all material balances reconciled during the year</p> <p>AASB 15/1058 grant accounting not updated throughout the financial year; they are only updated at balance date.</p>	<p>Resolved</p>
22CR-1	D	<p>Non-compliance with procurement policy and local government regulations</p> <p>Various examples of non-compliance with Council's own procurement policies which are based on the requirements in the Local Government Regulation, paragraphs 224 to 237 were identified.</p>	<p>Work in progress</p> <p>Based on testing, we identified purchase orders created after invoice dates. In addition, we note Local Buy Suppliers are engaged without obtaining further quotes to demonstrate how value for money has been achieved. We note that a new framework has been adopted, and mandatory training is being provided to staff. The new framework will be tested as part of the 2025/26 audit.</p> <p>Responsible officer: Executive Director Financial Services</p> <p>Original action date: 31 December 2022 Revised action date: 30 September 2026</p>
22CR-3	D	<p>Employee certified agreement</p> <p>Implementation of the agreement into payroll processing was not yet completed, even though it was ratified in July 2021 with an effective date of September 2021.</p>	<p>Resolved</p>
22CR-6	D	<p>Register of interest declarations for executives not obtained in a timely manner</p> <p>Declarations not being completed in a timely manner for newly employed executives or employees acting in executive roles for a temporary period.</p> <p><i>Update: Noted an instance where a register was not provided for an executive who has since left the Council. Discussed, ensuring exit interview procedure includes consideration of whether all required disclosures have been made.</i></p>	<p>Work in progress</p> <p>Management working on a suitable control for exit procedures to include a review of any necessary declarations.</p> <p>Responsible officer: Executive Director Corporate Services</p> <p>Original action date: 31 December 2022 Revised action date: 30 September 2026</p>

Ref.	Rating	Issue	Status
23IR-2	D	<p>Criminal history checks for new employees</p> <p>Council policy does not stipulate for which positions a criminal history check should be carried out prior to issuing an offer of employment.</p> <p><i>Update: Criminal history checks are completed for positions that warrant a higher level of vetting as part of the recruitment process.</i></p>	Resolved
23IR-3	D	<p>Council meeting agendas and minutes not made publicly available within specified timeframe</p> <p>Council meeting minutes were not made available to the public within the timeframe required after the meeting as per the Local Government Regulation. Council meeting agendas were not made available to the public within the timeframe required prior to the meeting.</p>	Resolved
23CR-1	D	<p>Excessive leave balances</p> <p>There were 32 staff members with over 300 hours of unused annual leave, including five staff with over 500 hours.</p>	<p>Work in progress</p> <p>Staff with excessive leave have only increased from those previously identified. Steps are being taken to implement leave management plans with these employees.</p> <p>Responsible officer: Executive Director Corporate Services</p> <p>Original action date: 31 October 2023</p> <p>Revised action date: 30 September 2026</p>
23CR-2	D	<p>Business services unit capitalisations – Capital upgrades community buildings</p> <p>Capital work performed on Council community buildings identified as being incorrectly expensed rather than capitalised for varying reasons.</p> <p><i>Update: We identified various issues with the treatment of BSU capital works. There is no regular process to identify capital works until year-end in an accrual which is capitalised in the following year.</i></p>	<p>Work in progress</p> <p>Not all capital works were capitalised at year end and prior year capital works remained on WIP register.</p> <p>Responsible officer: Executive Director Financial Services</p> <p>Original action date: 30 November 2023</p> <p>Revised action date: 30 September 2026</p>
23CR-4	D	<p>Independence declarations not completed by evaluation panel members</p> <p>Identified an instance where evaluation assessors have not completed a 'Conduct, Confidentiality and Conflict' declaration.</p>	Resolved
23CR-7	D	<p>Community grants outcome reporting requirements</p> <p>Requirement under the community grants policy that outcome reports be submitted by grant recipients within four weeks after an event was identified as not being enforced.</p> <p><i>Update: We noted one instance out of a sample of five where an outcome report could not be located for a community grant to the value of \$5,000.</i></p>	Resolved

Ref.	Rating	Issue	Status
24IR-4		<p>Outdated policies on Council website</p> <p>A number of policies on the website appeared to be out of date and passed their date of review. These included the Employee Code of Conduct, Fitness for Work Policy, and People and Wellbeing Policy.</p> <p><i>Update: A draft register is being developed internally to track all existing policies and their review dates in order to facilitate timely completion of reviews.</i></p>	<p>Work in progress</p> <p>Outdated policies noted on website - Fraud and Corruption Prevention Policy (review date May 2024), Termination of Tenancy Policy (review date June 2023) and Investment Policy (review date May 2025).</p> <p>Responsible officer: Executive Director Corporate Services</p> <p>Original action date: 31 December 2023</p> <p>Revised action date: 30 September 2026</p>
23CR-8		<p>Grant revenue assessment</p> <p>Inconsistencies with recognition between grants were identified as a result of the accounting standard requirements not being consistently applied across grant funding. This resulted in several immaterial errors.</p>	Resolved
23CR-10		<p>Recognition of maintenance revenue</p> <p>A change in the process and timing of recognising revenue for QBuild repair works outsourced to sub-contractors was identified. This change was not consistent with requirements under the applicable accounting standard, resulting in a revenue cut-off issue at year-end.</p>	Resolved

Appendix A3 – Climate-related financial disclosures

Next year's planning considerations	Potential effect on your reporting obligations	Potential effect on your audit
<p>As a non-mandatory reporting entity, your entity does not need to prepare climate-related financial disclosures in compliance with AASB S2 Climate-related Disclosures and have this audited under the ASSA 5010 timetable.</p> <p>Queensland Treasury has communicated to us that it does not intend to include your entity within its whole-of-government reporting framework.</p> <p>The department of local government is considering a sector-wide response. We encourage local governments to engage with the department prior to devoting time and resources to determining their approach to reporting.</p>	<p>At this point there is no effect on your reporting obligations for 2026 or future years.</p> <p>Your entity may choose to voluntarily report against AASB S2. As part of your decision making, you should also consider who your report users are, and what their information needs are.</p> <p>We strongly encourage you to engage with us prior to making this decision. Planning to develop a valuable report is a significant commitment.</p>	<p>We have commenced our engagements for clients who are preparing mandatory reports now.</p> <p>Our experience is that engagement at least 18 months out from the first reporting date allows us to develop a shared understanding of the roles and responsibilities, and assess your readiness for reporting.</p> <p>If you chose to prepare a voluntary S2 compliant report, we would recommend that you allow a similar amount of time.</p>



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DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

OFFICER RECOMMENDATION:

Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss items listed on the agenda for closed discussion and for the reasons outlined under those items.

EXECUTIVE SUMMARY:

A local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

Section 254J of the *Local Government Regulation 2012* allows the Council to close its meeting to the public to discuss one or more of the following matters:

- (a) the appointment, discipline or dismissal of the chief executive officer;
- (b) industrial matters affecting employees;
- (c) the local government's budget;
- (d) rating concessions;
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
- (f) matters that may directly affect the health and safety of an individual or a group of individuals;
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
- (h) negotiations relating to the taking of land by the local government under the *Acquisition of Land Act 1967*;
- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;
- (j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254J of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i>
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <i>3.1 Provide good governance & leadership</i>
<i>Malungu Yangu Wakay Mirkok Ikya Malunhumun (The Masig Statement)</i>	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:

Michelle Webster

Michelle Webster
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil.



DIRECTORATE: Corporate Services
AUTHOR: Executive Director Corporate Services

RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

OFFICER RECOMMENDATION:

Council resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012*.

EXECUTIVE SUMMARY:

Section 254I of the *Local Government Regulation 2012* stipulates that a local government meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254I of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	TSIRC Standing Orders (Meeting Procedures) Policy – August 2024
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ 3.1 Provide good governance & leadership
Malungu Yangu Wakay Mirkok Ikya Malunhumun (The Masig Statement)	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:

Michelle Webster

Michelle Webster
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil.



DIRECTORATE: Corporate Services
AUTHOR: Executive Director Corporate Services

CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

OFFICER RECOMMENDATION:

For the Council to formally resolve on the matters discussed in its Closed Session.

EXECUTIVE SUMMARY:

Section 254J(6) of the *Local Government Regulation 2012* stipulates that a local government or a committee of local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

The open meeting must resume to pass a resolution if any decisions are necessary following the closed-meeting discussion.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254J(6) of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i>
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <i>3.1 Provide good governance & leadership</i>
<i>Malungu Yangu Wakay Mirkok Ikya Malunhumun</i> (The Masig Statement)	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:

Michelle Webster

Michelle Webster
Executive Director Corporate Services

Approved:

A handwritten signature in black ink, appearing to read 'James William', with a stylized flourish at the end.

James William
Chief Executive Officer

ATTACHMENTS:

Nil.



DIRECTORATE: *Corporate Services*

AUTHOR: *Executive Director Corporate Services*

ITEMS ARISING

OFFICER RECOMMENDATION:

For Council to formally resolve to consider those items arising after the agenda for the meeting has been made public.

EXECUTIVE SUMMARY:

Section 254D(4) of the *Local Government Regulation 2012* allows for a local government or a committee of local government to discuss or deal with (at any meeting) items arising after the agenda for the meeting has been made available to Councillors.

Standard practice is that business not on the published agenda, or not fairly arising from the agenda, should not be considered at any local government meeting unless permission for that purpose is given by the local government at the meeting (*Source: TSIRC Standing Orders Policy – August 2024*)

Council will need to make a formal resolution to consider/discuss any items nominated for this agenda item.

Interested Parties/Consultation:

N/A

Background / Previous Council Consideration:

N/A

COMPLIANCE / CONSIDERATIONS:

Statutory:	Section 254D(4) of the <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	<i>TSIRC Standing Orders (Meeting Procedures) Policy – August 2024</i> applies.
Legal:	N/A
Risk:	Council breach of its Statutory requirements above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council ➤ <i>3.1 Provide good governance & leadership</i>
<i>Malungu Yangu Wakay Mirkok Ikya Malunhumun (The Masig Statement)</i>	<i>In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.</i>
Standing Committee Consultation:	N/A
Timelines:	Standard Procedure at each Monthly Council Meeting

Other Comments:

Nil.

Recommended:

Michelle Webster

Michelle Webster
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil.



DIRECTORATE: Building Services
AUTHOR: Executive Director Building Services

BUILDING SERVICES REPORT (MARCH 2026)

OFFICER RECOMMENDATION:

Council resolves to note the Building Services Report for March 2026.

EXECUTIVE SUMMARY:

This report provides an overview of the ongoing activities carried out by the Building Services Unit (BSU) during the reporting period of March 2026.

Interested Parties/Consultation:

- Building Services Executive Director
- Building Services Management
- Business Services Accountant
- Building Services Construction Software

Upgrade & HO Program:

BSU continues to initiate the delivery process for this financial year, Upgrade Works & Home Ownerships. Regular meetings continue with funding partners and are being held to address challenges related to high delivery costs, extended timeframes for project completion, and tender awarding.

Current Status (as of 30 March 2026)

Upgrade and HO Program - Revenue Comparison March			
2024/2025	2025/2026	Variance	
\$13,339,241.29	\$ 9,143,302.37	-\$	4,195,938.92
The above figures are based upon actual invoices and do not include accruals.			

Priority Upgrade works, in the HWS, Stove replacements, Vacant and Dis-Mod (OT) work types, has been initiated for enhanced visibility and priority actions.

Strategies are continuing the implementation of planning for the delivery of the NAHA Upgrade program and Home Ownerships. These strategies encompass:

- Reviewing contractors' existing workloads
- Prioritising essential works
- Conducting bulk tendering for all upgrades in each community
- Reviewing and modifying contracts to mitigate risk to TSIRC (e.g., material, freight, flights, etc.)

R&M Program:

The realignment of the Tier 1 stream has continually improved service delivery to our customers and most importantly our communities. This reshape has also led to increased revenue for TSIRC and decreased delivery timeframes.

As of 30 March 2026, there is a backlog of maintenance work comprising of approx. 909 tasks with a total value of approximately \$1.8 million that has been pending for over 30 days.

Current Status (as of 31 January 2026)

R&M Program - Revenue Comparison March		
2024/2025	2025/2026	Variance
\$ 15,207,397.17	\$ 13,306,132.79	-\$ 1,901,264.38
The above figures are based upon actual invoices and do not include accruals.		

Dept of Housing has continued to bank non essential maintenance requests (not releasing to TSIRC) which is impacting work for our contractors and TSIRC trade staff that is based locally within the remote isolated communities. We have continued to follow up with the Dept of Housing with several letters from the CEO to the DDG and with Cr Fell and the ED of BSU and Communities, meeting face to face with Dept of Housing (3 February 2026) to express and identify the urgency to release this banked maintenance works as it affects employment, community liveability and requests from tenants to reduce rent due to maintenance requests not being addressed.

Our social housing infrastructure is becoming aged and therefore requires increased maintenance/upgrades to maintain to a liveable and safe standard – TSIRC has expressed concerns to Dept of Housing and the need to work in partnership to develop communication protocols to our 15 divisions to address community frustration. To date Dept of Housing continue to work in silo!

Housing Investment Plan (Capital Housing Program) - \$14.4M:

Stage 1 funding was released on September 27, 2022. In October 2023 Council resolved to deliver the program through a staged approach and in partnership with QBuild. Working closely with Community Services and identifying the priorities for deliveries (domestic violence, disability services and overcrowding) the Communities of Erub, Iama, Mabuia, Saibai and Warraber have been identified as priority 1.

Continuing to communicate with PBC's to build partnerships and progress through the ILUA/compensated 24 JAA process to deliver program.

Mabuia ILUA finalised in April 2025 and construction to commence in factory in Cairns in November with a planned hand over date 30 June 2026..

Both Mabuia residences have commenced construction in the Cairns MMC. With works still on program target .

Photo's as of 10 March 2026





Additionally, as per the resolution passed in October 2023, CEO has delegation and approved a variation to construct 3 x new dwellings on Badu to ensure funding milestones are met and TSIRC does not lose the funding. Meeting held with tenants (10 September), building designs and siting plans discussed, currently following up with designers and architects regarding these tenants queries.

Costs have increased significantly with the proposed new Modern Methods of Construction (MMC), BSU has reached out to several private MMC's contractors to build partnership and explore options to reduce costs.

TSIRC has also raised with Dept of Housing the need to partner together to develop a rolling program and ensure a Economy of Scale approach to ensure we are getting value for money and not what is currently happening with the small release of funds to deliver two social housing assets than further funding released.

Business Relationships:

Meetings between BSU and key stakeholders (QBuild) continue on a weekly basis.

TSIRC BSU and Communities are working together in partnership to improve the delivery of service to our communities to ensure we are improving the livability within each Division.

Logistics:

TSIRC Contract documentation continually reviewed and updated to establish contractor accountability for the projects they undertake. Timely project delivery is a priority for TSIRC.

Reviewing current reporting processes to streamline and further reduce risk to TSIRC.

COMPLIANCE / CONSIDERATIONS:

Statutory:	<ul style="list-style-type: none">• <i>Local Government Act 2009</i>• <i>Local Government Regulation 2012</i>• <i>National Construction Code Building Act 1975</i>• <i>Building Regulation 2006</i>• <i>Queensland Building and Construction Commission Act 1991</i>• <i>Queensland Building and Construction Commission Regulation 2018</i>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	<p>Risk Management</p> <ul style="list-style-type: none">• Continued review of scheduled works for this financial year to clarify projects and their financial impact.• Ongoing review of departmental structure, resourcing, and processes to enhance service delivery across all levels.• Regular monitoring of performance to manage revenue, expenses, service delivery, and community outcomes
Links to Strategic Plans:	<p>Corporate Plan 2025-2030</p> <ul style="list-style-type: none">• Maintaining and Renewing our Infrastructure
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

Other Comments:

Nil.

Recommended:



Evanness Hollingsworth
A/Executive Director Building Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil



ORDINARY MEETING

April 2026

Agenda Item

19.2

DIRECTORATE: Community Services

AUTHOR: David Abednego, Head of Community Services

ORDINARY MEETING: April 2026

DATE: 21 April 2026

ITEM: Information Report for Noting only

SUBJECT: Information Report – 07 March– 08 April 2026

AUTHOR: David Abednego, Head of Community Services

OFFICER RECOMMENDATION:

That Council notes this report.

EXECUTIVE SUMMARY:

To provide Council an update on the functional areas within the Community Services department for activities undertaken between 07 March to 08 April 2026. The officers' comment in this report provides an outline of key strategic and operational activities, including notable and significant works for Community Services during reporting period.

Background / Previous Council Consideration:

From a combination of councils' own-source and external-source funding, the Community Services department delivers a diverse range of programs including:

- Community Care (child, aged and disability)
- Environment and Health
- Health and Wellbeing /Indigenous Knowledge Centre
- Housing Services
- Operation of Divisional Offices
- Events Coordination

Officers Comment:

Strategic: Key strategic items of significance is outlined below. These tasks are usually led by Executive Director and Head of Community Services.

- **Environment and Health matters**

- Work in progress - scoping for engagement of consultant to develop animal management plan for Badu community and audit of Councils Animal Management Program.
 - Executive Director CS and Head of CS, Manager EH and Coordinator EH, met to discuss the draft scoping for engagement of consultant.
- DAFF provided training for EHW's as part of the Joint Regulator Arrangements. Where EHW's on Mer, Poruma and Warraber will take on some of the DAFF responsibilities in these communities, which currently do not have AQIS Officer.
- Appointment of Veterinary Services – Tenders were received and assessed, with the successful tenderer being Central Veterinary Surgery.
 - Vet services to communities will commence late May 2026.

- **Housing Matters**

- There are currently various housing matters that are ongoing which have been escalated to the Executive for direction. These matters are of a sensitive nature which requires consultation with PBC's and/or directly with tenants.
 - Two day workshop with Senior Housing Management Team, EDCS and HOCS to discuss current housing management issues and a way forward with addressing these matters. The main focus of the workshop was to develop a strategy to address the current rental arrears.
 - Housing Policies have been completed and tabled for endorsement at July OM.
- Head of Community Services and Manager Housing to coordinate travel and visits to all divisions, this is ongoing planning and will be effective in the 26/27 FY.

- **Climate Resilience Project**

- Team has commenced their initial visit to communities to provide an overview of the project to Councilors, DM, DEO and other stakeholders. Phase 2 of the community engagement will be with community members.

- **Health and Wellbeing**

- Draft Food Security and Implementation Plans have been completed, will be tabled for endorsement at the July OM.
 - Training was delivered to community members at Warraber on Aquaponics for growing vegetables, this was part of an initiative with Health and Wellbeing Queensland.
- Interviews have been completed for Manager Health and Wellbeing/IKC
- In progress – discussions with Qld Health Prevention Strategy Branch for a joint partnership arrangement for the Quit Connector program – reduce tobacco smoking and vaping for First Nations People living in the Torres and Cape Hospital and Health Service (TCHHS) Region

- **Events and Engagement**

- Work in progress Project Plan for implementation of QR Code – Visitors Sign In - this will enhance to have a more effective and efficient process for visitor management.
- 50 years of NAIDOC – Manager working closely with Divisional Managers with planning of events in the Divisions.
- Future events – Kubin and Masig Basketball Court official opening
- Iama Seawall Official Opening

Operations: An overview of items of importance by each team on operational matters. Further details can be provided upon request.

- **Housing**

- Total housing Application increased to 554 (total in region and external to region) representing – Category 1 – 88; Category 2 – 357; Category 3 & 4 109 combined.
 - There has been an increase in housing applications of six (6) from 548 to 554 since last housing report submitted for March OM.
- Rental collection remains below regional average. Regional Average is 90%. Housing team is working extensively to ensure that rental collection remains above average.

- **Events | Engagement**

- Visitor Dashboard – *no reports for April OM (Manager on leave)*
 - Total Visit request submitted:
 - Total applications:
 - Total approved:
 - Total declined:
 - Total (pending approval/declined):
- Divisional Engagement Funds are currently available to support community-led initiatives, cultural events and activities in communities. Three applications were received and approved in February for events in March.
- Climate Resilience Project Team has commenced their initial visit to communities to provide an overview of the project to Councilors, DM, DEO and other stakeholders. Phase 2 of the community engagement will be with community members.

Health and Wellbeing | IKC

- Interim Coordinators were appointed to manage HLO's and IKC's
- HLO and IKC Program continue to be delivered under the guidance of the Interim Coordinators
- Head of Community Services oversees the program area until Manager position is finalized

Environment and Health

- Council continues to provide support to EHW for training to ensure they carry out their duties in line with legislative requirements.
- Authorized Person Training was held at Badu for two new EHW's (Badu and Ugar)
- 10 EHW's are currently undertaking Certificate III in Indigenous Environmental Health, training delivered by Mining Skills Australia

Aged Care and Childcare – (no data for April OM – Manager on leave)

Key Issues for Aged Care

- Workforce development – shortage of qualified and consistent Aged Care support workers
- Difficulty retaining and attracting staff
- Service Delivery Hours
 - Training/Compliance Reporting –
 - Social Support –
 - Allied Health –
 - Domestic Assistance –
 - Flexible Respite
 - Transport –
 - Other Food Services –
 - Personal Care –

Key issues for Childcare

- No data to present for this reporting period, due to non-entry of data.

Divisional Administration

- Head of Community Services continues to work with Regional Managers to ensure that Divisional Stock Reconciliation and Accommodation Reconciliation are completed in a timely manner and Divisional Operations are operating efficiently.
- Regional Managers and Divisional Managers are working with Fuel and Fleet with the implementation with change to the new fuel process.
- Head of Community Services and Regional Managers are planning Divisional Manager workshop to be held at Cairns in June 2026.
- Regional Managers are working with Training and Organisational Development to determine training requirements for cleaners
- Regional Managers and Head of Community Services are working with Anthony Ottaway on External Accommodation Review
- Traditional Visitors within the month of March 2026

2026 PNG Treaty Movement Stats - MARCH									
Enter the total number of movement per month.						Enter total STAT number			
Division Name/#	Daily Visit (PNG to TSI)	Daily Visit (TSI to PNG)	Approved Permit (PNG to TSI)	Approved Permit (TSI to PNG)	Non- Approved Permit	Qld Health Service Access	Qld Water Police Search & Rescue	Local Search & Rescue	
Boigu - Div 01	50								
Dauan - Div 02	18	7	18	7					
Saibai - Div 03	31	31	31	12	1				
Mabuiag - Div 04	0	0	12	0	0	0	0	0	
Badu - Div 05									
Kubin - Div 06	0	0	0	0	0	0	0	0	
St Pauts - Div 07	0	0	0	0	0	0	0	0	
Hammond - Div 08	0	0	0	0	0	0	0	0	
Iama - Div 09	0	0	1	2	1	0	0	0	1 x Non-Approved Permit - Unauthorized visit.
Warraber - Div 10									
Poruma - Div 11	0	0	0	0	0	0	0	0	
Masig - Div 12	0	0							
Ugar - Div 13	0	0				0	0	0	
Erub - Div 14	0	2 / pick-up	0	0	1	0	0	0	2/03/26 (Katatai x 5), due to storm, went off cou
Mer - Div 15	0	0	0	0	0	0	0	0	

- No other Divisions reported movements to /from PNG. Breaches are recorded where information is available and Divisional Managers requested to include health status of visits in information is readily available or provided through inter-agency information.

Interested Parties/Consultation:

- Community Services Managers

COMPLIANCE / CONSIDERATIONS:

Statutory:	<p><i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i></p> <p>In addition, Community Services functional areas are subjected to a range of Local, State and Commonwealth legislation relevant to roles and teams.</p>
Budgetary:	<p>Ongoing monitoring and process improvement to achieve financial governance, including austerity measures, is being implemented to strengthen budget management within each functional area of Community Services. The department continues to consider opportunities to increase revenue through the supply of services and submission for external-source funds.</p>
Policy:	N/A
Legal:	N/A
Risk:	<p>Day-to-day risk is considered low however closely monitored and mitigated by the application of adherence to policy and procedures.</p>
Links to Strategic Plans:	<p>TSIRC Corporate Plan 20258-2030 (<i>Bisnis Plan</i>)</p> <p>Outcome 1: We preserve cultural heritage, history, and place. Outcome 3: We ensure accessibility to community support services. Outcome 4: We are a transparent open and engaging council. Outcome 10: We advocate and foster regional prosperity through enterprise development.</p>
Malungu Yangu Wakay (The Masig Statement):	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

Other Comments:

That Council resolves to note the Community Services Information Report.

Recommended:



David Abednego
 Head of Community Services

Endorsed:



Dawson Sailor
 Executive Director Community Services

Approved:



James William
 Chief Executive Officer



Corporate Services Directorate

AUTHOR: *Executive Director Corporate Services*

CORPORATE SERVICES INFORMATION REPORT FOR THE MONTH OF MARCH 2026

OFFICER RECOMMENDATION:

Council notes and receives the Corporate Services Information Report for the month of March 2026.

EXECUTIVE SUMMARY:

To provide Council with an update on the functional areas within the Corporate Services directorate and updates on projects progress for the month of March 2026.

INTERESTED PARTIES/CONSULTATION:

Managers and SMEs Corporate Services.

REPORT:

The Corporate Services directorate delivers a diverse range of internal and external services. A snapshot of work undertaken as well as operational highlights can be found by clicking on to the following links:

- 1. Administration and Communication (including Social Media Report)**
- 2. Economic Development**
- 3. Fuel and Fleet**
- 4. Governance and Risk & Legal**
- 5. Information Technology Services**
- 6. People and Wellbeing Recruitment & Safety Report**

Recommended:

Michelle Webster

Michelle Webster
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

1. Administration and Communication (including Social Media Report)
2. Economic Development
3. Fuel and Fleet
4. Governance and Risk & Legal
5. Information Technology Services
6. People and Wellbeing Recruitment & Safety Report

Top posts

TC Torres Strait Island Regional Council
Mar 11, 00:00

Last week, 10 of our Engineering Officers travelled to Cairns for specialised training, strengthening the skills as water and sewer operators across our communities. 🌊 On Monday and Tuesday, the team attended Confined Space and Working From Heights training with ProLift Cairns, gaining essential safety skills to help them carry out their duties safely in challenging environments. On Wednesday, the Officers toured the Southern Wastewater Treatment Plant, operated by Cairns Regional Council. Seeing how a much larger facility operates was an inspiring and insightful experience for the team and a great opportunity to learn how water and wastewater systems are managed at scale. A big thank you to Aron Smith for facilitating the training and sharing his

1,946 impressions

TC Torres Strait Island Regional Council
Mar 08, 00:00

Today we celebrate the incredible women who inspire us across our organisation and the women in our lives who make every day brighter: our mothers, sisters, colleagues and friends 💖 At the same time, International Women's Day is also a day to recognise the important work still ahead to secure equal rights and opportunities for all women everywhere. Happy International Women's Day to the amazing women in our communities and across the globe! 🌍 #TSIRC #TorresStraitIslands #InternationalWomensDay2026 #8March

1,334 impressions

TC Torres Strait Island Regional Council
Mar 24, 04:16

Today and tomorrow, we're holding our Ordinary Council Meeting in Warraber. Key topics on the agenda include the rise in fuel prices and how it's directly impacting the cost of living in our communities. We encourage everyone to join us in person at Warraber Community Hall or to tune in live via our YouTube channel: <https://lnkd.in/d3K54hR8> We're committed to transparency and keeping our communities informed about the decisions that affect you. #TSIRC #TorresStrait #TorresStraitIslands #ZenadthKes #FuelCrisis

727 impressions

Posts

5 posts

0% from 5

Post engagement rate

10.95% engagement rate

↗ 7.2% from 10.21%

Followers

2,874 followers

↗ 1.2% from 2,839

Page reach

3,535 connections

↘ 13.7% from 4,095

Page engagement rate

12.66% engagement rate

↗ 35.4% from 9.36%

Post reactions

229 reactions

↗ 9.6% from 209


Posts table > Date

DATE	MESSAGE	REAC...	COM...	SHA...	CLICKS	IMPR...	REACH	% ENG...
Torres Strait Island Regio... Mar 24, 04:16	Today and tomorrow, we're holding our Ordinary Council Meeting in Warraber. Key topics on the agenda include the rise in fuel prices and how it's directly impacting the cost of living in our communities. We encourage everyone to join us in person at Warraber Community Hall or to tun...	33	0	0	58	727	488	12.52%
Torres Strait Island Regio... Mar 21, 00:00	Happy Harmony Day! 💖 Our islands are home to many cultures, languages and stories, each one adding to who we are as a community. Today, we acknowledge that it is through respect, understanding and embracing our differences that we can truly create stronger, more connected...	9	0	0	0	197	153	4.57%
Torres Strait Island Regio... Mar 19, 00:00	In Close the Gap Day we honour the courage and resilience of our Torres Strait Islander and Aboriginal communities. Today we reflect on how far we've come, but also on the work that still lies ahead in health, education, employment and general wellbeing. Closing the Gap is a shared...	23	2	1	8	375	274	9.07%
Torres Strait Island Regio... Mar 11, 00:00	Last week, 10 of our Engineering Officers travelled to Cairns for specialised training, strengthening the skills as water and sewer operators across our communities. 🌊 On Monday and Tuesday, the team attended Confined Space and Working From Heights training with ProLift Cairns, gaining...	100	1	2	183	1,946	1,317	14.7%
Torres Strait Island Regio... Mar 08, 00:00	Today we celebrate the incredible women who inspire us across our organisation and the women in our lives who make every day brighter: our mothers, sisters, colleagues and friends 💖 At the same time, International Women's Day is also a day to recognise the important work still ahead t...	64	3	7	111	1,334	826	13.87%


Report sources

Analytics

 **LinkedIn Pages**

 Missing option

 **Facebook Pages**

 Torres Strait Island Regional Council

 **Instagram Business**

 tsirc.council



Corporate Services Monthly Report

Economic Development

March 2026

Economic Development activities progressed prior to resignation of Economic Development Lead on 10 April 2026:

Advancing the Torres Strait Community-Led Economic Development Strategic Action Plan – Emver Partners have been awarded consultancy for partly approved TSRA grant of \$164,330 (excl GST). Review of Funding Agreement to be undertaken. Meeting has been scheduled with TSRA (Tarita Bin Doraho) for 15 April 2026 to discuss Phase 1 and 2 of the project.

Hammond Island Ferry Service letter has been forwarded from CEO to TRSA on 10 March 2026 to advocate for funding for a feasibility study to identify a sustainable, affordable and reliable ferry model than can meet current and future community needs. In addition, requesting the current subsidy arrangements to remain whilst a sustainable long-term transport solution is identified and implemented.



Corporate Services Monthly Report

Fuel and Fleet

March 2026

Top Priorities (Current Focus)

- Completing SIP white fleet acquisitions and delivery to recipient divisions.
- Ensuring Council fuel reserves kept at maximum (due to Middle East/global fuel crisis)
- Finalization of Fuel BCP
- Finalisation of Fleet Management Contract 12-month extension (until March 2027) with updated additional terms and reporting requirements
- Draft Fleet Capital Budget paper submitted to EDES for review and progression to CEO.
- First Aid Kits and Fire Extinguisher roll out for all fleet vehicles (ongoing).
- Provision of replacement spill kits and extinguishers for all fuel infrastructure (ongoing) (being shipped with white fleet shipping to reduce costs)
- Working with TSRA to finalise extension of SFA for Ugar Fuel Depot Project and additional funding to cover budget shortfalls.
- Finalise purchase of a Tipper Truck and fitting of water tank to replace Erub Water Truck
- Working with Engineering & Training (PWB) to obtain required information to organize external/govt funded (CSQ/DTET) plant equipment and related training to support capability uplift, safe work practices, and preventable asset defect reductions.

Key Wins (Since Last Update)

- White Fleet purchases completed for SIP with residual Capital Budget that will be used to recondition larger fleet assets to extend service life and support sustainable business practice.
- Compactor Truck from Mer repairs complete and ready for shipping back to Mer.
- Compactor Truck for St Paul's repairs in progress (awaiting approval from insurer) (estimated completion May 2026)

Emerging Challenges / Risks

- Monitoring availability of fuel from supplier and ensuring divisions have maximum fuel storage.
- Test/Tag of fuel hoses and ensuring all required safety/spill kits available at each fuel depot to avoid delays in fuel delivery by supplier.
- Shipping delays contributing to challenge of change out of waste oil containers, spill kits and fleet awaiting shipping to Division.
- Maintenance delays (including shipping and availability of parts) disruption to operational service delivery.

Forward Look (Next 2-4 weeks)

- Critical asset reconditioning/refurbishment planning
- Monitor rollout of new fuel reconciliation process and smart sheets



Corporate Services Monthly Report

Governance and Risk Update

March 2026

Top Priorities (Current Focus)

- Strategic Risk Register – development and finalisation of the Draft Strategic Risk Register, including consultation with ELT and other relevant departments
- Ongoing Business Continuity Plan monitoring for current weather events and fuel supply continuity in readiness for escalation if required
- Managing Council’s annual reinsurance program with business areas
- Cape York and Torres Regional Plan Review engagement with Department of State Development Infrastructure and Planning
- Undertaking review of Council to Chief Executive Officer Delegations Register and Chief Executive Officer to Council Officer sub-delegations
- Reviewing asset register for enterprises potentially to be divested; documenting asset condition and legal status, and disposal options, in preparation for May Councillor workshop
- Risk Officer attended Local Government Virtual Round Table on the Middle East conflict, scenario planning, and Business Continuity Planning for CEO update
- Continued Quarterly Risk Reviews with Risk Owners and Risk Officer
- Prepared summary of Council housing accommodation assets for potential commercial revenue opportunities
- Complaints Summary and Torres Strait Islander Flag requests:

EDCS	Active 28 / 0 Closed	CEO	Active 4 / 0 Closed
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- Referral of 17 outstanding complaints to ED of Community Services is required to address their status
- TSI Flag requests 21 YTD / 11 for March 2026

Key Wins (Since Last Update)

- Draft Strategic Risk Register tabled for Audit Committee meeting 20 April 2026 for the Committee’s review and feedback prior to workshopping with Councillors
- Met with Cape York Regional Plan Review Managers in Brisbane and confirmed their availability to conduct workshop with Councillors on Badu during Councillor biannual workshop 11-15 May 2026

- Submitted application under the Queensland Government's Planning Scheme Supply Fund for amendments to Zenadth Kes Planning Scheme. The assessment panel is meeting this month to assess the application for \$100k in grant funding.
- Undertook Q2 FY2025/26 Operational Plan Reporting to Council on behalf of Communications and Administration Team
- Quarterly risk reviews: Conducted, though, with some delays due to risk owners' availability
- RiskWare Configuration: Continued configuration with updating units and risk categories
- Worked with Finance - Assets team to ensure Council's asset registers including asset condition are accurate for obtaining quotes for the FY2026/27 industrial special risk (ISR) reinsurance cover

Emerging Challenges / Risks

Potential Risks:

- Business Continuity Planning: Continue to monitor impacts of Middle East conflict (fuel cost and supply guarantee) on Council operations. This includes guarantee of fuel supply to Ergon's diesel power plants on Divisions to support continued operation of critical water supply and wastewater infrastructure, hospital and health care services and intra-region transport
- Risk Reviews: Risk owner changes due to staff turnover: Impacting risk management continuity and effectiveness

Forward Look (Next 2–4 Weeks)

- Present *Analysis of Social Housing Insurance Obligation under the Indigenous Housing Programs Assistance Agreement* Report to the April Audit Committee meeting
- Implement Adopted Tender Consideration Plan for FY2026/27 reinsurance procurement
- Present the draft Strategic Risks Register to TSIRC Audit and Risk Committee
- LGAQ QCRC Climate Risk Profiling Project (TSIRC and Mirabou Energy): Assisting with alignment of climate risk assessments to TSIRC's Enterprise Risk Management guidelines. Initial meeting between TSIRC Risk Officer and Mirabou, CFO confirmed go to through risks assessments in further details and to ensure its alignment with TSIRC's Enterprise Risk Management framework.
- Cape York Regional Plan Review Team to provide project update and engagement program to the Strategic Action Reference Group (SARG) meeting on 14 April 2026

- Documenting asset condition and legal status of 'divested enterprises' in preparation for Councillor Workshop 11-15 May 2026
- Progress preparations for Councillor May Workshop sessions (Governance, Legal and Risk – Conflict of Interest Training; Trustee Entry Powers; *Cape York Regional Plan Review workshop*; *Strategic Risk Register workshop (tbc)*)
- Finalise input to ELT Fees and Charges Review for FY2026/27 budget development (end-April)



Corporate Services Monthly Report

Information Technology Services

March 2026

IT Security:

IT Services continue to monitor network activity in relation to cyber-security whilst also continuing to implement further security measures where possible, particularly with the integration of all devices into Microsoft InTune.

The Manager, Information Technology Services, continues to work with Marsh and JLT Risk Solutions in relation to developing cyber security implementations including:

- **Incident Response Plan (IRP) Development Workshop**
A facilitated workshop to assess Councils' current incident response capabilities and co-develop a customised IRP. This will help establish a clear, actionable plan to manage ransomware and other cyber incidents effectively.

This workshop requires the CEO and members of the ELT to attend. The workshop covers what happens during the event of a cyber-attack and what parts each of the ELT play in it during the recovery period, including the standing up of the BCP team.

The Manager, Information Technology Services, is waiting for an agreed date and time that can be passed onto Marsh for them to give their presentation.

Hammond Island Office Connectivity Issues

UPDATE: Equipment arrived on the island on 04/03/2026. However, a further issue has arisen where rainwater has travelled down a cable from the dish into the switch causing the port to burn out. A replacement cable has been sent and once the inclement weather has passed, a contractor will be contacted to implement the fixes.

Badu Island – Loss of Starlink Service

UPDATE: Unfortunately, the mounting adaptor for the dish has gone missing in transit. IT Services have been liaising with Starlink and Australia Post and now another has been sent. Upon arrival, the new dish will be installed.

Divisional Disaster Communications Solution:

UPDATE: No further correspondence has been received from NBN Co.

NBN Co. are offering a free installation of a community WiFi service to be in areas such as a community hall, that will allow up to one hundred community members to connect to and make WiFi calls and basic internet browsing when all other services fail during a disaster event.

Application for the services have been submitted to NBN Co. via Scott Quail, Director, First Nations Digital Program, Department of Customer Services, Open Data and Small and Family Business

First Nations Grant & Community Wi-Fi Strategy

UPDATE: Still no announcement

The STAND (Strengthening Telecommunications Against Natural Disasters) Program

The Australian Government announced their STAND Program to improve telecommunications resilience in disaster-prone areas. As a result, 75 STAND Wi-Fi services were deployed at evacuation centres across Queensland.

The Australian Government has commenced another round of the STAND program to provide five hundred additional sites across Australia. The Department of Customer Service, Data, Small and Family Business (CDSB) is coordinating this program for Queensland.

This program improves disaster management communication and preparedness for local governments, while offering community members reliable Wi-Fi service both during and after disasters.

The program includes free installation by NBN Co and service funding until December 2027. After this period, councils may choose to continue the service at their own cost or have it removed. The program offers tailored support for centres of various sizes, with standard sites supporting up to 40 concurrent users and super-sites supporting up to 100 concurrent users, both with an 8-hour Uninterruptable Power Supply (UPS).

The Manager, Information Technology Services, put in an application for the service to be implemented on each Division and was advised recently that the application was successful.

Installation Schedule:

NBN Co anticipates beginning scheduling appointments with site contacts in April. Scheduling will be followed by installation of STAND sites according to site availability for appointments. NBN Co and its delivery partners are scheduling for maximum efficiency of site installation.

NBN Co will begin all installations as delivery partners are ready and procurement of equipment is finalised. Installation scheduling will depend on equipment arrival times and site owner's availability for appointments. In some cases, this may mean that installation does not occur simultaneously between states and territories.

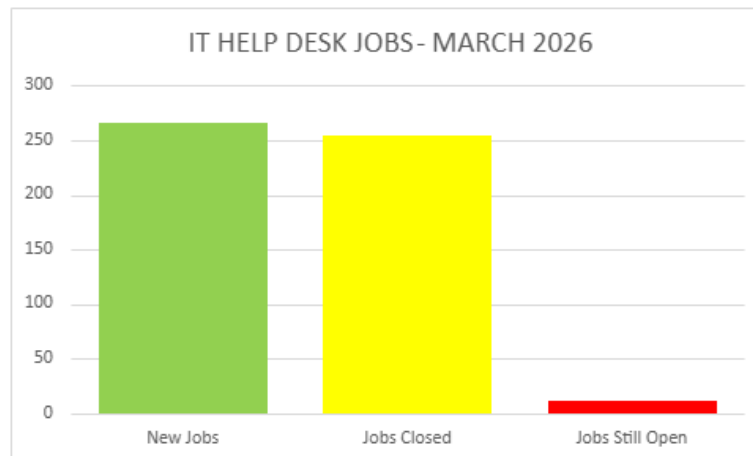
All installation is to be completed by the end of 2026, although NBN Co will endeavour to complete works as soon as it practicably can.

Elphinstone Close Building – IT Infrastructure and Security System

UPDATE: IT Services have installed the network switch gear and successfully connected the building to the TSIRC WAN (Wide Area Network). WiFi Access Points have also been installed. The next stage will be to install the printers and desktop IT equipment at which point the site will be fully operational.

Helpdesk:

During March 2026, 266 new IT Help desk tickets were created. Of these, 254 were closed and 12 remained open.



(Note: Whilst many requests for assistance are lodged via email to the help desk, there are many jobs that are attended to by telephone and therefore sometimes not logged into the ticketing system so the total number of requests and closures can be higher than the reported numbers provided. Also, BAU tasks such as equipment procurement, preparation, distribution and destruction, network administration etc., often do not get attributed to these figures).

Highlights:

- Successful application for the STAND project

Key Focus Areas for the month ahead:

- Further work with KnowBe4 on Cyber-Security training platform
- Re-establishing network connectivity between multiple buildings on Hammond Island
- Source Ethical Hacking organisation to provide external network penetration testing to test TSIRC cyber defences.
- Any additional IT related requests for Elphinstone Close project
- Working with NBN Co. On the STAND project rollout



Corporate Services Monthly Report

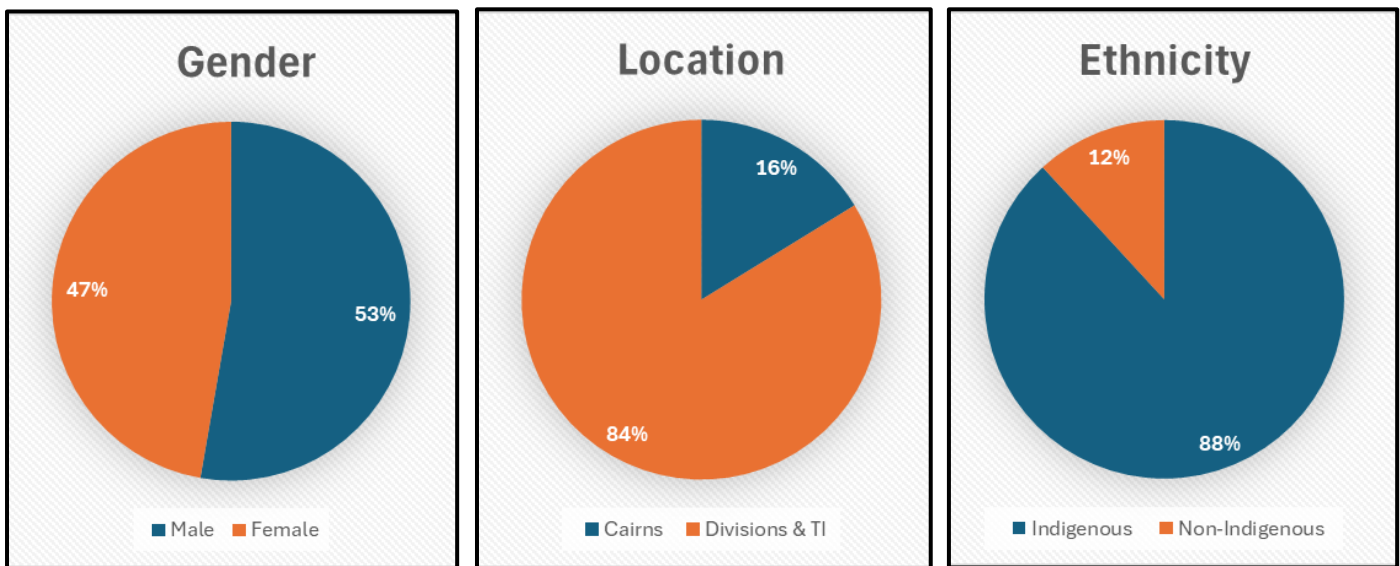
People & Wellbeing

March 2026

The purpose of this report is to provide an update to Council on the current workforce statistics and progress of activities and projects undertaken by People & Wellbeing which consists of Recruitment, Training and Development and Safety & Wellbeing for the period of 1 March 2026 to 31 March 2026.

TSIRC EMPLOYEE STATISTICS:

As of 31 March 2026, Council has a total of 358 employees, with 315 of them being Indigenous, representing 88% of the workforce. The graph below provides additional insights into key employee statistics within the Council.



SAFETY AND WELLBEING – PERIOD 2 March to 31 March 2026

On going improvements to WHSMS required across TSIRC. Detailed and specific improvements across TSIRC to be monitored and documented going forward. This includes:

System Improvements

- Developing or upgrading the overall WHS management system to align with legislative requirements (e.g. WHS Act 2011).
- Implementing a digital WHS reporting platform – **Not yet started**
- Establishing clearer accountability and reporting structures for safety responsibilities. – *In-Progress – Procedure on Why we need to report and who reports Incidents.*

Policy Development & Review

- Drafting or updating WHS policies such as fatigue management, drug and alcohol, or workplace bullying policies.

Procedures & Work Instructions

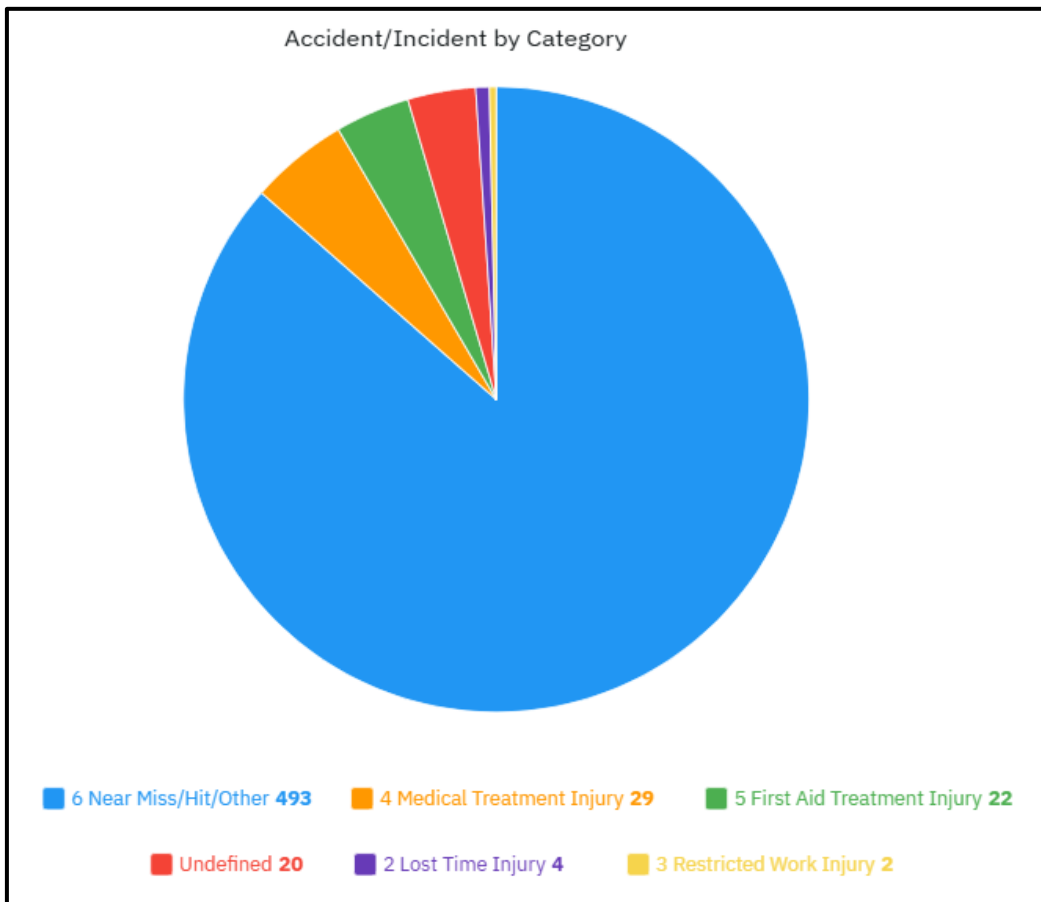
- Creating or refining safe work procedures for high-risk tasks (e.g., working at heights, vehicle use, remote area travel). – **Commenced “ Safe Work Method Statements’ (SWMS).**
- Developing clear incident response procedures and communication plans.
- Documenting risk assessment and hazard reporting processes

Monitoring, Review & Continuous Improvement

- Conducting regular workplace inspections and safety audits & reviewing incident data and trends to identify priority areas.

Emerging Risks / Concerns

- Audiometric Testing-Policy-Procedure- Training- Rollout. - **In Progress Noise Procedure.**
- Psychosocial Policy- Procedure- Training- Rollout, WHSMP Approval from Council and sign off by CEO, Risk involving workers across TSIRC engaged in High-Risk Work
 - Psychosocial Risk Assessment and Hazard Management Procedure has been **completed** at WHS Coordinator level, awaiting approval.



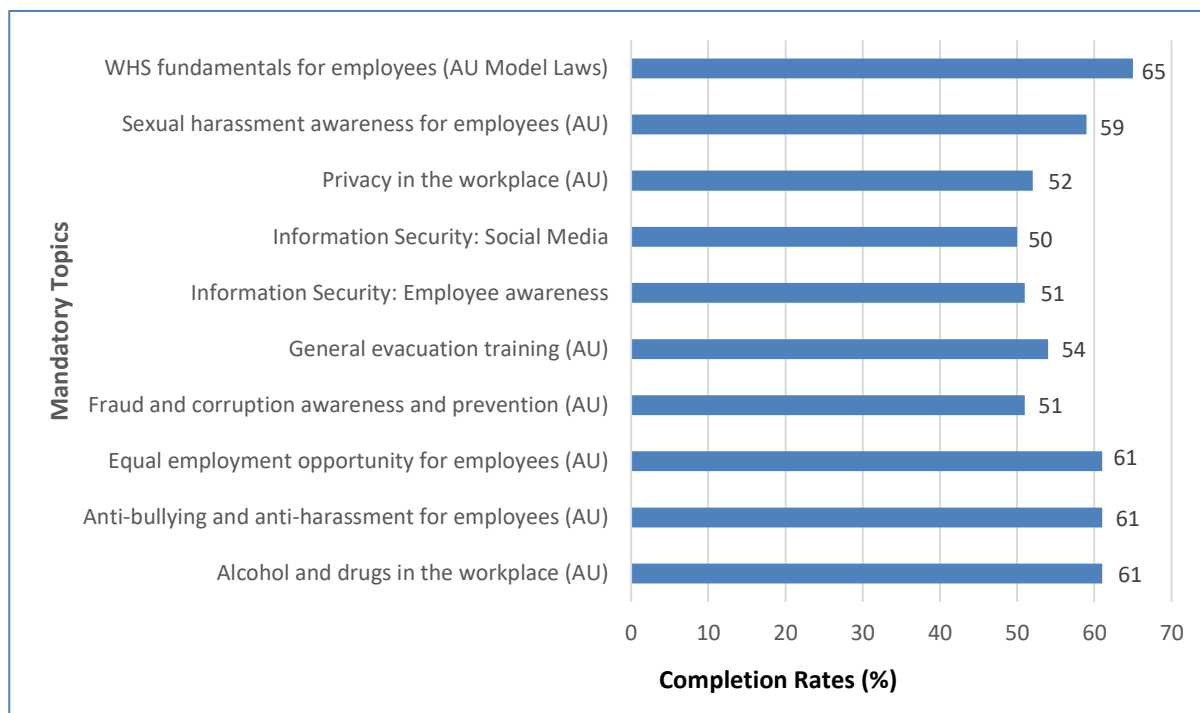
ORGANISATIONAL DEVELOPMENT – PERIOD 2 March to 31 March 2026

Current Areas of Focus

- Ongoing Internal monitoring of Tribal Habits LMS – includes position titles changes, integration of newly created position, audit of staffing cessations, overdue notifications, assessment retakes, e-learning requests for new starters.
- Systematically went through each employee/user of Tribal Habits to recertify overdue notifications of employees who have not commenced or completed their TSIRC mandatory Compliance E-learning. This is ongoing and monitoring will continue each month to encourage staff completions.
- Monthly professional development with Tribal Habits training consultants on new features.

Tribal Habits Online E-Learning

User Data	By Departments
Total Staff Enrolments: 349 Recruitment Agency Staff Enrolled: 21 Total Staff Accessing Platform in March: 85	Community Services: 30 users Engineering Services: 9 users Building Services: 6 users Corporate Services: 8 users Financial Services: 5 users



Learning and Development – Period 2 March to 31 March 2026

In-progress:

Training Coordinator working with various Managers on training requests.

- Working with Head of Building Services on the following training requirements –
 - Stand Right No Bite Dog Safety Program
 - Working at Heights
 - Asbestos Removal
 - Confined Spaces - working to establish which staff may require this training
 - Machinery training

Investigating potential to access funding though Construction Skills Queensland cover training costs.

- Environmental Health and BSU investigating Dog Bite prevention training. Looking at several different RTO's and courses to ensure training meets the needs of TSIRC.
- Training Partnership - EnviroTech is currently on hold as the scope of the Project has changed considerably since initial talks commenced with EnviroTech by TSIRC Engineer, Waste and Sustainability. This will also allow TSIRC to develop workplans, identify potential projects that the Climate Resilience Projects Officers will be working on and to identify the units that will best suit TSIRC's needs.
- Two TSIRC officers have been accepted into the Ignite Programme on offer through LGMA

- Various Financial Services staff are participating in training through the Australian Institute of Management. Costs are covered through funding received through the ICBP.
- Plumbing apprenticeship for an Engineering Officer.
- Investigating courses on mentoring and training water operators for the Technical Officers, requested by Manager Water and Environmental Engineering.
- Current Health and Safety Representatives (HSR's) to complete their one-day refresher training online with Worksafe Connect. Training provides HSR's with updates on legislative changes, reinforces skills in hazard identification/risk management, and keeps them current with safety practices.
- Engineering Water Officers are progressing with completing the following courses offered by Qld Water –
 - Introduction to Water - an introduction to the urban water and sewerage industry in Queensland
 - Teal Card - learn essential water sampling techniques to ensure accurate, uncontaminated, and reliable analysis results
 - Aqua Card - learn about their role and responsibilities when working on or near water infrastructure



ENGINEERING OPERATIONS

OFFICER RECOMMENDATION:

That Council notes this report.

EXECUTIVE SUMMARY:

Council's Engineering Services is committed to undertake and deliver a range of operational and maintenance activities which provide high quality engineering services, public facilities, and amenities, including but not limited to.

- Roads, drainage, and ancillary works.
- Parks, gardens, and reserves
- Water and Wastewater (Sewerage) operations/schemes
- Collection and treatment of solid waste
- Airport facilities
- Marine facilities
- Preparedness and Preparation for disaster events.

Interested Parties/Consultation:

Executive Director Engineering Services, Head of Engineering, Manager Engineering Operations, Manager Water & Wastewater, Manager Capital Works, Manager Fuel & Fleet, Divisional Engineering Officers

Background:

Division 1: Boigu

Operations

- Monthly gurney blasting of ramp completed.
- Monitor and maintain sewer tanks and wells.
- General housekeeping completed around the work areas.
- Monitor and maintain grass maintenance at aerodrome.
- Monitor and apply water restriction daily.

Disaster Management

- Satellite Phone: Testing not completed - Sat phone faulty
- HF Radio: Test Completed & Operational
- Community Disaster Meeting Held – Nil
- Local Community Disaster Coordinator visit –

Division 2: Dauan

Operations

- Roadside grass maintenance completed around the community.

- Grass maintenance completed at water well pump stations.
- Bowser housekeeping and general tidying.
- Water Sampled tested.
- Compact landfill completed.

Disaster Management

- Satellite Phone: Testing not completed - technical issue
- HF Radio: Test Completed & Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 3: Saibai

Operations

- Drainage maintenance completed around the community.
- Temporary fire break works completed at Landfill.
- Install 4 x new gazebo solar lights.
- Aerodrome Apron upgrade site inspection completed with Project manager and the contractor. Work is currently in progress.
- Monthly water sample completed 13/04/2026.

Disaster Management

- Satellite Phone: Test Completed & Operational
- HF Radio: Test not completed
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 4: Mabuiag

Operations

- Install 3 x apron solar lights at aerodrome.
- 75% Grass maintenance completed around work areas.
- Monitor and operate Desalination after hours.
- Rectify few main water burst around the community.
- General maintenance and housekeeping around the Fuel bowser area.

Disaster Management

- Satellite Phone: Test Completed & Operational
- HF Radio: Test Completed & Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 5: Badu

Operations

- General cleaning inside two garbage trucks and hose down inside compartment of truck.
- Carryout repair of water leaks at Baira & Philip Street.
- Grass maintenance completed at all five sewer pump stations.
- Pressure cleaning of ramp completed.
- Grass maintenance completed at childcare centre.

Disaster Management

- Satellite Phone: Testing not completed - Sat phone faulty
- HF Radio: Test not completed

- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 6: Kubin

Operations

- Monthly barge ramp maintenance completed.
- Manuel handling household garbage collections twice a week.
- Put up temporary fence next to airport waiting house and old water lagoon completed.
- Grass cutting on roadside verges completed.
- Installed new tap at barge ramp for gurney blasting.
- In house water samples completed.

Disaster Management

- Satellite Phone: Tested but no connection
- HF Radio: Test not completed - Faulty
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 7: St Pauls

Operations

- Hired backhoe from local business contractor Paul Ware to push rubbish at landfill.
- Manuel handling household garbage collections
- Grass cutting around Desalination plant.
- Monthly sewer samples sent to Cairns.
- Hired backhoe from local business contractor Paul Ware to work on road washout to the mechanic workshop.

Disaster Management

- Satellite Phone: Test Completed & Operational
- HF Radio: Test Completed & Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – NA

Division 8: Hammond

Operations

- Monthly boat ramp maintenance completed.
- Grass maintenance completed at cemetery.
- Grass cutting around community area and oval.
- In house water samples complete.
- Grass cutting on roadside verges.
- Repaired water main leak behind water treatment plant.

Disaster Management

- Satellite Phone: Test Completed & Operational
- HF Radio: Test not completed - Faulty
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 9: Iama

Operations

- Monthly boat ramp maintenance completed.

- Pushed landfill with new skid steer.
- Monthly water and sewer samples completed
- De sludge clarifier into drying beds.
- Using skid steer to do roadworks on road to reservoir tank.
- Grass maintenance around Sundown Lodge.

Disaster Management

- Satellite Phone: Test Completed & Operational
- HF Radio: Test Completed & Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 10: Warraber

Operations

- Monthly water and sewer samples completed.
- Water restriction in place.
- Tidying up around the public area at the jetty, including playground and gazebo areas.
- Grass cutting around TSIRC office completed.
- Grass cutting around Resort and Stadium completed.

Disaster Management

- Satellite Phone: Test Completed & Operational
- HF Radio: Test Completed & Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 11: Poruma

Operations

- Airport grass maintenance in progress.
- Basketball courts algae removal and yard maintenance completed.
- Oval grass maintenance completed.
- Water lagoon grass maintenance completed.
- Cemetery maintenance completed.
- Desal #2 blockage, sand in filters. Change pumps to pump #1.

Disaster Management

- Satellite Phone: Testing not completed - Sat phone faulty
- HF Radio: Test not completed -Faulty
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 12: Masig

Operations

- Boat ramp maintenance completed.
- Grass maintenance around sewer pump stations and sewer treatment plant.
- Sports complex yard maintenance completed.
- Road maintenance/ pothole repairs.
- Waiting shed yard maintenance completed at aerodrome.
- Safe drink water training with Danika Prizmic QPH.

Disaster Management

- Satellite Phone: Test Completed & Operational
- HF Radio: Test Completed & Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 13: Ugar

Operations

- Boat ramp maintenance completed.
- Grass cutting completed at Seaport laydown area.
- Yard maintenance at council office, community hall, stadium workshop, compound, units and guest house completed.
- Road maintenance trim overhanging trees.
- Flush PVC water main line from Hight pump to reservoir.
- Water fire hydrant flushed throughout community.

Disaster Management

- Satellite Phone: Test not completed
- HF Radio: Test not completed
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 14: Erub

Operations

- Water leak repairs completed around community, still in progress.
- Telecom tower on old school road down towards school concrete stairs vegetation removed.
- Airport grass maintenance completed along runway strip and apron area.
- Airport waiting area grass maintenance completed.
- Gras maintenance completed around STP and sewer pump stations.

Disaster Management

- Satellite Phone: Test Completed & Operational
- HF Radio: Not tested - Faulty
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 15: Mer

Operations

- Raw water pump installed, waiting seal to arrive.
- Sewer pump station tree maintenance completed.
- Airport runway grass cutting completed.
- Sewer treatment plant soil removed from back (landslide) with mini excavator.
- Community roadside grass cutting completed.
- Water sample testing completed.

Disaster Management

- Satellite Phone: Test Completed & Operational
- HF Radio: Test Completed & Operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

COMPLIANCE / CONSIDERATIONS:

Statutory:	Local Government Act 2009, Disaster Management Act 2003
Budgetary:	Operating Costs as per approved Budget.
Policy:	
Legal:	
Risk:	Our communities are safe, healthy, and active.
Links to Strategic Plans:	Corporate/Operational Plan TSIRC Community Plan (2009-2029)
Masig Statement:	
Standing Committee Consultation:	NIL
Timelines:	

Other Comments:

Badu and Poruma SAT phone's were found to be faulty with Austek carrying out repairs on both phones. Boigu and Thursday Island SAT phone faulty and could not be repaired. Replaced both with new SAT phones. All four SAT phones will be sent back to divisions.

The interview process for Local Community Disaster Coordinator has been completed with this position being filled within the next couple of weeks.

Authored:



Amanda Pearce
Manager, Engineering Operations



Endorsed:
David Baldwin
Executive Director, Engineering Services



Recommended:
Adeah Kabai
Head of Engineering



Approved:
James William
Chief Executive Officer

Action Officer Contact Details: Amanda Pearce
Manager Engineering Operations
0436938808
Amanda.Pearce@tsirc.qld.gov.au

ATTACHMENTS:

Attachment 1 – SATPHONE Serviceability Checks
Attachment 2 – HF Radio Serviceability Checks

		2025			2026			
Island Community	SAT Phone Number	October	November	December	January	February	March	April
Boigu	0147 181 217	✓	✓	✓	✓	✓	U/S	U/S
Dauan	0147 181 228	✓	✓	✓	✓	✓	✓	U/S
Saibai	0147 169 314	✓	✓	✓	✓	✓	✓	✓
Mabuiag	0147 169 325	✓	✓	✓	✓	✓	X	✓
Badu	0147 181 778	X	✓	✓	X	✓	U/S	U/S
Kubin	0147 181 178	✓	U/S	✓	✓	✓	X	✓
ST Paul's	0147 169 653	✓	✓	✓	✓	✓	✓	✓
Hammond	0147 181 490	✓	U/S	✓	✓	✓	✓	✓
Iama	0147 181 295	✓	✓	✓	✓	✓	✓	✓
Warraber	0147 168 409	✓	✓	✓	✓	✓	✓	✓
Poruma	0147 180 275	✓	✓	✓	✓	✓	U/S	U/S
Masig	0147 181 972	✓	✓	✓	✓	✓	✓	✓
Ugar	0147 167 527	✓	U/S	✓	✓	✓	X	X
Erub	0147 168 918	✓	U/S	U/S	✓	✓	✓	✓
Mer	0147 168 220	✓	✓	✓	✓	✓	✓	✓
TI Office	0147 168 689	✓	✓	✓	X	X	X	✓
TI Engineering	0147 183 853	✓	✓	✓	X	X	X	X
Cairns	0147 186 884	✓	✓	✓	X	X	X	X

✓	Indicates succesful test
✓	Tested, but no connection
U/S	Indicated Equipment Issue
X	Indicates test was not completed

HF RADIO SERVICEABILITY CHECK

Island Community	2025			2026					
	October	November	December	January	February	March	April	May	June
Boigu	✓	✓	✓	✓	✓	✓	✓		
Dauan	✓	✓	✓	✓	X	✓	✓		
Saibai	✓	✓	✓	✓	X		✓		
Mabuiag	✓	✓	✓	✓	✓	✓	✓		
Badu	✓	✓	✓	X	✓	X	X		
Kubin	✓	U/S	✓	✓	✓	U/S	U/S		
ST Paul's	✓	✓	✓	✓	✓	✓	✓		
Hammond	✓	U/S	U/S	✓	✓	✓	U/S		
Iama	✓	✓	✓	✓	✓	✓	✓		
Warraber	✓	✓	✓	✓	✓	✓	✓		
Poruma	✓	✓	✓	✓	✓	✓	✓		
Masig	✓	✓	✓	✓	✓	✓	✓		
Ugar	✓	U/S	U/S	✓	✓	X	X		
Erub	✓	U/S	U/S	U/S	U/S	U/S	U/S		
Mer	✓	U/S	✓	✓	✓	✓	✓		

✓	Indicates successful test
✓	Indicates test undertaken - no connection.
U/S	Indicated Equipment Issue
X	Indicates test was not completed
NA	Not HF Radio Available



ORDINARY MEETING

APRIL 2026

Agenda item

19.5

Engineering Services

ENGINEERING SERVICES – WATER AND WASTEWATER

OFFICER RECOMMENDATION:

That Council resolves to note this report.

EXECUTIVE SUMMARY:

To provide Council with a status update of the water and wastewater scheme operations. This report contains additional details for communities with water security concerns.

Background:

Council is committed to undertake and deliver a range of maintenance, operations and planning activities associated with Council’s water and wastewater schemes. This includes but is not limited to:

- Maintaining an adequate and safe potable water supply for the communities, which meets Australian Drinking Water Guidelines and regulatory requirements.
- Effective operation of the water treatment plants, water storage lagoons, reservoirs, water reticulation and associated plant and equipment.
- Effective operation of the wastewater treatment plant, pumping stations, sewerage reticulation and associated plant and equipment.
- Promoting the importance of water conservation to the community and promoting the importance of clean, safe water supply as an essential aspect of community wellbeing.
- Planning for and seeking future funding to ensure the security and reliability of water and wastewater services.
- Undertaking effective preventative and emergency repairs as required to ensure system reliability for both water and wastewater operations.

Interested Parties/Consultation:

- Engineering Staff
- Councillors as appropriate
- Regulators
- Funders

COMPLIANCE / CONSIDERATIONS:

Statutory:	<ul style="list-style-type: none"> • Water Supply (Safety and Reliability) Act 2008 • Public Health Act 2005 • Environmental Protection Act 1994
Budgetary:	If an asset is being proposed (expenditure >\$10,000) whether there are capital funds available. For Operating costs - If resources are required to be spent whether the operating funds are available.
Risk:	Detail risk management process planned to be undertaken, key identified risks and how these risks are proposed to be managed. Include financial risk, technical risk, reputational risk, legal risk, participation, and completion risk and or political risk.
Links to Strategic Plans:	Corporate Plan 2025-2030: 2.1 Provide safe and reliable drinking water Operational Plan: Objective No. 47 Sustainable Water and Wastewater Management Project.

Other Comments:

Please refer to the Monthly Water and Wastewater Report attached for March 2026.

Author:



Cale Murphy
Senior Water and Wastewater Engineer

Recommended:



Emma Evans
Manager, Water and Environmental Engineering

Endorsed:



David Baldwin
Executive Director Engineering Services

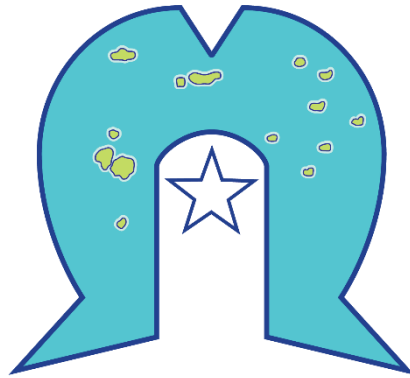
Approved:



James William
Chief Executive Officer

ATTACHMENTS:

- Monthly Water & Wastewater Report



Torres Strait Island
REGIONAL COUNCIL

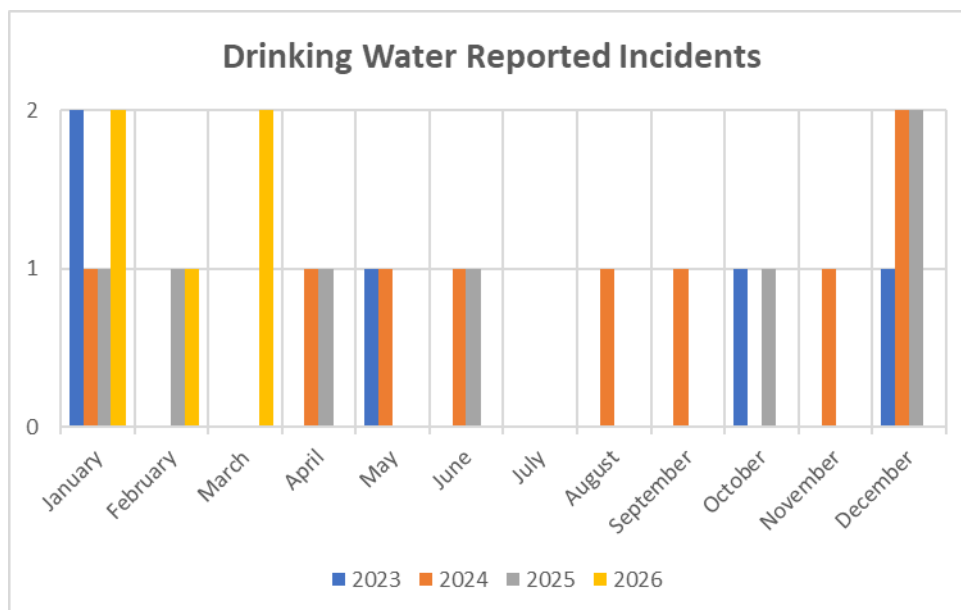
Engineering Services

MONTHLY WATER & WASTEWATER REPORT

March 2026

Author	Reviewer	Revision	Date
Cale Murphy	Emma Evans		7/04/26

STATUS OF WATER ALERTS



Kubin

A Boil Water Alert (BWA) was issued on 22nd December 2025, due to equipment failure not allowing continuous dosing of chlorine. In the process of lifting this BWA, In-house testing this week and swims data entry.

Dauan

A Boil Water Alert was issued on 19th January 2026, due to high turbidity. Further investigations are required. This BWA will be lifted on the successful completion and in-house and Cairns NATA Laboratory E. coli testing.

Badu

A Boil Water Alert was issued on 28th January 2026, due to low chlorine. Awaiting a clear water flowmeter replacement to ensure chlorine dosing is reliable. Once the flowmeter is replaced the BWA will be lifted on the successful completion and in-house and Cairns NATA Laboratory E. coli testing.

Warraber

A Boil Water Alert was issued on 8th February 2026, due to low chlorine. This BWA will be lifted on the successful completion and in-house and Cairns NATA Laboratory E. coli testing.

Erub

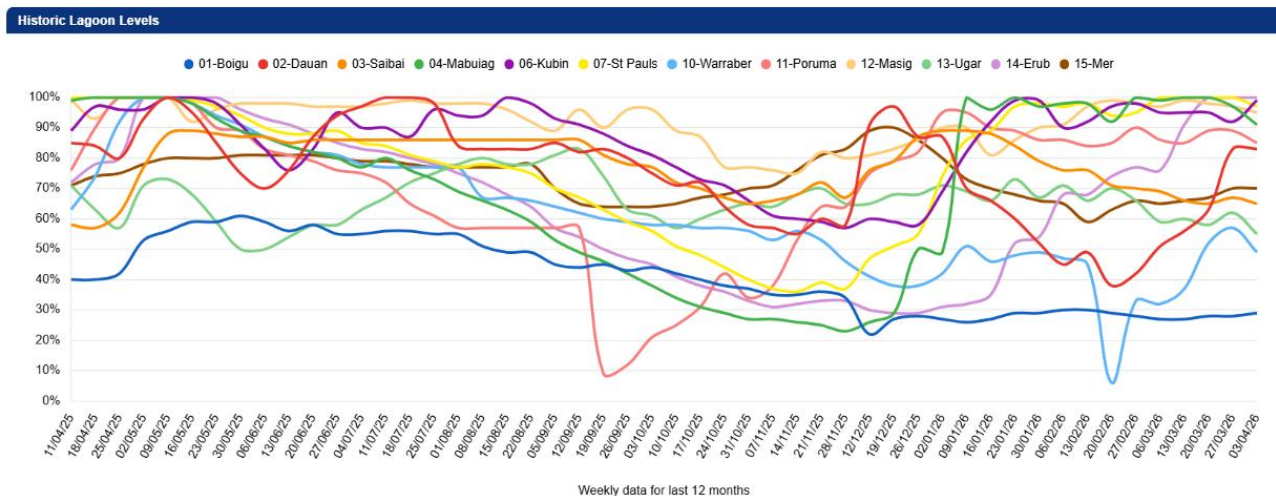
A Boil Water Alert was issued on 26th March 2026, due to low chlorine. This BWA will be lifted on the successful completion and in-house and Cairns NATA Laboratory E. coli testing.

Ugar

A Boil Water Alert was issued on 31st March 2026, due to high turbidity. This BWA will be lifted on the successful completion and in-house and Cairns NATA Laboratory E. coli testing.

WATER SECURITY UPDATE

Water restrictions have been implemented in several communities to safeguard the water supply. This measure along with recent rainfall on some islands has resulted in a positive impact on water storage in each community, as depicted in the graph below:



Water security information as of Wednesday 7th April 2026 is summarised below.

Community	Water remaining	Primary Issue	Work being done to address security
01 – Boigu	6+ months' supply	Network/property leaks and high groundwater table	Level 4 Water Restrictions – Water available between 07:00-08:30, 12:00-13:00, and 16:00-19:30 only. Repairs to be done on the desalination units to improve lagoon levels.
02 – Dauan	6+ months' supply	Network leak	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
03 – Saibai	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
04 – Mabuiag	6+ months' supply	Network/property leaks Repairs to 70kL emergency desal	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
05 – Badu	Groundwater source (assume 6+ months' supply)	High consumption, Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
06 – Kubin	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
07 – St Pauls	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Water available between 07:00-21:00 only.
08 – Hammond	Chlorinated water supplied from TI	Network/property leaks	Level 2 Water Restrictions Outdoor use restricted to Saturday & Sunday 08:00-09:00 and 17:00-18:00
09 – Iama	Solely reliant on desalinated water	Network/property leaks	Level 4 Water Restrictions – Water available between 07:00-08:30, 12:00-13:00, and 16:00-19:30 only. Leaks investigations.
10 – Warraber	4+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
11 – Poruma	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.

Community	Water remaining	Primary Issue	Work being done to address security
12 – Masig	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.
13 – Ugar	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.
14 – Erub	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Water available between 07:00-21:00 only.
15 – Mer	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.

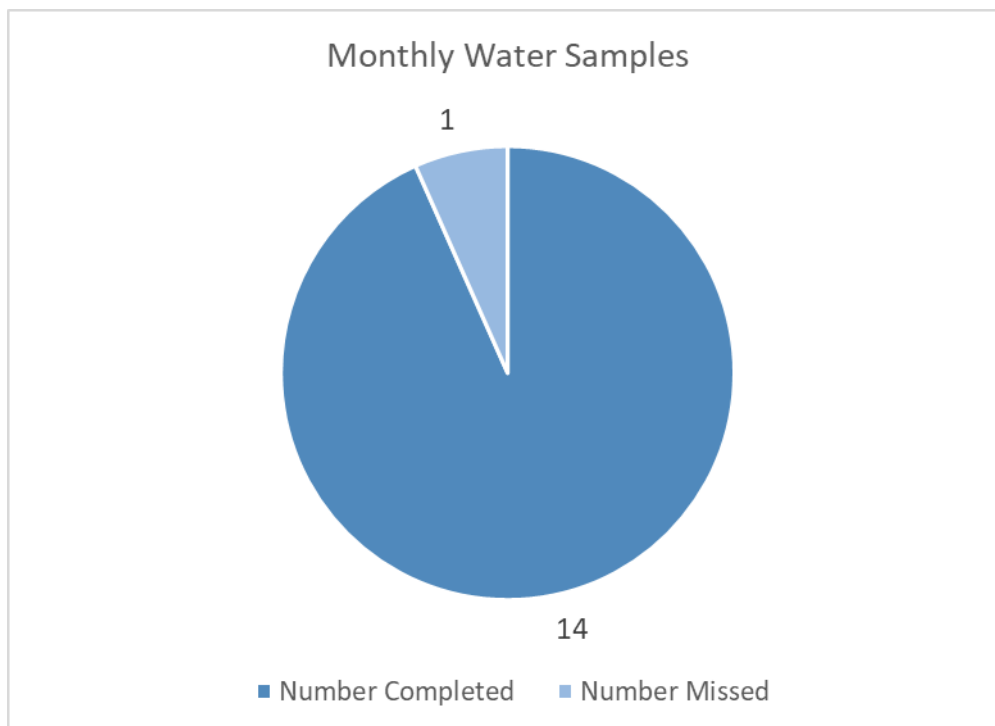
Note: Months of water remaining are calculated on the previous 4 weeks of consumption and production data and does not include potential rainfall. The months of remaining water can change very quickly if a desalination plant is offline for an extended period of time.

WASTEWATER STATUS

#	Island	Comments
1	Boigu Island	<ul style="list-style-type: none"> • Normal operation. Repairs required.
2	Dauan Island	<ul style="list-style-type: none"> • No Sewage Treatment Plant
3	Saibai Island	<ul style="list-style-type: none"> • Normal operation. Repairs required.
4	Mabuiag Island	<ul style="list-style-type: none"> • Not operational. Repairs/full upgrade required.
5	Badu Island	<ul style="list-style-type: none"> • Normal operation. Repairs required.
6	Kubin Community	<ul style="list-style-type: none"> • Normal operation.
7	St Pauls Community	<ul style="list-style-type: none"> • Normal operation.
8	Hammond Island	<ul style="list-style-type: none"> • No Sewage Treatment Plant
9	Iama Island	<ul style="list-style-type: none"> • Normal operation. Repairs/full upgrade required.
10	Warraber Island	<ul style="list-style-type: none"> • Normal operation. Repairs required.
11	Poruma Island	<ul style="list-style-type: none"> • Not operational. Repairs/full upgrade required.
12	Masig Island	<ul style="list-style-type: none"> • Normal operation. Repairs/full upgrade required.
13	Ugar Island	<ul style="list-style-type: none"> • No Sewage Treatment Plant
14	Erub Island	<ul style="list-style-type: none"> • Normal operation. Repairs required.
15	Mer Island	<ul style="list-style-type: none"> • Normal operation. Repairs required.

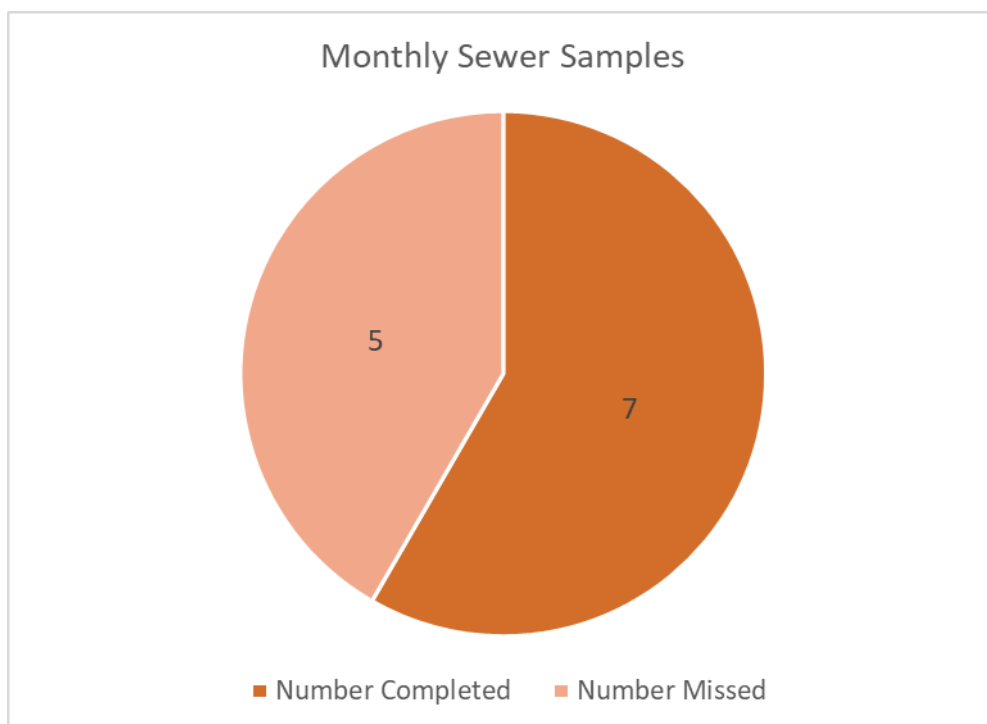
WATER AND WASTEWATER SAMPLING

Water



Monthly water samples for February were collected and analysed from 14 communities.

Sewer



Monthly wastewater samples for February were collected and analysed from 7 of 12 wastewater treatment plants.