Torres Strait Island
REGIONAL COUNCIL

NOTICE OF COUNCIL MEETING

In accordance with Section 254C of the *Local Government Regulation 2012* this notice is to advise that the Trustee Council and Ordinary Council Meetings for the month of **OCTOBER 2026** will be held online by Microsoft (TEAMS) asfollows:

Wednesday, 28 October 2026

- **Trustee Meeting (9.00am to 10.30am)**
- **Ordinary Meeting (10.30am to 5.00pm)**

Microsoft (TEAMS) Meeting ID: 447 846 433 701 72 | Passcode: Q9A9xA7B

The attendance of each Councillor is requested.

Agenda papers for each meeting will also soon be available on Council's website (except for any Closed Business papers) for members of the public and can be accessed by clicking on the link below:

https://tsirc.qld.gov.au/about-us/meetings/

Please note that these meetings are live streamed on Council's YouTube Channel and a recording following the meeting will be available at the following location:

https://www.youtube.com/@IslandCouncil/streams

James William
Chief Executive Officer

23 October 2026

ORDINARY MEETING
28 OCTOBER 2026

AGENDA

Time: 10:30am to 5:00pm
Venue: Microsoft Teams Meeting
Join: https://teams.microsoft.com/meet/44784643370172?p=3wOERXi8V5Lk0WaIaT

Meeting ID: 447 846 433 701 72 | Passcode: Q9A9xA7B

ORDER OF BUSINESS

10:00am

A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

B. LEAVE OF ABSENCE

C. CONFLICT OF INTEREST DECLARATIONS

1. CONFIRMATION OF MINUTES & ACTION ITEMS

1.1. Minutes 22 September 2026

1.2. Action Items Update

2. MAYORAL REPORTS

2.1. Mayoral Monthly Report – *late report*

3. CHIEF EXECUTIVE OFFICER REPORTS

3.1. CEO Monthly Report - *late report*

3.2. TSIRC Meeting Schedule for 2027

OPEN SESSION – OFFICER REPORTS

4. BUILDING SERVICES DIRECTORATE

4.1. Nil.

5. COMMUNITY SERVICES DIRECTORATE

5.1. Council Representation at PreCOP31 Fiji – *late report*

6. CORPORATE SERVICES DIRECTORATE

6.1. Community Grants Program Allocation (September 2026)

6.2. Funding Acquisition Report (September 2026)

6.3. Operational Plan 2026-2027 Q1 Progress Report

6.4. Standing Orders (Meeting Procedures) Policy

7. ENGINEERING SERVICES DIRECTORATE

ORDINARY MEETING
28 OCTOBER 2026

AGENDA

Time: 10:30am to 5:00pm
Venue: Microsoft Teams Meeting
Join: https://teams.microsoft.com/meet/44784643370172?p=3wOERXi8V5Lk0WaIaT

Meeting ID: 447 846 433 701 72 | Passcode: Q9A9xA7B

ORDER OF BUSINESS

7.1. Nil.

8. FINANCIAL SERVICES DIRECTORATE

8.1. Financial Dashboard Report (September 2026)

9. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

CLOSED SESSION – OFFICER REPORTS

9.1. CHIEF EXECUTIVE OFFICER: *[Standing Agenda Item]* **Update on Current Legal Matters before Council** *(verbal update only)*

9.2. FINANCIAL SERVICES: Contractual Matter – Large Procurement Contracts Awarded Under Delegation

9.3. ENGINEERING SERVICES: Capital Works – Information Report (

10. RESOLUTION TO OPEN THE MEETING TO THE PUBLIC

11. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

12. ITEMS ARISING

13. INFORMATION REPORTS

13.1. BUILDING SERVICES (September 2026) – *late report*

13.2. COMMUNITY SERVICES (September 2026)

13.3. CORPORATE SERVICES (September 2026)

13.4. ENGINEERING SERVICES – Engineering Operations (September 2026)

13.5. ENGINEERING SERVICES – Water & Wastewater (September 2026)

14. NEXT MEETING – 17/18 NOVEMBER (KIRIRRI)

ORDINARY MEETING
28 OCTOBER 2026

AGENDA

Time: 10:30am to 5:00pm
Venue: Microsoft Teams Meeting
Join: https://teams.microsoft.com/meet/44784643370172?p=3wOERXi8V5Lk0WaIaT

Meeting ID: 447 846 433 701 72 | Passcode: Q9A9xA7B

ORDER OF BUSINESS

15. CLOSE OF MEETING & PRAYER

ORDINARY MEETING
28 OCTOBER 2026

AGENDA

Time: 10:30am to 5:00pm
Venue: Microsoft Teams Meeting
Join: https://teams.microsoft.com/meet/44784643370172?p=3wOERXi8V5Lk0WaIaT

Meeting ID: 447 846 433 701 72 | Passcode: Q9A9xA7B

ORDER OF BUSINESS

ORDINARY MEETING
22 SEPTEMBER 2026

MINUTES

Time: 10:30am to 5:00pm
Venue: *Microsoft (TEAMS) Meeting ID: 445 642 995 169 46 | Passcode: i2qk2Lp3*

PRESENT:

Division 3 – Saibai	Cr Chelsea Aniba – *via TEAMS*
Division 4 – Mabuiag	Cr Keith Fell – *via TEAMS*
Division 5 – Badu / **Deputy Mayor**	Cr Ranetta Wosomo – *via TEAMS*
Division 6 – Arkai (Kubin), Mua Island	Cr Iona Manas – *via TEAMS*
Division 7 – Wug (St. Pauls), Mua Island	Cr John Levi – *via TEAMS*
Division 8 – Kirirri (Hammond Island)	Cr Seriako Dorante – *via TEAMS*
Division 9 – Iama	Cr Aggie Hankin
Division 10 – Warraber	Cr Kabay Tamu – via TEAMS
Division 11 – Poruma	Cr Francis Pearson – *via TEAMS*
Division 12 – Masig	Cr Ted Mosby – *via TEAMS*
Division 13 – Ugar	Cr Rocky Stephen
Division 14 – Erub	Cr Nixon Mye – *via TEAMS*
Division 15 – Mer	Cr Bob Kaigey – *via TEAMS*

LEAVE OF ABSENCE:

Division 1 – Boigu	Cr. Dimas Toby – *Personal Commitments (family or personal matters)*
Division 2 – Dauan	Cr Torenzo Elisala – *Personal Commitments (family or personal matters)*

OFFICERS:

Chief Executive Officer	Mr James William
Executive Director Building Services	Mr Wayne Green
Acting Executive Director Community Services	Mr David Abednego
Executive Director Corporate Services	Ms Michelle Webster
Acting Executive Director Engineering Services	Mr Adeah Kabai
Executive Director Financial Services	Ms Hollie Faithfull
Acting DOGIT Transfer, Land Tenure and Native Title Advisor	Mr John Coyle
Executive Assistant to the CEO	Ms Amy Orr
TSIRC Secretariat	Ms Tia Hart

GUESTS:

LG Services Group	Ms Helen Lever
Queensland Department of State Development, Infrastructure and Planning	Ms Kate Randell Mr Francis Anog Ms Sara Golingi
McDonnells Law	Mr Ben Taylor

A. WELCOME & QUORUM CONFIRMATION | ACKNOWLEDGEMENTS | OPENING PRAYER | OBSERVANCES

At 10:45am, the Mayor welcomed Councillors, Executives and staff to the Ordinary Council meeting for the month of September 2026, noting that a quorum of members was present.

The Mayor made the following acknowledgements:

- Our Heavenly Father for His hand of favour, and His blessing over lives for each and every one of us, our families and throughout the region;
- Traditional Owners throughout Zenadth Kes and the lands we are on and participating from for today's meeting.

The Mayor also acknowledged and conveyed prayer to those members of the Torres Strait Islander community throughout the homelands and on the Australian mainland who may currently be experiencing Sorry Business.

B. LEAVE OF ABSENCE

#C24-28/2026-9/B

CR MANAS / CR WOSOMO

Council:

grants leave of absence for each of the following Councillors for the Ordinary Council Meeting dated as listed:

Division	Councillor	Date of Absence	Reason
Division 1 – Boigu	Cr. Dimas Toby	22 September 2026	Personal Commitments (family or personal matters)
Division 2 – Dauan	Cr Torenzo Elisala	22 September 2026	Personal Commitments (family or personal matters

CARRIED UNANIMOUSLY

C. CONFLICT OF INTEREST (COI) DECLARATIONS

The Mayor advised that no written COI notifications were provided by Councillors in relation to the Ordinary Meeting for September 2026.

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The Mayor added that if throughout the course of the discussion that any Councillors become aware of a potential conflict of interest, could that Councillor immediately advise the meeting.

D. LIVE STREAM

The Mayor advised that this meeting is being LIVE STREAMED on Council's YouTube Channel.

1. MINUTES FROM PREVIOUS MEETING (19 August 2026)

#C24-28/2026-9/1

CR LEVI / CR PEARSON

Council confirms the Minutes of the Ordinary Council Meeting held online on 19 August 2026 noting there was an error in item:

AI. 9.6. ENGINEERING SERVICES: Contractual Matter – Tender Evaluation and Award of Contract TC24040 Boigu Aerodrome Reseal

The contract reference was incorrectly stated as TC24040 and should have been TC26040 however the description of the contract and the amount of the contract were correct.

CARRIED UNANIMOUSLY

1.1. ACTION ITEMS UPDATE

The Chief Executive Officer (**Mr James William**) spoke to this item.

The update was noted by Council.

Items noted as 'completed' during this update will be removed from future reports.

2. MAYORAL REPORTS

2.1. Mayoral Monthly Report

The Deputy Mayor Cr. Ranetta Wosomo spoke to this report on behalf of the Mayor.

The report was noted by Council.

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3. CHIEF EXECUTIVE OFFICER REPORTS

3.1. CEO MONTHLY REPORT

The Chief Executive Officer (**Mr James William**) spoke to this report.

The report was noted by Council.

The Chief Executive Officer (**Mr James William**) introduced Agenda Item 3.2 below.

→ Ms Helen Lever (Director, Recruitment LGSG) joined the meeting online at 11:05am to speak to this item.

RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

#C24-28/2026-9/3.2

CR HANKIN / CR STEPHEN

Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss the following item:

CHIEF EXECUTIVE OFFICER ADOPTION OF 2026/27 PERFORMANCE PLAN

CARRIED UNANIMOUSLY

RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

#C24-28/2026-9/3.2

CR HANKIN / CR PEARSON

Council resolves to move out of closed discussions pursuant to Section 254I of the *Local Government Regulation 2012.*

CARRIED UNANIMOUSLY

3.2. CHIEF EXECUTIVE OFFICER ADOPTION OF 2026/2027 PERFORMANCE PLAN

#C24-28/2026-9/3.2

CR ANIBA / CR HANKIN

That Council:

a. receive and note the Report and Attachment (the draft 2026/27 Chief Executive Officer Performance Plan); and
b. in line with the Chief Executive Officer's Contract dated 6 March 2026, a Performance Plan is to be drafted and endorsed for each year of the

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Contract and that Plan is now attached and endorsed by SARG and is recommended to Council for formal adoption.

CARRIED UNANIMOUSLY

The Chair thanked the Chief Executive Officer for the report, noting it provides councillors with valuable insight into the operation of the CEO's office and organisational leadership. The Chair commended the Chief Executive Officer's commitment during the reporting period and supported the recommendation of the report.

Deputy Mayor went on to thank the Chair for the opportunity for SARG to be involved in reviewing the Chief Executive Officer's KPIs, describing it as a valuable exercise that helped members better understand the process. The Deputy Mayor also thanked the Chief Executive Officer for his openness with SARG and Council.

4. BUILDING SERVICES DIRECTORATE

Nil.

5. COMMUNITY SERVICES DIRECTORATE

Nil.

6. CORPORATE SERVICES DIRECTORATE

6.1. Community Grants Allocation Report (August 2026)

In accordance with Sections 194 and 195 of the Local Government Regulation 2012 and Council's Community Grants Policy, Council resolves:

a. to allocate Community Grants Program funding to the following applicants:

#C24-28/2026-9/6.1

CR HANKIN / CR STEPHEN

CG2027-020 – BOIGU TOUCH TEAM, BOIGU for $5,000.00;

CARRIED UNANIMOUSLY

#C24-28/2026-9/6.1

CR WOSOMO / CR PEARSON

CG2027-021 – TOTALAI LAND AND SEA INDIGENOUS CORPORATION, KUBIN for $3,000.00,

[contributions: $1,500 Kubin; $1,500 St Paul's]

CARRIED UNANIMOUSLY

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b. to note the information in this report.

6.2. Funding Acquisition report (August 2026)

The Executive Director Corporate Services (Ms Michelle Webster) spoke to the report.

The report was noted by Council.

6.3. TSIRC Annual Closedown

#C24-28/2026-9/6.3

CR HANKIN / CR PEARSON

Council endorses that the annual 2026-2027 Christmas/New Year closedown of operations commences from 12 noon on Thursday 24 December 2026 and concludes on Friday 1 January 2027 with the offices to reopen on Monday 4 January 2027.

CARRIED UNANIMOUSLY

6.4. Operational Plan 2026-2027

#C24-28/2026-9/6.4

CR MYE / CR LEVI

Council resolves to:

a. endorse the Operational Plan for the 2026-2027 financial year, in accordance with Section 174 of the Local Government Regulation 2012; and
b. delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to make any further minor administrative amendments to the Operational Plan as they arise.

CARRIED UNANIMOUSLY

6.5. Badu-Partial Lease Surrender

#C24-28/2026-9/6.5

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CR WOSOMO / CR HANKIN

Council resolves to:

a. approve, the surrender of lease (instrument number 715599235) over the following lots of land;
   1. Lot 19 SP274784;
   2. Part of Lot 410 SP274784;
   3. Part Lot 411 SP274784;
   4. Part Lot 417 SP274784;
   5. Lot 126 SP274784; and
   6. Part Lot 408 SP274784; and
b. delegate to the Chief Executive Officer the power to: execute necessary documents, including a Form 8 surrender, once the applicable Queensland Government Land Title Registry conditions have been satisfied.

CARRIED UNANIMOUSLY

6.6. Zenadth Kes Planning Scheme-10-year Review and Amendment

#C24-28/2026-9/6.6

CR DORANTE / CR MANAS

Council resolves to:

a. undertake an amendment to the Zenadth Kes Planning Scheme in accordance with section18 of the Planning Act 2016;
b. delegate to the Chief Executive Officer the authority to give notice of the amendment, in accordance with section 18(2) of the Planning Act 2016, to the Chief Executive of the Department of State Development, Infrastructure and Planning; and
c. delegate to the Chief Executive Officer the authority to enter into any necessary contracts to procure the services of suitable consultants to progress the project to a satisfactory conclusion.

CARRIED UNANIMOUSLY

The Executive Director Corporate Services (**Ms Michelle Webster**) introduced Agenda Item 6.7 below.

→ A deputation from the Queensland Department of State Development, Infrastructure and Planning joined the meeting online at 1:05pm to speak to this item. The deputation comprised the following officers:

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Ms Kate Randell (Director, Regional Planning)
Mr Francis Anog (Director, Infrastructure Planning)
Ms Sarah Golingi (Manager, Regional Planning)

6.7. Cape York and Torres Strait Regional Plan and Infrastructure Plan 2026

The presentation was noted by Council.

7. ENGINEERING SERVICES DIRECTORATE

Nil.

8. FINANCIAL SERVICES DIRECTORATE

8.1. Financial Dashboard Report (August 2026)

#C24-28/2026-9/8.1

CR HANKIN / CR WOSOMO

That Council receives and endorses the monthly financial statements for the period ended 31 August 2026, prepared in accordance with Section 204 of the Local Government Regulations 2012, and notes the financial performance, liquidity, capital delivery and reporting matters outlined in this report.

CARRIED UNANINMOUSLY

9. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

#C24-28/2026-9/9

CR PEARSON / CR MANAS

Council resolves to close the meeting to the public pursuant to section 254J of the *Local Government Regulation 2012* to allow the Council to discuss the following items:

Under section s254J(e) - UPDATE ON CURRENT LEGAL MATTERS BEFORE COUNCIL - Verbal update provided by the Chief Executive Officer on the status of any current legal matters before Council.

Under section s254J(e) VOLUNTARY DEREGISTRATION OF TSIRC CO PTY LTD ACN 689 102 538 AND NAM ZAGETHAW YABUGUD PTY LTD ACN 689 304 587 - TSIRC Co Pty Ltd and Nam Zagethaw Yabugud Pty Ltd were established to support Council's Community Development Program bid, which was unsuccessful. Following a review of potential alternative uses, no practical strategic benefit has been identified. This report recommends deregistration of

both companies, consistent with Queensland Treasury's position and supported by Enterprise Management Group Pty Ltd.

Under section s254J(g) CAPITAL WORKS – INFORMATION REPORT - This information report provides a status update on some of Council's key capital projects managed by the Engineering Services Capital Works Team. Key projects include QRA DRFA roads projects, Marine Infrastructure Upgrades on Dauan and Saibai, seawall projects at Warraber and Masig and the Saibai Aerodrome Project.

Under section s254J(g) FUNDING MATTER – TSIRC.0062.2526G.REC DISASTER RECOVERY FUNDING (DRFA) - TSIRC.0062.2526G.REC has been assessed by the QRA in terms of eligibility under the joint Commonwealth and Queensland Government Disaster Recovery Funding Arrangements (DFRA) program and have been approved for;
Reconstruction of Essential Public Assets (REPA) Funding Initial Executed Funding Agreement Value: $5,046,831.27 Excl. GST.

Under s254J (g) - FUNDING MATTER – TSIRC.0063.2526G.REC DISASTER RECOVERY FUNDING (DRFA) - TSIRC.0063.2526G.REC has been assessed by the QRA in terms of eligibility under the joint Commonwealth and Queensland Government Disaster Recovery Funding Arrangements (DFRA) program and have been approved for;
Reconstruction of Essential Public Assets (REPA) Funding Initial Executed Funding Agreement Value: $1,052,225.71 Excl. GST.

Under s254J(b) - TORRES STRAIT ISLAND REGIONAL COUNCIL CERTIFIED AGREEMENT 2024 - The Torres Strait Island Regional Council Certified Agreement 2024 (CA) has a nominal expiry date of 7 September 2026. The last wage increase for employees covered by CA was at pay period ending 19 September 2025. In recognition of ongoing cost-of-living pressures for TSIRC employees, it is recommended that Council consider a voluntary wage increase in good faith in line with the adopted budget provision.

CARRIED UNANIMOUSLY

10. RESOLUTION TO RETURN THE MEETING TO OPEN DISCUSSION

#C24-28/2026-9/10

CR HANKIN / CR PEARSON

The Council resolves to move out of closed discussions pursuant to Section 254I of the Local Government Regulation 2012.

CARRIED UNANIMOUSLY

11. CONSIDERATION OF MATTERS DISCUSSED IN CLOSED SESSION

11.1. [Standing Agenda Item] Update on Current Legal Matters before Council (verbal update only)

Discussion only.

The verbal update provided by the Chief Executive Officer (Mr James William) was noted by Council.

The Chief Executive Officer (Mr James William) introduced Agenda Item 9.2 below.

→ Mr Ben Taylor from the McDonnells Law joined the meeting at 2:40pm to speak to this item.

11.2. CHIEF EXECUTIVE OFFICER: VOLUNTARY DEREGISTRATION OF TSIRC CO PTY LTD ACN 689 102 538 AND NAM ZAGETHAW YABUGUD PTY LTD ACN 689 304 587

#C24-28/2026-9/11.2

CR HANKIN / CR PEARSON

Council resolves:

a. To take all steps required in order to deregister the entities TSIRC Co Pty Ltd ACN 689 102538 and Nam Zagethaw Yabugud Pty Ltd ACN 689 304 587, including liaising with Enterprise Management Group Pty Ltd, Treasury and any other stakeholders and requests that the Chief Executive Officer take all such steps; and
b. Pursuant to Sections 236 and 257 of the *Local Government Act 2009* (Qld), to delegate to the Chief Executive Officer the power to sign any documents required of TSIRC in order to deregister the entities TSIRC Co Pty Ltd ACN 689 102 538 and Nam Zagethaw Yabugud PtyLtd ACN 689 304 587.

CARRIED UNANIMOUSLY

11.3. ENGINEERING SERVICES: CAPITAL WORKS – INFORMATION REPORT

#C24-28/2026-9/11.3

CR MANAS / CR LEVI

Council resolves to note this report.

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CARRIED UNANIMOUSLY

11.4. ENGINEERING SERVICES: CAPITAL WORKS – FUNDING MATTER – TSIRC.0062.2526G.REC DISASTER RECOVERY FUNDING (DRFA)

#C24-28/2026-9/11.4

CR HANKIN / CR WOSOMO

Council resolves:

a. Enter into the proposed funding agreement for TSIRC.0062.2526G.REC for Disaster Recovery Funding Arrangement & Reconstruction of Essential Public Assets, administered by Queensland Reconstruction Authority for a grant sum of up to $5,046,831.27 (Excl. GST); and
b. Pursuant to Section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
    - power to make, amend or discharge the Funding Agreement; and
    - power to negotiate, finalise and execute any and all matters associated with or in relation to this project and funding agreement including without limitation any options and/or variations.

CARRIED UNANIMOUSLY

11.5. ENGINEERING SERVICES: CAPITAL WORKS - FUNDING MATTER – TSIRC.0063.2526G.REC DISASTER RECOVERY FUNDING (DRFA)

#C24-28/2026-9/11.5

CR PEARSON / CR HANKIN

Council resolves:

a. Enter into the proposed funding agreement for TSIRC.0063.2526G.REC for Disaster Recovery Funding Arrangement & Reconstruction of Essential Public Assets, administered by Queensland Reconstruction Authority for a grant sum of up to $1,052,225.71(Excl. GST); and
b. Pursuant to Section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer:
    - power to make, amend or discharge the Funding Agreement; and
    - power to negotiate, finalise and execute any and all matters associated with or in relation to this project and funding agreement including without limitation any options and/or variations.

CARRIED UNANIMOUSLY

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11.6. CORPORATE SERVICES: TORRES STRAIT ISLAND REGIONAL COUNCIL CERTIFIED AGREEMENT 2024

#C24-28/2026-9/11.6

CR WOSOMO / CR MOSBY

Council resolves:

a. Approve a voluntary wage increase of 2.5% for all current employees covered by the Torres Strait Island Regional Council Certified Agreement 2024 including all current employees on Personal Classifications, effective from the commencement of the pay period ending 18 September 2026. Employees who are no longer employed by TSIRC have no entitlement to the increased wage rates;

b. Note that, during the term of the Torres Strait Island Regional Council Certified Agreement 2024, Council applied equivalent annual percentage wage increases to employees covered by the Certified Agreement and employees on Personal Classifications, maintaining consistency in the treatment of these employee groups; and

c. Pursuant to Section 257 of the *Local Government Act 2009*, to delegate to the Chief Executive Officer power to implement such wage increase including payment of any necessary backpay.

CARRIED UNANIMOUSLY

12. ITEMS ARISING

a. Benevolent Funeral Funds

Cr Aggie Hankin raised the matter of benevolent funeral funds and funeral expense support, including the increasing pressure being placed on Council's Community Grant program to assist families with funeral-related expenses and the repatriation of deceased community members.

Action Required:

The Chief Executive Officer to:

1. Investigate benevolent funeral funds, funeral plans, insurance products and other relevant services available to community members.
2. Identify reputable providers and obtain information regarding eligibility, membership requirements, costs, benefits, waiting

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periods, exclusions and coverage, including options available to Centrelink recipients and people on low or fixed incomes.
3. Engage with relevant providers regarding information sessions or community presentations.
4. Develop a community awareness and membership drive in consultation with Council.
5. Consider how Council's Administration Offices may appropriately assist community members to access information and connect with providers, while ensuring that Council does not provide financial advice or endorse a particular provider.
6. Develop appropriate community information materials, including brochures, fact sheets, posters and social media content.
7. Report back to Council with the findings and recommended community engagement and awareness approach.

b. <u>Marine Infrastructure Advocacy Campaign</u>

The Chair raised the need for Council to develop a strategic Marine Infrastructure Advocacy Campaign, recognising that marine infrastructure is essential infrastructure for our island communities.

Action Required:

The Chief Executive Officer to develop an evidence-based advocacy campaign that:

1. Clearly communicates the critical role of marine infrastructure across the region's 15 island communities.
2. Documents the age and condition of existing marine infrastructure.
3. Identifies safety, accessibility, operational and Disability Discrimination Act compliance issues.
4. Documents the consequences of infrastructure failure or continued deterioration.
5. Identifies essential services dependent upon marine access.
6. Demonstrates the economic and social impacts of unreliable or inadequate marine infrastructure.
7. Identifies short, medium and long-term infrastructure requirements.
8. Undertakes visual documentation, including photographs, video and, where appropriate, drone imagery.
9. Develops a comparative infrastructure narrative demonstrating the unique cost and service-delivery challenges of maintaining infrastructure across 15 separate island communities.
10. Maps Commonwealth and Queensland Government responsibilities and relevant funding programs.
11. Identifies relevant policy frameworks through which investment can be advocated.
12. Develops a coordinated government advocacy strategy.

13. Advocates for a dedicated, rolling Marine Infrastructure Program.
14. Investigates alternative Commonwealth and Queensland funding and investment opportunities.
15. Develops a Marine Infrastructure Investment Prospectus or campaign document.
16. Explores regional collaboration with other Torres Strait and Northern Peninsula Area councils, Traditional Owner organisations, community organisations, industry and government stakeholders.
17. Establishes measurable advocacy objectives, including priority projects, estimated investment requirements, responsible levels of government and proposed timeframes.
18. Reports back to Council with the proposed campaign, evidence base, stakeholder map, priority projects, funding opportunities and advocacy strategy.

c. Regional Infrastructure Investment Report

Cr Seriako Dorante raised the matter of a Regional Infrastructure Investment Report. Cr Seriako Dorante asked how the decision to support different projects in the communities was assessed and decided. – no action item

d. Mer Island Essential Infrastructure Action Plan and Whole-of-Government Advocacy

Cr Bob Kaigey raised significant concerns regarding the condition, vulnerability and adequacy of essential community infrastructure on Mer Island.

Action Required:

The Chief Executive Officer to work directly with Cr Bob Kaigey and the Mer community to develop a coordinated Mer Island Essential Infrastructure Action Plan and whole-of-government advocacy strategy.

13. INFORMATION REPORTS

BUILDING SERVICES – Building Services Report (August 2026)
COMMUNITY SERVICES – Community Services Report (August 2026)
CORPORATE SERVICES – Corporate Services Report (August 2026)
ENGINEERING SERVICES – Engineering Operations (August 2026)
ENGINEERING SERVICES – Information Report – Water & Wastewater (August 2026)

Council received and noted the information reports.

Any enquiries by Councillors in relation to the information reports can be raised directly by Councillors with the respective Directorate Executive Director, or the Chief Executive Officer.

14. **NEXT MEETING** – 28 October 2026 (VC)

15. CLOSE OF MEETING

Cr Francis Pearson delivered the closing prayer.

The Chair thanked Councillors and Officers for their participation and constructive engagement throughout the meeting and formally closed the Council meeting at 4.52pm.

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MINUTES CONFIRMED – 28 OCTOBER 2026

……	……
Cr Phillemon Mosby	James William
Mayor	Chief Executive Officer
Torres Strait Island Regional Council	Torres Strait Island Regional Council

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ORDINARY COUNCIL MEETING ACTION ITEMS

(Updated @ 20 October 2026)

Agenda Item
1.2

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
September 2026 Mtg | 12.d | Mer Island Essential Infrastructure Action Plan and Whole-of-Government Advocacy **Action Required:** The Chief Executive Officer to work directly with Cr Bob Kaigey and the Mer community to develop a coordinated Mer Island Essential Infrastructure Action Plan and whole-of-government advocacy strategy.		CEO	
September 2026 Mtg | 12.b | Marine Infrastructure Advocacy Campaign **Action Required:** The Chief Executive Officer to develop an evidence-based advocacy campaign that: 1. Clearly communicates the critical role of marine infrastructure across the region's 15 island communities. 2. Documents the age and condition of existing marine infrastructure. 3. Identifies safety, accessibility, operational and Disability Discrimination Act compliance issues. 4. Documents the consequences of infrastructure failure or continued deterioration. 5. Identifies essential services dependent upon marine access. 6. Demonstrates the economic and social impacts of unreliable or inadequate marine infrastructure. 7. Identifies short, medium and long-term infrastructure requirements.		CEO	

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
8. Undertakes visual documentation, including photographs, video and, where appropriate, drone imagery. 9. Develops a comparative infrastructure narrative demonstrating the unique cost and service-delivery challenges of maintaining infrastructure across 15 separate island communities. 10. Maps Commonwealth and Queensland Government responsibilities and relevant funding programs. 11. Identifies relevant policy frameworks through which investment can be advocated. 12. Develops a coordinated government advocacy strategy. 13. Advocates for a dedicated, rolling Marine Infrastructure Program. 14. Investigates alternative Commonwealth and Queensland funding and investment opportunities. 15. Develops a Marine Infrastructure Investment Prospectus or campaign document. 16. Explores regional collaboration with other Torres Strait and Northern Peninsula Area councils, Traditional Owner organisations, community organisations, industry and government stakeholders. 17. Establishes measurable advocacy objectives, including priority projects, estimated investment requirements, responsible levels of government and proposed timeframes. 18. Reports back to Council with the proposed campaign, evidence base, stakeholder map, priority projects, funding opportunities and advocacy strategy.			
September 2026 Mtg | 12.a | Benevolent Funeral Funds **Action Required:** The Chief Executive Officer to: 1. Investigate benevolent funeral funds, funeral plans, insurance products and other relevant services available to community members.		CEO	

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
2. Identify reputable providers and obtain information regarding eligibility, membership requirements, costs, benefits, waiting periods, exclusions and coverage, including options available to Centrelink recipients and people on low or fixed incomes. 3. Engage with relevant providers regarding information sessions or community presentations. 4. Develop a community awareness and membership drive in consultation with Council. 5. Consider how Council's Administration Offices may appropriately assist community members to access information and connect with providers, while ensuring that Council does not provide financial advice or endorse a particular provider. 6. Develop appropriate community information materials, including brochures, fact sheets, posters and social media content. 7. Report back to Council with the findings and recommended community engagement and awareness approach.			
August 2026 Mtg | 1.1 | Sewerage Treatment Plan - Mabuiag **Action Required:** Chief Executive Officer to further advise Council regarding Sewerage Treatment Plan (STP) funding for Mabuiag. Once consultations have concluded with the Torres Strait Island Regional Authority (TSRA).		CEO	
August 2026 Mtg | 3.2 | TCICA Membership Renewal **Action Required:** Chief Executive Officer to update Council in relation to an annual membership with Torres Cape Indigenous Alliance (TCICA). Update will advise the positive and negatives of an annual membership with TCICA, what Council has	Oct 2026 Council Workshop	CEO	In progress

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
achieved/not achieved through TCICA and the Local Government Association (LGAQ), how Council can improve on using entities such as TCICA and LGAQ to voice opinions, articulate requirements and concerns, and achieve tangible results.			
July 2026 Mtg | 6.4 | Operational Plan 2025-26 – Q4 Progress Report **Action Required:** Executive Director Corporate Services to ensure that future quarterly reporting on Council's 2026-27 annual operational plan provides particular commentary on how the 40 carry-over objectives from 2025-26 are being expedited to completion.	To be agendarised for Oct 2026 Council Workshop	ED Corporate Services	To be considered as agenda item for October workshop Update 20/10/2026 reviewed at October workshop and included on agenda item OM 28/10/2026. Recommend to close action.
July 2026 Mtg | 6.5 | Operational Plan 2026-27 **Action Required:** ➢ *The Deputy Mayor recommended that the report be laid on the table and be considered at the October 2026 Council Workshop.*	To be agendarised for Oct 2026 Council Workshop	ED Corporate Services	To be considered as agenda item for October workshop 14/08/26: has been added to the upcoming SARG face to face workshop agenda Update 20/10/2026 reviewed at October workshop and included on agenda item OM 28/10/2026. Recommend to close action.
July 2026 Mtg | 6.6 | Policy Review – Councillor Remuneration, Expenses Reimbursement and Resources Policy **Action Required:** Chief Executive Officer to prepare for Council prepare for Council a submission to the Local Government Remuneration Commission to take into consideration when determining remuneration levels for TSIRC Councillors the additional non-	ASAP *(or prior to end of term of current Council)*	CEO	

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
local government responsibilities placed on Councillors (i.e. such as additional responsibilities placed on Councillors under the Australian Government's *Torres Strait Treaty* arrangements).			
July 2026 Mtg | 6.7 | Council Insurance Renewal 2026-27 - Update **Action Required:** Executive Director Corporate Services to brief the Mayor on what has been excluded from the 2026-27 Insurance Renewal compared to the previous year's coverage, including any risk assessments in relation to those excluded items.		ED Corporate Services	Brief provided to CEO for consideration and to inform Mayor Recommend to close action.
July 2026 Mtg | 8.2 | 2026-27 Original Budget **Action Required:** Executive Director Corporate Services to prepare a report to Council on the status of Council Decision #C24-28/2025-8/13.1 (Expiring Subordinate Legislation – *Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) Regulation 2008*).		ED Corporate Services	Agenda item August OC meeting 14/09/26 CEO met with dept DG and the date has been extended to 31 August 2027. Although the department will engage with council it is unlikely there will be a taskforce. Corp Services will develop an action plan for the outstanding matters.
July 2026 Mtg | 12(f) | (Items Arising) Council Name Change to Zenadth Kes Regional Council **Action Required:** Executive Director Corporate Services to provide a status update to the August 2026 Ordinary Council meeting in relation	Aug 2026	ED Corporate Services	Briefing paper with CEO for consideration 14/09/26 CEO requested brief to go to SARG in October. Update 20/10/2026 Brief to go to SARG 22/11/2026

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
to Council Decision #C24-28/2025-11/6.5 (Council Name Change to Zenadth Kes Regional Council).			
June 2026 Mtg | B | Apologies & Leave of Absence **Action Required:** 1. Chief Executive Officer and Mayor to discuss refresher training for Councillors at October 2026 Council Workshop covering roles and responsibilities, obligations, and meeting procedures (Standing Orders). 2. Chief Executive Officer, Mayor and Deputy Mayor to discuss arrangements to support the Deputy Mayor (including delegations) during the Mayor's return to work on light duties. 3. Mayor and Chief Executive Officer to discuss options for a two—day Strategic Action Reference Group (SARG) Standing Committee workshop in Cairns to discuss a mid-term review for Council to reflect on progress to date and to focus on its immediate to long—term strategic direction for the remaining two years of this term of Council.	Sept 2026 ASAP 3-7 Aug 2026 (TBC)	CEO CEO CEO	14/09/26 This took place 31 Aug – 4 Sept 2026
June 2026 Mtg | AI 1.1 | Action Items Update **Action Required:** Chief Executive Officer to review the Action Items Register to provide clearer and more detailed status updates.	ASAP	CEO & EDs	In development

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
June 2026 Mtg | AI 6.2 | Funding Acquisition Report (May 2026) **Action Required:** The Chief Executive Officer to explore options for greater strategic engagement with key funding bodies (such as consideration of such as consideration of individualised Service Agreements/MOUs with Australian Government agencies such as NIAA and relevant State Government agencies) to ensure that when Council requests assistance, those funding bodies have been fully informed beforehand.		CEO	Update 14/8/26: Ongoing
June 2026 Mtg | AI 6.3 | Updating Statutory Delegations **Action Required:** The Chief Executive Officer to oversee the preparation of a report back to Council detailing the risks/costs to Council in relation to administering on—ground services and support under the Torres Strait Treaty, as well as options for Council to pursue with the Australian Government to financially compensate Council for its work on ground (i.e. Service Funding Agreement/MOU).		CEO	Update 14/8/26: Ongoing

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
June 2026 Mtg | AI 8.4 | Policy Matter – Procurement and Ethical Sourcing Policy **Action Required:** 1. Economic Growth Advisory Committee to review Council's existing Procurement Policy in the context of the aspirations of the Torres Strait Community-Led Economic Strategic Action Plan and then provide advice to the SARG Standing Committee and Council.		EG Advisory Committee / ED Corporate Services	1. Update 19/8/26: discussed at EG Advisory Committee meeting on 30 July 2026. Action ongoing and to be further discussed at the next meeting scheduled for 1 Oct 2026.
Mar 2026 Mtg | AI 13.1 | Contractual Matter – Tender Evaluation and Award of Contract TC25192 – Central Islands 2025 DRFA Works **Action Required:** Mayor to raise with TCICA a joint submission with other Councils for funding to upgrade/improve roads across the region.		Mayor	
Mar 2026 Mtg | AI 13.2 | Funding Matter – 2026-27 ATSI TIDS Iama Barge Ramp Upgrade **Action Required:** Mayor to raise at Torres Strait Leaders' Forum the need for a joint media release on urgent marine infrastructure requirements across the region, including the TSIRC footprint.		Mayor	
Mar 2026 Mtg | AI 13.5 | Capital Works – Information Report **Action Required:**		ED Engineering Services	Hammond STP included in prior MIP7 listing, SIP presented to Council at September 2025 OM.

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
The Hammond Island STP to be raised as a priority matter for Council.			TSIRC currently engaging consultant to look at possible staged construction approach.
Jan 2026 Mtg | AI 3.1 | CEO Monthly Report **Action Required:** Chief Executive Officer to coordinate the preparation of a report to Council in relation to ready-to-activate contingency planning for major weather events which impact on communications, food security and other community operational capacities.	Mar 2026	CEO	In progress. Update provided to the SARG meeting on 4 Feb 2026. SARG will oversight the development of a plan and will recommend a report to a future Council meeting.
Dec 2025 Mtg | AI 19 | Information Reports **Action Required:** 1. Chief Executive Officer to report back to a future Council meeting options available to Council to address ongoing housing repair and maintenance issues (including the establishment of a Torres Strait Housing Authority). 2. Chief Executive Officer/Executive Director Community Services to lobby the State Government to convene a Torres Strait Regional Housing Summit as soon as possible.		1. CEO 2. CEO / ED Community Services	1. In progress. Internal discussions commenced to determine best approach. 2. To be raised with visiting Deputy Director-General Housing in February 2026.
Oct 2025 Mtg | AI 18 | Items Arising **Action Required:** 1. Executive Director Community Services to liaise with the Manager Housing to explore options to reduce noise pollution from tenants of public housing, as well as liaison with QPS on Thursday Island for local police to be made aware of growing public nuisance incidents across the communities.		1. ED Community Services / Manager Housing	1. Ongoing collaboration with QPS and TSIPLOs. In addition, plan to raise awareness through Community consultation of Housing Policies in 2026 and Community information sessions.

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
2. Executive Director Community Services to explore options around the introduction of night curfews for youth and/or social supports for families to engage bored youth.		2. ED Community Services	2. Ongoing.
Oct 2025 Mtg | Deputation | Torres & Cape Hospital and Health Service (TCHHS) **Action Required:** Executive Director Community Services to provide TCHHS with a copy of the outcomes report/data on the "Deadly For Diabetes" trial in the TSIRC footprint.		ED Community Services	In Progress. Follow-up on formal correspondence from CEO to TCHHS advocating for financial support for the continuation of this successful program.
Sep 2025 Mtg | AI 2.1 | Mayoral Monthly Report **Action Required:** Council's ECCA Advisory Committee to: 1. explore interest from key stakeholders across the greater Torres Strait region to jointly lobby for greater levels of action and investment in addressing the growing impact of climate change across the greater region; and 2. prepare a report back to Council on a proposed way forward.		ECCA Advisory Committee / ED Engineering Services	The Executive Director Engineering Services advised Council that the ECCA Advisory Committee was due to meet on 16/10/25, however, due to extenuating circumstances that meeting did not proceed. A follow-up meeting will be arranged following consultation with the ECCA Chair.
Sep 2025 Mtg | AI 6.1 | Community Grants Program Allocation (Aug 2025) **Action Required:** CEO to explore a review of the Community Grants Policy to clarify issues in relation to eligibility for funeral grants and funeral travel grants, as well as feedback to community on outcomes following the grant acquittal.		ED Corporate Services / CEO	Ongoing. A/CEO and Executive Corporate Services discussed an approach and agreed to review the Community Grant Program in December 2025. Update 15/4/2026: Community Grants Officer has commenced a review of the Community Grants policy. Update 16/6/2026: Feedback from the Councillor workshop in May 2026 being

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
			incorporated into Policy, as well as, considerations on process and language. Update 19/8/2026: Policy drafting and review underway
Apr 2025 Mtg | AI 3.1 | CEO Monthly Report (April 2025) **Action Required:** Chief Executive Officer to discuss off-line with Cr Fell the matter of STP funding for Mabuiag.		Chief Executive Officer	Ongoing. On 14/4/2026 SARG authorized the CEO and ED Engineering Services to urgently progress this matter formally with State and Federal agencies.
Jan 2025 Mtg | AI 6.5 | Repeal of Council Resolution – Community Radio/Broadcasting Licences **Action Required:** Matter to be considered by the Culture, Arts, Land and Heritage (CALH) Advisory Committee and a recommended way forward be presented to the April 2025 Council Meeting.		CALH Advisory Committee (Cr Aniba) / ED Corporate Services	Update 15/4/2026: ED Corporate Services to meet with CALH Chair to progress this matter. Update 16/6/26: Matter to be further discussed at next CAHL meeting scheduled for 30/6/26 Update 14/8/26: Was listed for discussion at CALH Advisory Committee Meeting on 11/8/26 however Committee Chair rescheduled that meeting to attend the JAC meeting in PNG. New Advisory Committee meeting date currently set for ……..
Jan 2025 Mtg | AI 17(e) | Matters Arising | Fuel Bowser and Desalination Plant (Erub) – connection to electricity grid. **Action Required:** Executive Director Engineering Services to follow-up with Ergon.		ED Engineering Services	In progress. Ergon engaged to undertake design and costing.
July 2024 Mtg | AI 17(a) | Funding for Dialysis Unit on Badu		CEO / Executive Director Community	Ongoing. Update (Aug 25 OM): Dumbarra Consultancy Services managing this project. 23/7/25 made

Agenda 2026 Item	Expected Completion Date	Action Area	Current Status
Action Required: Executive Director Community Services to provide background information in relation to Commonwealth Government funding for the unit. *Mayor strongly requests that consideration be given to financial costs to Council for this project (and other projects across the TSIRC footprint) to be implemented on-ground (i.e. water and infrastructure, etc).* *August 2025 Meeting: Mayor requested that correspondence be sent to various politicians – Mr David Kempton MP (Member for Cook), Senator the Hon. Nita Green (Federal Assistant Minister for Northern Australia) and Senator the Hon. Malarndirri McCarthy (Minister for Indigenous Australians) outlining the lack of consultation around the project itself, including the impacts on Council's capacity to provide ongoing support with operational and infrastructure requirements the project in our current financial environment.* *November 2025 Meeting: CEO to provide 3-4 or more examples where State/Federal Government departments and agencies have failed to consult with TSIRC on projects which require Council resources (water, sewerage, infrastructure support, etc.) and these examples will be used to lobby the State/Federal Governments on the importance of working with TSIRC as these new builds/projects do impact on Council's currently stretched capacity to maintain and provide basic local government services to the community.*		Services / Cr Wosomo *Matter raised directly with Minister for Health by Mayor, Deputy Mayor and CEO during a meeting on 18 Feb 2025.*	initial enquiry with TSIRC seeking guidance on land tenure processes. Communication from Dumbarra outlines that stakeholder engagement, legal protocols and legal requirements will be undertaken. No timeframe, however outlines that project is already behind schedule. Update (Nov 25 OM): Cr Wosomo has tried outreach several times to the Badu traditional custodians on this matter with no response to date seeking support in relation to an alternative site. Update (Feb 26 OM): Dumbarra provided a recent update on the project, advising they have engaged a surveyor to assess whether the site is technically and practically feasible, enabling the PBC (as Trustee) and project partners to make an informed decision before additional sites are considered. They will engage a town planning consultant and progress consultation with Queensland Health once project scope, site feasibility and service model are defined. Council has advised that a pre-lodgment meeting should be held to discuss planning requirements for existing or new sites. Update 19/8/2026: there has been no further contact from Dumbarra

ORDINARY MEETING
28 OCTOBER 2026

Agenda Item
3.2

CHIEF EXECUTIVE OFFICER
AUTHOR: *Executive Director Corporate Services*

TSIRC MEETING SCHEDULE FOR 2027

OFFICER RECOMMENDATION:

In accordance with Section 257(1) of the *Local Government Regulations 2012*, Council:

1. endorses the following schedule of Trustee Council meetings, Ordinary Council meetings and Council Workshops for 2027:
    - Wednesday, 27 January 2027 (VC)
    - Wednesday, 24 February 2027 (VC)
    - Tuesday & Wednesday, 23-24 March 2027 (f2f – venue TBA)
    - Wednesday, 21 April 2027 (VC)
    - Monday to Friday, 10-14 May 2027 (Council Workshop to be held on [Division])
    - Wednesday, 26 May 2027 (VC)
    - Wednesday, 23 June 2027 (VC)
    - Tuesday & Wednesday, 20-21 July 2027 (f2f – venue TBA)
    - Wednesday, 18 August 2027 (VC)
    - Wednesday, 22 September 2027 (VC)
    - Tuesday & Wednesday, 19-20 October 2027 (f2f – venue TBA)
    - Monday to Friday, 8-12 November 2027 (Council Workshop to be held in Cairns)
    - Wednesday, 24 November 2027 (VC)
    - Wednesday, 15 December 2027 (VC); and
2. in accordance with Section 254B of the *Local Government Regulations 2012*, Council agrees that the schedule of Trustee and Ordinary Council Meetings for 2027 be published in the *Torres News* and on the Council website.

EXECUTIVE SUMMARY:

This report proposes a schedule of meetings for Council (including Trustee Council meetings and annual May and November Council Workshops) for 2027. Council is requested to endorse venues for the face-to-face meetings on Division.

Section 257(1) of the *Local Government Regulation 2012* requires Council to meet at least once in each month.

Section 254B of the *Local Government Regulation 2012* requires that Council and Standing Committee meetings be published at least once a year and again when there are any changes

made to the meeting dates. The annual schedule of meetings is normally advertised initially in the *Torres News* and on Council's website, with subsequent changes thereafter updated on Council's website.

INTERESTED PARTIES/CONSULTATION:

- Councillors workshop held October 2026
- Executive Director Financial Services
- GBK
- TSRA

BACKGROUND:

Virtual monthly Trustee and Ordinary Council meetings are held for 1-day only, except for face-to-face meetings on Island which are held over a 2-day period.

Where possible for face-to-face meetings, all formal business should be dealt with on the first day and the second day be reserved for community and information sessions (i.e. deputations and Mayoral and advisory committee information sessions) with all Councillors required to be present.

A list of TSIRC Divisions which have hosted previous Council meetings since 2017 is attached to this report. TSIRC Divisions yet to host a Council meeting since 2017 are:

- Division 6 – Kubin
- Division 13 - Ugar

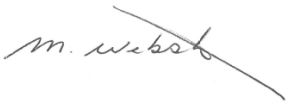
COMPLIANCE / CONSIDERATIONS:

Statutory:	• Sections 254B and 257(1) of the *Local Government Regulation 2012*
Budgetary:	• Meeting schedule noted by Executive Director Financial Services • *Torres News* Advertisement – estimate $500
Policy:	N/A
Legal:	*Local Government Regulation 2012*
Risk:	Council breach of the Statutory requirements outlined above.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-30 Focus Area 3– A Proactive & Responsible Council *3.1 Provide good governance & leadership*
Malungu Yangu Wakay | Mirkok | Ikya Malunhumun ***(The Masig Statement)***	In keeping with Article 4 of the United Nations Declaration on the Rights of Indigenous Peoples, in exercising our right to self—determination, we have the right to autonomy or self—government in matters relating to our internal and local affairs, as well as ways and means for financing their autonomous functions.
Standing Committee Consultation:	N/A
Timelines:	Following confirmation by Council, the 2027 Meeting Schedule will be published in the Torres News and on Council's website.

OTHER COMMENTS:

Nil.

Recommended:



Michelle Webster
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

1. List of TSIRC Divisions to have hosted a Council Meeting since 2017

Attachment 1: List of TSIRC Divisions to have hosted a Council Meeting since 2017

		2017	2018	2019	2020	2021	2022	2023	2024	2025
DIVISION 1 – BOIGU				AUGUST			DECEMBER			
DIVISION 2 – DAUAN										OCTOBER
DIVISION 3 – SAIBAI								SEPTEMBER		
DIVISION 4 – KIRIRRI		MARCH DECEMBER	JUNE	JUNE		SEPTEMBER				
DIVISION 5 – MABUIAG			OCTOBER			MARCH				JULY
DIVISION 6 – ST PAUL'S			AUGUST					JULY		
DIVISION 7 – KUBIN										
DIVISION 8 – BADU					DECEMBER					
DIVISION 9 – PORUMA			DECEMBER		JULY		SEPTEMBER			MARCH
DIVISION 10 – WARRABER				JULY				MARCH		
DIVISION 11 – MASIG		AUGUST					AUGUST			JUNE
DIVISION 12 – IAMA						JULY			MARCH	
DIVISION 13 - UGAR										
DIVISION 14 – ERUB				ERUB					JULY	
DIVISION 15 – MER					OCTOBER					

ORDINARY MEETING
28 OCTOBER 2026

AGENDA ITEM
6.1

DIRECTORATE: *Corporate Services*
AUTHOR: *Community Grants Officer*

COMMUNITY GRANTS PROGRAM ALLOCATION (SEPTEMBER 2026)

OFFICER RECOMMENDATION:

In accordance with Sections 194 and 195 of the *Local Government Regulation 2012* and Council's Community Grants Policy, Council resolves:

1. **to allocate Community Grants Program funding to the following applicant:**
    - **CG2027-027 – MAGUN WARRIORS, IAMA for $4,500.00; and**

2. **to note the information in this report.**

EXECUTIVE SUMMARY:

One (1) application was received before the monthly deadline of 5pm, 25/09/2026 which require resolution at this monthly Council meeting.

Additional details in relation to the Community Grants Program are provided in the following attachments to this report:

Attachment 1 - Details on Community Grant applications requiring Council resolution at this monthly meeting.

Attachment 2 - Overview of the 2026-2027 Fund Balances as of 12 October 2026.

Attachment 3 - Details on Ineligible Grant Applications received During the Reporting Period.

Attachment 4 - Details on Grant Applications Processed During the Reporting Period.

Attachment 5 - Details on Grant Applications that required Divisional Contribution During the Reporting Period.

Attachment 6 - Acquittals from Previous Applications.

INTERESTED PARTIES/CONSULTATION:

- Councillors
- Chief Executive Officer
- Executive Directors
- Divisional Managers
- Community Grants Officer

BACKGROUND:

Community Grants applications must be submitted on the last Friday of the month to be tabled at the next Ordinary Council meeting.

Community Grants applications are received directly to Community Grants or via Division staff or Council. Applicants are assessed against eligibility criteria as per the *Community Grants Policy*.

COMPLIANCE / CONSIDERATIONS:

Statutory:	*Local Government Regulation 2012*
Budgetary:	Approved allocation of funds for Community Grants as per TSIRC 2026-2027 budget.
Policy:	*Community Grants Policy*
Legal:	N/A
Risk:	No financial risk identified as the allocation is within existing Community Grants budget.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-2030 Focus Area 1 – Strengthening Our Communities ➢ *Supporting healthy lifestyles, engaged communities, and celebrating cultural heritage.*
***Malungu Yangu Wakay* (The Masig Statement):**	Aligns with the social and cultural aspirations of ***Malungu Yangu Wakay.***
Standing Committee Consultation:	N/A
Timelines:	Community Grants applications must be submitted on the last Friday of the month to be tabled at the next Ordinary Council meeting.

Prepared/Recommended:

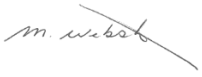
KjEpseg

Katherine Epseg
Community Grants Officer

Recommended:

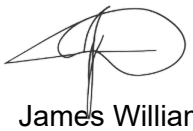
Amy Orr
Executive Assistant to the CEO

Endorsed:



Michelle Webster
Executive Director Corporate Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS

Attachment 1: Community Grant applications requiring Council resolution at this monthly meeting

Attachment 2: 2026-2027 Fund Balances on 12 October 2026

Attachment 3: Ineligible Grant Applications Processed During the Reporting Period

Attachment 4: Grant Applications Processed During the Reporting Period.

Attachment 5: Grant Applications that required Divisional Contribution During the Reporting Period.

Attachment 6: Acquittal from Previous Applications.

Attachment 1: Community Grant applications requiring Council resolution

Applicant	Amount Requested	Project/Event	Contribution Amount	Division
CG2027-027 – MAGUN WARRIORS	**$5,000.00**	ACCOMMODATION EXPENSES: To support the MAGUN WARRIORS participate in the 2027 Survival Day Reconciliation Rugby League Carnival in Cairns, 21-26/01/2027.	**$4,500.00**	**IAMA**

Attachment 2: 2026-2027 Fund Balances on 7 October 2026

Division	Councillor	Budget	Less Approved Funding	Closing Balance
Boigu	Cr. Toby	$ 25,000.00	$11,928.84	$13,071.16
Hammond	Cr. Dorante	$ 25,000.00	$8,000.00	$17,000.00
St Pauls	Cr. Levi	$ 25,000.00	$12,988.48	$12,011.52
Ugar	Cr. Stephen	$ 25,000.00	$0.00	$25,000.00
Badu	Cr. Wosomo	$ 25,000.00	$11,705.26	$13,294.74
Dauan	Cr. Elisala	$ 25,000.00	$16,513.92	$8,486.08
Erub	Cr. Mye	$ 25,000.00	$0.00	$24,500.00
Iama	Cr. Hankin	$ 25,000.00	$500.00	$25,000.00
Kubin	Cr. Manas	$ 25,000.00	$9,467.65	$15,532.35
Mabuiag	Cr. Fell	$ 25,000.00	$6,724.00	$18,276.00
Mer	Cr. Kaigey	$ 25,000.00	$0.00	$25,000.00
Poruma	Cr. Pearson	$ 25,000.00	$5,724.00	$19,276.00
Saibai	Cr. Aniba	$ 25,000.00	$11,220.00	$13,780.00
Warraber	Cr. Tamu	$ 25,000.00	$7,995.76	$17,004.24
Yorke	Cr. Ted Mosby	$ 25,000.00	$4,780.00	$20,220.00
Mayor	Mayor Mosby	$ 25,000.00	$0.00	$25,000.00
CEO Donations	CEO	$ 10,000.00	$7,334.16	$2,665.84
Community Gifts	CEO	$ 10,000.00	$5,000.00	$5,000.00
		$ 420,000.00	**$ 119,882.07**	**$ 300,117.93**

Attachment 3: Ineligible Grant Applications received During the Reporting Period

	Applicant	Amount Requested	Project/Event	Ineligibility Outcome	Division
Community Grant Applications	**CG2027-028 – JOY MAKA**	**$2,500.00**	TRAVEL EXPENSES: To support the Roxin Eagles at the Bindal Sharks All Blacks Carnival in Townsville, 09-11/10/2026.	*Late submission missing the September assessment deadline on 28/08/2026.*	**DAUAN**

Attachment 4: Grant Applications Processed During the Reporting Period

	Applicant	Amount Requested	Project/Event	Contribution Amount	Division
Out-of-Cycle Community Grant Applications	**CG2027-026 – DEWARDHI NONA**	**$1,000.00**	ACCOMMODATION EXPENSES: To support Melaney Nona & (Daughter) Dewardhi Nona, participate in the U17's Rugby League Dolphins Academy in Ipswich, 20/09/2026.	**$1,000.00**	**BADU**
	CG2027-026 – SAIBAI STAGS UNDER 15'S RUGBY LEAGUE TEAM	**$5,200.00**	ACCOMMODATION EXPENSES: To support the U15's Saibai Stags participate in the Bindal Sharks All Blacks Carnival in Townsville, 09-12/10/2026.	**$5,200.00**	**SAIBAI**

	Applicant	Amount Requested	Project/Event	Contribution Amount	Division
Funeral Travel Applications	**FT2027-012 – JEHEMESS WAIA**	**$3,520.00**	TRAVEL EXPENSES: To attend the funeral the Late Mr Walter Waia in Brisbane, 20/09/2026. (RETURN TRAVEL: SAIBAI TO HORN ISLAND)	**$3,520.00**	**SAIBAI**

Attachment 5: Grant Applications that required Divisional Contributions During the Reporting Period

	Applicant	Amount Requested	Project/Event	Contribution Amount	Division
Out-of-Cycle Community Grant Application	**CG2027-026 – SAIBAI STAGS U15'S RUGBY LEAGUE TEAM**	**$5,200.00**	ACCOMMODATION EXPENSES: To support the U15's Saibai Stags participate in the Bindal Sharks All Blacks Carnival in Townsville, 09-12/10/2026.	**$1,700.00**	**SAIBAI**
				$2,000.00	**DAUAN**
				$500.00	**IAMA**
				$500.00	**KUBIN**
				$500.00	**BOIGU**

Attachment 6: Acquittals From Previous Applications

1. CG2027-008 – COHEN MCGREGOR, 2026 QUEENSLAND SCHOOL REPRESENTATIVE BASKETBALL IN BRISBANE.

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24
waddi
SPARTANS PREFERRED TRAVEL AGENT
GATHERING
GETAWAYS & GROUPS
PRADO

ORDINARY MEETING
28 OCTOBER 2026

AGENDA ITEM
6.2

DIRECTORATE: *Corporate Services*
AUTHOR*: Community Grants Officer*

FUNDING ACQUISITION REPORT (SEPTEMBER 2026)

OFFICER RECOMMENDATION

Council receives and notes this report and its content.

EXECUTIVE SUMMARY

The Funding Acquisition Report provides an update and summary of Council's current grant applications and acquisition outcomes for the September 2026 reporting period.

The included tables highlight all current funding applications, including pending, successful and unsuccessful.

Applications are separated into Operational Funding and Capital Project Funding for the financial year 2026-2027.

The report also outlines Council's continued effort to attract additional funding from both government and non-government sources.

September 2026

- 2 x funding submissions were successful for the value of $5,057,491.27
  - QRA TSIRC 2026 – Saibai Culvert $5,046,831.27
  - QRA Get Ready QLD Program 2026-27 $10,660.00

- 1 x funding application was submitted for the value of $168,823.00
  - DRFA Badu Generator Ancillary Works $168,823.00

(Note: There may be a discrepancy between the figures listed on this report against actuals in financial reports. This is largely due to the carry-over of project underspends from operational funding, as well as capital projects that receive progress payments spanning over multiple financial years combined with revenue recognition requirements per Accounting Standards.)

Operational Project Funding 2026-2027

Funding Stream	Total	Project Details	Date of Application	Date of Outcome	Outcome	Comment	Division
Queensland Reconstruction Authority (QRA)	$10,660.00	Get Ready Queensland Program 2026-2027	5-Jun-26	30-Sep-26	Successful		TS Region
Queensland Reconstruction Authority (QRA)	$ 5,046,831.27	TSIRC 2026 - Saibai Culvert	23-Jul-26	10-Sep-26	Successful	Pending Council Resolution October COM	Saibai
Scheme Supply Fund 2024-26 - Pathway 1 Allocation	$ 100,000.00	Zenadth Kes Planning Scheme Residential Expansion Areas & Planning Scheme mapping harmonisation		15-Sep-26	Successful	Funding to support continuation of Council's Social Housing Strategy implemented November 2024.	TS Region
Queensland Reconstruction Authority (QRA)	$ 1,052,225.71	Warraber Seawall	23-Jul-26	1-Sep-26	Successful		Warraber
Queensland Reconstruction Authority (QRA)	$ 442,091.17	St Paul Oza Bosun Road	17-Jun-26	1-Sep-26	Successful		St Paul
Queensland Reconstruction Authority (QRA)	$1,022,903.43	Kemus Road Scour	4-Jun-26	13-Aug-26	Successful		Erub
Dept of the Environment, Tourism, Science & Innovation (DETSI)	$ 275,000.00	Fighting Illegal Dumping Program Round 1A		1-Jul-26	Successful		TS Region
Dept of Tourism, Innovation & Sport (DTIS)	$ 125,000.00	Torres Strait Community Sport & Recreation Program		1-Jul-26	Successful	Continuation of funding to support TS Community Sport & Recreation Program 1 July 2026 to 30 June 2027 .	TS Region
0	$ 290,000.00	Dauan and Ugar Helicopter Subsidy Scheme		1-Jul-26	Successful	Letter of Variation executed to extend services from 1 July to 31 Dec 2026. $145,000 per Division.	Dauan & Ugar
TSRA	$65,000.00	Hammond Island Ferry Subsidy Service		1-Jul-26	Successful	Letter of Variation executed to extend services effective 1 July 2026 to 31 Dec 2026. Additional funding was allocated for period 1 July to 30 Dec 2026.	Hammond
QLD Health	$2,279,296.00	Aboriginal & Torres Strait Islander Environmental Health Program	27-Jun-25	1-Jul-26	Successful	DoV fully executed commencing 1 July 2026 to 30 June 2033 . Qld Health will fund TSIRC $2,279,296 per annum until 31/06/2033.	TS Region
Total of Funding Applied -	**$ 10,709,007.58**						
Total of Funding Successful	**$ 10,709,007.58**						
Total of Funding Unsuccessfu	**$ -**						
Total of Funding Pending	**$ -**						

Capital Project Funding 2026-2027

Funding Stream	Total	Project Details	Date of Application	Date of Outcome	Outcome	Comment	Division
Queensland Reconstruction Authority (QRA)	$ 168,823.00	DRF Badu Generator Ancillary Works	1-Sep-26		Pending	Separate submission to represent additional funding for QRA 0046 Badu Council Office Generator.	Badu
Secure Communities Partnerships Program (SCPP)- Rnd 2 Local Council Small Business Grant	$ 268,500.00	Erub Island Security Upgrade	30-Mar-26		Pending		Erub
Secure Communities Partnerships Program (SCPP)- Rnd 2 Local Council Small Business Grant	$384,000.00	Top Western Cluster Security Upgrade	30-Mar-26		Pending		Top Western Cluster
Dept of Sport & Recreation - Field of Play & Partnership Fund	$ 829,029.00	Badu Oval Amenities Upgrade Project	3-Feb-26		Pending		Badu
Dept of Sport & Recreation - Field of Play & Partnership Fund	$ 718,300.00	Mabuiag Sport Court Upgrade Project	3-Feb-26		Pending		Mabuiag
TSRA	$ 5,000,000.00	Boigu Jetty Replacement Project			Successful		Boigu
Indigenous Cape Communties Economic Development Fund (ICCEDF) 2026-27	$ 589,917.00	TBC		1-Jul-26	Successful	Funding allocation currently with the CEO for consideration.	Erub
Closing the Gap Priorities (CTGP) Fund	$ 2,650,000.00	Erub Island Water Security Project		11-Jun-26	Successful		Erub
Total of Funding Applied - *Noting funding can span over numerous financial	**$ 10,608,569.00**						
Total of Funding Successful	**$ 8,239,917.00**						
Total of Funding Unsuccessfu	**$ -**						
Total of Funding Pending	**$ 2,368,652.00**						

Annual Local Government Funding 2026-2027

The table below highlights the Annual Local Government Funding that Council was allocated for 2026-2027. No application is required for this type of funding. Council officers note that the below figures will not reconcile to budget documents or financial statements as per AASB 1058, Council is required to recognise revenue on receipt of funds.

ANNUAL LOCAL GOVERNMENT FUNDING				
Funding Stream	**26/27 Total Allocation**	**Project Details**	**Date of Application**	**Comments**
QLD Police - SES Local Government Subsidy	*$ 26,521.00*	*This payment recognises the costs incurred by Local government in providing support to their SES Groups and Units*	*Annual Allocation*	*100% paid upfront for current financial year 26/27*
Financial Assistance – Indigenous Councils Funding Program	*$ 17,049,928.00*	*The ICFP replaces the SGFA & RRP and represents a significant investment in Queensland's Indigenous communities.*	*Annual Allocation*	*100% paid upfront for current financial year 26/27. Funding allocation may vary.*
Financial Assistance – General Purpose	*$ 17,761,304.00*	*Financial Assistance General Purpose is an annual allocation-based program for local government bodies based on the principal of jorizontal fiscal equalisation, enabling them to function by reasonable effort to an average standard.*	*Annual Allocation*	*50% paid upfront for current financial year 26/27. Balance to be paid in equal proportions every quarter. Funding allocation may vary.*
Financial Assistance – Local Roads	*$ 191,355.00*	*Financial Assistance Local Roads is an annual allocation-based program to assist local governments with roads expenditure and to preserve its roads assets*	*Annual Allocation*	*50% paid upfront for current financial year 26/27. Balance to be paid in equal proportions every quarter. Funding allocation may vary.*
Total Allocation for 26/27	$ 35,029,108.00			

INTERESTED PARTIES/CONSULTATION

Executive Leadership Team and relevant Directorate staff and managers.

BACKGROUND

New funding opportunities are channelled to both the Executive Leadership Team and the Administration and Communication team for thorough evaluation. Should a funding opportunity be deemed viable, the application process is managed either internally within the relevant directorate or in collaboration with Peak Services. Once secured, successful funding contracts are overseen by the Administration and Communications team internally.

EXTERNAL FUNDING UPDATE

QRA - TSIRC 2026 – Saibai Culvert $5,046,831.27
This is pending Council resolution in October Council ordinary meeting. This funding will contribute into culvert repairs.

QRA Get Ready QLD Program 2026-2027 $10,660.00

An annual allocation to assist with inclement weather readiness.

COMPLIANCE / CONSIDERATIONS:

Statutory:	*Local Government Act 2009* *Local Government Regulation 2012*
Budgetary:	Operational and capital budget is adjusted upon successful funding application
Policy:	N/A
Legal:	N/A
Risk:	Council relies on external grant funding to ensure financial stability and liquidity. Council will continue to advocate for increased funding opportunities aligned with Corporate Plan strategic priorities and Operational Plan deliverables. All successful funded projects will need to be completed by the timeframes set out in the respective funding agreements. Communications and Administration team alongside identified Project Manager/s will ensure reporting and monitoring mechanisms are established to guarantee project milestones, acquittals, reporting and contract completion are finalised within the contractual parameters.
Links to Strategic Plans:	TSIRC Corporate Plan 2025-2030 Focus Area 3– A Proactive & Responsible Council *3.2 Proactively advocate on behalf of our people for vital Federal and State Government funding consistent with community needs and Council priorities.*
Malungu Yangu Wakay (The Masig Statement):	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

OTHER COMMENTS:

That Council notes and provides any necessary feedback to this report.

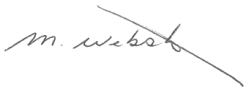
Prepared:

Georgina Thaiday
Grants Revenue Officer

Recommended:

Belinda Down
Acting Manager Governance & Risk

Endorsed:



Michelle Webster
Executive Director,
Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS: NIL

ORDINARY MEETING
28 OCTOBER 2026

AGENDA ITEM
6.3

DIRECTORATE: CORPORATE SERVICES
***AUTHOR**: Acting Manager Governance & Risk*

OPERATIONAL PLAN 2026-2027 – QUARTER 1 PROGRESS REPORT

OFFICER RECOMMENDATION:

Council receives and notes the progress report on the implementation of the 2026-2027 Operational Plan for the period July to September 2026 (Quarter 1).

EXECUTIVE SUMMARY:

Under legislation, Council is required to report on the progress of the Operational Plan on a regular basis.

The First quarter (Q1) report reflects the progress in implementing the 2026-2027 Operational Plan, a framework designed to enhance the well-being and quality of life across the 15 communities.

Completed/Ongoing	Underway/On track	On hold/Not started
12	**46**	**13**

INTERESTED PARTIES/CONSULTATION:

- Chief Executive Officer
- Executive Directors
- Managers

BACKGROUND:

Pursuant to both the Local Government Act 2009, and the Local Government Regulation 2012, Council has prepared the annual Operational Plan in alignment with the Corporate Plan 2025-2030.

The Operational Plan 2026-2027 was adopted by Council on 22 September 2026. Under legislation, Council is required to report on the progress of the Operational Plan on a regular basis.

The annual Operational Plan outlines how Council plans to progress the implementation of the 5-year Corporate Plan 2025–2030 during the financial year 2026-2027. Performance and progress against the objectives set forth in the Operational Plan is reported quarterly by the relevant Directorates of Council. The achievements and progress for Q1 2026-2027 are contained in Attachment 1. Graphical display of Q1 2026-2027 achievements are displayed in Attachment 2.

COMPLIANCE / CONSIDERATIONS:

Statutory:	*Local Government Act 2009* *Local Government Regulation 2012*
Budgetary:	The Operational Plan has been developed in conjunction with the development of the annual budget to ensure activities recorded in the plan have been appropriately funded where required.
Policy:	N/A
Legal:	It is a statutory requirement that Council reports quarterly on its annual Operational Plan.
Risk:	Deliverability may be impacted by funding timing and staff resourcing constraints.
Links to Strategic Plans:	Aligns with the Corporate Plan 2025-2030.
***Malungu Yangu Wakay* (The Masig Statement):**	Aligns with the social and cultural aspirations of ***Malungu Yangu Wakay, Mirkok, Ikya Malunhuman*** statement.
Standing Committee Consultation:	N/A
Timelines:	Quarterly report

Prepared:

Belinda Down
Corporate Planning Lead

Recommended:

Belinda Down
Acting Manager Governance and Risk

Endorsed:

Michelle Webster
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS

Attachment 1: Operational Plan 2026-2027 Quarter 1
Attachment 2: Operational Plan 2026-2027 Quarter 1 Graphs

TSIRC OPERATIONAL PLAN – QUARTERLY PROGRESS REPORT

2026 -2027 | Q1 Progress against Operational Plan Objectives

Traffic Light	Status	Meaning
🟢	Completed/On-Going	Objective is on track or has been completed.
🟡	Underway/On-Track	Work has commenced and requires further action.
🔴	Not Started/On-Hold	Objective has not been achieved or has not commenced.

Annual Roll-Over

Yes = recurring annual objective that may carry forward.

No = objective is not intended as an annual roll-over.

No.	Department	Objective	Success Measure	Status	Traffic Light	2025-2026 Roll-Over Objectives	Quarter 1 Progress Summary
1	Office of the CEO	Advancing the Masig Statement is now Advancing the Malungu Yangu Wakay, Mirkok, Ikya Malunhuman statement	• Action Plan progressed • Advocacy Plan progressed • Successful community engagement	Underway/On-Track	🟡	Yes	Progressing name change across organisation.
2	Office of the CEO	Transition Action Plan (TAP)	• 60% of Cairns Footprint to be transitioned back to the region by 2028 • Closure of Grafton Street Office during 2028 • Robust advocacy and lobbying from 1 July 2025 to 30 June 2028	Underway/On-Track	🟡	Yes	Progress on Transition Action Plan (TAP) was discussed with Council at its workshop in October 2026.
3	Office of the CEO	Financial Sustainability	Implementation of initatives	Underway/On-Track	🟡	No	CEO attended meetings in Brisbane to advocate to Director General Local Government , Local Government Association of Queensland and other groups.
4	Office of the CEO	Refresh organisation's values	Engagement with Council staff and elected members to review the organisation's values	Completed/On-Going	🟢	Yes	Ongoing workshops rolling out phase 2 including 3 workshops in Divisions.
5	Financial Services	Enhancement of Human Resources and Payroll (HRP) modules to maximise the benefit from the use of Technology One including the automation of repetitive tasks to create more capability to focus on value added tasks.	Phase 2 of HRP enhancement project which focuses on the rollout of employee self services including leave and timesheet entry and updating personal data. External review of HRP module to provide recommendations on process improvements including removal of redundant tasks and automation of repetitive tasks.	Completed/On-Going	🟢	Yes	Preliminary discussions have been held with the consultant. Progress is currently constrained by limited Payroll capacity, with only one permanent employee available against the required staffing level of approximately 2.5 full-time equivalents. Additional resourcing will be required to support the project which is currently being recruited. The external review will commence following progress on the employee self-service rollout and once sufficient internal capacity is available.
6	Financial Services	Conduct desktop asset valuation for all asset classes required under Australian Accounting Standards.	External Audit sign off of Desktop valuation.	Underway/On-Track	🟡	Yes	The request for quotation and engagement of a suitably qualified valuer are scheduled for Quarter 3. The completed desktop evaluation will then be presented to External Audit for review and sign-off in Quarter 4.
7	Financial Services	Develop a Procurement Strategy that prioritises contract management capability enhancement.	Adoption of Strategy by Council	Underway/On-Track	🟡	No	The draft Procurement Strategy was presented to Council on 12 October 2026 with no amendments requested. Strategy will now progress to Council adoption at October Ordinary Meeting.
8	Financial Services	Address recommendations made in the Asset Management gap analysis report specified in the short and medium term	Implementation of all recommendations in the short to medium term	Not Started/On-Hold	🔴	No	Implementation has not yet commenced. Planning is required to prioritise and schedule the short-term and medium-term recommendations identified in the gap analysis.
9	Financial Services	Annual refresh of Council's Strategic Investment Plan	Adoption of updated Strategic Investment Plan by Council	Underway/On-Track	🟡	Yes	Initial discussions have been held with the Consultant regarding the annual refresh of the Strategic Investment Plan. Work is scheduled to commence between late October and November 2026.
10	Engineering Services	Ugar Coastal Erosion defence and restoration works	Funding successfully obtained, and engineered coastal defence works and site restoration works are underway.	Underway/On-Track	🟡	No	All approvals in place and works have commenced.
11	Engineering Services	Hammond and Erub Disaster Recovery Funding Arrangements (DRFA) Road Restoration Works	Road restoration works completed.	Completed/On-Going	🟢	No	Completed
12	Engineering Services	Boigu Aerodrome Apron Upgrade and Drainage Works	Apron upgraded to purpose design/built concrete and appropriate drainage systems installed. Aerodrome accessible all weather.	Underway/On-Track	🟡	No	Construction works have commenced on site with 50% of the scope completed. Project is on track to be completed by December 2026.
13	Engineering Services	Aerodrome Obstacle Clearing - Saibai, Boigu and Masig	Mangrove and vegetation clearing completed at identified aerodromes. Any obstacles and vegetation infringing aerodrome safe operations cleared.	Completed/On-Going	🟢	No	Masig & Saibai Aerdrome clearance completed June 2025. Boigu Stage 1 - Take off Runway 09 completed June 2026. Stage 2 & 3 pending budget allocation.
14	Engineering Services	Marine Infrastructure Project - Dauan, Saibai and Boigu Jetties	Tender and procurement completed with jetty upgrade works underway. Existing jetties at two communities deconstructed and disposed.	Underway/On-Track	🟡	No	Saibai mostly completed, Dauan works beginning construction, Boigu under design.
15	Engineering Services	4-yearly Drinking Water Quality Management Plan (DWQMP) Audit	Submission of certified Audit Report to the Queensland Water Supply Regulator	Completed/On-Going	🟢	No	Audit completed Q4 2025-26.
16	Engineering Services	Delivery of Coastal Defence works at Iama, Warraber and Masig	Warraber Seawalls - Contract awarded and construction near completion (stage 1 completed). Masig Seawalls - Over 50% seawalls constructed Iama Seawalls - Final completion certificate issued upon succesful completion of end the Defect & Liability Period.	Underway/On-Track	🟡	No	Warraber in Defect and Liability Period, Masig 50% completed, Iama completed however awaiting opening ceremony.
17	Engineering Services	Seek funding under Major Infrastructure Program to enhance and maintain water and wastewater assets	Funding received for priority projects	Underway/On-Track	🟡	Yes	Funding not yet received. Executive Director Engineering Services has been advocating to Torres Strait Regional Authority (TRSA) to have funding released.
18	Engineering Services	Central Islands Disaster Recovery Funding Arrangement Works	Roads are remediated to before event condition and provides safe community access	Underway/On-Track	🟡	No	Construction has commenced in some divisions and plant and materials delivered. Works program slightly delayed.
19	Engineering Services	Top Western Disaster Recovery Funding Arrangement DRFA Works	Roads are remediated to before event condition and provides safe community access	Underway/On-Track	🟡	No	Contract awarded and works expected to be completed by December 2026.

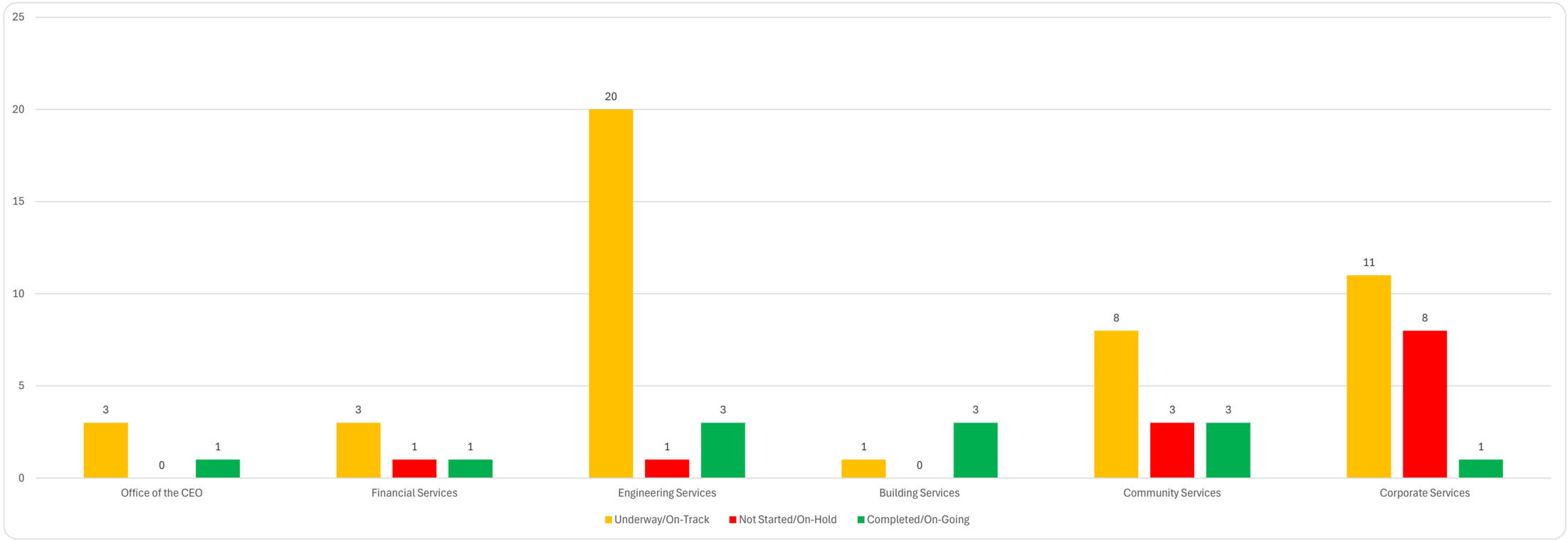
No.	Department	Objective	Success Measure	Status	Traffic Light	2025-2026 Roll-Over Objectives	Quarter 1 Progress Summary
20	Engineering Services	Western Disaster Recovery Funding Arrangement DRFA Works	Roads are remediated to before event condition and provides safe community access	Underway/On-Track		No	Contract awarded.
21	Engineering Services	Badu Disaster Recovery Funding Arrangement DRFA Works	Roads are remediated to before event condition and provides safe community access	Underway/On-Track		No	Contractor has mobilised plant, material and equipment to Badu. Onsite works expected to commence in November 2026 with completion forecast for end of December 2026.
22	Engineering Services	Boigu Esplanade Road Upgrade	The road is returned to a better state before the weather event to provide all year all weather access	Underway/On-Track		No	Construction is underway on site. Completion forecast for November 2026.
23	Engineering Services	Boigu Airstrip Reseal	The airstrip is resealed to original condition for improved aerodrome safety	Underway/On-Track		No	Contract awarded and contractor expected to mobilise to site in November 2026. Project is forecast to be completed by end of December 2026.
24	Engineering Services	Erub Roads Disaster Recovery Funding Arrangement DRFA	Roads are remediated to before event condition and provides safe community access	Underway/On-Track		No	Works completed - in Defect Liability Period. Waiting for Practical Completion and to close out works.
25	Engineering Services	Erub Landslip	Roads are remediated to before event condition and provides safe community access	Underway/On-Track		No	Works completed - in Defect Liability Period. Waiting for Practical Completion and to close out works.
26	Engineering Services	Iama Barge Ramp Upgrade Project	Barge ramp renewal works completed and barge ramp now accessible at all tides	Underway/On-Track		No	At procurement stage.
27	Engineering Services	Masig Island Seawall	Provides coastal erosion protection	Underway/On-Track		No	50% completed.
28	Engineering Services	Ugar Disaster Recovery Funding Arrangement DRFA Works Landslip	Embankment is remediated to before event condition and provides safe community access and little to no impact on adjoining road	Underway/On-Track		No	Contractor mobilised to island, awaiting go ahead to start works.
29	Engineering Services	Warraber Island Seawall	Provides coastal erosion protection	Underway/On-Track		No	Design and tender to be commenced.
30	Engineering Services	Warraber SPS1 Replacement	Remediated sewer pump station to provide sewer treatment for the Warraber community	Underway/On-Track		No	Contractor on site delivering works.
31	Engineering Services	Iama Desal Plant Renewal	Maintain water quality for Iama community	Not Started/On-Hold		No	Project has not commenced. Design and planning to commence in Q2.
32	Engineering Services	Kubin Jetty Upgrade Project	Renewal works to maintain Kubin jetty to maintain access for St Pauls community	Underway/On-Track		No	Martime Safety Qld are funding, managing and building this project. Works expected to commence in November 2026.
33	Engineering Services	St Pauls Jetty Upgrade	Renewal works to maintain St Pauls jetty to maintain access for St Pauls community	Underway/On-Track		No	Martime Safety Qld are funding, managing and building this project. Works expected to commence in November 2026.
34	Building Services	Integrate and improve service delivery across Maintenance, Upgrades and Home Ownerships	Reduction in aged works and reduction in backlog invoicing	Completed/On-Going		Yes	High focus on aged works orders which has been reduced. Continue to work in partnership with Community and Funding partners to ensure priority works is delivered.
35	Building Services	Partner with stakeholders to deliver well designed housing solutions through planning and building	New households delivered to create sustainability and ease of living in a risk adverse geographical remote location	Completed/On-Going		Yes	2 new Methods of Modern Construction (MMC) dwellings delivered in July 2026 with funding partners visit and review - currently advocating for 3 dwellings on Badu with the Department of Housing and Public Works.
36	Building Services	Improve Work Place Health & Safety standards through empowering employees	Promote and support service delivery in a healthy and safe manner	Underway/On-Track		Yes	Continue to promote workplace health and safety with the team and working closely with the Safety and Wellbeing Coordinator to streamline processes.
37	Building Services	Improve project reporting and integrate into one IT system	Improved streamline delivery with timely invoice which supports reconciliation.	Completed/On-Going		Yes	Trials are currently being undertaken with the deletion of Procore on track for the November renewal.
38	Community Services	Implement outreach Indigenous Knowledge Centre First 5 Forever in 10 IKC communities	Through monthly reporting on the number of First 5 Forever Program delivered in 10 Indigenous Knowledge Centres Implementation of 4 Digital Hubs (IKCs)	Completed/On-Going		Yes	Implemented new data reporting system that tracks - opening hours, visits, interaction with elders, First 5 Forever (F5F) sessions & #number of F5F participants, cultural activities, digital sessions, and number of structured programs. All digital hubs will be completed by November 30th 2026.
39	Community Services	Retention of workforce and Reducing barriers to participation in physical activities.	No of Full Time Equivalents No of Participants	Underway/On-Track		Yes	Currently operating with 9 Health Liaison Officers. By the end of October there will be 11 Health Liaison Officers. Currently operating with 7/10 Indigenous Knowledge Centre Coordinators. In the process of establishing positions for 4 Digital Hubs. During the 1st qaurter 1774 community members participated in physical activity session whilst 1994 attended events across the region.
40	Community Services	Achieve Council's endorsement and implement Community Health Action Plans activities	Successful implementation of activities in the Community Health Action Plans for each Division	Underway/On-Track		Yes	Community Health Action Plans are being utilised to support planning and organisation of activities and programs.
41	Community Services	Enhance Visitor Management system - QR Code	Implement improved system to better capture of data	Not Started/On-Hold		No	Currently working on building capacity of staff to plan and deliver high quality programs. Staff are capturing attendance through group photos and writing names down.
42	Community Services	Delivery of Biosecurity compliance program	Ongoing surveillance and reporting of Fruit fly blocking program	Underway/On-Track		Yes	Ongoing monitoring, blocking and reporting of Fruit Fly Blocking program.
43	Community Services	Deliver illegal dumping program	Explore further funding opportunities for capacity building of staff, to reduce illegal dumping activities in communities	Underway/On-Track		Yes	Employment of 1 x 0.5Full Time Equivalents with ongoing monitoring and reporting across all divisions.
44	Community Services	Pest Management Program	Develop and Implement mosquito managment plan. Program and applicable plan (s) implemented. Inspection, education, control activities	Underway/On-Track		Yes	Implement the Mosquito Management Plan including routine inspections, community education initiatives and mosquito monitoring and control activities.
45	Community Services	Development of co-designed community environmental health plans	Community engagement and consultation for the development of community environmental health plans	Underway/On-Track		No	Engaged in ongoing partnership with Cairns Public Health Unit to support program delivery across all divisions.
46	Community Services	Strengthen the climate resilience of remote Torres Strait Island communities by integrating traditional knowledge with practical adaptation strategies to reduce vulnerability to sea-level rise, extreme weather, and environmental change	Demonstrate increase in community resilience, evidenced by improved preparedness, reduced climate-related disruptions, and stronger local systems over the project timeframe	Not Started/On-Hold		No	Continue to promote workplace health and safety with the team and working closely with the Safety and Wellbeing Coordinator to stream processes.
47	Community Services	Animal Management Program	Develop and implement Animal Management Program - Badu Island	Not Started/On-Hold		Yes	The funding submission has been completed and returned for further clarification on funding considerations and broader benefits of the proposed project.
48	Community Services	Deliver culturally safe and quality in-home support services to eligible Elders. Support Elders to remain living independently in their homes and communities. Maintain compliance with the Commonwealth Home Support Program (CHSP) funding agreement, Aged Care legislation, and strengthened Aged Care Quality Standards	Eligible Elders receive timely, safe, and culturally appropriate in-home support services. Improved client independence, wellbeing, and ability to remain living at home Compliance maintained with CHSP funding requirements, Aged Care legislation, and strengthened quality standards	Completed/On-Going		Yes	Continued delivering culturally safe Commonwealth Home Support Progam support services to eligible Elders across the Divisions, supporting this independence, wellbeing and ability to remain living at home. Work also continued on strengthening service delivery, reviewing workforce capacity, improving client intake processes, and updating staff responsibilities to align with the new Aged Care Act 2024 and relevant quality standards.

No.	Department	Objective	Success Measure	Status	Traffic Light	2025-2026 Roll-Over Objectives	Quarter 1 Progress Summary
49	Community Services	Enhance delivery of tenancy management services	Increase rental collection rate Reduce aged debt Achieve 100% active General Tenancy Agreement (GTA) for occupied properties	Completed/On-Going		Yes	Slight increase of collection by some Divisions in the first quarter, however rental debt is still an issue. External legal advice sought on aged rental debts, and a brief is with Financial Services for consideration on an approach which will go before Council in the 2nd Quarter for consideration.
50	Community Services	Region-wide consultation of approved Housing Policies and Procedures	Adoption of all housing policies and procedures Complete community consultation in all communities	Underway/On-Track		No	Council formerly adopted all Housing Policies in July 2026 Ordinary Meeting. Procedures are being worked on for CEOs approval, and status will be included in 2nd Qtr Reporting. Community Consultation to commence in 2027 in conjunction with QSTAR Tenancy Advocacy services.
51	Community Services	Deliver safe, compliant, and culturally appropriate Early Childhood Education and Care services. Support children's learning, wellbeing, development, and school readiness Maintain compliance with the National Quality Framework, Education and Care Services Law, Regulations, and Child Safety requirements.	Services operate in compliance with legislative, regulatory, and funding requirements Children demonstrate positive participation, wellbeing, and school readiness outcomes	Underway/On-Track		Yes	Continued delivering safe, culturally appropriate and quality Early Chilhood Education and Care services, with a strong focus on regulatory compliance, child safety, children's learning and wellbeing, and ongoing service improvements. Aragun Child Care Centre closed temporarily to allow essential capital upgrade and safety improvement works. Staff focused on professional development, mandatory training, and quality improvement activities to strengthen service quality and prepare for reopening.
52	Corporate Services	Review of external/advocacy grants function	Completed by 31 December 2026. Role design and definition to be considered in the Transition Action Plan	Underway/On-Track		No	Consideration of this role within the Workforce Sustainability & Organisational Capabillity Framework - ongoing.
53	Corporate Services	Advance and improve digital communications	Quarterly or bi-monthly CEO all-staff emails 3-6 social media posts aligned with major projects from Community Services, Building Services and Engineering Services. 2 Indigneous Knowledge Centre or community-generated stories either for Strait Talk or social media	Underway/On-Track		Yes	There were 13 social media posts across Community Services, Building Services and Engineering Services. One was for the major project of new housing on Mabuiag and another was a video of the CEO talking about Modern Methods of Construction. Two community generated stories include healthy lifestyle training, and the Indigenous Knowledge Centre hosted Women's Group Gathering and Elders Day.
54	Corporate Services	Mature risk management through improved controls	Improve Liability Risk Score from Level 2 - Evolving Risk Score towards Level 3 - Embedding Risk Score	Underway/On-Track		Yes	Risk Framework and Policy work has continued. Presentation to Executive Leadership Team planned for 1 October 2026 and Audit and Risk Committee 19 October 2026.
55	Corporate Services	Establish a development assessment capability framework	Tools and resources developed which support land use planning and development and environmental management decision making	Underway/On-Track		Yes	Zenadth Kes Planning Scheme review is underway. Resolution by Council to commence review on 22 September 2026.
56	Corporate Services	Develop an Economic Development Strategy, Action Plan and Monitoring and Evaluation (M&E) framework	Completion of phase 2 Advancing the Torres Strait Community led economic strategic action plan	Underway/On-Track		Yes	Stakeholder engagement across the islands has now been completed. The focus is now on bringing together the information gathered and organising the strategic objectives and potential pathways identified by each division. This will provide the groundwork for drafting the final report. Preliminary findings planned to be presented to Councillor October workshop.
57	Corporate Services	Develop business plans for management of Dauan and Ugar vessels and Hammond ferry	Following completion of studies, documents to be prepared to assist advocacy for ongoing funding for ferry services	Not Started/On-Hold		Yes	Confirming funding for business cases and planned commencement of project for October 2026.
58	Corporate Services	Progression of the expressions of interest for home ownership and commercial leases	Trustee consideration or resolution of 50% of EOIs	Underway/On-Track		Yes	Status Expression of Interest decisions =33% (35 from 106) Quarter 1 6 x Mabuiag, 1 x Iama, 7 x St Pauls
59	Corporate Services	Engage with Prescribed Bodies Corporate and Gur A Baradharaw Kod (GBK) to establish individual Memorandums of Understanding	50% of MoUs are approved and signed	Underway/On-Track		Yes	Memorandum of Understandings progressed for Erub, Boigu, Mer, Saibai and Dauan. Councillor engagement with Prescribed Body Corporates to commence.
60	Corporate Services	Progress Divisional Training Plan to support the Transition Action Plan	Develop a skills training matrix and associated training plans	Not Started/On-Hold		No	Not commenced at present and will align with workforce sustainability and organisation capability review.
61	Corporate Services	Establish internal staff training program resources	Staff training resources established that reflect local needs including Cultural Awareness training.	Underway/On-Track		No	Review of eLearning training modules within Tribal Habits being undertaken; Zenadth Kes Visitor Handbook has been drafted and will be presented to next Cultural Arts Heritage Land Advisory Committee.
62	Corporate Services	Review online training and induction portal	Relaunch of tribal habits training and review existing training modules	Not Started/On-Hold		No	Relaunch and training on how to use Tribal Habits is being undertaken. Review of other eLearning modules being undertaken.
63	Corporate Services	Establish trainees and apprentices in areas of need in the Torres Strait	Two apprentices and two trainees	Not Started/On-Hold		No	Currently identifying funding opportunities to support this program.
64	Corporate Services	Host work experience and vocation work placement students	Five placements	Underway/On-Track		No	In the first quarter we had 2 male work experience students, one from St Teresas College, Abergowrie, and the other from Bentley Park College placed with engineering. One placed at Badu Island and the other placed at Murray Island. Council also had two female work experience students, both from Taggai State College who were placed at Cairns offices with Corporate Services.
65	Corporate Services	Define and implement a mobile asset replacement program	Finalise 5-Year asset plan based on Council's Strategic Investment Plan and Council's operational requirements. Investigate feasibility of transition of passenger white fleet vehicles to a leasing model	Not Started/On-Hold		No	Project on hold until recruitment of Head of Fuel, Fleet and Logistics.
66	Corporate Services	Create and define Service Level Agreements (SLA) for mobile assets	Complete SLA for every mobile asset (internal leases)	Not Started/On-Hold		No	Project on hold until recruitment of Head of Fuel, Fleet and Logistics.
67	Corporate Services	Procure a fleet management system to support all fleet operations	Complete a digital Asset Management system with all history data where available	Not Started/On-Hold		No	Project on hold until recruitment of Head of Fuel, Fleet and Logistics.
68	Corporate Services	Create new Fleet Asset Management Plan (AMP)	Council has an accurate fuel and fleet AMP	Not Started/On-Hold		No	Project on hold until recruitment of Head of Fuel, Fleet and Logistics.
69	Corporate Services	Provision of free Community WiFi throughout all divisions and for community members and Indigneous Knowledge Centres	All divisions have free community WiFi and high speed connectivity for Indigenous Knowledge Centres to assist with the digital inclusions program	Underway/On-Track		No	Federal government funding sourced through the STAND (Strengthening Telecommunications Against Natural Disasters) project. Each Division will have a free WiFi solution installed in either a Community Hall or Indigenous Knowledge Centre. Installation and ongoing management will be provided by NBN Co. All Divisions should be completed before end of October 2026.

No.	Department	Objective	Success Measure	Status	Traffic Light	2025-2026 Roll-Over Objectives	Quarter 1 Progress Summary
70	Corporate Services	Provide communities with telecommunications and internet access during times of outages brought on by severe weather impacts	Successfully achieved funding to procure and install emergency communications stations at each Division	Completed/On-Going		No	Federal government funding sourced through the STAND (Strengthening Telecommunications Against Natural Disasters) project. Each Division will have a free WiFi solution installed in either a Community Hall or Indigenous Knowledge Centre. Installation and ongoing management will be provided by NBN Co. The services will include a battery backup when power is down and up to 60 concurrent connections until battery is depleted. All Divisions should be completed before end of October 2026. TSIRC have also implemented a WiFi solution for WiFi calling that is also open to community members to maintain mobile contact whilst power is available to Council offices.
71	Corporate Services	Review of Technology One existing licences	Better application of licences to improve business efficiency	Underway/On-Track		No	TechOne have supplied very high level details of the 118 modules TSIRC are currently paying for. A representative from TechOne will be visiting Cairns over November/December during which time further discussions will be held around how to better utilise the modules TSIRC are subscribing to.

TSIRC OPERATIONAL PLAN – DEPARTMENTAL PROGRESS

Quarterly progress by department based on the status entered for each objective



Department	Underway/On-Track	Not Started/On-Hold	Completed/On-Going	Total Objectives
Office of the CEO	3	0	1	4
Financial Services	3	1	1	5
Engineering Services	20	1	3	24
Building Services	1	0	3	4
Community Services	8	3	3	14
Corporate Services	11	8	1	20
	46	**13**	**12**	**71**

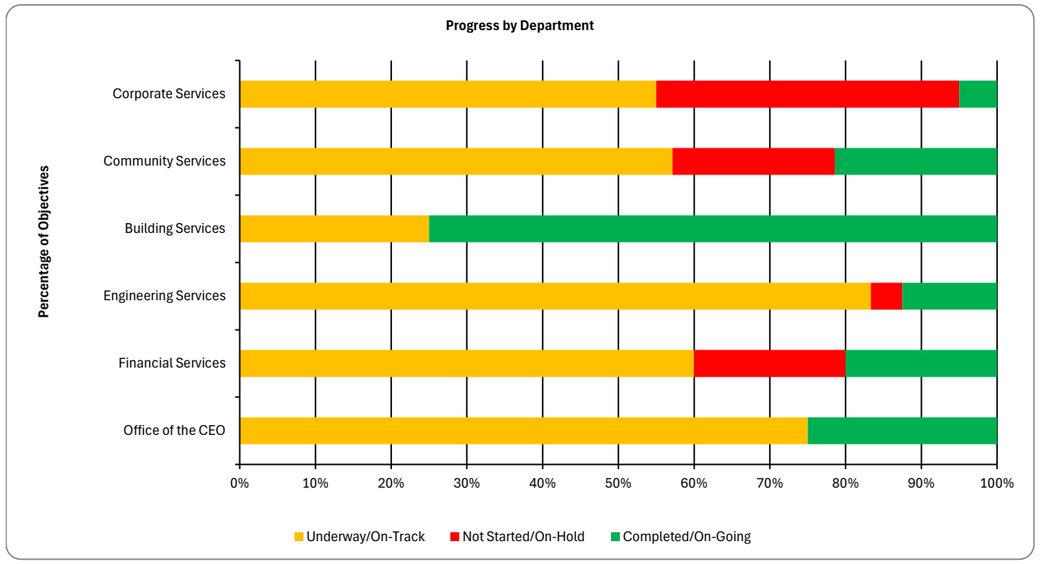
TSIRC OPERATIONAL PLAN – PERFORMANCE OVERVIEW

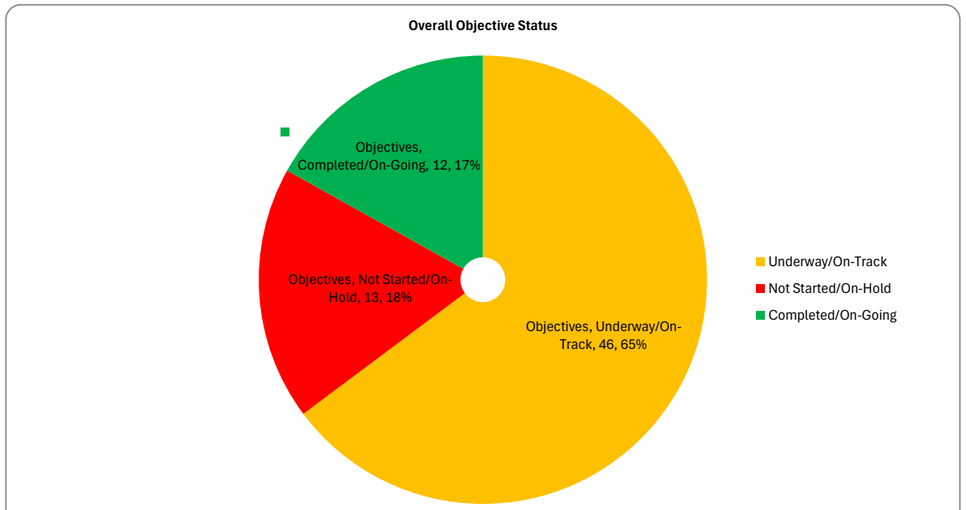
Executive overview of progress across all Operational Plan objectives

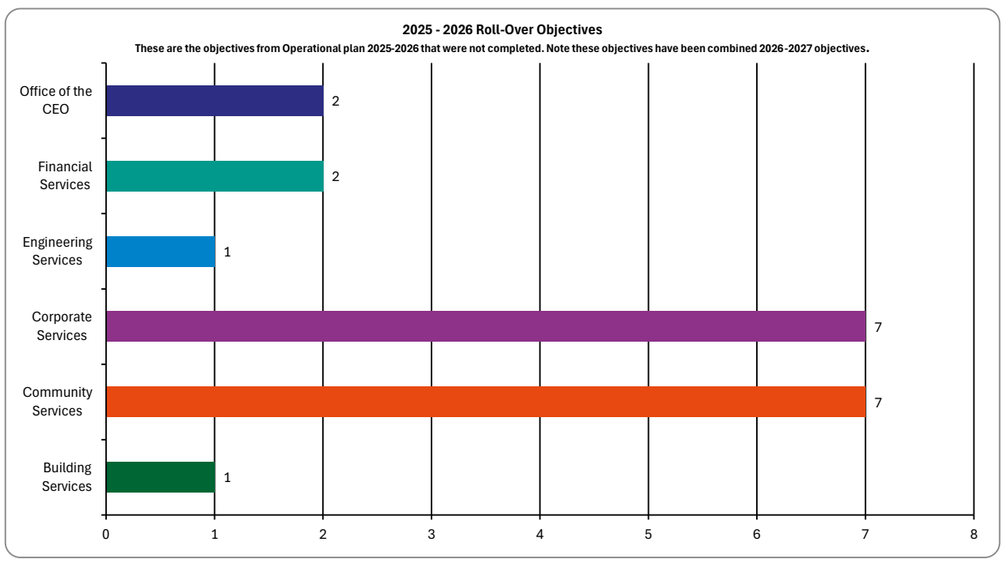
Total Objectives	Underway / On-Track	Not Started / On-Hold	Completed / On-Going	Annual Roll-Over Objectives
71	46	13	12	20

Overall Status	Objectives
Underway/On-Track	46
Not Started/On-Hold	13
Completed/On-Going	12

Department	Underway/On-Track	Not Started/On-Hold	Completed/On-Going	Total Objectives
Office of the CEO	75%	0%	25%	4
Financial Services	60%	20%	20%	5
Engineering Services	83%	4%	13%	24
Building Services	25%	0%	75%	4
Community Services	57%	21%	21%	14
Corporate Services	55%	40%	5%	20







ORDINARY MEETING
28 OCTOBER 2026

AGENDA ITEM
6.4

DIRECTORATE: CORPORATE SERVICES
AUTHOR: *Executive Director Corporate Services*

STANDING ORDERS (MEETING PROCEDURES) POLICY

OFFICER RECOMMENDATION:

Council resolves:

1. **to rescind Standing Orders (Meeting Procedures) Policy with an effective date of 1 August 2024;**
2. **adopt Standing Orders (Meeting Procedures) Policy dated 28 October 2026 as attached (Attachment 1) to the agenda report; and**
3. **authorise the Chief Executive Officer to make any administrative changes to the policy when required.**

EXECUTIVE SUMMARY:

The Standing Orders (Meeting Procedures) Policy has been reviewed in accordance with Council's Policy Framework and Queensland legislation changes under the Local Government Act 2009 (LGA) and the Local Government Regulation 2012 (LGAR). A revised policy (Attachment 1) is now submitted to Council for consideration and endorsement.

Interested Parties/Consultation:

- Councillors – Councillor Workshop 15 October 2026
- Executive Leadership Team
- Department of Local Government, Water and Volunteers

Background / Previous Council Consideration:

The Standing Orders (Meeting Procedure) Policy provides written rules for the orderly conduct of Council and Standing Committee meetings. The Department of Local Government, Water and Volunteers provides for use by Local Government 'Best practice example standing orders for council and standing committee meetings – July 2026'. This best practice example has been updated following recent LGA & LGAR legislative amendment effective from 25 June 2026. The best practice example has been used as the basis of Standing Orders (Meeting Procedures) Policy (Attachment 1) with the following alterations:

- Removal of reference to Brisbane City Council; and
- Part 3.2 – inclusion of cultural and religious requirements suitable to Torres Strait Island Regional Council.

Changes to the Standing Orders Policy were discussed at the recent Councillor Workshop on 15 October 2026. Adoption of Standing Orders (Meeting Procedures) Policy as attached

DIRECTORATE: CORPORATE SERVICES
AUTHOR: *Executive Director Corporate Services*

(Attachment 1) ensures alignment with legislative and legal obligations and adopts procedures for the conduct of TSIRC statutory meetings.

COMPLIANCE / CONSIDERATIONS:

Statutory:	• *Local Government Act 2009* • *Local Government Regulation2012* • *Code of Conduct Councillors in Queensland 2026*
Budgetary:	Nil impact
Policy:	The policy was developed under Council's Policy Framework and guidance from Department of Local Government, Water and Volunteers. It provides clear guidance for the conduct of TSIRC statutory meetings. Adoption of Standing Orders (Meeting Procedures) Policy as outlined in Attachment 1 will ensure legislative compliance.
Legal:	The new policy is compliant with all legislative requirements and reflects best practice local government governance.
Risk / Risk Mitigation:	Failure to adopt the revised policy may result in non-compliance with legislative obligations and expose Council to legal, and/or reputational risk. Adoption of the proposed revised policy mitigates these risks and strengthens Council's governance, integrity, and accountability practices.
Links to Strategic Plans:	CORPORATE PLAN 2025-2030 Focus Area # 3. A proactive and responsible Council ➢ 3.1 Provide good governance and leadership ➢ 3.3 Foster high performing, supportive and inclusive work environment
MALUNGU YANGU WAKAY	Assists in equipping Council's goals and aspirations for self -determination.
Standing Committee Consultation:	N/A
Timelines:	To ensure legislative compliance the new Policy should be adopted as soon as possible.

Other Comments:

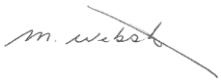
Nil

ORDINARY MEETING
28 OCTOBER 2026

AGENDA ITEM
6.4

DIRECTORATE: CORPORATE SERVICES
AUTHOR: *Executive Director Corporate Services*

Recommended



Michelle Webster
Executive Director
Corporate Services

Approved

James William
Chief Executive Officer

ATTACHMENTS:

Attachment 1: *Standing Orders (Meeting Procedures) Policy*

Torres Strait Island
REGIONAL COUNCIL

Attachment 1

Standing Orders (Meeting Procedures) Policy

1. PURPOSE

Provides written rules for the orderly conduct of local government meetings. These standing orders incorporate the model meeting procedures that deal with matters during council meetings that must be adhered to under the *Local Government Act 2009* (LGA) and the *Local Government Regulation 2012* (LGAR).

2. SCOPE

This policy applies to the Mayor and all Councillors of Torres Strait Island Regional Council (Council).

3. LINK TO CORPORATE PLAN

- A proactive and responsible Council
- Provide good governance and leadership
- Advocate on behalf of our communities

4. PROVISIONS

Section 150F of the Local Government Act 2009 (Qld) mandates that the Department's chief executive must make model procedures for the conduct of local government meetings.

These statutory model procedures serve as a framework that Queensland local councils must use to govern their public meetings. Under the subsequent Section 150G, councils are required to formally adopt meeting procedures and standing orders that align with these standards

This policy is adapted from those model meeting procedures with minor alterations, but consistent with the procedures.

5. RELATED DOCUMENTS AND REFERENCES

Local Government Act 2009

Local Government Regulation 2012

Code of Conduct for Councillors in Queensland 2026

6. REVIEW

This policy is to be reviewed if legislation changes, or every three (3) years if no changes have been required to be enacted, at the direction of the Chief Executive Officer.

Policy type:	☒ Council ☐ Administrative
Directorate:	Corporate Services
Responsible Officer	Manager, Administration and Communication
Authorised on:	28/10/26
Effective date:	28/10/26
Next review date:	October 2029
Review history:	2021, 2024, 2026

Standing Orders and Model Meeting Procedures

Intent

To help local governments, the Department of Local Government, Water and Volunteers (DLGWV) provides best practice standing orders that local governments may adopt to provide written rules for the orderly conduct of council meetings.

*These best practice standing orders incorporate the **model meeting procedures** (MMP) that deal with matters during council meetings that must be followed under the Local Government Act 2009 (LGA), including the DLGWVMMP and the meeting provisions in the Local Government Regulation 2012 (LGR). Local governments can revise their standing orders to incorporate the Model Meeting Procedures or adopt the Model Meeting Procedures.*

1. Standing orders

1.1 These standing orders apply to Torres Strait Island Regional Council (Council) meetings (Council meetings) including standing committee meetings. These standing orders do not apply to meetings of the audit committee.

1.2 A section of these standing orders may be suspended by a vote at any meeting of the local government except those sections that are mandatory under the Model Meeting Procedures. A separate vote is required for each suspension and must describe the application and duration of each suspension.

1.3 Where a matter arises at the council meeting that is not provided for in these standing orders, the matter will be determined by vote of the council on a motion which may be put to the meeting without notice but otherwise conforming with these standing orders.

Procedures for meetings of local government

2. Procedure for Chairperson

This section applies to council meetings, and local government standing committee meetings.

Section 12(4) of the LGA provides that the mayor is the chairperson of council meetings, and any committee meetings for which the mayor is appointed as chairperson, with responsibility for leading and managing council meetings.

The mayor may delegate this responsibility to another councillor to perform, section 12(5) of the LGA including when the mayor is absent or temporarily incapacitated. Section 165 of the LGA provides that, the deputy mayor acts for the mayor during any absence or temporary incapacity or when the office of mayor is vacant.

2.1 The mayor is the chairperson of council meetings and any committee meetings for which the mayor has been appointed as chairperson.

2.2 If the mayor is absent from a council meeting, the meeting will be chaired by the councillor to whom the mayor has delegated their responsibility to chair the meeting.

2.3 If the mayor is absent or unavailable to chair a council meeting, and has not delegated another councillor to do so, the deputy mayor will be the chairperson.

2.4 If the office of mayor becomes vacant the deputy mayor acts as mayor and chairperson of the council meetings.

2.5 If the mayor and the deputy mayor are both prevented from chairing the meeting because of absence or temporary incapacitation, and no other councillor has been delegated the responsibility, the council may by resolution appoint one of the councillors present at the meeting to act as chairperson for the duration of the meeting.

2.6 The local government may appoint the chairperson for a standing committee. This chairperson will preside over meetings of the committee. The mayor is a member of each standing committee but not necessarily the chairperson unless the mayor has been appointed as chairperson of the committee.

2.7 If the chairperson of a committee is absent or unavailable to chair, another councillor who is chosen by the councillors present, will be chairperson of the committee meeting.

2.8 Before proceeding with the business of the council meeting, the chairperson at the meeting will undertake the acknowledgement and/or greetings deemed appropriate by the local government.

Note: *The provision for the mayor to delegate the responsibility to be chairperson to another councillor caters for the possibility that the mayor will not be the chairperson of a particular council meeting because the mayor has, for example, a conflict of interest in a matter, or will be absent or incapacitated for that meeting. Upon the mayor's return to the meeting the mayor or deputy mayor (whichever is relevant) can resume their role as chairperson.*

3. Order of business

3.1 The order of business will be determined by resolution of the Council from time to time. The order of business may be altered for a particular meeting where the councillors at that meeting pass a procedural motion to that effect. A motion to alter the order of business may be moved without notice.

3.2 Unless otherwise altered, the order of business will be as follows:

- welcome
- attendance
- acknowledgements
- opening prayer
- apologies and granting of leaves of absence
- confirmation of previous minutes
- business arising out of previous meetings reports, financial statements reports
- officers' reports
- next meeting
- close of meeting and prayer

***Note**: The minutes of a previous meeting, whether an ordinary or a special meeting, not previously confirmed will be taken into consideration, at every ordinary meeting of the local government, in order that the minutes may be confirmed. No discussion will be permitted about these minutes except with respect to their accuracy as a record of the proceedings. Amendments to the minutes may be made prior to confirming the minutes. This must be done by moving a motion to amend the minutes that must be voted on and carried. Once the minutes are confirmed by resolution of the meeting they cannot be changed. All councillors present at the meeting can vote to confirm the minutes including those who were absent at the previous meeting and those who had a conflict of interest or a material personal interest at the previous meeting. If the council needs to make a correction to the confirmed minutes, that can be done by passing a new motion that states what the correction is, but the original minutes remain as they are recorded.*

4. Agendas

4.1 The agenda may contain:

- notice of meeting
- proposed corrections to draft minutes of the previous meeting (if relevant)
- adoption of the minutes of the previous meeting
- business which the mayor wishes to have considered at that meeting without notice
- matters of which notice has been given
- committees' reports referred to the meeting by the chief executive officer (CEO)
- officers' reports referred to the meeting by the CEO
- deputations and delegations from the community that are approved to attend

4.2 Business not on the agenda, or not fairly arising from the agenda, will not be considered at any Council meeting unless permission for that purpose is given

by the Council at the meeting. Business must be in accordance with the adopted terms of reference for each committee.

4.3 The notice of the meeting and the agenda must be given to each councillor at least two days before the meeting and in the case of Indigenous regional councillors, being Torres Strait Regional Council and Northern Peninsula Area Regional Council, at least four days prior to the meeting, unless it is impracticable to give the notice before that time.

4.4 The agenda for the council must be made publicly available by 5pm on the business day after the notice of meeting is given to the councillors. Any related reports, for the council meeting must also be included and available to the public when the agenda for the meeting is made publicly available, excluding confidential reports. If the related report is made available to councillors or committee members during the period starting immediately after notice of the meeting is given and ending immediately before the meeting is held, then these reports must be made available to the public as soon as practicable after it is made available to the councillors or committee members.

5. Quorum

5.1 A quorum at a Council meeting is a majority of its councillors. If the number of councillors is even number, then one half of the number is a quorum.

5.2 If a quorum is not present within 15 minutes after the time set for the meeting to begin, it may be adjourned to a later hour or a later day within 14 days after the day of the adjournment. The meeting may be adjourned by a majority of councillors present, or if only one councillor is present, then that councillor, or if no councillors are present then the CEO.

6. Petitions

6.1 Any petition presented to a meeting of the Council will:

- be in legible writing or typewritten and contain a minimum of 10 signatures
- include the name and contact details of the principal petitioner (i.e., the key contact)
- include the postcode of all petitioners, and
- have the details of the specific request/matter appear on each page of the petition.

6.2 Where a councillor presents a petition to a meeting of the Council, no debate in relation to it will be allowed, and the only motion which may be moved is:

- that the petition be received

- referred to a committee or officer for consideration and a report to the Council, or
- not be received because it is deemed invalid.

6.3 The Council will respond to the principal petitioner in relation to all petitions deemed valid.

7. Deputations

7.1 A deputation wishing to attend and address a meeting of the Council shall apply in writing to the CEO not less than seven (7) business days before the meeting.

7.2 The CEO, on receiving an application for a deputation, shall notify the chairperson who will determine whether the deputation may be heard. The CEO will inform the deputation of the determination in writing. Where it has been determined the deputation will be heard, a convenient time will be arranged for that purpose, and an appropriate time period allowed. (eg. 15 minutes)

7.3 For deputations comprising three or more persons, only three persons shall be at liberty to address the Council meeting unless the councillors at the meeting determine otherwise by resolution. A deputation shall be given adequate opportunity to explain the purpose of the deputation.

7.4 If a member of the deputation other than the appointed speakers interjects or attempts to address the Council meeting, the chairperson may terminate the deputation.

7.5 The chairperson may terminate an address by a person in a deputation at any time where:

- the chairperson is satisfied that the purpose of the deputation has been sufficiently explained to the councillors at the meeting
- the time period allowed for a deputation has expired, or
- the person uses insulting or offensive language or is derogatory towards councillors or others.

7.6 Any person who is considered by the council or the chairperson to be inappropriately presenting may be directed by the chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

7.7 The CEO is responsible for the deputation, including that the appointed speaker/s are notified in writing of developments or future actions as appropriate.

8. Public participation at meetings

8.1 A member of the public may take part in the proceeding of a meeting only when invited to do so by the chairperson.

8.2 In each Council meeting, time may be required to permit members of the public to address Council on matters of public interest related to Council. An appropriate time period will be allowed (e.g. 15 minutes) and no more than three speakers shall be permitted to speak at one meeting. The right of any individual to address the Council during this period shall be at the absolute discretion of the chairperson.

8.3 If any address or comment is irrelevant, offensive, or unduly long, the chairperson may require the person to cease making the submission or comment.

8.4 For any matter arising from such an address, the Council may take the following actions:

- refer the matter to a committee
- deal with the matter immediately
- place the matter on notice for discussion at a future meeting
- note the matter and take no further action.

8.5 Any person addressing the Council shall stand, act, and speak with decorum and frame any remarks in respectful and courteous language.

8.6 Any person who is considered by the Council or the chairperson to be inappropriately presenting may be directed by the chairperson to immediately withdraw from the meeting. Failure to comply with such a request may be considered an act of disorder.

9. Material Personal Interest

Councillors are ultimately responsible for informing a meeting of any material personal interest in matters to be discussed at a council or committee meeting, other than the matters in relation to which chapter 5B of the LGA does not apply (as prescribed under section 150ED of the LGA).

9.1 A material personal interest is defined in section 150EE of the Local Government Act.

9.2 Managing a material personal interest at a meeting — if a matter is to be discussed at a council meeting in which the councillor has a material personal interest; the councillor must —

- inform the meeting of the councillor's material personal interest in the matter; and

- leave the place where the meeting is being held, including any area set aside for the public, and stay away from the place while the matter is discussed and voted on, or
- ask the chairperson to defer the matter to allow the councillor the opportunity to apply to the Minister for local government for approval to participate in deciding the matter.
- in these circumstances, the matter may be deferred by resolution to a later meeting date.

Note: *Contravention of the requirements at subsection 9.2 is misconduct that could result in disciplinary action being taken against a councillor—see section 150L(1)(c)(iii) of the LGA.*

The councillor must not contravene subsection 9.2, including by voting on the matter, with an intention to gain a benefit or avoid a loss for the councillor or someone else – maximum penalty is 200 penalty units or 2 years imprisonment. If a councillor becomes aware that another councillor is engaging in possible misconduct e.g. has a material personal interest in a matter and is participating in a decision at a meeting on that matter without the Minister's approval, the councillor or chief executive officer, must notify the Assessor of the information about the councillor's conduct. —see section 150R LGA.

However, the councillor does not contravene subsection 9.2 by taking part in the meeting or being at the place where the meeting is being held, if the councillor is a person to whom approval is given in a signed notice by the Minister and the councillor complies with all conditions on which the approval is given. Section 150EI (4)-(6) LGA provides that the Minister for Local Government may, by signed notice give approval for a councillor who has a material personal interest in a matter, to participate in deciding a matter in a meeting including being present for the discussion and vote on the matter. The Minister may issue such an approval because the holding of the meeting would be obstructed without the approval or it appears to be in the interests of the local government area that approval be given; and the councillor complies with all conditions on which the approval is given.

The following information must be recorded in the minutes of the meeting or, if minutes are not required for the meeting, in another way prescribed by regulation—

- *the name of the councillor who has the material personal interest in a matter*
- *the nature of the material personal interest as described by the councillor*
- *whether the councillor took part in the meeting, or was at the place during the meeting, under an approval from the Minister.*

10. Conflict of interest

Councillors are ultimately responsible for informing a meeting of any conflict of interest (real or perceived) in a matter to be discussed at a council or committee meeting other than the matters to which chapter 5B of the LGA do not apply (as prescribed under section 150ED of the LGA).

10.1 A conflict of interest is defined in section 150EF of the LGA. When managing a real or perceived conflict of interest, councillors must do so in a transparent and accountable way.

10.2 Managing a councillor's conflict of interest at a meeting —The councillor must:

- inform the meeting of the personal interests in the matter, and leave the meeting including any area for the public to view the meeting, or
- if the councillor participates in the meeting in relation to the matter, advise the meeting how the councillor intends to manage the real or perceived conflict.

10.3 If a quorum at the meeting cannot be formed because the councillor proposes to exclude themselves from the meeting to manage their conflict of interest, the councillor does not contravene the above provisions merely by participating and voting in the meeting in relation to the matter, if their attendance is required to form a quorum. However, the councillor must still advise the meeting how they intend to manage the conflict.

10.4 If a councillor has a conflict of interest in a matter, and proposes to exclude themself from the meeting, the chairperson may ask a councillor, if the councillor has considered another way to manage their conflict of interest.

10.5 If the councillor who was proposing to be excluded from the meeting is reconsidering their decision on whether to participate in the meeting, the councillor may consider the following in determining how they will manage the conflict of interest:

10.5.1 how their participation in the meeting may affect the public trust?

10.5.2 how close is their relationship to the related party if the conflict arises because of a related party?

10.5.3 how will the benefit or loss, the councillor or the related party stand to receive from the decision compared to others in the community?

10.5.4 does the councillor have skills, knowledge or expertise that might help make the best decision in the public interest?

Note: *Contravention of subsection 10.2 is misconduct that could result in disciplinary action being taken against a councillor—see section 150L(1)(c)(iii) of the LGA.*

To remove any doubt, non-participation in the meeting is not the only way the councillor may appropriately deal with the real conflict or perceived conflict in a transparent and accountable way.

If the councillor participates in the meeting; the following information must be recorded in the minutes of the meeting or, if minutes are not required for the meeting in another way prescribed by regulation:

- *the name of the councillor who has the real or perceived conflict*
- *the nature of the personal interests, as described by the councillor*
- *how the councillor dealt with the real conflict or perceived conflict*
- *if the councillor voted on the matter—how the councillor voted on the matter*
- *how the majority of councillors who voted at the meeting voted on the matter.*

11. Loss of quorum

11.1 There are several ways that councils and councillors may deal with a potential loss of quorum.

11.2 If a quorum is lost due to a majority of councillors present having advised of a conflict of interest or a material personal interest and leaving the place of the meeting, this will be managed as above in clauses 9 and 10.

11.3 Alternatively, the council may delegate the consideration and decision on the matter, as described in section 257 of the LGA unless the matter cannot be delegated under subsection 3 of both sections, because an Act says it must be decided by resolution of the council. If the matter cannot be delegated, the council can:

- decide by resolution to defer the matter to a later meeting
- decide by resolution not to decide the matter and take no further action in relation to the matter unless the LGA or another Act provides that the council must decide the matter.

11.4 The council may by resolution delegate a power under section 257 of the LGA to:

- the mayor or CEO
- a standing committee, or joint committee of the local government
- the chairperson of a standing committee or joint standing committee of the local government
- another local government for a joint government activity

11.5 The council must not delegate a decision to an entity if the entity, or a majority being at least half of its members, has a material personal interest or conflict of interest in the matter.

Motions

12. Motion to be moved

12.1 A councillor is required to 'move' a motion and then another councillor is required to 'second' the motion.

12.2 When a motion has been moved and seconded, it will become subject to the control of the Council and cannot be withdrawn without the consent of the Council meeting.

12.3 Other councillors can propose amendments to the motion, which must be voted on before voting on the final motion:

- a motion brought before a meeting of the Council in accordance with the LGA or these standing orders will be received and put to the meeting by the chairperson
- the chairperson may require a motion or amendment to a motion to be stated in full or be in writing before permitting it to be received
- the chairperson may refuse to accept a motion if it is not within the meeting's jurisdiction and rule a motion out of order if necessary. Any motion that is vague, proposes an unlawful action, is outside the scope of the meeting, is defamatory, vexatious or is unnecessary, may be ruled out of order.

12.4 The chairperson may call the notices of motion in the order in which they appear on the agenda. Where no objection is raised to a motion being taken as a formal motion, and the motion is then seconded, the chairperson may put the motion to the vote without discussion and the vote can occur.

12.5 No more than one motion or one proposed amendment to a motion may be put before a meeting of Council at any one time.

13. Absence of mover of motion

13.1 Where a councillor who has given notice of a motion is absent from the meeting of the Council at which the motion is to be considered, the motion may be:

- moved by another councillor at the meeting
- deferred to the next meeting.

14. Motion to be seconded

14.1 A motion or an amendment to a motion will not be debated at a meeting of the Council unless or until the motion or the amendment is seconded.

14.2 If the motion does not receive a seconder, it becomes a failed motion and cannot be debated or voted on.

14.3 Procedural motions are an exception to this rule and do not need to be seconded.

15. Amendment of motion

15.1 An amendment to a motion should maintain or further clarify the intent of the original motion and not contradict the motion.

15.2 Where an amendment to a motion is before a meeting of the local government, no other amendment to the motion will be considered until after the first amendment has been voted on.

15.3 Where a motion is amended, the original motion cannot be re-introduced as a subsequent amendment to the first amended motion.

16. Speaking to motions and amendments

16.1 The mover of a motion or amendment will read it and state that it is moved but will not speak to it until it is seconded.

16.2 The chairperson will manage the debate by allowing the councillor who proposed the motion the option of speaking first on the motion. The chairperson will then call on any other councillors who wish to speak against the motion and then alternatively for and against the motion as available, until all councillors who wish to speak have had the opportunity.

16.3 A councillor may make a request to the chairperson for further information before or after the motion or amendment is seconded.

16.4 The mover of a motion or amendment has the right to reply. Each councillor will speak no more than once to the same motion or same amendment except as a right of reply. Once the right of reply has been delivered the debate ends.

16.5 Each speaker will be restricted to not more than five minutes unless the chairperson rules otherwise.

16.6 Where two or more councillors indicate, they may wish to speak at the same time, the chairperson will determine who is entitled to priority.

16.7 In accordance with section 254H of the LGR if a decision made at the Council meeting is inconsistent with a recommendation or advice given to the Council by an advisor, the minutes of the meeting must include a statement of the reasons for not adopting the recommendation or advice.

Note: *If a report contains distinct recommendations, the decision of the local government may be taken separately on each recommendation. If a decision by the meeting is contra to a recommendation in a report the minutes must give the reasons for the decision.*

17. Method of taking vote

17.1 The chairperson will call for all councillors in favour of the motion to indicate their support. The chairperson will then call for all councillors against the motion to indicate their objection.

17.1.1 A councillor abstaining from the vote, will be recorded as voting against the motion.

17.1.2 The chairperson will declare the result of the vote.

17.2 A councillor may call for a 'division' to ensure their objection to the motion is recorded in the minutes. If a division is taken, the minutes of the meeting will record the names of councillors voting in the affirmative and of those voting in the negative. The chairperson will declare the result of a vote or a division as soon as it has been determined.

17.3 Councillors have the right to request that their names and how they voted be recorded in the minutes if they request it when voting other than by division.

17.4 Except upon a motion to repeal or amend it, the resolution will not be discussed after the vote has been declared.

18. Withdrawing a motion

18.1 A motion or amendment may be withdrawn by the mover with the consent of the local government, which will be without debate, and a councillor will not speak to the motion or amendment after the mover has been granted permission by the Council meeting for its withdrawal.

19. Repealing or amending resolutions

19.1 A resolution of the Council may not be amended or repealed unless notice of motion is given in accordance with the requirements of the legislation (five business days).

19.2 Councillors present at the meeting at which a motion to repeal or amend a resolution is put may defer consideration of that motion. The deferral may not be longer than three months.

20. Procedural motions

20.1 A councillor at a meeting of the Council may during the debate of a matter at the meeting, move the following motions, as a procedural motion without the need for a seconder:

- that the question/motion be now put before the meeting
- that the motion or amendment now before the meeting be adjourned
- that the meeting proceeds to the next item of business
- that the question lie on the table
- a point of order
- a motion of dissent against the chairperson's decision
- that this report/document be tabled
- to suspend the rule requiring that [insert requirement]
- that the meeting stands adjourned.

20.2 A procedural motion that 'the question be put' may be moved and, where the procedural motion is carried, the chairperson will immediately 'put the question to the motion' or amendment to that motion under consideration. Where the procedural motion is lost, debate on the motion or amendment to that motion will resume.

20.3 A procedural motion that 'the motion or amendment now before the meeting be adjourned', may specify a time or date to which the debate will be adjourned. Where no date or time is specified:

- a further motion may be moved to specify a time or date; or
- the matter about which the debate is to be adjourned, will be included in the agenda for the next meeting.

20.4 Where a procedural motion that 'the meeting proceed to the next item' is carried, debate on the matter that is the subject of the motion will cease and may be considered again by the Council on the giving of notice in accordance with the standing orders.

20.5 A procedural motion that 'the question lie on the table' will only be moved where the chairperson or a councillor requires additional information on the matter before the meeting (or the result of some other action of the Council or person is required) before the matter may be concluded at the meeting. Where such a procedural motion is passed, the Council will proceed with the next matter on the agenda.

20.6 A motion that 'the matter be taken from the table', may be moved at the meeting at which the procedural motion was carried or at any later meeting.

20.7 Any councillor may ask the chairperson to decide on a point of order where it is believed that another councillor:

- has failed to comply with proper procedures
- is in contravention of the legislation; or
- is beyond the jurisdiction of the Council meeting.

Note: *Points of order cannot be used as a means of contradicting a statement made by the councillor speaking. Where a point of order is moved, consideration of the matter to which the motion was moved will be suspended. The chairperson will determine whether the point of order is upheld.*

20.8 Upon the question of order suddenly arising during the process of a debate, a councillor may raise a point of order, and then the councillor against whom the point of order is raised, will immediately cease speaking. Notwithstanding anything contained in these standing orders to the contrary, all questions or points of order at any time arising will, until decided, suspend the consideration and decision of every other question.

20.9 A councillor may move a motion of dissent in relation to a ruling of the chairperson on a point of order. Where such motion is moved, further consideration of any matter will be suspended until after a ruling is made. For example, where a motion of dissent is carried, the matter to which the ruling of the chairperson was made will proceed as though that ruling had not been made. Where the opposite ruling is made, that the matter was discharged as out of order, it will be restored to the agenda and be dealt with in the normal course of business.

20.10 The motion that ‘a report/document be tabled’ may be used by a councillor to introduce a report or other document to the meeting only if the report or other document is not otherwise protected under confidentiality or information privacy laws. On tabling the document, it ceases to be a confidential document and is available for public scrutiny.

20.11 A procedural motion ‘to suspend the rule requiring that’ may be made by any councillor in order to permit some action that otherwise would be prevented by a procedural rule. A motion to suspend a rule will specify the duration of the suspension.

20.12 A procedural motion that ‘the meeting stands adjourned’, may be moved by a councillor at the conclusion of debate on any matter on the agenda or at the conclusion of a councillor’s time for speaking to the matter, and will be put without debate. Such a procedural motion will specify a time for the resumption of the meeting and on resumption of the meeting, the Council meeting will continue with the business before the meeting at the point where it was discontinued on the adjournment.

21. Questions

21.1 At a Council meeting, a councillor may ask a question for reply by another councillor or an officer regarding any matter under consideration at the meeting. The question is asked 'with permission of the chairperson' or 'a question put through the chair to. The chair who may or may not allow the question.

21.2 Questions will be asked categorically and without argument and no discussion will be permitted at the Council meeting in relation to a reply or a refusal to reply to the question.

21.3 A councillor or officer to whom a question is asked without notice may request that the question be taken on notice for the next meeting.

21.4 A councillor who asks a question at a meeting, whether or not upon notice, will be deemed not to have spoken to the debate of the motion to which the question relates.

Meeting Conduct

22. Process for dealing with Unsuitable Meeting Conduct

The conduct of a councillor is unsuitable meeting conduct if the conduct happens during a Council meeting and contravenes a behavioural standard of **the Code of Conduct for Councillors**. When dealing with an instance of unsuitable meeting conduct by a councillor in a meeting, the following procedures must be followed by the chairperson of the council meeting:

22.1 The chairperson must reasonably believe that unsuitable meeting conduct has been engaged in by a councillor during a meeting. The chairperson may consider the severity of the conduct and whether the councillor has been issued with any previous warnings for unsuitable meeting conduct. If the chairperson decides the conduct is of a serious nature or another warning is unwarranted, the chairperson can make an order in relation to the conduct under section 22.7 below.

22.2 If the chairperson decides unsuitable meeting conduct has occurred, but is of a less serious nature, the chairperson may request the councillor take remedial actions such as:

- ceasing and refraining from exhibiting the conduct
- apologising for their conduct
- withdrawing their comments.

22.3 If the councillor complies with the chairperson's request for remedial action, no further action is required.

22.4 If the councillor fails to comply with the chairperson's request for remedial action, the chairperson may warn the councillor that failing to comply with the request could result in an order of unsuitable meeting conduct being issued.

22.5 If the councillor complies with the chairperson's warning and request for remedial action, no further action is required.

22.6 If the councillor continues to fail to comply with the chairperson's request for remedial action or the chairperson decides a warning was not appropriate under 22.2 the chairperson may make one or more of the orders below:

- an order reprimanding the councillor for the conduct
- an order requiring the councillor to leave the meeting, including any area set aside for the public and stay out for the duration of the meeting.

22.7 If the councillor fails to comply with an order to leave and stay away from the meeting, the chairperson can issue an order that the councillor be removed from the meeting.

22.8 Contravention of an order to leave the meeting is misconduct under section 150L LGA.

22.9 Following the completion of the meeting, the chairperson must ensure the minutes record the information about unsuitable meeting conduct (see note below).

Note: *Details of any order issued must be recorded in the minutes of the meeting. If the councillor has refused to comply with an order issued to leave the meeting, these matters are misconduct, the council is required to notify the independent assessor (the Assessor) about the conduct. The local government's CEO is advised to ensure details of any order made is updated in the local government's councillor conduct register including the name of the councillor who engaged in unsuitable meeting conduct. Any councillor aggrieved with an order issued by the chairperson can move a motion of dissent.*

22.10 Any councillor aggrieved with an order issued by the chairperson can move a motion of dissent for parts 23.2, 23.3, 23.7 and 23.8 above.

23. Process for dealing with Unsuitable Meeting Conduct by a Chairperson

23.1 If a councillor at the meeting reasonably believes that the conduct of the chairperson during the meeting is unsuitable meeting conduct, the councillor may raise the matter in the meeting by point of order.

23.2 The chairperson may take remedial action such as:

23.2.1 Ceasing and refraining from exhibiting unsuitable meeting conduct, or

23.2.2 Apologising for their conduct, or

23.2.3 Withdrawing their comments.

23.3 If the chairperson does not take remedial action, the councillor may move a procedural motion that the chairperson has engaged in unsuitable meeting conduct (a seconder for the motion is not required and there will be no debate).

23.4 The councillors present at the meeting, excluding the chairperson, must decide by voting on the resolution if the conduct is unsuitable meeting conduct.

23.5 The chairperson may remain at the meeting as chairperson but must not vote on the motion as prescribed in section 150IA the LGA. If the votes are equal, the motion is resolved in the negative.

23.6 If it is decided that the chairperson has engaged in unsuitable meeting conduct the councillors will make an order reprimanding the chairperson for the unsuitable meeting conduct.

23.7 Following an order being made the chairperson returns to the business in the agenda and the meeting continues.

Note: Details of any reprimand order is recorded in the minutes of the meeting. The local government's chief executive officer is responsible to ensure details of any order made is updated in the local government's councillor conduct register including the name of the chairperson engaging in unsuitable meeting conduct.

24. General conduct during meetings

24.1 After a meeting of the Council has been formally constituted and the business commenced, a councillor will not enter or leave from the meeting without first notifying the chairperson.

24.2 Councillors will speak to each other or about each other during the Council meeting by their respective titles ('mayor' or 'councillor'), and when speaking of or addressing officers, will call them by their respective official or departmental title and will confine their remarks to the matter under consideration.

24.3 No councillor who is speaking will be interrupted except upon a point of order being raised either by the chairperson or by another councillor.

24.4 When the chairperson speaks during the process of a debate, the councillor speaking or offering to speak will immediately cease speaking, and each councillor present will observe strict silence so that the chairperson may be heard without interruption.

25. Disorder

25.1 The chairperson may adjourn the meeting of the local government, where disorder arises at a meeting other than by a councillor. For example, as a result of behaviour as described in 7.5 or 8.6.

25.2 On resumption of the meeting, the chairperson will move a motion, to be put without debate, to determine whether the meeting will proceed. Where the motion is lost, the chairperson shall declare the meeting closed, and any outstanding matters will be deferred to a future meeting.

Attendance and non-attendance

26. Attendance of public and the media at a Council meeting

26.1 An area shall be made available at the place where any meeting of the local government is to take place for members of the public and representatives of the media to attend the meeting and as many members of the public as reasonably can be accommodated in that area will be permitted to attend the meeting.

26.2 When the Council is sitting in closed session, the public and representatives of the media will be excluded from the meeting.

27. Closed session

27.1 Council meeting, standing committee meeting and advisory committee meeting may resolve that a meeting be closed to the public if its councillors and members consider it necessary to discuss any of the following matters pursuant to section 254J(3) of the LGR:

- appointment, dismissal, or discipline of the CEO
- industrial matters affecting employees
- the local government's budget (which does not include the monthly financial statements)
- rating concessions
- legal advice obtained by the Council or legal proceedings involving the local government, including for example, legal proceedings that may be taken by or against the local government
- matters that may directly affect the health and safety of an individual or a group of individuals

- negotiations relating to a commercial matter involving the Council for which a public discussion would be likely to prejudice the interests of the local government
- negotiations relating to the taking of land by the Council under the Acquisition of Land Act 1967
- a matter that the Council is required to keep confidential under a law of, or a formal agreement with, the Commonwealth or State.

27.2 The meeting must not be closed if a quorum is lost due to the number of conflicted councillors who leave the meeting. The council may instead:

- delegate consideration and decision on the matter, under section 257 of the LGA, unless the matter cannot be delegated
- decide by resolution to defer the matter to a later meeting when a quorum may be formed
- decide by resolution not to decide the matter and take no further action in relation to the matter unless the LGA or another Act provides that the council must decide the matter
- Councillors who have a personal interest in the matter can vote on the resolution.

27.3 None of the above will be considered, discussed, voted on or made during a closed session.

27.4 If a closed session includes attendance by teleconference, the councillor/s attending by teleconference must maintain confidentiality by ensuring no other person can hear their conversation while in the closed meeting (a failure to do so could be a contravention of section 171(3) of the LGA.

27.5 To take a matter into a closed session the Council must abide by the following process:

- pass a resolution to close the meeting
- the resolution must state the matter to be discussed, an overview of what is to be discussed and why the meeting should be closed while the matter is considered
- no resolution can be made while in a closed meeting (other than a procedural resolution).

28. Teleconferencing of meetings

28.1 If a councillor wishes to be absent from a Council meeting place during a meeting, the councillor must apply to the Council to participate by teleconference, at least three business days prior to the meeting or as soon as practicable once

the councillor becomes aware of their intended absence. The Council may allow a councillor to participate in a Council or committee meeting by teleconference.

Note: *There is no legislative requirement for a resolution by a local government to allow a councillor to participate by audio link or audio-visual link. This means the local government may delegate the matter. For example, the local government may delegate to the chairperson of the local government or a committee meeting the ability to decide whether a councillor can attend a meeting by audio link or audio-visual link.*

28.2 The councillor taking part by teleconference is taken to be present at the meeting if the councillor was simultaneously in audio contact with each other person at the meeting. The attendance of the councillor must be recorded in the minutes as present at the meeting.

Note: *Teleconferencing includes the use of a telephone, video conferencing equipment or other means of instant communication that allows a person to take part in a discussion as it happens.*

ORDINARY MEETING
28 OCTOBER 2026

AGENDA ITEM
8.1

DIRECTORATE: FINANCIAL SERVICES
***AUTHOR**: Acting Head of Financial Services*

FINANCE DASHBOARD REPORT – September 2026

OFFICER RECOMMENDATION:

That Council receives and notes the monthly financial statements for the period ended 30 September 2026, prepared in accordance with Section 204 of the Local Government Regulation 2012, and notes the financial performance, liquidity, capital delivery and reporting matters outlined in this report.

EXECUTIVE SUMMARY:

This report presents the monthly financial statements for the period ended 30 September 2026 for Council's receipt and noting, in accordance with section 204 of the *Local Government Regulation 2012*.

Council has recorded a year-to-date operating deficit, excluding depreciation, of approximately $3.5 million, compared with a budgeted deficit of approximately $6.5 million. This represents a $2.9 million favourable variance to budget. Revenue is $10.9 million below budget, primarily due to the timing of grant funding receipts and project delivery. Expenditure is $13.8 million below budget, largely due to delays in engineering QRA works and workforce vacancies. While the lower expenditure offsets the current revenue shortfall, it does not represent a permanent saving; rather, it reflects the timing of planned project and service delivery.

These variances are predominantly timing-related and are expected to reduce as the financial year progresses. However, workforce shortages and contractor capacity constraints continue to present significant risks to service delivery, capital program implementation and the achievement of budgeted revenue outcomes.

Council's overall cash position is $37.8 million; however, a significant proportion of these funds are externally restricted for specific purposes and are not available to support general operations. Updated cash flow projections indicate that Council's current unrestricted cash balance of approximately $20.8 million remains below the Department's financial sustainability benchmark of four months' operating cashflows. This position highlights Council's ongoing reliance on external funding sources. It reinforces the importance of disciplined expenditure management, robust cash flow forecasting and the continued prioritisation of essential service delivery and critical infrastructure investment.

Capital works expenditure is currently below budget due to workforce shortages, contractor availability constraints and the logistical challenges associated with delivering projects across a geographically dispersed region. While funding remains available for many projects, continued delays may impact project completion timeframes, grant acquittal milestones and the timely delivery of infrastructure outcomes for communities. Management continues to monitor project delivery performance, prioritise resources, and implement strategies to improve delivery capacity and reduce associated risks.

Depreciation expense for July to September 2026 has not yet been recognised, as the TechnologyOne Assets Module has not been rolled forward into the 2026-27 financial year while Council finalises the 2025-26 financial statements and completes the Queensland Audit Office audit.

Audit sign-off is scheduled for 19 October 2026. As a result, the year-to-date net result is currently overstated and will reduce once depreciation is processed and brought to account.

The September 2026 results are materially affected by the timing of grant receipts and project delivery and by the omission of depreciation. Beyond these short-term effects, Council continues to face structural pressures from unrestricted cash below the Department's benchmark, workforce and contractor constraints, increasing service delivery costs, dependence on external funding and growing infrastructure requirements. Management's immediate priorities are to maintain expenditure discipline, improve cash flow forecasting, progress service and financial sustainability reviews, strengthen capital delivery and continue funding advocacy.

Background:

Council adopted the 2026-27 Original Budget at its July 2026 Ordinary Meeting, developed in accordance with the requirements of the Local Government Act 2009 and Local Government Regulation 2012. The Budget was prepared to support the continued delivery of essential services, infrastructure and community outcomes across Council's communities while recognising the financial and operational challenges facing Council.

The adopted Budget reflects ongoing risks and pressures affecting Council's financial position, including workforce shortages, limited contractor availability, freight and supply chain constraints, rising service delivery costs, funding uncertainty, and increasing infrastructure demands associated with operating in a remote environment. Council also continues to rely heavily on external funding sources, including grants, subsidies and recoverable works, which presents ongoing risks where funding is subject to external approvals, milestone achievements or timing delays in receipt.

The strategic budget planning process reflects management's commitment to proactively managing these risks and maintaining financial sustainability through disciplined expenditure management, ongoing advocacy for funding, efficient resource allocation and the continued prioritisation of essential services and infrastructure investment.

In accordance with legislative requirements, this report provides Council with a summary of financial performance against the adopted 2026-27 Original Budget to a date as near as practicable to the end of the month preceding this meeting. Monthly financial reporting enables Council to monitor performance, assess emerging risks, and make informed decisions about service delivery, resource allocation, and financial sustainability.

The following section provides a summary of financial performance for the period ended 30 September 2026, comparing actual results against the year-to-date Original Budget (refer Appendix A: Summary Financial Statements by Department and Appendix B: Detailed Capital Report).

Resource implications:

The favourable operating variance is primarily attributable to the timing of grant revenue recognition and associated project expenditure, resulting in both revenue and expenditure being below budget year to date. The favourable variance also reflects lower employee costs due to workforce vacancies and delays in delivering grant-funded programs and projects.

While workforce vacancies have reduced employee costs in the short term, these savings have been partially offset by an increased reliance on temporary staff, contractors and consultants to maintain service delivery. Continued workforce constraints may place pressure on service delivery, organisational capability and the timely delivery of capital and operational programs.

Given projected long-term pressures on unrestricted cash reserves, Council must continue to prioritise available financial and workforce resources towards core services, critical infrastructure and statutory obligations. As a result, the capacity to progress discretionary initiatives or introduce new programs may be constrained in the short to medium term, particularly where additional external funding is unavailable.

FINANCIAL PERFORMANCE AT A GLANCE – Year to Date (YTD) 30 September 2026

Key financial results	Annual Budget Original	YTD Budget Original	YTD actual	YTD variance $	YTD variance %	Status
Recurrent revenue	111,178,727	32,356,645	21,273,292	(11,083,354)	-34.3%	
Other income	44,949	11,433	192,109	180,676	1580.3%	
Recurrent expenditure (excl. depreciation)	(110,985,940)	(38,849,244)	(25,001,081)	13,848,163	35.6%	
Operating result (excl. depreciation)	**237,736**	**(6,481,166)**	**(3,535,680)**	**2,945,485**	**45.4%**	
Capital revenue	82,667,215	21,237,604	11,923,983	(9,313,621)	(43.9%)	
Capital expenses	(3,500,000)	(875,000)	2,545	877,545	100.3%	
Net result (excl. depreciation)	**79,404,951**	**13,881,438**	**8,390,848**	**(5,490,590)**	**(39.6%)**	
Depreciation expense	(86,035,109)	(21,508,777)	(165,941)	21,342,836	99.2%	
Net result	**(6,630,158)**	**(7,627,339)**	**8,224,906**	**15,852,245**	**207.8%**	

Key:
Act Vs Bud Var % is <= -10%
Act Vs Bud Var % is > -10% and <= -5%
Act Vs Bud Var % is > -5%

Important: Depreciation expense for July to September 2026 has not yet been recognised. Accordingly, the reported net result is materially overstated and will reduce when depreciation is processed.

Operating Result to Date – $2.9 million favourable variance to budget:

Revenue $10.9M unfavourable variance:

- **Building Services:** Revenue is $620K above budget, driven by a higher volume of completed recoverable works invoiced to QBuild than originally forecast. Despite the favourable revenue variance, the operating result is $395K below budget due to higher contractor and job-related costs incurred during the period.
- **Financial Services:** revenue is $456K above budget, favourable due to higher cash balances resulting in higher interest earned. This is expected to decline in the coming months as cash holdings decrease.
- **Community Services:** Revenue is $759K below budget, primarily due to the timing of grant funding receipts and some delays in invoicing commercial property rental income.
- **Engineering Services:** Revenue is $11.2M below budget, primarily due to delays in the receipt of QRA grant funding associated with project delivery delays arising from contractor availability and capacity constraints.

Expenditure $13.8M favourable variance:

- **Employee benefits** are $2.1M below budget primarily due to sustained workforce vacancies across the organisation. This favourable variance has been partially offset by increased expenditure on temporary staff, contractors and consultants to maintain essential service delivery levels.
- **Materials and services** Expenditure is $11.7M below budget, largely driven by Engineering Services being $12.7M below budget due to delays in contractor works and project delivery. This has been partially offset by Building Services' $1.5M overspend, driven by higher material and contractor costs. The lower expenditure is consistent with the reduced grant revenue recognised year to date and reflects timing differences in project delivery rather than permanent savings.

Net Result to Date $15.9M favourable variance:

- **Capital revenue** is $9.3M below budget, primarily due to the timing of revenue recognition due to delays in delivery of the capital works program.
- **Depreciation expense** for July to September 2026 has not yet been recognised due to the TechnologyOne Assets Module being unable to be rolled forward into the 2026-27 financial year until the Queensland Audit Office completes its audit and signs off Council's 2025-26 financial statements. Sign-off is currently scheduled for mid-October 2026. As a result, the

year-to-date net result is currently overstated and will reduce once depreciation is processed and brought to account.

Liquidity and Financial Sustainability Outlook

The year-to-date financial position continues to be influenced by workforce vacancies and the timing of grant-funded works. While these factors have contributed to favourable expenditure variances in the short term, they also reflect challenges in delivering planned programs and recognising associated funding revenue. In addition, increasing reliance on temporary staff, contractors and consultants has contributed to rising service delivery costs, placing ongoing pressure on Council's operating position and financial sustainability.

Updated cash flow projections indicate that Council's unrestricted cash position remains below the Department's financial sustainability benchmark of four months' operating cashflows. While Council continues to maintain sufficient overall cash balances, a significant proportion of these funds are externally restricted and therefore unavailable to support general operating activities. This position presents several ongoing risks, including:

- Reduced capacity to respond to unforeseen operational, infrastructure or community service requirements;
- Increased reliance on proactive cash flow forecasting, monitoring and expenditure management throughout the 2026-27 financial year;
- Continued exposure to funding timing delays, rising service delivery costs and limited own-source revenue growth; and
- The need to review service delivery costs, identify efficiency improvements and progress advocacy initiatives aimed at strengthening Council's long-term financial sustainability.

While the early receipt of some grant funding and lower employee costs have supported short-term financial outcomes, these factors do not address Council's underlying structural financial challenges. Continued focus will be required on financial sustainability initiatives, expenditure management, funding advocacy, service reviews and the prioritisation of core service delivery and infrastructure investment to improve Council's unrestricted cash position and long-term financial resilience.

STATEMENT OF FINANCIAL PERFORMANCE

Disclaimer: The Statement of Financial Performance is preliminary because Council is finalising its financial statements for the year ended 30 June 2026. Opening balances, depreciation and any audit-related adjustments may change the amounts presented for the period ended 30 September 2026.

	Annual Original Budget	YTD Original Budget	YTD actual	YTD variance $	YTD variance %
Income					
Recurrent revenue					
Community levies, rates and charges	2,021,749	0	(4,004)	(4,004)	(100.0%)
Fees and charges	6,113,760	2,986,264	3,143,731	157,467	5.3%
Sales revenue	23,008,294	6,172,074	6,934,461	762,387	12.4%
Grants, subsidies, contributions and donations	74,735,352	21,784,683	9,491,052	(12,293,630)	(56.4%)
	105,879,155	30,943,020	19,565,241	(11,377,779)	(36.8%)
Capital revenue					
Grants, subsidies, contributions and donations	82,667,215	21,237,604	11,923,983	(9,313,621)	(43.9%)
	82,667,215	21,237,604	11,923,983	(9,313,621)	(43.9%)
Interest received	685,501	171,375	445,738	274,362	160.1%
Other income	44,949	11,433	192,109	180,676	1580.3%
Rental income	4,614,071	1,242,250	1,262,313	20,063	1.6%
Total income	193,890,891	53,605,682	33,389,383	(20,216,299)	(37.7%)
Expenses					
Recurrent expenses					
Employee benefits	39,101,401	9,637,298	7,518,322	2,118,977	22.0%
Materials and services	71,299,348	29,062,810	17,327,502	11,735,308	40.4%
Finance costs	585,191	149,136	155,258	(6,122)	(4.1%)
Depreciation and amortisation	86,035,109	21,508,777	165,941	21,342,836	99.2%
	197,021,049	60,358,021	25,167,022	35,190,999	58.3%
Capital expenses	3,500,000	875,000	(2,545)	(877,545)	(100.3%)
Total expenses	200,521,049	61,233,021	25,164,477	(36,068,544)	(58.9%)
Net result	(6,630,158)	(7,627,339)	8,224,906	15,852,245	(207.8%)

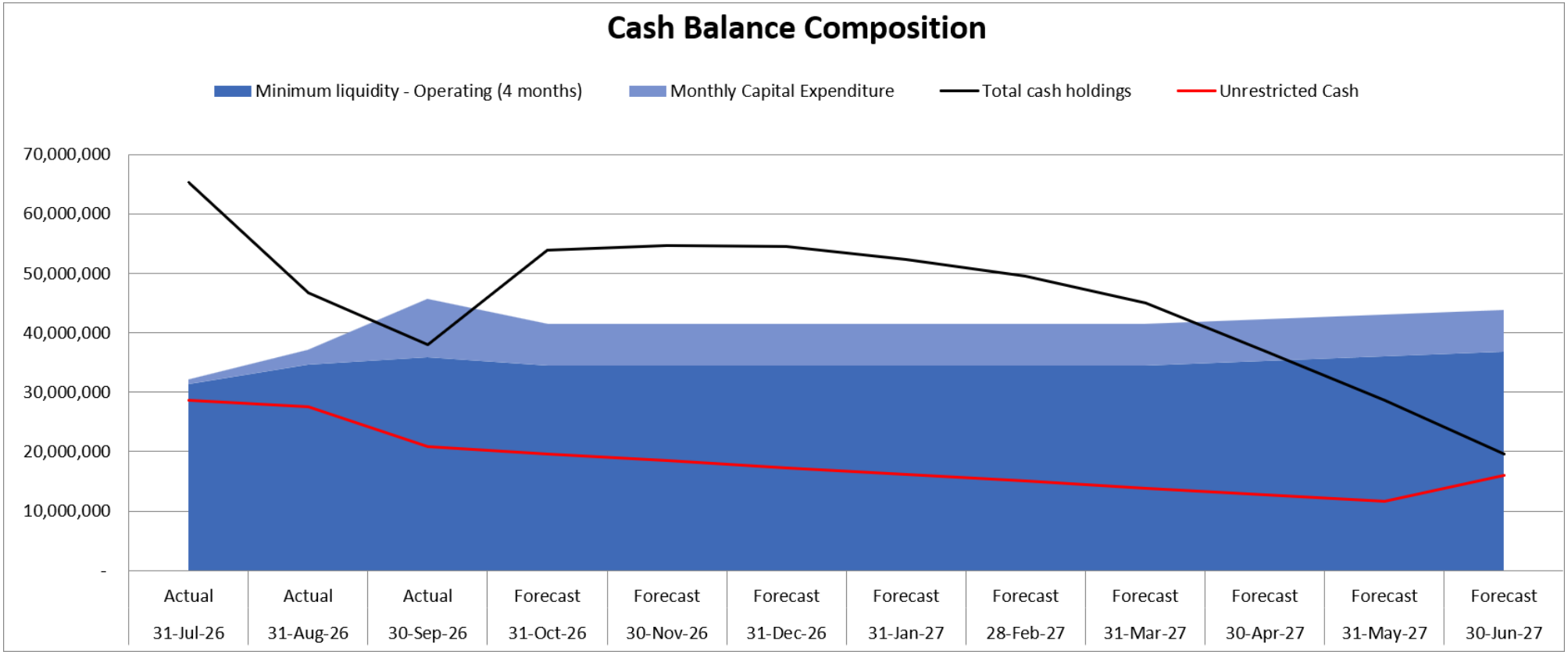
STATEMENT OF FINANCIAL POSITION

Disclaimer: The Statement of Financial Position is preliminary because Council is finalising its financial statements for the year ended 30 June 2026. Opening balances, restricted and unrestricted cash classifications and any audit-related adjustments may change the amounts presented as at 30 September 2026.

	Current Month	Prior Month	variance $	variance %
Current assets				
Cash and cash equivalents	37,709,949	48,606,936	- 10,896,987	(22.4%)
Short term deposit	75,917	75,917	-	0.0%
Trade and other receivables	32,396,713	40,140,732	- 7,744,019	(19.3%)
Inventories	384,548	384,548	-	0.0%
Contract assets	11,475,665	7,995,974	3,479,691	43.5%
Lease receivables	537,874	537,874	-	0.0%
Total current assets	82,580,666	97,741,981	- 15,161,315	(15.5%)
Non-current assets				
Lease receivables	10,626,617	10,626,617	-	0.0%
Property, plant and equipment	1,556,636,620	1,548,332,287	8,304,333	0.5%
Right of use assets	1,549,525	1,602,839	- 53,314	(3.3%)
Intangible assets	484,764	484,764	-	0.0%
Total non-current assets	1,569,297,526	1,561,046,507	8,251,019	0.5%
Total assets	1,651,878,192	1,658,788,488	- 6,910,296	0.1%
Current liabilities				
Trade and other payables	7,940,381	15,786,061	7,845,680	49.7%
Borrowings	-	-	-	
Provisions	12,325,436	12,320,196	- 5,240	(0.0%)
Contract liabilities	43,344,742	36,657,813	- 6,686,929	(18.2%)
Lease liabilities	450,745	506,513	55,768	11.0%
Total current liabilities	64,061,304	65,270,583	1,209,279	1.9%
Non-current liabilities				
Provisions	52,809,839	52,677,686	- 132,153	(0.3%)
Lease liabilities	738,884	738,884	-	
Total non-current liabilities	53,548,723	53,416,570	- 132,153	(0.2%)
Net community assets	1,534,268,164	1,540,101,334	- 5,833,171	(0.4%)
Community Equity				
Asset revaluation surplus	1,317,859,062	1,317,859,062	-	0.0%
Retained surplus/(deficiency)	208,184,195	208,184,195	-	0.0%
Current Year Surplus/(Deficit)	8,224,907	14,058,076	- 5,833,169	(41.5%)
	1,534,268,164	1,540,101,334	- 5,833,171	(0.4%)

Cash Forecasting

The Department of Local Government, Water and Volunteers sustainability ratios require that the Council maintain a minimum liquidity of four months' operating cashflows. The Council has based the monthly cashflow projections on the 26/27 Original Budget projections. Grant revenue has been forecasted based on the expected timing of funds receipt as per funding agreements. September figures reflect actual cash balances.



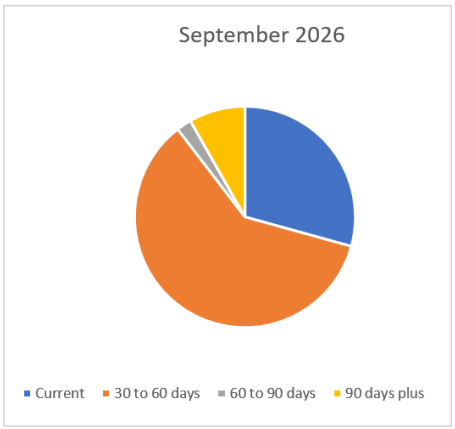
Current balance September 2026 – Overall Cash Balance - $37.8M – Unrestricted Cash - $20.8M

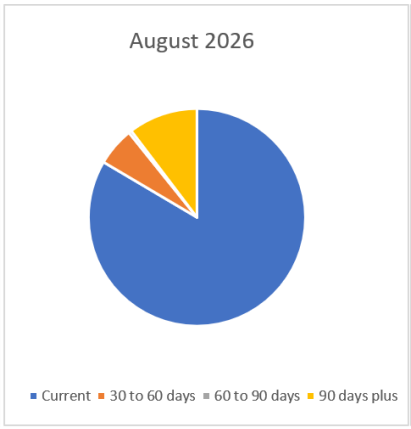
Although the total cash balance is currently $37.8 million, a substantial proportion relates to restricted grant funding received in advance for specific capital projects. These balances are not available to support general operating activities and therefore do not fully reflect Council's underlying unrestricted liquidity position. If current trends continue, Council's financial flexibility to respond to emerging operational, infrastructure and community service requirements may become increasingly constrained.

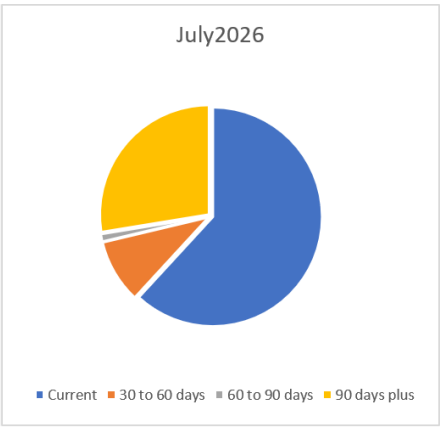
Note: Unrestricted cash figures are currently based on estimates pending finalisation of end-of-year processes and will change.

Debtor Analysis

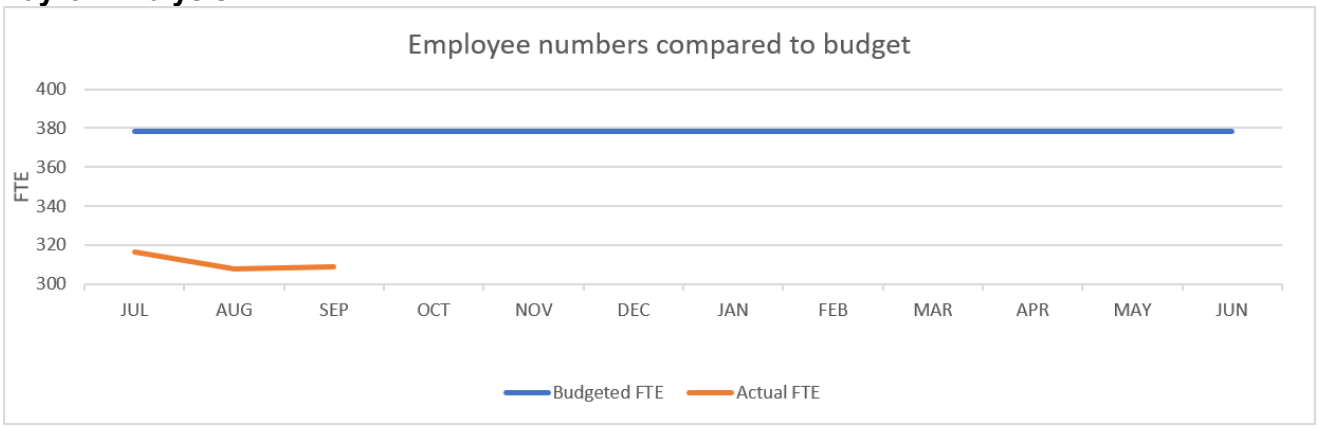
	As at 30 September 2026		As at 31 August 2026		As at 31 July 2026	
	$	%	$	%	$	%
Current	6,555,245	29%	15,364,432	83%	4,345,810	24%
30 to 60 days	13,496,191	60%	1,054,542	6%	662,787	4%
60 to 90 days	491,407	2%	80,281	0%	79,644	0%
90 days plus	1,844,311	8%	1,905,900	10%	1,936,776	11%
Total aged debtors	22,387,154	100%	18,405,154	100%	7,025,017	38%
Housing debtors (Note 1)	12,414,296		12,414,296		12,414,296	
Total Provision	- 13,368,869		- 13,368,869		- 13,368,869	
Net debtors (exc. Unapplied credits)	21,432,582		17,450,582		6,070,445	
Unapplied Credits	- 284,604		- 268,734		- 248,182	

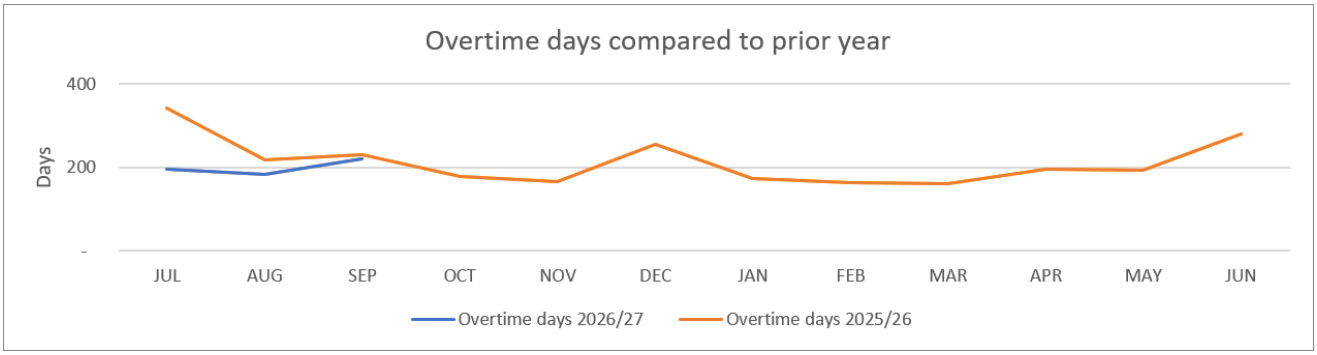


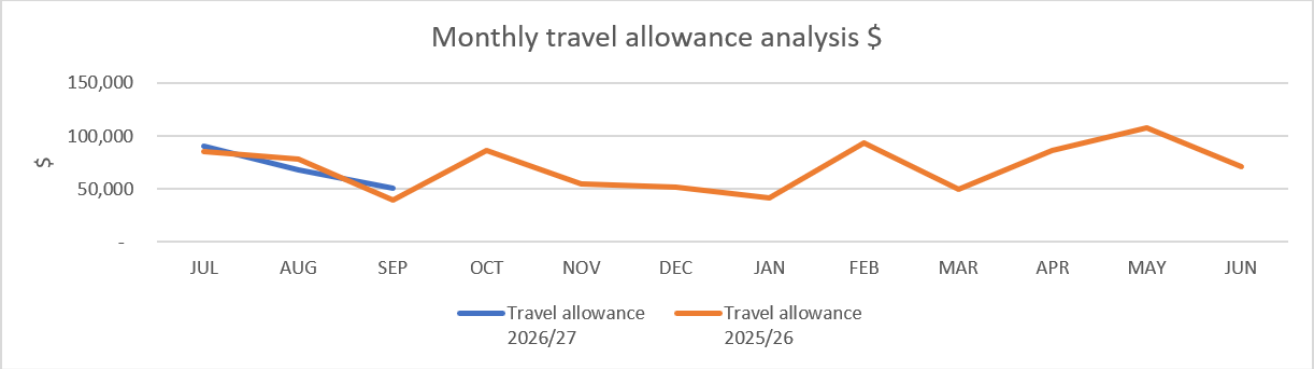




Payroll Analysis







Grant Analysis:
Refer to the 'Funding Acquisition Report' by Corporate Services.

Capital Works Program:
Capital works expenditure remains below budget year to date, primarily reflecting delays in project delivery arising from workforce shortages, contractor availability constraints and the logistical challenges associated with operating across a remote and geographically dispersed region. These delays have impacted the timing of planned capital expenditure and the recognition of associated capital grant revenue.

Continued delays may affect project completion timelines, future grant acquittal milestones, and Council's ability to realise the benefits of funded infrastructure investments fully. While funding remains available for several projects, delivery capacity remains a key constraint affecting capital program performance.

Management continues to prioritise the delivery of funded projects, actively monitor resource availability and pursue strategies to improve project delivery outcomes. This includes ongoing management of workforce and contractor capacity, project prioritisation and close monitoring of grant-funded milestones to minimise acquittal risks, optimise funding outcomes and strengthen overall capital program performance.

Refer to Appendix B for Monthly progress and overall program performance - per type of asset.

Consultation and communication:
Senior Executive Team
Department Heads / Managers
Finance Department

COMPLIANCE / CONSIDERATIONS:

<table>
<tr><td>Statutory:</td><td>Local Government Act 2009
Local Government Regulation 2012</td></tr>
<tr><td>Budgetary:</td><td>While the recommendation is for Council to receive and note the monthly financial statements, the report identifies emerging financial sustainability risks requiring ongoing monitoring and management, including unrestricted cash levels below the Department benchmark, workforce capacity constraints, increasing service delivery costs and delays in capital program delivery.</td></tr>
<tr><td>Policy:</td><td>N/A</td></tr>
<tr><td>Legal:</td><td>N/A</td></tr>
<tr><td>Risk:</td><td>The financial results and forecasts in this report identify risks that may affect Council's ability to achieve its strategic priorities, meet statutory obligations and deliver planned services and projects. The significant financial and operational risks, their assessed likelihood and consequence, and the principal management treatments are summarised below.

Significant Strategic Financial Risks:
<table>
<tr><th>Risk</th><th>Likelihood</th><th>Consequence</th><th>Treatment</th><th>Financial Impact</th></tr>
<tr><td>Unrestricted cash remains below the Department’s financial sustainability benchmark</td><td>High</td><td>Reduced capacity to respond to unforeseen operational, infrastructure or community service requirements and increased pressure on short-term liquidity management</td><td>Continue proactive cash flow forecasting, monitor unrestricted cash monthly, prioritise core service delivery and statutory obligations, and maintain disciplined expenditure controls.</td><td>Increased liquidity pressure and reduced financial flexibility to fund emerging operational or infrastructure priorities</td></tr>
<tr><td>Continued reliance on external grant funding and recoverable works revenue</td><td>High</td><td>Delays in funding approvals, milestone achievement, or revenue recognition may keep operating results below budget and limit Council’s ability to fund planned activities.</td><td>Strengthen grant monitoring, align project delivery with funding milestones, continue funding advocacy and improve forward cash flow planning for grant-dependent activities.</td><td>Timing delays in revenue recognition may increase operating deficits and place pressure on unrestricted cash balances.</td></tr>
<tr><td>Workforce shortages and contractor</td><td>High</td><td>Reduced capacity to deliver planned services, recoverable</td><td>Prioritise critical roles, review workforce resourcing</td><td>Lower employee costs may provide short-term</td></tr>
</table></td></tr>
</table>

	availability constraints		works and capital projects, resulting in delayed revenue recognition and reduced project delivery performance	strategies, monitor contractor availability and align available resources to funded and high-priority programs.	savings; however, delayed service and project delivery may reduce revenue and increase reliance on higher-cost temporary staff, contractors and consultants.
	Capital program delivery delays	High	Project completion timeframes, grant acquittal milestones and infrastructure delivery outcomes may be impacted.	Continue close monitoring of the capital works program, prioritise funded projects, actively manage grant milestone requirements and escalate delivery risks through management reporting.	Delays may result in deferred capital expenditure, delayed capital revenue recognition and potential risk of grant funding being returned or not fully utilised.
	Increasing service delivery costs, including fuel, freight, materials and contractor services	High	Rising costs may continue to place pressure on Council's operating position where revenue growth and available funding do not keep pace with expenditure increases.	Continue monitoring expenditure, review service delivery costs, consider cost recovery opportunities, and advance advocacy for sustainable funding arrangements .	Increased operating costs may negatively impact Council's operating result and further reduce unrestricted cash over time.
	Long-term structural financial sustainability pressures	High	Council may have reduced capacity to fund discretionary initiatives, respond to emerging community needs and	Progress financial sustainability initiatives, undertake service delivery reviews, prioritise core	Ongoing structural pressure may reduce unrestricted cash reserves, weaken financial

		maintain long-term service levels without ongoing funding reform or efficiency improvements.	services and infrastructure investment, and continue advocacy with State and Federal Government stakeholders.	resilience, and constrain capacity to fund future service and infrastructure demands.
Insufficient investment in asset renewal and replacement due to funding limitations	High	Ongoing underinvestment in asset renewal may contribute to declining asset condition, reduced service levels, increasing infrastructure renewal backlogs and additional future funding requirements.	Continue prioritising critical asset renewal projects, strengthen long-term asset management planning, actively monitor capital delivery performance, pursue external funding opportunities, and align available resources to high-risk infrastructure assets.	Increased future capital funding requirements, higher lifecycle costs, declining asset condition and potential pressure on future operating and capital budgets
Operational Risks:				
Poor weather and seasonal access constraints may delay operational and capital works, reduce community service delivery and affect project milestones and grant obligations.	Low	Delays in operational and capital works may reduce community service delivery and revenue receivable for council.	Monitor seasonal forecasts and access constraints, sequence works to maximise available delivery windows, maintain contingency allowances in project schedules and budgets, and escalate emerging impacts on critical services, project milestones	Potential adverse impact on Council's operating result, cash flow, grant compliance and service delivery.

				and grant obligations.	
Links to Strategic Plans:	Aligns with the Corporate Plan 2025-2030				
Masig Statement:	N/A				
Standing Committee Consultation:	N/A				
Timelines:	At a local government meeting once a month.				

Other Comments:

Inflationary pressures continue to impact a range of Council's key cost drivers, including fuel, freight, materials, contractor services and general operating expenses. Fuel price volatility remains a particular concern, contributing to increased service delivery costs, supplier price increases and ongoing pressures within Council's fuel delivery operations. These cost increases continue to place pressure on Council's operating position, particularly where available funding and revenue growth have not kept pace with rising expenditure.

In response, Council continues to advance advocacy initiatives with State and Federal Government stakeholders on the long-term sustainability of current funding arrangements. Management has identified and presented a range of advocacy opportunities to support the continued delivery of essential services across Council's communities. The next phase will focus on progressing these initiatives and undertaking a comprehensive review of service delivery costs and funding requirements.

Given ongoing financial pressures, Council will need to maintain a strong focus on expenditure management, prioritising core services, delivering funded infrastructure programs, and identifying efficiency improvement opportunities. Continued review of service delivery models, cost recovery opportunities and resource allocation will be critical to strengthening Council's unrestricted cash position and supporting long-term financial sustainability.

Recommended:

Frank Barbieri

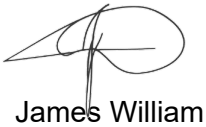
Frank Barbieri
Acting Head of Financial Services

Endorsed

Hollie Faithfull

Hollie Faithfull
Executive Director, Financial Services

Approved:



James William
Chief Executive Officer

ATTACHMENTS:

- Appendix A – Key Financial Results by Department
- Appendix B – Capital Works Program

APPENDIX A
KEY FINANCIAL RESULTS BY DEPARTMENT

Executive

Service

Key Financial Results	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $	YTD Variance %	Status
Recurrent revenue	0	0	0	0	0.0%	
Other income	0	0	0	0	0.0%	
Recurrent expenditure (excl. depreciation)	(4,084,429)	(930,906)	(1,355,271)	(424,365)	-45.6%	
Operating surplus (exc. Depreciation)	**(4,084,429)**	**(930,906)**	**(1,355,271)**	**(424,365)**	**-45.6%**	
Capital revenue	0	0	0	0	0.0%	
Capital expenses	0	0	0	0	0.0%	
Net result (excl. depreciation)	**(4,084,429)**	**(930,906)**	**(1,355,271)**	**(424,365)**	**-45.6%**	
Depreciation Expense	0	0	0	0	0.0%	
Net result	**(4,084,429)**	**(930,906)**	**(1,355,271)**	**(424,365)**	**-45.6%**	

Unfavourable Operating/Net result:
Recurrent Expenditure: The unfavourable variance is primarily due to travel costs for July council meeting / October workshop and higher then budgeted consultancy expenditure.

Building Services

Key Financial Results	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $	YTD Variance %	Status
Recurrent revenue	19,402,505	5,270,626	5,859,367	588,741	11.2%	
Other income	0	0	31,200	31,200	0.0%	
Recurrent expenditure (excl. depreciation)	(18,046,244)	(4,507,999)	(5,522,566)	(1,014,568)	-22.5%	
Operating surplus (exc. Depreciation)	**1,356,261**	**762,628**	**368,001**	**(394,627)**	**-51.7%**	
Capital revenue	23,751,460	7,327,980	3,157,598	(4,170,382)	-56.9%	
Capital expenses	0	0	0	0	0.0%	
Net result (excl. depreciation)	**25,107,721**	**8,090,608**	**3,525,599**	**(4,565,009)**	**-56.4%**	
Depreciation Expense	(639,768)	(159,942)	(165,941)	(5,999)	-3.8%	
Net result	**24,467,953**	**7,930,666**	**3,359,657**	**(4,571,008)**	**-57.6%**	

Comments:
Unfavourable Operating Result:
The revenue is slightly higher then budgeted due to higer volume of works completed, majority of the unfavourable operating result is primarily due to recurrent expenditure being above budget, reflecting high contractor and job-related costs recognised during the period.
Unfavourable Net Result:
The unfavourable net result is mainly attributable to the unfavourable operating result and capital revenue being below budget due to the timing of capital works and revenue recognition. Expenditure levels will continue to be reviewed against completed and billable works.

Corporate Services

Key Financial Results	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $	YTD Variance %	Status
Recurrent revenue	241,000	60,250	16,632	(43,618)	-72.4%	
Other income	10,000	2,500	31,453	28,953	1158.1%	
Recurrent expenditure (excl. depreciation)	(4,558,630)	(1,130,665)	(690,428)	440,237	38.9%	
Operating surplus (exc. Depreciation)	**(4,307,631)**	**(1,067,915)**	**(642,343)**	**425,572**	**39.9%**	
Capital revenue	0	0	0	0	0.0%	
Capital expenses	0	0	0	0	0.0%	
Net result (excl. depreciation)	**(4,307,631)**	**(1,067,915)**	**(642,343)**	**425,572**	**39.9%**	
Depreciation Expense	0	0	0	0	0.0%	
Net result	**(4,307,631)**	**(1,067,915)**	**(642,343)**	**425,572**	**39.9%**	

Favourable Operating/Net result:
Recurrent Revenue: Grant revenue below budget due timing differences in invoicing.
Recurrent Expenditure: Favourable operating expenses driven by lower employee benefit costs due to a number of vacancies, as well as timing differences of expenditure.

Health and Community Services

Key Financial Results	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $	YTD Variance %	Status
Recurrent revenue	15,771,317	5,420,308	4,672,033	(748,275)	-13.8%	
Other income	534,949	133,933	123,466	(10,468)	-7.8%	
Recurrent expenditure (excl. depreciation)	(22,764,774)	(5,859,905)	(4,963,571)	896,334	15.3%	
Operating surplus (exc. Depreciation)	**(6,458,508)**	**(305,664)**	**(168,073)**	**137,591**	**45.0%**	
Capital revenue	5,832,000	1,458,000	0	(1,458,000)	-100.0%	
Capital expenses	0	0	0	0	0.0%	
Net result (excl. depreciation)	**(626,508)**	**1,152,336**	**(168,073)**	**(1,320,409)**	**-114.6%**	
Depreciation Expense	(42,862,805)	(10,715,701)	0	10,715,701	100.0%	
Net result	**(43,489,313)**	**(9,563,365)**	**(168,073)**	**9,395,292**	**98.2%**	

Comments:

Favourable Operating result:
Recurrent / Other Revenue -Commercial property rent is under budget YTD due to timing of invoices. Grant revuene recongnition is down by $850k but payments are expected to be received in October. Accomodation revenue is higher than budgeted YTD.
Recurrent expenditure - overall expenditure is lower then budget due to vacant positions but major impacts on the expenditure include Subsidy helicopter charters which are $110K higher than budgeted and high internal repairs and maintenance expense. The purchase of powercards is high in September.
Favourable Net result:
The timing of capital works has caused capitial revenue to be less than YTD budget.
Depreciation Expense - not processed YTD due to assets module in TechOne being unable to be rolled onto the 26/27 year until QAO sign off the 2025-2026 accounts.

Financial Services

Key Financial Results	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $	YTD Variance %	Status
Recurrent revenue	34,571,298	888,065	944,825	56,760	6.4%	
Other income	185,501	46,375	445,738	399,362	861.2%	
Recurrent expenditure (excl. depreciation)	998,456	294,877	513,857	218,980	74.3%	
Operating surplus (exc. Depreciation)	**35,755,255**	**1,229,317**	**1,904,420**	**675,103**	**54.9%**	
Capital revenue	0	0	0	0	0.0%	
Capital expenses	(3,500,000)	(875,000)	2,545	877,545	100.3%	
Net result (excl. depreciation)	**32,255,255**	**354,317**	**1,906,966**	**1,552,649**	**438.2%**	
Depreciation Expense	(737,905)	(184,476)	0	184,476	100.0%	
Net result	**31,517,350**	**169,841**	**1,906,966**	**1,737,125**	**1022.8%**	

Comments:
Favourable Operating/Net Result :
Other income: Favourable due to higher cash balances and interest rates, expected to decline in coming months.
Recurrent Expenditure: Favourable variance reflecting timing differences in invoice receipt.

Favourable Net Result
Depreciation Expense - not processed YTD due to assets modeule in TechOne being unable to be rolled onto the 26/27 year until QAO sign off the 2025-2026 accounts.

Engineering Services

Key Financial Results	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $	YTD Variance %	Status
Recurrent revenue	38,488,606	20,041,396	8,838,007	(11,203,388)	-55.9%	
Other income	0	0	2,500	2,500	0.0%	
Recurrent expenditure (excl. depreciation)	(59,913,338)	(26,061,176)	(12,683,294)	13,377,882	51.3%	
Operating surplus (exc. Depreciation)	**(21,424,732)**	**(6,019,780)**	**(3,842,787)**	**2,176,993**	**36.2%**	
Capital revenue	52,439,409	12,111,624	8,752,566	(3,359,058)	-27.7%	
Capital expenses	0	0	0	0	0.0%	
Net result (excl. depreciation)	**31,014,677**	**6,091,844**	**4,909,779**	**(1,182,065)**	**-19.4%**	
Depreciation Expense	(41,230,787)	(10,307,697)	0	10,307,697	100.0%	
Net result	**(10,216,110)**	**(4,215,853)**	**4,909,779**	**9,125,632**	**216.5%**	

Comments:
Favourable Operating Result:
Recurrent Revenue is under budget due to timing of QRA grant funded operating projects. Recurrent expenditure is reduced buy a similar amount and operating result is
Favourable Net Result:
The overall result is shown as favourable and is a combination of:
Favourable operating result
Lower capital grant due to capital works timing.
Depreciation expense has not yet been processed YTD.

Fuel and Fleet Services

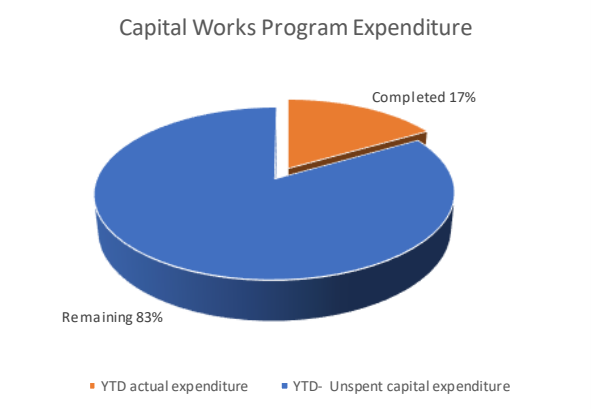
Key Financial Results	Annual Budget $	YTD Budget $	YTD Actual $	YTD Variance $	YTD Variance %	Status
Recurrent revenue	2,018,500	504,625	496,689	(7,936)	-1.6%	
Other income	0	0	3,490	3,490	0.0%	
Recurrent expenditure (excl. depreciation)	(2,616,979)	(653,470)	(299,808)	353,663	54.1%	
Operating surplus (exc. Depreciation)	**(598,479)**	**(148,845)**	**200,372**	**349,217**	**234.6%**	
Capital revenue	644,346	340,000	13,819	(326,181)	-95.9%	
Capital expenses	0	0	0	0	0.0%	
Net result (excl. depreciation)	**45,867**	**191,155**	**214,191**	**23,036**	**12.1%**	
Depreciation Expense	(563,844)	(140,961)	0	140,961	100.0%	
Net result	**(517,978)**	**50,194**	**214,191**	**163,997**	**326.7%**	

Comments:
Favourable Operating Result
Recurrent Expenditure: The favourable variance is primarily due to a timing difference in the entry of invoices.
Favourable Net Result
Depreciation Expense - not processed YTD due to assets modeule in TechOne being unable to be rolled onto the 26/27 year until QAO sign off the 2025-2026 accounts.

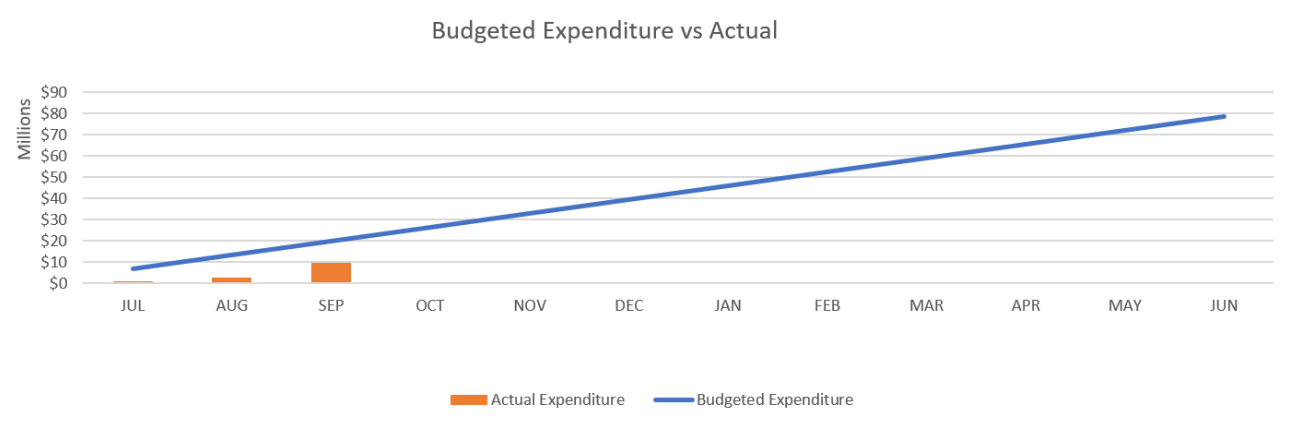
Appendix B

Capital Works Program

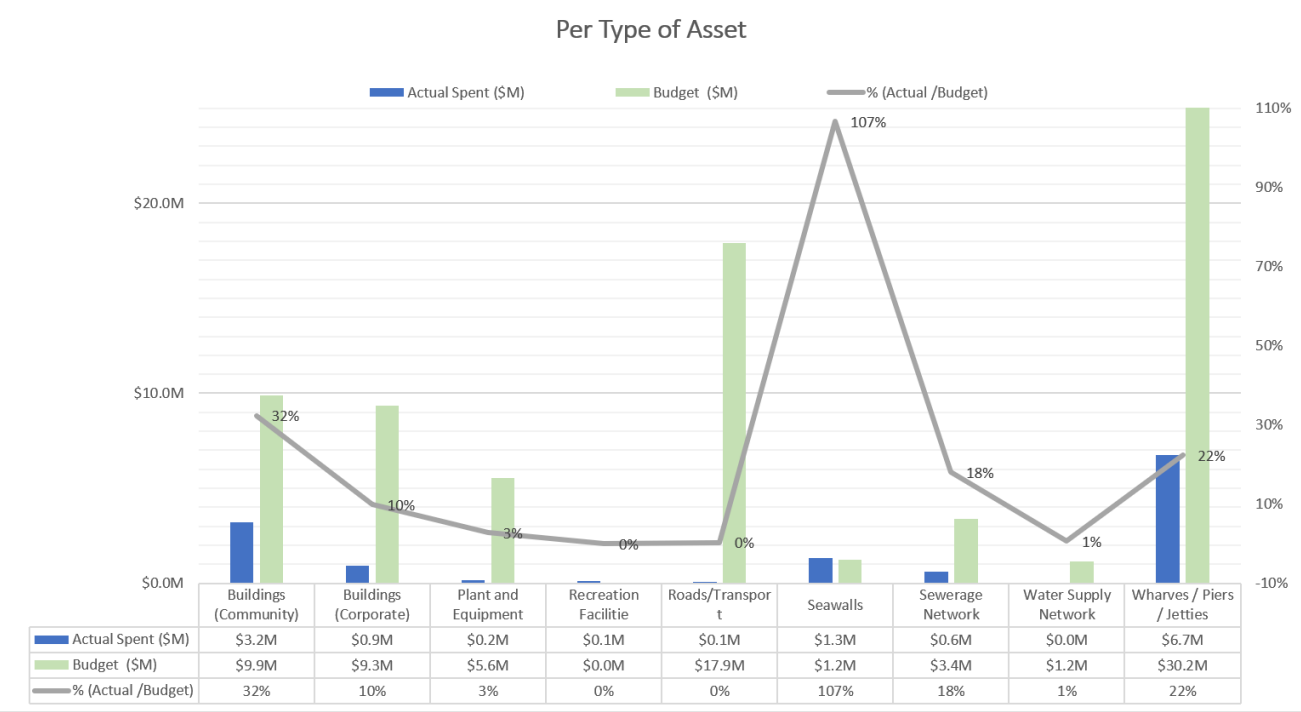
YTD actual expenditure	$	13,113,729
YTD- Unspent capital expenditure	$	65,531,665
Full year Original Budget capital expenditure	$	78,645,394



Monthly progress– Capital expenditure



Overall program performance – Per Type of Asset



	Buildings (Community)	Buildings (Corporate)	Plant and Equipment	Recreation Facilitie	Roads/Transport	Seawalls	Sewerage Network	Water Supply Network	Wharves / Piers / Jetties
Actual Spent ($M)	$3.2M	$0.9M	$0.2M	$0.1M	$0.1M	$1.3M	$0.6M	$0.0M	$6.7M
Budget ($M)	$9.9M	$9.3M	$5.6M	$0.0M	$17.9M	$1.2M	$3.4M	$1.2M	$30.2M
% (Actual /Budget)	32%	10%	3%	0%	0%	107%	18%	1%	22%

DIRECTORATE: *Building Services*
AUTHOR: *Executive Director Building Services*

BUILDING SERVICES REPORT (September 2026)

OFFICER RECOMMENDATION:

Council resolves to note the Building Services Report for September 2026.

EXECUTIVE SUMMARY:

This report provides an overview of the ongoing activities carried out by the Building Services Unit (BSU) during the reporting period of August 2026.

INTERESTED PARTIES/CONSULTATION:

- Building Services Executive Director
- Building Services Management
- Business Services Accountant
- Building Services Construction Software

Upgrade & HO Program:

BSU continues to initiate the delivery process for this financial year, Upgrade Works & Home Ownerships. Regular meetings continue with funding partners and are being held to address challenges related to high delivery costs, extended timeframes for project completion, and tender awarding.

Current Status (as of 30 September 2026)

Upgrade and HO Program - Revenue Comparison Sep

2024/2025	2025/2026	Variance
$ 4,479,793.15	$ 4,218,275.80	-$ 261,517.35

The above figures are based upon actual invoices and do not include accruals.
(without capitalisation)

Priority Upgrade works, in the HWS, Stove replacements, Vacant and Dis-Mod (OT) work types, has been initiated for enhanced visibility and priority actions.

Strategies are continuing the implementation of planning for the delivery of the NAHA Upgrade program and Home Ownerships. These strategies encompass:

- Reviewing contractors' existing workloads
- Prioritising essential works

- Conducting bulk tendering for all upgrades in each community
- Reviewing and modifying contracts to mitigate risk to TSIRC (e.g., material, freight, flights, etc.)

Currently TSIRC BSU continue to meet with funding partners to discuss the delivery of services and upgrades and the slow transitioning of approvals which impacts workloads and increases costs both by contractor and BSU staff – no resolution to date.

R&M Program:

The realignment of the Tier 1 stream has continually improved service delivery to our customers and most importantly our communities. This reshape has also led to increased revenue for TSIRC and decreased delivery timeframes.

As of 30 September 2026, there is a backlog of maintenance work comprising of approx. 571 tasks with a total value of approximately $1.4 million that has been pending for over 30 days.

Current Status (as of 30 September 2026)

R&M Program - Revenue Comparison Sep

2025/2026	2026/2027	Variance
$ 5,330,015.23	$ 2,788,366.74	$ 2,541,648.49

The above figures are based upon actual invoices and do not include accruals.

Dept of Housing has continued to bank non essential maintenance requests (not releasing to TSIRC) which is impacting work for our contractors and TSIRC trade staff that is based locally within the remote isolated communities. We have continued to follow up with the Dept of Housing with several letters from the CEO to the DDG and with Cr Fell and the ED of BSU and Communities, meeting face to face with Dept of Housing (on a monthly basis) to express and identify the urgency to release this banked maintenance works as it affects employment, community liveability and requests from tenants to reduce rent due to maintenance requests not being addressed.

Our social housing infrastructure is becoming aged and therefore requires increased maintenance/upgrades to maintain to a liveable and safe standard – TSIRC has expressed concerns to Dept of Housing and the need to work in partnership to develop communication protocols to our 15 divisions to address community frustration. To date Dept of Housing continue to work in silo!

Housing Investment Plan (Capital Housing Program) - $14.4M:

Stage 1 funding was released on September 27, 2022. In October 2023 Council resolved to deliver the program through a staged approach and in partnership with QBuild. Working closely with Community Services and identifying the priorities for deliveries (domestic violence, disability services and overcrowding) the Communities of Erub, Iama, Mabuiag, Saibai and Warraber have been identified as priority 1.

Both Mabuiag residences were delivered 19 May 2026 with installations, site completion of all works (excluding minor defect) was completed 31 July 2026 with permission to occupy granted week ending 07 August 2026. Official opening ceremonies conducted on Wednesday 22 July.

Additionally, as per the resolution passed in October 2023, CEO has delegation and approved a variation to construct 3 x new dwellings on Badu to ensure funding milestones are met and TSIRC does not lose the funding.

Costs have increased significantly with the proposed new Modern Methods of Construction (MMC), BSU has reached out to several private MMC's contractors to build partnership and explore options

to reduce costs. These costs have exceeded remaining budget and TSIRC and Dept of Housing met on 14 August on Mabuiag to advocate for increased funding.

TSIRC has also raised with Dept of Housing the need to partner together to develop a rolling program and ensure a Economy of Scale approach to ensure we are getting value for money and not what is currently happening with the small release of funds to deliver two social housing assets than further funding released.

Business Relationships:

Meetings between BSU and key stakeholders (QBuild) continue on a weekly basis.

TSIRC BSU and Communities are working together in partnership to improve the delivery of service to our communities to ensure we are improving the livability within each Division.

Logistics:

TSIRC Contract documentation continually reviewed and updated to establish contractor accountability for the projects they undertake. Timely project delivery is a priority for TSRIC.

Reviewing current reporting processes to streamline and further reduce risk to TSIRC.

COMPLIANCE / CONSIDERATIONS:

Statutory:	• *Local Government Act 2009* • *Local Government Regulation 2012* • *National Construction Code Building Act 1975* • *Building Regulation 2006* • *Queensland Building and Construction Commission Act 1991* • *Queensland Building and Construction Commission*

	Regulation 2018
Budgetary:	N/A
Policy:	N/A
Legal:	N/A
Risk:	Risk Management • Continued review of scheduled works for this financial year to clarify projects and their financial impact. • Ongoing review of departmental structure, resourcing, and processes to enhance service delivery across all levels. • Regular monitoring of performance to manage revenue, expenses, service delivery, and community outcomes
Links to Strategic Plans:	Corporate Plan 2025-2030 • Maintaining and Renewing our Infrastructure
Masig Statement:	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

Other Comments:

Nil.

Recommended:

Wayne Green
Executive Director Building Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

Nil

ORDINARY MEETING
28 OCTOBER 2026

AGENDA ITEM
13.2

DIRECTORATE: *Community Services*
AUTHOR*: Head of Community Services*

COMMUNITY SERVICES – INFORMATION REPORT

OFFICER RECOMMENDATION:

That Council notes this report.

EXECUTIVE SUMMARY:

To provide Council an update on the functional areas within the Community Services department for activities undertaken between 11 September 2026 – 9 October 2026. The officers' comment in this report provides an outline of key strategic and operational activities, including notable and significant work for Community Services during reporting period.

Background / Previous Council Consideration:

From a combination of councils' own-source and external-source funding, the Community Services department delivers a diverse range of programs including:

- Community Care (child, aged and disability)
- Environment and Health
- Health and Wellbeing /Indigenous Knowledge Centre
- Housing Services
- Operation of Divisional Offices
- Events Coordination

Officers Comment:

Strategic: Key strategic items of significance are outlined below. These tasks are usually led by Executive Director and Head of Community Services.

- **Environment and Health matters**
  - Work in progress - scoping for engagement of consultant to develop animal management plan for Badu community and audit of Councils Animal Management Program. Head of Community Services working with Cairns Tropical Public Health Unit on funding submission to utilize funding from the ATSIPHP Funding.
  - Consultation on the Community Environmental Health Plans will commence at the beginning of 2026-27 Financial Year.
  - Council was successful with continuation of funding for Fighting Illegal Dumping Partnership Program.
- **Housing Matters**
  - There are currently various housing matters that are ongoing which have been escalated to the Executive and Head of Community Services for direction. These matters are of a sensitive nature which requires consultation with PBC's and/or directly with tenants.
    - Head of Community Services and Manager Housing to coordinate travel and visits to

all divisions, to deliver housing information sessions on Councils Housing Policies with tenants in 2026-27 FY.

- **Health and Wellbeing | IKC**
    - Ongoing collaboration with TCHHS and CEQ to strengthen partnerships, improve service delivery to achieve positive health and wellbeing outcomes for the communities.
    - Procurement of 3 mobile IKC's (Digital Hubs) completed, awaiting delivery to Saibai, Mer and St Pauls, set up for of the IKC (Digital Hub) at Masig was completed Wednesday 9 September 2026.
    - Ongoing discussions between Executive Director Comm Services, Head of Community Services, Manager Health Wellbeing/IKC and State Library Queensland regarding partnership and new Service Level Agreement, and reviewing the TSIRC Model for its IKC network under the upcoming funding agreement (2027-2030)
- **Events and Engagement**
    - Work in progress Project Plan for implementation of QR Code – Visitors Sign In - this will enhance to have a more effective and efficient process for visitor management.
    - Future events – Kubin and Masig Basketball Court official opening; Iama Seawall Opening; 90 Year Anniversary of First Councilors Meeting at Masig (2027)
    - Iama Seawall Official Opening

- **Climate Resilience Project**
    - Climate Resilience Project Team continues to focus on project planning, coordination to support implementation of climate resilience education and awareness across the divisions, with a strong focus on the CHAS Action plans.
    - An application under the QCoast2100 Program for the Masig Beach Nourishment was submitted awaiting confirmation on status of application.

- **Childcare | Aged Care**
    - Aragun Childcare Centre is temporarily closed for upgrade, **closure dates Friday 10 July to Friday 4 December 2026.**
    - Continued engagement with the office of Early Childhood Education and Care (ECEC) regarding regulatory requirements associated the with temporary closure arrangements and future operational planning.
    - Review of Aged Care Policies, procedures, forms, and operational practices is ongoing to ensure alignment and compliance.
- **Divisional Administration**
    - Regional Managers, Divisional Managers are working very closely with Economic Development & Strategic Projects Advisor on the Accommodation Project which was initiated through the Sustainability Committee.

Operations: An overview of items of importance by each team on operational matters. Further details can be provided upon request.

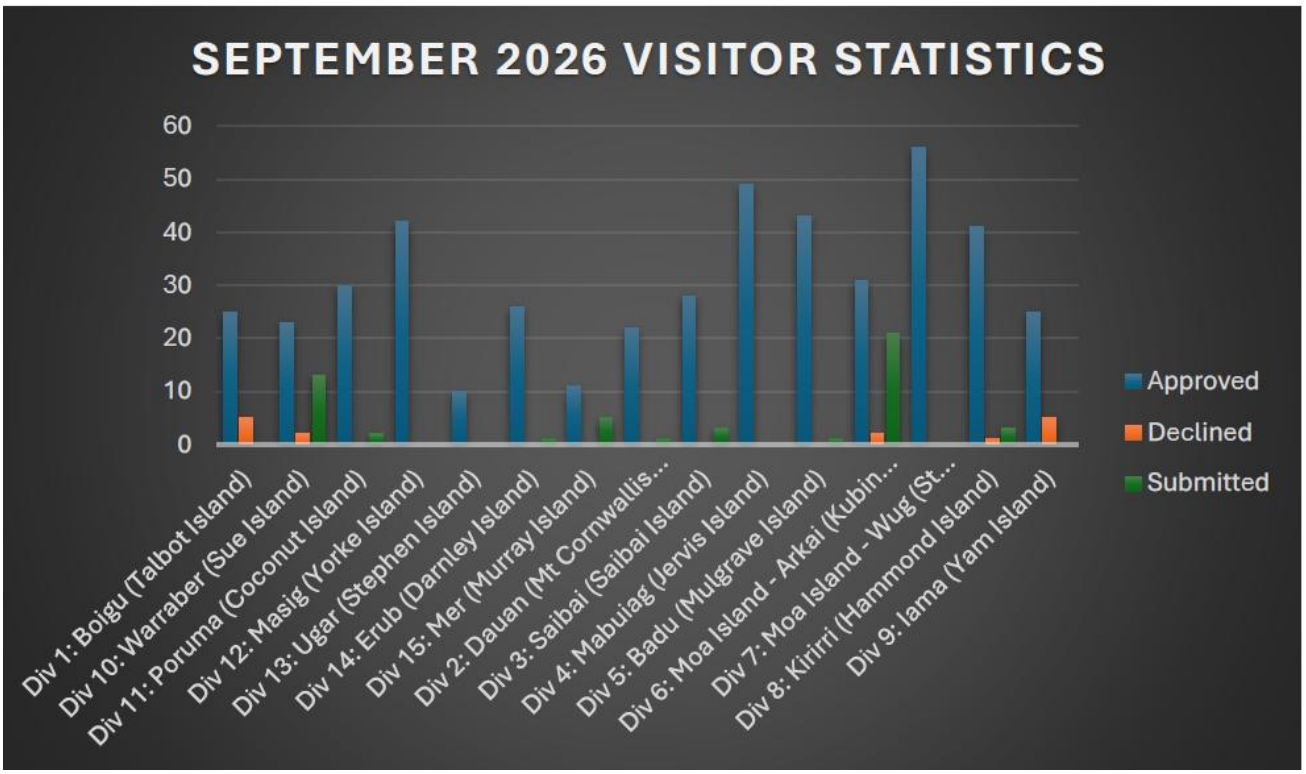
- **Housing**
    - Total housing Application increased to 565 (total in region and external to region) representing – Category 1 – 94; Category 2 – 362; Category 3 & 4 109 combined.
        - 01 new housing applications was received since last housing report submitted for

September OM.

- Consolidated Housing Collection Rate reached 90**%.** Regional Average is 90%.
- Housing team is working extensively to ensure that rental collection remains above average.
- Regular meetings between EDCS, HOCS, and Housing Management Team to discuss outstanding housing tenancy matters.

- **Climate Resilience Project**
  - Climate Resilience Project Officers will attend the QCoast2100 10th Knowledge and Information Sharing Forum at Cairns 10-12 November.
  - Team continues to work closely with Councils' Environmental Engineering identifying projects and potential funding through QCoast2100 Program and other funding opportunities for projects to be implemented under the Climate Resilience Project.

- **Events | Engagement**
  - Divisional Engagement Funds are currently available to support community-led initiatives, cultural events, and activities in communities. There were 2 Applications received for the month of September.
  - Visitor Dashboard – September 2026
    - Total Visit request submitted: 527.
    - Total applications: 247
    - Total approved: 217
    - Total declined: 5
    - Total (pending approval/declined): 25



- **Health and Wellbeing | IKC**
- Manager and IKC Coordinator (Warraber) was successful for the Library Leaders Program
- Since HLO Training with Qld Health on reduce tobacco and vaping in communities, increased health promotion activities have commenced in communities.
- Ongoing - Manager continues to have discussions with strategic planning sessions with IKC and HLO Senior Staff to discuss key areas including the operating model, standards, and expectations.
- Data for IKC and HLO Program Delivery has been of a high standard for the month of September.

- **Environment and Health**
- Council continues to provide support to EHW for training to ensure they carry out their duties in line with legislative requirements.
- Exotic Fruit Fly continues to be an issue at Badu; however, numbers are significantly decreasing. DPIT, EHW NAQs and Crystal Ailan are working together to try and further decrease the Fruit Fly numbers.
- Kiriri EHW still utilising TSRA Rangers pig trap trying to catch feral pigs and has been successful in trapping pigs and euthanising them
- Badu EHWs working collaboratively with TSRA Rangers as there has been an increase of marine waste (dugong & turtle) being dumped illegally around the community – numbers of illegal dumping has decreased

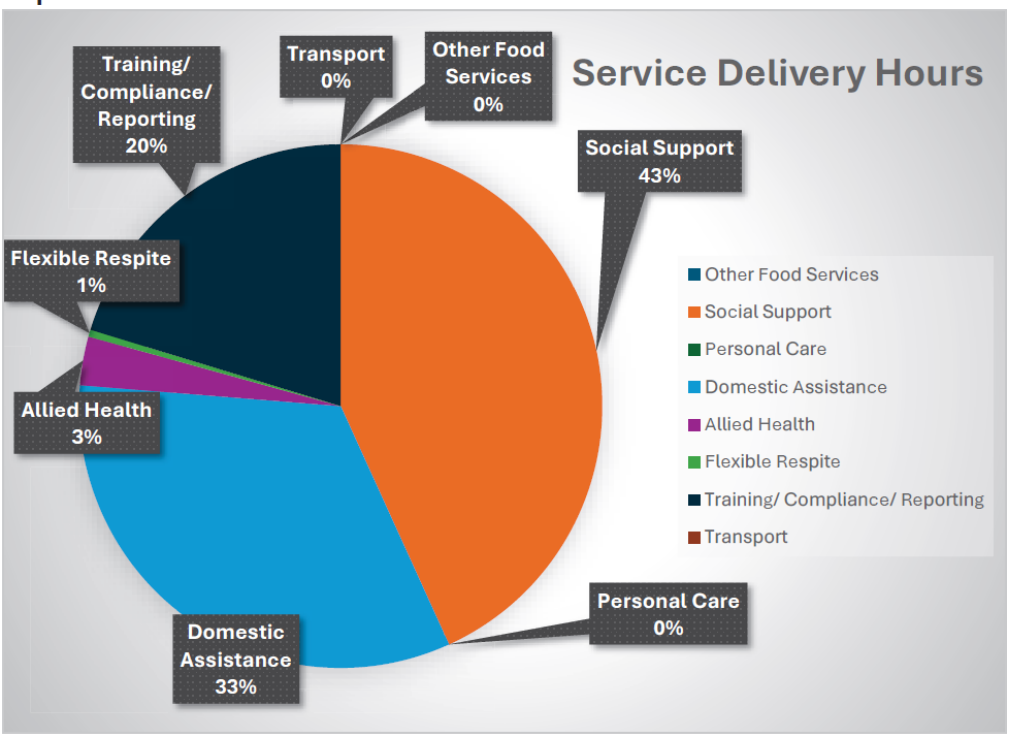
- **Aged Care and Childcare – (Actual service data was not available at the time of preparing the report)**

  Work activities - Aged Care

  - Aged Care Program continues to adjust to the new Aged Care Act and strengthened Age Care Quality Standards, which has increased compliance reporting, and operational responsibilities across the service.
  - Maintain sustainable Aged Care service delivery continues to be challenging due to increasing workforce shortages and growing compliance obligations.
  - Number of CHSP Consumers for month of September was 32; there were no new consumers or consumers on waiting list.

Service Delivery Hours for Aged Care:

September 2026



Work activities for Childcare

- Continued coordination and oversight of operations for both Aragun child Care Centre and Hammond Island OSHC to maintain service continuity and compliance with regulatory requirements.
- Continued engagement with office of Early Childhood Education and Care (ECEC) regarding regulatory requirements associated with temporary closure arrangements and future operational planning.

Divisional Administration

- Head of Community Services continue to work with Regional Managers and MSAO based at St Pauls to ensure that Divisional Stock Reconciliation and Accommodation Reconciliation are completed in a timely manner and Divisional Operations are operating efficiently.
- Regional Manager, Divisional Managers are working very closely with Economic Development & Strategic Projects Advisor on the Accommodation Project which was initiated through the Sustainability Committee.
- Regional Managers are working with Training and Organisational Development to determine training requirements for cleaners and MSAO for the 2026-27 FY
- Data – Traditional Visits for the month of September 2026.

2026 PNG Treaty Movement Stats - SEPTEMBER					
	Enter the total number of movement per month.				
Division Name/#	Daily Visit (PNG to TSI)	Daily Visit (TSI to PNG)	Approved Permit (PNG to TSI)	Approved Permit (TSI to PNG)	Non- Approved Permit
Boigu - Div 01	7	3	7	1	1
Dauan - Div 02	11	1	11	1	0
Saibai - Div 03	0	0	35	19	1
Mabuiag - Div 04	16	0	16	0	0
Badu - Div 05	0	0	2	2	2
Kubin - Div 06	0	0	0	0	0
St Pauls - Div 07	0	0	0	0	0
Hammond - Div 08	0	0	0	0	0
Iama - Div 09	1	1	12	1	0
Warraber - Div 10	0	0	1	0	0
Poruma - Div 11	0	0	0	0	0
Masig - Div 12	0	0	2	0	0
Ugar - Div 13	0	0	0	0	0
Erub - Div 14	0	0	2	0	0
Mer - Div 15	0	0	x5	0	x1

- No other Divisions reported movements to /from PNG. Breaches are recorded where information is available and Divisional Managers requested to include health status of visits in information is readily available or provided through inter-agency information.

Interested Parties/Consultation:

- Community Services Managers

COMPLIANCE / CONSIDERATIONS:

Statutory:	*Local Government Act 2009* *Local Government Regulation 2012* In addition, Community Services functional areas are subjected to a range of Local, State and Commonwealth legislation relevant to roles and teams.
Budgetary:	Ongoing monitoring and process improvement to achieve financial governance, including austerity measures, is being implemented to strengthen budget management within each functional area of Community Services. The department continues to consider opportunities to increase revenue through the supply of services and submission for external-source funds.
Policy:	N/A
Legal:	N/A
Risk:	Day-to-day risk is considered low, however closely monitored and mitigated by the application of adherence to policy and procedures.
Links to Strategic Plans:	TSIRC Corporate Plan 20258-2030 *(Bisnis Plan)* Outcome 1: We preserve cultural heritage, history, and place. Outcome 3: We ensure accessibility to community support services. Outcome 4: We are a transparent, open and engaging council. Outcome 10: We advocate and foster regional prosperity through

	enterprise development.
Malungu Yangu Wakay (The Masig Statement):	N/A
Standing Committee Consultation:	N/A
Timelines:	N/A

Other Comments:

That Council resolves to note the Community Services Information Report.

Recommended:

David Abednego
Head of Community Services

Approved:

Dawson Sailor
Executive Director Community Services

ORDINARY MEETING
28 OCTOBER 2026

AGENDA ITEM
13.3

DIRECTORATE: CORPORATE SERVICES
AUTHOR: *Executive Director Corporate Services*

CORPORATE SERVICES: INFORMATION REPORT - SEPTEMBER 2026

OFFICER RECOMMENDATION:

Council notes and receives the Corporate Services Information Report for the month of September 2026.

EXECUTIVE SUMMARY:

To provide Council with an update on the functional areas within the Corporate Services directorate and project progress for the month of September 2026.

INTERESTED PARTIES/CONSULTATION:

Corporate Services Managers

REPORT:

The Corporate Services directorate delivers a diverse range of internal and external services. A snapshot of work undertaken as well as operational highlights for the month of September 2026 are outlined below:

❖ Communications

- Continued drafting of final articles for TSIRC 2025-2026 annual report.
- Collaborated with LGAQ for the 'Councils are your everyday' campaign.
- Contributed to organizing on the 2-day climate forum for the Torres Strait and Northern Peninsula Area Climate Alliance Forum.
- Social media and website traffic reports included as attachment.

❖ Economic Development & Special Projects

Accommodation Project

- Housekeeping standards: Checklists have been trialed successfully. Next steps are rolling them out, training cleaners and introducing regular quality checks.
- Housekeeping communication: Working on making communication around guest arrivals, departures and room availability more consistent, including daily run sheets for cleaners.
- Check-in improvements: Welcome letter drafted and island maps prepared for review. Lockboxes will be purchased where needed to make after-hours access easier.
- Cancellation policy: Drafted terms and conditions, which are now waiting for review.
- Booking templates: Drafted booking confirmation and quote email templates, also waiting for review.
- Guest laundry: Ordering signage to let guests know when there are laundry disruptions.
- Key management: Key audit is finished. Waiting on budget confirmation to work out how many divisions can be updated.

Fuel & Fleet

- Ordering process: Fuel ordering has been streamlined, and reviewing the gas ordering process ahead of the move from Sea Swift to Elgas.
- Fuel losses: Working on developing a process to investigate fuel losses and identify potential causes of discrepancies.
- Stock reconciliations: Reconciliations are now being done through Compac, reducing the need for manual processing.

Maritime Fees

- Fee structure review: Data being reviewed to inform a proposed new fee structure.

Building Services Software Implementation

- Procore to TechnologyOne: This has focus over the past month, with the Procore licence expiring at the end of October. Activities include testing, preparing for data migration, resolving issues and coordinating contractor onboarding and communications ahead of go-live.

Economic Development Strategy – Phase 2

- Report development: Continuing to work with EMVER to get the Phase 2 report to draft stage, following the stakeholder engagement sessions across the Island Divisions.

❖ Fuel & Fleet

- Consultation with staff regarding functional transition to Building Services.
- Sourcing of used Backhoe Loaders for acquisition for Engineering.
- Arrangements for 3rd round Mechanic visits to Divisions.
- Business improvement is ongoing to drive more efficient administrative and automatic processes.

❖ Governance, Risk & Legal

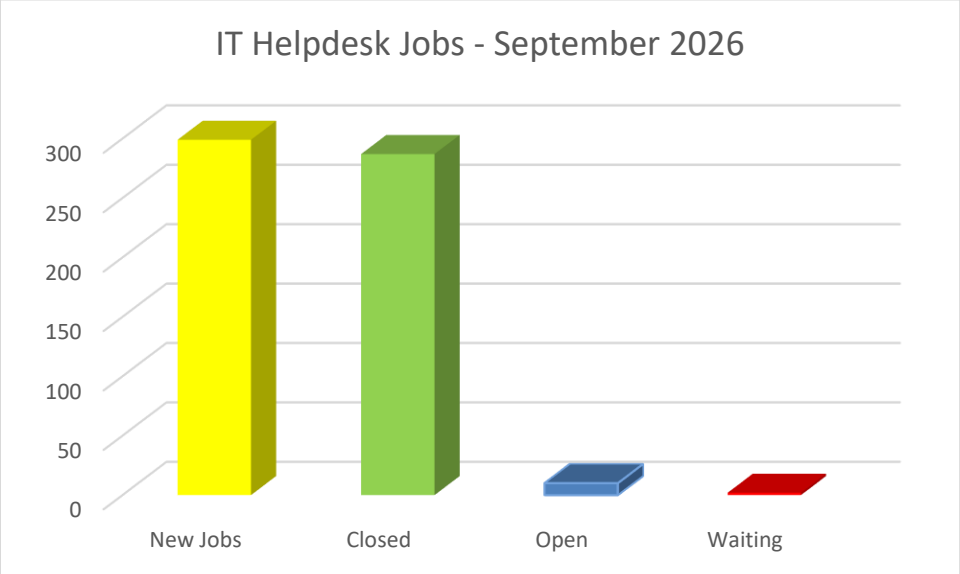
- Risk Management Gap Analysis Policy and Framework continues to be progressed.
- Risk Management system review ongoing – potential cost saving with consolidation of risk systems.
- LGM Risk Self-Assessment has been completed and submitted. Council now awaits the final report and recommendations to inform the next cycle of risk improvement actions.
- Council Policy review project continues to progress. A best-practice approach to the policy review process is being undertaken with implementation to support a more consistent and coordinated approach to reviewing overdue policies.
- New format for Operational Plan quarterly reporting has been developed and demonstrated to SARG which provides for more effective reporting on progress of deliverables of plan.
- 70% of license agreements for commercial revenue are processed. Forecast revenue for 2026-2027 is $2.98M.
- TSI Flag requests for September 2026 = 6/52 year to date.
- Complaints summary

EDCS	Active 38/6	CEO	Active 3/0

❖ Information Technology Services

- Network penetration testing – engagement of an ethical external party to undertake this testing has been progressed.
- Hammond Island office connectivity issues – still not resolved during September 2026, rectification is ongoing.
- Improved business efficiency for digital signatures is under investigation.
- Divisional disaster communications solutions – all divisions now complete except for Boigu.
- Helpdesk

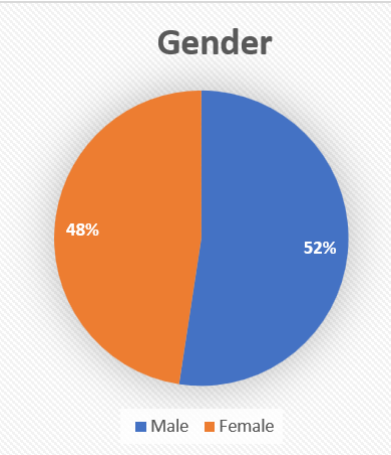
During September 2026, 299 new IT Help desk tickets were created. Of these, 264 were closed and 1 remained open and 7 in a waiting state.

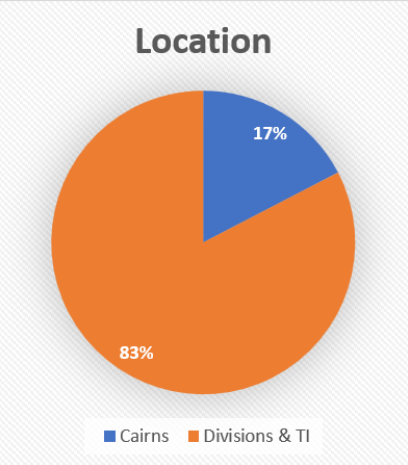


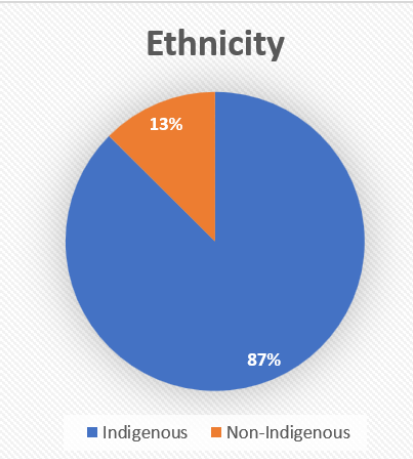
❖ People, Wellbeing, Recruitment & Safety

Employee Statistics

As of 30 September 2026, Council has a total of 351 employees, with 307 of them being Indigenous, representing 87% of the workforce. The graph below provides additional insights into key employee statistics within the Council.







Recruitment

Successful Appointments in September: Total [7]				
TRR	**POSITION**	**LOCATION**	**STATUS/COMMENTS**	**APPOINTMENT TYPE**
1	Engineering Officer	Division 7, St Paul's	Successful appointment – 07/09/2026	External

1	Engineering Officer	Division 15, Mer	Successful appointment – 07/09/2026	External
1	Healthy Lifestyle Officer	Division 14, Erub	Successful appointment – 08/09/2026	External
1	Healthy Lifestyle Officer	Division 11, Poruma	Successful appointment – 08/09/2026	External
1	Healthy Lifestyle Officer	Division 6, Kubin	Successful appointment – 08/09/2026	External
1-2	Divisional Manager (Fixed Term)	Division 4, Mabuiag	Successful appointment – 14/09/2026	External
1	Engineering Officer	Division 5, Badu	Successful appointment – 28/09/2026	External

Transition Readiness Rating (TRR) Key:

TRR	Criteria
1	**Certificate**
2	**Diploma**
3	**Bachelor**
4	**Post-Graduate/ Masters**

Safety and Wellbeing

System Improvements

- **Project: Mango Risk register and systems application realignment**. Ongoing system review with the two contractors (Mango and Risk Ware) around their systems capabilities, training, support, Councils monthly/ yearly subscription costs for the applications. Most importantly, the end users ease of utilising the system and uploading the required information. Working with risk management officer to compare all these functionalities prior to drafting a report for consideration of change to the ELT.

- **Safety and well-being team Project:** Team is visiting divisions of St Pauls, Kubin and Badu running training courses on Psychosocial Risk Management (required under legislation), Fitness for Work, Driver Safety, Mango Training, Tribal Habits and Fatigue Management to the workforce. This is part of the gaps identified in the LGW audit requiring actioning.

- **HSR Committee meeting Project:** People, safety and wellbeing met with the HSR Chairperson and discussed and provided the drafts of the proposed changes to the Terms of Reference document, action tracker and meeting agenda. These 3 items have been endorsed by the Chairperson, now forwarded to all HSR's for review and consultation process prior to the next HSR Committee meeting.

Policy Development & Review

- SWMS for the handling of sharps has been developed, reviewed and now approved for use. Sharps handling kits already in divisions for use if items are discovered. Additional one-on-one training and SWMS review with the required workforce will be undertaken.

Workers Compensation

- No current or ongoing Workers Compensation claims this month.

Monitoring, Review & Continuous Improvement

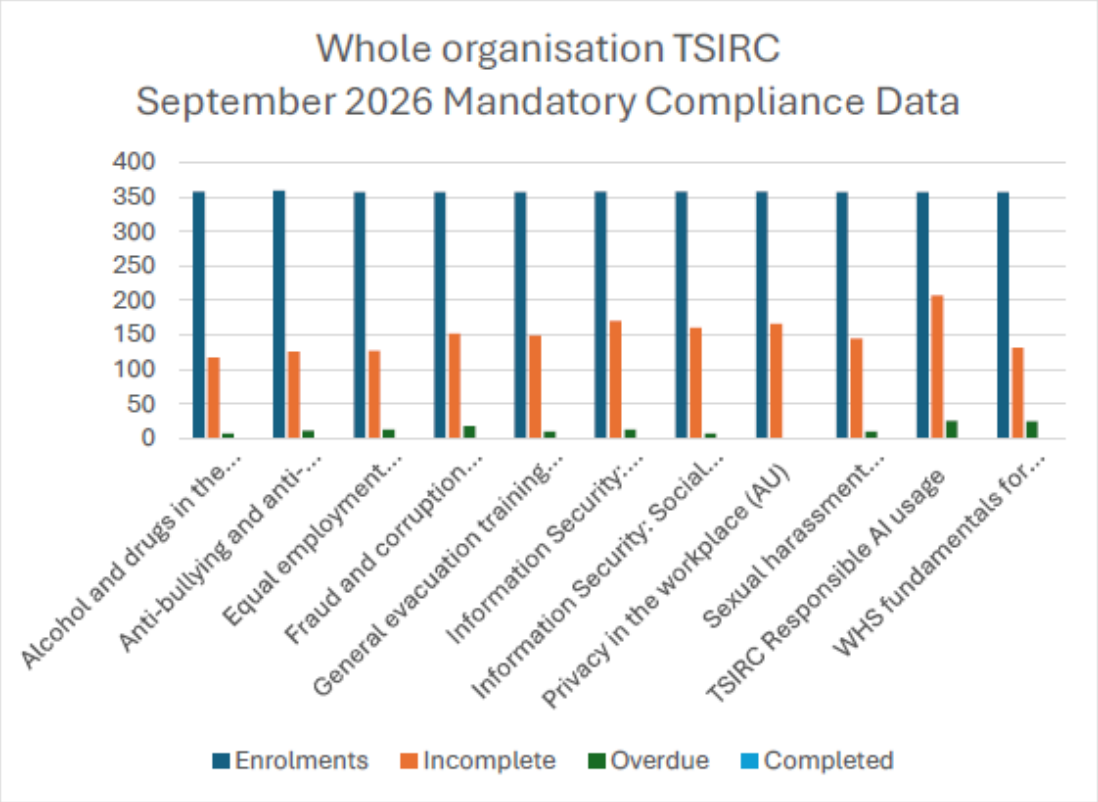
- Continuous review of the Mango system this month and 16 events, some long overdue in nature, have been reviewed and closed out.

- Additionally, all overdue items within Mango have been reviewed and information sort to enable the event to be closed.
- Working with the parties on division to understand the minimum requirements for entering the accident/ incident and developing a small cheat card for these details and 'A how to for the workforce' entering details into Mango. This will be shared with the divisional managers and HSRs for peer in October.

Organizational Development

- Development of training tools for visit to divisions for training on Safety and Psychosocial.
- Housekeeping of eLearning system being undertaken.

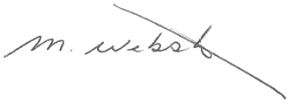
The following data represents the month of **September 2026**:
BY Whole Organisation and Departments.



Learning and Development

- Diploma of Leadership and Management completed by Divisional Manager.
- Training in Procurement Advanced delivered to Building Services.
- Microsoft Office training provided to various staff in Word, Excel, Outlook and PowerPoint.
- IKC Coordinator, Poruma has successfully gained a place in the Library Customer Service Excellence Program offered through State Library of Queensland.
- Work experience Year 11 students hosted during September School holidays at Badu and Murray within Engineering Services.
- Funding has been successful through the Department of Trade, Employment and Training First Start 2026-2027 initiative. Funding will provide for employment of one apprentice in Engineering Services and one trainee in Community Services.
- HSR initial and refresher training has been completed at Mabuiag and Badu.

Recommended:



Michelle Webster
Executive Director Corporate Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS: Social media and website traffic performance monitoring reports

Performance Monthly Highlights

Comparison between Sep 01 - Sep 30, 2026 and Aug 01 - Aug 31, 2026

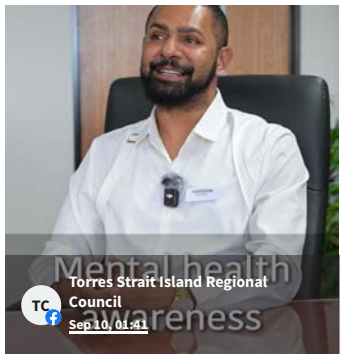
Top posts > Likes and reactions

Today is the anniversary of the 2007 United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP). The declaration affirms the right of Indigenous peoples to self-determination. This includes the right to culture and identity, and to pursue things like health, education and economic development. For the peoples of the Torres Strait and Northern Peninsula Area, these principles are reflected in Malungu Yangu Wakay | Mirkok | Ikya Malunhuman (The Voice from the Deep, the Masig Statement). Through this statement, Zenadth Kes calls for unity in pursuing self-determination and regional autonomy. That unity is reflected in our strong relationships with our lands, seas and resources. These are our connections under Ailan Kastom and Aboriginal

388 likes and reactions

Last week, our Environmental Health Workers (EHWs) completed their Certificate III in Indigenous Environmental Health! 🎓 Nine EHWs from Erub, Masig, Mabuiag, Badu, Poruma, Kirirri, Dauan and St Pauls travelled to Cairns to complete the final block of their qualification. The course focuses on areas including testing community water supplies, managing rubbish, pest control and supporting healthy housing. This Certificate III is a requirement for EHWs. It makes sure they have the knowledge and skills to carry out essential work in community. Big eso to all our EHWs for your hard work and commitment throughout your training! 👏🏽 #TSIRC #TorresStrait #EnvironmentalHealthWorkers

136 likes and reactions



In support of R U OK? Day and World Suicide Prevention World Day, we're opening up an important conversation about mental health in our communities. Elijah Mackie, Program Officer at Cairns and Hinterland Hospital and Health Service, shares part of his own mental health journey and how seeking support can save lives. His story is a reminder that mental health struggles can affect anyone, and that asking for help should never be something we feel ashamed of. Sometimes, supporting someone starts with simply asking, "Are you OK?" — and being prepared to really listen to the answer. If you or someone you know is struggling, support is available: Lifeline (24/7) 13 11 14 | lifeline.org.au Beyond Blue (24/7) 1300 224 636 |

134 likes and reactions

Posts

18
posts

20% from 15

Post engagement rate

12.58%
engagement rate

30.5% from 9.64%

Page followers

14,145
followers

0.6% from 14,060

Page engagement rate

5.6%
engagement rate

18.9% from 4.71%

Post likes and reactions

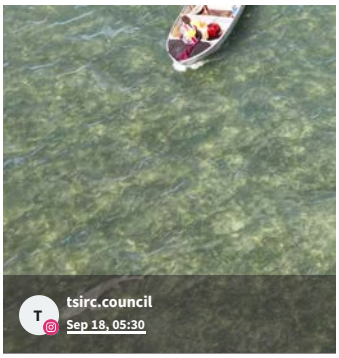
1,114
reactions

43% from 779

Posts table > Date

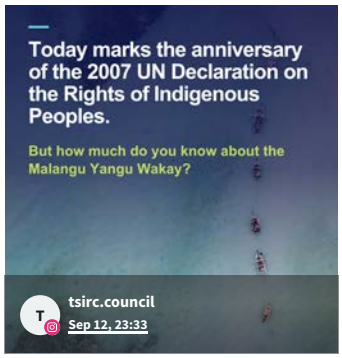
DATE	MESSAGE		REACTI...	COMME...	SHARES	CLICKS	VIEWS	UNIQUE ...	ENGAGE...	% ENGAGE...
Torres Strait Island Regional Council Sep 29, 02:35		🌱 Love your garden? The best time to water your plants is early morning or late afternoon – NOT in the middle of the day! ☀️ Watering when the su…	1	0	0	1	280	200	2	1%
Torres Strait Island Regional Council Sep 28, 02:13		🌟 **WE ARE HIRING**! 🌟 We have new opportunities available: 📌 **3x Engineering Officer** - Full-time, permanent Base: St Pauls,…	20	6	21	395	8,675	4,081	442	10.83%
Torres Strait Island Regional Council Sep 24, 00:00		Our Environmental Health Workers (EHWs) recently delivered biosecurity and responsible pet ownership sessions in Torres Strait schools.…	28	2	3	229	2,372	1,243	262	21.08%
Torres Strait Island Regional Council Sep 22, 01:20		Aken Baragud and Marcus Warusam represented TSIRC at the Water Industry Operations Association of Australia - WIOA 2026 in Newcastl…	80	0	12	612	8,094	3,843	704	18.32%
Torres Strait Island Regional Council Sep 21, 01:00		The Indigenous Knowledge Centre recently hosted a Women's Group Gathering and Elders Day in Warraber. GBK Climate Resilience Officers also…	32	0	4	471	4,850	2,288	507	22.16%
Torres Strait Island Regional Council Sep 18, 02:05		Are you eligible for a TSIRC grant? TSIRC offers four different grants to support community members and organisations. 👉🏽 Community…	8	0	4	59	2,856	1,756	71	4.04%
Torres Strait Island Regional Council Sep 15, 02:35		🚰 Washing your car, boat or floors? Put down the hose and grab a bucket instead! 💦 Using a hose can waste hundreds of litres in minutes, while a…	2	0	0	1	466	224	3	1.34%
Torres Strait Island Regional Council Sep 14, 05:00		This week, TSIRC's Environmental Health Workers (EHWs) have been on Moa supporting the delivery of Environmental Health and Animal Manageme…	102	4	4	1,098	10,099	5,014	1,208	24.09%
Torres Strait Island Regional Council Sep 13, 00:30		Today is the anniversary of the 2007 United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP). The declaration affirms the…	388	12	81	616	29,098	18,413	1,097	5.96%
Torres Strait Island Regional Council Sep 12, 23:30		As today marks the 19th anniversary of the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), let's talk about the Malungu…	20	0	9	51	1,762	1,034	80	7.74%
Torres Strait Island Regional Council		🏠 TSIRC CEO takes Mabuiag housing lessons to								

Top posts > Likes



How soon can you guess the island? 🏝️ Timer's on! How many seconds did you get? ⏱️👇 #TSIRC #TorresStrait #TorresStraitIslander #ZenadthKes

6,478 reach



As today marks the 19th anniversary of the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), let's talk about the Malungu Yangu Wakay | Mirkok | Ikya Malunhuman. Read it here: link in bio. #TSIRC #TorresStrait #ZenadthKes #FirstNations #IndigenousPeoples

1,877 reach

Today is the anniversary of the 2007 United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP). The declaration affirms the right of Indigenous peoples to self-determination. This includes the right to culture and identity, and to pursue things like health, education and economic development. For the peoples of the Torres Strait and Northern Peninsula Area, these principles are reflected in Malungu Yangu Wakay | Mirkok | Ikya Malunhuman (The Voice from the Deep, the Masig Statement). Through this statement, Zenadth Kes calls for unity in pursuing self-determination and regional autonomy. That unity is reflected in our strong relationships with our lands, seas and resources. These are our connections under Ailan Kastom and Aboriginal

1,777 reach

Posts

36
posts

140% from 15

Post engagement rate

6.74%
engagement rate

12% from 7.66%

Followers

1,551
followers

4% from 1,491

Profile reach

19,679
people

103% from 9,698

Page engagement rate

6.3%
engagement rate

11.2% from 7.09%

Post likes

1,257
likes

176% from 456

Posts table > Date

DATE	MESSAGE		COLLABORAT...	LIKES	COMME...	SHARES	SAVES	VIEWS	REACH	ENGAG...	ENGAG...
tsirc.council Sep 24, 04:46		(No description)	None	0	0	0	0	140	137	0	0%
tsirc.council Sep 24, 00:01		Our Environmental Health Workers (EHWs) recently delivered biosecurity and responsible pet…	None	45	0	3	3	2,345	869	53	6.1%
tsirc.council Sep 22, 03:40		(No description)	None	0	0	0	0	158	158	0	0%
tsirc.council Sep 22, 01:21		Aken Baragud and Marcus Warusam represented TSIRC at the WIOA (Water Industry Operations…	None	68	0	19	1	2,981	1,193	94	7.88%
tsirc.council Sep 21, 01:33		(No description)	None	0	0	0	0	139	137	0	0%
tsirc.council Sep 21, 01:01		The Indigenous Knowledge Centre recently hosted a Women's Group Gathering and Elders Day in…	None	51	0	1	0	1,814	706	55	7.79%
tsirc.council Sep 19, 23:57		Can you guess the island? 🏝️ Drop your answer in comments 👇	None	0	2	0	0	186	185	0	0%
tsirc.council Sep 18, 05:40		Timer's on! 👇 HOW SOON CAN YOU GUESS THE ISLAND? 🏝️	None	0	1	0	0	143	142	0	0%
tsirc.council Sep 18, 05:30		How soon can you guess the island? 🏝️ Timer's on! How many seconds did you get? ⏱️👇 #TSIR…	None	547	9	98	37	12,497	6,478	759	11.72%
tsirc.council Sep 18, 02:37		Check your eligibility and apply!	None	0	0	0	0	137	136	0	0%
tsirc.council		(No description)	None	0	0	0	0	158	157	0	0%

Top posts

Aken Baragud and Marcus Warusam represented TSIRC at the Water Industry Operations Association of Australia (WIOA) 2026 in Newcastle. The opportunity came after Aken and Marcus presented at the Queensland Health Indigenous Local Government Drinking Water Symposium 2026. Their presentation came in second place. For the prize, they received a sponsored trip to the WIOA 2026 conference, where they presented again. They shared their story about the challenges of water management and security in the Torres Strait. This included discussing the challenge of working remotely and under extreme weather conditions like drought or monsoonal rains. We're proud to see Aken and Marcus representing our region and sharing the

1,151 impressions

🏠 TSIRC CEO takes Mabuiag housing lessons to ALGA A few weeks ago, TSIRC CEO James William attended the Australian Local Government Association (ALGA) 2026 National Local Roads, Transport and Infrastructure Congress. The CEO spoke about the delivery of two new homes in Mabuiag and the challenges of delivering housing across our remote island communities. These include high delivery costs to remote areas, labour shortages and delays caused by weather conditions. He highlighted that housing demand is escalating, while housing needs are diverse and land availability is a critical constraint. This is why we recognise the importance of co-designing homes with community members. Homes that suit our way of life and are built to last in our

1,093 impressions

Members of the Strategic Action Reference Group (SARG) attended workshops in Cairns this week. SARG includes the Mayor, Deputy Mayor and the chairs of the five advisory committees. One of the key highlights was completing new mandatory training on legislative changes that took effect on 1 July. These changes affect how Councillors manage Conflicts of Interest (COIs) along with other processes. Senior executive staff also completed the training. This will help them better support elected members in their roles. Fun fact: Our SARG Councillors are the first in Queensland to complete this training! These workshops play an important role in supporting our Councillors and strengthening Council governance. #TSIRC #LocalGovernment #QLDGov #TorresStraitIslands

945 impressions

Posts

7
posts

75% from 4

Post engagement rate

28.86%
engagement rate

48.7% from 19.41%

Followers

3,262
followers

1.7% from 3,206

Page reach

3,848
connections

35.5% from 5,964

Page engagement rate

25.15%
engagement rate

9% from 23.06%

Post reactions

242
reactions

12.6% from 277

Posts table > Date

DATE	MESSAGE		REACTI...	COMME...	SHARES	CLICKS	IMPRES...	REACH	ENGAGE...	% ENGAGE...
Torres Strait Island Regional Council Sep 24, 00:00		Our Environmental Health Workers (EHWs) recently delivered biosecurity and responsible pet ownership sessions in Torres Strait schools.…	23	3	0	67	489	310	93	19.02%
Torres Strait Island Regional Council Sep 22, 01:20		Aken Baragud and Marcus Warusam represented TSIRC at the Water Industry Operations Association of Australia (WIOA) 2026 in Newcastl…	56	1	1	73	1,151	805	131	11.38%
Torres Strait Island Regional Council Sep 12, 23:30		As today marks the 19th anniversary of the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), let's talk about the Malungu…	12	0	3	167	459	299	182	39.65%
Torres Strait Island Regional Council Sep 11, 00:45		🏠 TSIRC CEO takes Mabuiag housing lessons to ALGA A few weeks ago, TSIRC CEO James William attended the Australian Local Government…	42	1	0	202	1,093	761	245	22.42%
Torres Strait Island Regional Council Sep 10, 01:42		In support of R U OK? Day and World Suicide Prevention Day, we're opening up an important conversation about mental health in our…	29	1	2	47	883	594	79	8.95%
Torres Strait Island Regional Council Sep 04, 00:00		Members of the Strategic Action Reference Group (SARG) attended workshops in Cairns this week. SARG includes the Mayor, Deputy Mayor and the…	28	0	0	477	945	599	505	53.44%
Torres Strait Island Regional Council Sep 03, 01:01		Last week, our Environmental Health Workers (EHWs) completed their Certificate III in Indigenous Environmental Health! 🎓 Nine EHW…	52	2	1	358	876	578	413	47.15%

New followers across all platforms

282

new followers

2.9% from 274

Report sources

Analytics

LinkedIn Pages

Missing option

Facebook Pages

Missing option

Instagram Business

tsirc.council

Extra notes

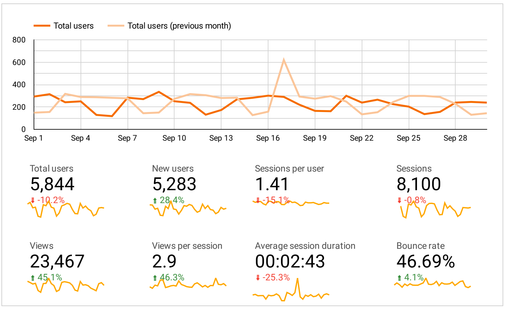
All tiles marked with ◈ might contain aggregated values across networks. To see the breakdown, head into Hootsuite and use compare by social network. You can customize these metric tiles in Hootsuite to see how each network contributed to the total.

Analytics

Digital Performance Dashboard

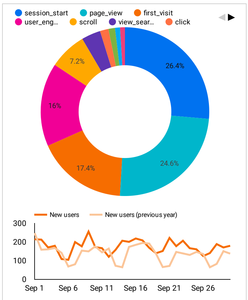
Sep 1, 2026 - Sep 30, 2026

Audience details



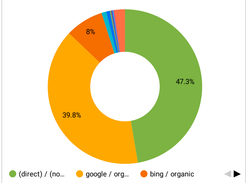
Total users	New users	Sessions per user	Sessions
5,844	5,283	1.41	8,100
↑ 19.2%	↑ 28.4%	↓ 15.1%	↑ 3.8%

Views	Views per session	Average session duration	Bounce rate
23,467	2.9	00:02:43	46.69%
↑ 45.1%	↑ 46.3%	↓ -25.3%	↑ 4.1%



User acquisition and behaviour

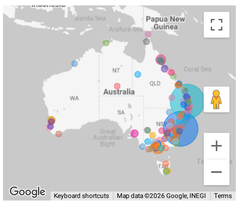
Traffic sources



	Session sou...	Users	Views
1.	(direct) / (none)	2,793	13,614
2.	google / organ...	2,347	7,243
3.	bing / organic	472	1,910
4.	chatgpt.com / ...	58	127
5.	(not set)	46	12
6.	facebook.com ...	15	18
7.	au.search.yah...	14	51

1 - 10 / 66

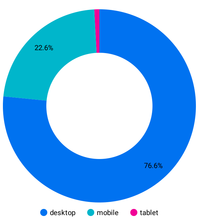
Location breakdown



	Town/City	Users	Views
1.	Sydney	1,517	12,098
2.	Brisbane	1,491	4,643
3.	(not set)	568	730
4.	Melbourne	430	1,339
5.	Singapore	232	244
6.	Cairns	206	1,437
7.	Ashburn	101	282

1 - 10 / 585

Device breakdown



	Device cate...	Users	New users
1.	desktop	4,519	4,045
2.	mobile	1,279	1,193
3.	tablet	45	45

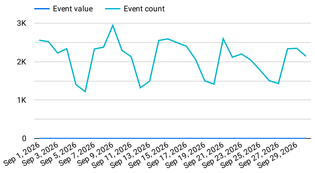
1 - 3 / 3

Visited pages (vs previous period)

	Page title	Vie...	% Δ	Average session dur...	% Δ	Bounce rate	% Δ
1.	Torres Strait Island Regional Council | An autonomous, prosperous and sustainable communi...	2,192	-11.8%	00:01:01	-21.7%	35.14%	0.1%
2.	Documents | Torres Strait Island Regional Council	1,405	-14.8%	00:00:17	-15.4%	3.61%	-23.3%
3.	Our Region | Torres Strait Island Regional Council	483	-21.3%	00:02:37	32.9%	33.19%	-7.1%
4.	Locations Archive | Torres Strait Island Regional Council	446	-16.8%	00:01:28	-45.2%	24.93%	26.5%
5.	Contact Us | Torres Strait Island Regional Council	422	-7.3%	00:02:04	-7.1%	35.94%	21.9%
6.	Page not found | Torres Strait Island Regional Council	419	-1.2%	00:00:08	-41.2%	79.28%	10.9%
7.	Travel to Community | Torres Strait Island Regional Council	397	17.5%	00:01:27	-6.7%	21.05%	26.3%
8.	Community Entry Form | Torres Strait Island Regional Council	381	10.1%	00:04:38	15.2%	31.65%	-8.9%
9.	Work With Us | Torres Strait Island Regional Council	343	-24.4%	00:03:02	-1.0%	25.54%	-10.6%
10.	Mer | Torres Strait Island Regional Council	285	12.6%	00:02:50	28.8%	35.02%	5.1%
11.	Saibai | Torres Strait Island Regional Council	269	-2.5%	00:02:04	8.7%	42.86%	1.5%
12.	Masig | Torres Strait Island Regional Council	225	39.8%	00:02:05	-0.1%	31.94%	-7.4%
13.	Erub | Torres Strait Island Regional Council	210	19.3%	00:02:42	51.4%	28.36%	-21.1%
14.	Community Grants | Torres Strait Island Regional Council	201	36.7%	00:01:11	-37.1%	40.6%	47.5%
15.	Trustee and Ordinary Council Meeting - 19 August 2026 | Torres Strait Island Regional Council	200	2,122.2%	00:00:30	-64.6%	1.03%	-95.9%
16.	Councillors | Torres Strait Island Regional Council	164	-15.9%	00:01:24	-13.7%	21.12%	-6.3%
17.	Corporate Structure | Torres Strait Island Regional Council	163	-1.8%	00:02:12	14.7%	26.97%	30.7%
18.	Torres Strait Islander flag | Torres Strait Island Regional Council	161	5.9%	00:03:28	143.6%	47.02%	4.8%
19.	Boigu | Torres Strait Island Regional Council	147	-27.6%	00:01:39	-19.4%	39.44%	22.0%
20.	Badu | Torres Strait Island Regional Council	144	-20.9%	00:01:55	-27.7%	32.87%	33.8%

1 - 20 / 766

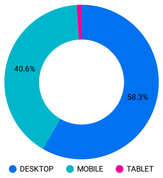
Event breakdown



	Event name	Event count	Users
1.	session_start	8,058	5,802
2.	page_view	23,467	5,791
3.	first_visit	5,283	5,196
4.	user_engagement	19,587	3,855
5.	scroll	2,737	1,996
6.	view_search_results	1,361	1,048
7.	click	567	410
8.	file_download	625	290
9.	form_start	476	253
10.	form_submit	479	245

1 - 10 / 10

Google Search



	Query	Url Clicks	Impressi...	Average Po...	URL CTR
1.	mer	4	32,607	5.39	0.01%
2.	torres strait islander	13	13,289	6.14	0.1%
3.	torres strait islander flag	11	9,945	3.3	0.11%
4.	torres strait	10	6,630	9.75	0.15%
5.	torres strait islands	27	2,508	4.31	1.08%
6.	torres strait islanders	8	2,226	7.13	0.36%
7.	tsirc	166	1,712	1.07	9.7%
8.	torres strait island	4	1,511	5.75	0.26%
9.	torres strait flag	3	1,496	5.58	0.2%
10.	saibai island	27	1,443	4.68	1.87%
11.	site:tsirc.qld.gov.au	0	1,366	39.88	0%
12.	torres strait island regional co...	100	1,183	1.09	8.45%
13.	ugar	2	1,135	6.4	0.18%
14.	badu island	16	1,092	5.85	1.47%
15.	erub	7	1,001	5.5	0.7%
16.	badu	3	943	6.05	0.32%
17.	saibai	3	802	6.15	0.37%

1 - 20 / 6272

Newsroom content traffic

	Page title	Sess...	% Δ	Average session dur...	% Δ	Bounce ra...	% Δ
1.	Events | Torres Strait Island Regional Council	57	-12.3%	00:00:50	59.5%	15.79%	-26.7%
2.	News | Torres Strait Island Regional Council	55	-12.7%	00:00:56	280.5%	45.45%	2.3%
3.	Page not found | Torres Strait Island Regional Council	52	-38.1%	00:00:01	-10.8%	96.15%	-2.7%
4.	Newsroom | Torres Strait Island Regional Council	47	9.3%	00:00:50	-12.3%	27.66%	-0.9%
5.	More than 564 million litres of water saved through leak detection | Torres Strait Island Regional C...	43	-20.4%	00:00:48	-44.9%	39.53%	-14.6%
6.	News and Events | Torres Strait Island Regional Council	32	0.0%	00:00:33	-44.3%	78.13%	47.1%
7.	Updated Strategic Investment Plan Adopted | Torres Strait Island Regional Council	30	-6.3%	00:00:43	-61.2%	36.67%	95.6%
8.	Council Welcomes $77 Million Funding Boost | Torres Strait Island Regional Council	24	33.3%	00:03:23	57.4%	66.67%	0.0%
9.	New Vehicles and Machinery to Support Local Teams | Torres Strait Island Regional Council	20	81.8%	00:00:14	-65.9%	50%	-8.3%
10.	Masig - Expressions Of Interest for leases | Torres Strait Island Regional Council	18	-	00:00:51	-	38.89%	-
11.	TSIRC Report Outlines Vision for Island-Owned Economic Futures | Torres Strait Island Regional Cou...	16	433.3%	00:03:31	1,056.9%	6.25%	-90.6%
12.	New Modular Homes for Torres Strait | Torres Strait Island Regional Council	15	0.0%	00:01:55	131.8%	6.67%	-80.0%
13.	Torres Strait leaders welcome Operation BROADSTAFF – call for a 25-year security plan, permanent...	14	-44.0%	00:00:34	-70.2%	35.71%	-40.5%
14.	Media Centre | Torres Strait Island Regional Council	13	-27.8%	00:00:03	-91.3%	76.92%	38.5%
15.	Skytrans Service Changes Impacting Torres Strait Travel | Torres Strait Island Regional Council	12	300.0%	00:00:43	73.7%	58.33%	75.0%
16.	A Community-Led Approach to Economic Development | Torres Strait Island Regional Council	11	-	00:01:20	-	27.27%	-
17.	Media releases | Torres Strait Island Regional Council	10	11.1%	00:00:05	-7.1%	80%	-10.0%
18.	TSIRC Concludes Five-Day Strategic Workshops in Cairns | Torres Strait Island Regional Council	9	50.0%	00:04:24	80.5%	0%	-100.0%
19.	TSIRC questions cultural safety findings in TCHHS investigation | Torres Strait Island Regional Cou...	8	166.7%	00:00:33	22.0%	50%	-25.0%
20.	Welcoming Voices | Torres Strait Island Regional Council	7	40.0%	00:00:16	72.2%	42.86%	-28.6%

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DIRECTORATE: *Engineering Services*
AUTHOR: *Acting Manager Engineering Operations*

ENGINEERING SERVICES: INFORMATION REPORT – ENGINEERING OPERATIONS

OFFICER RECOMMENDATION:

That Council notes this report.

EXECUTIVE SUMMARY:

Council's Engineering Services is committed to undertake and deliver a range of operational and maintenance activities which provide high-quality engineering services, public facilities, and amenities, including but not limited to.

- Roads, drainage, and ancillary works.
- Parks, gardens, and reserves
- Water and Wastewater (Sewerage) operations/schemes
- Collection and treatment of solid waste
- Airport facilities
- Marine facilities
- Preparedness and Preparation for disaster events.

Interested Parties/Consultation:

Executive Director Engineering Services, Head of Engineering, Manager Engineering Operations, Manager Water & Environmental Engineering, Manager Capital Works, Divisional Engineering Officers

Background:

Division 1: Boigu
Operations

- Maintenance works completed on creek desal unit.
- Maintain runway strip grass, Gable and lights.
- Closely monitor and assist aerodrome apron upgrade works.
- Monthly boat ramp maintenance completed.
- Drainage works completed along seawall and near school.

Disaster Management

- Satellite Phone: Successful test completed
- HF Radio: Not tested
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 2: Dauan
Operations

- Currently on water restriction, staff closely monitor town flow.
- Roadside grass maintenance completed, currently in progress with drainage works.
- Maintenance work commenced on the two gazebos in conjunction with GBK.
- Service and maintenance work at water treatment plant.
- Monthly boat ramp maintenance completed.

Disaster Management
- Satellite Phone: Inoperable
- HF Radio: Not tested
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 3: Saibai

Operations
- Completed fire break around covered lagoon.
- Water restrictions currently on Level 4, Water officer closely monitor town flow.
- Grass maintenance and housekeeping completed at Water treatment plant.
- Monthly barge ramp maintenance completed.
- Roadside grass maintained and white, green goods collections.

Disaster Management
- Satellite Phone: Successful test completed
- HF Radio: Not tested
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 4: Mabuiag

Operations
- Instalment of new road signs.
- Monthly Barge maintenance completed.
- Maintain runway strip grass, gable markers and lights.
- Roadside grass maintained with assistance from local businesses.
- Desal unit service and maintenance work completed by Water Officer.

Disaster Management
- Satellite Phone: Successful test completed
- HF Radio: Not operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 5: Badu

Operations
- Assist Plumbing draining school septic tank.
- Maintenance works at the water treatment plant with the assistance from Northern Water.
- Maintain runway strip grass, cones and runway lights.
- Tended to few bush fire which was manageable by Engineering Team.
- Repair few potholes along centre village road (Baira, Tarol and Ahmat Yabu).

Disaster Management
- Satellite Phone: Test not completed. Equipment issue.
- HF Radio: Successful Test completed
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 6: Kubin

Operations
- Green waste completed.
- Airport grass maintenance completed.

- Airport line marking. 80% completed.
- Landfill maintenance
- Roadside grass maintenance.

Disaster Management
- Satellite Phone: Test not completed. Equipment issue.
- HF Radio: Not operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 7: St Pauls
Operations
- Portable Desal has been setup to increase low water level.
- Landfill gates have been ordered to install new fence at Landfill; work will be commenced once fence is received.
- Sewer pump station 1 is back operational and monitored for blockage.
- Community Hall yard maintenance completed.
- Landfill maintenance 50% completed, task will be completed once backhoe is operational.

Disaster Management
- Satellite Phone: Test not completed. Equipment issue.
- HF Radio: Not tested
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – NA

Division 8: Hammond
Operations
- Barge ramp completed for October.
- General parks and gardens grass maintenance completed.
- Fire break sewer and Landfill completed.
- Green waste run completed.
- Drain maintenance completed.

Disaster Management
- Satellite Phone: Successful test completed
- HF Radio: Not operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 9: Iama
Operations
- Green waste collected completed.
- Airport Line marking completed.
- WTP housekeeping completed.
- Airport grass maintenance completed.
- SPS 1 and 2 housekeeping completed.

Disaster Management
- Satellite Phone: Successful test completed
- HF Radio: Successful test completed
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 10: Warraber
Operations

- Monthly water sample sent and passed.
- Airport line marking completed.
- STP main pump station monitoring due to pump faulty.
- Lay down area maintenance completed.
- Vehicle defect inspected and submitted.

Disaster Management
- Satellite Phone: Successful test completed
- HF Radio: Not operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 11: Poruma
Operations
- Boat ramp sand maintenance completed on regular basis.
- Daily Water operations completed.
- Daily Sewer operations completed.
- Covered lagoon water dam fenceline temporary fence mesh installed.
- Garbage collection including green waste completed twice a week.

Disaster Management
- Satellite Phone: TBC
- HF Radio: Not tested
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 12: Masig
Operations
- Runway line marking completed 100%
- Garbage and green waste collection completed twice weekly.
- Daily Water operations completed including water restricted timings of shut off and turn on of water supply.
- Daily Sewer operations completed.
- Daily Aerodrome inspections including RPT flight data completed.

Disaster Management
- Satellite Phone: Successful test completed
- HF Radio: Successful test completed
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 13: Ugar
Operations
- Daily Desal operations completed.
- Garbage and green waste collection completed twice weekly.
- Community grass maintenance all done.
- Landfill rubbish maintained

Disaster Management
- Satellite Phone: Test not completed. Sat phone is currently in Cairns.
- HF Radio: No Tested-Could note reach staff on ground
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 14: Erub
Operations

- Daily Water operations completed including water supplied to 5 houses on airport side.
- Garbage and green/white waste collection done twice weekly.
- Minor water leaks fixed around few areas of the community.
- Daily Sewer operations completed.
- Airport grass maintenance completed.

Disaster Management
- Satellite Phone: Successful test completed
- HF Radio: Not operational
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

Division 15: Mer
Operations
- Landfill rubbish segregation completed.
- Airport grass maintenance completed.
- Daily Water operations completed.
- Daily Sewer operations competed
- Inhouse water sample testing-passed and entered into register.

Disaster Management
- Satellite Phone: Successful test completed
- HF Radio: Successful test completed
- Community Disaster Meeting Held – No
- Local Community Disaster Coordinator visit – No

COMPLIANCE / CONSIDERATIONS:

Statutory:	Local Government Act 2009, Disaster Management Act 2003
Budgetary:	Operating Costs as per approved Budget.
Policy:	
Legal:	
Risk:	Our communities are safe, healthy, and active.
Links to Strategic Plans:	Corporate/Operational Plan TSIRC Community Plan (2009-2029)
Masig Statement:	
Standing Committee Consultation:	NIL
Timelines:	

Other Comments:

8 September – Emergency Management and Coordination Group Training
Attendees: CEO – James William, Eng Exec - David Baldwin, Head of Eng - Adeah Kabai, Manager Eng Ops - Amanda Pearce, Environmental Engineer - Cassandra Bande and LCDC - Saintie Joe.
Key topics covered:
• Queensland Disaster Management Arrangements (QDMA)
• Emergency warnings and alerts

The session strengthened staff understanding of Queensland's disaster management framework and improved awareness of the systems and processes used to support preparedness, warnings and coordinated emergency response.

It also provided TSIRC staff with a valuable opportunity to connect directly with the EMCG team, clarify organizational roles and strengthen working relationships. Building these connections before an event will support faster communication, clearer coordination and a more effective regional response when emergencies occur.

12 September – National SES Challenge
Eng supervisor – Marcus Warusam and LCDC - Saintie Joe attended the National SES Challenge and hosted a learning stand and supported knowledge-sharing with emergency service participants.

Authored:
David Mosby
Acting Manager, Engineering Services

Recommended:
Amanda Pearce
Acting Head of Engineering

Endorsed:
Adeah Kabai
Acting Executive Director, Engineering Services

Approved:
James William
Chief Executive Officer

Action Officer Contact Details: *David Mosby*
Acting Manager, Engineering Operations.
0407 859 568
David.Mosby@tsirc.qld.gov.au

ATTACHMENTS:

Attachment 1 – SATPHONE Serviceability Checks
Attachment 2 – HF Radio Serviceability Checks

SAT PHONE SERVICEABILTY CHECK

2026

Island Community	SAT Phone Number	January	February	March	April	May	June	July	August	September	October	November	December
Boigu	0147 181 217	✓	✓	U/S	U/S	X	✓	✓	U/S	✓			
Dauan	0147 181 228	✓	✓	✓	U/S	X	U/S	✓	✓	✓			
Saibai	0147 169 314	✓	✓	✓	✓	✓	✓	✓	✓✓	✓✓			
Mabuiag	0147 169 325	✓	✓	X	✓	✓	✓	✓	✓✓	✓✓			
Badu	0147 181 778	X	✓	U/S	U/S	✓	✓	✓	U/S	U/S			
Kubin	0147 181 178	✓	✓	X	✓	X	✓	✓	U/S	U/S			
ST Paul's	0147 169 653	✓	✓	✓	✓	✓	✓	✓	U/S	U/S			
Hammond	0147 181 490	✓	✓	✓	✓	✓	✓	✓	✓	✓✓			
Iama	0147 181 295	✓	✓	✓	✓	✓	✓	✓	✓	✓			
Warraber	0147 168 409	✓	✓	✓	✓	✓	✓	✓	✓	✓			
Poruma	0147 180 275	✓	✓	U/S	U/S	U/S	U/S	✓	✓	✓✓			
Masig	0147 181 972	✓	✓	✓	✓	✓	✓	✓	✓✓	✓			
Ugar	0147 167 527	✓		X	X	X	X	✓	✓	✓			
Erub	0147 168 918	✓	✓	✓	✓	✓	✓	✓	✓	✓✓			
Mer	0147 168 220	✓	✓	✓	✓	✓	✓	✓	✓	✓✓			
TI Office	0147 168 689	X	X	X	✓	X	X	✓	✓	✓			
TI Engineering	0147 183 853	X	X	X	X	X	X	X	X	X			
Cairns	0147 186 884	X	X	X	X	X	X	X	X	X			

✓	Indicates succesful test
✓	Tested, but no connection
U/S	Indicated Equipment Issue
X	Indicates test was not completed

HF RADIO SERVICEABILTY CHECK

2026

Island Community	January	February	March	April	May	June	July	August	September	October	November	December
Boigu	✓	✓	✓	✓	U/S	✓	✓	✓	X			
Dauan	✓	X	✓	✓	X	✓	X	✓	X			
Saibai	✓	X		✓	X	✓	✓	✓	X			
Mabuiag	✓	✓	✓	✓	U/S	U/S	U/S	U/S	U/S			
Badu	X	✓	X	X	X	U/S	U/S	U/S	✓			
Kubin	✓	✓	U/S	U/S	U/S	U/S	U/S	U/S	U/S			
ST Paul's	✓	✓	✓	✓	X	✓	X	X	X			
Hammond	✓	✓	✓	U/S	U/S	U/S	U/S	U/S	U/S			
Iama	✓	✓	✓	✓	✓	✓	X	✓	✓			
Warraber	✓	✓	✓	✓	✓	✓	X	U/S	U/S			
Poruma	✓	✓	✓	✓	U/S	U/S	X	✓	X			
Masig	✓	✓	✓	✓	✓	✓	✓	✓	✓			
Ugar	✓	✓	X	X	X	✓	✓	X	X			
Erub	U/S	U/S	U/S	U/S	U/S	U/S	U/S	U/S	U/S			
Mer	✓	✓	✓	✓	✓	✓	✓	X	✓			

✓	Indicates successful test
✓	Indicates test undertaken - no connection.
U/S	Indicated Equipment Issue
X	Indicates test was not completed
NA	Not HF Radio Available

ORDINARY MEETING
28 OCTOBER 2026

AGENDA ITEM
13.5

DIRECTORATE: *Engineering Services*
AUTHOR: *Senior Water & Wastewater Engineer*

ENGINEERING SERVICES INFORMATION REPORT – WATER AND WASTEWATER

OFFICER RECOMMENDATION:

That Council notes this report.

EXECUTIVE SUMMARY:

To provide Council with a status update of the water and wastewater scheme operations. This report contains additional details for communities with water security concerns.

Background:

Council is committed to undertake and deliver a range of maintenance, operations and planning activities associated with Council's water and wastewater schemes. This includes but is not limited to:

- Maintaining an adequate and safe potable water supply for the communities, which meets Australian Drinking Water Guidelines and regulatory requirements.
- Effective operation of the water treatment plants, water storage lagoons, reservoirs, water reticulation and associated plant and equipment.
- Effective operation of the wastewater treatment plant, pumping stations, sewerage reticulation and associated plant and equipment.
- Promoting the importance of water conservation to the community and promoting the importance of clean, safe water supply as an essential aspect of community wellbeing.
- Planning for and seeking future funding to ensure the security and reliability of water and wastewater services.
- Undertaking effective preventative and emergency repairs as required to ensure system reliability for both water and wastewater operations.

Interested Parties/Consultation:

- Engineering Staff
- Councillors as appropriate
- Regulators
- Funders

COMPLIANCE / CONSIDERATIONS:

Statutory:	• Water Supply (Safety and Reliability) Act 2008 • Public Health Act 2005 • Environmental Protection Act 1994
Budgetary:	If an asset is being proposed (expenditure >$10,000) whether there are capital funds available. For Operating costs - If resources are required to be spent whether the operating funds are available.
Risk:	Detail risk management process planned to be undertaken, key identified risks and how these risks are proposed to be managed.

	Include financial risk, technical risk, reputational risk, legal risk, participation, and completion risk and or political risk.
Links to Strategic Plans:	Corporate Plan 2025-2030: 2.1 Provide safe and reliable drinking water Operational Plan: Objective No. 47 Sustainable Water and Wastewater Management Project.

Other Comments:
Please refer to the Monthly Water and Wastewater Report attached for September 2026.

Author:

Cale Murphy
Senior Water and Wastewater Engineer

Recommended:

Emma Evans
Manager, Water and Environmental Engineering

Endorsed:

Amanda Pearce
Acting Head of Engineering

Approved:

Adeah Kabai
Acting Executive Director Engineering Services

Approved:

James William
Chief Executive Officer

ATTACHMENTS:

- Monthly Water & Wastewater Report

Torres Strait Island
REGIONAL COUNCIL

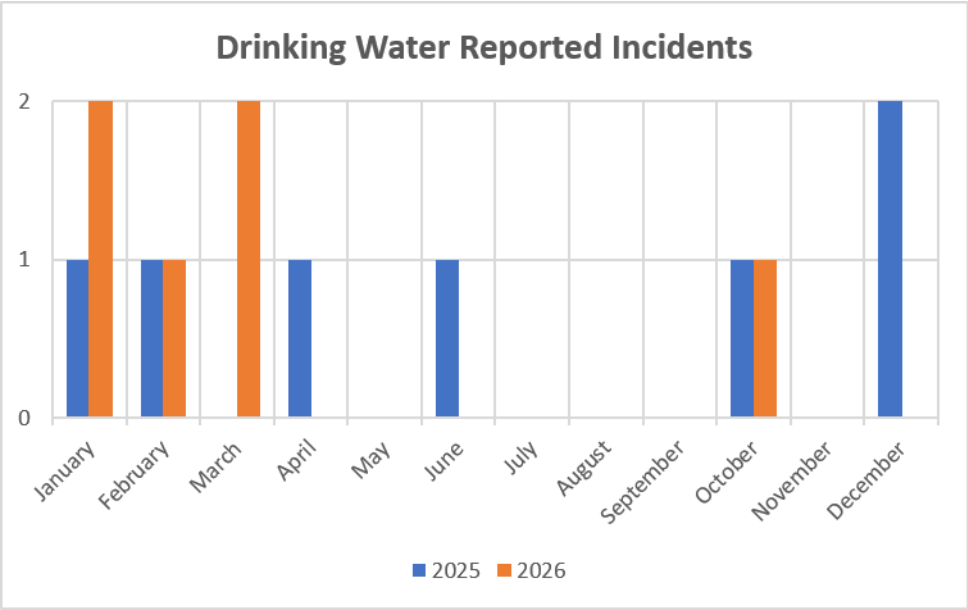
Engineering Services

MONTHLY WATER & WASTEWATER REPORT

September 2026

Author	Reviewer	Revision	Date
Cale Murphy	Emma Evans		12/10/26

Status of Water Alerts



Kubin

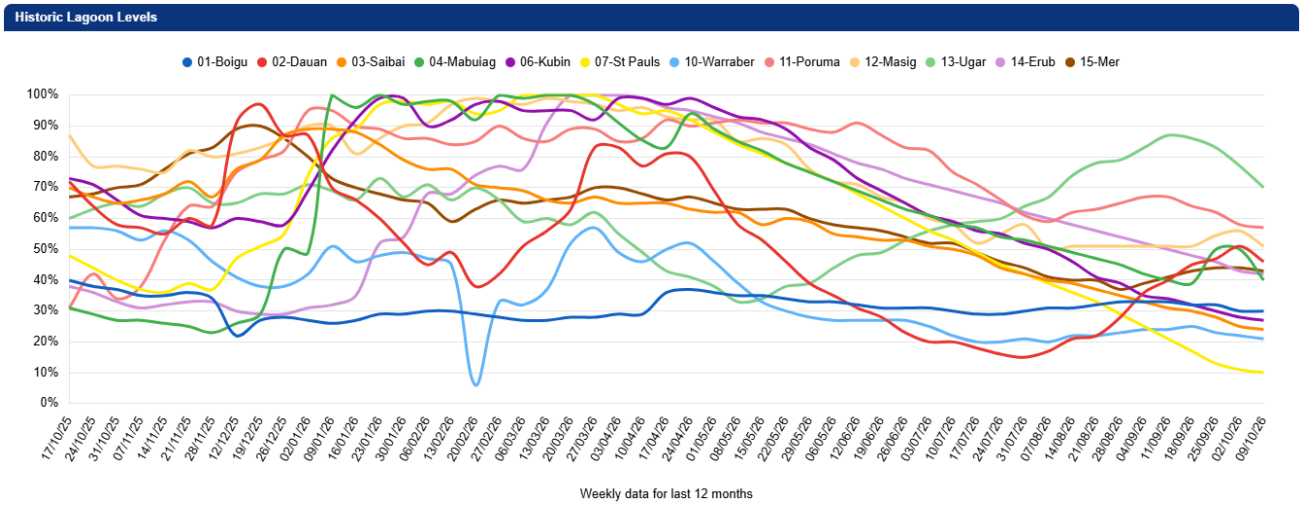
A Boil Water Alert (BWA) was issued on 22nd December 2025, due to equipment failure not allowing continuous dosing of chlorine. On-ground resourcing constraints have delayed lifting the BWA, however this is being progressed.

St Pauls

A Boil Water Alert was issued on 7th October 2026, due to low chlorine resulting from a power outage. This BWA will be lifted on the successful completion of an in-house and Cairns NATA Laboratory E. coli testing.

WATER SECURITY UPDATE

Water restrictions have been implemented in several communities to safeguard the water supply.



Water security information as of Monday 12th October 2026 is summarised below.

Community	Water remaining	Primary Issue	Work being done to address security
01 – Boigu	6+ months' supply	Network/property leaks and high groundwater table	Level 4 Water Restrictions – Water available between 07:00-08:30, 12:00-13:00, and 16:00-19:30 only. Repairs completed on the desalination units to improve lagoon levels.
02 – Dauan	3+ months' supply	Network leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use. Emergency desalination unit running.
03 – Saibai	3+ months' supply	Network/property leaks	Level 4 Water Restrictions – Water available between 07:00-08:30, 12:00-13:00, and 16:00-19:30 only.
04 – Mabuiag	4+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use. Emergency desalination unit running.
05 – Badu	Groundwater source (assume 6+ months' supply)	High consumption, Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
06 – Kubin	3+ months' supply	Network/property leaks	Level 4 Water Restrictions – Water available between 07:00-08:30, 12:00-13:00, and 16:00-19:30 only.
07 – St Pauls	1+ months' supply	Network/property leaks	Level 4 Water Restrictions – Water available between 07:00-08:30, 12:00-13:00, and 16:00-19:30 only. Emergency desalination unit running.
08 – Hammond	Chlorinated water supplied from TI	Network/property leaks	Level 2 Water Restrictions Outdoor use restricted to Saturday & Sunday 08:00-09:00 and 17:00-18:00
09 – Iama	Solely reliant on desalinated water	Network/property leaks	Level 4 Water Restrictions – Water available between 07:00-08:30, 12:00-13:00, and 16:00-19:30 only. Leaks investigations.

Community	Water remaining	Primary Issue	Work being done to address security
10 – Warraber	4+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use. Mobile desalination unit in place.
11 – Poruma	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.
12 – Masig	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
13 – Ugar	6+ months' supply	Network/property leaks	Level 2 Water Restrictions – No outdoor use.
14 – Erub	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.
15 – Mer	6+ months' supply	Network/property leaks	Level 3 Water Restrictions – Overnight Flow Reduction and no outdoor use.

Note: Months of water remaining are calculated on the previous 4 weeks of consumption and production data and does not include potential rainfall. The months of remaining water can change very quickly if a desalination plant is offline for an extended period of time.

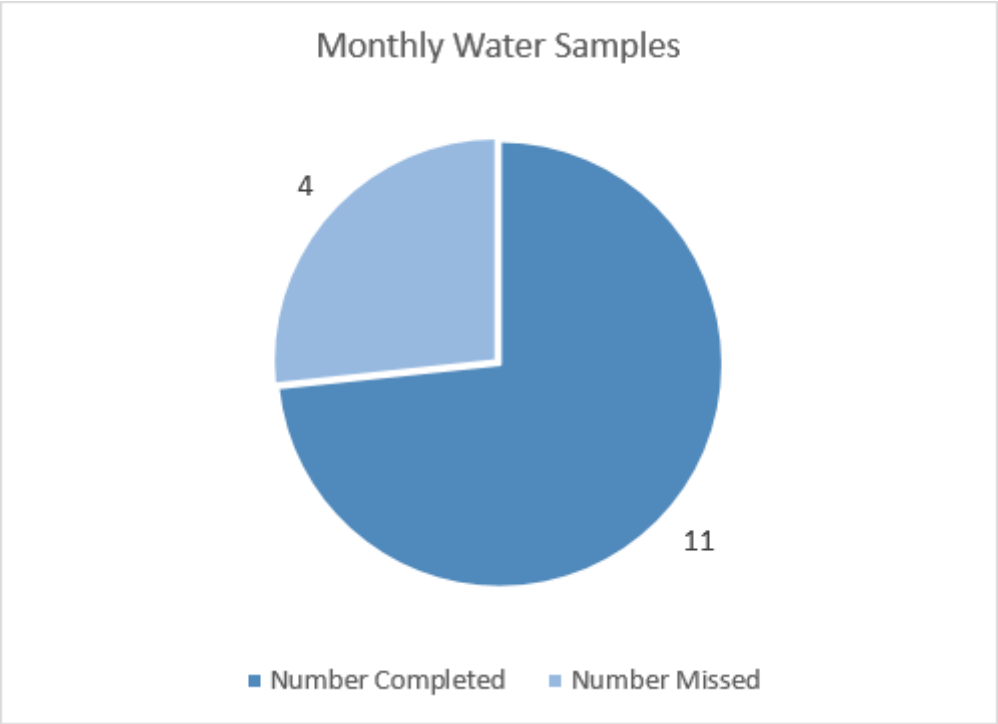
WASTEWATER STATUS

#	Island	Comments
1	Boigu Island	• Normal operation. Repairs required.
2	Dauan Island	• No Sewage Treatment Plant
3	Saibai Island	• Normal operation. Repairs required.
4	Mabuiag Island	• Not operational. Repairs/full upgrade required.
5	Badu Island	• Normal operation. Repairs required.
6	Kubin Community	• Normal operation.
7	St Pauls Community	• Normal operation.
8	Hammond Island	• No Sewage Treatment Plant
9	Iama Island	• Normal operation. Repairs/full upgrade required.
10	Warraber Island	• Normal operation. Repairs required.

11	Poruma Island	• Not operational. Repairs/full upgrade required.
12	Masig Island	• Normal operation. Repairs/full upgrade required.
13	Ugar Island	• No Sewage Treatment Plant
14	Erub Island	• Normal operation. Repairs required.
15	Mer Island	• Normal operation. Repairs required.

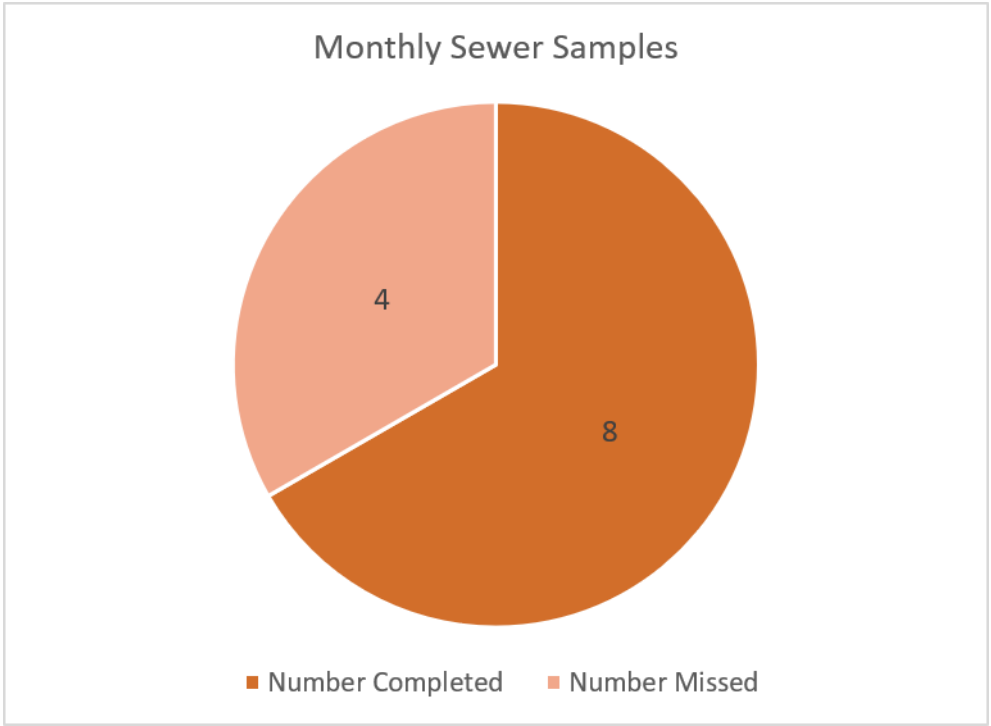
WATER AND WASTEWATER SAMPLING

Water



Monthly water samples for September were collected and analysed from 11 communities, with E. coli detected only at Kubin which is already under a Boil Water Alert.

Sewer



Monthly wastewater samples for September were collected and analysed from 8 wastewater treatment plant.