



NOTICE OF COUNCIL MEETING

In accordance with Section 254C of the *Local Government Regulation 2012* this notice is to advise that the Trustee Council and Ordinary Council Meetings for the month of **SEPTEMBER 2026** will be held via on Microsoft (TEAMS) as follows:

Tuesday, 22 September 2026

- **Trustee Meeting (9.00am to 10.30am)**
- **Ordinary Meeting (10.30am to 5.00pm)**

Microsoft (TEAMS) Meeting ID: 445 642 995 169 46 | Passcode: i2qk2Lp3

The attendance of each Councillor is requested.

Agenda papers for each meeting will also soon be available on Council's website (except for any Closed Business papers) for members of the public and can be accessed by clicking on the link below:

<https://tsirc.qld.gov.au/about-us/meetings/>

Please note that these meetings are live streamed on Council's YouTube Channel and a recording following the meeting will be available at the following location:

<https://www.youtube.com/@IslandCouncil/streams>

James William
Chief Executive Officer

17 September 2026





ORDINARY MEETING

22 SEPTEMBER 2026

AGENDA

Time: 10.30am to 5.00pm

Venue: MICROSOFT TEAMS

Microsoft (TEAMS) Meeting ID: 445 642 995 169 46 | Passcode: i2qk2Lp3

- | | |
|---------|--|
| 10.30am | <ul style="list-style-type: none">A. WELCOME & QUORUM CONFIRMATION ACKNOWLEDGEMENTS OPENING PRAYER OBSERVANCESB. LEAVE OF ABSENCEC. CONFLICT OF INTEREST AND MATERIAL PERSONAL INTEREST DECLARATIONSD. LIVE STREAM. <u>This meeting is live streamed on Council's YouTube Channel.</u> |
| | <ul style="list-style-type: none">1. CONFIRMATION OF MINUTES (19 August 2026)<ul style="list-style-type: none">1.1. Action Items Update2. MAYORAL REPORTS<ul style="list-style-type: none">2.1. Mayoral Monthly Report – late report3. CHIEF EXECUTIVE OFFICER REPORTS<ul style="list-style-type: none">3.1. CEO Monthly Report – late report3.2. Chief Executive Officer Adoption of 2026/27 Performance Plan |
| 11:00am | <p><i>A deputation from LG Services Group will join the meeting online to speak to this item. The deputation comprises the following officer:
- Helen Lever (Director, Recruitment)</i></p> |

Open Session – Officer Reports

- | | |
|---------|--|
| | <ul style="list-style-type: none">4. BUILDING SERVICES DIRECTORATE<ul style="list-style-type: none">4.1 Nil.5. COMMUNITY SERVICES DIRECTORATE<ul style="list-style-type: none">5.1 Nil.6. CORPORATE SERVICES DIRECTORATE<ul style="list-style-type: none">6.1 Community Grants Program Allocation (August 2026)6.2 Funding Acquisition Report (August 2026)6.3 TSIRC Annual Closedown 2026-20276.4 Operational Plan 2026-20276.5 Badu-Partial Lease Surrender6.6 Zenadth Kes Planning Scheme-10 year review and amendment6.7 Cape York and Torres Strait Regional Plan and Infrastructure Plan 2026 |
| 12:30pm | <p><i>A deputation from the Queensland Department of State Development, Infrastructure and Planning</i></p> |



will join the meeting online to speak to this item. The deputation comprises the following officers:
- Kate Randell (Director)
- Sara Golingi (Manager)
- Francis Anog (Director)/Charmaine Aldridge (Manager)

7. ENGINEERING SERVICES DIRECTORATE

Nil.

8. FINANCIAL SERVICES DIRECTORATE

8.1 Financial Dashboard Report (August 2026)

9. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

CLOSED Session – Officer Reports

1 CHIEF EXECUTIVE OFFICER: *[Standing Agenda Item]* **Update on Current Legal Matters before Council** *(verbal update only)*

2 CHIEF EXECUTIVE OFFICER: VOLUNTARY DEREGISTRATION OF TSIRC CO PTY LTD ACN 689 102 538 AND NAM ZAGETHAW YABUGUD PTY LTD ACN 689 304 587 – Ben Taylor MacDonnells Law

A deputation from McDonnells Law will join the meeting online to speak to this item. The deputation comprises the following officer:
- Ben Taylor (Senior Associate)

3 ENGINEERING SERVICES: Capital Works – Information Report

4 ENGINEERING SERVICES: Capital Works – Funding Matter - TSIRC.0062.2526G.REC DISASTER RECOVERY FUNDING (DRFA)

5 ENGINEERING SERVICES: Capital Works – Funding Matter - TSIRC.0063.2526G.REC DISASTER RECOVERY FUNDING (DRFA)

6 CORPORATE SERVICES: Torres Strait Island Regional Council Certified Agreement 2024

10. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

11. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

12. ITEMS ARISING

13. INFORMATION REPORTS

13.1 BUILDING SERVICES (August 2026)

13.2 COMMUNITY SERVICES (August 2026)

13.3 CORPORATE SERVICES (August 2026)

13.4 ENGINEERING SERVICES - Engineering Operations

13.5 ENGINEERING SERVICES - Water & Wastewater (August 2026)

14. NEXT MEETING – 28 October 2026 (VC)

15. CLOSE OF MEETING & PRAYER

1:30pm

5.00pm



ORDINARY MEETING

19 August 2026

MINUTES

Time: 10.30am to 5.00pm

Venue: *Microsoft (TEAMS) Meeting ID: 490 796 011 588 78 | Passcode: NV3ea23L*

PRESENT:

Division 2 – Dauan
Division 4 – Mabuiag
Division 5 – Badu / **Deputy Mayor**
Division 7 – Wug (St. Pauls), Mua Island
Division 8 – Kirirri (Hammond Island)
Division 9 – Iama

Division 11 – Poruma
Division 12 – Masig
Division 13 – Ugar
Division 14 – Erub
Division 15 – Mer

Cr Torenzo Elisala – *via TEAMS*
Cr Keith Fell – *via TEAMS*
Cr Ranetta Wosomo – *via TEAMS*
Cr John Levi – *via TEAMS*
Cr Seriaiko Dorante – *via TEAMS*
Cr Aggie Hankin – *Travel (Unavailable 1100hrs – 1300hrs) (Returned 12:08pm)*
Cr Francis Pearson – *via TEAMS*
Cr Ted Mosby – *via TEAMS*
Cr Rocky Stephen – *via TEAMS*
Cr Nixon Mye – *via TEAMS*
Cr Bob Kaigey – *via TEAMS*

APOLOGIES:

Mayor

Division 1 – Boigu
Division 3 – Saibai
Division 6 – Kubin
Division 9 – Iama
Division 10 – Warraber

Cr Phillemon Mosby – *Medical / Illness*
Cr Dimas Toby – *Sorry Business*
Cr Chelsea Aniba – *Sorry Business*
Cr Iona Manas – *Other Commitments*
Cr Aggie Hankin – *Travel (Unavailable 1100hrs – 1300hrs)*
Cr Kabay Tamu – *Personal Commitments / Travel*

OFFICERS:

Chief Executive Officer

Executive Director Building Services
Executive Director Community Services
Acting Executive Director Corporate Services
Executive Director Engineering Services
Executive Director Financial Services

Executive Assistant to the Mayor
Executive Assistant to the CEO
TSIRC Secretariat

Mr James William
Mr Wayne Green
Mr Dawson Sailor
Ms Joanne Bryant

Mr David Baldwin
Ms Hollie Faithfull

Ms Trudy Lui – *via TEAMS*
Ms Amy Orr
Ms Sarah Acton

A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 10.10am, the Deputy Mayor welcomed Councillors, Executives and staff to the Ordinary Council meeting for the month of August 2026, noting that a quorum of members was present.

The Deputy Mayor made the following acknowledgements:

- Our Heavenly Father for His hand of favour, and His blessing over lives for each and every one of us, our families and throughout the region;
- Traditional Owners throughout Zenadth Kes.

The Deputy Mayor also acknowledged and conveyed prayer to those members of the Torres Strait Islander community throughout the homelands and on the Australian mainland who may currently be experiencing Sorry Business.

B. LEAVES OF ABSENCE & APOLOGIES

#C24-28/2026-8/B

CR HANKIN / CR ELISALA

Council:

- a) notes the following written apologies from Councillors for the August 2026 Ordinary Council Meeting:

Division	Councillor	Reason
Division 6 – KUBIN	Cr. Iona Manas	Other Commitments

and

- b) grants leave of absence for each of the following Councillors for the Ordinary Council Meeting dated as listed:

Division	Councillor	Date of Absence	Reason
Mayor	Cr. Philemon Mosby	19 August 2026	Medical / Illness (health-related reasons or medical appointments)
Division 1 – BOIGU	Cr. Dimas Toby	19 August 2026	Personal Commitments (family or personal matters) <i>Attending funeral</i>
Division 3 – SAIBAI	Cr. Chelsea Aniba	19 August 2026	Personal Commitments (family or personal matters) <i>Funeral preparations; Late Jeff Aniba Waia & Late Peter Papua MBD</i>
Division 9 – IAMA	Cr. Aggie Hankin	19 August 2026 (Partial Absence)	Travel (planned interstate or overseas travel) <i>Available 0900hrs-1100hrs Unavailable 1100hrs-1300hrs Available 1300hrs onwards</i>
Division 10 – WARRABER	Cr. Kabay Tamu	19 August 2026	Personal Commitments (family or personal matters) <i>Travel (planned interstate or overseas travel)</i>

Division 5 - BADU	Cr. Ranetta Wosomo	28 October 2026	Personal Commitments (family or personal matters) Travel (planned interstate or overseas travel)
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CARRIED UNANIMOUSLY

C. CONFLICT OF INTEREST (COI) DECLARATIONS

The Deputy Mayor advised that no written COI notifications were provided by Councillors in relation to the Ordinary Council Meeting for August 2026 and invited Councillors to make any declarations before today's proceedings commence any further.

The Deputy Mayor reminded Councillors of their responsibility for informing Council of any prescribed or declarable conflict of interest on matters to be discussed and that Councillors are required to provide COI in writing prior to the meeting being held. If in doubt, declare your conflict of interest and Council will advise a way forward.

The Deputy Mayor added that if throughout the course of the discussion that any Councillors become aware of a potential conflict of interest, could that Councillor please immediately let the meeting know and advice would be provided on the way forward.

D. LIVE STREAM

The Deputy Mayor advised that this meeting is being LIVE STREAMED on Council's YouTube Channel.

1. MINUTES OF PREVIOUS MEETING (21-22 July 2026)

#C24-28/2026-8/1

CR ELISALA / CR FELL

Council confirms the Minutes of the Ordinary Council Meeting held on 21-22 July 2026.

CARRIED UNANIMOUSLY

1.1. Action Items Update

The Chief Executive Officer (**Mr James William**) spoke to this item.

The update was noted by Council.

Items noted as 'completed' during this update will be removed from future reports.

Cr Keith Fell enquired about discussions in relation to Sewerage Treatment Plant (STP) funding for Mabuiag, particularly the level of engagement and collaboration from the Torres Strait Regional Authority (TSRA).

Action Required:

The Chief Executive Officer to bring further advice to Council in relation to Sewerage Treatment Plant (STP) funding for Mabuiag once consultation with the Torres Strait Regional Authority (TSRA) has been completed fully.

2. MAYORAL REPORTS**2.1. Mayoral Monthly Report**

The Deputy Mayor spoke to this report on behalf of the Mayor.

The report was noted by Council.

- *The Deputy Mayor advised that she was experiencing technical difficulties and therefore upon completion of speaking to the Mayoral Monthly Report, would delegate the Chair to Cr Keith Fell.*
- *At 10.25am the Deputy Mayor delegated the Chair to Cr Keith Fell, which resulted in the following resolution by Council:*

#C24-28/2026-8/2.1

CR PEARSON / CR ELISALA

The Council resolves that the Deputy Mayor as Chair of the meeting, 19 August 2026, delegates the role of Chair to Councillor Fell for the remainder of the meeting, effective as of this time 10.25am. Councillor Fell will assume the role of the Chair accordingly.

CARRIED UNANIMOUSLY

Cr Torenzo Elisala enquired about feedback from the visits mentioned in the Mayoral Monthly Report, in particular the Minister for Home Affairs and Border Security Delegation on Saibai Island and the Senate Hearing on Thursday Island, and how further engagement and action could be achieved and advocacy and lobbying facilitated, such as utilising the opportunity of the Council workshop being held in October 2026.

The Chief Executive Officer responded that the feedback could be provided once wider consultation has occurred, and that further discussions in relation to these matters can be taken offline to be discussed between Cr Torenzo Elisala, the Chief Executive Officer and relevant Councillors and Executives.

Cr Francis Pearson enquired about possible approaches to conversation with government officials visiting the Torres Strait Island Region to ensure their visits uphold greater intention and action for tangible results.

The Chair responded that a new perspective and approach is needed, and it is an important discussion that can continue offline between Cr Francis Pearson and the Chief Executive Officer.

2.2. Mayoral Minute

Nil.

3. CHIEF EXECUTIVE OFFICER REPORTS

- *Prior to the commencement of Agenda Item 3, the Chief Executive Officer (Mr James William) sought approval from the Chair to seek Council endorsement for an additional item to be added to the published August 2026 Ordinary Council Meeting agenda.*
- *The Chair agreed to the request and the Chief Executive Officer tabled a motion which resulted in the following resolution by Council:*

#C24-28/2026-8/3

CR PEARSON / CR MOSBY

In accordance with section 254D(4) of the *Local Government Regulation 2012*, Council agrees to an amendment to the published agenda for the August 2026 Ordinary Council Meeting to include a late report tabled by the Chief Executive Officer which relates to a change in the venue and location of the September 2026 Trustee & Ordinary Council Meetings.

CARRIED UNANIMOUSLY

3.1. CEO Monthly Report (August 2026)

The Chief Executive Officer (**Mr James William**) spoke to this report.

The report was noted by Council.

3.2. Torres Cape Indigenous Council Alliance Membership (TCICA) (2026-2027)

#C24-28/2026-8/3.2

CR PEARSON / CR MYE

AGAINST: CR ELISALA / CR LEVI / CR KAIGEY / CR DORANTE

The Chief Executive Officer (**Mr James William**) spoke to this report.

Council resolves to authorise the Chief Executive Officer to approve payment for Council's annual membership to the Torres Cape Indigenous Alliance (TCICA) of \$16500 for the 2026-2027 financial year.

CARRIED

Cr Torenzo Elisala raised concerns for the TCICA membership regarding value for money and achieving results.

The Deputy Mayor requested information be provided to Council in relation to the positives and negatives of having an annual membership with TCICA.

The Chair requested that information provided to Council also include what has been achieved and what has not been achieved through TCICA and the Local Government Association of Queensland (LGAQ). The Chair additionally requested information in relation to how improvements can be made on how Council utilises entities such as TCICA and LGAQ to voice opinions, articulate requirements and concerns, and achieve tangible results.

Action Required:

The Chief Executive Officer to provide information to Council in relation to:

- the positives and negatives of having an annual membership with the Torres Cape Indigenous Alliance (TCICA);
- what Council has achieved and has not achieved through TCICA and the Local Government Association of Queensland (LGAQ); and
- how Council can improve on using entities such as TCICA and LGAQ to voice opinions, articulate requirements and concerns, and achieve tangible results.

The above information is to be provided to Council at the Council workshop being held in October 2026, subject to the relevant information being readily available and prepared by that date.

3.3. Torres Strait and Northern Peninsula Area Climate Alliance Forum Update (October 2026)

#C24-28/2026-8/3.3

CR WOSOMO / CR MOSBY

The Chief Executive Officer (**Mr James William**) handed this agenda item to the Executive Director Community Services (**Mr Dawson Sailor**), who recommended this report.

Mr Dawson Sailor spoke to this report.

The CEO then further spoke to this report.

The Chair responded noting it has already been discussed how Council wants to move forward, with strategies and documents that have been reviewed previously and the plan to collaborate to assess the priorities. The Chair further noted the intention for future collaborations to be more outcomes driven rather than solely discussions.

Council resolves the following:

- 1. Note the update regarding the Torres Strait and Northern Peninsula Area Climate Alliance Forum scheduled for 22–23 October 2026 in Cairns.**
- 2. Note that TSIRC is leading forum development on behalf of the Torres Strait and Northern Peninsula Area Climate Alliance, with strategic support from Mirabou and funding support from the Australian Government Department of Climate Change, Energy, the Environment and Water (DCCEEW).**
- 3. Note that the Forum is intended to elevate Torres Strait and Northern Peninsula Area climate priorities and contribute Indigenous-led evidence and solutions to national and international climate policy discussions, including activities associated with COP31 and the IPCC Seventh Assessment Cycle (AR7).**

CARRIED UNANIMOUSLY

The Deputy Mayor noted there are often a number of people representing the Torres Strait region at such climate change forums and queried whether the people representing the Torres Strait region receive the information required to appropriately represent the region.

The Chief Executive Officer responded that although there are a number of people, agencies and stakeholders that represent the Torres Strait region at such climate change forums, and often with a variety of views, priorities and opinions, that regardless and ultimately the Council has a substantial part and obligation to maintain to support the Torres Strait community going forward at such forums, due to their responsibility as elected leaders appointed by the community to address such important issues and their ownership of governing relevant assets. The Chief Executive Officer further mentioned that therefore Council cannot pass that responsibility to someone else as it is central to Council's responsibility as a significant service provider to the region.

The Chair addressed the many moving parts for this topic and the importance of Council leading the discussion around it, especially in relation to sourcing funding to achieve tangible results. The Chair mentioned the abundance of statistics and data that has been made available to not only Council but other relevant people, agencies and stakeholders, and therefore the need for sourcing funding to become a priority.

3.4. Change of Venue Location – September 2026 Trustee & Ordinary Council Meetings (Late Report)

#C24-28/2026-8/3.4

CR WOSOMO / CR PEARSON

The Chief Executive Officer (**Mr James William**) spoke to this report.

Cr Bob Kaigey also spoke to this report.

Council resolves to conduct the September 2026 Trustee & Ordinary Council Meetings as a virtual meeting on Teams on Wednesday 22 September 2026.

CARRIED UNANIMOUSLY

4. BUILDING SERVICES DIRECTORATE

Nil.

5. COMMUNITY SERVICES DIRECTORATE

Nil.

6. CORPORATE SERVICES DIRECTORATE

6.1. Community Grants Program Allocation (July 2026)

#C24-28/2026-8/6.1

The Acting Executive Director Corporate Services (**Ms Joanne Bryant**) spoke to this report.

The report was noted by Council.

In accordance with Sections 194 and 195 of the *Local Government Regulation 2012* and Council's Community Grants Policy, Council resolves:

1. to allocate Community Grants Program funding to the following applicants:

- **CG2027-013 – KULPIYAM FOOTBALL TEAM, BADU for \$1,500.00**

*MOVED/SECONDED: CR WOSOMO / CR STEPHEN
CARRIED UNANIMOUSLY*

- **CG2027-014 – CHURCH OF GOD, KUBIN for \$3,000.00;**

*MOVED/SECONDED: CR MYE / CR PEARSON
CARRIED UNANIMOUSLY*

- **CG2027-015 – MIRIAM NONA, BADU for \$1,000.00;**

*MOVED/SECONDED: CR HANKIN / CR ELISALA
CARRIED UNANIMOUSLY*

6.2. Funding Acquisition Report (July 2026)

#C24-28/2026-8/6.2

CR ELISALA / CR PEARSON

The Acting Executive Director Corporate Services (**Ms Joanne Bryant**) spoke to this report.

The Chair thanked the team for their effort of sourcing funding as related to this report.

Council resolves to note this report.

CARRIED UNANIMOUSLY

7. ENGINEERING SERVICES DIRECTORATE

Nil.

8. FINANCIAL SERVICES DIRECTORATE

8.1. Financial Dashboard Report (July 2026)

#C24-28/2026-8/8.1

CR WOSOMO / CR DORANTE

Council receives and endorses the monthly financial statements attached to the officer's report for the 2026-27 year to date, for the period ended 31 July 2026, as required under Section 204 of the *Local Government Regulation 2012*.

CARRIED UNANIMOUSLY

8.2. Benefit Realisation of Procurement and Financial Policies

#C24-28/2026-8/8.2

CR DORANTE / CR PEARSON

The Executive Director Financial Services (**Hollie Faithfull**) spoke on this report.

The report was noted by Council.

Council resolves to note this report.

CARRIED UNANIMOUSLY

9. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

#C24-28/2026-8/9

CR MOSBY / CR WOSOMO

The Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss those items listed in attachment to the officer's report.

CARRIED UNANIMOUSLY

10. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

#C24-28/2026-8/10

CR WOSOMO / CR PEARSON

The Council resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012*.

CARRIED UNANIMOUSLY**11. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION**

Council formally resolved as follows:

11.1. *[Standing Agenda Item]* Update on Current Legal Matters before Council
*(verbal update only)***Executive Summary**

Verbal update provided by the Chief Executive Officer on the status of any current legal matters before Council.

Discussion only.

The verbal update provided by the Chief Executive Officer (**Mr James William**) was noted by Council.

11.2. ENGINEERING SERVICES: Capital Works – Information Report**Executive Summary**

This information report provides a status update on some of Council's key capital projects managed by the Engineering Services Capital Works Team. Key projects include QRA DRFA Activated Event request, QRA DRFA Betterment works, QRA Crucial Access Links program, DRFA roads works at Erub Island and Central Island, Marine Infrastructure Upgrades on Dauan and Saibai, and seawall projects at Warraber and Masig.

#C24-28/2026-8/11.2

CR LEVI / CR WOSOMO

The Executive Director Engineering Services (**Mr David Baldwin**) spoke to a confidential information report.

Council resolves to note this report.

CARRIED UNANIMOUSLY

11.3. ENGINEERING SERVICES: Funding Matter – TSIRC.0059.2526G.REC DRFA

Executive Summary

This funding report is in relation to the Council's submission TSIRC.0059.2526G.REC for Disaster Recovery Funding Arrangements grant assistance for the Reconstruction of Essential Public Assets works following the Queensland Monsoon Trough, Cyclone Koji, Cyclone Narelle and Severe Weather 24 December 2025 – 24 April 2026 weather events' impact on Erub Kemus Road Culvert Scour.

#C24-28/2026-8/11.3

CR MYE / CR PEARSON

Council resolves:

- 1) To enter into the proposed funding agreement for TSIRC.0059.2526G.REC for Disaster Recovery Funding Arrangement (DRFA) & Reconstruction of Essential Public Assets (REPA), administered by Queensland Reconstruction Authority (QRA) for a grant sum of up to \$1,022,903.43 (Excl. GST); and
- 2) Pursuant to Section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
 - a. power to make, amend or discharge the Funding Agreement; and
 - b. power to negotiate, finalise and execute any and all matters associated with or in relation to this project and funding agreement including without limitation any options and/or variations.

CARRIED UNANIMOUSLY

11.4. ENGINEERING SERVICES: Contractual Matter – Tender Evaluation and Award of Contract TC25194 Top Western 2025 DRFA Works

Executive Summary

Tenders were invited via public advertisement for this contract and assessed by an evaluation panel to determine best value. A scored evaluation was conducted in accordance with the pre-determined evaluation plan and the applicable policy and procedures.

#C24-28/2026-8/11.4

CR HANKIN / CR LEVI

Council resolves:

- 1) To award contract number TC25194 for Top Westerns 2025 DRFA Works to T.I. Concrete Works Pty Ltd for the lump sum price of \$2,020,175.39 ex GST for a term from 31 August 2026 to 28 February 2027; and
- 2) Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
 - (a) power to make, amend or discharge the contract; and

- (b) power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations.

CARRIED UNANIMOUSLY

11.5. ENGINEERING SERVICES: Contractual Matter – Tender Evaluation and Award of Contract TC25195 Western Islands 2025 DRFA Works

Executive Summary

Tenders were invited via public advertisement for this contract and assessed by an evaluation panel to determine best value. A scored evaluation was conducted in accordance with the pre-determined evaluation plan and the applicable policy and procedures.

#C24-28/2026-8/11.5

CR PEARSON / CR LEVI

Council resolves:

- 1) To award contract number TC25195 for Western Islands 2025 DRFA Works to Torres Strait Island Homes Pty Ltd for the lump sum price of \$5,858,508.46 ex GST for a term from 31 August 2026 to 28 February 2027; and
- 2) Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
 - (a) power to make, amend or discharge the contract; and
 - (b) power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations.

CARRIED UNANIMOUSLY

11.6. ENGINEERING SERVICES: Contractual Matter – Tender Evaluation and Award of Contract TC24040 Boigu Aerodrome Reseal

Executive Summary

Tenders were invited via public advertisement for this contract and assessed by an evaluation panel to determine best value. A scored evaluation was conducted in accordance with the pre-determined evaluation plan and the applicable policy and procedures.

#C24-28/2026-8/11.6

CR ELISALA / CR MOSBY

Council resolves:

- 1) To award contract number TC24040 for Boigu Aerodrome Reseal to Koppen Construction Pty Ltd for the lump sum price of \$3,656,426.50 ex GST; and
- 2) Pursuant to section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:

- ~~(e)~~(a) power to make, amend or discharge the contract; and
- ~~(d)~~(b) power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations.

CARRIED UNANIMOUSLY

11.7. CORPORATE SERVICES: Expiring Subordinate Legislation – *Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) Regulation 2008*

Executive Summary

This Expiring Subordinate Legislation report is to provide Council with an update regarding the status of the expiry of subordinate legislation, *Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) Regulation 2008*

#C24-28/2026-8/11.7

CR HANKIN / CR WOSOMO

The Acting Executive Director Corporate Services (**Ms Joanne Bryant**) spoke to this report.

Council resolves to note this report and the update.

CARRIED UNANIMOUSLY

DEPUTATION #1: Torres and Cape Hospital and Health Service (TCHHS) – Department of Health

Discussion Topic: General Update and Question Time

Deputation Lead Speaker: Marita Sagigi | Executive General Manager Northern Sector | Torres and Cape Hospital and Health Service

Other Attendees: Emma Pickering – Operations Manager Public Health, Lindsay Pickstone – Senior Director Infrastructure, Eva Burns – Director Aboriginal and Torres Strait Islander Health Professions, and Charlotte Nona – Director Primary Health Care Services, Damien Arndt – Acting Director Aboriginal and Torres Strait Islander Health, Reece Griffin – Executive Director of Aboriginal and Torres Strait Islander Health

The Chair welcomed the TCHHS deputation to the meeting.

The Executive General Manager Northern Sector – Torres and Cape Hospital and Health Service (TCHHS) (**Ms Marita Sagigi**) addressed the Council.

Ms Marita Sagigi acknowledged the Kaurareg people as the Traditional Owners on the lands where she is located on Waibene, Thursday Island, recognising the connections that they hold to the lands, winds, water and community and pay her respects to them, their elders past, present and emerging, but also extend that recognition and thanks to the Traditional Elders on the lands where all the Council Meeting attendees are joining from across the region.

The Senior Director of Infrastructure - TCHHS (**Mr Lindsay Pickstone**) addressed the Council.

The Acting Director for Aboriginal and Torres Strait Islander Health – TCHHS (**Mr Damian Arndt**) addressed the Council.

The Director for Aboriginal and Torres Strait Islander Health - TCHHS (**Ms Eva Burns**) addressed the Council.

The Director Primary Health Care Services - TCHHS (**Ms Charlotte Nona**) addressed the Council.

The Executive Director of Aboriginal and Torres Strait Islander Health - TCHHS (**Mr Reece Griffin**) addressed the Council.

Ms Marita Sagigi spoke on some of TCHHS Highlights & Opportunities, including a Quit Connectors Program (QCP) – Smoking Cessation Partnership, Diabetes Yarning Train the Trainer sessions, and Torres Strait & Northern Peninsula Area Health Partnerships.

Ms Martia Sagigi provided Council with data on their Health Centre Performance for matters such as immunisations, health checks, chronic conditions and smoking rates. Ms Marita Sagigi also provided information on TCHHS challenges, such as staff safety & collaboration, and the nursing workforce.

Mr Lindsay Pickstone provided the Council with a TCHHS infrastructure update which includes Moa Island Primary Health Care Centres where a construction contract has been awarded.

The Deputy Mayor noted that Mr Lindsay Pickstone mentioned Badu and that there has been community consultations in regard to the new building. The Deputy Mayor mentioned that there has been limited information throughout community on what is occurring, and would therefore appreciate TCHHS advocating for that building and procuring the funds for that building.

Mr Lindsay Pickstone responded that there will be an opportunity to advocate and assess what the preferred options is, and although it cannot be guaranteed it is certainly something that will be advocated for.

The Deputy Mayor further responded that it would be appreciated if communication could get out to the community, and if timeframes on the consultation process can be provided.

Mr Lindsay Pickstone agreed and responded that the intention is for communication to be delivered sooner rather than later.

Cr Seriako Dorante queried whether efforts can be made toward the procurement of some form of facility on Hammond Island that delivers a health service.

The Chair further raised and mentioned the urgency of having some form of health facility on Hammond Island due to the lack of health assistance for critical patients that require urgent assistance, and to assist in alleviating the amount of fatal patients.

Cr Francis Pearson noted his support for the issues and concerns raised by fellow council members in relation to Hammond Island, and noted the considerable delays that have been experienced and insisted on an answer being provided at the next meeting between Council and TCHHS.

Cr Rocky Stephen highlighted that Hammond Island is an Australian community and the importance of all Australian communities being supported equally and fairly and noted his disappointment that Hammond Island has not been adequately captured in the TCHHS infrastructure update.

Cr Torenzo Elisala wished to support the notations and issues raised by fellow council members in relation to Hammond Island, expressing the amount of times this issue for Hammon Island has been previously raised and the urgency for outcomes to be provided.

Mr Lindsay Pickstone responded that the feedback from Council has been received and noted that from an equity point of view that a health care centre on Hammond is required and that TCHHS have previously raised this issue and the underlying need and escalated those concerns to the Department of Health. Mr Lindsay Pickstone further responded that the response TCHHS previously received was that further consideration needs to be explored towards non-infrastructure solutions, however the concerns and urgency raised by Council have been received and will be acknowledged.

Ms Marita Sagigi commented that TCHHS will continue to work with Cr Dorante and the Torres Strait Island Regional Council as a whole for advocacy and support for TCHHS's future presentations and projects to the government.

Mr Damian Arndt and Ms Eva Burns provided Council with information on TCHHS EDATSIH Highlights, including a Health Equity Strategy, Community Guides, and A&TSI Health Workforce Education and Training.

The Operations Manager Public Health - TCHHS (**Ms Emma Pickering**) provided Council with an update and data in relation to Public Health in the Torres Strait, including items such as notifiable conditions, malaria outbreak, and boil water alerts.

Ms Marita Sagigi closed the presentation from TCHHS and confirmed that a copy of the presentation slideshow will be made available to Council sometime after the meeting.

The Deputy Mayor thanked Emma Pickering, Martia Sagigi and the rest of the team for their efforts and information presented.

Councillors took the opportunity to put forward any final queries to the TCHHS team in relation to the presentation and any other matters. Several matters were discussed such as the issue of retaining nursing staff long term within Torres Strait communities to foster good working relationships and enabling connection between nursing staff and community members to be upheld, TCHHS staff attending and presenting at the Council October 2026 workshop, TCHHS and the Torres Strait Regional Council (**TSIRC**) collaborating together to improve services and outcomes for the Torres Strait communities, implications and management of the H5N1 bird flu virus, vaccination errors, and consideration for greater access to vaccination services such as home visits for the elderly to assist with greater vaccination coverage.

12. ITEMS ARISING

Council noted there were no items arising.

13. INFORMATION REPORTS

- 13.1. BUILDING SERVICES – Building Services Report (July 2026)**
- 13.2. COMMUNITY SERVICES – Community Services (July 2026)**
- 13.3. CORPORATE SERVICES - Corporate Services Information Report (July 2026)**
- 13.4. ENGINEERING SERVICES – Engineering Operations**

13.5. ENGINEERING SERVICES – Information Report - Water and Wastewater (July 2026)

Council received and noted the information reports.

Any enquiries by Councillors in relation to the information reports can be raised directly by Councillors with the respective Directorate Executive Director, or the Chief Executive Officer.

14. NEXT MEETING – 21-22 September 2026 (Mer)

Noted by Council that the next meeting has been changed from 21-22 September 2026 on Mer Island to instead be held on **22 September 2026 as a virtual meeting on Microsoft Teams**, as per agenda item 3.4.

15. CLOSE OF MEETING & PRAYER

The Chair thanked Councillors and Officers for their participation and constructive engagement throughout the meeting and formally closed the Council meeting at 2.00pm.

In her closing remarks the Deputy mayor thanked the outgoing Secretariat Officer for their work and contribution to council.

Cr Francis Pearson delivered the closing prayer.

MINUTES CONFIRMED – 22 September 2026

.....
Cr Phillemon Mosby
Mayor
Torres Strait Island Regional Council

.....
James William
Chief Executive Officer
Torres Strait Island Regional Council



ORDINARY COUNCIL MEETING ACTION ITEMS

(Updated @ 15 September 2026)

Agenda Item

1.2

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
August 2026 Mtg 1.1 Sewerage Treatment Plan - Mabuiag Action Required: Chief Executive Officer to further advise Council regarding Sewerage Treatment Plan (STP) funding for Mabuiag. Once consultations have concluded with the Torres Strait Island Regional Authority (TSRA).		CEO	
August 2026 Mtg 3.2 TCICA Membership Renewal Action Required: Chief Executive Officer to update Council in relation to an annual membership with Torres Cape Indigenous Alliance (TCICA). Update will advise the positive and negatives of an annual membership with TCICA, what Council has achieved/not achieved through TCICA and the Local Government Association (LGAQ), how Council can improve on using entities such as TCICA and LGAQ to voice opinions, articulate requirements and concerns, and achieve tangible results.	Oct 2026 Council Workshop	CEO	In progress
July 2026 Mtg 6.4 Operational Plan 2025-26 – Q4 Progress Report Action Required: Executive Director Corporate Services to ensure that future quarterly reporting on Council's 2026-27 annual operational plan provides particular commentary on how the 40 carry-over objectives from 2025-26 are being expedited to completion.	To be agendarised for Oct 2026 Council Workshop	ED Corporate Services	To be considered as agenda item for October workshop

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
July 2026 Mtg 6.5 Operational Plan 2026-27 Action Required: ➤ <i>The Deputy Mayor recommended that the report be laid on the table and be considered at the October 2026 Council Workshop.</i>	To be agendarised for Oct 2026 Council Workshop	ED Corporate Services	To be considered as agenda item for October workshop 14/08/26: has been added to the upcoming SARG face to face workshop agenda
July 2026 Mtg 6.6 Policy Review – Councillor Remuneration, Expenses Reimbursement and Resources Policy Action Required: Chief Executive Officer to prepare for Council prepare for Council a submission to the Local Government Remuneration Commission to take into consideration when determining remuneration levels for TSIRC Councillors the additional non-local government responsibilities placed on Councillors (i.e. such as additional responsibilities placed on Councillors under the Australian Government’s <i>Torres Strait Treaty</i> arrangements).	ASAP <i>(or prior to end of term of current Council)</i>	CEO	
July 2026 Mtg 6.7 Council Insurance Renewal 2026-27 - Update Action Required: Executive Director Corporate Services to brief the Mayor on what has been excluded from the 2026-27 Insurance Renewal compared to the previous year’s coverage, including any risk assessments in relation to those excluded items.		ED Corporate Services	Brief provided to CEO for consideration and to inform Mayor

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
July 2026 Mtg 8.2 2026-27 Original Budget Action Required: Executive Director Corporate Services to prepare a report to Council on the status of Council Decision #C24-28/2025-8/13.1 (Expiring Subordinate Legislation – <i>Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) Regulation 2008</i>).		ED Corporate Services	Agenda item August OC meeting 14/09/26 CEO met with dept DG and the date has been extended to 31 August 2027. Although the department will engage with council it is unlikely there will be a taskforce. Corp Services will develop an action plan for the outstanding matters.
July 2026 Mtg 12(f) (Items Arising) Council Name Change to Zenadth Kes Regional Council Action Required: Executive Director Corporate Services to provide a status update to the August 2026 Ordinary Council meeting in relation to Council Decision #C24-28/2025-11/6.5 (Council Name Change to Zenadth Kes Regional Council).	Aug 2026	ED Corporate Services	Briefing paper with CEO for consideration 14/09/26 CEO requested brief to go to SARG in October.
June 2026 Mtg B Apologies & Leave of Absence Action Required: - Chief Executive Officer and Mayor to discuss refresher training for Councillors at October 2026 Council Workshop covering roles and responsibilities, obligations, and meeting procedures (Standing Orders). - Chief Executive Officer, Mayor and Deputy Mayor to discuss arrangements to support the Deputy Mayor (including delegations) during the Mayor's return to work on light duties. - Mayor and Chief Executive Officer to discuss options for a two—day Strategic Action Reference Group (SARG) Standing Committee workshop in Cairns to discuss a mid-term review for Council to reflect on progress to date and to focus on its immediate to	Sept 2026 ASAP 3-7 Aug 2026 (TBC)	CEO CEO CEO	14/09/26 This took place 31 Aug – 4 Sept 2026

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
long—term strategic direction for the remaining two years of this term of Council.			
June 2026 Mtg AI 1.1 Action Items Update Action Required: Chief Executive Officer to review the Action Items Register to provide clearer and more detailed status updates.	ASAP	CEO & EDs	In development
June 2026 Mtg AI 6.2 Funding Acquisition Report (May 2026) Action Required: The Chief Executive Officer to explore options for greater strategic engagement with key funding bodies (such as consideration of such as consideration of individualised Service Agreements/MOUs with Australian Government agencies such as NIAA and relevant State Government agencies) to ensure that when Council requests assistance, those funding bodies have been fully informed beforehand.		CEO	Update 14/8/26: Ongoing
June 2026 Mtg AI 6.3 Updating Statutory Delegations Action Required: The Chief Executive Officer to oversee the preparation of a report back to Council detailing the risks/costs to Council in relation to administering on—ground services and support under the Torres Strait Treaty, as well as options for Council to pursue with the Australian Government to financially		CEO	Update 14/8/26: Ongoing

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
compensate Council for its work on ground (i.e. Service Funding Agreement/MOU).			
June 2026 Mtg AI 8.4 Policy Matter – Procurement and Ethical Sourcing Policy Action Required: Economic Growth Advisory Committee to review Council's existing Procurement Policy in the context of the aspirations of the Torres Strait Community-Led Economic Strategic Action Plan and then provide advice to the SARG Standing Committee and Council.		EG Advisory Committee / ED Corporate Services	Update 19/8/26: discussed at EG Advisory Committee meeting on 30 July 2026. Action ongoing and to be further discussed at the next meeting scheduled for 1 Oct 2026.
Mar 2026 Mtg AI 13.1 Contractual Matter – Tender Evaluation and Award of Contract TC25192 – Central Islands 2025 DRFA Works Action Required: Mayor to raise with TCICA a joint submission with other Councils for funding to upgrade/improve roads across the region.		Mayor	
Mar 2026 Mtg AI 13.2 Funding Matter – 2026-27 ATSI TIDS Iama Barge Ramp Upgrade Action Required: Mayor to raise at Torres Strait Leaders' Forum the need for a joint media release on urgent marine infrastructure requirements across the region, including the TSIRC footprint.		Mayor	

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
Mar 2026 Mtg AI 13.5 Capital Works – Information Report Action Required: The Hammond Island STP to be raised as a priority matter for Council.		ED Engineering Services	Hammond STP included in prior MIP7 listing, SIP presented to Council at September 2025 OM. TSIRC currently engaging consultant to look at possible staged construction approach.
Jan 2026 Mtg AI 3.1 CEO Monthly Report Action Required: Chief Executive Officer to coordinate the preparation of a report to Council in relation to ready-to-activate contingency planning for major weather events which impact on communications, food security and other community operational capacities.	Mar 2026	CEO	In progress. Update provided to the SARG meeting on 4 Feb 2026. SARG will oversight the development of a plan and will recommend a report to a future Council meeting.
Dec 2025 Mtg AI 19 Information Reports Action Required: - Chief Executive Officer to report back to a future Council meeting options available to Council to address ongoing housing repair and maintenance issues (including the establishment of a Torres Strait Housing Authority). - Chief Executive Officer/Executive Director Community Services to lobby the State Government to convene a Torres Strait Regional Housing Summit as soon as possible.		- CEO - CEO / ED Community Services	- In progress. Internal discussions commenced to determine best approach. - To be raised with visiting Deputy Director-General Housing in February 2026.
Oct 2025 Mtg AI 18 Items Arising Action Required: Executive Director Community Services to liaise with the Manager Housing to explore options to reduce noise pollution from tenants of public housing, as well as liaison		ED Community Services /	Ongoing collaboration with QPS and TSIPLOs. In addition, plan to raise awareness through Community

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
with QPS on Thursday Island for local police to be made aware of growing public nuisance incidents across the communities. 2. Executive Director Community Services to explore options around the introduction of night curfews for youth and/or social supports for families to engage bored youth.		Manager Housing 2. ED Community Services	consultation of Housing Policies in 2026 and Community information sessions. 2. Ongoing.
Oct 2025 Mtg Deputation Torres & Cape Hospital and Health Service (TCHHS) Action Required: Executive Director Community Services to provide TCHHS with a copy of the outcomes report/data on the “Deadly For Diabetes” trial in the TSIRC footprint.		ED Community Services	In Progress. Follow-up on formal correspondence from CEO to TCHHS advocating for financial support for the continuation of this successful program.
Sep 2025 Mtg AI 2.1 Mayoral Monthly Report Action Required: Council’s ECCA Advisory Committee to: - explore interest from key stakeholders across the greater Torres Strait region to jointly lobby for greater levels of action and investment in addressing the growing impact of climate change across the greater region; and - prepare a report back to Council on a proposed way forward.		ECCA Advisory Committee / ED Engineering Services	The Executive Director Engineering Services advised Council that the ECCA Advisory Committee was due to meet on 16/10/25, however, due to extenuating circumstances that meeting did not proceed. A follow-up meeting will be arranged following consultation with the ECCA Chair.
Sep 2025 Mtg AI 6.1 Community Grants Program Allocation (Aug 2025) Action Required: CEO to explore a review of the Community Grants Policy to clarify issues in relation to eligibility for funeral grants and		ED Corporate Services / CEO	Ongoing. A/CEO and Executive Corporate Services discussed an approach and agreed to review the Community Grant Program in December 2025.

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
funeral travel grants, as well as feedback to community on outcomes following the grant acquittal.			Update 15/4/2026: Community Grants Officer has commenced a review of the Community Grants policy. Update 16/6/2026: Feedback from the Councillor workshop in May 2026 being incorporated into Policy, as well as, considerations on process and language. Update 19/8/2026: Policy drafting and review underway
Apr 2025 Mtg AI 3.1 CEO Monthly Report (April 2025) Action Required: Chief Executive Officer to discuss off-line with Cr Fell the matter of STP funding for Mabuiag.		Chief Executive Officer	Ongoing. On 14/4/2026 SARG authorized the CEO and ED Engineering Services to urgently progress this matter formally with State and Federal agencies.
Jan 2025 Mtg AI 6.5 Repeal of Council Resolution – Community Radio/Broadcasting Licences Action Required: Matter to be considered by the Culture, Arts, Land and Heritage (CALH) Advisory Committee and a recommended way forward be presented to the April 2025 Council Meeting.		CALH Advisory Committee (Cr Aniba) / ED Corporate Services	Update 15/4/2026: ED Corporate Services to meet with CALH Chair to progress this matter. Update 16/6/26: Matter to be further discussed at next CAHL meeting scheduled for 30/6/26 Update 14/8/26: Was listed for discussion at CALH Advisory Committee Meeting on 11/8/26 however Committee Chair rescheduled that meeting to attend the JAC meeting in PNG. New Advisory Committee meeting date currently set for
Jan 2025 Mtg AI 17(e) Matters Arising Fuel Bowser and Desalination Plant (Erub) – connection to electricity grid. Action Required:		ED Engineering Services	In progress. Ergon engaged to undertake design and costing.

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
Executive Director Engineering Services to follow-up with Ergon.			
July 2024 Mtg AI 17(a) Funding for Dialysis Unit on Badu Action Required: Executive Director Community Services to provide background information in relation to Commonwealth Government funding for the unit. <i>Mayor strongly requests that consideration be given to financial costs to Council for this project (and other projects across the TSIRC footprint) to be implemented on-ground (i.e. water and infrastructure, etc).</i> August 2025 Meeting: Mayor requested that correspondence be sent to various politicians – Mr David Kempton MP (Member for Cook), Senator the Hon. Nita Green (Federal Assistant Minister for Northern Australia) and Senator the Hon. Malarndirri McCarthy (Minister for Indigenous Australians) outlining the lack of consultation around the project itself, including the impacts on Council’s capacity to provide ongoing support with operational and infrastructure requirements the project in our current financial environment. November 2025 Meeting: CEO to provide 3-4 or more examples where State/Federal Government departments and agencies have failed to consult with TSIRC on projects which require Council resources (water, sewerage, infrastructure support, etc.) and these examples will be used to lobby the State/Federal Governments on the importance of working with TSIRC as these new builds/projects do impact on Council’s currently stretched capacity to maintain and provide basic local government services to the community.		CEO / Executive Director Community Services / Cr Wosomo <i>Matter raised directly with Minister for Health by Mayor, Deputy Mayor and CEO during a meeting on 18 Feb 2025.</i>	Ongoing. Update (Aug 25 OM): Dumbarra Consultancy Services managing this project. 23/7/25 made initial enquiry with TSIRC seeking guidance on land tenure processes. Communication from Dumbarra outlines that stakeholder engagement, legal protocols and legal requirements will be undertaken. No timeframe, however outlines that project is already behind schedule. Update (Nov 25 OM): Cr Wosomo has tried outreach several times to the Badu traditional custodians on this matter with no response to date seeking support in relation to an alternative site. Update (Feb 26 OM): Dumbarra provided a recent update on the project, advising they have engaged a surveyor to assess whether the site is technically and practically feasible, enabling the PBC (as Trustee) and project partners to make an informed decision before additional sites are considered. They will engage a town planning consultant and progress consultation with Queensland Health once project scope, site feasibility and service model are defined. Council has advised that a pre-lodgment meeting should be held to discuss planning requirements for existing or new sites. Update 19/8/2026: there has been no further contact from Dumbarra



Torres Strait Island Regional Council

Mayor's Report – September 2026

Reporting Period: Wednesday, 19 August – Tuesday, 22 September 2026

This report summarises the Mayor's official activities, meetings, engagements and strategic priorities during the reporting period for the information of Councillors. It also captures key strategic engagements undertaken by Councillors, with a verbal update to be provided to further elaborate on these matters.

1. TSIRC Trustee and Ordinary Meeting | Via Microsoft Teams

Wednesday, 19 August 2026

The TSIRC Trustee and Ordinary Meeting was held via Microsoft Teams. Council considered key governance matters, trustee responsibilities and ordinary business items, supporting effective decision-making and continued service delivery across the region.

Outcomes / Recommendations for Council Consideration

Council decisions and actions arising from the meeting will continue to be progressed through the relevant governance and operational processes. No separate Council paper is recommended unless further direction or approval is required.

2. TCICA Food Security | Via Microsoft Teams | hosted by Jim Turnour

Thursday, 20 August 2026

The TCICA Food Security meeting was held via Microsoft Teams and hosted by Jim Turnour. The meeting included a Welcome and Acknowledgement of Country, introductions, and an overview of the Cape York Food Security Community of Practice. Discussions focused on practical opportunities to strengthen food security and freight resilience, including funding pathways through the Torres and Cape Regional Drought Resilience Plan, the Remote Area Board, and the Queensland Freight Subsidy Scheme.

Outcomes / Recommendations for Council Consideration

Outcomes from this meeting may support future advocacy on food security, freight resilience and funding opportunities for remote communities. Any specific funding or policy matters requiring Council direction may be progressed through a future Council paper, where appropriate.

3. ALGA National Local Roads, Transport and Infrastructure Congress | in Cairns **25 – 26 August 2026.**

Deputy Mayor Cr Wosomo and Cr Keith Fell attended the two-day ALGA National Local Roads, Transport and Infrastructure Congress in Cairns. The Congress brought together local government leaders and infrastructure specialists to discuss road safety, heavy vehicle management, infrastructure funding, workforce capacity, fuel security and supply chain



resilience. These discussions were relevant to the Torres Strait, where reliable transport and resilient infrastructure are critical to service delivery, community safety and regional connectivity.

Outcomes / Recommendations for Council Consideration

The key outcomes from the Congress may inform future Council discussions on transport resilience, road safety, infrastructure funding, freight access and long-term regional connectivity. Any matters requiring Council consideration or decision may be progressed through a future Council paper, where appropriate.

4. TSNPA Climate Resilience Centre Steering Committee | Via Microsoft Teams

Wednesday, 26 August

This meeting was postponed as quorum was not achieved.

Outcomes / Recommendations for Council Consideration

As the meeting was postponed, no outcomes or recommendations are recorded at this stage. Any future matters may be reported once the meeting is reconvened.

5. QPS Working Group | Via Microsoft Teams

Thursday, 27 August 2026

Unable to attend due to a scheduling clash with the CEO KPI review.

Outcomes / Recommendations for Council Consideration

No outcomes or recommendations are recorded as attendance was not possible due to a scheduling clash. Any relevant updates may be included in a future report if required.

6. CEO KPI Review | In Person | Cairns

Thursday, 27 August and Friday, 28 August 2026

SARG met in person with Helen Lever from LGSG at Pullman International, Cairns, to finalise the CEO KPI review and confirm agreed outcomes. The review process supported clear performance expectations, accountability and alignment with Council priorities.

Outcomes / Recommendations for Council Consideration

The CEO KPI review outcomes have been progressed through the appropriate SARG process. No additional Council paper is recommended unless further Council endorsement or direction is required.

7. Special SARG Endorsement of CEO KPI | In Person

Friday, 4 September 2026

A Special SARG meeting was held in person to formally endorse the CEO's KPI outcomes following the review process. The meeting confirmed agreed priorities and supported clear accountability for the next reporting period.

Outcomes / Recommendations for Council Consideration



The endorsed CEO KPI outcomes provide a clear basis for ongoing performance monitoring. Any matters requiring formal Council noting or decision may be progressed through a future Council paper, where appropriate.

8. TSRA Deputation | In Person | Deputy Mayor Wosomo and Cr Kabay Tamu

Friday, 11 September 2026

Deputy Mayor Ranetta Wosomo and Cr Kabay Tamu attended the TSRA Deputation. Discussions focused on essential services priorities and the call for a Leaders Forum to ensure key regional matters are raised, coordinated and progressed through strong regional advocacy.

Outcomes / Recommendations for Council Consideration

The deputation may support further regional advocacy on essential services and the proposed Leaders Forum. Any matters requiring Council endorsement, advocacy position or formal decision may be progressed through a future Council paper, where appropriate.

9. Tourism Summit | In Person | Cr Rocky Stephen

Thursday Island | Thursday, 17 September and Friday, 18 September 2026

Cr Rocky Stephen attended the Tourism Summit in person on Thursday Island. The program included networking opportunities, Welcome to Country and the Summit opening, a business innovation panel, an introduction to AI for tourism and business by Kate Fabian, a design thinking session by Amanda Nicholson, and a food tourism workshop by Nornie Bero. Discussions also focused on collaborative opportunities and next steps to strengthen tourism development across the region. The summit concluded with the Art on the Menu event by David Bosun and Amanda.

Outcomes / Recommendations for Council Consideration

Key outcomes may inform future Council discussions on tourism development, local business opportunities, innovation and regional partnerships. Any proposed initiatives requiring Council support or investment may be progressed through a future Council paper, where appropriate.

Closing Remarks

The reporting period reflected Council's ongoing commitment to strategic leadership, good governance, regional advocacy and practical partnerships across government, community and regional organisations. Key priorities included effective governance, CEO performance accountability, food security, freight resilience, essential services advocacy, tourism development and ensuring the Torres Strait continues to have a strong voice in regional, state and national forums.

Mina Koeyma Eso.

Cr Phillemon Mosby

Office of the Chief Executive Officer

AUTHOR: Chief Executive Officer

CHIEF EXECUTIVE OFFICER MONTHLY REPORT

OFFICER RECOMMENDATION

That Council receive and note the Chief Executive Officer's Monthly Report for the period 19 August – 21 September 2026

EXECUTIVE SUMMARY

CEO engagements: During the reporting period, the CEO advanced strategic planning, governance and regional advocacy through ELT priorities planning, the Water Regulator close-out, SARG workshops and KPI discussions. Key activities also included disaster management training, divisional organisational culture workshops, and engagements with ATSIP, NAIF and the TSRA Leadership Forum.

Directorate performance: Building Services progressed the NAHA Housing Upgrade Program, delivered two Mabuia dwellings and advanced planning for three homes on Badu. Community Services advanced food security, climate resilience and digital hub initiatives; Corporate Services strengthened communications, digital systems, governance and workplace safety; Engineering Services maintained essential services and improved disaster preparedness; and Financial Services progressed procurement, audit, financial statements, the 2026–27 Budget Review and financial sustainability initiatives.

UPCOMING MONTH SUMMARY

Preparations for the month ahead will focus on coordinating the Council workshop, including finalising the agenda, briefing materials and supporting documentation. The CEO will also attend the LGAQ Annual Conference and present at the Indigenous Leaders Forum alongside Cr Fell and Torres Strait Climate Forum, providing opportunities to advocate for Council priorities, strengthen strategic partnerships and promote regional leadership on climate resilience.

CEO ENGAGEMENTS

Date	Engagement
20/08/26	End of Year Priorities Executive Leadership Team planning session.
21/08/26	Water Regulator Inspections - Close-out meeting
27/08/26	ATSIP DDG + CEO TSIRC Strategic Land Use & Infrastructure Priorities - Work Program (prev. RILIPO)
27/08/26 - 28/08/26	CEO KPI process with SARG
31/08/26 –	SARG Face to Face workshop in Cairns

4/09/26	
31/08/26	TSIRC Organisational Structure discussion with consultants
8/09/26	Disaster Management Training
8/09/26	Service mapping - efficiency and effectiveness assessment
9/09/26	Meet with Neil MacDonald – CEO NAIF
11/09/26	TSRA Leadership Forum on TI
15/09/26 – 18/09/26	Culture Workshops on Warraber and Moa

ORGANISATIONAL PERFORMANCE

Building Services – Highlights

- Progressed delivery of the **NAHA Housing Upgrade Program** and Home Ownership Program, with priority upgrade works initiated across communities and delivery planning underway for 2026–27.
- Delivered two new social housing dwellings on **Mabuiag Island** under the **\$14.4 million Housing Investment Plan**, with occupancy approvals secured and official openings completed.
- Approved expansion of the Housing Investment Plan to deliver **three additional dwellings on Badu**, supporting housing outcomes while maintaining funding milestones.
- Continued strategic engagement with funding partners, QBuild and the Department of Housing to improve housing delivery, affordability and long-term program sustainability.

Key Priorities

- Accelerate delivery of the **NAHA Upgrade Program** through bulk tendering, contractor management and prioritisation of essential housing works.
- Progress delivery of the **Housing Investment Plan**, including construction of three new dwellings on Badu and advocacy for additional project funding.
- Reduce the backlog of housing maintenance works through ongoing engagement with the Department of Housing and release of outstanding work orders.

Risks

- **Housing delivery delays and escalating construction costs** may impact delivery of the NAHA Upgrade Program and Housing Investment Plan.
Mitigation: Continue engagement with funding partners, use bulk procurement approaches and investigate alternative construction models.
- **Outstanding maintenance backlog and delayed release of housing maintenance works** may adversely affect community liveability and tenant satisfaction.
Mitigation: Continue advocacy with the Department of Housing and prioritise critical

maintenance works.

- **Ageing housing stock** continues to increase maintenance and renewal requirements across the region.

Mitigation: Deliver upgrade programs and strategic housing investment initiatives to improve asset condition.

Community Services – Highlights

- Completed draft **Food Security and Implementation Plans**, providing a framework to strengthen food security outcomes across the region.
- Advanced the **Climate Resilience Program**, including implementation planning, youth engagement activities and submission of the **Masig Beach Nourishment Project** funding application.
- Expanded digital access through procurement of three new **Mobile Indigenous Knowledge Centre Digital Hubs**, with the Masig Digital Hub now operational.
- Secured ongoing funding for the **Fighting Illegal Dumping Partnership Program** and progressed environmental health planning initiatives.

Key Priorities

- Progress delivery of the **Climate Resilience Program**, including implementation of CHAS actions and securing external funding opportunities.
- Complete the regional rollout of **Housing Policy Information Sessions** to strengthen tenant engagement and housing awareness.
- Finalise endorsement and implementation of the **Food Security Plan** and progress negotiations for the next IKC funding agreement.
- Support reopening planning and capital works associated with the **Aragun Childcare Centre Upgrade Project**.

Risks

- **Increasing service demand and workforce shortages** may impact aged care and community service delivery.
Mitigation: Continue workforce planning, recruitment initiatives and service review processes.
- **Housing demand continues to exceed available supply**, increasing pressure on housing services and tenancy management.
Mitigation: Maintain active housing management, implement policy and continue engagement with tenants and stakeholders.
- **Climate change and environmental health challenges** continue to affect community wellbeing and infrastructure resilience.
Mitigation: Deliver climate resilience projects and environmental health programs, and pursue external funding opportunities.

Corporate Services – Highlights

- Significant progress made on divisional communications resilience, with disaster communication installations completed across most islands and remaining works scheduled.
- Digital transformation initiatives continue to improve efficiency, including deployment of an internal staff itinerary and leave management application and enhancement of online community grants information.

- Strengthened organisational governance and workplace safety through appointment of a new Safety & Wellbeing Coordinator, progression of the Strategic Risk Register, and commencement of a comprehensive policy review program.

Key Priorities

- Restore connectivity between Hammond Island office buildings and finalise outstanding communications infrastructure works.
- Deliver organisation-wide technology and operational efficiencies, including replacement of ageing videoconferencing equipment and assessment of software cost-saving opportunities.
- Finalise key governance and risk management initiatives, including approval of the Safety Management Plan and implementation of the Risk Management Framework.

Risks

- **Ongoing communications issues at Hammond Island** may impact service delivery and staff productivity.
Mitigation: Restore connectivity between office buildings and monitor service performance until outstanding works are completed.
- **Delays in completing communications infrastructure projects on remaining islands** may reduce business continuity and disaster preparedness outcomes.
Mitigation: Maintain delivery schedules, escalate constraints and prioritise critical outstanding works.
- **Continued vacancy in the Manager Fuel & Fleet position** may place pressure on operational oversight and fleet management functions.
Mitigation: Progress recruitment and maintain interim executive oversight of priority functions.

Engineering Services – Highlights

- Continued delivery of essential engineering services across all 15 divisions, including road maintenance, airport operations, water and wastewater services, waste management and marine infrastructure.
- Updated all **Community Disaster Management Plans** to include health facility capacity information, fire hydrants and critical water infrastructure data.
- Strengthened regional disaster preparedness through engagement with **Torres and Cape Hospital and Health Service** and **SES Area Controllers**.
- Completed regional testing of disaster communications assets, including satellite phones and HF radio infrastructure.

Key Priorities

- Improve reliability of the **Disaster Communications Network** through repair and replacement of faulty satellite phones and HF radio systems.
- Continue implementation of preventative maintenance programs for critical roads, airports, water and wastewater infrastructure across the region.
- Strengthen disaster preparedness through ongoing testing, training and refinement of Community Disaster Management Plans.

Risks

- **Reduced reliability of disaster communications infrastructure** may affect emergency response capability during significant events.

Mitigation: Continue testing, asset replacement and targeted rectification of faulty communications equipment.

- **Ageing infrastructure assets** continue to increase maintenance requirements and operational expenditure across multiple divisions.

Mitigation: Deliver planned maintenance programs and prioritise critical asset renewal activities.

- **Remote service delivery and disaster response challenges** may impact operational continuity during emergency events.

Mitigation: Maintain updated Disaster Management Plans, strengthen interagency coordination and conduct regular readiness exercise

Financial Services – Highlights

- Finalised and activated the Register of Prequalified Suppliers (Trades) in VendorPanel and released the Approved Contractor List (Tranche 2), receiving 52 submissions.
- Supported the onsite audit and progressed the 2025–26 financial statements and supporting documentation.
- Continued development of the 2026–27 Budget Review and financial sustainability initiatives with the Office of the CEO.

Key Priorities

- Finalise the Creditor Account Management Procedure, evaluate the Approved Contractor List (Tranche 2), and update Procurement Procedures and Council's Procurement Strategy.
- Complete recruitment and onboarding for the vacant senior leadership position and continue capability and leadership development for Finance staff.
- Progress implementation of the Electronic Timesheet project to improve payroll efficiency, compliance and reporting.

Risks

- **EOFY and financial statement capacity constraints** may affect the timely completion of year-end deliverables and audit requirements.
Mitigation: Maintain focus on critical EOFY activities through proactive planning, prioritisation and regular progress reviews.
- **Limited capacity, compressed timeframes and a senior vacancy** may delay completion of the 2026–27 Budget Review and reduce Council's ability to respond to emerging financial pressures.
Mitigation: Apply a structured project plan with clear milestones, responsibilities and reporting; prioritise critical activities; escalate resource constraints; progress recruitment; and maintain executive accountability for agreed deadlines.
- **Orders raised after invoice receipt** undermine procurement governance, budget control and compliance with Council policy and audit requirements.
Mitigation: Implement enhanced compliance reporting and accountability measures, with Executive Management monitoring, addressing and reporting non-compliance within their areas.

James William
Chief Executive Officer



DIRECTORATE: *Office of the CEO*

AUTHOR: *Helen Lever - LGSG*

CHIEF EXECUTIVE OFFICER ADOPTION OF 2026/27 PERFORMANCE PLAN

OFFICER RECOMMENDATION:

That Council:

1. **receive and note the Report and Attachment (the draft 2026/27 Chief Executive Officer Performance Plan); and**
2. **in line with the Chief Executive Officer's Contract dated 6 March 2026, a Performance Plan is to be drafted and endorsed for each year of the Contract and that Plan is now attached and endorsed by SARG and is recommended to Council for formal adoption.**

EXECUTIVE SUMMARY:

The report and discussion relates to the Chief Executive Officer's Annual Performance Plan ("the Plan") for the period commencing 1 July 2026 and ending 30 June 2027.

CONSULTATION

Mayor

SARG

Background / Previous Council Consideration:

The TSIRC Chief Executive Officer, Mr James William, was officially contracted in the subject role in March 2022. A new Contract was entered into with the Chief Executive Officer in March 2026 for a further four (4) year period.

The subject Contract requires an annual Performance Plan be entered into each year of that Contract.

The SARG Committee have met separately and with the Chief Executive Officer on several occasions to workshop and consider the format and contents of a new Performance Plan. A formal endorsement of the draft Plan was agreed at their most recent meeting and a resolution to recommend the draft Plan to the full Council for formal adoption was agreed unanimously at that meeting.

That draft Plan is now attached (see Attachment 1) for Council's formal consideration for adoption.

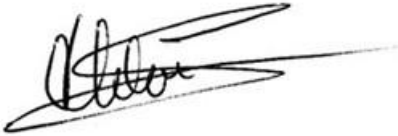
It is noted that the Plan relates directly to Council's key strategic documents, being the five year Corporate Plan and the annual Operational Plan and Budget. It is further recommended that the Plan period going forward is to align to the budget / financial year to be consistent with the previously referenced strategic documents and the timeframes and cycles for these key documents.

The next reviews for the CEO are expected to be the Mid Cycle review to take place with the SARG Committee in January 2027 and the Annual Performance Review is due to take place in July / August of 2027 and the outcomes of these reviews will be formally reported to Council.

COMPLIANCE / CONSIDERATIONS:

Statutory:	
Budgetary:	
Policy:	
Legal:	
Risk / Risk Mitigation:	
Links to Strategic Plans:	
Masig Statement:	
Standing Committee Consultation:	
Timelines:	

Other Comments:

Recommended:	Approved:
 Helen Lever LG Services Group	 James William Chief Executive Officer

ATTACHMENTS

CEO Performance Agreement July 2026 – June 2027

CEO Performance Agreement July 2026 to June 2027 for Chief Executive Officer Mr James William

This Agreement defines the TSIRC expectations of its CEO in accordance with Clause 7 of the CEO's contract.

The primary purpose of the Agreement is to clearly articulate the expectations of the Council of their CEO and to ensure that the CEO and in turn TSIRC staff, in carrying out their responsibilities are in tune with the expectations of the Council.

There are four components to this Agreement:

Part A: Special Projects and Organisation Priorities for the period

Part B: Roles and Responsibilities

Part C: Core Leadership Attributes

Part D: Professional Development

James William

Chief Executive Officer

Date: _____

Councillor Phillemon Mosby

Mayor

Date: _____

CEO Performance Review Rating Scale

The following rating scale shall be used to assess the performance of the CEO against the four (4) components of the Performance Agreement – Parts A, B, C, and D. A self-assessment along with evidence is prepared for the TSIRC SARG Committee by the CEO.

The Committee (CPRC) considers the self-assessment in determining individual ratings. The CPRC are encouraged to use whole and half numbers when giving their ratings. The following scale allows a commentary to be attributed to the performance when an average of all ratings is taken.

Rating	Commentary
=>9.6	Outstanding performance – outcomes consistently above the level of competence that would be acceptable in the role - consistently exceeds reasonable expectations. Excellent role model for others - what other staff should aspire to. For projects - completed as required but with significant additional/better outcomes e.g., major cost saving, winner of major award, significant positive community recognition.
8.6 – 9.59	Excellent performance – outcomes always at a highly competent level and exceeding most requirements e.g., communicates competently but did an outstanding job facilitating the community forum. For Projects – completed as required with some value-add e.g., on time but under budget.
7.5 – 8.59	Better than Satisfactory performance – outcomes generally at a high competency level, and with many aspects and projects exceeding expectations.
5.0 – 7.49	Acceptable and Satisfactory performance – what is expected of person competently performing duties and undertaking responsibilities at a satisfactory level - outcomes generally meet objectives at the standard envisaged. For projects - completed as required/expected.
4 – 4.99	Some concerns – major requirements have been met, with outcomes generally at competent level, but with some below competent outcomes e.g., personal management generally competent but regularly arrives late to meetings. For projects - generally acceptable completion of project with some minor exceptions e.g., delivered slightly over time or slightly over budget.
<3.9	Unsatisfactory – Important requirements have not been met, major shortcomings - outcomes consistently below competent performance requiring significant remedial action. Potential negative impact on council's reputation. For projects - project not completed as required with no valid justification.
NA	Not applicable – e.g., if the milestone is not yet due and progress cannot be reported on.

An overall rating is agreed, based on input and evidence received, in accordance with the scale above and other relevant factors for example CPI data, comparative market data and of course the CEO's performance against the Plan.

Legal & Policy Compliance

It should be understood that any obligation, responsibility or direction imposed on or undertaken by a party to this Agreement will be carried out pursuant to Council's responsibility arising out of legislation pertaining to Council's operations.

All such obligations, responsibilities and directions imposed or undertaken shall also be compliant with all Council's formally adopted policies.

Overall Performance Assessment

After conducting the Assessment, the SARG has determined an overall rating of

and the SARG makes this statement to support the overall rating:

Part A - Special Projects and Organisational Priorities

Council should ensure that these projects/priorities are of such significance that they demand the CEO's personal attention and will make a significant difference to the functioning or the achievements of the Council. These should be limited to 10 per annum. Other matters of reasonable importance can be delegated to Directors under Direct Report to the CEO.

*It should be understood that projects within the current Corporate and most importantly the Operational Plan (2026/27) will be expected to be achieved as outlined in those documents (see **Section B item 3** in this document) but can be raised for discussion as separate items by SARG with the CEO in any progress and annual reviews of this Performance Plan.*

Priority items from those documents, however, can be placed in this section as focus / critical items within the subject cycle.

Overarching focus for 2026-2027

The 2026-2027 Part A priorities are framed around Council's central strategic challenge: achieving long-term financial sustainability while maintaining essential services across fifteen remote island communities. The CEO's performance priorities therefore focus on funding reform, cost efficiency, service-led organisational design, regional economic capacity, partnership leverage, cultural responsiveness, benefits realisation and own-source revenue growth. The priorities are drawn fundamentally from the current TSIRC Operational Plan 2026/27.

	Project / Priority	Due Date	Expectations	Rating	Evidence / Comments
A1	Financial sustainability, long-term funding reform and intergovernmental advocacy	End September 2026	Lead and confirm Council's financial sustainability advocacy agenda, including long-term capital and operational funding reform, financial strategy, recognition of the true cost of remote service delivery, communication of Council's financial position to community, funding partners and Members of Parliament, and movement away from short-term, project-by-project funding arrangements.	CEO Self-rating: /10	CEO Self-Assessment:
		End December 2026	Deliver targeted advocacy with Commonwealth and State agencies to progress a rolling five-year capital works program, supported by a rolling two-year funded delivery program for priority capital works, and explore appropriate New Policy Proposal, private sector, philanthropic or other non-traditional funding pathways.		Suggested evidence: Financial Strategy, ministerial briefs, funding model papers, New Policy Proposal material, cost-shifting/service responsibility register, submissions, financial communication collateral, meeting records, correspondence, Council reports and partner engagement records.
A1		End March 2027	Advocate for a more stable five-year operational funding model that supports essential service delivery, workforce capability, cost certainty, reduced duplication, improved delivery efficiency and value for money in remote island communities, including identification of cost-shifted government services for deputation or funding reform.		
		End June 2027	Report to Council on advocacy outcomes, funding partner responses, agreed next steps, unresolved funding risks, financial communication activities, cost-shifting issues, benefits realised and implications for Council's long-term financial sustainability.	Councillor Individual Rating: /10 Councillor Individual Comment:	

	Project / Priority	Due Date	Expectations	Rating	Evidence / Comments
A2	Critical infrastructure delivery and asset resilience	End September 2026	Ensure an executive-level infrastructure priority list is maintained and aligned to the Strategic Investment Plan, covering current capital works, critical community infrastructure, water, wastewater, waste, marine infrastructure, roads, aerodromes, community assets, housing-related infrastructure, fleet and strategic asset management.	CEO Self-rating: /10	CEO Self-Assessment:
		End December 2026	Oversee a structured infrastructure reporting process and develop an Advocacy Plan aligned to the Strategic Investment Plan, covering project status, budget, procurement, grant compliance, contractor mobilisation, delivery risks, community impact, funding agreement constraints, service agreement constraints, guideline changes and benefits realisation.		Suggested evidence: Infrastructure dashboard, Strategic Investment Plan alignment, Advocacy Plan, project reports, capital works completion status, funding-gap register, funding/service agreement constraint register, risk reports, grant milestone updates and Council briefing papers.
		End March 2027	Identify priority unfunded or underfunded infrastructure needs and develop evidence-based funding submissions, including State and Commonwealth New Policy Proposal opportunities where appropriate, that demonstrate safety, resilience, value for money, service continuity and avoided future costs.		
		End June 2027	Provide Council with a consolidated infrastructure and asset resilience update, including funded works, completion status of current capital projects, funding gaps, delivery constraints, risk escalations, benefits realised and future investment priorities.	Councillor Individual Rating: /10 Councillor Individual Comment:	

	Project / Priority	Due Date	Expectations	Rating	Evidence / Comments
A3	Operational efficiency, cost control and organisational sustainability	End September 2026	Lead an organisation-wide focus on operational efficiency, including identification and reporting of material cost pressures affecting Council such as fuel, freight, construction, insurance, logistics, depreciation, asset maintenance and remote service delivery costs.	CEO Self-rating: /10	CEO Self-Assessment:
		End December 2026	Ensure completion of a targeted efficiency and effectiveness review to identify practical initiatives that streamline operations, reduce duplication, improve internal coordination and deliver ongoing operating expenditure savings.		Suggested evidence: Financial pressure report, efficiency review, savings plan, budget updates, mitigation actions, procurement improvement actions and ELT reports.
		End March 2027	Oversee implementation of agreed priority efficiency initiatives across relevant business units, including procurement efficiencies, service model improvements, grant variation opportunities, cost controls, service-level cost and output reporting, and improved use of systems, data, technology and AI-enabled tools where appropriate.		
		End June 2027	Report to Council on financial sustainability actions, efficiency gains, cost pressures, savings or avoided costs, mitigation outcomes, residual risks and implications for services and capital delivery.	Councillor Individual Rating: /10 Councillor Individual Comment:	

	Project / Priority	Due Date	Expectations	Rating	Evidence / Comments
A4	Regional economic capacity, local supply chains and community capability	End September 2026	Reframe Council's digital inclusion and community capability work toward broader economic capacity development, with a focus on strengthening local workers, local suppliers, Indigenous business capability, local procurement and participation in Council supply chains.	CEO Self-rating: /10	CEO Self-Assessment:
		End December 2026	Identify practical opportunities to increase local sourcing, local employment, local training and local supplier participation in Council works, services, capital projects and grant-funded programs.		Suggested evidence: Economic capacity action plan, local procurement opportunities, training pathways, supplier engagement records, digital inclusion linkages and Council updates.
		End March 2027	Work with partners to connect digital skills, Indigenous Knowledge Centre capability, workforce development, procurement opportunities, regional manufacturing and regional economic development outcomes.		
		End June 2027	Report to Council on progress to improve regional economic capacity, including local workforce participation, local supplier development, procurement outcomes, digital capability outcomes and opportunities to retain more economic benefit within the region.	Councillor Individual Rating: /10 Councillor Individual Comment:	

	Project / Priority	Due Date	Expectations	Rating	Evidence / Comments
A5	Climate resilience, energy transition and community-led adaptation	End September 2026	Confirm Council's priority climate resilience and energy transition agenda, including coastal protection, renewable energy, diesel reduction, infrastructure resilience, community-led adaptation, waste, wastewater, biosecurity, environmental protection, regional alignment, climate policy, future investment partnerships and current defence-related projects where relevant.	CEO Self-rating: /10	CEO Self-Assessment:
		End December 2026	Develop and maintain Council's strategic policy position on climate resilience and adaptation, including regional alignment, climate policy, coastal resilience, defence-related project interfaces where relevant, future investment partnerships and community-led adaptation priorities.		Suggested evidence: Climate policy position paper, climate resilience update, energy opportunity register, regional alignment records, defence-related project engagement records where relevant, advocacy material, project pipeline, partner engagement records and funding submissions.
		End March 2027	Advance partnerships and investment opportunities that support renewable energy, battery storage, smart energy systems, coastal resilience, carbon reduction, biosecurity outcomes, environmental protection and reduced reliance on diesel generation where feasible.		
		End June 2027	Provide Council with a climate resilience and energy transition update, including risks, opportunities, policy development, advocacy outcomes, investment partnerships, community benefits, funding opportunities and future investment priorities.	Councillor Individual Rating: /10 Councillor Individual Comment:	

	Project / Priority	Due Date	Expectations	Rating	Evidence / Comments
A6	Strategic partnership model, governance and partner accountability	End September 2026	Strengthen Council's partnership model with Commonwealth, State, TSRA, regional bodies, neighbouring councils, regional CEOs, delivery partners and community stakeholders to better leverage funding, capability, technical support and shared accountability for solving regional challenges.	CEO Self-rating: /10	CEO Self-Assessment:
		End December 2026	Establish clearer governance and assurance arrangements for major partnerships, MOU/MOA frameworks, procurement processes, grant-funded programs, advocacy activities and external delivery models, with clear accountabilities, decision records and benefits tracking.		Suggested evidence: Partnership framework, MOU/MOA templates, Malungu Yangu Wakay / Masig Statement alignment material, Blue Security policy material, regional CEO engagement records, DFAT/national security engagement records where relevant, governance checklist, probity records, conflict-of-interest register, decision records and Council reports.
		End March 2027	Progress Council's strategic partnership and policy agenda in areas requiring regional and intergovernmental alignment, including Blue Security, DFAT and national security engagement where relevant, collaboration with regional CEOs, State and Commonwealth funding partners and other regional stakeholders.		
		End June 2027	Report to Council on partnership outcomes, partner commitments, governance improvements, assurance activities, Blue Security and national security engagement where relevant, risk controls, benefits realised and major project reporting disciplines.	Councillor Individual Rating: /10 Councillor Individual Comment:	

	Project / Priority	Due Date	Expectations	Rating	Evidence / Comments
A7	Community confidence, cultural responsiveness and service continuity	End September 2026	Establish clear expectations for culturally respectful, community-aware and locally responsive delivery of Council works, services, contractor activities and partner projects across the fifteen island communities, including Youmpla Voice engagement, Ailan Kastom, cultural heritage and local leadership advice.	CEO Self-rating: /10	CEO Self-Assessment:
		End December 2026	Implement a pre-mobilisation check process for significant community-based works and maintain a structured regional engagement cadence, including quarterly community or regional presence where practicable, engagement with relevant Councillors, local managers and primary contacts before contractors or project teams mobilise.		Suggested evidence: Community work protocol, contractor guidance, mobilisation check records, Councillor engagement records, quarterly regional presence records, ministerial visit/conference/forum records, community advice records, staff engagement records and service continuity updates.
		End March 2027	Ensure Council work programs take account of sorry business, cultural obligations, community events, weather, disaster impacts, access constraints and local leadership advice, and attend relevant ministerial visits, local government conferences, forums and regional engagement opportunities that support Council advocacy and service delivery confidence.		
		End June 2027	Report to Council on service continuity risks, community and regional engagement, public relations activities, contractor management, cultural responsiveness, staff engagement in the region and improvements made to community-facing delivery practices.	Councillor Individual Rating: /10 Councillor Individual Comment:	

	Project / Priority	Due Date	Expectations	Rating	Evidence / Comments
A8	Integrated executive delivery, organisational redesign, culture and Council reporting	End September 2026	Establish an integrated CEO KPI implementation tracker and forward action plan that allocates actions to relevant Executive Leadership Team leads while maintaining CEO oversight of strategic direction, Council reporting, escalation, benefits realisation and structured performance discussions with SARG and Council.	CEO Self-rating: /10	CEO Self-Assessment:
		End December 2026	Progress organisational redesign work to ensure Council is fit for purpose, including structural realignment, clearer executive accountabilities, improved decision velocity, local government governance capability, and appropriate alignment of capability to Council's financial and service delivery challenges.		Suggested evidence: CEO KPI tracker, forward action plan, SARG/Council performance discussion calendar, ELT lead responsibility matrix, organisational design options, culture audit action plan, Malungu Yangu Wakay implementation collateral, staff engagement records, Council reports and performance evidence pack.
		End March 2027	Consider and progress, where supported, a revised leadership model including a Deputy CEO function, strengthened Corporate Services arrangements, clearer separation of run and change responsibilities, and internalisation of Malungu Yangu Wakay / the Masig Statement into organisational culture, leadership practice, internal communication, partnership frameworks and staff engagement.		
		End June 2027	Provide Council with an end-of-cycle performance evidence pack demonstrating progress against Part A priorities, including achievements, unresolved risks, funding outcomes, service impacts, culture and capability improvements, staff engagement, leadership accountability, benefits realised and proposed next steps.	Councillor Individual Rating: /10 Councillor Individual Comment:	

	Project / Priority	Due Date	Expectations	Rating	Evidence / Comments
A9	Building Services Unit own-source revenue and regional service business development	End September 2026	Develop a BSU own-source revenue and service growth plan that builds on the existing three-tier model of repairs and maintenance, refurbishment, and capital/new builds.	CEO Self-rating: /10	CEO Self-Assessment:
		End December 2026	Identify additional service tiers and revenue opportunities in fleet services, fuel, mobile plant repairs and maintenance, freight and logistics, including opportunities to reduce Council costs, increase regional capability and develop new revenue streams.		Suggested evidence: BSU revenue plan, financial modelling, cost-to-serve analysis, customer pipeline, partner proposals, Sea Swift or other partner engagement records and Council reports.
		End March 2027	Progress partnership and business model options, including potential collaboration with Sea Swift and other government customers, to convert existing cost pressures into lower-cost, break-even or profitable regional service opportunities.		
		End June 2027	Report to Council on BSU revenue performance, new service opportunities, cost reduction outcomes, profitability, risks, partner commitments, benefits realised and proposed next-stage implementation.	Councillor Individual Rating: /10 Councillor Individual Comment:	

	Project / Priority	Due Date	Expectations	Rating	Evidence / Comments
A10	Corporate Plan implementation and integrated strategy, planning, performance and reporting framework	End September 2026	Confirm a Council-wide framework that links the Corporate Plan 2025-2030, Operational Plan, annual budget, Enterprise Risk Management, service delivery, quarterly performance reporting, annual reporting, CEO KPIs, ELT performance, SARG review cadence and Council decision-making.	CEO Self-rating: /10	CEO Self-Assessment:
		End December 2026	Develop a Corporate Plan alignment matrix that maps each Corporate Plan focus area and objective to annual operational priorities, Part A CEO KPIs, responsible executives, budget alignment, risks, performance measures, reporting cycles and community-visible outcomes.		Suggested evidence: Integrated framework, Corporate Plan alignment matrix, reporting calendar, KPI dashboard, strategic policy position register, ELT responsibility map, risk alignment, budget alignment, benefits realisation report and Council report.
		End March 2027	Implement quarterly reporting and a strategic policy position pipeline that shows progress against Corporate Plan outcomes, annual deliverables, financial sustainability, risks, service performance, advocacy priorities, benefits realised and policy positions including climate resilience and adaptation, economic independence or special economic zone opportunities, Blue Security, regional transportation, construction and building capability, land tenure and DOGIT transfer, and leadership succession planning.		
		End June 2027	Provide Council with a first-year Corporate Plan implementation report showing achievements, gaps, risks, resourcing implications, policy development status, measurable on-ground outcomes and proposed priorities for the next annual KPI cycle.	Councillor Individual Rating: /10 Councillor Individual Comment:	

Part B - Position Specific Role and Responsibilities

	Role and Responsibilities	Rating	Evidence/Comments
B1	The CEO works cooperatively and professionally with full Council and individual Councillors and displays an understanding of Councillor roles and the community expectations of the organisation and supports Councillors continuously in fulfilling their role.	CEO Self-rating: /10	CEO Self-Assessment: <i>evidence may include results / outcomes from a 360 Degree Review, feedback received from SARG and individual Councillors and outcomes achieved generally by the organisation in relation to their adopted strategic plans.</i>
	Councillor Individual Rating: /10		
	Councillor Individual Comment:		
B2	- The CEO works cooperatively and professionally and displays an understanding of the Mayor's role and the community expectations of the Mayor. - The CEO ensures that the Mayor is fully briefed prior to any media sessions, seminars, meetings, conferences, etc.	CEO Self-rating: /10	CEO Self-Assessment: <i>evidence may include results / outcomes from a 360 Degree Review, feedback received from the Mayor and outcomes achieved generally by the organisation in relation to their adopted strategic plans.</i>
	Councillor Individual Rating: /10		
	Councillor Individual Comment:		
B3	The CEO leads the organisation and provides strategic direction consistent with the Operational Plan that results in efficient operational delivery by ensuring 90% of the Plan's targets are achieved unless advice has been provided to Council by periodic reports. Reports are delivered quarterly for Council's information.	CEO Self-rating: /10	CEO Self-Assessment:
	Councillor Individual Rating: /10		
	Councillor Individual Comment:		

	Role and Responsibilities	Rating	Evidence/Comments
B4	The CEO is well regarded in the community and is respectful in all dealings with community members and stakeholders.	CEO Self-rating: /10	CEO Self-Assessment: <i>evidence may include results / outcomes from a 360 Degree Review, feedback received from SARG and individual Councillors in relation to this, meeting information, community feedback and outcomes achieved generally.</i>
	Councillor Individual Rating: /10		
	Councillor Individual Comment:		
B5	The CEO is well networked with Government, local government and the private sector and uses their networks to benefit the Council, TSIRC and the Region.	CEO Self-rating: /10	CEO Self-Assessment:
	Councillor Individual Rating: /10		
	Councillor Individual Comment:		

Part C - Core Leadership Attributes

1. Personal Management Skills				
		Key Components	Rating	Evidence/Comments
C.1	Personal Management	- Is self-motivated and motivates others. - Exercises sound judgement and make good decisions. - Staff have access to the CEO who is visible, positive and encouraging.	CEO Self-rating: /10	CEO Self-Assessment:
	Councillor Individual Rating: /10			
	Councillor Individual Comment:			
C.2	Commitment to Excellence	- Takes a continuous improvement approach by reviewing at least two service areas annually. - Encourages creativity and innovation	CEO Self-rating: /10	CEO Self-Assessment:
	Councillor Individual Rating: /10			
	Councillor Individual Comment:			

2. Working in Local Government				
		Key Components	Rating	Evidence/Comments
C.3	Working with Council	- Provides full ('plain English') reports to Council in a timely manner and in a neutral framework with full disclosure of all relevant material. - Ensures the Mayor and Councillors have easy access to Level 2 (Director / ELT team).	CEO Self-rating: /10	CEO Self-Assessment:
	Councillor Individual Rating: /10			
	Councillor Individual Comment:			

C.4	Council Focus	- Advises Council of any significant deviation to any of Council's Strategic Plans. - Advises Council on the status of significant projects within the budget.	CEO Self-rating: /10	CEO Self-Assessment:
	Councillor Individual Rating: /10			
	Councillor Individual Comment:			
C.5	Financial Management	- Demonstrates prudent budget control. - Keeps Council fully apprised of its financial position, including budget deviations. - Monthly reports provided.	CEO Self-rating: /10	CEO Self-Assessment:
	Councillor Individual Rating: /10			
	Councillor Individual Comment:			
C.6	Safety Focus	- Ensures safe workplaces and practices in all areas of Council's operations. - Builds a safety focus into the culture of the organisation.	CEO Self-rating: /10	CEO Self-Assessment:
	Councillor Individual Rating: /10			
	Councillor Individual Comment:			
C.7	Asset Management	Ensures there is a system / framework and practice for the regular reviews of its asset base to determine retention, disposal, and maintenance aspects.	CEO Self-rating: /10	CEO Self-Assessment:
	Councillor Individual Rating: /10			
	Councillor Individual Comment:			

3. Organisational and Ethical Capacity

	Key Components	Rating	Evidence/Comments
C.8 Integrity	CEO's behaviour is consistent, and role models an honest, ethical, and professional approach for the broader organisation.	CEO Self-rating: /10	CEO Self-Assessment:
	Councillor Individual Rating: /10		
	Councillor Individual Comment:		
C.9 Leadership	- Leads by example through words and actions, with a can-do, positive attitude. - Champions the TSIRC Vision / Values and respects the traditional cultural lore and custom of the Torres Strait Island people as articulated by Ailan Kastom.	CEO Self-rating: /10	CEO Self-Assessment:
	Councillor Individual Rating: /10		
	Councillor Individual Comment:		

Part D - Personal Development Plan

Agreed Development Activity	Expected Outcome	Discuss Results of Activity
D 1. Industry Board Membership (not for profit/State Government) – Community Owned Enterprises Ltd	Develop expertise and knowledge of Board Operations in a not-for-profit setting	
D 2. Undertake executive level training in Financial Management, Asset Management and Artificial Intelligence application in the workplace	• Develop and formalize financial management skills and knowledge • Develop and formalize asset management skills and knowledge • Understand the practical methods of employing AI within the workplace and its limits and be able to lead the implementation of good governance practice in AI implementation in the workplace.	

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DIRECTORATE: Corporate Services

AUTHOR: Community Grants Officer

COMMUNITY GRANTS PROGRAM ALLOCATION (AUGUST 2026)

OFFICER RECOMMENDATION:

In accordance with Sections 194 and 195 of the *Local Government Regulation 2012* and Council's Community Grants Policy, Council resolves:

1. to allocate Community Grants Program funding to the following applicants:

- CG2027-020 – BOIGU TOUCH TEAM, BOIGU for \$5,000.00; and
- CG2027-021 – TOTALAI LAND AND SEA INDIGENOUS CORPORATION, KUBIN for \$3,000.00,

2. to note the information in this report.

EXECUTIVE SUMMARY:

Two (2) applications were received before the monthly deadline of 5pm, 28/08/2026 which require resolution at this monthly Council meeting.

Additional details in relation to the Community Grants Program are provided in the following attachments to this report:

Attachment 1 - Details on Community Grant applications requiring Council resolution at this monthly meeting.

Attachment 2 - Overview of the 2026-27 Fund Balances as of 17 September 2026.

Attachment 3 - Details on Ineligible/Withdrawn Grant Applications received During the Reporting Period.

Attachment 4 - Details on Grant Applications Processed During the Reporting Period.

Attachment 5 - Details on Grant Applications that required Divisional Contribution During the Reporting Period.

Attachment 6 - Acquittals from Previous Applications.

INTERESTED PARTIES/CONSULTATION:

- Councillors
- Chief Executive Officer
- Executive Directors
- Divisional Managers
- Community Grants Officer

BACKGROUND:

Community Grants applications must be submitted on the last Friday of the month to be tabled at the next Ordinary Council meeting.

Community Grants applications are received directly to Community Grants or via Division staff or Council. Applicants are assessed against eligibility criteria as per the *Community Grants Policy*.

COMPLIANCE / CONSIDERATIONS:

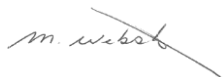
Statutory:	<i>Local Government Regulation 2012</i>
Budgetary:	Approved allocation of funds for Community Grants as per TSIRC 2026-2027 budget.
Policy:	<i>Community Grants Policy</i>
Legal:	N/A
Risk:	No financial risk identified as the allocation is within existing Community Grants budget.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 1 – Strengthening Our Communities ➤ <i>Supporting healthy lifestyles, engaged communities, and celebrating cultural heritage.</i>
Malungu Yangu Wakay (The Masig Statement):	Aligns with the social and cultural aspirations of Malungu Yangu Wakay .
Standing Committee Consultation:	N/A
Timelines:	Community Grants applications must be submitted on the last Friday of the month to be tabled at the next Ordinary Council meeting.

Prepared/Recommended:



Katherine Epseg
Community Grants Officer

Endorsed:



Michelle Webster
Executive Director Corporate Services

Recommended:



Amy Orr
Executive Assistant to the CEO

Approved:



James William
Chief Executive Officer

ATTACHMENTS

Attachment 1: Community Grant applications requiring Council resolution at this monthly meeting

Attachment 2: 2026-2027 Fund Balances on 17 September 2026

Attachment 3: Ineligible/Withdrawn Grant Applications Processed During the Reporting Period

Attachment 4: Grant Applications Processed During the Reporting Period.

Attachment 5: Grant Applications that required Divisional Contribution During the Reporting Period.

Attachment 6: Acquittal from Previous Applications.

Attachment 1: Community Grant applications requiring Council resolution

Applicant	Amount Requested	Project/Event	Contribution Amount	Division
CG2027-020 – BOIGU TOUCH TEAM	\$8,000.00	ACCOMMODATION EXPENSES: To support the Boigu Touch Team participate in the 2027 Battle of the Island Touch Championships on Thursday Island, 29/04/2027 - 02/05/2027.	\$5,000.00	BOIGU
CG2027-021 – TOTALAI LAND AND SEA INDIGENOUS CORPORATION	\$3,000.00	CATERING AND FUEL EXPENSES: To support the Totalai Land and Sea Indigenous Corporation with the Totalai Beach Clean Up on Moa Island, 16-17/10/2026.	\$3,000.00	KUBIN

Attachment 2: 2026-2027 Fund Balances on 17 September 2026

Division	Councillor	Budget	Less Approved Funding	Closing Balance
Boigu	Cr. Toby	\$ 25,000.00	\$6,500.00	\$18,500.00
Hammond	Cr. Dorante	\$ 25,000.00	\$8,000.00	\$17,000.00
St Pauls	Cr. Levi	\$ 25,000.00	\$11,500.00	\$13,500.00
Ugar	Cr. Stephen	\$ 25,000.00	\$0.00	\$25,000.00
Badu	Cr. Wosomo	\$ 25,000.00	\$10,972.93	\$14,027.07
Dauan	Cr. Elisala	\$ 25,000.00	\$17,346.00	\$7,654.00
Erub	Cr. Mye	\$ 25,000.00	\$0.00	\$25,000.00
Iama	Cr. Hankin	\$ 25,000.00	\$0.00	\$25,000.00
Kubin	Cr. Manas	\$ 25,000.00	\$7,467.65	\$17,532.35
Mabuiag	Cr. Fell	\$ 25,000.00	\$6,721.34	\$18,278.66
Mer	Cr. Kaigey	\$ 25,000.00	\$0.00	\$25,000.00
Poruma	Cr. Pearson	\$ 25,000.00	\$5,724.00	\$19,276.00
Saibai	Cr. Aniba	\$ 25,000.00	\$9,520.00	\$15,480.00
Warraber	Cr. Tamu	\$ 25,000.00	\$7,995.76	\$17,004.24
Yorke	Cr. Ted Mosby	\$ 25,000.00	\$4,870.00	\$20,130.00
Mayor	Mayor Mosby	\$ 25,000.00	\$0.00	\$25,000.00
CEO Donations	CEO	\$ 10,000.00	\$7,334.16	\$2,665.84
Community Gifts	CEO	\$ 10,000.00	\$5,000.00	\$5,000.00
		\$ 420,000.00	\$ 108,951.84	\$ 311,048.16

Attachment 3: Ineligible/Withdrawn Grant Applications received During the Reporting Period

	Applicant	Amount Requested	Project/Event	Ineligibility Outcome	Division
Community Grant Applications	CG2027-019 – OUR LADY OF THE SACRED HEART SCHOOL	\$1,500.00	LEVY EXPENSES: To support the Hammond Island students, participate in the Jim Graham Cup in Innisfail, 16-18/09/2026.	- <i>The event does not coincide with Council's September OCM meeting schedule.</i>	KIRRIRI
	CG2027-023 – FRED JOE	\$4,700.00	TRAVEL EXPENSES: To attend a Yathapathay Ar Kirer Thatharay (Cultural Initiation) on Iama Island, 03/10/2026.	- <i>The event does not coincide with Council's September OCM meeting schedule, and</i> - <i>Community Grants Program does not provide financial assistance for cultural initiations events.</i>	KUBIN
	CG2027-024 – ETHEL JACKONIA	\$2,500.00	TRAVEL EXPENSES: To attend the tombstone unveiling of the Late Mrs Alma Enosa on Badu Island, 26/09/2026.	- <i>The event does not coincide with Council's September OCM meeting schedule, and</i> - <i>Community Grants Program does not provide financial assistance for tombstone unveiling events.</i>	SAIBAI

Funeral Donation/Funeral Travel Grant Applications	Applicant	Amount Requested	Project/Event	Ineligibility Outcome	Division
	FD2027-007 – YESSIE MOSBY	\$4,726.66	FUNERAL EXPENSES: For the funeral of the Late Mrs Margaret Stephen in Cairns, 09/09/2026.	- <i>Funeral Donation assistance does not support funerals taking place outside of Council's local government area.</i>	MASIG
	FD2027-011 – RITA KAITAP	\$5,000.00	FUNERAL EXPENSES: For the funeral of the Late Ms Mabel Kanai in Cairns, 30/09/2026.	- <i>Funeral Donation assistance does not support funerals taking place outside of Council's local government area.</i>	KUBIN
	FD2027-012 – MEO GELA	\$4,726.66	FUNERAL EXPENSES: For the funeral of the Late Mrs Margaret Stephen in Cairns, 09/09/2026.	- <i>Funeral Donation assistance does not support funerals taking place outside of Council's local government area.</i>	ERUB

	FT2027-007 – TIANNIE NONA	\$6,678.00	TRAVEL EXPENSES: To attend the funeral of the Late Mr Yessie Pearson on Warraber Island, 18/08/2026.	- <i>Application withdrawn by the applicant due to no flight availability.</i>	DAUAN
	FT2027-008 – JOSEPH BILLY	\$3,266.00	TRAVEL EXPENSES: To attend the funeral of the Late Mrs Margaret Stephen in Cairns, 09/09/2026.	- <i>Application withdrawn by the applicant due to limited funds per funeral, per community.</i>	MASIG
	FT2027-009 – HELEN BILLY	\$4,036.00	TRAVEL EXPENSES: To attend the funeral of the Late Mrs Margaret Stephen in Cairns, 09/09/2026.	- <i>Application withdrawn by the applicant as the minimum 50% co- contribution could not be met.</i>	ERUB
	FT2027-010 – LILY SOLOMON	\$8,450.00	TRAVEL EXPENSES: To attend the funeral of the Late Mrs Alion Solomon in St Pauls Community, 11/09/2026.	- <i>Application withdrawn by the applicant.</i>	KIRRIRI

Attachment 4: Grant Applications Processed During the Reporting Period

	Applicant	Amount Requested	Project/Event	Contribution Amount	Division
Out-of-Cycle Community Grant Applications	CG2027-018 – DENGHAM ELISALA	\$1,650.00	ACCOMMODATION EXPENSES: To support Sania Elisala, participate in the QLD Murri Carnival in Brisbane, 20-25/09/2026.	\$1,650.00	DAUAN

	Applicant	Amount Requested	Project/Event	Contribution Amount	Division
Funeral Donation/Travel Applications	FD2027-009 – ROWENA JOHNSON	\$2,000.00	CATERING EXPENSES: For the funeral of the Late Mr Eccles Tamwoy on Badu Island, 22/08/2026.	\$2,000.00	BADU
	FD2027-010 – CASSANDRA BAIRA	\$5,000.00	CATERING EXPENSES: For the funeral of the Late Mr Albert Baira on Badu Island, 29/08/2026.	\$5,000.00	BADU
	FD2027-013 – CHRISTAL WARE	\$5,000.00	CATERING EXPENSES: For the funeral of the Late Mr Kosia Ware on St Pauls Community, 05/09/2026.	\$5,000.00	WUG
	FD2027-014 – VERA AUDA	\$5,000.00	CATERING EXPENSES: For the funeral of the Late Mrs Kathleen Pabai on Boigu Island, 22/09/2026.	\$5,000.00	BOIGU
	FD2027-015 – VICTORIA NEWIE	\$4,000.00	CATERING EXPENSES: For the funeral of the Late Mrs Alion Solomon on St Pauls Community, 11/09/2026.	\$4,000.00	WUG
	FT2027-006 – RUTH MOSBY	\$3,780.00	TRAVEL EXPENSES: To attend the funeral of the Late Mrs Margaret Stephen in Cairns, 09/09/2026.	\$3,780.00	MASIG

	FT2027-011 – HENRY DORANTE	\$5,000.00	TRAVEL EXPENSES: To attend the funeral of the Late Mrs Alion Solomon on St Pauls Community, 11/09/2026.	\$5,000.00	KIRRIRI
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Attachment 5: Grant Applications that required Divisional Contributions During the Reporting Period

Funeral Grant Application	Applicant	Amount Requested	Project/Event	Contribution Amount	Division
	FD2027-010 – CASSANDRA BAIRA	\$5,000.00	CATERING EXPENSES: For the funeral of the Late Mr Albert Baira on Badu Island, 29/08/2026.	\$2,000.00	BADU
				\$1,000.00	KUBIN
				\$1,000.00	WUG
				\$500.00	MABUIAG
				\$500.00	DAUAN

Attachment 6: Acquittals From Previous Applications

1. CEO DONATION - TAGAI SECONDARY ACADEMIC AWARDS NIGHT, 2025.



2. CG2026-008 - MELETA HOSEA, NWRL CANBERRA RAIDERS 2026





3. CG2026-002 - KAYIN KOASALS – BATTLE OF THE ISLANDS 2025







ORDINARY MEETING 22 SEPTEMBER 2026

Agenda Item

6.2

DIRECTORATE: Corporate Services

AUTHOR: Grants Revenue Officer

FUNDING ACQUISITION REPORT (AUGUST 2026)

OFFICER RECOMMENDATION

Council receives and notes this report and its content.

EXECUTIVE SUMMARY

The Funding Acquisition Report provides an update and summary of Council's current grant applications and acquisition outcomes for the August 2026 reporting period.

The included tables highlight all current funding applications, including pending, successful and unsuccessful.

Applications are separated into Operational Funding and Capital Project Funding for the financial year 2026-27.

The report also outlines Council's continued effort to attract additional funding from both government and non-government sources.

August 2026

- 5 x funding submissions were successful for the value of \$2,892,220.31
 - DETSI Fighting Illegal Dumping Partnership Program \$275,000.00
 - QRA Kemus Road Scour \$1,022,903.43
 - QRA Warraber Seawall \$1,052,225.71
 - QRA St Paul Oza Bosun Road \$442,091.17
 - SSF 2024-26 – Pathway 1 Allocation \$100,000.00
- 0 x funding applications were submitted.

(Note: There may be a discrepancy between the figures listed on this report against actuals in financial reports. This is largely due to the carry-over of project underspends from operational funding, as well as capital projects that receive progress payments spanning over multiple financial years combined with revenue recognition requirements per Accounting Standards.)

Operational Project Funding 2026-2027

Funding Stream	Total	Project Details	Date of Application	Date of Outcome	Outcome	Comment	Division
Scheme Supply Fund 2024-26 - Pathway 1 Allocation	\$ 100,000.00	Zenadth Kes Planning Scheme Residential Expansion Areas & Planning Scheme mapping harmonisation		15-Sep-26	Successful	Funding to support continuation of Council's Social Housing Strategy implemented November 2024.	TS Region
Queensland Reconstruction Authority (QRA)	\$ 1,052,225.71	Warraber Seawall	23-Jul-26	1-Sep-26	Successful		Warraber
Queensland Reconstruction Authority (QRA)	\$ 442,091.17	St Paul Oza Bosun Road	17-Jun-26	1-Sep-26	Successful		St Paul
Queensland Reconstruction Authority (QRA)	\$1,022,903.43	Kemus Road Scour	4-Jun-26	13-Aug-26	Successful		Erub
Dept of the Environment, Tourism, Science & Innovation (DETSI)	\$ 275,000.00	Fighting Illegal Dumping Program Round 1A		1-Jul-26	Successful		TS Region
Dept of Tourism, Innovation & Sport (DTIS)	\$ 125,000.00	Torres Strait Community Sport & Recreation Program		1-Jul-26	Successful	Continuation of funding to support TS Community Sport & Recreation Program 1 July 2026 to 30 June 2027 .	TS Region
0	\$ 290,000.00	Dauan and Ugar Helicopter Subsidy Scheme		1-Jul-26	Successful	Letter of Variation executed to extend services from 1 July to 31 Dec 2026. \$145,000 per Division.	Dauan & Ugar
TSRA	\$65,000.00	Hammond Island Ferry Subsidy Service		1-Jul-26	Successful	Letter of Variation executed to extend services effective 1 July 2026 to 31 Dec 2026. Additional funding was allocated for period 1 July to 30 Dec 2026.	Hammond
QLD Health	\$2,279,296.00	Aboriginal & Torres Strait Islander Environmental Health Program	27-Jun-25	1-Jul-26	Successful	DoV fully executed commencing 1 July 2026 to 30 June 2033 . Qld Health will fund TSIRC \$2,279,296 per annum until 31/06/2033.	TS Region
Total of Funding Applied -	\$ 5,651,516.31						
Total of Funding Successful	\$ 5,651,516.31						
Total of Funding Unsuccessful	\$ -						
Total of Funding Pending	\$ -						

Capital Project Funding 2026-2027

Funding Stream	Total	Project Details	Date of Application	Date of Outcome	Outcome	Comment	Division
Secure Communities Partnerships Program (SCPP)- Rnd 2 Local Council Small Business Grant	\$ 268,500.00	Erub Island Security Upgrade	30-Mar-26		Pending		Erub
Secure Communities Partnerships Program (SCPP)- Rnd 2 Local Council Small Business Grant	\$384,000.00	Top Western Cluster Security Upgrade	30-Mar-26		Pending		Top Western Cluster
Dept of Sport & Recreation - Field of Play & Partnership Fund	\$ 829,029.00	Badu Oval Amenities Upgrade Project	3-Feb-26		Pending		Badu
Dept of Sport & Recreation - Field of Play & Partnership Fund	\$ 718,300.00	Mabuiag Sport Court Upgrade Project	3-Feb-26		Pending		Mabuiag
TSRA	\$ 5,000,000.00	Boigu Jetty Replacement Project			Successful		Boigu
Indigenous Cape Communities Economic Development Fund (ICCEDF) 2026-27	\$ 589,917.00	TBC		1-Jul-26	Successful	Funding allocation currently with the CEO for consideration.	Erub
Closing the Gap Priorities (CTGP) Fund	\$ 2,650,000.00	Erub Island Water Security Project		11-Jun-26	Successful		Erub
Total of Funding Applied - *Noting funding can span over numerous financial	\$ 10,439,746.00						
Total of Funding Successful	\$ 8,239,917.00						
Total of Funding Unsuccessful	\$ -						
Total of Funding Pending	\$ 2,199,829.00						

Annual Local Government Funding 2026-2027

The table below highlights the Annual Local Government Funding that Council was allocated for 2026/27. No application is required for this type of funding. Council officers note that the below figures will not reconcile to budget documents or financial statements as per AASB 1058, Council is required to recognise revenue on receipt of funds.

ANNUAL LOCAL GOVERNMENT FUNDING				
Funding Stream	26/27 Total Allocation	Project Details	Date of Application	Comments
QLD Police - SES Local Government Subsidy	\$ 26,521.00	This payment recognises the costs incurred by Local government in providing support to their SES Groups and Units	Annual Allocation	100% paid upfront for current financial year 26/27
Financial Assistance – Indigenous Councils Funding Program	\$ 17,049,928.00	The ICFP replaces the SGFA & RRP and represents a significant investment in Queensland's Indigenous communities.	Annual Allocation	100% paid upfront for current financial year 26/27. Funding allocation may vary.
Financial Assistance – General Purpose	\$ 17,761,304.00	Financial Assistance General Purpose is an annual allocation-based program for local government bodies based on the principal of horizontal fiscal equalisation, enabling them to function by reasonable effort to an average standard.	Annual Allocation	50% paid upfront for current financial year 26/27. Balance to be paid in equal proportions every quarter. Funding allocation may vary.
Financial Assistance – Local Roads	\$ 191,355.00	Financial Assistance Local Roads is an annual allocation-based program to assist local governments with roads expenditure and to preserve its roads assets	Annual Allocation	50% paid upfront for current financial year 26/27. Balance to be paid in equal proportions every quarter. Funding allocation may vary.
Total Allocation for 26/27	\$ 35,029,108.00			

INTERESTED PARTIES/CONSULTATION

Executive Leadership Team and relevant Directorate staff and managers.

BACKGROUND

New funding opportunities are channelled to both the Executive Leadership Team and the Administration and Communication team for thorough evaluation. Should a funding opportunity be deemed viable, the application process is managed either internally within the relevant directorate or in collaboration with Peak Services. Once secured, successful funding contracts are overseen by the Administration and Communications team internally.

EXTERNAL FUNDING UPDATE

Fighting Illegal Dumping Partnership Program Round 1A \$275,000

This grant from Department of Environment, Tourism, Science and Innovation is specifically to assist Council to employ on-ground compliance officers under the Environmental Health Department to investigate and respond to illegal dumping incidents and action any enforcement provisions accordingly.

Boigu Jetty Replacement Project \$5m

Council resolves to enter into a proposed funding agreement with TSRA to provide top-up co-funding of an existing separate Commonwealth Grant to fund Boigu's jetty replacement project.

Boigu Aerodrome Apron and Esplanade Road Upgrade \$10,300,200

TI Concrete Works Pty Ltd was awarded the contract for Aerodrome Apron and Esplanade Road upgrade, project must carry-out from 3 August 2026 to 30 November 2026.

Badu 2025 DRFA Works \$9,177,447.14

TI Concrete Works Pty Ltd was also awarded the contract for Badu 2025 DRFA Works, project to commence 3 August 2026 ending 30 November 2026.

Scheme Supply Fund 2024-26 – Pathway 1 Allocation \$100,000.00- Department of State Development, Infrastructure and Planning

The project will progress a review of the Zenadth Kes Planning will mainly focus on housing delivery and residential development, as well as expanding the Township zoning to include a broad definition to incorporate many uses, not just residential. The review will incorporate Council's 10-year Social Housing Strategy and Land Identification Plans to increase land availability and housing diversity to meet community needs, directly aiming towards addressing overcrowding and supporting future investment.

QRA Projects - Kemus Road Scour, Warraber Seawall, St Paul Oza Bosun Road

Funding was approved and paid to TSIRC, however the funding schedule agreement for all projects are pending sign-off by authorised representatives.

COMPLIANCE / CONSIDERATIONS:

Statutory:	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
Budgetary:	Operational and capital budget is adjusted upon successful funding application
Policy:	N/A
Legal:	N/A
Risk:	Council relies on external grant funding to ensure financial stability and liquidity. Council will continue to advocate for increased funding opportunities aligned with Corporate Plan strategic priorities and Operational Plan deliverables. All successful funded projects will need to be completed by the timeframes set out in the respective funding agreements. Communications and Administration team alongside identified Project Manager/s will ensure reporting and monitoring mechanisms are established to guarantee project milestones, acquittals, reporting and contract completion are finalised within the contractual parameters.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council <i>3.2 Proactively advocate on behalf of our people for vital Federal and State Government funding consistent with community needs and Council priorities.</i>
Malungu Yangu Wakay (The Masig Statement):	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

OTHER COMMENTS:

That Council notes and provides any necessary feedback to this report.

Prepared:



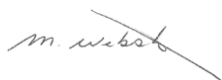
Georgina Thaiday
Grants Revenue Officer

Recommended:



Belinda Down
Governance, Legal & Insurance Officer

Endorsed:



Michelle Webster
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS: NIL



ORDINARY MEETING 22 SEPTEMBER 2026

Agenda Item

6.3

DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

TSIRC ANNUAL CLOSEDOWN 2026-2027

OFFICER RECOMMENDATION:

Council endorses that the annual 2026-2027 Christmas/New Year closedown of operations commences from 12 noon on Thursday 24 December 2026 and concludes on Friday 1 January 2027 with the offices to reopen on Monday 4 January 2027.

EXECUTIVE SUMMARY:

A closedown relates to an organisation temporarily closing during slow periods of the year, such as Christmas and New Year. This closedown period also provides the opportunity for employees to have a break for family or for other reasons.

The closedown arrangements will apply only where departmental requirements permit the absence of employees. Limited staffing arrangements may need to be implemented in some areas of departments to meet essential public needs.

In consultation with relevant employees, Council shall select a skeleton crew during this period to meet operational requirements.

INTERESTED PARTIES/CONSULTATION:

- Executive Leadership Team
- Financial/Payroll Team

BACKGROUND:

Each year Council elects to close its operations between Christmas and New Year.

The TSIRC Certified Agreement 2004 (expired) stipulates that employees need to be notified of Council's intention to close operations and the prescribed closedown period a minimum of 90 days prior to closedown.

The following dates are proposed to close down Council operations between Christmas and New Year 2026-2027:

Day	Date	Operation
Wednesday	23 December 2026	Normal working day.
Thursday	24 December 2026	Normal working day (<i>closedown at 12 noon</i>)*
Friday	25 December 2026	Public Holiday (Christmas Day)
Monday	28 December 2026	Public Holiday (Boxing Day)
Tuesday	29 December 2026	Closedown*
Wednesday	30 December 2026	Closedown*
Thursday	31 December 2026	Closedown*
Friday	1 January 2027	Public Holiday (New Year's Day)
Monday	4 January 2027	<i>Return to Work</i>

(*) Employees will be required to take Annual Leave and/or TOIL (time-off-in-lieu) accrued for the three and a half (3.5) days that are not public holidays. Employees who do not have enough Annual Leave accrued to cover the period of the closedown will be approved for Leave Without Pay.

Leave Application Forms will not be required if employees only have these 3.5 days off over the closedown period.

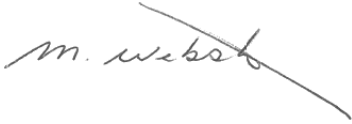
Payroll processing and Divisional Office communications will be determined and circulated to inform all staff of operational requirements prior to and during the closedown period.

COMPLIANCE/CONSIDERATIONS:

Statutory:	• <i>Local Government Act 2009</i> • <i>Local Government Regulation 2012</i>
Budgetary:	N/A
Policy:	N/A
Legal:	TSIRC Certified Agreement 2024 (Expired)
Risk:	Payroll processing and Divisional Offices circulations will be determined and circulated to inform all staff of operational requirements prior to and during the closedown period.
Links to Strategic Plans:	Corporate Plan 2025-2030 3. A proactive and responsible Council. ➤ <i>Ensure compliance with legislative requirements and regulations, uphold the Council's legal obligations, and make ethical decisions in the best interest of the community.</i>
Malungu Yangu Wakay (The Masig Statement):	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

OTHER COMMENTS:

Nil.

Recommended:A handwritten signature in cursive script, appearing to read "m. webster", with a long horizontal stroke extending to the right.

Michelle Webster
Executive Director Corporate Services

Approved:A handwritten signature in cursive script, appearing to read "James William", with a large loop and a vertical stroke.

James William
Chief Executive Officer

ATTACHMENTS:

Nil.



ORDINARY MEETING 22 SEPTEMBER 2026

Agenda Item

6.4

DIRECTORATE: Corporate Services

AUTHOR: Acting Manager Governance & Risk

OPERATIONAL PLAN 2026-2027

OFFICER RECOMMENDATION:

Council resolves to:

1. endorse the Operational Plan for the 2026-2027 financial year, in accordance with Section 174 of the *Local Government Regulation 2012*; and
2. delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to make any further minor administrative amendments to the Operational Plan as they arise.

EXECUTIVE SUMMARY:

Pursuant to both the *Local Government Act 2009*, and the *Local Government Regulation 2012*, Council has prepared an annual Operational Plan in alignment with the Corporate Plan 2025-2030.

The annual Operational Plan outlines how Council plans to progress the implementation of the 5-year Corporate Plan during the financial year 2026-2027. Performance and progress against the objectives in the Operational Plan will be reported quarterly to Council.

Council note that incomplete Operational Plan objectives from the 2025-2026 Plan are rolled over into the new 2026-2027 Plan. Many of these actions are underway and on track for completion.

Council may, by resolution, amend its annual Operational Plan at any time before the end of the financial year.

Interested Parties/Consultation:

- Elected Council
- Chief Executive Officer
- Executive Directors
- All Council Departments

Background:

This will be Council's second Operational Plan to align with the new Corporate Plan 2025-2030 which was adopted in May 2025.

Preparation of the Operational Plan started in late April 2026 with Executive Directors and Managers.

The draft Plan was presented to Councillors for discussion at the May 2026 Councillor workshop. In addition, the draft Plan was a matter of discussion at the Strategic Action Reference Group meeting in September 2026. At this meeting an example of the Quarterly reporting format was provided to Councillors.

COMPLIANCE / CONSIDERATIONS:

Statutory:	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
Budgetary:	The Operational Plan has been developed in conjunction with the development of the annual budget to ensure activities recorded in the plan have been appropriately funded where required.
Policy:	Corporate Plan 2025-2030
Legal:	It is a statutory requirement that Council adopts an annual Operational Plan.
Risk:	Reputational risk if organisation is unable to deliver on operational plan.
Links to Strategic Plans:	Aligns with the Corporate Plan 2025-2030: • Strengthening our Communities • Maintaining and renewing our infrastructure • A proactive and responsible Council • Protecting our natural environment
Masig Statement:	As requested by the Council, the full Masig Statement has been included in the document. Reference to Malungu Yangu Wakay in previous drafts has been updated to Malungu Yangu Wakay, Mirkok, Ikya Malunhuman.
Standing Committee Consultation:	Strategic Action Refence Group Standing Committee in September 2026
Timelines:	Quarterly reporting

Other Comments: Nil.

Prepared:



Belinda Down
Acting Manager Governance and Risk

Recommended:



Michelle Webster
Acting Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Operational Plan 2026-2027



Torres Strait Island
REGIONAL COUNCIL



OPERATIONAL PLAN

2026-2027

Acknowledgement

Torres Strait Island Regional Council acknowledges the Traditional Owners of Zenadth Kes. These include the Kemer Kemer Meriam Nation of the Eastern Islands, the Kulkalgal Nation of the Central Islands, the Kaiwalagal Kaurereg Aboriginal Nation of the Inner Islands, the Malulilgal Nation of the Western Islands, and the Gudaw Malulgal Nation of the Top Western Islands.

We recognise our First Peoples continuing connection to land and sea, whether they are in Zenadth Kes or on the Australian mainland. And we pay our respects to Elders past, present and emerging.

Disclaimer :

This publication may contain images of people who are no longer with us. We respect the right of families and communities to ask us to remove any image or name of a person from our publications that may cause them distress.



Youmpla vision

To be autonomous, prosperous and sustainable



Youmpla mission

To improve our communities' liveability



Youmpla values

One. Respect. Accountability. Courage. Resilience



Youmpla Values



ONE

One

We are one team who achieves together



RESPECT

Respect

We have respect for each other and the other communities we serve



ACCOUNTABILITY

Accountability

We are accountable and responsive to our communities



COURAGE

Courage

We are courageous leaders who think innovatively



RESILIENCE

Resilience

We are builders of a sustainable and resilient region

Malungu Yangu Wakay, Mirkok, Ikya Malunhuman

The Voice from the Deep

The Masig Statement 23 August 2022

Purpose

To establish principles and parameters on behalf of the peoples of the Torres Strait and Northern Peninsula Area to act together in unity, in order to pursue and achieve self-determination and regional autonomy and, in so doing, preserve our distinctive and diverse spiritual, material and economic relationship with the lands, territories, waters, coastal seas and other resources with which we have a connection under Ailan Kastom and Aboriginal tradition.

Aims

- In accordance with Article 3 of the United Nations Declaration on the Rights of Indigenous Peoples adopted by the United Nations General Assembly on 13th September 2007 and supported by the Australian Government on 3rd April 2009 and the Preamble of the Human Rights Act 2019 (Qld), we seek to achieve our right to self-determination as the peoples of the Torres Strait and Northern Peninsula Area.*
- By virtue of our sovereign right, we have the right to freely determine our political status and to freely pursue our economic, social and cultural development.*
- In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.*
- Therefore, we will create partnerships with Key Regional Stakeholders, the Queensland and Australian governments together with other relevant organisations to better equip us to work together to achieve our regional goals and aspirations; and in working together as representatives of the peoples of the Torres Strait and Northern Peninsula Area obtain and safeguard our human rights enshrined in international, national and Queensland law.*

PAST	23 August 1937 was the beginning of regional autonomy – The Torres Strait Island Councillors Conference.
PRESENT	23 August 2022 is the beginning of a new beginning, a culturally united path to regional sovereignty - The Masig Statement.
FUTURE	23 August 2037 will be the beginning of regional sovereignty.



About the plan

The Torres Strait Island Regional Council's 2026-27 Operational Plan outlines our priorities for the next 12 months. This is how we will deliver Council's operations under the CEO's direction, across our five business units. And it is how we will progress our 2025-30 Corporate Plan over the next year.

Consistent with Queensland's Local Government Act 2009, this Operational Plan:

- is consistent with our 2026-2027 budget
- states how we will monitor and manage risk in our organisation
- outlines our performance plan for each TSIRC department

Council will monitor, measure and report each quarter on the progress of this plan at Council meetings. Over the coming year, each quarterly report will:

- provide status updates for projects
- monitor our performance against set targets
- assess our delivery of services



Strategic framework

Council's strategic planning framework is an overview of how different TSIRC plans and priorities fit together. The entire approach to strategic and operational planning sits under three key statements: Malangu Yangu Wakay, our Vision statement, and our Mission statement.

Malangu Yangu Wakay, or the Masig Statement, focuses on regional autonomy and self-determination. It provides a philosophical foundation for TSIRC's strategic direction under our Vision and Mission statements.

In turn, our Vision and Mission provide the strategic goals for our annual operational planning and implementation. The operational plan advances the four focus areas of our five-year Corporate Plan. These four focus areas are:

- Strengthening our communities
- Maintaining and renewing our infrastructure
- A proactive and responsible council
- Protecting our natural environment

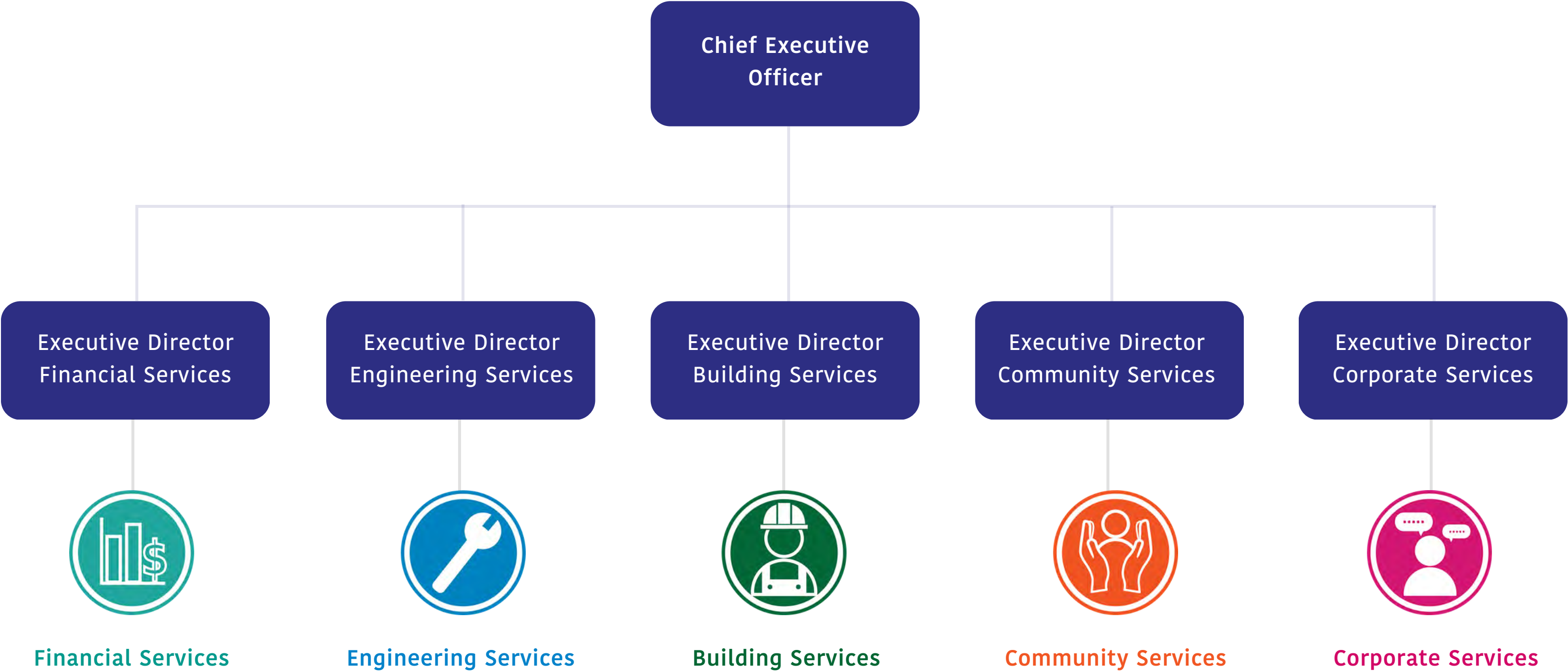
Any risk associated with implementing our operational plan is managed through our risk management framework. The following diagram outlines Council's approach to strategic planning and implementation.



Strategic Planning Framework



Our business units



Risk management

At TSIRC, risk management is a responsibility we share across the organisation. We take a proactive and structured approach that's guided by the ISO 31000:2018 Risk Management principles.

As local government, it's important that we use a standard that supports TSIRC to comply with Queensland Government audit requirements. The ISO standard identifies, analyses, evaluates, monitors, and communicates any risk across organisations.

Our Enterprise Risk Management (ERM) Framework allows us to identify, assess and manage risks. These include any strategic, operational, or project risks that may affect service delivery, our reputation, or whether we achieve our objectives.

We use our risk framework to support good governance, effective planning, and day-to-day operations. Council's systems all support how we manage risk at TSIRC.

These include:

- disaster management
- workplace health and safety (WH&S)
- business continuity planning.

A robust risk management system helps us address uncertainty more effectively, and respond to challenges and opportunities that emerge.



OUR FOCUS AREAS

Our vision for our Community and Council to be Autonomous, Prosperous and Sustainable and our Mission to improve our community's liveability in all we do, provide a robust framework for consulting with our communities about this plan.



Strengthening our communities

Supporting healthy lifestyles, engaged communities and celebrating cultural heritage



Maintaining and renewing our infrastructure

Building reliable infrastructure, connected communities and responsible asset management



A proactive and responsible council

A community focussed council, committed to accountability, transparency and ethical decision making



Protecting our natural environment

Creating a sustainable future for generations to come

Executive office

The core functions of Executive Services include management of the Office of the Mayor and Office of the CEO, facilitation of Council and Committee meetings, execution of strategy, executive administration and internal audit.

No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
1	Advancing the Masig Statement is now Advancing the Malungu Yangu Wakay, Mirkok, Ikya Malunhuman statement	• Action Plan progressed • Advocacy Plan progressed • Successful community engagement	Office of CEO	
2	Transition Action Plan (TAP)	• 60% of Cairns footprint to be transitioned back to the region by 2028 • Closure of Grafton Street office during 2028 • Robust advocacy and lobbying from 1 July 2025 to 30 June 2028	Office of CEO	
3	Financial Sustainability	Implementation of initiatives	Office of CEO	
4	Refresh organisation's values	Engagement with Council staff and elected members to review the organisation's values	Office of CEO	

Financial Services

Financial Services provides professional financial management and advisory services to Council. The core functions include financial accounting, management accounting, procurement and strategic asset management services.

No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
5	Enhancement of Human Resources and Payroll (HRP) modules to maximise the benefit from the use of Technology One including the automation of repetitive tasks to create more capability to focus on value added tasks	- Phase 2 of HRP enhancement project which focuses on the rollout of employee self services including leave and timesheet entry and updating personal data - External review of HRP module to provide recommendations on process improvements including removal of redundant tasks and automation of repetitive tasks	Financial Services	
6	Conduct desktop asset valuation for all asset classes required under Australian Accounting Standards	External Audit sign-off of desktop evaluation	Financial Services	
7	Develop a Procurement Strategy that prioritises contract management capability enhancement	Adoption of Strategy by Council	Financial Services	
8	Address recommendations made in the Asset Management gap analysis report specified in the short and medium term	Implementation of all recommendations in the short to medium term	Financial Services	

Financial Services

Financial Services provides professional financial management and advisory services to Council. The core functions include financial accounting, management accounting, procurement and strategic asset management services.

No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
9	Annual refresh of Council's Strategic Investment Plan (SIP)	Adoption of updated Strategic Investment Plan by Council	Financial Services	

Engineering Services

Engineering Services provides a high level of services in integrated infrastructure management which ensures environmental protection and meets community expectations. The outcomes achieved by Engineering Services are linked with Council's commitment to public health, transport, water and wastewater infrastructure. The core functions include water services, wastewater services, civil works services and waste services and disaster management.

No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
10	Ugar Coastal Erosion defence and restoration works	Funding successfully obtained, and engineered coastal defence works and site restoration works are underway	Engineering Services	
11	Hammond and Erub Disaster Recovery Funding Arrangements(DRFA) Road Restoration Works	Road restoration works completed	Engineering Services	
12	Boigu Aerodrome Apron Upgrade and Drainage Works	Apron upgraded to purpose design/built concrete and appropriate drainage systems installed. Aerodrome accessible all weather	Engineering Services	
13	Aerodrome Obstacle Clearing - Saibai, Boigu and Masig	Mangrove and vegetation clearing completed at identified aerodromes. Any obstacles and vegetation infringing aerodrome safe operations cleared	Engineering Services	
14	Marine Infrastructure Project - Dauan, Saibai and Boigu Jetties	Tender and procurement completed with jetty upgrade works underway. Existing jetties at two communities deconstructed and disposed	Engineering Services	

Engineering Services

Engineering Services provides a high level of services in integrated infrastructure management which ensures environmental protection and meets community expectations. The outcomes achieved by Engineering Services are linked with Council's commitment to public health, transport, water and wastewater infrastructure. The core functions include water services, wastewater services, civil works services and waste services and disaster management.

No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
15	4-yearly Drinking Water Quality Management Plan (DWQMP) Audit	Submission of certified Audit Report to the Queensland Water Supply Regulator	Engineering Services	
16	Delivery of Coastal Defence works at Iama, Warraber and Masig	Warraber Seawalls - Contract awarded and construction near completion (stage 1 completed) Masig Seawalls - Over 50% seawalls constructed Iama Seawalls - Final completion certificate issued upon successful completion of end the Defect and Liability Period	Engineering Services	
17	Seek funding under Major Infrastructure Program to enhance and maintain water and wastewater assets	Funding received for priority projects	Engineering Services	
18	Central Islands DRFA Works	Roads are remediated to before event condition and provides safe community access	Engineering Services	

Engineering Services

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No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
19	Top Western DRFA Works	Roads are remediated to before event condition and provides safe community access	Engineering Services	
20	Western DRFA Works	Roads are remediated to before event condition and provides safe community access	Engineering Services	
21	Badu DRFA Works	Roads are remediated to before event condition and provides safe community access	Engineering Services	
22	Boigu Esplanade Road Upgrade	The road is returned to a better state before the weather event to provide all year all weather access	Engineering Services	
23	Boigu Airstrip Reseal	The airstrip is resealed to original condition for improved aerodrome safety	Engineering Services	

Engineering Services

Engineering Services provides a high level of services in integrated infrastructure management which ensures environmental protection and meets community expectations. The outcomes achieved by Engineering Services are linked with Council's commitment to public health, transport, water and wastewater infrastructure. The core functions include water services, wastewater services, civil works services and waste services and disaster management.

No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
24	Erub Roads DRFA	Roads are remediated to before event condition and provides safe community access	Engineering Services	
25	Erub Landslip	Roads are remediated to before event condition and provides safe community access	Engineering Services	
26	Iama Barge Ramp Upgrade Project	Barge ramp renewal works completed and barge ramp now accessible at all tides	Engineering Services	
27	Masig Island Seawall	Provides coastal erosion protection	Engineering Services	
28	Ugar DRFA Works Landslip	Embankment is remediated to before event condition and provides safe community access and little to no impact on adjoining road	Engineering Services	

Engineering Services

Engineering Services provides a high level of services in integrated infrastructure management which ensures environmental protection and meets community expectations. The outcomes achieved by Engineering Services are linked with Council's commitment to public health, transport, water and wastewater infrastructure. The core functions include water services, wastewater services, civil works services and waste services and disaster management.

No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
29	Warraber Island Seawall	Provides coastal erosion protection	Engineering Services	
30	Warraber SPS1 Replacement	Remediated sewer pump station to provide sewer treatment for the Warraber community	Engineering Services	
31	Iama Desal Plant Renewal	Maintain water quality for Iama community	Engineering Services	
32	Kubin Jetty Upgrade Project	Renewal works to maintain Kubin jetty to maintain access for St Pauls community	Engineering Services	
33	St Pauls Jetty Upgrade	Renewal works to maintain St Pauls jetty to maintain access for St Pauls community	Engineering Services	

Building Services

The objective of the Building Services function is to provide repairs and maintenance on social housing and new construction on behalf of the State and Federal Government.

No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
34	Integrate and improve service delivery across maintenance, upgrades and home ownerships	Reduction in aged works and reduction in backlog invoicing	Building Services	
35	Partner with stakeholders to deliver well designed housing solutions through planning and building	New households delivered to create sustainability and ease of living in a risk adverse geographical remote location	Building Services	
36	Improve Workplace Health and Safety standards through empowering employees	Promote and support service delivery in a healthy and safe manner	Building Services	
37	Improve project reporting and integrate into one IT system	Improved streamline delivery with timely invoice which supports reconciliation	Building Services	

Community Services

The objective of the Community Services function is to develop, manage and deliver community and public health services that meet the needs of all sectors of the community. The core functions include community services, housing services, environmental health services, health and wellbeing services and divisional administrative services.

No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
38	Implement outreach Indigenous Knowledge Centres (IKC) First 5 Forever in 10 IKC communities	- Through monthly reporting on the number of First 5 Forever Program delivered in 10 IKCs - Implementation of 4 Digital Hubs (IKCs)	Community Services (Health and Wellbeing)	
39	Retention of workforce and reducing barriers to participation in physical activities	- Number of FTE - Number of participants	Community Services (Health and Wellbeing)	
40	Achieve Council's endorsement and implement Community Health Action Plans activities	Successful implementation of activities in the Community Health Action Plans for each Division	Community Services (Health and Wellbeing)	
41	Enhance Visitor Management system - QR Code	Implement improved system to better capture of data	Community Services (Engagement)	
42	Delivery of Biosecurity Compliance Program	Ongoing surveillance and reporting of fruit fly blocking program in communities	Community Services (Environment and Health)	

Community Services

The objective of the Community Services function is to develop, manage and deliver community and public health services that meet the needs of all sectors of the community. The core functions include community services, housing services, environmental health services, health and wellbeing services and divisional administrative services.

No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
43	Deliver illegal dumping program	Explore further funding opportunities for capacity building of staff, to reduce illegal dumping activities in communities	Community Services (Environment and Health)	
44	Pest Management Program	Develop and implement mosquito management plan. Program and applicable plan(s) implemented. Inspection, education, control activities	Community Services (Environment and Health)	
45	Development of co-designed community environmental health plans	Community engagement and consultation for the development of community environmental health plans	Community Services (Environment and Health)	
46	Strengthen the climate resilience of remote Torres Strait Island communities by integrating traditional knowledge with practical adaptation strategies to reduce vulnerability to sea-level rise, extreme weather, and environmental change	Demonstrate increase in community resilience, evidenced by improved preparedness, reduced climate-related disruptions, and stronger local systems over the project timeframe	Community Services (Environment and Health)	

Community Services

The objective of the Community Services function is to develop, manage and deliver community and public health services that meet the needs of all sectors of the community. The core functions include community services, housing services, environmental health services, health and wellbeing services and divisional administrative services.

No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
47	Animal Management Program	Develop and implement Animal Management Program - Badu Island	Community Services (Environment and Health)	
48	Deliver culturally safe and quality in-home support services to eligible Elders.			
	Support Elders to remain living independently in their homes and communities	• Eligible Elders receive timely, safe, and culturally appropriate in-home support services. Improved client independence, wellbeing, and ability to remain living at home	Community Services (Aged Care)	
49	Maintain compliance with the Commonwealth Home Support Program (CHSP) funding agreement, Aged Care legislation, and strengthened Aged Care Quality Standards	• Compliance maintained with CHSP funding requirements, Aged Care legislation, and strengthened quality standards		
	Enhance delivery of tenancy management services	• Increase rental collection rate • Reduce aged debt • Achieve 100% active Guaranteed Tenant Acquisition (GTA) for occupied properties	Community Services (Housing)	

Community Services

The objective of the Community Services function is to develop, manage and deliver community and public health services that meet the needs of all sectors of the community. The core functions include community services, housing services, environmental health services, health and wellbeing services and divisional administrative services.

No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
50	Region-wide consultation of approved Housing Policies and Procedures	• Adoption of all housing policies and procedures • Complete community consultation in all communities	Community Services (Housing)	
51	Deliver safe, compliant, and culturally appropriate Early Childhood Education and Care services. Support children's learning, wellbeing, development, and school readiness Maintain compliance with the National Quality Framework, Education and Care Services Law, Regulations, and Child Safety requirements	• Services operate in compliance with legislative, regulatory, and funding requirements • Children demonstrate positive participation, wellbeing, and school readiness outcomes	Community Services (Child Care)	

Corporate Services

Corporate Services is responsible for the provision of Council-wide services. The core functions include legal services, governance, strategic (corporate) planning, human resources, WH&S, information technology services, corporate risk and insurance, fuel and fleet, media, engagement and advocacy and administration of community grants.

No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
52	Review of external/advocacy grants function	Completed by 31 December 2026. Role design and definition to be considered in the Transition Action Plan	Corporate Services (Communications)	
53	Advance and improve digital communications	- Quarterly or bi-monthly CEO all-staff emails 3-6 social media posts aligned with major projects from Community Services, Building Services and Engineering Services. 2 IKC or community-generated stories either for Strait Talk or social media	Corporate Services (Communications)	
54	Mature risk management through improved controls	Improve Liability Risk Score from Level 2 - Evolving Risk Score towards Level 3 - Embedding Risk Score	Corporate Services (Governance and Risk)	
55	Establish a development assessment capability framework	Tools and resources developed which support land use planning and development and environmental management decision making	Corporate Services (Governance and Risk)	
56	Develop an Economic Development Strategy, Action Plan and Monitoring and Evaluation (M&E) framework	Completion of phase 2 Advancing the Torres Strait Community led economic strategic action plan	Corporate Services (Economic Development)	

Corporate Services

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No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
57	Develop business plans for management of Dauan and Ugar vessels and Hammond ferry	Following completion of studies, documents to be prepared to assist advocacy for ongoing funding for ferry services	Corporate Services (Economic Development)	
58	Progression of the expressions of interest for home ownership and commercial leases	Trustee consideration or resolution of 50% of EOIs	Corporate Services (Land Tenure)	
59	Engage with Prescribed Bodies Corporate and Gur A Baradharaw Kod (GBK) to establish individual Memorandums of Understanding	50% of MoUs are approved and signed	Corporate Services (Land Tenure)	
60	Progress Divisional Training plan to support the Transition Action Plan	Develop a skills training matrix and associated training plans	Corporate Services (People and Wellbeing)	
61	Establish internal staff training program resources	Staff training resources established that reflect local needs including cultural awareness training	Corporate Services (People and Wellbeing)	

Corporate Services

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No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
62	Review online training and induction portal	Relaunch of tribal habits training and review existing training modules	Corporate Services (People and Wellbeing)	
63	Establish trainees and apprentices in areas of need in the Torres Strait	Two apprentices and two trainees	Corporate Services (People and Wellbeing)	
64	Host work experience and vocation work placement students	Five placements	Corporate Services (People and Wellbeing)	
65	Define and implement a mobile asset replacement program	Finalise 5-Year asset plan based on Council's Strategic Investment Plan and Council's operational requirements. Investigate feasibility of transition of passenger white fleet vehicles to a leasing model	Corporate Services (Fuel and Fleet)	
66	Create and define Service Level Agreements (SLA) for mobile assets	Complete SLA for every mobile asset (internal leases)	Corporate Services (Fuel and Fleet)	

Corporate Services

Corporate Services is responsible for the provision of Council-wide services. The core functions include legal services, governance, strategic (corporate) planning, human resources, WH&S, information technology services, corporate risk and insurance, fuel and fleet, media, engagement and advocacy and administration of community grants.

No.	OBJECTIVE	SUCCESS MEASURE	LEAD DEPARTMENT	CORPORATE LINK
67	Improve fleet management system to support all fleet operations	Implement a fuel management system through technology to enhance inventory control for fuel	Corporate Services (Fuel and Fleet)	
68	Create new fleet Asset Management Plan (AMP)	Council has an accurate fuel and fleet AMP	Corporate Services (Fuel and Fleet)	
69	Provision of free community WiFi throughout all divisions and for community members and IKCs	All divisions have free community WiFi and high-speed connectivity for IKCs to assist with the digital inclusions program	Corporate Services (IT services)	
70	Provide communities with telecommunications and internet access during times of outages brought on by severe weather impacts	Successfully achieved funding to procure and install emergency communications stations at each Division	Corporate Services (IT services)	
71	Review of Technology One existing licences	Better application of licences to improve business efficiency	Corporate Services (IT services)	



General Enquiries

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DIRECTORATE: OFFICE OF THE CEO

AUTHOR: DOGIT Transfer, Land Tenure and Native Title Advisor

BADU- PARTIAL LEASE SURRENDER

OFFICER RECOMMENDATION

Council resolves to:

- (a) approve, the surrender of lease (instrument number 715599235) over the following lots of land;**
 - 1. Lot 19 SP274784;**
 - 2. Part of Lot 410 SP274784;**
 - 3. Part Lot 411 SP274784;**
 - 4. Part Lot 417 SP274784;**
 - 5. Lot 126 SP274784; and**
 - 6. Part Lot 408 SP274784; and**
- (b) delegate to the Chief Executive Officer the power to:**
 - i. execute necessary documents, including a Form 8 surrender, once the applicable Queensland Government Land Title Registry conditions have been satisfied.**

EXECUTIVE SUMMARY

This report seeks Council approval for the surrender of Council's lease (instrument number 715599235) on Badu, over six parcels of land. The surrender is subject to Queensland Government Land Title Registry conditions for each lot as set out in this report.

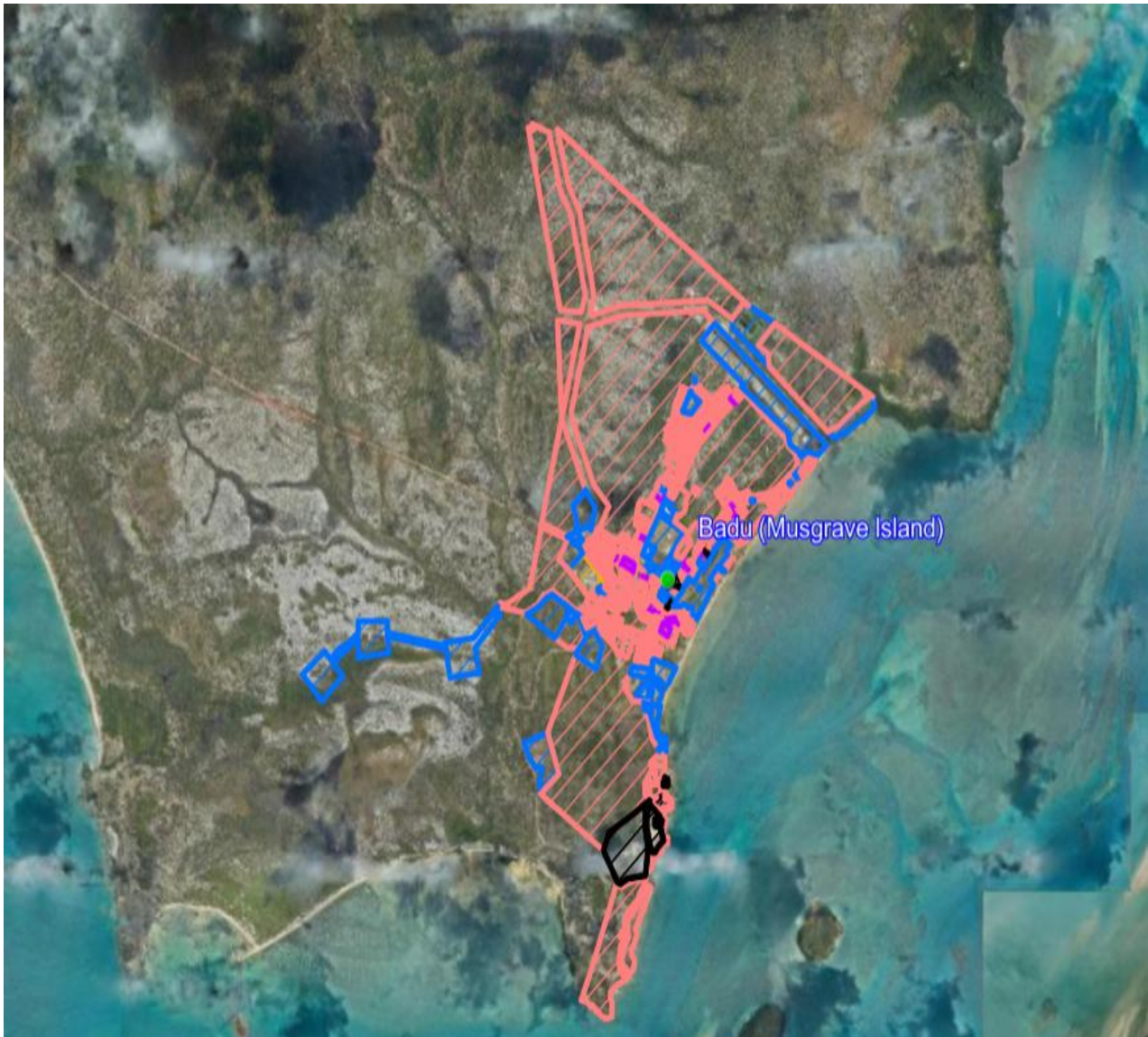
Interested Parties/Consultation:

- Division 5 – Badu, Deputy Mayor Wosomo, has been consulted and supports the surrender.
- Chief Executive Officer.
- Executive Director Community Services.
- Executive Director Engineering Services.
- Executive Director Building Services.
- Executive Director Corporate Services.

Background:

As part of the Deed of Grant in Trust (DOGIT) transfer to Mura Badulgal (Torres Strait Islanders) Corporation RNTBC (Mura Badulgal), Council as Local Government (not as Trustee), entered into a 30-year lease with Mura Badulgal over vacant land and residential areas on Badu (the Council lease). The purpose of the Council lease is to allow Council to continue to provide social housing services to the community and to use land for future residential development.

Council lease shown in pink.



Mura Badulgal as Trustee of Badu, received Expressions of Interest for home ownership and commercial leases over six lots of land under the Council lease. Mura Badulgal requested that the lease is surrendered over those lots to facilitate these opportunities for the applicants.

In accordance with clause 7 of the lease, all or part of it can be surrendered if both parties (Mura Badulgal and Council) agree.

Lease considerations (Clause 7)

7.	Surrender of lease
7.1	This clause 7 applies if the Premises are subdivided as specified in clause 6.1.
7.2	If the Lessee receives a notice from the Lessor: (a) specifying the Social Housing Lots that the Lessor and the State have agreed are required by the State for social housing ("the State social housing lots"); or (b) stating that the Lessor or its nominated entity is a Registered Provider and that the Lessor or its nominated entity wishes to manage the Social Housing Lots specified in the notice ("the registered provider social housing lots"), then the Lessee must surrender this Lease over the State social housing lots, or the registered provider social housing lots, as applicable.
7.3	Following the surrender of the State social housing lots under clause 7.2(a), the Lessor will enter into a lease with the State over the State social housing lots.
7.4	The Lessee may surrender any part of the Premises containing Social Housing Lots if: (a) the Lessor agrees to the surrender; and (b) the Lessor notifies the Housing Chief Executive as required by the Act; and (c) the Lessor obtains the consent from the Housing Chief Executive where required by the Act.
7.5	The Lessee may surrender any other part of the Premises which does not include the Social Housing Lots by agreement with the Lessor.
7.6	The Lessee must execute any surrender of this Lease in registrable form and forward the surrender to the Lessor.
7.7	The Lessor must execute the surrender and return it to the Lessee within 15 Business Days for registration by the Registrar. Upon registration of the surrender, this Lease will end in relation to the State social housing lots, the registered provider social housing lots, or any other lots as applicable.
7.8	The Lessor must pay all reasonable costs involved with any surrender of this Lease.

An assessment was undertaken to ensure Council has no requirement for the parcels of land to remain within the lease. It has been determined that they are suitable for surrender. In accordance with Queensland Government Land Title Registry requirements, there are conditions, which are outlined below, to be met prior to the surrender. The registration of a new survey plan is required for some of the lots. This will trigger a town planning approval from Council in accordance with the Zenadth Kes Planning Scheme. Approval for the lease surrender has been requested upfront, to provide Mura Badulgal and the applicants with certainty that the Council lease will not prevent the EOs from progressing. However, the lease cannot be surrendered until all conditions below are met.

Areas requested for surrender and conditions to be satisfied

Lot - area	Council asset/ Infrastructure	Lease application	Surrender conditions
19 SP274784	Private dwelling	Home ownership	- Titles Form 8 (surrender) suitable for lodgment provided to Council for signing. - Fully executed Form 7 (new lease) suitable to be lodged with Titles.
Lot - area	Council asset/ Infrastructure	Lease application	Surrender conditions
Part lot 410 SP274784	Vacant land	Lease to a Torres Strait Islander for another purpose	- Titles Form 8 (surrender) suitable for lodgment provided to Council for signing. - Fully executed Form 7 (new lease) suitable to be lodged with Titles.

			Survey plan is registered with Titles Queensland Note: for a survey plan to be registered, planning approval will be required from Council.
Part lot 411 SP274784	Vacant land	Commercial lease	- Titles Form 8 (surrender) suitable for lodgment provided to Council for signing. - Fully executed Form 7 (new lease) suitable to be lodged with Titles. - Survey plan is registered with Titles Queensland Note: for a survey plan to be registered, planning approval will be required from Council.
Part lot 417 SP274784	Vacant land	Commercial lease	- Titles Form 8 (surrender) suitable for lodgment provided to Council for signing. - Fully executed Form 7 (new lease) suitable to be lodged with Titles. - Survey plan is registered with Titles Queensland Note: for a survey plan to be registered, planning approval will be required from Council.
Part lot 126 SP274784	Vacant land	Lease to a Torres Strait islander for private residential purposes	- Titles Form 8 (surrender) suitable for lodgment provided to Council for signing. - Fully executed Form 7 (new lease) suitable to be lodged with Titles.
Part lot 408 SP274784	Vacant land	Lease to a Torres Strait islander for private residential purposes	Part lot 408 and Lot 126 are for the same application Survey plan is registered with Titles Queensland Note: for a survey plan to be registered, planning approval will be required from Council.

Maps

Lot 19 SP274784



Part Lot 410 SP274784 shown as orange rectangle



Part lot 411 SP274784 shown in red as BADU0010



Part lot 417 SP274784 shown in orange as Badu0033



Part lot 126 SP274784 (red) and Part lot 408 SP274784 (blue)



Additional information:

The surrender process has been developed to ensure that Council's future land requirements and commercial interests are considered and that the lease is only surrendered at the appropriate time, and in accordance with the requirements of Queensland Government Land Title Registry.

Recommendation:

It is recommended that that Council approves the surrenders.

COMPLIANCE / CONSIDERATIONS:

Statutory:	• <i>Torres Strait Islander Land Act 1991 (Qld)</i> • <i>Local Government Act 2009 (Qld)</i> • <i>Planning Act 2016</i>
Budgetary:	N/A
Policy:	Clause 7 of Council Lease 715599235
Legal:	This Report has been developed by Council's Senior Leasing Officer in consultation with the DOGIT Transfer, Land Tenure and Native Title Advisor.
Risk:	The Council surrender process ensures that appropriate consideration is given to factors that have the potential to impact on Council. The timely processing of the surrender requests will ensure relationships between the parties remains positive.

Links to Strategic Plans:	TSIRC Corporate Plan 2025-2030 (<i>Bisnis Plan</i>) Delivery Pillar – A proactive and responsible Council 3.1 Provide good governance and leadership ➤ Ensure responsible land and trustee management by upholding cultural, environmental, and legal obligations. ➤ Support sustainable land use, protect traditional ownership rights, and enhance community-driven decision-making to preserve and maximize land benefits for future generations. 3.2 Advocate on behalf of our communities Plan and implement with a strong focus on community consultation and engagement
Malungu Yangu Wakay (The Masig Statement):	Removing barriers to home ownership and commercial leasing is consistent with the aims of the Masig Statement, including: • Aim 3 – In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self-determination, we have the right to autonomy or self-government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions. • Aim 4 –create partnerships with Key Regional Stakeholders, the Queensland and Australian Governments to better equip us to work together to achieve our regional goals and aspirations.
Standing Committee Consultation:	N/A
Timelines:	N/A

OTHER COMMENTS:

Nil

Drafting Officer:



John Coyle
Senior Leasing Officer

Recommended:



Joanne Bryant
DOGIT Transfer, Land Tenure
and Native Title Advisor

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil



ORDINARY MEETING 22 SEPTEMBER 2026

Agenda Item

6.6

OFFICE OF THE CEO

AUTHOR: DOGIT Transfer, Land Tenure and Native Title Advisor

Zenadth Kes Planning Scheme-10 year review and amendment

OFFICER RECOMMENDATION

Council resolves to:

1. undertake an amendment to the Zenadth Kes Planning Scheme in accordance with section 18 of the *Planning Act 2016*;
2. delegate to the Chief Executive Officer the authority to give notice of the amendment, in accordance with section 18(2) of the *Planning Act 2016*, to the Chief Executive of the Department of State Development, Infrastructure and Planning; and
3. delegate to the Chief Executive Officer the authority to enter into any necessary contracts to procure the services of suitable consultants to progress the project to a satisfactory conclusion.

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval to initiate the 10-year review and amendment of the Zenadth Kes Planning Scheme as required under the *Planning Act 2016*.

Interested Parties/Consultation:

- Chief Executive Officer.
- Executive Director Corporate Services.
- RPS Group P/L.
- Executive Director Engineering Services.
- Executive Director Building Services.
- Department of State Development, Infrastructure and Planning.

BACKGROUND:

The Zenadth Kes Planning Scheme (the Planning Scheme) was prepared under the *Sustainable Planning Act 2009* and commenced in July 2016. The planning scheme was subsequently amended in 2018 following the transition from the *Sustainable Planning Act 2009* to the *Planning Act 2016*. In accordance with section 25 of the *Planning Act 2016*, local governments are required to review their planning schemes within 10 years of the scheme being made or last reviewed. Accordingly, the Planning Scheme is now due for review.

The State Government introduced a Scheme Supply Fund to assist in improving and updating Planning Schemes to meet local housing needs. TSIRC was identified as a Group 3 Local Council, which allows for a funding allocation of up to \$100,000 on a non-competitive basis for remote, regional and Aboriginal and Torres Strait Islander local governments. TSIRC applied for and was successful in obtaining funding to the value of \$100,000.

The scope of the Scheme Supply Fund is to assist in improving and updating the Planning Scheme to meet housing needs and deliver planning outcomes set out in Council's 10-year Social Housing Strategy. The planning scheme review will incorporate priority investigations that have already been undertaken as part of the Land Identification plans for vacant undeveloped land on Hammond, Saibai, Dauan, Erub, Warraber and Boigu.

In line with the funding scope, the review will mainly focus on housing delivery and residential development, as well as expanding the Township zoning to include a broad definition to incorporate many uses, not just residential. It will also include digitizing maps to add important information such as coastal hazards as an overlay in TSIRC's mapping database and Qld Globe. This will assist with land management and assessment going forward. The amendment will also take into account the community master plans, where appropriate.

The intention is to increase land zoned for housing, by incorporating defined Housing Expansion Areas in the Township Zones for each division, for agreed and suitable locations, which may include land that is serviced or not. Planning Scheme Assessment Benchmarks will be considered to reflect living types that are acceptable to the community. The aim is to increase land availability and housing diversity to meet community needs, directly aiming towards addressing overcrowding and supporting future investment. Land identification for home ownership will also be reflected.

RPS Town Planning has been engaged to undertake the review, and with Council's approval, the process will involve;

- A Council resolution approving review is commenced;
- Consultation with Councillors at the workshop in October;
- Consultation with Council at upcoming meetings;
- Engaging with relevant State Agencies;
- Statutory public consultation in accordance with the *Planning Act 2016*; due to funding and timing restrictions, this consultation will likely be via "have your say" online survey.
- Formal adoption of the amended Planning Scheme.

Recommendation

It is recommended that Council provides approval to commence the review.

COMPLIANCE / CONSIDERATIONS:

Statutory:	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i> <i>Planning Act 2016</i>
Budgetary:	Grant received under the Scheme Supply Fund of \$100,000.
Policy:	N/A
Legal:	N/A
Risk:	If the review is not undertaken, Council would be non-compliant with the Planning Act 2016.

Links to Strategic Plans:	TSIRC Corporate Plan 2025-2030 (<i>Bisnis Plan</i>) Delivery Pillar – A proactive and responsible Council 3.1 Provide good governance and leadership ➤ Support sustainable land use, protect traditional ownership rights, and enhance community-driven decision-making to preserve and maximize land benefits for future generations.
Malungu Yangu Wakay (The Masig Statement):	Consistent with the aims of the Masig Statement, including: Aim 4 - create partnerships with Key Regional Stakeholders, the Queensland and Australian governments together with other relevant organisations to better equip us to work together to achieve our regional goals and aspirations; and in working together as representatives of the peoples of the Torres Strait, obtain and safeguard our human rights enshrined in international, national and Queensland law
Standing Committee Consultation:	N/A
Timelines:	N/A

OTHER COMMENTS:

Nil

Recommended:



Joanne Bryant
 DOGIT Transfer, Land Tenure and
 Native Title Advisor

Endorsed:



Michelle Webster
 Executive Director, Corporate Services

Approved:



James William
 Chief Executive Officer

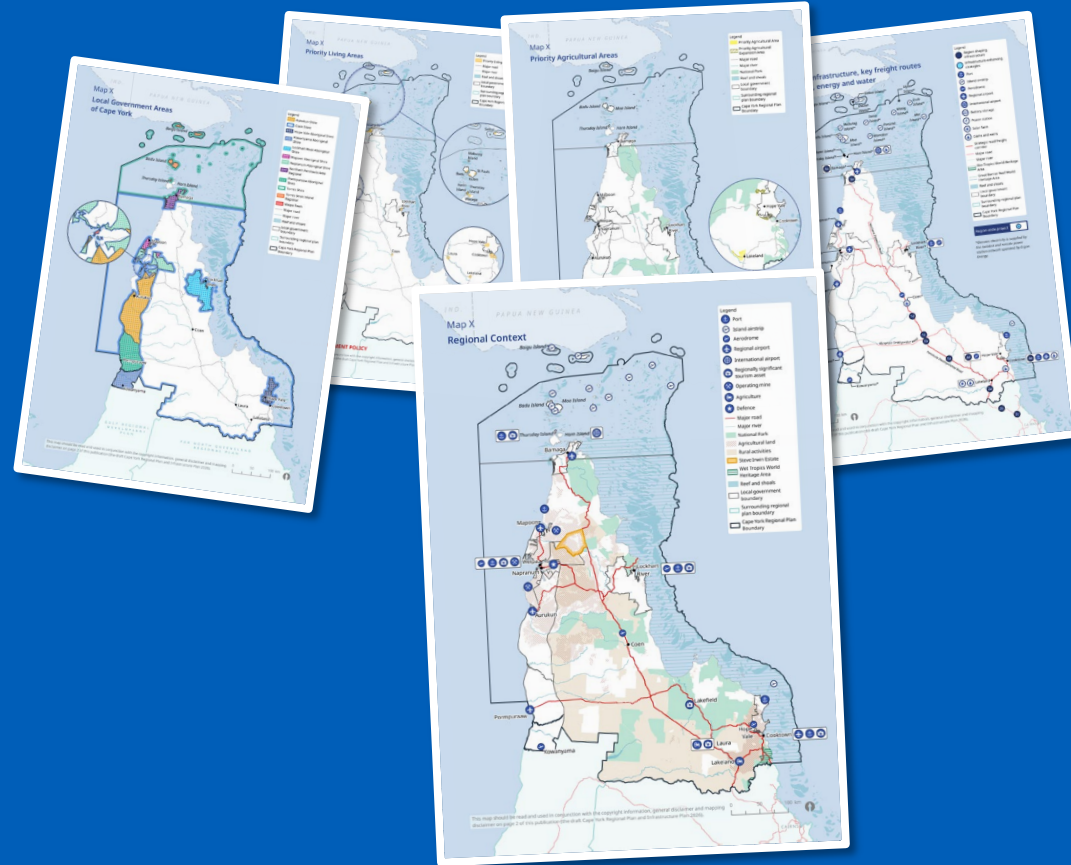
ATTACHMENTS:

Attachment 1: Land Identification Plan 2026.

DRAFT CAPE YORK AND TORRES STRAIT REGIONAL PLAN AND INFRASTRUCTURE PLAN

September 2026

Kate Randell – Director, Regional Planning
Francis Anog – Director, Infrastructure Planning



Closing the loop on TSIRC feedback



Purpose:

- Briefing on the draft Regional Plan and Infrastructure Plan
- Confirm incorporation of TSIRC feedback received during workshop

What we heard

PLACE, CULTURE & GOVERNANCE

- Distinguish the Torres Strait from Torres Shire and Cape York, and explain the combined regional plan
- Reflect the identities of 15 island communities, Ailan Kustom, Sea Country, languages, history and culture
- Recognise family, cultural and trading ties with Papua New Guinea and free movement arrangements
- Strengthen TSIRC's border role and use local knowledge in border and security functions
- Link priorities to delivery and funding pathways

HOUSING + ECONOMY

- Increase culturally appropriate community and staff housing
- Address housing shortages and overcrowding
- Strengthen food security through fisheries, aquaculture and local production
- Build local construction, maintenance, enterprise and supply-chain capability
- Grow local jobs and services that retain residents and essential workers
- Support community-led cultural tourism within infrastructure and service capacity

CONNECTIVITY + SERVICES

- Integrate land, sea and air transport and strengthen mainland supply links
- Upgrade jetties, barge landings, ferry links and island airstrips, and address dredging
- Renew ageing water and essential infrastructure and plan for visitor and cross-border peaks
- Improve access to secondary education, TAFE, health, public safety and government services
- Advance sustainable waste management, reliable energy and digital connectivity

13 Regional Plans

13

regional plans

with supporting
infrastructure plans

ADOPTED
Far North
Queensland

IN CONSULTATION
Wide Bay Burnett
North Queensland

TODAY'S FOCUS

Cape York and Torres Strait

ALSO UNDER ACTIVE REVIEW

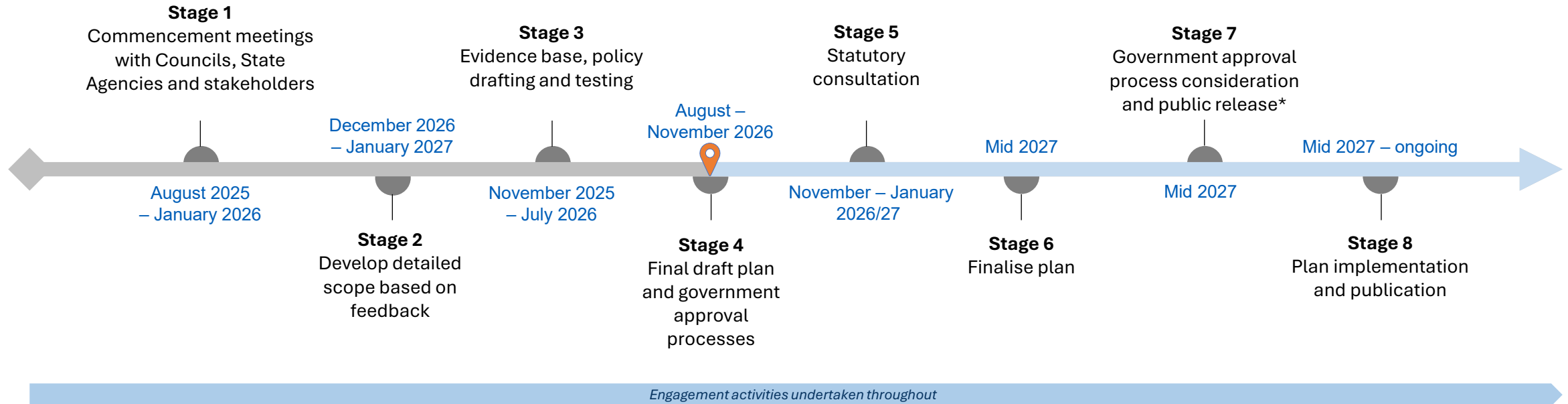
● South East Queensland

● Greater Whitsunday

● North West Queensland

● Gulf

Review timeline



* Subject to Government approval timeframes

Regional Plans



WHAT IT IS

A statutory, long-term strategic document

Made under the Planning Act and shaped by shared regional aspirations, providing confidence for where growth, housing, and economic development should occur.

Includes the Regional Infrastructure Plan as an appendix

WHAT IT DOES



REFLECTS SHARED ASPIRATIONS

Builds a common vision for the region.



GUIDES COORDINATED GROWTH

Aligns land use planning and decision-making.



SETS STATE DIRECTION

Guides local government planning schemes.



UNLOCKS SUPPLY AND INVESTMENT

Supports housing supply and economic development.



MANAGES LAND-USE CONFLICT

Applies the *Regional Planning Interests Act*.

AREAS OF REGIONAL INTEREST

PAA

Priority Agriculture Area

PLA

Priority Living Area

SEA

Strategic Environmental Area

Infrastructure Plans



WHAT IT IS

A statutory appendix that sets infrastructure direction

Takes a medium- to long-term view of infrastructure needed for housing supply and economic growth.

As a statutory appendix, it integrates land use policies and infrastructure planning.

WHAT IT DOES



ADVANCES STATE INTERESTS

Sets infrastructure policy outcomes and strategies in alignment with the State Planning Policy.



PLANS FOR FUTURE GROWTH

Highlights infrastructure needed to underpin housing and economic growth.



INTEGRATES PLANNING

Strengthens alignment between land use policy and infrastructure.



COMMUNICATES STATE INTENT

Guides local government planning and future state infrastructure planning.

SCOPE BOUNDARIES



WHAT IT DOESN'T DO:

Duplicate plans, policies or State Budget papers

Directly commit governments to project-specific infrastructure spend

Supersede LGIPs

Structure overview



Our region, our future

Description of the Cape York and the Torres Strait region today and in the 2046.

Vision

Cape York and Torres Strait are positioned for opportunity, building on unique natural and cultural values, strategic location and strong economic foundations to support industry transition, attract investment and create lasting prosperity for communities and generations to come.

Local narrative

Short statement for each local government that describes:

- the unique characteristics of your community
- your aspirations for the future
- your local priorities

TSIRC FEEDBACK

INCORPORATED

- Australia's northernmost LGA, comprising 15 island communities across the Torres Strait and sharing an international border with Papua New Guinea.
- Strong cultural and maritime identity, with communities connected through enduring social, economic and sea-country relationships.
- Remote island geography creates challenges for connectivity, service delivery, logistics and resilience, requiring coordinated infrastructure investment.
- Economic growth priorities include local enterprise, sustainable tourism, arts and cultural industries, improved transport and digital connectivity, and workforce development.

Targeted focus on housing supply and economic development

Regional Plan policies

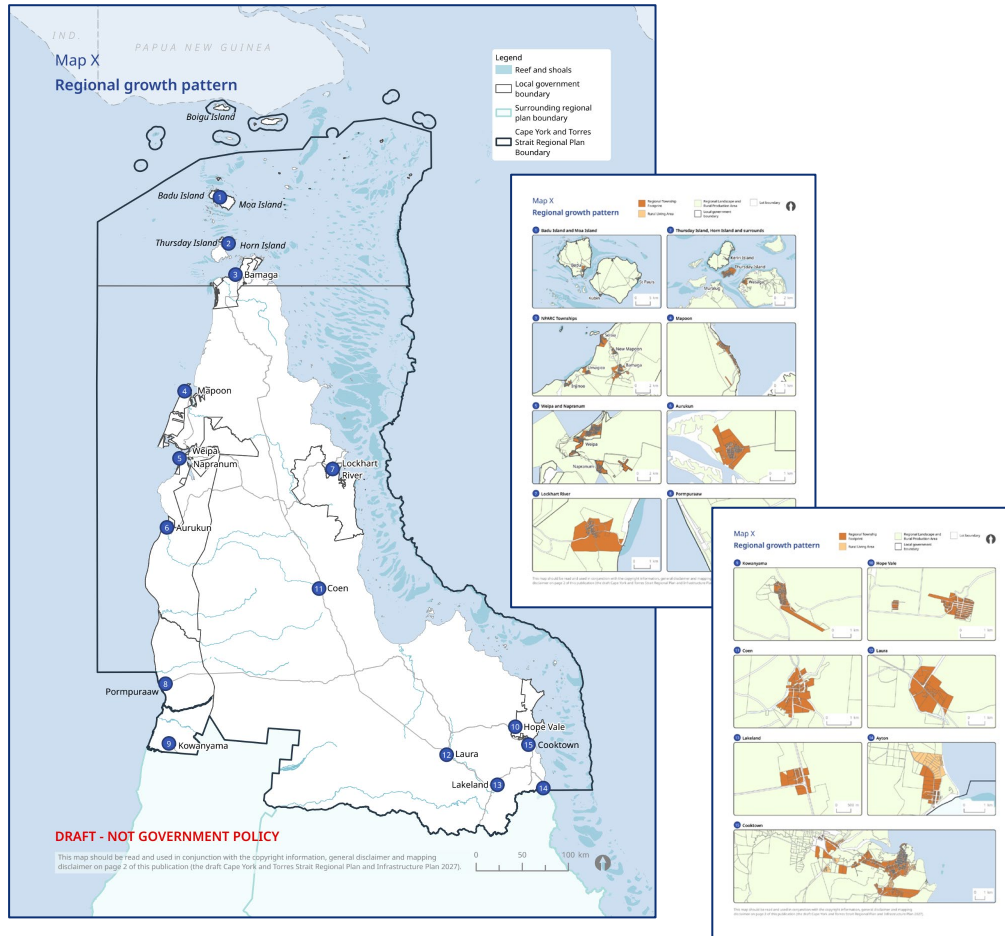
	Housing supply	regional outcomes + land use strategies
	Agriculture	regional outcomes + land use strategies
	Development and construction	regional outcomes + land use strategies
	Mining and extractive resources	regional outcomes + land use strategies
	Tourism	regional outcomes + land use strategies

Aligns long-term land use planning and infrastructure planning

Infrastructure Plan policies

	Transport	• policy outcomes + strategies • region shaping infrastructure + infrastructure enhancing strategies • future planning considerations
	Water	• policy outcomes + strategies • key water initiatives • future planning considerations
	Energy	• policy outcomes + strategies • future planning considerations
	Digital connectivity	• policy outcomes + strategies • future planning considerations
	Social infrastructure	• policy outcomes and strategies • future planning considerations+

The growth pattern is the spatial foundation



The growth pattern provides for future housing, employment and economic opportunities.

Regional Land Use Categories support this by providing a broad regional categorisation of land uses, helping to spatially represent and align regional planning priorities.



Regional Township Footprint

New category for regional towns – provides for a diverse range of land uses that allow regional towns to adapt to economic opportunities and fulfil both rural and urban uses.



Rural Living Area

Rural residential and lifestyle areas – identifies areas for rural residential development in locations that provide housing and lifestyle choice while limiting the impact of inefficient use of land.



Regional Landscape + Rural Production Area

Productive, resource and environmental landscapes – areas that support important values that help sustain the region, socially, economically and environmentally.

The growth pattern is the spatial foundation



REGIONAL CENTRES

Regional hubs for broad catchments

Concentrate employment, services and economic activity.

KEY CHARACTERISTICS

- Serves a large regional catchment
- Concentrates health, education, government and commercial services
- Function as important employment locations
- Act as key freight, transport, or logistics hubs
- Provides higher-order services and supports regional economic activity



STRATEGIC SERVICE CENTRES

Local hubs linking people to essential services

Support access to employment and economic activity.

KEY CHARACTERISTICS

- Supports local communities
- Provide community, government, health, education and transport services
- Support local employment and enterprise
- Act as service and access points for surrounding communities
- Strengthens regional resilience and liveability

REGIONAL CENTRES	STRATEGIC SERVICE CENTRES		
Cooktown	Aurukun	Lakeland	Mapoon
Weipa	Bamaga	Laura	Pormpuraaw
Thursday and Horn Islands	Coen	Lockhart River	Seisia
	Hope Vale	Napranum	Badu
	Kowanyama		

Housing supply



REGIONAL OUTCOMES

1 HOUSING SUPPLY

Enough housing capacity to meet demand for at least 2,000 new homes by 2046.

2 NON-RESIDENT WORKER ACCOMMODATION

Supporting the remote workforce needs while safeguarding housing supply.

LAND USE STRATEGIES



Ensure planning capacity meets LGA dwelling supply targets



Encourage diverse housing types to increase supply and choice



Focus rural living within designated areas adjoining growth areas



Ensure planning provisions enable housing delivery and safeguard future supply



Prioritise new development near existing or planned services.



Facilitate purpose-built non-resident worker accommodation.

TSIRC FEEDBACK

Housing shortage + overcrowding
INCORPORATED

The supply target addresses land, cost, tenure, weather and demand constraints.

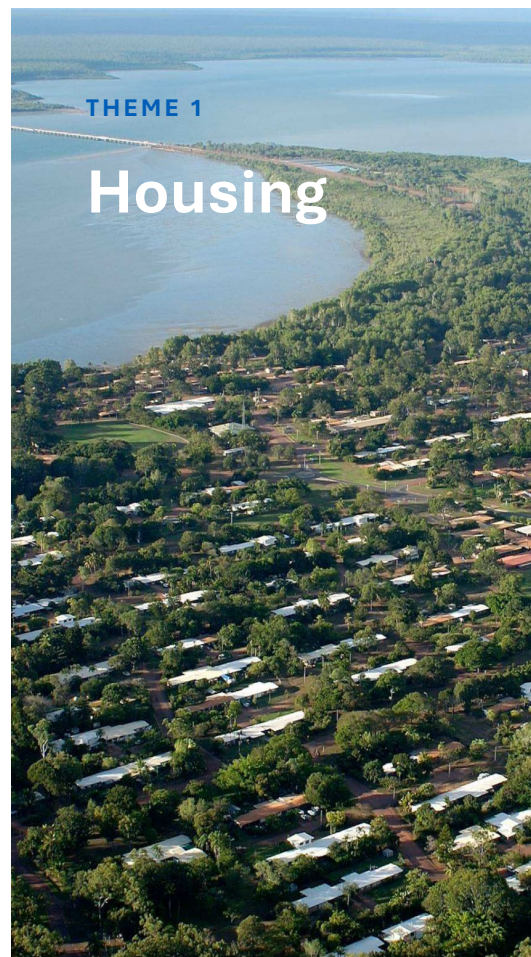
Staff / workforce housing
INCORPORATED

Supports purpose-built worker housing while protecting resident housing supply.

Culturally appropriate housing
PARTIALLY INCORPORATED

Supports safe, durable homes for family, culture and Country; design principles remain outside scope.

Housing supply



MINIMUM HOUSING SUPPLY TARGETS

LGA	High		
	2021 Total Dwellings	2046 Total Dwellings	New dwellings 2021-2046
Aurukun	331	393	62
Cook	2,003	2,541	538
Hope Vale	332	446	114
Kowanyama	294	360	66
Lockhart River	214	317	103
Mapoon	105	197	92
Napranum	261	357	96
Northern Peninsula Area	806	1,033	227
Pormpuraaw	229	256	27
Torres Shire Council	1,188	1,324	136
Torres Strait Island Regional Council	1,279	1,344	65
Weipa	1,670	2,068	398
Total	8,712	10,636	1,924

Agriculture: protect land and enable growth



REGIONAL OUTCOMES

1 PROTECT AGRICULTURAL AREAS

Support rural activities and related supply chains.

2 DIVERSIFY AGRICULTURAL ACTIVITIES

Enable growth and diversification of industries in suitable locations.

3 COMPATIBLE COEXISTENCE

Enable diverse land uses while managing impacts.

LAND USE STRATEGIES



Protect Priority Agricultural Areas from incompatible development



Support non-agricultural uses that strengthen agricultural productivity



Align planning provisions with agricultural land capability and scarcity



Support agricultural expansion with appropriate infrastructure provision



Encourage rural industries and agricultural value-adding opportunities



Encourage new and expanded aquaculture development opportunities



Support compatible co-existence of rural and non-rural uses

TSIRC FEEDBACK

Food security & local production

INCORPORATED

Recognises local fisheries, aquaculture, gardens and horticulture as opportunities to strengthen food security and diversify island economies.

Development and construction: plan, grow and protect

REGIONAL OUTCOMES

1 EMPLOYMENT LAND

Enough land for future jobs.

2 CENTRES + COMMUNITIES

Well-located development supports vibrant, serviced communities.

3 INDUSTRIAL LAND

Well-located industrial land meets current and future demand.

LAND USE STRATEGIES

-  Plan sufficient employment land for projected demand, supporting housing, services and jobs
-  Strengthen centres as service, employment and community hubs
-  Protect industrial land for economic activity and resilience
-  Strengthen regional supply chains through ports, airports and freight routes
-  Support local, emerging and future industries to diversify economies

TSIRC FEEDBACK

Local jobs & self-sufficiency

INCORPORATED

Supports local enterprise, employment and industrial land, construction capability, ports, airports and regional supply chains.

Localised building capability

INCORPORATED

Recognises local construction capability, materials, logistics and services as essential to housing and infrastructure delivery.

Keeping people in community

PARTIALLY INCORPORATED

Centres and social infrastructure improve access to health, education, training and public safety; delivery and staffing remain outside land use policy.

Mining and extractive resources: safeguard and coexist



REGIONAL OUTCOMES

1 EXTRACTIVE RESOURCES

Protect Key Resource Areas for current and future use.

2 MINERALS, BAUXITE, SILICA, AND CRITICAL MINERAL RESOURCES

Support jobs, growth and future resource opportunities.

3 POST-MINING FUTURES

Coordinate mine closures and resource transitions.

LAND USE STRATEGIES

-  **Protect key resource areas and their transport corridors**
-  **Protect resource operations from incompatible development**
-  **Support coexistence of resource, agricultural and other land uses**
-  **Enable resource development where environmental and planning outcomes are maintained**
-  **Promote beneficial post-mining land uses supporting regional growth**

Priority Living Area (PLA)

WHAT IT IS

An Area of Regional Interest under the RPI Act

PURPOSE

Identified through the Regional Plan to protect existing and future communities from potential impacts of resource activities and support long-term settlement growth.

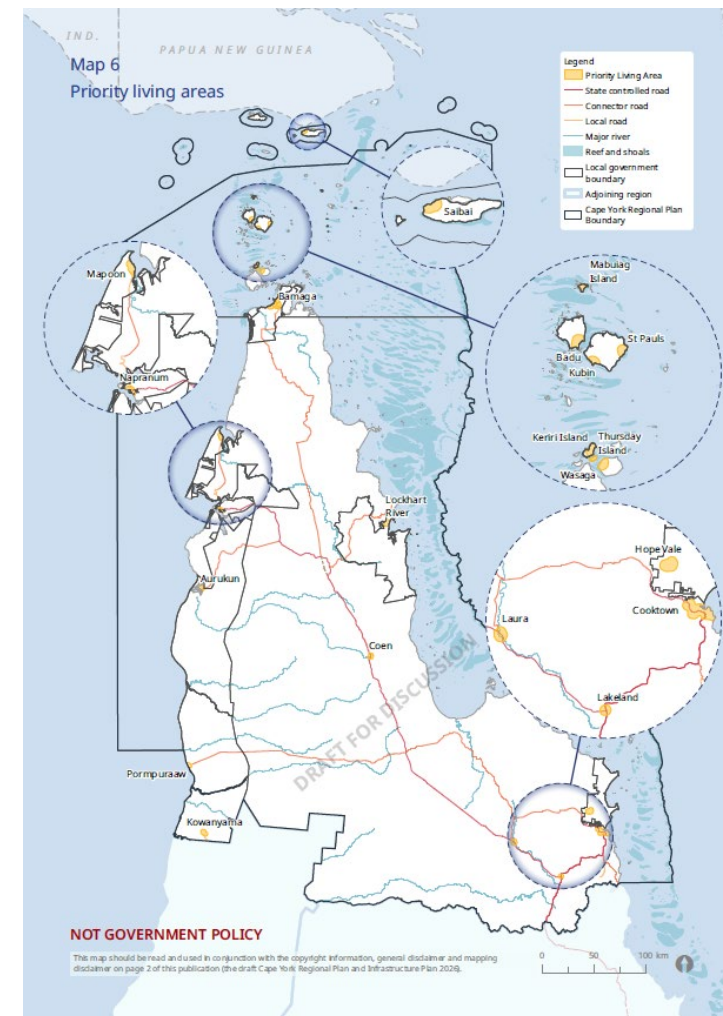
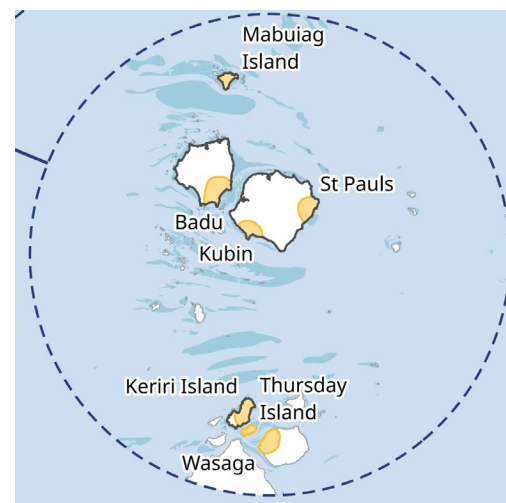
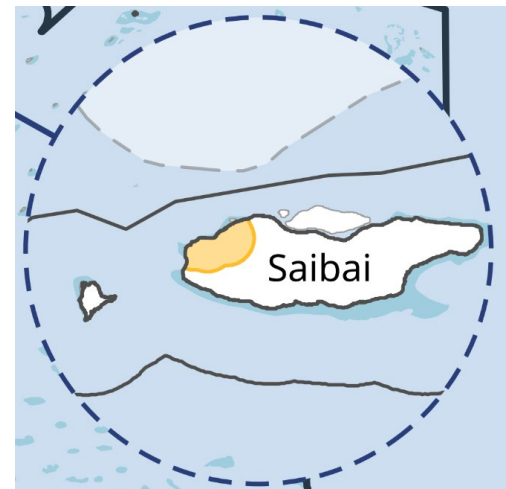
FOCUS

Established communities and regional service centres

LOCATIONS

**Saibai • Mabuiag Island • St Pauls •
 Badu • Kubin • Keriri Island • Thursday
 Island • Wasaga**

PLA detail



Tourism: grow the experience, protect the reason to visit



REGIONAL OUTCOMES

1 PROMOTE TOURISM

Support regional prosperity through diverse experiences and protection of unique assets.

2 REGIONALLY SIGNIFICANT TOURISM ASSETS

Protect and promote regionally significant assets to support the region's tourist economy.

LAND USE STRATEGIES



Support tourism development compatible with surrounding area



Protect environmental, cultural, scenic and amenity values



Encourage expansion of tourism assets and visitor accommodation



Promote ecotourism and low-impact tourism in rural areas



Advance authentic First Nations and cultural tourism opportunities



Protect and strengthen regional tourism destinations and connections

TSIRC FEEDBACK

Tourism without overloading services

INCORPORATED

Links tourism development to infrastructure capacity, environmental constraints and low-impact approaches.

Community-based cultural tourism

INCORPORATED

Identifies First Nations and cultural tourism opportunities.

Visitor pressure on food supplies

PARTIALLY INCORPORATED

Recognises tourism-related infrastructure constraints; peak pressure on food, water and community services is not directly addressed.

Transport: connect, strengthen and protect



POLICY OUTCOMES

1 CONNECTED NETWORK

A safe, efficient and resilient transport network.

2 RELIABLE FREIGHT

A productive, reliable and safe freight system that supports the transportation of goods and resources.

INFRASTRUCTURE STRATEGIES



Protect and enhance primary strategic transport corridors



Improve connectivity - progressive sealing of the PDR and priority community access roads



Enhance marine infrastructure and facilities



Improve accessibility, safety and reliability of community jetties and barge landings



Integrate marine, road and aviation planning



Improve resilience of strategic airport infrastructure and associated access routes



Strengthen transport corridor resilience and productivity, including strategic bridge crossings



Improve marine freight networks and their operational capabilities



Enhance the capability, resilience and long-term viability of Port of Thursday Island

TSIRC FEEDBACK

Integrated transport planning

INCORPORATED

Integrates marine, road and aviation planning to strengthen regional connectivity.

Jetties + barge landings

INCORPORATED

Improves access, safety and reliability at community jetties, barge landings and passenger facilities.

Ferry services + airstrip upgrades

PARTIALLY INCORPORATED

Ferry services are an operational matter Infrastructure resilience at Horn Island Airport is reflected

Dredging to support freight

NOT INCORPORATED

Significance of marine freight and operational freight is highlighted; however dredging is an operational matter for port authorities and councils

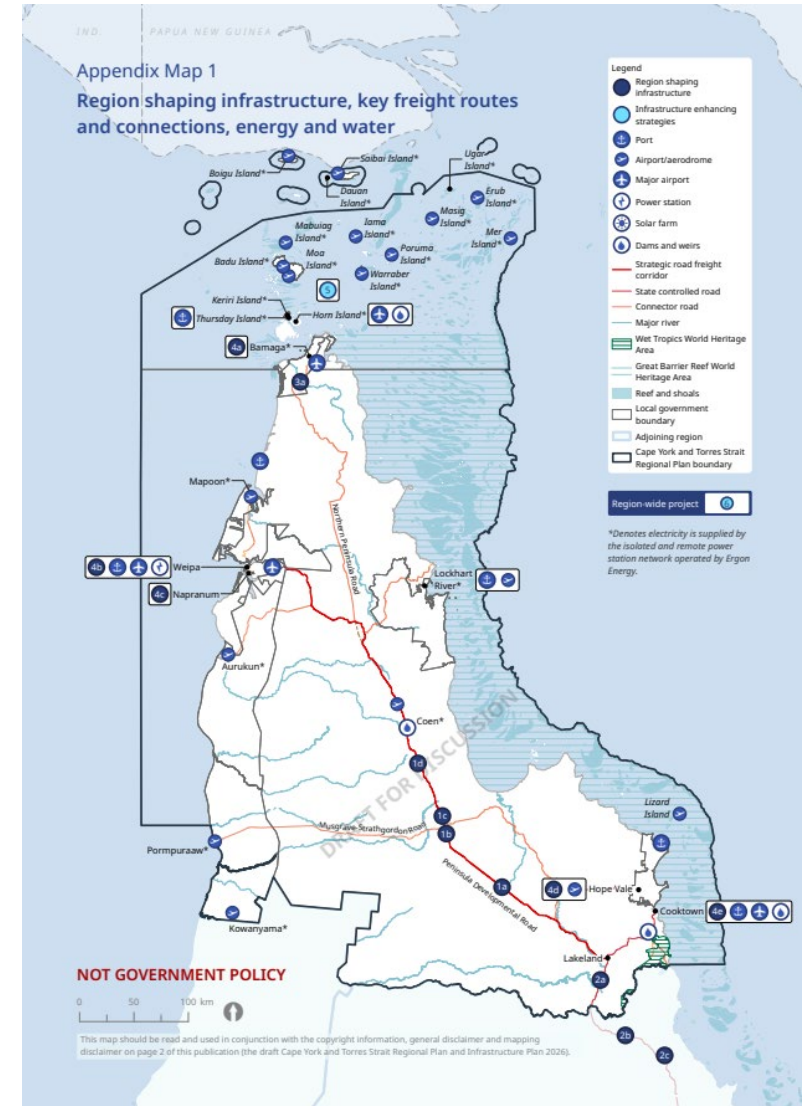
Transport: connect, strengthen and protect

Region shaping infrastructure:

- Peninsula Developmental Road (Cape York Region Package 2 and subsequent stages)
- Mulligan Highway bridge renewal projects
- Community Access Road Program
- Principal Cycle Network

Infrastructure enhancing strategies:

- Torres Strait Islands Marine Infrastructure Program
- Regional distribution hubs



Water: secure supply, coordinate growth and protect assets



POLICY OUTCOMES

1 WATER SECURITY

Secure and reliable water supply for future growth.

Key water infrastructure initiatives

Closing the Gap Priorities Fund

- Round 1 – Aurukun and Kowanyama water supply improvement projects
- Round 2 – Erub Island water infrastructure project

National Water Grid Fund

- Northern Peninsula Area water supply project

INFRASTRUCTURE STRATEGIES



Prioritise upgrades to ageing water infrastructure



Coordinate and align water planning with land use and infrastructure sequencing



Protect, maintain and enhance water supply infrastructure to support existing communities and future growth opportunities



Protect the ongoing operation and future expansion of water supply and wastewater assets from encroachment and incompatible development



Adopt water-sensitive measures in new developments



Strengthen coordination between state agencies, councils and service providers

TSIRC FEEDBACK

Ageing water infrastructure

INCORPORATED

The draft plan prioritises ageing assets, coordinated sequencing, asset protection and reliable water supply.

Peak demand

INCORPORATED

Considers water and sewerage capacity for residents, visitors and communities during peak periods.

Energy and digital connectivity



POLICY OUTCOMES – ENERGY

1 SAFE, RELIABLE AND AFFORDABLE

A safe, reliable, affordable and resilient energy system supporting communities and future economic development

INFRASTRUCTURE STRATEGIES



Support long-term planning and investment in energy infrastructure to meet future regional needs



Maintain and enhance electricity reliability, security and resilience



Support planning and continued provision of safe and reliable supply in isolated settlements through early and ongoing collaboration with communities

Reliable energy for islands

INCORPORATED

Supports the planning and continued provision of safe, reliable and resilient energy in isolated settlements while addressing risks through early and ongoing collaboration with stakeholders



POLICY OUTCOMES – DIGITAL CONNECTIVITY

1 ENHANCE AND STRENGTHEN

Enhance regional connectivity and strengthen disaster resilience

INFRASTRUCTURE STRATEGIES



Coordinated identification and protection of strategic telecommunications corridors, sites and facilities



Facilitate the provision of high-speed, reliable and affordable telecommunications infrastructure



Coordinate infrastructure planning across telecommunications, energy and transport sectors, including promoting co-location and shared use

Digital access

INCORPORATED

Supports reliable, affordable high-speed telecommunications, remote networks, telehealth and remote education.

Social and community infrastructure: supporting diverse needs



POLICY OUTCOMES

1 SOCIAL INFRASTRUCTURE

Supports the diverse needs of local communities and enhances quality of life for residents and visitors

INFRASTRUCTURE STRATEGIES



Align health, education and training, and public safety infrastructure with long-term service planning, regional growth pattern and future population changes, considering service accessibility, workforce requirements and the needs of communities.



Facilitate precinct-based planning for social and community infrastructure to improve access to services and efficient delivery.

TSIRC FEEDBACK

Health, public safety, community services ***INCORPORATED***

Aligns health, education, training and public safety infrastructure with service planning, access, workforce needs and population change.

Secondary school + TAFE ***INCORPORATED***

Infrastructure planning includes future planning considerations for education, training and teacher housing.

Have your say on the draft plan



STATUTORY
CONSULTATION

**NOVEMBER
2026**

**Indicative commencement date only*



Draft plan issued to Council for review

Local Councils will have 4 weeks to review the draft Cape York and Torres Strait Regional Plan and Infrastructure Plan



Briefings and workshops

Council briefings and workshops will continue to occur over September and October



Talk to a planner sessions

In-region and online **talk-to-a-planner** sessions will be held throughout the consultation period.

planning.qld.gov.au • CapeYorkRP@dsdip.qld.gov.au



ORDINARY MEETING

22 September 2026

Agenda Item

8.1

DIRECTORATE: *Financial Services*

AUTHOR: *Acting Head of Financial Services*

FINANCE DASHBOARD REPORT – August 2026

OFFICER RECOMMENDATION:

That Council receives and endorses the monthly financial statements for the period ended 31 August 2026, prepared in accordance with Section 204 of the Local Government Regulations 2012, and notes the financial performance, liquidity, capital delivery and reporting matters outlined in this report.

EXECUTIVE SUMMARY:

This report seeks Council's endorsement of the monthly financial statements for the 2026-27 financial year to date, for the period ended 31 August 2026, in accordance with Section 204 of the *Local Government Regulation 2012*.

Council's year-to-date operating result is \$698K unfavourable to budget. Revenue is \$12.5 million below budget, mainly reflecting the timing of grant receipts and project delivery, while expenditure is \$11.8 million below budget, largely because of delayed engineering works and workforce vacancies. Although the expenditure variance offsets much of the revenue shortfall, it is not a permanent saving: it also indicates that planned services and projects have not been delivered at the budgeted rate.

While these variances are predominantly timing-related and expected to normalise over the course of the financial year, workforce and contractor capacity constraints remain a key risk to service delivery, capital program implementation, and the achievement of budgeted revenue outcomes.

Council's overall cash position remains strong at \$46.7 million; however, a significant proportion of these funds are externally restricted for specific purposes and are not available to support general operations. Updated cash flow projections indicate that Council's unrestricted cash balance of approximately \$27.5 million remains below the Department's financial sustainability benchmark of four months' operating cashflows. This position highlights Council's ongoing reliance on external funding sources and reinforces the importance of disciplined expenditure management, robust cash flow forecasting and the continued prioritisation of essential service delivery and critical infrastructure investment.

Capital works expenditure is currently below budget due to workforce shortages, contractor availability constraints and the logistical challenges associated with delivering projects across a geographically dispersed region. While funding remains available for many projects, continued delays may impact project completion timeframes, grant acquittal milestones and the timely delivery of infrastructure outcomes for communities. Management continues to actively monitor project delivery performance, prioritise resources and implement strategies aimed at improving delivery capacity and reducing associated risks.

Depreciation expense for July and August 2026 has not yet been recognised because the TechnologyOne Assets Module has not been rolled forward into the 2026-27 financial year while Council finalises the 2025-26 financial statements and completes the Queensland Audit Office audit. Audit sign-off is currently anticipated in mid October 2026. As a result, the year-to-date net result is currently overstated and will reduce once depreciation is processed and brought to account.

The August 2026 results are materially affected by the timing of grant receipts and project delivery and by the omission of depreciation. Beyond these short-term effects, Council continues to face structural pressures from unrestricted cash below the Department's benchmark, workforce and contractor constraints, increasing service delivery costs, dependence on external funding and growing infrastructure requirements.

Management's immediate priorities are to maintain expenditure discipline, improve cash flow forecasting, progress service and financial sustainability reviews, strengthen capital delivery and continue funding advocacy.

Background:

The 2026-27 Original Budget was adopted by Council at its July 2026 Ordinary Meeting and was developed in accordance with the requirements of the Local Government Act 2009 and Local Government Regulation 2012. The Budget was prepared to support the continued delivery of essential services, infrastructure and community outcomes across Council's communities while recognising the financial and operational challenges facing Council.

The adopted Budget reflects a range of ongoing risks and pressures impacting Council's financial position, including workforce shortages, limited contractor availability, freight and supply chain constraints, rising service delivery costs, funding uncertainty and increasing infrastructure demands associated with operating in a remote environment. Council also continues to rely heavily on external funding sources, including grants, subsidies and recoverable works, which presents ongoing risks where funding is subject to external approvals, milestone achievements or timing delays in receipt.

The strategic budget planning process reflects management's commitment to proactively managing these risks and maintaining financial sustainability through disciplined expenditure management, ongoing advocacy for funding, efficient resource allocation and the continued prioritisation of essential services and infrastructure investment.

In accordance with legislative requirements, this report provides Council with a summary of financial performance against the adopted 2026-27 Original Budget to a date as near as practicable to the end of the month preceding this meeting. Monthly financial reporting enables Council to monitor performance, assess emerging risks and make informed decisions regarding service delivery, resource allocation and financial sustainability.

The following section provides a summary of financial performance for the period ended 31 August 2026, comparing actual results against the year-to-date Original Budget (refer Appendix A: Summary Financial Statements by Department and Appendix B: Detailed Capital Report).

Resource implications:

The unfavourable operating result is primarily attributable to timing differences in grant funding receipts and expenditure, resulting in both revenue and expenditure being below budget year to date. This variance has been partially offset by delayed expenditure on grant-funded programs and lower employee benefit costs arising from workforce vacancies.

Workforce vacancies have contributed to lower employee costs in the short term; however, these savings have been partially offset by an increased reliance on temporary staff, contractors and consultants to maintain service delivery. While necessary to support operational continuity, this approach may place pressure on cost efficiency, organisational knowledge retention and service consistency over time.

Given the projected long-term decline in unrestricted cash reserves and emerging liquidity pressures, Council will need to carefully prioritise available financial and workforce resources towards core service delivery, critical infrastructure investment and statutory obligations. As a result, Council's capacity to progress discretionary initiatives or introduce new programs may be constrained in the short to medium term.

FINANCIAL PERFORMANCE AT A GLANCE – Year to Date (YTD) 31 August 2026

Key financial results	Annual Budget Original	YTD Budget Original	YTD actual	YTD variance \$	YTD variance %	Status
Recurrent revenue	111,178,727	22,364,987	9,811,198	(12,553,789)	-56.1%	●
Other income	44,949	7,692	103,701	96,009	1248.2%	●
Recurrent expenditure (excl. depreciation)	(110,985,940)	(25,213,897)	(13,454,339)	11,759,558	46.6%	●
Operating result (excl. depreciation)	237,736	(2,841,218)	(3,539,440)	(698,222)	(24.6%)	●
Capital revenue	82,667,215	13,316,709	17,708,645	4,391,936	33.0%	●
Capital expenses	(3,500,000)	(583,333)	0	583,333	100.0%	●
Net result (excl. depreciation)	79,404,951	9,892,157	14,169,205	4,277,047	43.2%	●
Depreciation expense	(86,035,109)	(14,339,185)	(111,128)	14,228,057	99.2%	●
Net result	(6,630,158)	(4,447,027)	14,058,077	18,505,105	416.1%	●

Operating Result to Date – Unfavourable \$698K variance attributed to:

Revenue \$12.5M unfavourable variance:

- **Building Services:** revenue is \$55K below budget, primarily due to a lower volume of works assigned by QBuild than originally forecast.
- **Financial Services:** revenue is \$349K above budget, primarily due to higher-than-budgeted interest earnings from cash balances and favourable interest rates.
- **Community Services:** Revenue is \$832K below budget, primarily due to the timing of grant funding receipts and some delays in invoicing commercial property rental income.
- **Engineering Services:** Revenue is \$11.8M below budget, primarily due to delays in the receipt of QRA grant funding associated with project delivery delays arising from contractor availability and capacity constraints.

Expenditure \$11.8M favourable variance:

- **Employee benefits** are \$1.5M below budget primarily due to sustained workforce vacancies across the organisation. This favourable variance has been partially offset by increased expenditure on temporary staff, contractors and consultants to maintain essential service delivery levels.
- **Materials and services** expenditure is \$10.2M below budget largely driven by Engineering Services being approximately \$9.7 million below budget due to delays in contractor works and project delivery. The lower expenditure is consistent with the reduced grant revenue recognised year to date and reflects timing differences in project delivery rather than permanent savings.

Net Result to Date \$18.5M favourable variance:

- **Capital revenue** is \$4.4M above budget, primarily due to the timing of grant funding receipts associated with the capital works program. Funding has been received in advance of expenditure and is restricted to the relevant capital projects. The favourable year-to-date variance is therefore timing-related and does not represent additional funding available for general operations.
- **Depreciation expense** for August 2026 has not yet been recognised due to the TechnologyOne Assets Module being unable to be rolled forward into the 2026-27 financial year until the Queensland Audit Office completes its audit and signs off Council's 2025-26 financial statements. Sign-off is currently anticipated in late September or early October 2026. As a result, the year-to-date net result is currently overstated and will reduce once depreciation is processed and brought to account.

Liquidity and Financial Sustainability Outlook

The year-to-date financial position continues to be influenced by workforce vacancies and the timing of grant-funded works. While these factors have contributed to favourable expenditure variances in the short term, they also reflect challenges in delivering planned programs and recognising associated funding revenue. In addition, increasing reliance on temporary staff, contractors and consultants has contributed to rising service delivery costs, placing ongoing pressure on Council's operating position and financial sustainability.

Updated cash flow projections indicate that Council's unrestricted cash position remains below the Department's financial sustainability benchmark of four months' operating cashflows. While Council continues to maintain sufficient overall cash balances, a significant proportion of these funds are externally restricted and therefore unavailable to support general operating activities. This position presents several ongoing risks, including:

- Reduced capacity to respond to unforeseen operational, infrastructure or community service requirements;
- Increased reliance on proactive cash flow forecasting, monitoring and expenditure management throughout the 2026-27 financial year;
- Continued exposure to funding timing delays, rising service delivery costs and limited own-source revenue growth; and
- The need to review service delivery costs, identify efficiency improvements and progress advocacy initiatives aimed at strengthening Council's long-term financial sustainability.

While the early receipt of some grant funding and lower employee costs have supported short-term financial outcomes, these factors do not address Council's underlying structural financial challenges. Continued focus will be required on financial sustainability initiatives, expenditure management, funding advocacy, service reviews and the prioritisation of core service delivery and infrastructure investment to improve Council's unrestricted cash position and long-term financial resilience.

STATEMENT OF FINANCIAL PERFORMANCE

Disclaimer: The Statement of Financial Performance is preliminary because Council is finalising its financial statements for the year ended 30 June 2026. Opening balances, depreciation and any audit-related adjustments may change the amounts presented for the period ended 31 August 2026.

	Annual Original Budget	YTD Original Budget	YTD actual	YTD variance \$	YTD variance %
Income					
Recurrent revenue					
Community levies, rates and charges	2,021,749	0	(4,004)	(4,004)	(100.0%)
Fees and charges	6,113,760	2,674,886	2,601,895	(72,991)	(2.7%)
Sales revenue	23,008,294	4,114,716	4,156,740	42,025	1.0%
Grants, subsidies, contributions and donations	74,735,352	14,573,813	1,824,050	(12,749,764)	(87.5%)
	105,879,155	21,363,415	8,578,682	(12,784,734)	(59.8%)
Capital revenue					
Grants, subsidies, contributions and donations	82,667,215	13,316,709	17,708,645	4,391,936	33.0%
	82,667,215	13,316,709	17,708,645	4,391,936	33.0%
Interest received	685,501	114,250	336,194	221,944	194.3%
Other income	44,949	7,692	103,701	96,009	1248.2%
Rental income	4,614,071	887,321	896,322	9,001	1.0%
Total income	193,890,891	35,689,387	27,623,544	(8,065,844)	(22.6%)
Expenses					
Recurrent expenses					
Employee benefits	39,101,401	6,392,275	4,863,450	1,528,825	23.9%
Materials and services	71,299,348	18,721,991	8,485,865	10,236,126	54.7%
Finance costs	585,191	99,631	105,024	(5,393)	(5.4%)
Depreciation and amortisation	86,035,109	14,339,185	111,128	14,228,057	99.2%
	197,021,049	39,553,081	13,565,467	25,987,615	65.7%
Capital expenses	3,500,000	583,333	0	(583,333)	(100.0%)
Total expenses	200,521,049	40,136,415	13,565,467	(26,570,948)	(66.2%)
Net result	(6,630,158)	(4,447,027)	14,058,077	18,505,105	(416.1%)

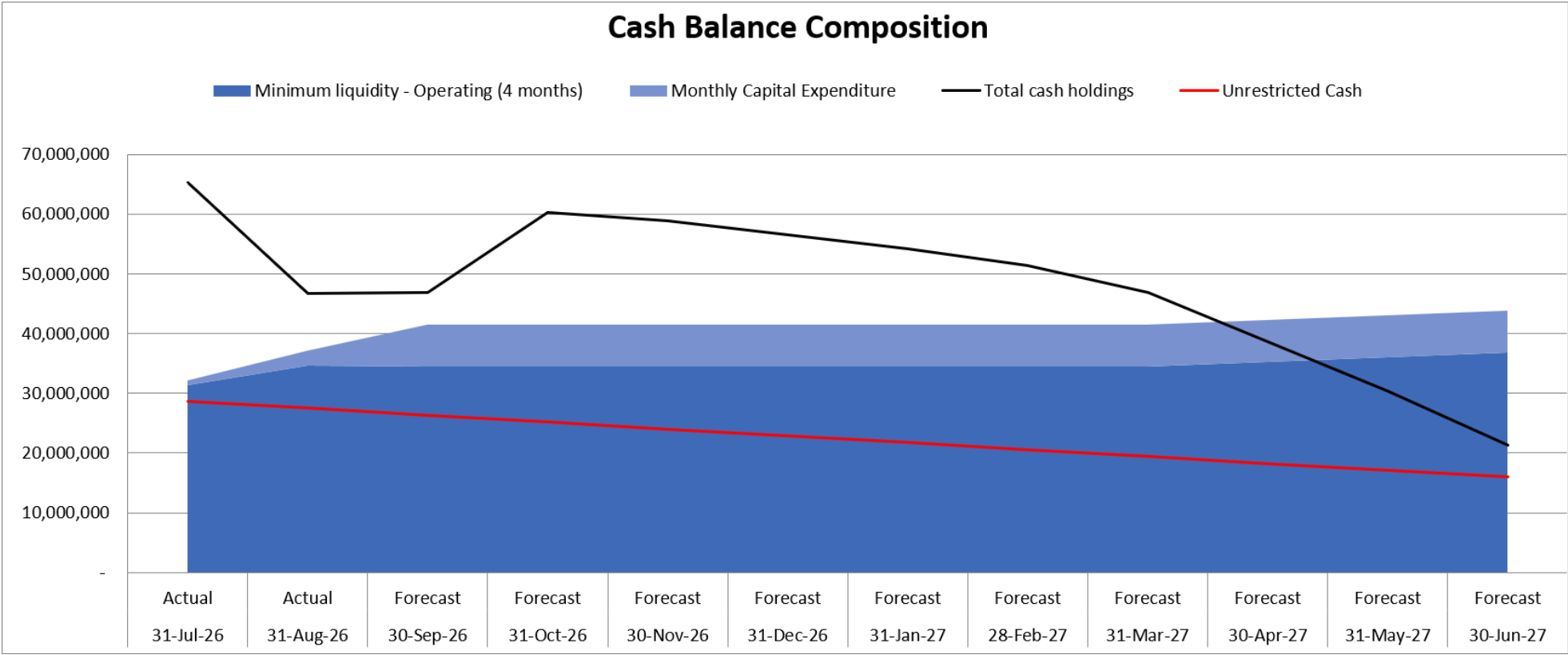
STATEMENT OF FINANCIAL POSITION

Disclaimer: The Statement of Financial Position is preliminary because Council is finalising its financial statements for the year ended 30 June 2026. Opening balances, restricted and unrestricted cash classifications and any audit-related adjustments may change the amounts presented as at 31 August 2026.

	Current Month	Prior Month	variance \$	variance %
Current assets				
Cash and cash equivalents	48,606,936	67,257,626	- 18,650,690	(27.7%)
Short term deposit	75,917	75,917	-	0.0%
Trade and other receivables	40,140,732	27,463,825	12,676,907	46.2%
Inventories	384,548	384,548	-	0.0%
Contract assets	7,995,976	9,729,707	- 1,733,731	(17.8%)
Lease receivables	537,874	537,874	-	0.0%
Total current assets	97,741,983	105,449,497	- 7,707,514	(7.3%)
Non-current assets	-			
Lease receivables	10,626,617	10,626,617	-	0.0%
Property, plant and equipment	1,548,332,287	1,545,819,792	2,512,495	0.2%
Right of use assets	1,602,839	1,656,153	- 53,314	(3.2%)
Intangible assets	484,764	484,764	-	0.0%
Total non-current assets	1,561,046,507	1,558,587,326	2,459,181	0.2%
Total assets	1,658,788,490	1,664,036,823	- 5,248,333	0.1%
Current liabilities				
Trade and other payables	15,786,061	33,689,493	17,903,432	53.1%
Borrowings	-	-	-	
Provisions	12,320,196	12,308,039	- 12,157	(0.1%)
Contract liabilities	36,657,813	36,657,813	-	0.0%
Lease liabilities	506,513	562,074	55,561	9.9%
Total current liabilities	65,270,583	83,217,419	17,946,836	21.6%
Non-current liabilities				
Provisions	52,677,688	52,710,245	32,557	0.1%
Lease liabilities	738,884	738,884	-	
Total non-current liabilities	53,416,572	53,449,129	32,557	0.1%
Net community assets	1,540,101,334	1,527,370,274	12,731,060	0.8%
Community Equity	-			
Asset revaluation surplus	1,317,859,062	1,317,859,062	-	0.0%
Retained surplus/(deficiency)	208,184,195	208,194,531	- 10,336	(0.0%)
Current Year Surplus/(Deficit)	14,058,077	1,316,680	12,741,397	967.7%
	1,540,101,334	1,527,370,274	12,731,060	0.8%

Cash Forecasting

The Department of State Development, Infrastructure, Local Government, and Planning sustainability ratios require that the Council maintain a minimum liquidity of four months' operating cashflows. The council has based the monthly cashflow projections on the 26/27 Original Budget projections. Grant revenue has been forecasted based on the expected timing of funds receipt as per funding agreements. August figures reflect actual cash balances.



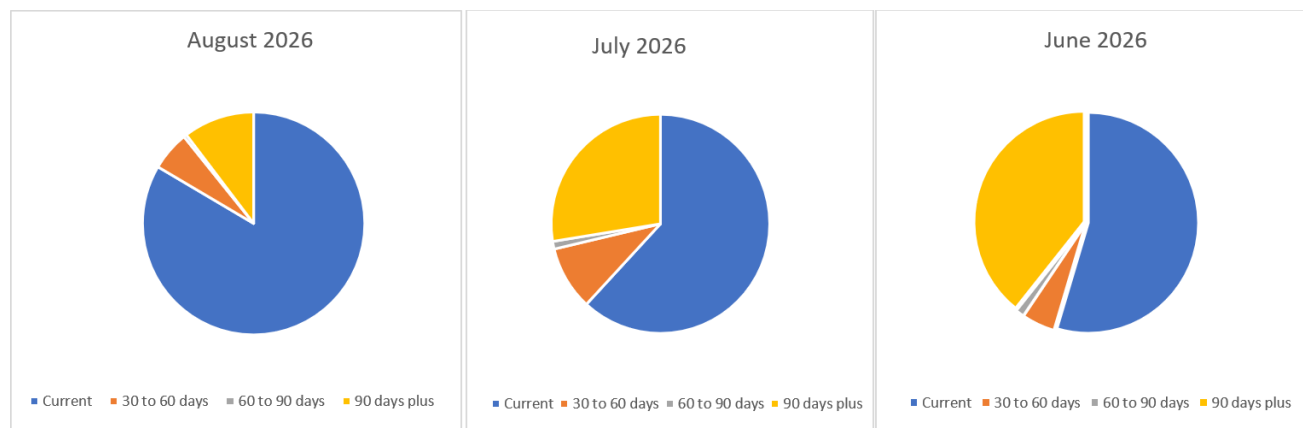
Current balance August 2026 – Overall Cash Balance - \$46.7M – Unrestricted Cash - \$27.5M

Although total cash balances remain strong at \$46.7 million, a substantial proportion relates to restricted grant funding received in advance for specific capital projects. These balances are not available to support general operating activities and therefore do not fully reflect Council's underlying unrestricted liquidity position. If current trends continue, Council's financial flexibility to respond to emerging operational, infrastructure and community service requirements may become increasingly constrained.

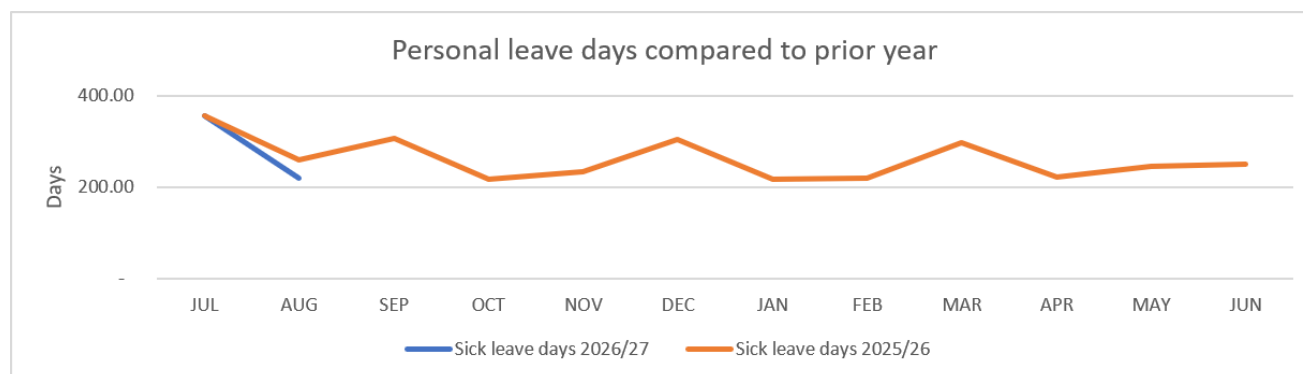
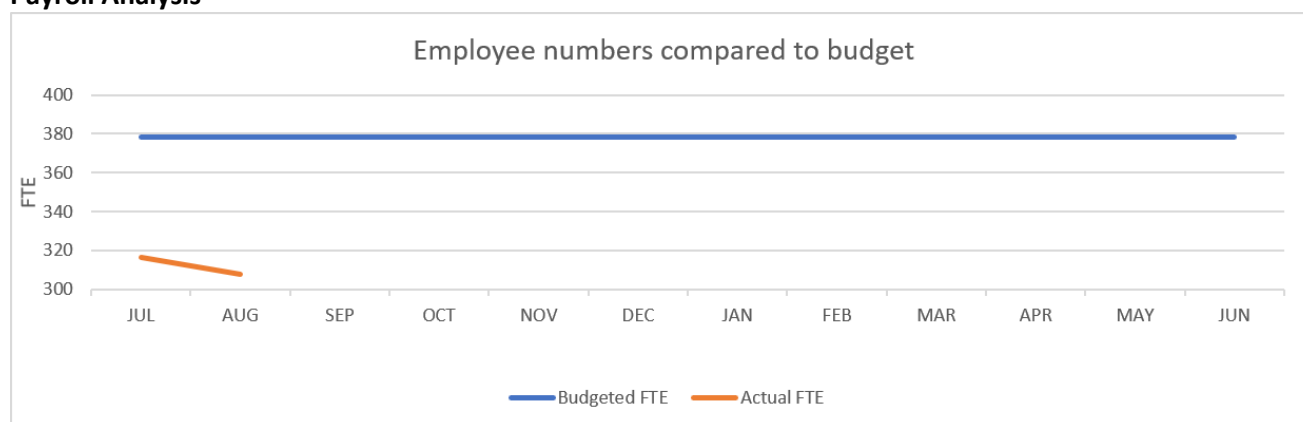
Note: Unrestricted cash figures are currently based on estimates pending finalisation of end-of-year processes and will change.

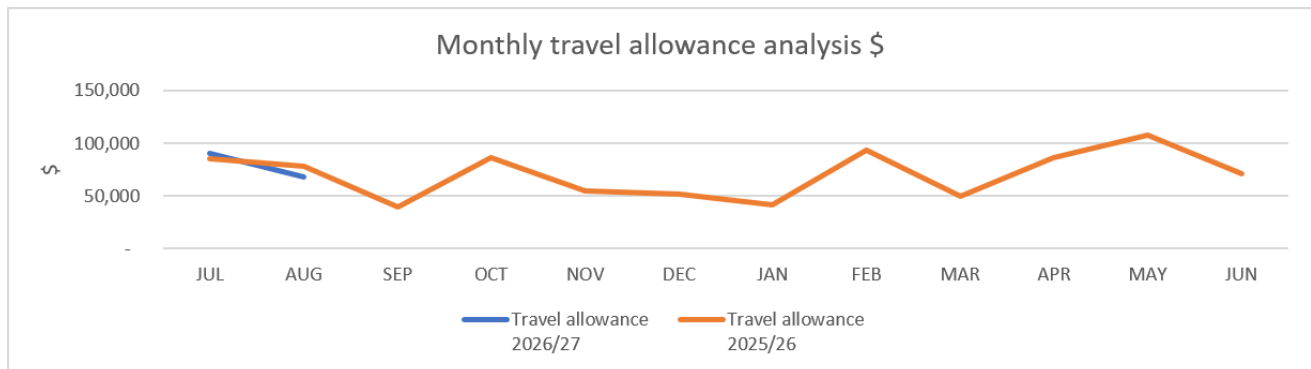
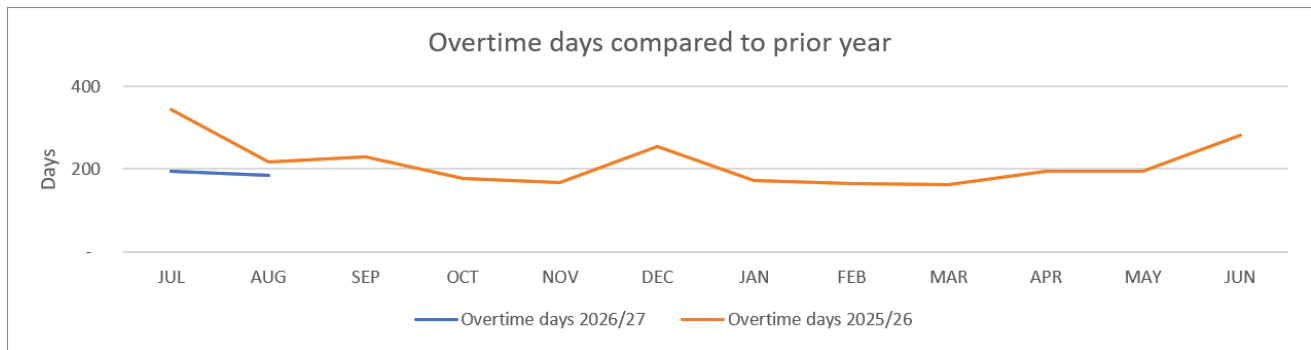
Debtor Analysis

	As at 31 August 2026		As at 31 July 2026		As at 30 June 2026	
	\$	%	\$	%	\$	%
Current	15,364,432	83%	4,345,810	62%	3,027,477	55%
30 to 60 days	1,054,542	6%	662,787	9%	269,076	5%
60 to 90 days	80,281	0%	79,644	1%	68,898	1%
90 days plus	1,905,900	10%	1,936,776	28%	2,179,272	39%
Total aged debtors	18,405,154	100%	7,025,017	100%	5,544,723	100%
Housing debtors (Note 1)	12,414,296		12,414,296		12,414,296	
Total Provision	- 13,368,869		- 13,368,869		- 13,368,869	
Net debtors (exc. Unapplied credits)	17,450,582		6,070,445		4,590,150	
Unapplied Credits	- 268,734		- 248,182		- 691,358	



Payroll Analysis





Grant Analysis:

Refer to the 'Funding Acquisition Report' by Corporate Services.

Capital Works Program:

Capital works expenditure remains below budget year to date, primarily reflecting delays in project delivery arising from workforce shortages, contractor availability constraints and the logistical challenges associated with operating across a remote and geographically dispersed region. These delays have impacted the timing of planned capital expenditure and the recognition of associated capital grant revenue.

Continued delays may affect project completion timelines, future grant acquittal milestones and Council's ability to fully realise the benefits of funded infrastructure investments. While funding remains available for several projects, delivery capacity continues to be a key constraint affecting capital program performance.

Management continues to prioritise the delivery of funded projects, actively monitor resource availability and pursue strategies to improve project delivery outcomes. This includes ongoing management of workforce and contractor capacity, project prioritisation and close monitoring of grant-funded milestones to minimise acquittal risks, optimise funding outcomes and strengthen overall capital program performance.

Refer to Appendix B for Monthly progress and overall program performance - per type of asset.

Consultation and communication:

Senior Executive Team
Department Heads / Managers
Finance Department

COMPLIANCE / CONSIDERATIONS:

Statutory:	Local Government Act 2009 Local Government Regulation 2012				
Budgetary:	While the recommendation is for Council to receive and endorse the monthly financial statements, the report identifies emerging financial sustainability risks requiring ongoing monitoring and management, including unrestricted cash levels below the Department benchmark, workforce capacity constraints, increasing service delivery costs and delays in capital program delivery				
Policy:	N/A				
Legal:	N/A				
Risk:	The financial results and forecasts in this report identify risks that may affect Council's ability to achieve its strategic priorities, meet statutory obligations and deliver planned services and projects. The significant financial and operational risks, their assessed likelihood and consequence, and the principal management treatments are summarised below.				
	Significant Strategic Financial Risks:				
	Risk	Likelihood	Consequence	Treatment	Financial Impact
	Unrestricted cash remains below the Department’s financial sustainability benchmark	High	Reduced capacity to respond to unforeseen operational, infrastructure or community service requirements and increased pressure on short-term liquidity management	Continue proactive cash flow forecasting, monitor unrestricted cash monthly, prioritise core service delivery and statutory obligations, and maintain disciplined expenditure controls	Increased liquidity pressure and reduced financial flexibility to fund emerging operational or infrastructure priorities
	Continued reliance on external grant funding and recoverable works revenue	High	Delays in funding approvals, milestone achievement or revenue recognition may result in operating results remaining below budget and limit Council’s ability to fund planned activities	Strengthen grant monitoring, align project delivery with funding milestones, continue funding advocacy and improve forward cash flow planning for grant-dependent activities	Timing delays in revenue recognition may increase operating deficits and place pressure on unrestricted cash balances
Workforce shortages	High	Reduced capacity to	Prioritise critical roles,	Lower employee	

	and contractor availability constraints		deliver planned services, recoverable works and capital projects, resulting in delayed revenue recognition and reduced project delivery performance	review workforce resourcing strategies, monitor contractor availability and align available resources to funded and high-priority programs	costs may provide short-term savings; however, delayed service and project delivery may reduce revenue and increase reliance on higher-cost temporary staff, contractors and consultants
	Capital program delivery delays	High	Project completion timeframes, grant acquittal milestones and infrastructure delivery outcomes may be impacted	Continue close monitoring of the capital works program, prioritise funded projects, actively manage grant milestone requirements and escalate delivery risks through management reporting	Delays may result in deferred capital expenditure, delayed capital revenue recognition and potential risk of grant funding being returned or not fully utilised
	Increasing service delivery costs, including fuel, freight, materials and contractor services	High	Rising costs may continue to place pressure on Council's operating position where revenue growth and available funding do not keep pace with expenditure increases	Continue expenditure monitoring, review service delivery costs, consider cost recovery opportunities and progress advocacy for sustainable funding arrangements	Increased operating costs may negatively impact Council's operating result and further reduce unrestricted cash over time
	Long-term structural financial	High	Council may have reduced capacity to fund discretionary	Progress financial sustainability initiatives,	Ongoing structural pressure may result in

	sustainability pressures		initiates, respond to emerging community needs and maintain long-term service levels without ongoing funding reform or efficiency improvements	undertake service delivery reviews, prioritise core services and infrastructure investment, and continue advocacy with State and Federal Government stakeholders	declining unrestricted cash reserves, reduced financial resilience and constrained capacity to fund future service and infrastructure demands
	Insufficient investment in asset renewal and replacement due to funding limitations	High	Ongoing underinvestment in asset renewal may contribute to declining asset condition, reduced service levels, increasing infrastructure renewal backlogs and additional future funding requirements.	Continue prioritisation of critical asset renewal projects, strengthen long-term asset management planning, actively monitor capital delivery performance, pursue external funding opportunities and align available resources to high-risk infrastructure assets	Increased future capital funding requirements, higher lifecycle costs, declining asset condition and potential pressure on future operating and capital budgets
	Operational Risks:				
	Poor weather and seasonal access constraints may delay operational and capital works, reduce community service delivery and affect project milestones	Low	Delay in operational and capital works resulting in reduced community service delivery and revenue receivable for council.	Monitor seasonal forecasts and access constraints, sequence works to maximise available delivery windows, maintain contingency allowances in project	Potential adverse impact on Council's operating result, cash flow, grant compliance and service delivery.

	and grant obligations.			schedules and budgets, and escalate emerging impacts on critical services, project milestones and grant obligations.	
Links to Strategic Plans:	Aligns with the Corporate Plan 2025-2030				
Masig Statement:	N/A				
Standing Committee Consultation:	N/A				
Timelines:	At a meeting of the local government once a month.				

Other Comments:

Inflationary pressures continue to impact a range of Council's key cost drivers, including fuel, freight, materials, contractor services and general operating expenses. Fuel price volatility remains a particular concern, contributing to increased service delivery costs, supplier price increases and ongoing pressures within Council's fuel delivery operations. These cost increases continue to place pressure on Council's operating position, particularly where available funding and revenue growth have not kept pace with rising expenditure.

In response to these pressures, Council continues to progress advocacy initiatives with State and Federal Government stakeholders regarding the long-term sustainability of current funding arrangements. Management has identified and presented a range of advocacy opportunities aimed at improving funding certainty, addressing structural financial challenges and supporting the continued delivery of essential services across Council's communities. The next phase will focus on progressing these initiatives and undertaking a comprehensive review of service delivery costs and funding requirements.

Given the ongoing financial pressures, Council will need to maintain a strong focus on expenditure management, prioritisation of core services, delivery of funded infrastructure programs and identification of efficiency improvement opportunities. Continued review of service delivery models, cost recovery opportunities and resource allocation will be critical to strengthening Council's unrestricted cash position and supporting long-term financial sustainability.

Recommended:



Frank Barbieri
Acting Head of Financial Services

Endorsed



Hollie Faithfull
Executive Director, Financial Services

Approved:

A handwritten signature in black ink, appearing to be 'James William', written over a horizontal line.

James William
Chief Executive Officer

ATTACHMENTS:

- Appendix A – Key Financial Results by Department
- Appendix B – Capital Works Program

APPENDIX A

KEY FINANCIAL RESULTS BY DEPARTMENT

Executive Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	0	0	0	0	0.0%	●
Other income	0	0	0	0	0.0%	●
Recurrent expenditure (excl. depreciation)	(4,084,429)	(602,061)	(768,744)	(166,684)	-27.7%	●
Operating surplus (exc. Depreciation)	(4,084,429)	(602,061)	(768,744) ✓	(166,684)	-27.7%	●
Capital revenue	0	0	0	0	0.0%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	(4,084,429)	(602,061)	(768,744) ✓	(166,684)	-27.7%	●
Depreciation Expense	0	0	0	0	0.0%	●
Net result	(4,084,429)	(602,061)	(768,744)	(166,684)	-27.7%	●

Unfavourable Operating/Net result:

Recurrent Expenditure: The unfavourable variance is primarily due to travel costs for July workshop.

Building Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	19,402,505	3,513,751	3,438,151	(75,600)	-2.2%	●
Other income	0	0	20,800	20,800	0.0%	●
Recurrent expenditure (excl. depreciation)	(18,046,244)	(2,972,601)	(3,617,023)	(644,422)	-21.7%	●
Operating surplus (exc. Depreciation)	1,356,261	541,150	(158,072) ✓	(699,221)	-129.2%	●
Capital revenue	23,751,460	4,814,134	3,761,347	(1,052,787)	-21.9%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	25,107,721	5,355,284	3,603,276 ✓	(1,752,008)	-32.7%	●
Depreciation Expense	(639,768)	(106,628)	(111,128)	(4,500)	-4.2%	●
Net result	24,467,953	5,248,656	3,492,148	(1,756,508)	-33.5%	●

Comments:

Unfavourable Operating Result:

The revenue is slightly lower than budgeted due to low volume of works assigned by Qbuild, majority of the unfavourable operating result is primarily due to recurrent expenditure being above budget, reflecting high contractor and job-related costs recognised during the period.

Unfavourable Net Result:

The YTD net result is below budget. This is mainly attributable to the \$699,221 unfavourable operating result and capital revenue being \$1,052,787 below budget due to the timing of capital works and revenue recognition. Expenditure levels will continue to be reviewed against completed and billable works.

Corporate Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	241,000	40,167	(37,052)	(77,218)	-192.2%	●
Other income	10,000	1,667	661	(1,006)	-60.3%	●
Recurrent expenditure (excl. depreciation)	(4,558,630)	(749,912)	(679,500)	70,412	9.4%	●
Operating surplus (exc. Depreciation)	(4,307,631)	(708,079)	(715,891) ✓	(7,812)	-1.1%	●
Capital revenue	0	0	0	0	0.0%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	(4,307,631)	(708,079)	(715,891) ✓	(7,812)	-1.1%	●
Depreciation Expense	0	0	0	0	0.0%	●
Net result	(4,307,631)	(708,079)	(715,891)	(7,812)	-1.1%	●

Unfavourable Operating/Net result:

Recurrent Revenue: Grant revenue understated due to end of financial year adjustments

Recurrent Expenditure: Favourable operating expenses are the result of lower employee benefit costs due to a number of vacancies.

Health and Community Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	15,771,317	4,704,884	3,880,508	(824,376)	-17.5%	●
Other income	534,949	89,359	81,026	(8,333)	-9.3%	●
Recurrent expenditure (excl. depreciation)	(22,764,774)	(3,970,765)	(3,180,623)	790,142	19.9%	●
Operating surplus (exc. Depreciation)	(6,458,508)	823,477	780,910 ✓	(42,567)	-5.2%	●
Capital revenue	5,832,000	972,000	0	(972,000)	-100.0%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	(626,508)	1,795,477	780,910 ✓	(1,014,567)	-56.5%	●
Depreciation Expense	(42,862,805)	(7,143,801)	0	7,143,801	100.0%	●
Net result	(43,489,313)	(5,348,324)	780,910	6,129,234	114.6%	●

Comments:

Favourable Operating result:

Recurrent / Other Revenue -lower recurrent grants & fees and charges revenue lower compared to budgeted.

Recurrent expenditure - overall expenditure is lower then budget due to vacant positions and timing on expenditure.

Favourable Net result:

The timing of capital works has caused capital revenue to be less than YTD budget.

Depreciation Expense - not processed YTD due to assets module in TechOne being unable to be rolled onto the 26/27 year until QAO sign off the 2025-2026 accounts.

Financial Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	34,571,298	888,065	931,934	43,869	4.9%	●
Other income	185,501	30,917	336,194	305,277	987.4%	●
Recurrent expenditure (excl. depreciation)	998,456	199,233	375,388	176,155	88.4%	●
Operating surplus (exc. Depreciation)	35,755,255	1,118,215	1,643,516 ✓	525,301	47.0%	●
Capital revenue	0	0	0	0	0.0%	●
Capital expenses	(3,500,000)	(583,333)	0	583,333	100.0%	●
Net result (excl. depreciation)	32,255,255	534,882	1,643,516 ✓	1,108,634	207.3%	●
Depreciation Expense	(737,905)	(122,984)	0	122,984	100.0%	●
Net result	31,517,350	411,898	1,643,516	1,231,618	299.0%	●

Comments:

Favourable Operating/Net Result :

Other income: Favourable variance due to accrued interest income.

Recurrent Expenditure: The favourable variance is primarily due to reduced overall expenses.

Favourable Net Result

Depreciation Expense - not processed YTD due to assets module in TechOne being unable to be rolled onto the 26/27 year until QAO sign off the 2025-2026 accounts.

Engineering Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %
Recurrent revenue	38,488,606	12,767,453	935,003	(11,832,450)	-92.7%
Other income	0	0	0	0	0.0%
Recurrent expenditure (excl. depreciation)	(59,913,338)	(16,682,483)	(5,453,729)	11,228,754	67.3%
Operating surplus (exc. Depreciation)	(21,424,732)	(3,915,030)	(4,518,727) ✓	(603,697)	-15.4%
Capital revenue	52,439,409	7,390,575	13,933,479	6,542,904	88.5%
Capital expenses	0	0	0	0	0.0%
Net result (excl. depreciation)	31,014,677	3,475,545	9,414,752 ✓	5,939,207	170.9%
Depreciation Expense	(41,230,787)	(6,871,798)	0	6,871,798	100.0%
Net result	(10,216,110)	(3,396,253)	9,414,752	12,811,005	377.2%

Comments:

Favourable Operating Result:

Recurrent Revenue is under budget due to timing of QRA grant funded operating projects. Recurrent expenditure is reduced buy a similar amount and operating result is reasonable position.

Favourable Net Result:

Fuel and Fleet Services

Key Financial Results	Annual Budget \$	YTD Budget \$	YTD Actual \$	YTD Variance \$	YTD Variance %	Status
Recurrent revenue	2,018,500	336,417	326,460	(9,957)	-3.0%	●
Other income	0	0	1,214	1,214	0.0%	●
Recurrent expenditure (excl. depreciation)	(2,616,979)	(435,307)	(130,107)	305,200	70.1%	●
Operating surplus (exc. Depreciation)	(598,479)	(98,891)	197,567 ✓	296,457	299.8%	●
Capital revenue	644,346	140,000	13,819	(126,181)	-90.1%	●
Capital expenses	0	0	0	0	0.0%	●
Net result (excl. depreciation)	45,867	41,109	211,386 ✓	170,276	414.2%	●
Depreciation Expense	(563,844)	(93,974)	0	93,974	100.0%	●
Net result	(517,978)	(52,865)	211,386	264,251	499.9%	●

Comments:

Favourable Operating Result

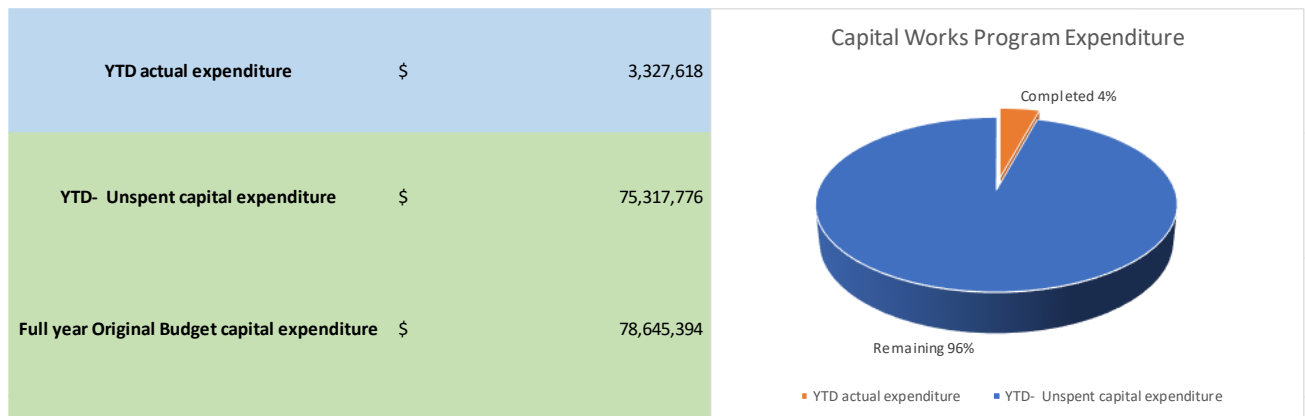
Recurrent Expenditure: The favourable variance is primarily due to overall reduced expenditure.

Favourable Net Result

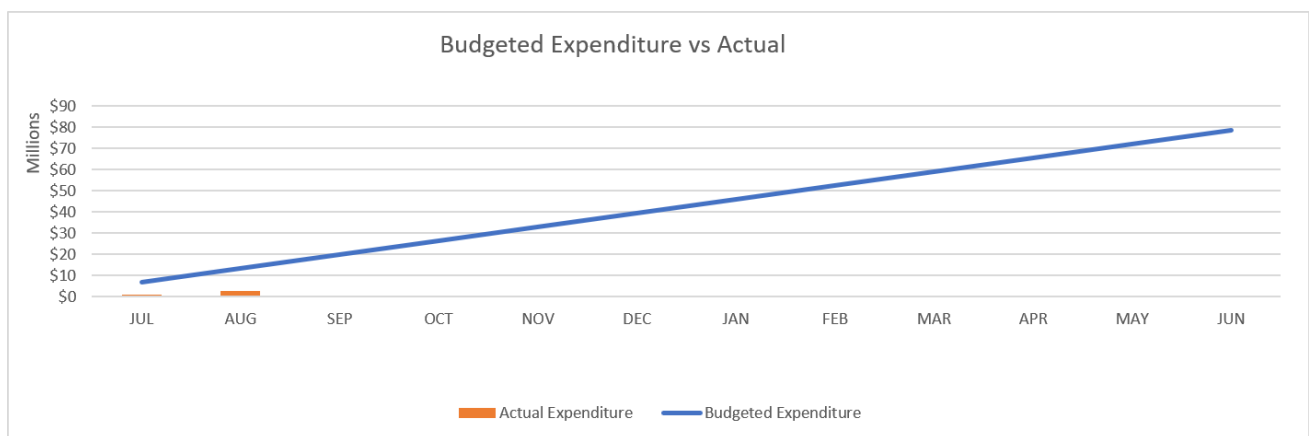
Depreciation Expense - not processed YTD due to assets module in TechOne being unable to be rolled onto the 26/27 year until QAO sign off the 2025-2026 accounts.

Appendix B

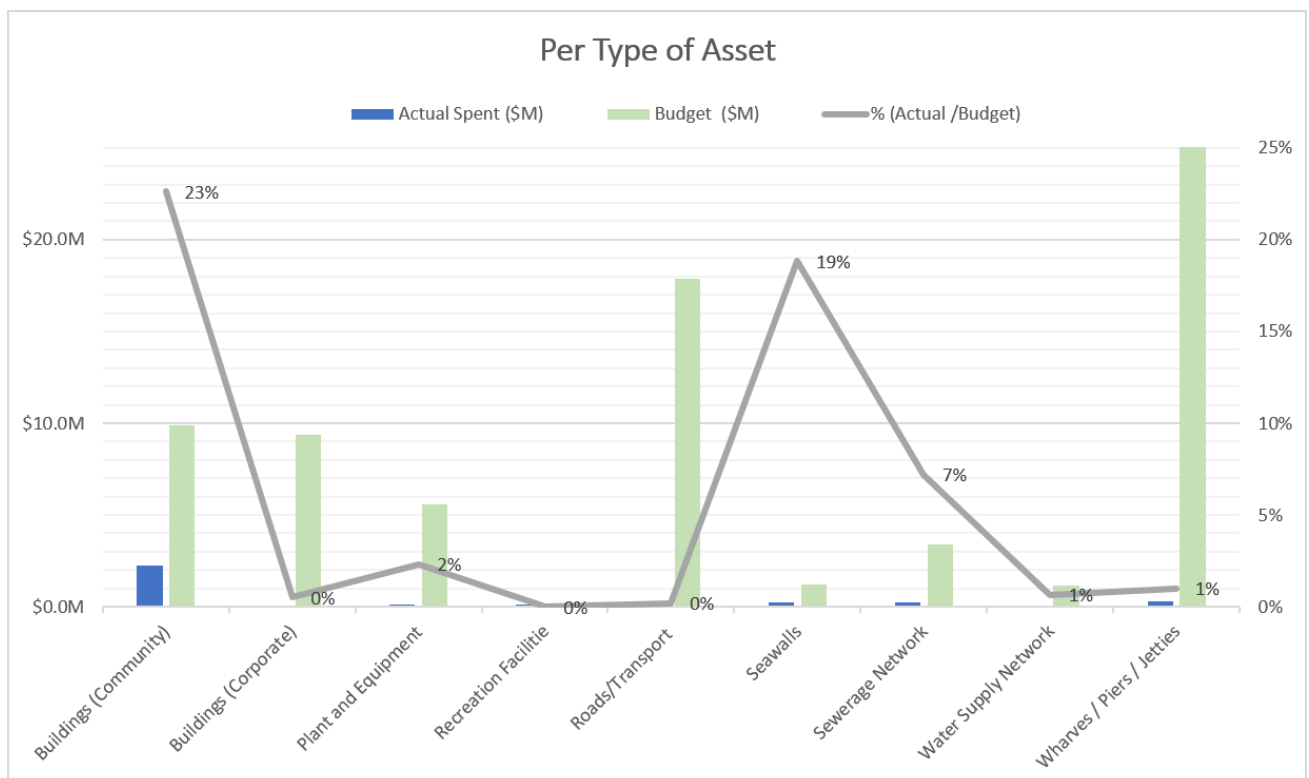
Capital Works Program



Monthly progress– Capital expenditure



Overall program performance – Per Type of Asset





DIRECTORATE: Building Services

AUTHOR: Executive Director Building Services

BUILDING SERVICES REPORT (August 2026)

OFFICER RECOMMENDATION:

Council resolves to note the Building Services Report for August 2026.

EXECUTIVE SUMMARY:

This report provides an overview of the ongoing activities carried out by the Building Services Unit (BSU) during the reporting period of August 2026.

INTERESTED PARTIES/CONSULTATION:

- Building Services Executive Director
- Building Services Management
- Business Services Accountant
- Building Services Construction Software

Upgrade & HO Program:

BSU continues to initiate the delivery process for this financial year, Upgrade Works & Home Ownerships. Regular meetings continue with funding partners and are being held to address challenges related to high delivery costs, extended timeframes for project completion, and tender awarding.

Current Status (as of 31 August 2026)

Upgrade and HO Program - Revenue Comparison Aug			
2024/2025	2025/2026	Variance	
\$ 3,106,636.66	\$ 2,855,753.27	-\$	250,883.39
The above figures are based upon actual invoices and do not include accruals. (without capitalisation)			

Priority Upgrade works, in the HWS, Stove replacements, Vacant and Dis-Mod (OT) work types, has been initiated for enhanced visibility and priority actions.

Strategies are continuing the implementation of planning for the delivery of the NAHA Upgrade program and Home Ownerships. These strategies encompass:

- Reviewing contractors' existing workloads
- Prioritising essential works

- Conducting bulk tendering for all upgrades in each community
- Reviewing and modifying contracts to mitigate risk to TSIRC (e.g., material, freight, flights, etc.)

Currently TSIRC BSU continue to meet with funding partners to discuss the delivery of services and upgrades and the slow transitioning of approvals which impacts workloads and increases costs both by contractor and BSU staff – no resolution to date.

R&M Program:

The realignment of the Tier 1 stream has continually improved service delivery to our customers and most importantly our communities. This reshape has also led to increased revenue for TSIRC and decreased delivery timeframes.

As of 31 August 2026, there is a backlog of maintenance work comprising of approx. 681 tasks with a total value of approximately \$1.5 million that has been pending for over 30 days.

Current Status (as of 31 August 2026)

R&M Program - Revenue Comparison Aug		
2025/2026	2026/2027	Variance
\$ 4,133,431.33	2,013,261.51	\$ 2,120,169.82
The above figures are based upon actual invoices and do not include accruals.		

Dept of Housing has continued to bank non essential maintenance requests (not releasing to TSIRC) which is impacting work for our contractors and TSIRC trade staff that is based locally within the remote isolated communities. We have continued to follow up with the Dept of Housing with several letters from the CEO to the DDG and with Cr Fell and the ED of BSU and Communities, meeting face to face with Dept of Housing (on a monthly basis) to express and identify the urgency to release this banked maintenance works as it affects employment, community liveability and requests from tenants to reduce rent due to maintenance requests not being addressed.

Our social housing infrastructure is becoming aged and therefore requires increased maintenance/upgrades to maintain to a liveable and safe standard – TSIRC has expressed concerns to Dept of Housing and the need to work in partnership to develop communication protocols to our 15 divisions to address community frustration. To date Dept of Housing continue to work in silo!

Housing Investment Plan (Capital Housing Program) - \$14.4M:

Stage 1 funding was released on September 27, 2022. In October 2023 Council resolved to deliver the program through a staged approach and in partnership with QBuild. Working closely with Community Services and identifying the priorities for deliveries (domestic violence, disability services and overcrowding) the Communities of Erub, Iama, Mabuig, Saibai and Warraber have been identified as priority 1.

Both Mabuig residences were delivered 19 May 2026 with installations, site completion of all works (excluding minor defect) was completed 31 July 2026 with permission to occupy granted week ending 07 August 2026. Official opening ceremonies conducted on Wednesday 22 July.

Additionally, as per the resolution passed in October 2023, CEO has delegation and approved a variation to construct 3 x new dwellings on Badu to ensure funding milestones are met and TSIRC does not lose the funding.

Costs have increased significantly with the proposed new Modern Methods of Construction (MMC), BSU has reached out to several private MMC's contractors to build partnership and explore options

to reduce costs. These costs have exceeded remaining budget and TSIRC and Dept of Housing met on 14 August on Mabuiag to advocate for increased funding.

TSIRC has also raised with Dept of Housing the need to partner together to develop a rolling program and ensure a Economy of Scale approach to ensure we are getting value for money and not what is currently happening with the small release of funds to deliver two social housing assets than further funding released.

Meeting on Mabuiag 14 August



Business Relationships:

Meetings between BSU and key stakeholders (QBuild) continue on a weekly basis.

TSIRC BSU and Communities are working together in partnership to improve the delivery of service to our communities to ensure we are improving the livability within each Division.

Logistics:

TSIRC Contract documentation continually reviewed and updated to establish contractor accountability for the projects they undertake. Timely project delivery is a priority for TSIRC.

Reviewing current reporting processes to streamline and further reduce risk to TSIRC.

COMPLIANCE / CONSIDERATIONS:

Statutory:	• <i>Local Government Act 2009</i> • <i>Local Government Regulation 2012</i> • <i>National Construction Code Building Act 1975</i> • <i>Building Regulation 2006</i> • <i>Queensland Building and Construction Commission Act 1991</i> • <i>Queensland Building and Construction Commission</i>
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	<i>Regulation 2018</i>
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Risk Management - Continued review of scheduled works for this financial year to clarify projects and their financial impact. - Ongoing review of departmental structure, resourcing, and processes to enhance service delivery across all levels. - Regular monitoring of performance to manage revenue, expenses, service delivery, and community outcomes
Links to Strategic Plans:	Corporate Plan 2025-2030 Maintaining and Renewing our Infrastructure
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

Other Comments:

Nil.

Recommended:



Wayne Green
Executive Director Building Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

Nil



ORDINARY MEETING September 2026

Agenda Item

13.2

DIRECTORATE: Community Services

AUTHOR: David Abednego, Head of Community Services

ORDINARY MEETING: September 2026

DATE: 22 September 2026

ITEM: Information Report for Noting only

SUBJECT: Information Report – 7 August 2026 – 10 September 2026

AUTHOR: David Abednego, Head of Community Services

OFFICER RECOMMENDATION:

That Council notes this report.

EXECUTIVE SUMMARY:

To provide Council an update on the functional areas within the Community Services department for activities undertaken between 7 August 2026 – 10 September 2026 . The officers' comment in this report provides an outline of key strategic and operational activities, including notable and significant work for Community Services during reporting period.

Background / Previous Council Consideration:

From a combination of councils' own-source and external-source funding, the Community Services department delivers a diverse range of programs including:

- Community Care (child, aged and disability)
- Environment and Health
- Health and Wellbeing /Indigenous Knowledge Centre
- Housing Services
- Operation of Divisional Offices
- Events Coordination

Officers Comment:

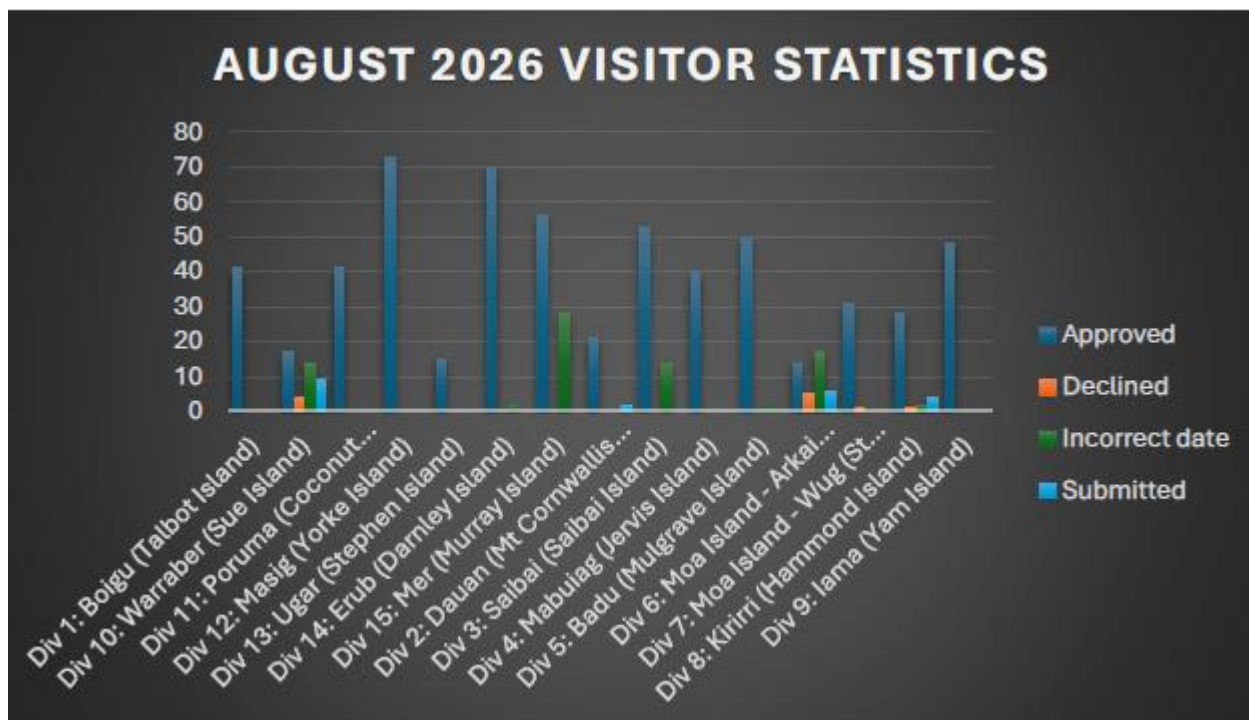
Strategic: Key strategic items of significance is outlined below. These tasks are usually led by Executive Director and Head of Community Services.

- **Environment and Health matters**
 - Work in progress - scoping for engagement of consultant to develop animal management plan for Badu community and audit of Councils Animal Management Program. Council working with Cairns Tropical Public Health Unit on funding submission.
 - Consultation on the Community Environmental Health Plans will commence at the beginning of 2026-27 Financial Year.
 - Council was successful with continuation of funding for Fighting Illegal Dumping Partnership Program.
- **Housing Matters**
 - There are currently various housing matters that are ongoing which have been escalated to the Executive for direction. These matters are of a sensitive nature which requires consultation with PBC's and/or directly with tenants.
 - Housing Policies were endorsed at July OM
 - Head of Community Services and Manager Housing to coordinate travel and visits to all divisions, to deliver housing information sessions Councils Housing Policies with tenants in 2026-27 FY.
- **Health and Wellbeing | IKC**
 - Draft Food Security and Implementation Plans have been completed, and will be tabled for endorsement, once MHWB and HOCS discuss the plans further
 - Procurement of 3 mobile IKC's (Digital Hubs) completed, awaiting delivery to Saibai, Mer and St Pauls, set up for of the IKC (Digital Hub) at Masig was completed Wednesday 9 September 2026.
 - Ongoing discussions between Executive Director Comm Services, Head of Community Services, Manager Health Wellbeing/IKC and State Library Queensland regarding partnership and new Service Level Agreement, and reviewing the TSIRC Model for its IKC network under the upcoming funding agreement (2027-2030)
- **Events and Engagement**
 - Work in progress Project Plan for implementation of QR Code – Visitors Sign In - this will enhance to have a more effective and efficient process for visitor management.
 - Future events – Kubin and Masig Basketball Court official opening ; Iama Seawall Opening ; 90 Year Anniversary of First Councilors Meeting at Masig (2027)
 - Iama Seawall Official Opening
- **Climate Resilience Project**
 - Climate Resilience Project Team continues to focus on project planning, coordination to support implementation of climate resilience education and awareness across the divisions, with a strong focus on the CHAS Action plans.
 - Team continues to work closely with Engineering on identifying project and potential funding through QCoast2100 Program and other funding opportunities for projects to be implemented under the Climate Resilience Project.
 - An application under the QCoast2100 Program for the Masig Beach Nourishment was submitted awaiting confirmation on status of application.

- Climate Resilience Project Team has engaged in training with Remote Event Monitoring Officers (REMO) at Mabuiag in July.
- Climate Resilience Officers attended a Youth Climate Change Workshop with GBK and Kaziw Meta at Bampfield on POW.
- Torres Shire Council has recently recruited Climate Resilience Officers, HOCS and Manager attended a meeting with TSC to provide support, guidance and establish working partnership on the Climate Resilience project.
- **Childcare | Aged Care**
 - Aragon Childcare Centre is temporarily closed for upgrade, **closure dates Friday 10 July to Friday 4 December 2026.**
 - Continued engagement with the office of Early Childhood Education and Care (ECEC) regarding regulatory requirements associated the with temporary closure arrangements and future operational planning.
 - Review of Aged Care Policies, procedures, forms and operational practices is ongoing to ensure alignment and compliance
- **Divisional Administration**
 - **Treaty Visitors Process** – to minimize the administrative burden on Divisional Admin staff, all prior notices will be sent to DFAT before Councilors signing the request to and from PNG. This will enable relevant agencies to undertake relevant checks and manage approval processes, oversight and movement arrangements in a timely and coordinated manner.
 - Local Fare Scheme – Head of Community Services is working with Department of Transport and Regional Managers to prepare communication for community on the scheme.
 - Regional Managers, Divisional Managers is working very closely with Economic Development & Strategic Projects Advisor on the Accommodation Project which was initiated through the Sustainability Committee.

Operations: An overview of items of importance by each team on operational matters. Further details can be provided upon request.

- **Housing**
 - Total housing Application increased to 564 (total in region and external to region) representing – Category 1 – 94; Category 2 – 361; Category 3 & 4 109 combined.
 - 01 new housing applications was received since last housing report submitted for August OM.
 - Consolidated Housing Collection Rate reached 90%. Regional Average is 90%.
 - Housing team is working extensively to ensure that rental collection remains above average.
 - Regular meetings between EDCS, HOCS, and Housing Management Team to discuss outstanding housing tenancy matters.
- **Events | Engagement**
 - Visitor Dashboard – August 2026
 - Total Visit request submitted: 708
 - Total applications: 312
 - Total approved: 265
 - Total declined: 6
 - Total (pending approval/declined): 41



- Divisional Engagement Funds are currently available to support community-led initiatives, cultural events and activities in communities. There were 6 Applications received for the month of August.

• **Health and Wellbeing | IKC**

- Manager and IKC Coordinator (Warraber) was success for the Library Leaders Program
- Since HLO Training with Qld Health on reduce tobacco and vaping in communities, increased health promotion activities have commenced on communities.
- Ongoing Manager continues to have discussions with strategic planning session with IKC and HLO Senior Staff to discuss key areas including the operating model, standards and expectations.
- Data for IKC and HLO Program Delivery has been of a high standard for the month of August

• **Environment and Health**

- Council continues to provide support to EHW for training to ensure they carry out their duties in line with legislative requirements.
- Exotic Fruit Fly continues to be an issue at Badu, however numbers are significantly decreasing. DPIT, EHW NAQs and Crystal Ailan are working together to try and further decrease the Fruit Fly numbers.
- Kiriri EHW still utilising TSRA Rangers pig trap trying to catch feral pigs and has been successful in trapping pigs and euthanising them
- Badu EHWs working collaboratively with TSRA Rangers as there has been an increase of marine waste (dugong & turtle) being dumped illegally around the community – numbers of illegal dumping has decreased

• **Aged Care and Childcare – (Actual service data was not available at the time of preparing the report)**

Work activities - Aged Care

- Aged Care Program continues to adjust to the new Aged Care Act and strengthened Age Care Quality Standards, which has increased compliance reporting, and operational responsibilities across the service.
- Maintain sustainable Aged Care service delivery continues to be challenging due to increasing workforce shortages and growing compliance obligations

Work activities for Childcare

- Continued coordinate and oversight of operations for both Aragon child Care Centre and Hammond Island OSHC to maintain service continuity and compliance with regulatory requirements.

- Progressed planning and consultation relating to the proposed temporary closure and capital works project for Aragon Childcare Centre
- Continued engagement with office of Early Childhood Education and Care (ECEC) regarding regulatory requirements associated with temporary closure arrangements and future operational planning.

Divisional Administration

- Head of Community Services continue to work with Regional Managers and MSAO based at St Pauls to ensure that Divisional Stock Reconciliation and Accommodation Reconciliation are completed in a timely manner and Divisional Operations are operating efficiently.
- Regional Manager, Divisional Managers are working very closely with Economic Development & Strategic Projects Advisor on the Accommodation Project which was initiated through the Sustainability Committee.
- Regional Managers are working with Training and Organisational Development to determine training requirements for cleaners and MSAO for the 2026-27 FY
- HOCS and Regional Managers – attended their Strategic Planning workshop in Cairns, HOCS will prepare report of the workshop for EDCS.
- Traditional Visitors within the month of August 2026

2026 PNG Treaty Movement Stats - AUGUST

2026 PNG Treaty Movement Stats - AUGUST								
Enter the total number of movement per month.						Enter total STAT number		
Division Name/#	Daily Visit (PNG to TSI)	Daily Visit (TSI to PNG)	Approved Permit (PNG to TSI)	Approved Permit (TSI to PNG)	Non- Approved Permit	Qld Health Service Access	Qld Water Police Search & Rescue	Local Search & Rescue
Boigu - Div 01								
Dauan - Div 02								
Saibai - Div 03	34	14	33	13	1	0	0	0
Mabuiag - Div 04								
Badu - Div 05								
Kubin - Div 06	0	0	0	0	0	0	0	0
St Pauls - Div 07	0	0	0	0	0	0	0	0
Hammond - Div 08								
Iama - Div 09								
Warraber - Div 10	18		18					
Poruma - Div 11								
Masig - Div 12	0	0	1	0	2	0	0	
Ugar - Div 13	0	0	0	0	0	0	0	0
Erub - Div 14	0	0	0	0	0	0	0	0
Mer - Div 15	0	0	1	0	0	0	0	0

- No other Divisions reported movements to /from PNG. Breaches are recorded where information is available and Divisional Managers requested to include health status of visits in information is readily available or provided through inter-agency information

Interested Parties/Consultation:

- Community Services Managers

COMPLIANCE / CONSIDERATIONS:

Statutory:	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i> In addition, Community Services functional areas are subjected to a range of Local, State and Commonwealth legislation relevant to roles and teams.
Budgetary:	Ongoing monitoring and process improvement to achieve financial governance, including austerity measures, is being implemented to strengthen budget management within each functional area of Community Services. The department continues to consider opportunities to increase revenue through the supply of services and submission for external-source funds.
Policy:	N/A
Legal:	N/A
Risk:	Day-to-day risk is considered low however closely monitored and mitigated by the application of adherence to policy and procedures.
Links to Strategic Plans:	TSIRC Corporate Plan 20258-2030 (<i>Bisnis Plan</i>) Outcome 1: We preserve cultural heritage, history, and place. Outcome 3: We ensure accessibility to community support services. Outcome 4: We are a transparent open and engaging council. Outcome 10: We advocate and foster regional prosperity through enterprise development.
Malungu Yangu Wakay (The Masig Statement):	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

Other Comments:

That Council resolves to note the Community Services Information Report.

Recommended:


David Abednego
Head of Community Services

Approved:


Dawson Sailor
Executive Director Community Services



DIRECTORATE: Corporate Services

AUTHOR: Executive Director Corporate Services

CORPORATE SERVICES INFORMATION REPORT FOR THE MONTH OF AUGUST 2026

OFFICER RECOMMENDATION:

Council notes and receives the Corporate Services Information Report for the month of August 2026.

EXECUTIVE SUMMARY:

To provide Council with an update on the functional areas within the Corporate Services directorate and project progress for the month of August 2026.

INTERESTED PARTIES/CONSULTATION:

Corporate Services Managers

REPORT:

The Corporate Services directorate delivers a diverse range of internal and external services. A snapshot of work undertaken as well as operational highlights for the month of August 2026 are outlined below:

❖ Communications

- Development of a new cultural awareness document for visiting communities to be called Zenadth Kes Visitor Handbook – when finalised will be reviewed by Cultural, Arts, Land and Heritage Advisory Committee.
- Community Grants information has been updated on TSIRC website to assist community.
- Work has commenced on preparation of the Annual Report 2025-2026.
- Social media statistics – refer to Attachment 1.

❖ Economic Development & Special Projects

- Economic Development Phase 2 project is progressing well, with Island and external stakeholders engagement providing valuable input into the economic priorities and potential opportunities across the region. Project remains on budget, although some scheduling challenges have impacted the project timeline. Preliminary findings are expected in October, with the final report anticipated for the November Council Meeting.
- Business improvement projects continue to be progressed for Fuel and Fleet, Accommodation and Maritime fees and other software projects.

❖ Fuel & Fleet

- Manager Fuel and Fleet position has become vacant. Position description is being reviewed in readiness for recruitment.
- Acquisition of two additional light fleet vehicles for St Pauls has occurred.
- Business improvement is ongoing to drive more efficient administrative and automotive

processes.

❖ Governance, Risk & Legal

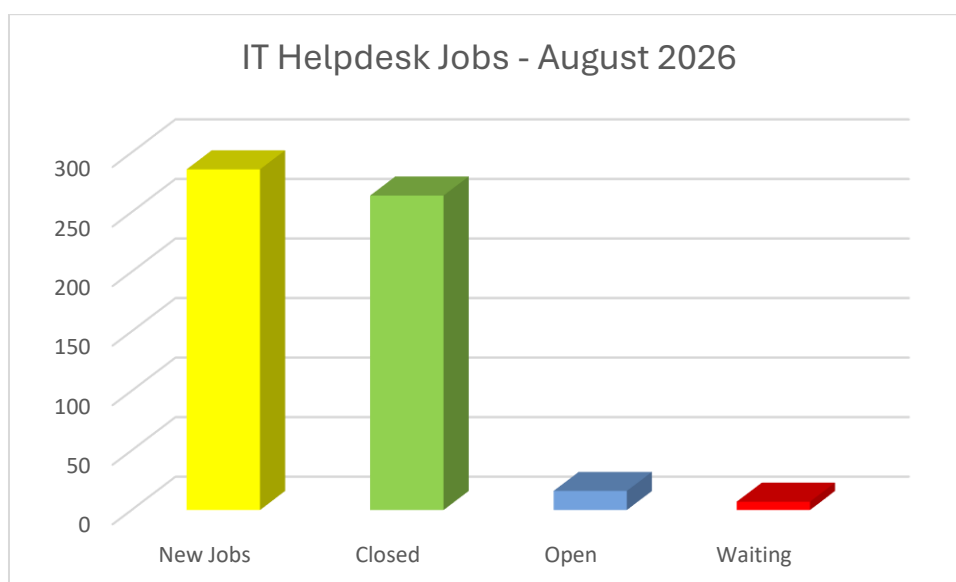
- Risk Management Gap Analysis Policy and Framework is progressing.
- Risk Management system review is also underway as TSIRC currently runs two separate systems to determine the best suited approach based on risk management, monitoring and reporting requirements. Potential cost savings if we can reduce to one system.
- LGM Risk Self-Assessment has been completed and submitted. Council now awaits the final report and recommendations to inform the next cycle of risk improvement actions.
- Council Policy review project continues to progress which entails a review of all mandatory and other policies to ensure they are up to date.
- New format for Operational Plan quarterly reporting has been developed.
- TSI Flag requests for August 2026 = 10 / 52 YTD
- Complaints summary

EDCS	Active 37/0	CEO	Active 3/0
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❖ Information Technology Services

- Hammond Island Office connectivity issues continue to be addressed. Two new Point to Point WiFi dishes have been installed.
- Divisional disaster communications solution – NBN Co have begun free installations of community WiFi service in areas such as a community hall, which will allow up to 60 community members to connect at one time to and make WiFi calls and basic internet browsing when all other services fail during a disaster event. This is known as the Strengthening Telecommunications Against Natural Disasters (STAND) project.
- Currently reviewing PDF software utilised in TSIRC which may result in significant cost saving over a three year period.
- Digital video conferencing hardware is being installed in each Division to replace existing aged equipment.
- Helpdesk

During August 2026, 286 new IT Help desk tickets were created. Of these, 264 were closed and 1 remained open and 7 in a waiting state.

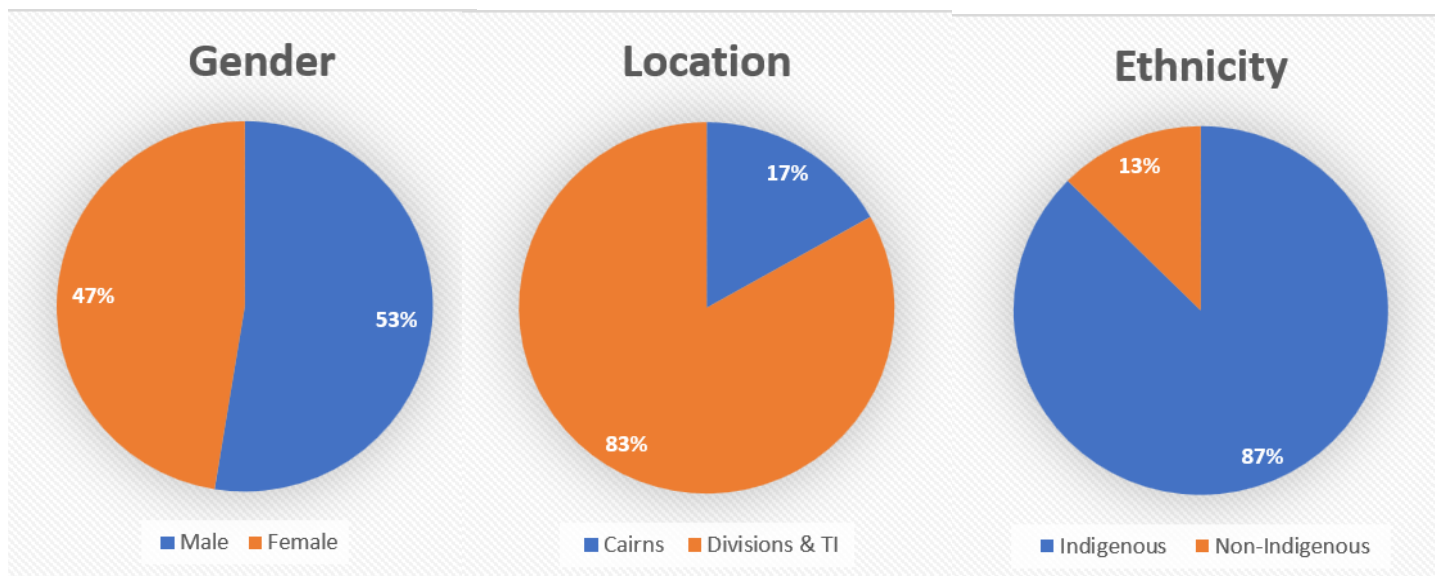


❖ People, Wellbeing, Recruitment & Safety

Employee Statistics

As of 31 August 2026, Council has a total of 350 employees, with 306 of them being Indigenous,

representing 87% of the workforce. The graph below provides additional insights into key employee statistics within the Council.



RECRUITMENT

Successful Appointments in August: Total [4]				
TRR	POSITION	LOCATION	STATUS/COMMENTS	APPOINTMENT TYPE
1	Facilities Coordinator - Assets	Cairns	Successful appointment – 03/08/2026	Internal
2	Safety & Wellbeing Coordinator	Cairns	Successful appointment – 10/08/2026	External
1	Cleaner	Division 14, Erub	Successful appointment – 25/08/2026	External
1	Climate Resilience Project Officer	Division 4, Mabuiag	Successful appointment – 25/08/2026	External

Transition Readiness Rating (TRR) Key:

TRR	Criteria
1	Certificate
2	Diploma
3	Bachelor
4	Post-Graduate/ Masters

SAFETY AND WELLBEING

System Improvements

- **Project: Mango Risk Register and Systems Application Realignment.** Staff meetings with Mango representative around the applications suitability and flexibility to suit TRISC user requirements, were held. This project, including collaboration with risk is to understand current applications, (Mango, Riskware Teams) costs and suitability for the Council and its workers.
- **Safety and Well-being Team Project:** Alignment with the 2024 external audit findings for the safety and well-being teams 12–18-month action plan.

- **HSR Committee Meeting Project (“HSR”):** Action Tracker developed for the HSR Committee meeting to capture each action raised and be visible, have oversight for managers/committee members and action owners.

Policy Development & Review

- Work Health and Safety Management Plan 2026-2027 reviewed/amended and forwarded for approval to management.
- Review of the TSIRC safety and wellbeing policies to ensure currency.

Procedures & Work Instructions

- Development of a handling of sharps SWMS for use in all Divisions. Feedback and consultation completed, now awaiting management approval.

Workers Compensation

- No current or ongoing Workers Compensation claims.

Safety and Health Training

- Mango training conducted for the Safety and Well-Being team to provide a better understanding of system capabilities.
- Training package being finalised, Psychosocial Management which will be rolled out to all workers.
- Refresher HSR training ongoing and will capture the newly elected HSRs once voted in to the position.
- Implementing training for Mango electronic safety system will be tailored once the business risks and other system changes have occurred.

Monitoring, Review & Continuous Improvement

- Review of chemical storage facility for each division in ongoing to gauge and understand the status of Division’s chemical storage relating to Australian Standards and Codes of Practice.
- Additional HSRs for five divisional areas are required. Details have been sent out for interest in these positions as required for voting and training requirements.
- ChemWatch training for employees will be tailored to suit the end user of the system.
- Oversight of the Mango reporting system is a priority for the Safety and Well-Being team. Old events/ incidents and overdue items are being reviewed and closed out accordingly. Better system control and department ownership will occur in the coming months.

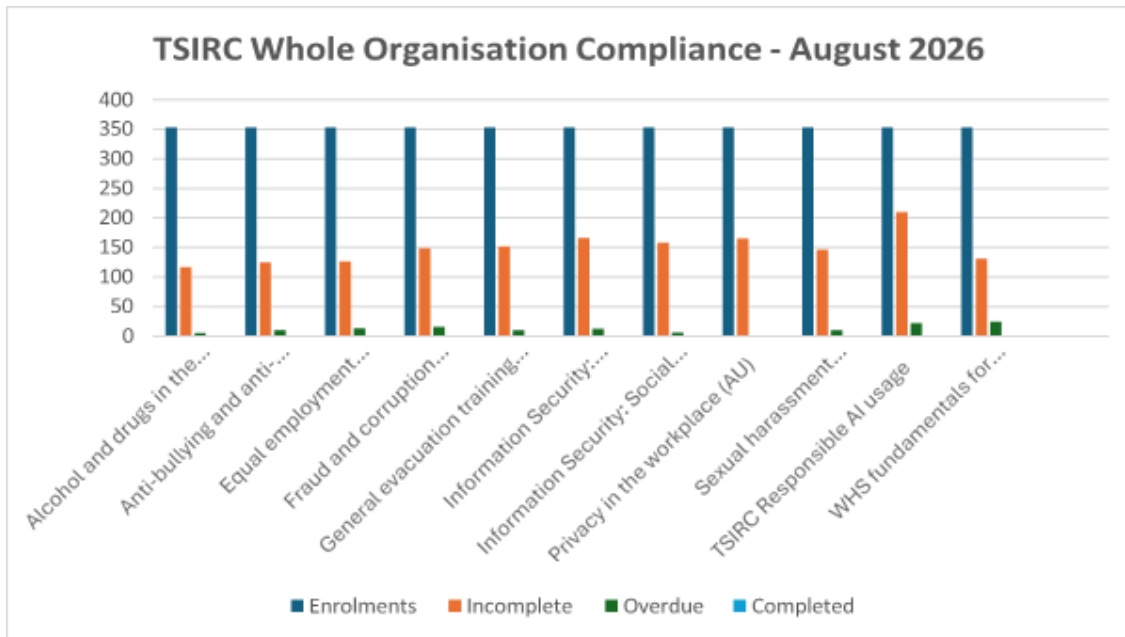
Mango Report Statistics

- Five Incidents raised for August 2026
- No Notifiable Incidents reported for August 2026

ORGANISATIONAL DEVELOPMENT

- The revised Cultural Awareness protocols document is nearing completion and will be provided to the Cultrual, Arts, Heritage and Land Advisory Committee for review when draft finalised.
- New starter onboarding process for new employees is currently being reviewed.
- Psychosocial training for managers/employees is being finalised, including plan of delivery to all staff.
- Drafting of TSIRC code of conduct onto the eLearning including a face-to-face presentation is underway.

The following data represents the month of **August 2026**:
BY Whole Organisation and Departments.



LEARNING AND DEVELOPMENT

Training activities August 2026

- Further discussions have been held with the RTO. TSIRC are looking to engage to deliver the Dual Certificate III in Marine and Land conservation to the Climate Resilience Officers.
- Attended Careers and Pathway Event held by AFL House. The event was not as structured as last year, which led to less student participation throughout the day.
- Training Coordinator will be attending the Construction Skills Queensland 2026-2027 Program launch in September.
- TAFE Qld has been engaged to deliver training to Climate Resilience Training Officers on Microsoft Word, Microsoft Excel and Outlook. Training will be delivered in Cairns early September 2026.
- Two IKC's are being nominated to undertake the Library Customer Service Excellence Program offered through the State Library of Queensland. The training is designed for teams looking to deliver outstanding customer service to both internal and external customers. The program covers techniques to improve communication, objection handling, conflict resolution, and crisis management.

Recommended:

m. webster

Michelle Webster
Executive Director Corporate Services

Approved:

[Signature]

James William
Chief Executive Officer

ATTACHMENTS: Social media performance monthly highlights



Performance Monthly Highlights

Comparison between [Aug 01 - Aug 31, 2026](#) and [Jul 01 - Jul 31, 2026](#)

Top posts > Likes and reactions



Anniversary of the First Councillors Conference
On 23 August 1937, leaders from 14 communities gathered on Masig. The First Inter Islander Councillors Conference spearheaded the end to unpopular curfews. It brought in a new era of Torres Strait representation and governance. This is a legacy that is still shaping the Torres Strait – or Zenadth Kes – today. We see it reflected in Malungu Yangu Wakay or what we commonly know as the Masig Statement. While we celebrate this anniversary, we should remember what preceded it, the 1936 Torres Strait Island Maritime Strike. And we should know what followed it in 1939 – the introduction of the Torres Strait Islanders Act 1939 (TSI Act). This set of new Queensland laws formalised greater self-

224 likes and reactions



Today is National Aboriginal and Torres Strait Islander Children's Day! 🌟 This year's theme, "Living Our Truth", honours the power of truth-telling. It encourages us to share our knowledge and stories with children. It asks us to empower them to feel proud and confident in carrying forward our heritage. Today, we celebrate the children of Zenadth Kes. You hold the knowledge and hopes of generations before you. You are the leaders of tomorrow. We are proud to support you as you grow and shape the future of our communities. 🌱💚💙💜💛💖 SNAICC- National Voice for our Children #TSIRC #NationalAboriginalandTorresStraitIslanderChildrensDay #TorresStrait #TorresStraitIslander #ZenadthKes

134 likes and reactions



More than 564 million litres of water saved through leak detection 🌊💧 A leak detection project has identified 94 network leaks that were losing 583 litres a minute across TSIRC communities. TSIRC commissioned Aqua Analytics to lead a team to find and fix leaks across 12 communities. Callum Livingstone from Aqua Analytics led the project team, which included four TSIRC staff. 'These leaks represent an estimated water loss of more than 564 million leaks a year,' Mr Livingstone said. 'It highlights the importance of a proactive leak detection and repair program to maintain reliable water supplies in the region.' Emma Evans, Manager, Water and Environment for TSIRC said the team worked tirelessly to repair as many leaks as

111 likes and reactions

Posts

15 posts

↗ 25% from 20

Post engagement rate

9.99% engagement rate

↗ 26.5% from 13.59%

Page followers

14,095 followers

↗ 0.6% from 14,010

Page engagement rate

4.71% engagement rate

↗ 42.3% from 8.16%

Post likes and reactions

778 reactions

↗ 76.3% from 3,281

Posts table > Date

DATE ▼	MESSAGE	👍 REACTI...	💬 COMME...	↩ SHARES	👁 CLICKS	👁 VIEWS	👁 UNIQUE ...	👁 ENGAGE...	% ENGAGE...
Aug 31, 00:15	🌟 WE ARE HIRING! 🌟 We have new opportunities available: 🚀 Engineering Officer - Full-time, permanent Base: Masig 🚀...	17	2	6	188	5,980	3,854	213	5.53%
Aug 27, 23:32	As the Australian Government notes, telecommunications are vital during emergencies. Residents will benefit from the government's...	16	0	3	56	1,654	1,000	75	7.5%
Aug 26, 02:35	💧 Check for Leaks! 💧 A dripping tap can waste thousands of litres of water every year! That's precious water we can't afford to lose. Check yo...	3	0	2	7	460	255	12	4.71%
Aug 23, 00:00	Anniversary of the First Councillors Conference On 23 August 1937, leaders from 14 communities gathered on Masig. The First Inter Islander...	224	6	23	472	14,888	8,606	725	8.42%
Aug 20, 02:30	💧 Turn it off, save a lot! 💧 Leaving taps or hoses running is like pouring money (and water!) down the drain. Every drop counts! Turn off the tap...	2	0	1	1	446	255	4	1.57%
Aug 16, 23:31	🌟 WE ARE HIRING! 🌟 We have new opportunities available for the following roles: 🚀 Secretariat Officer - Full-time, fixed term...	16	3	4	513	13,157	7,123	536	7.52%
Aug 12, 05:53	More than 564 million litres of water saved through leak detection 🌊💧 A leak detection project has identified 94 network leaks that wer...	111	1	9	1,598	11,948	5,643	1,719	30.46%
Aug 12, 01:25	🚿 4 Minute Shower Challenge! 💧 Another way of saving is to challenge yourself with a 4-minute shower. Here are some tips: ✅ Playing a 4-min...	5	3	3	13	1,150	592	24	4.05%
Aug 10, 02:03	(Post with no description)	14	0	0	82	1,379	747	96	12.85%
Aug 10, 01:02	🌟 WE ARE HIRING! 🌟 We have new opportunities available for the following roles: 🚀 Divisional Manager - Full-time, fixed term...	34	1	19	585	16,233	7,797	639	8.2%
	Happy International Day of the World's Indigenous Peoples! 🌍👏 This week's theme: "Indigenous...	88	1	14	403	5,581	3,144	506	16.08%

 Posts

More than 564 million litres of water saved through leak detection 🚰🔧 A leak detection project has identified 94 network leaks that were losing 583 litres a minute across TSIRC communities. TSIRC commissioned Aqua Analytics (@aquaanalyticsau) to lead a team to find and fix leaks across 12 communities. Callum Livestone from Aqua Analytics led the project team, which included four TSIRC staff. 'These leaks represent an estimated water loss of more than 564 million leaks a year,' Mr Livestone said. 'It highlights the importance of a proactive leak detection and repair program to maintain reliable water supplies in the region.' Emma Evans, Manager, Water and Environment for TSIRC said the 'unrecorded leaks led to repairs on many leak

852 reach

 Post likes

449
likes

📉 **86.2%** from 3,263

DATE ▾	MESSAGE	COLLABORAT...	LIKES	COMME...	SHARES	SAVES	VIEWS	REACH	ENGAG...	% ENGAG...
tsirc.council Aug 28, 05:54	 (No description)	None	0	0	0	0	133	133	0	0%
tsirc.council Aug 28, 05:52	 (No description)	None	0	1	0	0	155	153	0	0%
tsirc.council Aug 27, 23:32	 As the Australian Government (@ausgov) notes, telecommunications are vital...	None	12	0	0	0	865	295	12	4.07%
tsirc.council Aug 26, 04:10	 (No description)	None	0	0	0	0	153	152	0	0%
tsirc.council Aug 26, 03:26	 (No description)	None	0	0	0	0	166	163	0	0%
tsirc.council Aug 26, 03:18	 (No description)	None	0	0	0	0	177	176	0	0%
tsirc.council Aug 23, 09:06	 (No description)	None	0	0	0	0	173	173	0	0%
tsirc.council Aug 23, 00:00	 Anniversary of the First Councillors Conference On 23 August 1937, leaders from 14 communities...	None	33	0	3	0	1,379	706	39	5.52%
tsirc.council Aug 12, 06:37	 (No description)	None	0	0	0	0	127	127	0	0%
tsirc.council Aug 12, 05:54	 More than 564 million litres of water saved through leak detection 💧🔧 A leak detection project ha...	None	54	1	2	0	2,269	852	59	6.92%
tsirc.council	 (No description)	None	0	0	0	0	150	147	0	0%

Top posts



Torres Strait Island Regional Council

Aug 07, 00:40

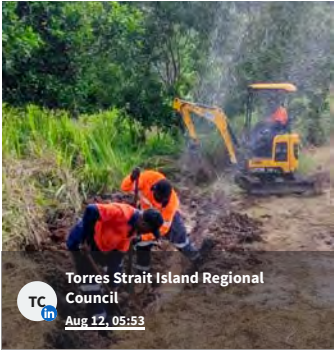
Congratulations to Larissa Bani (Manager Events) and Marcus Warusam (Engineering Operations Supervisor) for completing the 2026 Ignite Programme. This Local Government Managers Australia (LGMA) program focuses on developing leadership and people management skills. Larissa and Marcus, along with other future leaders, learnt about time and workload management and working effectively with others. Looking forward to seeing Larissa and Marcus apply these lessons in their roles as they continue their professional growth within TSIRC. 🍌 #TSIRC #TorresStrait #ProfessionalDevelopment #LGMA

2,776 impressions

Followers

3,206 followers

↗ 2.4% from 3,132



Torres Strait Island Regional Council

Aug 12, 05:53

More than 564 million litres of water saved through leak detection 🍌🍌 A leak detection project has identified 94 network leaks that were losing 583 litres a minute across TSIRC communities. TSIRC commissioned Aqua Analytics to lead a team to find and fix leaks across 12 communities. Callum Livingstone from Aqua Analytics led the project team, which included four TSIRC staff. 'These leaks represent an estimated water loss of more than 564 million leaks a year,' Mr Livingstone said. 'It highlights the importance of a proactive leak detection and repair program to maintain reliable water supplies in the region.' Emma Evans, Manager, Water and Environment for TSIRC said the team worked tirelessly to repair as many leaks as

2,146 impressions

Page reach

5,964 connections

↘ 0.2% from 5,976



Torres Strait Island Regional Council

Aug 23, 00:00

Anniversary of the First Councillors Conference On 23 August 1937, leaders from 14 communities gathered on Masig. The First Inter Islander Councillors Conference spearheaded the end to unpopular curfews. It brought in a new era of Torres Strait representation and governance. This is a legacy that is still shaping the Torres Strait – or Zenadth Kes – today. We see it reflected in Malungu Yangu Wakay or what we commonly know as the Masig Statement. While we celebrate this anniversary, we should remember what preceded it, the 1936 Torres Strait Island Maritime Strike. And we should know what followed it in 1939 – the introduction of the Torres Strait Islanders Act 1939 (TSI Act). This set of new Queensland laws formalised greater self-

1,493 impressions

Page engagement rate

23.06% engagement rate

↘ 5.3% from 24.36%

Posts

4 posts

↗ 55.6% from 9

Post engagement rate

19.62% engagement rate

↘ 13.1% from 22.58%

Post reactions

265 reactions

↘ 30.8% from 383

Posts table > Date

DATE ▾	MESSAGE	👍 REACTI...	💬 COMME...	↩ SHARES	👁 CLICKS	👁 IMPRES...	👁 REACH	👁 ENGAGE...	% ENGAGE...
Torres Strait Island Regional Council Aug 27, 23:32	 As the Australian Government notes, telecommunications are vital during emergencies. Residents will benefit from the government's...	14	0	0	72	321	225	86	26.79%
Torres Strait Island Regional Council Aug 23, 00:00	 Anniversary of the First Councillors Conference On 23 August 1937, leaders from 14 communities gathered on Masig. The First Inter Islander...	80	2	3	20	1,493	1,081	105	7.03%
Torres Strait Island Regional Council Aug 12, 05:53	 More than 564 million litres of water saved through leak detection 🍌🍌 A leak detection project has identified 94 network leaks that wer...	95	3	2	684	2,146	1,312	784	36.53%
Torres Strait Island Regional Council Aug 07, 00:40	 Congratulations to Larissa Bani (Manager Events) and Marcus Warusam (Engineering Operations Supervisor) for completing the 2026 Ignite...	76	3	1	145	2,776	1,794	225	8.11%

Report sources

Analytics

 **LinkedIn Pages**

 Missing option

 **Facebook Pages**

 Missing option

 **Instagram Business**

 tsirc.council



ORDINARY MEETING

22 SEPTEMBER 2026

INFORMATION
REPORT

13.4

DIRECTORATE: Engineering Services

AUTHOR: Manager Engineering Operations

ENGINEERING OPERATIONS

OFFICER RECOMMENDATION:

That Council notes this report.

EXECUTIVE SUMMARY:

Council's Engineering Services is committed to undertake and deliver a range of operational and maintenance activities which provide high-quality engineering services, public facilities, and amenities, including but not limited to.

- Roads, drainage, and ancillary works.
- Parks, gardens, and reserves
- Water and Wastewater (Sewerage) operations/schemes
- Collection and treatment of solid waste
- Airport facilities
- Marine facilities
- Preparedness and Preparation for disaster events.

Interested Parties/Consultation:

Executive Director Engineering Services, Manager Engineering Operations, Manager Water & Wastewater, Manager Capital Works, Manager Fuel & Fleet, Divisional Engineering Officers

Background:

Division 1: Boigu

Operations

- Monthly boat ramp maintenance completed.
- Maintenance and minor repair works completed at WTP.
- Attend and repair few water leaks in the community.
- Manually Garbage collection completed twice a week.
- Apron upgrade currently in progress, ongoing monitoring of Air traffic by Aerodrome Officer.

Disaster Management

- Satellite Phone: Accidently received Sat Phone for Badu. Redirected to Badu and received at Badu 27th August
- HF Radio: Tested completed
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 2: Dauan

Operations

- Both cemetery grass maintenance completed.
- Mechanic shed Housekeeping and general maintenance completed.
- Boat ramp, barge loading zone maintained each week.
- Roadside grass maintenance completed throughout community.
- General maintenance works completed on WTP and Desal unit.

Disaster Management

- Satellite Phone: Tested – no connection
- HF Radio: Test completed
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator Visit- No

Division 3: Saibai

Operations

- Grass maintenance completed around covered lagoon.
- Pressure clean and general maintenance around STP and grass maintenance around fence line.
- Monthly boat ramp maintenance completed.
- Roadside green/white waste completed.
- Manually Garbage collection completed twice a week.

Disaster Management

- Satellite Phone: Tested & Operational
- HF Radio: Test not completed
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 4: Mabuiag

Operations

- Grass maintenance completed around public areas.
- Maintain grass on both Runway strip, cones and lights.
- Install Temp Stop Signs on both side entrance of Runway 33.
- Grass maintenance completed around WTP.
- Monthly boat ramp maintenance completed.

Disaster Management

- Satellite Phone: Tested & Operational
- HF Radio: Faulty
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 5: Badu

Operations

- Assisted Plumbers to complete works on raw septic tank.
- Maintenance and repair work currently on going at WTP.
- Grass maintenance completed around all parks.
- Monthly boat ramp maintenance completed.
- Minor potholes completed and exposed all blind corners around the community.

Disaster Management

- Satellite Phone: Test no completed
- HF Radio: Faulty

- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 6: Kubin

Operations

- Green waste and white good run completed.
- Barge Ramp monthly maintenance completed.
- Airport grass maintenance completed.
- Pothole fixing on roads.
- Hire PWC forklift to move chlorine drums from wharf to WTP.

Disaster Management

- Satellite Phone: Tested, however, no connection to network
- HF Radio: Not tested, awaiting installation of replacement cable.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 7: St Pauls

Operations

- Fix pothole on road to Kubin.
- Hire PWC Excavator to do temporary repairs on road to barge ramp.
- Hire PWC excavator to dig at cemetery for funeral.
- Grass cutting in community preparation for sorry business.
- Water and sewer sample completed.

Disaster Management

- Satellite Phone: Faulty
- HF Radio: Not tested.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – NA

Division 8: Hammond

Operations

- Roadside cut and trim over hanging branch.
- Telstra site yard maintenance completed.
- Fire break completed at landfill.
- Community drains cleaning completed.
- Landfill general cleaning completed.

Disaster Management

- Satellite Phone: Tested & Operational.
- HF Radio: Not operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 9: Iama

Operations

- Basketball and Church area yard maintenance.
- WTP housekeeping completed.
- Airport fire break completed.

- Ramp storage area kept well maintained.
- Repaint runway line marking – Numbers and piano keys.

Disaster Management

- Satellite Phone: Tested & operational
- HF Radio: Tested & operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 10: Warraber

Operations

- Laydown area yard maintenance completed.
- Barge ramp monthly maintenance completed.
- Laydown area at the Ramp 80% completed.
- Airport grass maintenance will be completed next week.
- Green waste and white goods completed.

Disaster Management

- Satellite Phone: Tested & Operational.
- HF Radio: Tested – not operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 11: Poruma

Operations

- Regular sand maintenance at boat ramp completed.
- Airport grass maintenance completed.
- Landfill maintenance completed.
- Weekly green waste and rubbish disposal completed.
- Daily Water/Sewer Operations and ARO operations.

Disaster Management

- Satellite Phone: Tested & operational
- HF Radio: Faulty
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 12: Masig

Operations

- Airport marking paint job progress 30%
- Airport grass maintenance completed.
- Grass maintenance at Stadium and TSIRC assets completed.
- Weekly green waste and rubbish disposal completed.
- Daily Water/Sewer and ARO operations.

Disaster Management

- Satellite Phone: Tested & operational.
- HF Radio: Tested & operational
- Community Disaster Meeting Held – Yes
- Local Community Disaster Coordinator visit – Yes

Division 13: Ugar

Operations

- Daily Desal operations.
- Weekly green waste and rubbish deposal completed.
- Landfill maintenance completed.
- Grass maintenance around community completed.
- Helipad grass maintenance and housekeeping.

Disaster Management

- Satellite Phone: Faulty
- HF Radio: Testing not completed
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 14: Erub

Operations

- Water delivery completed weekly for 5 houses near airport.
- Weekly rubbish deposal completed-manual handling.
- Clearing of old Fig tree back of council office completed.
- Drainage clearing behind WTP completed.
- Main water leak STP 1-completed.

Disaster Management

- Satellite Phone: Tested & Operational.
- HF Radio: Faulty. Not operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 15: Mer

Operation

- Office yard maintenance in progress 50% completed.
- Airport grass maintenance in progress will be completed early next week.
- Roadside grass cutting completed.
- Major leak fixing completed in the community.
- Garbage truck fixed and operational.

Disaster Management

- Satellite Phone: Completed and Operational
- HF Radio: Tested and operational.
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

COMPLIANCE / CONSIDERATIONS:

Statutory:	Local Government Act 2009, Disaster Management Act 2003
Budgetary:	Operating Costs as per approved Budget.
Policy:	
Legal:	
Risk:	Our communities are safe, healthy, and active.
Links to Strategic Plans:	Corporate/Operational Plan TSIRC Community Plan (2009-2029)
Masig Statement:	
Standing Committee Consultation:	NIL
Timelines:	

Other Comments:

- Met with Torres and Cape Hospital and Health Service representatives, including Justine Sabbadin, Disaster and Emergency Manager; Charlotte Nona, Director of Primary Health; and Damian Arndt, A/Director Aboriginal and Torres Strait Islander Health.
- Held an introductory meeting with SES Area Controllers to strengthen communication and coordination for disaster management activities.
- Community Disaster Management Plans were updated to include the Health Facility Capacity and Resources Summary.
- Community Disaster Management Plans were updated to include Fire Hydrants and Water Valves information.
- Satellite Phone testing was completed, with 9 units tested and confirmed operational and 6 units identified as faulty.
- TI Engineering and Cairns Office Satellite Phones were last tested in December 2025 and require follow-up testing.
- HF Radio testing recorded 4 units tested and operational, 8 units faulty, and 3 units not tested.

**Authored:**

Amanda Pearce
Manager, Engineering Services

**Endorsed:**

David Baldwin
Executive Director, Engineering Services

**Recommended:**

Adeah Kabai
Head of Engineering

**Approved:**

James William
Chief Executive Officer

ATTACHMENTS:

Attachment 1 – SATPHONE Serviceability Checks
Attachment 2 – HF Radio Serviceability Checks

SAT PHONE SERVICEABILITY CHECK									
2026									
Island Community	SAT Phone Number	January	February	March	April	May	June	July	August
Boigu	0147 181 217	✓	✓	U/S	U/S	X	✓	✓	U/S
Dauan	0147 181 228	✓	✓	✓	U/S	X	U/S	✓	✓
Saibai	0147 169 314	✓	✓	✓	✓	✓	✓	✓	✓✓
Mabuiag	0147 169 325	✓	✓	X	✓	✓	✓	✓	✓✓
Badu	0147 181 778	X	✓	U/S	U/S	✓	✓	✓	U/S
Kubin	0147 181 178	✓	✓	X	✓	X	✓	✓	U/S
ST Paul's	0147 169 653	✓	✓	✓	✓	✓	✓	✓	U/S
Hammond	0147 181 490	✓	✓	✓	✓	✓	✓	✓	✓
Iama	0147 181 295	✓	✓	✓	✓	✓	✓	✓	✓
Warraber	0147 168 409	✓	✓	✓	✓	✓	✓	✓	✓
Poruma	0147 180 275	✓	✓	U/S	U/S	U/S	U/S	✓	✓
Masig	0147 181 972	✓	✓	✓	✓	✓	✓	✓	✓✓
Ugar	0147 167 527	✓		X	X	X	X	✓	✓
Erub	0147 168 918	✓	✓	✓	✓	✓	✓	✓	✓
Mer	0147 168 220	✓	✓	✓	✓	✓	✓	✓	✓
TI Office	0147 168 689	X	X	X	✓	X	X	✓	✓
TI Engineering	0147 183 853	X	X	X	X	X	X	X	X
Cairns	0147 186 884	X	X	X	X	X	X	X	X

✓	Indicates succesful test
✓	Tested, but no connection
U/S	Indicated Equipment Issue
X	Indicates test was not completed

Attachment 2
HF Radio Serviceability Checks

	HF RADIO SERVICEABILITY CHECK							
	2026							
Island Community	January	February	March	April	May	June	July	August
Boigu	✓	✓	✓	✓	U/S	✓	✓	✓
Dauan	✓	X	✓	✓	X	✓	X	✓
Saibai	✓	X		✓	X	✓	✓	✓
Mabuiag	✓	✓	✓	✓	U/S	U/S	U/S	U/S
Badu	X	✓	X	X	X	U/S	U/S	U/S
Kubin	✓	✓	U/S	U/S	U/S	U/S	U/S	U/S
ST Paul's	✓	✓	✓	✓	X	✓	X	X
Hammond	✓	✓	✓	U/S	U/S	U/S	U/S	U/S
Iama	✓	✓	✓	✓	✓	✓	X	✓
Warraber	✓	✓	✓	✓	✓	✓	X	U/S
Poruma	✓	✓	✓	✓	U/S	U/S	X	✓
Masig	✓	✓	✓	✓	✓	✓	✓	✓
Ugar	✓	✓	X	X	X	✓	✓	X
Erub	U/S	U/S	U/S	U/S	U/S	U/S	U/S	U/S
Mer	✓	✓	✓	✓	✓	✓	✓	X

✓	Indicates successful test
✓	Indicates test undertaken - no connection.
U/S	Indicated Equipment Issue
X	Indicates test was not completed
NA	Not HF Radio Available



ORDINARY MEETING

22 SEPTEMBER 2026

Agenda Item

13.5

DIRECTORATE: Engineering Services

AUTHOR: Manager Water and Environmental Engineering

ENGINEERING SERVICES – WATER AND WASTEWATER

OFFICER RECOMMENDATION:

That Council resolves to note this report.

EXECUTIVE SUMMARY:

To provide Council with a status update of the water and wastewater scheme operations. This report contains additional details for communities with water security concerns.

Background:

Council is committed to undertake and deliver a range of maintenance, operations and planning activities associated with Council's water and wastewater schemes. This includes but is not limited to:

- Maintaining an adequate and safe potable water supply for the communities, which meets Australian Drinking Water Guidelines and regulatory requirements.
- Effective operation of the water treatment plants, water storage lagoons, reservoirs, water reticulation and associated plant and equipment.
- Effective operation of the wastewater treatment plant, pumping stations, sewerage reticulation and associated plant and equipment.
- Promoting the importance of water conservation to the community and promoting the importance of clean, safe water supply as an essential aspect of community wellbeing.
- Planning for and seeking future funding to ensure the security and reliability of water and wastewater services.
- Undertaking effective preventative and emergency repairs as required to ensure system reliability for both water and wastewater operations.

Interested Parties/Consultation:

- Engineering Staff
- Councillors as appropriate
- Regulators
- Funders

COMPLIANCE / CONSIDERATIONS:

Statutory:	• Water Supply (Safety and Reliability) Act 2008 • Public Health Act 2005 • Environmental Protection Act 1994
Budgetary:	If an asset is being proposed (expenditure >\$10,000) whether there are capital funds available. For Operating costs - If resources are required to be spent whether the operating funds are available.
Risk:	Detail risk management process planned to be undertaken, key identified risks and how these risks are proposed to be managed. Include financial risk, technical risk, reputational risk, legal risk, participation, and completion risk and or political risk.
Links to Strategic Plans:	Corporate Plan 2025-2030: 2.1 Provide safe and reliable drinking water Operational Plan: Objective No. 47 Sustainable Water and Wastewater Management Project.

Other Comments:

Please refer to the Monthly Water and Wastewater Report attached for August 2026.

Author:

Cale Murphy
Senior Water and Wastewater Engineer

Recommended:

Emma Evans
Manager, Water and Environmental Engineering

Endorsed:

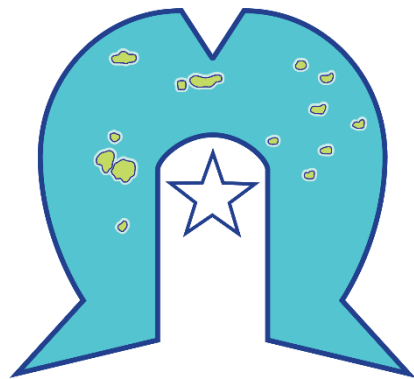
David Baldwin
Executive Director Engineering Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

- Monthly Water & Wastewater Report



Torres Strait Island
REGIONAL COUNCIL

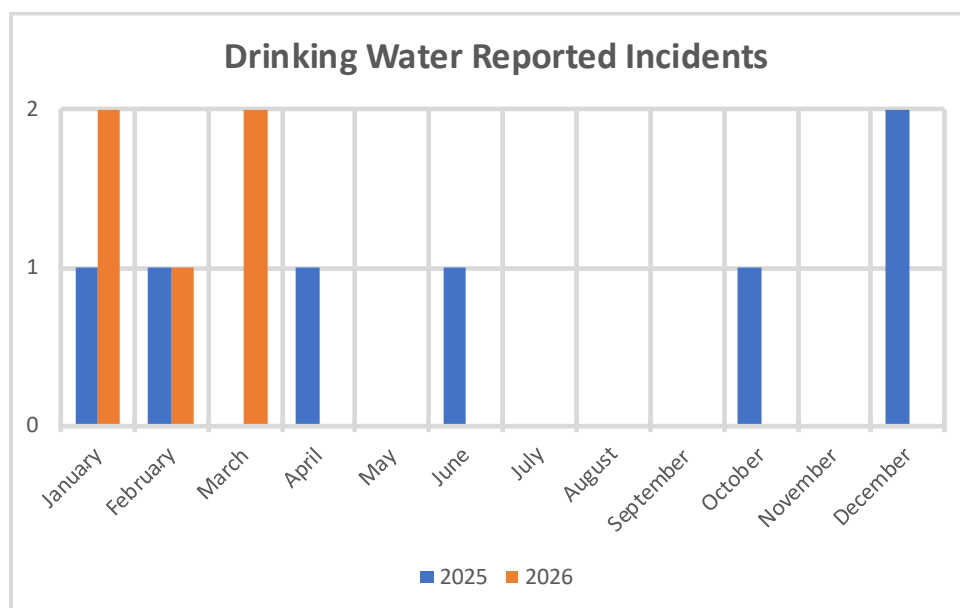
Engineering Services

MONTHLY WATER & WASTEWATER REPORT

August 2026

Author	Reviewer	Revision	Date
Cale Murphy	Emma Evans		04/09/26

STATUS OF WATER ALERTS



Kubin

A Boil Water Alert (BWA) was issued on 22nd December 2025, due to equipment failure not allowing continuous dosing of chlorine. In the process of lifting this BWA.

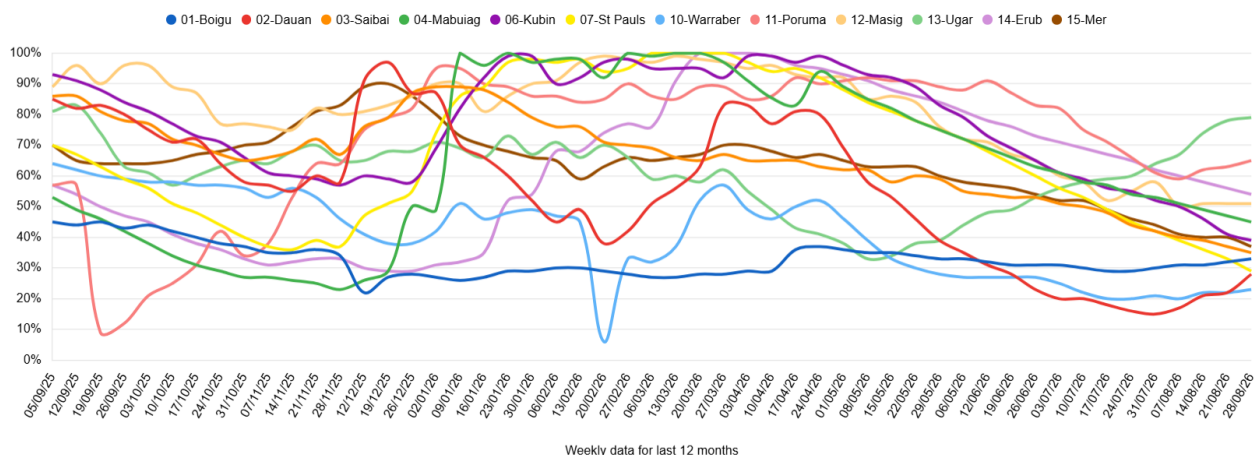
Erub

A Boil Water Alert was issued on 26th March 2026, due to low chlorine. A request to lift this BWA is under review by the regulators and is expected to be approved to lift in early September 2026.

WATER SECURITY UPDATE

Water restrictions have been implemented in several communities to safeguard the water supply.

Historic Lagoon Levels



Water security information as of Thursday 3rd September 2026 is summarised below.

Community	Water remaining	Primary Issue	Work being done to address security
01 – Boigu	6+ months' supply	Network/property leaks and high groundwater table	Level 4 Water Restrictions – Water available between 07:00-08:30, 12:00-13:00, and 16:00-19:30 only. Repairs completed on the desalination units to improve lagoon levels.
02 – Dauan	4+ months' supply	Network leaks	Level 4 Water Restrictions – Water available between 07:00-08:30, 12:00-13:00, and 16:00-19:30 only. Emergency desalination unit running.
03 – Saibai	3+ months' supply	Network/property leaks	Level 4 Water Restrictions – Water available between 07:00-08:30, 12:00-13:00, and 16:00-19:30 only.
04 – Mabuiag	5+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
05 – Badu	Groundwater source (assume 6+ months' supply)	High consumption, Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
06 – Kubin	3+ months' supply	Network/property leaks	Level 4 Water Restrictions – Water available between 07:00-08:30, 12:00-13:00, and 16:00-19:30 only.
07 – St Pauls	3+ months' supply	Network/property leaks	Level 4 Water Restrictions – Water available between 07:00-08:30, 12:00-13:00, and 16:00-19:30 only.
08 – Hammond	Chlorinated water supplied from TI	Network/property leaks	Level 2 Water Restrictions Outdoor use restricted to Saturday & Sunday 08:00-09:00 and 17:00-18:00
09 – Iama	Solely reliant on desalinated water	Network/property leaks	Level 4 Water Restrictions – Water available between 07:00-08:30, 12:00-13:00, and 16:00-19:30 only. Leaks investigations.
10 – Warraber	3+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use. Mobile desalination unit in place.
11 – Poruma	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.

Community	Water remaining	Primary Issue	Work being done to address security
12 – Masig	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
13 – Ugar	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.
14 – Erub	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
15 – Mer	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.

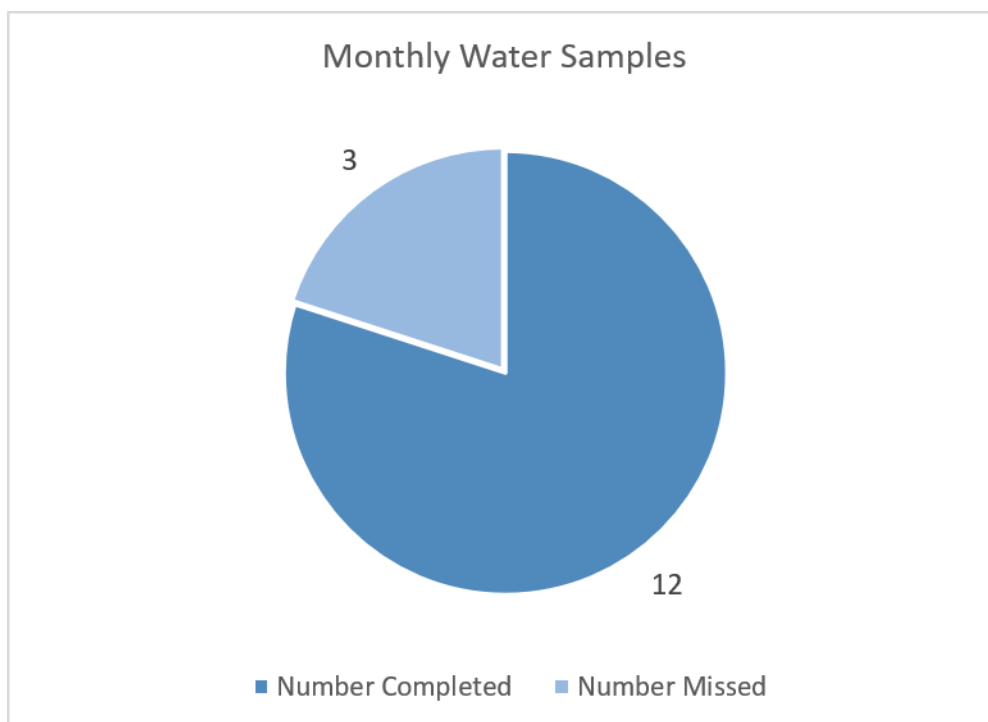
Note: Months of water remaining are calculated on the previous 4 weeks of consumption and production data and does not include potential rainfall. The months of remaining water can change very quickly if a desalination plant is offline for an extended period of time.

WASTEWATER STATUS

#	Island	Comments
1	Boigu Island	Normal operation. Repairs required.
2	Dauan Island	No Sewage Treatment Plant
3	Saibai Island	Normal operation. Repairs required.
4	Mabuiag Island	Not operational. Repairs/full upgrade required.
5	Badu Island	Normal operation. Repairs required.
6	Kubin Community	Normal operation.
7	St Pauls Community	Normal operation.
8	Hammond Island	No Sewage Treatment Plant
9	Iama Island	Normal operation. Repairs/full upgrade required.
10	Warraber Island	Normal operation. Repairs required.
11	Poruma Island	Not operational. Repairs/full upgrade required.
12	Masig Island	Normal operation. Repairs/full upgrade required.
13	Ugar Island	No Sewage Treatment Plant
14	Erub Island	Normal operation. Repairs required.
15	Mer Island	Normal operation. Repairs required.

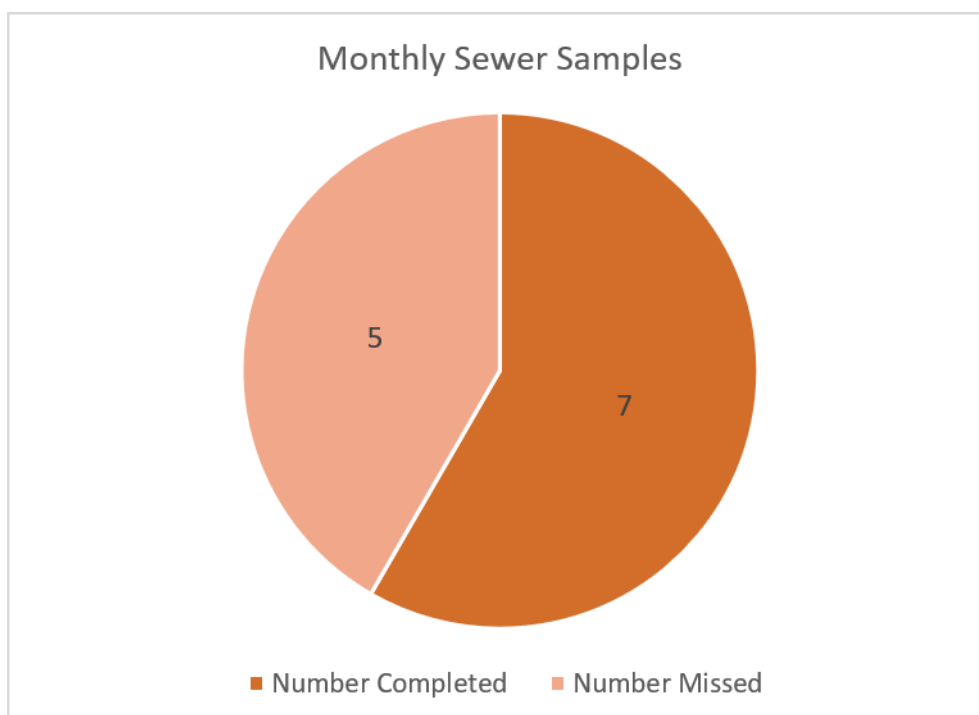
WATER AND WASTEWATER SAMPLING

Water



Monthly water samples for August were collected and analysed from 12 communities, with no E. coli detection.

Sewer



Monthly wastewater samples for August were collected and analysed from 7 wastewater treatment plants.